

Community & Events Grant Scheme

**Acquittal Form 2023-24**

**Applicant Details**

This is the group which undertook the project and the person legally authorised to enter into contracts on behalf of the organisation. This is generally the president or chairperson.

|  |  |
| --- | --- |
| Legal Name of Organisation |  |
| Organisation Name |  |
| Position |  |
| Telephone |  |
| Mobile |  |
| Email |  |

**Project Details**

Outline how the grant funds were used.

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Describe how the project benefited those participating and the community of Pingelly

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How did you acknowledge the Shire of Pingelly’s contribution to the project?

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**Budget Details**

**Use the table below to demonstrate how the approved funding amount was used by listing the expenses your project incurred. Please note Shire of Pingelly’s contribution is limited to 75% of the total project expenditure, and no more than $5000.**

|  |  |
| --- | --- |
| Grant Amount | $ |
| Funds Spent | $ |
| Unspent Funds  | $ |

|  |
| --- |
| **Expenditure** |
| **Expenditure Items** | **Amount** |
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**Declaration**

🞏 I declare the organisation has read and understands the Community Grant Scheme Guidelines.

🞏 I declare I am the authorised person to submit this application on behalf of my organisation and are authorised to sign legal documents on behalf of the organisation.

🞏 I declare the information provided in this application and attachments is to the best of my knowledge true, correct and discloses all estimates as accurate as possible.

🞏 I have attached supporting documentation (including receipts or invoices).

🞏 I understand false or misleading statements listed in this Community Grant Scheme Acquittal can result in disqualifying the organisation from future funding.

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Position |  |
| Signature  |  | Date |  |