

Notice of Meeting



17 Queen Street, Pingelly
Western Australia 6308
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Dear Elected Member

The next Ordinary meeting of the Shire of Pingelly will be held on 15 February 2017 in the Council Chambers, 17 Queen Street, Pingelly commencing at 2.00pm.

The Community Craft Centre will be providing dinner.

Schedule

2pm Council Meeting

A handwritten signature in black ink, appearing to be 'G. Pollock'.

Gavin Pollock
Chief Executive Officer

10 February 2017

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Pingelly for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Pingelly disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Pingelly during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Pingelly. The Shire of Pingelly warns that anyone who has an application lodged with the Shire of Pingelly must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Pingelly in respect of the application.

AGENDA

Shire of Pingelly
Ordinary Council Meeting
15 February 2017

MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.

DISCLAIMER


INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

PLEASE NOTE:

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

A handwritten signature in blue ink, appearing to be 'G. Pollock', written in a cursive style.

**GAVIN POLLOCK
CHIEF EXECUTIVE OFFICER**

COUNCIL MEETING INFORMATION NOTES

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available in the Shire of Pingelly Office, on the website and the Pingelly Library seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).

Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Pingelly Office and the Shire of Pingelly website within ten (10) working days after the Meeting.

NOTE:

Unopposed Business

Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.

If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.

A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.

If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

Question Time

This Policy provides guidance to the Presiding Member (noting the provisions of the *Local Government (Administration) Regulation 7*).

Question time is for the asking of questions. General comments, issues for debate etc. are to be progressed through the normal procedure for submitting Agenda items for Council's consideration. Tabled correspondence will not be accepted.

Unless the person is known to all other persons in the Chamber, the Questioner is to state their name and address prior to asking the question.

The Questioner is to stand to address the Presiding Member, unless illness or a physical or other disability prevents him/her from doing so. All questions are to be addressed to the Presiding Member.

The question must be immediately put and may be followed by a brief statement related to the question.

The Presiding Member may respond to the question or may nominate a Councillor or an Officer to respond.

Debate between the Questioner or public and a Councillor or Officer is not permitted.

Questions may not be put by Councillors to the Questioner or other members of the public except for the purpose of clarification.

If the Presiding Member determines that a full and complete answer is unable to be given at that time, the question may be taken on notice. In that case, an answer will be given in writing to the Questioner within 7 days and the response tabled at the next Ordinary Council meeting.

A summary of the question and the response only is to be recorded in the minutes of the meeting.

QUESTION TIME FOR THE PUBLIC

(Please write clearly)

DATE: _____

NAME: _____

TELEPHONE : _____

ADDRESS: _____

QUESTIONS TO THE PRESIDENT:

GENERAL QUESTION / QUESTION RELATED TO THE AGENDA *(strike out which is not applicable)*

ITEM NO	PAGE NO	QUESTION

PLEASE PASS TO THE CHIEF EXECUTIVE OFFICER FOR REFERRAL TO THE PRESIDENT BY 2.00 PM AT THE MEETING, OR BY 1.45PM ON THE DAY OF THE MEETING AT THE SHIRE OF PINGELLY OFFICE, 17 QUEEN STREET, PINGELLY.

Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at every ordinary meeting of a council; and

Such other meetings of councils or committees as may be prescribed.

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b) Local Government (Administration) Regulations 1996.

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

every special meeting of a council; and

every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.

(2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:

by the person presiding at the meeting; or

in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members, having regard to the requirements of sub regulations (2) and (3).

The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.

Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.

Nothing in sub regulation (3) requires:

A council to answer a question that does not relate to a matter affecting the local government;

A council at a special meeting to answer a question that does not relate to the purpose of the meeting;

or

A committee to answer a question that does not relate to a function of the committee.

SHIRE OF PINGELLY

DISCLOSURE OF INTERESTS

TO THE CHIEF EXECUTIVE OFFICER:

Under the Provisions of Division 6 of Part 5 of the Local Government Act 1995, I hereby disclose a Financial Interest/s in the matter/s listed on this form, which is/are scheduled for consideration at the meeting of Council to be held on:

15 February 2017

(Print Name)

(Signature)

(Date)

NOTE: Members of Council are asked to deliver this completed form to the Chief Executive Officer on the day of the Council Meeting as required by the Act. Where this is not practicable the Disclosure/s may be telephoned to the Council Office on 9887 1066 and/or the form subsequently passed to the Chief Executive Officer prior to the meeting.

ITEM NO	PAGE NO	TYPE	REASON

DISCLOSURE OF FINANCIAL INTEREST, PROXIMITY INTEREST AND/OR INTEREST AFFECTING IMPARTIALITY

Chief Executive Officer, Shire of Pingelly

In accordance with Section 5.60-5.65 of the *Local Government Act* and Regulation 34(B) and 34(C) of the *Local Government (Administration) Regulations* and Regulation 11 of the *Local Government (Rules of Conduct) Regulations*, I advise you that I declare a appropriate box):

financial interest (Section 5.60A)

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

proximity interest (Section 5.60B)

A person has a proximity interest in a matter if the matter concerns a proposed —
(a) change to a planning scheme affecting land that adjoins the person's land;
(b) change to the zoning or use of land that adjoins the person's land; or
(c) development (as defined in section 5.63(5)) of land that adjoins the person's land.

interest affecting impartiality (Regulation 11). I disclose that I have an association with the applicant. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

An interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association but does not include a financial or proximity interest as referred to in section 5.60.

SHIRE OF PINGELLY

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, 17 Queen Street, Pingelly on Wednesday 15 February 2017 – commencing at 2.00pm.

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

2. ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Noongar people. It is a privilege to be standing on Noongar country. I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the security and wellbeing of all the people of this country where we live and that we share together - Australia

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

3.1 Reminder

“Leadership is not about titles, positions or flowcharts. It is about one life influencing another.”
“A man must be big enough to admit his mistakes, smart enough to profit from them, and strong enough to correct them.”

— John C. Maxwell

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

7. APPLICATIONS FOR LEAVE OF ABSENCE

8. DISCLOSURES OF INTEREST

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 14 December 2016

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 14 December 2016 be confirmed.

Moved: _____ Seconded: _____

10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

11. REPORTS OF COMMITTEES OF COUNCIL

- Audit Committee Full Council
- Recreation & Cultural Committee Member – Cr Lange
Member – Cr Walton-Hassell
Member – Cr Wood
Member – Cr Marshall
- Bushfire Advisory Committee Member – Cr Freebairn
Deputy – Cr Marshall
- Medical and Aged Care Services Committee Member – Cr Freebairn
Member – Cr Hodges
Member – Cr Lange
Member – Cr Mulroney
Member – Cr Steel
- CEO Performance Review Committee Member – President
Member – Deputy President
Member – Cr Hodges

12. REPORTS OF COUNCIL DELEGATES ON EXTERNAL COMMITTEES

- Central Country Zone of WALGA
Delegate – President
Delegate – Deputy President
Deputy – Cr Walton-Hassell
- Hotham-Dale Regional Road Sub-Group
Delegate – Cr Lange
Deputy – Cr Marshall
- Pingelly Cottage Homes Committee
Delegate – Cr Freebairn
Deputy – Cr Mulroney
- Development Assessment Panel
Delegate – Cr Lange
Delegate – Cr Mulroney

Deputy – Cr Freebairn
- Pingelly Tourism Group
Delegate – Cr Freebairn
Deputy – Cr Lange
- Regional Waste Group
Delegate – Cr Mulroney
Deputy – Cr Wood
- Shires of Pingelly and Wandering Joint
Local Emergency Management Committee
Delegate – Cr Lange
Deputy – Cr Hodges
- Aged Care Planning Regional Sub-Group (BBP)
Delegate – Cr Lange
Delegate – Cr Steel
Deputy – Members of Medical &
Aged Care Committee
- Youth Working Group
Delegate – Cr Steel
Delegate – Cr Walton-Hassell
Deputy – Recreation & Cultural
Committee
- Project User Group (PUG)
Delegate– Cr Lange
Deputy – Cr Hodges
- Sport and Recreation Focus Group
Delegate – Cr Lange
Delegate – Cr Walton-Hassell
Deputy – Cr Hodges

13. REPORTS FROM COUNCILLORS

Cr Shirley Lange (President)

Meetings attended December 2016:

- 12th PAAA
- 12th Pingelly Primary School – Presentation
- 13th LEMC
- 13th Youth Focus Group
- 13th CEO
- 14th Audit Meeting
- 14th Corporate Discussion and Council Meeting
- 15th Announcement of successful BBP ILU's Funding – Brookton
- 20th PRACC
- 23rd Council and Staff Christmas Party

Meetings attended January 2017:

- 19th Youth Focus Group
- 19th Australia Day Preparation Cr Mulroney, DCCS
- 23rd PRACC – Architects, Staff, P Beale, Engineer, Bruce Hutchings, interested builders
- 26th Australia Day Breakfast and Presentations
- 26th Bowling Club Australia Day Presentation
- 28th Tennis Club Australia Day Presentation
- 31st Healthy Wheatbelt – CCZ –Northam

Meetings attended February 2017:

- 1st Corporate Discussion
- 2nd CEO and Cr Steel
- 6th Cottage Homes
- 6th PDA
- 7th LEMC
- 7th Farewell to Wade Taylor

Cr William Mulroney (Deputy President)

Nil

Cr David Freebairn

Nil

Cr Evan Hodges

Nil

Cr Ray Marshall

Nil

Cr Lee Steel

Nil

Cr Michelle Walton-Hassell

Nil

Cr Peter Wood

Nil

14 OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Development Assessment Panels

File Reference: 14.00.00
Location: Pingelly
Applicant: Minister for Planning
Date: 10 January 2017
Author: Gavin Pollock Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Letter from Government of Western Australia
Development Assessment Panels (Attachment 1 after blue
sheet under separate cover)

Summary:

Council to appoint two Councillors as nominees and two Councillors as alternate nominees to sit on the Shire of Pingelly Development Assessment Panel.

Background:

The new legislation in 2011 creating Development Assessment Panels (DAP) requires the Minister to establish and maintain a register of local DAP members. Each local government must nominate two local DAP members and two alternate (or deputy) local DAP members from its pool of elected members. The Minister will then consider nominations received and appoints for a two year term.

If, within the two year term, a local DAP member is not re-elected, they cannot hold the position of local DAP member.

Local government elections may result in a change to local DAP membership if current councillors, who are DAP members, are not re-elected. In this instance, the deputy local DAP members will take the place of the former local DAP members. If both local and alternate (deputy) local members are not re-elected, the local government will need to renominate and the Minister to reappoint.

Local DAP members (except for those who fall within the class of persons excluded from payment) are entitled to be paid for their attendance at DAP training and at DAP meetings.

Nominations are required by 28 February 2017.

Comment:

The Shire current DAP members are Cr Lange and Cr Mulroney with Cr Freebairn as Deputy.

Consultation:

N/A

Statutory Environment:

Under regulation 26 of the Planning and Development (*Development Assessment Panels*) Regulations 2011.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:
Simple Majority

Recommendation:
That Councillors Mulroney and Freebairn be determined as the nominees and Councillors Peter Wood and Evan Hodges be determined as the alternate deputies nominated for the Shire of Pingelly Development Assessment Panel.

Moved: _____ Seconded: _____

15. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

15.1 Monthly Statement of Financial Activity – December 2016

File Reference: 00271
Location: N/A
Applicant: Stuart Billingham, Director Corporate & Community Services
Author: Stuart Billingham, Director Corporate & Community Services
Date: 07 February 2017
Disclosure of Interest: Nil
Attachments: Monthly Statements of Financial Activity for the period 1 July 2016 to 31 December 2016 (Attachment 2 after grey sheet under separate cover)
Previous Reference: N/A

Summary:

In Accordance with the Local Government Act 1995 Section 5.25 (1) and Local Government (Financial Management) Regulations 1996, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of December 2016 is attached for Council consideration and adoption.

Background:

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all shire's bank accounts, including term deposits;
- Reconciliation of Rates, including outstanding debtors;
- Reconciliation of Sundry Creditors and Debtors;

Consultation:

Chief Executive Officer

Statutory Environment:

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications:

There are no policy implications.

Financial Implications:

There are no significant trends or issues to be reported. The report and officer recommendation is consistent with Council's adopted Budget 2016/2017.

Strategic Implications:

There are no known significant strategic implications.

Voting Requirements:

Simple Majority

Recommendation:

That with respect to the Monthly Statements of Financial Activity for the month ending 31 December 2016 be accepted and material variances be noted.

Moved: _____ Seconded: _____

15.2 Monthly Statement of Financial Activity – January 2017

File Reference: 00271
Location: N/A
Applicant: Stuart Billingham, Director Corporate & Community Services
Author: Stuart Billingham, Director Corporate & Community Services
Date: 07 February 2016
Disclosure of Interest: Nil
Attachments: Monthly Statements of Financial Activity for the period 1 July 2016 to 31 January 2017 (Attachment 3 after green sheet under separate cover)
Previous Reference: N/A

Summary:

In Accordance with the Local Government Act 1995 Section 5.25 (1) and Local Government (Financial Management) Regulations 1996, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of January 2017 is attached for Council consideration and adoption.

Background:

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all shire's bank accounts, including term deposits;
- Reconciliation of Rates, including outstanding debtors;
- Reconciliation of Sundry Creditors and Debtors;

Consultation:

Chief Executive Officer

Statutory Environment:

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications:

There are no policy implications.

Financial Implications:

There are no significant trends or issues to be reported. The report and officer recommendation is consistent with Council's adopted Budget 2016/2017.

Strategic Implications:

There are no known significant strategic implications.

Voting Requirements:

Simple Majority

Recommendation:

That with respect to the Monthly Statements of Financial Activity for the month ending 31 January 2017 be accepted and material variances be noted.

Moved: _____ Seconded: _____

15.3 Accounts Paid by Authority

Applicant: Stuart Billingham, Director Corporate & Community Services
Author: Rebecca Billingham, Finance Officer
Date: 07 February 2017
Disclosure of Interest: Nil
Attachments: List of Accounts December 2016 and January 2017 Following
Previous Reference: N/A

Summary:

Council endorsement is required for accounts made by authority for the month of December 2016 and January 2017.

Comment:

Unless otherwise identified, all payments have been made in accordance with Council's 2016/17 Budget.

Consultation:

Nil

Statutory Environment:

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications:

There are no policy implications arising from this amendment.

Financial Implications:

There are no known financial implications upon either the Council’s current budget or long term financial plan.

Strategic Implications:

There are no known significant strategic implications relating to the report.

Voting Requirements:

Simple Majority

Recommendation:

That Council endorse the Accounts for Payments for December 2016 and January 2017 as presented:

DECEMBER 2016	
MUNI - 117984856	
EFT 2978 - 3118	\$ 587,716.09
CHEQUE 24369 - 24390	\$ 30,813.17
TRUST ACCOUNTS	
DEPT OF TRANSPORT – 123395691	\$ 38,343.45
TRUST FUND – 1867 – 1868, EFT 3037	\$ 183.00
DIRECT DEBIT -	
DD8532.1 – DD8573.1 – Pay and Super	\$ 20,306.19
CREDIT CARD	
DD8532.1	\$ 3,476.79

GRAND TOTAL	\$ 680,838.69
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JANUARY 2017	
MUNI - 117984856	
EFT 3125 - 3146	\$ 30,659.18
CHEQUE 24391 - 24395	\$ 12,075.39
TRUST ACCOUNTS	
DEPT OF TRANSPORT – 123395691	\$ 33,691.95
TRUST FUND –	\$ 0.00
DIRECT DEBIT -	
DD8578.1 – DD8591.1 – Pay and Super	\$ 23,015.41
CREDIT CARD	
DD8586.1	\$ 1,119.42

GRAND TOTAL	\$ 100,561.35
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Notification	Explanation
Nil	

Moved: _____ Seconded: _____

**SHIRE OF PINGELLY
ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2016**

Cheque /EFT No	Date	Name	Invoice Description	Amount
1867	07/12/2016	STEVE DAVIS	BOND REFUND COMMUNITY BUS HIRE	100.00
1868	16/12/2016	SHIRE OF PINGELLY	CLEANING BOND FORFEITED SIMON KAHL TRANSFERRED TO SHIRE	50.00
EFT3037	15/12/2016	SHIRE OF PINGELLY	TRANSFER TO MUNI - INCORRECT RECEIPTING ERROR - P ADEN HALL HIRE FEE	33.00
TOTAL TRUST				183.00
EFT2978	02/12/2016	PINGELLY HOTEL	CATERING FOR NYOONGAR SPORTS DAY 07/10/2016 - SANDWICHES FOR 30 AT \$8.00 PER PERSON	240.00
EFT2979	02/12/2016	TOLL IPEC PTY LTD	FREIGHT; SHIRE OF PINGELLY - STATE LIBRARY, CN8450925645, 14/11/16	102.72
EFT2980	02/12/2016	EXCHANGE TAVERN	MIXED SANDWICHES AND WRAPS FOR 18 PEOPLE AT \$13 PER HEAD WA LOCAL GOVERNMENT GRANTS COMMISSON - PUBLIC HEARING 23 NOVEMBER 2016 TO BE DELIVERED TO SHIRE AT 12.20PM	384.00
EFT2981	02/12/2016	J R & A HERSEY	20X NATURES BOTANICAL INSECT REPEL 50 GRAM, 20 X SUNSCREEN 125ML, DUST MASKS, RESPIRATORS	1,224.00
EFT2982	02/12/2016	ZURICH INSURANCE	INSURANCE EXCESS FOR DAMAGE TO TELSTRA PROPERTY/ASSETS, CLAIM NUMBER 633540216	300.00
EFT2983	02/12/2016	WESTRAC EQUIPMENT PTY LTD	5 X WEAR STRIPS 128-9656	954.75
EFT2985	02/12/2016	JASON SIGNMAKERS	2 X 1500 X 1200 ROADWORKS SIGN	1,872.20
EFT2986	02/12/2016	BUNNINGS BUILDING SUPPLIES	VARIOUS TOOLS FOR MAINTENANCE TRUCK	418.56

EFT2987	02/12/2016	MAJOR MOTORS PTY LTD	LEFT HAND FRONT FLEXIBLE BRAKE LINE FOR ISUZU BUSH FIRE TRUCK	57.13
EFT2988	02/12/2016	GREAT SOUTHERN FUEL SUPPLIES	10000L OF DIESEL TO SHIRE DEPOT AS PER CONTRACT	10,709.60
EFT2989	02/12/2016	SECURITY & KEY DISTRIBUTORS	SKD8345SS25 ABUS P/LOCK KEYED TO BILOCK 25MM STAINLESS STEEL SHACKLE D18 349-GMK,DWS & DPT2	378.75
EFT2990	02/12/2016	BEST OFFICE SYSTEMS	PHOTOCOPY CHARGES MP.C5503 COLOUR - 23/10/16 TO 23/11/16	1,478.13
EFT2991	02/12/2016	GALVINS PLUMBING PLUS	90035 LEN COPPER TUBE 12.7 X 0.91 X 6MTR	236.25
EFT2992	02/12/2016	WHEATBELT ELECTRICS	REPLACEMENT OF VANDALISED POLE TOP LIGHT IN MEMORIAL PARK	3,071.64
EFT2993	02/12/2016	REINFORCED CONCRETE PIPES AUSTRALIA (WA) PTY LTD	BOX CULVERTS 1200 MM X 1200MM WITH LOAD RATING OF 130KN FOR DELIVERY BEFORE THE 19 DECEMBER 2016. PLEASE CONFIRM WEIGHT OF CULVERT SO I CAN ARRANGE TRANSPORT	9,317.00
EFT2994	02/12/2016	MCLERNONS MEANS BUSINESS	2 X #CHVMATRIXHB MATRIX HIGH BACK OPERATOR CHAIR AS PER QUOTE 3967	600.00
EFT2995	02/12/2016	WA CONTRACT RANGER SERVICES	RANGER SERVICES FOR AUGUST 2016 TO JUNE 2017 - ESTIMATED COST ONLY FOR 46 WEEKS	490.87
EFT2996	02/12/2016	WALLIS COMPUTER SOLUTIONS	MONTHLY ITS GOLD BILLING FOR NOVEMBER 2016	5,255.08
EFT2997	02/12/2016	RK ROACH	SURVEY GRAVEL STOCK PILE	1,155.00
EFT2998	02/12/2016	ASB MARKETING PTY LTD	BISLEY COOL LIGHTWEIGHT 2 TONE SHIRT 6895 SIZE - L INCLUDES LOGO EMBROIDERED ONTO LEFT CHEST AND AN INDIVIDUAL NAME EMBROIDERED ONTO RIGHT CHEST	7,150.55
EFT3000	02/12/2016	KINGS PARK MOTEL	ACCOMMODATION FOR REBECCA BILLINGHAM 23RD AND 24TH NOVEMBER 2016 INCLUDING BREAKFAST	351.20

EFT3001	02/12/2016	C & D CUTRI	REPLACE GRAVEL BEAMS BOTH SIDES OF BRIDGE 5165 REVIEW ST	3,300.00
EFT3002	02/12/2016	PINGELLY IGA SUPERMARKET	TOOLBOX BREAKFAST ITEMS	485.48
EFT3003	02/12/2016	WANDERING SMASH REPAIRS	EXCESS FOR REPAIRS TO PN01	300.00
EFT3004	02/12/2016	SOUTH METROPOLITAN TAFE	STUDENT - CALEB ROBERT PASSMORE WF402 DIAGNOSE AND REPAIR COOLING SYST \$87.63 DISCRETIONARY FEE \$25.93 WF150 REPAIR ENGINES AND ASSOCIATED EN \$186.73 WF163 REPAIR FINAL DRIVE - DRIVELINE \$120.72 WF212 DIAGNOSE AND REPAIR MOBILE PLANT \$116.00	511.08
EFT3005	02/12/2016	CORPORATE HEALTH PROFESSIONALS	FULL AUDIOLOGICAL ASSESSMENT	286.00
EFT3006	02/12/2016	REBECCA BILLINGHAM	TRAVEL EXPENSES REIMBURSEMENT 23/11/16 & 25/11/16	309.11
EFT3007	02/12/2016	HALANSON EARTHMOVING	ORDER # 1 CRUSHING OF 5000M3 OF GRAVEL AT THE ALDERSYDE PINGELLY ROAD GRAVEL PIT AS PER QUOTATION	64,367.16
EFT3008	02/12/2016	PETER TANNER	CHECK DIESEL PUMP FOR ACCURACY AND REPAIR IF POSSIBLE	347.88
EFT3010	05/12/2016	IMPECCABLE LANDSCAPING	IRRIGATION IMPROVEMENTS, EXTENSION AND PARTS AT SPORTS GROUND	15,097.50
EFT3011	07/12/2016	TOLL IPEC PTY LTD	FREIGHT; MIRACLE RECREATION - SHIRE OF PINGELLY, CN8540144145, 2/12/16	103.96
EFT3012	07/12/2016	SULLIVAN LOGISTICS PTY LTD	FREIGHT; JASON SIGNMAKERS - SHIRE OF PINGELLY, CN706545, 17/11/16	197.18
EFT3013	07/12/2016	WATER DYNAMICS PTY LTD	20 X HUNTER POP UP 12004SS	896.50

EFT3014	07/12/2016	PINGELLY QUALITY MEATS	8 X VOUCHERS FOR THE VALUE OF \$15.00 EACH SENIORS MORNING TEA TUESDAY 6 DECEMBER 2016	168.60
EFT3015	07/12/2016	AMD CHARTERED ACCOUNTANTS	AUDIT OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016. FINAL FEE IN ACCORDANCE WITH AUDIT PROPOSAL. OUT OF POCKET EXPENSES CHARGED AT ACTUAL COST	10,671.31
EFT3016	07/12/2016	BOB WADDELL	ASSISTANCE WITH THE 2015/16 FINANCIAL REPORT, LEAVE ACCRUALS AND TRUST - 17.50HRS @ \$120 PER HOUR. TRAVEL - 370KMS @ \$0.80 PER KM	2,635.60
EFT3017	07/12/2016	BARRY GIBBS	REIMBURSEMENT FOR PURCHASE OF SAFETY BOOTS	164.20
EFT3018	07/12/2016	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	YOUNG PROFESSIONALS NETWORK - WHAT IS LEADERSHIP AND WHY DO YOU NEED IT EVENT THURSDAY 8 DECEMBER 2016 MELISSA POLLOCK AS PER INVOICE 4429 AT \$90.00 KRISTEL STEEL AS PER INVOICE 4430 AT \$90.00 CAMERON JETTA AS PER INVOICE 4431 AT \$90.00	270.00
EFT3019	07/12/2016	PINGELLY TRADING CO HARDWARE	2XCANS OF COLD GALV	712.35
EFT3020	07/12/2016	KERRY R KEYS	TONER FOR DEPOT PRINTER - BLACK, MAGENTA, CYAN, YELLOW	772.70
EFT3021	07/12/2016	MOORE STEPHENS (WA) PTY LTD	WA LOCAL GOVERNMENT GRANTS COMMISSION BRIEFING SERVICES	1,320.00
EFT3022	07/12/2016	PINGELLY TYRE SERVICE	SUPPLY AND FIT 2 X 12.5/ 18 TYRES	1,035.00
EFT3023	07/12/2016	LGIS INSURANCE BROKING	2015-2016 MOTOR VEHICLE PREMIUM ADJUSTMENT; ADDITIONAL PREMIUM AS AT JUNE 2016	2,700.39
EFT3024	07/12/2016	TOM'S TREE SERVICE	TREE PRUNING - TREES NEAR POWER LINES	5,280.00
EFT3025	07/12/2016	WA SOIL IMPROVERS	1 X BROOMEZY	781.00
EFT3026	07/12/2016	NORTHAM MOTEL	3 X NIGHTS ACCOMMODATION FOR HAYDEN DAWES - 28TH, 29TH & 30TH NOVEMBER	336.00

EFT3027	09/12/2016	AUSTRALIAN TAXATION OFFICE	BAS NOVEMBER 2016	15,835.00
EFT3036	15/12/2016	PROSSER TOYOTA	PURCHASE OF TOYOTA PRADO LESS TRADE IN HOLDEN CAPRICE	45,421.80
EFT3038	16/12/2016	ECHELON AUSTRALIA PTY LTD	REGIONAL RISK COORDINATION PROGRAMME 1ST INSTALMENT 2016/17	3,231.80
EFT3039	16/12/2016	CONTRACT AQUATIC SERVICES	SWIMMING POOL CONTRACT MANAGEMENT FEE DECEMBER 2016	31,477.60
EFT3040	16/12/2016	KIM BOULTON	RECORDS KEEPING CONSULATION & TRAINING M RAPANA AND PREPARATION FOR FILING STRUCTURE KEYWORDS FOR COUNCIL SITE VISIT \$1 A KILOMETRE @ 108 KILOMETRES, PLUS GST. 25 HOURS @ \$100 PER HOUR PLUS GST	1,988.80
EFT3041	16/12/2016	ALL FORKLIFTS & EQUIPMENT	PURCHASE SECOND HAND TOYOTA FORKLIFT 2.5 TON	9,872.50
EFT3043	16/12/2016	RAYMOND JOHN MARSHALL	SITTING FEES OCTOBER - DECEMBER 2016	1,000.00
EFT3044	16/12/2016	LEE NORA STEEL	SITTING FEES OCTOBER - DECEMBER 2016	1,000.00
EFT3045	16/12/2016	EVAN HODGES	SITTING FEES OCTOBER - DECEMBER 2016	1,000.00
EFT3046	16/12/2016	SHIRLEY LANGE	PRESIDENT SITTING FEES OCTOBER - DECEMBER 2016	2,800.00
EFT3047	16/12/2016	WILLIAM VINCENT MULRONEY	DEPUTY PRESIDENT SITTING FEES OCTOBER - DECEMBER 2016	1,175.00
EFT3050	20/12/2016	INGLEWOOD PRODUCTS GROUP	50% DEPOSIT FOR YSB TRIAL	5,665.00
EFT3051	22/12/2016	PINGELLY HOTEL	CATERING FOR 12, 13 AND 14 OCTOBER 2016	552.00
EFT3052	22/12/2016	J R & A HERSEY	SLOPE METER FOR PN398 GRADER	505.34
EFT3053	22/12/2016	ROYAL LIFE SAVING	CODE OF PRACTICE SAFETY ASSESSMENT SERVICE FOR SWIMMING POOL	195.00

EFT3054	22/12/2016	WESTRAC EQUIPMENT PTY LTD	REPAIRS TO PN398 GRADER	6,668.19
EFT3055	22/12/2016	JASON SIGNMAKERS	6 X CHEVRON FOR YORK-WILLIAMS RD RESEALING	1,132.45
EFT3056	22/12/2016	YOUTHCARE	CATERING FOR COUNCIL DINNER 16/11/2016	250.00
EFT3057	22/12/2016	AUSTRALIA POST	POSTAGE NOVEMBER 2016	693.02
EFT3058	22/12/2016	WALGA	INTRODUCTION TO LOCAL GOVERNMENT COURSE - SHERYL SQUIERS	643.50
EFT3059	22/12/2016	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD PURCHASES NOVEMBER 2016	1,826.13
EFT3060	22/12/2016	SECURITY & KEY DISTRIBUTORS	LOCKS FOR SWIMMING POOL	379.22
EFT3061	22/12/2016	MIRACLE RECREATION EQUIPMENT	2 X SHADE SAILS WITH WEBBED EDGES FOR QUARTZ STREET	5,231.60
EFT3062	22/12/2016	BEST OFFICE SYSTEMS	PHOTOCOPIER METER READING 23.11.2016 TO 23.12.2016	1,784.32
EFT3063	22/12/2016	TRUCKLINE	1 X FILTER KIT - HOLDEN COLORADO	183.79
EFT3064	22/12/2016	B.W. JAMES TRANSPORT	DELIVERY OF PIPE FROM RCPA TO SHIRE DEPOT	1,452.11
EFT3065	22/12/2016	GILL RURAL TRADERS	HELMETS AND HELMET KIT	252.97
EFT3066	22/12/2016	KEITH THE MAINTENANCE MAN PTY LTD	REMOVE AND WRAP DUMPED ASBESTOS AT OLD SPEEDWAY SITE	231.00
EFT3067	22/12/2016	GREAT SOUTHERN WASTE DISPOSAL	RUBBISH AND RECYCLING COLLECTION AND REFUSE SITE MAINTENANCE NOVEMBER 2016	14,838.28
EFT3068	22/12/2016	STAPLES AUSTRALIA PTY LIMITED	VARIOUS STATIONERY	94.82
EFT3069	22/12/2016	PINGELLY COMMUNITY RESOURCE CENTRE	SHIRE OF PINGELLY ANNUAL CHRISTMAS CARDS	50.71
EFT3070	22/12/2016	GAINSBOROUGH GRAPHICS	30 X PRE START BOOKS	625.00

EFT3071	22/12/2016	REINFORCED CONCRETE PIPES AUSTRALIA (WA) PTY LTD	CONCRETE PIPES AND LIDS FOR PRACC CARPARK	4,574.90
EFT3072	22/12/2016	J MAC ENGINEERING PINGELLY	NEW BULK WASTE BINS FOR PINGELLY TRANSFER STATION	8,338.00
EFT3073	22/12/2016	AMPAC DEBT RECOVERY PTY LTD	LEGAL COSTS FOR A11756, A11720, A11768, A11770, A11782, A11794 AND A6373 - PINGELLY ABORIGINAL PROGRESS ASSOCIATION	3,796.70
EFT3074	22/12/2016	ZENIEN	REPAIRS TO CCTV & TRAINING	684.15
EFT3075	22/12/2016	CTI SECURITY SERVICES PTY LTD	ALARM MONITORING CHARGES 01.01.2017 TO 31.03.2017	103.61
EFT3076	22/12/2016	WA CONTRACT RANGER SERVICES	RANGER SERVICE VISITS 02,06,07,08 DECEMBER 2016	935.00
EFT3077	22/12/2016	BITUTEK PTY LTD	BITUMINOUS SPRAY SEAL WORKS BULLARING RD	34,343.82
EFT3078	22/12/2016	BOB WADDELL	ASSISTANCE WITH TRUST BALANCING	99.00
EFT3079	22/12/2016	WALLIS COMPUTER SOLUTIONS	PANASONIC TOUGH PAD FZ-G1 (10.1") MK3 WITH 4G & SATELLITE POSITIONING, WINDOWS 8.1 & METRO COUNT INSTALLATION	4,361.50
EFT3080	22/12/2016	LOCALISE PTY LIMITED	AGE FRIENDLY COMMUNITIES PLANNING PROPOSAL - PREPARE AND SUBMIT MATERIAL, PREPARE AND FINALISE SERVICE PROVIDER SURVEY	1,925.00
EFT3081	22/12/2016	RK ROACH	SURVEY SETOUT FOR ROAD CONSTRUCTION - BROWN ST	924.00
EFT3082	22/12/2016	SJR CIVIL CONSULTING PTY LTD	PREPARE SITE SURVEY PLAN - PINGELLY BOWLING & TENNIS CLUB SITE	2,541.00
EFT3083	22/12/2016	E & MJ ROSHER PTY LTD	WATER PUMP AND GASKET FOR 2014 KUBOTA F2880	389.10
EFT3084	22/12/2016	ASB MARKETING PTY LTD	3 X COTTON DENIM JEANS SIZE 92R	104.78
EFT3085	22/12/2016	SHIRLEY LANGE	REIMBURSEMENT INTERNET CHARGES NOVEMBER 2016	49.95
EFT3086	22/12/2016	LANDMARK	SINO ROUNDUP ULTRA MAX 110L AGENCY	1,031.32

EFT3087	22/12/2016	IXOM OPERATIONS PTY LTD	3 X CHLORINE 70KG	122.76
EFT3088	22/12/2016	FLEET FITNESS	SERVICE OF GYM EQUIPMENT	242.00
EFT3089	22/12/2016	STABILISED PAVEMENTS OF AUSTRALIA PTY LTD	CEMENT STABILISATION	30,487.68
EFT3090	22/12/2016	HOWSON MANAGEMENT	TRAFFIC MANAGEMENT PLAN FOR BULLARING PINGELLY RD	484.00
EFT3091	22/12/2016	GLENWARRA DEVELOPMENT SERVICES	TOWN PLANNING CONSULTANCY SERVICES - PRACC ROAD NAME TESTING AND FINAL REPORT, RESERVE PURPOSE ENQUIRY FORM INDUSTRIAL LAND REPORT AND DOL, WAPC AND LANDCORP ENQ, PRACC SCHEME AMENDMENT PREP	1,650.00
EFT3092	22/12/2016	SAFETY BARRIERS WA PTY LTD	SUPPLY AND INSTALL TRAILING TERMINALS - YORK WILLIAMS RD	26,620.00
EFT3093	22/12/2016	MYSTICAL PRESENTS	2 X WREATHS FOR REMEMBRANCE DAY	200.00
EFT3094	22/12/2016	GALT GEOTECHNICS	GALT GEOTECHNICS - GEOTECHNICAL STUDY FOR PROPOSED AGE APPROPRIATE UNITS LOCATED ON BROWN STREET	6,490.00
EFT3095	22/12/2016	ROUNDEL CIVIL PRODUCT PTY LTD	CORRUGATED STEEL PIPES AND COUPLING BANDS	1,686.63
EFT3096	22/12/2016	FRIENDS OF PINGELLY RAILWAY STATION	CATERING OF COUNCIL DINNER 14.12.2016 - 8 PEOPLE	200.00
EFT3097	22/12/2016	PINGELLY RURAL SUPPLIES	RESPIRATOR MASKS	607.05
EFT3098	22/12/2016	PINGELLY IGA SUPERMARKET	VOUCHERS FOR SENIORS MORNING TEA	263.02
EFT3099	22/12/2016	DISTINCTIVE TROPHIES	TROPHIES FOR SCHOOL PRESENTATION NIGHT	65.00
EFT3100	22/12/2016	SOUTH WEST ISUZU	PURCHASE OF ISUZU NQR 87-190 AMT(AUTO) CREW CAB TIP TRUCK LESS \$1793 TO BE PAID ONCE TRAY IS MODIFIED	58,938.00

EFT3101	22/12/2016	IREDALE PEDERSEN HOOK ARCHITECTS	AGE APPROPRIATE ACCOMMODATION - CONTRACT DOCUMENTATION	18,731.37
EFT3102	22/12/2016	SCOTT SMALLEY PARTNERSHIP PTY LTD	PRACC - STRUCTURAL AND CIVIL DESIGN - PROGRESS TO DATE	11,000.00
EFT3103	22/12/2016	PJ WRIGHT & ASSOCIATES PTY LTD	AGE APPROPRIATE ACCOMMODATION - HYDRAULIC & FIRE DESIGN CONSULTANT - CLAIM 3	1,732.50
EFT3104	22/12/2016	BEST CONSULTANTS PTY LTD	AGE APPROPRIATE ACCOMMODATION - ELECTRICAL CONSULTANT - DESIGN & DEVELOPMENT AND CONTRACT DOCUMENTATION	7,821.00
EFT3105	22/12/2016	CORPORATE HEALTH PROFESSIONALS	FULL AUDIOLOGICAL ASSESSMENT - MARIANNE & GIUSEPPE CARLUCCI	1,430.00
EFT3106	22/12/2016	ADVANCED TIMBER CONCEPTS STUDIO	DESIGN ENGINEERING, MODELLING,DETAILING, ATTENDANCE AND PARTICIPATION, TIMBER ADVICE SOURCING AND SPECIFICATION	17,777.50
EFT3107	22/12/2016	AFGRI EQUIPMENT AUSTRALIA PTY LTD	ADAPTOR, JIC MALE AND BSPP MALE FOR KOMATSU BACKHOE	176.65
EFT3108	22/12/2016	PLANET SMART PTY LTD	WOOD PLASTIC BOARDS AND POSTS FOR PLAYGROUP BUILDING	2,447.88
EFT3109	22/12/2016	CSE CROSSCOM PTY LTD	INSTALL 1 NEW ANTENNA FOR VHF TWO WAY SYSTEM AT THE SHIRE OFFICE AND SHIRE DEPOT	1,851.08
EFT3110	22/12/2016	SOUTH REGIONAL TAFE	FIRST AID TRAINING FOR 10 PEOPLE 30.11.2016	1,200.60
EFT3111	22/12/2016	O'ROURKE ELECTRIC SERVICES	FULL UPGRADE OF SHEARING SHED ELECTRICAL SWITCHBOARD AND POWER BOARD AT FOOTBALL OVAL	1,100.00
EFT3112	22/12/2016	KINNECT PTY LTD	ONSITE DRUG AND ALCOHOL TESTING 01.12.2016	2,805.00
EFT3113	22/12/2016	DAVID MOLNAR	CLEAN UP OF NON COMPLIANT PROPERTIES UNDER BUSHFIRE ACT	450.00
EFT3114	22/12/2016	KIM BOULTON	KEYWORD PRELIMINARIES 18/12/2016	275.00
EFT3115	22/12/2016	COSIMO CUTRI	REIMBURSEMENT OF POLICE CLEARANCE APPLICATION	52.60

EFT3116	22/12/2016	PINGELLY COMMUNITY RESOURCE CENTRE - TRUST ACCOUNT	CONTRIBUTION FOR COMMUNITY CAR	7,781.40
EFT3117	22/12/2016	LANDGATE	2 X CERTIFICATE OF TITLE SEARCHES	49.70
EFT3118	22/12/2016	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK COMMISSION FOR NOVEMBER 2016	299.22
TOTAL MUNICIPAL EFT'S				587,716.09
24369	02/12/2016	TELSTRA	VARIOUS TELEPHONE CHARGES CEO, DCCS, DTS, WS, PM, PAO AND DEPOT	2,783.74
24370	02/12/2016	SYNERGY	ELECTRICITY CHARGES 3/11/16 TO 18/11/16, 16 ELIOT ST	7.80
24371	14/12/2016	DAVID INNES FREEBAIRN	SITTING FEES OCTOBER - DECEMBER 2016	1,000.00
24372	14/12/2016	JACQUELINE MICHELLE WALTON-HASSELL	SITTING FEES OCTOBER - DECEMBER 2016	1,000.00
24373	14/12/2016	PETER WOOD	SITTING FEES OCTOBER - DECEMBER 2016	1,000.00
24383	22/12/2016	TELSTRA	SMS EMERGENCY HOTLINE TO 01.12.2016	178.00
24384	22/12/2016	SHIRE OF PINGELLY	REGISTRATION OF PN3031 - TUTANNING VOLUNTEER FIRE BRIGADE TRAILER	24.75
24385	22/12/2016	INITIAL HYGIENE	ANNUAL HYGIENE TREATMENT URINAL DESCALE AND SANITARY DISPOSAL SERVICE	4,437.88
24386	22/12/2016	JANET ANNE OVERING	REIMBURSEMENT OF FEES PAID FOR BFB HAZARD REDUCTION BURN - 8 PRESTIGE ST	150.00
24387	22/12/2016	INGREY'S	PURCHASE NEW MITSUBISHI 2016 MQ TRION GLX LESS TRADE IN	19,925.00
24388	22/12/2016	KENNETH RONALD MASKIELL	REIMBURSEMENT OF FEES PAID FOR BFB HAZARD REDUCTION BURN AS DOES NOT COMPLY	150.00
24389	22/12/2016	JAMES DE BEAUX	REIMBURSEMENT FOR PRE EMPLOYMENT DRUG AND ALCOHOL SCREENING	35.00

24390	22/12/2016	PINGELLY GENERAL PRACTICE	PRE EMPLOYMENT MEDICAL - JAMES DE BEAUX	121.00
TOTAL MUNICIPAL CHEQUES				30,813.17
DD8573.1	27/12/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	6,093.48
DD8573.2	27/12/2016	BENDIGO SMART START SUPER	SUPERANNUATION CONTRIBUTIONS	116.24
DD8573.3	27/12/2016	THE TRUSTEE FOR THE DYER SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1,082.89
DD8573.4	27/12/2016	CBUS	SUPERANNUATION CONTRIBUTIONS	975.00
DD8573.5	27/12/2016	AUSTRALIAN SUPER ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	448.50
DD8573.6	27/12/2016	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	328.87
DD8573.7	27/12/2016	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	469.24
DD8573.8	27/12/2016	MLC	SUPERANNUATION CONTRIBUTIONS	144.45
DD8573.9	27/12/2016	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	326.35
DD8575.1	27/12/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	102.52
DD8532.1	13/12/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	5,956.44
DD8532.2	13/12/2016	AMP FLEXIBLE SUPER	SUPERANNUATION CONTRIBUTIONS	184.11
DD8532.3	13/12/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	15.00
DD8532.4	13/12/2016	BENDIGO SMART START SUPER	SUPERANNUATION CONTRIBUTIONS	116.24
DD8532.5	13/12/2016	THE TRUSTEE FOR THE DYER SUPER FUND	SUPERANNUATION CONTRIBUTIONS	991.62
DD8532.6	13/12/2016	CBUS	SUPERANNUATION CONTRIBUTIONS	975.00

DD8532.7	13/12/2016	AUSTRALIAN SUPER ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	448.50
DD8532.8	13/12/2016	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	328.87
DD8532.9	13/12/2016	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	469.24
DD8532.10	13/12/2016	NGS SUPER	SUPERANNUATION CONTRIBUTIONS	48.76
DD8532.11	13/12/2016	MLC	SUPERANNUATION CONTRIBUTIONS	168.52
DD8532.12	13/12/2016	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	332.24
DD8573.10	27/12/2016	AMP FLEXIBLE SUPER	SUPERANNUATION CONTRIBUTIONS	184.11
EFT2999	02/12/2016	SHIRE OF PINGELLY SOCIAL CLUB	PAYROLL DEDUCTIONS	95.00
EFT3042	16/12/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	568.00
EFT2984	02/12/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	568.00
EFT3048	16/12/2016	SHIRE OF PINGELLY SOCIAL CLUB	PAYROLL DEDUCTIONS	95.00
EFT3049	16/12/2016	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	148.62
EFT3009	02/12/2016	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	148.62
TOTAL PAYROLL				20,306.19
DD8561.1	14/12/2016	BENDIGO BANK CREDIT CARDS	CREDIT CARD PURCHASES NOVEMBER 2016	
			CREDIT CARD PURCHASES NOVEMBER 2016 - 08.11.2016 XCEL AG PTY LTD - VARIOUS ITEMS FOR 4 SHIRE ST	93.33

			CREDIT CARD PURCHASES NOVEMBER 2016 - 11.11.2016 CABCHARGE - TAXI FARE	50.40
			CREDIT CARD PURCHASES NOVEMBER 2016 - 11.11.2016 LC GREAT HALL - LGMA CONFERENCE EXPENSES	46.00
			CREDIT CARD PURCHASES NOVEMBER 2016 - 12.11.2016 - JB HIFI - IPHONE 7	1079.00
			CREDIT CARD PURCHASES NOVEMBER 2016 - 12.11.2016 - ESPLANADE FREMANTLE - LGMA CONFERENCE EXPENSES	752.27
			CREDIT CARD PURCHASES NOVEMBER 2016 - 15.11.2016 - ESPLANADE FREMANTLE - LGMA CONFERENCE EXPENSES	6.07
			CREDIT CARD PURCHASES NOVEMBER 2016 - 17.11.2016 - DEPARTMENT OF ENVIRONMENT - CLEARING PERMIT APPLICATION - WICKEPIN/PINGELLY RD	200.00
			CREDIT CARD PURCHASES NOVEMBER 2016 - 17.11.2016 - ATOMIC ESPRESSO - REFRESHMENTS	66.50
			CREDIT CARD PURCHASES NOVEMBER 2016 - 17.11.2016 - GEORGE ST CAFE - REFRESHMENTS	19.30
			CREDIT CARD PURCHASES NOVEMBER 2016 - 18.11.2016 - RENEWAL OF VEHICLE REGISTRATION PN437	375.00
			CREDIT CARD PURCHASES NOVEMBER 2016 - 20.11.2016 - MASTERS FORRESTDAL - BOSCH AUGER 18MM & 20MM, ZENITH ROPE	186.74
			CREDIT CARD PURCHASES NOVEMBER 2016 - 24.11.16 - NARROGIN BETTA HOME LIVING - STILL CAMERA X 2	398.00
			CREDIT CARD PURCHASES NOVEMBER 2016 - 25.11.16 - CITY OF PERTH - PARKING	11.11
			CREDIT CARD PURCHASES NOVEMBER 2016 - 26.11.16 - SMJ UNITED - FUEL OPN	74.35
			CREDIT CARD PURCHASES NOVEMBER 2016 - 27.11.16 - CALTEX STAR MART - FUEL OPN	58.36
			CREDIT CARD PURCHASES NOVEMBER 2016 - 27.11.16 - GULL KARRAGULLEN - REFRESHMENTS	21.00

			CREDIT CARD PURCHASES NOVEMBER 2016 - 28.11.2016 - PINGELLY IGA - WRAPPING PAPER AND CHOCOLATES	35.36
			CREDIT CARD FEE NOVEMBER 2016	4.00
TOTAL CREDIT CARD				3,476.79
11216	01/12/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 1/12/2016	508.85
21216	02/12/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 2/2/16	1,156.50
51216	05/12/2016	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 5/12/2016	461.20
61216	06/12/2016	DEPARTMENT OF TRANSPORT	RECONCIL TRANSPORT LICENSING 6/12/2016	6,344.40
201016	07/12/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 18.10.2016	1,007.80
71216	07/12/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 7/12/16	1,408.95
81216	08/12/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 8/12/2016	1,454.70
91216	09/12/2016	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 9/12/2016	868.40
121216	12/12/2016	DEPARTMENT OF TRANSPORT	RECONCILIATION TRANSPORT LICENSING 12/12/2016	2,022.05
131216	13/12/2016	DEPARTMENT OF TRANSPORT	RECONCILIATION TRANSPORT LICENSING 13/12/16	14,221.25
141216	14/12/2016	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 14/12/16	698.05
151216	15/12/2016	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 15/12/16	2,002.20
161216	16/12/2016	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 16/12/2016	1,091.65
191216	19/12/2016	DEPARTMENT OF TRANSPORT	RECONCILIATION TRANSPORT LICENSING 19/12/2016	780.40

201216	20/12/2016	DEPARTMENT OF TRANSPORT	RECONCILIATION TRANSPORT LICENSING 20/12/2016	918.85
211216	21/12/2016	DEPARTMENT OF TRANSPORT	RECONCILIATION TRANSPORT LICENSING 21/12/2016	1,800.60
221216	22/12/2016	DEPARTMENT OF TRANSPORT	RECONCILIATION TRANSPORT LICENSING 22/12/2016	867.10
231216	23/12/2016	DEPARTMENT OF TRANSPORT	RECONCILIATION TRANSPORT LICENSING 23/12/2016	730.50
TOTAL TRUST LICENSING				38,343.45
			GRAND TOTAL	680,838.69

**SHIRE OF PINGELLY
ACCOUNTS PAID PRESENTED FOR ENDORSEMENT JANUARY 2017**

Cheque /EFT No	Date	Name	Invoice Description	Amount
EFT3125	16/01/2017	AUSTRALIAN TAXATION OFFICE	BAS DECEMBER 2016 - FUEL TAX CREDIT	1,698.00
EFT3126	16/01/2017	AUSTRALIAN TAXATION OFFICE	FBT DECEMBER 2016 - QUARTERLY PAYMENT	6,674.00
EFT3127	23/01/2017	PINGELLY HOTEL	CATERING OF SHIRE CHRISTMAS FUNCTION	4,574.00
EFT3128	23/01/2017	TOLL IPEC PTY LTD	FREIGHT 13 TO 23.12.2016	576.95
EFT3129	23/01/2017	PINGELLY/NOONEBIN CRICKET CLUB	KIDSPORT PAYMENTS X 5	255.00
EFT3130	23/01/2017	PINGELLY TRANSPORT	CARTAGE OF CRUSHED ROCK TO BULLARING RD	841.83
EFT3131	23/01/2017	PINGELLY QUALITY MEATS	2KG SAUSAGES FOR TOOLBOX MEETING	23.00
EFT3132	23/01/2017	NARROGIN AUTO ELECTRICS	INSTALLATION OF TWO WAY PN437 MITSUBISHI CREW CAB	574.13
EFT3133	23/01/2017	PINGELLY COMMUNITY RESOURCE CENTRE	COMMUNITY GRANT CONTRIBUTION TOWARDS SCANNER PURCHASED FOR MUSEUM GROUP	523.74
EFT3134	23/01/2017	WHEATBELT ELECTRICS	INSTALL POWER TO NEW DIESEL BOWSER PLUS REQUIRED FITTINGS & LABOUR	768.71
EFT3135	23/01/2017	RURAL TRAFFIC SERVICES	TRAFFIC CONTRIL - BULLARING RD, PARAGON ST AND BULYEE RD	4,638.48
EFT3136	23/01/2017	J MAC ENGINEERING PINGELLY	REMOVAL OF CUTTING EDGE AND FABRICATION OF NEW EDGE FOR LOADER PN143	1,099.00
EFT3137	23/01/2017	STEVE DAVIS BUILDER	CONSTRUCT CONCRETE SLAB FOR CULVERT WORKS	4,026.00
EFT3138	23/01/2017	BOB WADDELL	ASSISTANCE WITH DECEMBER MONTHLY STATEMENT OF FINANCIAL ACTIVITY	99.00

EFT3139	23/01/2017	GREAT SOUTHERN TOWING	TOWING OF HYUNDAI EXCEL TO ADERSYDE ROAD TO SHIRE DEPOT	289.30
EFT3140	23/01/2017	LANDMARK	4 X DRUM SPILL CONTANER	675.09
EFT3141	23/01/2017	PINGELLY BOWLING CLUB INC.	HIRE OF VENUE AND REFRESHMENTS FOR CHRISTMAS FUNCTION	1,746.00
EFT3142	23/01/2017	PINGELLY IGA SUPERMARKET	REFRESHMENTS FOR SHIRE CHRISTMAS FUNCTION	235.45
EFT3143	23/01/2017	PINGELLY TYRE SERVICE	2 X TYRES FOR HOLDEN COLORADO	540.00
EFT3144	23/01/2017	KRISTEL STEEL	REIMBURSEMENT OF PRE EMPLOYMENT MEDICAL	121.00
EFT3145	23/01/2017	OZOWNED SUPPLIES & SERVICES	CLEANING OF CARPETS IN ADMIN BUILDING	285.50
EFT3146	23/01/2017	STRIKERS BASKETBALL CLUB INC	KIDSPORT PAYMENT FOR 3 X CHILDREN	395.00
TOTAL MUNICIPAL EFT'S				30,659.18
24391	11/01/2017	TELSTRA	TELEPHONE CHARGES FOR DECEMBER 2016	1,091.72
24392	23/01/2017	TELSTRA	MOBILE TELEPHONE ACCOUNTS TO 23.12.16	714.12
24393	23/01/2017	WESTERN POWER	FEASABILITY STUDY L556 BROWN ST	1,500.00
24394	23/01/2017	SYNERGY	ELECTRICITY ACCOUNT 29.10.16 TO 28.12.16 17 QUEEN ST	8,328.70
24395	30/01/2017	PLEASE PAY CASH - PINGELLY SHIRE	PETTY CASH REIMBRUSEMENT 08.11.2016 TO 23.01.2017	440.85
TOTAL MUNICIPAL CHEQUES				12,075.39
DD8578.1	10/01/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	5,847.30
DD8578.2	10/01/2017	AMP FLEXIBLE SUPER	SUPERANNUATION CONTRIBUTIONS	184.11
DD8578.3	10/01/2017	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	20.00

DD8578.4	10/01/2017	BENDIGO SMART START SUPER	SUPERANNUATION CONTRIBUTIONS	116.24
DD8578.5	10/01/2017	THE TRUSTEE FOR THE DYER SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1,082.89
DD8578.6	10/01/2017	CBUS	SUPERANNUATION CONTRIBUTIONS	975.00
DD8578.7	10/01/2017	AUSTRALIAN SUPER ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	448.50
DD8578.8	10/01/2017	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	328.87
DD8578.9	10/01/2017	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	469.24
DD8591.1	24/01/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	6,438.95
DD8591.2	24/01/2017	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	31.87
DD8591.3	24/01/2017	BENDIGO SMART START SUPER	SUPERANNUATION CONTRIBUTIONS	116.24
DD8591.4	24/01/2017	THE TRUSTEE FOR THE DYER SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1,082.89
DD8591.5	24/01/2017	CBUS	SUPERANNUATION CONTRIBUTIONS	975.00
DD8591.6	24/01/2017	AUSTRALIAN SUPER ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	448.50
DD8591.7	24/01/2017	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	328.87
DD8591.8	24/01/2017	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	469.24
DD8591.9	24/01/2017	MLC	SUPERANNUATION CONTRIBUTIONS	213.66
DD8578.10	10/01/2017	NGS SUPER	SUPERANNUATION CONTRIBUTIONS	27.09
DD8578.11	10/01/2017	MLC	SUPERANNUATION CONTRIBUTIONS	123.38
DD8578.12	10/01/2017	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	323.67
DD8591.10	24/01/2017	ANZ SMART CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	182.69
DD8591.11	24/01/2017	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	341.35

EFT3119	09/01/2017	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	568.00
EFT3120	09/01/2017	SHIRE OF PINGELLY SOCIAL CLUB	PAYROLL DEDUCTIONS	95.00
EFT3121	09/01/2017	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	148.62
EFT3122	11/01/2017	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	568.00
EFT3123	11/01/2017	SHIRE OF PINGELLY SOCIAL CLUB	PAYROLL DEDUCTIONS	95.00
EFT3124	11/01/2017	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	148.62
EFT3147	30/01/2017	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	568.00
EFT3148	30/01/2017	SHIRE OF PINGELLY SOCIAL CLUB	PAYROLL DEDUCTIONS	100.00
EFT3149	30/01/2017	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	148.62
TOTAL PAYROLL				23,015.41
100117	10/01/2017	DEPARTMENT OF TRANSPORT	RECON TRANSPORT LIC 10/1/2017	2,953.10
110117	11/01/2017	DEPARTMENT OF TRANSPORT	RECONCILIATION TRANSPORT LICENSING 11/1/2017	5,326.10
120117	12/01/2017	DEPARTMENT OF TRANSPORT	RECON TRANSPORT LIC 12/01/2017	1,470.50
130117	13/01/2017	DEPARTMENT OF TRANSPORT	RECON TRANSPORT LIC 13/1/2017	5,139.30
160117	16/01/2017	DEPARTMENT OF TRANSPORT	RECON TRANSPORT LIC 16/1/2017	614.75

170117	17/01/2017	DEPARTMENT OF TRANSPORT	RECON TRANSPORT LIC 17/1/17	4,350.45
180117	18/01/2017	DEPARTMENT OF TRANSPORT	RECONCIL TRANSPORT LIC 18/1/2017	159.30
190117	19/01/2017	DEPARTMENT OF TRANSPORT	RECONCILIATION TRANSPORT LIC 19/1/2017	1,306.80
200117	20/01/2017	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LIC 20/1/2017	1,782.20
230117	23/01/2017	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LIC 23/1/17	2,987.05
240117	24/01/2017	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 24/1/17	1,667.40
250117	25/01/2017	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LIC 25/01/2017	1,722.80
270117	27/01/2017	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LIC 27/1/2017	192.45
300117	30/01/2017	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LIC 30/1/2017	3,079.10
310117	31/01/2017	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LIC 31/1/2017	940.65
TOTAL TRUST LICENSING				33,691.95
DD8586.1	14/01/2017	BENDIGO BANK CREDIT CARDS	CREDIT CARD PAYMENT DECEMBER 2016	
			CREDIT CARD PURCHASE DECEMBER 2016 - CALTEX STAR MART - FUEL FOR 0PN	79.72
			CREDIT CARD PURCHASE DECEMBER 2016 - CITY OF PERTH - PARKING	4.14
			CREDIT CARD PURCHASE DECEMBER 2016 - PROPARK PTY LTD - CATERING	36.00
			CREDIT CARD PURCHASE DECEMBER 2016 - LIQUOR BARON NARROGIN - REFRESHMENTS	439.92
			CREDIT CARD PURCHASE DECEMBER 2016 - BROOKTON ROADHOUSE - FUEL FOR 0PN	156.09
			CREDIT CARD PURCHASE DECEMBER 2016 - SHIRE OF PINGELLY - REGISTRATION PN5975	302.35
			CREDIT CARD PURCHASE DECEMBER 2016 - PROBARK PTY LTD - LUNCH	68.50

			CREDIT CARD PURCHASE DECEMBER 2016 - CREDIT CARD FEE	4.00
			CREDIT CARD PURCHASE DECEMBER 2016 - SHIRE OF PINGELLY - REGISTRATION PN5975	28.70
TOTAL CREDIT CARD				1,119.42
			GRAND TOTAL	100,261.35

15.4 Minutes of Audit Committee and Compliance Audit Return 2016

File Reference: 00023
Location: Shire of Pingelly
Applicant: N/A
Author: Stuart Billingham, Director Corporate & Community Services
Date: 7 February 2017
Disclosure of Interest: Nil
Attachments: Compliance Audit Return
(Attachment 4 after red sheet under separate cover)

Summary:

Council to endorse recommendation from the Audit Committee of the Compliance Audit Return 2016.

Background:

Under the Local Government Audit Regulations 1996, Local Government is required to carry out a Compliance Audit for the period 1 January 2016 to 31 December 2016. The certified return must be submitted to the Director General, Department of Local Government and Communities by 31 March 2017.

Consultation:

Shire of Pingelly Audit Committee
Chief Executive Officer

Statutory Environment:

Regulation 14 of the *Local Government (Audit) Regulations 1996* provides:

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

Regulation 15 provides that:

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
 - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - (b) any additional information explaining or qualifying the compliance audit,
 - (c) is to be submitted to the Executive Director by 31 March next following the period to which the return relates.
- (2) In this regulation —

certified in relation to a compliance audit return means signed by —

 - (a) the mayor or president; and
 - (b) the CEO.

Policy Implications:

There are no policy implications arising from this report.

Financial Implications:

There are no known financial implications upon either the Council's current budget or long term financial plan.

Strategic Implications:

There are no known significant strategic implications relating to the report or the committee recommendation.

Voting Requirements:

Absolute Majority

Audit Committee Recommendation:

That Council:

1. receives the minutes of the Audit Committee dated 15 February 2017.
2. adopt the Compliance Audit Return 2016;as presented;
3. The Chief Executive Officer and the Shire President be authorised to sign the 2016 Compliance Audit Return 2016;
4. Approves the Compliance Audit Return be submitted to the Department of Local Government & Communities.

Moved: _____ Seconded: _____

16. DIRECTORATE OF TECHNICAL SERVICES

16.1 Local Planning Policy No.1 – Stocking Rate and Keeping of Large Animals

File Reference: 00000
Location: Shire of Pingelly Gazetted Townsite and Pingelly Heights
Applicant: Barry Gibbs, Director Technical Services
Author: Barry Gibbs, Director Technical Services
Date: 4 February 2017
Disclosure of Interest: Nil
Attachments: Large Animal Policy Map
Shire of Pingelly Large Animal Stocking Policy
Public Submissions
(Attachment 5 after purple sheet under separate cover)

Summary:

Council to consider endorsement of the Draft Stocking Rate and Keeping of Large Animals Policy.

Comment:

The Shire has had a number of community enquiries and complaints regarding the Stocking Rate and Keeping of Large animals within the townsite of Pingelly and therefore has developed a draft planning policy to cover these concerns.

This Draft of the Local Planning Policy – Stocking Rate and Keeping of Large Animals has been advertised in the local papers of the Narrogin Observer and the Pingelly Times and also on the Shire Web site and a display at the Australia Day Breakfast, with a closing date for submission on the 26 January 2017.

The Shire has received five (5) submission from the community regarding the proposed policy with 4 of the five submissions coming from residents of Pingelly Heights (see Papers Relating).

The main concern raised by the residents is that the proposed policy includes Pingelly Heights and Future Rural Residential Developments within the Shire of Pingelly to the current Town Planning Scheme No3 for the Pingelly Town Site.

After reviewing the draft policy based on the information received from the community and consultation with the Shire's Local Planning Officer and Planning Consultant the following changes have been proposed:

- Reference to Pingelly Heights and Future Subdivision be removed from the Draft Stocking Rate and Keeping of Large Animals Policy.

If Council would prefer to include Pingelly Heights and Future Subdivisions as per the original draft policy the recommendation the following recommendation could be used.

- That Council endorse the Stocking Rate and Keeping of Large Animals Policy for inclusion in the Shire of Pingelly Policy Manual as advertised.

Consultation:

Gavin Pollock – Chief Executive Officer
Jacky Jurmann – Contract Planner
Sheryl Squiers – Administration Officer Technical

Statutory Environment:

There are no statutory implications arising from this amendment.

Policy Implications:

New Policy can be added to Shire of Pingelly Policy Manual. Section 13 - Building and Planning.

Financial Implications:

There are no known financial implications upon either the Council's current budget or long term financial plan.

Strategic Implications:

Outcome 2.5: Appropriate development which is diverse in nature and protects local heritage.
Strategy 2.5.1: Provide supportive planning and development guidance and liaison on land developments.

Voting Requirements:

Simple Majority

Recommendation:

That Council endorse the Stocking Rate and Keeping of Large Animals Policy for inclusion in the Shire of Pingelly Policy Manual with any reference to Pingelly Heights and Future Subdivision withdrawn from the Policy.

Moved: _____ Seconded: _____

16.2 Authorised Officer Under the Criminal Procedure Act 2004 – Asbestos Regulations 1992

File Reference: 00043
Location: Shire of Pingelly
Applicant: Shire of Pingelly
Author: Barry Gibbs, Director Technical Services
Date: 7 February 2017
Disclosure of Interest: Nil
Attachments: Letter from WA Department of Health (Attachment 6 after yellow sheet under separate cover)
Previous Reference: N/A

Summary:

That Council endorse the appointment of Chief Executive Officer - Mr Gavin Pollock as an Approved Officer under Part 2 of the *Criminal Procedure Act 2004* - Health (Asbestos) Regulation 1992 and the Director Corporate Community Services – Mr Stuart Billingham, Director Technical Services - Mr Barry Gibbs and the Environmental Health Officer – Mr Tim Jurmann as authorised officers under Part 2 of the *Criminal Procedure Act 2004* - Health (Asbestos) Regulation 1992.

Background:

During consultation on the *Public Health Act 2016* local governments indicated that the penalties under the *Health (Asbestos) Regulations 1992* ('the Regulations') were inadequate and are of particular concern in the context of the management of asbestos where the cost of complying with the Regulations can greatly exceed the penalty for non-compliance.

The Department of Health has advised local government that if they wish to issue infringement notices the local government can authorised staff under Part 2 of the *Criminal Procedure Act 2004* to issue infringement notices under 15D(5) of the *Health (asbestos) Regulations 1992*.

Comment:

It is recommended that Council appoint the following officers in writing under Part 2 of the *Criminal Procedure Act 2004*:

Approved Officer for the purpose of Part 2 of the *Criminal Procedure Act 2014* are authorised to extend the period of payment or withdraw an infringement notice;

- Chief Executive Officer - Mr Gavin Pollock.

Authorised Officers for the purpose under Part 2 of the *Criminal Procedure Act 2004* to authorise to issue infringement notices under the Regulations on behalf of the local government;

- Director Corporate Community Services – Mr Stuart Billingham;
- Director Technical Services - Mr Barry Gibbs;
- Environmental Health Officer – Mr Tim Jurmann.

Consultation:

Chief Executive Officer – Mr Gavin Pollock

Statutory Environment:

15D(5) of the *Health (Asbestos) Regulations 1992*
Section 30 of the *Public Health Act 2016*
Part 2 of the *Criminal Procedure Act 2004*
Local Government Act 1995

Policy Implications:

Shire of Pingelly Delegation Register
Local Government Act 1995

Section 5.44 provides that:

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
 - (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
 - (b) the exercise of that power or the discharge of that duty by the CEO's delegate, are subject to any conditions imposed by the local government on its delegation to the CEO.
- (4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
- (5) In subsections (3) and (4) "conditions" includes qualifications, limitations or exceptions.

Section 5.45 provides that:

- (1) Without limiting the application of sections 58 and 59 of the *Interpretation Act 1984* —
 - (a) a delegation made under this Division has effect for the period of time specified in the delegation or where no period has been specified, indefinitely; and
 - (b) any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.
- (2) Nothing in this Division is to be read as preventing —
 - (a) a local government from performing any of its functions by acting through a person other than the CEO; or
 - (b) a CEO from performing any of his or her functions by acting through another person.

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

That Council appoint the following officers in writing under Part 2 of the *Criminal Procedure Act 2004*:

- 1. Chief Executive Officer - Mr Gavin Pollock as an Approved Officer for the purpose of Part 2 of the *Criminal Procedure Act 2014*.**
- 2. Director Corporate Community Services – Mr Stuart Billingham, Director Technical Services - Mr Barry Gibbs and the Shire’s Environmental Health Officer – Mr Tim Jurmann as Authorised Officers for the purpose under Part 2 of the *Criminal Procedure Act 2004*.**

Moved: _____

Seconded: _____

16.3 Local Emergency Management Arrangements for the Shire of Pingelly and Shire of Wandering

File Reference: 00066 - Documents
Location: Shire of Pingelly
Applicant: Local Emergency Management Committee (LEMC)
Author: Barry Gibbs, Director Technical Services
Date: 7 February 2017
Disclosure of Interest: Nil
Attachments: Revised Local Emergency Management Arrangement for the Shires of Pingelly and Wandering (Attachment 7 after orange sheet under separate cover)

Summary:

Council to endorse the revised Local Emergency Management Arrangement as agree to by the committee and signed by chair of LEMC.

Background:

Under the *Emergency Management Act 2005* each LEMC must review their current Local Emergency Management Arrangement ever five years. The Shire of Pingelly and the Shire of Wandering have been working on the review for our current Emergency Management Arrangement over the past 12 months, so to comply with *the Emergency Management Act 2005*.

This review is an integral step in not only maintaining compliance with the Emergency Management Act but also building resilience within the community and preparing for major emergencies.

Consultation:

Office of Emergency Management (OEM) – Adam Smith
Local Emergency Management Committee
Pingelly Chief Executive Officer – Gavin Pollock
Wandering Chief Executive Officer – Amanda O’Halloran

Statutory Environment:

Section 41(1) of the Emergency Management Act 2006.

Policy Implications:

There are no policy implications arising from this report.

Financial Implications:

There are no known financial implications upon either the Council’s current budget or long term financial plan.

Strategic Implications:

There are no known significant strategic implications relating to the report or the committee recommendation.

Voting Requirements:

Simple Majority

Local Emergency Management Committee Recommendation:

That Council endorse the Local Emergency Management Arrangement between the Shires of Pingelly and Shire of Wandering as tabled.

Moved: _____

Seconded: _____

17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

18. NEW BUSINESS OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

19. CLOSURE OF MEETING

The Chairman to declare the meeting closed.