

# Shire of Pingelly

## Minutes

### CEO Performance Review Committee Meeting 3 June 2020

*Minutes of the CEO Performance Review Committee Meeting held in the Council Chambers, 17 Queen Street, Pingelly on Wednesday 3 June 2020 – commencing at 12:45pm.* 

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#### 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman declared the meeting open at 12:45pm.

#### 1.1. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

#### 2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

| <u>MEMBERS PRESENT</u> |                    |
|------------------------|--------------------|
| Cr W Mulroney          | (President)        |
| Cr J McBurney          | (Deputy President) |
| Cr K Hastings          |                    |

#### **STAFF IN ATTENDANCE**

Ms J Burton Chief Executive Officer

#### 3. DISCLOSURES OF INTEREST

The Local Government Act (Section 5.60 - 5.62) provides that it is the Councillor's obligation to declare an interest if they believe that they have a financial interest, proximity interest, closely associated persons interest or an interest affecting impartiality in a matter being discussed by Council.

The Act provides that the interest may be declared in writing to the Chief Executive Officer prior to the meeting or declared prior to discussion of the agenda item at the meeting. Forms for this purpose are available to Councillors.

The Act further provides that the extent of the interest needs to be declared if the Councillor seeks to remain in the Chamber during the discussion, debate or voting on the item.

A Councillor declaring a financial or proximity interest must leave the meeting prior to the matter being discussed or voted on (including the question as to whether they are permitted to remain in the Chamber). Councillors remaining in the Chamber may resolve to allow the member to return to the meeting to participate in the proceedings.

Nil.

#### 4. ELECTION OF CHAIRMAN

The *Local Government Act* (Election of presiding members and deputies) provides that the members of a committee are to elect a presiding member from amongst themselves.

#### Statutory Environment:

Section 5.12 of the *Local Government Act* (Election of presiding members and deputies) provides that:

- (1) The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1 as if the references in that Schedule
  - (a) to "office" were references to "office of presiding member";
  - (b) to "council" were references to "committee"; and
  - (c) to "councillors" were references to "committee members".
- (2) The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2 as if the references in that Schedule
  - (a) to "office" were references to "office of deputy presiding member";
  - (b) to "council" were references to "committee";
  - (c) to "councillors" were references to "committee members"; and
  - (d) to "mayor or president" were references to "presiding member".

12848 Moved: Cr Hastings Seconded: Cr McBurney

#### **Recommendation and Committee Decision:**

That Cr Mulroney be nominated to the position of Chairman of the Shire of Pingelly CEO Performance Review Committee.

Carried 3/0

#### 5. CONFIRMATION OF MINUTES

Nil

#### 6. BUSINESS

#### **CONFIDENTIAL ITEMS**

12849 Moved: Cr McBurney Seconded: Cr Hastings

**Recommendation and Committee Decision:** 

THAT pursuant to Section 5.23 of the Local Government Act 1995 these items be dealt with, with the public excluded as the item deals with a matter affecting an employee.

Carried 3/0

#### 6.1 Confidential Item - CEO Performance Review

| File Reference:         | 0000   |
|-------------------------|--|
| Location:               | N/A  |
| Applicant:              | N/A  |
| Disclosure of Interest: | Chief Executive Officer                                    |
| Author:                 | Chief Executive Officer                                    |
| Attachments:            | Quotations from John Phillips Consulting and LG People and |
|                         | Culture  |
| Previous Reference:     | Nil  |

#### 12850 Moved: Cr Hastings Seconded: Cr McBurney

**Recommendation and Committee Decision:** 

That the Committee nominate John Phillips Consulting to be appointed as the facilitator for the CEO Performance Review to be undertaken in person.

Carried 3/0

12851 Moved: Cr McBurney Seconded: Cr Hastings

Recommendation and Committee Decision: That the meeting be re-opened to the public.

Carried 3/0

#### 7. CLOSURE OF MEETING

The Chairman declared the meeting closed at 12:50pm.