

Corporate Business Plan 2021 - 2025



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This document can be made available in alternative formats on request.

Message from the CEO

I am pleased to present the Corporate Business Plan covering the period 2021 to 2025. This Plan provides detailed information around the initiatives that the Shire is working towards over the next four years in order to deliver Council's Strategic Community Plan 2020 - 2030.

The Shire of Pingelly is continuing to initiate projects and seeking funding to deliver several projects with the aim of making it a desirable place to live, work and play, such as Memorial Park, Courthouse Renovations, Town Hall, Vegetation Clearing. As a community, we can look forward to a promising future of prosperity, health, economic growth and sustainability. Attracting and encouraging visitors and tourists to visit and stay in the Shire is one of the key focuses of the Shire to assist in the retention, development and sustainability of local businesses and development of new businesses.

The recent success by the Shire in obtaining several funding grants together with the Federal Governments Drought and Local Roads and Community Infrastructure COVID funding programs has allowed the Shire to undertake a number of much needed project in the community and this will continue over the next two financial years, as the Shire is entering a period of consolidation and planning for the next phase of it's exciting future. However, investing in significant infrastructure brings its own set of challenges including the important need to plan for future maintenance and replacement.

The Corporate Business Plan 2021 - 2025 provides a clear direction for delivering the services and programs our community needs in order to prosper. Long-term financial sustainability and affordability of the Shire's commitments remain a primary focus moving forward, as we advance the future for Pingelly and its people.

The Shire is excited to play its role, with its many partners, to ensure Pingelly continues to be a great place to live, work and play – and ultimately towards us all enjoying well designed, managed and beneficial shared spaces and places, and the very best quality of life. I would like to thank the community for joining us on this exciting journey.

Paul Sheedy
Acting Chief Executive Officer

Western Australian Local Government Integrated Planning and Reporting Framework

The purpose of Integrated Planning and Reporting is to ensure that Council decisions deliver the best results for the community with the available resources.

The Strategic Community Plan sets the scene for the whole framework – it expresses the community’s vision and priorities for the future and shows how the Council and community intend to make progress over a ten-year period. The Plan is reviewed every two years, alternating between a minor review and a major review, keeping a ten-year horizon.

The Corporate Business Plan shows detailed implementation actions for the next four years. Achieving the community’s vision and the Shire’s strategic objectives requires development of actions to address each strategy contained within the Strategic Community Plan. Careful operational planning and prioritisation is required due to limited resources. This planning process is formalised in this Corporate Business Plan which articulates the Strategic Community Plan into action through the Annual Budget, and is reviewed annually to assess the progress of projects and realign actions and priorities with current information and available funding. Actions requiring funding will only be undertaken once approved within the statutory budget and associated funding availability is confirmed.

Along with achieving the community aspirations and objectives the Corporate Business Plan draws upon information from the following strategic documents. The “Informing Strategies” – particularly the Long Term Financial Plan, Asset Management Plans and Workforce Plan – show how the Plan will be managed and resourced.

Figure 1 - The Integrated Planning Framework



The Planning Phases

1. Identify Community Need

Strategic Community Plan 2020-30
• Shire vision, aspirations & priorities

2. Develop Strategic Response

Long Term Financial Plan
• Provide tangible strategic pathways to achieve community priorities

Corporate Business Plan
• Detail community priorities, outcomes and strategies

State Government Requirements
• Ensure Shire complies with Integrated Planning Framework

3. Determine and Implement Operational Priorities

Annual Operational Plans
• Guide departmental priorities and deliverables

Annual Budget
• Guide resourcing

4. Inform About Performance

Quarterly performance reports
• Assess progress of Corporate Business Plan

Annual report
• Reviews performance for the year

Strategic Direction

Our Vision: Growing, Inclusive and Resilient

Our vision lies at the heart of the community's intentions for the Shire's future. Each aspect is interconnected. For example, an inclusive community which pulls together is more likely to be resilient in the face of change, or to encourage people to move to, or invest in. This broad statement has some specific aspects:

Growing: To achieve population and economic growth that enables the community we want, including a healthy economy, and the services and quality of life we desire

Inclusive: To be a community designed for all

Resilient: To have a resilient and adaptable community and economy, with an asset base which is fit for purpose, now and for the future

Each aspect shapes more detailed goals, desired outcomes and strategies which are outlined in a later section.

Sitting under our broad vision, is a focus on continuing the momentum we have achieved over the last few years, maintaining the key assets that support our community and setting new priorities for improvement over the next ten years.

This vision also shapes the identification of the strategic priorities which have been identified by the Council for emphasis over the next ten years, and especially over the next four years. These priorities will drive thinking and action, and will be regularly reviewed through the formal minor and major strategic review processes.



Goals, Outcomes and Strategies

The Corporate Business Plan provides the link between sustainable stakeholder and community interests and is informed by five themes, identified in the 2020-2030 Strategic Community Plan:

Goal 1: Economic

The local economy is strong and resilient, embraces opportunities, and delivers local business growth and jobs.

Goal 2: Community

Quality of life is good, people feel they have a positive future, they enjoy their community, and can live easily in the Shire over their lifetime.

Goal 3: Built Environment

The physical environment is attractive and accessible, and accommodates new residents and businesses, in a way that protects local character and valued places.

Goal 4: Natural Environment

Natural areas and systems are healthy and thriving, and sustainable use is made of natural resources.

Goal 5: Innovation, Leadership and Governance

The Shire of Pingelly is an innovative, responsive partner to its community, an effective advocate, and a trusted steward of community assets. The organisation achieves good practice in all that it undertakes.

Economy

The local economy is strong and resilient, embraces opportunities, and delivers local business growth and jobs.



Outcome 1.1

The Shire experiences significant new business growth and employment and is known widely as an innovative and collaborative community which is attracting new population and investment

Strategy 1.1.1 Continue to build relationships with tertiary research institutions (e.g. UWA), local business and other partners which bring collaboration on key projects and support Pingelly's vision for the future

Project and Activities	2021/22	2022/23	2023/24`	2024/25`
1.1.1.1 Collaborate with UWA Future Farm around opportunities to strengthen Pingelly	x	x	x	x
1.1.1.2 Continue to foster a strong relationship with the PRACC Board and Management Team	x	x	x	x
1.1.1.3 Nurture the strong partnership with the Community Resource Centre	x	x	x	x

Strategy 1.1.2 Support the development and promotion of key messages for use by the community, the Shire and businesses, to convey Pingelly's economic and community vision, the steps being taken to achieve it, and the benefits of living, working, investing in, or visiting, the area

Project and Activities	2021/22	2022/23	2023/24`	2024/25`
1.1.2.1 Develop a promotional package for Pingelly		\$5,000		
1.1.2.2 Install promotional signage for the PRACC at the northern and southern ends of the Pingelly townsite	\$15,000			

Strategy 1.1.3 Support business and community tourism promotion initiatives

Project and Activities	2021/22	2022/23	2023/24`	2024/25`
1.1.3.1 Implement initiatives from the Tourism Strategy	\$3,500	\$5,000	\$5,000	\$5,000

Strategy 1.1.4 Participate positively in key regional and other networks in a way that builds collaboration and benefit for the community and local economy

Project and Activities	2021/22	2022/23	2023/24`	2024/25`
1.1.4.1 Work with business networks to develop and promote businesses	x	x	x	x

Outcome 1.2

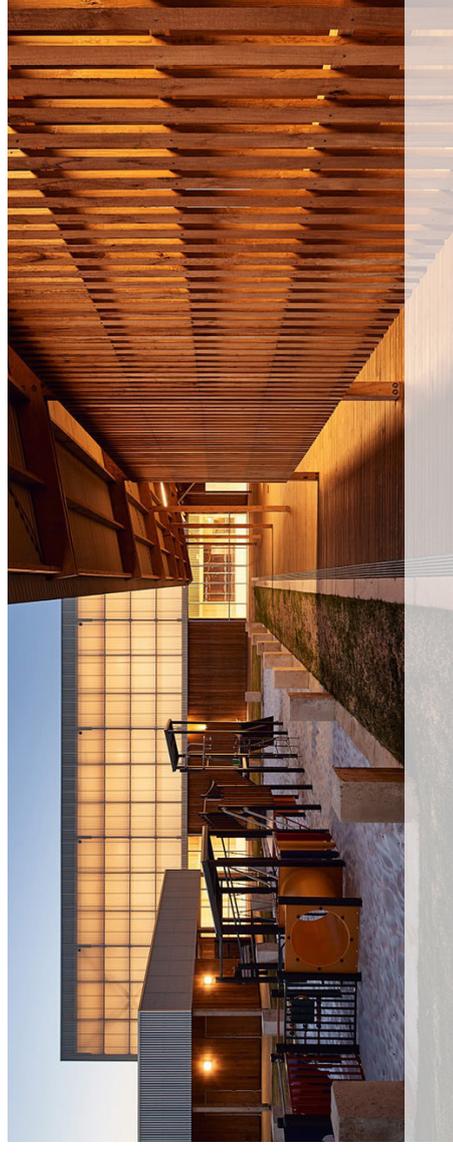
A truly working Main Street which symbolises a confident local economy, and results in people spending more locally

Strategy 1.2.1 Encourage the return of a fully active commercial frontage filled with businesses, with retail gaps filled, and the best of friendly, country service

Project and Activities	2021/22	2022/23	2023/24`	2024/25`
1.2.1.1 Develop a Business Incentive Package to attract businesses to Town			x	
1.2.1.2 Deliver a façade refurbishment project for main street businesses		x	\$5,000	\$5,000

Strategy 1.2.2 Further develop the town centre as an attractive environment which supports business investment, and community and visitor use

Project and Activities	2021/22	2022/23	2023/24`	2024/25`
1.2.2.1 Facilitate the activation of the Pingelly Town Hall	\$25,000			



Strategy 1.2.3 Encourage local pride and community support for local business

Project and Activities	2021/22	2022/23	2023/24`	2024/25
1.2.3.1 Implement and support the Pingelly Gift Card Scheme	\$20	\$20	\$20	\$20
1.2.3.2 Promote the 'buy local' message	x	x	x	x

Outcome 1.3

The right resources and infrastructure are in place to support business development, including an increase in visitors and visitor spend in the Shire

Strategy 1.3.1 Support local tourism infrastructure development

Project and Activities	2021/22	2022/23	2023/24`	2024/25
1.3.1.1 Develop a short stay accommodation strategy	x			
1.3.1.2 Implement the masterplan for the Pingelly Caravan Park		\$5,000	\$250,000	

Strategy 1.3.2 Advocate for adequate broadband, water and power supply capacity

Project and Activities	2021/22	2022/23	2023/24`	2024/25
1.3.2.1 Undertake advocacy with major utilities providers to ensure provision of services is maintained or increased	x	x	x	x

Strategy 1.3.3 Ensure industrial land is available for new businesses and actively work to achieve take-up of sites

Project and Activities	2021/22	2022/23	2023/24`	2024/25
1.3.3.1 Continue negotiations with DevelopmentWA to understand potential of industrial sites within Pingelly	x	x		





Community

Quality of life is good, people feel they have a positive future, they enjoy their community, and can live easily in the Shire over their lifetime.

Outcome 2.1

Social services and facilities are designed and delivered in a way that fits community needs and aspirations

Strategy 2.1.1 Continue to support the development of and access to core aged care and health services and facilities, e.g. PAAA, Medical Centre

Project and Activities	2021/22	2022/23	2023/24	2024/25
2.1.1.1 Support the retention of General Practitioner services in Pingelly	\$97,644	\$100,000	\$101,000	\$102,000

Strategy 2.1.2 Regularly review needs and develop community driven tactics, including advocacy, to secure needed social services, facilities and support (e.g. child care services)

Project and Activities	2021/22	2022/23	2023/24	2024/25
2.1.2.1 Undertake an analysis of current services within the region and identify gaps through a needs analysis			x	



Outcome 2.2

Community groups function well with strong volunteer effort and feel supported by the community

Strategy 2.2.1 Publicise and celebrate the contribution of groups and volunteers to the community

Project and Activities	2021/22	2022/23	2023/24	2024/25
2.2.1.1 Deliver an event celebrating the contributions of volunteers	\$2,500	\$2,500	\$2,500	\$2,500
2.2.1.2 Facilitate the Australia Day awards	\$250	\$250	\$250	\$250
2.2.1.3 Review the Australia Day and Volunteer Award categories and timing	x			

Strategy 2.2.2 Support the capacity of clubs and groups to develop

Project and Activities	2021/22	2022/23	2023/24	2024/25
2.2.2.1 Deliver the Community Grant Scheme	\$10,000	\$10,000	\$10,000	\$10,000
2.2.2.2 Provide and support training opportunities to local sporting clubs	x	x	x	x

Outcome 2.3

People feel that their community is safe for all, free of nuisance and protected from risk of damage

Strategy 2.3.1 Protect public health and amenity

Project and Activities	2021/22	2022/23	2023/24	2024/25
2.3.1.1 Develop and review of Pingelly Community Safety and Crime Prevention Plan			\$1,000	
2.3.1.2 Prepare a Public Health Plan				x

Strategy 2.3.2 Act to reduce the risk of bush fire, and be prepared in case of bush fire in terms of emergency response and disaster recovery

Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.3.2.1 Deliver mitigation activities	\$221,000	\$150,000	\$100,000	\$50,000
2.3.2.2 Support the joint employment of a Community Emergency Services Manager	x	\$35,000	\$35,000	\$35,000
2.3.12.3 Update current Emergency Management Arrangements and Recovery Plan	x			

Strategy 2.3.3 Ensure buildings and structures are safe and provide a healthy living and working environment

Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.3.3.1 Inspect public buildings annually	x	x	x	x

Outcome 2.4

People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life



Strategy 2.4.1 Provide a range of community facilities and associated services in a way that maximises use and community activity

Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.4.1.1 Develop a management plan for the Pingelly Swimming Pool to identify renewal and upgrade requirements		\$5,000		
2.4.1.2 Support the continued provision of library services	\$20,467	\$22,000	\$22,000	\$22,000

Strategy 2.4.2 Continue to develop the PRACC as a focal point for recreation and cultural activities

Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.4.2.1 Progress the Astrofest in conjunction with the PRACC, UWA and other stakeholders		\$2,500		\$2,500

Strategy 2.4.3 Provide parks and gardens which can be enjoyed by all, including easy to access, good quality and interesting play area for children,

Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.4.3.1 Develop a Playground Strategy		x		

2.4.3.2 Investigate replacement tree planting in main street to increase shade

x

Strategy 2.4.4 Celebrate key annual national events and support a range of local community events

Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.4.4.1 Support the RSL to hold ANZAC Day / Remembrance Day celebrations	x	x	x	x
2.4.4.2 Deliver the Party on the Oval event	\$8,700	\$8,700	\$8,700	\$8,700
2.4.4.3 Deliver an Australia Day celebration event	\$3,851	\$3,500	\$3,500	\$3,500
2.4.4.4 Deliver the Live and Local Project	\$9,000			

Outcome 2.5

The young, older people and people with disability feel valued and have access to resources which provide opportunities for their development and

Strategy 2.5.1 Enable people, particularly seniors and people with disability, to be able to move easily around the town and to use community facilities

Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.5.1.1 Implement the Disability Access and Inclusion Plan	\$1,000	\$1,000	\$1,000	\$1,000
2.5.1.2 Review and implement the Age Friendly Communities Plan		\$1,500	\$1,500	\$1,500

Strategy 2.5.2 Advocate for and facilitate provision of services and resources to address issues experienced by seniors

Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.5.2.1 Support the Pingley Sommerset Alliance to deliver the ageing in place project, and other initiatives	x	x	x	x

Strategy 2.5.3 Facilitate strong levels of engagement with youth, in order to improve access to services, facilities and programs

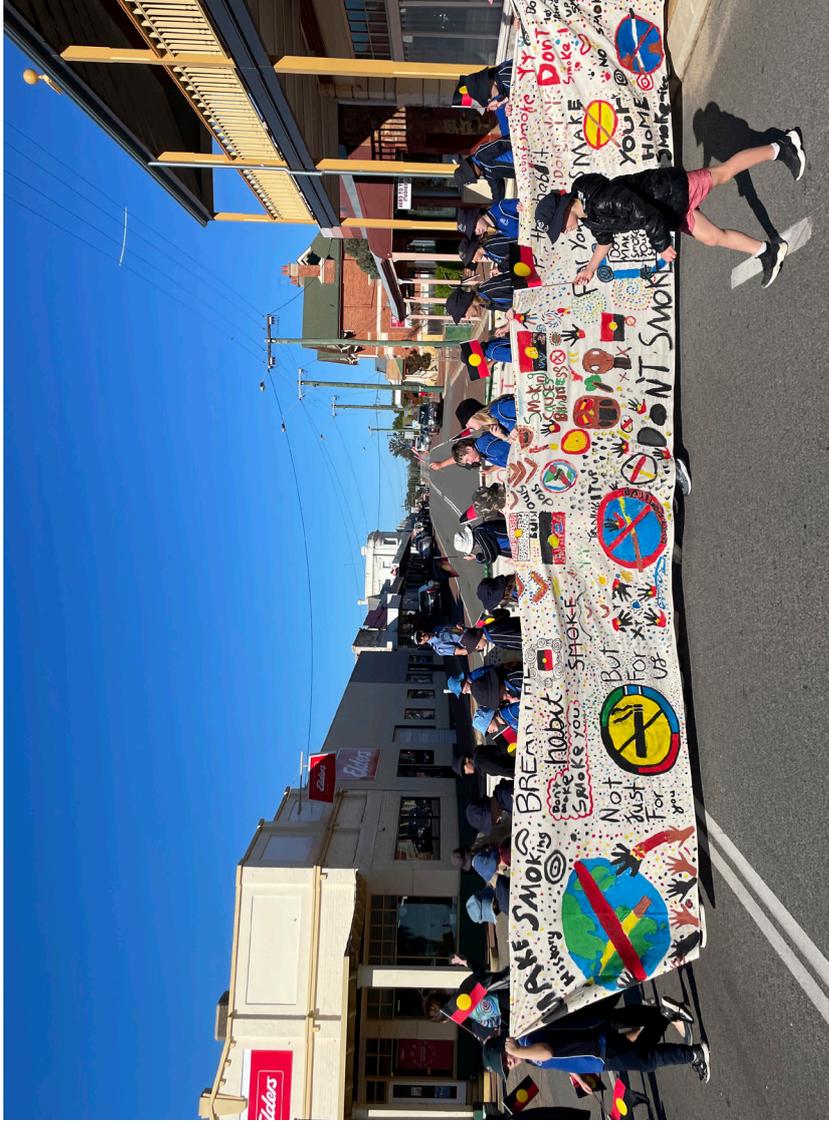
Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.5.3.1 Implement the outcomes of the Youth Strategy	\$2,500	\$2,500	\$2,500	\$2,500
2.5.3.2 Develop an Early Years Strategy		\$2,500		

Outcome 2.6

The Aboriginal community and the Shire see each other as genuine partners for change and progress

Strategy 2.6.1 Proactively engage with the Aboriginal community to ensure recognition and integration of culture into the Shire's future

Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.6.1.1 Develop a Reconciliation Action Plan	x			
2.6.1.2 Implement initiatives of the Reconciliation Action Plan		\$3,000	\$3,000	\$3,000





Built Environment

The physical environment is attractive and accessible, and accommodates new residents and businesses, in a way that protects local character and valued places.

Outcome 3.1

Pingelly is 'housing ready' for new population growth, and has appropriate housing choice available to the community

Strategy 3.1.1 Continue to advocate for and collaborate on housing options for older people (e.g. age appropriate housing) and people with disability which enables them to stay in the Pingelly community during their lives

Project and Activities	2021/22	2022/23	2023/24`	2024/25
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3.1.1.1 Support the planning for the future development of the Pingelly Aged Precinct

x

x

x

x

3.1.1.2 Investigate options for innovative housing solutions

x

Strategy 3.1.2 Ensure that town planning provisions enable a range of housing design and solutions, for different household types – e.g. single person households, seasonal workers, families

Project and Activities	2021/22	2022/23	2023/24`	2024/25
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3.1.2.1 Ensure that town planning provisions enable a range of housing design and solutions, for different household types – e.g. single person households, seasonal workers, families

x

x

x

x

Outcome 3.2

New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town.

Strategy 3.2.1 Encourage new developments to be designed and built in a way that reduces pressure on and demand for resources (e.g. energy efficiency and water conservation), and gives priority to development/ infill of currently zoned land

Project and Activities	2021/22	2022/23	2023/24`	2024/25
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3.2.1.1 Review Town Planning Policies

\$5,000

Strategy 3.2.2 Ensure that new developments are designed for or contribute to public open space and have attractive streetscapes

Project and Activities	2021/22	2022/23	2023/24`	2024/25
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3.2.2.1 Develop a Land Asset Strategy to maximise strategic use of Shire owned land

x

Strategy 3.2.3 Plan for appropriate location of activities within the Shire, in a way that is consistent with the community's vision for the future

Project and Activities	2021/22	2022/23	2023/24`	2024/25
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3.2.3.1 Review the Town Planning Scheme

\$5,000

Outcome 3.3

The town of Pingelly has attractive streetscapes with fully integrated footpath and road design, street tree provision and management, street lighting, seating and landscaping

Strategy 3.3.1 Develop a streetscape design, development and management strategy to drive the asset investment and relevant service delivery

Project and Activities	2021/22	2022/23	2023/24`	2024/25
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3.3.1.1 Commence a Town Centre revitalisation strategy

\$5,000

\$20,000

Strategy 3.3.2 Provide services to reduce litter and manage verges

Project and Activities	2021/22	2022/23	2023/24`	2024/25
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3.3.2.1 Review the potential of an annual vergeside collection program

x

Outcome 3.4

It is easy and safe to move around and in and out of the district.

Strategy 3.4.1 Provision of a road network with service levels that meet the needs of industry and residents

Project and Activities	2021/22	2022/23	2023/24`	2024/25
3.4.1.1 Develop a rural roads strategy	x			

3.4.1.2 Deliver the annual road program	\$80,000	\$80,000	\$80,000	\$80,000
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Strategy 3.4.2 Maintain and develop the footpath network according to the direction set out by the Shire's streetscape strategy

Project and Activities	2021/22	2022/23	2023/24`	2024/25
3.4.2.1 Prepare and maintain a footpath renewal program	x	x	x	x
3.4.2.2 Deliver major pathway project (eastern sector of Pingelly townsite)		\$112,000	\$148,000	

Strategy 3.4.3 Provide street lighting at a level which facilitates vehicle and pedestrian safety, and confidence to access facilities and events at night

Project and Activities	2021/22	2022/23	2023/24`	2024/25
3.4.3.1 Undertake quarterly street light inspections	x	x	x	x
3.4.3.1 Undertake an audit of street lighting	x	x	x	x

Outcome 3.5

The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity

Strategy 3.5.1 Continue to list valued heritage sites and encourage restoration and maintenance of the Shire's built heritage

Project and Activities	2021/22	2022/23	2023/24`	2024/25
3.5.1.1 Review and update the Municipal Heritage Inventory and Heritage List			x	





Natural Environment

Natural areas and systems are healthy and thriving, and sustainable use is made of natural resources.

Outcome 4.1

Maximised resource recovery from waste and safe disposal of residual waste

Strategy 4.1.1 Provide people with the ability to reduce their waste and deal with residual waste appropriately

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.1.1.1 Ensure effective recycling streams are readily available to the community	x	x	x	x
4.1.1.2 Publish recycling information quarterly	x	x	x	x

Strategy 4.1.2 Ensure the Shire's waste disposal facilities can appropriately handle all solid and liquid waste

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.1.2.1 Prepare a Site Management Plan for the Pingelly Waste Management Facility		\$5,000		
4.1.2.2 Ensure compliance with DWER Licence conditions	x	x	x	x
4.1.2.3 Develop a Post Closure Management Plan for the Pingelly Waste Management Facility			x	

Outcome 4.2

Water conservation and water harvesting opportunities are actively pursued

Strategy 4.2.1 Invest in water harvesting (including extension of the relevant parts of the drainage system) for use on the oval

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.2.1.1 Undertake planning for an expansion of existing water harvesting mechanisms		\$10,000		

4.2.1.2 Seek funding to increase dam/s storage capacity and future drought proofing projects

Strategy 4.2.2 Provide water conservation information to the community

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.2.2.1 Publish water conservation information to the community	x	x	x	x

Outcome 4.3

The Shire's valued natural areas and systems are protected and enhanced

Strategy 4.3.1 Support or directly undertake targeted environmental projects where external funding is available and/or opportunities for community partnerships exist.

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.3.1.1 Facilitate revegetation projects			x	

Strategy 4.3.2 Ensure proper land management practices are observed which result in protection and care of the natural environment

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.3.2.1 Carry out environmental impact assessments of planned capital works	\$3,000	\$3,000	\$3,000	\$3,000

Strategy 4.3.3 Undertake relevant Shire services in a way that has regard for protection of bush and habitat

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.3.3.1 Provide employees with training in best practice vegetation management guidelines.	x	x	x	x

Strategy 4.3.4 Use, wherever possible, locally sourced seed and plants

Project and Activities	2021/22	2022/23	2023/24	2024/25
4.3.4.1 Consult with the Wheatbelt Natural Resource Management Inc. to develop endemic species list	x			
4.3.4.2 Identify potential suppliers of endemic species	x			

Outcome 4.4

Energy is used efficiently and there is an increased use of renewable energy in the Shire.

Strategy 4.4.1 Continued inclusion of energy efficient design and systems, and solar energy systems in Council buildings and other key facilities

Project and Activities	2021/22	2022/23	2023/24	2024/25
4.4.1.1 Investigate and implement energy efficient designs and systems for Council facilities	x	x	x	x



Innovation, Leadership and Governance

The Shire of Pingelly is an innovative, responsive partner to its community, an effective advocate, and a trusted steward of community assets. The organisation achieves good practice in all that it undertakes.



Outcome 5.1

The Shire's community feels community involvement and engagement is working well

Strategy 5.1.1 The community is provided with opportunities to engage on strategic, corporate, asset and financial plans, and other major plans and issues

Project and Activities	2021/22	2022/23	2023/24`	2024/25
5.1.1.1 Ensure continued community consultation and engagement on key projects and strategies	x	x	x	x
Strategy 5.1.2 Continue to develop the successful Pingelly community involvement model, including in the design and development of key community facilities and initiatives				

Project and Activities	2021/22	2022/23	2023/24`	2024/25
5.1.2.1 Develop a Community Engagement Strategy		x		

Strategy 5.1.3 Ensure that there is good communication between the Shire of Pingelly and the community via a range of methods

Project and Activities	2021/22	2022/23	2023/24`	2024/25
5.1.3.1 Continue to provide information to the community through a variety of print, electronic and social media	x	x	x	x
5.1.3.2 Develop a Communications Plan		x		

Outcome 5.2

The Shire is a successful advocate for resources and facilities which support the vision for the future

Strategy 5.2.1 The Council and community continue to work together to advocate for change

Project and Activities

2021/22 2022/23 2023/24` 2024/25

5.2.1.1 Prepare advocacy information about key issues and projects

x x x

Outcome 5.3

The Shire of Pingelly is known to be an inclusive employer, and has the capacity and skills to deliver identified services and strategies over time

Strategy 5.3.1 Manage the Council workforce to provide for employee development and health and safety, and to allow the Shire to deploy resources to fit strategic direction

Project and Activities	2021/22	2022/23	2023/24`	2024/25
5.3.1.1 Monitor and improve OSH practices	\$34,600	x	x	x

5.3.1.2 Implement an annual training program

\$15,000 \$24,600 \$20,000 \$20,000

Strategy 5.3.2 An active approach to Shire workforce planning, including promotion of workforce diversity

Project and Activities

2021/22 2022/23 2023/24` 2024/25

5.3.2.1 Review the Workforce Plan

x

Outcome 5.4

The value of community owned assets is maintained.

Strategy 5.4.1 Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels

Project and Activities	2021/22	2022/23	2023/24`	2024/25
5.4.1.1 Review Asset Management Plans	\$10,000	\$10,000	\$10,000	\$10,000
5.4.1.2 Maintain relevant asset data to optimise the management of Shire assets	x	x	x	x
5.4.1.3 Manage the Shire's plant replacement program	\$364,000	\$368,000	\$447,000	\$398,000

Strategy 5.4.2 Projects are well-planned and delivered on time and on budget, with effective and thorough risk management and reporting

Project and Activities	2021/22	2022/23	2023/24`	2024/25
5.4.2.1 Implement a Project Management Framework		x		

Outcome 5.5

Financial resources are effectively managed

Strategy 5.5.1 Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

Project and Activities	2021/22	2022/23	2023/24`	2024/25
5.5.1.1 Undertake a review of Financial Management Systems			\$10,000	
5.5.1.2 Undertake a review of Risk Management Systems			\$7,000	
5.5.1.3 Prepare the Annual Financial Report	x	x	x	x

Strategy 5.5.2

Ensure financial sustainability

Project and Activities	2021/22	2022/23	2023/24`	2024/25
5.5.2.1 Review the Long Term Financial Plan	\$5,000	\$5,000	\$5,000	\$5,000
5.5.2.2 Identify sources of gravel to fulfill future need	x	x	x	x
5.5.2.3 Prepare the annual Budget	x	x	x	x
5.5.2.4 Undertake a review of exempt properties for rating purposes	x			x

Outcome 5.6

Customer service and other corporate systems are of a high quality and effective

Strategy 5.6.1 The Shire strives for a best practice in its customer service and continually seeks ways to improve delivery where needed.

Project and Activities	2021/22	2022/23	2023/24`	2024/25
5.6.1.1 Actively seek feedback on customer service	x	x	x	x
5.6.1.2 Redevelop the Shire website		\$5,000		



Strategy 5.6.2 Probity, risk management and associated reporting systems, and underlying corporate IT systems are effective and efficient

Project and Activities	2021/22	2022/23	2023/24	2024/25
5.6.2.1 Develop an Information Communication Technology Strategy	x			
5.6.2.2 Review the Business Continuity Plan	x			
5.6.2.3 Develop and monitor the Shire's risk management register	x	x	x	x

Outcome 5.8

A strong corporate governance framework is maintained.

Strategy 5.8.1 Maintain strategic and corporate planning documents as outlined in the Integrated Planning and Reporting Framework

Project and Activities	2021/22	2022/23	2023/24	2024/25
5.8.1.1 Review the Strategic Community Plan		\$20,000		\$500
5.8.1.2 Develop the Corporate Business Plan	\$500	\$500	\$500	\$500

Strategy 5.8.2 Ensure compliance with legislative requirements and excellence in business performance

Project and Activities

Project and Activities	2021/22	2022/23	2023/24	2024/25
5.8.2.1 Review the Recordkeeping Plan	x			
5.8.2.2 Deliver training to Councillors in accordance with State Government requirements and best practice	\$6,000	\$6,000	\$6,000	\$6,000
5.8.2.3 Develop the Annual Report	\$750	\$750	\$750	\$750
5.8.2.4 Undertake the annual review of delegations	x	x	x	x
5.8.2.5 Review Council policies	x	x	x	x



