

Notice of Meeting



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Dear Elected Member

The next Ordinary meeting of the Shire of Pingelly will be held on 18 February 2015 in the Council Chambers, 17 Queen Street, Pingelly commencing at 2.00pm.

Somerset House will be providing dinner.

Schedule

12.00 noon	Lunch / Information Session / Corporate Discussion
2.00pm	Council Meeting
6.00pm	Dinner

A handwritten signature in black ink, appearing to read 'Gavin Pollock'.

Gavin Pollock
Chief Executive Officer

13 February 2015

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Pingelly for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Pingelly disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Pingelly during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Pingelly. The Shire of Pingelly warns that anyone who has an application lodged with the Shire of Pingelly must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Pingelly in respect of the application.

AGENDA

Shire of Pingelly
Ordinary Council Meeting
18 February 2015

MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.

Agreements and Personal Commitments

Agreements:

- No talking over each other
- No “side bar” conversations
- Return from breaks punctually
- Mobile phones on silent if on the table / desk

Personal Commitments:

- Be positive and open-minded
- Don't judge
- Disagree in a civil manner
- Speak up – be open and honest (but tactful)
- Listen generously – pause to interpret positively (assume everyone means well)

DISCLAIMER

INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

PLEASE NOTE:

The recommendations contained in this agenda are officer's recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

A handwritten signature in black ink, appearing to be 'G. Pollock', written in a cursive style.

**GAVIN POLLOCK
CHIEF EXECUTIVE OFFICER**

COUNCIL MEETING INFORMATION NOTES

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available in the Shire of Pingelly Office, on the website and the Pingelly Library seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).

Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Pingelly Office and the Shire of Pingelly website within ten (10) working days after the Meeting.

NOTE:

Unopposed Business

Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.

If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.

A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.

If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

Question Time

This Policy provides guidance to the Presiding Member (noting the provisions of the *Local Government (Administration) Regulation 7*).

Question time is for the asking of questions. General comments, issues for debate etc. are to be progressed through the normal procedure for submitting Agenda items for Council's consideration. Tabled correspondence will not be accepted.

Unless the person is known to all other persons in the Chamber, the Questioner is to state their name and address prior to asking the question.

The Questioner is to stand to address the Presiding Member, unless illness or a physical or other disability prevents him/her from doing so. All questions are to be addressed to the Presiding Member.

The question must be immediately put and may be followed by a brief statement related to the question.

The Presiding Member may respond to the question or may nominate a Councillor or an Officer to respond.

Debate between the Questioner or public and a Councillor or Officer is not permitted.

Questions may not be put by Councillors to the Questioner or other members of the public except for the purpose of clarification.

If the Presiding Member determines that a full and complete answer is unable to be given at that time, the question may be taken on notice. In that case, an answer will be given in writing to the Questioner within 7 days and the response tabled at the next Ordinary Council meeting. A summary of the question and the response only is to be recorded in the minutes of the meeting.

Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at: every ordinary meeting of a council; and

Such other meetings of councils or committees as may be prescribed.

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b) Local Government (Administration) Regulations 1996.

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

every special meeting of a council; and

every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.

(2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:

by the person presiding at the meeting; or

in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members, having regard to the requirements of sub regulations (2) and (3).

The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.

Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.

Nothing in sub regulation (3) requires:

A council to answer a question that does not relate to a matter affecting the local government;

A council at a special meeting to answer a question that does not relate to the purpose of the meeting; or

A committee to answer a question that does not relate to a function of the committee.

SHIRE OF PINGELLY

DISCLOSURE OF INTERESTS

TO THE CHIEF EXECUTIVE OFFICER:

Under the Provisions of Division 6 of Part 5 of the Local Government Act 1995, I hereby disclose a Financial Interest/s in the matter/s listed on this form, which is/are scheduled for consideration at the meeting of Council to be held on:

18 February 2015

(Print Name)

(Signature)

(Date)

NOTE: Members of Council are asked to deliver this completed form to the Chief Executive Officer on the day of the Council Meeting as required by the Act. Where this is not practicable the Disclosure/s may be telephoned to the Council Office on 9887 1066 and/or the form subsequently passed to the Chief Executive Officer prior to the meeting.

ITEM NO	PAGE NO	TYPE	REASON

DISCLOSURE OF FINANCIAL INTEREST, PROXIMITY INTEREST AND/OR INTEREST AFFECTING IMPARTIALITY

Chief Executive Officer, Shire of Pingelly

In accordance with Section 5.60-5.65 of the *Local Government Act* and Regulation 34(B) and 34(C) of the *Local Government (Administration) Regulations* and Regulation 11 of the *Local Government (Rules of Conduct) Regulations*, I advise you that I declare a (appropriate box):

financial interest (Section 5.60A)

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

proximity interest (Section 5.60B)

A person has a proximity interest in a matter if the matter concerns a proposed —
(a) change to a planning scheme affecting land that adjoins the person's land;
(b) change to the zoning or use of land that adjoins the person's land; or
(c) development (as defined in section 5.63(5)) of land that adjoins the person's land.

interest affecting impartiality (Regulation 11). I disclose that I have an association with the applicant. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

An interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association but does not include a financial or proximity interest as referred to in section 5.60.

SHIRE OF PINGELLY

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, 17 Queen Street, Pingelly on Wednesday 18 February 2015 – commencing at 2.00pm.

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

1.1 Welcome to Country

I respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Noongar people. It is a privilege to be standing on Noongar country. I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the security and wellbeing of all the people of this country where we live and that we share together - Australia

1.2 Reminder

Agreements:

- No talking over each other
- No “side bar” conversations
- Return from breaks punctually
- Mobile phones on silent if on the table / desk

Personal Commitments:

- Be positive and open-minded
- Don't judge
- Disagree in a civil manner
- Speak up – be open and honest (but tactful)
- Listen generously – pause to interpret positively (assume everyone means well)

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. DISCLOSURES OF INTEREST

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Meeting – 10 December 2014

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 10 December 2014 be confirmed.

Moved: _____ Seconded: _____

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

9. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

- (Petition) - Primary Health Centre Site
- (Presentation) - The Boyagin Rock Project Committee – Update on Boyagin Rock Dreamtime Trail Master Plan Concept. Mr Vince Holt and Mr Merv Abraham.

10. REPORTS OF COMMITTEES

Central Country Zone of WALGA	Cr Lange Cr Marshall Cr Freebairn (Deputy)
Hotham Dale Regional Road Sub-Group	Cr Lange Cr Marshall Cr Mulroney (Deputy)
Pingelly Development Association Inc	Cr Jetta Cr Morton
Pingelly Cottage Homes Committee	Cr Freebairn
Pingelly Community Resource Centre Inc	Cr Mulroney
Development Assessment Panel	Cr Mulroney Cr Lange Cr Freebairn (Deputy) Cr Marshall (Deputy)
Dryandra Country Visitors Centre	Cr Lange Cr Marshall (Deputy)
Regional Waste Group	Cr Mulroney Cr Marshall (Deputy)
Shires of Pingelly and Wandering Joint Local Emergency Management Committee (LEMC)	Cr Lange Cr Morton Cr Packer Cr Freebairn
Aged Care Planning Regional Sub-Group (BBP)	Cr Lange Cr Steel
Small Business Advisory Group	Cr Steel
Central Country Zone of WALGA – Great Southern Emergency Management Committee	Cr Mulroney
Health MOU	Cr Lange
Youth Focus Group	Cr Jetta Cr Morton

10.1 Cr Shirley Lange

December 2014

18th Functional Brief – PHCDS
19th Shire Christmas Party

January 2015

16th PUG/PHCDS Meeting with community members and T Shackleton
25th Tennis Club - Australia Day awards
26th Australia Day - Breakfast and awards
26th Bowling Club - Australia Day awards
27th PUG/PHCDS Meeting with community members and T Shackleton
29th PUG Monthly meeting

February 2015

2nd LEMC Meeting Wandering
3rd Health MOU Northam
3rd Electors/Ratepayers Meeting
4th Tony Simpson – Minister for Local Government
9th Funding for Aged Friendly communities

11. REPORTS OF OFFICERS

11.1 TECHNICAL SERVICES

11.1.1 Proposed Subdivision

File Reference: A4066
Location: Lot 23 & 133 Wickepin-Pingelly Road & East Popanyinning Road, East Pingelly & Cuballing
Applicant: PH & KE Gow
Author: Sheryl Squiers, Administration Officer Technical
Date: 12 January 2015
Disclosure of Interest: Nil
Attachments: Attachment 1 Under Separate Cover (pink heading sheet)

Summary:

Council to consider an application for a proposed subdivision of Lots 23 & 133 Wickepin-Pingelly Road and East Popanyinning, East Pingelly & Cuballing.

Background:

An application for a subdivision of Lots 23 & 133 Wickepin-Pingelly Road and East Popanyinning Road, East Pingelly and Cuballing, has been submitted to the WAPC by PH & KE Gow (Licensed Surveyors), on behalf of J & J English Nominees Pty Ltd and Jangering Pty Ltd.

The proposal is to create 2 lots, by way of a boundary realignment. The proposed Lots A and B will suit the landform as the Wickepin-Pingelly Rd is at present an impediment to farm management practices.

Comment:

The lots are in the General Agriculture Zone of the Shire of Pingelly and Shire of Cuballing. The existing Lot 23 has an area of 1026.2279ha and Lot 133 has an area of 41.296ha.

The proposed Lot A will have an area of 482.317ha and Lot B will have an area of 585.206ha.

The existing house and sheds situated on the portion of Lot 23 on the northern side of the Wickepin-Pingelly Rd will be retained. The application will create no new dwelling entitlements.

The land subject of the subdivision application is mostly within the Shire's boundary but with two small portions in the Shire of Cuballing.

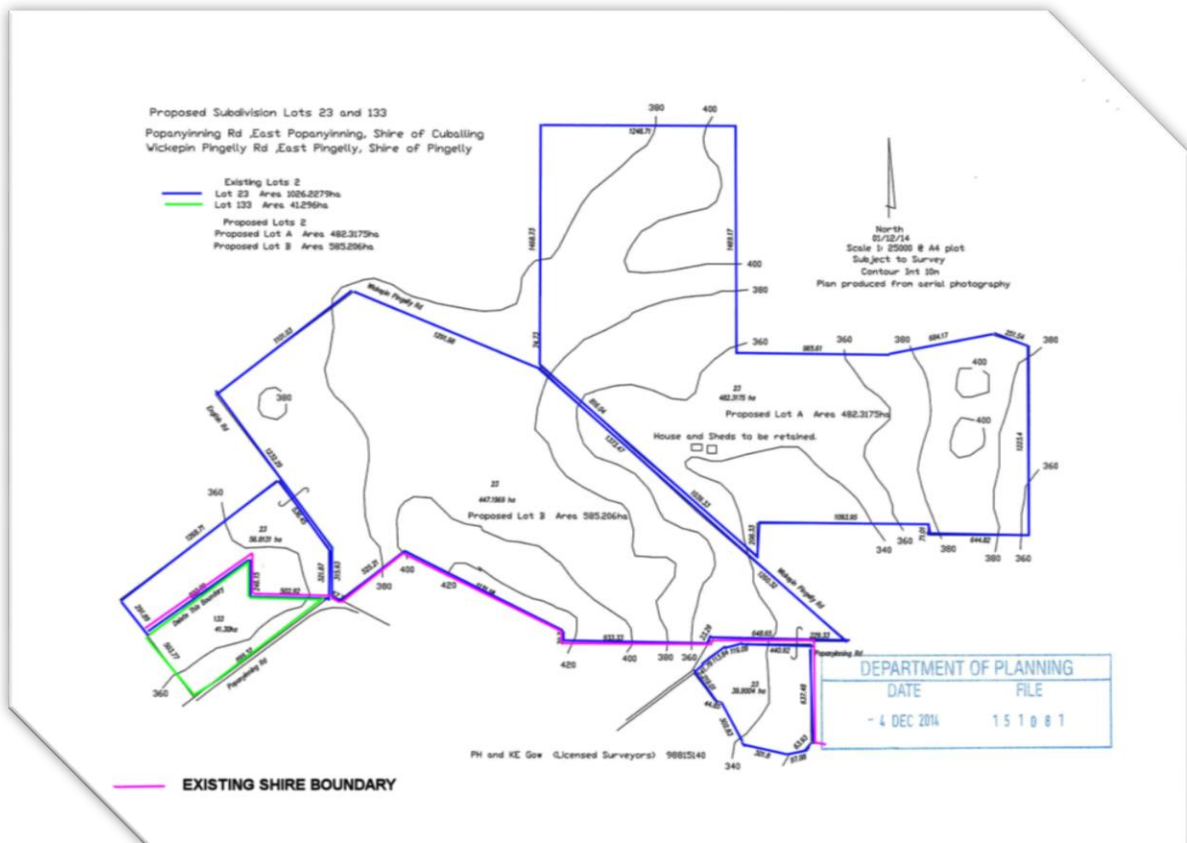
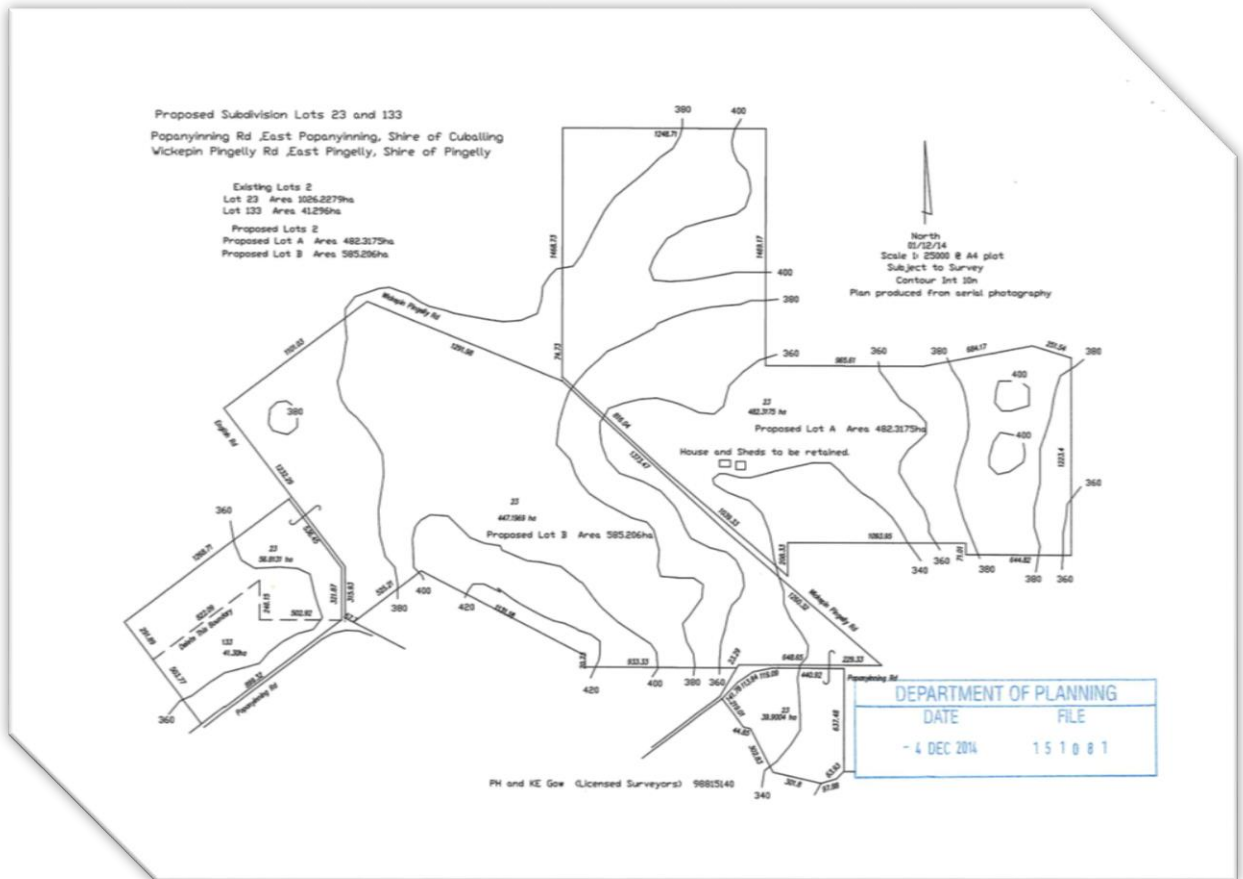
The main lot, Lot 23 extends into the Shire of Cuballing. Lot 133 the other lot subject of the application is entirely within the Shire of Cuballing. Lot 133 is 41.30 ha in area and Lot 23 is 1026 ha of which approximately 98 ha is in the Shire of Cuballing.

The proposed subdivision seeks only a boundary adjustment between 2 lots with the proposed new boundary to be the Wickepin – Pingelly Road which severs current Lot 23.

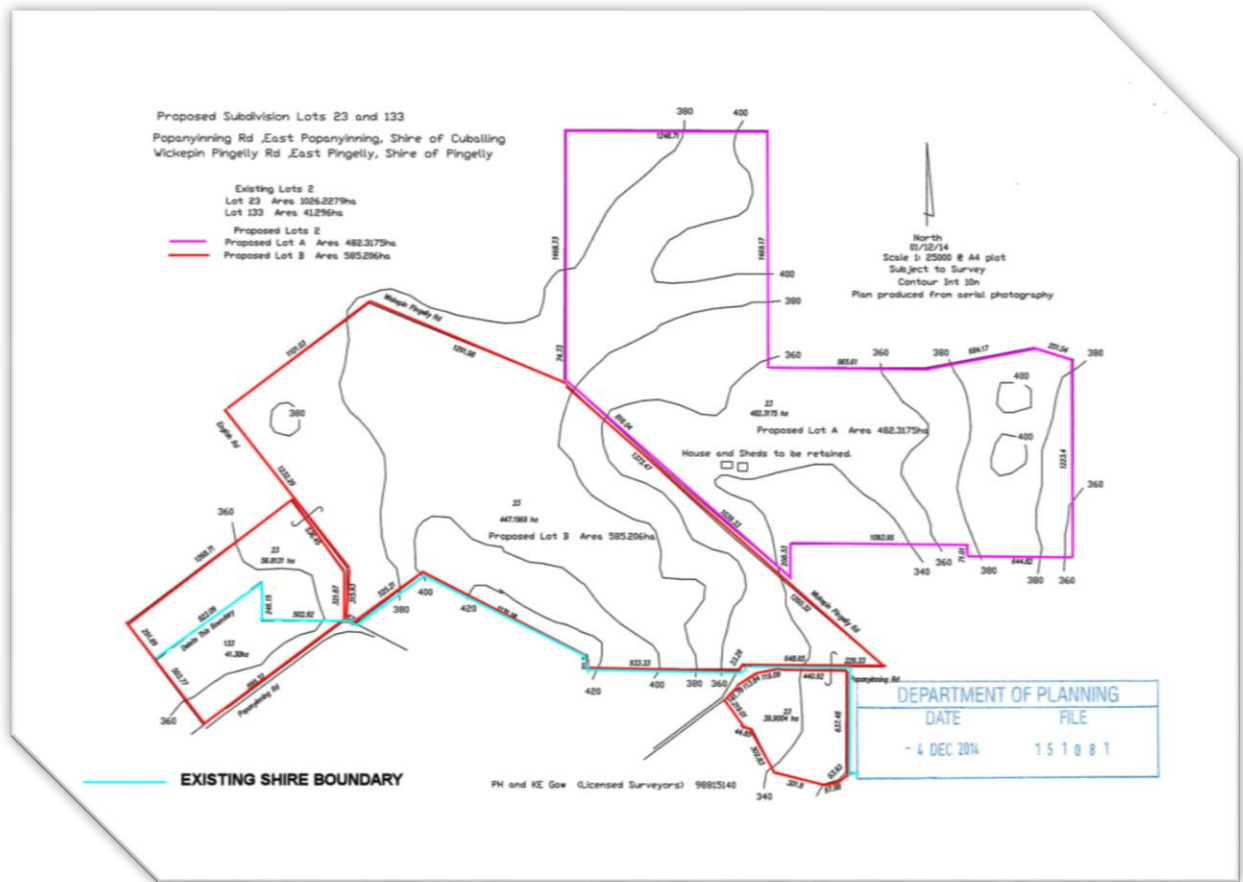
The proposed lots are Lot A with an area of 482 ha (entirely within the Shire of Pingelly and Lot B with an area 585 ha (with 447 ha in the Shire of Pingelly and 138 ha in the Shire of Cuballing).

The application supports the deletion of the boundary between lots 23 (Shire of Pingelly) & Lot 133 (Shire of Cuballing). If this boundary was deleted then an application for a Local Government Boundary adjustment would have to be supported by both Shires.

Please note larger diagrams are featured in the 'attachments' document behind pink heading sheet.



Please note larger diagrams are featured in the ‘attachments’ document behind pink heading sheet.



It may be a suggestion that a third lot be created from the southern portion of Lot 23 which is on the southern side of Popanyinning East Road and in the Shire of Cuballing. The Shire of Cuballing maintain this road.

Consultation:

- Trevor Moran – Landvision
- Barry Gibbs – EMEDS
- Peter Gow - Surveyor

Statutory Environment:

Shire of Pingelly Local Planning Scheme No3.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

Council not to support the application as it currently stands, as a possible realignment of Shire boundaries may be required. A recommendation would be for an application for a third lot with the southern portion of lot 23 being a separate lot and solely in the Shire of Cuballing. Where possible Shire Boundaries should be clearly defined through Road Reserves or Geographical Features.

Moved: _____ Seconded: _____

11.1.2 Footpath – 10 Year Plan

File Reference: 00230
Location: Pingelly Town Site
Applicant: Shire of Pingelly
Author: Barry Gibbs, Executive Manager Engineering & Development
Date: 28 January 2015
Disclosure of Interest: Nil
Attachments: Attachment 2 Under Separate Cover (yellow heading sheet)

Summary:

Council to consider updating and extending the current 5 year footpath plan to a 10 year footpath plan.

Background:

The Shire currently has a network of slab, brick and in-situ concrete footpaths within the town of Pingelly. Some of these footpaths are nearing the end of their useful life and require upgrading to the Shire's minimum standard width of 2 metres using ever in-situ concrete or brick paving.

Some streets within the town lack any footpaths or have footpath that do not link into the footpath network which restricts people's access to services and business within the community. This is a great concern for people that do not drive and require a safe and reliable footpath network for their daily activities. The Shire has undertaken two community surveys to develop a suitable and sustainable network of footpaths for the whole community. These surveys included consultation with students from the Pingelly Primary School and information and feedback stall at the 2015 Australia Day Breakfast.

Comment:

The proposed footpath construction program will be progressed based on state and federal funding restraints. The plan will be reviewed every 4 years based on community needs and money available to progress the rollout the footpath construction.

Consultation:

Gavin Pollock – Chief Executive Officer
Pingelly Primary School – Students
Local residents attending the 2015 Australia Day Breakfast

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Subject to State and Federal funding programs and shire budgetary requirements.

Strategic Implications:

Wheatbelt South Sub-Regional Economic Strategy

Voting Requirements:

Simple Majority

Recommendation:
That the Shire of Pingelly adopted a Ten Year Footpath Development Plan for the Town of Pingelly

Moved: _____ Seconded: _____

11.2. FINANCIAL SERVICES

11.2.1 Monthly Statements of Financial Activity

File Reference: 00271
Location: N/A
Applicant: N/A
Author: Samantha Appleton, Executive Manager Corporate Community Services
Date: 8 February 2015
Disclosure of Interest: Nil
Attachments: Statements

Summary:

Council to consider accepting the Monthly Statements of Financial Activity for December 2014 and January 2015.

Background:

The Monthly Statements of Financial Activity for December 2014 and January 2015 is attached for Council consideration.

Comment:

The Monthly Statements of Financial Activity represents Council's financial activities and status for the period ending 31 December 2014 and 31 January 2015. Only specific reportable variances will be reported individually, with the notation "timing variance" used where expenditure is not evenly spread through the year.

A reportable variance to the opening position was noted in the July report, as well as unbudgeted expenditure on an item carried forward from 2013/14 in the August report. Further variances related to accrual adjustments have been made in the preparation of the annual financial report and have changed the opening position at 1 July 2014. At the present time it should be noted that processes and procedures have been implemented so this should not occur in future years.

Consultation:

CEO

Statutory Environment:

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

That the Monthly Statements of Financial Activity for the periods ending 31 December 2014 and 31 January 2015 be accepted and material variances be noted.

Moved: _____ Seconded: _____

SHIRE OF PINGELLY			
NET CURRENT FUNDING POSITION			
FOR THE PERIOD ENDING			
31 December 2014			
	ACTUAL 2014/15	BUDGET 2014/15	ACTUAL 2013/14
CURRENT ASSETS			
Cash - Unrestricted	1,379,457	13,279	1,380,967
Cash - Restricted	0	2,500,000	0
- Restricted Reserves	1,436,238	1,395,657	1,418,062
Receivables			
Rates Outstanding	438,692	98,770	60,347
Sundry Debtors	21,780	145,865	165,958
Accrued Income	0	0	0
Prepayments	0	0	0
GST Receivable	47,007	78,680	93,680
Investments	5,000	5,000	0
Inventories	13,173	8,159	10,209
TOTAL CURRENT ASSETS	3,341,349	4,245,410	3,129,223
LESS CURRENT LIABILITIES			
Sundry Creditors	(19,119)	(235,383)	(167,073)
Accrued Expenses	(83,169)	(67,039)	(68,424)
Income Received in Advance	0	0	0
GST Payable	(5,959)	(47,214)	(14,221)
Other Payables	479	(81)	(81)
Current Loan Liability	(40,365)	(75,961)	(79,757)
Current Employee Benefits Provision	(162,892)	(162,892)	(162,892)
NET CURRENT ASSET POSITION	3,030,322	3,656,840	2,636,775
Less: Cash - Reserves - Restricted	(1,436,238)	(1,395,657)	(1,418,062)
Less: Cash - Unspent Grants - Restricted	0	(2,500,000)	0
Add Back : Component of Leave Liability not Required to be Funded	162,892	162,892	162,892
Add Back : Current Loan Liability	40,365	75,961	79,757
Adjustment for Trust Transactions Within Muni	(11,397)	(36)	
SURPLUS/(DEFICIT)	1,785,944	0	1,461,362

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 December 2014							
	SCHED#	YTD ACTUAL 2014/15	YTD BUDGET 2014/15	VARIANCE		BUDGET 2014/15	NOTE#
				>10%	>\$5000		
OPERATING REVENUE							
Governance	4	60,358	54,207	111%	6,152	108,413	1
General Purpose Funding	3	2,202,539	1,423,285	155%	779,255	2,846,569	2
Law, Order & Public Safety	5	32,374	38,353	84%	(5,979)	76,706	3
Health	7	6,974	4,350	160%		8,700	4
Welfare & Education	8	1,455	8,514	17%	(7,059)	17,028	5
Community Amenities	10	155,681	81,739	190%	73,943	163,477	6
Recreation & Culture	11	38,257	46,350	83%	(8,093)	92,700	7
Transport	12	264,870	389,544	68%	(124,674)	779,088	8
Economic Services	13	44,477	41,210			82,420	9
Other Property & Services	14	52,917	63,125	84%	(10,208)	126,250	10
Sub Total		2,859,902	2,150,676			4,301,351	
OPERATING EXPENDITURE							
Governance	4	(434,410)	(425,282)		(9,129)	(850,563)	11
General Purpose Funding	3	(44,035)	(54,235)	81%	10,200	(108,470)	12
Law, Order & Public Safety	5	(121,347)	(103,184)	118%	(18,164)	(206,367)	13
Health	7	(60,663)	(80,607)	75%	19,943	(161,213)	14
Welfare & Education	8	(24,246)	(24,322)			(48,643)	15
Community Amenities	10	(180,610)	(190,666)		10,056	(381,332)	16
Recreation & Culture	11	(354,034)	(409,978)	86%	55,944	(819,956)	17
Transport	12	(447,921)	(867,129)	52%	419,207	(1,734,257)	18
Economic Services	13	(115,599)	(118,047)			(236,093)	19
Other Property & Services	14	(266,119)	(10,251)	2596%	(255,869)	(20,501)	20
Sub Total		(2,048,984)	(2,283,698)			(4,567,395)	
NET OPERATING		810,918	(133,022)			(266,044)	
CAPITAL REVENUE							
Governance	4	42,274	165,000	26%	(122,726)	330,000	21
General Purpose Funding	3	0	0				22
Law, Order & Public Safety	5	33,503	33,894			67,788	23
Health	7	0	0				24
Education & Welfare	8	0	5,985	0%	(5,985)	11,969	25
Community Amenities	10	0	0				26
Recreation & Culture	11	2,548	1,256,000	0%	(1,253,452)	2,512,000	27
Transport	12	6,818	28,500	24%	(21,682)	57,000	28
Economic Services	13	0	0				29
Other Property & Services	14	0	0				30
Sub Total		85,143	1,489,379			2,978,757	

STATEMENT OF FINANCIAL ACTIVITY							
FOR THE PERIOD ENDING							
31 December 2014							
	SCHED#	YTD ACTUAL 2014/15	YTD BUDGET 2014/15	VARIANCE		BUDGET 2014/15	NOTE#
				>10%	>\$5000		
CAPITAL EXPENDITURE							
Governance	4	(130,232)	(185,393)	70%	55,161	(370,785)	31
General Purpose Funding	3	0	0			0	32
Law, Order & Public Safety	5	(33,503)	(33,894)			(67,788)	33
Health	7	0	0				34
Education & Welfare	8	(5,889)	(5,985)			(11,969)	35
Community Amenities	10	0	(54,500)	0%	54,500	(109,000)	36
Recreation & Culture	11	(347,910)	(412,000)	84%	64,090	(824,000)	37
Transport	12	(318,323)	(730,552)	44%	412,229	(1,461,104)	38
Economic Services	13	0	(40,000)	0%	40,000	(80,000)	39
Other Property & Services	14	0	0			0	40
Sub Total		(835,857)	(1,462,323)			(2,924,646)	
TOTAL CAPITAL		(750,714)	27,056			54,111	
TOTAL Net Operating & Capital		60,204	(105,967)			(211,933)	
ADJUSTMENT FOR NON-CASH ITEMS							
Add Depreciation		240,780	563,825			1,127,650	
Rounding Adjustment		0	0			0	
Transfer from/(to) Restricted Municipal		0	(1,250,000)			(2,500,000)	
Transfer from/(to) Reserves		(18,176)	11,203			22,405	
Movement in Deferred Pensioner Rates/ESL		40,428	0			0	
Movement in Employee Benefit Provisions		0	0			0	
Asset Disposal (Profit)/Loss		1,346	(13,200)			(26,400)	
Total Adjustment for Non-Cash		264,378	(688,173)			(1,376,345)	
Opening Surplus/(Deficit)		1,461,362	1,588,278		(126,916)	1,588,278	41
Closing Surplus/(Deficit)		1,785,944	794,139			0	

SHIRE OF PINGELLY NOTES TO MATERIAL VARIANCE FOR THE PERIOD ENDING 31 December 2014			
Note #			Variation
OPERATING REVENUE			
1	Governance Primary Reason	Increase to reimbursements received	Over 6,152
	Budget Impact	Revenue over Budget	
2	General Purpose Funding Primary Reason	Timing variance	Over 779,255
	Budget Impact	Revenue over Budget	
3	Law, Order & Public Safety Primary Reason	Timing variance	Under (5,979)
	Budget Impact	Revenue under Budget	
4	Health Primary Reason		Over
	Budget Impact	Revenue over Budget	
5	Welfare & Education Primary Reason	Timing variance	Under (7,059)
	Budget Impact	Revenue under Budget	
6	Community Amenities Primary Reason	Timing variance	Over 73,943
	Budget Impact	Revenue over Budget	
7	Recreation & Culture Primary Reason	Timing variance	Under (8,093)
	Budget Impact	Revenue under Budget	
8	Transport Primary Reason	Timing variance	Under (124,674)
	Budget Impact	Revenue under Budget	
9	Economic Services Primary Reason		Over
	Budget Impact	Revenue over Budget	
10	Other Property and Services Primary Reason	Timing variance	Under (10,208)
		Workers comp and insurance reimbursement over budget	
	Budget Impact	Revenue under Budget	

SHIRE OF PINGELLY NOTES TO MATERIAL VARIANCE FOR THE PERIOD ENDING 31 December 2014				
OPERATING EXPENDITURE				
11	Governance		Over	(9,129)
	Primary Reason	Timing variance		
	Budget Impact	Expenditure over Budget		
12	General Purpose Funding		Under	10,200
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
13	Law, Order & Public Safety		Over	(18,164)
	Primary Reason	Fire brigade expenses over budget		
	Budget Impact	Expenditure over Budget		
14	Health		Under	19,943
	Primary Reason	Timing Variance		
	Budget Impact	Expenditure under Budget		
15	Welfare & Education		Under	
	Primary Reason			
	Budget Impact	Expenditure under Budget		
16	Community Amenities		Under	10,056
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
17	Recreation & Culture		Under	55,944
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
18	Transport		Under	419,207
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
19	Economic Services		Under	
	Primary Reason			
	Budget Impact	Expenditure under Budget		
20	Other Property & Services		Over	(255,869)
	Primary Reason	Timing variance		
		Increase to workers compensation expense offset by income (\$24,157)		
		Allocation rates for plant and labour require adjustment		
	Budget Impact	Expenditure over Budget		

SHIRE OF PINGELLY NOTES TO MATERIAL VARIANCE FOR THE PERIOD ENDING 31 December 2014				
CAPITAL REVENUE				
21	Governance		Under	(122,726)
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
22	General Purpose Funding		Under	
	Primary Reason			
	Budget Impact	Revenue under Budget		
23	Law, Order & Public Safety		Under	
	Primary Reason			
	Budget Impact	Revenue under Budget		
24	Health		Under	
	Primary Reason			
	Budget Impact	Revenue under Budget		
25	Welfare & Education		Under	(5,985)
	Primary Reason	Timing variance		
	Budget Impact	Revenue under Budget		
26	Community Amenities		Under	
	Primary Reason			
	Budget Impact	Revenue under Budget		
27	Recreation & Culture		Under	(1,253,452)
	Primary Reason	Timing variance		
		Trade of lawn mowers under budget amount (\$9,452)		
	Budget Impact	Revenue under Budget		
28	Transport		Under	(21,682)
	Primary Reason	Timing variance		
		Trade of Dyna under budget (\$7,273)		
	Budget Impact	Revenue under Budget		
29	Economic Services		Under	
	Primary Reason			
	Budget Impact	Revenue under Budget		
30	Other Property & Services		Under	
	Primary Reason			
	Budget Impact	Revenue under Budget		

SHIRE OF PINGELLY NOTES TO MATERIAL VARIANCE FOR THE PERIOD ENDING 31 December 2014				
CAPITAL EXPENDITURE				
31	Governance			Under 55,161
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
32	General Purpose Funding			Under
	Primary Reason			
	Budget Impact	Expenditure under Budget		
33	Law, Order & Public Safety			Under
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
34	Health			Under
	Primary Reason			
	Budget Impact	Expenditure under Budget		
35	Welfare & Education			Under
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
36	Community Amenities			Under 54,500
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
37	Recreation & Culture			Under 64,090
	Primary Reason	Timing variance		
		Overhead adjustment to be done for Netball Courts		
	Budget Impact	Expenditure under Budget		
38	Transport			Under 412,229
	Primary Reason	Timing variance		
		Footpath work carried over not budgeted \$52,425		
	Budget Impact	Expenditure under Budget		
39	Economic Services			Under 40,000
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
40	Other Property & Services			Under
	Primary Reason			
	Budget Impact	Expenditure under Budget		
41	Opening Surplus/Deficit	Start of year position reduce with finalisation of accounts		Under (126,916)

SHIRE OF PINGELLY RESTRICTED CASH RECONCILIATION 31 December 2014						
Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Actual Expenditure Previous Years	Actual Expenditure 2014/15	Restricted Funds Remaining
Royalties for Regions 2011/12 (Individual)	Netball/Basketball	CT01	150,000.00	182.10	149,817.90	0.00
	Footpaths	1202	56,000.00	56,000.00	3,755.91	0.00
	Paragon St - Footpath	FPPG	25,000.00	12,957.48	12,957.48	0.00
	Hotel - Footpaths	FPHO	60,000.00	42,481.33	42,481.33	0.00
Royalties for Regions 2011/12 (Regional)	Duplex Construction	N/A	624,063.00	581,497.88	41,319.31	1,245.81
Royalties for Regions 2012/13 (Individual)	40ML Dam	DAM01	150,000.00	0.00	0.00	150,000.00
	Netball/Basketball	CT01	91,530.00	0.00	91,530.00	0.00
	Footpaths	1202	80,000.00	24,381.10	10,805.78	44,813.12
Sub Total						196,058.93
Total Restricted Grant Funds						196,058.93
Available Cash			Interest Rate	Term	Maturing	
Municipal Bank		0111	Variable	Ongoing	N.A.	(64,161.28)
Municipal Term Deposit 1		0108	3.00%	3 Months	28-Feb-15	355,828.70
Municipal Term Deposit 2		0109	3.10%	3 Months	30-Mar-15	435,485.41
Municipal Term Deposit CLGFR		0812				0.00
Municipal On Call Account		0811	Variable	Ongoing	N.A.	651,554.18
Total Cash						1,378,707.01
Less Restricted Cash						(196,058.93)
Total Unrestricted Cash						1,182,648.08

SHIRE OF PINGELLY					
CAPITAL EXPENDITURE & MATCHING INCOME					
FOR THE PERIOD ENDING					
31 December 2014					
		EXPENDITURE		INCOME	
		ACTUAL	BUDGET	ACTUAL	BUDGET
		2014/15	2014/15	2014/15	2014/15
Land & Buildings					
AB01	Admin Building Improvements - Kitchen	2,431	13,500		
0461	Land/Building Disposals - 16 Eliot				160,000
0461	Land/Building Disposals - 5 Webb				60,000
SH04	Lot 604 Webb Street - Improvements	0	70,000		
SH05	Lot 605 Webb Street - Completion	41,319	44,685		
RWS01	Regional Waste Site - Land Purchase	0	80,000		
CT01	Netball Basketball Court	293,322	285,000		
DAM01	40ML Dam Construction	0	150,000		
DAM02	2ML Sewerage Sump Upgrade	0	25,000		
POOL1	Pool Upgrade	0	41,000	30,000	30,000
RCC01	Recreation & Cultural Centre Develop	18,636	250,000		
DF01	Depot Fencing	0	20,000		
DO01	Depot Office - Air conditioning	0	6,500		
DO02	Depot Office - Patio	689	7,211		
DW01	Depot Wash Down Bay	0	58,000		
DS01	Gardner's Shed Shelving	0	833		
DT01	Storage Water Tank	0	14,500		
LAND	Purchase Industrial Shed Land	0	80,000		
Sub Total		356,398	1,146,229	30,000	250,000
Plant & Machinery					
0490	CEO Vehicle (x2)	44,710	90,000	42,274	
0490	EMCCS Vehicle	0	35,000		
0461	Plant Disposals - CEO Vehicle				80,000
0461	Plant Disposals - EMCCS Vehicle				30,000
1090	Grave Shoring Equipment	0	29,000		
1190	Spray Tank & Equipment	0	28,000		
1190	Ride on Mowers	35,952	45,000		
1198	Sale of Grasshopper Mower			1,000	6,000
1198	Sale of New Holland Mower			1,048	6,000
1198	Sale of John Deere ROM			500	
1290	EMEDS Car	11,394	35,000		
1261	Sale of EMEDS Vehicle				30,000
1290	Building Maint Utility	0	40,000		
1290	Mechanic Utility	0	45,000		
1290	Loader Attachments	0	42,000		
1261	Sale of Great Wall Utility			4,091	7,000
1261	Sale of Toyota Dyna			2,727	10,000
1261	Sale of Pacific Roller				10,000
1290	High Pressure Cleaner	0	9,500		
Sub Total		92,056	398,500	51,640	179,000

SHIRE OF PINGELLY					
CAPITAL EXPENDITURE & MATCHING INCOME					
FOR THE PERIOD ENDING					
31 December 2014					
		EXPENDITURE		INCOME	
		ACTUAL	BUDGET	ACTUAL	BUDGET
	Furniture & Equipment				
0491	Computer Equipment	41,772	117,600		
	Sub Total	41,772	117,600	0	0
	Infrastructure				
BR001	Bridge - Bullaring Road	128,517	140,737		
CA156	Pingelly-Wickepin Road - RRG	485	246,304	65,681	164,203
CA4	North Wandering Road	27,292	220,035	58,676	146,690
CBS01	Black Spot - North Wandering/Bannister	0	41,650		41,650
CA5	North Wandering Road	4,127	10,200		4,043
CA152	North Bannister Road RRG	0	6,800		4,533
CB4	North Wandering Road - RRG	34,443	36,140	9,636	24,093
CC1	Various road resheeting	2,713	156,000	60,000	106,000
GFRC	Grain Freight Route Construction - Bulyee Rd	35,563	100,000		162,976
CC155	Brown Street - Council Constr	100	23,420		
CC87	Paragon Street - Council Constr	0	37,800		37,800
CT3	Johnson Street	3,000	68,501		
CT7	Quadrant St Construction	0	65,000		
FPC1	Footpaths - Construction	17,576	29,973		
FPPA	Footpath - Parade St	52,425	0		
		306,239	1,182,560	193,993	691,988
	Debt Service				
1720	Loan 120 - Cottage Homes	5,889	11,969	0	11,969
1721	Loan 122 - SES	33,503	67,788	33,503	67,788
	Sub Total	39,392	79,757	33,503	79,757
	GRAND TOTAL	835,857	2,924,646	309,136	1,200,745

SHIRE OF PINGELLY				
GRANT FUNDING & SUPPLEMENTARY INFORMATION				
FOR THE PERIOD ENDING				
31 December 2014				
Grants Income				
COA	Description	Budget	Actual	
0320	Financial Assistance Grant	812,187	406,094	Second of 4 payments
0321	Roads Grants	345,269	172,635	Second of 4 payments
0520	ESL Grant - BFB	11,790	5,075	
0521	ESL Grant - SES	30,620	7,655	
1155	Pool Grant R4R	30,000	30,000	
1180	Small Grants Income Sch 11	30,130	-	
1236	MRWA Direct Grant	69,100	69,100	
1234	Blackspot Funding - Federal	41,650	-	
1230	Regional Road Group Funding	343,562	135,770	Includes payment from 13-14 Project
1232	Roads to Recovery	143,800	60,000	
		1,858,108	886,328	
Rates Collection				
2013/14	Outstanding Balance Carried Forward		104,973	
	Add Raised 2014/15			
2014/15	0300	Rates Levied	1,572,053	
2014/15	0310	Rates Administration Fee	4,290	
2014/15	0301	Backrates	304	
2014/15	0311	Instalment Interest	5,720	
2014/15	0312	Penalty interest	4,913	
2014/15	0313	Pensioner Deferred Interest	0	
2014/15	0318	Reimbursement of Legal Costs	98	
2014/15	1060/1062	Refuse Charges Raised	141,462	
2014/15	0118	ESL Raised	53,929	
		Total Raised & Carried Forward	1,887,742	
		Less Paid	1,432,351	
		Rates Outstanding	455,391	

SHIRE OF PINGELLY			
NET CURRENT FUNDING POSITION			
FOR THE PERIOD ENDING			
31 January 2015			
	ACTUAL 2014/15	BUDGET 2014/15	ACTUAL 2013/14
CURRENT ASSETS			
Cash - Unrestricted	945,401	13,279	1,380,967
Cash - Restricted	0	2,500,000	0
- Restricted Reserves	1,436,238	1,395,657	1,418,062
Receivables			
Rates Outstanding	362,541	98,770	60,347
Sundry Debtors	30,336	145,865	165,958
Accrued Income	0	0	0
Prepayments	0	0	0
GST Receivable	33,760	78,680	93,680
Investments	5,000	5,000	0
Inventories	6,161	8,159	10,209
TOTAL CURRENT ASSETS	2,819,437	4,245,410	3,129,223
LESS CURRENT LIABILITIES			
Sundry Creditors	27,330	(235,383)	(167,073)
Accrued Expenses	(76,969)	(67,039)	(68,424)
Income Received in Advance	0	0	0
GST Payable	(4,342)	(47,214)	(14,221)
Other Payables	398	(81)	(81)
Current Loan Liability	(40,365)	(75,961)	(79,757)
Current Employee Benefits Provision	(162,892)	(162,892)	(162,892)
NET CURRENT ASSET POSITION	2,562,596	3,656,840	2,636,775
Less: Cash - Reserves - Restricted	(1,436,238)	(1,395,657)	(1,418,062)
Less: Cash - Unspent Grants - Restricted	0	(2,500,000)	0
Add Back : Component of Leave Liability not Required to be Funded	162,892	162,892	162,892
Add Back : Current Loan Liability	40,365	75,961	79,757
Adjustment for Trust Transactions Within Muni	(10,809)	(36)	
SURPLUS/(DEFICIT)	1,318,806	0	1,461,362

STATEMENT OF FINANCIAL ACTIVITY							
FOR THE PERIOD ENDING							
31 January 2015							
	SCHED#	YTD ACTUAL 2014/15	YTD BUDGET 2014/15	VARIANCE		BUDGET 2014/15	NOTE#
				>10%	>\$5000		
OPERATING REVENUE							
Governance	4	65,725	63,241			108,413	1
General Purpose Funding	3	2,205,011	1,660,499	133%	544,512	2,846,569	2
Law, Order & Public Safety	5	46,349	44,745			76,706	3
Health	7	7,874	5,075	155%		8,700	4
Welfare & Education	8	9,134	9,933			17,028	5
Community Amenities	10	156,705	95,362	164%	61,343	163,477	6
Recreation & Culture	11	40,966	54,075	76%	(13,109)	92,700	7
Transport	12	265,455	454,468	58%	(189,013)	779,088	8
Economic Services	13	58,804	48,078	122%	10,726	82,420	9
Other Property & Services	14	59,549	73,646	81%	(14,096)	126,250	0
Sub Total		2,915,572	2,509,121			4,301,351	
OPERATING EXPENDITURE							
Governance	4	(499,739)	(496,162)			(850,563)	11
General Purpose Funding	3	(51,147)	(63,274)	81%	12,127	(108,470)	12
Law, Order & Public Safety	5	(134,869)	(120,381)	112%	(14,488)	(206,367)	13
Health	7	(65,943)	(94,041)	70%	28,098	(161,213)	14
Welfare & Education	8	(27,669)	(28,375)			(48,643)	15
Community Amenities	10	(198,559)	(222,444)	89%	23,885	(381,332)	16
Recreation & Culture	11	(430,083)	(478,308)	90%	48,225	(819,956)	17
Transport	12	(506,359)	(1,011,650)	50%	505,291	(1,734,257)	18
Economic Services	13	(135,580)	(137,721)			(236,093)	19
Other Property & Services	14	(340,368)	(11,959)	2846%	(328,409)	(20,501)	20
Sub Total		(2,390,314)	(2,664,314)			(4,567,395)	
NET OPERATING		525,257	(155,192)			(266,044)	
CAPITAL REVENUE							
Governance	4	42,274	192,500	22%	(150,226)	330,000	21
General Purpose Funding	3	0	0				22
Law, Order & Public Safety	5	33,503	39,543	85%	(6,040)	67,788	23
Health	7	0	0				24
Education & Welfare	8	5,889	6,982	84%		11,969	25
Community Amenities	10	0	0				26
Recreation & Culture	11	2,548	1,465,333	0%	(1,462,785)	2,512,000	27
Transport	12	6,818	33,250	21%	(26,432)	57,000	28
Economic Services	13	0	0				29
Other Property & Services	14	0	0				30
Sub Total		91,032	1,737,608			2,978,757	

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 January 2015							
	SCHED#	YTD ACTUAL 2014/15	YTD BUDGET 2014/15	VARIANCE		BUDGET 2014/15	NOTE#
				>10%	>\$5000		
CAPITAL EXPENDITURE							
Governance	4	(163,774)	(216,291)	76%	52,518	(370,785)	31
General Purpose Funding	3	0	0			0	32
Law, Order & Public Safety	5	(33,503)	(39,543)	85%	6,040	(67,788)	33
Health	7	0	0				34
Education & Welfare	8	(5,889)	(6,982)	84%		(11,969)	35
Community Amenities	10	(53,571)	(63,583)	84%	10,012	(109,000)	36
Recreation & Culture	11	(340,410)	(480,667)	71%	140,257	(824,000)	37
Transport	12	(467,736)	(852,311)	55%	384,575	(1,461,104)	38
Economic Services	13	0	(46,667)	0%	46,667	(80,000)	39
Other Property & Services	14	0	0			0	40
Sub Total		(1,064,883)	(1,706,044)			(2,924,646)	
TOTAL CAPITAL		(973,851)	31,565			54,111	
TOTAL Net Operating & Capital		(448,594)	(123,628)			(211,933)	
ADJUSTMENT FOR NON-CASH ITEMS							
Add Depreciation		283,024	657,796			1,127,650	
Rounding Adjustment		0	0			0	
Transfer from/(to) Restricted Municipal		0	(1,458,333)			(2,500,000)	
Transfer from/(to) Reserves		(18,176)	13,070			22,405	
Movement in Deferred Pensioner Rates/ESL		40,428	0			0	
Movement in Employee Benefit Provisions		0	0			0	
Asset Disposal (Profit)/Loss		761	(15,400)			(26,400)	
Total Adjustment for Non-Cash		306,037	(802,868)			(1,376,345)	
Opening Surplus/(Deficit)		1,461,362	1,588,278		(126,916)	1,588,278	41
Closing Surplus/(Deficit)		1,318,806	661,783			0	

SHIRE OF PINGELLY NOTES TO MATERIAL VARIANCE FOR THE PERIOD ENDING 31 January 2015			
Note #			Variation
	OPERATING REVENUE		
1	Governance Primary Reason		Over
	Budget Impact	Increase to reimbursements received Revenue over Budget	
2	General Purpose Funding Primary Reason	Timing variance	Over 544,512
	Budget Impact	Revenue over Budget	
3	Law, Order & Public Safety Primary Reason		Over
	Budget Impact	Revenue over Budget	
4	Health Primary Reason		Over
	Budget Impact	Revenue over Budget	
5	Welfare & Education Primary Reason		Over
	Budget Impact	Revenue over Budget	
6	Community Amenities Primary Reason	Timing Variance	Over 61,343
	Budget Impact	Revenue over Budget	
7	Recreation & Culture Primary Reason	Timing variance	Under (13,109)
	Budget Impact	Revenue under Budget	
8	Transport Primary Reason	Timing variance	Under (189,013)
	Budget Impact	Revenue under Budget	
9	Economic Services Primary Reason	Housing bonds forfeited transferred to Muni	Over 10,726
	Budget Impact	Revenue over Budget	
10	Other Property and Services Primary Reason	Timing variance Workers comp and insurance reimbursement over budget	Under (14,096)
	Budget Impact	Revenue under Budget	

SHIRE OF PINGELLY NOTES TO MATERIAL VARIANCE FOR THE PERIOD ENDING 31 January 2015			
OPERATING EXPENDITURE			
11	Governance		Under
	Primary Reason		
	Budget Impact	Expenditure under Budget	
12	General Purpose Funding		Under 12,127
	Primary Reason	Timing variance	
	Budget Impact	Expenditure under Budget	
13	Law, Order & Public Safety		Over (14,488)
	Primary Reason	Fire brigade expenses over budget	
	Budget Impact	Expenditure over Budget	
14	Health		Under 28,098
	Primary Reason	Doctors surgery rental waived from Nov 15	
	Budget Impact	Expenditure under Budget	
15	Welfare & Education		Under
	Primary Reason		
	Budget Impact	Expenditure under Budget	
16	Community Amenities		Under 23,885
	Primary Reason	Refuse site rehab over budget (\$12,868)	
	Budget Impact	Expenditure under Budget	
17	Recreation & Culture		Under 48,225
	Primary Reason	Timing variance	
	Budget Impact	Expenditure under Budget	
18	Transport		Under 505,291
	Primary Reason	Timing variance	
	Budget Impact	Expenditure under Budget	
19	Economic Services		Under
	Primary Reason		
	Budget Impact	Expenditure under Budget	
20	Other Property & Services		Over (328,409)
	Primary Reason	Timing variance	
		Increase to workers compensation expense offset by income (\$27,574)	
		Allocation rates for plant and labour require adjustment	
	Budget Impact	Expenditure over Budget	

SHIRE OF PINGELLY NOTES TO MATERIAL VARIANCE FOR THE PERIOD ENDING 31 January 2015			
CAPITAL REVENUE			
21	Governance		Under (150,226)
	Primary Reason	Timing variance	
	Budget Impact	Expenditure over Budget	
22	General Purpose Funding		Under
	Primary Reason		
	Budget Impact	Revenue under Budget	
23	Law, Order & Public Safety		Under (6,040)
	Primary Reason	Timing Variance	
	Budget Impact	Revenue under Budget	
24	Health		Over
	Primary Reason		
	Budget Impact	Revenue over Budget	
25	Welfare & Education		Under
	Primary Reason		
	Budget Impact	Revenue under Budget	
26	Community Amenities		Under
	Primary Reason		
	Budget Impact	Revenue under Budget	
27	Recreation & Culture		Under (1,462,785)
	Primary Reason	Timing variance	
		Trade of lawn mowers under budget amount (\$9,452)	
	Budget Impact	Revenue under Budget	
28	Transport		Under (26,432)
	Primary Reason	Timing variance	
		Trade of Dyna under budget (\$7,273)	
	Budget Impact	Revenue under Budget	
29	Economic Services		Under
	Primary Reason		
	Budget Impact	Revenue under Budget	
30	Other Property & Services		Under
	Primary Reason		
	Budget Impact	Revenue under Budget	

SHIRE OF PINGELLY NOTES TO MATERIAL VARIANCE FOR THE PERIOD ENDING 31 January 2015			
CAPITAL EXPENDITURE			
31	Governance		Under 52,518
	Primary Reason	Timing variance	
	Budget Impact	Expenditure under Budget	
32	General Purpose Funding		Under
	Primary Reason		
	Budget Impact	Expenditure under Budget	
33	Law, Order & Public Safety		Under 6,040
	Primary Reason	Timing variance	
	Budget Impact	Expenditure under Budget	
34	Health		Under
	Primary Reason		
	Budget Impact	Expenditure under Budget	
35	Welfare & Education		Under
	Primary Reason		
	Budget Impact	Expenditure under Budget	
36	Community Amenities		Under 10,012
	Primary Reason	Timing variance	
	Budget Impact	Expenditure under Budget	
37	Recreation & Culture		Under 140,257
	Primary Reason	Timing variance	
	Budget Impact	Expenditure under Budget	
38	Transport		Under 384,575
	Primary Reason	Timing variance	
	Budget Impact	Footpath work carried over not budgeted \$52,425 Expenditure under Budget	
39	Economic Services		Under 46,667
	Primary Reason	Timing variance	
	Budget Impact	Expenditure under Budget	
40	Other Property & Services		Under
	Primary Reason		
	Budget Impact	Expenditure under Budget	
41	Opening Surplus/Deficit	Start of year position reduced with finalisation of accounts	Under (126,916)

SHIRE OF PINGELLY RESTRICTED CASH RECONCILIATION 31 January 2015						
Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Actual Expenditure Previous Years	Actual Expenditure 2014/15	Restricted Funds Remaining
Royalties for Regions 2011/12 (Individual)	Netball/Basketball	CT01	150,000.00	182.10	149,817.90	0.00
	Footpaths	1202	56,000.00	56,000.00	3,755.91	0.00
	Paragon St - Footpath	FPPG	25,000.00	12,957.48	12,957.48	0.00
	Hotel - Footpaths	FPHO	60,000.00	42,481.33	42,481.33	0.00
Royalties for Regions 2011/12 (Regional)	Duplex Construction	N/A	624,063.00	581,497.88	41,648.19	916.93
Royalties for Regions 2012/13 (Individual)	40ML Dam	DAM01	150,000.00	0.00	0.00	150,000.00
	Netball/Basketball	CT01	91,530.00	0.00	91,530.00	0.00
	Footpaths	1202	80,000.00	24,381.10	10,832.78	44,786.12
Sub Total						195,703.05
Total Restricted Grant Funds						195,703.05
Available Cash			Interest Rate	Term	Maturing	
Municipal Bank		0111	Variable	Ongoing	N.A.	100,537.60
Municipal Term Deposit 1		0108	3.00%	3 Months	28-Feb-15	355,828.70
Municipal Term Deposit 2		0109	3.10%	3 Months	30-Mar-15	435,485.41
Municipal Term Deposit CLGFR		0812				0.00
Municipal On Call Account		0811	Variable	Ongoing	N.A.	52,799.27
Total Cash						944,650.98
Less Restricted Cash						(195,703.05)
Total Unrestricted Cash						748,947.93

SHIRE OF PINGELLY					
CAPITAL EXPENDITURE & MATCHING INCOME					
FOR THE PERIOD ENDING					
31 January 2015					
		EXPENDITURE		INCOME	
		ACTUAL	BUDGET	ACTUAL	BUDGET
		2014/15	2014/15	2014/15	2014/15
	Land & Buildings				
AB01	Admin Building Improvements - Kitchen	5,042	13,500		
0461	Land/Building Disposals - 16 Eliot				160,000
0461	Land/Building Disposals - 5 Webb				60,000
SH04	Lot 604 Webb Street - Improvements	0	70,000		
SH05	Lot 605 Webb Street - Completion	41,648	44,685		
RWS01	Regional Waste Site - Land Purchase	53,571	80,000		
CT01	Netball Basketball Court	285,822	285,000		
DAM01	40ML Dam Construction	0	150,000		
DAM02	2ML Sewerage Sump Upgrade	0	25,000		
POOL1	Pool Upgrade	0	41,000	30,000	30,000
RCC01	Recreation & Cultural Centre Develop	18,636	250,000		
DF01	Depot Fencing	0	20,000		
DO01	Depot Office - Air conditioning	0	6,500		
DO02	Depot Office - Patio	5,873	7,211		
DW01	Depot Wash Down Bay	0	58,000		
DS01	Gardner's Shed Shelving	0	833		
DT01	Storage Water Tank	0	14,500		
LAND	Purchase Industrial Shed Land	0	80,000		
	Sub Total	410,592	1,146,229	30,000	250,000
	Plant & Machinery				
0490	CEO Vehicle (x2)	44,710	90,000	42,274	
0490	EMCCS Vehicle	0	35,000		
0461	Plant Disposals - CEO Vehicle				80,000
0461	Plant Disposals - EMCCS Vehicle				30,000
1090	Grave Shoring Equipment	0	29,000		
1190	Spray Tank & Equipment	0	28,000		
1190	Ride on Mowers	35,952	45,000		
1198	Sale of Grasshopper Mower			1,000	6,000
1198	Sale of New Holland Mower			1,048	6,000
1198	Sale of John Deere ROM			500	
1290	EMEDS Car	81,873	35,000		
1261	Sale of EMEDS Vehicle				30,000
1290	Building Maint Utility	0	40,000		
1290	Mechanic Utility	0	45,000		
1290	Loader Attachments	0	42,000		
1261	Sale of Great Wall Utility			4,091	7,000
1261	Sale of Toyota Dyna			2,727	10,000
1261	Sale of Pacific Roller				10,000
1290	High Pressure Cleaner	0	9,500		
	Sub Total	162,535	398,500	51,640	179,000

SHIRE OF PINGELLY					
CAPITAL EXPENDITURE & MATCHING INCOME					
FOR THE PERIOD ENDING					
31 January 2015					
		EXPENDITURE		INCOME	
		ACTUAL	BUDGET	ACTUAL	BUDGET
	Furniture & Equipment				
0491	Computer Equipment	72,374	117,600		
	Sub Total	72,374	117,600	0	0
	Infrastructure				
BR001	Bridge - Bullaring Road	133,325	140,737		
CA156	Pingelly-Wickepin Road - RRG	4,885	246,304	65,681	164,203
CA4	North Wandering Road	27,350	220,035	58,676	146,690
CBS01	Black Spot - North Wandering/Bannister	0	41,650		41,650
CA5	North Wandering Road	5,447	10,200		4,043
CA152	North Bannister Road RRG	0	6,800		4,533
CB4	North Wandering Road - RRG	34,443	36,140	9,636	24,093
CC1	Various road resheeting	35,126	156,000	60,000	106,000
GFRC	Grain Freight Route Construction - Bulyee Rd	66,288	100,000		162,976
CC155	Brown Street - Council Constr	100	23,420		
CC87	Paragon Street - Council Constr	0	37,800		37,800
CT3	Johnson Street	3,000	68,501		
CT7	Quadrant St Construction	0	65,000		
FPC1	Footpaths - Construction	17,603	29,973		
FPPA	Footpath - Parade St	52,425	0		
		379,991	1,182,560	193,993	691,988
	Debt Service				
1720	Loan 120 - Cottage Homes	5,889	11,969	5,889	11,969
1721	Loan 122 - SES	33,503	67,788	33,503	67,788
	Sub Total	39,392	79,757	39,392	79,757
	GRAND TOTAL	1,064,883	2,924,646	315,025	1,200,745

SHIRE OF PINGELLY GRANT FUNDING & SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDING 31 January 2015				
Grants Income				
COA	Description	Budget	Actual	
0320	Financial Assistance Grant	812,187	406,094	Second of 4 payments
0321	Roads Grants	345,269	172,635	Second of 4 payments
0520	ESL Grant - BFB	11,790	10,150	
0521	ESL Grant - SES	30,620	15,310	
1155	Pool Grant R4R	30,000	30,000	
1180	Small Grants Income Sch 11	30,130	-	
1236	MRWA Direct Grant	69,100	69,100	
1234	Blackspot Funding - Federal	41,650	-	
1230	Regional Road Group Funding	343,562	135,770	Includes payment from 13-14 Project
1232	Roads to Recovery	143,800	60,000	
		1,858,108	899,058	
Rates Collection				
2013/14	Outstanding Balance Carried Forward		104,973	
	Add Raised 2014/15			
2014/15	0300	Rates Levied	1,572,053	
2014/15	0310	Rates Administration Fee	4,290	
2014/15	0301	Backrates	304	
2014/15	0311	Instalment Interest	5,720	
2014/15	0312	Penalty interest	5,785	
2014/15	0313	Pensioner Deferred Interest	0	
2014/15	0318	Reimbursement of Legal Costs	98	
2014/15	1060/1062	Refuse Charges Raised	141,733	
2014/15	0118	ESL Raised	53,929	
		Total Raised & Carried Forward	1,888,885	
		Less Paid	1,512,252	
		Rates Outstanding	376,633	

11.2.2 Accounts Paid by Authority

File Reference: 00271
Location: N/A
Applicant: N/A
Author: Samantha Appleton, Executive Manager Corporate Community Services
Date: 8 February 2015
Disclosure of Interest: Nil
Attachments: List of Accounts

Summary:

Council to consider authorising the payment of accounts.

Background:

The following list represents accounts paid by authority for the months of December 2014 and January 2015

Comment:

Unless otherwise identified, all payments have been made in accordance with Council's 2014/15 Budget.

Consultation:

N/A

Statutory Environment:

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

That the List of Accounts as presented:

- (1) **Municipal Fund – Account 117984856**
Vouchers EFT659-840, Cheques 23662 – 23768 inclusive totalling \$1,165,242.25 - previously paid.
- (2) **Trust Fund – Account 117984872**
Vouchers 1766 – 1772 inclusive totalling \$11,425.00 - previously paid.
- (3) **Trust Fund Department of Transport – 123395691**
Totalling \$46,999.70; and
- (4) **Direct Debit Payments**
Totalling \$27,552.06 – previously paid
- (5) **Credit Card Payments**
Totalling \$14,126.57 – previously paid

Moved: _____ Seconded: _____

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2014				
Chq/EFT	Date	Name	Description	Amount
EFT659	01/12/2014	WESTRAC EQUIPMENT PTY LTD	O RING, SERVICE KITS, ALTERNATOR	\$1,253.58
EFT660	01/12/2014	GREENLINE AG PTY LTD	AXLE & HUBS & FREIGHT, CLAMP, DUST BOWL, ELECTRICAL CONNECTOR ASSEMBLY	\$241.04
EFT661	01/12/2014	J MAC ENGINEERING PINGELLY	REPAIRS TO SKID STEER BUCKET	\$2,300.00
EFT662	01/12/2014	BT EQUIPMENT PTY LTD	FILTERS AS PER QUOTES	\$954.56
EFT663	01/12/2014	TOTAL FARMING SERVICES	RETRACTABLE HOSE REEL, COPPER ELBOW FITTINGS, RETICULATION SUPPLIES, WATER FITTINGS, SCREWS, BRACKETS, PADLOCKS, IMPACT SOCKETS, SAFETY GLASSES, GARDEN HOSE & FITTINGS, SHRUB ADAPTOR, CHAIN, CLEANING PRODUCTS, VARIOUS DRILL BITS, LIQUID NAILS & GUN,	\$761.66
EFT664	01/12/2014	TOLL IPEC PTY LTD	FREIGHT CHARGES	\$594.35
EFT665	01/12/2014	MORNINGSIDE PRINTERS & GRAPHICS	WHITE WINDOW ENVELOPES	\$410.00
EFT666	01/12/2014	P & C LENAGHAN	FOOTING & BLOCK WORK, PAVING OLD & NEW	\$4,697.00
EFT667	04/12/2014	PINGELLY HOTEL	REFRESHMENTS FOR MELBOURNE CUP LUNCH FOR ALL STAFF	\$300.00
EFT668	04/12/2014	GREAT SOUTHERN WASTE DISPOSAL	585 HOUSEHOLD BINS 28 OCTOBER - 25 NOVEMBER 2014, BULK RECYCLE PICK UP NOVEMBER 2014	\$6,439.19
EFT669	04/12/2014	LOCALISE PTY LIMITED	ADMINISTRATION DEVELOPMENT DAY - FRIDAY 14 NOVEMBER 2014	\$4,703.78
EFT670	05/12/2014	NARROGIN QUARRY OPERATIONS	ROAD BASE MATERIAL	\$480.22
EFT671	05/12/2014	THE TANGLED VINE	CATERING - REMEMBRANCE DAY MORNING TEA, VERSO AUDIT 21/11/14 & MEETING 20/11/14	\$647.00
EFT672	05/12/2014	SHIRE OF BROOKTON	BASIC CHAINSAW/FELLING SAFETY TRAINING AND REFRESHMENTS	\$1,584.00
EFT673	09/12/2014	MALCOLM JETTA	COUNCILLOR SITTING FEE	\$875.00
EFT674	09/12/2014	RAYMOND JOHN MARSHALL	DEPUTY SITTING FEE	\$950.00
EFT675	09/12/2014	LEE NORA STEEL	COUNCILLOR SITTING FEE	\$875.00
EFT676	09/12/2014	AARON JAMES MORTON	COUNCILLOR SITTING FEE	\$875.00
EFT677	09/12/2014	SHIRLEY LANGE	PRESIDENTIAL ALLOWANCE	\$2,050.00
EFT678	09/12/2014	WILLIAM VINCENT MULRONEY	COUNCILLOR SITTING FEE	\$875.00
EFT679	10/12/2014	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD PURCHASES FOR OCTOBER & NOVEMBER 2014	\$3,360.06
EFT680	10/12/2014	WA CONTRACT RANGER SERVICES	RANGER SERVICES FOR SEPTEMBER AND OCTOBER 2014	\$794.75

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2014				
Chq/EFT	Date	Name	Description	Amount
EFT681	10/12/2014	WALLIS COMPUTER SOLUTIONS	PURCHASE OF MICROSOFT OFFICE PACKAGES AND SET UP AS PER QUOTATION, NETWORK SUPPORT 3RD QUARTER 2014/15 & BACKUPS, SWITCH FOR OFFICE COMPUTER NETWORK,	\$12,210.83
EFT682	10/12/2014	WEST COAST PHONE COMPANY	NEC ETW-16C-1A TELEPHONE HANDSETS	\$412.50
EFT683	10/12/2014	IT VISION	PURCHASE AND INSTALATION OF MAPPING & DOG MODULES	\$5,358.83
EFT684	10/12/2014	BEST OFFICE SYSTEMS	PHOTOCOPYING CHARGES, THERMAL PAPER FOR TILL, TILL FOR SWIMMING POOL	\$1,102.82
EFT685	10/12/2014	TELFORD INDUSTRIES	200 LITRES OF LIQUID CHLORINE INCLUDING CREDIT FOR DRUMS RETURNED	\$34.10
EFT686	10/12/2014	NARROGIN QUARRY OPERATIONS	26 TONNE OF 14MM ROAD BASE	\$244.22
EFT687	10/12/2014	WHEATBELT ELECTRICS	CALL OUT TO FIX POWER PROBLEM WITH SMALL PUMPING STATION AT EFFLUENT POND	\$231.00
EFT688	10/12/2014	ORICA AUSTRALIA PTY LTD	SERVICE FEE - CHLORINE BUSINESS 2030	\$122.76
EFT689	11/12/2014	IT VISION	PROCESS OF RATES SERVICES	\$3,432.00
EFT690	11/12/2014	STIHL SHOP REDCLIFFE	FRAME TO MOUNT SHIHL TS 700 CONCRETE SAW FOR THE CUTTING OF FOOTPATHS OR ROAD SURFACES	\$1,150.00
EFT691	11/12/2014	PINGELLY TYRES PTY LTD	TYRES & REPAIRS TO TYRE	\$230.00
EFT692	11/12/2014	SJR CIVIL CONSULTING PTY LTD	ENGINEERING DESIGN SERVICES	\$1,210.00
EFT693	11/12/2014	LANDMARK	PARA RESPIRATOR P1 W/VALVE DISPOSABLE	\$24.42
EFT694	11/12/2014	WOGOLIN SPRING PTY LTD	TO DO FIREBREAKS AT LOTS 6 & 7 MOORUMBINE RD, MOORUMBINE	\$500.00
EFT695	11/12/2014	PINGELLY GARAGE	FILTERS FOR SERVICE	\$46.55
EFT696	11/12/2014	TOLL IPEC PTY LTD	FREIGHT CHARGES - WESTRAC & GALVINS	\$34.45
EFT697	11/12/2014	CUTTING EDGES PTY LTD	CUTTING EDGE, BOLTS, NUTS	\$189.68
EFT698	11/12/2014	GREAT SOUTHERN FUEL SUPPLIES	205L RX SUPER 15W40, 205L C5W40	\$2,665.87
EFT699	11/12/2014	GREENLINE AG PTY LTD	RIMS, D SHACKLE, RAGS, FILTERS, BOLTS, AIR CLEANER, FANBELT	\$969.08
EFT700	11/12/2014	J MAC ENGINEERING PINGELLY	MAKE LADDERS FOR ROLLER, REPAIRS TO FUEL TANK, WELD FUEL TANK	\$1,550.76
EFT701	11/12/2014	BT EQUIPMENT PTY LTD	OPEN ASSISTS	\$40.45
EFT702	11/12/2014	GREAT SOUTHERN FUEL SUPPLIES	10,000 LITRES DIESEL DELIVERED TO DEPOT	\$13,217.60

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2014				
Chq/EFT	Date	Name	Description	Amount
EFT703	11/12/2014	GREENLINE AG PTY LTD	JD R95850 HOUSING, JD R341952 GASKET, PARTS FOR CHAINSAWS, ELECTRICAL PLUGS & GLOBES, HYDRAULIC FILTER, 20L OIL, REVERSE ALARM	\$505.56
EFT704	11/12/2014	PINGELLY TYRES PTY LTD	BATTERY	\$139.00
EFT705	11/12/2014	LANDMARK	PHIL NIPPLE X 2, NPAC CAMLOCK TYPE D NYLON 25MM	\$21.76
EFT706	11/12/2014	BANDIT SALES & SERVICE	CHIPPER HIRE FROM 26/11/2014 - 5/12/2014	\$2,500.00
EFT707	12/12/2014	TOTAL FARMING SERVICES	RIGGER GLOVES 2XL (ESL)	\$924.00
EFT708	12/12/2014	GREENLINE AG PTY LTD	VALVES, OIL FILTER CAP, BATTERY LUGS	\$539.91
EFT709	12/12/2014	COVS PARTS PTY LTD	EARTH CLAMP FOR WELDER	\$14.51
EFT710	12/12/2014	THE TANGLED VINE	LUNCH FOR MEETING X 12 PEOPLE	\$210.00
EFT711	12/12/2014	CENTRAL EARTHMOVING COMPANY PTY LTD	VEGETATION CLEARING WORK ON BULLARING RD AS QUOTED	\$25,080.00
EFT712	12/12/2014	CARAVANSWEST	CARAVAN AND CAMPING MAGAZINE ADVERT - SUMMER 2014	\$595.00
EFT713	12/12/2014	LANDGATE	MINING TENEMENTS CHARGEABLE SCHEDULE NO. M2014/4 04/10/2014 TO 18/11/2014	\$36.55
EFT714	12/12/2014	GREENLINE AG PTY LTD	BAR OIL FOR CHAINSAW, BATTERY, PARTS FOR POLE SAW	\$386.58
EFT715	12/12/2014	WHEATBELT ELECTRICS	TRENCHING & CONDUIT FOR POWER AT NEW NETBALL COURTS, 2 POWER POINTS AT RSL HALL	\$4,101.90
EFT716	12/12/2014	STEWART & HEATON CLOTHING CO PTY LTD	GOLD JACKET FOR LINDSAY LANGE, CHRIS PAULEY, PETER NARDUCCI & NAIA PORTER (ESL)	\$953.12
EFT717	12/12/2014	SPILL STATION AUSTRALIA PTY LTD	PORTABLE EYE WASH STATION	\$511.50
EFT718	12/12/2014	WESTRAC EQUIPMENT PTY LTD	FILTERS FOR SERVICE, FILTERS & PLUGS FOR SERVICE, GENERIC CAT KEYS	\$540.39
EFT719	12/12/2014	B.W. JAMES TRANSPORT	PICK UP 13 CONCRETE PIPES 300MM DIA BY 2.44 METRES LONG AND 2 PRECAST HEADWALLS	\$976.69
EFT720	12/12/2014	WHEATBELT ELECTRICS	UPGRADE INTERNAL SWITCHBOARD AND NEW CIRCUIT BREAKER AT EXTERNAL BOARD RSL HALL	\$1,965.00
EFT721	12/12/2014	REINFORCED CONCRETE PIPES AUSTRALIA (WA) PTY LTD	300MM DIA CLASS 2 CONCRETE PIPES, 300MM DIA CLASS 4 CONCRETE PIPES, PRECLASS HEAD WALL TO SUIT 300MM DIA CONCRETE PIPES	\$5,018.20

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2014				
Chq/EFT	Date	Name	Description	Amount
EFT722	12/12/2014	RK ROACH	SURVEY PICKUP OF HARPER/BROWN STREET DRAINAGE, SURVEY PICKUP OF BULLARING/BULYEE ROAD DRAINAGE	\$1,529.00
EFT723	12/12/2014	PINGELLY TRADING CO HARDWARE	1 PALLET OF CREAM CEMENT, 1 PALLET OF GREY CEMENT, KLEENHEAT GAS 45KG, COPPER PIPE LENGTHS FOR SWIMMING POOL	\$1,430.18
EFT724	12/12/2014	PAGE TRUCK HIRE	SUPPLY AND TRANSPORT OF WASHED WHITE SAND	\$1,400.00
EFT725	12/12/2014	EVKON PTY LTD - EVERY FAMILY TRUST	LAYING OF 180 LM OF CONCRETE EDGING 500MM WIDE TO THE PINGELLY NETBALL COURTS.	\$7,590.00
EFT726	12/12/2014	SPILL STATION AUSTRALIA PTY LTD	GENERAL PURPOSE SPILL KITS FOR WORKSHOP & FUEL BOWSER	\$2,678.50
EFT727	12/12/2014	KINGS PARK MOTEL	ACCOMMODATION AND MEALS FOR STAFF TRAINING	\$368.00
EFT728	12/12/2014	SHERIDAN'S FOR BADGES	1 PLAQUE - 300MM X 200MM SATIN FINISH BRASS PLAQUE FOR OPENING OF UNITS - ROYALTIES FOR REGIONS.	\$520.85
EFT729	12/12/2014	WALGA	ADVERTISING FOR SENIOR MECHANIC - WEST AUSTRALIAN NEWSPAPER 1 NOVEMBER 2014	\$3,258.94
EFT730	12/12/2014	STAPLES AUSTRALIA PTY LIMITED	STATIONARY FOR ADMIN	\$15.27
EFT731	12/12/2014	THE TANGLED VINE	LUNCH FOR 9 PEOPLE FRIDAY 5 DECEMBER 2014.	\$100.00
EFT732	12/12/2014	SOUTHERN WIRE PTY LTD	FENCING MATERIALS FOR NETBALL COURTS AS PER QUOTE SUPPLIED	\$34,205.05
EFT733	12/12/2014	SHIRLEY LANGE	REIMBURSEMENT OF INTERNET CHARGES NOVEMBER 2014	\$49.95
EFT734	17/12/2014	TOTAL FARMING SERVICES	DYNA BOLTS & DRILL BITS, RAPID SET, SECATEURS, GUTTER BOLTS, 10 CUT OFF DISCS	\$150.20
EFT735	17/12/2014	STIHL SHOP REDCLIFFE	FILTERS FOR SERVICE - GRASSHOPPER MOWER	\$252.60
EFT736	17/12/2014	COVS PARTS PTY LTD	BACK UP ALARM SYSTEM, CABLE LUG ASSORTMENT	\$274.05
EFT737	17/12/2014	RAPID PLASTICS (WA) PTY LTD	LARGE BAFFLE BALLS	\$709.50
EFT738	17/12/2014	EDWARDS MOTORS PTY LTD	PURCHASE OF NEW CAPRICE & TRADE OF CURRENT 2014 CAPRICE AS PER QUOTE	\$2,680.00
EFT739	18/12/2014	TOTAL FARMING SERVICES	2 P HANDLE TROLLEY'S, RETICULATION FOR TOWN GARDEN	\$127.00
EFT740	18/12/2014	AIR RESPONSE PTY LTD	REPLACEMENT AIR CONDITIONER	\$6,890.00
EFT741	18/12/2014	PINGELLY GARAGE	FILTERS FOR SERVICE, POSITIVE & NEGATIVE BATTERY TERMINALS	\$350.31

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2014				
Chq/EFT	Date	Name	Description	Amount
EFT742	18/12/2014	WALGA	TENDER ADVERTISING	\$1,046.80
EFT743	18/12/2014	B.W. JAMES TRANSPORT	FREIGHT FOR PLANTS FROM PERTH	\$144.49
EFT744	18/12/2014	HIMAC INDUSTRIES	ITEM 14002 1500KG PALLET FORKS TO SUIT CAT SKID STEERE, ITEM LLJ20 2000KG WHEEL LOADER LIFTING JIB 1.5M LONG TO SUIT CAT 928G LOADER	\$5,791.50
EFT745	18/12/2014	GREENLINE AG PTY LTD	PP3 VALVE, AIR FITTINGS, AIR CLEANER FOR CHAINSAW	\$191.32
EFT746	18/12/2014	CONTRACT AQUATIC SERVICES	CONTRACT MANAGEMENT FEE @ PINGELLY SWIMMING POOL NOVEMBER & DECEMBER 2014, ANNUAL SERVICE OF EQUIPMENT	\$26,940.56
EFT747	18/12/2014	THE TANGLED VINE	MORNING TEA FOR 12 PEOPLE - 12 DECEMBER 2014	\$200.00
EFT748	18/12/2014	STEWART & HEATON CLOTHING CO PTY LTD	PANTS & JACKET	\$317.46
EFT749	18/12/2014	EVKON PTY LTD - EVERY FAMILY TRUST	INSTALL CONCRETE PRAM RAMPS AND LINK PATHS IN VARIOUS STREETS IN PINGELLY TOWN SITE	\$15,345.00
EFT750	18/12/2014	AVROLANDSCAPING	LANDSCAPING WORKS AND EQUIPMENT HIRE FOR SHIRE LANDSCAPING	\$4,105.00
EFT751	19/12/2014	AUSTRALIAN TAXATION OFFICE	BAS NOVEMBER 2014	\$520.00
EFT752	19/12/2014	WALGA	ADVERTISING FOR WORKS SUPERVISOR POSITION	\$5,696.78
EFT753	19/12/2014	ROADS2000	ASPHALT CORRECTOR AND OVERLAY WORK ON THE BULLARING AND BULYEE ROADS AS PER QUOTATION NO 6860 FOR THE 18 & 19 DECEMBER 2014, PROFILE TIE-INS TO BRIDGE DECK ON BULLARING ROAD	\$129,033.20
EFT754	19/12/2014	SHIRE OF PINGELLY SOCIAL CLUB	DONATION TOWARD CLUB ACTIVITIES	\$4,500.00
EFT755	19/12/2014	SPORT AND RECREATION SERVICE LTD	SPORTS EQUIPMENT - AS PER QUOTE, COURT SURFACING FOR MULTI SPORT COURTS	\$44,368.50
			TOTAL EFT FROM MUNICIPAL FUND	\$428,798.79
23660	01/12/2014	WATER CORPORATION	WATER SUPPLY AND SERVICE CHARGES 1 NOVEMBER 2014 - 31 DECEMBER 2014	\$6,674.51
23661	01/12/2014	WATER CORPORATION	WATER SUPPLY AND SERVICE CHARGES 18 SEPTEMBER 2014 - 11 NOVEMBER 2014	\$5,007.07
23662	01/12/2014	TAG TREE SERVICES PTY LTD	VEGETATION REMOVAL ON NORTH WANDERING RD, PRUNING TREES ON TOWN STREETS	\$34,580.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2014				
Chq/EFT	Date	Name	Description	Amount
23663	03/12/2014	SHIRE OF PINGELLY	ORDINARY PAYRUN FOR WEEK ENDING 02 DECEMBER 2014	\$49,147.40
23664	04/12/2014	PINGELLY TRADING CO (IGA)	PAYROLL DEDUCTIONS	\$60.90
23665	04/12/2014	LGRCEU	PAYROLL DEDUCTIONS	\$194.00
23666	05/12/2014	BUNNINGS BUILDING SUPPLIES	STORAGE LOCKER LATCHES, GLIDES FOR CHAIRS	\$16.07
23667	05/12/2014	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
23668	05/12/2014	SHIRE OF PINGELLY	COMMISSION OF COLLECTIONS FOR MONTH NOVEMBER 2014	\$5.01
23669	05/12/2014	BUILDING COMMISSION	COLLECTIONS FOR THE MONTH NOVEMBER 2014	\$35.49
23670	09/12/2014	DAVID INNES FREEBAIRN	COUNCILLOR SITTING FEE	\$875.00
23671	09/12/2014	SCOTT KIMBERLEY PACKER	COUNCILLOR SITTING FEE	\$875.00
23672	10/12/2014	TELSTRA	VARIOUS PHONE ACCOUNTS	\$1,489.53
23673	10/12/2014	SHIRE OF PINGELLY	BUILDING SERVICE LEVY & BCITF LEVY FOR SES NEW BUILDING APPLICATION	\$98.15
23674	10/12/2014	PINGELLY COMMUNITY CRAFT CENTRE	COMMISSION FOR THE MONTH OF NOVEMBER 2014	\$440.29
23675	10/12/2014	PLEASE PAY CASH - PINGELLY SHIRE	RECOUP PETTY CASH	\$492.30
23676	10/12/2014	AUSTRALIA POST	POSTAGE, A4 REFLEX PAPER, TONER FOR OCTOBER 2014	\$1,291.92
23677	10/12/2014	SYNERGY	ELECTRICITY CHARGES 26 AUGUST - 27 OCTOBER 2014	\$198.50
23678	10/12/2014	PINGELLY COMMUNITY CRAFT CENTRE	CATERING FOR COUNCIL	\$325.00
23679	10/12/2014	RUBBER STAMP COMPANY PTY LTD	RUBBER STAMP WITH CHANGEABLE DATE FOR BUILDING PERMIT APPROVALS AS PER QUOTE	\$81.80
23680	10/12/2014	PINGELLY GENERAL PRACTICE	MEDICAL DRUG TEST FOR EMPLOYEE	\$65.00
23681	11/12/2014	WA FIRE APPLIANCES	3 CAMLOCK FEMALE WITH 3" BSP FEMALE THREAD PLUS 3" BSPM TO 64MM BSP FEMALE THREAD REDUCING BUSH PLUS 64MM BI FEMALE WITH 64BSPM THREAD	\$260.18
23682	11/12/2014	THE WATERSHED WATER SYSTEMS	10054292 GEAR DRIVE - HUNTER PGJ - 100MM SPRINKLERS	\$320.00
23683	11/12/2014	TRIPLE A TAKEAWAYS	CATERING FOR SPORT AND REC GROUP MEETING 4 TUESDAY 2014	\$566.40
23684	11/12/2014	ASSOCIATED INSTRUMENTATION PTY LTD	WILD NA20 AUTOMATIC LEVEL P/O 454, , STANDLEY LAZE LEVEL, SOKIA AUTOMATIC LEVEL C32, MEASURING WHEEL REPAIRS	\$539.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2014				
Chq/EFT	Date	Name	Description	Amount
23685	11/12/2014	SKIPPER TRUCK PARTS	MK447071 CAP FRT SEAT SUSP LNK, MC922019 BUSHING-FR SEAT, FREIGHT	\$60.32
23686	11/12/2014	BOC LIMITED	G SIZE OXY BOTTLE	\$44.10
23687	11/12/2014	PINGELLY QUALITY MEATS	2 KG SAUSAGES	\$20.25
23688	11/12/2014	WA FIRE APPLIANCES	THROTTLE CABLE FOR ISUZU BUSH FIRE TRUCK	\$192.38
23689	12/12/2014	TELSTRA	ONLINE SMS MESSAGE EMERGENCY HOTLINE	\$527.25
23690	12/12/2014	JASON SIGNMAKERS	VARIOUS ROAD SIGNS AS PER QUOTE SUPPLIED MAURICE LOWE	\$207.90
23691	12/12/2014	PINGELLY PHARMACY	SUNSCREEN 250ML	\$216.00
23692	12/12/2014	SYNERGY	STREETLIGHT CHARGES 25 OCTOBER 2014 - 24 NOVEMBER 2014	\$2,551.95
23693	12/12/2014	NARROGIN AUTO ELECTRICS	ELECTRICAL SYSTEM REPAIRS	\$234.50
23694	12/12/2014	RADIOWEST BROADCASTERS PTY LTD	FIRE SAFETY MESSAGES 2014/15 WITH RADIO WEST	\$66.00
23695	12/12/2014	BROOKTON PLUMBING	TO PUMP OUT SEPTIC TANKS AT COMMUNITY CENTRE SOMERSET ST	\$625.00
23696	12/12/2014	DOMUS NURSERY	TREES	\$285.01
23697	12/12/2014	KAJ INSTALLATIONS & SERVICES	TO LOOK AT PROBLEM OF ROLLER DOOR NOT OPERATING CORRECTLY	\$426.00
23698	12/12/2014	NARROGIN TOYOTA	FILTERS AS PER QUOTE	\$277.59
23699	12/12/2014	NARROGIN OBSERVER	ADVERTISEMENT - SENIOR MECHANIC THURSDAY 6 NOVEMBER 2014	\$771.40
23700	17/12/2014	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	REPLACEMENT FITTINGS FOR DAMAGED BACKHOE	\$4,165.61
23701	17/12/2014	PLEASE PAY CASH - PINGELLY SHIRE	RECOUP PETTY CASH	\$490.05
23702	17/12/2014	SHIRE OF PINGELLY	ORDINARY PAYRUN FOR WEEK ENDING 16 DECEMBER 2014	\$51,204.92
23703	17/12/2014	SHIRE OF PINGELLY	HOLIDAY PAYRUN FOR SOME EMPLOYEES	\$3,264.90
23704	18/12/2014	JASON SIGNMAKERS	ROAD WORK SIGNS, TIP SIGNS, R2R SIGNS	\$1,293.60
23705	18/12/2014	AUSTRALIA DAY COUNCIL OF W.A.	AUST DAY COMPETITION MEDALLIONS GOLD	\$110.00
23706	18/12/2014	SHIRE OF WICKEPIN	REIMBURSEMENTS 1/3 COST TO REPLACE FAILED DVD PLAYER IN OUTDOOR MOVIE EQUIPMENT	\$51.33
23707	18/12/2014	SHIRE OF PINGELLY	TERMINATION PAYRUN	\$8,001.30
23708	19/12/2014	SHIRE OF PINGELLY	ANNUAL LEAVE PAYRUN FOR EMPLOYEE	\$1,816.70

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2014				
Chq/EFT	Date	Name	Description	Amount
23709	19/12/2014	PINGELLY TRADING CO (IGA)	PAYROLL DEDUCTIONS	\$60.90
23710	19/12/2014	LGRCEU	PAYROLL DEDUCTIONS	\$194.00
23711	19/12/2014	PINGELLY TRADING CO (IGA)	PAYROLL DEDUCTIONS	\$60.90
23712	19/12/2014	LGRCEU	PAYROLL DEDUCTIONS	\$155.20
23713	19/12/2014	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
			TOTAL CHEQUE FROM MUNICIPAL FUND	\$181,013.58
			TOTAL CHEQUE FROM TRUST FUND	\$0.00
81214	09/12/2014	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 01/12/14 TO 06/12/14	\$6,199.85
151214	15/12/2014	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 7/12/14 TO 13/12/14	\$3,471.60
311214	31/12/2014	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 14/12/14 TO 31/12/14	\$10,488.00
			TOTAL TRANSPORT LICENSING	\$20,159.45
		BANK FEES	BANK FEES	\$73.21
		CENTRELINK FEES	CENTRELINK FEES	\$31.68
		MERCHANT BANK FEES	MERCHANT BANK FEES	\$377.10
		FINANCED EQUIPMENT	PHOTOCOPIER FEES	\$902.00
141231	29/12/2014	Loan120PRI - PRINCIPAL FOR LOAN 120	PRINCIPAL FOR LOAN 120	\$5,889.38
141231	29/12/2014	Loan120Int - INTEREST & FEES LOAN 120	INTEREST & FEES LOAN 120	\$7,679.30
			TOTAL DIRECT DEBIT PAYMENTS	\$14,952.67
DD6818.1	14/12/2014	BENDIGO BANK CREDIT CARDS	COATES HIRE, BANNISTER SUITES, COLLIE STREET CARPARK, ESPLANADE FREMANTLE, PRIME HYDRAULICS, COATES HIRE, GM CABS PTY LTD, MEZZO BAR & GRILL, SILVERTOP VIC, PERTH AIRPORT PARKING, RYDGES MELBOURNE, HYATT REGENCY PERTH, CARD FEE, JUDROC PTY LTD, PATHWEST LABORATORY, BUNNINGS, DISTINCTIVE TROPHIES	\$4,130.03
DD6844.1	19/12/2014	BENDIGO BANK CREDIT CARDS	CITY OF PERTH, GOSNELLS HARDWARE, GARAGE STORAGE WORLD, THING-A-ME-BOBS, LIQUOR BARON, COLES, BENARA NURSERIES, CY O'CONNOR, ARBORWEST TREE FARM, THE TOODYAY JUNCTION, AMPOL	\$8,651.58
			TOTAL CREDIT CARD PAYMENTS	\$12,781.61

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT JANUARY 2015				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT756	06/01/2015	I SWEEP TOWN & COUNTRY	STREET SWEEPING 15 HRS @\$130 PER HR EXCL	\$2,860.00
EFT757	06/01/2015	METRO MOTORS	NEW 2014 COLORADO 4X2 SINGLE CAB-CAB CHASSIS LX 2.8 LTR TD MANUAL AS PER QUOTE SUPPLIED; NEW 2014 COLORADO 4X4 SINGLE CAB CHASSIS DX 2.8 LTR TD MANUAL WHITE LESS TRADE OF GREAT WALL PLUS REGISTRATION COSTS	\$70,256.69
EFT758	06/01/2015	LRA CIVIL PTY LTD	BRIDGE MTCE AS PER QUOTATION AND INVOICE NUMBER 253 \$ 254	\$11,566.50
EFT759	06/01/2015	GELDENS	WORK WEAR ORDERS FOR OUTSIDE CREW & EMBROIDERY OF 15 X SHIRTS SUPPLIED BY THE SHIRE	\$4,588.50
EFT760	06/01/2015	PAGE TRUCK HIRE	HIRE OF OPERATOR AND EXCAVATOR FOR BULLARING/BULYEE INTERSECTION; CART GRAVEL WITH SEMI SIDE TIPPER TO SLK 5.0 ON THE NORTH WANDERING ROAD	\$9,460.00
EFT761	07/01/2015	TOLL IPEC PTY LTD	FREIGHT	\$598.68
EFT762	07/01/2015	J R & A HERSEY	SUPPLIES OF LENS CLEANER, EARMUFFS, COVERALLS,GLOVES, EARPLUGS,SUNGLASSES, DUSTMASKS P/O 588, SUPPLIES OF PVC TAPE,THREAD TAPE, FLEXI LINES, CABLE TIES, WIRE BRUSH, 500MM BLOW NOZZLE, CIRCUIT TESTER, CUTOFF DISCS, PAINT PENS, VM/KIT, YARD BROOMS, METAL FERRULES,BROOM HANDLES, FUSE KIT, HOSE CLAMPS, BOOST CRC, HACKSAW BLADES, GREASE COUPLER, SURVEY PEGS	\$1,762.20
EFT763	07/01/2015	GREENLINE AG PTY LTD	FILTERS	\$145.28
EFT764	07/01/2015	WHEATBELT ELECTRICS	REPLACE FAULTY POWER POINT AND REPAIR KITCHEN LIGHT @ 4 SHIRE STREET	\$92.50
EFT765	08/01/2015	J R & A HERSEY	15 PAIRS SAFETY WORK BOOTS, DRILL CHUCK	\$2,877.05
EFT766	08/01/2015	GREAT SOUTHERN FUEL SUPPLIES	FUEL DISTRIBUTOR CARD	\$2.75
EFT767	08/01/2015	STAPLES AUSTRALIA PTY LIMITED	STATIONARY	\$1,549.20
EFT768	08/01/2015	WHEATBELT ELECTRICS	REPLACE SWITCHBOARD AT OVAL WATER TANKS; CHECK SECURITY LIGHT AT REAR OF MUSEUM	\$3,687.00
EFT769	08/01/2015	WA CONTRACT RANGER SERVICES	RANGER SERVICES FOR SEPTEMBER AND OCTOBER 2014	\$1,285.62
EFT770	08/01/2015	SIGMA CHEMICALS	4 X 40KG DRY CHLORINE DELIVERED TO PINGELLY SWIMMING POOL PUREX	\$978.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT JANUARY 2015				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT771	08/01/2015	THE CHURCHES' COMMISSION ON EDUCATION (INC)	CATERING FOR COUNCIL MEETING 20/08/2014 & 10/12/2014	\$650.00
EFT772	08/01/2015	B.W. JAMES TRANSPORT	FREIGHT	\$131.24
EFT773	08/01/2015	STAPLES AUSTRALIA PTY LIMITED	STATIONARY	\$55.66
EFT774	08/01/2015	WALLIS COMPUTER SOLUTIONS	INSTALATION OF NEW SERVER AND CABLING, MIGRATION OF DATA, SET UP AND TRAINNG; PURCHASE OF MICROSOFT OFFICE PACKAGES AND SET UP; LICENCES FOR NEW NETWORK SERVER	\$27,449.18
EFT775	12/01/2015	ECHELON AUSTRALIA PTY LTD	RISK MANAGEMENT FOUNDATIONS PROJECT	\$7,364.01
EFT776	12/01/2015	SULLIVAN LOGISTICS PTY LTD	FREIGHT	\$63.55
EFT777	12/01/2015	GAINSBOROUGH GRAPHICS	500 X BUSINESS CARDS - RUSSELL DYER - WORKS SUPERVISOR	\$65.00
EFT778	12/01/2015	FILING ESSENTIALS PTY LTD T/A DATAFILE	ARCHIVE BOXES	\$458.15
EFT779	12/01/2015	ORICA AUSTRALIA PTY LTD	SERVICE FEE - CHLORINE BUSINESS 2030	\$126.85
EFT780	12/01/2015	METRO MOTORS	NEW 2014 COLORADO 4X4 SINGLE CAB CHASSIS DX 2.8 LTR TD MANUAL	\$20.00
EFT781	12/01/2015	FRED SMITH	ROYALTIES FOR DUST OF URUZGAN PERFORMANCE	\$29.70
EFT782	12/01/2015	LANDGATE	GROSS RENTAL VALUATIONS SCHEDULE NO. G2014/9 & M2014/5	\$62.35
EFT783	12/01/2015	BEST OFFICE SYSTEMS	PHOTOCOPIING CHARGES FOR MPC5503 2014/15 COLOUR	\$758.21
EFT784	12/01/2015	AMD CHARTERED ACCOUNTANTS	WORK FOLLOWING SITE VISIT 29 OCTOBER AND AUDIT COMPLETION 5 DECEMBER 2014; AUDIT OF ROADS TO RECOVERY, CLGF 2011-12 AND 2012-13	\$8,239.00
EFT785	12/01/2015	WA COUNTRY HEALTH SERVICE - WHEATBELT REGION	DOCTORS SURGERY RENT NOVEMBER 2014	\$476.66
EFT786	12/01/2015	STAPLES AUSTRALIA PTY LIMITED	STATIONARY	\$29.26
EFT787	12/01/2015	TALIS CONSULTANTS PTY LTD	ROMANS ASSISTANCE 2013-14 DATA AND REPORT	\$1,100.00
EFT788	12/01/2015	NARROGIN SMASH REPAIRS	REMOVAL OF CAR FROM FRONT OF 26 PASTURE STREET	\$302.50
EFT789	12/01/2015	MOBILE MASTERS	GME HANDHELD RADIOS TX6150	\$825.00
EFT790	19/01/2015	CANCELLED EFT	CANCELLED EFT	\$0.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT JANUARY 2015				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT791	19/01/2015	TOTAL FARMING SERVICES	3 X PADLOCKS AND CHAIN FOR RECREATION GROUND; RETICULATION PARTS & BATTERY FOR RETICULATION FOR WEBB STREET UNITS; BLOOD & BONE 20KG FOR MEMORIAL PARK, BLACK MARVEL 2.5KG FOR MEMORIAL PARK; LENGTH OF CHAIN 8MM X 2M, 2 SHACKLES, HOSE CLAMPS; VARIOUS RETICULATION PARTS; CLR CLEANING SOLUTION	\$219.21
EFT792	19/01/2015	B.W. JAMES TRANSPORT	FREIGHT CONCRETE PIPES TO BULLARING ROAD	\$227.37
EFT793	19/01/2015	GREENLINE AG PTY LTD	PURCHASE SMALL PLANT FOR PARKS AND GARDEN CREW, FILTERS FOR TIP TRUCK PN66; HOSE MADE FOR PRESSURE CLEANER; BELTS FOR FUSO RANGER PN172; HYDRAULIC OIL FOR BACKHOE PN797; BEARING FOR BACKHOE PN797	\$3,869.65
EFT794	19/01/2015	STIHL SHOP REDCLIFFE	STP41127134100 BRUSH KNIFE P/O 556 STP40027102191 AUTOCUT 25-2	\$132.25
EFT795	19/01/2015	GREAT SOUTHERN WASTE DISPOSAL	585 HOUSEHOLD BINS 25 NOVEMBER - 30 DECEMBER 2014 & BULK RECYCLING DECEMBER 2014	\$7,363.46
EFT796	19/01/2015	PINGELLY TYRES PTY LTD	SUPPLY AND FIT GRADER TYRES 1400 X 24 & 4 12-16.5 TYRES CAT LOADER PN568; STRIP AND REPAIR TYRE FOR CASE LOADER PN143; N70 BATTERY FOR CASE LOADER PN143; 8 TUBE TRACTOR BROOM; SUPPLY & FIT WINDSCREEN	\$4,826.00
EFT797	19/01/2015	WHEATBELT ELECTRICS	INSTALLATION OF POWER POINT TO OFFICE LADIES TOILET, DOUBLE POWER POINT NEAR TV CEO'S OFFICE, INSTALL DATA POINT FOR RECEIPT PRINTER, INSTALLATION OF DATA POINT IN NEW EA OFFICE, AND 4 PLUG POWER POINT, PLUS CHANGE 4 PLUG POWER POINT ON WALL TO 2 PLUG. ALSO RELOCATE PHONE LINE FROM OLD OFFICE. CHANGE LIGHT IN NEW EA OFFICE BACK FROM SENSOR TO SWITCH IN ADJOINING OFFICE; RELOCATE LIGHT IN ADMINISTRATION BUILDING; INSTALL A MULTI BOARD POWER BOARD FOR AT LEAST 6 OUTLETS IN PHOTOCOPIER ROOM; HARDWIRE RETIC CONTROL BOXES FOR UNITS 1 & 2 / 7 WEBB STREET	\$1,999.96
EFT798	19/01/2015	COVS PARTS PTY LTD	MUD FLAP PLATE; DISC PADS	\$293.55

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT JANUARY 2015				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT799	19/01/2015	REINFORCED CONCRETE PIPES AUSTRALIA (WA) PTY LTD	300MM DIA CLASS 2 RRJ CONCRETE PIPES & RUBBER RINGS 300	\$731.50
EFT800	19/01/2015	J MAC ENGINEERING PINGELLY	REPAIR TO DAMAGED ROO BAR COMMUNITY BUS PN359; FABRICATE NEW PIT LID FOR WORKSHOP AND MODIFY ACCESS LADDERS	\$2,970.00
EFT801	19/01/2015	CTI SECURITY SERVICES PTY LTD	ALARM MONITORING CHARGES 1 JANUARY 2015 TO 31 MARCH 2015	\$103.61
EFT802	19/01/2015	BITUTEK PTY LTD	2 COAT HOT SEAL FOR ROAD PATCHING AS PER QUOTATION P/O 602	\$7,792.40
EFT803	19/01/2015	RK ROACH	SET DESIGN LEVELS FOR THE BULYEE AND BULLARING ROAD INTERSECTION ON THE 18 DECEMBER 2014 FOR ROADS 2000 ASPHALT CREW	\$1,909.60
EFT804	19/01/2015	SJR CIVIL CONSULTING PTY LTD	ROAD DESIGN	\$770.00
EFT805	19/01/2015	LANDMARK	PHIL BUSH BSP 1 IN X 3/4 IN, NPAC NUT & TAIL 3/4 IN, NPAC HOSE TAIL MALE 1 IN	\$32.86
EFT806	19/01/2015	WESTERN STABILISERS PTY LTD	CEMENT STABILISATION OF 3 ROAD FAILURES ON THE BULYEE ROAD AS PER QUOTATION FOR TWO LAYER TREATMENT; SITE MOB AND DEMOB, SINGLE LAYER REPAIR	\$20,093.18
EFT807	19/01/2015	DIRECT COMMUNICATIONS	SERVICE TWO WAY RADIO NETWORK IN ALL SHIRE VEHICLES AS PER QUOTATION. PARTS AND EQUIPMENT TO BE CHARGE AT UNIT COST.	\$4,425.30
EFT808	19/01/2015	EDWARDS MOTORS PTY LTD	INSTALL NEW HEAVY DUTY TOW BAR AND FLAT POWER PLUG FOR PN761	\$860.00
EFT809	20/01/2015	TOTAL FARMING SERVICES	LAWN RAKE, PLUG BSP	\$45.40
EFT810	20/01/2015	NARROGIN CARPET COURT	TO SUPPLY AND INSTALL ROLLER SHUTTER SPRING OPERATED FOR KITCHEN SERVERY IN ADMINISTRATION BUILDING	\$1,485.00
EFT811	20/01/2015	AUSTRALIAN TAXATION OFFICE	BAS DECEMBER 2014	\$589.00
EFT812	20/01/2015	RK ROACH	ADDITIONAL SURVEY PICK UP FOR NORTH WANDERING ROAD DESIGN	\$1,452.00
EFT813	21/01/2015	PINGELLY HOTEL	REFRESHMENTS	\$151.00
EFT814	21/01/2015	D & J WINDSOR	CLEAN CARPETS IN ADMINISTRATION BUILDING ON 4/5 OCTOBER 2014	\$327.80
EFT815	21/01/2015	IT VISION	ASSISTANCE OF IT VISION FOR DATA MIGRATION TO NEW SERVER	\$3,817.00
EFT816	21/01/2015	GALVINS PLUMBING PLUS	TOILET CISTERNS 129411 FOR PAVILION	\$310.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT JANUARY 2015				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT817	21/01/2015	HIMAC ATTACHMENTS	ITEM C-MB55HH HALF HITCH TO SUIT JOHN DEERE 315 BACK HOE	\$1,848.00
EFT818	21/01/2015	NARROGIN QUARRY OPERATIONS	14 MM WASHED GRANITE STONE FOR ROAD SEALING WORK BULYEE ROAD	\$1,118.04
EFT819	21/01/2015	STAPLES AUSTRALIA PTY LIMITED	OLYMPUS DIGITAL VOICE RECORDER	\$207.34
EFT820	21/01/2015	GAINSBOROUGH GRAPHICS	BUSINESS CARDS - TIM JURMANN - EHO	\$65.00
EFT821	21/01/2015	WA CONTRACT RANGER SERVICES	RANGER SERVICES PERFORMED 07/01/15 AND 13/01/15	\$724.62
EFT822	21/01/2015	RURAL PC	CHECK CEO COMPUTER - NOT BOOTING UP – REPLACE HARD DRIVE	\$245.00
EFT823	21/01/2015	SHIRLEY LANGE	REIMBURSEMENT OF INTERNET CHARGES FOR DECEMBER 2014	\$49.95
EFT824	21/01/2015	EDWARDS MOTORS PTY LTD	15,000 KM SERVICE 13 JANUARY 2015	\$264.30
EFT825	28/01/2015	LOCALISE PTY LIMITED	TAILORED INTEGRATED PLANNING AND REPORTING PROCESS PLAN; ASSET MANAGEMENT IMPROVEMENT PLAN; PROVISION OF TWO YEARLY RESIDENT'S SURVEY; BASELINE MONITORING REPORT; SERVICE LEVEL REVIEW; REVIEW OF ASSET MANAGEMENT POLICY, STRATEGY AND PLANS	\$11,242.00
EFT826	29/01/2015	NARROGIN CARPET COURT	TO SUPPLY SLATS ONLY AND ALTER VERTICAL ON FRONT DOOR OF SHIRE OFFICE	\$264.00
EFT827	29/01/2015	WESTRAC EQUIPMENT PTY LTD	1 BOX DRY FILM LUBRICANT FOR PN398; KEY FOR PN430, PN568, PN398	\$513.65
EFT828	29/01/2015	GREENLINE AG PTY LTD	FILTERS FOR PN203; GUIDE BAR 16 FOR CHAINSAWS; 30 METRES 3M AUTOMOTIVE CABLE FOR PN5353; ELECTRICAL CONNECTOR FOR PN569	\$438.06
EFT829	29/01/2015	COVS PARTS PTY LTD	OXY AND ACETYLENE SET FOR DEPOT; TYRE REPAIR FLUID AND FREIGHT FOR KUBOTA 1EPG726; OIL FILTER PN01; FREIGHT	\$502.00
EFT830	30/01/2015	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	\$174.60
EFT831	30/01/2015	SHIRE OF WAGIN	PURCHASE OF LAND ONLY FOR REGIONAL REFUSE SITE	\$58,928.57
EFT832	30/01/2015	TOLL IPEC PTY LTD	FREIGHT	\$238.32
EFT833	30/01/2015	SHERIDAN'S FOR BADGES	AUSTRALIA DAY AWARD PLATES 2014	\$182.64
EFT834	30/01/2015	PINGELLY VOLUNTEER SES UNIT	CATERING FOR AUSTRALIA DAY BREAKFAST 2015	\$2,431.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT JANUARY 2015				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT835	30/01/2015	LGIS WORKCARE SCHEME	ADJUSTED CONTRIBUTION - WAGES 30/06/2013 - 30/06/14	\$4,452.27
EFT836	30/01/2015	STAPLES AUSTRALIA PTY LIMITED	STATIONARY	\$77.86
EFT837	30/01/2015	WALLIS COMPUTER SOLUTIONS	MAPPING OF SYSTEM NETWORK	\$1,320.00
EFT838	30/01/2015	LOCAL GOVERNMENT MANAGERS AUSTRALIA	LG FINANCE PROFESSIONALS NETWORK - PROFESSIONAL DEVELOPMENT DAY REGISTRATION	\$195.00
EFT839	30/01/2015	STRATCO (W.A.) PTY LTD	TO SUPPLY & DELIVER A STRATCO OUTBACK VERANDAH	\$5,701.41
EFT840	30/01/2015	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS & TOILET TISSUE	\$2,504.93
			TOTAL EFT FROM MUNICIPAL FUND	\$320,401.95
23714	05/01/2015	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPLE ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	\$58.20
23715	06/01/2015	TAG TREE SERVICES PTY LTD	VEGETATION CLEARING SOUTH KWEDA RD JUNCTION WITH BULLARING RD AND SOUTH KWEDA RD	\$5,000.00
23716	06/01/2015	SHIRE OF PINGELLY	ORDINARY PAYRUN FOR WEEK ENDING 30 DECEMBER 2014	\$45,377.05
23717	06/01/2015	SECURITY & KEY DISTRIBUTORS	3 BILOCK KEYS FOR MUSEUM	\$90.36
23718	08/01/2015	PINGELLY TRADING CO (IGA)	DRY CLEANING FOR COUNCIL, NEWSPAPERS FOR OCTOBER & NOVEMBER 2014; BBQ BUNS - COMMUNITY SAFETY DAY	\$230.25
23719	08/01/2015	AUSTRALIA POST	POSTAGE & STATIONARY FOR NOVEMBER 2014	\$257.06
23720	08/01/2015	ALLIANCE FIRE PROTECTION	FIRE EXTINGUISHER SERVICE FOR ALL SHIRE PROPERTIES, PLANT & VEHICLES	\$3,094.30
23721	08/01/2015	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
23722	08/01/2015	CARDILE INTERNATIONAL FIREWORKS PTY LTD	FIREWORKS FOR PARTY ON THE OVAL 2014	\$5,236.00
23723	08/01/2015	INITIAL HYGIENE	ANNUAL SERVICE FEE 2014	\$4,063.90
23724	08/01/2015	SHIRE OF PINGELLY	COMMISSION OF COLLECTIONS FOR MONTH OF DECEMBER 2014	\$63.03
23725	08/01/2015	CONSTRUCTION TRAINING FUND	COLLECTIONS FOR THE MONTH OF DECEMBER 2014	\$842.65
23726	08/01/2015	BUILDING COMMISSION	COLLECTIONS FOR THE MONTH OF DECEMBER 2014	\$460.47

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT JANUARY 2015				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
23727	12/01/2015	ZENIEN	SERVICE AND REPLACEMENT PARTS FOR DEPOT WIFI LINK; SERVICE AND REPLACEMENT PARTS FOR SWIMMING POOL WIFI CCTV LINK	\$2,151.88
23728	12/01/2015	MCLEODS BARRISTERS AND SOLICITORS	LEGAL OPINION ON TENANCY LAWS	\$597.65
23729	12/01/2015	PINGELLY COMMUNITY CRAFT CENTRE	COMMISSION FOR MONTH OF DECEMBER 2014	\$324.80
23730	12/01/2015	COUNTRY ARTS (WA) INC.	PRESENTERS FEES FOR B2M 2015 SHOW ON THE GO	\$3,872.00
23731	12/01/2015	NARROGIN PUMPS SALES & SERVICES	125S PRESS PUMP WITH FITTINGS & TIMER	\$1,607.68
23732	12/01/2015	TIANCO TRANSPORT	FLOAT STEEL VIB ROLLER FROM SHIRE DEPOT TO BULYEE ROAD, FLOAT VIB ROLLER FROM TAMMA GRAINS TO SHIRE DEPOT, FLOAT FEL TO TAMMA GRAINS, PICKUP 213 TONNE 14MM METAL FROM NARROGIN QUARRY	\$1,653.52
23733	12/01/2015	SYNERGY	STREETLIGHT CHARGES 25/11/14 - 24/12/14; VARIOUS ELECTRICITY CHARGES 25/10/14 TO 24/12/14	\$8,608.60
23734	13/01/2015	TELSTRA	VARIOUS PHONE ACCOUNTS	\$1,062.05
23735	14/01/2015	PLEASE PAY CASH - PINGELLY SHIRE	RECOUP PETTY CASH	\$486.90
23736	19/01/2015	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPALE ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	\$174.60
23737	19/01/2015	PINGELLY TRADING CO (IGA)	PAYROLL DEDUCTIONS	\$60.90
23738	19/01/2015	JASON SIGNMAKERS	DOUBLED SIDED ROAD SIGN BLUE ON YELLOW WITH LOGO - BELT RD RURAL ADDRESS SIGN	\$83.60
23739	19/01/2015	NARROGIN AUTO ELECTRICS	FIND PROBLEM WITH HORN AND REPAIR AIRCONDITIONING ISUZU TIP TRUCK PN66	\$1,142.25
23740	19/01/2015	RADIOWEST BROADCASTERS PTY LTD	FIRE SAFETY MESSAGES 2014/15 WITH RADIOWEST	\$154.00
23741	19/01/2015	JIM 'S PEST CONTROL PTY LTD	SPRAY LARGE ANTS NEST ON THE VERGE PARAGON ST NEAR 1 MURDOCH ST	\$165.00
23742	19/01/2015	SHIRE OF PINGELLY	ORDINARY PAYRUN FOR WEEK ENDING 13 JANUARY 2015	\$47,901.87
23743	20/01/2015	TELSTRA	ONLINE SMS EMERGENCY HOTLINE; VARIOUS PHONE ACCOUNTS CEO, EMCCS, EMEDS, WS, DEPOT	\$940.86

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT JANUARY 2015				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
23744	20/01/2015	WATER CORPORATION	RELOCATION OF WATER METER AT SHAROW STREET, PINGELLY	\$2,241.84
23745	20/01/2015	DC & SF SQUIERS	REIMBURSEMENT FOR BABY CHANGE TABLE PURCHASE FOR PINGELLY SWIMMING POOL	\$198.00
23746	20/01/2015	BARRY GIBBS	REIMBURSEMENT FOR 9L MOP BUCKET, LED GLOBE, DROP BOLT, CLEAR VINYL POPE TUBE, GLAZED FEET FOR POT PLANTS	\$101.27
23747	20/01/2015	SHIRE OF PINGELLY	BOND FOR COMMUNITY CENTRE REALLOCATED TO T33	\$220.00
23748	21/01/2015	WHITFORD FERTILISERS - NARROGIN	1.5 TONNES TURF MIX P/O 716 2 TONNES BULKA BAG GILL FREE 2 TONNES BULKA BAG 90*90*120ST SB 9112 FERTILIZER	\$1,017.50
23749	21/01/2015	DEPARTMENT OF LANDS	LEASE RENT FOR 6 MONTHS	\$3,300.00
23750	21/01/2015	WATER DYNAMICS WELSHPOOL	HUNTER I25 SPRINKLERS FOR RECREATION GROUND	\$662.53
23751	21/01/2015	RAC	BUSINESSWISE ASSIST PN359	\$96.00
23752	21/01/2015	WATER CORPORATION	WATER SUPPLY AND SERVICE CHARGES 1 JANUARY 2015 - 28 FEBRUARY 2015	\$1,142.27
23753	21/01/2015	SYNERGY	ELECTRICITY CHARGES 04 NOVEMBER 2014 - 02 JANUARY 2015	\$6,113.05
23754	21/01/2015	SHIRE OF CARNARVON	REIMBURSEMENT LSL CONTRIBUTION FOR MR CHARLES BROWN	\$384.62
23755	27/01/2015	SHIRE OF PINGELLY	TERMINATION PAYROLL	\$18,810.41
23756	28/01/2015	SHIRE OF PINGELLY	ORDINARY PAYRUN FOR WEEK ENDING 27 JANUARY 2015	\$47,060.27
23757	28/01/2015	WATER CORPORATION	WATER SUPPLY AND SERVICE CHARGES 01 JANUARY 2015 - 28 FEBRUARY 2015	\$13,856.16
23758	29/01/2015	BUNNINGS BUILDING SUPPLIES	DRILL BIT SPADE SPEEDBOR 2000 6PCE MET SET IN ROLL; DRILL BIT PANEL SUTTON 1/8IN TUPOINT PK10, SCREWS CHIPBOARD	\$142.50
23759	29/01/2015	JOHN CONNORS	REIMBURSEMENT FOR 2/3 COST OF REPLACEMENT GLASSES FOR THOSE DAMAGED AT WORK.	\$466.00
23760	29/01/2015	PLEASE PAY CASH - PINGELLY SHIRE	RECOUP PETTY CASH	\$470.75
23761	30/01/2015	SHIRE OF PINGELLY	ONE OFF PAYRUN	\$350.00
23762	30/01/2015	PINGELLY TRADING CO (IGA)	PAYROLL DEDUCTIONS	\$60.90
23763	30/01/2015	AUSTRALIA POST	DATER STAMP, REVIEWED BY STAMP, EMAILED STAMP	\$91.90
23764	30/01/2015	UHY HAINES NORTON	2015 BUDGET WORKSHOP 20 FEB 2015	\$880.00
23765	30/01/2015	SHIRE OF PINGELLY	COMMISSION OF COLLECTIONS FOR BSL & BCITF FOR MONTH OF JANUARY 2015	\$13.26

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT JANUARY 2015				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
23766	30/01/2015	CONSTRUCTION TRAINING FUND	COLLECTIONS FOR THE MONTH OF JANUARY 2015	\$391.75
23767	30/01/2015	BUILDING COMMISSION	COLLECTIONS FOR THE MONTH OF JANUARY 2015	\$174.99
23768	30/01/2015	TELSTRA	VARIOUS PHONE ACCOUNTS	\$1,020.53
			TOTAL CHEQUE FROM MUNICIPAL FUND	\$235,027.93
1766	20/01/2015	PINGELLY PRIMARY SCHOOL	REFUND OF KEY X 2, CLEANING AND CROCKERY BONDS FOR HIRE OF COMMUNITY CENTRE	\$430.00
1767	20/01/2015	GRAHAM LEWIS STEVENS	REFUND OF ANIMAL TRAP BOND	\$80.00
1768	20/01/2015	BROOKTON PINGELLY WADO RYU KARATE CLUB	REFUND OF PA SYSTEM BOND	\$150.00
1769	20/01/2015	STEWART HORNE - RIDE FOR HOPE	REFUND OF KEY X 3, CLEANING & CROCKERY BONDS FOR HIRE OF PAVILION & COMMUNITY CENTRE	\$470.00
1770	28/01/2015	RODNEY EVENIS	FOOTY TIPPING 2011 ROD EVENIS 3 PLACE OVERALL	\$15.00
1771	30/01/2015	SHIRE OF PINGELLY	REFUND OF RELOCATABLE HOUSING BOND WHERE PROJECT INCOMPLETE	\$10,000.00
1772	30/01/2015	PINGELLY BROOKTON LOCAL DRUG ACTION GROUP	REFUND OF KEY AND CLEANING BONDS FOR HIRE OF PAVILION & COMMUNITY CENTRE	\$280.00
			TOTAL CHEQUE FROM TRUST FUND	\$11,425.00
120115	12/01/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 01/01/15 TO 10/01/15	\$4,308.00
190115	19/01/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 11/01/15 TO 17/01/15	\$11,552.00
260115	26/01/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 18/01/15 TO 24/01/15	\$5,171.05
310115	31/01/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 25/01/15 TO 31/01/15	\$5,809.20
			TOTAL TRANSPORT LICENSING	\$26,840.25
DD6909.1	13/01/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS & SUPERANNUATION CONTRIBUTIONS	\$4,822.90
DD6909.2	13/01/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$319.71
DD6931.1	13/01/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$1,355.77

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT JANUARY 2015				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD6931.2	23/01/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	\$100.00
DD6955.1	27/01/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$33.25
DD6956.1	27/01/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS & SUPERANNUATION CONTRIBUTIONS	\$4,376.63
DD6956.2	27/01/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$319.70
		BANK FEES	BANK FEES	\$65.73
		CENTRELINK FEES	CENTRELINK FEES	\$23.76
		MERCHANT BANK FEES	MERCHANT BANK FEES	\$279.94
		FINANCED EQUIPMENT	PHOTOCOPIER FEES	\$902.00
			TOTAL DIRECT DEBIT PAYMENTS	\$12,599.39
DD6901.1	14/01/2015	BENDIGO BANK CREDIT CARDS	WATTLE GROVE MOTEL; HITACHI CONSTRUCTION; PINGELLY IGA; GOSNELLS HARDWARE; CREDIT CARD FEE	\$1,344.96
			TOTAL CREDIT CARD PAYMENTS	\$1,344.96

11.2.3 Compliance Audit Return 2014

File Reference: 00023
Location: N/A
Applicant: Department of Local Government
Author: Samantha Appleton, Executive Manager Corporate Community Services
Date: 9 February 2015
Disclosure of Interest: Nil
Attachments: Compliance Audit Return

Summary:

Council to adopt the 2014 Compliance Audit Return.

Background:

Each local government is required to carry out a compliance audit for the period 1 January to 31 December against the requirements of the Compliance Audit Return provided by the Department of Local Government. The return is completed online.

The Compliance Audit Return is to be presented to the Audit Committee (full Council) for review and report to Council for adoption. In cases of non-compliance, additional information explaining or qualifying the issues together with remedial action taken or proposed is to be included in the Agenda. Each Councillor is to be provided the opportunity to review the completed Return and make comment.

The adoption of the Return is to be recorded in minutes of the meeting.

After the Compliance Audit Return has been presented to Council, a certified copy of the return along with the relevant section of the minutes and any additional information explaining or qualifying the compliance audit is to be submitted to the Department of Local Government.

The Return must be submitted to the Department of Local Government by 31 March 2015.

Comment:

A copy of the completed Return has been provided to all Councillors.

It should be noted that delegations to committees were not reviewed during the year.

Consultation: Executive Team

Statutory Environment:

Regulation 14 of the *Local Government (Audit) Regulations 1996* provides:

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

Regulation 15 provides that:

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
 - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - (b) any additional information explaining or qualifying the compliance audit,
 - (c) is to be submitted to the Executive Director by 31 March next following the period to which the return relates.
- (2) In this regulation —

certified in relation to a compliance audit return means signed by —

 - (a) the mayor or president; and
 - (b) the CEO.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

That the 2014 Compliance Audit Return be adopted and submitted to the Department of Local Government.

Moved: _____ Seconded: _____

Pingelly - Compliance Audit Return 2014

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government and Communities together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2014.	N/A		Samantha Appleton
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2014.	N/A		Samantha Appleton
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2014.	N/A		Samantha Appleton
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2014.	N/A		Samantha Appleton
5	s3.59(5)	Did the Council, during 2014, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Samantha Appleton
Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A		Samantha Appleton
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Samantha Appleton
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Samantha Appleton
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Samantha Appleton
5	s5.18	Has Council reviewed delegations to its committees in the 2013/2014 financial year.	No		Samantha Appleton

6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes	Samantha Appleton
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes	Samantha Appleton
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes	Samantha Appleton
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes	Samantha Appleton
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes	Samantha Appleton
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes	Samantha Appleton
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2013/2014 financial year.	Yes	Samantha Appleton
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes	Samantha Appleton

Disclosure of Interest

No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Samantha Appleton
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Samantha Appleton
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Samantha Appleton
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Samantha Appleton
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Samantha Appleton

6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2014.	Yes	Samantha Appleton
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2014.	Yes	Samantha Appleton
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes	Samantha Appleton
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes	Samantha Appleton
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes	Samantha Appleton
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes	Samantha Appleton
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes	Samantha Appleton
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes	Samantha Appleton
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes	Samantha Appleton
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes	Samantha Appleton
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes	Samantha Appleton

Disposal of Property					
No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Samantha Appleton
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Samantha Appleton

Elections					
No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	Yes		Samantha Appleton

Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Samantha Appleton
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	Yes		Samantha Appleton
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Samantha Appleton
4	s7.3	Was the person(s) appointed by the local government to be its auditor, an approved auditor.	Yes		Samantha Appleton
5	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Samantha Appleton

6	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2014 received by the local government within 30 days of completion of the audit.	Yes		Samantha Appleton
7	s7.9(1)	Was the Auditor's report for 2013/2014 received by the local government by 31 December 2014.	Yes		Samantha Appleton
8	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action to be taken by the local government, was that action undertaken.	N/A	No items reported	Samantha Appleton
9	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Samantha Appleton
10	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Samantha Appleton
11	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Samantha Appleton
12	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Samantha Appleton
13	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Samantha Appleton
14	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Samantha Appleton
15	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Samantha Appleton

Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	Yes		Samantha Appleton
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	Yes		Samantha Appleton
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	Yes		Samantha Appleton
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	Yes		Samantha Appleton
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes		Samantha Appleton

Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	Yes		Samantha Appleton
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Samantha Appleton
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Samantha Appleton
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Samantha Appleton

5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Samantha Appleton
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b)(c).	Yes		Samantha Appleton

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Samantha Appleton
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		Samantha Appleton
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	Yes		Samantha Appleton
4	F&G Reg 14, 15 & 16	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Samantha Appleton
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	N/A		Samantha Appleton
6	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	N/A	No tenders were received	Samantha Appleton
7	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Samantha Appleton

8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Samantha Appleton
9	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	N/A		Samantha Appleton
10	F&G Reg 21 & 22	Did the local government's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	Yes		Samantha Appleton
11	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Samantha Appleton
12	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A	No tenders were received	Samantha Appleton
13	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Samantha Appleton
14	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Samantha Appleton
15	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100,000 or less.	Yes		Samantha Appleton

I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Pingelly

Signed CEO, Pingelly

11.2.4 2014/15 Budget Review

File Reference: 00098
Location: N/A
Applicant: N/A
Date: 8 February 2015
Disclosure of Interest: Nil
Author: S Appleton, Deputy Chief Executive Officer
Attachments: Budget Review

Summary:

Council to consider the review of the 2014/15 Budget together with year to date and projected Budget comparison.

Background:

Legislation requires that a Budget Review be undertaken by local governments between 1 January and 31 March each financial year.

The intention of the legislation is to ensure local governments conduct at least one budget review between six and nine months into a financial year. A budget review is a detailed comparison of the year to date actual results with the adopted or amended budget. It establishes whether a local government continues meeting its budget commitments and that it is in receipt of revenue and incurs expenditure in accordance with the adopted budget.

The results of the Budget Review must be submitted to Council for adoption within 30 days of the review. Within 30 days of the adoption of the review and determination a copy is to be provided to the Department of Local Government.

The Budget Review has been undertaken conscious of the guidelines issued by the Department and highlight major variances and how they impact on the 2014/15 Budget.

Comment:

A review of the budget was carried out early in 2014/15 when it was determined that there would be a variance in the carried forward position from 2013/14 and an incomplete works job had not been carried forward. Since that point a number of variances have been identified and have been incorporated into a budget amendments outlined in the schedules. It is projected at 30 June 2015 there will be a minor surplus to be carried forward.

At present there has been no provision for restricted funds based on the assumption that all projects budgeted will be completed within the prescribed period, however this may change prior to the end of the year. Where restricted funds remain it is expected that the funds will be rolled into the subsequent financial period to allow projects to be completed in 2015/16.

Consultation:

Executive Management Team

Statutory Environment:

Section 33A of the *Local Government (Financial Management) Regulations* provides that:

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Policy Implications:

Nil

Financial Implications:

Variances in revenue and expenditure from adopted 2014/15 Budget.

Strategic Implications:

Nil

Voting Requirements:

Absolute majority

Recommendation:

That the 2014/15 Budget Review be adopted and forwarded to the Department of Local Government as per the provisions of the *Local Government Act*.

Moved _____ Seconded _____

BUDGET REVIEW FOR THE PERIOD ENDING 31 January 2015				
	SCHED#	YTD ACTUAL 2014/15	FORCAST ACTUAL 2014/15	BUDGET 2014/15
OPERATING REVENUE				
Governance	4	65,725	118,998	108,413
General Purpose Funding	3	2,205,011	2,839,202	2,846,569
Law, Order & Public Safety	5	46,349	75,551	76,706
Health	7	7,874	9,300	8,700
Welfare & Education	8	9,134	17,028	17,028
Community Amenities	10	156,705	168,460	163,477
Recreation & Culture	11	40,966	70,280	92,700
Transport	12	265,455	729,023	779,088
Economic Services	13	58,804	95,291	82,420
Other Property & Services	14	59,549	148,092	126,250
Sub Total		2,915,572	4,271,225	4,301,351
OPERATING EXPENDITURE				
Governance	4	(499,739)	(857,818)	(850,563)
General Purpose Funding	3	(51,147)	(103,654)	(108,470)
Law, Order & Public Safety	5	(134,869)	(246,315)	(206,367)
Health	7	(65,943)	(139,742)	(161,213)
Welfare & Education	8	(27,669)	(47,843)	(48,643)
Community Amenities	10	(198,559)	(351,340)	(381,332)
Recreation & Culture	11	(430,083)	(841,360)	(819,956)
Transport	12	(506,359)	(1,634,546)	(1,734,257)
Economic Services	13	(135,580)	(236,269)	(236,093)
Other Property & Services	14	(340,368)	(73,743)	(20,501)
Sub Total		(2,390,314)	(4,532,630)	(4,567,395)
NET OPERATING		525,257	(261,405)	(266,044)
CAPITAL REVENUE				
Governance	4	42,274	332,274	330,000
General Purpose Funding	3	0	0	0
Law, Order & Public Safety	5	33,503	67,788	67,788
Health	7	0	0	0
Education & Welfare	8	0	11,969	11,969
Community Amenities	10	0	0	0
Recreation & Culture	11	2,548	2,502,548	2,512,000
Transport	12	6,818	46,818	57,000
Economic Services	13	0	0	0
Other Property & Services	14	0	0	0
Sub Total		85,143	2,961,397	2,978,757

BUDGET REVIEW FOR THE PERIOD ENDING 31 January 2015				
	SCHED#	YTD ACTUAL 2014/15	FORCAST ACTUAL 2014/15	BUDGET 2014/15
CAPITAL EXPENDITURE				
Governance	4	(130,232)	(332,274)	(370,785)
General Purpose Funding	3	0	0	0
Law, Order & Public Safety	5	(33,503)	(67,788)	(67,788)
Health	7	0	0	0
Education & Welfare	8	(5,889)	(11,969)	(11,969)
Community Amenities	10	0	(109,000)	(109,000)
Recreation & Culture	11	(347,910)	(815,274)	(824,000)
Transport	12	(318,323)	(1,378,686)	(1,461,104)
Economic Services	13	0	(80,000)	(80,000)
Other Property & Services	14	0	0	0
Sub Total		(835,857)	(2,794,991)	(2,924,646)
TOTAL CAPITAL		(750,714)	166,406	54,111
TOTAL Net Operating & Capital		(225,457)	(94,999)	(211,933)
ADJUSTMENT FOR NON-CASH ITEMS				
Add Depreciation		283,024	1,127,650	1,127,650
Rounding Adjustment		0	0	0
Transfer from/(to) Restricted Municipal		0	(2,500,000)	(2,500,000)
Transfer from/(to) Reserves		(18,176)	22,405	22,405
Movement in Deferred Pensioner Rates/ESL		40,428	0	0
Movement in Employee Benefit Provisions		0	0	0
Asset Disposal (Profit)/Loss		1,346	(9,339)	(26,400)
Total Adjustment for Non-Cash		306,622	(1,359,284)	(1,376,345)
Opening Surplus/(Deficit)		1,461,362	1,461,362	1,588,278
Closing Surplus/(Deficit)		1,542,527	7,079	0

SHIRE OF PINGELLY SCHEDULE 4 - GOVERNANCE FOR THE PERIOD ENDING 31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
MEMBERS OPERATING EXPENDITURE				
0600	Advertising	0	0	0
0601	Allowance - Deputy President	150	300	300
0602	Allowance - President	650	1,200	1,200
0606	Conference Fees	18,087	18,087	18,000
0607	Consultant Fees	0	0	0
0609	Donations	118	1,500	1,500
0610	Election Expenses	0	0	0
0611	Insurance	8,461	8,461	6,870
0613	Other Expense	451	1,500	1,500
0616	Public Relations	0	200	200
0618	Refreshments/Receptions	15,339	20,000	20,000
0620	Sitting Fees	15,750	31,500	31,500
0621	Subscriptions	10,788	10,788	10,170
0604	Audit Expenses	12,680	20,000	20,000
0605	Cleaning Council Chambers	634	2,800	2,800
0608	Councillor Training	58	6,000	6,000
0614	Postage	0	0	0
0615	Printing & Stationery	0	700	700
0640	Administration Allocation	114,403	196,120	196,120
0699	Depreciation Expense	530	600	600
TOTAL TO OPERATING STATEMENT		198,100	319,756	317,460
MEMBERS OPERATING REVENUE				
0646	Reimbursements	0	300	300
TOTAL TO OPERATING STATEMENT		0	300	300
OTHER GOVERNANCE OPERATING EXPENDITURE				
Employee Costs				
0405	Conference Expenses	9,770	15,810	15,810
0408	Insurance	9,277	9,672	9,672
0411	Job Training	10,787	17,220	17,220
0435	Vehicle Running Expense CEO	2,856	7,000	7,000
0441	Vehicle Running Expense DCEO	3,566	5,000	5,000
0425	Salaries & Wages	310,897	540,000	527,914
0426	Workcare	11,827	12,846	10,815
0427	Staff Uniforms	4,073	7,000	6,000
0428	Superannuation	33,408	59,000	61,353
0439	Long Service Leave Payment	385	0	0
0437	Increase/Decrease LSL Provision	0	0	6,000
0438	Annual Leave Accrual	0	0	0
0447	Other Admin Staff Expense	376	1,500	1,500
0407	Fringe Benefits Tax	7,581	13,000	13,000

SHIRE OF PINGELLY SCHEDULE 4 - GOVERNANCE FOR THE PERIOD ENDING 31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
	Office Expenses			
0400	Advertising	3,912	8,000	8,000
0401	Bank Fees	647	1,150	1,150
0402	Merchant Bank Fees	2,613	4,300	4,300
0403	Computer & Office Equipment	38,627	52,000	46,618
0404	Computer Rental Agreement	0	0	0
0410	Internet Charges	4,750	5,500	5,500
0436	Subscriptions	5,229	7,555	7,555
0417	Minor Plant & Equipment	0	0	0
0418	Other Expenses	10,378	80,000	80,000
0419	Photocopier Contract & Charges	5,740	9,840	9,840
0420	Postage & Freight	1,959	2,600	2,600
0421	Printing & Stationery	10,627	14,500	14,500
0429	Telephone	6,005	11,000	11,000
0442	Accounting Assistance	13,495	40,500	40,500
	Building & Other Expenses			
0413	Mtce - Admin Building	45,361	54,736	54,736
0415	Mtce - 28 Paragon St	0	0	0
0416	Mtce - 50 Raglan Street	0	0	0
0706	Mtce - 16 Elliot Street	6,195	9,450	9,450
1410	Mtce - 42 Queen Street	0	0	0
0450	Mtce - 4 Shire Street	13,894	20,000	25,800
0452	Mtce - 36/38 Sharow St JV	12,745	26,400	26,400
0453	Mtce - 17 Eliot Street	10,127	15,000	18,500
0444	Mtce - 9a/9b Webb Street	13,010	29,000	29,000
0443	RTG Administration Expense	0	0	0
0448	RTG Contribution Expense	0	0	0
0449	Mtce - 7a/7b Webb Street	9,947	12,300	8,840
1622	SSL Interest - Police Housing	0	0	0
0446	Royalties For Regions Grant Expenditure	0	0	0
1607	Loan 107 Interest Parade St Building	0	0	0
0424	Rounding of Receipts	(2)	0	0
0459	Integrated Planning expenditure	0	0	0
0460	Loss on Disposal of Assets	0	10,000	10,000
0499	Depreciation Expense	79,130	118,700	118,700
	Sub Total	699,191	1,220,579	1,214,273
0440	Less Administration Allocated	(431,678)	(740,020)	(740,020)
	Sub Total	267,513	480,559	474,253
	Licensing			
0430	Transport Licensing - Admin Allocations	32,025	54,900	54,900
0431	Transport Licensing - Telephone	449	950	950
0433	Transport Licensing - Other Expense	1,653	1,653	3,000
	Sub Total	34,126	57,503	58,850
	TOTAL TO OPERATING STATEMENT	301,639	538,062	533,103

SHIRE OF PINGELLY SCHEDULE 4 - GOVERNANCE FOR THE PERIOD ENDING 31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
	OTHER GOVERNANCE OPERATING REVENUE			
0466	Other Income	150	400	400
0465	Commissions Licensing	14,774	29,000	29,000
0462	Reimbursement - DCEO / EHO Vehicle	1,436	2,363	2,363
0471	Photocopying & Fax Charges	41	100	100
0470	Other Charges	0	1,000	1,000
0472	Profit on Disposal of Assets	1,712	12,812	11,100
0473	Reimbursements without GST	14,573	14,573	0
0474	Reimbursements - legal fees	0	0	0
0475	Reimbursements/Rebates	10,247	22,450	22,450
0445	Police Residence Income	0	0	0
0476	Rent 4 Shire Street	0	0	0
0454	Rent Sharow St JV	15,352	27,500	27,500
0478	Safe Custody Package Fee	0	360	360
0480	Rent Bendigo Bank	0	0	0
0483	Rent 16 Elliot Street	3,100	3,800	5,200
0498	Integrated Planning Grants	0	0	0
0487	Housing Funding Application	0	0	0
1474	Rent 42 Queen Street	0	0	0
0488	Royalties For Regions	0	0	0
0489	Rent 50 Raglan St	0	0	0
0495	Rent 17 Eliot St	839	840	840
0496	SSL Interest Repayment - Police Housing	0	0	0
0497	Rent 9A & B Webb Street	3,500	3,500	7,800
0461	Asset Realisation Account	0	0	0
0485	Proceeds from Sale of Housing	0	0	0
0486	Grant - Regional Infrastructure Program	0	0	0
	TOTAL TO OPERATING STATEMENT	65,725	118,698	108,113
	MEMBERS CAPITAL EXPENDITURE			
0691	Furniture & Equipment	0	0	0
	OTHER GOVERNANCE CAPITAL EXPENDITURE			
0490	CEO & Office Vehicles	44,710	125,000	125,000
0491	Furniture & Equipment	72,374	111,600	117,600
0492	Building Purchase & Upgrade	46,690	124,685	128,185
0494	Land Purchase & Upgrade	0	0	0
	TOTAL TO CAPITAL STATEMENT	163,774	361,285	370,785
	MEMBERS CAPITAL REVENUE			
	Nil	0	0	0
	OTHER GOVERNANCE CAPITAL REVENUE			
	Building Disposal	0	220,000	220,000
	Plant & Equipment Disposal	42,274	112,274	110,000
	Furniture & Equipment - Admin Disposal	0	0	0
	SSL Repayment - Police Housing	0	0	0
	TOTAL TO CAPITAL STATEMENT	42,274	332,274	330,000

SHIRE OF PINGELLY SCHEDULE 3 - GENERAL PURPOSE FUNDING FOR THE PERIOD ENDING 31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
	RATE REVENUE			
	General Rate			
0300	Rates Levied	1,572,053	1,571,750	1,565,893
0301	Back Rates		304	
	TOTAL CURRENT RATES LEVIED	1,572,053	1,572,054	1,565,893
0315	Discount Allowed	0	0	0
	TOTAL AMOUNT FROM RATES	1,572,053	1,572,054	1,565,893
	Other Revenue			
0310	Instalment Administration fee	4,290	5,000	5,000
0311	Interest fee at 5.5%	5,720	6,000	6,000
0312	Penalty	5,785	8,285	6,000
0313	Pensioner Deferred Rates Interest	0	1,510	1,510
0316	Amounts Assessed In Lieu	187	187	0
0318	Legal Fees Recovered	98	10,000	13,000
0463	Account Enquiries	2,420	4,500	4,500
0323	Interest on Investments	13,553	22,000	35,000
0325	Interest on Reserve Revenue	18,176	48,210	48,210
0364	Collection of ESL	4,000	4,000	4,000
	TOTAL OTHER REVENUE	54,229	109,692	123,220
	Grants Commission			
0320	Financial Assistance Grant - General	406,094	812,187	812,187
0321	Financial Assistance Grant - Roads	172,635	345,269	345,269
	TOTAL GRANTS COMMISSION	578,728	1,157,456	1,157,456
	TOTAL TO OPERATING STATEMENT	2,205,011	2,839,202	2,846,569
	OPERATING EXPENDITURE			
	Levying of Rates			
0317	Rates Written Off	52	52	0
0342	Debt collection Costs	89	10,000	15,000
0345	Postage	410	650	650
0346	Printing & Stationery	232	232	100
0348	Sundry Costs	200	250	250
0349	Title Searches	96	400	400
0350	Valuation Expenses	735	7,500	7,500
0341	Administration Costs Allocated	35,309	60,530	60,530
	Sub Total	37,124	79,614	84,430
0340	General Purpose Funding			
	Administration costs allocated	14,023	24,040	24,040
	Sub Total	14,023	24,040	24,040
	TOTAL TO OPERATING STATEMENT	51,147	103,654	108,470

SHIRE OF PINGELLY				
SCHEDULE 5 - LAW, ORDER & PUBLIC SAFETY				
FOR THE PERIOD ENDING				
31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
	OPERATING EXPENDITURE			
	Fire Prevention			
0500	Purchase Equipment under \$1,000	0	29,000	8,000
0501	Maintenance Plant & Equipment	0	0	0
0502	Maintenance Vehicles & Trailers	0	0	0
0503	Maintenance Land & Buildings	0	0	0
0504	Clothing & Accessories	0	0	0
0537	Printing & Stationary	0	0	0
0505	Utilities, Rates & Taxes	0	0	0
0506	Other Goods & Services	1,368	3,000	3,000
0507	Insurances	0	0	0
0509	CPW Tower Maintenance	285	285	236
0510	District Fire Maps	0	0	0
0512	Fire Control Combat Wages	4,483	5,000	4,400
0599	Depreciation	21,627	35,900	35,900
0575	ESL Expenditure BFB	27,028	26,000	20,300
0513	Administration Allocation	16,390	28,080	28,080
0514	Profit/Loss on sale of asset	0	0	0
	Sub Total	71,179	127,265	99,916
	Animal Control			
0530	Animal Control	10	1,000	1,000
0531	Contract Ranger Fees	10,702	20,000	15,000
0532	Pound Maintenance	1,256	5,200	5,200
0536	Cat Pound Maintenance	0	0	0
	Sub Total	11,969	26,200	21,200
	Other Law Order & Public Safety			
0541	Purchase Equipment under \$1,000	4,272	5,500	5,500
0542	Maintenance Plant & Equipment	1,204	2,000	4,000
0543	Maintenance Vehicles & Trailers	3,226	5,000	3,000
0544	Maintenance Land & Buildings	10,111	20,123	14,825
0545	Clothing & Accessories	0	0	0
0546	Utilities, Rates & Taxes	1,303	4,000	4,000
0547	Other Goods & Services	2,301	2,301	0
0548	Insurances	4,075	4,160	4,160
1621	SSL Interest - SES Building	14,072	26,896	26,896
0538	SES Building Expense	0	0	0
0555	Emergency Service Training	387	1,400	1,400
0535	CCTV Maintenance	978	3,000	3,000
0560	Loss on Disposal of Assets	0	0	0
0589	Depreciation	348	2,280	2,280
0540	Administration Allocation	9,444	16,190	16,190
	Sub Total	51,721	92,850	85,251
	TOTAL TO OPERATING STATEMENT	134,869	246,315	206,367

SHIRE OF PINGELLY SCHEDULE 5 - LAW, ORDER & PUBLIC SAFETY FOR THE PERIOD ENDING 31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
	OPERATING REVENUE			
	Fire Prevention			
0558	Fines & Penalties	750	750	0
0559	District Fire Maps	0	0	0
0522	Reimbursements - BFB	1,014	1,014	0
0570	Reimbursements - Tutanning Brigade	0	0	0
0573	Reimbursements - Protective Clothing	312	312	0
0519	ESL Capital Grant - Fire Truck	0	0	0
0520	ESL Grant BFB	10,150	11,790	11,790
	Sub Total	12,226	13,866	11,790
	Animal Control			
0580	Charges Fines & Penalties	677	1100	400
0581	Dog Registrations	2,682	4,000	4,000
0582	Impounding Fees	823	1,500	1,500
0583	Cat Registrations	270	1,500	1,500
0584	Cat Charges Fines & Penalties	0	0	0
0585	Cat Impounding Fees	289	289	0
	Sub Total	4,741	8,189	7,400
	Other Law Order & Public Safety			
0521	ESL Grant SES	15,310	26,400	30,620
0523	Other Revenue	0	0	0
0524	Grant - SES SSL Interest Recoup	14,072	26,896	26,896
0525	Grant - Capital	0	0	0
0539	SES Building Income	0	0	0
0561	Asset Realisation Account	0	0	0
0572	Profit on Disposal of Assets	0	0	0
	Sub Total	29,382	53,296	57,516
	TOTAL TO OPERATING STATEMENT	46,349	75,551	76,706
	CAPITAL EXPENDITURE			
1721	Fire Prevention			
	Repayment of Debentures	33,503	67,788	67,788
	TOTAL TO CAPITAL STATEMENT	33,503	67,788.13	67,788
	CAPITAL REVENUE			
0151	SES SSL Recoup	33,503	67,788	67,788
	TOTAL TO CAPITAL STATEMENT	33,503	67,788.13	67,788

SHIRE OF PINGELLY SCHEDULE 7 - HEALTH FOR THE PERIOD ENDING 31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
	OPERATING EXPENDITURE			
	Health Administration & Inspections			
0700	Group Regional Scheme	13,469	25,000	30,638
0701	Other Control Expenses	0	1,500	1,500
	Sub Total	13,469	26,500	32,138
	Preventive Services			
0702	Mosquito Control	105	800	800
0703	Analytical Expenses	0	500	500
	Sub Total	105	1,300	1,300
	Other Health			
0451	Mtce - 59 Stratford Street	3,665	10,920	15,920
0705	Insurance	426	425	425
0707	Rent - Doctors Surgery	2,167	2,167	13,000
0708	IPN Medical Group	25,000	50,000	50,000
0709	Vehicle Expense - Dr Vehicle	558	1,930	1,930
0710	Regional Aged Care Group BBP	0	10,000	10,000
0712	Wheatbelt Integrated Aged Care Support	0	5,000	5,000
0719	Mtce - Dental Equipment	939	1,220	1,220
0799	Depreciation	3,916	3,370	3,370
0740	Administration Allocation	15,698	26,910	26,910
	Sub Total	52,369	111,942	127,775
	TOTAL TO OPERATING STATEMENT	65,943	139,742	161,213
	OPERATING REVENUE			
	Health Administration & Inspections			
0752	Reimbursements	0	0	0
0750	Charges - Licenses & Fees	1,402	1,600	1,000
	Sub Total	1,402	1,600	1,000
	Other Health			
0749	Reimbursement Shire of Brookton	0	0	0
0753	Other Income - Food Registration	6,000	6,000	6,000
0755	Septic Tank Application Fee	472	1,700	1,700
	Sub Total	6,472	7,700	7,700
	TOTAL TO OPERATING STATEMENT	7,874	9,300	8,700
	CAPITAL EXPENDITURE			
0790	Plant & Equipment Purchase	0	0	0
	TOTAL TO CAPITAL STATEMENT	0	0.00	0
	CAPITAL REVENUE			
0761	Plant & Equipment Disposal	0	0	0
	TOTAL TO CAPITAL STATEMENT	0	0	0

SHIRE OF PINGELLY SCHEDULE 8 - EDUCATION & WELFARE FOR THE PERIOD ENDING 31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
OPERATING EXPENDITURE				
Aged & Disabled				
1620	Loan 120 Interest Cottage Homes	7,679	15,208	15,208
0845	Aged & Disabled	0	0	0
	Sub total	7,679	15,208	15,208
Education				
0820	Mtce - Pre-School	5,786	8,500	8,000
0818	Donations	115	1,000	1,000
0899	Depreciation	8,747	14,500	14,500
	Sub total	14,648	24,000	23,500
Community Resource Centre				
0830	Mtce - CRC	2,379	3,555	4,855
0832	CRC - Other Expense	0	0	0
0840	Administration Allocation	2,963	5,080	5,080
	Sub total	5,342	8,635	9,935
	TOTAL TO OPERATING STATEMENT	27,669	47,843	48,643
OPERATING REVENUE				
Aged & Disabled				
1178	SSL Interest Repayment Cottage Homes	7,679	15,208	15,208
0846	Cottage Homes Correction	0	0	0
	Sub total	7,679	15,208	15,208
Education				
0862	Charges - Pre-School	1,455	1,820	1,820
	Sub total	1,455	1,820	1,820
	TOTAL TO OPERATING STATEMENT	9,134	17,028	17,028
CAPITAL EXPENDITURE				
1700	Payment of SS Loan	0	0	0
1720	Repayment of Debenture - Cottage Homes SSL	5,889	11,969	11,969
	TOTAL TO CAPITAL STATEMENT	5,889	11,969	11,969
CAPITAL REVENUE				
Loan Raised				
0126	SSL Repayment - Cottage Homes	5,889	11,969	11,969
	TOTAL TO CAPITAL STATEMENT	5,889	11,969	11,969

SHIRE OF PINGELLY SCHEDULE 10 - COMMUNITY AMENITIES FOR THE PERIOD ENDING 31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
	OPERATING EXPENDITURE			
	Sanitation			
1000	Domestic Refuse Collection	22,371	39,000	39,000
1001	Commercial Refuse Collection	0	0	0
1002	Recycling Charges	20,085	40,000	40,000
1003	Refuse Site Maintenance	80,241	106,668	77,513
1004	Street Refuse	6,660	13,000	20,000
1005	Purchase of Bins	0	0	0
1006	Loader Running Expense	0	0	0
1619	Loan 119 - Interest on loan for Loader	0	0	0
1040	Administration Allocation	4,521	7,750	7,750
	Sub Total	133,878	206,418	184,263
	Protection of the Environment			
1010	Community Agricultural Centre (CAC)	1,791	6,000	8,200
1011	Eco Town	0	0	0
1012	Community Development Officer	0	0	0
1013	Environment	2,000	2,000	2,000
1014	Salinity Project	418	1,220	1,220
1015	Recycling of Oil	0	0	0
1016	Administration Allocation	4,906	8,410	8,410
1019	Water Harvesting	196	196	205
1058	Zero Waste Plan	0	5,000	5,000
	Sub Total	9,312	22,826	25,035
	Town Planning & Reg Development			
1032	Town Planning Scheme - Contract	3,851	10,000	10,000
1033	Town Planning Scheme - Other	0	14,000	63,938
1034	Townscape Project	6,645	9,080	9,080
0351	Street Numbering - from Schedule 3	0	0	0
1035	Administration Allocation	16,864	28,910	28,910
	Sub Total	27,360	61,990	111,928
	Other Community Services			
1041	Cemeteries Expense	16,689	42,696	42,696
1042	Cemetery Public Toilet Mtnc	1,433	2,410	2,410
1099	Depreciation	9,886	15,000	15,000
1009	Mtce - CCTV Security Camera	0	0	0
	Sub Total	28,009	60,106	60,106
	TOTAL TO OPERATING STATEMENT	198,559	351,340	381,332

SHIRE OF PINGELLY SCHEDULE 10 - COMMUNITY AMENITIES FOR THE PERIOD ENDING 31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
	OPERATING REVENUE			
	Sanitation Household			
1060	Charges - Refuse Removal Domestic	119,240	119,240	116,530
1061	Charges - Second Bin	0	0	0
1062	Charges - Refuse Removal Commercial	22,493	22,493	24,070
1063	Charges - Commercial Second Bin	0	0	0
1067	Charges - Environmental Levy	(542)	0	0
1066	Tip Fees	341	1,000	500
1080	Sale of Bins	0	0	0
	Sub Total	141,532	142,733	141,100
	Protection of the Environment			
1064	Grant - Recycling of Oil	0	0	0
1065	Grant - Rural Towns Project Rennett St	0	0	0
1059	Grant - Public Toilets	0	0	0
1068	Recycling Rebate	0	0	0
1076	Grant - Keep Aust Beautiful Council	0	0	0
1077	Grant - Don't Dump It Recycle It	0	0	0
1075	Zero Waste Plan	0	0	0
	Sub Total	0	0	0
	Town Planning & Reg Development			
1069	Home Occupation Fees	0	0	0
1074	Charges - Planning Fees	2,448	5,000	5,000
	Sub Total	2,448	5,000	5,000
	Other Community Services			
1070	Charges - Cemetery Fees	9,816	16,000	12,650
1078	Grant - Roadwise Speed Trailer	0	0	0
1071	CAC Building Rental & Reimbursements	2,909	4,727	4,727
	Sub Total	12,725	20,727	17,377
	TOTAL TO OPERATING STATEMENT	156,705	168,460	163,477
	CAPITAL EXPENDITURE			
1092	Building Purchase	53,571	80,000	80,000
1090	Plant & Machinery	0	29,000	29,000
1091	Furniture & Equipment	0	0	0
	Repayment of Debenture	0	0	0
	TOTAL TO CAPITAL STATEMENT	53,571	109,000	109,000
	CAPITAL REVENUE			
	Nil	0	0	0
	TOTAL TO CAPITAL STATEMENT	0	0	0

SHIRE OF PINGELLY SCHEDULE 11 - RECREATION & CULTURE FOR THE PERIOD ENDING 31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
OPERATING EXPENDITURE				
Public Halls Civic Centres				
1100	Mtce - Community Centre	17,747	25,000	23,532
1101	Mtce - Scout Hall	387	1,900	1,900
1102	Mtce - Town Hall	12,269	30,000	25,447
1103	Public Toilets - Town Hall	7,356	12,729	12,729
1143	Mtce - Community Gym	6,572	10,200	10,200
1104	Mtce - Railway Station	177	660	660
1135	Administration Allocation	10,459	17,930	17,930
Sub Total		54,966	98,419	92,398
Swimming Pool				
1108	Mtce - Swimming Pool	36,318	68,970	68,970
1153	Contract Management Expense	24,316	58,060	58,060
1119	Increase/Decrease LSL Provision	0	0	0
1141	Administration Allocation	15,972	27,380	27,380
Sub Total		76,606	154,410	154,410
Other Recreation & Sport				
1110	Community Bus	4,435	8,620	10,620
1111	Mtce - Community Bus Shelter	0	0	0
1114	Mtce - Sports Pavilion	15,207	25,000	19,000
1115	Mtce - Changerooms	2,298	3,000	2,402
1184	Mtce - Public Toilets	0	0	0
1113	Sports Program and Facilities Report	0	0	0
1116	Recreation Ground	69,079	138,924	133,745
1117	Contributions to Sporting Bodies	96	2,200	2,650
1118	Parks & Gardens	95,538	163,461	153,303
1124	Sport & Recreation Plan Consultancy	0	0	0
1136	Profit/Loss on Sale of Asset	0	2,175	0
1138	Pioneer Park Public Toilet Mtce	7,401	10,000	8,778
1139	Minor Plant Parks and Gardens	0	1,300	2,000
1128	Speed Trailer Mtce	0	350	350
1186	Triathlon Expense	0	0	0
1136	Loss on Sale of Asset	2,175	2,175	0
1142	Be Active in Pingelly - Grant	0	0	0
1129	Small Grants Expenditure	16,523	40,000	49,510
1611	Loan 111 Interest Tennis Club	0	0	0
1613	Loan 113 Interest Tennis Club SSL	0	0	0
1616	Loan 116 Interest Bowling Club SSL	0	0	0
1140	Administration Allocation	13,808	23,670	23,670
1199	Depreciation	55,018	111,200	111,200
Sub Total		281,577	532,075	517,228
Library				
1120	Library Management	0	20,270	20,270
1125	Library Operating	1,058	1,500	1,500
1127	Lost Library Books	0	50	50
Sub Total		1,058	21,820	21,820

SHIRE OF PINGELLY SCHEDULE 11 - RECREATION & CULTURE FOR THE PERIOD ENDING 31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
	Other Culture			
1130	Community Celebrations	7,436	7,436	6,000
1133	Mtce - Museum	2,511	14,700	14,700
1134	Mtce - RSL Hall	5,928	12,500	13,400
	Sub Total	15,875	34,636	34,100
	TOTAL TO OPERATING STATEMENT	430,083	841,360	819,956
	OPERATING REVENUE			
	Public Halls Civic Centres			
1150	Charges - Community Centre	1,637	3,500	3,500
1151	Charges - Town Hall	950	1,100	1,100
	Sub Total	2,587	4,600	4,600
	Swimming Pool			
1155	Government Grants - Pool Subsidy	30,000	30,000	30,000
1156	Daily Admissions	1,257	2,000	2,000
1157	Season Tickets	510	510	1,000
	Sub Total	31,767	32,510	33,000
	Other Recreation & Sport			
1154	Gym Memberships	2,454	3,690.00	3,690
1162	Charges - Community Bus	5,009	10,010.00	10,010
1163	Charges - Pavilion	253	1,180.00	1,180
1164	Charges - Recreation Ground	731	2,500.00	2,500
1165	Charges - PA System	50	110.00	110
1180	Small Grants Income	(2,476)	15,000.00	30,130
1194	Profit on Sale of Assets	500	500.00	7,300
	Sub Total	6,521	32,990	54,920
	Library			
1170	Charges - Lost & Damaged Books	0	50	50
	Sub Total	0	50	50
	Other			
1175	Reimbursements Other	91	130	130
	Sub Total	91	130	130
	TOTAL TO OPERATING STATEMENT	40,966	70,280	92,700
	CAPITAL EXPENDITURE			
1192	Building Purchase	304,458	755,322	751,000
1190	Plant Purchase	35,952	59,952	73,000
	TOTAL TO CAPITAL STATEMENT	340,410	815,274	824,000
	CAPITAL REVENUE			
	Plant & Equipment Disposal	2,548	2,548	12,000
	Loan 123 Rec & Cultural Centre	0	2,500,000	2,500,000
	TOTAL TO CAPITAL STATEMENT	2,548	2,502,548	2,512,000

SHIRE OF PINGELLY SCHEDULE 12 - TRANSPORT FOR THE PERIOD ENDING 31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
	OPERATING EXPENDITURE			
	Roads Maintenance			
1203	Rural Road Maintenance	330,133	650,000	687,462
1204	Town Street Maintenance	79,722	164,001	228,362
1205	Depot Maintenance	39,344	48,463	48,463
1206	Bridge Maintenance	26,020	67,507	67,507
1207	Traffic Counters	8,915	9,401	9,401
1208	Footpath Maintenance	3,137	12,862	12,862
1209	Streetscape	0	0	0
1211	Traffic & Road Signs	1,877	10,000	10,000
1213	Street Lighting	13,698	28,300	28,300
1217	Minor Plant & Equipment	2,130	2,130	1,400
1260	Loss on Disposal of Assets	1,382	1,382	0
1299	Depreciation - Infrastructure	1	640,500	640,500
	TOTAL TO OPERATING STATEMENT	506,359	1,634,546	1,734,257
	OPERATING REVENUE			
1230	Government Grants - RRG Project	135,770	343,562	343,562
1231	Government Grants - Main Roads	0	0	0
1236	Government Grants - MRWA Direct	69,100	69,100	69,100
1242	Government Grants - RLCIP	0	0	0.00
1232	Government Grants - R ² R	60,000	143,800	143,800
1233	WALGGC - Special Projects	0	0	0
1234	Blackspot Funding - Federal	0	0	41,650
1252	Grain Freight Route Income	0	162,976	162,976
1272	Profit on Disposal of Assets	585	9,585	18,000
	TOTAL TO OPERATING STATEMENT	265,455	729,023	779,088
	CAPITAL EXPENDITURE			
1200	Rural Road/Bridge Construction	306,863	882,504	957,866
1201	Town Street Construction	3,100	194,721	194,721
1202	Footpath Construction	70,028	82,398	29,973
1290	Plant Purchases	81,873	121,230	171,500
1291	Furniture & Equipment	0	0	0
	Repayment of Debentures	0	0	0
1292	Land & Building Purchase	5,873	97,833	107,044
	TOTAL TO CAPITAL STATEMENT	467,736	1,378,686	1,461,104
	CAPITAL REVENUE			
	Plant & Equipment Disposals	6,818	46,818	57,000
	TOTAL TO CAPITAL STATEMENT	6,818	46,818	57,000

SHIRE OF PINGELLY SCHEDULE 13 - ECONOMIC SERVICES FOR THE PERIOD ENDING 31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
	OPERATING EXPENDITURE			
	Rural Services			
1301	Vermin Control	0	755	755
1314	Public Standpipe	4,368	10,350	7,450
	Sub Total	4,368	11,105	8,205
	Tourism & Area Promotion			
1302	Area Promotion	6,021	13,400	9,800
1304	Caravan Park	59,649	73,305	73,305
1305	Caravan Park - Commission	4,500	10,380	10,380
1306	Boyagin Reserve	0	0	0
1307	Tourist Committee	541	4,100	4,100
1326	Pingelly Development Assoc	1,523	5,000	5,000
1327	Lake Yealering Progress Assoc	0	1,500	1,500
1325	Dryandra Woodland Tourism Officer	0	0	0
1344	Pingelly Scouts	0	0	0
1345	Pingelly Museum Committee	0	2,500	2,500
1346	Hotham Way Tourist Committee	0	0	0
1347	Pingelly SES	0	0	0
1340	Administration Allocation	25,282	43,340	43,340
1352	Mtce - Information Bay	139	2,760	2,760
	Sub Total	97,654	156,285	152,685
	Building Control			
1311	Building Inspections	8,044	23,000	30,638
1312	Other Building Expenses	18	1,314	0
1320	Administration Allocation	12,746	21,850	21,850
	Sub Total	20,808	46,164	52,488
	Other Economic Services			
1398	Other Expense	135	1,500	1,500
1317	Minor Plant & Equipment	0	0	0
1318	Small Business Centre	0	2,500	2,500
1319	Community Safety Audit	0	0	0
1328	Small Grants	0	0	0
1322	Industrial/Land Development	0	0	0
1303	Economic Development Officer	0	0	0
1348	Industrial Shed Maintenance	7,456	8,115	8,115
1399	Depreciation	5,160	10,600	10,600
	Sub Total	12,751	22,715	22,715
	TOTAL TO OPERATING STATEMENT	135,580	236,269	236,093

SHIRE OF PINGELLY SCHEDULE 13 - ECONOMIC SERVICES FOR THE PERIOD ENDING 31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
OPERATING REVENUE				
Rural Services				
1332	Charges - Public Standpipe	1,371	3,370	3,370
	Sub Total	1,371	3,370	3,370
Tourism & Area Promotion				
1329	Charges - Caravan Park (ex GST)	12,823	18,900	18,900
1336	Reimbursements Incl GST	12,871	12,871	0
1330	Charges - Caravan Park	17,071	33,000	33,000
	Sub Total	42,765	64,771	51,900
Building Control				
1331	Charges - Building Licenses	4,108	9,000	9,000
1351	Rural Property Number Fee	60	150	150
	Sub Total	4,168	9,150	9,150
Other Economic Services				
1337	Sale of Community Bus Shed	0	0	0
1339	Community Safety & Crime Prevention	0	0	0
1343	Small Grants	0	0	0
1333	Other Revenue	0	0	0
1349	Industrial Shed Income	10,500	18,000	18,000
	Sub Total	10,500	18,000	18,000
	TOTAL TO OPERATING STATEMENT	58,804	95,291	82,420
CAPITAL EXPENDITURE				
1391	Furniture & Equipment Purchase	0	0	0
1350	Land & Buildings	0	80,000	80,000
	TOTAL TO CAPITAL STATEMENT	0	80,000	80,000
CAPITAL REVENUE				
	Disposal of Land	0	0	0
	TOTAL TO CAPITAL STATEMENT	0	0	0

SHIRE OF PINGELLY				
SCHEDULE 14 - OTHER PROPERTY & SERVICES				
FOR THE PERIOD ENDING				
31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
	OPERATING EXPENDITURE			
	Private Works			
1400	Private Works	13,657	24,000	15,000
	Public Works Overheads			
1401	Conference Expense	227	5,000	5,000
1402	Engineering Office Expense	22,686	30,000	23,230
1403	Engineering Salaries	100,065	160,937	129,971
1404	Engineering Superannuation	10,619	17,415	15,263
1421	Contract Relief Staff	0	0	0
1405	Holiday Pay	89,722	120,038	120,038
1414	Sick Pay	31,091	40,000	35,832
1415	Works Superannuation	39,873	68,537	95,918
1406	Workcare	38,700	41,736	39,195
1407	Insurance on Works	8,214	11,090	11,090
1408	Job Training	21,945	48,000	49,032
1409	Long Service Leave	2,381	12,996	12,000
1411	Protective Clothing	13,114	16,000	12,600
1440	Administration Allocation	86,876	148,930	148,930
	Sub Total	465,512	744,679	698,099
1416	Less Allocated to Works & Services	(305,589)	(744,679)	(706,099)
	Sub Total	159,923	0	(8,000)
	Plant Operations			
1431	Fuel & Oil	64,198	140,000	170,000
1429	Vehicle Cost - Manager of Works	8,320	15,107	15,107
1432	Insurance on Plant	19,098	19,098	18,225
1433	Parts & Repairs	87,239	140,000	140,000
1443	Plant Consumables	5,226	6,000	6,000
1434	Licences	5,599	7,500	7,500
1436	Repair Wages & Depot Maintenance	80,769	158,868	158,868
1437	Replacement Tools	14,111	16,000	19,200
1439	Tyres	3,938	30,000	30,000
1499	Depreciation - Plant & Buildings	98,661	175,000	175,000
	Sub Total	387,159	707,573	739,900
1441	Less Allocated to Works & Services	(281,941)	(707,573)	(739,900)
	Sub Total	105,218	0	0
	Salaries & Wages			
1450	Gross Salaries & Wages	1,028,203	1,661,831	1,661,831
1453	Less Allocated to Salaries & Wages	(1,004,850)	(1,661,831)	(1,661,831)
	Sub Total	23,353	0	0
	Unclassified			
1412	Engineering Relocation Expense	4,953	8,000	8,000
1465	Prior Year Write-offs	0	0	0
1466	Community Works	2,077	3,629	3,001
1418	Drum Muster	0	2,500	2,500
1454	Unallocated Salaries & Wages	3,614	3,614	0
1452	Workers Compensation	27,574	32,000	0
	Sub Total	38,217	49,743	13,501
	TOTAL TO OPERATING STATEMENT	340,368	73,743	20,501

SHIRE OF PINGELLY SCHEDULE 14 - OTHER PROPERTY & SERVICES FOR THE PERIOD ENDING 31 January 2015				
GL #	DESCRIPTION	ACTUAL 2014/15	FORCAST 2014/15	BUDGET 2014/15
	OPERATING REVENUE			
	Private Works			
1470	Charges - Private Works	23,521	35,000	18,750
1492	Private Works Recoup	0	0	0
	Sub Total	23,521	35,000	18,750
	Unclassified			
1471	Training Reimbursements	0	3,500	0
1473	Reimbursements/Rebates	2,482	4,680	45,000
1475	Sale of Scrap	4,817	20,000	40,000
1476	Sale of Mulch	20	20	0
1482	Diesel Fuel Rebate	11,896	20,000	20,000
1483	Reimbursement Drum Muster	2,756	2,756	2,500
1477	Reimbursement Workers Compensation	11,429	39,751	0
1472	Reimbursements/Rebates EX GST	2,629	22,385	0
1484	Other	0	0	0
	Sub Total	36,028	113,092	107,500
	TOTAL TO OPERATING STATEMENT	59,549	148,092	126,250
	CAPITAL EXPENDITURE			
	Nil	0	0	0
	TOTAL TO CAPITAL STATEMENT	0	0	0
	CAPITAL REVENUE			
	Nil	0	0	0
	TOTAL TO CAPITAL STATEMENT	0	0	0

11.3 ADMINISTRATION SERVICES

11.3.1 CEO Annual Leave and Appointment of Acting CEO

File Reference: 00000 002
Location: Shire of Pingelly
Applicant: Gavin Pollock, Chief Executive Officer
Author: Gavin Pollock, Chief Executive Officer
Date: 2 February 2015
Disclosure of Interest: Nil
Attachments: Nil

Summary:

Council to consider the Chief Executive Officer's request for Annual leave from Monday 13 April to Sunday 3 May 2015 and the appointment of an Acting Chief Executive Officer for the period.

Background:

The Chief Executive Officer has discussed the Acting Chief Executive Officer with the Executive Team. The Executive Team feel due to the timing and other Executive Team members leave commitments to ask Council to appoint an external Acting Chief Executive Officer from 13 April to 3 May 2015.

The Chief Executive Officer has made contact with Mr Mark Dacombe former Acting Chief Executive Officer of the Shire of Pingelly. Mr Dacombe has indicated he is prepared to be appointed to the position of Acting CEO of the Shire of Pingelly from 13 April to 3 May 2015.

Comment:

The Chief Executive Officer's request for annual leave is to spend time with family while enjoying the arrival of a new child to the family. The Executive Manager Engineering Development Services will be on long service leave during this time as agreed during the appointment process in August 2014. Also during this time of leave the Executive Manager Corporate Community Services will be in the middle of budget preparation and finalising the new chart of accounts as identified in the 2014/15 budget. Due to the resource and skill shortage this request to appoint an external Acting Chief Executive Officer is made.

Mr Dacombe has been contacted due to his experience with the Shire of Pingelly and extensive local government experience as a Chief Executive Officer in both Australia and New Zealand. Mr Dacombe has also worked as a consultant to other local governments as Acting Chief Executive Officer.

A remuneration package will be offered to Mr Dacombe within the Band 4 reward package range prescribed by the Salaries and Allowances Tribunal in its decision of June 2013 under Section 7A of the Salaries and Allowances Act 1975.

Consultation:

Shire President - Cr Lange, Executive Manager Corporate Community Services – Samantha Appleton, Executive Manager Engineering Development Services – Barry Gibbs and Mr Mark Dacombe.

Statutory Environment:

Section 5.36 of the *Local Government Act 1995* provides that:

- (1) A local government is to employ —
 - (a) a person to be the CEO of the local government; and
 - (b) such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.
- (2) A person is not to be employed in the position of CEO unless the council —
 - (a) believes that the person is suitably qualified for the position; and
 - (b) is satisfied with the provisions of the proposed employment contract.
- (3) A person is not to be employed by a local government in any other position unless the CEO —
 - (a) Believes that the person is suitably qualified for the position; and
 - (b) is satisfied with the proposed arrangements relating to the person's employment.
- (4) Unless subsection (5A) applies, if the position of CEO of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement into contain such information with respect to the position as is prescribed.
- (5A) Subsection (4) does not require a position to be advertised if it is proposed that the position be filled by a person in a prescribed class.
- (5) For the avoidance of doubt, subsection (4) does not impose requirement to advertise a position before the renewal of contract referred to in section 5.39.

Regulation 18 of the Local Government (Administration) Regulations provides that:

- (1) If a position of CEO, or of senior employee, of a local government becomes vacant, the local government is to advertise the position —
 - (a) on a notice board exhibited to the public at the local government's offices, if the position is —
 - (i) to be filled on a part time basis by a person who is also employed by another local government; or
 - (ii) an acting position for a term not exceeding one year;or
 - (b) otherwise, in a newspaper circulating generally throughout the State.
- (2) An advertisement referred to in sub regulation (1) is to contain —
 - (a) the details of the remuneration and benefits offered;
 - (b) details of the place where applications for the position are to be submitted;
 - (c) the date and time for the closing of applications for the position;
 - (d) the duration of the proposed contract;
 - (e) contact details for a person who can provide further information about the position; and
 - (f) any other information that the local government considers is relevant.

Policy Implications:

Nil

Financial Implications:

2014/15 budget adjustment worked in to the midyear budget review.

Strategic Implications:

The appointment of an external Acting Chief Executive Officer will allow operation to continue and be suitably resourced.

Voting Requirements:

Majority

Recommendation:

That Council Approve

- 1. The Chief Executive Officer's request for leave from 13 April to 3 May 2015 and the appointment of Mr Mark Dacombe as Acting Chief Executive Officer for the stated period of leave.**

- 2. The Shire President and Chief Executive Officer to negotiate with Mr Mark Dacombe a remuneration package for the period of stated leave within the Band 4 reward package range prescribed by the Salaries and Allowances Tribunal under Section 7A of the Salaries and Allowances Act 1975.**

Moved: _____

Seconded: _____

11.3.2 Ranger Appointment

File Reference: 00141, 00043
Location: N/A
Applicant: M Sharpe, WA Contract Ranger Services
Author: S Appleton, Deputy Chief Executive Officer
Date: 8 February 2015
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: N/A

Summary:

Council to appoint Jodie Taylor of WA Contract Ranger Services to be authorised to act under the following legislation.

Background:

Local Government is bound to enforce certain legislation and as a result is required that officers be authorised to undertake various roles and responsibilities in relation to the legislation. As existing officers roles change and new officers are employed, it is essential that these officers are properly authorised under the appropriate legislation to undertake their duties.

Comment:

Ms Taylor has been employed by WA Contract Ranger Services to provide support for Council's ranger Mr Matthew Sharpe who has been conducting ranger services on behalf of the Shire of Pingelly since January 2014. Ms Taylor has previously worked as a ranger for the Shire of York and has extensive animal handling experience.

Providing delegations to Ms Taylor will enable her to carry out her role under the relevant legislation on behalf of the Shire of Pingelly. Council will need to appoint Ms Taylor to enforce the following legislation:

- Dog Act 1976
- Cat Act 2011
- Bush Fire Act 1954
- Litter Act 1979
- Caravan and Camping Act 1995
- Control of Vehicles (Off Road Areas) Act 1978
- Local Government Act 1995
- Local Government (Miscellaneous Provisions) Act 1960
- Animal Welfare Act 2002

Consultation:

CEO

Statutory Environment:

Dog Act 1976
Cat Act 2011
Bush Fire Act 1954
Litter Act 1979
Caravan and Camping Act 1995
Control of Vehicles (Off Road Areas) Act 1978
Local Government Act 1995
Local Government (Miscellaneous Provisions) Act 1960
Animal Welfare Act 2002

Policy Implications:

Nil

Financial Implications:

Cost of service provision – 2014/15 budget

Strategic Implications:

Shire of Pingelly Workforce Plan

Voting Requirements:

Simple Majority

Recommendation:

That:

Council appoint Ms Jodie Patricia Taylor as an Authorised Officer for the Shire of Pingelly pursuant to the following Acts :

- **Dog Act 1976**
- **Cat Act 2011**
- **Bush Fire Act 1954**
- **Litter Act 1979**
- **Caravan and Camping Act 1995**
- **Control of Vehicles (Off Road Areas) Act 1978**
- **Local Government Act 1995**
- **Local Government (Miscellaneous Provisions) Act 1960**
- **Animal Welfare Act 2002**

Moved _____ Seconded _____

11.3.3 Delegations and Authorised Officer Appointments

File Reference: 00043
Location: N/A
Applicant: N/A
Author: Samantha Appleton, Executive Manager Corporate
Community Services
Date: 8 February 2015
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: N/A

Summary:

That Council endorse the appointment of Works Supervisor Services, Mr Russell Dyer as an authorised officer under various legislation and approve the delegation of various powers from the Chief Executive Officer to enable Mr Dyer to carry out his role.

Background:

Mr Dyer commenced work with the Shire of Pingelly on 28 January 2015. He is required to oversee many regulatory areas as part of his employment.

Comment:

Section 5.44(1) of the *Local Government Act 1995* provides that the Chief Executive Officer may delegate any of the Chief Executive Officers' powers or the discharge of any of the CEO's duties under the Act other than the power of delegation. Section 5.44(2) states that the delegations are to be in writing and may be general or as otherwise provided for in the instrument of delegation. Section 5.46(2) provides that delegations should be reviewed at least once in every financial year.

Section 5.46(3) of the *Local Government Act 1995* requires records to be kept in relation to the exercise of the power in the discharge of duties in accordance with delegations.

It is recommended that the following delegations be assigned to Dyer:

Delegations:

C13: Licence to Deposit Materials on or Excavate Adjacent to a Street
C15: Undertaking Private Works
C16: Plant & Equipment
C17: Plant & Equipment Hire
C18: Replacement Plant Hire
C19: Rigid and Articulated Vehicle Movements
C20: Temporary Road Closure
C21: Temporary Closure of Roads for Public Events
C23: Impounding
C25: Control of Fires
C26: Harvest Bans
C27: Prohibited & Restricted Burning Times
C28: Fires at Refuse Disposal Site
C29: Fire Breaks
C30: Infringements
C31: Signing of Purchase Orders
C35: Administration of Local Laws
C36: Enter Land in Emergencies
C37: Tree Safety
C38: Notices
C57: Assistance to Community Organisations and Events
C59: Sale of Surplus Equipment, Materials and Scrap

C60: Conferences, Seminars & Training Courses
C62: Travel and Accommodation Arrangements

Authorised officers are required to be appointed to administer various acts on the Shire of Pingelly's behalf. It is recommended that Mr Gibbs be appointed as an authorised officer for the purposes of administering the following acts and their associated regulations:

- Dog Act 1976
- Cat Act 2011
- Bush Fire Act 1954
- Litter Act 1979
- Caravan and Camping Act 1995
- Control of Vehicles (Off Road Areas) Act 1978
- Local Government Act 1995
- Local Government (Miscellaneous Provisions) Act 1960
- Animal Welfare Act 2002

Consultation:

Chief Executive Officer
Executive Manager Engineering Development Services

Statutory Environment:

Section 5.44(1) of the *Local Government Act 1995*
5.46(3) of the *Local Government Act 1995*
Dog Act 1976
Cat Act 2011
Bush Fire Act 1954
Litter Act 1979
Caravan and Camping Act 1995
Control of Vehicles (Off Road Areas) Act 1978
Local Government Act 1995
Local Government (Miscellaneous Provisions) Act 1960
Animal Welfare Act 2002

Policy Implications:

Shire of Pingelly Delegation Register
Local Government Act 1995

Section 5.44 provides that:

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
 - (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and

- (b) the exercise of that power or the discharge of that duty by the CEO's delegate, are subject to any conditions imposed by the local government on its delegation to the CEO.
- (4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
- (5) In subsections (3) and (4) "conditions" includes qualifications, limitations or exceptions.

Section 5.45 provides that:

- (1) Without limiting the application of sections 58 and 59 of the *Interpretation Act 1984* —
 - (a) a delegation made under this Division has effect for the period of time specified in the delegation or where no period has been specified, indefinitely; and
 - (b) any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.
- (2) Nothing in this Division is to be read as preventing —
 - (a) a local government from performing any of its functions by acting through a person other than the CEO; or
 - (b) a CEO from performing any of his or her functions by acting through another person.

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

1. That Council appoint Mr Russell Dyer delegations for the following purposes:

C13: Licence to Deposit Materials on or Excavate Adjacent to a Street

C15: Undertaking Private Works

C16: Plant & Equipment

C17: Plant & Equipment Hire

C18: Replacement Plant Hire

C19: Rigid and Articulated Vehicle Movements

C20: Temporary Road Closure

C21: Temporary Closure of Roads for Public Events

C23: Impounding

C25: Control of Fires

C26: Harvest Bans

C27: Prohibited & Restricted Burning Times

C28: Fires at Refuse Disposal Site

C29: Fire Breaks

C30: Infringements

C31: Signing of Purchase Orders

C35: Administration of Local Laws

C36: Enter Land in Emergencies

C37: Tree Safety

C38: Notices

C57: Assistance to Community Organisations and Events

C59: Sale of Surplus Equipment, Materials and Scrap

C60: Conferences, Seminars & Training Courses

C62: Travel and Accommodation Arrangements

2. That Mr Russell Dyer be appointed as an Authorised Officer for the Shire of Pingelly for pursuant to the following Acts:

- **Dog Act 1976**
- **Cat Act 2011**
- **Bush Fire Act 1954**
- **Litter Act 1979**
- **Caravan and Camping Act 1995**
- **Control of Vehicles (Off Road Areas) Act 1978**
- **Local Government Act 1995**
- **Local Government (Miscellaneous Provisions) Act 1960**
- **Animal Welfare Act 2002**

Moved: _____ Seconded: _____

11.3.4 Purchasing Policy

File Reference: 00000
Location: N/A
Applicant: N/A
Author: S Appleton, Executive Manager Corporate Community Services
Date: 8 February 2015
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: N/A

Summary:

Council to amend the Shire of Pingelly Purchasing Policy to reflect current practice and legislation.

Background:

The current purchasing policy adopted by the Shire of does not include provision for the Administration Officer Technical who performs tasks on behalf of the Executive Manager Engineering Services to make purchases. Senior staff have also requested amendments to ordering and purchasing thresholds to meet organisational requirements. The policy was last amended in May 2014.

Comment:

The *Local Government (Functions and General) Regulation 11A* requires a local government to prepare or adopt and implement a purchasing policy. The proposed policy is definitive in the following areas:

- Objectives
- Ethics and Integrity
- Value for Money
- Sustainable Procurement
- Local and Regional Price Preference Policy
- Purchasing Thresholds
- Ordering Thresholds
- Regulatory Compliance
- Records Management

In the amended policy, limits are for the Senior Mechanic (from \$1,000 to \$3,000), the Works Supervisor (\$10,000 to \$15,000). It is also requested that the Administration Officer Technical has been given authority to make orders and purchases up to \$3,000 on behalf of the Shire of Pingelly.

The purchasing thresholds have been amended as detailed below:

Amount of Purchase	Amended Amount of Purchase	Policy
Less than \$1,000	Less than \$3,000	Professional discretion of market in accordance with the objective of this Purchasing Policy
\$1,001 to \$10,000	\$3,001 to \$15,000	Obtain at least two verbal quotes where practical.
\$10,001 – \$49,999	\$15,001 to \$49,999	Obtain at least two written quotations.
\$50,000 - \$99,999	\$50,000 - \$99,999	Obtain at least three written quotations containing price and specification of goods and services (with procurement decision based on all value for money considerations).
\$100,000 and above	\$100,000 and above	Conduct a public tender process; or Source from a WALGA Preferred Supplier or supplier subject to a WA Department Finance Common User Agreement (CUA)

The amended policy is detailed below;

5.11 Purchasing

Policy Owner: Corporate Services
Person Responsible: Executive Manager Corporate Community Services
Date of Approval: 21 May 2014

OBJECTIVES

1. To provide compliance with the *Local Government Act 1995* and the *Local Government Act (Functions and General) Regulations 1996*.
2. To deliver a best practice approach and procedures to internal purchasing for the Shire of Pingelly.
3. To ensure consistency for all purchasing activities that integrates within all the Shire of Pingelly operational areas.

WHY DO WE NEED A PURCHASING POLICY?

The Shire of Pingelly is committed to setting up efficient, effective, economical and sustainable procedures in all purchasing activities. This policy:

1. Provides the Shire of Pingelly with a more effective way of purchasing goods and services.
2. Ensures that purchasing transactions are carried out in a fair and equitable manner.
3. Strengthens integrity and confidence in the purchasing system.
4. Ensures that the Shire of Pingelly receives value for money in its purchasing.
5. Ensures that the Shire of Pingelly considers the environmental impact of the procurement process across the life cycle of goods and services.
6. Ensures the Shire of Pingelly is compliant with all regulatory obligations.
7. Promotes effective governance and definition of roles and responsibilities.
8. Uphold respect from the public and industry for the Shire of Pingelly's purchasing practices that withstand probity.

ETHICS & INTEGRITY

All officers and employees of the Shire of Pingelly shall observe the highest standards of ethics and integrity in undertaking purchasing activity and act in an honest and professional manner that supports the standing of the Shire of Pingelly.

The following principles, standards and behaviours must be observed and enforced through all stages of the purchasing process to ensure the fair and equitable treatment of all parties:

1. Full accountability shall be taken for all purchasing decisions and the efficient, effective and proper expenditure of public monies based on achieving value for money;
2. All purchasing practices shall comply with relevant legislation, regulations, and requirements consistent with the Shire of Pingelly policies and code of conduct;
3. Purchasing is to be undertaken on a competitive basis in which all potential suppliers are treated impartially, honestly and consistently;
4. All processes, evaluations and decisions shall be transparent, free from bias and fully documented in accordance with applicable policies and audit requirements;
5. Any actual or perceived conflicts of interest are to be identified, disclosed and appropriately managed; and
6. Any information provided to the Shire of Pingelly by a supplier shall be treated as commercial-in-confidence and should not be released unless authorised by the supplier or relevant legislation.

VALUE FOR MONEY

Value for money is an overarching principle governing purchasing that allows the best possible outcome to be achieved for the Shire of Pingelly. It is important to note that compliance with the specification is more important than obtaining the lowest price, particularly taking into account user requirements, quality standards, sustainability, life cycle costing, and service benchmarks.

An assessment of the best value for money outcome for any purchasing should consider:

1. All relevant whole-of-life costs and benefits whole of life cycle costs (for goods) and whole of contract life costs (for services) including transaction costs associated with acquisition, delivery, distribution, as well as other costs such as but not limited to holding costs, consumables, deployment, maintenance and disposal.
2. The technical merits of the goods or services being offered in terms of compliance with specifications, contractual terms and conditions and any relevant methods of assuring quality;
3. Financial viability and capacity to supply without risk of default. (Competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history);
4. A strong element of competition in the allocation of orders or the awarding of contracts. This is achieved by obtaining a sufficient number of competitive quotations wherever practicable.

Where a higher priced conforming offer is recommended, there should be clear and demonstrable benefits over and above the lowest total priced, conforming offer.

SUSTAINABLE PROCUREMENT

Sustainable Procurement is defined as the procurement of goods and services that have less environmental and social impacts than competing products and services.

The Shire of Pingelly is committed to sustainable procurement and where appropriate shall endeavour to design quotations and tenders to provide an advantage to goods, services and/or processes that minimise environmental and negative social impacts. Sustainable considerations must be balanced against value for money outcomes in accordance with the Shire of Pingelly's sustainability objectives.

Practically, sustainable procurement means the Shire of Pingelly shall endeavour at all times to identify and procure products and services that:

1. Have been determined as necessary;
2. Demonstrate environmental best practice in energy efficiency / and or consumption which can be demonstrated through suitable rating systems and eco-labelling.
3. Demonstrate environmental best practice in water efficiency.
4. Are environmentally sound in manufacture, use, and disposal with a specific preference for products made using the minimum amount of raw materials from a sustainable resource, that are free of toxic or polluting materials and that consume minimal energy during the production stage;
5. Products that can be refurbished, reused, recycled or reclaimed shall be given priority, and those that are designed for ease of recycling, re-manufacture or otherwise to minimise waste.
6. For motor vehicles – select vehicles featuring the highest fuel efficiency available, based on vehicle type and within the designated price range;
7. For new buildings and refurbishments – where available use renewable energy and technologies.

LOCAL AND REGIONAL PRICE PREFERENCE POLICY

Where possible goods and services should be sourced locally, taking into consideration value for money, price, quantity and availability.

Local Price Preference – For suppliers located within the Shire of Pingelly

- 10% - where the contract is for goods and services up to a value of \$20,000.
- 5% - where the contract is for goods and services between the values of \$20,001 to \$40,000.

Regional Price Preference – For supplies located within a 60km radius of the Shire of Pingelly

- 5% - where the contract is for goods and services up to a value of \$20,000.

In addition to this, the Shire shall consider the following as part of any value for money decision, and the benefits of purchasing goods and services from local suppliers:

1. More timely delivery with shorter supply lines;
2. The opportunity for local product demonstrations and references, with consequentially reduced risk in the decision making process;
3. More convenient communications and liaison;
4. Better knowledge of local conditions; and
5. Benefits to the Shire from local employment and economic spin-offs.

Purchasing Thresholds

Where the value of procurement (excluding GST) for the value of the contract over the full contract period (including options to extend) is, or is expected to be:-

Amount of Purchase	Policy
Less than \$3,000	Professional discretion of market in accordance with the objective of this Purchasing Policy
\$3,001 to \$15,000	Obtain at least two verbal quotes where practical.
\$15,001 – \$49,999	Obtain at least two written quotations.
\$50,000 - \$99,999	Obtain at least three written quotations containing price and specification of goods and services (with procurement decision based on all value for money considerations).
\$100,000 and above	Conduct a public tender process; or Source from a WALGA Preferred Supplier or supplier subject to a WA Department Finance Common User Agreement (CUA)

Where it is considered beneficial, tenders may be called in lieu of seeking quotations for purchases under the \$100,000 threshold (excluding GST). Where the tender process is used, steps must be taken to ensure compliance with the Local Government (Functions and General) Regulations 1996 s3.57.

ORDERING THRESHOLDS

The following officers are authorised to sign orders on behalf of the Council within the limits stated provided such proposed purchases are contained within the budget and are within the officer's area of activity.

Officer	Order Limit (\$)
Chief Executive Officer	Unlimited
Executive Manager Corporate and Community Services	\$50,000
Executive Manager Engineering and Development Services	\$50,000
Works Supervisor	\$15,000
Executive Assistant	\$1,000
Senior Mechanic	\$3,000
Administration Officer Technical	\$3,000

NOTE: The general principles relating to written quotations are;

1. An appropriately detailed specification should communicate requirement(s) in a clear, concise and logical fashion.
2. The request for written quotation should include as a minimum:
 - a. Written Specification
 - b. Selection Criteria to be applied
 - c. Price Schedule
 - d. Conditions of responding
 - e. Validity period of offer
 - f. Shire of Pingelly OSH requirements for Contractors
3. Invitations to quote should be issued simultaneously to ensure that all parties receive an equal opportunity to respond.
4. Offer to all prospective suppliers at the same time any new information that is likely to change the requirements.
5. Responses should be assessed for compliance, then against the selection criteria, and then value for money and all evaluations documented.
6. Respondents should be advised in writing as soon as possible after the final determination is made and approved.

The Local Government Purchasing and Tender Guide produced by the Western Australian Local Government Association (WALGA) should be consulted for further details and guidance.

REGULATORY COMPLIANCE

Records Management

For Tenders and formal Request for Quotations (RFQ)

All records associated with the procurement process shall be recorded and retained as official Council records including:

1. All tender or RFQ documentation
2. Internal documentation
3. Evaluation documentation
4. All correspondence including enquiry and response documentation
5. Notification and award documentation

For direct procurement

All records that are required under this policy must be attached to any purchase order, including:

1. Quotation documents
2. Internal documentation
3. Order forms

Verbal Quotations

Where a verbal quotation is required under this policy then a written record must be made of both the quotation and any submission of quotation. The written record shall include:

1. Details of the goods and services required
2. Name of any supplier who has been requested to provide a quotation and the date on which it was requested
3. Name of any supplier who submitted a quotation, the amount of the quotations

This information is to be recorded in the pre-printed verbal quotation section on the Office Copy Purchase Order.

Written Quotations

Where a written quotation is required under this policy then the written request for quotation and any submission of quotations must be attached to the Office Copy Purchase Order.

Tender Exemption

In the following instances, public tenders or quotation procedures are not required (regardless of the value of expenditure):

1. Purchases of Goods and/or Services under;
 - Current Western Australian Local Government Association (WALGA) Preferred Supplier Contracts
 - Current WA Department Finance Common Use Agreements (CUA's)
Procurements made under CUA or WALGA preferred supplier contracts shall be checked for currency of contract at the time of quotation. The contract number of the CUA or WALGA Preferred Supplier contracts must be quoted at the time of quote sourcing and ordering in order to identify Council to the supplier as party to the contract pricing structure.

2. Sole Source of Supply (Monopoly Suppliers)

The procurement of goods and/or services available from only one source of supply, (i.e. manufacturer, supplier or agency) is permitted without the need to call competitive quotations provided that there must genuinely be only one source of supply. Every endeavour to find alternative sources must be made.

Written confirmation of this must be made in accordance with the record management section of this policy.

Note: The application of provision “sole source of supply” should only occur in limited cases and experience indicates that generally more than one supplier is able to provide the requirements.

3. An emergency situation as defined by the Local Government Act 1995.

4. The purchase is under public auction which has been authorised by Council.

5. The purchase is for petrol, oil or other liquid or gas used for internal combustion engines.

6. Shelf acquired non bulk Grocery, Alcohol, Sundry Hardware and Stationery

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No quotations are required for the procurement of non-bulk fixed price retail grocery, alcohol, sundry hardware and stationery products to be sourced off the shelf from retail stores that are open to the public. It is considered that the non-negotiable pricing together with strong competition within the sector is sufficient to provide best pricing.

7. Software Support/Maintenance

No quotations are required for contracts for the provision, maintenance or support of software where;

The value of the contract is less than or equal to \$100,000 and;

The responsible office has good reason to believe that because of the unique nature of the software support and maintenance required, or for any other reason, it is unlikely that there is more than one potential supplier.

8. Any of the other exclusions listed under Regulation 11 of the Functions and Generals Regulations apply.

9. Chief Executive Officers or Executive Manager Discretion

The Chief Executive Officer or Executive Manager may at their discretion, waive the requirements in writing to obtain the necessary quotations providing that written justifiable reasons for such waiver are provided by the responsible purchasing officer to the Chief Executive Officer, or their Executive Manager in the following situations;

10. The responsible officer has sought required quotations, but has only received less than the required responses that met the quotation specifications; or

11. The goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a Local Government or a Regional Local Government.

Anti-Avoidance

The Shire of Pingelly shall not enter two or more contracts of a similar nature for the purpose of splitting the value of the contracts to take the value of consideration below the level of \$100,000, thereby avoiding the need to publicly tender.

Consultation: Executive Team Members

Statutory Environment:

Local Government Act 1995

2.7. Role of council

(1) The council —

- (a) governs the local government's affairs; and
- (b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

- (a) oversee the allocation of the local government's finances and resources; and
- (b) determine the local government's policies.

Local Government Functions and General Regulations 1996

11A. Purchasing policies

(1) A local government is to prepare or adopt, and is to implement, a purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100 000 or less or worth \$100 000 or less.

(2) A purchasing policy is to make provision for and in respect of the policy to be followed by the local government for, and in respect of, entering into contracts referred to in subregulation (1).

(3) A purchasing policy must make provision in respect of —

- (a) the form of quotations acceptable; and
- (b) the recording and retention of written information, or documents, in respect of —
 - (i) all quotations received; and
 - (ii) all purchases made.

(4) Different requirements may be imposed under a purchasing policy in respect of different classes, or types, of any of the following —

- (a) goods and services;
- (b) suppliers;
- (c) contracts;
- (d) any other thing that the local government considers appropriate.

Division 2 — Tenders for providing goods or services (s. 3.57)

11. Tenders to be invited for certain contracts

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$100 000 unless subregulation (2) states otherwise.

(2) Tenders do not have to be publicly invited according to the requirements of this Division if

- (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act;
- (b) the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA;
- (c) the local government intends to enter into a contract arrangement for the supply of goods or services where
 - (i) the supplier is either —
 - (I) an individual whose last employer was the local government; or
 - (II) a group, partnership or company comprising at least 75% of persons whose last employer was that local government;

- (ii) the contract —
- (I) is the first contract of that nature with that individual or group; and
- (II) is not to operate for more than 3 years;

Policy Implications: Policy 5.11 Purchasing
Policy 2.1 Policy Manual

Financial Implications:

The new policy will:

- Ensure best practice in relation to internal purchasing for the Shire of Pingelly
- Ensure statutory compliance with the Local Government Act 1995, Local Government Functions and General Regulations 1996 and relevant Regulations and the State Records Act
- Ensure value for money for the Shire of Pingelly
- Ensure openness, transparency, fairness and equity in the purchasing process
- Ensure consistent purchasing processes are implemented and maintained

Strategic Implications

Shire of Pingelly Strategic Community Plan

Outcome 4.5: Effective and efficient corporate and administrative services
Strategy 4.5.2: Develop and maintain risk management policies and procedures

Voting Requirements:

Absolute Majority

Recommendation:

That Council adopt the revised Purchasing Policy 5.11

Moved: _____ Seconded: _____

11.3.5 Medical Centre Facility Agreement

File Reference: 00116
Location: Shire of Pingelly
Applicant: WA Country Health Service Wheatbelt
Author: Samantha Appleton, Executive Manager Corporate Community Services
Date: 9 February 2015
Disclosure of Interest: Nil
Attachments: Proposed Agreement - Attachment 3 Under Separate Cover (green heading sheet)

Summary:

Council to support an agreement between WA Country Health Service Wheatbelt (WACHS) and the Shire of Pingelly with regard to leasing premises for the operation of Pingelly General Practice.

Background:

The Shire of Pingelly has supported the provision of medical services to the region for a number of years. Currently the service is supported through the provision of a house, vehicle and the payment of the lease on the area of the Pingelly hospital used to provide medical services by the practice.

The Shire of Pingelly was paying annual fees of \$5720 ex GST for the use of the hospital facilities. At the beginning of 2014/15 WACHS indicated that this fee would be increased to around \$50 per day, a substantial increase on the amount previously paid. Since this occurred, there has been substantial lobbying by the President, with the result that the Shire of Pingelly will no longer be required to pay rent.

Comment:

The agreement indicates that the Shire of Pingelly will be responsible for the payment of a number of other charges as well as a number of terms and conditions for the use of the premises. These will be assigned to Agape the operator of the practice as part of the sublease to Agape.

Consultation:

President Shirley Lange
Cr Lee Steel
WA Country Health Service Carolyn Langston
WA Country Health Service Jenny Menasse

Statutory Environment:

Nil

Policy Implications:

Shire of Pingelly Policy Manual

C32: Common Seal

Delegated the authority to affix Common Seal (witnessed by President and CEO) to documents to be executed by the Shire of Pingelly where such documents are consistent and in accord with resolutions of Council, subject to Council being notified of executed documents in a timely manner.

Reference: *Local Government Act 1995* sections 5.42, 9.49A(2) & 9.49A(4)

C53: Execution of Documents

Delegated the authority to prepare the necessary documentation taking into account any specific or policy requirements of Council and arrange for execution of the contract documents where:

- the Council has authorised entering into a formal contract, or
- a formal contract is authorised under a delegated authority from the Council, or
- a formal contract is considered necessary by the Chief Executive Officer as part of the day to day operation of the Council;

Reference: Local Government Act 1995 section 5.42

Financial Implications:

Reduction to 2014/14 Expenditure

Strategic Implications:

Shire of Pingelly Strategic Community Plan

Outcome 1.5: Health and family support services that are accessible and meet the needs of our community

Strategy 1.5.1: Advocate for improved medical and hospital services for Pingelly

Strategy 1.5.2: Advocate for improved health and family support services

Strategy 1.5.3: Advocate for appropriate access to services.

Voting Requirements:

Absolute Majority

Recommendation:

That Council:

- 1. Approve the signing of the Facility Agreement contract with WA Country Health Service;**
- 2. That the Common Seal be applied to the completed contract and signed by the CEO.**

Moved: _____ Seconded: _____

11.3.6 Electors Meeting Minutes and Motion 2013/14

File Reference: 00025
Location: Shire Administration
Applicant: Mr Gavin Pollock, Chief Executive Officer
Author: Mr Gavin Pollock, Chief Executive Officer
Date: 10 February 2015
Disclosure of Interest: Nil
Attachments: Electors Meeting Minutes and Motion 2013/14 (under separate cover, attachment 6 at end of book)

Summary:

Council to receive the minutes of the 2013/14 Electors Meeting and consider the Motion put forward by Mr Tony Robinson.

Background:

During the 2013/14 Electors Meeting held on 3 February 2015 Mr Tony Robinson moved the following motion:

Item 8.6 Tony Robinson

Mr Robinson declared that he would like to move a motion.

“That the Pingelly Town Plan for the greater sports ground be adhered to”

Tony Robinson moved the motion, John Price seconded.

Voting took place and the motion was carried 7:3 so this item will go to the next ordinary meeting of council.

Comment:

During the 2013/14 Electors Meeting the Shire President and the CEO responded that the Town Plan is due for revision now as it was last reviewed in 2006/07, and that we can take the question on notice about the town planning scheme.

The understanding of the motion tabled was to ensure the area designated recreation remains for the use of recreation activities and not the new Primary Demonstration Health project due to the impacts on the Pingelly Tennis Club.

Consultation:

Chief Executive Officer, Executive Manager Engineering & Development Services and Executive Manager Corporate & Community Services.

Statutory Environment:

Section 5.33 of the Local Government Act 1995

5.33 . Decisions made at electors’ meetings

- (1) All decisions made at an electors’ meeting are to be considered at the next ordinary council meeting or, if that is not practicable —
 - (a) at the first ordinary council meeting after that meeting; or
 - (b) at a special meeting called for that purpose, whichever happens first.
- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors’ meeting, the reasons for the decision are to be recorded in the minutes of the council meeting

Policy Implications:

Shire of Pingelly Planning Policy is being reviewed as part of the 2014/15 adopted budget and as part of the Primary Demonstration Health Site project.

Financial Implications:

Allocation has been made in 2014/15 adopted budget to review the Shire Town Planning Scheme and required Policy.

Strategic Implications:

Selected site for the Primary Demonstration Health Site may be impacted.

Voting Requirements:

Simple Majority

Recommendation:

That Council:

1. Receive and endorse the minutes from the 2013/14 Electors Meeting held on 3 February 2015.
2. Receive the motion *“That the Pingelly Town Plan for the greater sports ground be adhered to”* and the motion considered when reviewing the Shire Town Planning Scheme and required Policies.

Moved: _____ Seconded: _____

11.3.7 Development Assessment Panels

File Reference: 14.00.00
Location: Pingelly
Applicant: Minister for Planning
Date: 11 February 2015
Author: Gavin Pollock Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Letter from the Development Assessment Panels
(Attachment 4 behind orange heading sheet)

Summary:

Council to appoint two Councillors as nominees and two Councillors as alternate nominees to sit on the Shire of Pingelly Development Assessment Panel.

Background:

The new legislation in 2011 creating Development Assessment Panels (DAP) requires the Minister to establish and maintain a register of local DAP members. Each local government must nominate two local DAP members and two alternate (or deputy) local DAP members from its pool of elected members. The Minister will then consider nominations received and appoints for a two year term.

If, within the two year term, a local DAP member is not re-elected, they cannot hold the position of local DAP member.

Local government elections may result in a change to local DAP membership if current councillors, who are DAP members, are not re-elected. In this instance, the deputy local DAP members will take the place of the former local DAP members. If both local and alternate (deputy) local members are not re-elected, the local government will need to renominate and the Minister to reappoint.

Local DAP members (except for those who fall within the class of persons excluded from payment) are entitled to be paid for their attendance at DAP training and at DAP meetings.

Nominations are required by 27 February 2015.

Comment:

The Shire current DAP members are Cr Lange and Cr Mulroney with Cr Marshall and Cr Freebairn as Deputies.

Consultation:

N/A

Statutory Environment:

Under regulation 26 of the Planning and Development (*Development Assessment Panels*) Regulations 2011.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

**That Councillors _____ and _____ be determined as the nominees
and Councillors _____ and _____ be determined as the alternate
deputies nominated for the Shire of Pingelly Development Assessment Panel.**

Moved: _____ Seconded: _____

11.3.8 Appointment of Deputy Bush Fire Control Officer

File Reference: 00064
Location: Shire of Pingelly
Applicant: Rod Shaddick, Chief Bush Fire Control Officer
Author: Gavin Pollock, Chief Executive Officer
Date: 16 February 2015
Disclosure of Interest: Nil
Attachments: Nil

Summary:

Council is requested to consider the appointment of Mr Robert Alexandra Kirk to the position of Deputy Bush Fire Control Officer following the Resignation of Mr Neville Gordon Giles.

Background:

Each year the Shire of Pingelly appoints persons to undertake statutory and representative roles to perform the obligations under the Bush Fires Act 1954. Nominations are forwarded from the individual Brigades via the Shire of Pingelly Bush Fire Advisory Committee, who make recommendation to the Council. Due to the timing and the importance and need for this position to be filled the Mr Rod Shaddick, Chief Bush Fire Control Officer has requested that council consider the recommended appointment.

Comment:

The Bush Fire Advisory Committee normally meet and put recommendations to the Council but the next meeting is not until 8 April 2015. An early meeting could be called but is felt the committee may struggle to get numbers to the meeting to form a corium and could impact on the attendance at the meeting planned for 8 April 2015.

It is for these reasons the Chief Bush Fire Control Officer has applied to the Chief Executive Officer of the Pingelly Shire for Council to make the interim appointment until the committee can meet on 8 April 2015. It's at this meeting when all positions will be considered and a recommendation from the committee will be put before council for consideration ready for the next fire season.

Consultation:

Mr Rod Shaddick, Chief Bush Fire Control Officer and Gavin Pollock, Chief Executive Officer.

Statutory Environment:

Section 38 of the *Bush Fires Act* provides that:

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.
- (2)
 - (a) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.
 - (c) The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs and if the local government fails or neglects to do so within that time, the Authority may by notice in writing require the local government to appoint a person to the vacant office within one month after service on it of such notice.
 - (d) Where a local government that has been served with a notice pursuant to paragraph (c) fails or neglects to comply with the requirements of that notice, the Authority may appoint a person who is not a member of staff (as defined in the DFES Act) to the vacant office.

- (e) A bush fire control officer appointed by a local government under the provisions of this section shall be issued with a certificate of appointment by the local government or, if he is appointed by the Authority, by the Authority.
- (3) The local government may, in respect to bush fire control officers appointed under the provisions of this section, exercise so far as they can be made applicable the same powers as it may exercise in respect to its other officers, under the provisions of the Acts under which those other officers are appointed.
- (4) A bush fire control officer appointed under the provisions of this section shall, subject to such directions as may be given by the local government, and subject to this Act take such measures as appear to him to be necessary or expedient and practicable for —
- (a) carrying out normal brigade activities;
 - (d) exercising an authority or carrying out a duty conferred or imposed upon him by any of the provisions of Part III;
 - (e) procuring the due observance by all persons of the provision of Part III.
- (5) (a) A local government may issue directions to a bush fire control officer appointed by the local government, or to an officer of a bush fire brigade registered by the local government to burn, subject to the provisions of this Act, bush on, or at the margins of, streets, roads, and ways, under the care, control and management of the local government.
- (b) The bush fire control officer, or officer of the bush fire brigade, may by authority of any directions so issued carry out the directions but subject to the provisions of this Act.
 - (c) The provisions of this subsection are not in derogation of those of subsection (4).
- (6) (a) In this section —
- approved local government** means a local government approved under paragraph (b) by the Authority.
- (b) If it appears to the Authority that the standard of efficiency of a local government in fire prevention and control justifies the Authority doing so, the Authority, by notice published in the *Government Gazette* —
 - (i) may approve the local government as one to which this subsection applies; and
 - (ii) may from time to time cancel or vary any previous approval given under this paragraph.
 - (c) An approved local government may appoint to the office of fire weather officer such number of senior bush fire control officers as it thinks necessary.
 - (ca) Where more than one fire weather officer is appointed by a local government the local government shall define a part of its district in which each fire weather officer shall have the exclusive right to exercise the power conferred by paragraph (h).
 - (cb) An approved local government may appoint one or more persons, as it thinks necessary, to be the deputy or deputies, as the case may be, of a fire weather officer appointed by the local government and where 2 or more deputies are so appointed they shall have seniority in the order determined by the local government.
 - (cc) Where the office of a fire weather officer is vacant or whilst the occupant is absent or unable to act in the discharge of the duties of the office, any deputy appointed in respect of that office under paragraph (cb) is, subject to paragraph (cd), entitled to act in the discharge of the duties of that office.
 - (cd) A deputy who is one of 2 or more deputies of a fire weather officer is not entitled to act in the discharge of the duties of the office of that fire weather officer if a deputy who has precedence over him in the order of seniority determined under paragraph (cb) is available and able to discharge those duties.
 - (d) The local government shall give notice of an appointment made under paragraph (c) or (cb) to the Authority and cause notice of the appointment to be published at least once in a newspaper circulating in its district and the Authority shall cause notice of the appointment to be published once in the *Government Gazette*.

- (e) An approved local government may appoint a committee for the purpose of advising and assisting a fire weather officer or any deputy of a fire weather officer acting in the place of that officer under this subsection.
- (f) Where a committee is appointed, a fire weather officer, or, as the case may be, a deputy of a fire weather officer while acting in the place of that officer, may exercise the authority conferred on him by paragraph (h), notwithstanding the advice and assistance tendered to him by the committee.
- (g) The provisions of this subsection are not in derogation of those of any other subsection of this section.
- (h) A fire weather officer of an approved local government, or a deputy of that fire weather officer while acting in the place of that officer, may authorise a person who has received a permit under section 18(6)(a), to burn the bush in the district of the local government notwithstanding that for any day, or any period of a day, specified in the notice the fire danger forecast issued by the Bureau of Meteorology in Perth, in respect to the locality where the bush proposed to be burnt is situated, is “catastrophic”, “extreme”, “severe” or “very high”, and upon the authority being given the person, if he has otherwise complied with the conditions prescribed for the purposes of section 18, may burn the bush.
 - (i) This subsection does not authorise the burning of bush —
 - (i) during the prohibited burning times; or
 - (ii) during the period in which, and in the area of the State in respect of which, a total fire ban is declared under section 22A to have effect.

Section 38A of the *Bush Fires Act* provides that:

- (1) At the request of a local government the Authority may appoint a member of staff (as defined in the DFES Act) to be the Chief Bush Fire Control Officer for the district of that local government.
- (2) Where a Chief Bush Fire Control Officer has been appointed under subsection (1) for a district the local government is not to appoint a Chief Bush Fire Control Officer under section 38(1).
- (3) The provisions of this Act, other than section 38(3), (4) and (5) apply to and in relation to the Chief Bush Fire Control Officer appointed under this section as if he or she were a Chief Bush Fire Control Officer appointed under section 38 by the local government.
- (4) Section 38(3), (4) and (5) apply to and in relation to the Chief Bush Fire Control Officer appointed under this section as if —
 - (a) he or she were a Chief Bush Fire Control Officer appointed under section 38 by the local government; and
 - (b) the references in those subsections to the local government were references to the Authority.

Section 40 of the *Bush Fires Act* provides that:

- (1) Two or more local governments may by agreement join in appointing, employing and remunerating bush fire control officers for the purposes of this Act.
- (2) Bush fire control officers so appointed may exercise their powers and authorities and shall perform their duties under this Act in each and every one of the districts of the local governments which have joined in appointing them.

Policy Implications:

Council’s Policy provides that:

- 1. Council will not appoint or reappoint a person as a Fire Control Officer unless they have completed a Fire Control Officer’s training course certified by DFES within the previous ten years. Proof of satisfactory completion of the course is required.

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

That Council accept the resignation of Mr Neville Gordon Giles from the position of Deputy Bush Fire Control Officer and appoint Mr Robert Alexandra Kirk to the position of Deputy Bush Fire Control Officer for the remainder of Mr Giles term.

Moved _____

Seconded _____

12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Cr Marshall - Council to endorse and support the Boyagin Rock Dreamtime Trail Master Plan Concept received by Council at the Ordinary Meeting of Council held on 16 July 2014 (Copy in the Attachments – No 5 behind grey heading sheet).

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

14. CLOSURE OF MEETING

The Chairman to declare the meeting closed.