



Shire of Pingelly

Minutes

Ordinary Council Meeting
9 December 2015

SHIRE OF PINGELLY

Minutes of the Ordinary Council Meeting of the Shire of Pingelly held in the Council Chambers, 17 Queen Street, Pingelly on 9 December 2015.

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MEMBERS PRESENT

Cr SJ Lange President
Cr WV Mulroney Deputy President
Cr RJ Marshall
Cr DI Freebairn
Cr LN Steel
Cr AJ Morton
Cr M Walton-Hassell
Cr E Hodges

STAFF IN ATTENDANCE

Mr G Pollock Chief Executive Officer
Mr B Gibbs Director Technical Services
Ms G French Director Corporate & Community Services
Mrs L Boddy Executive Assistant

APOLOGIES

Nil

OBSERVERS & VISITORS

Nil

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman, Cr Shirley Lange, declared the meeting open at 2.08pm.

2. ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Noongar people. It is a privilege to be standing on Noongar country. I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the security and wellbeing of all the people of this country where we live and that we share together – Australia.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

3.1 Reminder

“It takes a team to make the dream work” Dr John Maxwell. What is our dream for our Community?

The Shire President advised the meeting there would be some new business introduced at item 18. The three items are:

1. Tim Haslam being added as a member of the Sport and Recreation Focus Group.
2. CEO performance review.
3. Council to consider Cr Walton-Hassell to be included in the working group travelling to Melbourne to investigate building methods for the new PRACC building.

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

The Shire President, Cr S Lange is taking leave from the 14th December 2015 to the 5th February 2016.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

The Presiding Person opened question time at 2.11pm. As there were no members of the public present the Presiding Person closed question time at 2.11pm.

7. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8. DISCLOSURES OF INTEREST

Cr Marshall disclosed an impartiality in relation to item 14.1 Request for Scope Variation of Community Grant – Pingelly Tourism Group.

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 18 November 2015

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

11913 - Moved: Cr Marshall Seconded: Cr Hodges

Recommendation and Council Decision:

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 18 November 2015 be confirmed.

Carried 8:0

10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

11. REPORTS OF COMMITTEES OF COUNCIL

• Audit Committee	Full Council
• Recreation & Cultural Committee	Member – Cr Lange Member – Cr Walton-Hassell Member – Cr Morton Member – Cr Marshall
• Bushfire Advisory Committee	Member – Cr Freebairn Deputy – Cr Morton
• Medical and Aged Care Services Committee	Member – Cr Freebairn Member – Cr Hodges Member – Cr Lange Member – Cr Mulroney Member – Cr Steel
• CEO Performance Review Committee	Member – President Member – Deputy President Member – Councillor to be determined

12. REPORTS OF COUNCIL DELEGATES ON EXTERNAL COMMITTEES

- Central Country Zone of WALGA

Delegate – President
 Delegate – Deputy President
 Deputy – Cr Walton-Hassell
- Hotham-Dale Regional Road Sub-Group

Delegate – Cr Lange
 Deputy - Cr Marshall
- Pingelly Cottage Homes Committee

Delegate – Cr Freebairn
 Deputy – Cr Mulroney
- Development Assessment Panel

Delegate – Cr Lange
 Delegate – Cr Mulroney

Deputy – Cr Freebairn
 Deputy – Cr Morton
- Dryandra Country Visitors Centre

Delegate – Cr Marshall
 Deputy – Cr Freebairn
- Regional Waste Group

Delegate – Cr Mulroney
 Deputy – Cr Marshall
- Shires of Pingelly and Wandering Joint
 Local Emergency Management Committee

Delegate – Cr Lange
 Deputy – Cr Hodges
- Aged Care Planning Regional Sub-Group (BBP)

Delegate – Cr Lange
 Delegate – Cr Steel
 Deputy – Members of Medical & Aged
 Care Committee
- Youth Working Group

Delegate – Cr Morton
 Delegate – Cr Walton-Hassell
 Deputy – Recreation & Cultural
 Committee
- Project User Group (PUG)

Delegate – Cr Lange
 Deputy – Members of Medical &
 Aged Services Committee
- Sport and Recreation Focus Group

Delegate – Cr Lange
 Delegate – Cr Walton-Hassell
 Deputy – Cr Marshall

12.1 Dryandra Country Visitor Centre Meeting – Report from Cr Ray Marshall

Notes from DCVC Meeting

1. The new DCVC Constitution is now ready to be submitted to the Dept. of Commerce.
2. Volunteer Training. The DCVC's manager will conduct training sessions for Information Centre volunteers. This concept could/should be extended to the "Pingelly Tourist Information Centre."
3. The Town of Narrogin will become the employer of the DCVC manager with the usual terms & conditions of Local Govt. employee standards which includes payroll, liability insurance, superannuation etc. Her salary will still be paid via the DCVC with contributions of the regional Shires. In other words the Town of Narrogin will do all the Manager's salary book keeping.
4. Cr. Eliza Dowling was endorsed as DCVC representative for the Cuballing Shire.
5. Coral Mahony (Volunteer Accommodation Co-ordinator) is planning a visit to Pingelly to access accommodation facilities etc. There is a proposed Local Heads of Government Conference to be held in Narrogin in April 2016. Could be possibility for Pingelly to accommodate an overflow!!!
6. The issue of Public Liability Insurance was raised. The President was unsure but will make inquiries as to this issue.
7. Finance. 2 x Narrogin Councils -\$30,000.00. Paid
Wickepin Shire- \$5000.00 Paid

Pingelly & Cuballing - Unpaid.
8. Requested Minutes and Managers Nov. Report, be forwarded to the Pingelly Shire.

It is my observations the DCVC is now back on track to providing positive Tourism initiatives to not only Narrogin but also to the Regional Stakeholders. I am impressed with the leadership of President, Lynne Chadwick and the newly appointed Manager, Giere Kami. I would recommend for the Pingelly Shire maintain a \$5-6000.00 contribution to the DCVC.

Regards,
Cr. Ray Marshall Pingelly Shire Delegate to DCVC

12.2 Youth Club – Report from Cr Aaron Morton

November 17, 2015

Youth Focus Group Meeting

17:30

Youth Club

Meeting called by:	Aaron Morton/Stephanie Cook		
Facilitator:	Aaron Morton/Stephanie Cook	Note taker:	Aaron Morton

Attendees:	Aaron Morton (AM), Stephanie Cook, Raelene Stevens, Sue Hodges, Paul Thomas, Paul Grosveld, Michelle Walton-Hassell
Apologies	Bec Page, Gavin Pollock, Malcolm Jetta

Minutes

Agenda:

1. Youth Club Terms of Reference:

- a. We are awaiting final registration to the state PCYC which will enable us to formalise our treasury department and appoint a treasurer.
 - i. Paul Thomas to follow up on this
 - ii. Aaron Morton and Stephanie Cook are still working on final policies and procedures for TOR in conjunction with PCYC affiliation.

2. Volunteer Status:

- a. A volunteer availability matrix is being developed by Stephanie Cook. It was discussed that we don't need all volunteers each Friday.
- b. Investigate opportunities for volunteers to complete or update first aid training within one of the community organisations or wait for funding from community grants scheme which will not be available to early/mid next year. Still pending
- c. Volunteer requirements were discussed for the upcoming trip to Boddington. It was agreed that Janet and Aaron would go to Boddington while Michele, Sarah and Paul would run the normal evening.
- d. Need to formalise the Volunteer credentials and have them on file.

3. Events:

- a. We need a record of events to be filed and kept on hand to reflect what the youth club has been providing to the youth.
- b. It was agreed that a calendar was to be drawn up on a whiteboard to show a program of events and allow the youth to present ideas and plan the upcoming events.
- c. Youth to be approached regarding fund raising activity/s to raise money for school holiday event/s for example
 - i. Car wash was suggested with a sausage sizzle
 - ii. Wet n wild Kalamunda - Aaron to send a letter to the Kalamunda CEO asking for subsidised entry etc
 - iii. Bounce
 - iv. Roller skates and billy carts from the croquet storage shed to be cleaned up and possibly used.
 - v. Slip slide with water provided by FESA

4. Grants:

- a. One grant has been submitted by the CRC through the shire to develop a strategic plan to engage youth within the community.
- b. Aaron to coordinate the writing up of another grant for the photo project through youth activities grant scheme to be submitted by December 12th

5. General Business:

- a. A more formalised approach is required when asking the shire or any other community organisation for assistance etc. This will ensure chain of custody of dialogue etc.
- b. Facebook account is in use and needs to reflect upcoming events and photos from past events etc.
- c. First aid kit needs to be purchased
- d. Muster point signs need to be put up instructing people to go to the croquet area in the event of an evacuation.
- e. Sarah Giles to formulate the footy tipping comp for next football season
- f. Kids are to be reminded that poor school behaviour and or attendance will result in a ban from youth club
- g. Christmas week will be Friday 18th December and we need to organise some food, novelties etc.
- h. The home economics room is available for use through the school
- i. The shire is to be formally contacted regarding the outside lighting
- j. Amy Coomb is being approached regarding having a talk to the kids
- k. Volunteers are needed to paint the st johns church toilet block
- l. A thank supporters add is required for the Pingelly Times
- m. Aaron will follow up on Michael Walters
- n. Possibility of a rap competition and music workshop was discussed briefly

Most of these points above have not had action items/volunteers allocated to them so this needs to be done either before or during the next meeting.

Action items	Person responsible	Deadline
✓ Draft TOR to be finalised	Aaron	Ongoing
✓ Volunteer Availability Matrix	Stephanie	Ongoing
✓ Continue to identify volunteers – compile list	Focus Group	Ongoing
✓ First Aid opportunities	Focus Group	Ongoing
✓ Emergency procedures folder/display	Focus Group	Ongoing
✓ Membership and consent forms to be handed in and filed	Focus Group	Ongoing
✓ Set up of office area etc	Focus Group	Ongoing
✓ Grant application for youth activities	Aaron	Dec 12 th

Other Information

Meeting Closed 6:50pm.

Next Meeting: **Tuesday 8th December** 5:30pm at Youth Centre. We need to make it sooner so we can organise the Christmas session.

ATTACHMENT: None

13. REPORTS FROM THE SHIRE PRESIDENT

Meetings attended November 2015:

10th Lotteries West, Faye Atkins and Sport and Recreation, Jenifer Collins. Report given last meeting.

11th Regional Road – Narrogin. Cr. Lyn Baker Corrigin - President; Cr. Katrina Crute Brookton – Deputy.

- Amalgamation of the 2 Narrogin Councils – funding to remain as it is now and change in the 17/18 funding round to the one Council.
- Employing five road assessors now to try and get on top of the backlog.

12th agenda briefing.

12th Seniors Morning Tea.

16th Patrick Beale UWA - A report was given at the last meeting.

- CEO, Bruce Sewell and Anne Goldsmith will meet me in Melbourne and we will be hosted by Patrick to visit the manufacturer and various buildings on the 18th of December.
- The suggested visit to the aged care in Sheffield, Tasmania for the CEO and me has been cancelled. I will arrange to visit Sheffield when I am in Tasmania. President Dee Ridgeway has expressed interest in coming if the timing suits her.

17th Deputy President and CEO - Minutes sent out by email.

18th Council meeting and dinner..

19th Primary Health Network Jo Drayton

- PHN has replaced Medicare Local.
- Federally funded with funding available for various issues e.g. Psychologist.
- I believe it would be a positive move to invite her to a Council meeting next year

20th SES “Thank you to the supporters” Dinner. Most enjoyable evening and congratulations to Bill Mulroney and the crew for their contribution to our community

23rd Meet and Greet Lunch –Beverley, Brookton and Wandering. A worthwhile get together with the representatives being very complementary about getting to know each other better.

24th Meeting with WACHS Graeme Leverington, Warren Vanopulos BMW, Project Manager, CEO, Cr E Hodges.

- Sorted out issues for the start of the building: land transfer (now done), Tennis Club fencing, septic tank/drain; pathway on Somerset Street, power, water and sewerage, gazetting of the internal road, bin pickup, landfill etc.
 - Ambulance entrance to be shifted from Somerset to the gazetted internal road
 - Colour of bricks and roof not agreed to by the PWG - Graeme Leverington
 - Solar power is expect to provide 40% of the Centre’s power.
- 26th PUG
- Main issue was the colour and the answer is hopefully coming Monday 30th November.
 - Caroline Langston Wheatbelt WACHS has taken a new position – a new manger to be appointed

27th CCZ – Brookton. The new Chair is Cr Mark Connelly, Deputy Mayor L Ballard.

- Rick Wilson Federal MP advised new mobile phone towers in Cuballing and Popanyinning. The SR funding for the PRACC will/should be announced on the 10th of December and made mention we were one of the final contenders. Over 500 subscribers this round.
- I left at 1.30pm and the meeting hadn't finished and lunch hadn't been served. I am wondering if we could make comment on the time allowed for guest speakers. Maybe it should be less than the allotted time of ¾ hour? They started about 12.20 and were still going at 1.30. Also were the caterers asked to be ready at 12 or 1? If the meeting had allowed the two guests to speak at the set time (12noon and 12.45pm) lunch could have happened sooner and the rest of the agenda dealt with following them. I think everyone had had enough by the number fidgeting and looking down (at their mobiles?)
- State President WALGA said that there was \$35M unspent road funding – mostly attributed to the Metro area.
- The Premier was still pushing for rate capping and auditing to be done by the State Government
- Rubbish at roadside bins – Complaints were made to T Waldron and the Minister and action is happening

Meetings Attended December 2015:

1st LEMC

Prior to item 14.1 Cr Marshall disclosed impartiality as he is a member of the Pingelly Tourism Group.

14. OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Request for Scope Variation of Community Grant – Pingelly Tourism Group

File Reference: 00025
Location: Somerset Street Pingelly
Applicant: Ray Marshall, Chairman Pingelly Tourism Group Inc
Author: Gavin Pollock, Chief Executive Officer
Date: 26 November 2015
Disclosure of Interest: Nil
Attachments: Email Dated 11 November 2015 from Mr Ray Marshall, Chairman Pingelly Tourism Group Inc (Attachment 1 behind pink heading sheet under separate cover)

Summary:

Council to consider a variation to the already allocated Community Grant Assistance Funds allocated to the Pingelly Tourism Group Inc as part of the 2015/16 budget.

Background:

As part of the 2015/16 budget Council approved \$4,100 be allocated to the Pingelly Tourism Group Inc as part of the Community Grants Assistance Program. As part of the program an amount of \$750 was allocated to the project Lost Pingelly.

The Pingelly Tourism Group Inc would like to place the funding for the Lost Pingelly project on hold and reallocate the \$750 to the bush school signage project that was commenced in the 2014/15 financial year.

Comment:

The reallocation of the \$750 to the bush school signage will see the completion of the project that commenced in 2014/15 as part of the Community Grants Assistance Program.

Consultation:

Ray Marshall, Chairman Pingelly Tourism Group Inc.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

11914 - Moved: Cr Steel

Seconded: Cr Morton

Recommendation and Council Decision:

That Council Endorse:

the Pingelly Tourism Group Inc request to place the “Lost Pingelly” project on hold and reallocate the \$750 to the “Bush School” signage project.

Carried 8:0

11915 - Moved: Cr Mulroney

Seconded: Cr Marshall

Recommendation and Council Decision:

That the meeting be closed to the members of the public. That pursuant to Section 5.23 of the Local Government Act 1995 this item be dealt with, with the public excluded as the item deals information relating to awards to be made prior to the public announcement of the recipients.

Carried 8:0

Barry Gibbs, Grace French, Lisa Boddy and Gavin Pollock left the meeting at 2.37pm.

14.2 Confidential Item - Australia Day Awards 2015 (under separate cover)

File Reference:	000050
Location:	Shire of Pingelly
Applicant:	Community
Author:	Gavin Pollock, Chief Executive Officer
Date:	2 December 2015
Disclosure of Interest:	Nil
Attachments:	To be presented at the meeting

Cr Shirley Lange left the meeting at 2.39pm and returned at 2.40pm.

Cr Shirley Lange left the meeting at 3pm and returned at 3.01pm.

Barry Gibbs, Grace French and Lisa Boddy returned to the meeting at 3.01pm.

Gavin Pollock returned to the meeting at 3.02pm.

11916 - Moved: Cr Morton

Seconded: Cr Steel

Recommendation and Council Decision:

That the meeting be again open to the public at 3.04pm

Carried 8:0

11917 - Moved: Cr Walton-Hassell

Seconded: Cr Freebairn

Recommendation and Council Decision:

That council endorse;

- 1. That the Community Service Award as voted by Council to be presented at the Australia Day Breakfast on 26 January 2016.**
- 2. That the Sportspersons of the Year Awards as voted by Council to be presented at the Australia Day Breakfast on 26 January 2016.**

Carried 8:0

14.4 Recommendation by the Great Southern Regional Waste Group to Withdraw Development Application

File Reference: 00311
Location: Nebrikinning Road, Cuballing
Applicant: Great Southern Regional Waste Group Executive Officer
Author: Great Southern Regional Waste Group Executive Officer
Date: 4 December 2015
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: N/A

Summary:

An item concerning the recommendation by the Great Southern Regional Waste Group to withdraw the Development Application to have the proposed Nebrikinning Road, Cuballing, site approved for the purpose of a Regional Refuse Site.

Background:

The Great Southern Regional Waste Group members met on Thursday 3rd December to consider the endeavours of the “Group” to establish a Regional Refuse Site on Nebrikinning Road in the Shire of Cuballing.

Council will be aware that the Group has for a considerable time been trying to establish a Regional Refuse Site, with previous efforts in the Shire of Wagin, Shire of Narrogin and now the Shire of Cuballing.

The efforts to have the Cuballing site approved accelerated when a landowner agreed to sell approximately 75 hectares to the Group for the purpose of establishing a refuse site.

Drilling and geotechnical examination indicated that the site would be acceptable, and as a consequence, a Development Application was submitted to the Shire of Cuballing to have the land approved for a refuse site.

Comment:

When the Development Application was submitted to the Shire of Cuballing, the Shire referred the application to all relevant stakeholders, including the Environmental Protection Agency (EPA).

As a consequence of the referral, the EPA considered the information provided and designated a Level of Assessment as “not assessed”.

This Level of Assessment was appealed by 5 members of the public and a Greens Member of the Legislative Council.

The Minister for the Environment upheld the appeals and referred the matter back to the EPA with instructions for them to review the Level of Assessment.

The Chairman and officers of the EPA also met with the Group to discuss the process and progress of the proposal.

It is unsure at this stage exactly how the matter will proceed as the whole process has proven to be unusual and the EPA is being careful that all due process is being observed.

The Group also had an Memorandum of Understanding (MOU) with the landowners to be able to purchase the property, subject to certain things happening –

- A Works Approval being issued by the Department of Environment Regulation
- A subdivision approval being granted for excision of the land and
- Planning Approval being granted by the Shire of Cuballing

The original MOU was extended by 12 months; this expired on 31st August 2015.

During the 24 months the MOU was in place, none of the conditions of the MOU have been met, with only one (Development Application to Cuballing Shire) being submitted, with no approval being granted.

The MOU has not been extended for a third term.

The Shire of Cuballing is unable to consider the Development Application before it until the EPA process has concluded.

The EPA can from here give a Level of Assessment as “*Assessment on Proponent Information*” (API) or a “*Public Environmental Review*” (PER).

The API is a lesser requirement than a PER and would take less time to conduct, however as mentioned, the EPA has not yet determined which will be applied and in fact has not as yet determined whether they will automatically apply a Level of Assessment, or that the Group should apply for a Level of Assessment.

Whichever will eventually apply, both Levels of Assessment are appealable so it is conceivable that if the lesser is applied (API), this will again be appealed and the process could start over again, or at least be delayed considerably.

It is not known how much more would need to be shown by the Group to satisfy an API: it is also not known what would need to be shown to complete a PER, however anecdotally, a PER could cost in the vicinity of \$500,000.

At the meeting referred to in Background above, it was resolved by the Group –
That the Great Southern Regional Waste Group

- *Does not proceed with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road because of the expected high cost and uncertain outcome of meeting the EPA’s determined Level of Assessment for this site and formally withdraws the Development Application with the Cuballing Shire*
- *Advises the landowners, Peter and Heather Dowdell that the Group will not be proceeding with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road and therefore will be withdrawing the development application with the Cuballing Shire and from any action to purchase part of their property;*
- *Gratefully thanks Peter and Heather Dowdell for their patience and perseverance in their dealings with the GSRWG in this process;*
- *Advises the EPA, other interested authorities and stakeholders that the Development Application is to be withdrawn and the Group will not be proceeding with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road*
- *Proceeds with investigations into alternative short and long term regional options to improve waste management within this region.*

The recommendation of the members of the Group will require ratification by each of the individual Councils that comprise the Great Southern Regional Waste Group.

As can be seen, it is the opinion of the committee that comprises the Group that after many years of trying to have the Nebrikinning Road site approve as a refuse site, that due to the expected cost of meeting EPA requirements and public opposition to the proposal, it has been decided that the Group’s efforts should be concentrated in other areas.

As there is still a process to have the Development Application approved by the Shire of Cuballing, then a Works Approval with DER approved (which is appealable), it is considered the cost and time cannot be justified anymore.

It is disappointing this outcome has been reached as the site itself (distance to ground water, geomorphology etc) has been shown to most likely comply with all parameters.

Consultation:

Landform Research
Environmental Protection Agency
Members of the Great Southern Regional Waste Group

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

A considerable amount of money has been spent on trying to find a site that is suitable for a Regional Refuse Site, and in particular the Nebrikinning Road site. However unless this money had been expended to investigate the site, no application could ever have been made and the Group would be no closer to finding a suitable site.

There most certainly would be further expenditure required to prove the application to satisfy the Level of Assessment expected to be given by the EPA; this could be anything up to \$500,000.

Strategic Implications:

The Great Southern Regional Waste Group has concluded that to proceed with the Cuballing site is counter-productive as the expected time, expenditure and opposition to the proposal would mean that any positive decision could be many years away and cost hundreds of thousands of dollars; time and money that could be better spent on investigating further options.

Voting Requirements:

Absolute Majority

11919 - Moved: Cr Mulroney

Seconded: Cr Hodges

Recommendation and Council Decision:

That the Shire of Pingelly endorses the recommendation of the Great Southern Regional Waste Group and –

- **Does not proceed with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road because of the expected high cost and uncertain outcome of meeting the EPA's determined Level of Assessment for this site and formally withdraws the Development Application with the Cuballing Shire**
- **Advises the landowners, Peter and Heather Dowdell that the Group will not be proceeding with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road and therefore will be withdrawing the development application with the Cuballing Shire and from any action to purchase part of their property;**
- **Gratefully thanks Peter and Heather Dowdell for their patience and perseverance in their dealings with the GSRWG in this process;**
- **Advises the EPA, other interested authorities and stakeholders that the Development Application is to be withdrawn and the Group will not be proceeding with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road**
- **Proceeds with investigations into alternative short and long term regional options to improve waste management within this region.**

Carried 8:0

15. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

15.1 Monthly Statement of Financial Activity

File Reference: 00271
Location: Shire of Pingelly
Applicant: Grace French, Director Corporate & Community Services
Author: Grace French, Director Corporate & Community Services
Date: 03 December 2015
Disclosure of Interest: Nil
Attachments: Monthly Statements of Financial Activity for the period 1 July 2015 to 30 November 2015 (Attachment 3 after green sheet under separate cover).
Previous Reference: N/A

Summary:

Council to consider accepting the Monthly Statements of Financial Activity for November 2015.

Background:

The Monthly Statements of Financial Activity for November 2015 are attached for Council consideration.

Comment:

The Monthly Statement of Financial Activity represents Council's financial activities and status for the period ending 30 November 2015.

Consultation:

CEO

Statutory Environment:

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

11920 - Moved: Cr Hodges Seconded: Cr Mulroney

Recommendation and Council Decision:

That the Monthly Statements of Financial Activity for the period ending 30 November 2015 be accepted and material variances be noted.

Carried 8:0

15.2 Accounts Paid by Authority

Applicant: Grace French, Director Corporate & Community Services
Author: Raewyn Street, Senior Finance Officer
Date: 3 December 2015
Disclosure of Interest: Nil
Attachments: List of Accounts Following
Previous Reference: N/A

Summary:

Council to consider authorising the payment of accounts.

Background:

The following list represents accounts paid by authority for the month of November 2015.

Comment:

Unless otherwise identified, all payments have been made in accordance with Council's 2015/16 Budget.

Consultation:

N/A

Statutory Environment:

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
 - and
 - (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
(a) presented to the Council at the next ordinary meeting of the council after the list is prepared;
and
(b) recorded in the minutes of that meeting.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

11921 - Moved: Cr Walton-Hassell Seconded: Cr Marshall

Recommendation and Council Decision:

That the List of Accounts as presented:

- (1) Municipal Fund – Account 117984856
Vouchers EFT1705 – 1812, Cheques 24093 – 24127 inclusive totalling \$578,789.21 -
previously paid.**
- (2) Trust Fund – Account 117984872
Cheques 1802 – 1818 Totalling \$1,460.00.**
- (3) Trust Fund Department of Transport – 123395691
Totalling \$40,139.65; and**
- (4) Direct Debit Payments
Totalling \$68,129.44 – previously paid**
- (5) Credit Card Payments
Totalling \$7,143.38 – previously paid**

Carried 8:0

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT NOVEMBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT1705	05/11/2015	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPALE ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	\$184.50
EFT1706	06/11/2015	D & J WINDSOR	TO CLEAN CARPETS IN ADMINISTRATION BUILDING, CHAMBERS, & COMMUNITY CENTRE	\$849.20
EFT1707	06/11/2015	EXCHANGE TAVERN	CATERING FOR G TURVEY'S RETIREMENT 22/10/15 & STAFF LUNCH 3/11/15 - MELBOURNE CUP	\$698.50
EFT1708	06/11/2015	SHERIDAN'S FOR BADGES	BADGES AND NAME PLATES FOR COUNCILLORS	\$155.41
EFT1709	06/11/2015	PINGELLY TRANSPORT	SEMI SIDE TIPPER HIRE TO CART GRAVEL TO PINGELLY- WICKEPIN	\$18,168.15
EFT1710	06/11/2015	JASON SIGNMAKERS	70MM X 700MM BLACK ON WHITE OVERLAY WITH BOARDER; 1090 X 175MM BLANK YELLOW WITH 2 X SLIDE CHANNELS	\$514.14
EFT1711	06/11/2015	WALGA	LOCAL LAWS SUBSCRIPTION 1 JULY 2015 TO 30 JUNE 2016	\$632.50
EFT1712	06/11/2015	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD PURCHASES FOR SEPTEMBER 2015	\$1,719.50
EFT1713	06/11/2015	BEST OFFICE SYSTEMS	PHOTOCOPY CHARGES	\$2,121.44
EFT1714	06/11/2015	GREENLINE AG PTY LTD	CHAIN SAW; BOLT, SPITCH, D SHACKLE; SPARK PLUG; BATTERIES	\$1,668.95
EFT1715	06/11/2015	KEITH THE MAINTENANCE MAN PTY LTD	TO SUPPLY & FIT NEW GUTTERS & DOWN PIPES	\$7,238.00
EFT1716	06/11/2015	NARROGIN QUARRY OPERATIONS	48 TON OF CRACKER DUST FOR CULVERT REPLACEMENT	\$708.40
EFT1717	06/11/2015	PINGELLY COMMUNITY RESOURCE CENTRE	LIBRARY SERVICES JULY AUGUST SEPTEMBER 2.9% CPI INCREASE	\$5,398.03
EFT1718	06/11/2015	PINGELLY TYRES PTY LTD	TYRES, TYRE REPAIRS	\$1,727.60
EFT1719	06/11/2015	WHEATBELT ELECTRICS	TO CHECK HARVEST BAN ANSWERING MACHINE PHONE LINE & FAULTY VACUUM CLEANER AT COMMUNITY CENTRE	\$231.00
EFT1720	06/11/2015	AGAPE VENTURES PTY LTD	MANAGEMENT FEE - NOVEMBER 2015 TO JANUARY 2016	\$15,000.00
EFT1721	06/11/2015	A. NOBLE & SONS LTD WA DIVISION	TEST CHAINS	\$425.93

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT NOVEMBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT1722	06/11/2015	SJR CIVIL CONSULTING PTY LTD	SWEPT PATH CHECK FOR BULLARING - BULYEE ROAD INTERSECTION FOR RAV 5 NETWORK; SWEPT PATH CHECK FOR MILTON - BULLARING ROAD INTERSECTION FOR RAV 5 NETWORK	\$440.00
EFT1723	06/11/2015	ASB MARKETING PTY LTD	STAFF UNIFORMS	\$507.87
EFT1724	06/11/2015	LANDMARK	CEMENT; FENCE DROPPERS; WELDING RODS; PHILMAC FITTINGS AND 2 INCH POLY PIPE; WIDE ANGLE MOTION ACTIVATED 12MP SECURITY CAMERA SECURE 120	\$2,180.46
EFT1725	06/11/2015	IXOM OPERATIONS PTY LTD	CHLORINE SERVICE CHARGE FOR POOL P/O 1797	\$249.61
EFT1726	06/11/2015	WILDE AND WOOLARD (WA)	COST PLANNING SERVICES - UNDERTAKE DETAILED MEASURE TO IDENTIFY THE ANTICIPATED COST TO CONSTRUCT THE PROPOSED RECREATION AND CULTURAL CENTRE	\$3,520.00
EFT1727	06/11/2015	MARKETFORCE PTY LTD	TENDER 01-2015/16 ADVERTISING FOR SYNTHETIC TURF SURFACE	\$677.32
EFT1728	06/11/2015	ACO POLYCRETE PTY LTD	36 METRES OF DRAIN K200; 2 END CAPS FOR K200 DRAIN	\$17,172.54
EFT1729	06/11/2015	CARPENTRY SERVICES WA	INSTALLATION OF DISHWASHER IN KITCHEN AND DOORS IN STORAGE ROOM	\$1,721.70
EFT1730	06/11/2015	MATILDA AUTO PARTS	5 FILTERS FOR SERVICE	\$58.96
EFT1731	06/11/2015	SKILLHIRE	CASUAL STAFF FOR TRAFFIC CONTROL WORK	\$4,616.99
EFT1732	06/11/2015	PINGELLY COMMUNITY CRAFT CENTRE	CATERING FOR COUNCIL DINNER 21/10/2015 - 12 PEOPLE	\$300.00
EFT1733	13/11/2015	TOLL IPEC PTY LTD	FREIGHT CHARGES	\$219.31
EFT1734	13/11/2015	THE WEST AUSTRALIAN	NARRROGIN OBSERVER BUSH FIRE DIRECTORY	\$120.00
EFT1735	13/11/2015	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	\$285.45
EFT1736	13/11/2015	GREAT SOUTHERN FUEL SUPPLIES	5000 L DIESEL DELIVERED TO SHIRE DEPOT	\$5,937.25
EFT1737	13/11/2015	B.W. JAMES TRANSPORT	FREIGHT CHARGES	\$635.26
EFT1738	13/11/2015	PINGELLY TYRES PTY LTD	TYRE; REPAIR TO CAT LOADER TYRE	\$520.00
EFT1739	13/11/2015	ASB MARKETING PTY LTD	PROTECTIVE CLOTHING FOR OUTSIDE STAFF	\$6,456.67

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT NOVEMBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT1740	13/11/2015	RADIOWEST BROADCASTERS PTY LTD	FIRE SAFETY MESSAGES ON RADIOWEST	\$319.00
EFT1741	13/11/2015	ALLWEST PLANT HIRE AUSTRALIA	HIRE & TRANSPORT OF 14 TONNE EXCAVATOR WITH ROCK BREAKER	\$2,816.00
EFT1742	13/11/2015	PINGELLY RURAL SUPPLIES	PHILMAC FITTINGS; PAD BOLT; YELLOW PAINT; 2X HINGERS AND PAD BOLT; 14 X ANCHOR BOLTS, 7 X SADDLES 2INCH; MARKING PAINT; HOSE CONNECTOR; BINDI SPRAY; RICHGRO MARVEL, BINDI SPRAY, RETICULATION FITTINGS	\$395.20
EFT1743	13/11/2015	NARROGIN JUNIOR BASKETBALL ASSN	KIDSPORT VOUCHERS	\$390.00
EFT1744	13/11/2015	LANDGATE	GROSS RENTAL VALUATIONS SCHEDULE NO. G2015/7 29/08/2015 TO 25/09/2015	\$150.40
EFT1745	13/11/2015	NARROGIN CARPET COURT	TO TRIM DOWN THE CARPET IN GYM	\$250.00
EFT1746	13/11/2015	EXCHANGE TAVERN	BOOKING 2 ROOMS FOR 2 PEOPLE FOR 5 NIGHTS INCLUDING CONTINENTAL BREAKFAST FROM THE 2/11/15	\$600.00
EFT1747	13/11/2015	J R & A HERSEY	24 CANS SPRAYMARKING PAINT; SPRING AND FLAT WASHERS, BOSTON CRC SPRAY, 70CM FLEX LINE	\$439.56
EFT1748	13/11/2015	MAJOR MOTORS PTY LTD	PARTS FOR AIR SYSTEM BROOKTON SHIRE T13; FILTERS FOR SERVICE BROOKTON SHIRE ISUZU TIP TRUCK REG NO BO437	\$2,134.92
EFT1749	13/11/2015	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD PURCHASES OCTOBER 2015	\$2,116.76
EFT1750	13/11/2015	BEST OFFICE SYSTEMS	A2 PHOTO COPY OF SHIRE MAP	\$15.00
EFT1751	13/11/2015	GREENLINE AG PTY LTD	6 X STIHL AUTOCUT 25-2; FILTER; 1 X STIHL 2.4MM X 435M ROLL ORANGE NYLON LINE; 1X LT TWO STROKE OIL; 12X BOLTS 12XNUTS 12X FLAT WASHERS 12X BEARINGS	\$514.01
EFT1752	13/11/2015	COVS PARTS PTY LTD	TIPPING VALVE	\$857.00
EFT1753	13/11/2015	J MAC ENGINEERING PINGELLY	FOOTING TO RELOCATE HIT UP BOARD	\$506.00
EFT1754	13/11/2015	BT EQUIPMENT PTY LTD	DOOR STRUT	\$40.45
EFT1755	13/11/2015	LIGHTBASE PTY LTD	SUPPLY AND INSTALL LIGHT BASES	\$2,847.90
EFT1756	13/11/2015	AVROLANDSCAPING	CONSTRUCTION OF A LIMESTONE RETAINING WALL	\$10,296.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT NOVEMBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT1757	13/11/2015	GRANTS EMPIRE	DEVELOPMENT OF STATE CCTV STRATEGY INFRASTRUCTURE FUND EXPRESSION OF INTEREST	\$726.00
EFT1758	13/11/2015	C & D CUTRI	LEVEL ONE BRIDGE INSPECTION AND REPORT FOR NAPPING POOL BRIDGE, MERWANGA RD BRIDGE, WANDERING ROAD BRIDGE, REVIEW STREET BRIDGE, WICKEPIN PINGELLY ROAD BRIDGE, YENELLIN ROAD BRIDGE & LULLFITZ ROAD BRIDGE	\$1,815.00
EFT1759	13/11/2015	GRACE FRENCH	REIMBURSEMENT FOR PRE-EMPLOYMENT MEDICAL AND POLICE CLEARANCE FOR STAFF MEMBER	\$204.80
EFT1760	13/11/2015	ALLSTAMPS	3 X BLACK SELF INKING STAMPS	\$129.30
EFT1761	13/11/2015	HERITAGE TANKS AUSTRALIA PTY LTD	SUPPLY AND INSTALL TWO TANKS AT PINGELLY OVAL	\$32,000.00
EFT1762	13/11/2015	MOORE STEPHENS (WA) PTY LTD	NUTS AND BOLTS ACCOUNTING	\$1,564.20
EFT1763	13/11/2015	PINGELLY COMMUNITY CRAFT CENTRE	COMMISSION FOR THE MONTH OF OCTOBER 2015	\$462.64
EFT1764	16/11/2015	PINGELLY HOTEL	CATERING FOR 17/10/15 & 28/10/15; SUPPLY MEALS (LUNCH AND DINNER)FOR 2 LANDSCAPING CONTRACTORS WORKING FOR THE SHIRE FROM THE 5/10/15- 10/10/15	\$1,267.00
EFT1765	16/11/2015	STIHL SHOP REDCLIFFE	2X SETS OF BLADES	\$34.20
EFT1766	16/11/2015	PINGELLY COMMUNITY RESOURCE CENTRE	LIBRARY SERVICES OCTOBER, NOVEMBER, DECEMBER 2015	\$5,398.03
EFT1767	16/11/2015	SHIRLEY LANGE	REIMBURSEMENT FOR INTERNET OCTOBER 2015	\$49.95
EFT1768	16/11/2015	PN & AM WATTS (PHIL WATTS BULLDOZING)	PUSH 10 000 M3 OF GRAVEL FOR YEALERING PINGELLY ROAD, CLEARING AND REHAB OF GRAVEL PIT, MOB/DEMOB, PUSH 4000 M3 OF GRAVEL FOR MOORUMBINE ROAD, REHAB PIT, MOB/DEMOB	\$21,670.00
EFT1769	16/11/2015	UNITED MINE ENGINEERING / TRADING AS DOYLES CRANE HIRE	5 HOURS TRANSPORTING CRANE & RETURN TO HQ 4 HOURS ON PINGELLY - WICKEPIN RRG 05 JOB LIFTING IN HEADWALLS AND 900DIA PIPES COST \$1120 PLUS GST AND THEN \$130.00 PER HOUR FOR ADDITIONAL HOURS.	\$1,231.92

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT NOVEMBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT1770	16/11/2015	UNIQUE STROKES WA	REPAIR ALL CRACKS & HOLES IN CEILING & WALLS & PAINT HALL & KITCHEN	\$4,420.00
EFT1771	16/11/2015	SKILLHIRE	CASUAL STAFF FOR TRAFFIC CONTROL WORK	\$3,495.46
EFT1772	19/11/2015	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPALE ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	\$205.00
EFT1773	24/11/2015	TOTAL FARMING SERVICES	FREIGHT - NEW SPRAY UNIT	\$150.00
EFT1774	24/11/2015	KOMATSU PTY LTD	SUPPLY WB97R_5EO_ PLATINUM BACKHOE LOADER INCLUDING OPTIONS AS PER QUOTATION TO THE VALUE OF \$162,607.50 INC GST LESS TRADE OF EXISTING JOHN DEERE 315SG BACKHOE LOADER FOR \$29,247.90 INC GST TOTAL VALUE \$133,359.60 INC GST	\$133,359.60
EFT1775	24/11/2015	GALVINS PLUMBING PLUS	DORF SERENE SINK MIXER	\$110.00
EFT1776	24/11/2015	B.W. JAMES TRANSPORT	TRANSPORT OF DRAINAGE LID	\$102.96
EFT1777	24/11/2015	CONTRACT AQUATIC SERVICES	CONTRACT MANAGEMENT FEE - NOVEMBER 2015; OFF SEASON MAINTENANCE / TURNOVER PROGRAM	\$14,905.00
EFT1778	24/11/2015	GREAT SOUTHERN WASTE DISPOSAL	608 HOUSEHOLDS 29 SEPTEMBER - 27/10/15; BULK RECYCLING COLLECTION OCTOBER 2015	\$6,688.88
EFT1779	24/11/2015	STAPLES AUSTRALIA PTY LIMITED	STATIONERY	\$320.14
EFT1780	24/11/2015	REINFORCED CONCRETE PIPES AUSTRALIA (WA) PTY LTD	CLASS 2 - RRJ CONCRETE PIPES 375MM DIA	\$1,029.60
EFT1781	24/11/2015	THE TANGLED VINE	CATERING FOR 5 PEOPLE 10/11/15	\$50.00
EFT1782	24/11/2015	SKIPPER TRUCKS	SCREW-TAPPING 5X10MM	\$3.26
EFT1783	24/11/2015	EVKON PTY LTD - EVERY FAMILY TRUST	INSTALL STRIP EDGE BEAM FOR DRAIN	\$14,905.00
EFT1784	24/11/2015	GATEWAY CABINETMAKERS BROOKTON	MODIFICATION OF TOWN HALL STAGE	\$797.50
EFT1785	24/11/2015	AVROLANDSCAPING	COMPLETION OF LIMESTONE WALL	\$2,772.00
EFT1786	24/11/2015	NEIL BUTLER QUANTITY SURVEYING SERVICES	COSTING OF CONCEPT PLANS FOR THE PROPOSED RECREATION AND CULTURAL CENTRE	\$2,970.00
EFT1787	24/11/2015	ABCO PRODUCTS PTY LTD	CLEANING SUPPLIES FOR CARAVAN PARK & DEPOT	\$711.26

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT NOVEMBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT1788	24/11/2015	UNIVERSITY OF WESTERN AUSTRALIA	BUILDING DESIGN AND CONSULTATION PRACC	\$17,893.00
EFT1789	24/11/2015	SKILLHIRE	CASUAL STAFF FOR TRAFFIC CONTROL WORK	\$1,595.47
EFT1790	24/11/2015	TENCOR PTY LIMITED	DIPLOMAS FOR CITIZENSHIP CEREMONIES - PACK OF 10	\$32.00
EFT1791	25/11/2015	WALLIS COMPUTER SOLUTIONS	OFFICE365 PLAN, ANNUAL LOCAL GOVERNMENT LICENCE	\$5,468.34
EFT1792	30/11/2015	EXCHANGE TAVERN	ACCOMMODATION AND BREAKFAST FOR 3 PEOPLE FOR 9-11 NOVEMBER 2015	\$660.00
EFT1793	30/11/2015	J R & A HERSEY	250 LITTER BAGS	\$137.50
EFT1794	30/11/2015	JASON SIGNMAKERS	W1-2B (L)	\$67.65
EFT1795	30/11/2015	WALGA	RENEWAL OF SUBSCRIPTION FOR WALGA EMPLOYEE RELATIONS SERVICE 2015/16	\$2,497.00
EFT1796	30/11/2015	BEST OFFICE SYSTEMS	PHOTOCOPY CHARGES	\$951.05
EFT1797	30/11/2015	GREENLINE AG PTY LTD	1 X STIHL PROFESSIONAL HELMET SYSTEM	\$104.35
EFT1798	30/11/2015	NARROGIN QUARRY OPERATIONS	100 - 250 MM SIZE ROCK	\$3,777.38
EFT1799	30/11/2015	A. NOBLE & SONS LTD WA	TESTING OF METAL DRUM LIFTER	\$189.75
EFT1800	30/11/2015	TALIS CONSULTANTS PTY LTD	CALCULATION OF ROMANS VALUATIONS FOR 30 JUNE 2015 - ROADS AND KERBS/DRAINS	\$2,200.00
EFT1801	30/11/2015	WA CONTRACT RANGER SERVICES	FIRE BREAK INSPECTIONS AND FOLLOW UP SERVICES TO 30 JUNE 2016, RANGER SERVICES/DUTIES	\$1,659.62
EFT1802	30/11/2015	JIRIKI MANAGEMENT - BEVERLEY WEBB	ADMINISTRATION SERVICES & TRAVEL	\$5,940.00
EFT1803	30/11/2015	SPORT AND RECREATION SERVICE LTD	SUPPLY AND INSTALLATION OF SYNTHETIC TURF SURFACE AND RUBBER UNDERLAY FOR 6 NEW TENNIS COURTS IN PINGELLY AS PER TENDER P/O 1863 20% DEPOSIT	\$54,864.80
EFT1804	30/11/2015	LOCAL GOVERNMENT MANAGERS AUSTRALIA	LGMA - MEMBERSHIP 2015/16 - G FRENCH	\$378.75
EFT1805	30/11/2015	ABCO PRODUCTS PTY LTD	CLEANING SUPPLIES FOR OFFICE	\$328.48
EFT1806	30/11/2015	STABILISED PAVEMENTS OF AUSTRALIA PTY LTD	WICKEPIN PINGELLY RD FAILURE AT CHOPPING RD INTERSECTION, WICKEPIN PINGELLY RD FAILURE 1KM SOUTH OF CHOPPING RD INTERSECTION, BULLARING RD FAILURE EAST OF SOUTH KWEDA RD; PINGELLY- WICKEPIN RD WET MIXING BETWEEN SLK 7930 TO	\$30,429.52

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT NOVEMBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
			SLK 9140 MOB/DEMOB AND FLAT DRUM ROLLER HIRE	
EFT1807	30/11/2015	POLYTECHNIC WEST	TRAINING FOR WADE TAYLOR	\$435.15
EFT1808	30/11/2015	GRANTS EMPIRE	DEVELOPMENT OF AGE FRIENDLY COMMUNITIES GRANT APPLICATION	\$726.00
EFT1809	30/11/2015	DEWS EXCAVATIONS	TRENCHING FOR PIPE WORK	\$1,155.00
EFT1810	30/11/2015	C&B SOUTHERN RUN TRANSPORT	FREIGHT - 205L DRUM OF OIL	\$40.48
EFT1811	30/11/2015	TWINKARRI PTY LTD	TREE PRUNING ON THE WICKEPIN PINGELLY RD AND CHOPPING RD	\$24,200.00
EFT1812	30/11/2015	WANDERING SMASH REPAIRS	EXCESS COST FOR REPAIRS TO DRIVER DOOR	\$300.00
			TOTAL EFT FROM MUNICIPAL FUND	\$537,328.83
24093	05/11/2015	SHIRE OF PINGELLY	PAYROLL DEDUCTIONS	\$93.71
24094	05/11/2015	PINGELLY IGA SUPERMARKET	PAYROLL DEDUCTIONS	\$60.90
24095	06/11/2015	TELSTRA	VARIOUS PHONE CHARGES	\$1,210.48
24096	06/11/2015	SECURITY & KEY DISTRIBUTORS	SKD PADLOCK PAD 15, BILOCK KEY CUT TO FIT PAD 15, POSTAGE, GRAPHITE 50 LOCKSMITH TOOLS	\$301.43
24097	06/11/2015	GILL RURAL TRADERS	25MM WHITE PVC FITTINGS T JOINERS, 25MM WHITE PVC FITTINGS END CAPS, 25MM WHITE PVC FITTINGS JOINERS	\$36.85
24098	06/11/2015	DC & SF SQUIERS	REIMBURSEMENT FOR LUNCH FOLLOW UP TO IGNITE PROGRAM, REIMBURSEMENT FOR PURCHASES FOR COMMUNITY CENTRE, REIMBURSEMENT FOR PURCHASE OF VACUUM CLEANER FOR ADMINISTRATION BUILDING,	\$463.70
24099	06/11/2015	FL COSTELLO & CO.	SDE907WF4350 SPEED QUEEN COIN OPERATED CLOTHES DRYER	\$2,035.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT NOVEMBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
24100	06/11/2015	PLEASE PAY CASH - PINGELLY SHIRE	SHIRE OF PINGELLY - PLATE CHANGE, TARGET - XMAS DECORATIONS, THING-A-ME-BOBS - XMAS DECORATIONA, PINGELLY IGA - PLASTIC SERVING PLATES, NARROGIN NEWSAGENCY - NOTEBOOK, PINGELLY IGA - BATTERIES, PINGELLY IGA - BISCUITS, PINGELLY IGA - CHEESE, PINGELLY IGA - BISCUITS, BATTRIES, PEANUTS, PINGELLY IGA - MILK, PINGELLY IGA - MILK, BUNNINGS - EXTENDABLE POLE WATER FEED, BUNNINGS - IRRIGATION PRODUCTS	\$406.75
24101	13/11/2015	BOC LIMITED	ARGO SHIELD G	\$76.09
24102	13/11/2015	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
24103	13/11/2015	H RUSHTON & CO	TYRES; TUBE; STRIP & REPAIR TYRE FOR PL6	\$1,892.25
24104	13/11/2015	PINGELLY PRIMARY SCHOOL	YOUTHCARE GRANT - CHAPLAIN RAELENE STEVENS FOR KIDS TO GO ON CAMP.	\$240.00
24105	13/11/2015	AUSTRALIA'S GOLDEN OUTBACK	SHIRE EDITORIAL IN 2016 AUSTRALIA'S GOLDEN OUTBACK HOLIDAY PLANNER	\$1,675.00
24106	13/11/2015	PINGELLY IGA SUPERMARKET	NEWSPAPERS FOR AUGUST & SEPTEMBER 2015;	\$103.50
24107	13/11/2015	PINGELLY IGA SUPERMARKET	SUPPLIES FOR JOHN CURTIN WEEKEND & COMEDY GOLD SHOW	\$226.33
24108	13/11/2015	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
24109	13/11/2015	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
24110	13/11/2015	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
24111	13/11/2015	ANL LIGHTING AUSTRALIA PTY LTD	12W PL LED LAMPS	\$1,158.47
24112	16/11/2015	SYNERGY	STREETLIGHTING CHARGES 25 SEPTEMBER 2015 - 24 OCTOBER 2015; ELECTRICITY CHARGES 29 AUGUST 2015 - 29 OCTOBER 2015	\$10,154.15
24113	16/11/2015	ROCLA PIPELINE PRODUCTS	NON TRAFFICABLE PIT LID TO SUIT 900MM ID STORMWATER PIPE	\$210.10
24114	19/11/2015	SHIRE OF PINGELLY	PAYROLL DEDUCTIONS	\$93.71
24115	19/11/2015	PINGELLY IGA SUPERMARKET	PAYROLL DEDUCTIONS	\$60.90
24116	24/11/2015	WATER CORPORATION	WATER USE CHARGES, SERVICE CHARGES	\$506.12

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT NOVEMBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
24117	24/11/2015	SYNERGY	ELECTRICITY CHARGES 05 SEPTEMBER 2015 - 05 NOVEMBER 2015	\$3,467.50
24118	26/11/2015	PLEASE PAY CASH - PINGELLY SHIRE	AUSTRALIA POST - STATIONERY, DEPT OF TRANSPORT - PLATE CHANGE FOR CEO'S CAR, PINGELLY IGA - WATER, PINGELLY QUALITY MEATS - SAUSAGES FOR TOOLBOX MEETING, PINGELLY IGA - ORANGE JUICE, PINGELLY IGA - BREAD, EGGS, BACON, OIL, PINGELLY IGA - MILK, CHEESE, PINGELLY IGA - BISCUITS, CHOCOLATES, PINGELLY IGA - COCA COLA, GINGER BEER, THE TANGLED VINE CAFE - ANZAC BISCUITS, DEPT OF TRANSPORT - PLATE CHANGE, PINGELLY IGA - MORTEIN BOMB, PINGELLY IGA - CLINGWRAP, PINGELLY IGA - MILK, SUGAR, PINGELLY IGA - CAKES, BISCUITS, DOYLEYS FOR REMEMBRANCE DAY, PINGELLY IGA - MILK - REMEMBRANCE DAY	\$406.95
24119	30/11/2015	TELSTRA	VARIOUS TELEPHONE CHARGES	\$1,291.60
24120	30/11/2015	SHIRE OF PINGELLY	WATER CHARGES FOR VARIOUS PARKS, GARDENS AND VERGES. 82,000L @ \$3.65 PER 1000 LITRES	\$299.30
24121	30/11/2015	KIRRALEE TRANSPORT	TRANSPORT VIB ROLLER FROM JINGARING ROAD TO DEPOT	\$385.00
24122	30/11/2015	LOCAL DRUG ACTION GROUPS INC	FINANCIAL ASSISTANCE GRANT - BEST DAY OUT 2015	\$1,000.00
24123	30/11/2015	WATER CORPORATION	WATER USE CHARGES – 10/09/15 - 16/11/15, SERVICE CHARGES – 01/11/15 – 31/12/15	\$12,935.34
24124	30/11/2015	FL COSTELLO & CO.	SECOND KEY FOR CLOTHES DRYER CASH BOX GR1518	\$35.20
24125	30/11/2015	RAELENE MAY STEVENS	REIMBURSEMENT FOR NURTURE WORKS INVOICE - BUZ CAMPS	\$238.00
24126	30/11/2015	VINCENT PHILIP WILLIAM HOLT	REIMBURSEMENT FOR LAMINATING POUCHES	\$6.50
24127	30/11/2015	PLEASE PAY CASH - PINGELLY SHIRE	SHIRE OF PINGELLY - SITE AT SPRING SHOW, BUNNINGS - POP UP SPRINKLER ADJ SPRAY,, PINGELLY CRC - 4 PINGELLY PHONE BOOKS, PINGELLY IGA - COBWEB BROOM, PINGELLY IGA - COCA COLA, LEMONADE, GINGER	\$389.55

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT NOVEMBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
			ALE, SODA'S, BISCUITS, PINGELLY IGA - WATER, MILK, PINGELLY IGA - BAND AIDS, OFFICEWORKS - ARCHIVING BOXES	
			TOTAL CHEQUE FROM MUNICIPAL FUND	\$41,460.38
			TOTAL ALL MUNICIPAL	\$578,789.21
1802	06/11/2015	PETER ALLAN GUALA	REFUND OF KEY AND CLEANING BONDS FOR HIRE OF TOWN HALL	\$190.00
1803	20/11/2015	RAYMOND JOHN MARSHALL	REFUND OF ELECTION NOMINATION DEPOSIT 2015	\$80.00
1804	20/11/2015	DAVID INNES FREEBAIRN	REFUND OF ELECTION NOMINATION DEPOSIT 2015	\$80.00
1805	20/11/2015	EVAN HODGES	REFUND OF ELECTION NOMINATION DEPOSIT 2015	\$80.00
1806	20/11/2015	MICHAEL GERRARD DOWDELL	REFUND OF ELECTION NOMINATION DEPOSIT 2015	\$80.00
1807	20/11/2015	JULIE PATRICIA HOOKER	REFUND OF ELECTION NOMINATION DEPOSIT 2015	\$80.00
1808	20/11/2015	SHIRLEY LANGE	REFUND OF ELECTION NOMINATION DEPOSIT 2015	\$80.00
1809	20/11/2015	WILLIAM VINCENT MULRONEY	REFUND OF ELECTION NOMINATION DEPOSIT 2015	\$80.00
1810	20/11/2015	GARY BENNELL	REFUND OF NOMINATION DEPOSIT 2015	\$80.00
1811	20/11/2015	JACQUELINE WALTON-HASSELL	REFUND OF ELECTION NOMINATION DEPOSIT 2015	\$80.00
1812	20/11/2015	STEPHEN MAURICE WHITE	REFUND OF ELECTION NOMINATION DEPOSIT 2015	\$80.00
1813	20/11/2015	PRUNELLA CHLOE MUDD	WINNER OF 2ND EARLY INCENTIVE RATES DRAW	\$200.00
1814	20/11/2015	BRYAN HOTHAM	REFUND OF ELECTION NOMINATION DEPOSIT 2015	\$80.00
1815	26/11/2015	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
1816	26/11/2015	CLEVE COLIN HUMPHRIES	REFUND OF KEY BOND FOR HIRE OF THE COMMUNITY CENTRE	\$40.00
1817	30/11/2015	SHIRE OF PINGELLY	BOND DEDUCTION FOR CLEANING OF COMMUNITY CENTRE	\$20.00
1818	30/11/2015	CLEVE COLIN HUMPHRIES	REFUND OF CLEANING BOND FOR HIRE OF COMMUNITY CENTRE	\$130.00
			TOTAL TRUST PAYMENTS	\$1,460.00
91115	09/11/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 01/11/15 TO 07/11/15	\$10,162.05

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT NOVEMBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
161115	16/11/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 8/11/15 TO 14/11/15	\$11,856.65
231115	23/11/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 15/11/15 TO 21/11/15	\$11,994.30
301115	30/11/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 22/11/15 TO 30/11/15	\$6,126.65
			TOTAL TRANSPORT LICENSING	\$40,139.65
DD7732.1	03/11/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS & SUPERANNUATION CONTRIBUTIONS	\$5,382.32
DD7732.2	03/11/2015	THE TRUSTEE FOR THE DYER SUPER FUND	PAYROLL DEDUCTIONS & SUPERANNUATION CONTRIBUTIONS	\$624.47
DD7732.3	03/11/2015	AMP FLEXIBLE SUPER	PAYROLL DEDUCTIONS & SUPERANNUATION CONTRIBUTIONS	\$347.53
DD7732.4	03/11/2015	LUCRF SUPER	SUPERANNUATION CONTRIBUTIONS	\$269.88
DD7732.5	03/11/2015	AUSTRALIAN SUPER ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	\$647.32
DD7732.6	03/11/2015	CBUS	SUPERANNUATION CONTRIBUTIONS	\$372.69
DD7732.7	03/11/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$376.34
DD7732.8	03/11/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	\$188.17
DD7732.9	03/11/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$341.67
DD7758.1	17/11/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS & SUPERANNUATION CONTRIBUTIONS	\$7,505.07
DD7758.2	17/11/2015	THE TRUSTEE FOR THE DYER SUPER FUND	PAYROLL DEDUCTIONS & SUPERANNUATION CONTRIBUTIONS	\$615.00
DD7758.3	17/11/2015	AMP FLEXIBLE SUPER	PAYROLL DEDUCTIONS & SUPERANNUATION CONTRIBUTIONS	\$347.53
DD7758.4	17/11/2015	LUCRF SUPER	SUPERANNUATION CONTRIBUTIONS	\$269.88
DD7758.5	17/11/2015	AUSTRALIAN SUPER ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	\$647.32
DD7758.6	17/11/2015	CBUS	SUPERANNUATION CONTRIBUTIONS	\$372.69
DD7758.7	17/11/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$376.34

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT NOVEMBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD7758.8	17/11/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	\$188.17
DD7758.9	17/11/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$344.75
	30/11/2015	BANK FEES	BANK FEES	\$69.25
	30/11/2015	CENTRELINK FEES	CENTRELINK FEES	\$29.70
	30/11/2015	MERCHANT BANK FEES	MERCHANT BANK FEES	\$547.66
151130	24/11/2015	FINANCED EQUIPMENT - PHOTOCOPIER LEASE	FINANCED EQUIPMENT - PHOTOCOPIER LEASE	\$902.00
151130	02/11/2015	LOAN 122 -CAPITAL	LOAN 122 CAPITAL	\$35,085.77
151130	02/11/2015	INT L122 - INTEREST	INTEREST LOAN 122	\$12,277.92
			TOTAL DIRECT DEBIT PAYMENTS	\$68,129.44
DD7740.1	01/11/2015	BENDIGO BANK CREDIT CARDS	PINGELLY IGA - FANTA, COCACOLA, FOOD	\$134.98
DD7740.2	04/11/2015	BENDIGO BANK CREDIT CARDS	LIQUORBARONS - BEVERAGES	\$246.48
DD7740.3	04/11/2015	BENDIGO BANK CREDIT CARDS	KALINDER FAMILY TRUST - SPORTING EQUIPMENT	\$439.98
DD7740.4	30/10/2015	BENDIGO BANK CREDIT CARDS	CREDIT CARD FEES	\$4.00
DD7740.5	31/10/2015	BENDIGO BANK CREDIT CARDS	INTEREST ON CREDIT CARD	\$4.96
DD7791.1	06/11/2015	BENDIGO BANK CREDIT CARDS	PINGELLY IGA - GIFT CARD	\$100.00
DD7791.2	24/11/2015	BENDIGO BANK CREDIT CARDS	JETSTAR - FLIGHTS & ACCOMMODATION - G POLLOCK	\$833.58
DD7791.3	24/11/2015	BENDIGO BANK CREDIT CARDS	JETSTAR - FLIGHTS & ACCOMMODATION - A GOLDSMITH	\$923.58
DD7791.4	24/11/2015	BENDIGO BANK CREDIT CARDS	JETSTAR - FLIGHTS & ACCOMMODATION - B SEWELL	\$949.58
DD7791.5	26/11/2015	BENDIGO BANK CREDIT CARDS	PINGELLY ROADHOUSE - GAS	\$40.35
DD7791.6	27/11/2015	BENDIGO BANK CREDIT CARDS	GUMTREE AUSTRALIA - ADVERTISING FOR 5 WEBB STREET, PINGELLY	\$25.00
DD7791.7	28/11/2015	BENDIGO BANK CREDIT CARDS	GUMTREE AUSTRALIA - ADVERTISING FOR 16 ELIOT STREET, PINGELLY	\$25.00
DD7791.8	28/11/2015	BENDIGO BANK CREDIT CARDS	PINGELLY IGA - XMAS PRODUCTS	\$181.46
DD7791.9	29/11/2015	BENDIGO BANK CREDIT CARDS	BENDIGO BANK - CREDIT CARD FEE	\$4.00
DD7791.10	08/11/2015	BENDIGO BANK CREDIT CARDS	PINGELLY IGA - BREAD, SAUCE, MARGARINE, OIL, PINGELLY IGA -	\$100.96

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT NOVEMBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
			PAPER TOWELS, FLY SPRAY, BIN LINER, FIZZY DRINKS	
DD7791.11	09/11/2015	BENDIGO BANK CREDIT CARDS	SAI GLOBAL - PURCHASE OF AUSTRALIAN STANDARD: AS4000 SET 2006 GENERAL CONDITIONS OF CONTRACT SET FOR DELIVERY OF SYNTHETIC SURFACE AT NEW TENNIS COURT	\$1,820.66
DD7791.12	11/11/2015	BENDIGO BANK CREDIT CARDS	SPORTS POWER NARROGIN - BIKE PUMP X 4, INFLATING VALVE X8, PEDOMETER X 1	\$89.99
DD7791.13	12/11/2015	BENDIGO BANK CREDIT CARDS	COUNTRY PAINT SUPPLIES - PAINT	\$586.67
DD7791.14	18/11/2015	BENDIGO BANK CREDIT CARDS	BREATHALYSER SALES & SERVICES - TO HAVE BREATHALYSER CALIBRATED & RETURN POSTAGE	\$103.40
DD7791.15	20/11/2015	BENDIGO BANK CREDIT CARDS	PINGELLY RURAL SUPPLIES - FUEL CANS	\$63.25
DD7791.16	18/11/2015	BENDIGO BANK CREDIT CARDS	EXCHANGE TAVERN - ALCOHOL (COUNCIL DINNER)	\$165.50
DD7791.17	18/11/2015	BENDIGO BANK CREDIT CARDS	EXCHANGE TAVERN - COUNCIL DINNERS	\$300.00
			TOTAL CREDIT CARD PAYMENTS	\$7,143.38

Notification	Explanation
Cheque Number 23865 \$2,341.50 16/4/15 – Issued to Mobile Mouse	Cheque has been cancelled – never arrived to destination or withdrawn.
Cheques Cancelled: 24102 24108 24109 24110 1815	Old creditor – new owner Printed upside down on cheque Printed upside down on cheque Now paid by EFT Wrong address on cheque

15.3 Annual Financial Report & General Electors Meeting

File Reference: 00091
Location: Shire of Pingelly
Applicant: Grace French, Director Corporate and Community Services
Author: Grace French, Director Corporate and Community Services
Date: 2 December 2015
Disclosure of Interest: Nil
Attachments: Annual Financial Report 2014/15 (Attachment 4 behind yellow heading sheet under separate cover)
Previous Reference: Nil

Summary:

Council to receive the Auditors Report and accept the Annual Financial Report for the financial year 2014/15. Also, to set the date of the General Electors meeting.

Background:

Section 7.9 of the *Local Government Act 1995* requires an audit to be undertaken and, on its completion, submitted to the Shire President and Chief Executive Officer of the Local Government, and to the Minister for Local Government.

It is a requirement that the Annual Audit be completed by 31 December following the close of the financial year. The audit was commenced on-site by AMD Chartered Accountants on 30th November and 1st December 2015. The Statutory Report and Management letter has been completed by AMD chartered Accountants and received by the Chief Executive Officer and Director Corporate & Community Services. The Auditor's Management Report may be submitted to the Shire of Pingelly Audit Committee for further consideration.

Comment:

Local Government Act 1995, section 5.54 requires that this report be adopted by Council by 31st December – or within 2 months of the Auditor's report being received. Under section 5.27 council also requires that the electors meeting be held within 56 days of the acceptance of the Annual Financial Report for the previous year.

The Annual Financial Report for 2014/2015 has now been completed and is included as an attachment to this document. This Report will be available to the Public and Electors prior to the Annual Electors Meeting, subject to its acceptance by Council.

No statutory non-compliance matters were raised in the Auditor's Management Report to the Executive team of the Shire of Pingelly. AMD's auditors indicated that procedures and controls in respect to the Shire of Pingelly internal processes, procedures and financial reporting framework are adequately designed and have been maintained to adequate standards throughout the audit period subject to the comments and recommendations within the Management Review Report.

Consultation:

AMD Chartered Accountants
Chief Executive Officer
Beverley Webb – Jiriki Management
Bob Waddell – Local Government Consultant

Statutory Environment:

Section 7.9(1) of the *Local Government Act* provides that an auditor is required to examine the accounts and annual financial report submitted for audit and, by the 31 December next following the financial year to which the accounts and report relate or such later date as may be prescribed, to prepare a report thereon and forward a copy of that report to —

- (a) the mayor or president;
- (b) the CEO of the local government; and
- (c) the Minister.

Section 5.27 of the *Local Government Act* provides that:

- (1) a general meeting of the electors of a district is to be held once every financial year.
- (2) a general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) the matters to be discussed at general electors' meetings are to be those prescribed.

Section 5.29 provides that the CEO is to convene an electors' meeting by giving —

- (a) at least 14 days' local public notice; and
- (b) each council member at least 14 days' notice, of the date, time, place and purpose of the meeting.

The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.

Section 5.53 requires a local government to prepare an annual report containing:

- (a) a report from the mayor or president;
- (b) a report from the CEO;
- (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year;
- (f) the financial report for the financial year;
- (g) such information as may be prescribed in relation to the payments made to employees;
- (h) the auditor's report for the financial year;
- (ha) a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*; and
- (i) such other information as may be prescribed.

Section 5.55 requires the CEO to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Section 1.7 (local public notice) provides that:

- (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —
 - (a) published in a newspaper circulating generally throughout the district;
 - (b) exhibited to the public on a notice board at the local government's offices; and
 - (c) exhibited to the public on a notice board at every local government library in the district.
- (2) Unless expressly stated otherwise it is sufficient if the notice is —
 - (a) published under subsection (1)(a) on at least one occasion; and
 - (b) exhibited under subsection (1)(b) and (c) for a reasonable time, being not less than —
 - (i) the time prescribed for the purposes of this paragraph; or
 - (ii) if no time is prescribed, 7 days.

Policy Implications:

1.4 Audit Management and Specifications

Financial Implications:

Nil

Strategic Implications:

While there are no direct strategic implications in receiving the Shire of Pingelly Statutory Report, the Auditors Management Report raises concerns regarding the Shire's financial ratios and financial sustainability.

These concerns need to be taken into account when reviewing the Shire's Integrated Planning Documents including Asset Management Plans, Corporate Business Plan and Long Term Financial Plan.

Voting Requirements:

Absolute Majority

11922 - Moved: Cr Hodges Seconded: Cr Morton

Recommendation and Council Decision:

That:

- 1. the Annual Financial Report for 2014/15 be accepted;**
- 2. the Audit Report for 2014/15 from AMD Chartered Accountants be accepted;**
- 3. That the General Electors meeting be held in the Council Chambers on Tuesday, 2 February 2016 commencing at 7pm.**

Carried 8:0

16 DIRECTORATE OF TECHNICAL SERVICES

16.1 Proposed Reinstatement of Demolished Verandah

File Reference: A10013
Location: Lot 204- 8 Pasture Street
Applicant: Craig McLennan, Project Manager
Author: Sheryl Squiers, Administration Officer Technical
Date: 26 November 2015
Disclosure of Interest: Nil
Attachments: Site Plans, Design Plans (Attachment 5 behind grey heading sheet under separate cover)

Summary:

Council to consider granting planning approval for the reinstatement of a previously demolished verandah and verandah posts which was originally attached to the building at Lot 204 – 8 Pasture Street.

Background:

An application for planning consent has been received from Craig McLennan for the reinstatement of the verandah with verandah posts. The verandah was originally attached to Lot 204 - 8 Pasture Street and covered the thoroughfare.

The original verandah on the front of the property was demolished and the applicant would like to reinstate this verandah as the first stage of renovations to the property.

Comment:

The building at Lot 204 – 8 Pasture Street was originally a shop with a verandah over the footpath.

The original verandah was demolished some time ago and the building was last used to garage the Shire of Pingelly Community Bus before a new shed was built at the Shire Depot and the property was sold.

The applicant has recently purchased the property and proposes to renovate the existing building.

Reinstating the verandah attached to the building and to posts installed in the footpath, is the first stage of the proposed renovations.

The verandah will cover the footpath attached to the building and to posts that will be required to be installed on the edge of the footpath Council approval is required as per requirements in the Shire of Pingelly's Activities in Thoroughfares and Public Places and Trading Local Law section 1 clause J extract below:

2.2 Activities allowed with a permit—general

- (1) A person shall not, without a permit—
 - (a) dig or otherwise create a trench through or under a kerb or footpath;
 - (b) subject to Division 3 of this Part, throw, place or deposit anything on a verge except for removal by the local government under a bulk rubbish collection, and then only in accordance with the terms and conditions and during the period of time advertised in connection with that collection by the local government;
 - (c) cause any obstruction to a vehicle or a person using a thoroughfare as a thoroughfare;
 - (d) cause any obstruction to a water channel or a water course in a thoroughfare;
 - (e) throw, place or drain offensive, noxious or dangerous fluid onto a thoroughfare;
 - (f) damage a thoroughfare;
 - (g) light any fire or burn anything on a thoroughfare other than in a stove or fireplace provided for that purpose or under a permit issued under clause 5.13;

- (h) fell any tree onto a thoroughfare;
- (i) unless installing, or in order to maintain, a permissible verge treatment
 - i. lay pipes under or provide taps on any verge; or
 - ii. place or install anything on any part of a thoroughfare, and without limiting the generality of the foregoing, any gravel, stone, flagstone, cement, concrete slabs, blocks, bricks, pebbles, plastic sheeting, kerbing, wood chips, bark or sawdust;
- (j) provide, erect, install or use in or on any building, structure or land abutting on a thoroughfare any hoist or other thing for use over the thoroughfare;
- (k) on a public place use anything or do anything so as to create a nuisance;
- (l) place or cause to be placed on a thoroughfare a bulk rubbish container; or
- (m) interfere with the soil of, or anything in a thoroughfare or take anything from a thoroughfare.

Consultation:

Sheryl Squiers, Administration Officer Technical

Tim Jurmann, Building Surveyor

Shire of Pingelly's Activities in Thoroughfares and Public Places and Trading Local Law

Statutory Environment:

Shire of Pingelly Local Planning Scheme No3

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

11923 - Moved: Cr Freebairn

Seconded: Cr Morton

Recommendation and Council Decision:

That Council grant planning approval for the reinstatement of the verandah attached to the front of the building and verandah posts installed into the footpath at Lot 204 – 8 Pasture Street.

Carried 8:0

Note: As part of the building approval and assessment process that the applicant be advised the landowner is responsible for all ongoing maintenance and liability relating to the reinstatement of a verandah on any public property.

17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18. NEW BUSINESS OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

**11924 Moved Cr Mulroneu Seconded Cr Marshall
That new business be introduced**

Carried 8:0

1. Tim Haslam being added as a member of the Sport and Recreation Focus Group.

**11925 Moved Cr Mulroneu Seconded Cr Marshall
Council endorse Tim Haslam as a member of the Sport and Recreation Focus Group. to represent the best interests of the whole of community and to ensure the best outcomes are achieved for the community.**

Carried 8:0

**11926 Moved Cr Morton Seconded Cr Steel
That new business be introduced.**

Carried 7:1

2. Chief Executive Officer (CEO) performance review.

11927 Moved Cr Morton Seconded Cr Mulroneu

- Date of CEO review is to be Tuesday 23 February 2016**
- Date of Councillors consultation / assessment of CEO performance to be on Wednesday 20 January 2016**
- Engage Mr John Phillips, consultant, to facilitate the CEO performance review**
- Council appoint Cr Walton-Hassell as the third member of the CEO review panel**

Carried 8:0

**11928 Moved Cr Mulroneu Seconded Cr Steel
That new business be introduced.**

Carried 8:0

3. Cr Walton-Hassell to be included in the Working Group Travelling to Melbourne.

**11929 Moved Cr Marshall Seconded Cr Mulroneu
Council endorse Cr Walton-Hassell to be included in the working group travelling to Melbourne to investigate buildings constructed of the materials being suggested for use in the new Pingelly Recreation and Cultural Centre.**

Carried 8:0

19. CLOSURE OF MEETING

The Chairman declared the meeting closed at 3.49pm.

These minutes were confirmed by Council at the Ordinary Meeting held on 17 February 2016.

Signed.....
Presiding Person at the meeting at which the minutes were confirmed.