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Council Minutes

Shire of Pingelly

Ordinary Council Meeting

Wednesday 21 May 2025

Pingelly, positive by nature. Let's grow together!

Risk Framework

Consequence Rating

Impact	Health	Financial	Service Interruption	Compliance	Reputational	Property	Environment
Insignificant	Negligible injuries	Less than \$2,000	No material service interruption	No noticeable regulatory / statutory impact	Low impact, single complaint, low profile or 'no news' item	Inconsequential or no damage	Contained, reversible impact managed on site response
Minor	First aid injuries	\$2,001 - \$10,000	Short term temporary interruption – backlog cleared < 1 day	Some temporary non-compliance	Low impact, a small number of complaints	Localised damage rectified by routine internal procedures	Contained, reversible impact managed by internal response
Moderate	Medical type injuries <5 days	\$10,001 - \$50,000	Medium term temporary interruption – backlog cleared by additional resources < 1 week	Short term non-compliance but with significant regulatory requirements imposed	Public embarrassment, moderate impact, low or moderate news profile	Localised damage requiring external resources to rectify	Contained, reversible impact managed by external agencies
Major	Lost time injury >5 days	\$50,001 - \$200,000	Prolonged interruption of services – additional resources; performance affected < 1 month	Non-compliance results in termination of services or imposed penalties	Public embarrassment, high impact, high news profile, third party actions	Significant damage requiring internal & external resources to rectify	Uncontained, reversible impact managed by a coordinated response from external agencies
Catastrophic	Fatality, permanent disability	More than \$200,000	Indeterminate prolonged interruption – non-performance > 1 month	Non-compliance results in litigation, criminal charges or significant damages	Public embarrassment, very high multiple impacts, high widespread multiple news profile, third party actions	Extensive damage requiring prolonged period of restitution. Complete loss of property	Uncontained, irreversible impact

Likelihood Rating

	Description
Almost Certain	The event is expected to occur in most circumstances > once per year > 90% chance of occurring
Likely	The event will probably occur in most circumstances At least once per year 60% - 90% chance of occurring
Possible	The event should occur at some time At least once in 3 years 40% - 60% chance of occurring
Unlikely	The event could occur at some time At least once in 3 years 10% - 40% chance of occurring
Rare	The event may only occur in exceptional circumstances Less than once in 15 years < 10% chance of occurring

Risk Matrix

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	M (5)	H (10)	H (15)	E (20)	E (25)
Likely	L (4)	M (8)	H (12)	H (16)	E (20)
Possible	L (3)	M (6)	M (9)	H (12)	H (15)
Unlikely	L (2)	L (4)	M (6)	M (8)	H (10)
Rare	L (1)	L (2)	L (4)	L (4)	M (5)

Risk Acceptance Criteria

	Description	Criteria	Responsibility
Low (L)	Acceptable	Acceptable with adequate controls, managed by routine procedures and subject to annual monitoring	Staff Member
Moderate (M)	Monitor	Acceptable with adequate controls, managed by specific procedures, subject to semi-annual monitoring	Senior Manager
High (H)	Urgent action	Acceptable with effective controls, managed by senior management, subject to monthly monitoring	Senior Manager
Extreme (E)	Unacceptable	Only acceptable with excellent controls and all treatment plans to be explored and implemented where possible, managed by the CEO and subject to continuous monitoring	CEO

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman declared the meeting open at 2.05pm.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Willman Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to Elders past, present and emerging.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

Please turn your mobile phones to silent, any calls are to be taken outside of the Chambers.
Thank you.

President announces that it is Wear Orange Wednesday today. The Council and staff are wearing orange today in recognition of the SES and the amazing work that our Pingelly SES does within our community. We have enjoyed having a photo taken together wearing our orange.

We also like to recognise that this day falls within Volunteer Week. Thank you to all our volunteers.

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members Present

Cr J McBurney	President
Cr P Wood	Deputy
Cr B Hotham	
Cr K Singh	
Cr A Trethewey	

Staff in Attendance

Mr A Dover	Chief Executive Officer
Mr M Hudson	Executive Manager Works
Mrs L Pitman	Manager Community and Corporate Services
Mrs S Nyssen	Governance and Executive Officer

Public Members

Mrs. Dani Summers
Mrs. Rhea Turton
Mr Gadsby

Apologies

Cr C Cheney

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Please see Public Question Time Information on page 3.

We have 3 members of the public joining us today, 2 sets of questions have been received.

Council welcomes Garry Gadsby to the podium.
Garry thanks Council.

Q1: We have lodged 3 noise complaint forms regarding shouting/very loud music from a nearby property. Two were reported to the police. We would like to know what happens to these complaints. Are they acted upon in any way?

R: The police are the agency responsible for party noise and loud stereos. The Shire of Pingelly has no jurisdiction or ability to respond to these complaints. These complaints have been passed on to the Pingelly Police for their action.

Q2: The Guidelines for Neighbourhood Noise, retrieved from your Shire website state:
“The Environmental Protection Act 1997 deals with the problem of noise and makes it an offence to create unreasonable noise. Noise is deemed “unreasonable” if it interferes directly or indirectly with the health, welfare, convenience, comfort or amenity of any person in any premises”.
This is off the Shire of Pingelly Guidelines.

R: The noise from parties and loud stereos is the local police and this is who you need to report to. Continuing to report this noise to police is a good option. Whilst police might not be able to attend at the time, a knock on the door from the police leaves a lasting impression by notifying the address that complaints have been received.

Garry thanks Council and returns to his chair.
Council welcomes Dani Summers to the podium.

Dani Summers:
Thank you, Council.

Q3: Will Shire move to adopt a specific Tiny Homes on Wheels planning policy, following a similar approach as for example Shire of Boddington?

R: Tiny homes without wheels are currently permitted with relevant approvals within the residential zoned areas of Pingelly. These are considered a dwelling and are encouraged. Tiny homes on wheels are not a permanent investment in the town and so these are not encouraged in place of a dwelling.

Q4: That is definitely the stream of thought throughout the country. Some progressive shires are starting to review the policy; Shire of Boddington also got their own policy on it. Other shires are experimenting with a process for 2 years, to see how does it work in their shire before they make laws. Is this something that the Shire of Pingelly would consider?

R: This is something that could be considered in the future. Currently tiny homes without wheels are permitted without relevant approval.

Q5: Will Shire consider adopting differential rating categories to incentivise the development of tiny home villages, for example: GRV townsite, GRV townsite mass accommodation, and UV outside townsite? Referring for example to Shire of East Pilbara.

R: The Shire of East Pilbara has introduced a differential rate for ‘GRV – Transient Workforce Accommodation’. For context the following extract from Shire of East Pilbara Notice of Intention To Levy Differential Rates 2025-2026 –

To ensure rates are distributed equitably across property used for residential and non-residential workers. Temporary workers are consumers of Shire services but unless they are also property owners within the Shire, are not contributing to the cost of services which they use. Mass accommodation properties have the potential to have a greater impact on Shire services and assets than other property types due to their number of occupants in a relatively small land parcel.

This strategy charges higher rates than otherwise would be the case and discourages the construction of mass accommodation. I believe you are aiming to lower the rates. This is currently the case.

Q6: We are looking at to target a specific style of accommodation to incentivise. We could use the similar design to incentivise to lower the rates and bring more development to town. Would you consider it?

R: We haven't looked at this option or considered it up to this point. There seems to be a general feeling within the community against differential rate. We haven't considered it at this point. We can discuss this around the Council table and get back to you.

Q7: Is it correct that Department of Communities is not subject to Shire building, planning and development approvals (whether in policy or simply in practise) and that Department could therefore situate ancillary dwellings or multiple tiny homes on wheels on existing public housing properties without the compliance burden that would otherwise be required?

R: The State Government is subject to the Building Act and either issues its own or applies to the Shire for a Building Permit. This does not impact the development of multiple dwellings on a site. The State Government is not subject to Shire development approvals but gives due regard to the local planning scheme when developing land. The State Government is free to develop multiple dwellings on various properties within Pingelly including its own vacant land.

Q8: As a crisis housing option through winter, will Shire allow the placement of a caravan at the Pingelly Caravan Park, with fee payable by occupant when used as emergency accommodation, and no fee payable when unoccupied?

R: The Shire will permit the placement of a caravan at the Pingelly Caravan Park when occupied and the fee paid. The caravan then should be placed in storage to allow others to use the powered site. The Shire can assist with the storage of this caravan if necessary.

Q9: Are there any other conditions surrounding this, such as reasonable enough condition, rustic looking, potential eyesore, anything that you encourage or suggest?

R: It is a traditional caravan park with people who come and go so we do not have any formal guideline. We would not encourage or like to see something thought to be an eyesore. We don't have any criteria to apply to being able to stay at the caravan park.

Dani Summers thanks Council and takes a seat.

Council welcome Rhea Turton to the podium.

Rhea greets Council. Submitted a letter to Andrew and Jackie on the 16 April in regard to the Ninja Park Proposal, the project up at the PRACC. As the president of the Tennis club, I have a few questions in regard to this.

Q10: What was the scope and method of community consultation undertaken for the proposed Ninja Course Project. When it was decided to move the location to the PRACC vicinity, and how did this process fail to identify and engage with key stakeholders such as Pingelly Tenns Club – as regular users of the multipurpose courts since the PRACC development and how does the shire consider this oversight acceptable, and how will it ensure such exclusion does not occur in future projects?

R: Thank you for your question. We will take this question on notice. We will respond to you at the next shire meeting.

Q11: Since the current multipurpose courts were constructed and line markings applied, have these markings ever been altered? There are 3 sets of lines on these courts, Tennis, netball and basketball. Have these lines ever been altered?

R: This question was taken on notice.

Q12: If they have remained unchanged, how can the shire credibly claim to have been unaware of these markings and not contacted the clubs who have appropriate line markings on the multipurpose courts about redevelopment?

R: This question was taken on notice.

Q13: Can the shire please identify which individuals, groups, or clubs were formally identified s key stakeholders after the decision to move the project to the PRACC vicinity, and why were certain core user groups not consulted? How does the shire justify moving forward on community – impacting projects while omitting critical engagement?

R: This question was taken on notice. For future reference, if we had these questions submitted to Council earlier, we would have been able to provide you with answers today.

Q14: Does the shire hold reference official plans or records of the multipurpose courts that detail the line markings and designated uses? If not, why not – and if so, how was this information of the tennis lines markings and club usage overlooked?

R: This question was taken on notice.

Q15: How does the shire justify proceeding with the development of the ninja course without verifying existing site conditions or line markings – especially when such oversight directly impacts current users and suggests a failure of due diligence?

R: This question was taken on notice.

Q16: Can the shire president please outline and share how and who provided the Shire Councillors with information of a PRACC Boards recommendation of the location at PRACC grounds, when there is no official recommendation by the PRACC board?

R: This question was taken on notice.

Q17: May I please add to this?

R: Yes.

Q18: I have been through all the PRACC minutes from the meetings. The only notice of the Ninja Course was on the 19 June. It says it's a possible location for the Ninja course. Is 'the possible location' to a 'PRACC recommendation' vastly different?

R: I would like to get back to you on that. I am not sure the information you have been given is totally correct.

Q19: I do know that this was discussed, and the plans were presented maybe two PRACC meetings ago?

R: It has had lots of discussion, but not minuted discussion.

Q20: For it to be a PRACC Recommendation I would have assumed that there would be a motion on record. If there is not, it should not be a PRACC recommendation?

R: Absolutely.

Q21: When can I expect a formal reply from the Shire of Pingelly and Council in relation to my letter submitted on 16 April 2025, and the in person meeting with the Shire CEO on 9 May 2025.

R: Within 1 week.

Q22: Do I receive a response from Council or it documented in the minutes?

R: The answers will be recorded in the next agenda under section 5. Response to Previous Public Questions Taken on Notice.

Rhea Turton thanks Council and takes a seat.

President thanks Rhea Turton and closes public question time.

7. APPLICATIONS FOR LEAVE OF ABSENCE

13561 Cr Angela Trethewey moved, Cr Bryan Hotham seconded

Voting Requirements:

Simple Majority

Recommendation and Council Decision:

That the grant Councillor Clinton Cheney leave of Absence for the 21 May 2025 Ordinary Council Meeting.

Carried Unanimously 5 votes to 0

For:	President Jackie McBurney, Deputy Peter Wood, Cr Bryan Hotham, Cr Karmvir Singh and Cr Angela Tretheway
Against:	Nil

8. DISCLOSURES OF INTEREST

Nil

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1. Confirmation of Minutes of Previous Meetings – 16 April 2025

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

13562 Cr Karmvir Singh moved, Cr Bryan Hotham seconded

Voting Requirements:

Simple Majority

Recommendation and Council Decision:

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 16 April 2025 be confirmed.

Carried Unanimously 5 votes to 0

For:	President Jackie McBurney, Deputy Peter Wood, Cr Bryan Hotham, Cr Karmvir Singh and Cr Angela Tretheway
Against:	Nil

10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

11. ITEMS BROUGHT FORWARD DUE TO PERSONS ATTENDING

Nil

12. REPORTS OF COMMITTEES

12.1. Reports of Committees of Council

- | | |
|------------------------------------|---|
| • Audit & Risk Committee | Full Council |
| • Bush Fire Advisory Committee | Member – Cr Hotham
Deputy – Deputy President |
| • CEO Performance Review Committee | Member – Shire President
Member – Deputy President
Member – Cr Cheney
Member – Cr Hotham |

12.1.2 Bush Fire Advisory Committee Meeting 15 April 2025

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

13563 Cr Bryan Hotham moved, Cr Karmvir Singh seconded

Voting Requirements:

Simple Majority

Committee Recommendation and Council Decision:

That Council note the minutes of the Shire of Pingelly Bushfire Advisory Meeting held at the Pingelly Hotel on the 15 April 2025.

Carried Unanimously 5 votes to 0

For:	President Jackie McBurney, Deputy Peter Wood, Cr Bryan Hotham, Cr Karmvir Singh and Cr Angela Tretheway
Against:	Nil

13564 Deputy Peter Wood moved, Cr Bryan Hotham seconded

Voting Requirements:

Simple Majority

Committee Recommendation and Council Decision:

That Council reappoint the officers appointed in 2024 to their respective offices with no changes:

Moved: Andrew Dover

Seconded: Mike Hudson

Nomination for Chief Bush Fire Control Officer – Rod Shaddick

Accepted

Moved: Andrew Dover

Seconded: Mike Hudson

That the following officers be elected for the positions of Fire Control Officers:

Carried Unanimously 5 votes to 0

For:	President Jackie McBurney, Deputy Peter Wood, Cr Bryan Hotham, Cr Karmvir Singh and Cr Angela Tretheway
Against:	Nil

**Fire Control Officers
East Pingelly Brigade**

**Jeffrey Bernard Edwards
Robert John Lee
Brett Scott Blechynden
Sam MacNamara**

**Moorumbine -
Noonebin Brigade**

**Rodney Leonard Shaddick
Scott Cunningham
Brodie Cunningham**

West Pingelly Brigade

**Simon Parsons
Anthony Turton
Adam Lindsay Watts
Richard Campbell (training pending)**

Pingelly Central/VFRS

Peter Narducci

CESM

Jason Carrall

Shire of Pingelly

**Andrew Dover (CEO)
Mike Hudson (Executive Manager Works)
Sheryl Frances Squiers (Shire Administration)**

**Fire Weather Officers
(Gazetted under the Act
Through Commissioner)**

**Rodney Leonard Shaddick
Graeme Alex Watts
Sam MacNamara**

**Dual Fire Control Officers
Brookton:**

**Rodney Leonard Shaddick
Sam MacNamara**

**Jeffrey Bernard Edwards
Brodie Cunningham
Robert John Lee
Richard Campbell
Adam Lindsay Watts**

Wickepin: **Rodney Leonard Shaddick
Brodie Cunningham
Robert John Lee
Brett Blechynden
Sam MacNamara**

Cuballing: **Rodney Leonard Shaddick
Simon Parsons
Anthony Turton
Brodie Cunningham
Sam MacNamara
Brett Blechynden**

Corrigin: **Rodney Leonard Shaddick
Brodie Cunningham
Jeffrey Bernard Edwards
Robert John Lee
Sam MacNamara**

Wandering: **Rodney Leonard Shaddick
Brodie Cunningham
Sam MacNamara
Simon Parsons
Anthony Turton
Adam Lindsay Watts
Richard Campbell**

13565 Deputy Peter Wood moved, Cr Bryan Hotham seconded

Voting Requirements:
Simple Majority

Committee Recommendation and Council Decision:

That Council adopt the 2024/25 Fire Break Order wording for 2025/26 Fire Break Order.

Carried Unanimously 5 votes to 0

For:	President Jackie McBurney, Deputy Peter Wood, Cr Bryan Hotham, Cr Karmvir Singh and Cr Angela Tretheway
Against:	Nil

12.2. Reports of Council Delegates on External Committee

- | | |
|--|---|
| • Central Country Zone of WALGA | Delegate – Shire President
Delegate – Deputy President |
| • Hotham-Dale Regional Road Sub-Group | Delegate – Shire President
Deputy – Deputy President |
| • Pingelly Recreation & Cultural Centre Board | Member – Shire President |
| • Development Assessment Panel | Delegate – Shire President
Delegate – Cr Cheney
Deputy – Cr Hotham
Deputy – Cr Singh |
| • Pingelly Tourism Group | Delegate – Cr Singh
Deputy – Shire President |
| • Shires of Pingelly and Wandering Joint
Local Emergency Management Committee | Delegate – Shire President
Delegate – Deputy President
Deputy – Cr Cheney |
| • Pingelly Youth Network | Delegate – Shire President
Delegate – Cr Cheney |
| • Pingelly Early Years Network | Delegate – Shire President
Deputy – Cr Trethewey |
| • Pingelly Community Wellbeing Plan Working Group | Delegate – Shire President
Deputy – Cr Hotham |
| • Pingelly Museum and Historical Group | Delegate – Cr Hotham
Deputy – Cr Singh
Deputy – Cr Trethewey |

13. REPORTS OF COUNCILLORS

13.1. Reports of President

APRIL

17th REED Audit and Risk Committee Meeting
19th Community Garden Busy Bee
23rd Regular meeting with CEO and Dep President
30th Signature Event Working Group Meeting
30th Heritage Festival Information Evening

MAY

3rd Mother's Day Markets
7th PRACC Strategic Planning Meeting
7th Age is Just a Number
14th Regular meeting with CEO and Dep President
14th CRC Networking lunch
16th Community Garden Group Therapeutic Garden Project with student doctor guests
17th Community Garden Group Therapeutic Garden Project with student doctor guests
17th Heritage Festival High Tea and Dinner
20th PRACC Board Meeting
21st PRACC Strategic Planning Meeting
21st Ordinary Council Meeting

13.2. Memorials

The Chairman to ask Councillors if there are any memorials to be noted in the minutes.

- Council sends their condolences to the family and friends of Neil Giles.
- Council sends their condolences to the family and friends of Anne Watts.
- Council sends their condolences to the family and friends of Moureen Archer.
- Council sends their condolences to the family and friends of Marg Draper.
- Council sends their condolences to the family of Shirley Mattingly. Shirley is a Brookton resident who is the mother of ex Councillor Sheryl lee.

The Recording of the passing of Maureen Archer was in error.

13.3. Celebrations

The Chairman to ask Councillors if there are any commemorations to be noted in the minutes.

- President extends sincere appreciation to all office staff for their dedication and hard work in delivering the 2025 Pingelly Heritage Festival. The success of the event is a direct result of the significant efforts and commitment shown by the team, particularly those based in the office.
- The President publicly acknowledged the PRACC's contributions during the PRACC Board meeting, specifically commending the catering efforts at the High Tea event.
- Special thanks to Councillor Angela Trethewey for her exceptional work in organising the Horse and Cart group. The Horse drawn carriages were a major highlight of the festival.
- Overall, the Heritage Festival has received overwhelmingly positive feedback. Congratulations to everyone involved.

14. OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1. Conduct of the 2025 Local Government Election

File Reference:	Nil
Location:	Shire of Pingelly
Applicant:	Nil
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	LG Ordinary Election Process WA Electoral Commission Cost Estimate WA Electoral Commission Written Agreement 2025 LG Ordinary Election Timetable

Summary:

For Council to consider the conduct of the 18 October 2025 Council Election, either a postal election by the WA Electoral Commission or an in-person election performed by the Shire.

Background:

The Shire of Pingelly has historically conducted in person elections, however there is a significant trend toward elections conducted by the WA Electoral Commission (WAEC), with the vast majority of local governments now choosing this option. This is due to the added difficulty, risk, and cost associated with the introduction of proportional representation.

The WAEC has offered to conduct the 2025 Local Government Election scheduled for 18 October 2025. The cost estimate assumes:

- Postal method of election;
- Five (5) Councillor vacancies;
- 910 electors with a 60% response rate;
- Appointment of a local Returning Officer (by the WAEC); and
- Election count conducted at the Shire offices using CountWA.

The cost estimate is on a cost recovery basis and may rise or fall.

Comment

Conducting an in-person election is complex and time consuming as demonstrated by the steps within the 2025 LG Ordinary Election Timetable document attached. In addition, the proportional representation system has introduced added difficulty and risk of counting errors. This is mitigated somewhat by the purchase of the CountWA software.

The Financial Implications section demonstrates that both in person and postal elections have a significant cost. However, postal elections conducted by the WAEC would allow staff to focus on other priority actions on behalf of the community. In person elections conducted by the Shire will be a significant draw on staff resources.

Consultation:

Discussions with the WAEC.

Statutory Environment:

The provisions of the *Local Government Act 1995*, sections 4.20 and 4.61 relate and must be resolved at least 80 days prior to an Election.

In the absence of the Council making a determination as to the Returning Officer (RO), the Chief Executive Officer is the RO, pursuant to section 4.20(1).

Local Government (Elections) Regulations 1997 specifies cost recovery requirements for elections

conducted by the WAEC.

Policy Implications:

Nil

Financial Implications:

The cost estimate for the WAEC to conduct a postal election is \$14,522.

The cost for in person elections for the Shire to conduct an in-person election is estimated at \$10,100, comprised of the following elements:

- \$5,000 for the purchase of the CountWA software
- \$4,200 internal staffing costs
- \$500 advertising in the West Australian
- \$400 advertising in the Narrogin Observer

Note that the internal staffing costs would be absorbed into staffing budgets and the advertising costs allocated to the advertising budget.

Strategic Implications:

Business as usual

Risk Implications:

Risk:	Conducting an in-person election creates the increased risk of a error being made in the pre-election process or counting of votes even after purchasing CountWA.		
Consequence Theme:	Reputational / Compliance	Impact:	Minor
Consequence:	Low impact, a small number of complaints. Some temporary non-compliance		
Likelihood Rating:	Unlikely	Risk Matrix:	Low (4)
Action Plan:	Propose to mitigate this risk requesting that WAEC conduct a postal election.		

13566 Cr Karmvir Singh moved, Deputy Peter Wood seconded

Voting Requirements:

Simple Majority

Recommendation and Council Decision:

That Council:

- (1) Accept the quotation provided by the Western Australian Electoral Commission of \$14,522 (ex GST) to conduct the election for five (5) Councillors, and ensure this amount is provided for in the 2025/26 Budget;
- (2) Declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2025 ordinary election, together with any other elections or polls which may be required; and
- (3) Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

Carried Unanimously 5 votes to 0

For:	President Jackie McBurney, Deputy Peter Wood, Cr Bryan Hotham, Cr Karmvir Singh and Cr Angela Tretheway
Against:	Nil

13567 Cr Angela Trethewey moved, Cr Bryan Hotham seconded

Voting Requirements:

Simple Majority

Recommendation and Council Decision:

That Council suspend Standing Orders.

Carried Unanimously 5 votes to 0

For:	President Jackie McBurney, Deputy Peter Wood, Cr Bryan Hotham, Cr Karmvir Singh and Cr Angela Tretheway
Against:	Nil

13568 Cr Bryan Hotham moved, Cr Angela Trethewey seconded

Voting Requirements:

Simple Majority

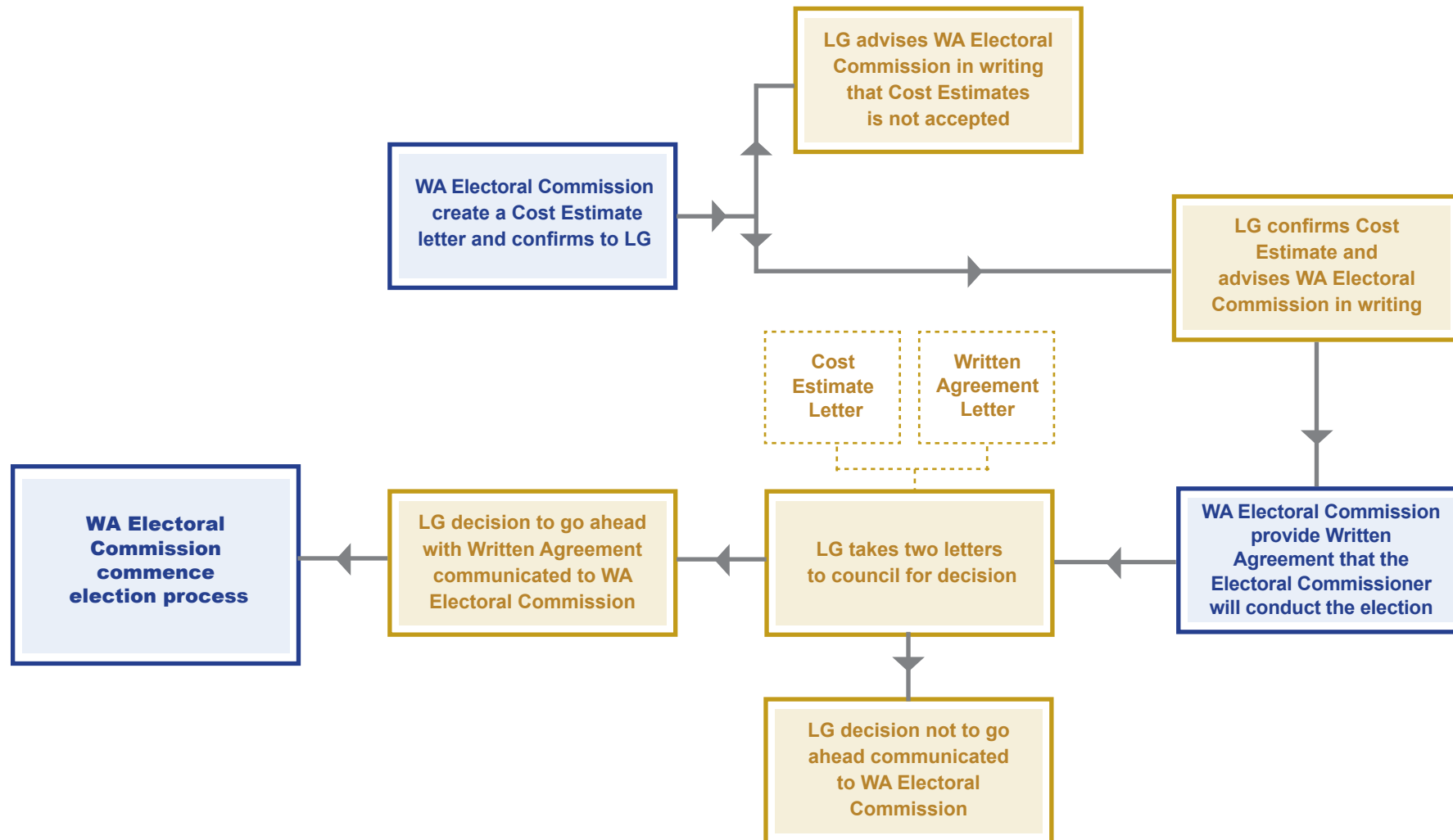
Recommendation and Council Decision:

That Council reinstate Standing Orders.

Carried Unanimously 5 votes to 0

For:	President Jackie McBurney, Deputy Peter Wood, Cr Bryan Hotham, Cr Karmvir Singh and Cr Angela Tretheway
Against:	Nil

Local Government Ordinary Election Process





Mr Andrew Dover
Chief Executive Officer
Shire of Pingelly
17 Queen Street
PINGELLY WA 6308

Dear Mr Dover,

Cost Estimate Letter: 2025 Local Government Ordinary Election

As you are aware, the next local government ordinary election will be held on 18 October 2025. This letter is your Cost Estimate for the Western Australian Electoral Commission to conduct your election, should you proceed with making a declaration under the *Local Government Act 1995* for us to do so.

Cost Estimate

The Commission has estimated the cost to conduct your Council's election in 2025 as a postal election at approximately \$14,522 (ex GST).

This cost has been based on the following assumptions:

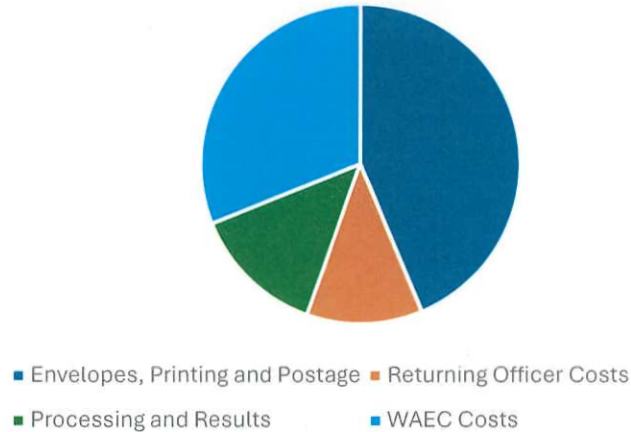
- The method of election will be postal;
- 5 Councillor(s) vacancies;
- 910 electors;
- response rate of approximately 60%
- appointment of a local Returning Officer; and
- count to be conducted at your office using CountWA.

If any of these assumptions are not correct, please contact us and we can provide a new cost estimate.

Cost Methodology

To provide your estimate, the Commission has estimated the costs of all aspects of the election, from supply of materials to staffing costs. For the 2025 Local Government elections, we have applied the following apportionment across the State:

Division of costs 2025 Ordinary Local Government Elections



For individual local Governments the exact apportionment of costs may differ slightly from the above, as the cost categories are determined by applying the following variables:

- Envelopes, Printing and Postage, and WAEC Costs are determined by the number of electors in your Local Government;
- Processing and Results is determined by the expected response rate for your election; and
- Returning Officer Costs are determined by the complexity of the election for the Returning Officer; we classify Local Governments into bands depending on a number of factors including number of Wards, number of vacancies and the number of candidates, and then we pay our Returning Officers a rate which reflects this band.

Estimated Cost of 2025 Local Government Elections

The Commission estimates that the total cost of conducting the Local Government Elections across Western Australia in 2025 will increase by \$1.3 million, compared to 2023. The key drivers for this cost increase are as follows:

- a 45% cost increase from Australia Post, comprising of a 25% increase which came into effect in March 2024, and an additional 20% proposed increase currently being considered by the Australian Competition and Consumer Commission, which if approved will take effect in July 2025; and
- a 9% increase in the salaries paid to Returning Officers as required by the Public Sector CSA Agreement 2024.

Variations to the final costs for your Council

In accordance with the *Local Government (Elections) Regulations 1997*, the Commission conducts elections on the basis of full accrual cost recovery. This means that should the actual costs incurred to conduct the election be less or greater than what we have estimated, the final cost may differ from the cost estimate you have been provided.

Whilst we aim to keep additional costs at a minimum wherever possible, the following are examples of where cost increases may arise:

- If a Returning Officer is selected that is not local to your area;
- If you elect for Australia Post Priority Service for the lodgement of your election package;
- If casual staff are required for the issuing of Replacement Election Packages;
- If casual staff are required to assist the Returning Officer on election day or night; or
- Unanticipated cost increases from our suppliers.

We will endeavour to keep you informed of any unanticipated cost increases as they are incurred during the election.

Service Commitment

The Commission is committed to conducting elections impartially, effectively, efficiently and professionally. Following each election event, we review our performance and identify ways to improve our service delivery.

The Commission acknowledges that during the 2023 Local Government Ordinary Elections, the results for many Local Governments were delayed. Since this time we have improved our Count Processes, and as demonstrated through extraordinary elections conducted in 2024, we are now able to finalise our results more quickly whilst still retaining accuracy and integrity.

If you have any suggestions for improvements we can make to deliver your election, your feedback is welcome at all times.

Next Steps

Should you wish to accept this cost estimate and proceed with the Electoral Commission undertaking this election, there are specific steps that must be taken under the *Local Government Act 1995*. These steps are summarised in the attached flow chart (Attachment A).

As outlined in the flow chart, if you accept this Cost Estimate then please advise of us this in writing, so that we can issue a Written Agreement letter. Both the Cost Estimate letter, and the Written Agreement letter then need to be taken to Council for a decision.

If you have any queries, please contact lgelections@waec.wa.gov.au.

Yours sincerely,



Courtney Barron
ACTING ELECTORAL COMMISSIONER

7 May 2025



Mr Andrew Dover
Chief Executive Officer
Shire of Pingelly
17 Queen Street
PINGELLY WA 6308

Dear Mr Dover,

Written Agreement: 2025 Local Government Ordinary Election

I refer to your correspondence dated 9 May 2025 in which you accept the Western Australian Electoral Commission's Cost Estimate for the 2025 Local Government Ordinary Election, as outlined in my letter to you dated 12 December 2024 (the Cost Estimates Letter).

This letter is my written agreement to be responsible for the conduct of the local government ordinary election for the Shire of Pingelly. In order to finalise this agreement, you are required under *the Local Government Act 1995* to submit the following motions to Council for a postal election:

1. declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2025 ordinary election, together with any other elections or polls which may be required;
2. decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a Postal election.

Please note that:

- the above motion/s must be presented to Council as drafted and cannot be amended in any way;
- both the Cost Estimates Letter, and this Written Agreement Letter should be attached to the item for Council consideration; and
- the above motion/s must be passed by an absolute majority.

Once the Council passes the above mentioned motion/s, please forward confirmation to the Commission to the email address below. The Commission can then proceed with arrangements for your ordinary election.

If you have any queries, please contact lgelections@waec.wa.gov.au.

Yours sincerely

Courtney Barron
ACTING ELECTORAL COMMISSIONER

12 May 2025



Elections Timetable Template

Local Government Elections 2025

Enter election date>> **18/10/2025**

Note: Please manually adjust dates in the 'Date' column which fall on a public holiday to the next business day.

	Days from Polling Day	Election Activities or Events	Relevant Act sections or Regulations	Day	Date
Close of Rolls Nominations Open	371 to 98	If an elected member's office becomes vacant on or between these days, the council may, with the approval of the Electoral Commissioner, allow the vacancy to remain unfilled until the ordinary election.	LGA s4.16(4) LGA s4.17(2)	Sat to Sat	12/10/2024 to 12/07/2025
	91	If an elected member's office becomes vacant on or after this day the vacancy will remain unfilled until the ordinary election.	LGA s4.16(2)(3) LGA s4.17(1)	Sat	19/07/2025
	80	Last day for local governments to gain agreement from the Electoral Commissioner to conduct the election (compulsory if intent is to hold a postal election).	LGA s4.20 (2)(3)(4) LGA s4.61 (2)(4)	Wed	30/07/2025
	80	A decision for the Electoral Commissioner to conduct the election cannot be rescinded after this day.	LGA s4.20(6) LGA s4.61(5)	Wed	30/07/2025
	77 to 63	Between these days, the CEO of the local government is to give Statewide public notice of the closing date and time for elector enrolments.	LGA s4.39(2)	Sat to Sat	2/08/2025 to 16/08/2025
	63	Last day for the local government's CEO to advise the Electoral Commissioner of the need to prepare an updated residents roll.	LGA s4.40(1)	Sat	16/08/2025
	63	Advertising may begin for council nominations from 63 days, and no later than 52 days, before election day.	LGA s4.47(1)	Sat	16/08/2025
	57	Close of Rolls – 5.00pm	LGA 4.39(1)	Fri	22/08/2025
	52	Last day for advertisement to be placed calling for council nominations.	LGA s4.47(1)	Wed	27/08/2025
	51	Nominations Open First day for candidates to lodge completed nomination papers, in the prescribed form, with the Returning Officer. Nominations are open for 8 days.	LGA s4.49(a)	Thu	28/08/2025
	44	Close of Nominations – 4.00pm	LGA 4.49(a)	Thu	4/09/2025
	43	Last day for the Electoral Commissioner to prepare an updated residents roll for the election. Last day for the local government's CEO to prepare an owners and occupiers roll.	LGA s4.40(2) LGA s4.41(1)	Fri	5/09/2025
	43	Returning Officer to give Statewide public notice of the election as soon as practicable but no later than 19 days before election day.	LGA s4.64(1)	As soon as practicable	
	29	The preparation of any consolidated roll (combined roll of residents, owners and occupiers) under regulation 18(1) is to be completed on or before this day.	LGA s4.38(1) Reg. 18(1)(2)	Fri	19/09/2025
	26	Last day for the Returning Officer to give Statewide public notice of the election. (PUBLIC HOL 25/9/23)	LGA s4.64(1)	Tue	26/09/2023
Election Day	4	Close of absent voting and close of postal vote applications for 'voting in person' elections – 4.00pm.	LGA s4.68(1)(c) Reg. 37(3)(4)	Tue	14/10/2025
	1	Close of early voting for 'voting in person' elections – 4.00pm.	LGA s4.71(1)(e) Reg. 59(2)	Fri	17/10/2025
	0	Election Day Close of poll – 6.00pm.	LGA s4.7 LGA s4.68(1)(e)	Sat	18/10/2025
	2	Election results declared and published.	LGA s4.77	As soon as practicable	
	2 - 14	Report to Minister. The report relating to an election under section 4.79 is to be provided to the Minister within 14 days after the declaration of the result of the election. (See Online 'Form 20' at www.dlgc.wa.gov.au)	LGA s4.79(1)(2) Reg. 81	As soon as practicable	
	Within 28 days of result publication	An invalidity complaint can be made to a Court of Disputed Returns, constituted by a magistrate, but can only be made within 28 days after notice is given of the result of the election.	LGA s4.81(1)	As applicable	
	Within 2 months of result declaration	Newly elected members to make their declarations of office.	LGA s2.29(1)(2) LGA s2.32(c) LGA s2.34(1)(c)	As soon as practicable	
	Within 3 months of members making declarations	Newly elected members to lodge their Primary Returns with the local government's CEO.	LGA s5.75(1)	As soon as practicable	

* All Act sections refer to the *Local Government Act 1995*. All regulations refer to the *Local Government (Elections) Regulations 1997*.

14.2. Appointment of a Chairperson and Deputy Chairperson for Council Committees

File Reference: ADM0008
Location: Not Applicable
Applicant: Not Applicable
Author: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: Nil

Summary

Council to appoint a chairperson and deputy chairperson for the Audit and Risk Committee and CEO Review Committee following legislation changes.

Background

In the process of the Local Government Act review by the State Government, 5.12 of the Local Government Act has been updated with the adoption of the Local Government Amendment Act 2024. This update requires the presiding members of Committees of Council to be appointed directly by the Local Government.

The Shire of Pingelly has the following Committees of Council:

- Audit and Risk Committee
- Bush Fire Advisory Committee
- CEO Performance Review Committee

Comment

The President and Deputy President are the Chairperson and Deputy Chairperson respectively for both the Audit and Risk Committee and the CEO Performance Review Committee. The Chief Bush Fire Control Officer is the Chairperson of the Bush Fire Advisory Committee. It is proposed to appoint these officers under the revised section 5.12 of the *Local Government Act 1995*.

Consultation

Nil

Statutory Environment

Local Government Act 1995 - Prior to 07 December 2024

5.12. Presiding members and deputies, election of

- (1) The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1 as if the references in that Schedule —
 - (a) to “office” were references to “office of presiding member”; and*
 - (b) to “council” were references to “committee”; and*
 - (c) to “councillors” were references to “committee members”.**
- (2) The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2 as if the references in that Schedule —
 - (a) to “office” were references to “office of deputy presiding member”; and*
 - (b) to “council” were references to “committee”; and*
 - (c) to “councillors” were references to “committee members”; and*
 - (d) to “mayor or president” were references to “presiding member”.**

Local Government Act 1995 - After 07 December 2024

5.12. Presiding members and deputies, election of

(1) The local government must appoint a member of a committee to be the presiding member of the committee.*

** Absolute majority required.*

(2) The local government may appoint a member of a committee to be the deputy presiding member of the committee.*

** Absolute majority required.*

Local Government Act 1995 – Unchanged

5.14. Who acts if no presiding member

If, in relation to the presiding member of a committee —

(a) the office of presiding member and the office of deputy presiding member are vacant; or

(b) the presiding member and the deputy presiding member, if any, are not available or are unable or unwilling to perform the functions of presiding member,

then the committee members present at the meeting are to choose one of themselves to preside at the meeting.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Business as usual

Risk Implications

Risk:	Inadequate representation on committees may cause reputational damage and limit communication opportunities.		
Consequence Theme:	Compliance	Impact:	Minor
Consequence:	Low impact, a small number of complaints.		
Likelihood Rating:	Unlikely	Risk Matrix:	Low (4)
Action Plan:	No further action is required.		

13569 Cr Bryan Hotham moved, Cr Angela Trethewey seconded

Voting Requirements:

Absolute Majority

Recommendation and Council Decision:

That Council appoints the following presiding members and deputy presiding members to the following Committees of Council:

- **CEO Performance Review Committee** **Chairperson – President McBurney**
- **CEO Performance Review Committee** **Deputy Chair – Deputy President Wood**
- **Audit and Risk Committee** **Chairperson – President McBurney**
- **Audit and Risk Committee** **Deputy Chair – Deputy President Wood**
- **Bush Fire Advisory Committee** **Chairperson – Chief Bush Fire Control Officer**

Carried Unanimously 5 votes to 0

For:	President Jackie McBurney, Deputy Peter Wood, Cr Bryan Hotham, Cr Karmvir Singh and Cr Angela Tretheway
Against:	Nil

14.3. 21 and 23 Queen Street Pingelly – Sale of Land

File Reference: A9592, ADM0133
Location: 21 and 23 Queen Street
Applicant: Confidential
Author: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Letter of Offer x2 (Confidential)
Previous Reference: Motion Number 13474 OCM 18/09/2024

Summary

For Council to consider accepting the offer of sale for 21 and 23 Queen Street and transfer the proceedings into the 'Land Development Reserve'.

Background

There currently is a housing shortage within Pingelly, reflective of the rest of the state. To help alleviate this, officers compiled a list of properties that may be sold. 21 and 23 Queen Street were identified as properties that were surplus to current requirements and unencumbered, ready for sale.

The lots are zoned Town Centre. This means that either a single dwelling or up to 3 grouped dwellings may be built on each lot. They are 911m² each.

These are prime real estate lots which offer either high quality rural living opportunities or multiple units. At the Ordinary Council Meeting held on 18 September 2024 Council resolved the following:

Motion Number 13474

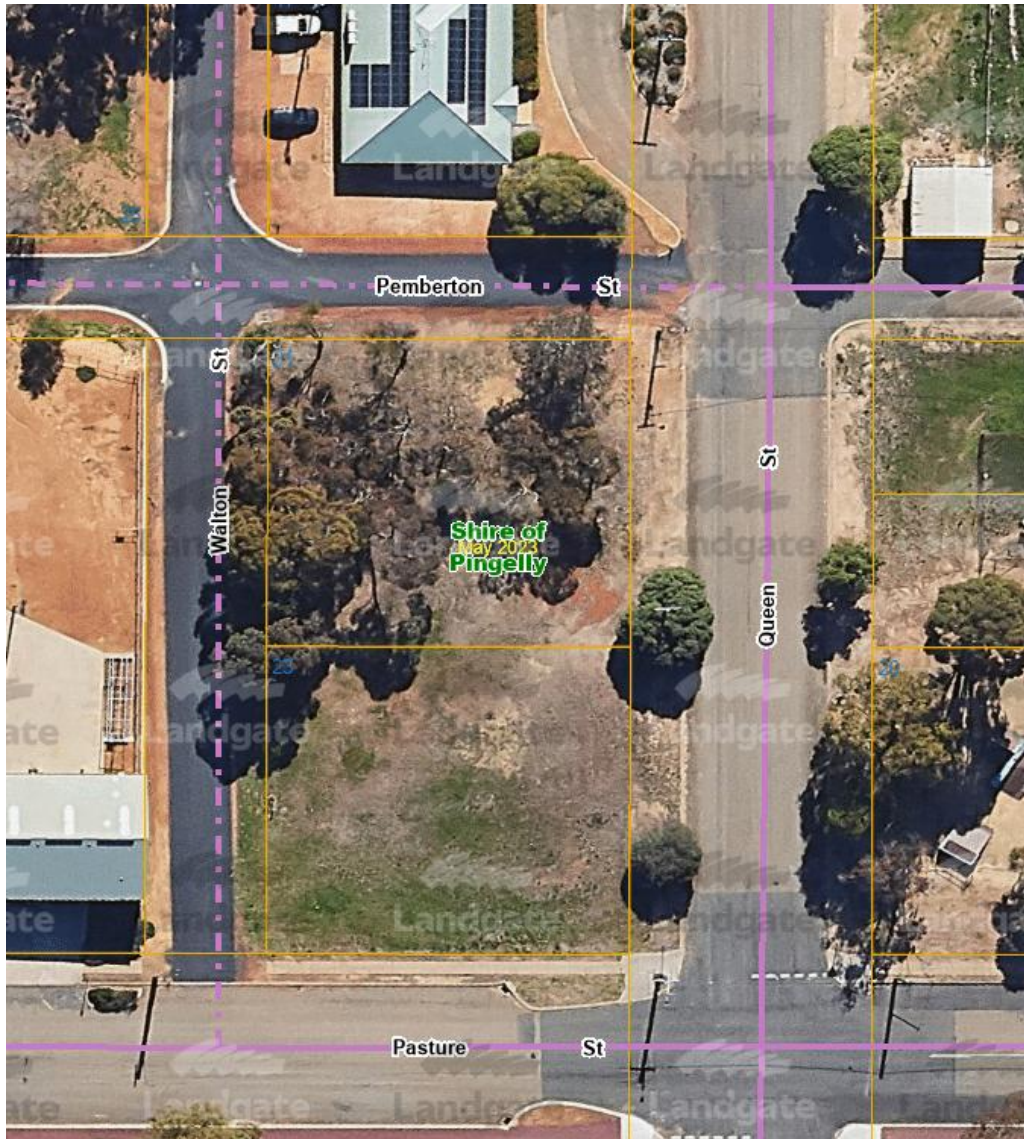
Carried 6 votes to 0

That Council:

1. Pursuant to Section 3.58 of the Local Government Act 1995, proceed to dispose 21 and 23 Queen Street, Pingelly with the nominated reserve and subject to a covenant being placed on the title requiring at least one dwelling to be constructed on each of the properties within 2 years of settlement;
2. Create a 'Land Development Reserve' for the purpose of servicing industrial and/or residential land for sale or development; and
3. Following settlement, place the proceeds of the sale into the Land Development Reserve

The nominated reserve mentioned in point 1 above was agreed by Council in discussion to be \$50,000 for each lot.

The purpose of the covenant is to ensure that at least one dwelling is constructed on each lot.



Comment

The letters of offer have exceeded the nominated reserve. When these lots are sold, rates will be levied and dwellings constructed, providing an economic boost to the Shire and town.

The funds obtained will be transferred into a 'Land Development Reserve' and used to develop other (residential or industrial) lots for sale.

Consultation

This sale of land was advertised very widely on several of the real estate websites (realestate.com.au; domain.com.au; property.com.au; allhomes.com.au; view.com.au; homely.com.au; onthefhouse.com.au) as well as notice given to comply with section 3.58 of the *Local Government Act 1995*.

There have been a number of enquiries relating to these properties, however only one letter of offer/submission has been received for each property.

Statutory Environment

Local Government Act 1995

3.58. *Disposing of property*

(1) *In this section —*

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

- (a) the highest bidder at public auction; or
- (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

- (i) describing the property concerned; and
- (ii) giving details of the proposed disposition; and
- (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

- (a) the names of all other parties concerned; and
- (b) the consideration to be received by the local government for the disposition; and
- (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

Policy Implications

There are no policy implications associated with this report.

Financial Implications

Placing these funds in a Land Development Reserve will funds to be spent to develop the Industrial land for sale and/or develop residential or industrial land for further development.

Strategic Implications

6.2 Facilitate access to diverse and affordable housing.

Risk Implications

Risk:	That the new owner does not comply with the conditions of the covenant.		
Consequence Theme:	Reputational	Impact:	Minor
Consequence:	Low impact, a small number of complaints		
Likelihood Rating:	Unlikely	Risk Matrix:	Low (4)
Action Plan:	Risk is acceptable with adequate controls, managed by routine procedures and subject to annual monitoring.		

13570 Cr Karmvir Singh moved, Cr Bryan Hotham seconded

Voting Requirements:

Absolute Majority

Recommendation and Council Decision:

That Council:

1. Pursuant to Section 3.58 of the Local Government Act 1995, accept the offers to purchase 21 and 23 Queen Street, Pingelly on an 'as is' basis, and subject to a covenant being placed on the title requiring at least one dwelling to be constructed on each of the properties within 2 years of settlement;
2. Agree that all parties bear their own costs for settlement; and
3. Following settlement, place the proceeds of the sale into the Land Development Reserve

Carried Unanimously 5 votes to 0

For:	President Jackie McBurney, Deputy Peter Wood, Cr Bryan Hotham, Cr Karmvir Singh and Cr Angela Tretheway
Against:	Nil

15. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

15.1. Monthly Statement of Financial Activity – April 2025

File Reference:	ADM0075
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Accountant
Disclosure of Interest:	Nil
Attachments:	15.1 (i) Monthly Statement of Financial Activity. 15.1 (ii) Variances at Sub Program Level 15.1 (iii) 2024 2025 Rates Levied
Previous Reference:	Nil

Summary

In Accordance with the *Local Government Act 1995* Section 5.25 (1) and *Local Government (Financial Management) Regulations 1996*, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statement of Financial Activity for the month of April 2025 is attached for Council consideration and adoption. This report now incorporates new Australian Accounting Standards Board (AASB) requirements effective from 1 July 2019. AASB 15 Revenue from Contracts with Customers (IFRS 15), AASB 1058 Income for Not-for Profit Entities, AASB 16 Lease replaces AASB 117 (IFRS 16).

Background

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all shire's bank accounts, including term deposits;
- Reconciliation of rates, including outstanding debtors;
- Reconciliation of sundry creditors and debtors;

Comment

The Monthly Financial report has been prepared in accordance with statutory requirements and provides council with their financial position as at 30 April 2025.

Comparison with the same period last year shows council are in a stronger position financially

	April 2024	April 2025	Variance
Nett Asset Value	980,114.00	1,377,163.00	40.51%
Cash @ Bank Municipal	1,035,728.00	2,153,208.00	107.89%
Cash @ Bank Reserves	975,707.00	1,141,341.00	16.98%

Both Income and Expenditure is down on expected with Income Down 4.44% on YTD Budget and Expenditure Down by 7.1% on YTD Budget.

Capital expenditure is greater than anticipated and a detailed look can be found in Note 5.

Consultation

Nil

Statutory Environment

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing -

- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
- (c) Such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown -

- (a) According to nature and type classification;
- (b) By program; or
- (c) By business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -

- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
- (b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications

There are no policy implications.

Financial Implications

The report and Officer recommendation is consistent with Council's adopted Budget 2024/25.

Strategic Implications

Business as usual.

Risk Implications

Risk:	Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.		
Consequence Theme:	Reputational / Compliance	Impact:	Minor
Consequence:	Low impact, a small number of complaints. Some temporary non-compliance		
Likelihood Rating:	Unlikely	Risk Matrix:	Low (4)
Action Plan:	Risk is acceptable with adequate controls, managed by routine procedures and subject to annual monitoring.		

13571 Deputy Peter Wood moved, Cr Karmvir Singh seconded

Voting Requirements:

Simple Majority

Recommendation and Council Decision:

That with respect to the Monthly Statements of Financial Activity for the month ending 30 April 2025 be accepted and material variances be noted.

Carried Unanimously 5 votes to 0

For:	President Jackie McBurney, Deputy Peter Wood, Cr Bryan Hotham, Cr Karmvir Singh and Cr Angela Tretheway
Against:	Nil

SHIRE OF PINGELLY

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 April 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF PINGELLY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2025

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	2,522,432	2,522,431	2,514,615	(7,816)	(0.31%)	
Grants, subsidies and contributions	912,739	704,783	515,829	(188,954)	(26.81%)	▼
Fees and charges	432,951	432,951	410,677	(22,274)	(5.14%)	
Interest revenue	81,226	65,347	103,596	38,249	58.53%	▲
Other revenue	95,881	80,204	114,700	34,496	43.01%	▲
Profit on asset disposals	22,849	22,849	3,110	(19,739)	(86.39%)	▼
	4,068,078	3,828,565	3,662,527	(166,038)	(4.34%)	
Expenditure from operating activities						
Employee costs	(2,310,252)	(1,922,738)	(1,910,796)	11,942	0.62%	
Materials and contracts	(2,285,589)	(1,946,283)	(1,419,141)	527,142	27.08%	▲
Utility charges	(178,870)	(148,910)	(179,816)	(30,906)	(20.75%)	▼
Depreciation	(3,286,121)	(2,738,400)	(2,752,955)	(14,555)	(0.53%)	
Finance costs	(101,719)	(61,697)	(76,556)	(14,859)	(24.08%)	▼
Insurance	(224,601)	(223,937)	(231,417)	(7,480)	(3.34%)	
Other expenditure	(92,311)	(76,798)	(53,088)	23,710	30.87%	▲
Loss on asset disposals	(53,220)	(53,220)	(36,043)	17,177	32.28%	▲
	(8,532,683)	(7,171,983)	(6,659,812)	512,171	7.14%	
Non cash amounts excluded from operating activities	2(c) 3,316,492	2,768,771	2,785,888	17,117	0.62%	
Amount attributable to operating activities	(1,148,113)	(574,647)	(211,397)	363,250	63.21%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	2,851,614	2,388,278	928,052	(1,460,226)	(61.14%)	▼
Proceeds from disposal of assets	232,750	55,000	61,753	6,753	12.28%	
Proceeds from financial assets at amortised cost - self supporting loans	33,410	21,917	21,917	0	0.00%	
	3,117,774	2,465,195	1,011,722	(1,453,473)	(58.96%)	
Outflows from investing activities						
Payments for property, plant and equipment	(2,143,785)	(2,005,158)	(929,533)	1,075,625	53.64%	▲
Payments for construction of infrastructure	(2,040,228)	(1,850,483)	(813,263)	1,037,220	56.05%	▲
	(4,184,013)	(3,855,641)	(1,742,796)	2,112,845	54.80%	
Amount attributable to investing activities	(1,066,239)	(1,390,446)	(731,073)	659,373	47.42%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new borrowings	500,000	500,000	500,000	0	0.00%	
Transfer from reserves	140,000	0	0	0	0.00%	
	640,000	500,000	500,000	0	0.00%	
Outflows from financing activities						
Payments for principal portion of lease liabilities	(101,396)	(89,833)	(89,833)	0	0.00%	
Repayment of borrowings	(300,821)	(138,425)	(138,425)	0	0.00%	
Transfer to reserves	(123,638)	(19,758)	(19,758)	0	0.00%	
	(525,855)	(248,016)	(248,016)	0	0.00%	
Amount attributable to financing activities	114,145	251,984	251,984	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year						
Amount attributable to operating activities	2(a) 2,100,207	2,100,207	2,097,761	(2,446)	(0.12%)	
Amount attributable to investing activities	(1,148,113)	(574,647)	(211,397)	363,250	63.21%	▲
Amount attributable to financing activities	(1,066,239)	(1,390,446)	(731,073)	659,373	47.42%	▲
Amount attributable to financing activities	114,145	251,984	251,984	0	0.00%	
Surplus or deficit after imposition of general rates	0	387,098	1,407,275	1,020,177	263.54%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

STATEMENT OF FINANCIAL POSITION FOR THE PERIOD ENDED 30 APRIL 2025

	Actual 30 June 2024	Actual as at 30 April 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	4,291,743	3,357,291
Trade and other receivables	617,858	513,030
Inventories	10,066	2,099
TOTAL CURRENT ASSETS	4,919,667	3,872,420
NON-CURRENT ASSETS		
Trade and other receivables	72,645	72,645
Other financial assets	112,191	112,191
Property, plant and equipment	24,113,315	24,327,932
Infrastructure	86,438,615	85,157,928
Right-of-use assets	352,433	313,658
TOTAL NON-CURRENT ASSETS	111,089,199	109,984,354
TOTAL ASSETS	116,008,866	113,856,774
CURRENT LIABILITIES		
Trade and other payables	569,744	250,410
Other liabilities	1,102,952	1,067,686
Lease liabilities	101,250	11,418
Borrowings	210,018	71,593
Employee related provisions	369,028	369,028
TOTAL CURRENT LIABILITIES	2,352,992	1,770,135
NON-CURRENT LIABILITIES		
Lease liabilities	97,170	97,170
Borrowings	1,556,504	2,056,504
Employee related provisions	41,205	41,205
TOTAL NON-CURRENT LIABILITIES	1,694,879	2,194,879
TOTAL LIABILITIES	4,047,871	3,965,014
NET ASSETS	111,960,995	109,891,760
EQUITY		
Retained surplus	32,669,468	30,580,476
Reserve accounts	1,121,584	1,141,341
Revaluation surplus	78,169,943	78,169,943
TOTAL EQUITY	111,960,995	109,891,760

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 04 May 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease

SHIRE OF PINGELLY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
Trade and other receivables
Inventories

Less: current liabilities

Trade and other payables
Other liabilities
Lease liabilities
Borrowings
Employee related provisions

Net current assets

Less: Total adjustments to net current assets

Closing funding surplus / (deficit)

Note	Adopted Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 30 April 2025
	\$	\$	\$
	3,831,176	4,291,743	3,357,291
	1,242,905	617,858	513,030
		10,066	2,099
	5,074,081	4,919,667	3,872,420
	(786,535)	(569,744)	(250,410)
	(192,957)	(1,102,952)	(1,067,686)
		(101,250)	(11,418)
		(210,018)	(71,593)
	343,951	(369,028)	(369,028)
	(635,541)	(2,352,992)	(1,770,135)
	4,438,540	2,566,675	2,102,285
2(b)	(1,049,009)	(468,914)	(695,012)
	3,389,531	2,097,761	1,407,273

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
Less: Financial assets at amortised cost - self supporting loans
Less: Current Portion of Investments
- Current portion of lease liabilities
- Current portion of borrowings
- Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

	(1,105,222)	(1,121,584)	(1,141,342)
		(22,626)	(11,493)
		(5,000)	(5,000)
		101,250	11,418
		210,018	82,377
	56,213	369,028	369,028
2(a)	(1,049,009)	(468,914)	(695,012)

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities

Less: Profit on asset disposals
Add: Loss on asset disposals
Add: Depreciation

Total non-cash amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2025	YTD Budget Estimates 30 April 2025	YTD Actual 30 April 2025
	\$	\$	\$
	(22,849)	(22,849)	(3,110)
	53,220	53,220	36,043
	3,286,121	2,738,400	2,752,955
	3,316,492	2,768,771	2,785,888

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF PINGELLY

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Grants, subsidies and contributions	(188,954)	(26.81%)	▼
Interest revenue	38,249	58.53%	▲
Other revenue	34,496	43.01%	▲
Profit on asset disposals	(19,739)	(86.39%)	▼
Expenditure from operating activities			
Materials and contracts	527,142	27.08%	▲
Utility charges	(30,906)	(20.75%)	▼
Finance costs	(14,859)	(24.08%)	▼
Other expenditure	23,710	30.87% Timing	▲
Loss on asset disposals	17,177	32.28%	▲
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(1,460,226)	(61.14%)	▼
Outflows from investing activities			
Payments for property, plant and equipment	1,075,625	53.64%	▲
Payments for construction of infrastructure	1,037,220	56.05%	▲
Surplus or deficit after imposition of general rates	1,020,177	263.54%	▲

SHIRE OF PINGELLY

SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF PINGELLY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.10 M	\$2.10 M	\$2.10 M	(\$0.00 M)
Closing	\$0.00 M	\$0.39 M	\$1.41 M	\$1.02 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$3.36 M	% of total
Unrestricted Cash	\$2.22 M	66.0%
Restricted Cash	\$1.14 M	34.0%
Refer to 3 - Cash and Financial Assets		

Payables		
	\$0.25 M	% Outstanding
Trade Payables	\$0.05 M	
0 to 30 Days		44.8%
Over 30 Days		55.2%
Over 90 Days		0.0%
Refer to 9 - Payables		

Receivables		
	\$0.21 M	% Collected
Rates Receivable	\$0.30 M	92.2%
Trade Receivable	\$0.21 M	% Outstanding
Over 30 Days		2.9%
Over 90 Days		0.2%
Refer to 7 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.15 M)	(\$0.57 M)	(\$0.21 M)	\$0.36 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$2.51 M	% Variance
YTD Budget	\$2.52 M	(0.3%)

Grants and Contributions		
YTD Actual	\$0.52 M	% Variance
YTD Budget	\$0.70 M	(26.8%)
Refer to 13 - Grants and Contributions		

Fees and Charges		
YTD Actual	\$0.41 M	% Variance
YTD Budget	\$0.43 M	(5.1%)
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.07 M)	(\$1.39 M)	(\$0.73 M)	\$0.66 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.06 M	%
Adopted Budget	\$0.23 M	(73.5%)
Refer to 6 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$0.81 M	% Spent
Adopted Budget	\$2.04 M	(60.1%)
Refer to 5 - Capital Acquisitions		

Capital Grants		
YTD Actual	\$0.93 M	% Received
Adopted Budget	\$2.85 M	(67.5%)
Refer to 5 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.11 M	\$0.25 M	\$0.25 M	\$0.00 M
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	(\$0.14 M)
Interest expense	(\$0.07 M)
Principal due	\$2.13 M
Refer to 10 - Borrowings	

Reserves	
Reserves balance	\$1.14 M
Net Movement	\$0.02 M
Refer to 4 - Cash Reserves	

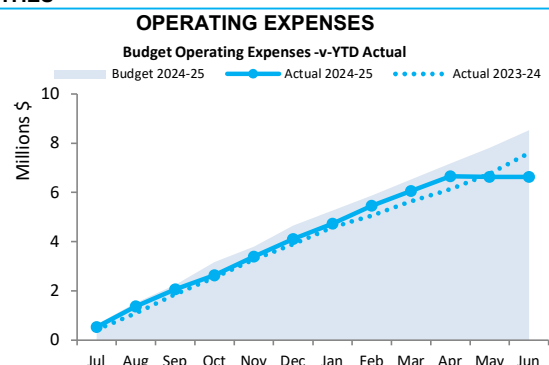
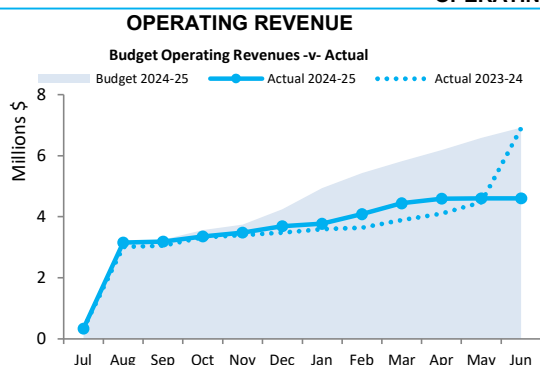
Lease Liability	
Principal repayments	\$0.09 M
Interest expense	\$0.01 M
Principal due	\$0.11 M
Refer to Note 11 - Lease Liabilities	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

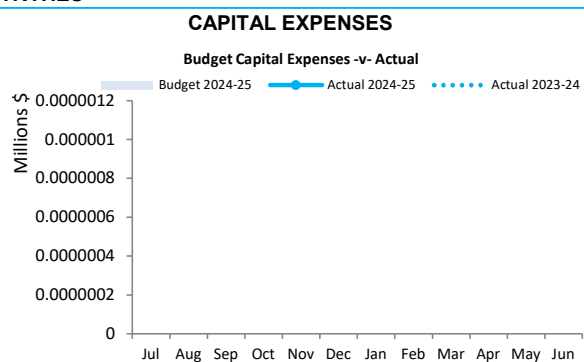
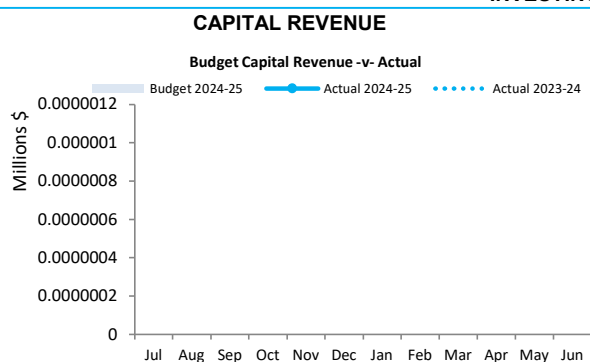
SHIRE OF PINGELLY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2025

2 KEY INFORMATION - GRAPHICAL

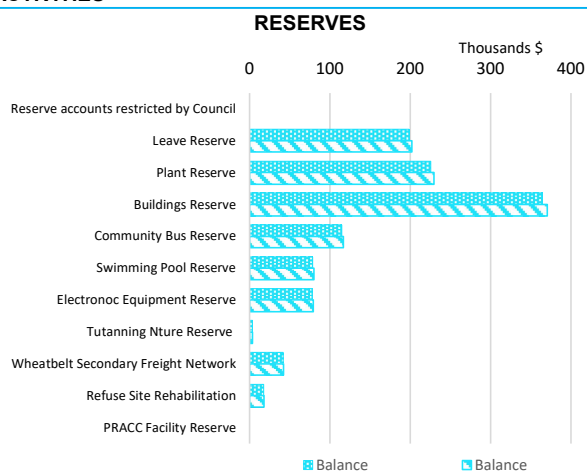
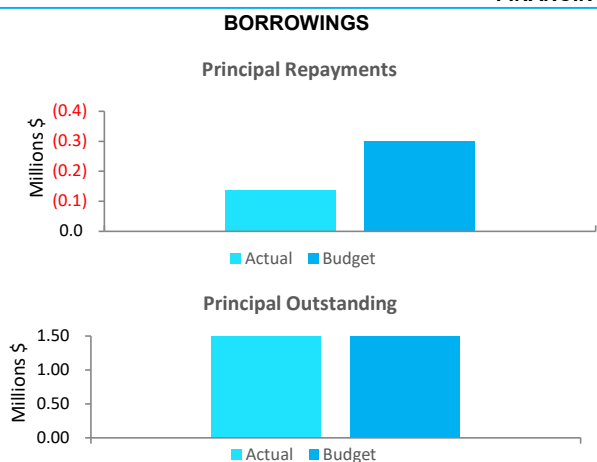
OPERATING ACTIVITIES



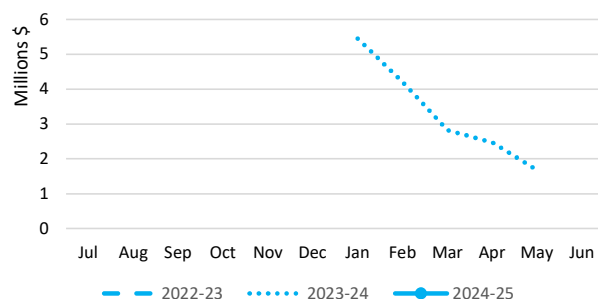
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash at Municipal Bank		2,153,208		2,153,208				
Till Float SES		50		50				
Till Float Office		200		200				
Petty cash on hand - office		300		300				
Reserve Fund Bank		0	1,141,341	1,141,341				
Trust fund bank - Other		57,192		57,192	57,192			
Shares		5,000		5,000				
Total		2,215,950	1,141,341	3,357,291	57,192			
Comprising								
Cash and cash equivalents		2,215,950	1,141,341	3,357,291	57,192			
		2,215,950	1,141,341	3,357,291	57,192			

KEY INFORMATION

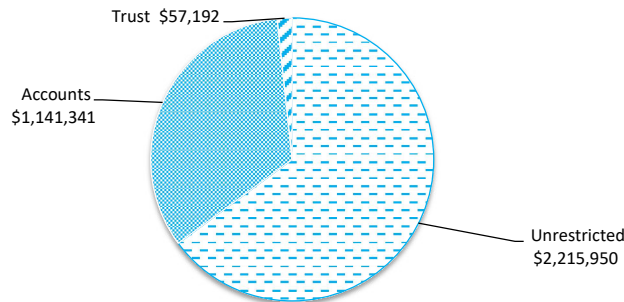
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF PINGELLY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2025

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Leave Reserve	198,312	1,236	0	199,548	198,312	3,494	0	201,806
Plant Reserve	225,373	1,629	(140,000)	87,002	225,373	3,970	0	229,343
Buildings Reserve	364,146	29,521	0	393,667	364,146	6,415	0	370,561
Community Bus Reserve	114,679	11,470	0	126,149	114,679	2,020	0	116,699
Swimming Pool Reserve	78,597	51,109	0	129,706	78,597	1,385	0	79,982
Electronoc Equipment Reserve	77,764	1,664	0	79,428	77,764	1,370	0	79,134
Tutanning Nture Reserve	3,695	121	0	3,816	3,695	65	0	3,760
Wheatbelt Secondary Freight Network	41,525	5,341	0	46,866	41,525	732	0	42,257
Refuse Site Rehabilitation	17,493	1,547	0	19,040	17,493	308	0	17,801
PRACC Facility Reserve	0	20,000	0	20,000	0	0	0	0
	1,121,584	123,638	(140,000)	1,105,222	1,121,584	19,758	0	1,141,342

5 CAPITAL ACQUISITIONS

Capital acquisitions		Adopted		YTD Actual	YTD Variance
		Budget	YTD Budget		
		\$	\$	\$	\$
Buildings - non-specialised	130	1,246,194	1,137,567	463,799	(673,768)
Plant and equipment	134	897,591	867,591	465,734	(401,857)
Acquisition of property, plant and equipment		2,143,785	2,005,158	929,533	(1,075,625)
Infrastructure - roads	136	1,266,451	1,219,298	782,172	(437,126)
Infrastructure - Kerbs & Drainage	167	23,000	0	0	0
Infrastructure - Parks & Ovals	169	750,777	631,185	31,090	(600,095)
Acquisition of infrastructure		2,040,228	1,850,483	813,263	(1,037,220)
Total of PPE and Infrastructure.		4,184,013	3,855,641	1,742,796	(2,112,845)
Total capital acquisitions		4,184,013	3,855,641	1,742,796	(2,112,845)
Capital Acquisitions Funded By:					
Capital grants and contributions		2,851,614	2,388,278	928,052	(1,460,226)
Borrowings		500,000	500,000	500,000	0
Other (disposals & C/Fwd)		232,750	55,000	61,753	6,753
Reserve accounts					
Plant Reserve		140,000		0	0
Contribution - operations		459,649	912,363	252,990	(659,373)
Capital funding total		4,184,013	3,855,641	1,742,796	(2,112,845)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

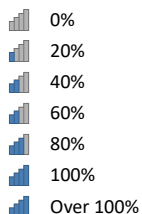
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

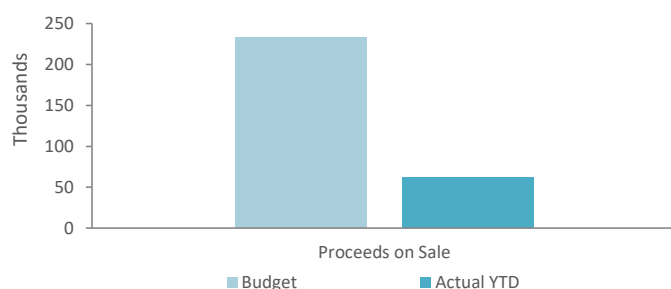


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

			Adopted			Variance
Account Description			Budget	YTD Budget	YTD Actual	(Under)/Over
			\$	\$	\$	\$
	BFB02	West Pingelly Fire Shed Grant Funded Expense	\$704,457.00	\$704,457.00	\$7,896.84	
	BFB03	East Pingelly Fire Shed Grant Funded Expense	\$519,737.00	\$433,110.00	\$453,902.30	(20,792)
	0595	PLANT PURCHASE - SCHEDULE 5 BFB	\$0.00	\$0.00	\$56,071.43	(56,071)
	EP001	Pracc Generator	\$53,791.00	\$23,791.00	\$0.00	23,791
	EP020	Capex Truck 24/25 Budget	\$320,000.00	\$320,000.00	\$0.00	
	EP021	Capex - Capex Grader 24/25 Budget	\$300,000.00	\$300,000.00	\$286,600.00	13,400
	EP022	Capex - Bogey Trailer Budget 24/25	\$10,000.00	\$10,000.00	\$7,000.00	
	EP023	Capex - Excavator 24/25 Budget	\$91,000.00	\$91,000.00	\$91,000.00	0
	EP025	Capex - Tag Along Trailer 24/25 Budget	\$22,800.00	\$22,800.00	\$25,062.50	(2,263)
	4APE	CAPEX - ADMIN PLANT PURCHASES	\$100,000.00	\$100,000.00	\$0.00	
	CB42	Yenellin Road - Expenditure (Lrci 4 Roads Grant Funded)	\$76,877.00	\$76,877.00	\$72,802.44	4,075
	CC15	Napping Pool Road - Council Constr	\$163,488.00	\$163,486.00	\$110,369.60	53,116
	CC160	Heavy Vehicle Rest Area	\$50,000.00	\$50,000.00	\$0.00	
	CC26	South Kweda Road - Council Constr	\$91,269.00	\$91,269.00	\$0.00	91,269
	RRG08	Wickepin Pingelly Rd 0-.45 4.8-5.3 6.3-636 10.16-10.91 Expenditure (Rr)	\$515,786.00	\$515,780.00	\$513,348.44	2,432
	RRG10	Capex - Rrg North Bannister Pingelly Road	\$165,000.00	\$117,855.00	\$0.00	
	CC131	Aviation Street - Council Constr	\$204,031.00	\$204,031.00	\$85,081.91	118,949
	IP006	Capex - Infra Parks & Ovals	\$33,302.00	\$33,295.00	\$0.00	33,295
	IP008	Youth Precinct	\$717,475.00	\$597,890.00	\$31,090.27	
	AB01	Admin Building Improvements	\$0	\$0	\$2,000	(2,000)
	11PW	CAPEX - PRACC WORKS - SCHEDULE 11	\$22,000.00	\$0.00	\$0.00	0
	DR87	Drainage Paragon & Quiver Streets	\$23,000.00	\$0.00	\$0.00	
			\$0	\$0	\$0	0
			4,184,013	3,855,641	1,742,226	259,200

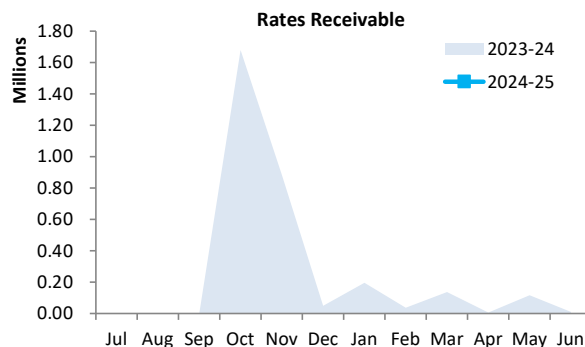
6 DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
PDTS1	EMCS Vehicle	4,822	20,000	15,178	0			0	0
EMT1	CEO Vehicle	31,288	32,750	1,462	0			0	0
PBH3	2015 Komatsu Backhoe	73,865	55,000	0	(18,865)	67,706	31,663	0	(36,043)
PG7	2014 Cat Grader	134,355	100,000	0	(34,355)			0	0
PT13	2007 Fuso Truck	18,791	25,000	6,209	0			0	0
PT23	Haulmark Side Tipper			0	0	26,981	28,182	1,201	0
PPH2	Digga & Attach			0	0	0	1,909	1,909	0
		263,121	232,750	22,849	(53,220)	94,687	61,753	3,110	(36,043)



7 RECEIVABLES

Rates receivable	30 June 2024	30/04/2025
	\$	\$
Opening arrears previous year		181,044
Levied this year		2,514,615
Less - collections to date	181,044	(2,486,017)
Gross rates collectable	181,044	209,642
Allowance for impairment of rates receivable		90,867
Net rates collectable	181,044	300,509
% Collected	0.0%	92.2%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	90,881	2,507	0	171	93,559
Percentage	0.0%	97.1%	2.7%	0.0%	0.2%	
Balance per trial balance						
Trade receivables						135,169
GST receivable						65,740
PrePayments						119
SSL Current						11,493
Total receivables general outstanding						212,521

Amounts shown above include GST (where applicable)

KEY INFORMATION

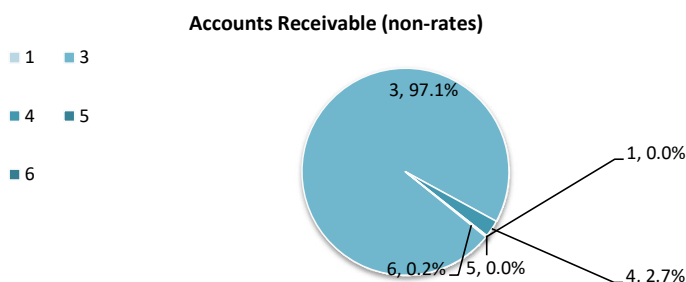
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 30 April 2025
Other current assets	\$	\$	\$	\$
Inventory				
Fuels & Oils	10,066		(7,967)	2,099
Total other current assets	10,066	0	(7,967)	2,099
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

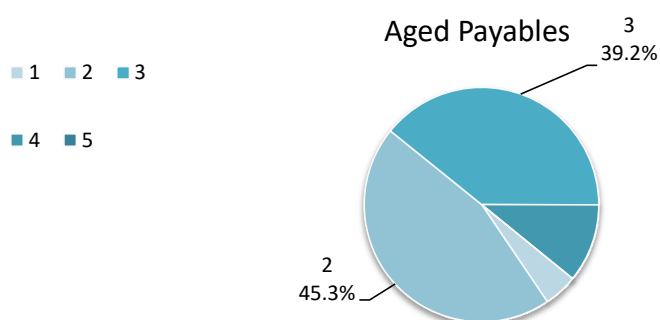
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(2,645)	25,573	22,149	6,097	0	51,173
Percentage	(5.2%)	50.0%	43.3%	11.9%	0.0%	
Balance per trial balance						
Sundry creditors						51,193
ATO liabilities						47,519
Accrued Expenses						20,526
Accrued Interest on Loans						33,006
Bonds & Deposits Held in Municipal						57,383
Other payables [describe]						2,107
Income in Advance						38,676
Total payables general outstanding						250,410

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2024	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation & Cultural Centre	123	\$1,683,299			(\$116,508)	(\$176,607)	\$1,566,791	\$1,506,692	(\$56,082)	\$67,201
Transport Fleet Replacement	125	\$0	\$500,000.00	\$500,000.00	\$0	(\$90,804)	\$500,000	\$409,196	(\$9,617)	\$22,771
		1,683,299	500,000	500,000	(116,508)	(267,411)	2,066,791	1,915,888	(65,700)	89,972
Self supporting loans										
Pingelly Cottage Homes		83,223	0	0	(21,917)	(33,410)	61,306	49,813	(3,658)	4,327
		83,223	0	0	(21,917)	(33,410)	61,306	49,813	(3,658)	4,327
Total		1,766,522	500,000	500,000	(138,425)	(300,821)	2,128,097	1,965,701	(69,358)	94,299
Current borrowings		(234,001)					71,593			
Non-current borrowings		2,500,523					2,056,504			
		2,266,522					2,128,097			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2024-25

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	\$	\$						Actual	Budget	
Transport Fleet Replacement	500,000	500,000	WATC	P&I	5	\$	%	\$	\$	\$
							4.54	0	500,000	500,000

KEY INFORMATION

The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2024	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Photocopier		9,584			2,971	3,742	6,613	5,842	369	265
Solar System Admin Centre		1,880			1,880	1,880	0	0	38	38
Server Lease		14,768			9,721	9,703	5,047	5,065	567	567
CCTV Server Lease		8,014			4,476	4,476	3,538	3,538	383	383
Grader Lease		108,412			53,509	64,377	54,903	44,035	2,175	2,443
Loader Lease		55,763			17,276	17,218	38,487	38,545	3,667	3,724
Total		198,421	0	0	89,833	101,396	108,588	97,025	7,198	7,420
Current lease liabilities		101,250					11,418			
Non-current lease liabilities		97,170					97,170			
		198,420					108,588			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 April 2025 \$
Other current liabilities						
Other liabilities						
Contract liabilities		1,044,702	0		(149,993)	894,709
Capital grant/contributions liabilities		58,250	0	114,727	0	172,977
Total other liabilities		1,102,952	0	114,727	(149,993)	1,067,686
Employee Related Provisions						
Provision for annual leave		179,258	0			179,258
Provision for long service leave		189,770	0			189,770
Total Provisions		369,028	0	0	0	369,028
Total other current liabilities		1,471,980	0	114,727	(149,993)	1,436,714

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2024	Liability	Liability	30 Apr 2025	Liability	Budget	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
GENERAL PURPOSE GRANT FAGS (LGGC)				0		\$208,422	156,318	156,317
LOCAL ROADS GRANT FAGS (LGGC)				0		\$43,559	32,670	32,669
ESL GRANT - BFB				0		\$105,297	78,972	118,101
ESL Grant - SES				0		\$32,603	24,450	28,867
GRANTS, CONTRIBUTIONS - AGED & DISABLED SERVICES				0		\$1,000	1,000	0
OTHER CULTURE - INCOME				0		\$5,000	0	0
Community Development Operating Grants				0		\$0.00	0	1,000
Community Garden Grant				0		\$10,000.00	10,000	2,912
Cd Event Income				0		\$0.00	0	1,000
MRWA DIRECT GRANT				0		\$121,294	121,294	136,849
GRANT PINGELLY TOWN TRAIL - GAMING AND WAGERING COMMISSION				0		\$25,000	25,000	0
				0		\$25,000	25,000	0
SMALL GRANTS INCOME - SCH 13				0		\$18,250	18,246	0
GRANTS/REIMBURSEMENTS/CONTRIBUTIONS				0		313,814	209,208	34,761
REIMBURSEMENTS OTHERS				0		3,500	2,625	2,398
OTHER INCOME				0		0	0	955
	0	0	0	0	0	912,739	704,783	515,829

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Apr 2025	Current Liability 30 Apr 2025	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
CAPITAL GRANT - DFES				0		1,106,105	921,750	211,416
GRANT FUNDING - PRACC GENERATOR				0		23,791	0	11,896
WATER SUPPLY PARKS & OVALS WATERCORP GRANT				0		33,302	33,300	0
YOUTH PRECINCT -INCOME LRCI				0		682,766	546,212	0
REGIONAL ROAD GROUP FUNDING				0		343,128	274,502	343,132
ROADS TO RECOVERY				0		300,008	250,000	300,008
OTHER GRANTS(NO GST)				0		50,000	50,000	0
Government Grants (GST Exempt)				0		79,504	79,504	0
WHEATBELT SECONDARY FREIGHT NETWORK				0		165,000	165,000	61,600
BALFOUR STREET CONTRIBUTION				0		68,010	68,010	0
	0	0	0	0	0	2,851,614	2,388,278	928,052

SHIRE OF PINGELLY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2025

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 30/04/2025
	\$	\$	\$	\$
MV Licensing	\$2,619	\$376,028	(\$339,643)	\$39,004
Bonds	\$10,819	\$1,108	(\$1,049)	\$10,878
Sundry	\$0	\$7,500	\$0	\$7,500
	13,438	384,636	(340,692)	57,383



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED, 30 APRIL 2025**

Variance Reported at Sub Program Level

Prog	Code	NAME	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Comments
			\$	\$	\$	\$	%	
03	01	RATE REVENUE	2,557,376.00	2,551,489.00	2,545,898.42	(5,591)	(0%)	
03	02	GENERAL PURPOSE FUNDING	256,781.00	193,648.00	193,302.80	(345)	(0%)	
03	03	OTHER GENERAL PURPOSE INCOME	84,929.00	70,770.00	95,575.45	24,805	35%	▲ Interest Greater than anticipated
04	04	MEMBERS OF COUNCIL	0.00	0.00	385.00	385		
05	06	FIRE PREVENTION	1,214,102.00	1,003,422.00	330,767.11	(672,655)	(67%)	▼ DFES Capital Grant
05	07	ANIMAL CONTROL	4,450.00	4,270.00	7,879.75	3,610	85%	
05	08	OTHER LAW,ORDER,PUBLIC SAFETY	346,417.00	233,658.00	63,628.42	(170,030)	(73%)	▼ Grants Not Yet Received
07	11	MATERNAL AND INFANT HEALTH	-11,600.60	-9,660.00	-3,078.69	6,581	(68%)	
07	14	HEALTH INSP AND ADMINISTRATION	2,070.00	1,720.00	2,204.46	484	28%	
07	17	OTHER HEALTH	500.00	410.00	708.00	298	73%	
08	21	OTHER AGED & DISABLED SERVICES	10,765.00	7,777.00	8,999.74	1,223	16%	
10	25	SANITATION-HOUSEHOLD REFUSE	177,759.10	177,759.00	178,901.44	1,142	1%	
10	26	OTHER SANITATION	56,672.00	52,502.00	54,936.92	2,435	5%	
10	30	TOWN PLANNING & REG DEVELOPMNT	5,000.00	4,160.00	1,715.00	(2,445)	(59%)	
10	31	OTHER COMMUNITY AMENITIES	24,500.00	21,500.00	16,793.92	(4,706)	(22%)	
11	32	PUBLIC HALLS.CIVIC CENTRES	6,000.00	5,000.00	9,590.64	4,591	92%	
11	33	SWIMMING AREAS AND BEACHES	7,500.00	7,500.00	8,402.82	903	12%	
11	34	OTHER RECREATION AND SPORT	753,959.00	592,922.00	18,871.21	(574,051)	(97%)	▼ Youth Precinct Grant
11	36	OTHER CULTURE	16,100.00	10,225.00	17,798.27	7,573	74%	Other Income Greater than anticipated
12	37	CONST. STS,RDS,BRIDGES,DEPOTS	1,126,944.00	1,008,310.00	841,589.00	(166,721)	(17%)	▼ Grant Funding to be Claimed
12	38	MTCE STS,RDS,BRIDGES,DEPOTS	2,157.00	0.00	1,627.44	1,627		
12	39	ROAD PLANT PURCHASES	6,209.00	6,209.00	30,111.35	23,902	385%	▲
13	45	TOURISM AND AREA PROMOTION	109,200.00	99,320.00	56,579.51	(42,740)	(43%)	▼ Grants Not yet claimed
13	46	BUILDING CONTROL	6,450.00	5,370.00	5,430.08	60	1%	
13	49	OTHER ECONOMIC SERVICES	28,250.00	26,576.00	10,438.03	(16,138)	(61%)	▼ Standpipe Charges Not as anticipated.
04	4A	ADMINISTRATION	94,101.00	81,180.00	75,904.80	(5,275)	(6%)	
14	52	PUBLIC WORKS OVERHEADS	2,500.00	2,500.00	2,342.46	(158)	(6%)	
14	56	UNCLASSIFIED	19,000.00	15,830.00	36,381.05	20,551	130%	▲ Insurance Claimes See 14 56 Expenditure
			4,700,220.50	4,287,765.00	3,480,108.82	(807,656)	(19%)	▼

Prog	Code	NAME	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Comments
			\$	\$	\$	\$	%	
03	01	RATE REVENUE	(150,834.00)	(123,840.00)	(107,334.28)	16,506	13%	▲ Debt Collection Down on anticipated
03	02	GENERAL PURPOSE FUNDING	(126,140.00)	(105,110.00)	(97,147.55)	7,962	8%	
04	04	MEMBERS OF COUNCIL	(385,316.00)	(341,063.00)	(327,318.67)	13,744	4%	
04	05	OTHER GOVERNANCE	(1,500.00)	(1,500.00)	(466.83)	1,033	69%	
05	06	FIRE PREVENTION	(157,452.00)	(145,065.00)	(156,899.56)	(11,835)	(8%)	General ESL Expenditure down
05	07	ANIMAL CONTROL	(22,200.00)	(18,520.00)	(16,289.55)	2,230	12%	
05	08	OTHER LAW,ORDER,PUBLIC SAFETY	(557,942.00)	(413,930.00)	(309,079.69)	104,850	25%	▲ Bushfire Mitigation Activities Down
08	09	EDUCATION	(36,525.00)	(30,550.00)	(39,742.69)	(9,193)	(30%)	
07	11	MATERNAL AND INFANT HEALTH	(11,600.60)	(9,660.00)	(3,078.69)	6,581	68%	
07	14	HEALTH INSP AND ADMINISTRATION	(20,283.00)	(16,895.00)	(16,435.22)	460	3%	
07	15	PREVENTIVE SVES - PEST CONTROL	(100.00)	(100.00)	0.00	100	100%	
07	16	PREVENTIVE SERVICES - OTHER	(500.00)	(410.00)	0.00	410	100%	
07	17	OTHER HEALTH	(192,529.00)	(160,646.00)	(142,945.75)	17,700	11%	▲
08	21	OTHER AGED & DISABLED SERVICES	(10,568.00)	(8,333.00)	(10,735.80)	(2,403)	(29%)	
08	22	OTHER WELFARE	(63,070.00)	(52,550.00)	(47,685.51)	4,864	9%	
10	25	SANITATION-HOUSEHOLD REFUSE	(233,179.51)	(194,396.00)	(158,948.46)	35,448	18%	▲ All Costs currently lower than anticipated
10	26	OTHER SANITATION	0.00	0.00	(9,348.78)	(9,349)		
10	29	PROTECTION OF ENVIRONMENT	(34,641.00)	(28,984.00)	(28,667.93)	316	1%	
10	30	TOWN PLANNING & REG DEVELOPMNT	(62,403.00)	(51,990.00)	(58,107.45)	(6,117)	(12%)	
10	31	OTHER COMMUNITY AMENITIES	(144,831.25)	(120,696.00)	(98,645.99)	22,050	18%	▲ Cemeteries Expenditure Down
11	32	PUBLIC HALLS.CIVIC CENTRES	(265,088.00)	(226,285.00)	(218,454.62)	7,830	3%	
11	33	SWIMMING AREAS AND BEACHES	(185,383.00)	(171,351.00)	(185,241.98)	(13,891)	(8%)	
11	34	OTHER RECREATION AND SPORT	(580,885.14)	(465,698.00)	(468,943.60)	(3,246)	(1%)	
11	35	LIBRARIES	(21,967.00)	(18,300.00)	(15,600.68)	2,699	15%	
11	36	OTHER CULTURE	(836,039.00)	(710,237.00)	(671,974.91)	38,262	5%	
12	38	MTCE STS,RDS,BRIDGES,DEPOTS	(3,624,787.86)	(3,040,154.00)	(2,714,494.68)	325,659	11%	▲ General Expenditure down on anticipated
12	39	ROAD PLANT PURCHASES	(53,220.00)	(53,220.00)	(36,043.46)	17,177	32%	▲
13	45	TOURISM AND AREA PROMOTION	(187,915.50)	(165,358.00)	(86,588.00)	78,770	48%	▲ Safe Rd Home & Snake Gully Train Exp Down
13	46	BUILDING CONTROL	(67,511.00)	(56,294.00)	(53,510.65)	2,783	5%	
13	49	OTHER ECONOMIC SERVICES	(349,917.00)	(295,656.00)	(290,877.75)	4,778	2%	
04	4A	ADMINISTRATION	(154,407.92)	(127,555.00)	(111,991.03)	15,564	12%	▲ General Exp Down (Will Correct)
14	50	PRIVATE WORKS	(2,595.00)	(2,150.00)	(9,786.98)	(7,637)	(355%)	
14	52	PUBLIC WORKS OVERHEADS	(768.72)	(8,062.00)	(90,034.81)	(81,973)	(1017%)	▼ Even out prior June 30
14	53	PLANT OPERATION COSTS	(0.28)	(17,709.00)	(51,563.98)	(33,855)	(191%)	▼ Even out prior June 30
14	56	UNCLASSIFIED	(2,183.15)	(1,884.00)	(28,108.56)	(26,225)	(1392%)	▼ Insurance Claimes See 14 56 Income
			(8,544,282.93)	(7,184,151.00)	(6,662,094.09)	522,056.91	7.27%	

SHIRE OF PINGELLY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2025

General rate revenue

	Rate in \$ (cents)	Number of Properties	Rateable Value	Budget			YTD Actual		
				Rate Revenue	Reassessed Rate Revenue	Total Revenue	Rate Revenue	Reassessed Rate Revenue	Total Revenue
<i>RATE TYPE</i>				\$	\$	\$	\$	\$	\$
Gross rental value									
GRV General	0.117256	320	4,504,916	528,228		528,228	528,228	(2,795)	525,434
GRV Rural Residential	0.117256	65	985,920	115,605		115,605	115,605	(3,196)	112,409
GRV Commercial Industrial	0.117256	25	418,455	49,066		49,066	49,066	(1,080)	47,986
GRV Townsites	0.117256	13	178,100	20,883		20,883	20,883	965	21,848
Unimproved value									
UV Broadacre Rural	0.005901	218	273,006,000	1,611,008		1,611,008	1,611,008	(1,710)	1,609,298
Sub-Total		641	279,093,391	2,324,792	0	2,324,792	2,324,791	(7,816)	2,316,975
Minimum payment	Minimum Rate								
Gross rental value									
GRV General	1,080.00	61	93,316	65,880		65,880	65,880		65,880
GRV Rural Residential	1,080.00	23	61,550	24,840		24,840	24,840		24,840
GRV Commercial Industrial	1,080.00	16	82,795	17,280		17,280	17,280		17,280
GRV Townsites	1,080.00	7	15,685	7,560		7,560	7,560		7,560
Unimproved value									
UV Broadacre Rural	1,080.00	76	9,228,311	82,080		82,080	82,080		82,080
Sub-total		137	9,481,657	197,640	0	197,640	197,640	0	197,640
Total general rates			288,575,048	2,522,432	0	2,522,432	2,522,431	(7,816)	2,514,615

15.2. Accounts Paid by Authority – April 2025

File Reference:	ADM0066
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Finance Officer
Disclosure of Interest:	Nil
Attachments:	List of Accounts for April 2025
Previous Reference:	Nil

Summary

Council is requested to receive the list of accounts paid by authority for the month of April 2025.

Background

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13*

(1) schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

Comment

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2024/2025 Budget.

Consultation

Nil

Statutory Environment

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications

There are no policy implications arising from this amendment.

Financial Implications

There are no known financial implications upon either the Council's current budget or long-term financial plan.

Strategic Implications

Business as usual.

Risk Implications

Risk:	Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.		
Consequence Theme:	Reputational / Compliance	Impact:	Minor
Consequence:	Low Impact, a small number of complaints. Some temporary non-compliance		
Likelihood Rating:	Unlikely	Risk Matrix:	Low (4)
Action Plan:	Risk is acceptable with adequate controls, managed by routine procedures and subject to annual monitoring.		

13572 Cr Bryan Hotham moved, Cr Angela Trethewey seconded

Voting Requirements:

Simple Majority

Recommendation and Council Decision:

That Council receive the Accounts for Payments for April 2025 as authorised under delegated authority and in accordance with the Local Government (Financial Management) Regulations 1996:

To 30 April 2025:

Municipal Account	\$745,647.02
Trust Account	\$191.00

Carried Unanimously 5 votes to 0

For:	President Jackie McBurney, Deputy Peter Wood, Cr Bryan Hotham, Cr Karmvir Singh and Cr Angela Tretheway
Against:	Nil

SHIRE OF PINGELLY

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT APRIL 2025

EFT NUMBER	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT12171	08/04/2025	HUGHES DIESEL MECHANICAL	MECHANICAL SERVICES	1		1,047.75
INV 2709	24/03/2025	HUGHES DIESEL MECHANICAL	MITSUBISHI TRUCK PN133, INSPECT ROUGH RUNNING AND LACK OF POWER, INSPECT AND CLEAN FUEL CAP, INSPECT AND CLEAN FUEL FILTER, REMOVE SCV VALVES, INSPECT AND CLEAN, REMOVE FUEL SUPPLY PUMP, INSPECT AND CLEAN, REQUIRE TO CONNECT SCAN TOOL AND GET READINGS FROM ECU FUSO TRUCK, ATTEMPT TO CONNECT SCAN TOOL, UNABLE TO CONNECT, 721F CASE LOADER PN430, TRACE HOSES, INSPECT VALVE REROUTE HOSES TO SUPPLY PRESSUR TO ANTI DROP VALVES TEST - OK, LOCATE AND CHANGE BLOWN FUSE TO POWER VALVE TO ALLOW		1,047.75	
EFT12172	08/04/2025	TELSTRA	VARIOUS TELSTRA CHARGES	1		1,601.92
INV 9900000074610	12/02/2025	TELSTRA	MOBILE & NEW DEVICE CHARGES - 11/01/2025 TO 10/02/2025		400.36	
INV 9900000076715	12/03/2025	TELSTRA	MOBILE & NEW DEVICE CHARGES - 11/02/2025 TO 10/03/2025		400.36	
INV K128215941-9	18/03/2025	TELSTRA	TELEPHONE & INTERNET CHARGES - 11/03/2025 TO 10/04/2025		801.20	
EFT12173	08/04/2025	READYTECH	SYNERGYSOFT SOFTWARE	1		3,476.26
INV 41998	27/02/2025	READYTECH	SYNERGYSOFT EASY BUDGETING TOOL - PRORATED CHARGES		2,436.76	
INV 42024	14/03/2025	READYTECH	PETSWA DATA COLLECTION PACK		1,039.50	
EFT12174	08/04/2025	KOMATSU PTY LTD	VEHICLE SERVICE	1		6,518.07
INV 004086486	10/03/2025	KOMATSU PTY LTD	3000HR SERVICE AND CHECKS & ENGINE VALVE KIT - KOMATSU GRADER PG8		6,518.07	
EFT12175	08/04/2025	BUNNINGS BUILDING SUPPLIES	VARIOUS CONSUMABLES	1		1,796.51
INV 2182/0030164	05/03/2025	BUNNINGS BUILDING SUPPLIES	HEAT LAMP REPLACEMENTS - 7A WEBB STREET		33.97	
INV 2182/0042225	06/03/2025	BUNNINGS BUILDING SUPPLIES	ADHESIVE AND SEALANT - ADMIN BUILDING		86.50	
INV 2440/0115212	07/03/2025	BUNNINGS BUILDING SUPPLIES	FLOATING FLOOR UNDERLAY - YOUTH PRECINCT		132.04	
INV 2440/9983695	07/03/2025	BUNNINGS BUILDING SUPPLIES	FLOORING & UNDERLAY - YOUTH PRECINCT		1,458.89	
INV 2182/0030456	10/03/2025	BUNNINGS BUILDING SUPPLIES	ROLLER COVER, SCREWS, SOCKET REDUCER, PVC FITTINGS - YOUTH PRECINCT		28.68	

INV 2182/0030536	11/03/2025	BUNNINGS BUILDING SUPPLIES	ROLLER COVER, SCREWS, SOCKET REDUCER, PVC FITTINGS - YOUTH PRECINCT		21.05	
INV 2010/0026689	14/03/2025	BUNNINGS BUILDING SUPPLIES	TIE DOWN RATCHET SET - YOUTH PRECINCT		13.52	
INV 2182/0030971	16/03/2025	BUNNINGS BUILDING SUPPLIES	TIES WALL WIRE GALV - YOUTH PRECINCT		21.86	
EFT12176	08/04/2025	AUSTRALIA POST	POSTAGE - FEBRUARY 2025	1		248.07
INV 1013857933	03/03/2025	AUSTRALIA POST	GENERAL POSTAGE		248.07	
EFT12177	08/04/2025	BEST OFFICE SYSTEMS	PRINTING CHARGES	1		492.64
INV 643796	26/03/2025	BEST OFFICE SYSTEMS	ADMIN PRINTING CHARGES - 20/02/2025 TO 20/03/2025, BLACK - 2,559, COLOUR - 2,771, BUSH FIRE BRIGADE PRINTING CHARGES - 20/02/2025 TO 20/03/2025, MINIMUM CHARGES		492.64	
EFT12178	08/04/2025	SHIRE OF NARROGIN	EMULSION FOR WORKS	1		1,300.00
INV 78407094	11/03/2025	SHIRE OF NARROGIN	1000L EMULSION - NORTH BANNISTER PINGELLY ROAD		1,300.00	
EFT12179	08/04/2025	KEITH THE MAINTENANCE MAN PTY LTD	FENCING SERVICES	1		1,159.73
INV B1130	30/03/2025	KEITH THE MAINTENANCE MAN PTY LTD	REPAIR COLORBOND FENCE - 4 SHIRE STREET		1,159.73	
EFT12180	08/04/2025	MCINTOSH & SON WA	PURCHASE OF PLANT	1		315,260.00
INV EAS0000202	14/03/2025	MCINTOSH & SON WA	SUPPLY AND DELIVER A LIUGONG 4230D MOTOR GRADER - EP021		315,260.00	
EFT12181	08/04/2025	GREAT SOUTHERN WASTE DISPOSAL	WASTE & RECYCLING COLLECTION - 29/01/2025 TO 26/02/2025	1		9,738.28
INV 3308	07/03/2025	GREAT SOUTHERN WASTE DISPOSAL	DOMESTIC REFUSE COLLECTION 29/01/2025 - 26/02/2025, RECYCLE COLLECTION 2, 10 & 24 FEBRUARY, WASTE BINS EMPTIED 2 & 24 FEBRUARY, RECYCLED BINS EMPTIED 2 & 24 FEBRUARY		9,738.28	
EFT12182	08/04/2025	PINGELLY COMMUNITY RESOURCE CENTRE	LIBRARY SERVICES	1		5,628.39
INV 0160	02/04/2025	PINGELLY COMMUNITY RESOURCE CENTRE	PROVISION OF LIBRARY SERVICES - JANUARY TO MARCH 2025		5,628.39	
EFT12183	08/04/2025	SHIRE OF BROOKTON	REIMBURSEMENT OF CESM WAGES & ON COSTS	1		3,790.41
INV 11564	13/03/2025	SHIRE OF BROOKTON	SALARY, ON-COSTS, ICT COSTS, VEHICLE COSTS - OCTOBER TO DECEMBER 2025		3,790.41	
EFT12184	08/04/2025	DC & SF SQUIERS	REIMBURSEMENT - SUPPLIES FOR SHIRE DEPOT	1		54.45
INV 12112024.	12/11/2024	DC & SF SQUIERS	HAND WASH FOR DEPOT		54.45	
EFT12185	08/04/2025	CTI SECURITY SERVICES PTY LTD	ALARM MONITORING CHARGES - 01/04/2025 TO 30/06/2025	1		164.59
INV CINS3179987	14/03/2025	CTI SECURITY SERVICES PTY LTD	ADMIN BUILDING - 17 QUEEN STREET		164.59	
EFT12186	08/04/2025	WA CONTRACT RANGER SERVICES	RANGER SERVICES	1		750.75
INV 6170	14/03/2025	WA CONTRACT RANGER SERVICES	RANGER SERVICES 5 & 11 MARCH 2025		750.75	

EFT12187	08/04/2025	E & MJ ROSHER PTY LTD	PARTS FOR PLANT	1		1,163.80
INV 1490198	10/03/2025	E & MJ ROSHER PTY LTD	TRACTOR BROOM 1PCE - 1830MM LONG		1,163.80	
EFT12188	08/04/2025	NARROGIN TOWING (CUBY WINDSCREENS)	SUPPLY & FIT DOOR GLASS	1		2,503.84
INV 2300770	10/02/2025	NARROGIN TOWING (CUBY WINDSCREENS)	VEHICLE: CATERPILLAR GRADER, REGO: PN166, SUPPLY DOOR GLASS & FIT		2,503.84	
EFT12189	08/04/2025	PATH WEST LABORATORY MEDICINE WA	PRE EMPLOYMENT TESTING	1		49.50
INV LH011002752	10/02/2025	PATH WEST LABORATORY MEDICINE WA	PRE EMPLOYMENT TESTING		49.50	
EFT12190	08/04/2025	MATILDA AUTO PARTS	PLANT CONSUMABLES	1		48.40
INV 279266	05/12/2024	MATILDA AUTO PARTS	1X SET OF FILTERS - KIA CERATO PCG01		48.40	
EFT12191	08/04/2025	PINGELLY TYRE SERVICE	PLANT CONSUMABLES	1		1,428.57
INV 0281	21/03/2025	PINGELLY TYRE SERVICE	FRONT TYRE REPAIR, HYDRALIC HOSE REPAIR - CASE SKID STEER		145.26	
INV 0306	24/03/2025	PINGELLY TYRE SERVICE	TYRE REPAIR - MITSUBISHI TRITON PC25		44.00	
INV 0314	24/03/2025	PINGELLY TYRE SERVICE	NS2 BATTERY - ISUZU TIPPER PT22		159.50	
INV 0335	27/03/2025	PINGELLY TYRE SERVICE	HOSES, SEALS & JOINERS CASE LOADER		1,079.81	
EFT12192	08/04/2025	AD ENGINEERING PTY LTD	PARTS FOR PLANT	1		231.00
INV 1891	17/02/2025	AD ENGINEERING PTY LTD	915MHZ ANTENNA TO SUIT AD311- TRAFFIC LIGHT TRAILERS, FREIGHT		231.00	
EFT12193	08/04/2025	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON RURAL TRADERS	CONSUMABLES	1		272.31
INV DI25037939	06/03/2025	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON RURAL TRADERS	SHOWERHEADS - CARAVAN PARK		54.49	
INV DI25037962	06/03/2025	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON RURAL TRADERS	SEALANT, WALL PLUGS, SCREWS - ADMIN BUILDING		149.80	
INV DI25038052	11/03/2025	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON RURAL TRADERS	DRIP BARBS - TOWN PARKS AND GARDENS, JOINER THREAD & FLEXITUBE - ISUZU TIPPER PT22		68.02	
EFT12194	08/04/2025	PINGELLY RECREATION & CULTURAL CENTRE ASSOCIATION	2024/25 COMMUNITY GRANT SCHEME SUCCESSFUL APPLICANT	1		3,300.00
INV 2591	25/02/2025	PINGELLY RECREATION & CULTURAL CENTRE ASSOCIATION	SUCCESSFUL APPLICANT FOR THE 2024/25 SHIRE OF PINGELLY COMMUNITY AND EVENTS GRANT SCHEME ROUND 1		3,300.00	
EFT12195	08/04/2025	PINGELLY IGA EXPRESS	SUSTENANCE FOR FIRE INCIDENT 17/03/2025	1		120.78

INV 01/7387	17/03/2025	PINGELLY IGA EXPRESS	SUSTENANCE FOR FIRE INCIDENT 17/03/2025		120.78	
EFT12196	08/04/2025	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	1		113.81
INV 0559	09/03/2025	TOLL TRANSPORT PTY LTD	22/02/2025 FROM WA RETICULATION, 28/02/2025 FROM METRO COUNT		113.81	
EFT12197	08/04/2025	JH COMPUTER SERVICES PTY LTD	IT CONTRACT SERVICES - MARCH 2025	1		6,571.40
INV 005316-D01	31/03/2025	JH COMPUTER SERVICES PTY LTD	CONTRACT SERVICES SERVICES, DATTO BACKUP SERVICES, STARLINK DEPOT SERVICES, ADOBE ACROBAT THREE SUBSCRIPTIONS AOT EMW WS, CYBER SECURITY PACKAGE		6,571.40	
EFT12198	08/04/2025	EDGE PLANNING & PROPERTY	PLANNING SERVICES	1		4,640.35
INV 2840	14/03/2025	EDGE PLANNING & PROPERTY	TOWN PLANNING SERVICES FOR FEBRUARY 2025		4,640.35	
EFT12199	08/04/2025	AUTOPRO NORTHAM	PART FOR PLANT	1		49.48
INV 1202730	12/03/2025	AUTOPRO NORTHAM	1/2IN DR FLEX HANDLE K25408 - KOMATSU GRADER PG8		49.48	
EFT12200	08/04/2025	REGIONAL COMMUNICATION SOLUTIONS	CAMERA REPAIRS	1		530.00
INV 2595	20/03/2025	REGIONAL COMMUNICATION SOLUTIONS	SECURITY CAMERA REPAIRS - SHIRE DEPOT		530.00	
EFT12201	08/04/2025	MGI CONSTRUCTIONS PTY LTD	MILESTONE 2 - EAST PINGELLY BFB BUILDING	1		244,414.83
INV 1261	16/12/2024	MGI CONSTRUCTIONS PTY LTD	MILESTONE 2, EAST PINGELLY BFB BUILDING PROJECT, FOLLOWING COMPLETION OF DESIGN		244,414.83	
EFT12202	08/04/2025	WANDERING HVAC	ELECTRICAL SERVICES	1		462.00
INV 04282	15/03/2025	WANDERING HVAC	REMOVING AND REPLACING POWER POINT & DATA COVERS CEO OFFICE		462.00	
EFT12203	08/04/2025	PINGELLY COMMUNITY GARDEN	COMMUNITY & GRANTS SCHEME ROUND 1	1		3,000.00
INV 11	09/12/2024	PINGELLY COMMUNITY GARDEN	SUCCESSFUL APPLICANT FOR THE 2024/25 SHIRE OF PINGELLY COMMUNITY AND EVENTS GRANT SCHEME ROUND 1		3,000.00	
EFT12204	08/04/2025	RED DUST REMOTE PLUMBING AND PUMPS	PLUMBING SERVICES	1		760.10
INV 121	13/03/2025	RED DUST REMOTE PLUMBING AND PUMPS	WATER METER INSTALLATION - RECREATION GROUNDS		220.00	
INV 124	18/03/2025	RED DUST REMOTE PLUMBING AND PUMPS	SUPPLY TAP - MEMORIAL PARK, REPAIRS TO WATER FOUNTAIN - SWIMMING POOL		540.10	
EFT12205	08/04/2025	ASHMAN FINE CABINETS	MATERIALS FOR JOB	1		1,210.00
INV 2184	19/03/2025	ASHMAN FINE CABINETS	SUPPLY & CUTTING OF 16MM HMR WHITE BOARD & HARDWARE FOR TALL BROOM CABINET WITH LOCKABLE TOP DOORS - RSL HALL		1,210.00	
EFT12206	08/04/2025	CIVIL PRODUCTS WA	VARIOUS SIGNAGE & FITTINGS	1		336.60

INV 4354	26/03/2025	CIVIL PRODUCTS WA	SIG-CUSTALUKA SIGN 600X600XALUCA - GRADER AHEAD NEXT 2KMS - CL400 BLK ON YELL - QST HOLES, CP-QUADST 600 QUAD STAND 600MM, CP-SIGNBLANK - RAP - BG RURAL ADDRESS PLATE - 240X150X2AL - BRUNSWICK GREEN, SIG-STICKER LOT NUMBER RURAL ADDRESS NUMBERS - 40X80X, CL100 WHT NUMERICAL DECALS - 2X 338, 2 X 4095, 2 X 1694		336.60	
EFT12207	08/04/2025	PRICE'S FABRICATION AND STEEL	REFUND - CERTIFIED BUILDING APPLICATION	1		620.35
INV 12112024	12/11/2024	PRICE'S FABRICATION AND STEEL	REFUND - UNCERTIFIED BUILDING APPLICATION WHICH IS NOW CERTIFIED		620.35	
EFT12208	08/04/2025	PETER MARSH	REFUND - DEVELOPMENT APPLICATION	1		147.00
INV 12112024	12/11/2024	PETER MARSH	REFUND - DEVELOPMENT APPLICATION, APPLICATION APPROVED HOWEVER OWNER OF PROPERTY BOUGHT ANOTHER PROPERTY WITH EXISTING BUILDINGS		147.00	
EFT12209	08/04/2025	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSION	1		869.75
INV 157	10/03/2025	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSION - FEBRUARY 2025		869.75	
EFT12212	17/04/2025	NARROGIN BEARING SERVICE	PART FOR PLANT	1		87.45
INV 226507	19/03/2025	NARROGIN BEARING SERVICE	25' OF 3/8 FUEL LINE - MITSUBISHI FUSO PT13		87.45	
EFT12213	17/04/2025	BUNNINGS BUILDING SUPPLIES	ASSORTED CONSUMABLES FOR COMMUNITY GARDEN GRANT	1		1,517.87
INV 2432/99847580	22/03/2025	BUNNINGS BUILDING SUPPLIES	GARDENA 30M ROLL UP RETRACTABLE HOSE REEL, TROJAN 16T FIBREGLASS HANDLE LANDSCAPERS RAKE, CYCLONE SUPER GARDEN RAKE, OATES ECONOMICAL INDOOR BROOM, CYCLONE HEAVY DUTY BYPASS PRUNER, TROJAN FIBREGLASS D HANDLE POWERSTEP GARDEN SPADE, TROJAN POWERSTEP LONG FIBREGLASS HANDLE SQUARE MOUTH POST HOLE SHOVEL, TROJAN STAINLESS STEEL HAND TROWEL, SAXON KIDS POLY TRAY WHEELBARROW, SAXON LATEX DIPPED GARDEN GLOVES, CYCLONE MEDIUM KIDS GARDEN GLOVES, CYCLONE SMALL KIDS GARDEN GLOVES, TUMBLEWEED COMPOST MATE TOOL, OZITO PXC 18V CORDLESS DRILL AND IMPACT DRIVER PX2PAK-500 - KIT, OZITO PXC 18V CORDLESS BLOWER KIT		1,001.52	
INV 2182/0042695	24/03/2025	BUNNINGS BUILDING SUPPLIES	PAINT ROLLER & PLASTER ADHESIVE - RSL HALL		68.33	
INV 2182/0042771	25/03/2025	BUNNINGS BUILDING SUPPLIES	PAINT, SEALANT, PAINT BRUSH - RSL HALL		448.02	
EFT12214	17/04/2025	GREAT SOUTHERN FUEL SUPPLIES	BULK FUEL	1		16,765.21
INV D2210415	21/03/2025	GREAT SOUTHERN FUEL SUPPLIES	10,000L DIESEL DELIVERED TO DEPOT		16,765.21	
EFT12215	17/04/2025	SYNERGY	SYNERGY ACCOUNT CHARGES	1		18,684.22
INV SYN - JAN 25 TO MAR 25	01/04/2025	SYNERGY	VARIOUS SHIRE PROPERTIES		14,689.43	
INV SYN - JAN 25 TO MAR 25	01/04/2025	SYNERGY	VARIOUS SHIRE PROPERTIES		957.52	
INV 2030386482	01/04/2025	SYNERGY	SHIRE STREETLIGHT CHARGES - 25/02/2025 TO 24/03/2025, 198 LIGHTS		3,037.27	
EFT12216	17/04/2025	THE PRINT SHOP BUNBURY	PRINTING SERVICES	1		506.00

INV 1690453	21/03/2025	THE PRINT SHOP BUNBURY	DRIVER OPERATOR DAILY CHECKLIST BOOKS AS PER QUOTE SUPPLIED		506.00	
EFT12217	17/04/2025	PINGELLY GP UNITY TRUST	PRE-EMPLOYMENT MEDICAL	1		165.00
INV 83771	20/03/2025	PINGELLY GP UNITY TRUST	PRE EMPLOYMENT MEDICAL - NEW EMPLOYEE		165.00	
EFT12218	17/04/2025	NUTRIEN AG SOLUTIONS	MATERIALS FOR WORKS	1		19,397.31
INV 912358090	18/03/2025	NUTRIEN AG SOLUTIONS	PALLET CEMENT - TOWN STREET MAINTENANCE		820.51	
INV 912364305	19/03/2025	NUTRIEN AG SOLUTIONS	EPIP PIPE CORRUGATED HDP 600 SN8 - RURAL ROADS, EPIP PIPE CORRUGATED ELBOW 45DG 600 - RURAL ROADS		15,455.00	
INV 912377527	21/03/2025	NUTRIEN AG SOLUTIONS	PALLET QUICKSET CONCRETE - TOWN STREET MAINTENANCE		679.80	
INV 912406109	27/03/2025	NUTRIEN AG SOLUTIONS	EPIP PIPE CORRUGATED HDPE 450 - BALFOUR STREET CC131		2,442.00	
EFT12219	17/04/2025	PINGELLY TYRE SERVICE	TYRE SERVICES	1		146.30
INV 0275	20/03/2025	PINGELLY TYRE SERVICE	REPAIRS TO TIP LOADER TYRE - UHI LOADER PL10		146.30	
EFT12220	17/04/2025	AUTOPRO NORTHAM	PLANT CONSUMABLES	1		104.76
INV 1204509	20/03/2025	AUTOPRO NORTHAM	LOKON FLEX HDL 1/2DR 600MM-24" - SMALL PLANT		104.76	
EFT12221	17/04/2025	RED DUST REMOTE PLUMBING AND PUMPS	PLUMBING SERVICES	1		1,379.80
INV 132	20/03/2025	RED DUST REMOTE PLUMBING AND PUMPS	EMERGENCY CALLOUT TO REPLACE BROKEN MIXER TAP IN KITCHEN - 7A WEBB STREET		150.00	
INV 136	25/03/2025	RED DUST REMOTE PLUMBING AND PUMPS	RENOVATIONS TO TOILETS - OLD DAYCARE BUILDING		1,229.80	
TOTAL						684,625.61

PAYROLL	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT12222	17/04/2025	LOCAL GOVERNMENT, RACING AND CEMETERIES EMPLOYEES UNION (WA) LGRCEU	PAYROLL DEDUCTIONS	1		88.00
EFT12223	17/04/2025	AUSTRALIAN SERVICES UNION OF WA	PAYROLL DEDUCTIONS	1		26.50
DD14367.1	08/04/2025	AWARE SUPER	PAYROLL DEDUCTIONS	1		7,263.90
DD14367.2	08/04/2025	MERCER	SUPERANNUATION CONTRIBUTIONS	1		594.28
DD14367.3	08/04/2025	HESTA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		251.30
DD14367.4	08/04/2025	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		661.31

DD14367.5	08/04/2025	MLC	SUPERANNUATION CONTRIBUTIONS	1		841.67
DD14367.6	08/04/2025	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		778.44
DD14367.7	08/04/2025	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		483.17
DD14367.8	08/04/2025	BENDIGO SMART START SUPER	SUPERANNUATION CONTRIBUTIONS	1		83.81
DD14367.9	08/04/2025	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		294.26
DD14381.1	22/04/2025	AWARE SUPER	PAYROLL DEDUCTIONS	1		7,787.39
DD14381.2	22/04/2025	MERCER	SUPERANNUATION CONTRIBUTIONS	1		581.94
DD14381.3	22/04/2025	HESTA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		282.94
DD14381.4	22/04/2025	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		661.31
DD14381.5	22/04/2025	BENDIGO SMART START SUPER	SUPERANNUATION CONTRIBUTIONS	1		568.08
DD14381.6	22/04/2025	MLC	SUPERANNUATION CONTRIBUTIONS	1		841.67
DD14381.7	22/04/2025	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		753.05
DD14381.8	22/04/2025	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		546.86
DD14381.9	22/04/2025	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		302.73
DD14367.10	08/04/2025	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		413.10
DD14367.11	08/04/2025	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		294.26
DD14381.10	22/04/2025	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		413.10
DD14381.11	22/04/2025	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		300.02
TOTAL						25,113.09
DIRECT DEBIT	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD14375.1	14/04/2025	BENDIGO BANK CREDIT CARDS	EMW CREDIT CARD RECONCILIATION MARCH 2025	1		2,638.47

INV 31032025	31/03/2025	BENDIGO BANK CREDIT CARDS	05/03/2025 SMS BROADCAST - TOP UP SMS BROADCAST MESSAGING SYSTEM \$666.60, 15/03/2025 JAYS DOOR CENTRE - DOORS & FRAMES, YOUTH PRECINCT \$1335.25, 15/03/2025 MWB CONTRACTING - BRICKS, YOUTH PRECINCT \$300.00, 16/03/2025 JAYS DOOR CENTRE - CREDIT FOR SPLIT FRAME, YOUTH PRECINCT \$-239.07, 19/03/2025 MWB CONTRACTING - BRICKS, YOUTH PRECINCT \$300.00, 20/03/2025 PINGELLY IGA - SUPPLIES FOR MARCH COUNCIL MEETING \$66.49, 20/03/2025 PINGELLY IGA - SUPPLIES FOR MARCH COUNCIL MEETING \$82.56, 29/03/2025 SHIRE OF PINGELLY - BSL CHARGES, NEW SHED APPLICATION \$56.65, 29/03/2025 SHIRE OF PINGELLY - BSL CHARGES, NEW SHED APPLICATION \$5.00, 30/03/2025 BENDIGO BANK - CREDIT CARD FEE \$4.00, 19/03/2025 AVON VALLEY GROUP - BRICKIES SAND, YOUTH PRECINCT \$60.99	1	2,638.47	
DD14376.1	14/04/2025	BENDIGO BANK CREDIT CARDS	EMCS CREDIT CARD RECONCILIATION MARCH 2025	1		231.76
INV 31032025	31/03/2025	BENDIGO BANK CREDIT CARDS	06/03/2025 PETRO FUELS - FUEL FOR EMCS VEHICLE \$102.76, 12/03/2025 CALTEX WATTLE GROVE - FUEL FOR EMCS VEHICLE \$125.00, 30/03/2025 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	231.76	
DD14377.1	14/04/2025	BENDIGO BANK CREDIT CARDS	CEO CREDIT CARD RECONCILIATION MARCH 2025	1		4,543.30
INV 31032025	31/03/2025	BENDIGO BANK CREDIT CARDS	01/03/2025 SP AUSTRALIA DAY COUNCIL - AUSTRALIA DAY MEDALS \$145.00, 01/03/2025 AMAZON - EVENT & OFFICE SOUND EQUIPMENT \$6.99, 02/03/2025 WATER CORPORATION - WATER USE & SERVICE CHARGES 06/11/2024 TO 13/01/2025, 17 ELIOT STREET \$384.05, 02/03/2025 WATER CORPORATION - WATER USE & SERVICE CHARGES 06/11/2024 TO 13/01/2025, UNIT 2/9 WEBB STREET \$261.04, 02/03/2025 WATER CORPORATION - WATER USE & SERVICE CHARGES 06/11/2024 TO 13/01/2025, UNIT 1/7 WEBB STREET \$309.44, 02/03/2025 WATER CORPORATION - WATER USE & SERVICE CHARGES 06/11/2024 TO 13/01/2025, UNIT 2/7 WEBB STREET \$492.77, 02/03/2025 WATER CORPORATION - WATER USE & SERVICE CHARGES 06/11/2024 TO 13/01/2025, UNIT 1/9 WEBB STREET \$335.65, 04/03/2025 CLAUDE AI - CLAUDE PRO SUBSCRIPTION 02/03/2025 TO 02/04/2025 \$32.24, 04/03/2025 INTERNATIONAL TRANSACTION - FEE \$0.97, 07/03/2025 THE STAGE DOOR - CATERING SERVICES - STRATEGIC PLANNING WORKSHOP \$415.62, 08/03/2025 THE PENINSULA MANDURAH - CATERING SERVICES - STRATEGIC PLANNING WORKSHOP \$509.55, 09/03/2025 THE SEBEL MANDURAH - CATERING SERVICES - STRATEGIC PLANNING WORKSHOP \$684.45, 18/03/2025 FOXIT SOFTWARE - PDF SUITE PRO MONTHLY CHARGE - 16/03/2025 TO 16/04/2025 \$42.80, 18/03/2025 INTERNATIONAL TRANSACTION - FEE \$1.28, 20/03/2025 AUSTRALIA POST - WORKING WITH CHILDREN CHECK, GEO \$87.00, 20/03/2025 AUSTRALIA POST - WORKING WITH CHILDREN CHECK, CEO \$87.00, 20/03/2025 AUSTRALIA POST - WORKING WITH CHILDREN CHECK, CSO \$87.00, 26/03/2025 PINGELLY IGA - CATERING & SUPPLIES FOR LEMA MEETING 26/03/2025 \$10.35, 26/03/2025 PINGELLY IGA - CATERING & SUPPLIES FOR LEMA MEETING 26/03/2025 \$102.40, 27/03/2025 COLES - SUPPLIES FOR AGE IS JUST A NUMBER SESSION \$45.50, 27/03/2025 COLES - SUPPLIES FOR AGE IS JUST A NUMBER SESSION \$36.02, 30/03/2025 KMART - EQUIPMENT & SUPPLIES FOR COUNCIL KITCHEN \$208.50, 31/03/2025 ZOOM - ANNUAL SUBSCRIPTION - 29/03/2025 TO 28/03/2026 \$246.29, 31/03/2025 INTERNATIONAL TRANSACTION - FEE \$7.39, 30/03/2025 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	4,543.30	
DD14359.1	03/04/2025	WATER CORPORATION	WATER USE & SERVICE CHARGES - 13/01/2025 to 12/03/2025	1		11,713.39
INV 0146	13/03/2025	WATER CORPORATION	VARIOUS SHIRE PROPERTIES	1	11,713.39	
DD14361.1	04/04/2025	WATER CORPORATION	WATER ACCOUNT CHARGES - 13/01/2025 TO 13/03/2025	1		16,781.40
INV 0174	14/03/2025	WATER CORPORATION	VARIOUS SHIRE PROPERTIES	1	16,781.40	

TOTAL						35,908.32
TRUST ACCOUNT	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT12210	11/04/2025	STEVE DAVIS	BOND REFUND	7		100.00
INV T218	07/04/2025	STEVE DAVIS	HIRE OF COMMUNITY BUS 24/03/25	7	100.00	
EFT12211	11/04/2025	DARRALYN JOY PAGE	BOND REFUND	7		91.00
INV T320	07/04/2025	DARRALYN JOY PAGE	HIRE OF CAT CAGE 0324	7	91.00	
TOTAL						191.00
GRAND TOTAL						745,838.02

Credit card transactions for the current month

CEO

Date	Transaction	Description	Amount
3/04/2025	Pingelly IGA	Supplies for Event	\$ 25.06
4/04/2025	Vista Print	Signage - Community Gardens	\$ 74.98
4/04/2025	Claude AI	Claude Pro Subscription	\$ 31.94
4/04/2025	International Transaction	Fee	\$ 0.96
4/04/2025	Dick Smith	Anemometer for Events	\$ 39.99
7/04/2025	Water Corporation	Water Usage & Charges - 9B Webb Street	\$ 294.27
7/04/2025	Water Corporation	Water Usage & Charges - 7A Webb Street	\$ 357.20
7/04/2025	Water Corporation	Water Usage & Charges - 7B Webb Street	\$ 700.00
7/04/2025	Water Corporation	Water Usage & Charges - 17 Eliot Street	\$ 419.62
7/04/2025	Water Corporation	Water Usage & Charges - 9A Webb Street	\$ 349.36
7/04/2025	Ingot Hotel	Accommodation for CCAWA Seminar	\$ 420.70
8/04/2025	Coles	Supplies for Blessing of the Roads	\$ 402.54
8/04/2025	Coles	Supplies for Age is Just a Number	\$ 80.60
12/04/2025	Temu	Supplies for Event Trailer	\$ 208.22
13/04/2025	SP Kickass	Power Station for Event Trailer	\$ 631.38
13/04/2025	WA Return Recycle	Supplies for Event Trailer	\$ 228.50
16/04/2025	Temu	Refund - Unsupplied Items	-\$ 115.60
18/04/2025	Shire of Pingelly	Vehicle Registration Renewals	\$ 43.95
18/04/2025	Foxit Software	Foxit PDF Suite Pro - Monthly Plan	\$ 42.80
18/04/2025	International Transaction	Fee	\$ 1.28
25/04/2025	Canva	Teams Subscription	\$ 67.68
26/04/2025	Petro Fuels	Fuel for CEO Vehicle	\$ 109.54
29/04/2025	Bendigo Bank	Credit Card Fee	\$ 4.00
30/04/2025	Seek	Advertising - Senior Finance Officer Position	\$ 660.00
Total April 2025			\$ 5,078.97

EMW

Date	Transaction	Description	Amount
11/04/2025	MWB Contracting	Bricks	\$ 288.00
16/04/2025	BP Pingelly	Fuel for EMW Vehicle	\$ 39.66
29/04/2025	Bendigo Bank	Credit Card Fee	\$ 4.00
30/04/2025	Shire of Pingelly	Vehicle Transfer & Renewal BO4523	\$ 41.00
30/04/2025	Shire of Pingelly	Vehicle Transfer & Renewal BO4437	\$ 42.30
Total April 2025			\$ 414.96

MCCS

Date	Transaction	Description	Amount
24/04/2025	Paypal - Lucindas Everlastings	Everlasting Seeds - Mothers Day Market	\$ 250.00
24/04/2025	Temu	Event Merchandise - Heritage Festival	\$ 264.97
29/04/2025	Bendigo Bank	Credit Card Fee	\$ 4.00
Total April 2025			\$ 518.97

Fuel Card Transactions for the current month

CEO	OPN	Litres	Amount
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2/04/2025
5/04/2025
11/04/2025
17/04/2025
19/04/2025
19/04/2025
19/04/2025

EMW PN01

11/04/2025
11/04/2025
17/04/2025
29/04/2025

MCCS PN761

8/04/2025
22/04/2025

Small Plant P100

8/04/2025
14/04/2025

Bush Fire Truck PN322

6/04/2025
14/04/2025

INVOICE TOTAL

70.23	\$ 124.66
40.41	\$ 71.73
72.64	\$ 128.94
51.81	\$ 91.96
59.21	\$ 121.32
	\$ 0.38
53.06	\$ 94.18
347.36	\$ 633.17

5.5	\$ 9.76
5.5	\$ 9.76
35.79	\$ 63.53
41.7	\$ 73.18
88.49	\$ 156.23

52.89	\$ 93.88
54.56	\$ 95.21
107.45	\$ 189.09

82.31	\$ 146.10
82.97	\$ 147.27
165.28	\$ 293.37

4.25	\$ 7.54
75.78	\$ 134.51
80.03	\$ 142.05

\$ 1,413.91

16. DIRECTORATE OF WORKS

16.1. Proposed Outbuilding – Lot 3 (No. 125) Aldersyde-Pingelly Road, Pingelly

File Reference:	A11287
Location:	Lot 3 (No. 125) Aldersyde-Pingelly Road, Pingelly
Applicant:	Greg Langdon
Author:	Steve Thompson (Consultant Planner)
Disclosure of Interest:	Edge Planning & Property receive payment for Planning advice to the Shire and declare a Financial Interest (section 5.70 of the Local Government Act 1995)
Attachments:	16.1.1 Information from applicant 16.1.2 Extract from Planning and Development Local Planning Schemes Regulations 2015 16.1.3 Council's Outbuilding Policy
Previous Reference:	Nil

Summary

Council to consider an application for an outbuilding at Lot 3 (No. 125) Aldersyde-Pingelly Road, Pingelly.

Background

The applicant has submitted an application for development consent for a proposed outbuilding (garage) with a floor area of 57m² at Lot 3 (No. 125) Aldersyde-Pingelly Road, Pingelly.

This application is required to be considered by Council given the proposed outbuilding (57m²) combined with the existing outbuildings (approximately 160m²) are over 200m² in floor area on Rural Residential zoned land.

The proposed outbuilding is 9.17m long, 6.17m wide and has a 4.5m wall height. The applicant advises the proposed outbuilding is for carparking and storage. The outbuilding is setback approximately 10m from the southern property boundary and 57m from the front (eastern) boundary. The outbuilding will adjoin an existing shed.

The site is 1.5569 hectares in area and contains a dwelling and several outbuildings.

Comment

The proposed outbuilding combined with existing outbuildings has a combined floor area of 217m². While larger than the cumulative floor area set in Council's Outbuilding Policy for the Rural Residential zone, the Council has approved outbuildings over 200m² in area in the Rural Residential zone. The wall height is also marginally higher than the wall height set in Council's Outbuilding Policy.

While noting the application is inconsistent with a component of Council's Outbuilding Policy, the Development Application is conditionally supported. This follows assessment against the planning framework, information provided by the applicant and the site characteristics. Conditional approval is recommended given:

- The outbuilding will not detract from the streetscape or the visual amenity of the residents or neighbouring properties. This includes that the outbuilding is well setback from Aldersyde-Pingelly Road;
- The outbuilding is considered compatible with its setting in terms of height, bulk, scale, orientation and appearance;
- There are no overshadowing issues with neighbouring properties;
- The outbuilding overall complies with development standards;
- The property is generous in size compared to the cumulative area of the existing and proposed outbuildings; and

- Recommended development conditions and advice can assist to control the use and management of the development.

The proposed outbuilding is recommended for approval, with conditions.

Consultation

Nil

Statutory Environment

The site is zoned 'Rural Residential' in the *Shire of Pingelly's Local Planning Scheme No.3*.

Attachment 16.1.2 is an extract from the *Planning and Development (Local Planning Schemes) Regulations 2015* which sets out matters to be considered by the local government in assessing a Development Application.

Policy Implications

Local Planning Policies are relevant in assessing the Development Application. Local Planning Policies are non-statutory documents which are designed to provide guidance to assist the Council in its decision making. Accordingly, the Council is not bound by the policies but is required to have regard to the policies in determining the Development Application. The key Local Planning Policy is *13.2 Outbuildings* which is provided in Attachment 16.1.3. It is suggested that the Outbuildings Policy is reviewed to reflect community expectations and to address a changing planning framework.

Financial Implications

There are no financial implications in relation to this matter other than receipt of the Development Application fee.

Strategic Implications

Outcome 6. A great place to live.

Objective 6.1 Provide responsible planning and development.

Risk Implications

Risk:	The key risk arises from the failure to consult with neighbouring properties resulting in complaints. This has been managed through the consultation process.		
Consequence Theme:	Reputational	Impact:	Minor
Consequence:	Low Impact, a small number of complaints. Some temporary non-compliance		
Likelihood Rating:	Unlikely	Risk Matrix:	Low (4)
Action Plan:	Risk is acceptable with adequate controls, managed by routine procedures and subject to annual monitoring.		

13573 Cr Angela Trethewey moved, Cr Bryan Hotham seconded

Voting Requirements:

Simple Majority

Recommendation and Council Decision:

That Council grant Development Approval for an outbuilding at Lot 3 on Diagram 87477 (No. 125) Aldersyde-Pingelly Road, Pingelly pursuant to Schedule 2, Clause 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and subject to the following conditions and advice notes:

Conditions

- 1. The development hereby approved must be carried out in accordance with the submitted plans and specifications (addressing all conditions) or otherwise amended by the local government and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.**
- 2. All stormwater from this development must be collected and detained on site to the satisfaction of the local government. Stormwater retention designs must be provided prior to the commencement of construction and completed within two (2) weeks of the completion of the development.**
- 3. The stormwater retention must be permanently maintained in an operative condition to the satisfaction of the local government.**
- 4. The outbuilding is not used for industrial, commercial or habitable purposes.**
- 5. The walls and roof are clad in Colorbond or similar materials to the satisfaction of the local government.**

Carried Unanimously 5 votes to 0

For:	President Jackie McBurney, Deputy Peter Wood, Cr Bryan Hotham, Cr Karmvir Singh and Cr Angela Tretheway
Against:	Nil



Shire of Pingelly

17 Queen Street, Pingelly, WA, 6308
pingelly.wa.gov.au | 08 9887 1066
admin@pingelly.wa.gov.au

SCHEDULE 6 FORM OF APPLICATION FOR DEVELOPMENT APPROVAL

Shire of Pingelly Local Planning Scheme No. 3

Application for Development Approval

OWNER DETAILS:

Name:	Greg Longdon		
Address:	125 Alderside		
Postcode:	6308		
Phone:	[REDACTED]		
Work:	[REDACTED]		
Mobile:	-		
Contact Person:	Greg Longdon		
Signature:	[Signature]		Date: 28-4-25
Signature:	[Signature]		Date: 28-4-25

The signature of the owner(s) is required on all applications. This application will not proceed without that signature.

APPLICANT DETAILS:

Name:	Greg Longdon		
Address:	125 Alderside		
Postcode:	6308		
Phone:	[REDACTED]		
Work:	[REDACTED]		
Email:	[REDACTED]		
Mobile:	-		
Contact Person for Correspondence:	Greg Longdon		
Signature:	[Signature]		Date: 28-4-25

Part 2

PROPERTY DETAILS:		
Lot No.	House/Street No:	Location No:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: <i>Albany rd</i>		Suburb: <i>Pingelly</i>
Nearest Street Intersection:		

PROPOSED BUILDING/LAND USE:
<p>Full detailed description of proposed development and/or use:</p> <p><i>Garage for car parking</i></p>
<p>Nature of any existing buildings and/or use:</p> <p><i>Parking - Storage</i></p>
<p>Approximate cost of proposed development:</p> <p><i>\$9000</i></p>
<p>Estimated time of completion:</p> <p><i>12 weeks</i></p>

Office Use Only

Acceptance Officer's initials:

Date Received:

Local Government Reference No:

DEVELOPMENT APPLICATION (DA) INFORMATION CHECKLIST

Please note that incomplete applications may not be accepted and may be returned. All applications are to be accompanied by:

- ☐ Application for Development Approval – completed and signed by all owners of the land.
- ☐ Planning application fee (as per the Shire of Pingelly schedule of fees and charges).
- ☐ A copy of the Certificate of Title for the lot, showing ownership, lot dimensions and indicating details of any restrictive covenant/s, easements or other notifications on the title.*
- ☐ Three (3) copies of the complete set of plan drawn 'to scale'.

The plans are to include the following information where applicable. Please note that applications for development of a minor nature such as garages, patios, carports, pergolas and fences are not required to submit the information followed by an Asterisk(*).

1. Site Plan

- ☐ Street number, lot number and street/road name (must be detailed enough to locate the property).
- ☐ North point
- ☐ proposed and existing building/s
- ☐ proposed and existing uses
- ☐ Natural and proposed ground levels (relative to a nominated datum point of AHD)
- ☐ Boundaries and lot dimensions including setbacks to all boundaries
- ☐ Detail and location of any fencing
- ☐ Location, layout and dimensions of any car parking areas
- ☐ Outline of all existing buildings/structures on adjoining properties*
- ☐ Existing areas of vegetation, rural/cultivation and/or landscaping and extent of any clearing
- ☐ the location of any existing and proposed crossover and driveway/s
- ☐ Location of any easements
- ☐ Street verge including – verge street trees, power poles, drainage pits, manholes, footpaths, and any other obstructions*
- ☐ the temporary or permanent change to any drainage areas of the site including flood plains, creek-lines, river, dam, wetlands etc

2. Floor Plan

- ☐ A plan of every storey with floor levels (RL or AHD)
- ☐ Indicate internal layout showing doors/windows etc, room names and/or use and their dimensions*
- ☐ Roof/eaves lines*
- ☐ Setbacks to all boundaries on all sides
- ☐ Total floor area in square metres

3. Elevations

- ☐ All four elevations are to be submitted with description/heading of each elevation (or 3 for minor developments)
- ☐ Natural and proposed ground and finish floor levels (relative to a nominated datum point or AHD)
- ☐ Over all height dimensions to be shown from the natural ground level to ridge

4. Demolition/Partial Demolition

- ☐ For proposals including partial demolition clearly show areas to be demolished on site plan.
- ☐ For proposals including full demolition please refer to a complete separate Demolition checklist.

Notes

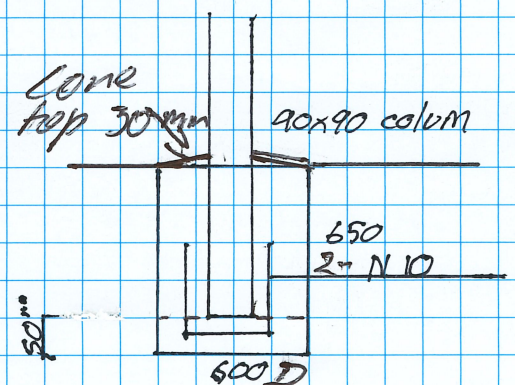
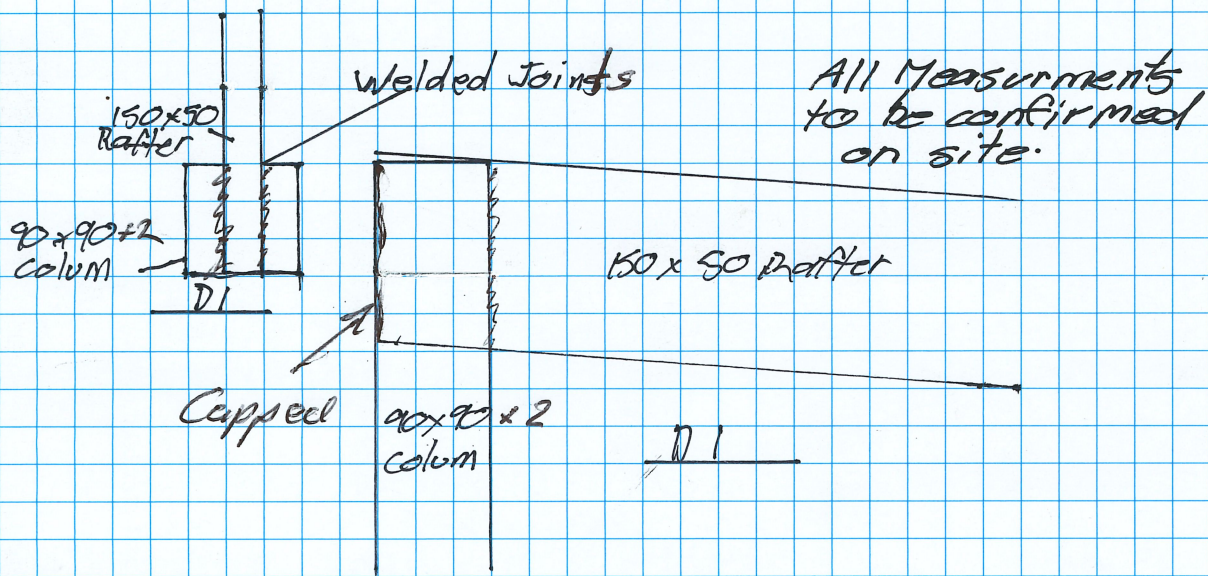
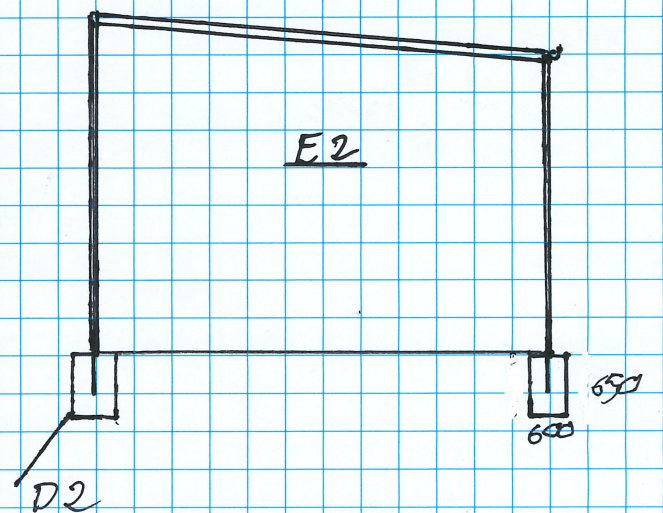
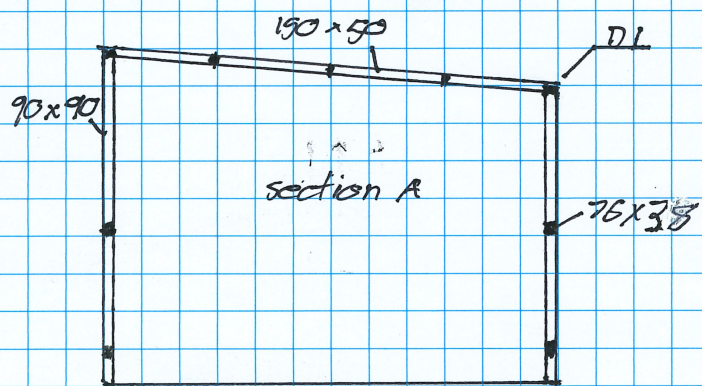
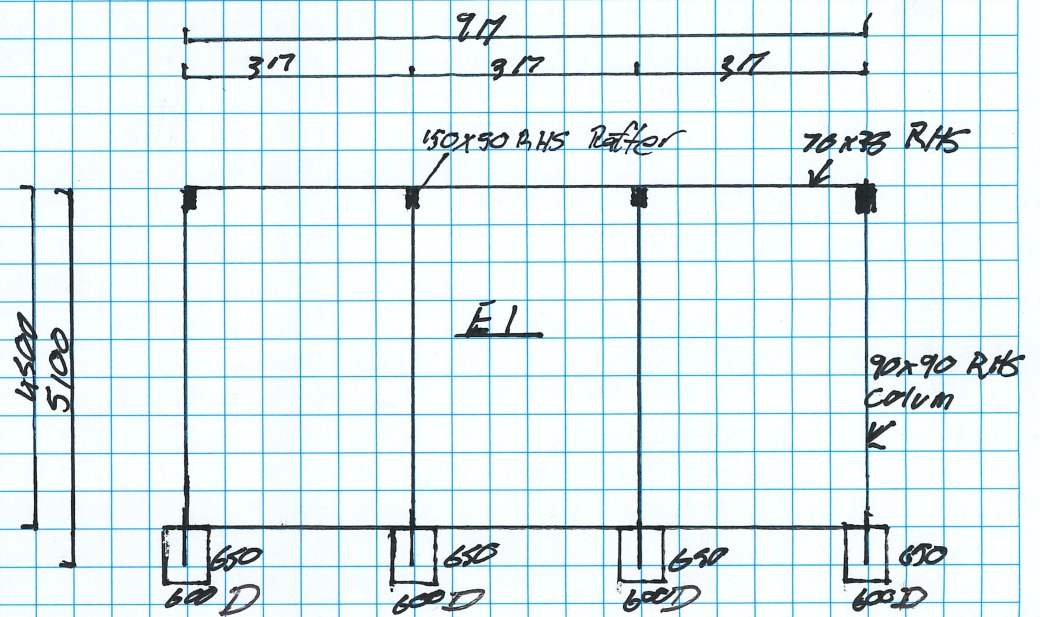
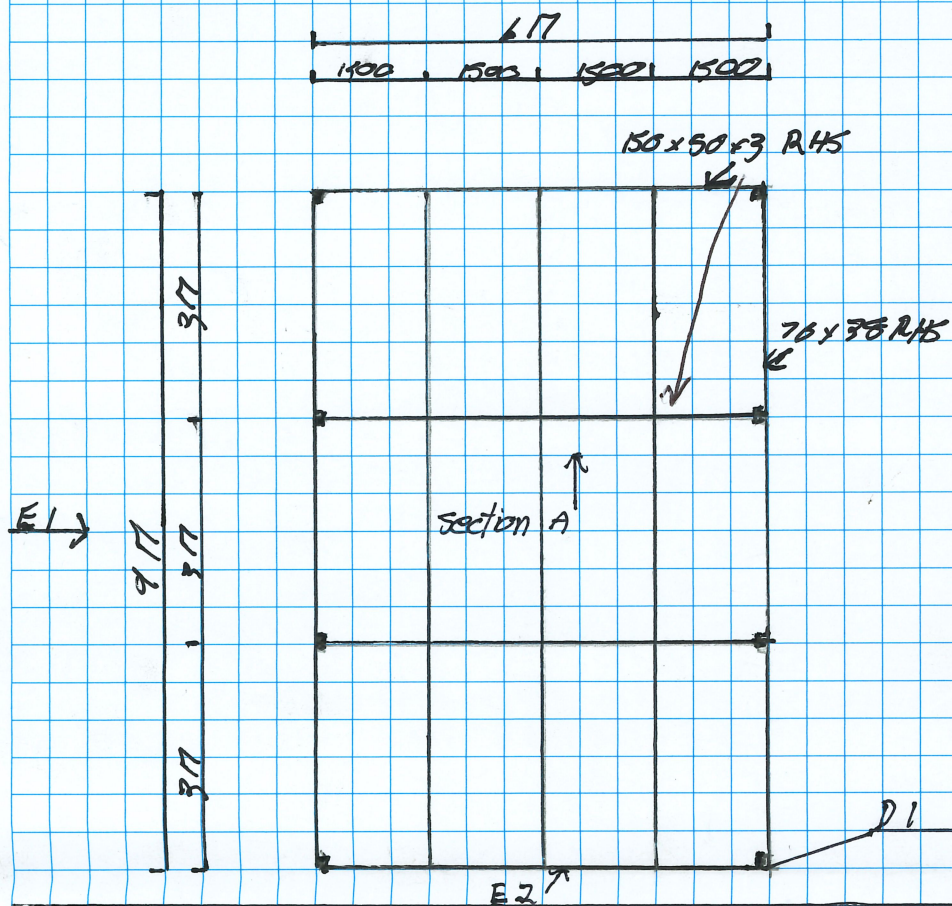
- a) In addition to obtaining Development Approval, approvals or exemptions may be required from other authorities to Council departments. Depending on the nature of your proposal, these may include food or health registrations, building permits or approval from FESA and other services authorities.
- b) Planning Approval must be obtained prior to the lodgement of a Building Permit Application.

Lot 125

Aldersyde Rd
Pingelly W.A 6308

Greg Langdon

Shed Plans.



Footings Detail D2

Dan Turner (BE Civil) RPEQ 05707
MIEAust ID 8159788 NER
Civil, Structural & Project Management
ABN 37 730 733 802
97 Felspar St. Narrogin WA 6312
Ph: (08) 9881 5007 Mob: 0409 867 048
Email: dant34175@bigpond.com

Site Classification M
Lateritic Clay

Wind Classification N2
Terrain Category 2.5
Topographic Effect TO
Shielding Factor NS
Region A

PINGELLY

211.87

192.54

96.96

(1 of 4)

Property In

125 AL

Lot on Plan
Land ID Nu
Area
Local Gove

Zoom to

67. Consideration of application by local government

- (1) Development approval cannot be granted on an application for approval of —
 - (a) development that is a class X use in relation to the zone in which the development is located, unless —
 - (i) the development relates to land that is being used for a non-conforming use; and
 - (ii) the local government considers that the proposed use of the land would be less detrimental than the non-conforming use;
 - or
 - (b) development that otherwise does not comply with a requirement of this Scheme, unless —
 - (i) this Scheme gives the local government discretion to waive or vary the requirement or to grant development approval despite non-compliance with the requirement; or
 - (ii) the development is permitted under a provision of this Scheme in relation to non-conforming uses.
- (2) In considering an application for development approval (other than an application on which approval cannot be granted under subclause (1)), the local government is to have due regard to the following matters to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application —
 - (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
 - (b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the *Planning and Development (Local Planning Schemes) Regulations 2015* or any other proposed planning instrument that the local government is seriously considering adopting or approving;
 - (c) any approved State planning policy;
 - (d) any environmental protection policy approved under the *Environmental Protection Act 1986* section 31(d);
 - (e) any policy of the Commission;
 - (f) any policy of the State;
 - (fa) any local planning strategy for this Scheme endorsed by the Commission;
 - (g) any local planning policy for the Scheme area;
 - (h) any structure plan or local development plan that relates to the development;
 - (i) any report of the review of the local planning scheme that has been published under the *Planning and Development (Local Planning Schemes) Regulations 2015*;
 - (j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;
 - (k) the built heritage conservation of any place that is of cultural significance;
 - (l) the effect of the proposal on the cultural heritage significance of the area in which the development is located;
 - (m) the compatibility of the development with its setting, including —
 - (i) the compatibility of the development with the desired future character of its setting; and

- (ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;
 - (n) the amenity of the locality including the following —
 - (i) environmental impacts of the development;
 - (ii) the character of the locality;
 - (iii) social impacts of the development;
 - (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;
 - (p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;
 - (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;
 - (r) the suitability of the land for the development taking into account the possible risk to human health or safety;
 - (s) the adequacy of —
 - (i) the proposed means of access to and egress from the site; and
 - (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;
 - (t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;
 - (u) the availability and adequacy for the development of the following —
 - (i) public transport services;
 - (ii) public utility services;
 - (iii) storage, management and collection of waste;
 - (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);
 - (v) access by older people and people with disability;
 - (v) the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;
 - (w) the history of the site where the development is to be located;
 - (x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;
 - (y) any submissions received on the application;
 - (za) the comments or submissions received from any authority consulted under clause 66;
 - (zb) any other planning consideration the local government considers appropriate.
- (3) Subclause (1) has effect despite the zoning table for this Scheme.

[Clause 67 amended: SL 2020/252 r. 74.]

17. ELECTED MEMBERS MOTIONS WITH PREVIOUS NOTICE

Nil

18. NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

Nil

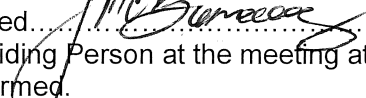
19. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

20. CLOSURE OF MEETING

The Chairman declared the meeting closed at 03.15pm.

These minutes were confirmed by Council at the
Ordinary Council Meeting held on18/6/25.

Signed.....
Presiding Person at the meeting at which the minutes were
confirmed.