



## SCHEDULE 6 FORM OF APPLICATION FOR DEVELOPMENT APPROVAL

Shire of Pingelly  
Local Planning Scheme No. 3

Application for Development Approval

<b>OWNER DETAILS:</b>	
Name:	
Address:	
Postcode:	
Phone:	
Work:	Email:
Mobile:	
Contact Person:	
Signature:	Date:
Signature:	Date:
The signature of the owner(s) is required on all applications. This application will not proceed without that signature.	

<b>APPLICANT DETAILS:</b>	
Name:	
Address:	
Postcode:	
Phone:	
Work:	Email:
Mobile:	
Contact Person for Correspondence:	
Signature:	Date:

Part 2



## DEVELOPMENT APPLICATION (DA) INFORMATION CHECKLIST

Please note that incomplete applications may not be accepted and may be returned. All applications are to be accompanied by:

- Application for Development Approval – completed and signed by all owners of the land.
- Planning application fee (as per the Shire of Pingelly schedule of fees and charges).
- A copy of the Certificate of Title for the lot, showing ownership, lot dimensions and indicating details of any restrictive covenant/s, easements or other notifications on the title.\*
- Three (3) copies of the complete set of plan drawn 'to scale'.

**The plans are to include the following information where applicable.** Please note that applications for development of a minor nature such as garages, patios, carports, pergolas and fences are not required to submit the information followed by an Asterisk(\*).

### 1. Site Plan

- Street number, lot number and street/road name (must be detailed enough to locate the property).
- North point
- proposed and existing building/s
- proposed and existing uses
- Natural and proposed ground levels (relative to a nominated datum point of AHD)
- Boundaries and lot dimensions including setbacks to all boundaries
- Detail and location of any fencing
- Location, layout and dimensions of any car parking areas
- Outline of all existing buildings/structures on adjoining properties\*
- Existing areas of vegetation, rural/cultivation and/or landscaping and extent of any clearing
- the location of any existing and proposed crossover and driveway/s
- Location of any easements
- Street verge including – verge street trees, power poles, drainage pits, manholes, footpaths, and any other obstructions\*
- the temporary or permanent change to any drainage areas of the site including flood plains, creek-lines, river, dam, wetlands etc

### 2. Floor Plan

- A plan of every storey with floor levels (RL or AHD)
- Indicate internal layout showing doors/windows etc, room names and/or use and their dimensions\*
- Roof/eaves lines\*
- Setbacks to all boundaries on all sides
- Total floor area in square metres

### 3. Elevations

- All four elevations are to be submitted with description/heading of each elevation (or 3 for minor developments)
- Natural and proposed ground and finish floor levels (relative to a nominated datum point or AHD)
- Over all height dimensions to be shown from the natural ground level to ridge

### 4. Demolition/Partial Demolition

- For proposals including partial demolition clearly show areas to be demolished on site plan.
- For proposals including full demolition please refer to a complete separate Demolition checklist.

### Notes

- a) In addition to obtaining Development Approval, approvals or exemptions maybe required from other authorities to Council departments. Depending on the nature of your proposal, these may include food or health registrations, building permits or approval from FESA and other services authorities.
- b) Planning Approval must be obtained prior to the lodgement of a Building Permit Application.