

Terms of Reference

Pingelly Youth Network



**Shire of
Pingelly**

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Purpose and objective

1. The primary purpose and objective of the Pingelly Youth Network (PYN) is to:
 - establish a group of people from various sectors of the community who can work together on a regular basis to support young people in Pingelly.
 - contribute to the implementation and evaluation of the Pingelly Youth Strategy.
 - be recognised as the initial point of contact to discuss and coordinate responses to emerging needs and issues affecting young people within Pingelly.
 - share knowledge, expertise, information and resources with members of the group to support continuous improvement and inform decision making.

Membership

2. The PYN will include representatives of the following interested community groups:
 - a) Moorditj Youth Foundation Aboriginal Corporation
 - b) Pingelly Early Years Network
 - c) Pingelly Primary School
 - d) Pingelly Recreation & Cultural Centre
 - e) Shire of Pingelly Councillor
 - f) Shire of Pingelly Staff as relevant
 - g) WA Police
 - h) Youth of the Year

These groups are responsible to appoint a delegate to attend. This delegate may send a deputy to ensure representation at every meeting.
3. The PYN will include three positions from the general community through an expression of interest process, to be selected by the Community Development Officer. Selection shall be based on:
 - a) being a Shire of Pingelly resident or ratepayer
 - b) representing the Pingelly community
 - c) an active interest to support young people in Pingelly
 - d) ability to commit to the total hours required for the planning meetings
 - e) willingness to work collaboratively with other members of the Group, to fairly represent the community and cross-promote community events
 - f) willingness to liaise with the Community Development Officer on strategies and opportunities to support young people in Pingelly.
4. Members appointed to the Group are not entitled to a sitting fee, or any such type of remuneration.

Length of term

5. The PYN will meet for an ongoing basis. The term of this Group may otherwise be ended by resolution of Council.

Meetings

6. The schedule of meetings will be in accordance with the project timeline requirements and are expected to be a minimum of one meeting every four months.

Delegation

7. This Group has no delegated authority to make any decisions for or on behalf of Council. Any such decisions require a separate report to Council.

Quorum

8. Not applicable.

Reporting

9. The Shire of Pingelly Councillor is responsible to report back to Council on the activities of the PYN.

Variations

10. Any variations to these Terms of Reference are to be endorsed by the Working Group.
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