



Council Agenda

17 Queen Street, Pingelly
Western Australia 6308
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Shire of Pingelly

Special Council Meeting

Wednesday 9 February 2022 at 1430 hrs

DISCLAIMER

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MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.



Shire of Pingelly

Notice of Meeting

Notice is given that a Special meeting of the Council will be held in the Council Chambers, 17 Queen Street, Pingelly on Wednesday 9 February 2022 commencing at 2.30 pm.

Your attendance is respectfully requested.

Disclaimer

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations. The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

Andrew Dover
Chief Executive Officer

PUBLIC QUESTION TIME INFORMATION

The Shire of Pingelly welcomes community participation during public question time. This document is to be read in conjunction with the *Shire of Pingelly Standing Orders Local Law 2017* and the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

1. A member of the public who raises a question during question time must:
 - a. be in attendance at the meeting;
 - b. first state their name and address;
 - c. direct the question to the Presiding Member;
 - d. ask the question briefly and concisely;
 - e. limit any preamble to matters directly relevant to the question; and
 - f. ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question.
2. Each member of the public with a question is entitled to ask up to 3 questions before other members of the public will be invited to ask their questions.
3. Where a member of the public seeks a written response to their questions to be tabled at a meeting, the member of the public must submit their questions to Council by no later than 12 noon on the day prior to the meeting date of which the response is to be tabled.
4. Where a member of the public submits their questions after 12 noon on the day prior to the meeting date of which the response is to be tabled, a written response may be provided at the discretion of the presiding member.
5. Where a member of the public submits a written question after 12 noon the day prior to the meeting at which they are to be tabled, a verbal response may be provided at the meeting.
6. A member of the public may ask questions without notice at a meeting, provided they present a written copy of their questions to Council prior to the commencement of the meeting.

Questions may be submitted by e-mail to admin@pingelly.wa.gov.au.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

4. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

5. PUBLIC QUESTION TIME

6. DISCLOSURES OF INTEREST

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Audit Committee Meeting Minutes

Recommendation:

That Council receive the Minutes of the Audit Committee Meeting held on 9 February 2022.

Moved: _____ Seconded: _____

8. REPORTS OF COMMITTEES OF COUNCIL

8.1 Compliance Audit Committee Meeting 9 February 2022

Statutory Environment: Section 5.22 of the Local Government Act provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That Council:

- 1. Adopts the Compliance Audit Return (CAR) for the 2021 calendar year presented as attached;**
- 2. Accepts the 2020/21 Annual Financial Report and associated Audit Report, and notes the actions required by the Chief Executive Officer to address the matter raised; and**
- 3. Receives the report on the significant matters indicating an adverse trend in the Operating Surplus Ratio raised in the 2020/21 Audit Report.**

Moved: _____ Seconded: _____

9 OFFICE OF THE CHIEF EXECUTIVE OFFICER

9.1 Adoption of 2020/21 Annual Report

File Reference:	ADM0074
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Attachment 1 Annual Report 2020/21
Previous Reference:	Nil

Summary

Council is requested to accept the Annual Report, inclusive of the Annual Financial Report and the Audit Report for the 2020/21 financial year and schedule the Annual Meeting of Electors.

Background

Section 6.4 of the Local Government Act 1995 requires a Local Government to prepare an Annual Report in the manner and form prescribed, and by 30 September submit to its Auditor the accounts balanced up to the last day of the preceding year, and the annual financial report for each financial year.

Section 5.53 of the Local Government Act 1995 requires a Local Government to prepare an Annual Report for each financial year. The Annual Report is to contain a report from the President, a report from the Chief Executive Officer, the Financial Report for the Financial Year, the Auditor's Report for the Financial Year, a number of other matters in relation to principal activities and such other information as may be prescribed. Once received, Council is then required by Section 5.27 of the Local Government Act 1995 to hold a General Meeting of Electors once every financial year to discuss the contents of the Annual Report for the previous financial year and any other general business. This meeting is to be held not more than 56 days after the local government accepts the annual report for the previous year.

Section 5.54 of the Local Government Act 1995 requires Council to accept the Annual Report no later than 31 December each year. Should the auditor's report not be available in time for the Annual Report to be accepted by 31 December, then the local government is to accept the Annual Report no later than two months after the auditor's report becomes available. The Audit Report was made available by the Office of the Auditor General on 16 December 2020.

Comment

The Annual Report for the year ended 30 June 2021 is presented to Council for acceptance. The Annual Report is presented in two parts, being the Annual Report, and the Financial Report. Also included is a full set of audited annual financial statements and the Independent Auditor's report. Once formally received and accepted by Council, the Annual Report can be referred for discussion at the Annual Electors' Meeting.

This Report will be available to the Public and Electors prior to the Annual Electors Meeting, subject to its acceptance by Council.

Industry best practice is to endeavour to hold the Annual Meeting of Electors in the same calendar year that the financial year ended. This is dependent on the timing of the audit of the Shire's financial statements and the receipt of the audit statement. The acceptance of the Annual Report will trigger the timeline for the Annual Meeting of Electors, necessitating it to be held by Wednesday 6 April 2022. It is proposed to hold the Annual Meeting of Electors for 2020/21 at 5.30 pm on Wednesday 16 February 2022.

Consultation

The availability of the Annual Report is advertised.

Statutory Environment

Part 5 Division 5 of the Local Government Act 1995 (the Act) specifies the legislative requirements for preparation and acceptance of the Annual Report.

Section 5.53(1) of the Act requires a local government to prepare an annual report for each financial year.

Section 5.53(2) specifies the content of the Annual Report, including a report from the Shire President, a report from the Chief Executive Officer, an overview of the plan for the future, the financial reports for the year under review, the auditor's report, and specified information including that relating to employees, disability services, and complaints.

Section 5.54(1) specifies that the Annual Report is to be accepted by Absolute Majority decision.

Section 5.55 notes that the Chief Executive Officer is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Section 5.27 of the Local Government Act 1995 and Part 3 of the Local Government (Administration) Regulations 1996 specify the legislative requirements for annual meeting of electors, including when a meeting is to be held, the matters to be discussed (Annual Report and other General Business), who may vote and how, and the procedure at the meeting.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.8	A strong corporate governance framework is maintained
Strategy 5.8.2	Ensure compliance with legislative requirements and excellence in business performance

Risk Implications

Risk	The key risk is in relation to the annual report legislative process not being adhered to, including sufficient public notice being given.
Risk Rating (Prior to Treatment or Control)	Medium (6)
Principal Risk Theme	Compliance
Risk Action Plan (Controls or Treatment Proposed)	Nil

Risk Matrix

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Absolute Majority

Recommendation

That Council:

- 1. Adopt the Shire of Pingelly Annual Report for the Financial Year ended 30 June 2021, inclusive of the Annual Financial Report and Audit Report; and**
- 2. Approves the Annual Meeting of Electors to be held at 5.30 pm on Wednesday 16 February 2022.**

Moved: _____ Seconded: _____

Shire of Pingelly Annual Report 2020/2021



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Appendix A – 2020/2021 Annual Financial Report

Back Cover



History of the Shire

The Moorumbine Spring land was first surveyed in 1856 and a permanent settlement established around 1860. The first settler in the area was Mr Lewis John Bayley who was granted 4,000 acres for grazing in 1846. The expanding district joined forces to build a church, school, store and gaol. The Moorumbine Townsite was gazetted on 24th April 1884.

The Great Southern Railway in 1889 resulted in an economic boom for the district along the rail line. It passed just 10km west of Moorumbine and a small settlement was established at the railway siding located there. A spring of water east of the railway crossing was named "Pingeulling," an Aboriginal name for 'Watering Place.' From this, the present name of Pingelly was derived.

The Pingelly-Moorumbine Road Board Offices were built in Pingelly in 1909. Just a few years later in 1913 'Moorumbine' was dropped from the title. In 1961, the Pingelly Road Board became the Pingelly Shire Council and new Shire Offices were built on the site on which they still stand today.





Shire Statistics

Location

Pingelly is strategically located in the heart of the State's Central South 158km south-east of Perth on the Great Southern Highway. The Shire of Pingelly covers an area of 1,294km², bounded by the Shires of Wandering, Brookton, Cuballing and Wickepin. The community appreciates a Mediterranean type climate. The average yearly rainfall is 453mm, which mainly falls in winter.

The Shire of Pingelly's Council Chamber and Administration Centre is located at 17 Queen Street, Pingelly 6308. The website address is: www.pingelly.wa.gov.au.

Population

The Shire of Pingelly, with the townsites of Pingelly, Moorumbine and Dattening, has a total population of 1,146 (2016 Census). The Shire of Pingelly has 816 electors (2020 Roll), 605 dwellings and employs 27 people.

Roads and Area

The Shire of Pingelly has an area of 1,223km² and is responsible for 587km of roads, of which 211km are sealed.

Legislative Authority

The State of Western Australia is divided into districts by the Governor, on recommendation of the Minister. When an area of the State becomes a district, a local government is established for the district. The local government of the Shire of Pingelly is a body corporate with perpetual succession and a common seal. The Shire of Pingelly has the legal capacity of a natural person and has an elected Council as its governing body representing all electors within the Shire.

Federal & State Electoral Boundaries

The Shire of Pingelly is in the State electoral district of Central Wheatbelt in the Agricultural Region and in the Federal electorate of O'Connor.

Shire Identity

Vision

Growing - To achieve population and economic growth that enables the community we want, including a healthy economy, and the services and quality of life we desire.

Inclusive - To be a community designed for all

Resilient - To have a resilient and adaptable community and economy, with an asset base which is fit for purpose, now and for the future

Values

Accountable – being transparent and open, meeting commitments and expectations, being responsible for yourself, your actions and results.

Competence – consistent use of skills suitable for the role and task at hand, delivery on goals and commitments, making appropriate decisions and problem solving, maintaining high professional standards and skills.

Integrity – being honest, ethical, reliable, authentic in communication, actions and decision making.

Teamwork – complete our own tasks in a professional manner, willingly assist others, support the team and overall organisational team. Positive attitude and contributions to the workplace culture.

Respect – having care and due regard for all others, considering how your words and/or actions will impact them personally and professionally (including their reputation). Communication is open and civil, and conflict is addressed early and with empathy.

Adaptability – open, willing and able to adjust to change, learn new skills and approaches.

Mission

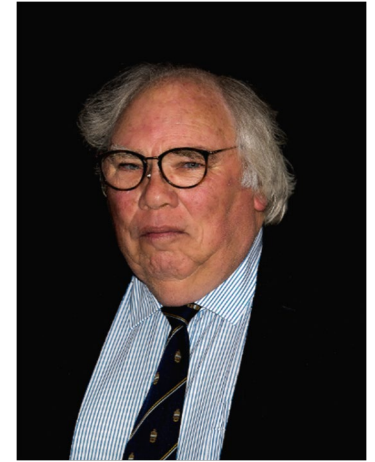
To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.

Elected Members 2020 - 2021

Row 1: Cr William Mulroney (President),
Cr David Freebairn

Row 2: Cr Jackie McBurney (Deputy President),
Cr Kacey Camilleri, Cr Anthony Oliveri

Row 3: Cr Peter Narducci, Cr Bryan Hotham,
Cr Peter Wood



Organisational Structure 2020 - 2021

Elected Members

Chief Executive Officer



Ms Julie Burton

Office of the CEO

Communications
Governance
Human Resources
Community Engagement
Councillor Services
Tourism
Economic Development
Community Development



Ms Deanne Sweeney

Corporate Services

Finance
Customer Service
Payroll
Rates



Mr Darryn Watkins

Technical Services

Civil Construction and Maintenance
Building and Environmental Health Services
Town Planning
Building Maintenance
Parks and Gardens
Emergency Services



Shire President's Report



It is with honour that I present the Presidents report for 2020/2021 as an overview of the Council activities. This report is a snapshot of how the Shire has performed over the financial year ending 30 June 2021.

This year continues on from where the previous year left off with unprecedented challenges caused by the global pandemic. The Shire of Pingelly completed another year without a reported case of Covid-19, and I have an immense amount of gratitude to everyone who participated in keeping our community safe. Despite not having a reported case, our residents were still impacted by a restriction in travel, limited access to some services and an inability to freely purchase essential goods. A heartfelt thank you to our local businesses and community service providers for adapting their

service delivery model to ensure Pingelly residents were able to cope well with the impact of this emergency.

Council commenced the year with Ms Julie Burton as the Chief Executive Officer, who resigned her position during the year to perform the same role in another local government. Council recruited and appointed an Acting Chief Executive Officer, Mr Paul Sheedy while the position was being filled on a permanent basis. I would like to thank these CEOs, and Councillors for their work for the community over the past year.

Cr W.V. (Bill) Mulroney ESM
Shire President



Chief Executive Officer's Report



The 2020/2021 financial year has been one of financial consolidation and recovery following the construction of the Pingelly Recreation and Cultural Centre (PRACC) – the Shire's largest investment to date. The construction of the PRACC left the Shire with significant debt and low reserves. This was compounded by the 0% rate increase as a stimulus response to the pandemic and higher than expected expenses in some areas due to global supply chain issues.

Despite this, the Shire delivered a high quality of service to the community in a 'business as usual' approach apart from the instances of lockdown. Even during these periods, Shire business was carried on where possible and measures were put in place to ensure that services were provided in

innovative ways. The capital works program was delivered as were events and community programs. Notably Memorial Park was redeveloped in the heart of Pingelly. This is a significant achievement and milestone for the town.

I would like to thank all Shire staff for their dedicated contributions throughout this year. It has been a challenging year, however, the organisation has continued to provide a high standard of services to the community with an increased customer service focus.

Andrew Dover
Chief Executive Officer

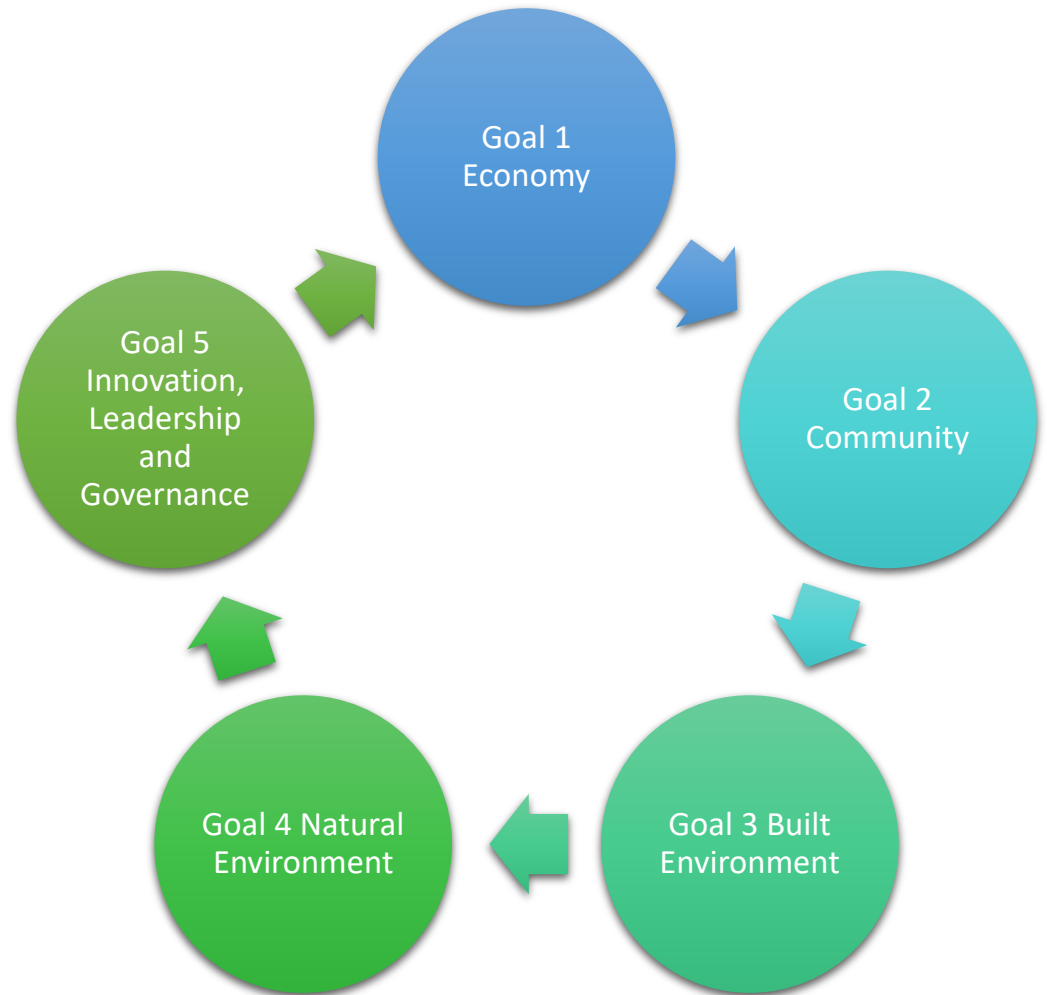
Strategic Community Plan - Progress Report

Council undertook considerable consultation with the local community and property owners with respect to the formation of a Strategic Community Plan. Community members invested significant time and energy into contributing to the various workshops, meetings and calls for submission that formed part of this process. The Shire of Pingelly Strategic Community Plan was adopted by Council in September 2019.

The Plan will be used to:

- guide Council decision-making and priority setting
- engage local residents and ratepayers, local businesses, community groups, and other local stakeholders that contribute to the future of our community
- inform decision-making with respect to other partners and agencies, including the Federal and State Governments, regional bodies and other local governments in our region
- provide a clear avenue to pursue funding and grant opportunities by demonstrating how projects align with the aspirations and strategic direction of our community and Council
- inform future partners of our key priorities, and the ways in which we seek to grow and develop
- provide a framework for monitoring progress against the community's vision and aspirations

This Strategic Community Plan and the accompanying Corporate Business Plan set the direction for the Shire's future and the Council's service levels and projects. The following section outlines the significant achievements arising from this Plan over the past year.



Goal 1 – Economy (1/3)

Pingelly Gift Card

Local businesses are the heartbeat of Pingelly. Choosing to purchase products or services locally, supports the employment of local people and an active main street. The Pingelly Gift Card is a special form of community currency to use at participating stores. It's a Shire of Pingelly initiative to encourage local spending, as well as strengthening the connection between businesses.

The Shire's commitment to buying local is central to our efforts to develop the local economy, both by ensuring the Shire's own purchases are sourced locally where possible (formalised through the Shire's Purchasing Policy) and the implementation of the 'Pingelly Gift Card' to maximise the local spending in local businesses.

Tourism Strategy

Council has endorsed the Pingelly Tourism Strategy 2020-24, following an extensive six month program of consultation with the community. The Shire of Pingelly, in partnership with the Pingelly Tourism Group, has developed the contents of the Strategy based on the ideas and discussions captured from the community workshops.

A whole of tourism sector approach was explored by considering five key focus areas that align the emerging opportunities within the capacity of our community. These focus areas include Product and Experience Development; Partnerships; Infrastructure; Marketing and Promotion; and Events

The delivery of the outcomes will take place in a staged approach with updates shared with the wider community as milestones are achieved.



Goal 1 – Economy (2/3)

Pingelly Town Hall Project

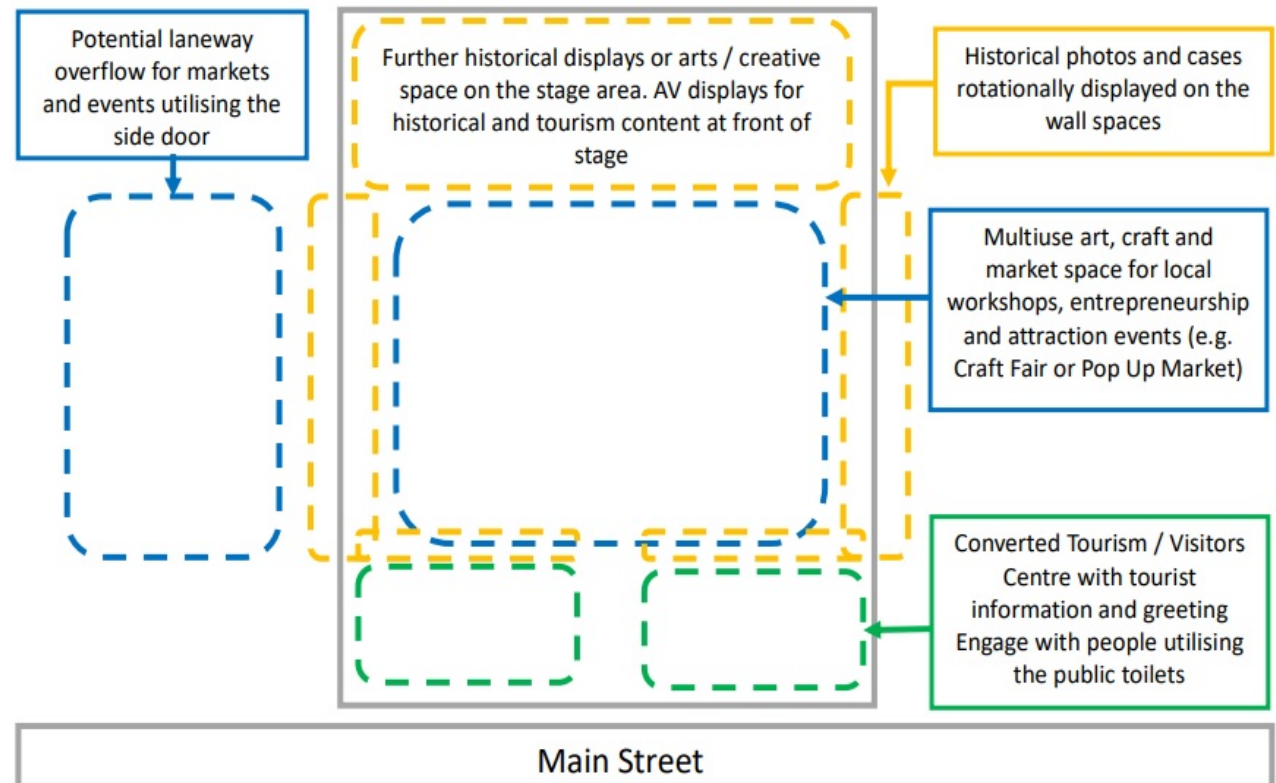
In 2020 a series of community workshops were held to identify potential future uses for the Town Hall. Residents, local business owners and community group representatives identified three options which could co-exist together:

- Undertake community based historical projects to capture and display the Town's diverse history on the wall spaces and potentially the stage area utilising photos, physical displays and audio-visual displays. Regularly rotate the displays to provide variety and ongoing dialogue for residents, visitors and tourists. Initial displays were suggested as including the Higgins War Photos, selected historical records, Aboriginal culture/history and an agricultural display.
- A flexible space in the central hall space, focused on rotations of art and craft, workshops, additional historical displays, community pop up markets and stalls, and tourism or community events.
- Incorporate a Tourism / Visitors Centre at the front of the Hall in a converted kitchen

The community verified the feedback was captured correctly during a period of community comment. The Town Hall Reference Group has now been established to plan the design and identify the costs for the proposed uses.

The Shire has been successful with the Australian Government's Driver Reviver Upgrade Grant, and the WA Government's Small Grants Program to progress the first stage of the Town Hall Future Use Project encompassing the tourism function.

The funding will provide visitors with a comfortable space at the front of the Town Hall to rest and recharge to reduce fatigue-induced road trauma, while also housing visitor information, free WiFi, coffee-making facilities and upgrades to the current toilet facilities to improve accessibility and amenity.



Goal 1 - Economy (3/3)

Caravan Park Masterplan

There is a high demand for short term accommodation within Pingelly, both for workers and visitors. To address this demand, the Shire has developed a Masterplan for the existing Caravan Park.

- **Chalets** Five sites are provided in the south west of the site. Two of the chalets are 1 bedroom and three contain 2 bedrooms. One of the five chalets is to be a disabled access chalet.
- **Sites** A total of 22 sites are provided for 17 sites have power available with 5 being unpowered. The unpowered sites can be transitioned to powered if sufficient demand arises.
- **Ablutions and Camp Kitchen** Upgrades to the existing ablutions and kitchen / BBQ area are proposed to provide additional space and allow all weather access.
- **Internal roads** The existing internal roadway with a width of approximately six metres will be retained, with an additional one way road (five metre width) providing an added exit point to the north west of the site.
- **Landscaping** Retention of existing trees, planting of additional local species that once established will not require too much attention and additional watering to provide screening, particularly from the public road network and residential dwellings. Landscaping is also specified between campsites to provide further privacy.
- **Fencing** Perimeter fencing is proposed, to provide security. Open style fencing is considered appropriate to ensure high levels of visual amenity for both occupants of the Park and neighbouring residents.

The Master Plan has been prepared, having regard for the Caravan and Camping Regulations and the opportunities and constraints of the existing Caravan Park site. The Master Plan is not a detailed design and doesn't represent specific funding or staging commitments. Rather, it establishes a roadmap to guide future improvements.

Following a period of public comment in August 2020, Council endorsed the final version of the Master Plan in October 2020. Delivery of the Master Plan would be progressed over a number of years, through seeking external funding for major stages, and also through Council's annual budgeting process. The preparation of the Master Plan provides the ability to progress components of the Plan as funding becomes available, and ensures these components are integrated into a strategic plan for the entire site.



Goal 2 – Community (1/2)

Sukies and Buggies Collection

Mr Neil and Mrs Yvonne Gill have signed a Memorandum of Understanding (MOU) to donate a collection of historical items to the Shire of Pingelly on the provision that they will be displayed to the public within two years. The majority of the Collection are sulkies and buggies ranging from 1910 to 1925.

Mr Gill has, over a period of 35 years, collected and restored carts, buggies, gigs, sulkies and horse drawn wagons. He originally made contact with the Shire in 2020 to determine if there was interest in the Shire obtaining the collection. This unique opportunity was considered by Council to align with the value of preserving history to shape unique visitor experiences in Pingelly.

PRACC Works

The development of the PRACC into a high quality venue for use by locals as well as attracting visitors has continued. The following improvements have been made:

- Installation of the shade structures at the bowling green
- Asphalt sealing of the carpark from the southernmost boundary of the existing carpark to the end of the bowling green
- Overlay of gravel on the northern carpark to the north of the bowling green
- Associated kerbing works
- Pathway access from Somerset Street to the PRACC carpark

Work at the PRACC is still ongoing to continue to respond to emerging issues and to improve the facility for the benefit of the community



Goal 2 – Community (2/2)

Large Events

The Shire organised and facilitated several events for the community. These included:

- Pingelly Country Collective on Anzac Day 2021. This event featured the annual Pingelly Shears, the first Sheep Dog Trials, as market stalls, agricultural and engine displays, interactive exhibits by local emergency services, as well as a pop up café and children's entertainment.
- Party on the Oval 2020. This event was largely for the local young people after the closure of school for the summer holidays. Activities included inflatable slides, fireworks, a visit by Santa Claus and live entertainment.
- AstroFest 2021. Organised in conjunction with UWA, Lotterywest and the Pingelly Tourism Group to attract over 500 astronomy enthusiasts to the PRACC to view the spectacular dark skies of Pingelly.
- WAFL Game between South Fremantle v Peel Thunder. This event showcased the fantastic facilities in Pingelly to the region and to the WAFL organisers. It was an exciting opportunity for our community to welcome high profile players to regional Western Australia, inspire our youth with skill development clinics and attract WAFL fans from surrounding communities to Pingelly. It attracted over 1,000 spectators.

Australia Day, Pingelly

The Shire hosted a breakfast with live entertainment. The Community Service Award 2021 presented to Shondelle Beard and the Sportsman Award 2021 presented to Sheree Blechynden.

Goal 3 – Built Environment (1/2)

Shared Pathway Project

The 2.5m wide asphalt pathway connects the town of Pingelly across the east-west axis. It connects the Pingelly Primary School to the Town Centre, the PRACC, Memorial Park, Pioneer Park, Pingelly Health Centre and Pingelly Age Appropriate Accommodation. This pathway provides safe access for both old and young including for bikes, gophers and pedestrians.

Roads Maintenance/Upgrades

The Shire of Pingelly recognises that many of the local roads are currently in a poor position. The Shire has prioritised a number of capital improvement roadworks for the 20/21 Financial Year based on usage and condition. These include: Wickepin-Pingelly Road; North Bannister Road; Review Street; Bullaring Road; and Milton Road. These, and the gravel roads maintenance program have been completed.

Wheatbelt Secondary Freight Network

Planning has commenced for the Wheatbelt Secondary Freight Network which will provide increased funding from the Commonwealth Government for important freight connections across local government areas in the Wheatbelt. It is planned for Pingelly to have improved connections through to the Brookton Highway at Aldersyde and the Albany Highway at Wandering. This is an exciting project for the Shire as it:

- Improves road safety;
- Will provide employment within the Shire;
- Maintains and upgrades currently roads in need of repair;
- Provides high quality access, particularly for heavy vehicles;
- Increases accessibility across the region including for tourists; and
- Saves the ratepayers of Pingelly approximately \$3,000,000 when compared to existing road upgrade programs.

This project represents value for money for ratepayers and the Shire of Pingelly's focus on road maintenance and upgrades over the next number of years.



Goal 3 – Built Environment (2/2)

Memorial Park

Following a \$1 million redevelopment from the Federal Government and significant work from the Shire, local residents and visitors can now enjoy the new playgrounds, BBQs and community spaces.

Funding from the Commonwealth Government's Drought Affected Communities Programme enabled the closure of Scudds Lane as a through-road and closure of the former carpark to integrate and expand the available park space within the precinct. This facilitated the construction of purpose-built play spaces encompassing an early year's playground, an adventure and nature playground for all-ages, and an expansion of the existing playground.

The amenity of the park has also been improved with new park furniture, BBQ facilities, toilet facilities, a dedicated market space with power access for the bi-annual Community Markets, as well as a central amphitheatre for community gatherings. The existing memorial space was also retained. While the park can be now enjoyed by all, some minor work is still to be completed including the installation of WiFi and some finishing touches are still to be applied.

The project outcomes reflect the broader community's input into the original concept plan, as well as the contributions made by the Memorial Park Redevelopment Working Group to inform the detailed design elements. An official launch is being planned in the coming months.

The redevelopment will enhance the character of Pingelly, encourage activity, longer visitation and a diverse range of formal and informal activities including events.



Goal 4 – Natural Environment

Roadside Vegetation Control

A large portion of community feedback on an ongoing basis is the lack of resources allocated to control of roadside vegetation. The vegetation is impacting on large vehicles travelling throughout the Shire. The Shire spent \$71,314 to control approximately roadside vegetation for a distance of approximately 20kms. This includes control of non-native vegetation and significant quantities of wild oats.

Bushfire Risk Management Plan

The BRMP has been adopted by Council and the Office of Bushfire Risk Management (OBRM). This Plan is a strategic document that identifies bushfire risks and priorities treatment to ensure that bushfires are controlled appropriately rather than causing widespread devastation including to the natural environment.

Treatment under this Plan involves the installation of firebreaks, parkland clearing and mosaic controlled burning of leaf litter and undergrowth. This controlled burning is carried out in a way which preserves the flora and fauna through cool burns which do not impact on the tree canopy and stimulates new growth. Fire is an integral part of the native ecosystem. The BRMP incorporates this without risk to assets and without undue damage to the natural environment.



Goal 5 – Innovation, Leadership & Governance (1/2)

Working Groups

The Youth Strategy was developed through engagement with the newly formed Pingelly Youth Network which consists of representatives from:

- Moorditj Youth Foundation Aboriginal Corporation
- Pingelly Early Years Network
- Pingelly Primary School
- Pingelly Recreation & Cultural Centre
- Shire of Pingelly
- WA Police

The Shire also formed Working Groups for consultation on the Memorial Park Redevelopment and the Pingelly Town Hall Future Use.

Youth Strategy 2020-2025

Previous consultation undertaken by the Shire indicated the community ranked 'youth engagement' as the most critical issue facing Pingelly into the next decade. In response the Shire is preparing the Youth Strategy 2021-25 to formally acknowledge its commitment to supporting young people in Pingelly.

For the first time, a whole of community, structured framework will be developed to guide the Shire's involvement in youth service provision and ensure young people are formally considered in decision making and future planning.

The Shire has a leadership role in understanding and responding to the needs of young people in the community and representing their interests to other spheres of Government and the broader community. The priorities outlined in the Strategy will be used to inform the program of work undertaken by the Shire and local youth service providers.

Goal 5 – Innovation, Leadership & Governance (2/2)

Advocacy – Telecommunications

Following advocacy from the Shire, Telstra constructed a new mobile phone tower under their 'Black Spot' program. This initiative will ensure equity across the region and provide the ability to contact emergency services if required.

Review of Strategic Community Plan

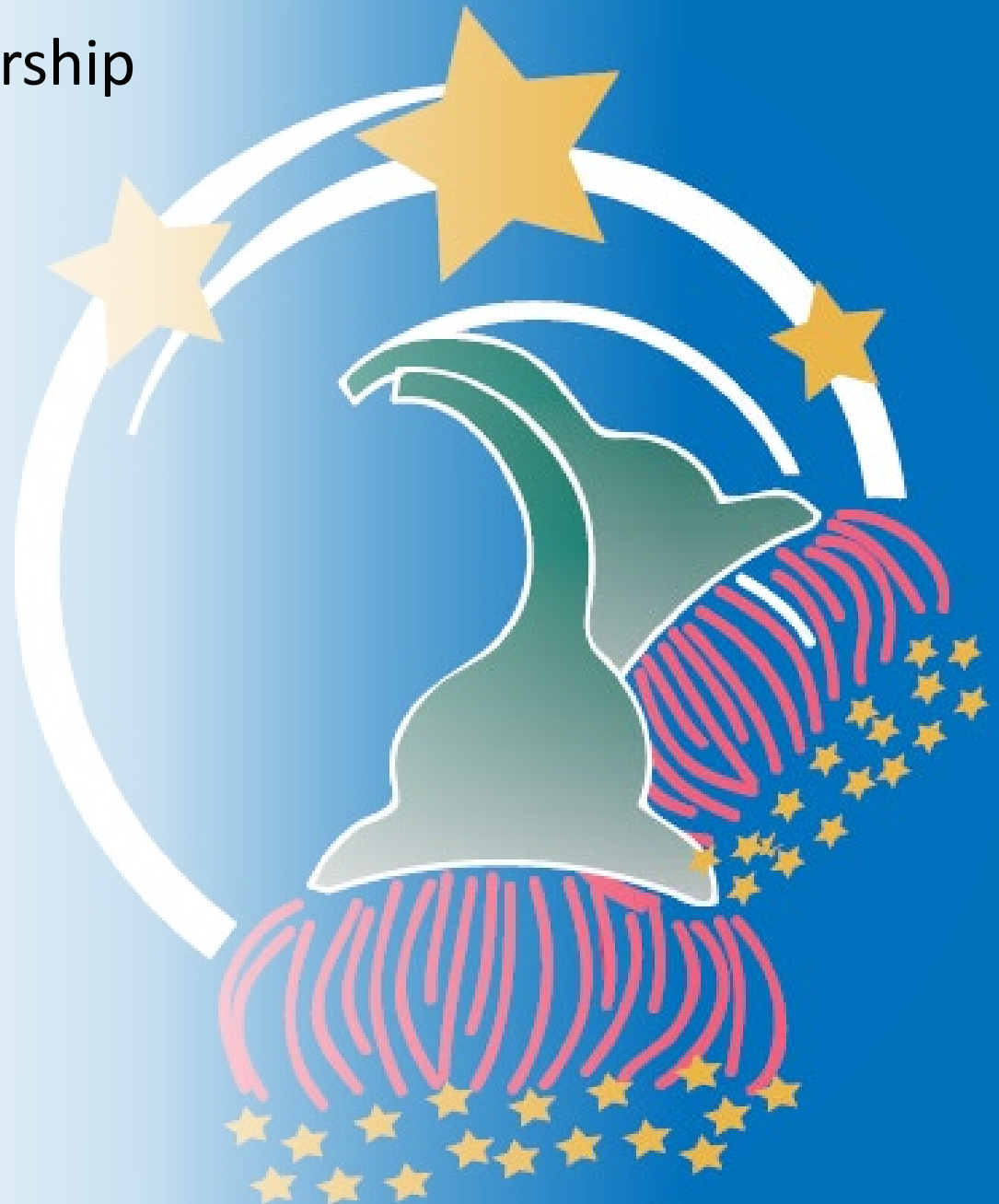
This Plan has a major review every 4 years and a minor review every 2 years. A minor review was undertaken at a Council and Executive workshop in February 2021. This review recognised the need to:

- Increase the focus on youth engagement and retention, which was not clearly articulated previously; and
- Note the concern around the supply of water, for future development, agricultural and community infrastructure purposes.

A major review will be undertaken in 2023 following extensive community consultation.

0% Rate Increase for 20/21 FY

Council has adopted a 2020/21 annual budget that features a 0% increase in rate income and a freeze on all fees and charges including the waste service charge for kerbside domestic and recycling service. The decision to maintain overall rates at the same level as the previous financial year, reflects Council's focus on helping the community and economy recover from the financial impact of COVID-19.



Statutory Disclosures

Employee Remuneration

In accordance with section 5.53(2) (g) of the *Local Government Act 1995* and Section 19B of the *Local Government (Administration) Regulations 1996*, the following information is provided with respect to employees annual salary entitlement. Set out below, in bands of \$10,000 is the number of employees of the Shire of Pingelly remuneration with an annual salary of \$100,000 or more.

Salary Range \$	Number of Employees
110,000 - 119,999	1
120,000 - 129,999	
130,000- 139,999	1

Council Meetings

Council continued with a monthly ordinary council meeting schedule, except January. A total of 11 Ordinary Council Meetings (OCM), 5 Special Council Meetings (SCM) and 2 Audit Committee Meetings (ACM) were held. The following table shows the Councillor attendance at these meetings:

	OCM	SCM	ACM
Cr W Mulroney	10	5	1
Cr J McBurney	10	1	1
Cr D Freebairn	10	5	2
Cr P Wood	10	5	1
Cr K Camilleri	9	3	2
Cr B Hotham	11	5	2
Cr A Oliveri	10	2	1
Cr P Narducci	11	5	2

Freedom of Information

During the 2020/21 financial year, Council received no requests for information under *Freedom of Information Act 1992*. Council prides itself on being both accountable and accessible to electors and unless containing certain matters, such as personal information etc. is generally able to satisfy all requests for information on any Council related matter outside of the requirements of this Act.

Public Interest Disclosures

As a public authority, the Shire has an obligation to provide information under the Public Interest Disclosure Act 2003. No public interest disclosure requests were received during 2020-21.

Register of Complaints

Section 5.53 (2)(hb) of the *Local Government Act 1995* requires that a local government's Annual Report is to contain details of entries made under Section 5.121 of the Act during the financial year, in the register of complaints. There were no complaints of this nature received and recorded in the Register for the 2020-2021 reporting period.

National Competition Policy

In respect to Council's responsibilities in relation to National Competition Policy the Shire of Pingelly reports as follows:

- No business enterprise of the Shire has been classified by the Australian Bureau of statistics as either a Public Trading Enterprise or a Public Financial Enterprise.
- Competitive neutrality has not applied to any activities undertaken by the Shire in this reporting period.
- No allegations of non-compliance with the competitive neutrality principles have been made by any private entity.

Disability Access & Inclusion Plan

The Disability Access Inclusion Plan 2020-25 is a strategic document for the Shire of Pingelly required by the Government of Western Australia and registered with the Department of Communities. This document is reported on annually to improve quality of life outcomes for people who live with a disability.

The Shire has achieved the following objectives:

- Incorporate the objectives of the DAIP into Council's Corporate Business Plan
- Ensure Shire staff, agents and contractors are aware of the DAIP and the requirements for providing access and inclusion to services and events
- Installed an all access pathway connecting the school through the town centre to the PRACC
- Improved access to public parks in the redevelopment of Memorial Park including the installation of accessible play equipment, soft fall, toilets and pathways
- Ensure that information from the Shire website is accessible
- Improve Executive Management's awareness of the importance of the DAIP as an instrument for improving access and inclusion within the Shire

The Shire of Pingelly has taken significant strides forward to make our community more accessible, however much more must be done to provide equal access and opportunity for all.



Recordkeeping Plan

Section 19 of the *State Records Act 2000* requires every government organisation to have a Recordkeeping Plan (RKP) that has been approved by the State Records Commission.

The RKP sets out the matters about which records are to be created by the organisation and how it is to be kept. This document provides an accurate reflection of the RKP program within the Shire of Pingelly. The inclusion of such documentation will constitute evidence of compliance.

Staff members responsible for records management have been trained in the basic retention and disposal methods for Local Government and have attended RKP training at the Office of State Records.

In house training sessions for staff are conducted on an as needs basis, for example, when an aspect of the recordkeeping systems changes, or if, responsibilities change.

In accordance with Section 28 of the *State Records Act 2000*, the RKP for the Shire of Pingelly was reviewed and approved by the State Records Commission in 2021 with the next review of the plan to be completed in 2025/26.





Shire of Pingelly Annual Report 2020 - 2021

10. CORPORATE AND COMMUNITY SERVICES REPORTS

Nil

11. WORKS REPORTS

Nil

12. CLOSURE OF MEETING

The Chairman to declare the meeting closed.