

Terms of Reference

Pingelly Youth Network



Purpose and objective

1. The primary purpose and objective of the Pingelly Youth Network (PYN) is:
 - to establish a group of people from various sectors of the community who can work together on a regular basis to support young people in Pingelly.
 - to contribute to the planning, development, implementation and evaluation of the Pingelly Youth Strategy 2021-25.
 - to be recognised as the initial point of contact to discuss and coordinate responses to emerging needs and issues affecting young people within Pingelly.
 - to share knowledge, expertise, information and resources with members of the group to support continuous improvement and inform decision making.

Membership

2. As well as consisting of representation from several community groups, the Pingelly Youth Network will include three positions from the general community, to be selected by the Community Development Officer. Selection shall be based on:
 - a) being a Shire of Pingelly resident or ratepayer
 - b) representing the Pingelly community
 - c) an active interest to support young people in Pingelly
 - d) ability to commit to the total hours required for the planning meetings
 - e) willingness to work collaboratively with other members of the Group, to fairly represent the community and cross-promote community events
 - f) willingness to liaise with the Community Development Officer on strategies and opportunities to support young people in Pingelly.
4. The Group shall be comprised of Shire of Pingelly staff where relevant.
5. Members appointed to the Group are not entitled to a sitting fee, or any such type of remuneration.

Length of term

7. The PYN will meet for an ongoing basis. The term of this Group may otherwise be ended by resolution of the PYN.

Meetings

8. The schedule of meetings will be in accordance with the project timeline requirements and are expected to be a minimum of one meeting every four months.

Delegation

10. This Group has no delegated authority to make any decisions for or on behalf of Council.

Quorum

11. Not applicable.

Reporting

12. The 2021-25 Pingelly Youth Strategy will be reported through the process for Council to endorse. Ad hoc milestones will be reported for the purposes of keeping Council informed only.

Variations

13. Any variations to these Terms of Reference are to be endorsed by the Working Group.