FUNDING ROUNDS 2020-21

	Round 1	Round 2
Applications Open	1 April 2020	1 October 2020
Applications Close	25 June 2020	25 November 2020
Notification of Outcome	17 July 2020	17 December 2020

WHO CAN APPLY?

- Incorporated organisations
- Groups auspiced through an incorporated organisation (with written acknowledgement)

Ineligible organisations include:

- An organisation which failed to acquit previous Shire of Pingelly funding
- An organisation which has already received the maximum allocation of funding from the Community Grant Scheme within the same financial year

PRIORITY AREAS

Funding is for undertaking projects and programs within the Shire of Pingelly or that provide benefit to residents and visitors of the Shire of Pingelly. Projects will be expected to meet priority areas identified within the Shire's Community Strategic Plan, and include, but are not limited to the following areas:

- building capacity within local community groups, volunteers and residents;
- supporting our young people;
- supporting our older people;
- providing opportunity to be healthy and promote wellbeing;
- supporting and encouraging cultural diversity and inclusion;
- developing and attracting art projects and increasing participation;
- generally building the strength, engagement and cohesion of the community;
- encourage tourism and increase visitation;
- activate local businesses and main streets; and
- improve, conserve and promote heritage

Shire of Pingelly Administration Centre

17 Queen Street
Pingelly WA 6308
@shireofpingelly

(08) 9887 1066
www.pingelly.wa.gov.au
admin@pingelly.wa.gov.au

Shire of Pingelly Community Grant Scheme Guidelines

To provide financial assistance to community groups to build an engaged and vibrant community that delivers benefits to the local community and the local economy.

WHAT CAN I APPLY FOR?

Applications must be from an eligible organisation and be for no more than $3,000 in any single financial year. The funding will support up to 75% of total project costs. In-kind services and volunteer labour are eligible components of the total project costs. Successful projects will meet at least one defined priority area or have clearly identified and evidenced the need for the project.

Ineligible project costs include:

- operational expenditure;
- deficit funding or retrospective costs;
- fundraising or political activities;
- alcohol;
- development or improvement to school facilities, or costs associated in delivering the normal curriculum;
- projects not delivered in Pingelly;
- projects that have already commenced;
- projects that duplicate an existing or similar project/service within the community;
- items benefiting an individual; or
- a project that may cause offence to others or cause the Shire's name to be in disrepute

HOW ARE THEY ASSESSED?

Applications will be assessed according to:

- the level of community benefit;
- the level to which it addresses an evidenced need;
- long term sustainability;
- appropriateness of the project financial statement;
- partnerships, collaborations, community engagement and involvement or other funding sources that have been secured;
- capacity to deliver the project.

Where projects are evidenced to support additional outcomes identified within the Shire's Strategic Community Plan, the project will be highly regarded. This could include, but is not limited to projects that:

- encourage tourism and increase visitation
- activate local businesses and main streets
- improve, conserve and promote heritage

Some projects, either in their entirety or elements of the project may not be eligible for funding. They are:

- projects that have already commenced;
- recurrent maintenance or operating costs;
- projects that are considered to be private, commercial, individual or state government core responsibility;
- elements that may be considered offensive;
- fundraising, political or loan repayments.

SUBMITTING

For applications to proceed to assessment they must:

- be lodged on time;
- be submitted on the appropriate form;
- include the required information, including insurance and financial details;
- include agreement from the applicant to acknowledge the Shire if funding is successful;
- ensure the applicant demonstrates its ability to manage the project;
- not be due to commence until after the notification date.

ACQUITTAL

As part of the acquittal process grant recipients will be required to provide supporting documentation (receipts or invoices) and a brief evaluation report to the Shire of Pingelly, within 30 days of project completion. Failure to complete the acquittal will disqualify the applicant from future funding.

PROCESS

1. Community Groups and Clubs are encouraged to contact the Community Development Officer to discuss the eligibility of their application for the Community Grant Scheme.

2. Complete the Community Grant Scheme Application Form available on the Shire of Pingelly website.

3. Completed Application Forms are to be submitted to admin@pingelly.wa.gov.au by 5pm on the closing date.

4. Notification of the application outcome will be sent within one month of the closing date.

5. Payment of grant funds are paid to successful applicants upon notification of the project commencing.

6. Deliver project outlined in grant application within 12 months of receiving the funding.

7. Complete the Acquittal Form within 30 days of the conclusion of the project.