



# Shire of Pingelly

## Minutes

Ordinary Council Meeting  
21 September 2022

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Chairman declared the meeting open at 2:04pm.

**2. ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

**3. ANNOUNCEMENTS BY THE PRESIDING MEMBER**

Nil

**4. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**

**Members Present**

Cr W Mulroney	President
Cr J McBurney	Deputy President
Cr B Hotham	
Cr P Narducci	
Cr P Wood	
Cr K Singh	
Cr A Oliveri	

**Staff in Attendance**

Mr A Dover	Chief Executive Officer
Mr M Hudson	Executive Manager Works
Ms Z Macdonald	Executive Manager Corporate Services
Mrs S Smith	Executive Governance Officer

**Members of the Public**

Sam Kempton

**Approved Leave of Absence**

Nil

**Apologies**

Nil

**5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**6. PUBLIC QUESTION TIME**

Nil

**7. APPLICATIONS FOR LEAVE OF ABSENCE**

13174                      Moved: Cr Narducci                      Seconded: Cr Oliveri

That Council grant the following leave of absences for respective Councillors:

Cr McBurney 19-24 October 2022

Cr Singh 20-25 October 2022

Cr Wood 25 September – 3 October 2022

CARRIED 7/0

**8. DISCLOSURES OF INTEREST**

Cr Hotham declared an Impartiality Interest in item 14.2 - 2022-23 Community Grant Scheme.

**9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**9.1 Ordinary Meeting – 17 August 2022**

**Statutory Environment**

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

**Voting Requirements**

Simple Majority

**Recommendation and Council Decision**

**13175                      Moved: Cr Wood                      Seconded: Cr Oliveri**

**That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 17 August 2022 be confirmed.**

**CARRIED 7/0**

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

**11. ITEMS BROUGHT FORWARD DUE TO PERSONS ATTENDING**

Nil



## **12. REPORTS OF COMMITTEES**

### **12.1 Reports of Committees of Council**

- |  |   |
|--|---|
| • Audit & Risk Committee                               | Full Council  |
| • Bush Fire Advisory Committee                         | Member – Cr Narducci<br>Deputy – Cr Hotham                                  |
| • Chief Executive Officer Performance Review Committee | Member – Shire President<br>Member – Deputy President<br>Member – Cr Hotham |

### **12.2 Reports of Council Delegates on External Committee**

- |   |  |
|---|--|
| • Central Country Zone of WALGA   | Delegate – Shire President<br>Delegate – Deputy President<br>Deputy – Cr Wood                  |
| • Hotham-Dale Regional Road Sub-Group   | Delegate – Shire President<br>Deputy – Cr Oliveri  |
| • Pingelly Recreation & Cultural Committee                                    | Member – Shire President<br>Deputy – Deputy President  |
| • Development Assessment Panel  | Delegate – Shire President<br>Delegate – Cr Wood<br><br>Deputy – Oliveri<br>Deputy – Cr Hotham |
| • Pingelly Tourism Group  | Delegate – Cr Hotham<br>Deputy – Cr Narducci<br>Deputy – Cr Singh                              |
| • Shires of Pingelly and Wandering Joint Local Emergency Management Committee | Delegate – Shire President<br>Deputy – Cr McBurney   |
| • Pingelly Youth Network  | Delegate – Cr Narducci<br>Deputy – Cr McBurney   |
| • Pingelly Somerset Alliance  | Delegate – Shire President<br>Deputy – Cr McBurney   |
| • Pingelly Early Years Network  | Delegate – Cr McBurney   |
| • Pingelly Community Wellbeing Plan Working Group                             | Delegate – Cr McBurney   |

### **13. REPORTS FROM COUNCILLORS**

#### **13.1 Cr William Mulroney (President)**

##### **AUGUST**

- 23<sup>rd</sup> Pingelly Somerset Alliance August Meeting
- 24<sup>th</sup> President, CEO Executive Manager of Works. Council works program update.
- 25<sup>th</sup> Wheatbelt Secondary Freight Network Zoom meeting regarding the engagement of Project Officer.
- 26<sup>th</sup> Central Country Zone Meeting at Beverley attended with CEO, followed by urgent meeting of Hotham-Dale RRG Sub-branch regarding the appointment of Project Manager, agenda item on the RRG South meeting on 2nd Sep 2022 at Wickepin.
- 27<sup>th</sup> Launch of People of Pingelly History Project at PRACC by Euphorium Consultants
- 31<sup>st</sup> PRACC Annual General Meeting

##### **SEPTEMBER**

- 2<sup>nd</sup> RRG South meeting accompanied by Executive Works Manager.
- 3<sup>rd</sup> Meeting with Mr Tim Haslam, President Pingelly Bowling Club regarding the Bowls and Tennis Club Lighting Project.
- 5<sup>th</sup> President and A/CEO meeting business Lighting Project at Bowls and Tennis Club Facility.
- 13<sup>th</sup> WALGA LEMA Workshop, Katanning accompanied by Executive Governance Officer, Workshop on the effects of the upcoming LG Legislation on how LG's need to adapt.
- 14<sup>th</sup> President and CEO Meeting Agenda Briefing for September OCM
- 20<sup>th</sup> Pingelly Somerset Alliance AGM
- 21<sup>st</sup> Citizenship Ceremony Shire Chambers followed by the September Corporate Discussion and Council meeting.

#### **13.2 Commemorations**

The Shire of Pingelly commemorates the following:

- Pingelly resident, Mr Peter Borg, passed away on 24 August 2022.
- Past resident, Mrs Maartje Squiers, passed away at Rockingham Hospital on 31 August 2022.
- Pingelly resident, Peter Charles, passed away on 1 September 2022.

Congratulations to Pingelly Transport for being selected as a finalist in the 2022 Wheatbelt Business Excellence Awards 2022.

**13176**

**Moved: Cr McBurney**

**Seconded: Cr Narducci**

**That the Shire of Pingelly acknowledges the passing of Her Majesty, Queen Elizabeth II, and offer condolences to the Royal Family.**

**CARRIED 7/0**

## **14. OFFICE OF THE CHIEF EXECUTIVE OFFICER**

### **14.1 Amendment to Rates Recovery Policy and proposed Pingelly Industry Attraction Programme Policy**

<b>File Reference:</b>	<b>ADM0487</b>
<b>Location:</b>	<b>Not Applicable</b>
<b>Applicant:</b>	<b>Not Applicable</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Draft amendment Policy 5.7 – Rates Recovery Proposed Policy – 5.18 Pingelly Industry Attraction Program</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary**

Council is requested to endorse the reviewed and proposed policies as attached.

#### **Background**

A Policy is a concise statement of strategic objectives or principles that give effect to the local government's obligations or objectives, minimise risk, guide subsequent decisions and actions and ensure that the community is served in an open, accountable, consistent and sustainable manner.

The annual policy review identified several policies that were required to be updated or introduced. This will be progressively actioned throughout the year as staff capacity allows. The Rates Recovery Policy was one of the policies identified for updating, and the Pingelly Industry Attraction Program has been identified during this process.

The Rates Recovery Policy was reviewed and eliminated the specific time constraint for raising rates from being five days after budget adoption, to be solely as soon as practicable. The addition of not levying penalty interest on balances under \$10.00, has been done to alleviate minor amounts being monitored and followed up for payment by both rate payers and staff. The cost would outweigh the benefit to the Shire.

#### **Comment**

As an identified outcome in the Corporate Business Plan 2021 – 2025 to encourage and stimulate local Pingelly businesses, the project and activity "1.2.1.1. Develop a business incentive package to attract businesses to Town" was created. Council adopted the Corporate Business Plan 2021 – 2025 at the July 2021 Council meeting. As part of the 2022/2023 Annual Budget, Council allocated \$50,000 to be used for such a proposed business incentive package.

The proposed Pingelly Industry Attraction Program is designed to help attract new industry and investment into Pingelly, promote local employment opportunities and stimulate the local Pingelly economy. It accomplishes this through the creation of two funding categories: the Investment Proposal Fund, for attracting and establishing new businesses locally; and, the Business Planning Fund, for funding consultancy services required in early business planning stages.

#### **Statutory Environment**

Section 2.7(2)(b) of the *Local Government Act 1995* provides that one of the functions of a Council is to determine the local government's policies.

#### **Policy Implications**

Policy 2.1 Policy Manual

#### **Financial Implications**

Nil

#### **Strategic Implications**

Goal 5	Innovation Leadership and Governance
Outcome 5.8	A strong corporate governance framework is maintained.
Strategy 5.8.1	Maintain strategic and corporate planning documents as outlined in the Integrated Planning and Reporting Framework
Action 5.8.1.5	Review Council policies

**Risk Implications**

Risk		In order to maintain transparency and to facilitate appropriate decision making processes, it is imperative that policy statements reflect the current position of Council and work practices at the Shire as well as best practice approaches.				
Risk Rating (Prior to Treatment or Control)		Medium (6)				
Principal Risk Theme		Reputational				
Risk Action Plan (Controls or Treatment Proposed)		Nil				
<b>Consequence Likelihood</b>		<b>Insignificant 1</b>	<b>Minor 2</b>	<b>Moderate 3</b>	<b>Major 4</b>	<b>Catastrophic 5</b>
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

**Voting Requirements**

Absolute Majority

<b>Recommendation and Council Decision</b>		
<b>13177</b>	<b>Moved: Cr Oliveri</b>	<b>Seconded: Cr Hotham</b>
<b>That Council endorse the amended Rates Recovery Policy and the proposed Pingelly Industry Attraction Program Policy as attached.</b>		
<b>CARRIED 7/0</b>		

**Councillor comments in support of the motion:**

Nil

**Councillor comments in opposing the motion:**

Nil



## Council Policy

### 5.7 Rates Recovery

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#### 1. PURPOSE

- 1.1 The purpose of this Policy is to outline the process for rates recovery.

#### 2. SCOPE

- 2.1 This Policy is applicable to the Shire of Pingelly and its operations.

#### 3. DEFINITIONS

N/A

#### 4. POLICY STATEMENT

- 4.1 Raising of the Rates is to occur as soon as practical, ~~but no later than 5 working days~~ after the adoption of the budget. Only where the balance outstanding is under \$10.00 per assessment will interest not be calculated.
- 4.2 Rates are due 35 days after the date of issue of the rate notice.
- 4.3 Instalment options are available, if the first instalment is made within the 35 day payment period.
- 4.4 If a discount is available on rates, payment in full is to be received at the Shire Office within the 35 day payment period as indicated on the rate notice.
- 4.5 A letter of demand for payment of rates in full within 21 days is to be issued 7 days after the end of the 35 day payment period.
- 4.6 At the end of the 21 days, the Chief Executive Officer or delegated officer may authorise a Notice of Intent to Summons if rates are not paid in full within 14 days.
- 4.7 At the end of 14 days the Chief Executive Office or delegated officer may authorise the issue of a summons.
- 4.8 The Chief Executive Officer or delegated officer is authorised to negotiate with ratepayers unable to pay rates, an extension of time or a repayment plan. Where conditions of the extension are not complied with, the Chief Executive Officer or delegated officer is authorised to give 14 days' notice of intent to commence legal action and institute recovery proceedings.
- 4.9 Properties with rates outstanding for more than 3 years (other than eligible pensioner properties) are to be reported to Council for consideration of sale for non-payment of rates.
- 4.10 The Chief Executive Officer will not approve refunds of rubbish charges unless the building served is demolished or special circumstances warranting a refund are

demonstrated.

## 5. RELATED DOCUMENTATION / LEGISLATION

*Rates and Charges Act 1992*

## 6. REVIEW DETAILS

<b>Review Frequency</b>	Bi-Annually
<b>Council Adoption</b>	21 April 2010, 17 June 2015, 17 May 2017, 18 July 2018 15 July 2020, 18 May 2022, <u>21 September 2022</u>



## Council Policy

### 5.18 Pingelly Industry Attraction Programme

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#### 1. PURPOSE

- 1.1 To encourage, promote and support investment, industry and employment opportunities in the Shire of Pingelly. The Shire of Pingelly recognises its role and importance in supporting business and taking actions to stimulate the local Pingelly economy. This includes the attraction of new industries, businesses and services to Pingelly, and the growth of existing services located within the Shire.
- 1.2 The Pingelly Industry Attraction Programme is designed to attract and establish new businesses and the growth of existing businesses across both industrial and commercial sectors within the Shire of Pingelly.

#### 2. SCOPE

- 2.1 This Policy applies to allocations and management of Council funding under the Pingelly Industry Attraction Programme.

#### 3. DEFINITIONS

- 3.1 **Applicant** means an individual, business or company that has made a formal application to the Shire of Pingelly for the purposes of the Pingelly Industry Attraction Programme.
- 3.2 **Business Plan** means a document that outlines the current position of any new or existing business, and any proposed action or initiative that a business plans to undertake in the Shire of Pingelly. The document will outline the associated capital and operational costs, identify the location of operations, list proposed and expected revenue streams, financial forecasts, undertake risk and opportunity analysis, and highlight any existing and additional staffing required for the proposal.
- 3.3 **FTE** means Full Time Equivalent employee calculated on the basis of 38 hours per week.
- 3.4 **Grant Agreement** means a binding financial agreement between the Shire of Pingelly and the legal entity who has received financial support through the Pingelly Industry Attraction Programme.
- 3.5 **RTO** means Registered Training Organisation registered through the Training Accreditation Council of Western Australia.
- 3.6 **Shire** means the Shire of Pingelly
- 3.7 **Town Centre** refers to the any area zoned Town Centre Zone in the current Pingelly Town Planning Programme

#### 4. POLICY STATEMENT

##### Pingelly Industry Attraction Programme:

- 4.1 The Shire will budget \$50,000 each financial year in addition to any liabilities carried over from a previous Grant Agreement for the purposes of the Pingelly Industry Attraction Programme.
- 4.2 The Pingelly Industry Attraction Programme is divided into two funding categories:
  - 4.2.1 **Investment Proposal Fund** – 50% of eligible costs matched up to a maximum

of \$50,000 for the purposes of attracting and setting up new business or industry within the Shire of Pingelly, excluding any in-kind contributions.

- 4.2.2 **Business Planning Fund** – 80% of eligible costs up to a maximum of \$4,000 for the purposes of employing consultancy services to develop business plans, viability and market assessments, or engineering solutions where necessary or required for the nature of the business or industry proposal.

4.3 All funding categories are open indefinitely.

4.4 Retrospective applications will not be accepted.

4.5 To be eligible, an applicant must:

- 4.5.1 be a legal entity capable of entering into a legally binding and enforceable Grant Agreement with the Shire;
- 4.5.2 have an Australian Company Number (ACN), or an Australian Business Number (ABN) and be solvent (if existing businesses); and
- 4.5.3 have an account with an authorised deposit-taking institution (an Australian financial institution or bank) registered with Australian Prudential Regulation Authority.

4.6 All funding allocations must be formally adopted by Council and the recipient must enter a Grant Agreement with the Shire with any conditions appropriate to the proposal and level of financial support offered as determined by Council resolution including:

- 4.6.1 specific conditions to be met prior to any release of funding;
- 4.6.2 reporting requirements and any expected frequency;
- 4.6.3 financial audit requirements on the expenditure of funding;
- 4.6.4 demonstrate evidence of increased employment;
- 4.6.5 that all media releases, opening days, or announcements related to the funding or business proposal be communicated to and include the Shire prior to public release, subject to any other requirements from any other funding agreement or Government bodies.

#### **Investment Proposal Fund:**

4.7 Applications for this fund are by invitation only following the preparation of a suitable Business Plan and discussions with Shire staff.

4.8 A business may be eligible for between \$4,000 and \$50,000 on a matched funding basis (excluding in-kind contributions) for costs associated with the establishment or expansion of a business within Pingelly.

4.9 All applications must include or demonstrate the following:

- 4.9.1 a current Business Plan;
- 4.9.2 show evidence of planning for increased employment opportunities within the Shire;
- 4.9.3 demonstrate evidence of current solvency (if existing businesses),
- 4.9.4 include details required funding assistance, its use, and be able to demonstrate matched funding or contributions, including any funds leveraged from other sources; and



- 4.9.5 demonstrate that the funding is necessary or is a major contributing factor to the decision for the business to be undertaken in Pingelly.
- 4.10 Eligible funded activities include:
  - 4.10.1 costs associated with the establishment or expansion of a business to the Shire of Pingelly
  - 4.10.2 training of staff through an RTO.
- 4.11 Funding exclusions:
  - 4.11.1 purchase of land or bond contributions;
  - 4.11.2 relocation of an existing business already located within the Shire of Pingelly without expansion to carry out existing operations;
  - 4.11.3 any staffing costs or expenses, excluding training;
  - 4.11.4 any retrospective costs;
  - 4.11.5 any financial liabilities or debt reduction;
  - 4.11.6 any activities undertaken in the normal course of business.
- 4.12 Council will assess applications and any contribution made based on the following guidelines:
  - 4.12.1 if the business activity may be construed as competing directly with businesses already located within Pingelly;
  - 4.12.2 that in the opinion of Council the proposal is likely to proceed without financial assistance from the Pingelly Industry Attraction Programme;
  - 4.12.3 an indicative funding contribution of \$5,000 per each additional FTE added to the Pingelly economy demonstrated as in the Business Plan;
  - 4.12.4 the Shire may also elect to increase its financial contribution where the proposal can demonstrate value in addition to new employment including any of the following:
    - a) value to other industries already located within the Shire of Pingelly including through retail or wholesale supply, services or demonstrating partnerships with existing businesses;
    - b) demonstrate strong capacity for growth of further employment in the near future (3-5 years);
    - c) increasing retail and commercial activity in the Pingelly Town Centre;
    - d) supply or support Shire operations;
    - e) demonstrate viability for a new or unique industry not currently found in the surrounding region, with higher weight placed on emerging industries or with qualities marketable to tourists and visitors; or
    - f) other factors as determined by Council as being of value to the economy or community.

#### **Business Planning Fund:**

- 4.13 This fund is open for applications from individuals and businesses following discussions with Shire staff relating to:
  - 4.13.1 the details on the proposal,
  - 4.13.2 capacity to carry or pursue the business if successful, for example work history or experience operating a similar business etc.,

- 4.13.3 demonstrate potential for increased employment opportunities within the Shire;
- 4.13.4 evidence of current solvency (if existing business),
- 4.13.5 at least one quotation from a qualified consultant for what purpose you intend to utilise the funding,
- 4.13.6 demonstrate that the business activity will take place in Pingelly.

4.14 Shire staff to document discussions to prepare an agenda item for Council.

4.15 Council will assess support for applications based on the following factors:

- 4.15.1 if the business activity may be construed as competing directly with businesses already located within Pingelly;
- 4.15.2 that the business activity is feasible for the region and aligns with Pingelly's identity and values;
- 4.15.3 that in the opinion of Council the proposal is likely to proceed without financial assistance from the Pingelly Industry Attraction Programme,
- 4.15.4 value to other industries already located within the Shire of Pingelly including through retail or wholesale supply, services or demonstrating partnerships with existing businesses;
- 4.15.5 demonstrate strong capacity for growth of further employment in the near future (3-5 years);
- 4.15.6 increasing retail and commercial activity in the Town Centre;
- 4.15.7 supply or support Shire operations;
- 4.15.8 demonstrate viability for a new or unique industry not currently found in the surrounding region, with higher weight placed on emerging industries or with qualities marketable to tourists and visitors; or
- 4.15.9 other factors as determined by Council as being of value to the economy or community.

4.16 The following condition will apply to all Grant Agreements:

*"All documents and copies produced through funding contributed through the Business Planning Fund of the Pingelly Industry Attraction Programme must be provided to the Shire and will be the sole intellectual property of the Shire of Pingelly until the Applicant has commenced normal operations of the proposed business activity."*

## 5. RELATED DOCUMENTATION / LEGISLATION

Nil

## 6. REVIEW DETAILS

<b>Review Frequency</b>	
<b>Council Adoption</b>	

## **14.2 2022-23 Community Grant Scheme Round 2**

<b>File Reference:</b>	<b>ADM0542</b>
<b>Location:</b>	<b>Not Applicable</b>
<b>Applicant:</b>	<b>Not Applicable</b>
<b>Author:</b>	<b>Community Development Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>2022-23 Community Grant Scheme Application Forms</b>
<b>Previous Reference:</b>	<b>Not Applicable</b>

### **Summary**

Council is requested to consider funding applications for the first round of the 2022/23 Community Grant Scheme.

### **Background**

The Shire's Community Grant Scheme provides financial assistance to community groups to build an engaged and vibrant community that delivers benefits to the local community and the local economy. Applications for each round are assessed by a panel consisting of Council Members without representation from Shire of Pingelly staff.

This is the first of two rounds for 2022/23 with a total of \$10,000 allocated in the 2022/23 Budget.

Applications are invited from eligible organisations and are for no more than \$3,000 in any single financial year. The funding will support up to 75% of total project costs. In-kind services and volunteer labour are eligible components of the total project costs. Successful projects will meet at least one defined priority area or have clearly identified and evidenced the need for the project. Funding is for undertaking projects and programs within the Shire of Pingelly or that provide benefit to residents and visitors of the Shire of Pingelly:

- building capacity within local community groups, volunteers and residents;
- supporting our young people;
- supporting our older people;
- providing opportunity to be healthy and promote wellbeing;
- supporting and encouraging cultural diversity and inclusion;
- developing and attracting art projects and increasing participation;
- generally building the strength, engagement and cohesion of the community;
- encourage tourism and increase visitation;
- activate local businesses and main streets; and
- improve, conserve, and promote heritage.

Applications will be assessed according to:

- the level of community benefit;
- the level to which it addresses an evidenced need;
- long term sustainability;
- appropriateness of the project financial statement;
- partnerships, collaborations, community engagement and involvement or other funding sources that have been secured;
- capacity to deliver the project.

Some projects, either in their entirety or elements of the project may not be eligible for funding. They are:

- projects that have already commenced;
- recurrent maintenance or operating costs;
- projects that are considered to be private, commercial, individual or state government core responsible;
- elements that may be considered offensive; and

- fundraising, political or loan repayments.

For applications to proceed to assessment they must:

- be lodged on time;
- be submitted on the appropriate form;
- include the required information, including insurance and financial details;
- include agreement from the applicant to acknowledge the Shire if funding is successful;
- ensure the applicant demonstrates its ability to manage the project;
- not be due to commence until after the notification date.

### Comment

The first round of Community Grant Scheme closed on 14 September 2022. Two applications were received, with a total request for funding of \$5,277. Applications were reviewed by the Community Development Officer, and the following recommendations align with the Community Grant Scheme Policy (updated 18 March 2020).

A summary of the applications is as follows.

<b>Applicant</b>	<b>Project</b>	<b>Requested Funding</b>	<b>Officer Recommendation</b>
Pingelly Tourism Group (PTG)	"Pingelly Wildflower Trail"	\$3,000	\$2,550

PTG is a not for profit community group dedicated to attracting tourists to Pingelly by holding events, improving the amenity of the town and marketing. The group volunteers extensively at various events and supports other group's events. The application for funding is to successfully hold and run the "Pingelly Wildflower Trail".

This event promotes a connection to the environment, while showcasing the Percy Marshall Research Centre at Tutanning as an accommodation opportunity to promote future tourism in Pingelly. The requested funding will be to provide catering for the event, activities, face painting for the kids.

The PTG has previously been successful at obtaining a Shire of Pingelly Community Grant in 2021 for \$2,700 towards the PTG Ute Muster and completed the required acquittal process.

<b>Applicant</b>	<b>Project</b>	<b>Requested Funding</b>	<b>Officer Recommendation</b>
Pingelly PS Choir (Amber Moulton)	Pingelly Primary School Performing Arts	\$2,727	\$2,727

The Pingelly PS Choir has performed at numerous events within Pingelly including the PRACC, Remembrance Day, People of Pingelly Past and Present launch, Party on the Oval and Seniors Week.

The applicant is seeking funding to purchase a PA System to assist the children with their performing arts endeavours. By purchasing the PA equipment, the choir will be able to project better quality sound to the audience as well as learn new skills, technical abilities and understanding of sound engineering.

The Pingelly PS Choir has applied for the Shire of Pingelly Grant funding with support of monetary contributions from the P&C and Euphorium.

### Consultation

Advertising for applications was conducted via the Shire News, Pingelly Times, as well as the Shire of Pingelly's website and Facebook page.

**Statutory Environment**

Local Government Act 1995 – Part 6 Financial Management

**Policy Implications**

5.15 Community Grant Scheme Policy

**Financial Implications**

Annual Budget allocation \$10,000 and is the first round of Community Grant Funding.

**Strategic Implications**

Goal 1	Economy
Outcome 1.1	The Shire experiences significant new business growth and employment and is known widely as an innovative and collaborative community which is attracting new population and investment.
Strategy 1.1.4	Support business and community tourism promotion initiatives.
Outcome 1.2	A truly working Main Street which symbolises a confident local economy, and results in people spending more locally.
Strategy 1.2.2	Further develop the town centre as an attractive environment which supports business investment, and community and visitor use.
Goal 2	Community
Outcome 2.2	Community groups function well with strong volunteer effort and feel supported by the community
Strategy 2.2.2	Support the capacity of clubs and groups to develop.
Outcome 2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
Strategy 2.4.1	Provide a range of community facilities and associated services in a way that maximises use and community activity.

**Risk Implications**

Risk	Failure to assess the applications in accordance with the Community Grant Scheme as per Policy 5.15 results in a loss of integrity for the new process endorsed by Council in March 2020.
Risk Rating (Prior to Treatment or Control)	Medium (6)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	In correspondence reiterate operational expenditure is no longer funded by the Community Grant Scheme and encourage the applicant to meet with the Community Development Officer to ensure eligibility. This clarifies the purpose of the Community Grant Scheme in writing to ensure applications received in the future remain project-based.

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

## **Voting Requirements**

Simple Majority

### **Recommendation and Council Decision**

**13178**

**Moved: Cr McBurney**

**Seconded: Cr Hotham**

#### **That Council:**

- 1. Approve the Community Grant Scheme Application from the Pingelly Tourism Group for \$2,550 and provide the bus hire and fuel for this event free of charge;**
- 2. Approve the Community Grant Scheme Application from the Pingelly PS Choir for \$2,727.**

**CARRIED 7/0**

### **Councillor comments in support of the motion:**

Reading through the applications which were very strong, I have no problem at all supporting both of them.

### **Councillor comments in opposing the motion:**

Nil

### **Attachments**

Application - Pingelly Tourism Group

Application - Pingelly Primary School



# Community Grant Scheme

## Application Form 2022-23

**Deadline Round 1 4pm Wednesday, 14 September 2022**

**Deadline Round 2 4pm Wednesday, 8 February 2023**

Please read the Community Grant Scheme Guidelines carefully and speak to the Community Development Officer before completing an application.

Contact 9887 1066 or [admin@pingelly.wa.gov.au](mailto:admin@pingelly.wa.gov.au) for further information or assistance.

**Please submit this application via one of the following:**

### Mail

Shire of Pingelly  
17 Queen Street, Pingelly 6308

### Email

[admin@pingelly.wa.gov.au](mailto:admin@pingelly.wa.gov.au)

### In person

17 Queen Street, Pingelly

## Eligibility

<p>The Applicant is:</p> <ul style="list-style-type: none"> <li>an incorporated organisation; or</li> <li>a group auspiced through an incorporated organisation (with written acknowledgement)</li> </ul>	Yes	
<p>Projects meets priority areas identified within the Shire's Community Strategic Plan, and include, but are not limited to the following areas:</p> <ul style="list-style-type: none"> <li>building capacity within local community groups, volunteers and residents;</li> <li>supporting our young people;</li> <li>supporting our older people;</li> <li>providing opportunity to be healthy and promote wellbeing;</li> <li>supporting and encouraging cultural diversity and inclusion;</li> <li>developing and attracting art projects and increasing participation; and</li> <li>generally building the strength, engagement and cohesion of the community.</li> </ul>	Yes	
<p>For applications to proceed to assessment they must:</p> <ul style="list-style-type: none"> <li>be lodged on time;</li> <li>be submitted on the appropriate form;</li> <li>include the required information, including insurance and financial details;</li> <li>include agreement from the applicant to acknowledge the Shire if funding is successful;</li> <li>ensure the applicant demonstrates its ability to manage the project; and</li> <li>not be due to commence until after the notification date.</li> </ul>	Yes	

**If you answered 'No' to any of these questions, please contact the Community Development Officer.**



## Applicant Details

**Organisation Details** This is the group undertaking the project.

Legal Name of Organisation	Pingelly Tourism Group Inc.
Postal Address	PO Box 551
ABN	46447929033
Registered for GST	Yes
Not-for-profit	Yes
Incorporated	Yes

**Organisation Contact** This is the person legally authorised to enter into contracts on behalf of the organisation. This is generally the president or chairperson.

Name	Merv Beard
Position	Chairman
Telephone	
Mobile	0408 098 240
Email	pingellytourismgroup@gmail.com

## Project Details

Which category best describes your community project?

- ✓ building capacity within local community groups, volunteers and residents
- ✓ supporting our young people
- ✓ supporting our older people
- ✓ providing opportunity to be healthy and promote wellbeing
- ✓ supporting and encouraging cultural diversity and inclusion
- ☐ developing and attracting art projects and increasing participation
- ✓ generally building the strength, engagement and cohesion of the community
- ✓ encourage tourism and increase visitation
- ✓ activate local businesses and main streets
- ✓ improve, conserve and promote heritage

Project name

Pingelly Wildflower Trail

Provide a summary of the project

Pingelly Wildflower Trail is an annual event organised by the Pingelly Tourism Group that draws a large scope of people both locally and wider to participate in an environmental program that promotes conservation of our local area, while highlighting the flora and fauna of our unique tourism site Tutanning Nature Reserve. This event showcases a significant tourism site for Pingelly, involves local business and supports the joint strategic plan between the Pingelly Tourism Group and the Shire of Pingelly.



26<sup>th</sup> September 2022

How will you acknowledge the Shire of Pingelly's contribution to the project?

- Display Shire Banner at Event
- Article in the Pingelly Times with photos of the event
- Certificates of recognition to sponsors and supporters
- Shire logo on advertising
- Photos and summary of event provide for Pingelly Community page, CRC, PTG and Shire Facebook Page

## Budget Details

Use the table below to list the expenses your project will incur, detail the income and in-kind that will cover the expenses, and identify their source.

Please note Shire of Pingelly's contribution is limited to 75% of the total project, and no more than \$3,000.

Income	
Income Items	Amount
Shire of Pingelly Community Grant Scheme Funding	\$3000
<b>Total Project Income</b>	<b>\$3000</b>
In Kind Contributions	
In Kind Items	Amount
Volunteer Hours 130 hours @ \$33.00 base	\$4290
<b>Total In Kind Contributions</b>	<b>\$4290</b>
Expenditure	
Expenditure Items	Amount
Catering 40 people @ \$20	\$800
Staff and personnel	\$1200
Marketing and communication	\$400
Transport including bus hire and fuel	\$250
Children's Activities	\$150
First Aid Kit	\$200
Gazebo with walls	\$1000
Fold up tables x 4	\$280
<b>Total Project Expenditure</b>	<b>\$4280</b>
<b>Total Project Cost (Total In Kind + Total Expenditure)</b>	<b>\$8570</b>

Has your organisation received any type of funding from the Shire of Pingelly in the last 2 years? If yes, please provide details below.

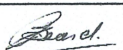
Year	Amount	Purpose	Fully Acquired
2021	\$2700	UTE Muster	Yes
			<input type="checkbox"/> Yes <input type="checkbox"/> No

Have you applied for grant funding from other sources for this project? If yes, please provide details below.

Funding Body/Program	Amount	Status of Application
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending

## Declaration

- ✓ I declare the organisation has read and understands the Community Grant Scheme Guidelines.
- ✓ I declare I am the authorised person to submit this application on behalf of my organisation and are authorised to sign legal documents on behalf of the organisation.
- ✓ I declare the information provided in this application and attachments is to the best of my knowledge true, correct and discloses all estimates as accurate as possible.
- ✓ I understand false or misleading statements listed in this Community Grant Scheme Application can result in the application being rejected or the withholding of any funds that may be approved as result of this application.
- ✓ I declare the organisation applying for the grant funding will complete and submit a Community Grant Scheme Acquittal Form within 30 days following the project's completion.
- ✓ I declare the organisation submitting this form understands this is an application only.

Name	Merv Beard	Position	Chairman
Signature		Date	08/09/2022✓

## Application Checklist

- ✓ Contacted the Community Development Officer to discuss the proposed project and application.
- ✓ Completed all questions in the application form
- ✓ Ensured any attached documents to your application are clearly marked and are in a clear and easy to understand format.
  - ✓ Annual financial statement attached for project amounts over \$1,000
  - ✓ Evidence of public liability insurance
  - ☐ Letters of support, including letter of support from auspice organisation (if applicable)





# Community Grant Scheme

## Application Form 2022-23

**Deadline Round 1 4pm Wednesday, 14 September 2022**

**Deadline Round 2 4pm Wednesday, 8 February 2023**

Please read the Community Grant Scheme Guidelines carefully and speak to the Community Development Officer before completing an application.

Contact 9887 1066 or [admin@pingelly.wa.gov.au](mailto:admin@pingelly.wa.gov.au) for further information or assistance.

**Please submit this application via one of the following:**

### Mail

Shire of Pingelly  
17 Queen Street, Pingelly 6308

### Email

[admin@pingelly.wa.gov.au](mailto:admin@pingelly.wa.gov.au)

### In person

17 Queen Street, Pingelly

## Eligibility

<p>The Applicant is:</p> <ul style="list-style-type: none"> <li>an incorporated organisation; or</li> <li>a group auspiced through an incorporated organisation (with written acknowledgement)</li> </ul>	<input type="checkbox"/> <b>X</b> Yes	<input type="checkbox"/> No
<p>Projects meets priority areas identified within the Shire's Community Strategic Plan, and include, but are not limited to the following areas:</p> <ul style="list-style-type: none"> <li>building capacity within local community groups, volunteers and residents;</li> <li>supporting our young people;</li> <li>supporting our older people;</li> <li>providing opportunity to be healthy and promote wellbeing;</li> <li>supporting and encouraging cultural diversity and inclusion;</li> <li>developing and attracting art projects and increasing participation; and</li> <li>generally building the strength, engagement and cohesion of the community.</li> </ul>	<input type="checkbox"/> <b>X</b> Yes	<input type="checkbox"/> No
<p>For applications to proceed to assessment they must:</p> <ul style="list-style-type: none"> <li>be lodged on time;</li> <li>be submitted on the appropriate form;</li> <li>include the required information, including insurance and financial details;</li> <li>include agreement from the applicant to acknowledge the Shire if funding is successful;</li> <li>ensure the applicant demonstrates its ability to manage the project; and</li> <li>not be due to commence until after the notification date.</li> </ul>	<input type="checkbox"/> <b>X</b> Yes	<input type="checkbox"/> No

**If you answered 'No' to any of these questions, please contact the Community Development Officer.**

## Applicant Details

**Organisation Details** This is the group undertaking the project.

Legal Name of Organisation	Pingelly Primary School
Postal Address	39 Park Street, Pingelly 6308
ABN	82 834 871 125
Registered for GST	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Not-for-profit	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Incorporated	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Organisation Contact** This is the person legally authorised to enter into contracts on behalf of the organisation. This is generally the president or chairperson.

Name	Amber Moulton
Position	Performing Arts Specialist
Telephone	
Mobile	0419 195 410
Email	amber.moulton@education.wa.edu.au

## Project Details

Which category best describes your community project?

- ☒ building capacity within local community groups, volunteers and residents
- ☒ supporting our young people
- ☒ supporting our older people
- ☒ providing opportunity to be healthy and promote wellbeing
- ☒ supporting and encouraging cultural diversity and inclusion
- ☒ developing and attracting art projects and increasing participation
- ☒ generally building the strength, engagement and cohesion of the community
- ☐ encourage tourism and increase visitation
- ☐ activate local businesses and main streets
- ☐ improve, conserve and promote heritage

Project name

Pingelly Primary School Performing Arts

Provide a summary of the project

Pingelly Primary School is seeking funding to support their purchase of new P.A equipment. This equipment will specialise in the amplification of stage presentations, and in particular the Pingelly Primary Schools choir performances. The equipment will also be able to help project to large audiences, the many Drama and assembly items the school hosts throughout the year and the end of year whole school production.

The equipment will further benefit the Boonderu Music Program that was inducted into the school this year (2022). The Boonderu program works as Pingelly Primary Schools Pastoral Care system allowing students to use music as a form of therapy while also gaining music theory knowledge through its tutors. A school band has been a target for this program in the future, of which a multi-channel mixer will be a necessity. Sound quality has been an issue in the past, with many performances let down by poor amplification and with Pingelly Primary's developing Performing Arts department this quality sound equipment will bring it to the next level of success.

The Pingelly Primary School choir has gained recognition on local social media outlets, local news, from the Education department and recently the Western Australian Primary Principals Association. The choir represented their school and community on the 2<sup>nd</sup> of September on the Grand Ballroom stage at Crown, singing to hundreds of VIPs resulting in a personal congratulations from the Vice President of the association. This is the quality of sound that will be achieved at Pingelly Primary Schools performing arts endeavours with purchasing new sound technology.

Clearly identify what the grant funds will be used for in the project

The Grant funds will be used to assist in purchasing all of the required P.A equipment to support the schools Performing Arts endeavours.

- 1x Lapel microphone (set of 2) for personal, cordless amplification.
- 4x Condenser microphones used for stage performance
- 4x Microphone stands necessary for condenser microphones.
- 4x Microphone leads to connect microphones to mixer desk.
- 1 x Overhead microphone stand for choir amplification.
- 1 x Mixer desk to combine, mix, level the output of sound to speakers.
- 2 x Speakers for output of sound to audience.
- 2 x Speaker cables to connect speakers to mixer desk.
- 2 x Speaker stands to raise speakers.
- 1 x Foldback speaker for performers sound on stage.
- 1 x Foldback speaker cable to connect to mixer desk.

Which are your main target groups?

- ☐ ☒ General community
- ☐ ☒ Children 0-10

- ☐ X Youth 11-25
- ☐ X Women
- ☐ X Men
- ☐ X Seniors
- ☐ X Aboriginal or Torres Strait Islander people
- ☐ X People with disabilities and/or carers
- ☐ Other (please specify) \_\_\_\_\_

Describe how the project will benefit those participating and the community of Pingelly

By using the P.A equipment during a performance students will be under less pressure to project and result in more confidence and quality in their sound. The amplification of their stage shows will ensure that the students performing their arts projects are heard in a larger audience capacity setting. Students will be given the opportunity to learn the technical skills involved in sound engineering and off stage production skills, this correlates with the curriculum judgement standards expected in secondary Music students, thus giving Pingelly Primary students the opportunity to gain prior knowledge for future education. Music students will have the necessary equipment to connect and play as a band, encouraging team work and inclusion. The community will be able to enjoy a higher standard of show production at the schools many public performances. The school will be open to requests from community organisations to use the equipment.

Provide details of any collaborations/partnerships or community groups that will assist in the delivery of this project and outline how they will support the project (provide letters of support where relevant).

Pingelly Primary Schools choir has performed at many community events. The Pingelly Recreation and Cultural Centre (PRACC) is a constant support offering many opportunities for the choir to perform, including many senior lunches and Christmas events. Last year the PRACC hosted a choir concert that worked in collaboration with the local All Ages choir and primary school choir performing, this performance resulted in a large scale audience of many local community members and visitors from neighbouring communities. The RSL have previously engaged in requesting and using the Choir for Remembrance Day to perform for the community, of which they performed again with the All Ages choir to many members of the community and Shire representatives. The Pingelly Shire have supported the choir by engaging in their talent at Christmas time, performing for the community at the Party on the Oval event in December and through the Shires collaboration with Euphorium the choir performed at the People of Pingelly Event in August. Both the choir and Drama department have performed at local NAIDOC celebrations and for Reconciliation Week, incorporating local culture and language into their performances.

Anticipated commencement date

10/10/2022

Anticipated completion date

01/03/2023

How will you acknowledge the Shire of Pingelly's contribution to the project?

The school will have a plaque designed for the P.A system recognising the contributions from the shire and P&C.

The school will announce the contribution when the equipment is in use at the end of year production this year to a large local audience.

The shire will also get recognition across all of Pingelly Primary Schools media outlets.

## Budget Details

Use the table below to list the expenses your project will incur, detail the income and in-kind that will cover the expenses, and identify their source.

Please note Shire of Pingelly's contribution is limited to 75% of the total project, and no more than \$3,000.

Income	
Income Items	Amount
Shire of Pingelly Community Grant Scheme Funding (75% of expenditure)	\$2727
Euphorium Donation	\$500
P & C Donation	\$409
<b>Total Project Income</b>	<b>\$3636</b>
In Kind Contributions	
In Kind Items	Amount
<b>Total In Kind Contributions</b>	
Expenditure	
Expenditure Items	Amount
P.A System	\$3636
<b>Total Project Expenditure</b>	<b>\$3636</b>
<b>Total Project Cost (Total In Kind + Total Expenditure)</b>	<b>\$3636</b>

Has your organisation received any type of funding from the Shire of Pingelly in the last 2 years? If yes, please provide details below.

Year	Amount	Purpose	Fully Acquitted
			<input type="checkbox"/> Yes <input type="checkbox"/> No


			<input type="checkbox"/> Yes <input type="checkbox"/> No

Have you applied for grant funding from other sources for this project? If yes, please provide details below.

Funding Body/Program	Amount	Status of Application
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending

## Declaration

- ☐ I declare the organisation has read and understands the Community Grant Scheme Guidelines.
- ☐ I declare I am the authorised person to submit this application on behalf of my organisation and are authorised to sign legal documents on behalf of the organisation.
- ☐ I declare the information provided in this application and attachments is to the best of my knowledge true, correct and discloses all estimates as accurate as possible.
- ☐ I understand false or misleading statements listed in this Community Grant Scheme Application can result in the application being rejected or the withholding of any funds that may be approved as result of this application.
- ☐ I declare the organisation applying for the grant funding will complete and submit a Community Grant Scheme Acquittal Form within 30 days following the project's completion.
- ☐ I declare the organisation submitting this form understands this is an application only.

Name	Amber Moulton	Position	Performing Arts Specialist
Signature		Date	07/09/2022

## Application Checklist

- ☐ Contacted the Community Development Officer to discuss the proposed project and application.
- ☐ Completed all questions in the application form
- ☐ Ensured any attached documents to your application are clearly marked and are in a clear and easy to understand format.
  - ☐ Annual financial statement attached for project amounts over \$1,000
  - ☐ Evidence of public liability insurance
  - ☐ Letters of support, including letter of support from auspice organisation (if applicable)



## **15. DIRECTORATE OF CORPORATE SERVICES**

### **15.1 Monthly Statement of Financial Activity – July and August 2022**

<b>File Reference:</b>	<b>ADM0075</b>
<b>Location:</b>	<b>Not Applicable</b>
<b>Applicant:</b>	<b>Not Applicable</b>
<b>Author:</b>	<b>Executive Manager Corporate Services</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Monthly Statements of Financial Activity for the period 1 July 2022 to 31 July 2022 and 1 August 2022 to 31 August 2022</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary**

In Accordance with the *Local Government Act 1995* Section 5.25 (1) and *Local Government (Financial Management) Regulations 1996*, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of July 2022 and August 2022 are attached for Council consideration and adoption. This report now incorporates new Australian Accounting Standards Board (AASB) requirements effective from 1 July 2019. AASB 15 Revenue from Contracts with Customers (IFRS 15), AASB 1058 Income for Not-for Profit Entities, AASB 16 Lease replaces AASB 117 (IFRS 16).

#### **Background**

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all Shire's bank accounts, including term deposits;
- Reconciliation of Rates, including outstanding debtors;
- Reconciliation of Sundry Creditors and Debtors;

#### **Comment**

The Monthly Financial report has been prepared in accordance with statutory requirements and provides council with their financial position as at 30 July 2022 and 31 August 2022.

Council have invoiced the Regional Roads Group, Commodity Route and Mainroads direct grant in August 2022.

Council received operating grant payments in July 2022 for

Age is just a number	Holyoake	\$5,000
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The Executive Manager of Works has identified the need to purchase a side tipping trailer for carting materials throughout the Shire as and when required to facilitate the works capital and maintenance roads programs in a more efficient manner. With the increasing need to service the roads regularly in various locations throughout the Shire, the transportation of materials is currently difficult using a less suitable Shire truck and driver or employing the services of a contract service delaying the work being undertaken. The 2003 Hallmark side tipper trailer allows crews to take both truck and trailer to site rather than taking additional vehicles. This saves on staff, plant and fuel costs.

The cost of the plant purchase is \$35,000 plus gst and will be offset with a transfer from the plant reserve. The 22/23 Budget included an amount of \$58,000 transferred to the plant reserve in lieu of the items excluded from the capital replacement program from the Long Term Financial Plan. It was done with careful consideration of replacing only those items that were operationally necessary.

The plant item detailed below has been sourced, and a quote received.



## Consultation

Nil

## Statutory Environment

*Local Government Act 1995;*

*Local Government (Financial Management) Regulations 1996*

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
  - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
  - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
  - (b) By program; or
  - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
    - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
    - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

### Policy Implications

There are no policy implications.

### Financial Implications

The report and officer recommendation is consistent with Council's adopted Budget 2021/22 and Adopted Budget Review.

### Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

### Risk Implications

Risk		Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.				
Risk Rating (Prior to Treatment or Control)		Low (2)				
Principal Risk Theme		Reputational / Legislative				
Risk Action Plan (Controls or Treatment Proposed)		Nil				
Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

### **Voting Requirements**

Simple Majority

#### **Recommendation and Council Decision**

**13179            Moved: Cr Oliveri                      Seconded: Cr Wood**

**That with respect to the Monthly Statements of Financial Activity for the month ending 30 July 2022 and 31 August 2022 be accepted and material variances be noted.**

**CARRIED 7/0**

#### **Councillor comments in support of the motion:**

Nil

#### **Councillor comments in opposing the motion:**

Nil

### **Voting Requirements**

Absolute Majority

#### **Recommendation and Council Decision**

**13180            Moved: Cr Narducci                      Seconded: Cr Wood**

**That Council adopt the budget amendment to purchase a 2003 Hallmark side tipping trailer for \$35,000 plus gst (capital expense). The purchase will be funded with a transfer from the Plant Reserve.**

**CARRIED 7/0**

#### **Councillor comments in support of the motion:**

Commend Executive Manager Works for going down this path. I think it's something that's well overdue, knowing how it's been done over the past years. It is a big job to get on top of. This trailer is going to ease that problem. Efficiency-wise, there's going to be money saved.

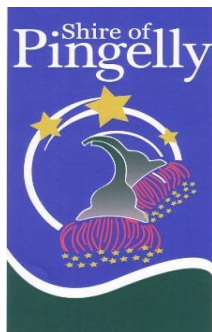
#### **Councillor comments in opposing the motion:**

Nil

### **Attachments**

Statement of Financial Activity July 2022

Statement of Financial Activity August 2022



# **SHIRE OF PINGELLY**

## **MONTHLY STATEMENT OF FINANCIAL ACTIVITY**

### **FOR THE PERIOD 1 JULY 2022 TO 31 JULY 2022**

#### **TABLE OF CONTENTS**

Graphical Analysis

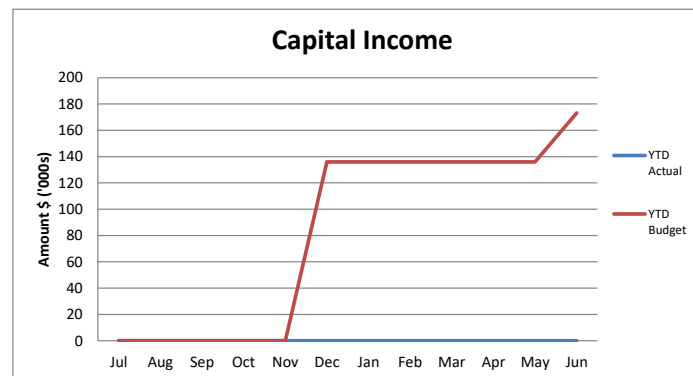
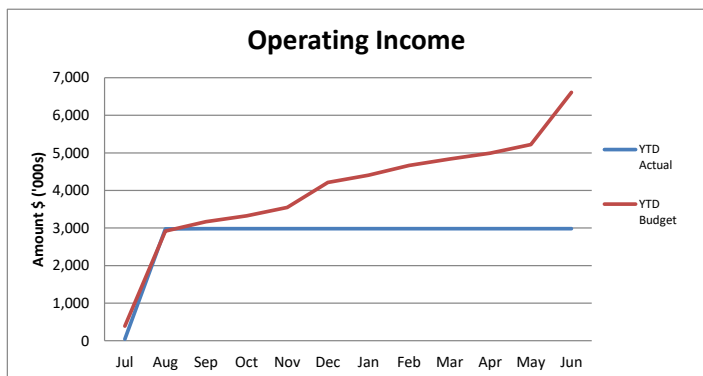
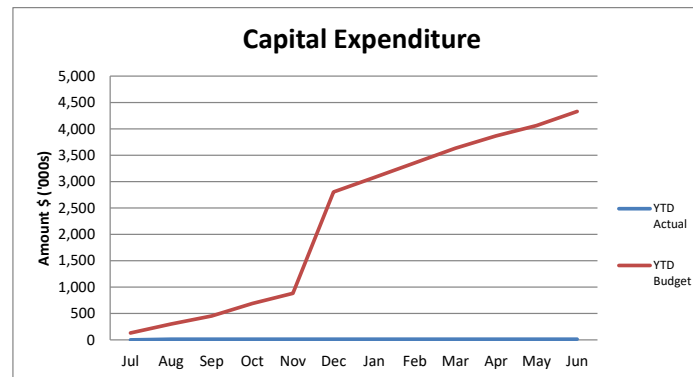
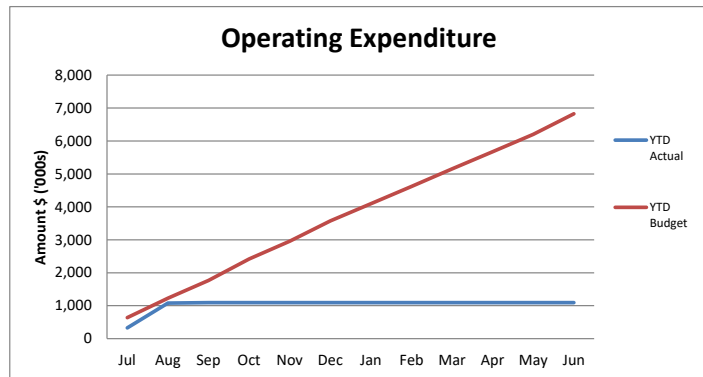
Statement of Financial Activity

Report on Significant Variances

Notes to and Forming Part of the Statement

- 1 Acquisition of Assets
- 2 Disposal of Assets
- 3 Information on Borrowings
- 4 Reserves
- 5 Net Current Assets
- 6 Rating Information
- 7 Operating Statement
- 8 Statement of Financial Position
- 9 Financial Ratios
- Restricted Funds Summary

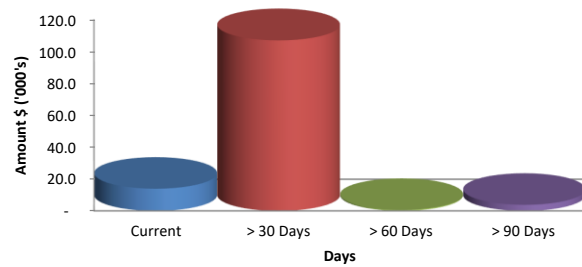
## Income and Expenditure Graphs to 31 July 2022



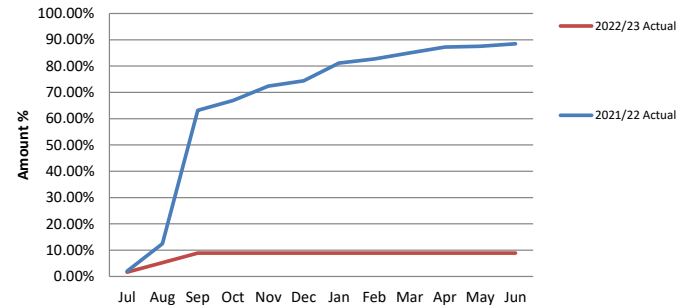
This is adjusted in line with accounting standards to capital grants expenditure

## Other Graphs to 31 July 2022

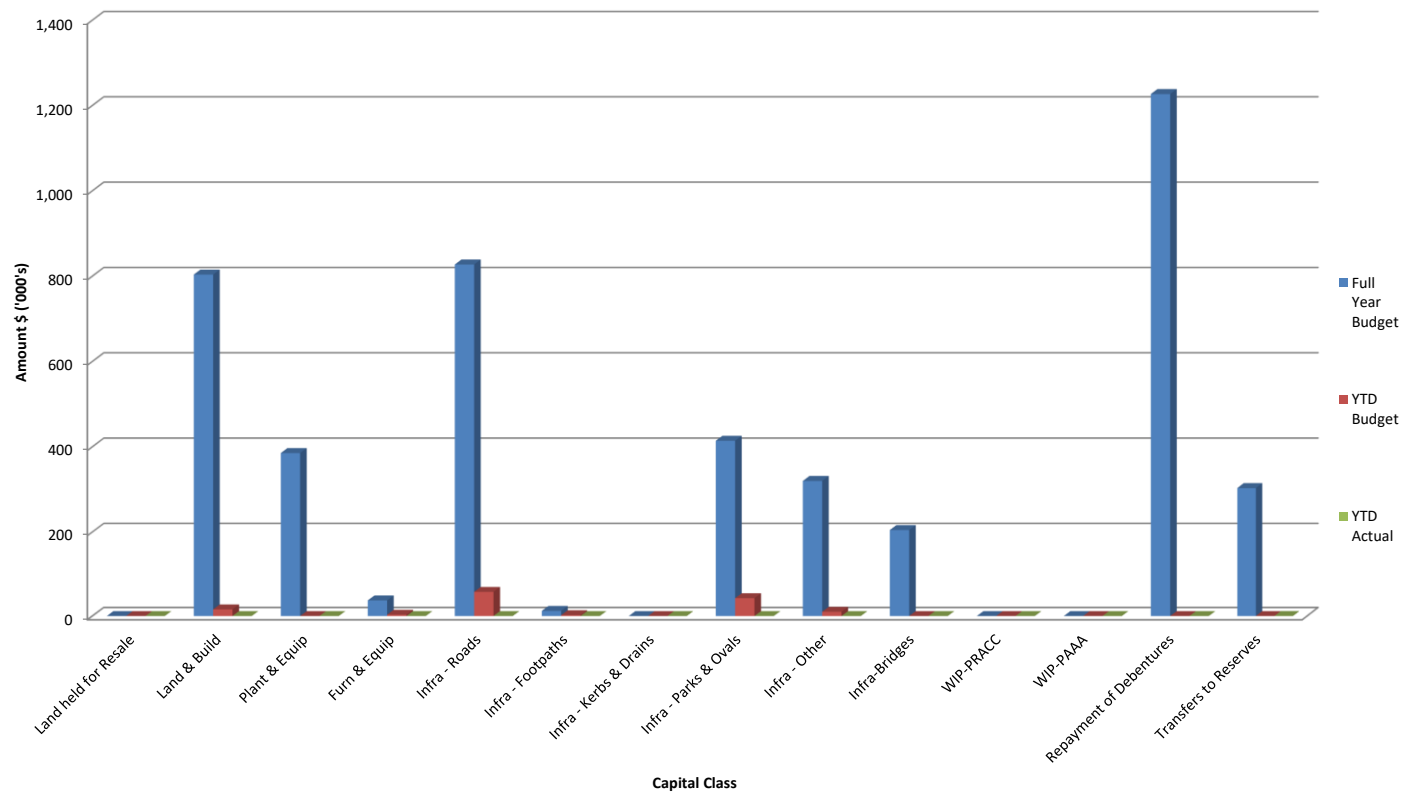
### Sundry Debtors Amount O/S



### Rates % Collected



### Capital Expenditure





**SHIRE OF PINGELLY**  
Shire of Pingelly Ordinary Council Meeting Minutes 21 September 2022  
**STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2022 TO 31 JULY 2022**

	NOTE	2022/23 Adopted Budget \$	July 2022 YTD Budget \$	July 2022 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
<b><u>Operating</u></b>							
<b>Revenues/Sources</b>							
General Purpose Funding		424,105	(2,325,905)	(2,329,193)	(3,288)	0%	
Governance		57,225	4,748	9,363	4,615	97%	
Law, Order, Public Safety		1,043,001	185	21,865	21,680	11719%	▲
Health		2,461	204	0	(204)	-100%	
Education and Welfare		23,041	808	0	(808)	-100%	
Housing		0	0	0	0	0%	
Community Amenities		220,740	187,876	5,910	(181,966)	-97%	▼
Recreation and Culture		628,010	2,475	811	(1,664)	-67%	
Transport		1,593,395	161,227	0	(161,227)	-100%	▼
Economic Services		229,095	15,517	2,996	(12,521)	-81%	▼
Other Property and Services		59,379	11,972	508	(11,464)	-96%	▼
		4,280,452	(1,940,893)	(2,287,740)	(346,847)	18%	
<b>(Expenses)/(Applications)</b>							
General Purpose Funding		(226,770)	(18,639)	(6,085)	12,554	67%	▼
Governance		(459,665)	(61,961)	(25,063)	36,898	60%	▼
Law, Order, Public Safety		(513,836)	(42,550)	2,729	45,279	106%	▼
Health		(184,622)	(15,789)	(2,800)	12,989	82%	▼
Education and Welfare		(111,862)	(10,887)	(4,132)	6,755	62%	▼
Housing		0	0	0	0	0%	
Community Amenities		(406,344)	(34,662)	(9,120)	25,542	74%	▼
Recreation & Culture		(1,509,928)	(128,258)	(56,963)	71,295	56%	▼
Transport		(2,877,743)	(253,732)	(189,067)	64,665	25%	▼
Economic Services		(526,663)	(48,746)	(14,410)	34,336	70%	▼
Other Property and Services		(7,214)	(23,279)	(22,077)	1,202	5%	
		(6,824,647)	(638,503)	(326,988)	311,515	-49%	
<b>Net Operating Result Excluding Rates</b>		(2,544,195)	(2,579,396)	(2,614,728)	(35,332)	1%	
<b><u>Adjustments for Non-Cash</u></b>							
<b><u>(Revenue) and Expenditure</u></b>							
(Profit)/Loss on Asset Disposals	2	5,000	0	0	0	0%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0%	
Movement in LG House Trust-Non Cash				0	0	0%	
Changes in Accounting Policy		0	0	0	0	0%	
Adjustments in Fixed Assets		0	0	0	0	0%	
Rounding		0	0	0	0	0%	
Depreciation on Assets		2,574,810	214,564	224,768	10,204	-5%	
<b><u>Capital Revenue and (Expenditure)</u></b>							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,065,082)	(15,863)	0	15,863	100%	▼
Purchase of Furniture & Equipment	1	(37,150)	(3,095)	0	3,095	100%	
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(124,000)	0	0	0	0%	
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(1,087,344)	(57,476)	0	57,476	100%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,244)	(2,040)	0	2,040	100%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(414,194)	(42,532)	0	42,532	100%	▼
Purchase of Infrastructure Assets - Bridges	1	(204,650)	0	0	0	0%	
Purchase of Infrastructure Assets - Other	1	(60,000)	(10,000)	0	10,000	100%	▼
Purchase of WIP Recreation and Culture	1	0	0	0	0	0%	
Purchase of WIP Aged Accommodation	1	0	0	0	0	0%	
Proceeds from Disposal of Assets	2	12,000	0	0	0	0%	
Repayment of Debentures	3	(1,226,872)	0	0	0	0%	
Proceeds from New Debentures	3	0	0	0	0	0%	
Proceeds from new Lease Liabilities	3	0	0	0	0	0%	
Repayment of Leases	3	(107,879)	(14,189)	(14,402)	(213)	2%	
Advances to Community Groups		0	0	0	0	0%	
Self-Supporting Loan Principal Income		19,920	0	0	0	0%	
Transfer from Restricted Asset - Unspent Loans		0	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(303,195)	0	(73)	(73)	0%	
Transfers from Restricted Asset (Reserves)	4	161,150	0	0	0	0%	
Transfers to Restricted Assets (Other)		0	0	0	0	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0%	
ADD Net Current Assets July 1 B/Fwd	5	1,713,250	1,713,250	1,713,250	0	0%	
Net Current Assets - Unspent Grants		0	0	0	0	0%	
LESS Net Current Assets Year to Date	5	(370,907)	1,532,990	1,638,250	105,260	-7%	
<b>Amount Raised from Rates</b>		(2,329,767)	(2,329,767)	(2,329,434)	333	0%	

This statement is to be read in conjunction with the accompanying notes.

**1. Please note that the rates were raised in August but this schedule is not date sensitive**

**Material Variances Symbol**

Above Budget Expectations Greater than 10% and \$5,000 ▲  
Below Budget Expectations Less than 10% and \$5,000 ▼



**Purpose**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.

**REPORTABLE OPERATING REVENUE VARIATIONS****General Purpose Funding**

The Statement of Financial Activity calculates from the rate schedule rather than the ledger. Rates were raised in August hence the variance is being reported

(3,288) 0%

**Law Order and Public Safety**

The variance relates to ESL operating grant revenue adjustment for 20/21, not yet received.

21,680 11719% ▲

**Community Amenities**

The variance relates to the billing of commercial and residential waste collection, the revenue was raised August 2022

(181,966) -97% ▼

**Transport**

There have been no roads grants received in July.

(161,227) -100% ▼

**Economic Services**

There have been no small grants income brought to account as the expenditure was not raised in July

(12,521) -81% ▼

**Other Property and Services**

There have been no private works jobs undertaken or revenue raised

(11,464) -96% ▼

**REPORTABLE OPERATING EXPENSE VARIATIONS****Governance**

Expenditure in July was minimal. The variance is profiling of the insurance expense and consultants

36,898 60% ▼

**General Purpose Funding**

Administration allocated YTD actual less than YTD budget.

12,554 67% ▼

**Law, Order, Public Safety**

The main variances relates to budget profiling for Bushfire Mitigation Activities and SES & BFB Esl expenses and the admin allocation.

45,279 106% ▼

**Health**

The variance relates to Medical Services timing issue - will self correct and the lower admin allocation

12,989 82% ▼

**Education and Welfare**

The variance relates to building operations expense being under budget and admin allocation.

6,755 62% ▼

**Community Amenities**

The variance relates to a timing issue for refuse site management, domestic refuse collection, recycling and admin allocation.

25,542 74% ▼

**Recreation and Culture**

Actual expenses are under budget due to insurance profile timing, PRACC building operations and parks, gardens and ovals maintenance and the admin allocation.

71,295 56% ▼

**Transport**

Expenditure is under budget due to the road maintenance program not being substantially commenced

64,665 25% ▼

**Economic Services**

The variance relates to area promotion, Caravan Park maintenance, unspent community grants, stand pipe maintenance and admin allocation.

34,336 70% ▼

**REPORTABLE NON-CASH VARIATIONS****Depreciation on Assets**

Depreciation YTD Budget less than YTD Actuals due to depreciation being based on prior year depreciation without the additional roads added at 30 June 2022. This will be adjusted at budget review

10,204 -5%

**REPORTABLE CAPITAL EXPENDITURE VARIATIONS**

There was no capital expenditure undertaken in July

SHIRE OF PINGELLY  
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**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2022 TO 31 JULY 2022**

	2022/23 Adopted Budget \$	2022/23 YTD Budget \$	July 2022 YTD Actual \$
<b>1. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<u>Administration</u>			
Furniture And Equipment	37,150	3,095	0
<b>Law, Order &amp; Public Safety</b>			
<u>Fire Prevention</u>			
Plant Purchase - Schedule 5 Bfb	261,300	0	0
Building Purchase Schedule 5	463,414	0	0
<b>Education &amp; Welfare</b>			
<u>Education</u>			
Building Purchase - Education Schedule 8	50,000	0	0
<b>Recreation &amp; Culture</b>			
<u>Public Halls Civic Centres</u>			
Sulkies & Buggies	150,000	12,500	0
<u>Other Recreation &amp; Sport</u>			
Capex - Infra Parks & Ovals	128,000	0	0
Pingelly Pocket Park - Expenditure	31,000	0	0
Youth Precinct	250,194	41,699	0
Solar Lighting Rec And Culture	5,000	833	0
<u>Other Culture</u>			
Capex - Pracc Carpark And Drainage	40,368	3,363	0
Pracc Lighting Project	50,000	0	0
<b>Transport</b>			
<u>Construction - Roads, Bridges, Depots</u>			
<b>Furniture &amp; Equipment</b>			
Furniture & Equipment Purchase - Schedule 12	0	0	0
<b>Bridges</b>			
Capex - Review Street Bridge # 5165 0.94Slk	204,650	0	0
<b>Roads Construction</b>			
Somerset Street	137,597	0	0
Crstf Jingaring Road Gravel Resheeting	173,318	14,442	0
Capex - Rrg Wickepin Pingelly Slk 7.9-9.0	516,429	43,034	0
Wa Bicycle Network Schedule 12	260,000	0	0
<b>Footpath Construction</b>			
Footpaths - Construction	12,244	2,040	0
<u>Road Plant Purchases</u>			
Plant Purchase - Schedule 12	70,000	0	0
Capex - Psm01 Upgrade 2014 Holden Colorado	34,000	0	0
Furniture & Equipment - Schedule 12	20,000	0	0
<b>Economic Services</b>			
<u>Tourism &amp; Area Promotion</u>			
Caravan Park Improvements - Chalets	50,000	0	0
Signage & Streetscape	60,000	10,000	0
	<u>3,004,664</u>	<u>131,006</u>	<u>0</u>
<b><u>By Class</u></b>			
Buildings	1,065,082	15,863	0
Furniture & Equipment	37,150	3,095	0
Right of Use Asset - P & E	0	0	0
Plant & Equipment	124,000	0	0
Infrastructure - Roads	1,087,344	57,476	0
Infrastructure - Footpaths	12,244	2,040	0
Infrastructure - Parks & Ovals	414,194	42,532	0
Infrastructure - Bridges	204,650	0	0
	<u>3,004,664</u>	<u>131,006</u>	<u>0</u>

## SHIRE OF PINGELLY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD 1 JULY 2022 TO 31 JULY 2022

## 2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<b>By Program</b>		Written Down Value		Sale Proceeds		Profit(Loss)	
		2022/23	July 2022	2022/23	July 2022	2022/23	July 2022
		Budget	Actual	Budget	Actual	Budget	Actual
		\$	\$	\$	\$	\$	\$
PSM01	<b>Transport</b> PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	0	12,000		(5,000)	0
						0	0
						0	0
		17,000	0	12,000	0	(5,000)	0

<b>By Class of Asset</b>		Written Down Value		Sale Proceeds		Profit(Loss)	
		2022/23	July 2022	2022/23	July 2022	2022/23	July 2022
		Budget	Actual	Budget	Actual	Budget	Actual
		\$	\$	\$	\$	\$	\$
PSM01	<b>Plant &amp; Equipment</b> PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	0	12,000	0	(5,000)	0
		17,000	0	12,000	0	(5,000)	0

**Summary**

Profit on Asset Disposals

Loss on Asset Disposals

2022/23 Adopted Budget \$	July 2022 Actual \$
0	0
(5,000)	0
(5,000)	0

## SHIRE OF PINGELLY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2022 TO 31 JULY 2022

## 3. INFORMATION ON BORROWINGS

## (a) Debenture Repayments

Particulars	Principal 1-Jul-22	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$
<b>Education &amp; Welfare</b>									
Loan 120 - SSL Pingelly Cottage Homes *	113,589	0	0	19,920	0	93,669	113,589	7,032	(40)
<b>Recreation &amp; Culture</b>									
Loan 123 - Recreation and Cultural Centre	1,849,207	0	0	109,450	0	1,739,757	1,849,207	76,712	(212)
Loan 124 - Recreation and Cultural Centre	1,097,502	0	0	1,097,502	0	0	1,097,502	3,586	(118)
	3,060,298	0	0	1,226,872	0	1,833,426	3,060,298	87,329	(370)

(\*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

## 3. INFORMATION ON LEASES

## (b) Lease Repayments

Particulars	Principal 1-Jul-22	New Lease		Lease Principal Repayments		Lease Principal Outstanding		Lease Interest Repayments	
		2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$
<b>Administration</b>									
Photocopier Lease	16,154	0	0	16,154	1,777	0	14,377	824	40
Solar System-Admin Office	8,914	0	0	3,442	838	5,472	8,075	592	120
Server Lease	32,798	0	0	8,788	2,155	24,010	30,643	1,932	416
CCTV Server Lease	16,201	0	0	3,971	971	12,230	15,231	818	244
Grader Lease	231,357	0	0	60,524	4,973	170,834	226,384	6,297	596
Loader Lease	86,570	0	0	15,000	3,688	71,570	0	5,564	2,026
	391,994	0	0	107,879	14,402	284,116	294,709	16,026	3,443

## SHIRE OF PINGELLY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD 1 JULY 2022 TO 31 JULY 2022

	2022/23 Adopted Budget \$	July 2022 Actual \$
<b>4. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Leave Reserve</b>		
Opening Balance	196,395	196,395
Amount Set Aside / Transfer to Reserve	185	17
Amount Used / Transfer from Reserve	0	0
	<u>196,580</u>	<u>196,412</u>
<b>(b) Plant Reserve</b>		
Opening Balance	85,124	85,125
Amount Set Aside / Transfer to Reserve	239,407	7
Amount Used / Transfer from Reserve	(124,000)	0
	<u>200,531</u>	<u>85,132</u>
<b>(c) Building and Recreation Reserve</b>		
Opening Balance	374,932	374,933
Amount Set Aside / Transfer to Reserve	2,068	33
Amount Used / Transfer from Reserve	0	0
	<u>377,000</u>	<u>374,966</u>
<b>(d) Electronic Equipment Reserve</b>		
Opening Balance	54,793	54,793
Amount Set Aside / Transfer to Reserve	35,249	5
Amount Used / Transfer from Reserve	(37,150)	0
	<u>52,892</u>	<u>54,798</u>
<b>(e) Community Bus Reserve</b>		
Opening Balance	43,979	43,979
Amount Set Aside / Transfer to Reserve	20,220	4
Amount Used / Transfer from Reserve	0	0
	<u>64,199</u>	<u>43,983</u>
<b>(f) Swimming Pool Reserve</b>		
Opening Balance	33,072	33,072
Amount Set Aside / Transfer to Reserve	5,166	3
Amount Used / Transfer from Reserve	0	0
	<u>38,238</u>	<u>33,075</u>
<b>(g) Refuse Site Rehab/Closure Reserve</b>		
Opening Balance	16,236	16,236
Amount Set Aside / Transfer to Reserve	82	1
Amount Used / Transfer from Reserve	0	0
	<u>16,318</u>	<u>16,237</u>
<b>(h) Tutanning Nature Reserve</b>		
Opening Balance	1,997	1,997
Amount Set Aside / Transfer to Reserve	18	0
Amount Used / Transfer from Reserve	0	0
	<u>2,015</u>	<u>1,997</u>
<b>(i) Wheatbelt Secondary Freight Network Reserve</b>		
Opening Balance	40,000	40,000
Amount Set Aside / Transfer to Reserve	800	3
Amount Used / Transfer from Reserve	0	0
	<u>40,800</u>	<u>40,003</u>
<b>Total Cash Backed Reserves</b>	<u><b>988,573</b></u>	<u><b>846,603</b></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

## SHIRE OF PINGELLY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2022 TO 31 JULY 2022

	2022/23 Adopted Budget \$	July 2022 Actual \$
<b>4. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	185	17
Plant Reserve	239,407	7
Building and Recreation Reserve	2,068	33
Electronic Equipment Reserve	35,249	5
Community Bus Reserve	20,220	4
Swimming Pool Reserve	5,166	3
Refuse Site Rehab/Closure Reserve	82	1
Tutanning Nature Reserve	18	0
Wheatbelt Secondary Freight Network Reserve	800	3
	<b>303,195</b>	<b>73</b>
<b>Transfers from Reserves</b>		
Leave Reserve	0	0
Plant Reserve	(124,000)	0
Building Reserve	0	0
Electronic Equipment Reserve	(37,150)	0
Community Bus Reserve	0	0
Swimming Pool Reserve	0	0
Refuse Site Rehab/Closure Reserve	0	0
Tutanning Nature Reserve	0	0
Wheatbelt Secondary Freight Network Reserve	0	0
	<b>(161,150)</b>	<b>0</b>
<b>Total Transfer to/(from) Reserves</b>	<b>142,045</b>	<b>73</b>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Leave Reserve**

- to be used to fund annual and long service leave requirements.

**Plant Reserve**

- to be used for the purchase of major plant.

**Building and Recreation Reserve**

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation

**Electronic Equipment Reserve**

- to be used to fund the purchase of administration computer system equipment.

**Community Bus Reserve**

- to be used to fund the change-over of the community bus.

**Swimming Pool Reserve**

- to be used to fund the upgrading of the swimming pool complex

**Joint Venture Housing Reserve**

- to be used for the future maintenance of the Joint Venture units

**Refuse Site Rehab/Closure Reserve**

- to be used to facilitate the rehabilitation/closure of the town refuse site.

**Tutanning Nature Reserve**

- to be used for the operations, improvements and promotion of the Tutanning Nature Reserve

**Wheatbelt Secondary Freight Network Reserve**

- to be used for the Shire of Pingelly's contribution for Infrastructure renewal for future Wheatbelt Secondary Freight network capital renewal

## SHIRE OF PINGELLY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD 1 JULY 2022 TO 31 JULY 2022

	2021/2022 Actual \$	July 2022 Actual \$
<b>5. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	2,579,948	1,375,615
Cash - Restricted Unspent Grants		927,462
Cash - Restricted Unspent Loans	0	(0)
Cash - Restricted Bonds & Deposits	14,384	13,094
Cash - Restricted Reserves	846,529	846,602
Receivables (Budget Purposes Only)	0	0
Rates Outstanding	238,145	233,094
Sundry Debtors	266,025	125,867
Provision for Doubtful Debts	(1,015)	(1,015)
Gst Receivable	35,249	0
Contract Asset	0	0
Loans - clubs/institutions	19,920	19,920
Accrued Income/Payments In Advance	4,644	0
Investments	5,000	5,000
Inventories	19,694	8,394
	<u>4,028,524</u>	<u>3,554,033</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions (Budget Purposes Only)	0	-
Sundry Creditors	(308,739)	(2,058)
Accrued Interest On Loans	(369)	-
Accrued Salaries & Wages	(54,117)	(15,600)
Bonds & Deposits Held	(14,384)	(12,734)
Income In Advance	* (127,359)	(132,359)
Gst Payable	(19,992)	100
Payroll Creditors	0	-
Contract Liabilities	0	-
Performance Obligation Liability	(800,103)	(800,103)
Prepaid Rates Liability	(31,549)	(33,790)
Current Lease Liability	(107,688)	(93,285)
Accrued Expenses	(59,083)	(21,090)
PAYG Liability	(27,492)	-
Other Payables	(637)	(26,627)
Current Employee Benefits Provision	(335,758)	(335,758)
Current Loan Liability	<u>(1,226,872)</u>	<u>(1,226,872)</u>
	<u>(3,114,142)</u>	<u>(2,700,176)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>914,383</b>	<b>853,858</b>
Less: Cash - Reserves - Restricted	(846,529)	(846,602)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0
Less: Current Loans - Clubs / Institutions	(19,920)	(19,920)
Less: Investments	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	335,758	335,758
Add Back : Current Loan Liability	1,226,872	1,226,872
Add Back : Current Lease Liability	107,688	93,285
Adjustment in Accounting policies	0	0
Adjustment for Trust Transactions Within Muni	0	360
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u><b>1,713,250</b></u>	<u><b>1,638,250</b></u>



# SHIRE OF PINGELLY

Shire of Pingelly Ordinary Council Meeting Minutes 21 September 2022

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2022 TO 31 JULY 2022

### 6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2022/23 Rate Revenue \$	2022/23 Interim Rates \$	2022/23 Back Rates \$	2022/23 Total Revenue \$	2022/23 Adopted Budget \$
<b>General Rate</b>								
GRV - Residential	0.13417	318	3,624,452	486,293			486,293	486,282
GRV - Rural Residential	0.13417	65	807,924	108,399			108,399	108,397
GRV - Commercial/Industrial	0.13417	28	396,080	53,142			53,142	53,141
GRV - Townsites	0.13417	12	144,560	19,396			19,396	19,395
UV - Broadacre Rural	0.008550	232	173,853,000	1,486,443			1,486,443	1,486,791
Non Rateable								
<b>Sub-Totals</b>		655	178,826,016	2,153,673	0	0	2,153,673	2,154,006
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - Residential	993	62	85,646	61,566			61,566	61,566
GRV - Rural Residential	993	24	56,220	23,832			23,832	23,832
GRV - Commercial/Industrial	993	14	58,080	13,902			13,902	13,902
GRV - Townsites	993	8	17,185	7,944			7,944	7,944
UV - Broadacre Rural	993	69	5,157,530	68,517			68,517	68,517
<b>Sub-Totals</b>		177	5,374,661	175,761	0	0	175,761	175,761
Ex Gratia Rates							2,329,434	2,329,767
Movement in Excess Rates							0	236
							0	0
<b>Total Amount of General Rates</b>							2,329,434	2,330,003
Specified Area Rates							0	0
Ex Gratia Rates							0	0
<b>Total Rates</b>							2,329,434	2,330,003

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2022 TO 31 JULY 2022**

**7. OPERATING STATEMENT**

	<b>July 2022 Actual \$</b>	<b>2022/23 Adopted Budget \$</b>	<b>2021/22 Actual \$</b>
<b>OPERATING REVENUES</b>			
Governance	9,363	57,225	119,335
General Purpose Funding	241	2,753,872	4,085,151
Law, Order, Public Safety	21,865	1,043,001	329,529
Health	0	2,461	2,423
Education and Welfare	0	23,041	14,676
Housing	0	0	0
Community Amenities	5,910	220,740	212,823
Recreation and Culture	811	628,010	998,919
Transport	0	1,593,395	912,286
Economic Services	2,996	229,095	76,254
Other Property and Services	508	59,379	146,601
<b>TOTAL OPERATING REVENUE</b>	<b>41,694</b>	<b>6,610,219</b>	<b>6,897,996</b>
<b>OPERATING EXPENSES</b>			
Governance	25,063	459,665	443,231
General Purpose Funding	6,085	226,770	197,522
Law, Order, Public Safety	(2,729)	513,836	484,666
Health	2,800	184,622	170,240
Education and Welfare	4,132	111,862	102,878
Housing	0	0	0
Community Amenities	9,120	406,344	356,483
Recreation & Culture	56,963	1,509,928	1,405,558
Transport	189,067	2,877,742	2,805,116
Economic Services	14,410	526,663	397,576
Other Property and Services	22,077	7,214	40,817
<b>TOTAL OPERATING EXPENSE</b>	<b>326,988</b>	<b>6,824,647</b>	<b>6,404,088</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>(285,294)</b>	<b>(214,427)</b>	<b>493,908</b>

**SHIRE OF PINGELLY****NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2022 TO 31 JULY 2022****8. STATEMENT OF FINANCIAL POSITION**

	<b>July 2022 Actual \$</b>	<b>2021/22 Actual \$</b>
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	3,149,678	3,426,477
Investments Current	5,000	5,000
Trade and Other Receivables	377,867	562,969
Inventories	8,394	19,694
Restricted Cash - Bonds & Deposits	13,094	14,384
<b>TOTAL CURRENT ASSETS</b>	<b>3,554,033</b>	<b>4,028,524</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	168,110	168,110
Inventories	0	0
Property, Plant and Equipment	23,502,077	23,550,977
Infrastructure	65,899,955	66,075,824
Investments Non Current	58,353	58,353
<b>TOTAL NON-CURRENT ASSETS</b>	<b>89,628,495</b>	<b>89,853,264</b>
<b>TOTAL ASSETS</b>	<b>93,182,528</b>	<b>93,881,788</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	1,124,810	1,537,128
Long Term Borrowings	1,226,872	1,226,872
Provisions	335,758	335,758
Bonds & Deposits Liability	12,734	14,384
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,700,174</b>	<b>3,114,142</b>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	284,307	284,306
Long Term Borrowings	1,833,427	1,833,427
Provisions	23,656	23,656
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>2,141,390</b>	<b>2,141,389</b>
<b>TOTAL LIABILITIES</b>	<b>4,841,564</b>	<b>5,255,531</b>
<b>NET ASSETS</b>	<b>88,340,964</b>	<b>88,626,257</b>
<b>EQUITY</b>		
Retained Surplus	32,273,837	32,599,203
Reserves - Cash Backed	846,602	806,529
Revaluation Surplus	55,220,525	55,220,525
<b>TOTAL EQUITY</b>	<b>88,340,964</b>	<b>88,626,257</b>

**SHIRE OF PINGELLY****NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2022 TO 31 JULY 2022****9. FINANCIAL RATIOS**

	<b>2022 YTD</b>	<b>2021</b>
Current Ratio	0.75	1.68
Operating Surplus Ratio	(16.47)	(0.18)

The above ratios are calculated as follows:

**Current Ratio**

$$\frac{(\text{Current Assets MINUS Restricted Assets})}{(\text{Current Liabilities MINUS Liabilities Associated with Restricted Assets})}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

Below Std

The standard is met if the ratio is greater than 1:1 (100% or greater)

Std met

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments.

This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

**Operating Surplus Ratio**

$$\frac{(\text{Operating Revenue MINUS Operating Expense})}{(\text{Own Source Operating Revenue})}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Below Std

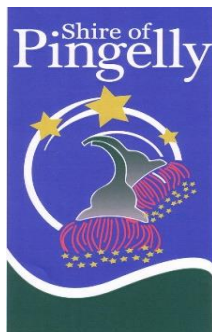
Basic Standard between 1% and 15% (0.01 and 0.15)

Basic Std

Advanced Standard greater than > 15% (>0.15).

Adv Std

SHIRE OF PINGELLY RESTRICTED CASH RECONCILIATION 31 July 2022							
Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Year to date expenditure year to 30 June 2022	Actual Expenditure current year 2021/22	Actual Expenditure current year 2022/23	Restricted Funds Remaining
Review Street Bridge Special Funding	Transport	BR005	136,000.00	0.00			136,000.00
PRACC Lighting, Drainage & Landscaping (LRCI 3)	Recreation & Culture	LP001	56,250.00	0.00			56,250.00
Sulkies and Buggies (LRCI 3)	Recreation & Culture	11ES	75,000.00	0.00			75,000.00
Youth Precinct, Memorial Park & Pump Track (LRCI 3)	Recreation & Culture	IP008	187,646.00	0.00			187,646.00
Heritage Survey & Listing (Dept Planning)	Recreation & Culture	135C	20,000.00	0.00			20,000.00
Signage Streetscape Upgrades (LRCI 3)	Tourism	SS001	45,000.00	0.00			45,000.00
Caravan Park Improvements (LRCI 3)	Tourism	BU046	37,500.00	0.00			37,500.00
Regional Childcare attraction and retention grant	Other Economic Services	CG027	18,250.00	0.00			18,250.00
Pingelly Youth Strategy	Other Economic Services	CG009	10,000.00	0.00			10,000.00
Queens Jubilee Tree Planting	Recreation & Culture	TG9	20,000.00	0.00			20,000.00
Live & Local Music	Recreation & Culture	1180	13,000.00	4,786.36	600.00		8,213.64
RACIP(Regional Arts and Cultural Investment Program) Leveraged							
Cultural Planning	Recreation & Culture	135C	50,000.00	25,000.00	0.00		25,000.00
People of Pingelly Past and Present	Other Communities	CG026	44,895.00	19,000.00			25,895.00
Pingelly Pocket Park - RAC	Recreation & Culture	IP007	31,000.00	0.00	0.00		31,000.00
DFES West Pingelly Fireshed	Law Order & Public Safety	0596	231,707.00	0.00			231,707.00
<b>Sub Total</b>							927,461.64
<b>Total Restricted Grant Funds</b>							927,461.64
<b>Available Cash</b>		<b>GL/Job Account</b>	<b>Interest Rate</b>				<b>Balance</b>
Municipal Bank	Muni Fund Bank	0111	0				371,377.55
Municipal Bank	Muni Fund Interest Bearing A/C	0111	0.05%				1,130,655.59
Municipal Bank - TDA	Muni Fund Bank TDA	0111	0.15%				800,493.15
Municipal Bank	Till Float SES	0112					50.00
Municipal Bank	Till Float	0113					200.00
Municipal Bank	Petty Cash on hand	0114					300.00
Total Cash							2,303,076.29
Less Restricted Cash							(927,461.64)
<b>Total Unrestricted Cash</b>							1,375,614.65



## **SHIRE OF PINGELLY**

### **MONTHLY STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 AUGUST 2022 TO 31 AUGUST 2022**

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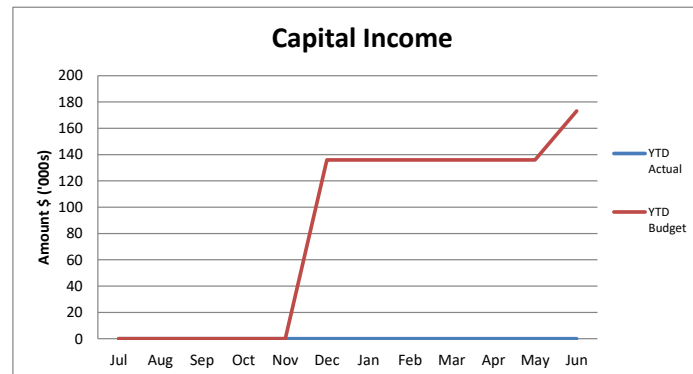
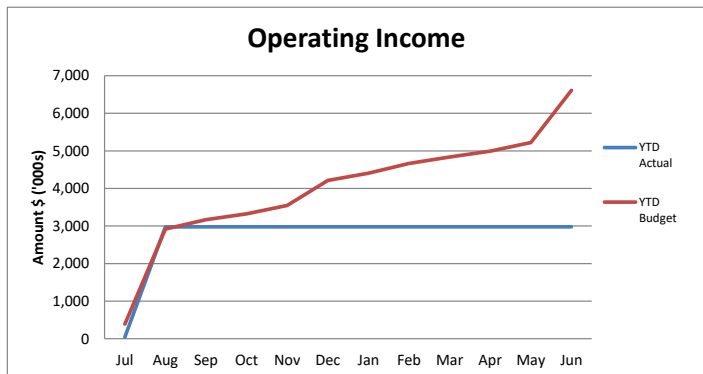
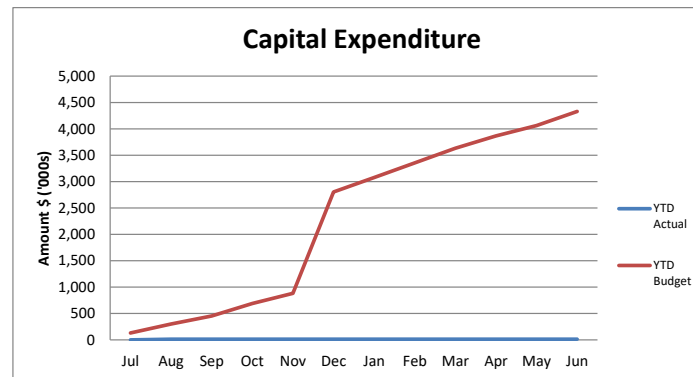
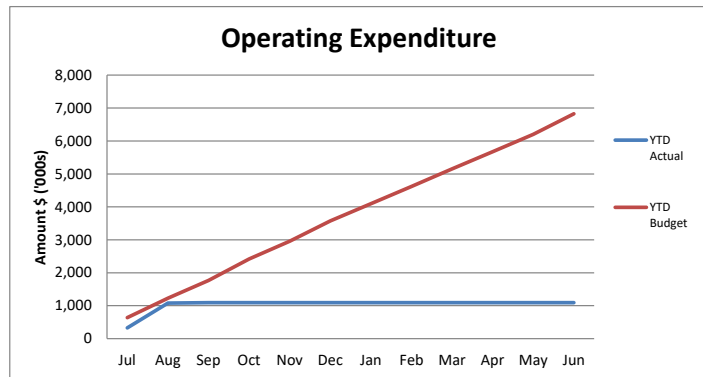
Statement of Financial Activity

Report on Significant Variances

Notes to and Forming Part of the Statement

- 1 Acquisition of Assets
- 2 Disposal of Assets
- 3 Information on Borrowings
- 4 Reserves
- 5 Net Current Assets
- 6 Rating Information
- 7 Operating Statement
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- 9 Financial Ratios
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## Income and Expenditure Graphs to 31 August 2022

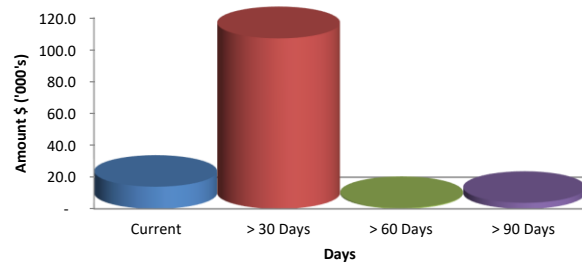


This is adjusted in line with accounting standards to capital grants expenditure

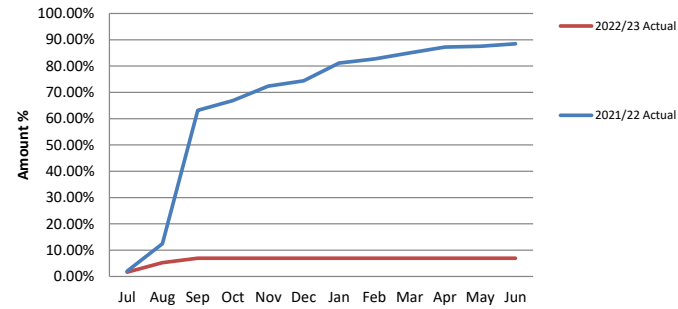


## Other Graphs to 31 August 2022

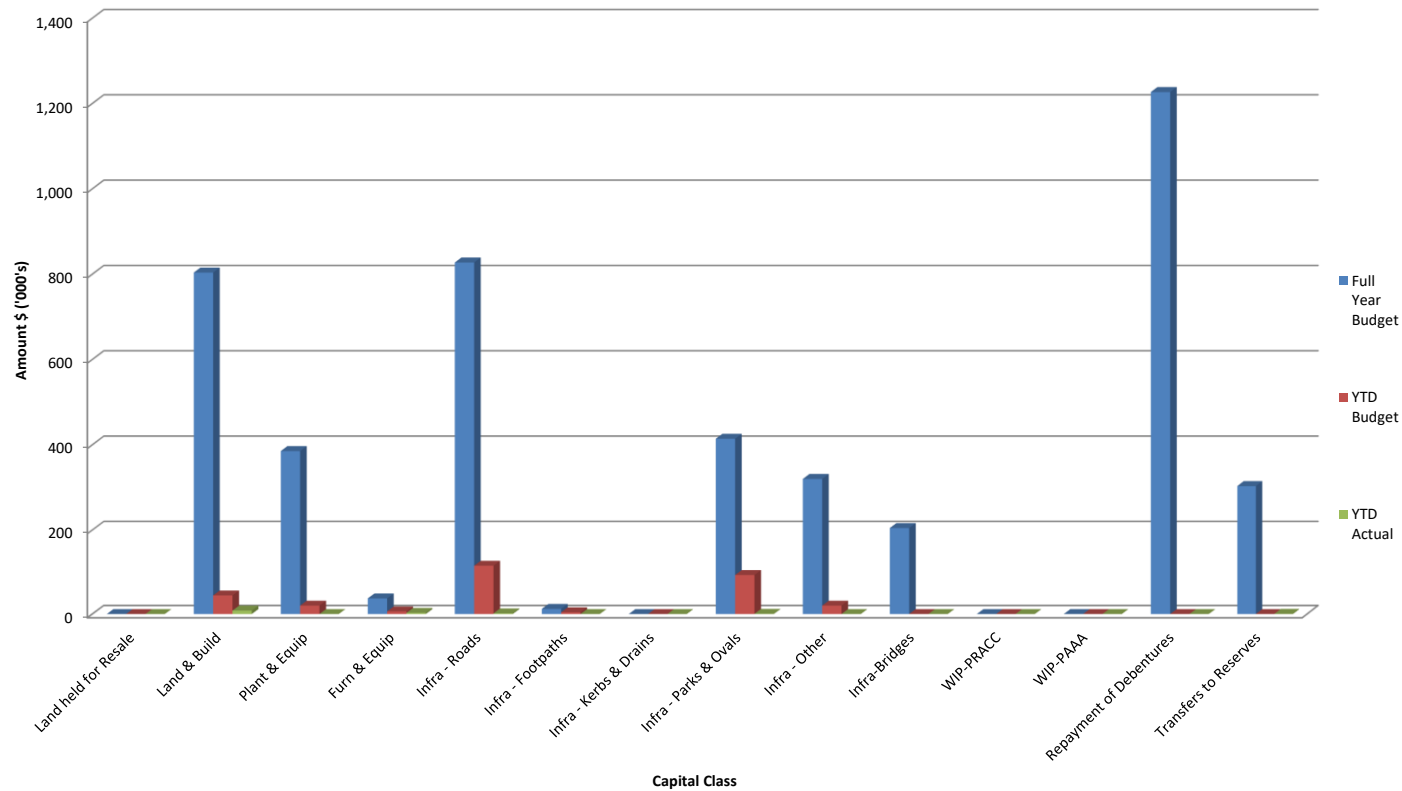
### Sundry Debtors Amount O/S



### Rates % Collected



### Capital Expenditure



**SHIRE OF PINGELLY**  
Shire of Pingelly Ordinary Council Meeting Minutes 21 September 2022  
**STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 AUGUST 2022 TO 31 AUGUST 2022**

	NOTE	2022/23 Adopted Budget \$	August 2022 YTD Budget \$	August 2022 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
<b><u>Operating</u></b>							
<b>Revenues/Sources</b>							
General Purpose Funding		424,105	101,779	107,372	5,593	5%	
Governance		57,225	9,496	13,214	3,718	39%	
Law, Order, Public Safety		1,043,001	370	22,231	21,861	5908%	▲
Health		2,461	408	209	(199)	-49%	
Education and Welfare		23,041	1,616	1,523	(93)	-6%	
Housing		0	0	0	0	0%	
Community Amenities		220,740	190,862	189,874	(988)	-1%	
Recreation and Culture		628,010	4,950	5,696	746	15%	
Transport		1,593,395	225,631	291,247	65,616	29%	▲
Economic Services		229,095	31,034	14,772	(16,262)	-52%	▼
Other Property and Services		59,379	23,944	508	(23,436)	-98%	▼
		4,280,452	590,090	646,646	56,556	10%	
<b>(Expenses)/(Applications)</b>							
General Purpose Funding		(226,770)	(37,278)	(32,950)	4,328	12%	
Governance		(459,665)	(97,363)	(90,005)	7,358	8%	
Law, Order, Public Safety		(513,836)	(105,746)	(39,500)	66,246	63%	▼
Health		(184,622)	(31,044)	(22,403)	8,641	28%	▼
Education and Welfare		(111,862)	(19,138)	(21,691)	(2,553)	-13%	
Housing		0	0	0	0	0%	
Community Amenities		(406,344)	(68,335)	(51,760)	16,575	24%	▼
Recreation & Culture		(1,509,928)	(230,486)	(198,669)	31,817	14%	▼
Transport		(2,877,743)	(490,228)	(468,375)	21,853	4%	
Economic Services		(526,663)	(96,896)	(71,548)	25,348	26%	▼
Other Property and Services		(7,214)	(49,588)	(84,346)	(34,758)	-70%	▲
		(6,824,647)	(1,226,102)	(1,081,247)	144,855	-12%	
<b>Net Operating Result Excluding Rates</b>		(2,544,195)	(636,012)	(434,601)	201,411	-32%	
<b><u>Adjustments for Non-Cash</u></b>							
<b><u>(Revenue) and Expenditure</u></b>							
(Profit)/Loss on Asset Disposals	2	5,000	0	0	0	0%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0%	
Movement in LG House Trust-Non Cash		0	0	0	0	0%	
Changes in Accounting Policy		0	0	0	0	0%	
Adjustments in Fixed Assets		0	0	0	0	0%	
Rounding		0	0	0	0	0%	
Depreciation on Assets		2,574,810	429,128	449,772	20,644	-5%	
<b><u>Capital Revenue and (Expenditure)</u></b>							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,065,082)	(44,226)	(8,202)	36,024	81%	▼
Purchase of Furniture & Equipment	1	(37,150)	(6,190)	(2,753)	3,437	56%	
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(124,000)	(20,000)	0	20,000	100%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(1,087,344)	(114,952)	(1,436)	113,516	99%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,244)	(4,080)	0	4,080	100%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(414,194)	(92,814)	(471)	92,343	99%	▼
Purchase of Infrastructure Assets - Bridges	1	(204,650)	0	0	0	0%	
Purchase of Infrastructure Assets - Other	1	(60,000)	(20,000)	0	20,000	100%	▼
Purchase of WIP Recreation and Culture	1	0	0	0	0	0%	
Purchase of WIP Aged Accommodation	1	0	0	0	0	0%	
Proceeds from Disposal of Assets	2	12,000	0	0	0	0%	
Repayment of Debentures	3	(1,226,872)	0	0	0	0%	
Proceeds from New Debentures	3	0	0	0	0	0%	
Proceeds from new Lease Liabilities	3	0	0	0	0	0%	
Repayment of Leases	3	(107,879)	(20,579)	(21,169)	(590)	3%	
Advances to Community Groups		0	0	0	0	0%	
Self-Supporting Loan Principal Income		19,920	0	0	0	0%	
Transfer from Restricted Asset - Unspent Loans		0	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(303,195)	0	(386)	(386)	0%	
Transfers from Restricted Asset (Reserves)	4	161,150	0	0	0	0%	
Transfers to Restricted Assets (Other)		0	0	0	0	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0%	
ADD Net Current Assets July 1 B/Fwd	5	1,713,250	1,713,250	1,713,250	0	0%	
Net Current Assets - Unspent Grants		0	0	0	0	0%	
LESS Net Current Assets Year to Date	5	(370,907)	3,513,221	4,023,439	510,218	-15%	▼
<b>Amount Raised from Rates</b>		(2,329,767)	(2,329,696)	(2,329,434)	262	0%	

This statement is to be read in conjunction with the accompanying notes.

**1. Please note that the rates were raised in August but this schedule is not date sensitive**

**Material Variances Symbol**

Above Budget Expectations                      Greater than 10% and \$5,000                      ▲  
Below Budget Expectations                      Less than 10% and \$5,000                      ▼

**Purpose**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date.  
The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.

**REPORTABLE OPERATING REVENUE VARIATIONS**

<b>Law Order and Public Safety</b>	21,861	5908% ▲
The variance relates to ESL operating grant revenue adjustment for 20/21, not yet received.		
<b>Transport</b>	65,616	29% ▲
The variance relates to the timing of the receipt of mainroads grant funding with the budget profiling		
<b>Economic Services</b>	(16,262)	-52% ▼
Other Economic Services Small Grants income is currently brought to account as the grant is spent AASB 15. Hence the profile timing differs from the budget.	(12,880)	
Standpipe Revenue is under budget	(4,250)	
<b>Other Property and Services</b>	(23,436)	-98% ▼
There have been no private works jobs undertaken or revenue raised.		

**REPORTABLE OPERATING EXPENSE VARIATIONS**

<b>Law, Order, Public Safety</b>	66,246	63% ▼
The variance predominantly relates to budget profiling for Bushfire Mitigation Activities and SES & BFB ESL expenses		
BFB ESL expenditure	15,289	
SES ESL expenditure	4,148	
Emergency Services training	4,832	
CESM expense	2,500	
Fire mitigation expenses	36,734	
<b>Health</b>	8,641	28% ▼
The variance relates to Medical Services timing.	8,420	
<b>Community Amenities</b>	16,575	24% ▼
The variance relates to a timing issue for the following:		
Domestic refuse collection, recycling and refuse site maintenance	17,547	
Old Roads Board building maintenance over budget (timing)	(1,812)	
Town planning expense	1,003	
Town cemetery expense	2,237	
Burial expense over budget - recovered in additional revenue	(3,958)	
<b>Recreation and Culture</b>	31,817	14% ▼
Actual expenses are under budget due to insurance profile timing, PRACC building operations and parks, gardens and ovals maintenance and the admin allocation.		
PRACC building & operations	19,145	
Swimming Pool building	2,355	
Rec grounds and parks	11,410	
CRC paid quarterly in advance	(1,706)	
<b>Economic Services</b>	25,348	26% ▼
The variance relates to the profile timing for area promotion, Caravan Park maintenance, unspent community grants, stand pipe maintenance and admin allocation.		
Area Promotion	8,916	
Caravan Park building maintenance	(3,017)	
Standpipe maintenance	3,195	
Childcare subsidy (grant funded)	6,082	
Admin allocation	1,940	
Live and Local (grant funded)	1,239	
People of Pingelly Past and Present (grant funded)	5,464	
<b>Other Property and Services</b>	( 34,758)	-70% ▲
The main variances relate to timing due to expenditure allocation of plant and Workers Compensation expenses		
Plant Allocation	(24,675)	
Workers Compensation (reimbursed)	(11,839)	

**REPORTABLE CAPITAL EXPENDITURE VARIATIONS**

<b>Purchase of Land &amp; Buildings</b>	36,024	81% ▼
Building capex - Sulkies and buggies	16798	
Building capex - PRACC Carpark & Drainage	6726	
Building capex - PRACC Lighting	12500	
<b>Purchase of Plant &amp; Equipment</b>	20,000	100% ▼
There have been no road plant purchases this financial year		
<b>Purchase of Road Infrastructure Assets</b>	113,516	99% ▼
The capital roads program has yet to be started.		
<b>Purchase of Infrastructure Assets - Parks &amp; Ovals</b>	92,343	99% ▼
The variance of park capital expenditure relates to the Youth Park, Pocket park and solar lighting yet to start		
Parks capex - Youth Park	83,398	
Park capex - Pingelly Pocket Park	7,279	
Park capex - Solar Lighting	1,666	
<b>Purchase of Infrastructure Assets - Other</b>	20,000	100%
Infrastructure other capex - The signage and streetscape has not yet commenced		

SHIRE OF PINGELLY  
Shire of Pingelly Ordinary Council Meeting Minutes 21 September 2022  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 AUGUST 2022 TO 31 AUGUST 2022**

	2022/23 Adopted Budget \$	2022/23 YTD Budget \$	August 2022 YTD Actual \$
<b>1. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<u>Administration</u>			
Furniture And Equipment	37,150	6,190	2,753
<b>Law, Order &amp; Public Safety</b>			
<u>Fire Prevention</u>			
Plant Purchase - Schedule 5 Bfb	261,300	0	0
Building Purchase Schedule 5	463,414	0	0
<b>Education &amp; Welfare</b>			
<u>Education</u>			
Building Purchase - Education Schedule 8	50,000	0	0
<b>Recreation &amp; Culture</b>			
<u>Public Halls Civic Centres</u>			
Sulkies & Buggies	150,000	25,000	8202
<u>Other Recreation &amp; Sport</u>			
Capex - Infra Parks & Ovals	128,000	0	-
Pingelly Pocket Park - Expenditure	31,000	7,750	471
Youth Precinct	250,194	83,398	-
Solar Lighting Rec And Culture	5,000	1,666	-
<u>Other Culture</u>			
Capex - Pracc Carpark And Drainage	40,368	6,726	-
Pracc Lighting Project	50,000	12,500	0
<b>Transport</b>			
<u>Construction - Roads, Bridges, Depots</u>			
<b>Furniture &amp; Equipment</b>			
Furniture & Equipment Purchase - Schedule 12	0	0	-
<b>Bridges</b>			
Capex - Review Street Bridge # 5165 0.94Slk	204,650	0	-
<b>Roads Construction</b>			
Somerset Street	137,597	0	-
Crsl Jingaring Road Gravel Resheeting	173,318	28,884	0
Capex - Rrg Wickpin Pingelly Slk 7.9-9.0	516,429	86,068	1,436
Wa Bicycle Network Schedule 12	260,000	0	-
<b>Footpath Construction</b>			
Footpaths - Construction	12,244	4,080	0
<u>Road Plant Purchases</u>			
Replacement Tipper Truck	70,000	0	-
Capex - Psm01 Upgrade 2014 Holden Colorado	34,000	0	-
Upgrade Tipper Truck	20,000	20,000	-
<b>Economic Services</b>			
<u>Tourism &amp; Area Promotion</u>			
Caravan Park Improvements - Chalets	50,000	0	0
Signage & Streetscape	60,000	20,000	0
	<u>3,004,664</u>	<u>302,262</u>	<u>12,862</u>
<b><u>By Class</u></b>			
Buildings	1,065,082	44,226	8,202
Furniture & Equipment	37,150	6,190	2,753
Right of Use Asset - P & E	0	0	-
Plant & Equipment	124,000	20,000	-
Infrastructure - Roads	1,087,344	114,952	1,436
Infrastructure - Footpaths	12,244	4,080	0
Infrastructure - Parks & Ovals	414,194	92,814	471
Infrastructure - Bridges	204,650	0	-
	<u>3,004,664</u>	<u>302,262</u>	<u>12,862</u>

## SHIRE OF PINGELLY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD 1 AUGUST 2022 TO 31 AUGUST 2022

## 2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<b>By Program</b>		Written Down Value		Sale Proceeds		Profit(Loss)	
		2022/23	August 2022	2022/23	August 2022	2022/23	August 2022
		Budget	Actual	Budget	Actual	Budget	Actual
		\$	\$	\$	\$	\$	\$
PSM01	<b>Transport</b> PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	0	12,000		(5,000)	0
						0	0
						0	0
		17,000	0	12,000	0	(5,000)	0

<b>By Class of Asset</b>		Written Down Value		Sale Proceeds		Profit(Loss)	
		2022/23	August 2022	2022/23	August 2022	2022/23	August 2022
		Budget	Actual	Budget	Actual	Budget	Actual
		\$	\$	\$	\$	\$	\$
PSM01	<b>Plant &amp; Equipment</b> PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	0	12,000	0	(5,000)	0
		17,000	0	12,000	0	(5,000)	0

**Summary**

Profit on Asset Disposals

Loss on Asset Disposals

2022/23 Adopted Budget \$	August 2022 Actual \$
0	0
(5,000)	0
(5,000)	0

## SHIRE OF PINGELLY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 AUGUST 2022 TO 31 AUGUST 2022

## 3. INFORMATION ON BORROWINGS

## (a) Debenture Repayments

Particulars	Principal 1-Jul-22	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$
<b>Education &amp; Welfare</b>									
Loan 120 - SSL Pingelly Cottage Homes *	113,589	0	0	19,920	0	93,669	113,589	7,032	(40)
<b>Recreation &amp; Culture</b>									
Loan 123 - Recreation and Cultural Centre	1,849,207	0	0	109,450	0	1,739,757	1,849,207	76,712	(212)
Loan 124 - Recreation and Cultural Centre	1,097,502	0	0	1,097,502	0	0	1,097,502	3,586	(118)
	3,060,298	0	0	1,226,872	0	1,833,426	3,060,298	87,329	(370)

(\*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

## 3. INFORMATION ON LEASES

## (b) Lease Repayments

Particulars	Principal 1-Jul-22	New Lease		Lease Principal Repayments		Lease Principal Outstanding		Lease Interest Repayments	
		2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$
<b>Administration</b>									
Photocopier Lease	16,154	0	0	16,154	3,559	0	12,595	824	76
Solar System-Admin Office	8,914	0	0	3,442	838	5,472	8,075	592	120
Server Lease	32,798	0	0	8,788	2,155	24,010	30,643	1,932	416
CCTV Server Lease	16,201	0	0	3,971	971	12,230	15,231	818	244
Grader Lease	231,357	0	0	60,524	9,958	170,834	221,399	6,297	1,179
Loader Lease	86,570	0	0	15,000	3,688	71,570	0	5,564	2,026
	391,994	0	0	107,879	21,169	284,116	287,943	16,026	4,062

## SHIRE OF PINGELLY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 AUGUST 2022 TO 31 AUGUST 2022

	2022/23 Adopted Budget \$	August 2022 Actual \$
<b>4. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Leave Reserve</b>		
Opening Balance	196,395	196,395
Amount Set Aside / Transfer to Reserve	185	90
Amount Used / Transfer from Reserve	0	0
	<u>196,580</u>	<u>196,485</u>
<b>(b) Plant Reserve</b>		
Opening Balance	85,124	85,125
Amount Set Aside / Transfer to Reserve	239,407	39
Amount Used / Transfer from Reserve	(124,000)	0
	<u>200,531</u>	<u>85,164</u>
<b>(c) Building and Recreation Reserve</b>		
Opening Balance	374,932	374,933
Amount Set Aside / Transfer to Reserve	2,068	172
Amount Used / Transfer from Reserve	0	0
	<u>377,000</u>	<u>375,105</u>
<b>(d) Electronic Equipment Reserve</b>		
Opening Balance	54,793	54,793
Amount Set Aside / Transfer to Reserve	35,249	25
Amount Used / Transfer from Reserve	(37,150)	0
	<u>52,892</u>	<u>54,818</u>
<b>(e) Community Bus Reserve</b>		
Opening Balance	43,979	43,979
Amount Set Aside / Transfer to Reserve	20,220	20
Amount Used / Transfer from Reserve	0	0
	<u>64,199</u>	<u>43,999</u>
<b>(f) Swimming Pool Reserve</b>		
Opening Balance	33,072	33,072
Amount Set Aside / Transfer to Reserve	5,166	15
Amount Used / Transfer from Reserve	0	0
	<u>38,238</u>	<u>33,087</u>
<b>(g) Refuse Site Rehab/Closure Reserve</b>		
Opening Balance	16,236	16,236
Amount Set Aside / Transfer to Reserve	82	7
Amount Used / Transfer from Reserve	0	0
	<u>16,318</u>	<u>16,243</u>
<b>(h) Tutanning Nature Reserve</b>		
Opening Balance	1,997	1,997
Amount Set Aside / Transfer to Reserve	18	1
Amount Used / Transfer from Reserve	0	0
	<u>2,015</u>	<u>1,998</u>
<b>(i) Wheatbelt Secondary Freight Network Reserve</b>		
Opening Balance	40,000	40,000
Amount Set Aside / Transfer to Reserve	800	3
Amount Used / Transfer from Reserve	0	0
	<u>40,800</u>	<u>40,003</u>
<b>Total Cash Backed Reserves</b>	<u><b>988,573</b></u>	<u><b>846,902</b></u>

All of the above reserve accounts are to be supported by money held in financial institutions.



## SHIRE OF PINGELLY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 AUGUST 2022 TO 31 AUGUST 2022

	2022/23 Adopted Budget \$	August 2022 Actual \$
<b>4. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	185	90
Plant Reserve	239,407	39
Building and Recreation Reserve	2,068	172
Electronic Equipment Reserve	35,249	25
Community Bus Reserve	20,220	20
Swimming Pool Reserve	5,166	15
Refuse Site Rehab/Closure Reserve	82	7
Tutanning Nature Reserve	18	1
Wheatbelt Secondary Freight Network Reserve	800	3
	<b>303,195</b>	<b>372</b>
<b>Transfers from Reserves</b>		
Leave Reserve	0	0
Plant Reserve	(124,000)	0
Building Reserve	0	0
Electronic Equipment Reserve	(37,150)	0
Community Bus Reserve	0	0
Swimming Pool Reserve	0	0
Refuse Site Rehab/Closure Reserve	0	0
Tutanning Nature Reserve	0	0
Wheatbelt Secondary Freight Network Reserve	0	0
	<b>(161,150)</b>	<b>0</b>
<b>Total Transfer to/(from) Reserves</b>	<b>142,045</b>	<b>372</b>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Leave Reserve**

- to be used to fund annual and long service leave requirements.

**Plant Reserve**

- to be used for the purchase of major plant.

**Building and Recreation Reserve**

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

**Electronic Equipment Reserve**

- to be used to fund the purchase of administration computer system equipment.

**Community Bus Reserve**

- to be used to fund the change-over of the community bus.

**Swimming Pool Reserve**

- to be used to fund the upgrading of the swimming pool complex

**Joint Venture Housing Reserve**

- to be used for the future maintenance of the Joint Venture units

**Refuse Site Rehab/Closure Reserve**

- to be used to facilitate the rehabilitation/closure of the town refuse site.

**Tutanning Nature Reserve**

- to be used for the operations, improvements and promotion of the Tutanning Nature Reserve

**Wheatbelt Secondary Freight Network Reserve**

- to be used for the Shire of Pingelly's contribution for Infrastructure renewal for future Wheatbelt Secondary Freight network capital renewal

## SHIRE OF PINGELLY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD 1 AUGUST 2022 TO 31 AUGUST 2022

	2021/2022 Actual \$	August 2022 Actual \$
<b>5. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	2,579,948	1,389,113
Cash - Restricted Unspent Grants		922,354
Cash - Restricted Unspent Loans	0	(0)
Cash - Restricted Bonds & Deposits	14,384	12,071
Cash - Restricted Reserves	846,529	846,915
Receivables (Budget Purposes Only)	0	0
Rates Outstanding	238,145	2,599,501
Sundry Debtors	266,025	348,716
Provision for Doubtful Debts	(1,015)	(1,015)
Gst Receivable	35,249	31,744
Contract Asset	0	0
Loans - clubs/institutions	19,920	19,920
Accrued Income/Payments In Advance	4,644	0
Investments	5,000	5,000
Inventories	19,694	8,394
	<u>4,028,524</u>	<u>6,182,714</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions (Budget Purposes Only)	0	-
Sundry Creditors	(308,739)	(279,979)
Accrued Interest On Loans	(369)	-
Accrued Salaries & Wages	(54,117)	-
Bonds & Deposits Held	(14,384)	(12,071)
Income In Advance	* (127,359)	(122,722)
Gst Payable	(19,992)	(19,792)
Payroll Creditors	0	-
Contract Liabilities	0	-
Performance Obligation Liability	(800,103)	(799,632)
Prepaid Rates Liability	(31,549)	(5,805)
Current Lease Liability	(107,688)	(86,519)
Accrued Expenses	(59,083)	-
PAYG Liability	(27,492)	(46,615)
Other Payables	(637)	(823)
Current Employee Benefits Provision	(335,758)	(335,758)
Current Loan Liability	<u>(1,226,872)</u>	<u>(1,226,872)</u>
	<u>(3,114,142)</u>	<u>(2,936,587)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>914,383</b>	<b>3,246,127</b>
Less: Cash - Reserves - Restricted	(846,529)	(846,915)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0
Less: Current Loans - Clubs / Institutions	(19,920)	(19,920)
Less: Investments	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	335,758	335,758
Add Back : Current Loan Liability	1,226,872	1,226,872
Add Back : Current Lease Liability	107,688	86,519
Adjustment in Accounting policies	0	0
Adjustment for Trust Transactions Within Muni	0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u><b>1,713,250</b></u>	<u><b>4,023,439</b></u>

# SHIRE OF PINGELLY

Shire of Pingelly Ordinary Council Meeting Minutes 21 September 2022

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 AUGUST 2022 TO 31 AUGUST 2022

### 6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2022/23 Rate Revenue \$	2022/23 Interim Rates \$	2022/23 Back Rates \$	2022/23 Total Revenue \$	2022/23 Adopted Budget \$
<b>General Rate</b>								
GRV - Residential	0.13417	318	3,624,452	486,293			486,293	486,282
GRV - Rural Residential	0.13417	65	807,924	108,399			108,399	108,397
GRV - Commercial/Industrial	0.13417	28	396,080	53,142			53,142	53,141
GRV - Townsites	0.13417	12	144,560	19,396			19,396	19,395
UV - Broadacre Rural	0.008550	232	173,853,000	1,486,443			1,486,443	1,486,791
Non Rateable								
<b>Sub-Totals</b>		655	178,826,016	2,153,673	0	0	2,153,673	2,154,006
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - Residential	993	62	85,646	61,566			61,566	61,566
GRV - Rural Residential	993	24	56,220	23,832			23,832	23,832
GRV - Commercial/Industrial	993	14	58,080	13,902			13,902	13,902
GRV - Townsites	993	8	17,185	7,944			7,944	7,944
UV - Broadacre Rural	993	69	5,157,530	68,517			68,517	68,517
<b>Sub-Totals</b>		177	5,374,661	175,761	0	0	175,761	175,761
Ex Gratia Rates							2,329,434	2,329,767
Movement in Excess Rates							0	236
							0	0
<b>Total Amount of General Rates</b>							2,329,434	2,330,003
Specified Area Rates							0	0
Ex Gratia Rates							0	0
<b>Total Rates</b>							2,329,434	2,330,003

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 AUGUST 2022 TO 31 AUGUST 2022**

**7. OPERATING STATEMENT**

	<b>August 2022 Actual \$</b>	<b>2022/23 Adopted Budget \$</b>	<b>2021/22 Actual \$</b>
<b>OPERATING REVENUES</b>			
Governance	13,214	57,225	119,335
General Purpose Funding	2,436,806	2,753,872	4,085,151
Law, Order, Public Safety	22,231	1,043,001	329,529
Health	209	2,461	2,423
Education and Welfare	1,523	23,041	14,676
Housing	0	0	0
Community Amenities	189,874	220,740	212,823
Recreation and Culture	5,696	628,010	998,919
Transport	291,247	1,593,395	912,286
Economic Services	14,772	229,095	76,254
Other Property and Services	508	59,379	146,601
<b>TOTAL OPERATING REVENUE</b>	<b>2,976,080</b>	<b>6,610,219</b>	<b>6,897,996</b>
<b>OPERATING EXPENSES</b>			
Governance	90,005	459,665	443,231
General Purpose Funding	32,950	226,770	197,522
Law, Order, Public Safety	39,500	513,836	484,666
Health	22,403	184,622	170,240
Education and Welfare	21,691	111,862	102,878
Housing	0	0	0
Community Amenities	51,760	406,344	356,483
Recreation & Culture	198,669	1,509,928	1,405,558
Transport	468,375	2,877,742	2,805,116
Economic Services	71,548	526,663	397,576
Other Property and Services	84,346	7,214	40,817
<b>TOTAL OPERATING EXPENSE</b>	<b>1,081,247</b>	<b>6,824,647</b>	<b>6,404,088</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>1,894,833</b>	<b>(214,427)</b>	<b>493,908</b>

**SHIRE OF PINGELLY****NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 AUGUST 2022 TO 31 AUGUST 2022****8. STATEMENT OF FINANCIAL POSITION**

	<b>August 2022 Actual \$</b>	<b>2021/22 Actual \$</b>
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	3,158,382	3,426,477
Investments Current	5,000	5,000
Trade and Other Receivables	2,998,867	562,969
Inventories	8,394	19,694
Restricted Cash - Bonds & Deposits	12,071	14,384
<b>TOTAL CURRENT ASSETS</b>	<b>6,182,714</b>	<b>4,028,524</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	168,110	168,110
Inventories	0	0
Property, Plant and Equipment	23,464,313	23,550,977
Infrastructure	65,725,576	66,075,824
Investments Non Current	58,353	58,353
<b>TOTAL NON-CURRENT ASSETS</b>	<b>89,416,352</b>	<b>89,853,264</b>
<b>TOTAL ASSETS</b>	<b>95,599,066</b>	<b>93,881,788</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	1,361,884	1,537,128
Long Term Borrowings	1,226,872	1,226,872
Provisions	335,758	335,758
Bonds & Deposits Liability	12,071	14,384
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,936,585</b>	<b>3,114,142</b>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	284,307	284,306
Long Term Borrowings	1,833,427	1,833,427
Provisions	23,656	23,656
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>2,141,390</b>	<b>2,141,389</b>
<b>TOTAL LIABILITIES</b>	<b>5,077,975</b>	<b>5,255,531</b>
<b>NET ASSETS</b>	<b>90,521,091</b>	<b>88,626,257</b>
<b>EQUITY</b>		
Retained Surplus	34,453,650	32,599,203
Reserves - Cash Backed	846,915	806,529
Revaluation Surplus	55,220,525	55,220,525
<b>TOTAL EQUITY</b>	<b>90,521,090</b>	<b>88,626,257</b>

**SHIRE OF PINGELLY****NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 AUGUST 2022 TO 31 AUGUST 2022****9. FINANCIAL RATIOS**

	<b>2022 YTD</b>	<b>2021</b>
Current Ratio	1.70	1.68
Operating Surplus Ratio	0.67	(0.18)

The above ratios are calculated as follows:

**Current Ratio**

$$\frac{(\text{Current Assets MINUS Restricted Assets})}{(\text{Current Liabilities MINUS Liabilities Associated with Restricted Assets})}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

Below Std

The standard is met if the ratio is greater than 1:1 (100% or greater)

Std met

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments.

This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

**Operating Surplus Ratio**

$$\frac{(\text{Operating Revenue MINUS Operating Expense})}{(\text{Own Source Operating Revenue})}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Below Std

Basic Standard between 1% and 15% (0.01 and 0.15)

Basic Std

Advanced Standard greater than > 15% (>0.15).

Adv Std

SHIRE OF PINGELLY RESTRICTED CASH RECONCILIATION 31 August 2022							
Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Year to date expenditure year to 30 June 2022	Actual Expenditure current year 2021/22	Actual Expenditure current year 2022/23	Restricted Funds Remaining
Review Street Bridge Special Funding	Transport	BR005	136,000.00	0.00			136,000.00
PRACC Lighting, Drainage & Landscaping (LRCI 3)	Recreation & Culture	LP001	56,250.00	0.00			56,250.00
Sulkies and Buggies (LRCI 3)	Recreation & Culture	11ES	75,000.00	0.00			75,000.00
Youth Precinct, Memorial Park & Pump Track (LRCI 3)	Recreation & Culture	IP008	187,646.00	0.00			187,646.00
Heritage Survey & Listing (Dept Planning)	Recreation & Culture	135C	20,000.00	0.00			20,000.00
Signage Streetscape Upgrades (LRCI 3)	Tourism	SS001	45,000.00	0.00			45,000.00
Caravan Park Improvements (LRCI 3)	Tourism	BU046	37,500.00	0.00			37,500.00
Regional Childcare attraction and retention grant	Other Economic Services	CG027	18,250.00	0.00			18,250.00
Pingelly Youth Strategy	Other Economic Services	CG009	10,000.00	0.00			10,000.00
Queens Jubilee Tree Planting	Recreation & Culture	TG9	20,000.00	0.00			20,000.00
Live & Local Music	Recreation & Culture	1180	13,000.00	4,786.36	600.00	136.36	8,077.28
RACIP(Regional Arts and Cultural Investment Program) Leveraged							
Cultural Planning	Recreation & Culture	135C	50,000.00	25,000.00	0.00		25,000.00
People of Pingelly Past and Present	Other Communitites	CG026	44,895.00	19,000.00		9,500.00	16,395.00
Pingelly Pocket Park - RAC	Recreation & Culture	IP007	31,000.00	0.00	0.00		31,000.00
DFES West Pingelly Fireshed	Law Order & Public Safety	0596	231,707.00	0.00			231,707.00
Age is just a number	Recreation & Culture	CD032	5,000.00			470.91	4,529.09
<b>Sub Total</b>							922,354.37
<b>Total Restricted Grant Funds</b>							<b>922,354.37</b>
<b>Available Cash</b>		<b>GL/Job Account</b>	<b>Interest Rate</b>				<b>Balance</b>
Municipal Bank	Muni Fund Bank	0111	0				379,768.37
Municipal Bank	Muni Fund Interest Bearing A/C	0111	0.05%				1,130,655.59
Municipal Bank - TDA	Muni Fund Bank TDA	0111	0.15%				800,493.15
Municipal Bank	Till Float SES	0112					50.00
Municipal Bank	Till Float	0113					200.00
Municipal Bank	Petty Cash on hand	0114					300.00
Total Cash							2,311,467.11
Less Restricted Cash							(922,354.37)
<b>Total Unrestricted Cash</b>							<b>1,389,112.74</b>

## **15.2 Accounts Paid by Authority – August 2022**

<b>File Reference:</b>	<b>ADM0066</b>
<b>Location:</b>	<b>Not Applicable</b>
<b>Applicant:</b>	<b>Not Applicable</b>
<b>Author:</b>	<b>Finance Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>List of Accounts</b>
<b>Previous Reference:</b>	<b>Nil</b>

### **Summary**

Council is requested to receive the list of accounts paid by authority for the month of August 2022.

### **Background**

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13*

(1) schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

### **Comment**

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2021/2022 Budget.

### **Consultation**

Nil

### **Statutory Environment**

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

### **Policy Implications**

There are no policy implications arising from this amendment.



**Financial Implications**

There are no known financial implications upon either the Council's current budget or long-term financial plan.

**Strategic Implications**

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

**Risk Implications**

Risk	Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

**Voting Requirements**

Simple Majority

**Recommendation and Council Decision**

**13181 Moved: Cr McBurney Seconded: Cr Oliveri**

**That Council receive the Accounts for Payments for August 2022 as authorised under delegated authority and in accordance with the Local Government (Financial Management) Regulations 1996:**

To 31 August:

Municipal Account	\$230,094.18
Trust Licensing Account	\$25,253.95
Trust Account	\$360.00

**CARRIED 7 / 0**

**Councillor comments in support of the motion:**

Nil

**Councillor comments in opposing the motion:**

Nil

**Attachment** – Accounts Paid Presented for Endorsement August 2022

## SHIRE OF PINGELLY

## AUGUST ACCOUNTS PAID PRESENTED FOR ENDORSEMENT SEPTEMBER 2022 ORDINARY COUNCIL MEETING

EFT NUMBER	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
<b>EFT9204</b>	<b>09/08/2022</b>	<b>TELSTRA</b>	<b>TELSTRA CHARGES</b>	<b>1</b>		<b>1,111.97</b>
INV 990000001534	12/07/2022	TELSTRA	MOBILE CHARGES - 11/06/2022 TO 10/07/2022 - EMW, TL, CG, CEO, CDO, EMCS		330.00	
INV K093904990-8	18/07/2022	TELSTRA	TELEPHONE AND INTERNET CHARGES - 11/07/2022 TO 10/08/2022		781.97	
<b>EFT9205</b>	<b>09/08/2022</b>	<b>IT VISION</b>	<b>RENEW LICENSE FEES</b>	<b>1</b>		<b>41,419.65</b>
INV 37171	01/07/2022	IT VISION	SYNERGYSOFT & UNIVERSE ANNUAL LICENSE FEES - 01/07/2022 TO 30/06/2023		41,419.65	
<b>EFT9206</b>	<b>09/08/2022</b>	<b>SULLIVAN LOGISTICS PTY LTD</b>	<b>FREIGHT CHARGES</b>	<b>1</b>		<b>134.67</b>
INV 3737	30/04/2022	SULLIVAN LOGISTICS PTY LTD	FROM ABCO 17/04/2022, FROM WINC 17/04/2022, FROM MATILDA AUTO 17/04/2022		145.12	
INV CWH-0601	14/07/2022	SULLIVAN LOGISTICS PTY LTD	CREDIT FOR OVERCHARGED AMOUNT ON INVOICE 3737		-10.45	
<b>EFT9207</b>	<b>09/08/2022</b>	<b>UNITED FASTENERS WA P/L</b>	<b>PARTS FOR PLANT</b>	<b>1</b>		<b>129.73</b>
INV 579374	01/07/2022	UNITED FASTENERS WA P/L	1 X 48X260MX10.9 BOLTS + 2 NYLOC NUTS - CAT GRADER PG7		129.73	
<b>EFT9208</b>	<b>09/08/2022</b>	<b>AUSTRALIA POST</b>	<b>POSTAGE CHARGES</b>	<b>1</b>		<b>58.82</b>
INV 1011662577	03/07/2022	AUSTRALIA POST	GENERAL POSTAGE - JULY 2022		58.82	
<b>EFT9209</b>	<b>09/08/2022</b>	<b>GREAT SOUTHERN FUEL SUPPLIES</b>	<b>FUEL CARD CHARGES - JUNE 2022</b>	<b>1</b>		<b>1,720.93</b>
INV 17/07/2022	17/07/2022	GREAT SOUTHERN FUEL SUPPLIES	OPN, PN761, BUSH FIRE TRUCK, SMALL PLANT		1,720.93	
<b>EFT9210</b>	<b>09/08/2022</b>	<b>GALVINS PLUMBING PLUS</b>	<b>PLUMBING PARTS</b>	<b>1</b>		<b>279.40</b>
INV 412459	01/07/2022	GALVINS PLUMBING PLUS	ASSORTED PARTS AND FITTINGS		279.40	
<b>EFT9211</b>	<b>09/08/2022</b>	<b>OCLC (UK) LTD</b>	<b>AMLIB ANNUAL MAINTENANCE FEE</b>	<b>1</b>		<b>730.42</b>
INV 7000002969	08/07/2022	OCLC (UK) LTD	LIBRARY SOFTWARE - 01/07/2022 TO 30/06/2023		730.42	
<b>EFT9212</b>	<b>09/08/2022</b>	<b>PINGELLY COMMUNITY RESOURCE CENTRE</b>	<b>LIBRARY SERVICES</b>	<b>1</b>		<b>5,628.39</b>
INV 3814	13/06/2022	PINGELLY COMMUNITY RESOURCE CENTRE	JULY TO SEPTEMBER 2022 - Paid in advance		5,628.39	
<b>EFT9213</b>	<b>09/08/2022</b>	<b>NARROGIN NURSERY</b>	<b>PLANT POTS</b>	<b>1</b>		<b>518.00</b>
INV 3191	08/07/2022	NARROGIN NURSERY	NAIDOC CELEBRATIONS - POCKET PARK IP007		518.00	

<b>EFT9214</b>	<b>09/08/2022</b>	<b>BRIAN WILLIAMS CARTAGE CONTRACTOR</b>	<b>SUPPLY AND CART GRAVEL</b>	<b>1</b>		<b>19,221.40</b>
	Shire of Pingelly Council Meeting Minutes	21 September 2022				
INV 504	01/07/2022	BRIAN WILLIAMS CARTAGE CONTRACTOR	CART ROCK - WICKEPIN PINGELLY RRG05, CART GRAVEL SINGLE TRAILER - WICKEPIN PINGELLY RRG05		4,543.00	
INV 505	01/07/2022	BRIAN WILLIAMS CARTAGE CONTRACTOR	SUPPLY AND CART GRAVEL - WICKEPIN PINGELLY RRG05		5,820.10	
INV 506	01/07/2022	BRIAN WILLIAMS CARTAGE CONTRACTOR	SUPPLY AND CART GRAVEL 416 - WICKEPIN PINGELLY ROAD RRG05		8,465.60	
INV 507	01/07/2022	BRIAN WILLIAMS CARTAGE CONTRACTOR	SUPPLY AND CART SAND 1 LOAD - WICKEPIN PINGELLY ROAD RRG05		392.70	
<b>EFT9215</b>	<b>09/08/2022</b>	<b>AGAPE VENTURES PTY LTD</b>	<b>HEALTH CENTRE FEES - JULY 2022</b>	<b>1</b>		<b>8,421.80</b>
INV 62610.2	01/07/2022	AGAPE VENTURES PTY LTD	DR'S VEHICLE ALLOWANCE, MEDICAL SERVICES FEE		8,421.80	
<b>EFT9216</b>	<b>09/08/2022</b>	<b>CTI SECURITY SERVICES PTY LTD</b>	<b>ALARM MONITORING CHARGES</b>	<b>1</b>		<b>156.01</b>
INV CINS3126583	10/06/2022	CTI SECURITY SERVICES PTY LTD	17 QUEEN STREET - 01/07/2022 TO 30/09/2022		156.01	
<b>EFT9217</b>	<b>09/08/2022</b>	<b>IT VISION USER GROUP INC</b>	<b>MEMBERSHIP SUBSCRIPTION</b>	<b>1</b>		<b>770.00</b>
INV 800	18/07/2022	IT VISION USER GROUP INC	IT VISION USER GROUP ANNUAL SUBSCRIPTION 2022/23		770.00	
<b>EFT9219</b>	<b>09/08/2022</b>	<b>MATILDA AUTO PARTS</b>	<b>PARTS FOR PLANT</b>	<b>1</b>		<b>136.40</b>
INV 257778	01/07/2022	MATILDA AUTO PARTS	FUEL FILTER - CAT GRADER PG7		136.40	
<b>EFT9220</b>	<b>09/08/2022</b>	<b>BRYAN HOTHAM</b>	<b>REIMBURSEMENT</b>	<b>1</b>		<b>110.00</b>
INV 25072022	25/07/2022	BRYAN HOTHAM	1 NIGHT ACCOMMODATION FOR COUNCILLOR TRAINING 14/07/2022		110.00	
<b>EFT9221</b>	<b>09/08/2022</b>	<b>RAMM SOFTWARE PTY LTD</b>	<b>ANNUAL SUPPORT AND MAINTENANCE FEE</b>	<b>1</b>		<b>9,563.97</b>
INV RSL-18837	01/07/2022	RAMM SOFTWARE PTY LTD	RAMM SUBSCRIPTION - 01/07/2022 TO 30/06/2023		9,563.97	
<b>EFT9222</b>	<b>09/08/2022</b>	<b>BOB WADDELL &amp; ASSOCIATES PTY LTD</b>	<b>FINANCIAL ASSISTANCE</b>	<b>1</b>		<b>82.50</b>
INV 2892	25/07/2022	BOB WADDELL & ASSOCIATES PTY LTD	0.50 HOURS - 2022/23 ANNUAL BUDGET		82.50	
<b>EFT9226</b>	<b>12/08/2022</b>	<b>HERSEY'S SAFETY PTY LTD</b>	<b>PROTECTIVE CLOTHING</b>	<b>1</b>		<b>1,259.60</b>
INV 1025	20/07/2022	HERSEY'S SAFETY PTY LTD	PROTECTIVE CLOTHING		1,259.60	
<b>EFT9227</b>	<b>12/08/2022</b>	<b>GREAT SOUTHERN FUEL SUPPLIES</b>	<b>CARECLEAN HAND CLEANER</b>	<b>1</b>		<b>167.05</b>
INV 19010845	15/07/2022	GREAT SOUTHERN FUEL SUPPLIES	SHIRE DEPOT AND WORKSHOP		167.05	
<b>EFT9228</b>	<b>12/08/2022</b>	<b>WHEATBELT ELECTRICS</b>	<b>ELECTRICAL SERVICES</b>	<b>1</b>		<b>132.42</b>
INV 4339	10/07/2022	WHEATBELT ELECTRICS	SUPPLY POWER FOR THE CCTV SYSTEM		132.42	
<b>EFT9229</b>	<b>12/08/2022</b>	<b>WANDERING SMASH REPAIRS</b>	<b>SUPPLY AND FIT BULLBAR</b>	<b>1</b>		<b>3,566.10</b>
INV 5092	14/04/2022	WANDERING SMASH REPAIRS	TOYOTA FORTUNA PEMT1 <span style="color: red;">Late invoice</span>		3,566.10	

<b>EFT9230</b>	<b>12/08/2022</b>	<b>AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS</b>	<b>ASSORTED SUNDRY ITEMS</b>	<b>1</b>		<b>222.50</b>
INV DI25011963	08/07/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	BOLTS AS REQUIRED - CAT GRADER PG7		3.50	
INV DI25011969	08/07/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	MOVING DOLLIES - SULKIES & BUGGIES DISPLAY		198.00	
INV DI25012202	18/07/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	TARPAULIN - HOLDEN COLORADO PSM01		21.00	
<b>EFT9231</b>	<b>12/08/2022</b>	<b>D1 STORE PTY LTD</b>	<b>PURCHASE OF MINOR ASSET</b>	<b>1</b>		<b>3,978.00</b>
INV 14794	06/07/2022	D1 STORE PTY LTD	DJI MAVIC 3 FLY MORE COMBO AS PER QUOTATION 7491, WIDE ANGLE LENS DRONE		3,978.00	
<b>EFT9232</b>	<b>12/08/2022</b>	<b>LANDGATE</b>	<b>SLIP SUBSCRIPTION SERVICES</b>	<b>1</b>		<b>2,453.00</b>
INV 70553192	05/07/2022	LANDGATE	30 JUNE 2022 TO 29 JUNE 2023		2,453.00	
<b>EFT9233</b>	<b>17/08/2022</b>	<b>WA CONTRACT RANGER SERVICES</b>	<b>RANGER SERVICES</b>	<b>1</b>		<b>3,474.63</b>
INV 4078	14/07/2022	WA CONTRACT RANGER SERVICES	29/06/2022 - 4 HOURS, 05/07/2022 - 6 HOURS, 07/07/2022 - 4 HOURS		1,463.00	
INV 4101	23/07/2022	WA CONTRACT RANGER SERVICES	13/07/2022 - 4 HOURS, 20/07/2022 - 4 HOURS		836.00	
INV 4132	06/08/2022	WA CONTRACT RANGER SERVICES	27/07/2022 - 4 HOURS, 03/08/2022 - 4.25 HOURS, 05/08/2022 - 3 HOURS		1,175.63	
<b>EFT9234</b>	<b>19/08/2022</b>	<b>AUSTRALIAN TAXATION OFFICE</b>	<b>GST LIABILITY</b>	<b>1</b>		<b>25,990.00</b>
INV 19082022	19/08/2022	AUSTRALIAN TAXATION OFFICE	JULY 2022		25,990.00	
<b>EFT9235</b>	<b>23/08/2022</b>	<b>TELSTRA</b>	<b>TELSTRA MOBILE CHARGES - 11/07/2022 TO 10/08/2022</b>	<b>1</b>		<b>400.79</b>
INV 990000001697	12/08/2022	TELSTRA	EMW, TL, CG, CEO, CDO, EMCS, NEW DEVICE - CEO		400.79	
<b>EFT9236</b>	<b>23/08/2022</b>	<b>H RUSHTON &amp; CO</b>	<b>PART FOR PLANT</b>	<b>1</b>		<b>22.00</b>
INV 111243	08/07/2022	H RUSHTON & CO	BATTERY CLAMPS - KOMATSU GRADER PG8		22.00	
<b>EFT9237</b>	<b>23/08/2022</b>	<b>NARROGIN BEARING SERVICE</b>	<b>PART FOR PLANT</b>	<b>1</b>		<b>45.13</b>
INV 197965	04/07/2022	NARROGIN BEARING SERVICE	1 X PULLEY FOR BITUMEN SPRAYER		45.13	
<b>EFT9238</b>	<b>23/08/2022</b>	<b>SULLIVAN LOGISTICS PTY LTD</b>	<b>FREIGHT CHARGES</b>	<b>1</b>		<b>675.16</b>
INV 4896	30/04/2022	SULLIVAN LOGISTICS PTY LTD	27/04/2022 FROM CORSIGN, 27/04/2022 FROM MATILDA AUTO, 21/04/2022 FROM ITR PACIFIC, 21/04/2022 FROM E & MJ ROSHER		374.75	
INV 7534	03/06/2022	SULLIVAN LOGISTICS PTY LTD	29/05/2022 FROM JAPANESE TRUCK AND BUS SPARES		34.91	
INV 8555	16/06/2022	SULLIVAN LOGISTICS PTY LTD	08/06/2022 FROM WINC, 07/06/2022 FROM MATILDA AUTO, 07/06/2022 FROM WINC		203.92	
INV 9027	27/06/2022	SULLIVAN LOGISTICS PTY LTD	16/06/2022 FROM WINC		61.58	

<b>EFT9239</b>	<b>23/08/2022</b>	<b>GREAT SOUTHERN FUEL SUPPLIES</b>	<b>FUEL CARD CHARGES - JULY 2022</b>	<b>1</b>		<b>1,434.23</b>
INV 31072022	31/07/2022	GREAT SOUTHERN FUEL SUPPLIES	21 September 2022 0PN - 312.46L, PN761 - 250.32L, BUSH FIRE TRUCK - 52.53L, SMALL PLANT - 53.87L		1,434.23	
<b>EFT9240</b>	<b>23/08/2022</b>	<b>NARROGIN AUTO ELECTRICS</b>	<b>AUTO ELECTRICAL SERVICES</b>	<b>1</b>		<b>1,982.35</b>
INV 263253	20/06/2022	NARROGIN AUTO ELECTRICS	FIND FAULT, SUPPLY AND FIT NEW STARTER - BOMAG ROLLER PMR6		1,982.35	
<b>EFT9241</b>	<b>23/08/2022</b>	<b>WHEATBELT ELECTRICS</b>	<b>ELECTRICAL SERVICES</b>	<b>1</b>		<b>297.00</b>
INV 4341	12/07/2022	WHEATBELT ELECTRICS	REPAIRS TO HOT WATER URN IN ADMIN STAFF KITCHEN		297.00	
<b>EFT9242</b>	<b>23/08/2022</b>	<b>INDUSTRIAL POWER EQUIPMENT PTY LTD T/AS GARPEN</b>	<b>PART FOR PLANT</b>	<b>1</b>		<b>245.00</b>
INV SI-00203980	28/06/2022	INDUSTRIAL POWER EQUIPMENT PTY LTD T/AS GARPEN	1 X 6.5 HP PETROL ENGINE FOR BITUMEN SPRAYER		245.00	
<b>EFT9243</b>	<b>23/08/2022</b>	<b>G &amp; M DETERGENTS</b>	<b>HYGIENE SERVICES</b>	<b>1</b>		<b>3,663.00</b>
INV 19714	06/07/2022	G & M DETERGENTS	VARIOUS SHIRE BUILDINGS		3,663.00	
<b>EFT9244</b>	<b>23/08/2022</b>	<b>MIDALIA STEEL</b>	<b>PART FOR GRATE REPAIR</b>	<b>1</b>		<b>139.85</b>
INV 63789376	11/07/2022	MIDALIA STEEL	1 X 50X8 FLAT BAR FOR GRATES REPAIR - FOOTPATH MAINTENANCE		139.85	
<b>EFT9245</b>	<b>23/08/2022</b>	<b>NUTRIEN AG SOLUTIONS</b>	<b>RODENT BAIT, SUNDRY ITEMS</b>	<b>1</b>		<b>472.30</b>
INV 906866037	05/05/2022	NUTRIEN AG SOLUTIONS	CHEMICAL HOSE AND TAPS - FIRE MITIGATION		107.80	
INV 906991010	25/05/2022	NUTRIEN AG SOLUTIONS	TOMCAT RODENT BLOCKS - SHIRE DEPOT & REFUSE SITE		364.50	
<b>EFT9247</b>	<b>23/08/2022</b>	<b>TWINKARRI PTY LTD</b>	<b>TREE PRUNING AND MULCHING SERVICES</b>	<b>1</b>		<b>10,642.50</b>
INV 700	21/06/2022	TWINKARRI PTY LTD	BULLARING ROAD - RVC15		10,642.50	
<b>EFT9248</b>	<b>23/08/2022</b>	<b>PINGELLY TYRE SERVICE</b>	<b>CONSUMABLES FOR PLANT</b>	<b>1</b>		<b>31.00</b>
INV 7582	05/07/2022	PINGELLY TYRE SERVICE	10L AD BLUE SOLUTION FOR MOTOR GRADER PG7		31.00	
<b>EFT9249</b>	<b>23/08/2022</b>	<b>EASTERN HILLS SAWS &amp; MOWERS PTY LTD</b>	<b>PURCHASE OF SMALL PLANT</b>	<b>1</b>		<b>2,802.00</b>
INV 48729	23/05/2022	EASTERN HILLS SAWS & MOWERS PTY LTD	POLE SAW PRUNER - RVC3, 2 X CHAINSAWS - RVC3		2,802.00	
<b>EFT9250</b>	<b>23/08/2022</b>	<b>COLAS WEST AUSTRALIA PTY LTD</b>	<b>EMULSION</b>	<b>1</b>		<b>2,728.00</b>
INV SIN220630210	13/06/2022	COLAS WEST AUSTRALIA PTY LTD	IBC OF EMULSION - WICKEPIN PINGELLY ROAD, IBC OF EMULSION - NORTH WANDERING ROAD		2,728.00	
<b>EFT9251</b>	<b>23/08/2022</b>	<b>GREAT SOUTHERN TOWING PTY LTD</b>	<b>CARTAGE OF PLANT</b>	<b>1</b>		<b>770.00</b>
INV 8446	20/07/2022	GREAT SOUTHERN TOWING PTY LTD	PICK UP MULTI TYRE ROLLER DELIVER TO DEPOT		770.00	
<b>EFT9252</b>	<b>23/08/2022</b>	<b>A J BELL CONTRACTING</b>	<b>REIMBURSEMENT - MECHANIC BUSINESS LICENCE, POLICE CLEARANCE</b>	<b>1</b>		<b>1,077.60</b>

INV 13072022	13/07/2022	A J BELL CONTRACTING Shire of Pingelly Ordinary Council Meeting Minutes	REIMBURSEMENT - SENIOR MECHANIC MOTOR VEHICLE REPAIR BUSINESS LICENCE: MR 334901412002 JAMES BELL, REIMBURSEMENT - POLICE CLEARANCE		1,077.60	
<b>EFT9253</b>	<b>23/08/2022</b>	<b>PINGELLY RECREATION &amp; CULTURAL CENTRE ASSOCIATION</b>	<b>CATERING AND REFRESHMENTS</b>	<b>1</b>		<b>304.60</b>
INV 1226	29/07/2022	PINGELLY RECREATION & CULTURAL CENTRE ASSOCIATION	REFRESHMENTS -TEAM DEVELOPMENT DAY / CORPORATE BOWLS 29/07/2022 CATERING - TEAM DEVELOPMENT DAY / CORPORATE BOWLS 29/07/2022		304.60	
<b>EFT9254</b>	<b>23/08/2022</b>	<b>CORSIGN WA</b>	<b>VARIOUS SIGNAGE</b>	<b>1</b>		<b>198.00</b>
INV 66007	12/05/2022	CORSIGN WA	KEEP LEFT SIGNS RT-3L - BROWN STREET, SECURITY CAMERA SIGNAGE - COR9012		198.00	
<b>EFT9255</b>	<b>23/08/2022</b>	<b>ALLPUMPS AND WATER</b>	<b>ASSESS EFFLUENT PUMP</b>	<b>1</b>		<b>779.99</b>
INV 2624	11/07/2022	ALLPUMPS AND WATER	LABOUR AND TRAVEL COSTS		779.99	
<b>EFT9256</b>	<b>23/08/2022</b>	<b>EUPHORIUM CREATIVE PTY LTD</b>	<b>PEOPLE OF PINGELLY PROJECT DELIVERY</b>	<b>1</b>		<b>10,450.00</b>
INV 1288	01/07/2022	EUPHORIUM CREATIVE PTY LTD	PHASE 2, PHASE 3		10,450.00	
<b>EFT9257</b>	<b>23/08/2022</b>	<b>ASV SALES &amp; SERVICE (WA) PTY LTD</b>	<b>HIRE OF PLANT</b>	<b>1</b>		<b>7,744.00</b>
INV 292777	30/06/2022	ASV SALES & SERVICE (WA) PTY LTD	HIRE MACHINE AND MULCHING HEAD - BUSHFIRE MITIGATION - <b>PRIOR YEAR ACCRUAL</b>		7,744.00	
<b>EFT9258</b>	<b>23/08/2022</b>	<b>INTERFIRE AGENCIES</b>	<b>CONSUMABLES FOR FIRE MITIGATION</b>	<b>1</b>		<b>2,493.32</b>
INV 10451	09/06/2022	INTERFIRE AGENCIES	ES-MATCH-CTN 200, ES-MATCH-CTN 400		2,493.32	
<b>TOTAL</b>						<b>\$ 180,835.18</b>
<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>CREDITOR</b>	<b>INVOICE DESCRIPTION</b>	<b>BANK CODE</b>	<b>INVOICE AMOUNT</b>	<b>TOTAL</b>
<b>24898</b>	<b>09/08/2022</b>	<b>WATER CORPORATION</b>	<b>WATER USAGE AND SERVICE CHARGES - 10/05/2022 TO 12/07/2022</b>	<b>1</b>		<b>6,781.09</b>
INV 0193	13/07/2022	WATER CORPORATION	VARIOUS SHIRE PROPERTIES		6,781.09	
<b>24899</b>	<b>09/08/2022</b>	<b>SYNERGY</b>	<b>POWER SERVICE AND USAGE CHARGES - 12/05/2022 TO 11/07/2022</b>	<b>1</b>		<b>9,273.66</b>
INV 2029585996	21/07/2022	SYNERGY	VARIOUS SHIRE PROPERTIES		9,273.66	
<b>24900</b>	<b>09/08/2022</b>	<b>SHIRE OF PINGELLY - PETTY CASH</b>	<b>PETTY CASH RECOUP - APRIL TO JULY 2022</b>	<b>1</b>		<b>255.65</b>
INV 28072022	28/07/2022	SHIRE OF PINGELLY - PETTY CASH	09/03/2022 BROOKTON RURAL TRADERS - 1 X POWER BOARD 4 OUTLET SWITCH SURGE - \$30.00, 06/04/2022 AUSTRALIA POST - 2 X USB INTERIM AUDIT - \$45.00, 19/04/2022 BROOKTON RURAL TRADERS - LARGE ANTIBACTERIAL MOP HEAD - \$12.95, 22/04/2022 HANCOCKS HOME HARDWARE - STRAIGHT ROUTER BIT - \$25.95, 26/04/2022 COLES - 1.7 LITRE KETTLE - \$47.20, 04/05/2022 THE HAMPDEN HOTEL - DINNER FOR STAFF TRAINING CSO & CDO - \$64.00, 23/05/2022 AUSTRALIA POST - REGISTERED POSTAGE COST - \$5.55, 14/06/2022 AUSTRALIA POST - A4 DOCUMENT FRAME - \$15.00, 24/06/2022 PINGELLY COMMUNITY RESOURCE CENTRE - LOCAL PHONE DIRECTORY - \$7.00, 07/07/2022 AUSTRALIA POST - HIGHLIGHTERS - \$3.00		255.65	
<b>24901</b>	<b>09/08/2022</b>	<b>ELKINGTON BISHOP MOLINEAUX INSURANCE</b>	<b>RENT COVER - 7B WEBB STREET</b>	<b>1</b>		<b>71 335.00</b>

INV I4432552	01/07/2022	ELKINGTON BISHOP Shire of Pingelly Council	RENT COVER - 07/09/2022 TO 07/09/2023 21 September 2022		335.00	
<b>24902</b>	<b>23/08/2022</b>	<b>WATER CORPORATION</b>	<b>TRADE WASTE PERMIT</b>	<b>1</b>		<b>576.27</b>
INV 0027	12/07/2022	WATER CORPORATION	TRADE WASTE PERMIT 9015 - QUADRANT STREET PINGELLY LOT 151-1		240.16	
INV 0006	22/07/2022	WATER CORPORATION	TRADE WASTE PERMIT 59682 - 16 SOMERSET STREET		336.11	
<b>24903</b>	<b>23/08/2022</b>	<b>IKES HOME IMPROVEMENT &amp; GLASS CENTRE</b>	<b>SUPPLY AND FIT SECURITY DOOR</b>	<b>1</b>		<b>1,375.00</b>
INV 31074	30/06/2022	IKES HOME IMPROVEMENT & GLASS CENTRE	SUPPLY AND FIT OVERSIZE STAINLESS STEEL SECURITY DOOR - OLD ROADS BOARD BUILDING		1,375.00	
<b>TOTAL</b>						<b>\$ 18,596.67</b>
PAYROLL	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT9218	09/08/2022	SHIRE OF PINGELLY SOCIAL CLUB	PAYROLL DEDUCTIONS	1		10.00
EFT9223	09/08/2022	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	1		102.50
EFT9246	23/08/2022	SHIRE OF PINGELLY SOCIAL CLUB	PAYROLL DEDUCTIONS	1		10.00
EFT9259	23/08/2022	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	1		102.50
DD13107.1	02/08/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		4,422.08
DD13107.2	02/08/2022	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	1		1,218.48
DD13107.3	02/08/2022	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		515.33
DD13107.4	02/08/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		670.72
DD13107.5	02/08/2022	MLC	SUPERANNUATION CONTRIBUTIONS	1		698.72
DD13107.6	02/08/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		468.17
DD13107.7	02/08/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		516.62
DD13107.8	02/08/2022	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		564.02
DD13159.1	16/08/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		4,432.49
DD13159.2	16/08/2022	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	1		1,273.15

DD13159.3	16/08/2022	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		515.33
DD13159.4	16/08/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		670.72
DD13159.5	16/08/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		601.43
DD13159.6	16/08/2022	MLC	SUPERANNUATION CONTRIBUTIONS	1		698.72
DD13159.7	16/08/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		504.08
DD13159.8	16/08/2022	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		564.02
DD13175.1	30/08/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		5,768.05
DD13175.2	30/08/2022	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL	SUPERANNUATION CONTRIBUTIONS	1		515.33
DD13175.3	30/08/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		670.72
DD13175.4	30/08/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		775.86
DD13175.5	30/08/2022	MLC	SUPERANNUATION CONTRIBUTIONS	1		722.11
DD13175.6	30/08/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		489.62
DD13175.7	30/08/2022	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		564.02
TOTAL						28,064.79
CREDIT CARDS	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD13162.1	18/08/2022	BENDIGO BANK CREDIT CARDS	EMCS CREDIT CARD TRANSACTIONS - JULY 2022	1		440.40
INV 14082022	14/08/2022	BENDIGO BANK CREDIT CARDS	01/07/2022 SHIRE OF PINGELLY - 12 MONTH VEHICLE REGISTRATION PINGELLY COMMUNITY CAR PN127 \$426.10 01/07/2022 SHIRE OF PINGELLY - RECORDING FEE PINGELLY COMMUNITY CAR PN127 \$10.30 30/07/2022 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	440.40	
DD13164.1	18/08/2022	BENDIGO BANK CREDIT CARDS	EMW CREDIT CARD TRANSACTIONS - JULY 2022	1		1,669.15
INV 14082022	14/08/2022	BENDIGO BANK CREDIT CARDS	01/07/2022 SPOTLIGHT - CRICKET MACHINE VINYL FOR SIGNAGE - \$714.70 01/07/2022 - PAY PAL / REOLINK - ARGUS 3 PRO CCTV DEPLOYMENT FOR DEPOT - \$950.45 30/07/2022 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	1,669.15	
DD13166.1	18/08/2022	BENDIGO BANK CREDIT CARDS	CEO CREDIT CARD TRANSACTIONS - JULY 2022	1		487.99



INV 14082022	14/08/2022	BENDIGO BANK CREDIT CARD	07/07/2022 FACEBOOK - ADVERTISING CHILDCARE COURSE IN PARTNERSHIP WITH REED - \$3,500.00 07/07/2022 FACEBOOK - ADVERTISING CHILDCARE COURSE IN PARTNERSHIP WITH REED - \$11.00 07/07/2022 FACEBOOK - ADVERTISING EUPHORIUM 'CREATIVE JAM' WORKSHOP - \$22.00 07/07/2022 FACEBOOK - ADVERTISING EUPHORIUM 'CREATIVE JAM' WORKSHOP - \$27.50 15/07/2022 LAKE GRACE HOTEL / MEGADASHLY PTY LTD - COUNCILLOR TRAINING ACCOMMODATION - CR SINGH & CR WOOD - \$190.00 16/07/2022 LAKE GRACE SALT BUSH INN / KEYSHANDY PTY LTD - COUNCILLOR TRAINING ACCOMMODATION - CR HOTHAM & CR MCBURNEY - \$200.49 30/07/2022 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	487.99	
TOTAL						2597.54
TRUST LICENSING	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD13177.1	01/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 28/07/2022	8		982.00
DD13179.1	02/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 29/07/2022	8		433.95
DD13181.1	03/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 01/08/2022	8		336.30
DD13183.1	04/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 02/08/2022	8		138.80
DD13185.1	05/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 03/08/2022	8		395.80
DD13187.1	08/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 04/08/2022	8		29.75
DD13189.1	09/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 05/08/2022	8		384.45
DD13191.1	10/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 08/08/2022	8		635.85
DD13193.1	11/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 09/08/2022	8		111.40
DD13195.1	12/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 10/08/2022	8		93.70
DD13201.1	15/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 11/08/2022	8		1,373.85
DD13203.1	16/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 12/08/2022	8		49.00
DD13205.1	17/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 15/08/2022	8		4,301.15
DD13207.1	19/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 17/08/2022	8		3,071.30
DD13209.1	22/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 18/08/2022	8		1,730.40
DD13211.1	23/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 19/08/2022	8		715.50
DD13213.1	24/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 22/08/2022	8		1,341.05
DD13215.1	25/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 23/08/2022	8		443.45
DD13217.1	26/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 24/08/2022	8		196.20

DD13219.1	29/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 25/08/2022	8		6,857.20
DD13221.1	30/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 26/08/2022	8		1,413.60
DD13223.1	31/08/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 29/08/2022	8		219.25
TOTAL						\$25,253.95
TRUST ACCOUNT	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
1993	11/08/2022	ROIMATA HIRA	BOND REFUND - HIRE OF SMALL PEST TRAP	7		80.00
INV T292	25/07/2022	ROIMATA HIRA	HIRE OF SMALL PEST TRAP BOND	7	80.00	
1994	11/08/2022	SHIRLEY ANN TOWNSEND	BOND REFUND - HIRE OF SMALL PEST TRAP	7		80.00
INV T297	25/07/2022	SHIRLEY ANN TOWNSEND	HIRE OF SMALL PEST TRAP BOND	7	80.00	
EFT9224	11/08/2022	CARRIE ANN NOTTLE	BOND REFUND - PA SYSTEM HIRE \$150.00	7		150.00
INV T296	25/07/2022	CARRIE ANN NOTTLE	HIRE OF PA SYSTEM BOND	7	150.00	
EFT9225	11/08/2022	ALLAN BRYSON	BOND REFUND - STANDPIPE KEY \$50.00	7		50.00
INV T248	25/07/2022	ALLAN BRYSON	STANDPIPE KEY BOND	7	50.00	
TOTAL						\$ 360.00
GRAND TOTAL						\$ 255,708.13

**16. DIRECTORATE OF WORKS**

Nil

**17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**18. NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING**

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

**19. CONFIDENTIAL ITEMS**

Nil

**20. CLOSURE OF MEETING**

The Chairman declared the meeting closed at 2:25pm.

These minutes were confirmed by Council at the  
Ordinary Council Meeting held on 19 October 2022

Signed.....  
Presiding Person at the meeting at which the minutes  
were confirmed.