



Council Agenda

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Shire of Pingelly

Ordinary Council Meeting

21 July 2021

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MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.



Shire of Pingelly

Notice of Meeting

Notice is given that a meeting of the Council will be held in the Council Chambers, 17 Queen Street, Pingelly on 21 July 2021, commencing at 2.00pm.

Your attendance is respectfully requested.

Disclaimer

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations. The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

Paul Sheedy
Acting Chief Executive Officer

PUBLIC QUESTION TIME INFORMATION

The Shire of Pingelly welcomes community participation during public question time. This document is to be read in conjunction with the *Shire of Pingelly Standing Orders Local Law 2017* and the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

1. A member of the public who raises a question during question time must:
 - a. be in attendance at the meeting;
 - b. first state their name and address;
 - c. direct the question to the Presiding Member;
 - d. ask the question briefly and concisely;
 - e. limit any preamble to matters directly relevant to the question; and
 - f. ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question.
2. Each member of the public with a question is entitled to ask up to 3 questions before other members of the public will be invited to ask their questions.
3. Where a member of the public seeks a written response to their questions to be tabled at a meeting, the member of the public must submit their questions to Council by no later than 12 noon on the day prior to the meeting date of which the response is to be tabled.
4. Where a member of the public submits their questions after 12 noon on the day prior to the meeting date of which the response is to be tabled, a written response may be provided at the discretion of the presiding member.
5. Where a member of the public submits a written question after 12 noon the day prior to the meeting at which they are to be tabled, a verbal response may be provided at the meeting.
6. A member of the public may ask questions without notice at a meeting, provided they present a written copy of their questions to Council prior to the commencement of the meeting.

Questions may be submitted by e-mail to admin@pingelly.wa.gov.au.

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

3.1 Council Agenda Reports

Please note that all elected members have been provided with the relevant information pertaining to each Officers reports within today's Agenda and the Officer Recommendations are based on Council Policy and or State Acts and Legislation.

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Nil

APPROVED LEAVE OF ABSENCE

Cr Jackie McBurney previously approved leave of absence for Wednesday 21 July 2021.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

7. APPLICATIONS FOR LEAVE OF ABSENCE

8. DISCLOSURES OF INTEREST

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 16 June 2021

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 16 June 2021 be confirmed.

Moved: _____ Seconded: _____

10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

11. REPORTS OF COMMITTEES OF COUNCIL

- | | |
|--|--|
| • Audit Committee | Full Council |
| • Bushfire Advisory Committee | Member – Cr Freebairn
Deputy – Cr Hotham |
| • Chief Executive Officer Performance Review Committee | Member – Shire President
Member – Deputy President
Member – Cr Camilleri |

12. REPORTS OF COUNCIL DELEGATES ON EXTERNAL COMMITTEES

- | | |
|---|--|
| • Central Country Zone of WALGA | Delegate – Shire President
Delegate – Deputy President
Deputy – Cr Wood |
| • Hotham-Dale Regional Road Sub-Group | Delegate – Shire President
Deputy – Cr Oliveri |
| • Pingelly Recreation & Cultural Committee | Member – Shire President
Deputy – Deputy President |
| • Development Assessment Panel | Delegate – Shire President
Delegate – Cr Wood

Deputy – Cr McBurney
Deputy – Cr Hotham |
| • Pingelly Tourism Group | Delegate – Cr Hotham
Deputy – Cr Oliveri |
| • Regional Waste Group | Delegate – Cr Mulroney
Deputy – Cr Wood |
| • Shires of Pingelly and Wandering Joint Local Emergency Management Committee | Delegate – Shire President
Deputy – Cr Freebairn |
| • Pingelly Youth Network | Delegate – Cr Camilleri
Deputy – Cr McBurney |
| • Pingelly Somerset Alliance | Delegate – Shire President
Deputy – Cr McBurney |
| • Pingelly Early Years Network | Delegate – Cr Camilleri |

13. REPORTS FROM COUNCILLORS

Cr William Mulroney (President)

Meetings attended

JUNE

17th Farewell Sundowner for Ms J Burton CEO.

18th Hand Over to Acting CEO Mr P Sheedy

23rd President and CEO Meeting update on Council business

25th Central Country Zone Meeting Quairading accompanied by A/CEO

30th Regional Road Group Sub-Committee meeting Brookton- RRG business re alterations to Wandering allocations.

July

7th Meeting with Honourable Ms Mia Davies MLA and Councillors

7th President -Deputy President and CEO meeting update on Council business.

14th President, Deputy President and CEO agenda Briefing

14th Pingelly Somerset Alliance Committee July ordinary meeting.

14th PRACC July Ordinary meeting.

21st Council Audit Committee meeting., Corporate Discussion, OCM for July.

14 OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Adoption of Corporate Business Plan 2021 - 2025

File Reference:	ADM0310
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Acting Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Draft Corporate Business Plan 2021 - 2025
Previous Reference:	Nil

Summary

Council is requested to adopt the Corporate Business Plan 2021 – 2025 in order to guide the strategic priorities over the next four years.

Background

In accordance with Section 5.56 of the *Local Government Act 1995* all local governments in Western Australia are required to effectively plan for the future as outlined in the Integrated Planning Framework. The intent of the framework is to ensure that priorities and services provided by local government are aligned with community needs and aspirations, and in doing so, facilitate a shift from a short-term resource focus to long-term value creation.

The Corporate Business Plan (CBP) is responsible for activating the strategic direction of the Shire, articulated within the Strategic Community Plan, into specific priorities and actions at an operational level to inform the annual budget. The CBP also draws together actions contained within the Long-Term Financial Plan, Asset Management Plans and the Workforce Plan.

The Corporate Business Plan maps the Shire's key priorities, projects, services and actions over four years. It provides the detail for the first years of the Strategic Community Plan 2020 - 2030, as well as outlining business as usual service delivery. It is developed on a four yearly cycle and reviewed annually to re-prioritise projects and services.

Comment

The review of the Corporate Business Plan allows an assessment of all the existing Shire's strategies. The linkages contained within the Plan ignite the relationships that exist between these strategies, as well as the workforce, infrastructure and financial plans that underpin them.

The Shire of Pingelly Corporate Business Plan was informed by an externally facilitated workshop, with the process for review involving:

- A draft document being framed, taking into consideration the recently reviewed Strategic Community Plan, Corporate Business Plan 2020 – 2024, and the draft 2021/22 Budget.
- A discussion with elected members and staff, to consider the highest priorities for the Shire of Pingelly.
- Costing of each of the key priorities.
- Inclusion of each of the key priorities in the Long-Term Financial Plan.
- The Executive Team evaluating and recommending the Corporate Business Plan for Council consideration and approval.

The progress of the Corporate Business Plan will continue to be reported on a tri-annual basis to Council.

Consultation

The Corporate Business Plan priorities have been based on the strategies outlined in the Strategic Community Plan, which was developed following significant community and key stakeholder engagement.

Statutory Environment

Section 5.56(1) and (2) of the *Act* requires that each local government is to plan for the future of the district, by developing plans in accordance with the regulations. Regulations specify what a 'plan for the future' should involve. In particular, local governments are required to develop and adopt a strategic community plan and a corporate business plan.

The new regulations also require each local government to include in its Annual Report any changes to either of the above plans.

Policy Implications

Nil

Financial Implications

There are no specific financial implications from the adoption of this Plan, although many of the priorities will require an injection of both financial and workforce resources.

Strategic Implications

Goal 5	Innovation, Leadership and Governance
Outcome 5.7	Customer service and other corporate systems are of a high quality and effective
Strategy 5.7.1	The Shire strives for a best practice in its customer service, including governance support, and continually seeks ways to improve delivery where needed.

Risk Implications

Risk	The Corporate Business Plan interacts with informing strategies in the Long-Term Financial Plan, Infrastructure Asset Management Plan and the Workforce Plan as part of the Integrated Planning and Reporting Framework. The CBP is a critical part of this framework and in itself mitigates business risk through links across Councils infrastructure, finances and workforce. As this Plan is a legislative requirement, failure to adopt a Corporate Business Plan would result in non-compliance with the Local Government Act.
Risk Rating (Prior to Treatment or Control)	Medium (6)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Absolute Majority

Recommendation

That Council adopts the Shire of Pingelly Corporate Business Plan 2021 - 2025.

Moved: _____ Seconded: _____

Corporate Business Plan 2021 - 2025



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This document can be made available in alternative formats on request.

Message from the CEO

I am pleased to present the Corporate Business Plan covering the period 2021 to 2025. This Plan provides detailed information around the initiatives that the Shire is working towards over the next four years in order to deliver Council's Strategic Community Plan 2020 - 2030.

The Shire of Pingelly is continuing to initiate projects and seeking funding to deliver several projects with the aim of making it a desirable place to live, work and play, such as Memorial Park, Courthouse Renovations, Town Hall, Vegetation Clearing. As a community, we can look forward to a promising future of prosperity, health, economic growth and sustainability. Attracting and encouraging visitors and tourists to visit and stay in the Shire is one of the key focuses of the Shire to assist in the retention, development and sustainability of local businesses and development of new businesses.

The recent success by the Shire in obtaining several funding grants together with the Federal Governments Drought and Local Roads and Community Infrastructure COVID funding programs has allowed the Shire to undertake a number of much needed project in the community and this will continue over the next two financial years, as the Shire is entering a period of consolidation and planning for the next phase of it's exciting future. However, investing in significant infrastructure brings its own set of challenges including the important need to plan for future maintenance and replacement.

The Corporate Business Plan 2021 - 2025 provides a clear direction for delivering the services and programs our community needs in order to prosper. Long-term financial sustainability and affordability of the Shire's commitments remain a primary focus moving forward, as we advance the future for Pingelly and its people.

The Shire is excited to play its role, with its many partners, to ensure Pingelly continues to be a great place to live, work and play – and ultimately towards us all enjoying well designed, managed and beneficial shared spaces and places, and the very best quality of life. I would like to thank the community for joining us on this exciting journey.

Paul Sheedy
Acting Chief Executive Officer

Western Australian Local Government Integrated Planning and Reporting Framework

The purpose of Integrated Planning and Reporting is to ensure that Council decisions deliver the best results for the community with the available resources.

The Strategic Community Plan sets the scene for the whole framework – it expresses the community's vision and priorities for the future and shows how the Council and community intend to make progress over a ten-year period. The Plan is reviewed every two years, alternating between a minor review and a major review, keeping a ten-year horizon.

The Corporate Business Plan shows detailed implementation actions for the next four years. Achieving the community's vision and the Shire's strategic objectives requires development of actions to address each strategy contained within the Strategic Community Plan. Careful operational planning and prioritisation is required due to limited resources. This planning process is formalised in this Corporate Business Plan which articulates the Strategic Community Plan into action through the Annual Budget, and is reviewed annually to assess the progress of projects and realign actions and priorities with current information and available funding. Actions requiring funding will only be undertaken once approved within the statutory budget and associated funding availability is confirmed.

Along with achieving the community aspirations and objectives the Corporate Business Plan draws upon information from the following strategic documents. The "Informing Strategies" – particularly the Long Term Financial Plan, Asset Management Plans and Workforce Plan – show how the Plan will be managed and resourced.

Figure 1 - The Integrated Planning Framework



The Planning Phases

1. Identify Community Need

Strategic Community Plan 2020-30

- Shire vision, aspirations & priorities

2. Develop Strategic Response

Long Term Financial Plan

- Provide tangible strategic pathways to achieve community priorities

Corporate Business Plan

- Detail community priorities, outcomes and strategies

State Government Requirements

- Ensure Shire complies with Integrated Planning Framework

3. Determine and Implement Operational Priorities

Annual Operational Plans

- Guide departmental priorities and deliverables

Annual Budget

- Guide resourcing

4. Inform About Performance

Quarterly performance reports

- Assess progress of Corporate Business Plan

Annual report

- Reviews performance for the year

Strategic Direction

Our Vision: Growing, Inclusive and Resilient

Our vision lies at the heart of the community's intentions for the Shire's future. Each aspect is interconnected. For example, an inclusive community which pulls together is more likely to be resilient in the face of change, or to encourage people to move to, or invest in. This broad statement has some specific aspects:

Growing: To achieve population and economic growth that enables the community we want, including a healthy economy, and the services and quality of life we desire

Inclusive: To be a community designed for all

Resilient: To have a resilient and adaptable community and economy, with an asset base which is fit for purpose, now and for the future

Each aspect shapes more detailed goals, desired outcomes and strategies which are outlined in a later section.

Sitting under our broad vision, is a focus on continuing the momentum we have achieved over the last few years, maintaining the key assets that support our community and setting new priorities for improvement over the next ten years.

This vision also shapes the identification of the strategic priorities which have been identified by the Council for emphasis over the next ten years, and especially over the next four years. These priorities will drive thinking and action, and will be regularly reviewed through the formal minor and major strategic review processes.



Goals, Outcomes and Strategies

The Corporate Business Plan provides the link between sustainable stakeholder and community interests and is informed by five themes, identified in the 2020-2030 Strategic Community Plan:

Goal 1: Economic

The local economy is strong and resilient, embraces opportunities, and delivers local business growth and jobs.

Goal 2: Community

Quality of life is good, people feel they have a positive future, they enjoy their community, and can live easily in the Shire over their lifetime.

Goal 3: Built Environment

The physical environment is attractive and accessible, and accommodates new residents and businesses, in a way that protects local character and valued places.

Goal 4: Natural Environment

Natural areas and systems are healthy and thriving, and sustainable use is made of natural resources.

Goal 5: Innovation, Leadership and Governance

The Shire of Pingelly is an innovative, responsive partner to its community, an effective advocate, and a trusted steward of community assets. The organisation achieves good practice in all that it undertakes.

Economy

The local economy is strong and resilient, embraces opportunities, and delivers local business growth and jobs.



Outcome 1.1

The Shire experiences significant new business growth and employment and is known widely as an innovative and collaborative community which is attracting new population and investment

Strategy 1.1.1 Continue to build relationships with tertiary research institutions (e.g. UWA), local business and other partners which bring collaboration on key projects and support Pingelly's vision for the future

Project and Activities	2021/22	2022/23	2023/24`	2024/25`
1.1.1.1 Collaborate with UWA Future Farm around opportunities to strengthen Pingelly	x	x	x	x
1.1.1.2 Continue to foster a strong relationship with the PRACC Board and Management Team	x	x	x	x
1.1.1.3 Nurture the strong partnership with the Community Resource Centre	x	x	x	x

Strategy 1.1.2 Support the development and promotion of key messages for use by the community, the Shire and businesses, to convey Pingelly's economic and community vision, the steps being taken to achieve it, and the benefits of living, working, investing in, or visiting, the area

Project and Activities	2021/22	2022/23	2023/24`	2024/25`
1.1.2.1 Develop a promotional package for Pingelly		\$5,000		
1.1.2.2 Install promotional signage for the PRACC at the northern and southern ends of the Pingelly townsite	\$15,000			

Strategy 1.1.3 Support business and community tourism promotion initiatives

Project and Activities	2021/22	2022/23	2023/24`	2024/25`
1.1.3.1 Implement initiatives from the Tourism Strategy	\$3,500	\$5,000	\$5,000	\$5,000

Strategy 1.1.4 Participate positively in key regional and other networks in a way that builds collaboration and benefit for the community and local economy

Project and Activities	2021/22	2022/23	2023/24`	2024/25`
1.1.4.1 Work with business networks to develop and promote businesses	x	x	x	x

Outcome 1.2

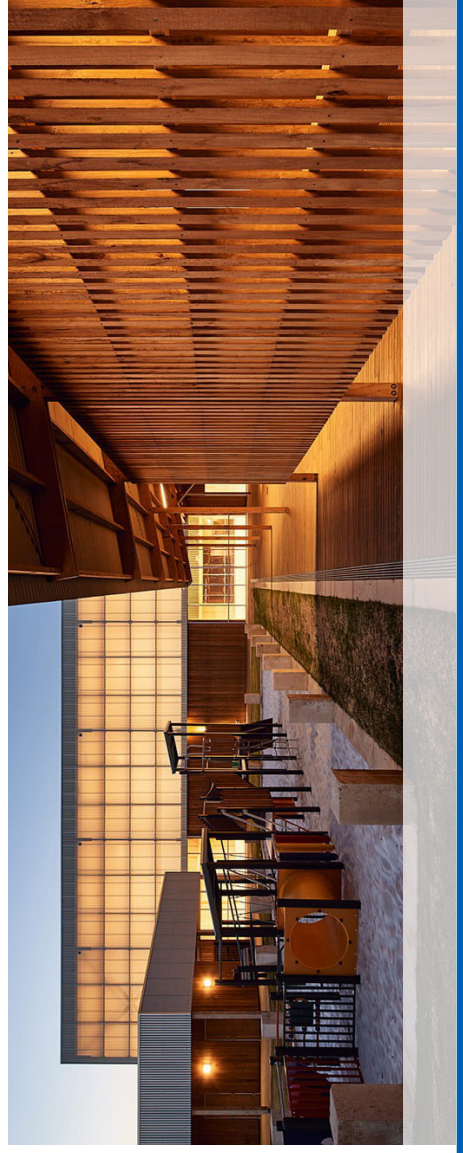
A truly working Main Street which symbolises a confident local economy, and results in people spending more locally

Strategy 1.2.1 Encourage the return of a fully active commercial frontage filled with businesses, with retail gaps filled, and the best of friendly, country service

Project and Activities	2021/22	2022/23	2023/24`	2024/25`
1.2.1.1 Develop a Business Incentive Package to attract businesses to Town			x	
1.2.1.2 Deliver a façade refurbishment project for main street businesses		x	\$5,000	\$5,000

Strategy 1.2.2 Further develop the town centre as an attractive environment which supports business investment, and community and visitor use

Project and Activities	2021/22	2022/23	2023/24`	2024/25`
1.2.2.1 Facilitate the activation of the Pingelly Town Hall		\$25,000		



Strategy 1.2.3 Encourage local pride and community support for local business

Project and Activities	2021/22	2022/23	2023/24`	2024/25
1.2.3.1 Implement and support the Pingelly Gift Card Scheme	\$20	\$20	\$20	\$20
1.2.3.2 Promote the 'buy local' message	x	x	x	x

Outcome 1.3

The right resources and infrastructure are in place to support business development, including an increase in visitors and visitor spend in the Shire

Strategy 1.3.1 Support local tourism infrastructure development

Project and Activities	2021/22	2022/23	2023/24`	2024/25
1.3.1.1 Develop a short stay accommodation strategy	x			
1.3.1.2 Implement the masterplan for the Pingelly Caravan Park		\$5,000	\$250,000	

Strategy 1.3.2 Advocate for adequate broadband, water and power supply capacity

Project and Activities	2021/22	2022/23	2023/24`	2024/25
1.3.2.1 Undertake advocacy with major utilities providers to ensure provision of services is maintained or increased	x	x	x	x

Strategy 1.3.3 Ensure industrial land is available for new businesses and actively work to achieve take-up of sites

Project and Activities	2021/22	2022/23	2023/24`	2024/25
1.3.3.1 Continue negotiations with DevelopmentWA to understand potential of industrial sites within Pingelly	x	x		





Community

Quality of life is good, people feel they have a positive future, they enjoy their community, and can live easily in the Shire over their lifetime.

Outcome 2.1

Social services and facilities are designed and delivered in a way that fits community needs and aspirations

Strategy 2.1.1 Continue to support the development of and access to core aged care and health services and facilities, e.g. PAAA, Medical Centre

Project and Activities	2021/22	2022/23	2023/24	2024/25
2.1.1.1 Support the retention of General Practitioner services in Pingelly	\$97,644	\$100,000	\$101,000	\$102,000

Strategy 2.1.2 Regularly review needs and develop community driven tactics, including advocacy, to secure needed social services, facilities and support (e.g. child care services)

Project and Activities	2021/22	2022/23	2023/24	2024/25
2.1.2.1 Undertake an analysis of current services within the region and identify gaps through a needs analysis		x		



Outcome 2.2

Community groups function well with strong volunteer effort and feel supported by the community

Strategy 2.2.1 Publicise and celebrate the contribution of groups and volunteers to the community

Project and Activities	2021/22	2022/23	2023/24	2024/25
2.2.1.1 Deliver an event celebrating the contributions of volunteers	\$2,500	\$2,500	\$2,500	\$2,500
2.2.1.2 Facilitate the Australia Day awards	\$250	\$250	\$250	\$250
2.2.1.3 Review the Australia Day and Volunteer Award categories and timing	x			

Strategy 2.2.2 Support the capacity of clubs and groups to develop

Project and Activities	2021/22	2022/23	2023/24	2024/25
2.2.2.1 Deliver the Community Grant Scheme	\$10,000	\$10,000	\$10,000	\$10,000
2.2.2.2 Provide and support training opportunities to local sporting clubs	x	x	x	x

Outcome 2.3

People feel that their community is safe for all, free of nuisance and protected from risk of damage

Strategy 2.3.1 Protect public health and amenity

Project and Activities	2021/22	2022/23	2023/24	2024/25
2.3.1.1 Develop and review of Pingelly Community Safety and Crime Prevention Plan			\$1,000	
2.3.1.2 Prepare a Public Health Plan				x

Strategy 2.3.2 Act to reduce the risk of bush fire, and be prepared in case of bush fire in terms of emergency response and disaster recovery

Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.3.2.1 Deliver mitigation activities		\$221,000	\$150,000	\$100,000
2.3.2.2 Support the joint employment of a Community Emergency Services Manager	x	\$35,000	\$35,000	\$35,000
2.3.12.3 Update current Emergency Management Arrangements and Recovery Plan	x			

Strategy 2.3.3 Ensure buildings and structures are safe and provide a healthy living and working environment

Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.3.3.1 Inspect public buildings annually	x	x	x	x

Outcome 2.4

People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life

Strategy 2.4.1 Provide a range of community facilities and associated services in a way that maximises use and community activity

Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.4.1.1 Develop a management plan for the Pingelly Swimming Pool to identify renewal and upgrade requirements		\$5,000		
2.4.1.2 Support the continued provision of library services	\$20,467	\$22,000	\$22,000	\$22,000

Strategy 2.4.2 Continue to develop the PRACC as a focal point for recreation and cultural activities

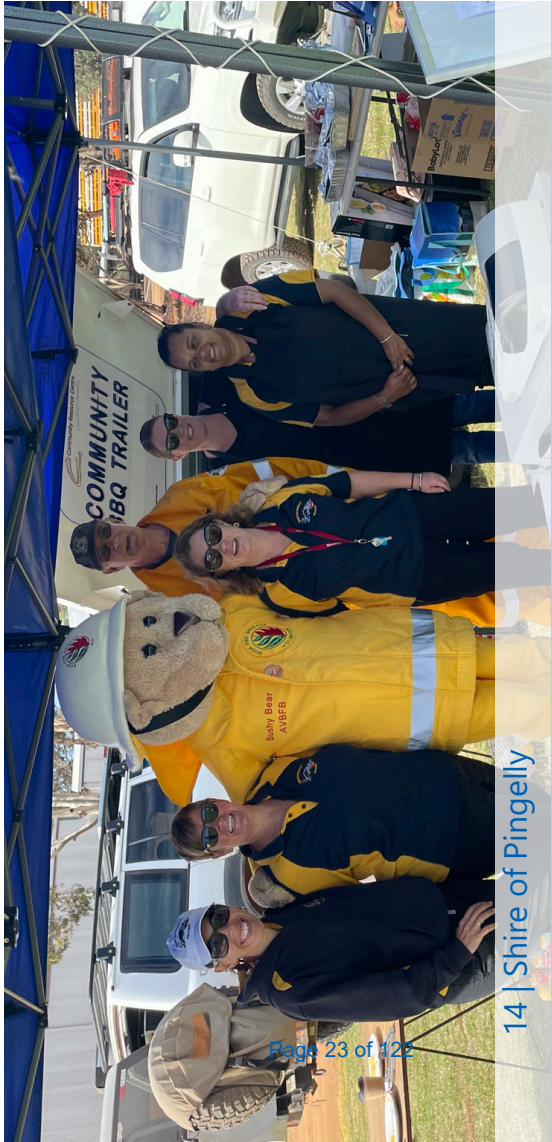
Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.4.2.1 Progress the Astrofest in conjunction with the PRACC, UWA and other stakeholders		\$2,500		\$2,500

Strategy 2.4.3 Provide parks and gardens which can be enjoyed by all, including easy to access, good quality and interesting play area for children,

Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.4.3.1 Develop a Playground Strategy		x		
2.4.3.2 Investigate replacement tree planting in main street to increase shade		x		

Strategy 2.4.4 Celebrate key annual national events and support a range of local community events

Project and Activities	2021/22	2022/23	2023/24`	2024/25
2.4.4.1 Support the RSL to hold ANZAC Day / Remembrance Day celebrations	x	x	x	x
2.4.4.2 Deliver the Party on the Oval event	\$8,700	\$8,700	\$8,700	\$8,700
2.4.4.3 Deliver an Australia Day celebration event	\$3,851	\$3,500	\$3,500	\$3,500
2.4.4.4 Deliver the Live and Local Project	\$9,000			



Outcome 2.5

The young, older people and people with disability feel valued and have access to resources which provide opportunities for their development and

Strategy 2.5.1 Enable people, particularly seniors and people with disability, to be able to move easily around the town and to use community facilities

Project and Activities	2021/22	2022/23	2023/24	2024/25
2.5.1.1 Implement the Disability Access and Inclusion Plan	\$1,000	\$1,000	\$1,000	\$1,000
2.5.1.2 Review and Implement the Age Friendly Communities Plan		\$1,500	\$1,500	\$1,500

Strategy 2.5.2 Advocate for and facilitate provision of services and resources to address issues experienced by seniors

Project and Activities	2021/22	2022/23	2023/24	2024/25
2.5.2.1 Support the Pingelly Sommerset Alliance to deliver the ageing in place project, and other initiatives	x	x	x	x

Strategy 2.5.3 Facilitate strong levels of engagement with youth, in order to improve access to services, facilities and programs

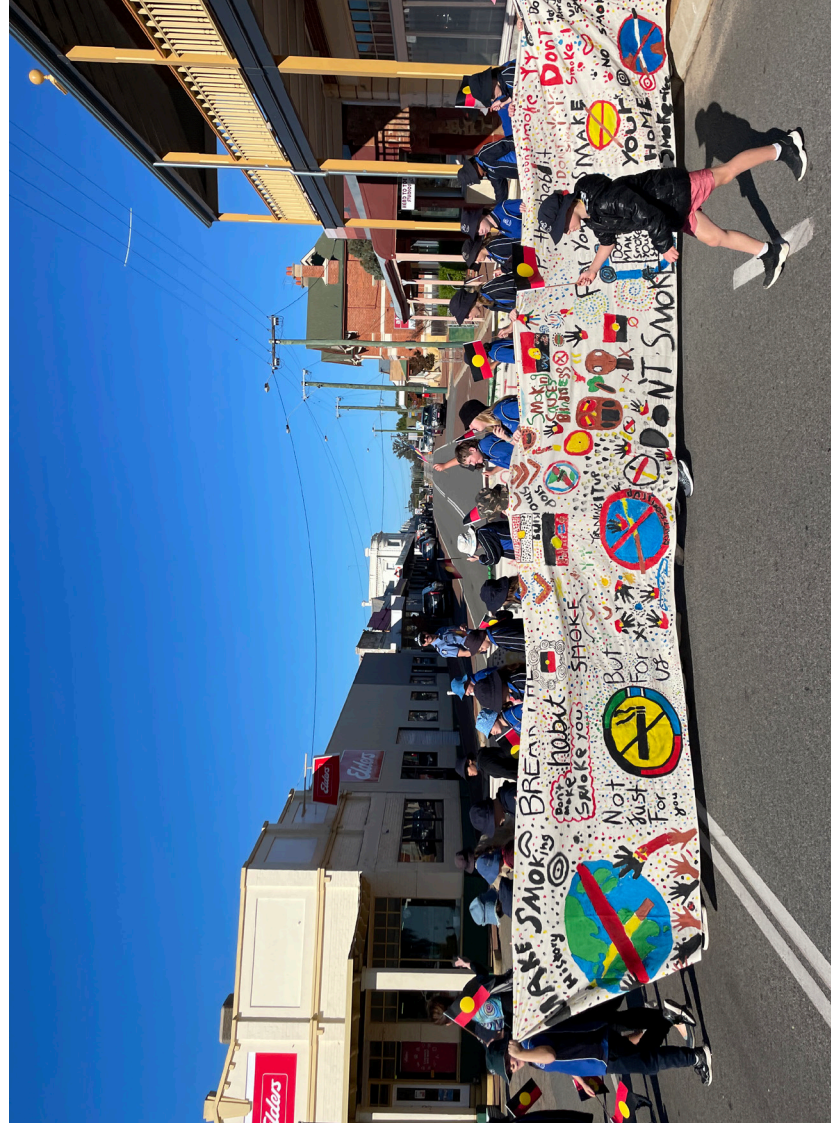
Project and Activities	2021/22	2022/23	2023/24	2024/25
2.5.3.1 Implement the outcomes of the Youth Strategy	\$2,500	\$2,500	\$2,500	\$2,500
2.5.3.2 Develop an Early Years Strategy		\$2,500		

Outcome 2.6

The Aboriginal community and the Shire see each other as genuine partners for change and progress

Strategy 2.6.1 Proactively engage with the Aboriginal community to ensure recognition and integration of culture into the Shire's future

Project and Activities	2021/22	2022/23	2023/24	2024/25
2.6.1.1 Develop a Reconciliation Action Plan	x		\$5,000	
2.6.1.2 Implement initiatives of the Reconciliation Action Plan			\$3,000	\$3,000





Built Environment

The physical environment is attractive and accessible, and accommodates new residents and businesses, in a way that protects local character and valued places.

Outcome 3.1

Pingelly is 'housing ready' for new population growth, and has appropriate housing choice available to the community

Strategy 3.1.1 Continue to advocate for and collaborate on housing options for older people (e.g. age appropriate housing) and people with disability which enables them to stay in the Pingelly community during their lives

Project and Activities	2021/22	2022/23	2023/24`	2024/25
3.1.1.1 Support the planning for the future development of the Pingelly Aged Precinct	x	x	x	x
3.1.1.2 Investigate options for innovative housing solutions	x			

Strategy 3.1.2 Ensure that town planning provisions enable a range of housing design and solutions, for different household types – e.g. single person households, seasonal workers, families

Project and Activities	2021/22	2022/23	2023/24`	2024/25
3.1.2.1 Ensure that town planning provisions enable a range of housing design and solutions, for different household types – e.g. single person households, seasonal workers, families	x	x		

Outcome 3.2

New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town.

Strategy 3.2.1 Encourage new developments to be designed and built in a way that reduces pressure on and demand for resources (e.g. energy efficiency and water conservation), and gives priority to development/ infill of currently zoned land

Project and Activities	2021/22	2022/23	2023/24`	2024/25
3.2.1.1 Review Town Planning Policies			\$5,000	

Strategy 3.2.2 Ensure that new developments are designed for or contribute to public open space and have attractive streetscapes

Project and Activities	2021/22	2022/23	2023/24`	2024/25
3.2.2.1 Develop a Land Asset Strategy to maximise strategic use of Shire owned land	x			

Strategy 3.2.3 Plan for appropriate location of activities within the Shire, in a way that is consistent with the community's vision for the future

Project and Activities	2021/22	2022/23	2023/24`	2024/25
3.2.3.1 Review the Town Planning Scheme		\$5,000		

Outcome 3.3

The town of Pingelly has attractive streetscapes with fully integrated footpath and road design, street tree provision and management, street lighting, seating and landscaping

Strategy 3.3.1 Develop a streetscape design, development and management strategy to drive the asset investment and relevant service delivery

Project and Activities	2021/22	2022/23	2023/24`	2024/25
3.3.1.1 Commence a Town Centre revitalisation strategy		\$5,000	\$20,000	

Strategy 3.3.2 Provide services to reduce litter and manage verges

Project and Activities	2021/22	2022/23	2023/24`	2024/25
3.3.2.1 Review the potential of an annual vergeside collection program	x			

Outcome 3.4

It is easy and safe to move around and in and out of the district.

Strategy 3.4.1 Provision of a road network with service levels that meet the needs of industry and residents

Project and Activities	2021/22	2022/23	2023/24`	2024/25
------------------------	---------	---------	----------	---------

3.4.1.1 Develop a rural roads strategy x

3.4.1.2 Deliver the annual road program \$80,000 \$80,000 \$80,000 \$80,000

Strategy 3.4.2 Maintain and develop the footpath network according to the direction set out by the Shire's streetscape strategy

Project and Activities	2021/22	2022/23	2023/24`	2024/25
------------------------	---------	---------	----------	---------

3.4.2.1 Prepare and maintain a footpath renewal program x x x x

3.4.2.2 Deliver major pathway project (eastern sector of Pingelly townsite) \$112,000 \$148,000

Strategy 3.4.3 Provide street lighting at a level which facilitates vehicle and pedestrian safety, and confidence to access facilities and events at night

Project and Activities	2021/22	2022/23	2023/24`	2024/25
------------------------	---------	---------	----------	---------

3.4.3.1 Undertake quarterly street light inspections x x x x

3.4.3.1 Undertake an audit of street lighting x x x x

Outcome 3.5

The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity

Strategy 3.5.1 Continue to list valued heritage sites and encourage restoration and maintenance of the Shire's built heritage

Project and Activities	2021/22	2022/23	2023/24`	2024/25
------------------------	---------	---------	----------	---------

3.5.1.1 Review and update the Municipal Heritage Inventory and Heritage List x





Natural Environment

Natural areas and systems are healthy and thriving, and sustainable use is made of natural resources.

Outcome 4.1

Maximised resource recovery from waste and safe disposal of residual waste

Strategy 4.1.1 Provide people with the ability to reduce their waste and deal with residual waste appropriately

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.1.1.1 Ensure effective recycling streams are readily available to the community	x	x	x	x
4.1.1.2 Publish recycling information quarterly	x	x	x	x

Strategy 4.1.2 Ensure the Shire's waste disposal facilities can appropriately handle all solid and liquid waste

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.1.2.1 Prepare a Site Management Plan for the Pingelly Waste Management Facility		\$5,000		
4.1.2.2 Ensure compliance with DWER Licence conditions	x	x	x	x
4.1.2.3 Develop a Post Closure Management Plan for the Pingelly Waste Management Facility			x	

Outcome 4.2

Water conservation and water harvesting opportunities are actively pursued

Strategy 4.2.1 Invest in water harvesting (including extension of the relevant parts of the drainage system) for use on the oval

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.2.1.1 Undertake planning for an expansion of existing water harvesting mechanisms		\$10,000		

4.2.1.2 Seek funding to increase dam/s storage capacity and future drought proofing projects

Strategy 4.2.2 Provide water conservation information to the community

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.2.2.1 Publish water conservation information to the community	x	x	x	x

Outcome 4.3

The Shire's valued natural areas and systems are protected and enhanced

Strategy 4.3.1 Support or directly undertake targeted environmental projects where external funding is available and/or opportunities for community partnerships exist.

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.3.1.1 Facilitate revegetation projects			x	

Strategy 4.3.2 Ensure proper land management practices are observed which result in protection and care of the natural environment

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.3.2.1 Carry out environmental impact assessments of planned capital works	\$3,000	\$3,000	\$3,000	\$3,000

Strategy 4.3.3 Undertake relevant Shire services in a way that has regard for protection of bush and habitat

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.3.3.1 Provide employees with training in best practice vegetation management guidelines.	x	x	x	x

Strategy 4.3.4 Use, wherever possible, locally sourced seed and plants

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.3.4.1 Consult with the Wheatbelt Natural Resource Management Inc. to develop endemic species list	x			
4.3.4.2 Identify potential suppliers of endemic species	x			

Outcome 4.4

Energy is used efficiently and there is an increased use of renewable energy in the Shire.

Strategy 4.4.1 Continued inclusion of energy efficient design and systems, and solar energy systems in Council buildings and other key facilities

Project and Activities	2021/22	2022/23	2023/24`	2024/25
4.4.1.1 Investigate and implement energy efficient designs and systems for Council facilities	x	x	x	x



Innovation, Leadership and Governance

The Shire of Pingelly is an innovative, responsive partner to its community, an effective advocate, and a trusted steward of community assets. The organisation achieves good practice in all that it undertakes.



Outcome 5.1

The Shire's community feels community involvement and engagement is working well

Strategy 5.1.1 The community is provided with opportunities to engage on strategic, corporate, asset and financial plans, and other major plans and issues

Project and Activities	2021/22	2022/23	2023/24`	2024/25
5.1.1.1 Ensure continued community consultation and engagement on key projects and strategies	x	x	x	x

Strategy 5.1.2 Continue to develop the successful Pingelly community involvement model, including in the design and development of key community facilities and initiatives

Project and Activities	2021/22	2022/23	2023/24`	2024/25
5.1.2.1 Develop a Community Engagement Strategy		x		

Strategy 5.1.3 Ensure that there is good communication between the Shire of Pingelly and the community via a range of methods

Project and Activities	2021/22	2022/23	2023/24`	2024/25
5.1.3.1 Continue to provide information to the community through a variety of print, electronic and social media	x	x	x	x
5.1.3.2 Develop a Communications Plan	x			

Outcome 5.2

The Shire is a successful advocate for resources and facilities which support the vision for the future

Strategy 5.2.1 The Council and community continue to work together to advocate for change

Project and Activities	2021/22	2022/23	2023/24`	2024/25
5.2.1.1 Prepare advocacy information about key issues and projects	x	x	x	x

Outcome 5.3

The Shire of Pingelly is known to be an inclusive employer, and has the capacity and skills to deliver identified services and strategies over time

Strategy 5.3.1 Manage the Council workforce to provide for employee development and health and safety, and to allow the Shire to deploy resources to fit strategic direction

Project and Activities	2021/22	2022/23	2023/24`	2024/25
5.3.1.1 Monitor and improve OSH practices	\$34,600	x	x	x
5.3.1.2 Implement an annual training program	\$15,000	\$24,600	\$20,000	\$20,000

Strategy 5.3.2 An active approach to Shire workforce planning, including promotion of workforce diversity

Project and Activities	2021/22	2022/23	2023/24`	2024/25
5.3.2.1 Review the Workforce Plan			x	

Outcome 5.4

The value of community owned assets is maintained.

Strategy 5.4.1 Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels

Project and Activities		2021/22	2022/23	2023/24`	2024/25
5.4.1.1	Review Asset Management Plans	\$10,000	\$10,000	\$10,000	\$10,000
5.4.1.2	Maintain relevant asset data to optimise the management of Shire assets	x	x	x	x
5.4.1.3	Manage the Shire's plant replacement program	\$364,000	\$368,000	\$447,000	\$398,000
Strategy 5.4.2 Projects are well-planned and delivered on time and on budget, with effective and thorough risk management and reporting					
Project and Activities		2021/22	2022/23	2023/24`	2024/25
5.4.2.1	Implement a Project Management Framework		x		
Outcome 5.5					
Financial resources are effectively managed					
Strategy 5.5.1 Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements					
Project and Activities		2021/22	2022/23	2023/24`	2024/25
5.5.1.1	Undertake a review of Financial Management Systems			\$10,000	
5.5.1.2	Undertake a review of Risk Management Systems			\$7,000	
5.5.1.3	Prepare the Annual Financial Report	x	x	x	x

Strategy 5.5.2 Ensure financial sustainability

Project and Activities		2021/22	2022/23	2023/24`	2024/25
5.5.2.1	Review the Long Term Financial Plan	\$5,000	\$5,000	\$5,000	\$5,000
5.5.2.2	Identify sources of gravel to fulfill future need	x	x	x	x
5.5.2.3	Prepare the annual Budget	x	x	x	x
5.5.2.4	Undertake a review of exempt properties for rating purposes	x			x

Outcome 5.6

Customer service and other corporate systems are of a high quality and effective

Strategy 5.6.1 The Shire strives for a best practice in its customer service and continually seeks ways to improve delivery where needed.

Project and Activities		2021/22	2022/23	2023/24`	2024/25
5.6.1.1	Actively seek feedback on customer service	x	x	x	x
5.6.1.2	Redevelop the Shire website		\$5,000		



Strategy 5.6.2 Probity, risk management and associated reporting systems, and underpinning corporate IT systems are effective and efficient

Project and Activities	2021/22	2022/23	2023/24*	2024/25
5.6.2.1 Develop an Information Communication Technology Strategy	x			
5.6.2.2 Review the Business Continuity Plan	x			
5.6.2.3 Develop and monitor the Shire's risk management register	x	x	x	x

Outcome 5.8

A strong corporate governance framework is maintained.

Strategy 5.8.1 Maintain strategic and corporate planning documents as outlined in the Integrated Planning and Reporting Framework

Project and Activities	2021/22	2022/23	2023/24*	2024/25
5.8.1.1 Review the Strategic Community Plan		\$20,000		\$500
5.8.1.2 Develop the Corporate Business Plan	\$500	\$500	\$500	\$500

Strategy 5.8.2 Ensure compliance with legislative requirements and excellence in business performance

Project and Activities	2021/22	2022/23	2023/24*	2024/25
5.8.2.1 Review the Recordkeeping Plan	x			
5.8.2.2 Deliver training to Councillors in accordance with State Government requirements and best practice	\$6,000	\$6,000	\$6,000	\$6,000
5.8.2.3 Develop the Annual Report	\$750	\$750	\$750	\$750
5.8.2.4 Undertake the annual review of delegations	x	x	x	x
5.8.2.5 Review Council policies	x	x	x	x





ECONOMIC / TOURISM USE

What are the current uses of the site?	
What are the potential uses of the site?	
What are the potential benefits of the site?	
What are the potential risks of the site?	
What are the potential impacts of the site?	
What are the potential opportunities of the site?	
What are the potential challenges of the site?	
What are the potential solutions of the site?	
What are the potential outcomes of the site?	
What are the potential lessons of the site?	

EDUCATIONAL / HISTORICAL USE

What are the current uses of the site?	
What are the potential uses of the site?	
What are the potential benefits of the site?	
What are the potential risks of the site?	
What are the potential impacts of the site?	
What are the potential opportunities of the site?	
What are the potential challenges of the site?	
What are the potential solutions of the site?	
What are the potential outcomes of the site?	
What are the potential lessons of the site?	

COMMUNITY USE

What are the current uses of the site?	
What are the potential uses of the site?	
What are the potential benefits of the site?	
What are the potential risks of the site?	
What are the potential impacts of the site?	
What are the potential opportunities of the site?	
What are the potential challenges of the site?	
What are the potential solutions of the site?	
What are the potential outcomes of the site?	
What are the potential lessons of the site?	

Shire of Pingelly
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www.pingelly.wa.gov.au



14.2 Lighting Pingelly Recreation Facilities

File Reference:	ADM 0497
Location:	Pingelly Recreation Facility
Applicant:	Not applicable
Author:	Acting Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Nil
Previous Reference:	Nil

Summary

Council is requested to approve unbudgeted expenditure of \$2,500 as a contribution towards the Club Lights Grant Application.

Background

The Tennis, Bowls and Football Clubs at the Pingelly recreation facility are proposing to submit an application for lights for night use under the Department of Local Government, Sport and Cultural Industries, (DLGSC) Club Night Lights program in September 2021.

The Pingelly Recreation and Cultural Centre (PRACC) is coordinating the sporting club's proposal and will submit a joint application as the Grant Applicant. In an endeavour to enhance their chances of obtaining funding the Group has decided to engage the services of a professional grant writer, in Whitney Consulting, at a cost of \$10,000.

At the last meeting of the Sub Committee (which includes the Shire) it was agreed that the cost of engaging the consultant should be funded by the three (3) sporting clubs and Shire (\$2,500 each). There was no firm commitment given by the Shire as the matter had not been formally considered by the Council.

Comment

As indicated in the 'Financial Implications' below, depending on the decision of Council, these requested funds could be included in the committed Local Roads and Community Infrastructure (LRCI) Phase three program 2021/22 amount of \$50,000 or be in addition to this funding.

The Shire has been allocated \$535,194 in the LRCI Phase three program (funding available from January 2022) of which \$50,000 has been identified in the 2021/22 draft budget for this lighting project. At this time the preliminary indication is that the lighting project for the three (3) sporting facilities will be \$300,00 to \$400,000 with one third from the DLGSC grant, \$50,000 from the Shire and the balance from the three (3) clubs.

As a decision needs to be made immediately on the funding for the grant application preparation Council is being requested to consider it as unbudgeted expenditure prior to the 2021/22 budget being adopted.

Consultation

Consultation has been undertaken with sporting club representatives as part of the initial meetings arranged by the PRACC, local electrician, and staff.
No further consultation is required at this time.

Statutory Environment

Local Government Act 1995, section 6.8

Principal Risk Theme	Reputational and Financial
Risk Action Plan (Controls or Treatment Proposed)	Review the allocation of municipal funds to the project once the final project costs are known.

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Absolute Majority

Recommendation

That Council approves unbudgeted expenditure of up to \$2,500 as a contribution towards the engagement of a consultant to prepare the PRACC Club Lights Grant Application.

Moved: _____ Seconded: _____

15. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

15.1 Monthly Statement of Financial Activity – June 2021

File Reference: ADM0075
Location: Not Applicable
Applicant: Not Applicable
Author: Executive Manager Corporate Services
Disclosure of Interest: Nil
Attachments: Monthly Statements of Financial Activity for the period 1 June 2021 to 30 June 2021
Previous Reference: Nil

Summary

In Accordance with the *Local Government Act 1995* Section 5.25 (1) and *Local Government (Financial Management) Regulations 1996*, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of June 2021 are attached for Council consideration and adoption. This report now incorporates new Australian Accounting Standards Board (AASB) requirements effective from 1 July 2019. AASB 15 Revenue from Contracts with Customers (IFRS 15), AASB 1058 Income for Not-for Profit Entities, AASB 16 Lease replaces AASB 117 (IFRS 16).

Background

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all shire's bank accounts, including term deposits;
- Reconciliation of Rates, including outstanding debtors;
- Reconciliation of Sundry Creditors and Debtors;

Comment

The Monthly Financial report has been prepared in accordance with statutory requirements and provides council with their financial position as at 30 June 2021.

Consultation

Nil

Statutory Environment

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications

There are no policy implications.

Financial Implications

There are no significant trends or issues to be reported. The report and officer recommendation is consistent with Council's adopted Budget 2020/21.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk		Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.				
Risk Rating (Prior to Treatment or Control)		Low (2)				
Principal Risk Theme		Reputational / Legislative				
Risk Action Plan (Controls or Treatment Proposed)		Nil				
Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation

That with respect to the Monthly Statements of Financial Activity for the month ending 30 June 2021 be accepted and material variances be noted.

Moved: _____ Seconded: _____



SHIRE OF PINGELLY
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JUNE 2021 TO 30 JUNE 2021

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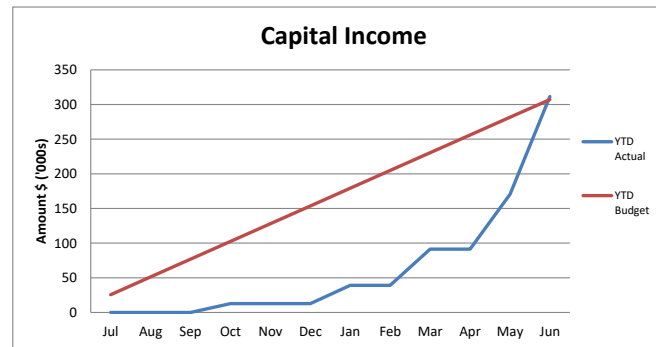
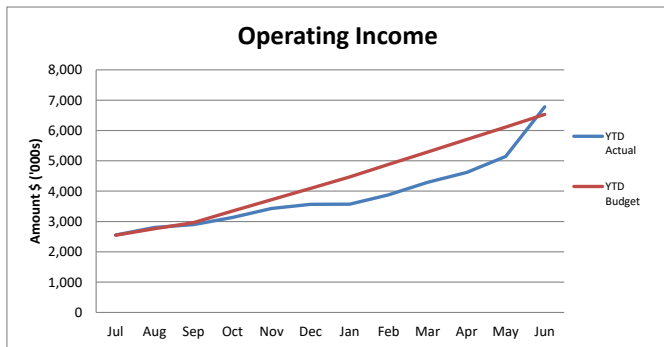
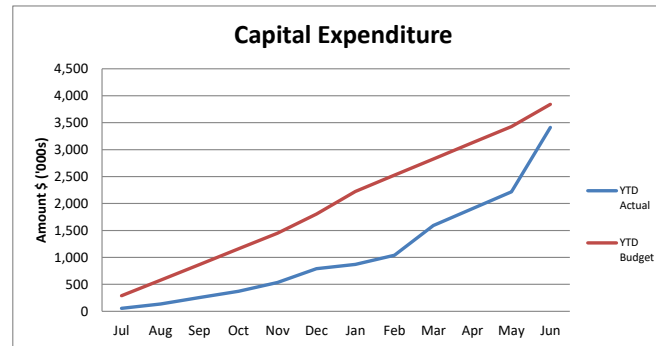
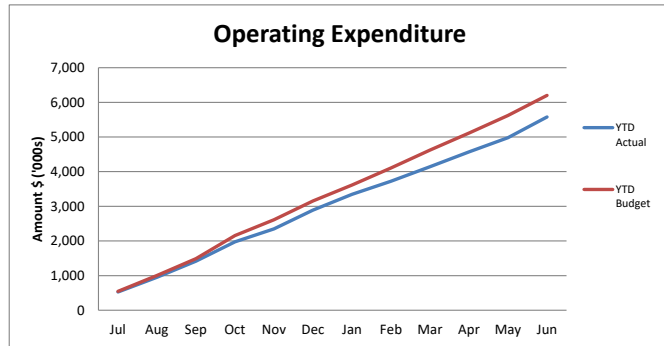
Statement of Financial Activity

Report on Significant Variances

Notes to and Forming Part of the Statement

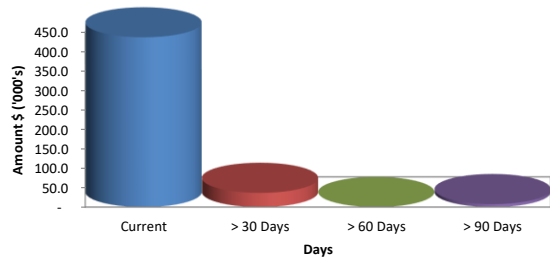
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 - 2 Disposal of Assets
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 - 4 Reserves
 - 5 Net Current Assets
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 - 7 Operating Statement
 - 8 Statement of Financial Position
 - 9 Financial Ratios
- Restricted Funds Summary

Income and Expenditure Graphs to 30 June 2021

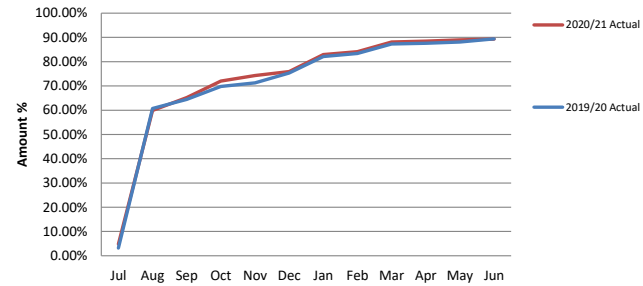


Other Graphs to 30 June 2021

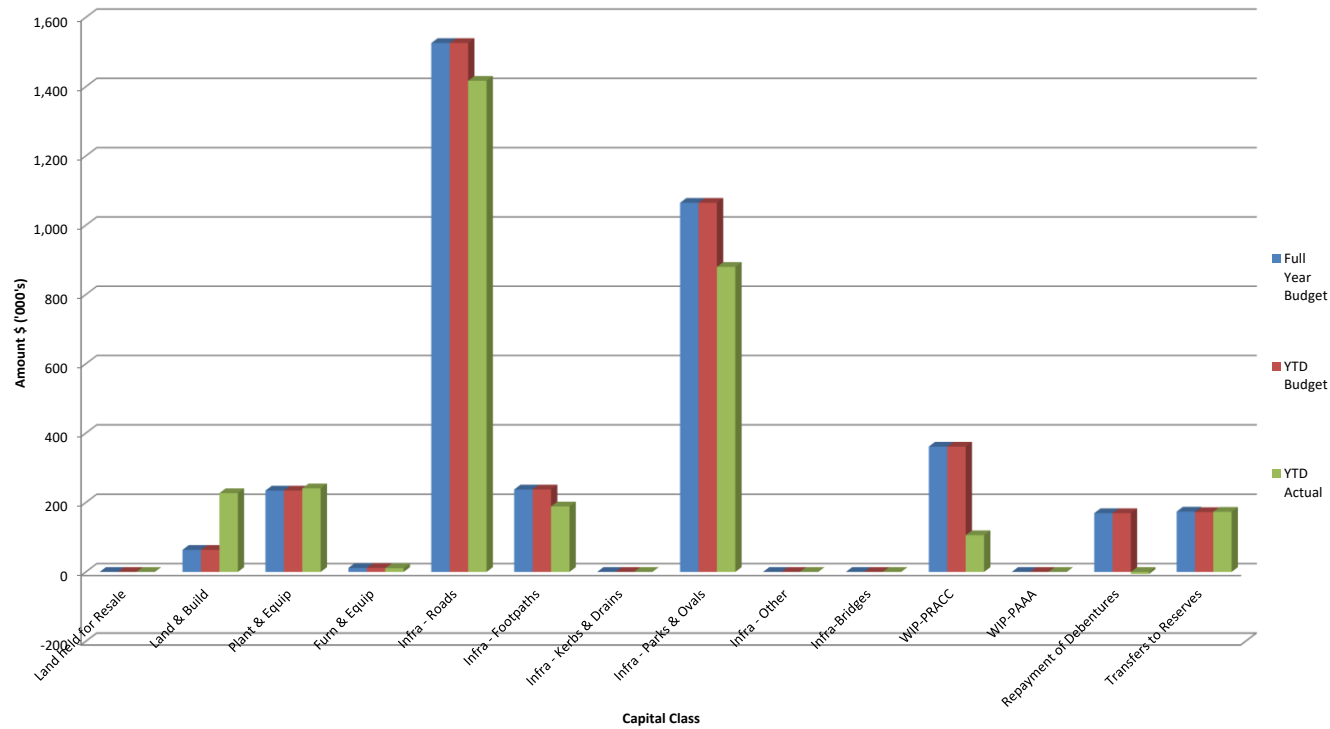
Sundry Debtors Amount O/S



Rates % Collected



Capital Expenditure



SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JUNE 2021 TO 30 JUNE 2021

FOR THE PERIOD FROM 2021 TO 30 JUNE 2021								
NOTE	2020/21 Adopted Budget \$	2020/21 Revised Budget \$	June 2021 Y-T-D Budget \$	June 2021 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %		
Operating								
Revenues/Sources								
General Purpose Funding	639,371	648,269	648,049	1,336,620	688,571	106%	▲	
Governance	38,685	57,319	57,319	68,685	11,366	20%	▲	
Law, Order, Public Safety	59,829	67,129	67,129	77,139	10,010	15%	▲	
Health	1,636	1,636	1,636	1,992	356	22%		
Education and Welfare	13,713	22,813	22,813	22,872	59	0%		
Housing	0	0	0	0	0	0%		
Community Amenities	199,740	199,740	199,740	207,969	8,229	4%		
Recreation and Culture	1,030,290	1,095,231	1,095,231	900,743	(194,488)	-18%	▼	
Transport	2,049,122	2,203,372	2,203,372	1,920,868	(282,504)	-13%	▼	
Economic Services	45,550	46,064	46,064	48,489	2,425	5%		
Other Property and Services	40,227	95,427	95,427	101,890	6,463	7%		
	4,118,163	4,437,000	4,436,780	4,687,267	250,487	6%		
(Expenses)/(Applications)								
General Purpose Funding	(149,696)	(154,596)	(154,596)	(163,513)	(8,917)	-6%		
Governance	(519,278)	(555,875)	(555,875)	(516,103)	39,772	7%		
Law, Order, Public Safety	(204,950)	(219,350)	(219,350)	(231,855)	(12,505)	-6%		
Health	(144,759)	(142,809)	(142,809)	(139,715)	3,094	2%		
Education and Welfare	(49,310)	(48,949)	(48,949)	(68,173)	(19,224)	-39%	▲	
Housing	0	0	0	0	0	0%		
Community Amenities	(379,875)	(393,650)	(393,650)	(374,378)	19,272	5%		
Recreation & Culture	(1,295,110)	(1,339,056)	(1,339,056)	(1,435,271)	(96,215)	-7%		
Transport	(2,870,996)	(3,051,377)	(3,051,377)	(2,328,512)	722,865	24%	▼	
Economic Services	(286,465)	(299,979)	(299,979)	(246,498)	53,481	18%	▼	
Other Property and Services	(17,446)	4,120	4,120	(74,692)	(78,812)	1913%	▼	
	(5,917,885)	(6,201,521)	(6,201,521)	(5,578,710)	622,811	-10%		
Net Operating Result Excluding Rates	(1,799,722)	(1,764,521)	(1,764,741)	(891,443)	873,298	-49%		
Adjustments for Non-Cash (Revenue) and Expenditure								
(Profit)/Loss on Asset Disposals	2	(36,500)	904	904	(10,194)	(11,098)	1228%	▼
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0	0%	
Movement in LG House Trust-Non Cash				(1,939)	(1,939)	0	0%	
Changes in Accounting Policy		0	0	0	0	0	0%	
Adjustments in Fixed Assets		0	0	0	0	0	0%	
Rounding		0	0	0	0	0	0%	
Depreciation on Assets		2,577,232	2,577,232	2,577,232	2,592,566	15,334	-1%	
Capital Revenue and (Expenditure)								
Purchase Land Held for Resale	1	0	0	0	0	0	0%	
Purchase of Land and Buildings	1	(118,443)	(424,689)	(424,689)	(351,697)	72,992	17%	▼
Purchase of Furniture & Equipment	1	(34,081)	(11,400)	(11,400)	(25,068)	(13,668)	-120%	▲
Purchase of Right of Use Asset - Furniture & Equipment	1	(40,187)	(66,906)	(66,906)	(66,906)	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	(337,468)	(310,000)	(310,000)	(310,000)	0	0%	
Purchase of Right of Use Asset - Buildings	1	(21,279)	(13,900)	(13,900)	(13,900)	0	0%	
Purchase of Plant & Equipment	1	(294,500)	(234,436)	(234,436)	(240,955)	(6,519)	-3%	
Purchase of WIP - PP & E	1	0	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(1,793,554)	(1,525,957)	(1,525,957)	(1,416,964)	108,993	7%	
Purchase of Infrastructure Assets - Footpaths	1	(237,673)	(237,673)	(237,673)	(188,766)	48,907	21%	▼
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(1,000,000)	(1,064,792)	(1,064,792)	(879,811)	184,981	17%	▼
Purchase of Infrastructure Assets - Bridges	1	0	0	0	0	0	0%	
Purchase of Infrastructure Assets - Other	1	0	0	0	0	0	0%	
Purchase of WIP Recreation and Culture	1	0	0	0	0	0	0%	
Purchase of WIP Aged Accommodation	1	0	0	0	0	0	0%	
Proceeds from Disposal of Assets	2	195,000	157,596	195,000	170,457	(24,543)	-13%	▼
Repayment of Debentures	3	(169,320)	(169,320)	(169,320)	(169,319)	1	0%	
Proceeds from New Debentures	3	0	0	0	0	0	0%	
Proceeds from new Lease Liabilities	3	398,934	390,806	390,806	390,806	(0)	0%	
Repayment of Leases	3	(96,540)	(58,532)	(58,532)	(47,878)	10,654	-18%	▼
Advances to Community Groups		0	0	0	0	0	0%	
Self-Supporting Loan Principal Income		17,539	17,539	17,539	17,538	(1)	0%	
Transfer from Restricted Asset - Unspent Loans		0	0	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(173,803)	(172,500)	(172,500)	(173,277)	(777)	0%	
Transfers from Restricted Asset (Reserves)	4	152,200	149,505	149,505	141,005	(8,500)	-6%	
Transfers to Restricted Assets (Other)		0	0	0	0	0	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0	0%	
ADD Net Current Assets July 1 B/Fwd	5	718,736	718,860	718,736	718,736	0	0%	
Net Current Assets - Unspent Grants		0	0	0	0	0	0%	
LESS Net Current Assets Year to Date	5	0	51,245	88,525	1,336,037	1,247,512	-1409%	▼
Amount Raised from Rates		(2,093,429)	(2,093,429)	(2,093,649)	(2,093,046)	603	0%	

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations

Below Budget Expectations

Greater than 10% and \$5,000

Less than 10% and \$5,000

▲
▼

Purpose

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date.
The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.

REPORTABLE OPERATING REVENUE VARIATIONS

General Purpose Funding	688,571	106% ▲
The variance relates to 21/22 Advanced Payment of Federal Assistance Grants - General Purpose and Local Roads		
Governance	11,366	20% ▲
The variance relates to increased rental revenue webb street units		
Law Order and Public Safety	10,010	15% ▲
ESL SES and BFB grants higher than budget due to recognition of 20/21 Advance Payment not including the 18/19 underspend		
Recreation and Culture	(194,488)	-18% ▼
There are a number of factors relating to the variance with the main drivers being the Community Development Grant - Memorial Park Redevelopment & Local Roads and Community Infrastructure Grant - Town Hall Project due to recognition of revenue, change in accounting standard		
Transport	(282,504)	-13% ▼
There are a number of factors that relate to this variance with the main drivers being Grant funding LRCI PRACC Carpark , Country Pathway, R2R, RRG and Main Roads Special, due to recognition of revenue, change in accounting standard		

REPORTABLE OPERATING EXPENSE VARIATIONS

Education and Welfare	(19,224)	-39% ▲
The variance relates to Depreciation for 2020/21 underallocated, being reviewed as part of the 21/22 budget process		
Transport	722,865	24% ▼
The main variances relates to the road maintenance programs underbudget due to commitment to capital projects completion		
Economic Services	53,481	18% ▼
Major variance realtes to the Boyagin development underbudget		
Other Property and Services	(78,812)	1913% ▼
There are a number of factors which relate to this variance with the main drivers being Plant Operating Costs and Public Works Overheads, which are currently being monitored and reviewed as part 21/22 Budget process		

REPORTABLE NON-CASH VARIATIONS

(Profit)/Loss on Asset Disposals	(11,098)	1228% ▼
Higher than expected trade in for PMOW12 & PT17 plant		

REPORTABLE CAPITAL EXPENDITURE VARIATIONS

Purchase of Land & Buildings	72,992	17% ▼
The variance relates underbudget expenditure for the Town Hall Project and PRACC Carpark		
Purchase of Furniture & Equipment	(13,668)	-120% ▲
The variance relates to a purchase of inflatable through grant funding		
Purchase of Infrastructure Assets - Footpaths	48,907	21% ▼
Infrastructure - Footpaths underbudget expenditure Pathway project		
Purchase of Infrastructure Assets - Parks & Ovals	184,981	17% ▼
Infrastructure - Parks & Ovals underbudget expenditure - Memorial Park Re-development carried forward to 21/22		
Proceeds from disposal of Assets	-24,543	-13% ▼
The variance relates to proceeds of sale for PC13 and PG6		
Repayment of Leases	10,654	-18% ▼
The variance relates to the Solar, CCTV Server, Admin Server & Komatsu Grader estimated lease payments for 21/22		

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JUNE 2021 TO 30 JUNE 2021

	2020/21 Adopted Budget \$	2020/21 Revised Budget \$	2020/21 YTD Budget \$	June 2021 YTD Actual \$
1. ACQUISITION OF ASSETS				
The following assets have been acquired during the period under review:				
<u>By Program</u>				
Governance				
<u>Members</u>				
Furniture & Equipment - Schedule 4 Members	25,381	0	0	0
<u>Administration</u>				
Furniture And Equipment	8,700	11,400	11,400	10603
Right Of Use Asset - F & E	40,187	45,749	45,749	45749
Right Of Use Asset - F & E	0	21,157	21,157	21157
Right Of Use Asset - Buildings	21,279	13,900	13,900	13900
Capex - Admin Plant Purchases	90,000	81,000	81,000	80499
Law, Order & Public Safety				
<u>Fire Prevention</u>				
Plant Purchase - Schedule 5 Bfb	0	5,800	5,800	5800
<u>Other Recreation & Sport</u>				
Capex - Infra Parks & Ovals	1,000,000	1,064,792	1,064,792	879811
Capex - Gardener Vehicle	33,500	30,698	30,698	30699
Effluent Pond Pump	0	0	0	8855
<u>Works in Progress - Recreation Centre</u>				
Capex - Praac Building Construction	14,500	14,500	14,500	14300
Capex - Pracc Quantity Surveyor	0	0	0	0
Capex - Pracc Demolition	0	0	0	0
Capex - Pracc Utility Services	0	0	0	0
Capex - Pracc Earth Works	0	0	0	0
Capex - Pracc Carpark And Drainage	53,943	321,540	321,540	268143
Capex - Pracc Landscaping Soft & Hard	0	5,100	5,100	5093
Capex - Pracc Bowling Green	20,000	20,000	20,000	18902

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JUNE 2021 TO 30 JUNE 2021

	2020/21 Adopted Budget \$	2020/21 Revised Budget \$	2020/21 YTD Budget \$	June 2021 Actual \$
1. ACQUISITION OF ASSETS (Continued)				
Recreation & Culture				
<u>Public Halls Civic Centres</u>				
Town Hall Refurbishment	0	33,549	33,549	18984
<u>Other Culture</u>				
Tarzan Inflatable	0	0	0	6165
Shade Sails - Swimming Pool	0	0	0	8300
Transport				
Roads Construction				
Various Road Resheeting	267,597	0	0	0
York - Williams Road - Rtr	89,320	89,320	89,320	53110
Pasture Street - Council Constr	30,624	30,624	30,624	1560
Bullaring Road	158,611	158,611	158,611	158727
Capex - Milton Road	263,069	263,069	263,069	264002
Capex - Rrg Wickepin Pingelly Slk 7.9-9.0	229,221	229,221	229,221	229527
Capex - Wickepin Pingelly Road - Crsf Funding	708,956	708,956	708,956	709018
Review Street - Rtr	46,156	46,156	46,156	1020
Footpath Construction				
Footpaths - Construction	237,673	237,673	237,673	188766
<u>Road Plant Purchases</u>				
8Kva Genset	8,500	6,800	6,800	6800
Capex - Pt15 Upgrade Truck Tip Tray	45,000	46,426	46,426	47046
Capex - Light Truck	115,000	61,212	61,212	61256
Capex - Fuel Pods	2,500	2,500	2,500	0
Right Of Use Asset - P & E	337,468	310,000	310,000	310000
Economic Services				
<u>Other Economic Services</u>				
Capex - Purchase Of Land	30,000	30,000	30,000	26275
Other Property & Services				
	<u>3,877,185</u>	<u>3,889,753</u>	<u>3,889,753</u>	<u>3494066</u>
By Class				
Land	30,000	30,000	30,000	26275
Buildings	88,443	394,689	394,689	325422
Furniture & Equipment	34,081	11,400	11,400	25068
Right of Use Asset - F & E	40,187	66,906	66,906	66906
Right of Use Asset - P & E	337,468	310,000	310,000	310000
Right of Use Asset - Buildings	21,279	13,900	13,900	13900
Plant & Equipment	294,500	234,436	234,436	240955
Infrastructure - Roads	1,793,554	1,525,957	1,525,957	1416964
Infrastructure - Footpaths	237,673	237,673	237,673	188766
Infrastructure - Parks & Ovals	1,000,000	1,064,792	1,064,792	879811
Works in Progress - Recreation Centre	0	0	0	0
	<u>3,877,185</u>	<u>3,889,753</u>	<u>3,889,753</u>	<u>3494066</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JUNE 2021 TO 30 JUNE 2021

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

Asset No	By Program	Written Down Value			Sale Proceeds			Profit(Loss)		
		2020/21		June 2021 Actual \$	2020/21		June 2021 Actual \$	2020/21		June 2021 Actual \$
		Budget \$	Revised Budget		Budget \$	Revised Budget		Budget \$	Revised Budget	
PDOC8	Governance	15,000	15,000	15,978	12,000	12,727	12,727	(3,000)	(2,273)	(3,251)
OE11	DCCS Vehicle PN761	0	0	100	0	0	0	0	0	(100)
PC13	Recreation & Culture	0	0	0	7,000	4,250		7,000	4,250	
PG6	PC13 - Parks & Gardener Ute PN172									
PMOW12	Transport	60,000	60,000	65,600	110,000	79,000	79,091	50,000	19,000	13,491
PT17	2008 120M Motor Grader - PN398	20,000	20,000	20,000	15,000	11,619	13,364	(5,000)	(8,381)	(6,636)
PT15	2015 Mitsub Triton WS PN01	19,000	19,000	18,709	14,000	4,500	14,727	(5,000)	(14,500)	(3,981)
	Economic Services	14,500	14,500	13,602	7,000	15,500	24,273	(7,500)	1,000	10,671
	2008 Isuzu Tip Truck PN66									
	Lot 856 (2) Stone Street Pingelly	30,000	30,000	26,275	30,000	30,000	26,275	0	0	0
		158,500	158,500	160,263	195,000	157,596	170,457	36,500	(904)	10,194

Asset No	By Class of Asset	Written Down Value			Sale Proceeds			Profit(Loss)		
		2020/21		June 2021 Actual \$	2020/21		June 2021 Actual \$	2020/21		June 2021 Actual \$
		Budget \$	Revised Budget		Budget \$	Revised Budget		Budget \$	Revised Budget	
PDOC8	Plant & Equipment	15,000	15,000	15,978	12,000	12,727	12,727	(3,000)	(2,273)	(3,251)
PC13	DCCS Vehicle PN761	0	0	0	7,000	4,250	0	7,000	4,250	0
PG6	PC13 - Parks & Gardener Ute PN172	60,000	60,000	65,600	110,000	79,000	79,091	50,000	19,000	13,491
PMOW12	2008 120M Motor Grader - PN398	20,000	20,000	20,000	15,000	11,619	13,364	(5,000)	(8,381)	(6,636)
PT17	2015 Mitsub Triton WS PN01	19,000	19,000	18,709	14,000	4,500	14,727	(5,000)	(14,500)	(3,981)
PT15	2010 Isuzu Crew Cab Tray Top PN483	14,500	14,500	13,601.70	7,000	15,500	24,273	(7,500)	1,000	10,671
	Furniture & Equipment									
OE11	2008 Isuzu Tip Truck PN66	0	0	100	0	0	0	0	0	(100)
	Land & Buildings									
	Admin Server - Zenien & Dell	30,000	30,000	26,275	30,000	30,000	26,275	0	0	0.00
	Lot 856 (2) Stone Street Pingelly									
		158,500	158,500	160,263	195,000	157,596	170,457	36,500	(904)	10,194

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2020/21		June 2021 Actual \$
Adopted Budget \$	Revised Budget \$	
57,000	24,250	24,162
(20,500)	(25,154)	(13,968)
36,500	(904)	10,194

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JUNE 2021 TO 30 JUNE 2021

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-20	New Loans		Principal Repayments			Principal Outstanding			Interest Repayments		
		2020/21 Budget \$	2020/21 Actual \$	2020/21 Budget \$	2020/21 Revised Budget	2020/21 Actual \$	2020/21 Budget \$	2020/21 Revised Budget	2020/21 Actual \$	2020/21 Budget \$	2020/21 Revised Budget	2020/21 Actual \$
Education & Welfare												
Loan 120 - SSL Pingelly Cottage Homes *	149,819	0	0	17,539	17,539	17,538	132,280	132,280	132,281	9,414	9,414	9,408
Recreation & Culture												
Loan 123 - Recreation and Cultural Centre	2,054,890	0	0	100,699	100,699	100,699	1,954,191	1,954,191	1,954,191	85,462	85,462	85,451
Loan 124 - Recreation and Cultural Centre	1,200,000	0	0	51,082	51,082	51,082	1,148,918	1,148,918	1,148,918	7,757	7,757	7,752
	3,404,709	0	0	169,320	169,320	169,319	3,235,389	3,235,389	3,235,390	102,633	102,633	102,611

(*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-20	New Lease		Lease Principal Repayments			Lease Principal Outstanding			Lease Interest Repayments		
		2020/21 Budget \$	2020/21 Actual \$	2020/21 Budget \$	2020/21 Revised Budget	2020/21 Actual \$	2020/21 Budget \$	2020/21 Revised Budget	2020/21 Actual \$	2020/21 Budget \$	2020/21 Revised Budget	2020/21 Actual \$
Administration												
Photocopier Lease	57,502	0	0	20,366	20,366	20,366	37,136	37,136	37,136	1,442	1,442	1,617
Solar System-Admin Office	0	13,900	13900	5,084	2,600	1,743	8,816	11,300	12,157	580	580	154
Server Lease	0	45,749	45749	7,566	5,566	4,596	38,183	40,183	41,153	1,117	600	548
CCTV Server Lease	0	21,157	21157	0	2,000	1,215	21,157	19,157	19,942	0	517	0
Grader Lease	0	310,000	310000	63,524	28,000	19,959	246,476	282,000	290,041	9,224	9,224	2,104
	57,502	390,806	390806	96,540	58,532	47,878	351,768	389,776	400,430	12,363	12,363	4,424

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JUNE 2021 TO 30 JUNE 2021

	2020/21		
	Adopted Budget	Revised Budget	June 2021 Actual
	\$	\$	\$
4. RESERVES			
Cash Backed Reserves			
(a) Leave Reserve			
Opening Balance	36,061	36,061	36,061
Amount Set Aside / Transfer to Reserve	799	332	234
Amount Used / Transfer from Reserve	(10,000)	(10,000)	0
	<u>26,860</u>	<u>26,393</u>	<u>36,295</u>
(b) Plant Reserve			
Opening Balance	48,977	48,977	48,977
Amount Set Aside / Transfer to Reserve	120,085	119,451	119,317
Amount Used / Transfer from Reserve	(133,500)	(133,500)	(135,000)
	<u>35,562</u>	<u>34,928</u>	<u>33,294</u>
(c) Building and Recreation Reserve			
Opening Balance	23,808	23,808	23,808
Amount Set Aside / Transfer to Reserve	348	219	154
Amount Used / Transfer from Reserve	0	0	0
	<u>24,156</u>	<u>24,027</u>	<u>23,962</u>
(d) Electronic Equipment Reserve			
Opening Balance	3,242	3,242	3,242
Amount Set Aside / Transfer to Reserve	35,006	35,030	35,107
Amount Used / Transfer from Reserve	(8,700)	(6,005)	(6,005)
	<u>29,548</u>	<u>32,267</u>	<u>32,344</u>
(e) Community Bus Reserve			
Opening Balance	11,807	11,807	11,807
Amount Set Aside / Transfer to Reserve	12,086	12,109	12,106
Amount Used / Transfer from Reserve	0	0	0
	<u>23,893</u>	<u>23,916</u>	<u>23,913</u>
(f) Swimming Pool Reserve			
Opening Balance	22,835	22,835	22,835
Amount Set Aside / Transfer to Reserve	5,320	5,210	5,160
Amount Used / Transfer from Reserve	0	0	0
	<u>28,155</u>	<u>28,045</u>	<u>27,995</u>
(g) Refuse Site Rehab/Closure Reserve			
Opening Balance	16,086	16,086	16,086
Amount Set Aside / Transfer to Reserve	159	149	104
Amount Used / Transfer from Reserve	0	0	0
	<u>16,245</u>	<u>16,235</u>	<u>16,190</u>
(h) Tutanning Nature Reserve			
Opening Balance	0	0	0
Amount Set Aside / Transfer to Reserve	0	0	1,094
Amount Used / Transfer from Reserve	0	0	0
	<u>0</u>	<u>0</u>	<u>1,094</u>
Total Cash Backed Reserves	<u>184,419</u>	<u>185,811</u>	<u>195,087</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JUNE 2021 TO 30 JUNE 2021

	2020/21		
	Adopted Budget \$	Revised Budget \$	June 2021 Actual \$
4. RESERVES (Continued)			
Cash Backed Reserves (Continued)			
Summary of Transfers To Cash Backed Reserves			
Transfers to Reserves			
Leave Reserve	799	332	234
Plant Reserve	120,085	119,451	119,317
Building and Recreation Reserve	348	219	154
Electronic Equipment Reserve	35,006	35,030	35,107
Community Bus Reserve	12,086	12,109	12,106
Swimming Pool Reserve	5,320	5,210	5,160
Refuse Site Rehab/Closure Reserve	159	149	104
Tutanning Nature Reserve	0	0	1,094
	173,803	172,500	173,276
Transfers from Reserves			
Leave Reserve	(10,000)	(10,000)	0
Plant Reserve	(133,500)	(133,500)	(135,000)
Building Reserve	0	0	0
Electronic Equipment Reserve	(8,700)	(6,005)	(6,005)
Community Bus Reserve	0	0	0
Swimming Pool Reserve	0	0	0
Refuse Site Rehab/Closure Reserve	0	0	0
Tutanning Nature Reserve	0	0	0
	(152,200)	(149,505)	(141,005)
Total Transfer to/(from) Reserves	21,603	22,995	32,271

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JUNE 2021 TO 30 JUNE 2021

	2019/20 B/Fwd Per 2020/21 Budget \$	2019/20 B/Fwd Per Financial Report \$	June 2021 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	698,429	698,429	913,874
Cash - Restricted Unspent Grants			394,719
Cash - Restricted Unspent Loans	0	0	(0)
Cash - Restricted Bonds & Deposits	6,692	6,692	13,143
Cash - Restricted Reserves	162,817	162,817	195,089
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	203,378	203,378	208,418
Sundry Debtors	66,182	66,182	481,542
Provision for Doubtful Debts	(990)	(990)	(990)
Gst Receivable	24,008	24,008	104,947
Contract Asset	180,445	180,445	0
Loans - clubs/institutions	17,538	17,538	18,692
Accrued Income/Payments In Advance	11,489	11,489	9,662
Investments	5,000	5,000	5,000
Inventories	3,704	3,704	13,378
	<u>1,378,691</u>	<u>1,378,691</u>	<u>2,357,474</u>
LESS: CURRENT LIABILITIES			
Payables and Provisions (Budget Purposes Only)	0	0	-
Sundry Creditors	(31,246)	(31,246)	(228,162)
Accrued Interest On Loans	(417)	(417)	(393)
Accrued Salaries & Wages	(15,193)	(15,193)	(63,303)
Bonds & Deposits Held	(6,692)	(6,692)	(13,143)
Income In Advance	0	0	(76,494)
Gst Payable	(5,656)	(5,656)	(28,920)
Payroll Creditors	0	0	-
Contract Liabilities	0	0	-
Performance Obligation Liability	(331,831)	(331,831)	(318,224)
Prepaid Rates Liability	(29,830)	(29,830)	(30,643)
Current Lease Liability	(20,366)	(20,366)	(95,007)
Accrued Expenses	(20,772)	(20,772)	(11,544)
PAYG Liability	(29,082)	(29,082)	(30,694)
Other Payables	(3,881)	(3,881)	(1,134)
Current Employee Benefits Provision	(374,554)	(374,554)	(374,554)
Current Loan Liability	(169,320)	(169,320)	(175,091)
	<u>(1,038,840)</u>	<u>(1,038,840)</u>	<u>(1,447,308)</u>
NET CURRENT ASSET POSITION	339,851	339,851	910,166
Less: Cash - Reserves - Restricted	(162,817)	(162,817)	(195,089)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0	0
Less: Current Loans - Clubs / Institutions	(17,538)	(17,538)	(18,692)
Less: Investments	(5,000)	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	374,554	374,554	374,554
Add Back : Current Loan Liability	169,320	169,320	175,091
Add Back : Current Lease Liability	20,366	20,366	95,007
Adjustment in Accounting policies	0	0 *	0
Adjustment for Trust Transactions Within Muni	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>718,736</u>	<u>718,736</u>	<u>1,336,037</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JUNE 2021 TO 30 JUNE 2021

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2020/21 Rate Revenue \$	2020/21 Interim Rates \$	2020/21 Back Rates \$	2020/21 Total Revenue \$	2020/21 Budget \$
General Rate								
GRV - Residential	0.121390	316	3,592,992	436,153	1,332	5	437,490	438,868
GRV - Rural Residential	0.121390	66	817,596	99,248	1,034	0	100,282	99,248
GRV - Commercial/Industrial	0.121390	29	412,252	50,043	(126)	(723)	49,194	50,043
GRV - Townsites	0.121390	12	144,560	17,548	0	0	17,548	17,548
UV - Broadacre Rural	0.009704	244	138,100,000	1,340,122	747	(154)	1,340,715	1,340,122
Non Rateable								
Sub-Totals		667	143,067,400	1,943,114	2,987	(872)	1,945,229	1,945,829
Minimum Rates	Minimum \$							
GRV - Residential	900	62	96,900	55,800	0	0	55,800	55,800
GRV - Rural Residential	900	24	52,909	21,600	0	0	21,600	21,600
GRV - Commercial/Industrial	900	11	36,200	9,900	0	0	9,900	9,900
GRV - Townsites	900	8	44,160	7,200	0	0	7,200	7,200
UV - Broadacre Rural	900	59	2,753,000	53,100	0	0	53,100	53,100
Sub-Totals		164	2,983,169	147,600	0	0	147,600	147,600
Ex Gratia Rates							2,092,829	2,093,429
Movement in Excess Rates							217	
							0	0
Total Amount of General Rates							2,093,046	2,093,429
Specified Area Rates							0	0
Ex Gratia Rates							0	220
Total Rates							2,093,046	2,093,649

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2020/21 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JUNE 2021 TO 30 JUNE 2021

7. OPERATING STATEMENT

	June 2021 Actual \$	2020/21 Revised Budget \$	2020/21 Adopted Budget \$	2019/20 Actual \$
OPERATING REVENUES				
Governance	68,685	57,319	38,685	90,759
General Purpose Funding	3,429,666	2,741,698	2,732,800	3,462,673
Law, Order, Public Safety	77,139	67,129	59,829	42,604
Health	1,992	1,636	1,636	1,776
Education and Welfare	22,872	22,813	13,713	22,338
Housing	0	0	0	0
Community Amenities	207,969	199,740	199,740	197,523
Recreation and Culture	900,743	1,095,231	1,030,290	50,563
Transport	1,920,868	2,203,372	2,049,122	1,326,421
Economic Services	48,489	46,064	45,550	52,250
Other Property and Services	101,890	95,427	40,227	38,383
TOTAL OPERATING REVENUE	6,780,313	6,530,429	6,211,592	5,285,289
OPERATING EXPENSES				
Governance	516,103	555,875	519,278	639,695
General Purpose Funding	163,513	154,596	149,696	196,491
Law, Order, Public Safety	231,855	219,350	204,950	236,514
Health	139,715	142,809	144,759	141,730
Education and Welfare	68,173	48,949	49,310	133,366
Housing	0	0	0	0
Community Amenities	374,378	393,650	379,875	392,607
Recreation & Culture	1,435,271	1,339,056	1,295,110	1,480,401
Transport	2,328,512	3,051,377	2,870,996	2,764,104
Economic Services	246,498	299,979	286,465	301,461
Other Property and Services	74,692	(4,120)	17,446	26,851
TOTAL OPERATING EXPENSE	5,578,710	6,201,521	5,917,885	6,313,219
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	1,201,603	328,908	293,707	(1,027,930)

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JUNE 2021 TO 30 JUNE 2021

8. STATEMENT OF FINANCIAL POSITION

	June 2021 Actual \$	2019/20 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	1,503,682	861,246
Investments Current	5,000	5,000
Trade and Other Receivables	822,271	502,050
Inventories	13,378	3,704
Restricted Cash - Bonds & Deposits	13,143	6,692
TOTAL CURRENT ASSETS	2,357,474	1,378,692
NON-CURRENT ASSETS		
Other Receivables	179,821	198,513
Inventories	0	0
Property, Plant and Equipment	19,635,225	19,375,392
Infrastructure	67,173,999	66,692,594
Investments Non Current	55,355	53,416
TOTAL NON-CURRENT ASSETS	87,044,400	86,319,915
TOTAL ASSETS	89,401,874	87,698,607
CURRENT LIABILITIES		
Trade and Other Payables	884,519	488,274
Long Term Borrowings	175,091	169,320
Provisions	374,554	374,554
Bonds & Deposits Liability	13,143	6,692
TOTAL CURRENT LIABILITIES	1,447,307	1,038,840
NON-CURRENT LIABILITIES		
Trade and Other Payables	305,424	37,137
Long Term Borrowings	3,060,298	3,235,390
Provisions	82,901	82,901
TOTAL NON-CURRENT LIABILITIES	3,448,623	3,355,428
TOTAL LIABILITIES	4,895,930	4,394,268
NET ASSETS	84,505,944	83,304,339
EQUITY		
Retained Surplus	32,693,047	31,523,716
Reserves - Cash Backed	195,089	162,817
Revaluation Surplus	51,617,806	51,617,806
TOTAL EQUITY	84,505,942	83,304,339

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JUNE 2021 TO 30 JUNE 2021

9. FINANCIAL RATIOS

	2021 YTD	2020
Current Ratio	1.65	1.35
Operating Surplus Ratio	(0.53)	(0.84)

The above ratios are calculated as follows:

Current Ratio

$$\frac{(\text{Current Assets MINUS Restricted Assets})}{(\text{Current Liabilities MINUS Liabilities Associated with Restricted Assets})}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

Below Std

The standard is met if the ratio is greater than 1:1 (100% or greater)

Std met

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments.

This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

Operating Surplus Ratio

$$\frac{(\text{Operating Revenue MINUS Operating Expense})}{(\text{Own Source Operating Revenue})}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Below Std

Basic Standard between 1% and 15% (0.01 and 0.15)

Basic Std

Advanced Standard greater than > 15% (>0.15).

Adv Std

SHIRE OF PINGELLY RESTRICTED CASH RECONCILIATION 30 June 2021						
Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Actual Expenditure current year 2019/20	Actual Expenditure current year 2020/21	Restricted Funds Remaining
Wickepin Pingelly Road 0156 - RRG05 and R2R	Transport	1230	106,515.00	40,779.72	65,735.28	0.00
Wickepin Pingelly Road CRSF5	Transport	1231	295,240.00	29,144.48	266,095.52	0.00
Wickepin Pingelly Road 0156 - R2R	Transport	1232	55,485.00	0.00	55,485.00	0.00
Wickepin Pingelly Road CRSF 5 Main Roads Special Funding)	Transport	1231	295,240.00	0.00	295,240.00	0.00
Harper Street Bodey Street (R2R Funding)	Transport	1232	35,449.00	0.00	35,449.00	0.00
Milton Road (R2F Funding)	Transport	1232	72,023.00	0.00	72,023.00	0.00
Memorial Park Project	Recreation & Culture	11IP	900,000.00	0.00	815,018.98	84,981.02
PRACC Carpark	Recreation & Culture	11PW	240,837.00	0.00	240,837.00	0.00
Pasture Street (R2R Funding)	Transport	1201	30,624.00	0.00	1,560.00	29,064.00
Review Street (R2R Funding)	Transport	1201	46,156.00	0.00	1,020.00	45,136.00
North Bannister Road (RRG Funding)	Transport	1200	36,209.95	0.00	0.00	36,209.95
Town Hall Maintenance and Improvements	Recreation & Culture	11EH	23,867.62	0.00	18,984.12	4,883.50
Pingelly Central Driver Reviver Point - Town Hall (Dept of Infrastructure)	Recreation & Culture	11ED	117,950.00	0.00	0.00	117,950.00
Pingelly Astrofest	Recreation & Culture	1130	5,000.00	0.00	5,000.00	0.00
Live & Local Music	Recreation & Culture	1180	13,000.00	0.00	4,186.36	8,813.64
National Australia Day Council	Recreation & Culture	1175	20,000.00	0.00	20,000.00	0.00
Roadside Vegetation Clearing	Transport	1274	124,495.38	0.00	71,314.73	53,180.65
AWARE - Regional Recovery Exercise	Law Order & Public Safety	0555	14,500.00	0.00	0.00	14,500.00
National Volunteer Week Grant	Recreation & Culture	CD031	2,000.00	0.00	2,000.00	0.00
Sub Total						394,718.76
Total Restricted Grant Funds						394,718.76
Available Cash		GL/Job Account	Interest Rate			Balance
Municipal Bank	Muni Fund Bank	0111	0			437,813.65
Municipal Bank	Muni Fund Interest Bearing A/C	0111	0.05%			870,228.82
Municipal Bank - TDA	Muni Fund Bank TDA	0111	0.10%			0.00
Municipal Bank	Till Float SES	0112				50.00
Municipal Bank	Till Float	0113				200.00
Municipal Bank	Petty Cash on hand	0114				300.00
Total Cash						1,308,592.47
Less Restricted Cash						(394,718.76)
Total Unrestricted Cash						913,873.71

15.2 Accounts Paid by Authority – June 2021

File Reference: ADM0066
Location: Not Applicable
Applicant: Not Applicable
Author: Finance Officer
Disclosure of Interest: Nil
Attachments: List of Accounts
Previous Reference: Nil

Summary

Council is requested to receive the list of accounts paid by authority for the month of June 2021.

Background

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13 (1)* schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

Comment

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2020/21 Budget.

Consultation

Nil

Statutory Environment

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications

There are no policy implications arising from this amendment.

Financial Implications

There are no known financial implications upon either the Council's current budget or long-term financial plan.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation

That Council receive the Accounts for Payments for June 2021 as authorised under delegated authority and in accordance with the Local Government (Financial Management) Regulations 1996:

To 30 June 2021:

Municipal Account	\$1,046,165.65
Trust Licensing Account	\$41,025.15
Trust Account	\$50.00

Moved: _____ Seconded: _____

15.3 Application for Rating Exemption – Pingelly Men's Shed

File Reference: ADM0309
Location: Admin
Applicant: Pingelly Men's Shed
Author: Senior Finance Officer
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: Nil

Summary

Council is requested to consider an application for the exemption of rates with respect to a Gross Rental Value rating property at 2 Stone Street, Pingelly – A9085.

Background

An application has been received from the Pingelly Men's shed for an exemption from rates, effective immediately.

Prior to the sale to the Men's Shed, this property was classified as non-rateable being Crown Land Title, Reserve 35858.

Council has the discretion to exempt properties from rates, where land is used exclusively for charitable purposes, under section 6.26(g) of the Local Government Act 1995 (the Act). Section 6.26(2)(g) of the Act states that land used exclusively for charitable purposes is not rateable land. The Department of Local Government and Communities provides the following advice regarding the definition of "charitable purposes": Land will be exempt from rates if a council is satisfied that it is used exclusively for a charitable purpose. Historically, there are four categories of charitable purpose:

- The relief of poverty;
- The advancement of education;
- The advancement of religion; and
- Other purposes considered beneficial to the Community
-

To meet the criteria for a rates exemption, two requirements must be fulfilled;
The land must be used for a charitable purpose.

In addition to the charitable purposes listed above, there must be a benefit to the general community for the purpose to meet the eligibility criteria.

The use must be exclusively be used for this purpose. If the land is used for a dual purpose, it is not exclusively used for a charitable purpose, even though one of the purposes may be charitable. Nor will land be used exclusively for a charitable purpose where the land is used for the purpose of a business enterprise which is raising funds to be used for charitable purposes. The use of land for a charitable purpose may produce a 'profit' which is incidental to its charitable purpose. In this case the land may still be considered as 'exclusively used' for a charitable purpose.

In the instance where a local government refuses a rates exemption application, the applicant can challenge this decision in the State Administrative Tribunal. If approval is subsequently granted, the Council must apply a non-rateable status for that property, to the extent of the decision.

Comment

The Pingelly Men's Shed is a Not-for-Profit group. Pingelly Men's Shed are currently refurbishing the existing shed and have indicated they will apply for council approval for construction of a new 300 sq. metre shed on the property.

Pingelly Men's Shed receive minimal income from small jobs that are completed for community members in particular individuals and the elderly. The Pingelly Men's Shed generally receive a small donation or refreshments.

Ownership isn't enough to become eligible for exemption. Once the Men's Shed have moved to the property and are providing their not-for-profit functions, it may become eligible on application.

Consultation

No consultation was considered necessary in relation to this matter.

Statutory Environment

Section 6.26(2)(g) of the Local Government Act 1995 states that land used exclusively for charitable purposes is not rateable land. The Charities Act 2013 sets out a list of 'charitable purposes'.

Policy Implications

Nil

Financial Implications

If the exemption is granted, the rating income for the 20-21 year will decrease by \$446.30 and the 21-22 year would also be reduced by \$984.00, resulting in the need to reduce expenditure by this amount in the 21-22 budget.

Strategic Implications

Nil

Risk Implications

Risk	There is a risk that if Council does not approve this exemption, the applicant can take the matter to the State Administrative Tribunal and apply to have Council's decision overturned. A greater risk exists that a precedent will be set, outside of the criteria set in the Local Government Act 1995, if the rates exemption is granted.
Risk Rating (Prior to Treatment or Control)	Medium (6)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	Nil.

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Absolute Majority

Recommendation

That Council declines the application for an exemption from rates for the property at 2 Stone Street Pingelly, as the criteria for rates exemption under the Local Government Act 1995 are not currently met.

Moved: _____ Seconded: _____

15.4 2021-22 Community Grant Scheme Round 1

File Reference:	IFM212326, IFM212329 and IFM212330
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Community Development Officer
Disclosure of Interest:	Nil
Attachments:	2020-21 Community Grant Scheme Application Forms
Previous Reference:	Not Applicable

Summary

Council is requested to consider funding applications for the first round of the 2021/22 Community Grant Scheme.

Background

The Shire's Community Grant Scheme provides financial assistance to community groups to build an engaged and vibrant community that delivers benefits to the local community and the local economy. Applications for each round are assessed by a panel consisting of Council Members without representation from Shire of Pingelly staff.

This is the first of two rounds for 2021/22 with a total of \$10,000 allocated in the 2021/22 Budget. Applications are invited from eligible organisations and be for no more than \$3,000 in any single financial year. The funding will support up to 75% of total project costs. In-kind services and volunteer labour are eligible components of the total project costs. Successful projects will meet at least one defined priority area or have clearly identified and evidenced the need for the project. Funding is for undertaking projects and programs within the Shire of Pingelly or that provide benefit to residents and visitors of the Shire of Pingelly:

- building capacity within local community groups, volunteers and residents;
- supporting our young people;
- supporting our older people;
- providing opportunity to be healthy and promote wellbeing;
- supporting and encouraging cultural diversity and inclusion;
- developing and attracting art projects and increasing participation;
- generally building the strength, engagement and cohesion of the community;
- encourage tourism and increase visitation;
- activate local businesses and main streets; and
- improve, conserve and promote heritage.

Applications will be assessed according to:

- the level of community benefit;
- the level to which it addresses an evidenced need;
- long term sustainability;
- appropriateness of the project financial statement;
- partnerships, collaborations, community engagement and involvement or other funding sources that have been secured;
- capacity to deliver the project.

Some projects, either in their entirety or elements of the project may not be eligible for funding. They are:

- projects that have already commenced;
- recurrent maintenance or operating costs;
- projects that are considered to be private, commercial, individual or state government core responsible;
- elements that may be considered offensive; and

- fundraising, political or loan repayments.

For applications to proceed to assessment they must:

- be lodged on time;
- be submitted on the appropriate form;
- include the required information, including insurance and financial details;
- include agreement from the applicant to acknowledge the Shire if funding is successful;
- ensure the applicant demonstrates its ability to manage the project;
- not be due to commence until after the notification date.

Comment

The first round of Community Grant Scheme closed on 24 June 2021. Three applications were received, with a total request for funding of \$9,000. Applications were reviewed by the Community Development Officer, and the following recommendations align with the Community Grant Scheme Policy (updated 18 March 2020).

A summary of the applications is as follows.

Applicant	Project	Requested Funding	Officer Recommendation
Friends of Pingelly Railway Station Inc. (FOPRS)	"Friends of Pingelly Railway Station"	\$3,000	\$0

FOPRS is a not for profit community group dedicated to preserving and activating the Pingelly Railway Station for residents and visitors. The building is intended to be used by various volunteer groups as a meeting venue and as a community hub for a series of small-scale social activities. Following restoration of the Railway Station, FOPRS is requesting support to purchase 20 chairs; volunteer, public liability, event and contents insurance; 20 porcelain tea cups, and a small portable barbeque.

Assessment Criteria	Officer Comment	Rating
The level of community benefit	<p>The application refers to the Railway Station only in context of being a hireable space for the community to have meetings, and a boutique space for small gatherings.</p> <p>This duplicates other facilities within Pingelly including the Shire of Pingelly Chambers, Pingelly Community Resource Centre's Meeting Rooms, as well as the PRACC's Culture and Recreation Rooms.</p> <p>Within the application there was no mention to activating the Railway Station as an attraction for a tourism use. Tourism and enhance the visitor experience are strategic priorities as outlined in the Shire's Community Strategic Plan 2020-30, Corporate Business Plan 2020-24 and Tourism Strategy 2020-24. This Pingelly Railway Station has potential to provide a point of difference for visitors given Brookton and Narrogin's Railway Stations are currently closed to the public.</p>	2/10
The level to which it addresses an evidenced need	The application is requesting support for operational expenditure items which are ineligible for funding under the Community Grant Scheme	2/10

	<p>Policy. The application also doesn't specify the exact events the items would be supporting, as it refers to past events rather than what is intended to be delivered.</p> <p>It's important to acknowledge the Pingelly Town Hall Future Use Engagement Report noted the Railway Station was identified by the community as an alternative venue to the Town Hall for facility hire.</p>	
Long term sustainability	Facility hire is a short-term, ad hoc arrangement with limited opportunities for ongoing use considering the similar alternatives available in Pingelly.	2/10
Capacity to deliver the project	<p>FOPRS have demonstrated success in delivering projects from previous rounds of the Community Grant Scheme.</p> <p>However, the application on this occasion is not a project, rather it is a list of operational items lacking clear purpose.</p>	5/10
Appropriateness of the project financial statement	<p>The application is requesting 35% (\$3,000) of the total 'project' cost (\$8,400).</p> <p>The in-kind volunteer hours is referring to a previous financial year (2020-21) rather than forecasting the in-kind volunteer hours to deliver the project within the current financial year.</p> <p>The volunteer, public liability, events and contents insurance are operational items, and therefore outside the scope of eligible project costs.</p> <p>The 20 chairs, 20 porcelain cups and barbecue are ineligible in isolation, though could be considered for funding if the application articulated a program of events to be delivered.</p> <p>There isn't any supporting documentation attached to the application. Projects seeking funding over \$1,000 are required to attach an annual financial statement. Also, evidence of public liability insurance and letters of support from partnerships and collaboration are required.</p>	2/10
Partnerships, collaborations, community engagement and involvement or other funding sources that have been secured;	The collaborations and partnerships referred to in the application are user groups of the facility, as opposed to organisations that will support the delivery of the project. There aren't any specific names of organisations mentioned within the application.	2/10
Total Score based on the project's alignment with Assessment Criteria		15/60

Applicant	Project	Requested Funding	Officer Recommendation
Pingelly Playgroup and Toy Library	Mound slide for nature play area	\$3,000	\$3,000

The Pingelly Playgroup and Toy Library is for families in Pingelly with young children aged 0-5 years, providing an opportunity for families to meet and connect, whilst promoting the social, emotional, cognitive and physical development of young children. Members may borrow toys to use at home for a two-week period. The Pingelly Playgroup and Toy Library is requesting support to contribute toward the purchase and installation of a Forpark Slide with dirt for mound and sand for softball.

The Pingelly Playgroup and Toy Library is to be commended for engaging with the Community Development Officer and Administration Officer Technical to assist in informing the contents of the Application, so that it aligns with the Shire's Community Grant Scheme Policy and meets industry standard.

Assessment Criteria	Officer Comment	Rating
The level of community benefit	<p>Youth engagement has been identified by the community in the Shire's Community Strategic Plan 2020-30 as the most critical priority to be address within this decade. Therefore, taking a proactive and interventive approach during the early years milestones has been a proven strategy to prevent future youth disengagement issues within communities.</p> <p>While it could be argued the project is duplicating the Memorial Park Redevelopment, it is important to consider the distinction between the two projects.</p> <p>The Memorial Park Redevelopment is funded under the Federal Government's Drought Affected Communities Funding Program, underpinned by supporting Pingelly's drought resilience by diversifying the local economy with enhancing tourism and the visitor's experience.</p> <p>Whereas, the Pingelly Playgroup and Toy Library's project is enhancing a purpose-built and secure space for supervised early years programming. It is not practical for members to facilitate playgroup activities in a public space where hazard control is outside their scope of responsibility.</p>	9/10
The level to which it addresses an evidenced need	The Pingelly Playgroup and Toy Library currently have playground equipment which is not suitable for meet modern needs of families and children in Pingelly. For instance, the former slide was removed in late 2020 due to being non-compliant with current industry standards. Representatives from the Pingelly Playgroup and Toy Library have been in frequent contact with the Community Development Officer and Administration Officer Technical over a period of six months to ensure	9/10

	new playground equipment would be compliant, as well as be eligible for funding under the Shire's Community Grant Scheme Policy.	
Long term sustainability	<p>The Pingelly Playgroup and Toy Library has provided financial statements that articulate their financial sustainability as an organisation, as well as the partnerships with Playgroup WA, their state body, and Pingelly Aboriginal Playgroup to ensure coordination of early years servicing to the community.</p> <p>The land is owned by the Shire of Pingelly and the Pingelly Playgroup and Toy Library currently hire the space. A key risk is the project may only deliver a short-term benefit and should the space be leased, an arrangement would need to be determined between the leaser and Pingelly Playgroup and Toy Library.</p>	7/10
Capacity to deliver the project	The Pingelly Playgroup and Toy Library has demonstrated extensive research comprising content expertise from the Shire of Pingelly, Playgroup WA and Forpark Australia, as well as the capacity of local businesses and community groups to contribute where possible.	7/10
Appropriateness of the project financial statement	<p>There is clear articulation to demonstrate the Pingelly Playgroup and Toy Library's 47% (\$5,650.35) contribution to the project and the Shire's 53% contribution (\$3,000) will be applied.</p> <p>The expenditure items are eligible to be funded under the Community Grant Scheme Policy.</p> <p>The application is supported by Treasurer's Reports for the 2019-20 and 2020-21 financial years, certificate of currency, as well as letters of support from Playgroup WA, Pingelly Men's Shed and a quote for the slide from Forpark Australia.</p>	7/10
Partnerships, collaborations, community engagement and involvement or other funding sources that have been secured;	The Pingelly Playgroup and Toy Library has engaged local businesses and community groups (including the Pingelly Men's Shed, Pingelly Tyres and Nutrien Ag Solutions) in the planning phase of the application. The nature of their commitment during the delivery and evaluation of the project has also been outlined.	8/10
Total Score based on the project's alignment with Assessment Criteria		47/60

Applicant	Project	Requested Funding	Officer Recommendation
Esperance and Districts Working Sheep Dog Club (EDWSDC)	Permanent sheep yards at the trial ground.	\$3,000	\$3,000

EDWSDC has recently piloted Sheep Dog Trials in Pingelly at the 2021 Pingelly Country Collective, and intends to facilitate two competitions per year at the newly established Sheep Dog Area (on the eastern side of the Pingelly Town Oval, next to the Shears Shed). EDWSDC is seeking support to establish a yard project comprising 26m x 2.5m panels and 4m x 2.5m gates to have capacity for 600 sheep at events.

Assessment Criteria	Officer Comment	Rating
The level of community benefit	Economic development and tourism have been flagged as a strategic priority for Pingelly, as confirmed in the Shire of Pingelly's Strategic Community Plan 2020-30, Corporate Business Plan 2020-24 and Tourism Strategy 2020-24. The EDWSDC acknowledge the Sheep Dog Trial's contribution to supporting local tourism growth and fostering opportunities to attract visitors to Pingelly. The exact extent of the 'economic multiplier effect' from the Pingelly Country Collective was unable to be determined, however anecdotally there was increased patronage at local businesses throughout the weekend. The EDWSDC are working toward hosting the State Sheep Dog Trials in Pingelly during 2023 which will attract interstate visitors to the community. While this is outside the scope of this financial year, this project is contributing toward delivering on this vision in a staged-approach.	8/10
The level to which it addresses an evidenced need	When first establishing themselves in Pingelly for the Pingelly Country Collective, the EDWSDC sought to establish a permanent base in the lower Wheatbelt. Pingelly's point of difference was the area dimensions available next to the Pingelly Town Oval, its close proximity to the Perth Metropolitan Area, as well as being distanced appropriately from the nearest Sheep Dog Arena in Wagin. There hasn't been a local need articulated for the Sheep Dog Trials, however it aligns to the broader economic development and tourism needs of the community by adding value to existing community events, as well as fostering new opportunities.	7/10
Long term sustainability	The EDWSDC vision to develop the Sheep Dog Trials' presence in Pingelly is only anecdotally expressed and there isn't any formal commitment in place. This is somewhat mitigated by the EDWSDC contributing to the project costs.	4/10
Capacity to deliver the project	The EDWSDC have demonstrated their capacity to deliver projects in Pingelly, as an unused portion of the 2020-21 Community Grant Scheme was reallocated for the Pingelly Country Collective which resulted in the area set up to industry standard.	7/10

Appropriateness of the project financial statement	<p>The application is requesting 40% (\$3,000) of the total project cost (\$7,500).</p> <p>The figures provided in the grant budget differ from the quote which was attached to the application. The application stated the steel panelling as \$4,000 and the posts at \$1,700; however, the quote confirmed these costs are in fact \$3,900 and \$1,740 respectively. Despite this the application is still requesting 40% of the total project cost (which is \$7,440).</p> <p>It is unclear what the \$1,800 in donations is referring, though this may partly originate from remaining unfunded item on the quote which is \$1,166 for swing gates and the remaining \$634 could be volunteer time as in-kind.</p>	6/10
Partnerships, collaborations, community engagement and involvement or other funding sources that have been secured;	While the application itself doesn't refer to a partnership or collaboration with the Pingelly Tourism Group (PTG), a letter of support from the PTG has been received. The PTG was part of the working group to plan and deliver the Pingelly Country Collective whereby the Sheep Dog Trials were showcased for the first time, and the PTG is overseeing the temporary self-contained accommodation at the Pingelly Pony Club Ground for the competition in July 2021.	6/10
Total Score based on the project's alignment with Assessment Criteria		38/60

Consultation

Advertising for applications was conducted via the Shire News, Pingelly Times, as well as the Shire of Pingelly's website and Facebook page. Community groups and sporting clubs also receive a targeted email invitation to consider submitting an application.

Statutory Environment

Local Government Act 1995 – Part 6 Financial Management

Policy Implications

5.15 Community Grant Scheme Policy

Financial Implications

Annual Budget allocation \$10,000 (pending endorsement of the 2021-22 budget).

Strategic Implications

Goal 1	Economy
Outcome 1.1	The Shire experiences significant new business growth and employment and is known widely as an innovative and collaborative community which is attracting new population and investment.
Strategy 1.1.4	Support business and community tourism promotion initiatives.
Outcome 1.2	A truly working Main Street which symbolises a confident local economy, and results in people spending more locally.
Strategy 1.2.2	Further develop the town centre as an attractive environment which supports business investment, and community and visitor use.
Goal 2	Community
Outcome 2.2	Community groups function well with strong volunteer effort and feel supported by the community
Strategy 2.2.2	Support the capacity of clubs and groups to develop.

Outcome 2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
Strategy 2.4.1	Provide a range of community facilities and associated services in a way that maximises use and community activity.

Risk Implications

Risk	Failure to assess the applications in accordance with the Community Grant Scheme as per Policy 5.15 results in a loss of integrity for the new process endorsed by Council in March 2020.
Risk Rating (Prior to Treatment or Control)	Medium (6)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	In correspondence reiterate operational expenditure is no longer funded by the Community Grant Scheme and encourage the applicant to meet with the Community Development Officer to ensure eligibility. This clarifies the purpose of the Community Grant Scheme in writing to ensure applications received in the future remain project-based.

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation

Council is requested to:

1. decline the Community Grant Scheme Application from Friends of Pingelly Railway Station Inc.
2. approve the Community Grant Scheme Application from the Pingelly Playgroup and Toy Library for \$3,0000
3. approve the Community Grant Scheme Application from the Esperance and Districts Working Sheep Dog Club for \$3,0000

Moved: _____ Seconded: _____



SHIRE OF PINGELLY	
FILE	40M 0542
DATE	22 JUN 2021
Officer	CDO
Copy to	IFM212326

Community Grant Scheme

Application Form 2020-21

Deadline Round 1 4pm Thursday, 24 June 2021

Deadline Round 2 4pm Thursday, 25 November 2021

Please read the Community Grant Scheme Guidelines carefully and speak to the Community Development Officer before completing an application.

Contact 9887 1066 or admin@pingelly.wa.gov.au for further information or assistance.

Please submit this application via one of the following:

Mail

Shire of Pingelly
17 Queen Street, Pingelly 6308

Email

admin@pingelly.wa.gov.au

In person

17 Queen Street, Pingelly

Eligibility

The Applicant is: <ul style="list-style-type: none"> • an incorporated organisation; or • a group auspiced through an incorporated organisation (with written acknowledgement) 	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Projects meets priority areas identified within the Shire's Community Strategic Plan, and include, but are not limited to the following areas: <ul style="list-style-type: none"> • building capacity within local community groups, volunteers and residents; • supporting our young people; • supporting our older people; • providing opportunity to be healthy and promote wellbeing; • supporting and encouraging cultural diversity and inclusion; • developing and attracting art projects and increasing participation; and • generally building the strength, engagement and cohesion of the community. 	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
For applications to proceed to assessment they must: <ul style="list-style-type: none"> • be lodged on time; • be submitted on the appropriate form; • include the required information, including insurance and financial details; • include agreement from the applicant to acknowledge the Shire if funding is successful; • ensure the applicant demonstrates its ability to manage the project; and • not be due to commence until after the notification date. 	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

If you answered 'No' to any of these questions, please contact the Community Development Officer.

We have had morning teas, afternoon teas and sundowners so that the community interaction can take place. We have tried not to compete with other venues such as the PRACC and Hotels. Covid restrictions have affected and limited the number of events and people quantities

Clearly identify what the grant funds will be used for in the project

REFER TO ATTACHED BUDGET DETAILS

Which are your main target groups?

- ☒ General community
- ☐ Children 0-10
- ☐ Youth 11-25
- ☐ Women
- ☐ Men
- ☐ Seniors
- ☐ Aboriginal or Torres Strait Islander people
- ☐ People with disabilities and/or carers
- ☐ Other (please specify) _____

Describe how the project will benefit those participating and the community of Pingelly

The Railway Station helps the community, especially newcomers, to meet other members of the community. There are single people who enjoy the station surroundings and are comfortable to meet there.

Provide details of any collaborations/partnerships or community groups that will assist in the delivery of this project and outline how they will support the project (provide letters of support where relevant).

Since the Covid pandemic enquiries for gatherings have been limited, however we continue to have meetings and small functions on a regular basis.

Anticipated commencement date

JULY 2021

Anticipated completion date

AUGUST 2021

How will you acknowledge the Shire of Pingelly's contribution to the project?

a statement of thanks and appreciation would be placed in the 'Pingelly Times' and also on social media. The Shire of Pingelly logo is on our sponsor board.

Budget Details

Use the table below to list the expenses your project will incur, detail the income and in-kind that will cover the expenses, and identify their source.

Please note Shire of Pingelly's contribution is limited to 75% of the total project, and no more than \$3,000.

Income	
Income Items	Amount
Shire of Pingelly Community Grant Scheme Funding	\$ 3000.00
Private donations	600.00
Total Project Income	3600.00
In Kind Contributions	
In Kind Items	Amount
Volunteer hours July 1-2020 to June 5 2021	
60 hours @ \$30/Hr	1800.00
Membership Fees 40 @ \$15 each	600.00
Venue Hire and Functions	1740.00
GST refund	1600.00
Total In Kind Contributions	5740.00
Expenditure	
Expenditure Items	Amount
20 Comfortable sturdy stackable chairs	400.00
Volunteer, Public liability, Events, contents Ins.	1800.00
20 porcelain tea cups	160.00
Small portable BBQ	300.00
Total Project Expenditure	2660.00
Total Project Cost (Total In Kind + Total Expenditure)	8400.00

Has your organisation received any type of funding from the Shire of Pingelly in the last 2 years? If yes, please provide details below.

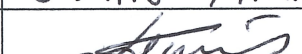
Year	Amount	Purpose	Fully Acquitted
2020	\$2000	Purchase Fridge, Dishwasher & Microwave	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2019	\$2500	Retaining wall materials	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Have you applied for grant funding from other sources for this project? If yes, please provide details below.

Funding Body/Program	Amount	Status of Application
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending

Declaration

- ☒ I declare the organisation has read and understands the Community Grant Scheme Guidelines.
- ☒ I declare I am the authorised person to submit this application on behalf of my organisation and are authorised to sign legal documents on behalf of the organisation.
- ☒ I declare the information provided in this application and attachments is to the best of my knowledge true, correct and discloses all estimates as accurate as possible.
- ☒ I understand false or misleading statements listed in this Community Grant Scheme Application can result in the application being rejected or the withholding of any funds that may be approved as result of this application.
- ☒ I declare the organisation applying for the grant funding will complete and submit a Community Grant Scheme Acquittal Form within 30 days following the project's completion.
- ☒ I declare the organisation submitting this form understands this is an application only.

Name	JOHN THOMAS	Position	CHAIRMAN
Signature		Date	21/6/21

Application Checklist

- ☐ Contacted the Community Development Officer to discuss the proposed project and application.
- ☐ Completed all questions in the application form
- ☐ Ensured any attached documents to your application are clearly marked and are in a clear and easy to understand format.
- ☐ Annual financial statement attached for project amounts over \$1,000

Community Grant Scheme

Application Form 2021-22

Deadline Round 1 4pm Thursday, 24 June 2021

Deadline Round 2 4pm Thursday, 25 November 2021

Please read the Community Grant Scheme Guidelines carefully and speak to the Community Development Officer before completing an application.

Contact 9887 1066 or admin@pingelly.wa.gov.au for further information or assistance.

Please submit this application via one of the following:

Mail

Shire of Pingelly
17 Queen Street, Pingelly 6308

Email

admin@pingelly.wa.gov.au

In person

17 Queen Street, Pingelly

Eligibility

<p>The Applicant is:</p> <ul style="list-style-type: none"> an incorporated organisation; or a group auspiced through an incorporated organisation (with written acknowledgement) 	Yes	
<p>Projects meets priority areas identified within the Shire's Community Strategic Plan, and include, but are not limited to the following areas:</p> <ul style="list-style-type: none"> building capacity within local community groups, volunteers and residents; supporting our young people; supporting our older people; providing opportunity to be healthy and promote wellbeing; supporting and encouraging cultural diversity and inclusion; developing and attracting art projects and increasing participation; and generally building the strength, engagement and cohesion of the community. 	Yes	
<p>For applications to proceed to assessment they must:</p> <ul style="list-style-type: none"> be lodged on time; be submitted on the appropriate form; include the required information, including insurance and financial details; include agreement from the applicant to acknowledge the Shire if funding is successful; ensure the applicant demonstrates its ability to manage the project; and not be due to commence until after the notification date. 	Yes	

If you answered 'No' to any of these questions, please contact the Community Development Officer.

Applicant Details

Organisation Details This is the group undertaking the project.

Legal Name of Organisation	Pingelly Playgroup & Toy Library
Postal Address	PO Box 511 Pingelly WA 6308
ABN	18 512 426 145
Registered for GST	No
Not-for-profit	Yes
Incorporated	No

Organisation Contact This is the person legally authorised to enter into contracts on behalf of the organisation. This is generally the president or chairperson.

Name	Callie Sewell
Position	President
Telephone	0403 503 986
Mobile	As above
Email	calliefleay@yahoo.com.au

Project Details

Which category best describes your community project?

- ☐ building capacity within local community groups, volunteers and residents
- ☒ supporting our young people
- ☐ supporting our older people
- ☐ providing opportunity to be healthy and promote wellbeing
- ☐ supporting and encouraging cultural diversity and inclusion
- ☐ developing and attracting art projects and increasing participation
- ☐ generally building the strength, engagement and cohesion of the community
- ☐ encourage tourism and increase visitation
- ☐ activate local businesses and main streets
- ☐ improve, conserve and promote heritage

Project name

Mound slide for nature play area

Provide a summary of the project

Pingelly Playgroup will install a mound slide using the principles of nature play. After a swing and slide set was removed from our Playgroup building last year we began looking at traditional commercial slides and swings, however we recently completed a nature play workshop run by Kidsafe WA and have been converted to the nature play way of thinking. As such we have developed plans to build a "nature play space" in the Queen St/Pasture St corner of the Playgroup building at 22 Queen St. We are planning for the first stage of the project to be a mound slide. We have decided upon a Forpark commercial

embankment slide which is made from durable and long lasting materials and comes with solid footings to concrete into the mound.

As per Kidsafe and manufacturer recommendations, we have planned for the mound to be built using donated tyres internally for stability, and externally as climbing steps. We have discussed with an earthworks specialist the appropriate dirt to then compact in and around the tyres to create the mound. The dirt will be a mixture of topsoil and deeper clay, so that it is sturdy enough to form a solid mound but not too hard in terms of causing injury. The slide will run off into the existing sandy play area, and to ensure the appropriate soft fall guidelines are met we will also have some fresh sand dumped. Kidsafe have again been guiding us and have offered to review our plans prior to construction (or do a site visit) to ensure that we comply with all the necessary standards.

We are all eagerly awaiting the completion of the Memorial Park precinct and feel that our proposed project will complement these developments with a significant point of difference. As our focus is to provide opportunities for very young children, and with limited funds, we aim to build a unique play space that is quaint, creative, dirty and largely unstructured. We are hoping to create an area that encourages the children to use their own imagination to develop their own methods of play. Whilst we do not want to duplicate or replicate the developments at the Memorial Park, we feel that the best way to launch our project is to install a feature piece that has a “wow” factor, followed by further additions with little or no cost that will be do-it-yourself and creative ideas brought together with recycled materials, donated items and elements collected from nature. The Memorial Park play areas will certainly provide value to our Playgroup and we plan to use the facilities at times, however we place great importance on having our own fenced off and secure area for our regular sessions. We feel that this creates a cohesive “group” atmosphere for our membership, allows our organised weekly activities to be easily carried out, and ensures that parents can relax and enjoy the session without the worries of traffic and fall hazards.

Clearly identify what the grant funds will be used for in the project

The grant funds will be used to purchase the commercial grade slide. We have previously consulted the Shire, REED, Playgroup WA and our Playgroup members regarding the standard of swings and slides that we would look at purchasing and all parties agreed that commercial grade would be most appropriate. This decision was made with both safety and longevity in mind. The slide will be the Forpark brand, which is a well known and trusted Australian brand of playground equipment. As previously mentioned, “stage 1” of the nature play area has been planned to provide a replacement “motion” activity in response to the old swing/slide set being removed. The commercial grade equipment we believe will set up our nature space and provide a safe but physically challenging activity for the children. We also hope it will create interest in our Playgroup from outside the fence.

We are confident that in collaboration with Forpark and Kidsafe that we can build a safe, sturdy and long lasting mound that the children will thoroughly enjoy, using the principles of nature play. As detailed in the budget, funds will be needed to pay for dirt to construct the mound, and sand for the soft fall zone. Tyres and concrete will be donated, and volunteer labour will be used across several busy bee sessions in stages to construct the tyre formation, fill with dirt, compact the dirt and concrete in the slide footings.

As well as grant funds, our fundraising efforts from 2020 and the first half of 2021 will be used to pay for this stage of the project. We have decided to allocate the remainder of our 2021 fundraising as well as some money from our bank account to “stage 2” of the project which will be to incorporate various other nature play elements into the space. Such elements may include a wooden vehicle (train/car/boat), timber steppers, tee pee, sensory wall or water wall. We hope to complete this stage of the project with minimal expenditure using do-it-yourself concepts and donated items.

Which are your main target groups? Children and parents

- ☐ General community
- ☐ **Children 0-10**
- ☐ Youth 11-25
- ☐ **Women**

- ☐ **Men**
- ☐ Seniors
- ☐ Aboriginal or Torres Strait Islander people
- ☐ People with disabilities and/or carers
- ☐ Other (please specify) _____

Describe how the project will benefit those participating and the community of Pingelly

We believe that nature play will provide many benefits to the Playgroup children as it has been shown to increase physical activity, reduce illness and obesity, encourage imaginative and creative play, improve language and collaboration skills, and reduce the incidence of anxiety and depression – amongst many other positives. We have chosen a mound slide to be our feature piece for several reasons including the benefits of balance, coordination, strength and judgement. Slides also encourage social skills such as taking turns, patience and helping others. The natural elements used to build the mound will provide the children with a sense of adventure and “safe” risk taking to navigate their way up.

As well as providing play and development opportunities for children, Playgroups also aim to provide parents and caregivers with a safe and welcoming environment to debrief, relax and socialise. We feel that this is a particularly important aspect of Playgroups in rural areas due to isolation and the limited support services available to parents. Our mission is to create a space with natural elements that encourages children to play and explore independently and with their friends in a safe environment, so that parents can feel comfortable to enjoy some time out for themselves. A mound slide can be safely used by the children without close and direct supervision and will also provide the children with a sense of independence. We are very encouraged by the fact that nature play spaces have been shown to reduce playtime accidents and injuries compared to traditional commercially equipped playgrounds.

This year we have worked closely with both the Aboriginal Playgroup and REED to develop agreements and systems that suit the needs of all groups in the shared building. We are proud of the working relationships that we have built over the years and would be delighted to share our project with these groups, so that all families who make use of this building can reap the benefits.

We have also been in close contact with Playgroup WA this year, and they have indicated that they would be very keen to use photos of our completed project on their website to help promote Playgroups. The Playgroup WA website is an information source for all WA families with young children and connects Playgroup members from all over the state. We would love to see our project featured to help promote our community and encourage families to visit or even consider living here.

We are privileged to have use of a building that is located very close to the centre of town and feel that this gives us the opportunity to showcase our Playgroup to visitors and those passing through Pingelly. Our building is uniquely positioned to be visible from the Shire building, memorial precinct, IGA and other local businesses. This gives us a sense of responsibility to nurture pride in our town and promote it as a great place for young families to live, with great facilities and a focus on providing opportunities for children. We ultimately hope that projects such as this can assist in boosting our population and improve quality of life for community members.

Provide details of any collaborations/partnerships or community groups that will assist in the delivery of this project and outline how they will support the project (provide letters of support where relevant).

We are thrilled to have support from The Men’s Shed, who have kindly agreed to help us where possible to complete the project. Whilst they are currently working on significant projects of their own, we are huge supporters of the Men’s Shed concept and would be honoured to involve them as they see fit. Our initial idea was to hold a busy bee on a Wednesday morning when both of our groups meet regularly, and provide morning tea and some free time for the children to play and interact with the Men’s Shed volunteers. We feel that this intergenerational collaboration would provide wonderful benefits for both groups and would have a positive impact on the cohesion of the generations within our community.

We have also received offers of support from local businesses such as Pingelly Tyres and Nutrien Ag Solutions. This support will be in the form of donated items for construction on the mound as well as freight/delivery of the slide.

Anticipated commencement date

1st September 2021

Anticipated completion date

27th October 2021

How will you acknowledge the Shire of Pingelly's contribution to the project?

One of our goals for this year was to ensure that our Playgroup is seen as an inclusive and welcoming group within our community. We held an open day in April and invited families to come along to be introduced to our membership and view our facilities. This was a very worthwhile initiative and we would like to hold a similar event to officially open our new play area and acknowledge those within the community who helped us to achieve it. The plan would be to invite representatives from the Shire and the Men's Shed, as well as the volunteers and local businesses involved. Along with morning tea and a cutting of the ribbon ceremony we would like to have photos taken for a piece in the Pingelly Times. The Shire would be acknowledged in this piece for making our project possible and would be sincerely thanked for acknowledging the value of Pingelly Playgroup to the community. As part of our strategy for promoting the new play area, we would also place acknowledgements on our Facebook page as well as other local Facebook pages with affiliations or relevance to our Playgroup.

Budget Details

Use the table below to list the expenses your project will incur, detail the income and in-kind that will cover the expenses, and identify their source.

Please note Shire of Pingelly's contribution is limited to 75% of the total project, and no more than \$3,000.

Income	
Income Items	Amount
Shire of Pingelly Community Grant Scheme Funding	\$3000.00
Pingelly Playgroup and Toy Library Fundraising	\$1466.00
Total Project Income	\$4466.00
In Kind Contributions	
In Kind Items	Amount
Volunteer time – 3 x 3 hour “busy bee” sessions with 3 volunteers @ \$30/hr	\$810.00
Recycled Tyres – donated by Pingelly Tyres (no nominal value)	-
Freight/Delivery of slide – logistics by Nutrien Ag Solutions	\$300.00 (estimated)
Concrete (3 bags @\$9.50+GST) – Nutrien Ag Solutions	\$31.35 (retail cost)
Concrete mixer – Sewell Family	\$43.00 (hire rate)
Telehandler for unloading of dirt/sand - the Cunningham and Lange families will allow us to use free of charge ***not yet determined if this is required	-
Total In Kind Contributions	\$1184.35
Expenditure	
Expenditure Items	Amount
Forpark Slide 1200 Double with Rail – see quote attached	\$4191.00
Dirt for Mound – Dew Excavations (verbal quote) including delivery	\$143.00
Sand for soft Fall – Lazeaway Farm (verbal quote) including delivery	\$132.00
Total Project Expenditure	\$4466.00
Total Project Cost (Total In Kind + Total Expenditure)	\$5650.35

Has your organisation received any type of funding from the Shire of Pingelly in the last 2 years? If yes, please provide details below.

Year	Amount	Purpose	Fully Acquitted
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

Have you applied for grant funding from other sources for this project? If yes, please provide details below.

Funding Body/Program	Amount	Status of Application
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending

Declaration

- ☐ I declare the organisation has read and understands the Community Grant Scheme Guidelines.
- ☐ I declare I am the authorised person to submit this application on behalf of my organisation and are authorised to sign legal documents on behalf of the organisation.
- ☐ I declare the information provided in this application and attachments is to the best of my knowledge true, correct and discloses all estimates as accurate as possible.
- ☐ I understand false or misleading statements listed in this Community Grant Scheme Application can result in the application being rejected or the withholding of any funds that may be approved as result of this application.
- ☐ I declare the organisation applying for the grant funding will complete and submit a Community Grant Scheme Acquittal Form within 30 days following the project's completion.
- ☐ I declare the organisation submitting this form understands this is an application only.

Name	Callie Sewell	Position	President
Signature		Date	24 th June 2021

Application Checklist

- ☐ Contacted the Community Development Officer to discuss the proposed project and application.
- ☐ Completed all questions in the application form
- ☐ Ensured any attached documents to your application are clearly marked and are in a clear and easy to understand format.
- ☐ Annual financial statement attached for project amounts over \$1,000
- ☐ Evidence of public liability insurance

Has your organisation received any type of funding from the Shire of Pingelly in the last 2 years? If yes, please provide details below.


Year	Amount	Purpose	Fully Acquitted
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

Have you applied for grant funding from other sources for this project? If yes, please provide details below.

Funding Body/Program	Amount	Status of Application
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending

Declaration

- ☒ I declare the organisation has read and understands the Community Grant Scheme Guidelines.
- ☒ I declare I am the authorised person to submit this application on behalf of my organisation and are authorised to sign legal documents on behalf of the organisation.
- ☒ I declare the information provided in this application and attachments is to the best of my knowledge true, correct and discloses all estimates as accurate as possible.
- ☒ I understand false or misleading statements listed in this Community Grant Scheme Application can result in the application being rejected or the withholding of any funds that may be approved as result of this application.
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- ☒ I declare the organisation submitting this form understands this is an application only.

Name	Callie Sewell	Position	President
Signature		Date	24 th June 2021

Application Checklist

- ☒ Contacted the Community Development Officer to discuss the proposed project and application.
- ☒ Completed all questions in the application form
- ☒ Ensured any attached documents to your application are clearly marked and are in a clear and easy to understand format.
 - ☒ Annual financial statement attached for project amounts over \$1,000
 - ☒ Evidence of public liability insurance
 - ☒ Letters of support, including letter of support from auspice organisation (if applicable)

Pingelly Playgroup and Toy Library

Treasurer's Report 10th December 2020 - 21st June 2021

Opening Balance 10th Dec 2020 **\$4,957.69**

Income

Memberships (full) - 12 x \$70	\$840.00
Memberships (concession) - none	\$0.00
Memberships (half year) - none	\$0.00
Fundraising	\$1,645.00
Dividends	\$5.00
Playgroup WA	\$850.00
Total Income	\$3,340.00

Expenditure

Pingelly CRC - Fundraising - Printing	\$21.86
Krispy Kreme - Fundraising	\$1,074.00
Playgroup WA Membership Fees x10	\$350.00
Callie Sewell - Reimbursement - Various Consumables	\$236.23
Playgroup WA Membership Fees x2	\$70.00
Pingelly CRC - Fundraising - Printing	\$2.25
Toy Libraries Australia Membership	\$146.70
Total Expenditure	\$1,901.04

Closing Balance 21st June 2021 **\$6,396.65**

Signed:

Ashleigh Williams

Report Notes

Large increase in closing balance is funds budgeted for upgrades to outdoor equipment

- Stage 1 to be completed by end of 2021 with Stage 2 beginning in early 2022

Membership fees for 2020:

full year \$70 (concession \$55), new members half year \$50 (concession \$30)
\$35 to PGWA (\$15 for concession)



CERTIFICATE OF CURRENCY BROADFORM LIABILITY

This certificate is provided for information purposes and is accurate based on our records at the time it is issued. We are under no obligation to inform you of any subsequent changes to the insurance contract or our records. This certificate confers no rights on the certificate holder and is not intended to amend, extend or alter the coverage provided by the policy in any way.

The Insured:	Playgroup WA (Inc) & Affiliated Playgroups		
Policy Number:	HC-170897		
Period of Insurance:	31 March 2021 to 31 October 2021 both days inclusive at 4.00pm local standard time		
Business Description:	Playgroup Association including all associated activities		
Limit of Liability:	Public Liability:	\$20,000,000	Any one Occurrence
	Products Liability:	\$20,000,000	In the aggregate for all claims during any one Period of Insurance
	Abuse Liability:	\$2,000,000	
Territorial Limits:	Worldwide excluding United States of America or Canada, their territories or protectorates		
Insurer:	Certain Underwriters at Lloyd's (100%)		
Additional Insured:	It is hereby agreed that the persons and/or entities scheduled below are added as Additional Insureds. Any Council, Shire, Government Department or Property Owner from whom the above named leases and/or hires and/or rents land and/or buildings shall be indemnified for claims brought against the Council, Shire, Government Department or Property Owner, resulting from a negligent act by The Insured.		

Address: PO Box A2016 Sydney South NSW 1235
Telephone: 02 9307 6600
Facsimile: 02 9307 6699
www.miramaruw.com.au
ABN: 97 111 534 797 AFSL: 314176

The term Additional Insured means a party who is insured with respect to claims caused by the acts or failure to act of the Named Insured, where that party is held vicariously liable for the action of the Insured.

Such coverage is provided in accordance with all the terms and conditions of this Policy and only with respect to premises, work, products and/or services which are insured under this Policy.

A handwritten signature in dark ink, appearing to read 'S. J. Under', is positioned above the printed name of the signatory.

Signed:

Miramar Underwriting Agency Pty Ltd
ABN 97 111 534 797 on behalf of Certain
Underwriters at Lloyd's

Issue Date:

24 February 2021



FORPARK

A U S T R A L I A



PINGELLY PLAYGROUP

FOR THE ATTENTION OF
CALLIE FLEAY

PREPARED BY

Kristy Black | Design Consultant

E: kblack@forparkaust.com.au M: 0437 516 313

18/06/2021
Page 103 of 122

OUR MISSION

Deliver quality products that provide children with the opportunity to develop in a safe, fun and challenging way. By setting ourselves high standards we aim to explore the boundaries of our capabilities through continual improvement. We are committed to quality, reliability, service and our community.



AUSTRALIA'S LARGEST PLAYGROUND EQUIPMENT MANUFACTURER

Forpark Australia is proud to be a family owned company manufacturing Australian made products since 1979. We have been the primary provider of play equipment, outdoor fitness equipment and park furniture for local government, education and commercial businesses throughout Australia for decades.

With offices across Australia, Forpark is the largest and most respected manufacturer of quality commercial play equipment in the country.

FORPARK PHILOSOPHY

The Forpark philosophy has always been that; a good playground should provide opportunities for children to develop both social and physical skills, as well as to simply have fun.

OUR EQUIPMENT

Forpark Australia's range of play equipment items have been developed and manufactured to support this philosophy by providing activities which encourage social interaction and aid in the development of physical skills through play. Forpark Australia's range of play equipment and park furniture all meet and exceed Australian Safety Standards.

PRODUCT RANGE

Forpark Australia offers a number of ranges of park equipment, all locally manufactured. Our ranges include:

- [Essentials play equipment](#)
- [Elevate play equipment](#)
- [Summit Towers](#)
- [Essentials Timber play equipment](#)
- [Orbit Challenge & Stainless – rope based play system](#)
- [Park and street furniture](#)
- [ParkFit, Fitness Track & Dog Agility equipment](#)


QUOTATION

CALLIE FLEAY
PINGELLY PLAYGROUP
Old Kindy Building, Queen Street, Pingelly
0403 503 986 /calliefleay@yahoo.com.au

I am pleased to provide the following quotation for your consideration. Please refer to the attached plans and 3D images.

Please note: It is a requirement under the Australian Standards to have a 'Softfall Area' around playground equipment with a free fall height greater than 600mm. Dimensions required are shown on the plan(s) provided.

Note: Unless otherwise specified this quotation is based on a clear and levelled site free from encumbrances. Please refer to the following Project Specifications for scope of works.

EMBANKMENT SLIDE	PRICE
<p>Supply Forpark FS154 Embankment Slide 1200 Double with Rail</p> 	\$3,810.00
SUB TOTAL	\$3,810.00
GST	\$381.00
GRAND TOTAL	\$4,191.00

PROJECT SPECIFICATIONS

1. Site Preparation	
a. Levelling of site	No
b. Removal & disposal of turf & soil	No
c. Hard digging	No
d. Dial B4U dig	No
e. Service scan	No
f. Drainage	No
g. Other	No
2. Liquidated Damages	No
3. Site Security	
a. Barrier mesh & capped star pickets	No
b. Temporary security fencing	No
c. Security guard	No
4. Supply and Installation	
a. Freight/delivery	No
b. Installation including logistical costs	No
c. Site cleanup with spoils removed	No
5. Softfall	
a. CSBR rubber softfall surfacing	No
b. Loose fill softfall (sand)	No
c. Other	No
d. Turf surround & maintenance	No
6. Shade Structures	
a. Shade unit (sails/hard roof structure etc)	No
7. Stainless fasteners and components (recommended for coastal installations and corrosive environments)	No
8. Forpark Australia Design and Construction documentation -supplied upon completion supplied upon completion of project and final payment	Yes
9. Project Manager to liaise with client on timing of supply/installation and all other related works	Yes

Permits & Fees for Playground Equipment & Shade Structures

Unless otherwise stated, no allowance has been made for any Government or Local Council Permits, Development Applications or Fees that may be required. Pricing is site specific and can be quoted upon request.

If there are items in the above specification list that you require for your project that are currently not included, please let us know and we'll adjust the specifications and provide you with an updated quote

ADDITIONAL INFORMATION

SAFETY STANDARDS

Our play equipment meets and/or exceeds all Australian Safety Standards for playgrounds, including the following – AS 4685:2014 Parts 1-6 and 11, AS 4685:2021 Parts 1-6 (for Forpark Elevate range), Playground equipment (Safety requirements and test methods), AS/NZS 4422:2016 Playground surfacing (Specifications, requirements and test method) and AS 4685 2017 Playgrounds and playground equipment (Part 0: Development, installation, inspection, maintenance and operation).



As per AS 4685:2021, additional measures should be taken for equipment in which the stability depends on only one cross-section. Foundations of one-post equipment shall be accessible for periodic inspection. Your choice of impact attenuating surfacing should be carefully planned in order to allow for inspections and if access to the foundations is required. For example, for synthetic surfacing, this may require the surfacing to be cut-back and re-laid.

GUARANTEE

We provide a 20 Year Structural Guarantee on our play equipment. For full details please ask to see our guarantee information sheet.

DESIGN

As we create your design specifically to meet your needs, please speak to us if you would like any changes. Many of our components can be swapped with other components from our range and colours can be tailored to meet your visual needs.

COLOURS

Colours shown on the 3D presentation are only one suggestion. When placing your order, you may choose from the Forpark Colour Chart.

VANDAL RESISTANCE

To avoid vandalism we use specially made tamper-resistant Tri-Lobe and Torx bolts that cannot be adjusted without special tools. The heads are rounded for additional safety. We can also create your design by choosing components that are resistant to vandalism.

QUALITY ASSURANCE

We are Quality Assured to AS/NZS ISO 9001:2015. This certification gives our customers peace of mind in knowing we have a demonstrated commitment to quality and service.

SELF-INSTALLATION

A benefit of our equipment is that most holes are pre-drilled if you prefer to install the equipment yourselves. Please note: Our guarantee remains in force if you install the equipment yourselves, as long as installation is strictly in accordance with the instructions provided.

DELIVERY

Currently 14-16 weeks from date of order.

TERMS AND CONDITIONS OF SALE

Unless otherwise agreed by the supplier in writing, payment for all goods shall be within 7 days of delivery of goods. OR payment will be 25% deposit upon placement of order with remaining balance due prior to despatch. A tax invoice will be supplied on despatch of goods. Our payment terms do not include agreement to

any liquidated damages or retention fees. For our Terms and Conditions of Sale, applicable to all orders placed, please refer to www.forparkaust.com.au/terms-conditions.

VALIDITY

This quotation is valid for thirty (30) days from date of quotation.

Please note: All designs and drawings forming part of this proposal are 'commercial in confidence' and are copyright © to Forpark Australia. No part of this quote may be reproduced without our consent.

LICENCES AND INSURANCES

Public Liability	Limit of Liability: \$20,000,000.00
Products Liability	Limit of Liability: \$20,000,000.00
Professional Indemnity	Limit of Liability: \$10,000,000.00
Construction All Risk-Playground Install	Limit of Liability: \$300,000.00 Max Per Project
Motor Vehicle Insurance	Limit: As per Schedule
Workers Compensation	Workers Compensation Insurance – QBE Insurance
Quality Assurance	AS/NZS ISO 9001:2015 The Development, Manufacture, Assembly and Installation Management of Playground and Parkland Equipment

PINGELLY MEN'S SHED INC.

PO Box 56

Pingelly 6308

10th June 2021

The President

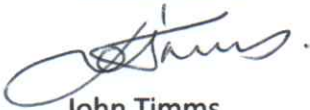
Pingelly Play Group

Attention : Callie Sewell

Dear Callie,

I refer to your recent email regarding the possibility of the Pingelly Mens Shed assisting your group with the construction and installation of playground equipment at the Play Group area, should you be successful in securing funding for your venture. The Mens Shed, whilst being somewhat limited in our resources and manpower, would do all we can to assist the group in your venture. Please contact the undersigned if there is further information required.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'John Timms', with a stylized flourish at the end.

John Timms

Chairman

9 June 2021

TO WHOM IT MAY CONCERN

This letter is to confirm that the Pingelly Playgroup is a current financial member of Playgroup WA (Inc).

The Playgroup is a not-for-profit group and provides a valuable service to the community by:

- Bringing families together within the local community
- Providing play opportunities for children to learn and interact with their parents/carers and other children in a fun and safe environment
- Providing social and emotional support for families
- Cost effective activities
- Providing a service to the community which is run by volunteers.

We understand that the playgroup is seeking a Shire grant for a Nature Play space. We therefore would like to support them in this application and hope you can assist the playgroup in their endeavour.

Please do not hesitate to contact me if you need further information.

Regards



David Zarb
CEO
PLAYGROUP WA (INC)



Community Grant Scheme

Application Form 2020-21

Deadline Round 1 4pm Thursday, 24 June 2021

Deadline Round 2 4pm Thursday, 25 November 2021

Please read the Community Grant Scheme Guidelines carefully and speak to the Community Development Officer before completing an application.

Contact 9887 1066 or admin@pingelly.wa.gov.au for further information or assistance.

Please submit this application via one of the following:

Mail

Shire of Pingelly
17 Queen Street, Pingelly 6308

Email

admin@pingelly.wa.gov.au

In person

17 Queen Street, Pingelly

Eligibility

The Applicant is: <ul style="list-style-type: none">• an incorporated organisation; or• a group auspiced through an incorporated organisation (with written acknowledgement)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Projects meets priority areas identified within the Shire's Community Strategic Plan, and include, but are not limited to the following areas: <ul style="list-style-type: none">• building capacity within local community groups, volunteers and residents;• supporting our young people;• supporting our older people;• providing opportunity to be healthy and promote wellbeing;• supporting and encouraging cultural diversity and inclusion;• developing and attracting art projects and increasing participation; and• generally building the strength, engagement and cohesion of the community.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
For applications to proceed to assessment they must: <ul style="list-style-type: none">• be lodged on time;• be submitted on the appropriate form;• include the required information, including insurance and financial details;• include agreement from the applicant to acknowledge the Shire if funding is successful;• ensure the applicant demonstrates its ability to manage the project; and• not be due to commence until after the notification date.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

If you answered 'No' to any of these questions, please contact the Community Development Officer.

Applicant Details

Organisation Details This is the group undertaking the project.

Legal Name of Organisation	ESPERANCE AND DISTRICTS WORKING SHEEP DOG CLUB (INC)
Postal Address	PO BOX 196, PINJARRA WA 6208
ABN	
Registered for GST	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Not-for-profit	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Incorporated	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Organisation Contact This is the person legally authorised to enter into contracts on behalf of the organisation. This is generally the president or chairperson.

Name	VICKY LACEY
Position	PRESIDENT
Telephone	
Mobile	0427 380 047
Email	vickylacey60@gmail.com

Project Details

Which category best describes your community project?

- ☐ building capacity within local community groups, volunteers and residents
- ☐ supporting our young people
- ☐ supporting our older people
- ☐ providing opportunity to be healthy and promote wellbeing
- ☐ supporting and encouraging cultural diversity and inclusion
- ☐ developing and attracting art projects and increasing participation
- ☐ generally building the strength, engagement and cohesion of the community
- ☒ encourage tourism and increase visitation
- ☐ activate local businesses and main streets
- ☐ improve, conserve and promote heritage

Project name

PERMANENT SHEEP YARDS AT THE TRIAL GROUND ON THE
PINGELLY RECREATION GROUND SITE.

Provide a summary of the project

YARD PROJECT TO INCLUDE 26 x 2.5m PANELS AND 4 x 2.5m
GATES — ABILITY TO ACCOMMODATE 600 SHEEP.

Clearly identify what the grant funds will be used for in the project

PURCHASE OF MATERIALS FOR THE YARDS.

Which are your main target groups?

- ☒ General community
- ☐ Children 0-10
- ☐ Youth 11-25
- ☐ Women
- ☐ Men
- ☐ Seniors
- ☐ Aboriginal or Torres Strait Islander people
- ☐ People with disabilities and/or carers
- ☐ Other (please specify) ENCOURAGE VISITORS TO COMMUNITY - TOURISM

Describe how the project will benefit those participating and the community of Pingelly

Encourage community interest (spectators) and attract visitors from outside the community. In two years time the State trials will be hosted at Pingelly & encourage interstate visitors to the district as well.

Provide details of any collaborations/partnerships or community groups that will assist in the delivery of this project and outline how they will support the project (provide letters of support where relevant).

Supply for materials will be encouraged within the district and labour for erection sourced within the Shire also.

Anticipated commencement date

September 2021

Anticipated completion date

October 2021

How will you acknowledge the Shire of Pingelly's contribution to the project?

The Shire will be acknowledge through radio and newspaper advertising. Also mention on event programs and signage at the ground.

Budget Details

Use the table below to list the expenses your project will incur, detail the income and in-kind that will cover the expenses, and identify their source.

Please note Shire of Pingelly's contribution is limited to 75% of the total project, and no more than \$3,000.

Income	
Income Items	Amount
Shire of Pingelly Community Grant Scheme Funding	\$ 3000
Total Project Income	
In Kind Contributions	
In Kind Items	Amount
Donations	1800
Total In Kind Contributions	
Expenditure	
Expenditure Items	Amount
Steel Panelling	4000
Galanised Posts	1700
Total Project Expenditure	7500-00
Total Project Cost (Total In Kind + Total Expenditure)	

Has your organisation received any type of funding from the Shire of Pingelly in the last 2 years? If yes, please provide details below.

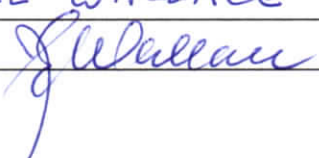
Year	Amount	Purpose	Fully Acquitted
			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

Have you applied for grant funding from other sources for this project? If yes, please provide details below.

Funding Body/Program	Amount	Status of Application
No		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending

Declaration

- ☒ I declare the organisation has read and understands the Community Grant Scheme Guidelines.
- ☒ I declare I am the authorised person to submit this application on behalf of my organisation and are authorised to sign legal documents on behalf of the organisation.
- ☒ I declare the information provided in this application and attachments is to the best of my knowledge true, correct and discloses all estimates as accurate as possible.
- ☒ I understand false or misleading statements listed in this Community Grant Scheme Application can result in the application being rejected or the withholding of any funds that may be approved as result of this application.
- ☒ I declare the organisation applying for the grant funding will complete and submit a Community Grant Scheme Acquittal Form within 30 days following the project's completion.
- ☒ I declare the organisation submitting this form understands this is an application only.

Name	JILL WALLACE	Position	SEC/TRES.
Signature		Date	24/6/21

Application Checklist

- ☒ Contacted the Community Development Officer to discuss the proposed project and application.
- ☒ Completed all questions in the application form
- ☒ Ensured any attached documents to your application are clearly marked and are in a clear and easy to understand format.
 - ☒ Annual financial statement attached for project amounts over \$1,000
 - ☒ Evidence of public liability insurance
 - ☒ Letters of support, including letter of support from auspice organisation (if applicable)

Jill Wallace

From: Easy Fence Sales <sales@easyfence.com.au>
Sent: Monday, 21 June 2021 3:23 PM
To: Jill Wallace
Subject: RE: Quotation
Attachments: Sheep Yards.pdf; EF0055 Sheep Panels 2.5m Product Guide.docx; EF0054 Sheep Gates no bow Product Guide - Copy.docx; EF0355 HDAW Sheep Post Product Guide 1.docx.docx

Hello Jill.

Thank you for your enquiry.

Looking at your drawing it looks like you require approx 75m total.

We can supply a price for:

4 x 2.5m swing gates	\$1,160.00
26 x 2.5m panels.	\$3,900.00
30 posts hot dipped after welding	\$1,740.00
GST	\$ 680.00

TOTAL **\$7,480.00**

Please see product guide attached for each product.

We do have delivery and installers available if these products are suitable.

We have stock available.

If you can confirm the quantities and panels sizes are acceptable I will organise a price for delivery and install.

Thank you

Hayes Dorrington

Director

Easy Fence / All Fence U Rent

80 Collingwood St

Osborne Park WA 6017

PO Box 253, North Beach WA 6920

ABN: 40 129 017 992

Financial Statement for 6 months 1/12/20 to 31/5/21

Balance at 1/12/20	\$ 3,319.80
Income	
Membership fees	\$ 802.00
Entry fees for April trial	\$ 3,761.00
Sale of Dog kibbles	\$ 360.00
Misc deposits	\$ 189.70
TOTAL INCOME	\$ 5,112.70
Expenses	
Levy on memberships to WASDA	\$ 520.00
Levy on memberships to WASDA	\$ 52.00
Waroona F Sheep panels	\$ 319.50
Combined Fabrication release pen	\$ 1,118.70
Prize money	\$ 1,035.00
Dinner expense	\$ 600.00
Cartage sheep	\$ 600.00
D Lacey replace sheep, programs, fence posts	\$ 485.00
Pingelly Tourism Council - caravans	\$ 800.00
Pingelly Tourism Council - caravans	\$ 50.00
K Buller prize money deposited to her ac	\$ 100.00
WASDA Dog Pro sale money	\$ 360.00
WASDA Levy on entries	\$ 232.80
TOTAL EXPENSES	\$ 6,273.00
Closing balance 24/5	\$ 2,159.50

There was little financial activity in 2020 due to Covid.

I took over the role of Treasurer in Jan. 2021.
This is my statement for the first 5 months of the year.

J. Halliwell

CERTIFICATE OF CURRENCY

This Certificate:

- Is issued as a matter of information only and confers no rights upon the holder.
- Does not amend, extend or alter the coverage afforded by the Policy(ies) listed.
- Is only a summary of the cover provided.
- Reference must be made to the current Policy wording for full details.
- Is current at the date of issue only

This Certificate confirms that the undermentioned Policy is effective in accordance with the details shown:

Policy Number: 441619
Insured: Australian Sheep Dog Workers Association Inc
Period of Insurance: From: 1/07/2020 at 4.00pm local standard time
To: 1/07/2021 at 4.00pm local standard time
Insured's Business: Dog association conducting trials, training and instruction days conducted by affiliated clubs and states
Limit of Indemnity: AUD 20,000,000 any one Occurrence in respect of Public liability and in the aggregate during the Period of Insurance in respect of Product Liability

We trust you find the above in order, however, should you have any questions, please do not hesitate to contact the undersigned.

Yours faithfully,



Greg Shallard

*Affinity Insurance Brokers Pty Ltd
as an agent of Liberty International Underwriters*

1 July 2020

Date:

Jill Wallace

From: Rod Forsyth <holmbush73@bigpond.com>
Sent: Tuesday, 22 June 2021 2:22 PM
To: blackwatchstud@bigpond.com
Subject: Re: EDWSDC funding application

To whom it may concern.

The Western Australian Working Sheep Dog Association , "WAWSDA " is fully supportive of The Esperance Working Sheep Dog Club conducting working sheepdog trials in Pingelly. All WAWSDA official trials are fully covered by insurance with a policy owned by the Australian Working Sheep Dog Association of which WAWSDA a member. The EWSDC members are a passionate group of trailers and are supported by our other club's members who look forward to attending regular sheepdog trials in Pingelly .

Regards.

President of WAWSDA,
Rodney Forsyth.

Sent from my iPad

On 16 Jun 2021, at 12:28 pm, blackwatchstud@bigpond.com wrote:

Hi Rod,

To further develop facilities at Pingelly, our club wants to apply for a Community Grant offered by the Pingelly Shire, to purchase permanent sheep yards.

Could you possibly do a supporting letter for us as WASDA is the auspice organization for our club and the application is asking for support and evidence of public liability insurance from such an organization.

Sorry to cause work for you, but we would really appreciate a supporting letter to attach to our application.

Please contact me if you have any queries.

Kind regards,
Jill Wallace
0438 026 299

From: merv beard <bossmanbeard@hotmail.com>
Sent: Wednesday, 23 June 2021 5:17 PM
To: Jill Wallace
Subject: letter of support

Pingelly Tourism Group Inc

To whom it may concern

The Pingelly Tourism Group Inc ,wish to indicate our absolute support for the Esperance and Districts Working Sheep Dog Club in their endeavors' to attract funding to enhance their initiative in the promotion and facilities for sheep dog trials in Pingelly.

There is no doubt that in the era of technology and I.T . a sheep shearer and a sheep dog will never be replaced. Essentially, working sheep dogs are an important part of Australian folklore and certainly have the ability to attract tourists as well as being a fundamental part of any West Australian sheep/ cattle farm

Yours Sincerely

Merv Beard

Chairman

Pingelly Tourism Group Inc

0408098240

Sent from [Mail](#) for Windows 10

16. DIRECTORATE OF TECHNICAL SERVICES

NIL

17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

18. NEW BUSINESS OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

19. CLOSURE OF MEETING

The Chairman to declare the meeting closed.