

# Shire News

Pingelly: People and Progress



## Instalment Notices

Please be advised that the last instalment notices have been sent out and that they are due on March 21st 2019. If you have any questions regarding your rate notices please contact Rebecca Billingham, Senior Finance Officer on (08)9887 1066.

## Community Grants 2019/20

Community Grants have now opened for 2019 and close on Friday 29 March 2019. This is an excellent opportunity for local community groups, clubs and organisations to secure some funding. All applications must be submitted to the Shire office by 29 March 2019 to be considered. Once all applications are assessed they will be put to Council for consideration for the 2019/20 financial budget. Once this process is completed you will be notified of the outcome in the form of a letter as per the Community Grant Scheme guidelines.



Please note the funding policy guidelines that if your application is successful Council's contribution will generally be limited to one third of the total project value up to \$5,000. Each application needs to outline matching in kind or matching funding to support your application.

**Grants are generally paid on submission of receipts and evidence of project completion. This may be varied by prior agreement with Council.**

For more information and application packages please contact the Community Club Development Officer, Kristel Steel on (08)9887 1066 or visit [www.pingelly.wa.gov.au](http://www.pingelly.wa.gov.au).



## East Pingelly Bushfire Brigade AGM

Please note that the AGM will be held on Wednesday 6 March 2019 at 4.30pm at Chris Walton's Shearing Shed.

## Shredded Paper

The Shire currently has surplus bags of shredded paper available for collection from the administration building. This is offered on a first in first served basis. Please attend the Shire Office to make collection.



## Shire Councillor Contact Information

Bill Mulroney: 0427 871 191  
Bryan Hotham: 0477 004 157  
Jackie McBurney: 0427 944 456  
Evan Hodges: 9887 1170

David Freebairn: 0427 877 011  
Peter Wood: 0427 968 452  
Michelle Walton-Hassell: 0427 875 073  
Kacey Hastings: 0410 666 056

17 Queen Street, Pingelly WA 6308 Phone: 9887 1066 Facsimile: 9887 1453  
Email: [admin@pingelly.wa.gov.au](mailto:admin@pingelly.wa.gov.au) Website: [www.pingelly.wa.gov.au](http://www.pingelly.wa.gov.au)

## Shire Operating Hours

Monday to Friday  
8.30am to 4.30pm  
(Closed Public Holidays)

Receipting closes 4:30pm  
Licensing closes 4:00pm

## Council Meetings

Wednesday 20 March 2019  
Commences 2:00pm

## Upcoming Events

Thank A Volunteer Sundowner  
Thursday 21 March 2019

Blessing of the Roads  
Thursday 11 April 2019

Youth Celebration Day  
Thursday 18 April 2019

## Recycling Collection Dates

Tuesday 12 & 26 March 2019  
Tuesday 9 & 23 April 2019

## Waste Collection

Every Tuesday - Please ensure  
your bin is out on the verge for  
collection by 6am.

## Tip Opening Hours

7.30am - 4.00pm  
Friday, Saturday,  
Sunday and Monday

## Pool Opening Hours

11.30—6.30pm  
Wednesday—Monday

## Community Gym

24 hours a day,  
7 days a week.  
Membership Required.

## Ranger Services

24 hours a day,  
7 days a week  
Ph: 0459 678 154



# Shire News



Page 2



## Works Update

- The Parks and Gardens Staff along with Work for the Dole participant have cleaned up the grounds at Moorumbine Cemetery.
- Review Street road construction sealing works have now been completed. Kerbing is scheduled for early March. A plan for the line marking has been sent to Main Roads for approval and will be scheduled by Main Roads when contractors are available. Motorists are advised traffic management will be on site and to follow signage and speed limits set.
- A section of the car park at the PRACC has been resealed.
- A grave has been prepared for a funeral at Moorumbine Cemetery on Friday the 22nd of February.
- A grave will be prepared on Monday next week for a funeral on Tuesday the 26th of February
- Road reconstruction work on a section of York Williams Road between North Wandering Road and Ulbrich Road will start on Tuesday the 26th of February. Motorists are advised traffic management will be on site and to follow signage and speed limits set.
- The shire staff have started preparing costings for the 2019/20 budget.
- The new synthetic turf for the bowling green has been laid with the surrounds scheduled for next week.
- Installation of the fence around the new bowling green is scheduled to be completed this week.
- Installation of footing for relocation of shade structures from the old bowling club greens to the new bowling club green is programmed for next week.
- Building maintenance work on the CEO residence is being carried out.

## Restricted Burning Period

The Prohibited Burning Period will finish on will finish on 14 February 2018 and the Restricted Burning Period begins.

### *Restricted Burning Period*

- 15 February to 29 March (inclusive).
- Permits to burn are required during this period.
- Contact a Fire Control Officer for your respective brigade to obtain the permit required.
- Permit conditions as per the Shire of Pingelly Bush Fire Control Order and must be followed.



**Mark Dacombe**

**Acting Chief Executive Officer**



## *Shire News and Social Media*

Want to stay in the know with all things related to the Shire of Pingelly? You can find us, like us and follow us on Facebook, check us out on our website at [www.pingelly.wa.gov.au](http://www.pingelly.wa.gov.au) or get access to our Shire Newsletter and Project Management Newsletter via the Pingelly Times or delivered straight to your inbox by calling the Shire on (08) 9887 1066 or emailing Kristel Steel on [cdo@pingelly.wa.gov.au](mailto:cdo@pingelly.wa.gov.au) and having your name added to the email list.

17 Queen Street, Pingelly WA 6308 Phone: 9887 1066 Facsimile: 9887 1453

Email: [admin@pingelly.wa.gov.au](mailto:admin@pingelly.wa.gov.au) Website: [www.pingelly.wa.gov.au](http://www.pingelly.wa.gov.au)

Licensing Phone: 9887 1106 Library Phone: 9887 1409



# Shire Minutes



Page 1

## **Council Minutes**

Extract of Minutes for the Council Meeting held Wednesday 20 February 2019 at 2pm in the Shire of Pingelly Council Chambers. The full version of 42 pages can be downloaded from the Shire of Pingelly website at [www.pingelly.wa.gov.au](http://www.pingelly.wa.gov.au).

### **14.1 Minutes of Audit Committee and Compliance Audit Return 2018**

#### **Summary:**

Council to endorse recommendation from the Audit Committee of the Compliance Audit Return 2018.

**12631 Moved: Cr Hodges Seconded: Cr Hastings**

#### **Recommendation and Council Decision:**

**That:**

- Council receives the minutes of the Audit Committee dated 20 February 2019.
- Council adopts the Compliance Audit Return 2018, as presented;
- The Chief Executive Officer and the Shire President be authorised to sign the Compliance Audit Return 2018;
- The Compliance Audit Return be submitted to the Department of Local Government, Sport and Cultural Industries (Smarthub Portal) by the 31 March 2019 deadline.

**Carried 8:0**

### **14.2 Shire of Pingelly - Corporate Credit Card**

#### **Summary**

Item presented to Council to consider changing its Credit Card Policy to permit a second corporate credit card to be issued to the Director of Corporate & Community Services.

**12632 Moved: Cr Hotham Seconded: Cr Freebairn**

#### **Recommendation and Council Decision:**

**That Council**

**approves amended policy 5.14 Credit Card as presented and delegates to the Chief Executive Officer the power to approve Local Government officer applications for a Shire of Pingelly corporate credit card.**

**Carried 8:0**

### **14.3 Shire of Pingelly – Management Order Reserve 23983 Change of Purpose**

#### **Summary**

Council to request the Minister for Lands to update the wording Management Order for Reserve 23983 be updated to include the wording "Community Purposes".

**12633 Moved: Cr Hodges Seconded: Cr McBurney**

#### **Council Decision:**

**That the item lay on the table in order to obtain more information on the matter.**

**Carried 8:0**

#### **Recommendation and Council Decision:**

**That Council**

**request the Minister for Lands that the current Management order for Reserve 23983 be revoked and a new order be issued with the updated wording adding "Community Purposes". registers with Landgate a copy of the attached letter from the Department of Planning, Lands and Heritage along with the requirements of the Transfer of Land Act 1893.**



# Shire Minutes



Page 2

## **14.4 Termination of Agreement Between the Shires of Brookton, Beverley and Pingelly Summary**

To consider a letter from Cr Dee Ridgway, President Shire of Beverley, proposing the termination of the Agreement signed in March 2014 whereby the Presidents of the Shires of Beverley, Brookton and Pingelly on behalf of their Councils recognised an alliance between the Local Governments to progress sustainable Aged Care Planning, Service and Support within and between the communities of the three Shires .

**12634 Moved: Cr Walton-Hassell Seconded: Cr Wood**

**Recommendation and Council Decision:**

**That the Council:**

- Agree to the termination of the Shires of Beverley, Brookton and Pingelly Aged Care Alliance Agreement;
- Advise the Shires of Beverley and Brookton accordingly; and
- Note that while the Agreement is considered no longer relevant the Shire of Pingelly will continue to advocate for aged care and support of the community and will work with prospective partners as appropriate.

**Carried 8:0**

**12635 Moved: Cr McBurney**

**Seconded: Cr Hastings**

**Council Decision:**

**That item 14.5 be moved to the end of the meeting.**

**Carried 8:0**

## **15.1 Monthly Statement of Financial Activity – December 2018**

### **Summary:**

In Accordance with the Local Government Act 1995 Section 5.25 (1) and Local Government (Financial Management) Regulations 1996, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

**12636 Moved: Cr Hodges**

**Seconded: Cr McBurney**

**Recommendation and Council Decision:**

**That with respect to the Monthly Statements of Financial Activity for the month ending 31 December 2018 be accepted and material variances be noted.**

**Carried 8:0**

## **15.2 Monthly Statement of Financial Activity – January 2019**

### **Summary**

In Accordance with the Local Government Act 1995 Section 5.25 (1) and Local Government (Financial Management) Regulations 1996, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

**12637 Moved: Cr Hotham**

**Seconded: Cr Wood**

**Recommendation and Council Decision:**

**That with respect to the Monthly Statements of Financial Activity for the month ending 31 January 2019 be accepted and material variances be noted.**

**Carried 8:0**



# Shire Minutes



Page 3

## **15.3 Accounts Paid by Authority – December 2018**

### **Summary**

Council endorsement is required for accounts made by authority for the month of December 2018.

**12638 Moved: Cr Hodges Seconded: Cr McBurney**

**Recommendation and Council Decision:**

**That Council endorse the Accounts for Payments for December 2018 as presented.**

**Carried 8:0**

## **15.4 Accounts Paid by Authority – January 2019**

### **Summary**

Council endorsement is required for accounts made by authority for the month of January 2019.

**12639 Moved: Cr Hotham Seconded: Cr McBurney**

**Recommendation and Council Decision:**

**That Council endorse the Accounts for Payments for January 2019 as presented.**

**Carried 8:0**

## **15.5 Incident Management and Business Continuity Plan**

### **Summary**

To present the Council with the draft Shire of Pingelly Incident Management and Business Continuity Plan.

**12640 Moved: Cr Hastings Seconded: Cr Hotham**

**Recommendation and Council Decision:**

**That the Council adopts the Shire of Pingelly Incident Management and Business Continuity Plan as presented.**

**Carried 8:0**

## **15.6 Integrated Risk Management Framework**

### **Summary**

To present the Council with the draft Shire of Pingelly Integrated Risk Management Framework (IRMF) for consideration of adoption.

**12641 Moved: Cr Freebairn Seconded: Cr Hotham**

**Recommendation and Council Decision:**

**That the Council adopts the Shire of Pingelly Integrated Risk Management Framework as presented.**

**Carried 8:0**

## **16.1 Proposed Trucking Depot – Lot 3524 – 12988 Great Southern Highway**

### **Summary**

Council to consider an application for Planning Consent for a proposed Trucking Depot to be established at Lot 3524 – 12988 Great Southern Highway, West Pingelly.

**12642 Moved: Cr Hodges Seconded: Cr Wood**

**Recommendation and Council Decision:**

**Council to grant Planning Approval for the operation of a Trucking Depot at Lot 3524 – 50 Aviation Street, West Pingelly (formerly 12988 Great Southern Highway).**

**Carried 8:0**

**12643 Moved: Cr Walton-Hassell Seconded: Cr McBurney**

**Recommendation and Council Decision:**

**THAT pursuant to Section 5.23 of the Local Government Act 1995 this item be dealt with, with the public excluded as the items deal with a matter affecting an employee.**

**Carried 8:0**



# Shire Minutes



Page 4

## **18.1 Correspondence to the Shire of Wandering**

**12651 Moved: Cr Hodges**

**Seconded: Cr Wood**

**Council Decision:**

**That the Shire of Pingelly correspond with the Shire of Wandering for a low key discussion with the view of considering employing a joint Chief Executive Officer.**

**Carried 6:2**

**Cr Hastings wished her vote against this decision to be recorded.**

**NOTE: The Shire of Wandering has subsequently advised they do not wish to consider this option.**

## **18.2 Chief Executive Officer Performance Review 2017/18**

### **Summary**

The Chief Executive Officer's performance over the past 12 months (2017/18) of employment has been reviewed and assessed by each Councillor with all comments reviewed by the Shire President Cr Mulroney, Deputy President Cr Freebairn and Cr Hodges. The next step would have been to discuss the results with Mr Pollock and the Council at the February Corporate discussion with the outcome of that discussion being the subject of a recommendation for the February Council meeting.

The purpose of this report is to record that the process had reached an advanced stage but is effectively halted by the resignation of the Chief Executive Officer.

**12649 Moved: Cr Hodges**

**Seconded: Cr Wood**

**Recommendation and Council Decision:**

**That Council:**

- note that the legal requirement to undertake a review of the performance of the Chief Executive Officer has been met by substantially completing the agreed process; and
- note that resignation of the Chief Executive Officer before the final agreement and reporting process has meant the final step in the process could not be completed.
- note that setting the KRAs for the incoming Chief Executive Officer will be undertaken through the recruitment process
- write to Mr Gavin Pollock and acknowledge and thank him for the significant achievements that were made over the last five years under his leadership as Chief Executive Officer.

**Carried 8:0**

**12650 Moved: Cr McBurney**

**Seconded: Cr Hodges**

**Recommendation and Council Decision:**

**That Council:**

- confirm its acceptance of the Chief Executive Officer's resignation effective as of 29 January 2019, and
- confirm that all entitlements on termination are to be paid in accordance with the Chief Executive Officer's contract and the relevant legislation.

**Carried 8:0**





**FEBRUARY 2019**

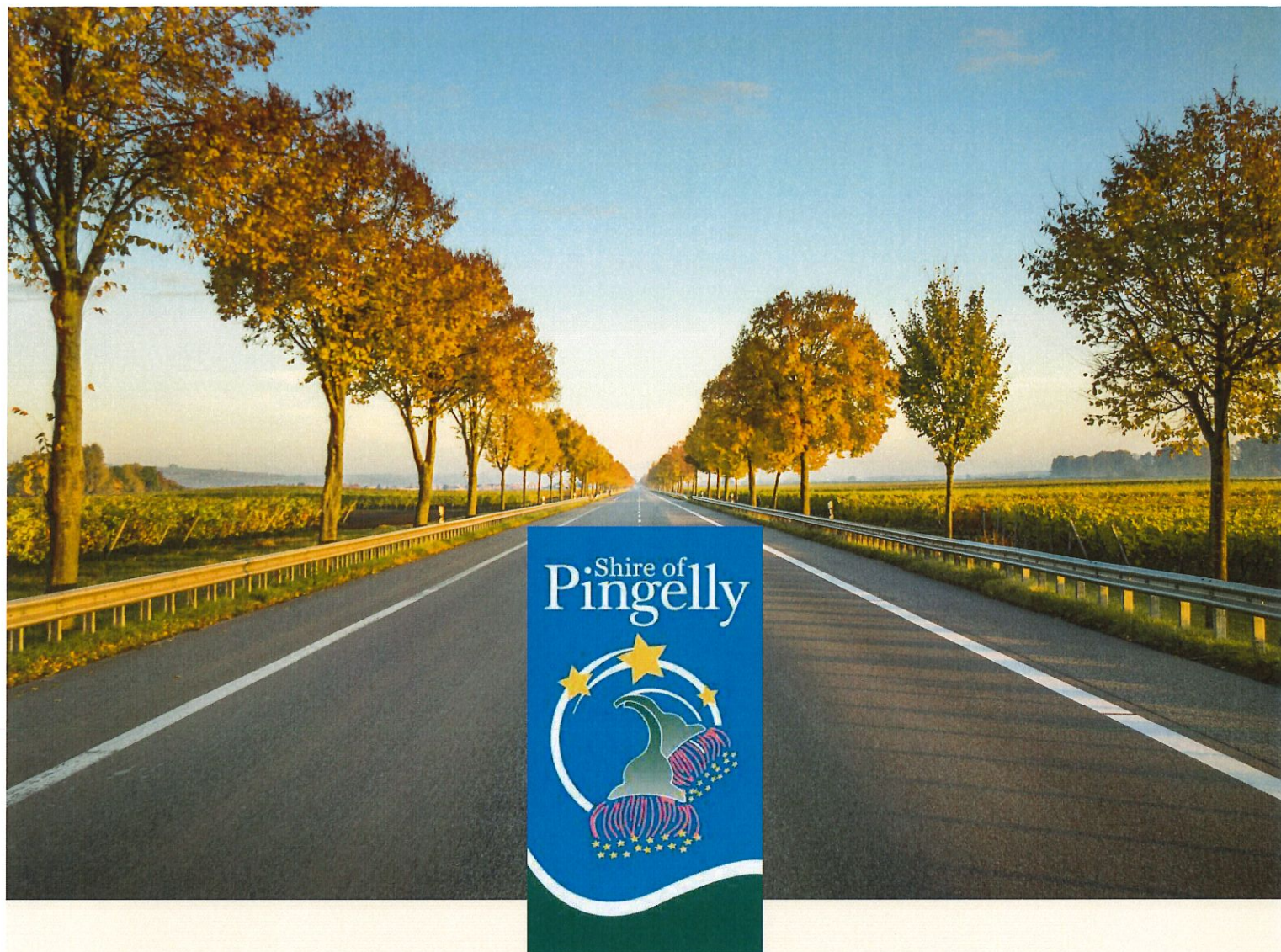
## REVIEW STREET PINGELLY

Review Street road construction sealing works have now been completed. Kerbing is scheduled for early March. A plan for the line marking has been sent to Main Roads for approval and will be scheduled by

Main Roads when contractors are available. Motorists are advised traffic management will be on site and to follow signage and speed limits set.







The Shire of Pingelly invites you to attend our

# **BLESSING OF THE ROADS CEREMONY**

Thursday 11 April 2019  
@10am Memorial Park, Pasture Street Side

*Morning Tea to follow in the Shire Chambers.*

RSVP: Kristel Steel, Community Club  
Development Officer (08) 9887 1066  
by 4pm Friday 5 April 2019





Get your FREE  
Drink Ticket at  
the door!

Only for those who  
RSVP!

THE SHIRE OF PINGELLY IN  
CONJUNCTION WITH THE  
PINGELLY COMMUNITY RESOURCE  
CENTRE INVITES ALL LOCAL  
VOLUNTEERS TO OUR

# Thank A Volunteer Sundowner

PINGELLY RECREATION & CULTURAL CENTRE

THURSDAY 21 MARCH 2019  
5PM - 7PM

RS  
VP

By 4pm Friday 15 March 2019  
Community Club Development Officer  
Kristel Steel - (08) 9887 1 066



Pingelly  
Community Resource Centre  
*Your local connection*



**THE SHIRE OF PINGELLY INVITES ALL  
SCHOOL AGED YOUNG PEOPLE TO OUR**

**THURSDAY 18 APRIL | 11AM-2PM**

# **YOUTH CELEBRATION DAY 2018**



**PINGELLY OVAL, COMMUNITY PLACE**



Government of Western Australia  
Department of Communities

*Free Event*

**FOR MORE INFORMATION CONTACT KRISTEL STEEL,  
COMMUNITY CLUB DEVELOPMENT OFFICER ON  
(08)9887 1066 OR VIA [CDO@PINGELLY.WA.GOV.AU](mailto:CDO@PINGELLY.WA.GOV.AU)**

**AMUSEMENT RIDES - MUSIC - FACE PAINTING  
SAUSAGE SIZZLE AND DRINKS AVAILABLE FOR PURCHASE ON THE DAY**