



Council Agenda

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Shire of Pingelly Ordinary Council Meeting 20 October 2021

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MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.



Shire of Pingelly

Notice of Meeting

Notice is given that a meeting of the Council will be held in the Council Chambers, 17 Queen Street, Pingelly on 20 October 2021, commencing at 2.00pm.

Your attendance is respectfully requested.

Disclaimer

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations. The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

A handwritten signature in black ink, appearing to read 'Andrew Dover'.

Andrew Dover
Chief Executive Officer

PUBLIC QUESTION TIME INFORMATION

The Shire of Pingelly welcomes community participation during public question time. This document is to be read in conjunction with the *Shire of Pingelly Standing Orders Local Law 2017* and the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

1. A member of the public who raises a question during question time must:
 - a. be in attendance at the meeting;
 - b. first state their name and address;
 - c. direct the question to the Presiding Member;
 - d. ask the question briefly and concisely;
 - e. limit any preamble to matters directly relevant to the question; and
 - f. ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question.
2. Each member of the public with a question is entitled to ask up to 3 questions before other members of the public will be invited to ask their questions.
3. Where a member of the public seeks a written response to their questions to be tabled at a meeting, the member of the public must submit their questions to Council by no later than 12 noon on the day prior to the meeting date of which the response is to be tabled.
4. Where a member of the public submits their questions after 12 noon on the day prior to the meeting date of which the response is to be tabled, a written response may be provided at the discretion of the presiding member.
5. Where a member of the public submits a written question after 12 noon the day prior to the meeting at which they are to be tabled, a verbal response may be provided at the meeting.
6. A member of the public may ask questions without notice at a meeting, provided they present a written copy of their questions to Council prior to the commencement of the meeting.

Questions may be submitted by e-mail to admin@pingelly.wa.gov.au.

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

1.1 Election of President

Background

Council is required to elect the President and Deputy President as the first item at the first meeting following an ordinary election day.

The term of the positions is for two (2) years (until the next ordinary election).

Comment

The process of election is the same *mutatis mutandis* as the process for election of that of a Councillor.

The CEO is to preside at the meeting until the Office of President is filled. Once a Councillor has been elected and completed the declaration, the President is to assume the Chair.

Statutory Implications

Section 2 of Schedule 2.3 of the *Local Government Act* provides that, in relation to the Office of President:

- (1) The office is to be filled as the first matter dealt with —
 - (a) at the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary elections day.

Section 3 provides that the CEO is to preside at the meeting until the Office is filled.

Section 4 provides:

- (1) the Council is to elect a councillor to fill the office.
- (2) the election is to be conducted by the CEO in accordance with the procedure prescribed.
- (3) nominations for the Office are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations.
- (3a) nominations close at the meeting at a time announced by the CEO, which is to be a sufficient time after the announcement by the CEO that nominations are about to close to allow for any nominations made to be dealt with.
- (4) if a councillor is nominated by another councillor the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the office.
- (5) the councillors are to vote on the matter by secret ballot as if they were electors voting at an election.

In relation to the role of the President Section 2.8 provides that:

- (1) The president —
 - (a) presides at meetings in accordance with this Act;
 - (b) provides leadership and guidance to the community in the district;
 - (c) carries out civic and ceremonial duties on behalf of the local government;
 - (d) speaks on behalf of the local government;
 - (e) performs such other functions as are given to the president by this Act or any other written law; and
 - (f) liaises with the CEO on the local government's affairs and the performance of its functions.

Section 5.34 provides that if —

- (a) the office of President is vacant; or
- (b) the President is not available or is unable or unwilling to perform the functions of the mayor or president,

then the deputy President may perform the functions of president.

Regulation 13 of the *Local Government (Constitution) Regulations* (Oaths, affirmations and declarations) provides that:

- (1) For the purposes of sections 2.29 and 2.42 —
 - (c) the form of declaration for a mayor, president, deputy mayor, deputy president or councillor is that in Form 7;
 - (d) the form of declaration for a commissioner is that in Form 8.
- (2) A declaration required by section 2.29 to be made by a person elected as a mayor or president is to be made before —
 - (a) the immediate predecessor of the person in the office of mayor or president; or
 - (b) an authorised person.
- (3) A declaration required by section 2.29 to be made by a person elected as a councillor, deputy mayor or deputy president is to be made before an authorised person.
- (4) A declaration required by section 2.42 to be made by a person appointed as a commissioner is to be made before an authorised person.
- (5) In this regulation —

“authorised person” means a person before whom a statutory declaration can be made under the *Oaths, Affidavits and Statutory Declarations Act 2005*.

1.2 Election of Deputy President

Background

Council is required to elect the President and Deputy President as the first item at the first meeting following an ordinary election day.

Comment

The process of election is the same as the process for election of that of President.

Statutory Implications

In relation to the Office of Deputy President, Section 7 provides:

- (2) If the local government has a councillor president the office of deputy president is to be filled —
- (a) as the next matter dealt with after the president is elected at the first meeting of the council after an ordinary elections day;

In relation to the role of the Deputy President Section 2.9 provides that the deputy President performs the functions of the President when authorised to do so under section 5.34.

Regulation 13 of the *Local Government (Constitution) Regulations* provides that:

- (1) For the purposes of sections 2.29 and 2.42 —
- (c) the form of declaration for a mayor, president, deputy mayor, deputy president or councillor is that in Form 7;
 - (d) the form of declaration for a commissioner is that in Form 8.
- (2) A declaration required by section 2.29 to be made by a person elected as a mayor or president is to be made before —
- (a) the immediate predecessor of the person in the office of mayor or president; or
 - (b) an authorised person.
- (3) A declaration required by section 2.29 to be made by a person elected as a councillor, deputy mayor or deputy president is to be made before an authorised person.
- (4) A declaration required by section 2.42 to be made by a person appointed as a commissioner is to be made before an authorised person.
- (5) In this regulation —
- “authorised person”** means a person before whom a statutory declaration can be made under the *Oaths, Affidavits and Statutory Declarations Act 2005*.

1.3 Seating Arrangements

CEO to conduct draw of seating arrangements in the Shire Chambers.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

Nil

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Nil

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

7. APPLICATIONS FOR LEAVE OF ABSENCE

8. DISCLOSURES OF INTEREST

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 15 September 2021

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 15 September 2021 be confirmed.

Moved: _____ Seconded: _____

10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

11. REPORTS OF COMMITTEES OF COUNCIL

- Audit Committee Full Council
- Bushfire Advisory Committee Member –
Deputy – Cr Hotham
- Chief Executive Officer Performance Review Committee Member – Shire President
Member – Deputy President
Member – Cr Camilleri

11.1 Bush Fire Advisory Committee Meeting 12 October 2021

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Absolute Majority

Recommendation:

That Council note the minutes from the Bush Fire Advisory Committee held on 12 October 2021 and endorse recommendation 1 below and the Officer's Recommendation:

- 1. That the Prohibited Burning Period currently from 1 November to 14 February be changed to 1 November to 28 February and that the following Restricted Burning Period changed to 1 March to 29 March.**
- 2. That the revised Bushfire Local Law be endorsed for gazettal.**

Officer Comment:

The below recommendation is to comply with the requirements of the Department of Local Government, Sport and Cultural Industries in lieu of recommendation 2 above.

The below alternate wording is in accordance with the intent of the above recommendation.

Officer's Recommendation:

That with respect to the draft Bush Fire Local Law 2021, Council, request the Chief Executive Officer to:

- 1. Pursuant to section 3.12 (2) and (3) of the Local Government Act 1995, and all other legislation enabling it, give State wide and local public notice, inviting submissions during a minimum 6-week time frame, that it intends to make the following Shire of Pingelly Bush Fire Local Law 2021:**

Purpose – to revoke outdated bush fire by-laws as previously adopted by the Shire of Pingelly and provide a statutory means of effectively governing the operations of bush fire brigades within the Shire of Pingelly.

Effect – revocation of outdated by-laws and to allow bush fire brigades to be sufficiently governed so as to provide an acceptable standard for the operations of bush fire brigades within the community.

- 2. Provide copies, in accordance with section 3.12 (3) of the Local Government Act 1995, to the Minister for Housing and Local Government and the Minister for Emergency Services; Racing and Gaming; Small Business; Volunteering and any other person requesting it, of the proposed Repeal and Amendment Local Law**

11.2 CEO Performance Review Committee Meeting – 13 October 2021

(Under separate cover)

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That Council note the minutes of the CEO Performance Review Committee Meeting held on 13 October 2021 and endorse the following recommendation:

- 1. Endorse the attached Chief Executive Officer Performance Criteria as the agreed Performance Criteria which will be used to assess the performance of the CEO in his annual review subject to funding of each Criteria.**

Moved: _____ Seconded: _____

12. REPORTS OF COUNCIL DELEGATES ON EXTERNAL COMMITTEE

- Central Country Zone of WALGA
Delegate – Shire President
Delegate – Deputy President
Deputy – Cr Wood
- Hotham-Dale Regional Road Sub-Group
Delegate – Shire President
Deputy – Cr Oliveri
- Pingelly Recreation & Cultural Committee
Member – Shire President
Deputy – Deputy President
- Development Assessment Panel
Delegate – Shire President
Delegate – Cr Wood
Deputy – Cr McBurney
Deputy – Cr Hotham
- Pingelly Tourism Group
Delegate – Cr Hotham
Deputy – Cr Oliveri
- Regional Waste Group
Delegate – Cr Mulroney
Deputy – Cr Wood
- Shires of Pingelly and Wandering Joint
Local Emergency Management Committee
Delegate – Shire President
Deputy –
- Pingelly Youth Network
Delegate – Cr Camilleri
Deputy – Cr McBurney
- Pingelly Somerset Alliance
Delegate – Shire President
Deputy – Cr McBurney
- Pingelly Early Years Network
Delegate – Cr Camilleri

13 REPORTS FROM COUNCILLORS

Cr William Mulroney (President)

Meetings attended

SEPTEMBER

19TH LOCAL GOVERNMENT CONVENTION, Mayors and Presidents Forum, Welcome and Sundowner.

20th Local Government Convention Keynote Speaker Julie Bishop ex Foreign Minister., Concurrent Sessions, Trade Displays.

20th Local Government Gala Dinner at Optus Stadium with pre dinner drinks.

24th Tele meeting with CEO repercussion of Ravensthorpe Investigation.

26th Tutanning Wildflower Walk opening address.

OCTOBER

11th Meeting with consultants from PDA Consultants- Public perception of the Pingelly Health Centre demonstration site for WACHS.

13th President, Deputy President and CEO meeting Agenda Review and catch up on Council activities.

13th 11am CEO Review Committee meeting to set the CEO's KRA's for the ensuing 12 months.

16th Council Elections- Attend the vote counting.

20th Swearing in of President and Councillors.

20th October Ordinary Council Meeting.

20th 4.30pm Citizenship Ceremony.

14 OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Council Delegates to Committees

File Reference: 0000
Location: Shire of Pingelly
Applicant: Shire of Pingelly
Author: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference:

Summary:

Council to consider reviewing and appointing members, delegates and deputies to Committees (internal and external).

Background:

Council has the following Committees:

- Audit Committee Full Council
Charter:
To:
 - assist the auditor and ensure that audits are conducted successfully and timely;
 - meet with the auditor at least once a year;
 - examine the auditor's report and ensure appropriate action is taken; and
 - report on actions taken in respect of any issues raised by the auditor to council.

- Bushfire Advisory Committee
Charter:
To advise Council on all matters relating to:
 - the prevention, controlling and extinguishing of bush fires;
 - prosecutions for breaches of the Bush Fire Act;
 - the formation and de-formation of bush fire brigades;
 - the co-ordination of the efforts and activities of the bush fire brigades; and
 - any other matter relating to bush fire control

- Chief Executive Officer Performance Review Committee
- **Charter:** To complete the Annual Performance Review of the Chief Executive Officer

Current committees and their members/delegates are detailed below:

COMMITTEES OF COUNCIL

- Audit Committee Full Council

- Bushfire Advisory Committee Member – Cr Freebairn
Deputy – Cr Hotham

- Chief Executive Officer Performance Review Committee Member – Shire President
Member – Deputy President
Member – Cr Camilleri

COUNCIL DELEGATES ON EXTERNAL COMMITTEES

- Central Country Zone of WALGA Delegate – Shire President
Delegate – Deputy President
Deputy – Cr Wood

- Hotham-Dale Regional Road Sub-Group Delegate – Shire President
Deputy – Cr Oliveri
- Pingelly Recreation & Cultural Committee Member – Shire President
Deputy – Deputy President
- Development Assessment Panel Delegate – Shire President
Deputy – Cr Wood
Deputy – Cr McBurney
Deputy – Cr Hotham
- Pingelly Tourism Group Delegate – Cr Hotham
Deputy – Cr Oliveri
- Regional Waste Group Delegate – Cr Mulroneo
Deputy – Cr Wood
- Shires of Pingelly and Wandering Joint Local Emergency Management Committee Delegate – Shire President
Deputy – Cr Freebairn
- Pingelly Youth Network Delegate – Cr Camilleri
Deputy – Cr McBurney
- Pingelly Somerset Alliance Delegate – Shire President
Deputy – Cr McBurney
- Pingelly Early Years Network Delegate – Cr Camilleri

Comment:

At the local government elections, all positions and appointees to committees and other representation as members of Council are vacated and fresh appointments should be made to continue this representation.

Consultation:

Chief Executive Officer and Councillors.

Statutory Environment:

Section 5.8 of the *Local Government Act* (Establishment of committees) provides that a local government may establish* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

- **Absolute majority required.*

Section 5.9 (Types of committees) provides that:

- (1) In this section **other person** means a person who is not a council member or an employee.
- (2) A committee is to comprise —
 - (a) council members only;
 - (b) council members and employees;
 - (c) council members, employees and other persons;
 - (d) council members and other persons;
 - (e) employees and other persons; or
 - (f) other persons only.

Section 5.10 (Appointment of committee members) provides that:

- (a) A committee is to have as its members —persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and

- (b) persons who are appointed to be members of the committee under subsection (4) or (5).

**Absolute majority required.*

- (2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.
- (3) Section 52 of the *Interpretation Act 1984* applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the local government.
- (4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.
- (5) If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —
- (a) to be a member of the committee; or
 - (b) that a representative of the CEO be a member of the committee,
- the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.

Section 5.11A (Deputy committee members) provides:

- (1) The local government may appoint a person to be a deputy of a member of a committee and may terminate such an appointment* at any time.
- **Absolute majority required.*
- (2) A person who is appointed as a deputy of a member of a committee is to be —
- (a) if the member of the committee is a council member — a council member; or
 - (b) if the member of the committee is an employee — an employee; or
 - (c) if the member of the committee is not a council member or an employee — a person who is not a council member or an employee; or
 - (d) if the member of the committee is a person appointed under section 5.10(5) — a person nominated by the CEO.
- (3) A deputy of a member of a committee may perform the functions of the member when the member is unable to do so by reason of illness, absence or other cause.
- (4) A deputy of a member of a committee, while acting as a member, has all the functions of and all the protection given to a member.

Section 5.11 (Tenure of committee membership)

- (1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —
- (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be;
 - (b) the person resigns from membership of the committee;
 - (c) the committee is disbanded; or
 - (d) the next ordinary elections day,
- whichever happens first.
- (2) Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —
- (a) the term of the person's appointment as a committee member expires;
 - (b) the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant;
 - (c) the committee is disbanded; or
 - (d) the next ordinary elections day,
- whichever happens first.

Section 5.12 (Election of presiding members and deputies)

- (1) The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1 as if the references in that Schedule —
 - (a) to “office” were references to “office of presiding member”;
 - (b) to “council” were references to “committee”; and
 - (c) to “councillors” were references to “committee members”.
- (2) The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2 as if the references in that Schedule —
 - (a) to “office” were references to “office of deputy presiding member”;
 - (b) to “council” were references to “committee”;
 - (c) to “councillors” were references to “committee members”; and
 - (d) to “mayor or president” were references to “presiding member”.

Section 5.15 (Reduction of quorum) provides that the local government may reduce* the number of offices of committee member required for a quorum at a committee meeting specified by the local government if there would not otherwise be a quorum for the meeting.

- **Absolute majority required.*

Section 5.16 (Delegation of some powers and duties to certain committees) provides that:

- (1) Under and subject to section 5.17, a local government may delegate* to a committee any of its powers and duties other than this power of delegation.
 - **Absolute majority required.*
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) Without limiting the application of sections 58 and 59 of the Interpretation Act 1984 —
 - (a) a delegation made under this section has effect for the period of time specified in the delegation or if no period has been specified, indefinitely; and
 - (b) any decision to amend or revoke a delegation under this section is to be by an absolute majority.
- (4) Nothing in this section is to be read as preventing a local government from performing any of its functions by acting through another person.

Section 5.17 (Limits on delegation of powers and duties to certain committees)

- (1) A local government can delegate —
 - (a) to a committee comprising council members only, any of the council’s powers or duties under this Act except —
 - (i) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government; and
 - (ii) any other power or duty that is prescribed;
 - (b) to a committee comprising council members and employees, any of the local government’s powers or duties that can be delegated to the CEO under Division 4; and
 - (c) to a committee referred to in section 5.9(2)(c), (d) or (e), any of the local government’s powers or duties that are necessary or convenient for the proper management of —
 - (i) the local government’s property; or
 - (ii) an event in which the local government is involved.
- (2) A local government cannot delegate any of its powers or duties to a committee referred to in section 5.9(2)(f).

Section 5.19 (Quorum for meetings) provides that the quorum for a meeting of a council or committee is at least 50% of the number of offices (whether vacant or not) of member of the council or the committee.

Section 7.1A (Audit committee) provides that:

- (1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.

- (2) The members of the audit committee of a local government are to be appointed * by the local government and at least 3 of the members, and the majority of the members are to be council members.

• *Absolute majority required.

- (3) A CEO is not to be a member of an audit committee and may not nominate a person to be a member of an audit committee or have a person to represent him or her as a member of an audit committee.
- (4) An employee is not to be a member of an audit committee.

Section 67 of the *Bush Fires Act* provides that:

- (1) A local government may at any time appoint such persons as it thinks fit as a bush fire advisory committee for the purpose of advising the local government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire-breaks in the district, prosecutions for breaches of this Act, the formation of bush fire brigades and the grouping thereof under group brigade officers, the ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities, and any other matter relating to bush fire control whether of the same kind, as, or a different kind from, those specified in this subsection.
- (2) A committee appointed under this section shall include a member of the council of the local government nominated by it for that purpose as a member of the committee, and the committee shall elect one of their number to be chairman thereof.
- (3) In respect to a committee so appointed, the local government shall fix the quorum for the transaction of business at meetings of the committee and may —
- make rules for the guidance of the committee;
 - accept the resignation in writing of, or remove, any member of the committee; and
 - where for any reason a vacancy occurs in the office of a member of the committee, appoint a person to fill that vacancy.
- (4) A committee appointed under this section —
- may from time to time meet and adjourn as the committee thinks fit;
 - shall not transact business at a meeting unless the quorum fixed by the local government is present;
 - is answerable to the local government and shall, as and when required by the local government, report fully on its activities.

Section 5.8 of the *Local Government Act 1995* and section 38 of the *Emergency Management Act 2005*, establishes the Shires of Pingelly and Wandering Joint Local Emergency Management Committee;

1. In accordance with provisions of Section 5.9 of the *Local Government Act 1995* resolves that the Local Emergency Management Committees are to comprise of Councillors, Staff and Other Persons;

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

N/A

Voting Requirements:

Absolute Majority

Recommendation:

That Council appoints the following delegates to Committees of Council and External Committees:

- | | |
|--|---|
| • Audit Committee | Full Council |
| • Bushfire Advisory Committee | Member –
Deputy – |
| • Chief Executive Officer Performance Review Committee | Member – Shire President
Member – Deputy President
Member – |
| • Central Country Zone of WALGA | Delegate – Shire President
Delegate – Deputy President
Deputy – |
| • Hotham-Dale Regional Road Sub-Group | Delegate – Shire President
Deputy – |
| • Pingelly Recreation & Cultural Committee | Member – Shire President
Deputy – Deputy President |
| • Development Assessment Panel | Delegate – Shire President
Delegate –

Deputy –
Deputy – |
| • Pingelly Tourism Group | Delegate –
Deputy – |
| • Regional Waste Group | Delegate –
Deputy – |
| • Shires of Pingelly and Wandering Joint Local Emergency Management Committee | Delegate – Shire President
Deputy – |
| • Pingelly Youth Network | Delegate –
Deputy – |
| • Pingelly Somerset Alliance | Delegate – Shire President
Deputy – |
| • Pingelly Early Years Network | Delegate – |

Moved: _____ Seconded: _____

14.2 Submission on the Student Transport Assistance Policy

File Reference: ADM0331
Location: Nil
Applicant: Not applicable
Author: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Submission on the Student Transport Assistance Policy Inquiry
Previous Reference: Nil

Summary

Council is requested to provide feedback and endorse the Shire’s submission on the Student Transport Assistance Policy to the Public Accounts committee as attached.

Background

Following representation from WALGA and other agencies, parliament has referred regional school bus services to the Parliamentary Public Accounts committee to consider a review, to ensure they continue to meet the needs of Western Australian families throughout the State.

Currently, to be eligible for a rural "orange" school bus service, students must be enrolled at their nearest appropriate school, live more than 4.5km from their school, regularly use the school bus and reside outside a designated public transport area. This has proven to be not fit for purpose for the residents of Pingelly and Council has requested the Shire advocate on behalf of residents for a more suitable service to be provided.

Comment

The current Student Transport Assistance Policy has impacts negatively on student outcomes, equity and economic development in Pingelly as articulated by the attached submission. It is proposed to send this document to the following:

- Parliamentary Public Accounts committee
- Rita Saffioti (Labour) Transport Minister, Planning and Ports
- Alannah MacTiernan (Labour) Minister for Regional Development; Agriculture and Food; Hydrogen Industry
- Sue Ellery (Labour) Minister for Education and Training
- Shelley Payne (Labour)
- Mia Davies (National Party) Leader of the Opposition, Shadow Minister for Regional Development; Finance; Electoral Affairs; Federal-State Relations; Public Sector Management; Women's Interests; Jobs & Trade

Consultation

Community consultation has not been undertaken to prepare this report and submission.

Statutory Environment

Nil.

Policy Implications

There are no current policies relevant to this matter.

Financial Implications

Nil

Strategic Implications

Goal 5	<p>Innovation, Leadership and Governance</p> <p>The Shire of Pingelly is an innovative, responsive partner to its community, an effective advocate, and a trusted steward of community assets. The organisation achieves good practice in all that it undertakes</p>
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Outcome 5.2	The Shire is a successful advocate for resources and facilities which support the vision for the future
Strategy 5.2.1	The Council and community continue to work together to advocate for change

Risk Implications

Risk (if recommendation not supported)	Loss of credibility/trust in the community in not representing and advocating for their interests.
Risk Rating (Prior to Risk Action Plan)	Medium 6
Principal Risk Theme	Reputational
Risk Action Plan (Mitigation Proposed)	Communication with community.

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation

That Council endorse the Shire’s submission to the Submission on the Student Transport Assistance Policy and authorise the Chief Executive Officer to send it to the Public Accounts committee and other influential people named in the comment section of this report.

Moved: _____ Seconded: _____

Shire of Pingelly

Submission to the Student Transport Inquiry



Overview

The Shire of Pingelly has long been extremely concerned regarding the Department of Transport's Student Transport Policy in relation to student transport as it has significant impacts for the Shire and residents in relation to student outcomes, equity and economic development. These impacts are articulated in the below sections.

Background

Following the closure of Pingelly High School in 2005, high school students have been required to attend the Brookton District High School or Narrogin Senior High School. The current Student Transport Policy only provides transport to the closest applicable school – which is Brookton District High School for Years 7-10. Unfortunately, this school only provides a limited range of subjects in comparison to the schools in Narrogin. In addition, it only provides education up until Year 10 at which point the options are to leave school and enter the workforce or to attend one of the schools in Narrogin. Under the current policy, transport is also provided for Year 11 and 12 students to attend Narrogin Senior High School.

Student Outcomes

It is very evident that the current student transport policy has failed the people of Pingelly. The town of Pingelly has the following Highest Level of Educational Attainment in comparison to Western Australia and Australia:

Highest Level of Education	Town of Pingelly	Western Australia	Australia
Degree Level and above	3.9%	20.5%	22%
Year 12	9.8%	16%	15.7%
Year 10	21.7%	11.8%	10.8%
Year 9 and below	14.4%	5.9%	8%

The above data (Census 2016) states that 36.1% of Pingelly people have a Year 10 education or below compared with 17.7 % and 18.8% for Western Australia and Australia respectively meaning that in Pingelly a student is twice as likely to leave school at the end of Year 10 or before compared to Western Australia or Australia. This demonstrates the impact of current government policy which requires students to choose between changing schools from Brookton (and Pingelly before 2005) to Narrogin and leaving school altogether at the end of Year 10. It should be no surprise that many students would prefer to enter the workforce rather than continue their education given their options.

The longstanding Student Transport Policy has contributed significantly to the above as it forces students to attend Brookton District High School rather than providing a choice for students to attend Narrogin Senior High School from the start of Year 7. If this choice to attend Narrogin Senior High School was provided to students, students would not have the daunting decision either to start a new school at Year 11 as the 'new student' or leave school and enter the workforce. The choice at Year 11 then would be starkly different – to continue school with their friends or enter the workforce at a time when none of their peers are making that decision.

It is clear that since 2005 in Pingelly, the Student Transport Policy has pushed students to leave school prematurely resulting in low levels of education compared with the state and country and as a direct consequence is in the lowest 4% most disadvantaged as described by the Index of Education and Occupation (IEO) score (Census 2016) in Australia.

Shire of Pingelly

Submission to the Student Transport Inquiry

Inequity

The current policy only provides an option for students to attend their nearest school. In regional areas such as Pingelly, this limits opportunity for students in comparison to their peers in the metropolitan region who have multiple transport options and therefore multiple choices of schools to attend. In this regard, providing only a single option when other options are feasible is an example of inequity and disadvantage that rural, regional and remote areas experience which have a direct impact and ongoing upon the lives of the people that live here. In the case of Pingelly, transport is only provided under this policy to Brookton District High School for Years 7-10 and Narrogin Senior High School for Years 11 and 12 which forces students to attend these schools. As Brookton District High School does not offer the range of subjects that other metropolitan and the Narrogin Senior High School provides, students do not currently have the option to study these subjects which restricts their career possibilities and potential and study those subjects that best fit their aptitudes. When students are given the opportunity to study subjects which fit their aptitudes, they can grow in confidence and be tested on their abilities rather than their inabilities. This concept is overstated for impact with the following famous quote *"If you judge a fish by its ability to climb a tree, it will live its whole life believing that it is stupid"* Author Unknown. This alone is enough cause to change the Student Transport Policy.

To overcome the equity and student outcome issues, a small number of Year 7-10 students are sent to boarding schools. While this is a valid option for those that choose, these families feel that they are left with little choice but to split their families if their children are to achieve a suitable education. Families are therefore forced to make this decision rather than considering this option on its merits.

To overcome the above equity and student outcome issues, some Year 7-10 students attend Narrogin Senior High School with the idea that they will continue their education from Year 7 through to Year 12 at the same school and have access to a wider diversity of subjects which are the best fit for their aptitudes. However, these Year 7-10 students are not guaranteed seats on the bus that goes from Pingelly (and Brookton) to Narrogin Senior High School for the Year 11-12 students. As a result, a Year 7-10 student in Narrogin Senior High School will be denied a seat if either a Year 11-12 or fee-paying student attending St Matthew's Catholic School from any year requires it. In this event and the parents or guardian cannot arrange alternative transport in time (a 200km round trip), the Year 7-10 student will be left at the bus stop – a potentially dangerous situation for the student. If the parent or guardian is unavailable due to work, medical or other reasons and cannot arrange alternative transport, the student will not attend school that day. This then counts against their school records of attendance and leaves the student trying to catch up academically to their classmates. This is not hypothetical, it something that happens to Pingelly students and is another example of injustice and inequity experienced by Pingelly and other rural, regional and remote students on a regular basis. The fact that the 'older kids' in Years 11 and 12 and those attending the fee-paying school (primary and secondary) have priority over the students most in need of assistance is highly concerning and target those families least able to pay to attend the fee-paying school.

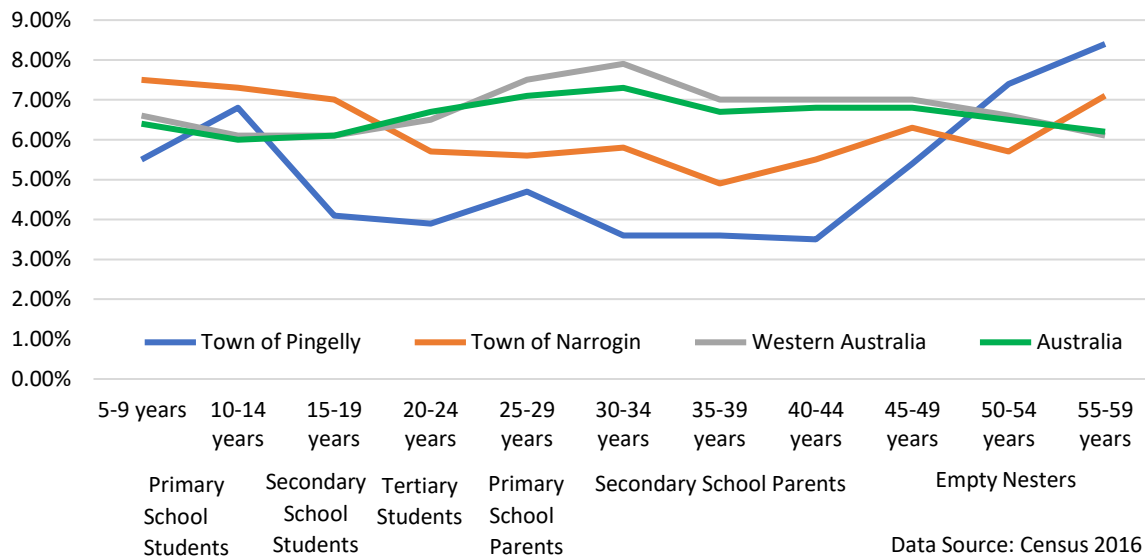
Economic Development

The above student outcomes and most particularly the inequity of the current Student Transport Policy has a significant impact upon the Shire of Pingelly's economic growth and development. This policy encourages families to leave from Pingelly before their children enter High School as shown on the below graph.

Shire of Pingelly

Submission to the Student Transport Inquiry

Population Comparison by Age - Town of Pingelly



Pingelly has similar percentages of primary school age children when compared to Western Australia and Australia, however this dips dramatically at high school age, including the parents of those students at the 30-44 age range and does not recover until the 50-54 age bracket at which stage the percentage of population these in older categories is driven upwards as the percentage population in the younger categories are driven downwards. In contrast, the nearby town of Narrogin (which has suitable access to secondary schools) retains its population during high school age and experiences a small dip as the population enters the Tertiary Education age. Overall, Narrogin’s population decreases less than Pingelly’s population. This demonstrates that the lack of suitable access to high school education is a major contributing factor in families leaving Pingelly.

This analysis is reinforced by the consultation with young people in the Pingelly Community carried out as part of the Shire of Pingelly Youth Strategy 2021-2025. Young people articulated the below key concerns about their future.

Pingelly Youth Consultation

Many young people are not able to access education... opportunities close to home and need to leave the region to pursue them. There is a notable decrease in young people’s confidence when comparing their desire to remain in Pingelly and the practicality of doing so.

A key concern for young people is remaining connected to Pingelly and maintaining friendships while completing high school in neighbouring communities.

(Shire of Pingelly Youth Strategy 2021-2025 – Future Aspirations, page 14)

The economic ramifications of this high school age flight of both students and their parents from Pingelly are glaring and significant, particularly as Pingelly is experiencing a shortage of workers.

Shire of Pingelly

Submission to the Student Transport Inquiry

In addition to the flight of existing residents, the current Student Transport Policy deters families from moving to Pingelly. One particular example is a recently appointed government official who preferred to commute to Pingelly from Perth rather than move their family to Pingelly because of the risk that their children would be left at the side of the road by the school bus. The Shire of Pingelly has noted several instances in which this policy has been directly responsible for families making the decision not to move to Pingelly. As the population of the Shire of Pingelly is 1,146 people (2016 Census), the impact of a number of family's decisions not to move to Pingelly has an outsized impact. This is the difference between the current stagnating population (which was 1,168 people in 2006 – a difference of 22 people over 10 years to 2016) and a sustainably growing population of 1% or 2% per year.

A population growth of 1% year on year for Pingelly (approx. 200 additional people since 2006) would mean additional houses being built, stable house prices, a more sustainable local economy supported by the additional population and increases in the rates base partially negating the need for rate increases. This modest population growth is being prevented by the current Student Transport Policy which has deterred families from moving to Pingelly and encouraging families to move from Pingelly resulting in a weaker local and regional economy.

Conclusion

The current Student Transport Policy does not make logical sense when applied to Pingelly, considering that under this policy a bus service operates from Pingelly to both Brookton and Narrogin. Simply a larger bus to Narrogin on the existing service would provide a suitable option for all students to attend the school of their choice.

As a result of the student outcomes, current inequity and impact on economic development, there is a social, moral and financial imperative respectively for the current Student Transport Policy to be changed and an adequate bus service to be provided which guarantees a seat for all Pingelly students to travel to attend the Brookton District High School or Narrogin Senior High School according to their choice.

Signed for the Shire of Pingelly and on behalf of the residents of Pingelly:



Mr. Andrew Dover
Chief Executive Officer
20 October 2021

Cr. William Mulroney
Shire President
20 October 2021

14.3 Local Roads and Community Infrastructure Program Round 3

File Reference:	ADM0636
Location:	Nil
Applicant:	Not applicable
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Nil
Previous Reference:	Nil

Summary

Council is requested to provide feedback and endorse the community projects to the Local Roads and Community Infrastructure Program Round 3.

Background

The Commonwealth Government has announced that the Shire of Pingelly is eligible for up to \$535,194 from the Local Roads and Community Infrastructure Program Round 3. This is significantly more than was available in the previous two rounds.

This funding is for the delivery of community infrastructure and does not include plans or projects which will not directly benefit the community.

Round 3 projects must be nominated before 31 December 2021 with these projects to be delivered by 30 June 2023.

Comment

Following the budget workshops and other discussions with Council, a list of priority projects has been developed within the eligibility criteria for the grant and in accordance with the following principles:

1. Minimise use of Shire untied funding;
2. Replace Shire funding with grant funding where possible;
3. Leverage other grant funding sources; and
4. Ensure the major projects in the various strategic plans are funded.

Priority Community Projects (not in priority order):

No.	Project	LCRI 3
1.	PRACC Lighting – Shire contribution to overall project (already committed by Council)	\$50,000
2.	PRACC Drainage & Landscaping (in addition to the \$20,000 already in the budget)	\$25,000
3.	Sulkies and Buggies Shed (committed in the budget) It is proposed to use this funding as leverage for Lotterywest funding toward this project.	\$100,000
4.	Memorial Park – complete any outstanding items and construct statement equipment. It is proposed to use this funding as leverage for Lotterywest funding toward the project Skate Park/Pump Track project.	\$100,194
5.	Skate Park/Pump Track – identified as a priority in the Youth Strategy. It is proposed to use this funding as leverage for Lotterywest funding toward this project.	\$150,000
6.	Signage & Streetscape Upgrades – identified as a priority in the Corporate Business Plan. It is proposed to use this funding as leverage for RAC funding toward this project	\$40,000

7.	Christmas Village - It is proposed to use this funding as leverage for Regional Event Scheme funding toward this project and as part of the leverage for the RAC funding for the Signage & Streetscape Upgrades.	\$20,000
8.	Caravan Park Improvements – identified as a priority in the Corporate Business Plan. It is proposed to use this funding as leverage for Regional Economic Development grant funding (along with private investment in the Chalets) toward this project.	\$50,000
Total		\$535,194

No Shire funding is required to leverage these grants. It is anticipated that this allocation will maximise the ability of the Shire to apply for other grants to achieve the actions within the Shire of Pingelly Corporate Business Plan.

Consultation

Community consultation has been undertaken in the planning of several of the individual projects and with the various strategic plans from which these projects originate. Further consultation will be carried out as part of the implementation of the projects.

Statutory Environment

Nil.

Policy Implications

There are no current policies relevant to this matter.

Financial Implications

Nil

Strategic Implications

Goal 1	Economy
Outcome 1.1	The Shire experiences significant new business growth and employment and is known widely as an innovative and collaborative community which is attracting new population and investment
Strategy 1.1.3	Support business and community tourism promotion initiatives
Goal 2	Community
Outcome 2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
Strategy 2.4.1	Provide a range of community facilities and associated services in a way that maximises use and community activity
Goal 5	Innovation, Leadership & Governance
Outcome 5.5	Financial resources are effectively managed
Strategy 5.5.2	Ensure financial sustainability

Risk Implications

Risk (if recommendation not supported)	Loss of opportunity to fund priority community assets.
Risk Rating (Prior to Risk Action Plan)	High 16
Principal Risk Theme	Financial
Risk Action Plan (Mitigation Proposed)	Agree priority projects for submission to the LRCI.

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)

Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation

That Council authorise the Chief Executive Officer to apply for the Local Roads and Community Infrastructure Program round 3 grant in general accordance with the Priority Community Projects table in the comment section of this report.

Moved: _____ Seconded: _____

14.4 Lease Expressions of Interest - Old Courthouse

File Reference:	ADM0034
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Community Development Officer
Disclosure of Interest:	Nil
Attachments:	ICR215596
Previous Reference:	13012 (Ordinary Council Meeting 16 June 2021) 13044 (Ordinary Council Meeting 18 August 2021) 13057 (Ordinary Council Meeting 15 September 2021)

Summary

Council is requested to consider the Expressions of Interests received to lease the Old Courthouse and appoint a successful applicant.

Background

At the Ordinary Council Meeting in June 2021, Council endorsed the Administration to call for Expressions of Interest for the lease of the Pingelly Old Court House at 15 Parade Street Pingelly, in accordance with the attached Expression of Interest documentation. Council also requested the Administration to advertise the Expression of Interest in media platforms that are widespread and likely to attract applications from the Arts, Culture, Hospitality and Tourism sectors, including local and metropolitan, both print and electronic media. This direction was set with the view to consider operators committed to the growth and progression of Pingelly's social and economic development, and who will provide an addition to the visitor experience, while remaining sensitive to the architectural, historical and social importance of the building.

At its June 2020 Ordinary Meeting, Council agreed to proceed with the Memorial Park Redevelopment as a part of the Drought Communities Programme funding. This project is expected to contribute positively to the Pingelly economy. The Old Courthouse is situated within the Memorial Park precinct. Previously it had been utilised by the Museum Group, with the opportunity to now transform the building into a use that will add value to the experience of local residents and visitors patronising Memorial Park. The Museum Group have been involved with the Town Hall Reference Group and have vacated the Old Courthouse in favour of a holistic tourism-based display at the Town Hall.

At this present time with the pending completion of the redevelopment of Memorial Park, and the Museum Group now moved to the Town Hall, the Old Courthouse is now vacant and available for lease. The leasable area includes the entirety of the building. It was expected that by sourcing a commercial tenant for the building, local community benefits may include job creation, increased visitation to the town centre and economic growth.

The key elements of the Expression of Interest included:

- The Shire is specifically seeking EOI's from those in the arts, culture, tourism or hospitality industries which can deliver an outcome within the Old Courthouse building, that is complementary to the Memorial Park Precinct re-development and aligns with the Shire's vision of increasing tourism visitation and experiences.
- In order to obtain a tenant that is highly advantageous to the area, the Shire of Pingelly is offering the tenancy for the initial 3 years, at the cost of outgoings only. Outgoings (Shire rates, water rates, Emergency Services Levy, building insurance) are anticipated to be approximately \$265 per month.
- It is envisaged that the fixtures within the main courtroom would be predominantly retained.
- Responses to the Expression of Interest are to include:
 - Summary of use
 - Extent to which the use will benefit tourism
 - Extent to which the use will activate the site
 - Extent to which the use will be complementary to the Memorial Park redevelopment

- Detail of hours and days of operation that the proposal would typically involve
- How many staff (or volunteers) would perform activities as a part of the proposal
- Experience in the proposed activity
- Preferred timeframe for accessing the building and commencing operations
- Proposed length of lease
- Detail of any changes proposed to the building

An Expression of Interest prospectus had been developed with a draft version provided to Council at its June 2021 Ordinary Meeting. When advertising commenced the textual content remained the same, however the images were updated to reflect the current works to the building.

The approximate timing for this process was:

- Advertising commences from Monday 28 June 2021 with Site Inspection Dates available by appointment
- Expressions of Interest closed on 26 July 2021
- Assessment process concludes with Council's Ordinary Council Meeting in August 2021.

Council at its August 2021 Ordinary Meeting requested the Expression of Interest period to be extended to develop a larger pool of applications.

Following the extension to the timeframe three additional site visits for new prospects were conducted, no other applications have been received.

Marcia Devenney's expression of interest for the Pingelly Courthouse Cinema was the Officer's recommendation at the August 2021 Council Meeting and remains the only expression of interest submitted. The application have been reviewed by the Community Development Officer, and the recommendations align with the assessment criteria.

Council at its September 2021 Ordinary Meeting requested the Administration to investigate the shared use of the courthouse building with the Pingelly Courthouse Cinema and other complimentary uses as Council preferred to see more regular use of the building

Comment

Following further engagement with Marcia Devenney it has been established it will be possible for the Courthouse Cinema to co-exist with another use outside of session times. The cinema equipment, including the projector and screen, can be dismantled and stored away during the period of time where the Courthouse Cinema isn't operating.

Marcia Devenney proposes the Old Courthouse to be initially activated two weekends per month, however the remaining days and times enable room for growth of the business as well as accommodate the additional product extensions outlined in the Expression of Interest, pertaining to birthday parties and corporate functions in a boutique venue of historical value (a point of difference to the Pingelly Recreation and Cultural Centre which is a multipurpose venue).

In addition to address the arts, culture, hospitality and tourism uses set out in the prospectus, the Courthouse Cinema aligns with the community's critical need to increase youth engagement. The Youth Strategy 2021-25 revealed the extent to which young people are seeking greater opportunity for entertainment and passive recreation (non-sport) on a regular basis, as well as opportunities to source casual employment locally.

Consultation

The Expression of Interest process undertaken included public notification in local newspapers including the Pingelly Times and Fremantle Gazette, on the Shire of Pingelly's website within the Projects and Initiatives section, as well as the Shire of Pingelly's Facebook page in which the post was viewed by 1,478 people, for a period of four weeks.

The Expression of Interest process was extended for a period of four weeks and comprised further advertising in the Pingelly Times, Narrogin Observer, on the Shire of Pingelly’s website within the Projects and Initiatives section, the Shire of Pingelly’s Facebook post was viewed by 1,852 people, direct emails to several organisations including the Wheatbelt Business Network, radio interviews by the CEO on ABC Great Southern and ABC Southwest and a Facebook post on the ABC Great Southern’s Facebook page which has 82,000 followers, resulting in 219 reactions, 150 comments and 112 shares. It is considered that this advertising has been wide and full.

Statutory Environment

Under Section 3.58 of the Local Government Act 1995 (the Act), a disposition of land includes leasing of local government property. If a local government does not dispose of property via a public auction or the public tender method, the proposal must be advertised for public comment – unless the proposal is an ‘exempt’ disposition.

A disposition of property is exempt from Section 3.58 under Regulation 30, Part 6 Miscellaneous Provisions of the Local Government (Functions and General) Regulations 1996 if the land is to be used for charitable, benevolent, religious, cultural, educational, recreational, sporting or other like purposes.

Policy Implications

Nil

Financial Implications

The successful leasing of the facility will have a minor positive impact on the Shire, as currently, water rates, utilities and insurance are the responsibility of the Shire. T

Strategic Implications

Goal 1	Economy
Outcome 1.1	The Shire experiences significant new business growth and employment and is known widely as an innovative and collaborative community which is attracting new population and investment.
Strategy 1.1.4	Support business and community tourism promotion initiatives.

Risk Implications

Risk	Endorsing a tenant without sufficient business experience and / or relevance to the site may resulted in additional periods of the facility being vacant. Existing businesses may resent additional / similar businesses entering into the market.
Risk Rating (Prior to Treatment or Control)	Medium (6)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	Further Council decisions following the EOI process will enable consideration of the risks that arise from specific proposals.

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation

That Council authorises the Administration:

- 1. to formally respond in writing to Marcia Devenney to confirm the Pingelly Courthouse Cinema is the preferred expression of interest, subject to satisfactory negotiations with the Chef Executive Officer and signing a Lease Agreement aligning to the criteria stated within the Expression of Interest Prospectus.**
- 2. to draft a Lease Agreement for the Old Courthouse for a 12 month period based on the requirements contained within the Expression of Interest Prospectus and specific requirements of the cinema operation contained with the applicant's submission, with the view to continue investigating another use of the Old Courthouse on days where the Pingelly Courthouse Cinema isn't using the space.**

Moved: _____ Seconded: _____

15. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

15.1 Monthly Statement of Financial Activity – September 2021

File Reference:	ADM0075
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Executive Manager Corporate Services
Disclosure of Interest:	Nil
Attachments:	Monthly Statements of Financial Activity for the period 1 September 2021 to 30 September 2021
Previous Reference:	Nil

Summary

In Accordance with the *Local Government Act 1995* Section 5.25 (1) and *Local Government (Financial Management) Regulations 1996*, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of September 2021 are attached for Council consideration and adoption. This report now incorporates new Australian Accounting Standards Board (AASB) requirements effective from 1 July 2019. AASB 15 Revenue from Contracts with Customers (IFRS 15), AASB 1058 Income for Not-for Profit Entities, AASB 16 Lease replaces AASB 117 (IFRS 16).

Background

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all shire's bank accounts, including term deposits;
- Reconciliation of Rates, including outstanding debtors;
- Reconciliation of Sundry Creditors and Debtors;

Comment

The Monthly Financial report has been prepared in accordance with statutory requirements and provides council with their financial position as at 30 September 2021.

Consultation

Nil

Statutory Environment

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.
- (f) Each statement of financial activity is to be accompanied by documents containing -An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- (g) An explanation of each of the material variances referred to in sub regulation (1) (d); and
- (h) Such other supporting information as is considered relevant by the local government.

(2) The information in a statement of financial activity may be shown -

- (a) According to nature and type classification;
- (b) By program; or
- (c) By business unit.

(3) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -

- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
- (b) Recorded in the minutes of the meeting at which it is presented.

(4) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications

There are no policy implications.

Financial Implications

There are no significant trends or issues to be reported. The report and officer recommendation is consistent with Council’s adopted Budget 2021/22.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to monitor the Shire’s ongoing financial performance would increase the risk of a negative impact on the Shire’s financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.					
Risk Rating (Prior to Treatment or Control)	Low (2)					
Principal Risk Theme	Reputational / Legislative					
Risk Action Plan (Controls or Treatment Proposed)	Nil					
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation

That with respect to the Monthly Statements of Financial Activity for the month ending 30 September 2021 be accepted and material variances be noted.

Moved: _____ Seconded: _____



SHIRE OF PINGELLY

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 SEPTEMBER 2021 TO 30 SEPTEMBER 2021

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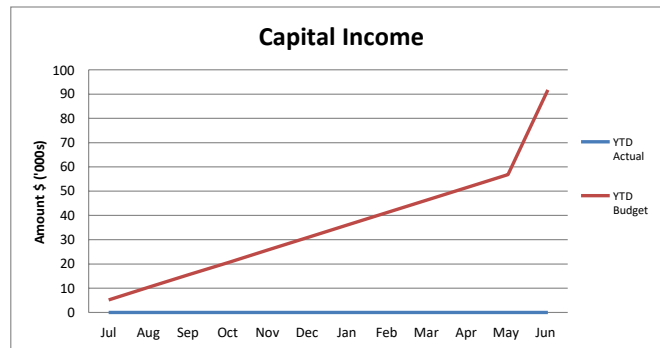
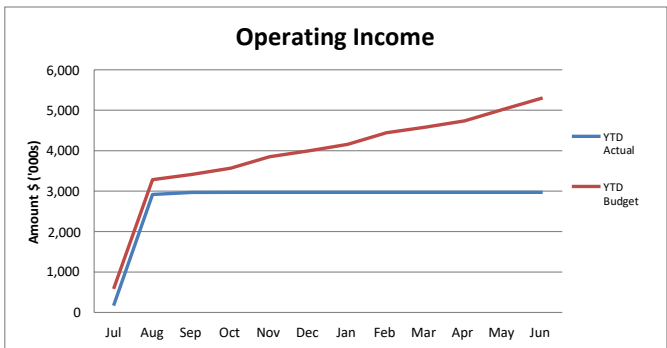
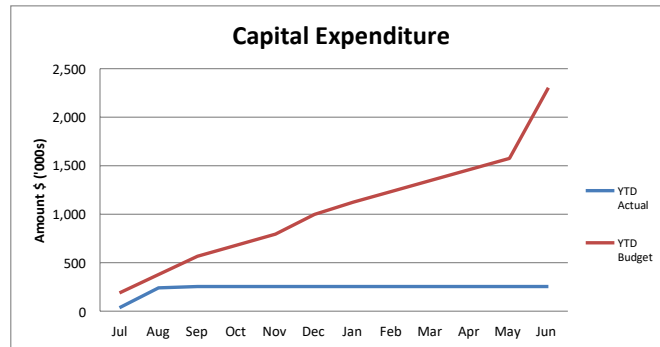
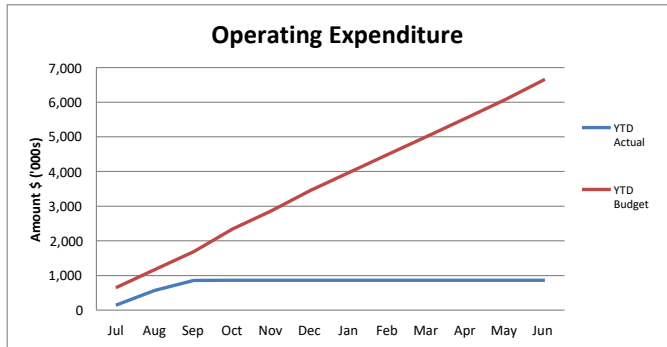
Statement of Financial Activity

Report on Significant Variances

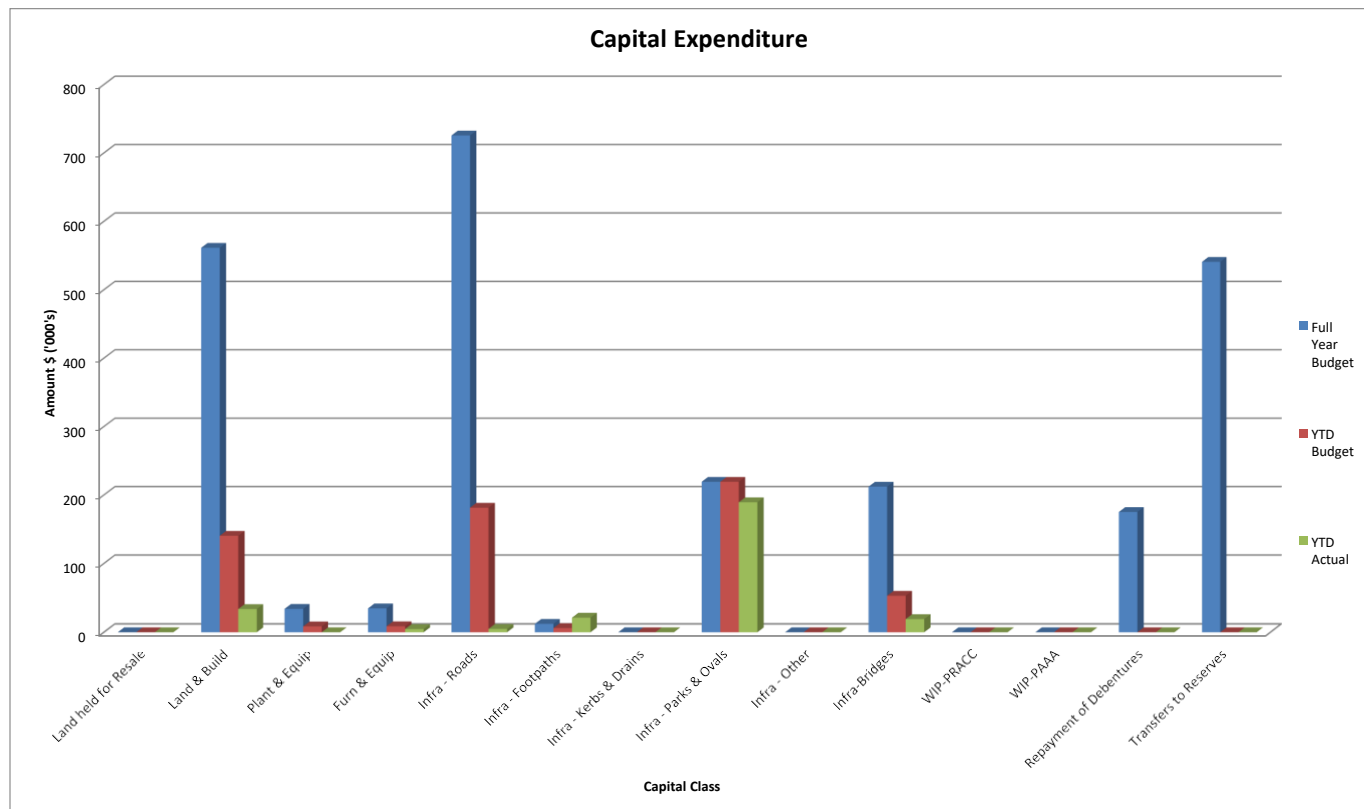
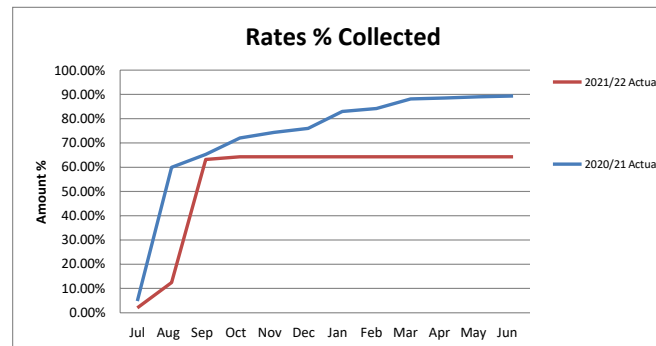
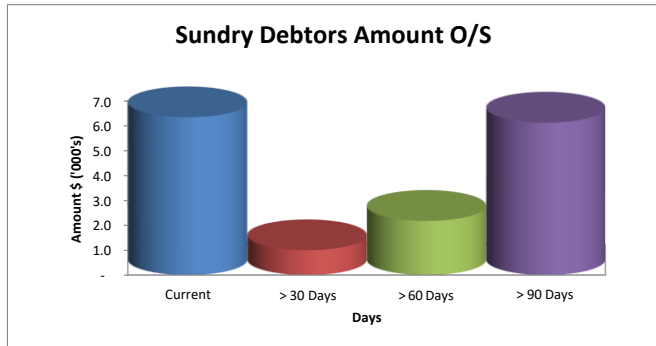
Notes to and Forming Part of the Statement

- 1 Acquisition of Assets
 - 2 Disposal of Assets
 - 3 Information on Borrowings
 - 4 Reserves
 - 5 Net Current Assets
 - 6 Rating Information
 - 7 Operating Statement
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Income and Expenditure Graphs to 30 September 2021



Other Graphs to 30 September 2021



SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 SEPTEMBER 2021 TO 30 SEPTEMBER 2021

	NOTE	2021/22 Adopted Budget \$	September 2021 Y-T-D Budget \$	September 2021 Actual \$	Variences Actuals to Budget \$	Variences Actual Budget to Y-T-D %	
Operating							
Revenues/Sources							
General Purpose Funding		660,811	176,145	188,806	12,661	7%	
Governance		58,025	14,445	27,030	12,585	87%	▲
Law, Order, Public Safety		319,089	117,897	24,861	(93,036)	-79%	▼
Health		1,900	471	236	(235)	-50%	
Education and Welfare		18,270	1,923	2,128	205	11%	
Housing		0	0	0	0	0%	
Community Amenities		211,250	180,606	185,683	5,077	3%	
Recreation and Culture		496,612	242,473	92,793	(149,680)	-62%	▼
Transport		1,221,887	426,388	184,543	(241,845)	-57%	▼
Economic Services		45,050	11,256	8,172	(3,084)	-27%	
Other Property and Services		40,227	10,050	21,546	11,496	114%	▲
		3,073,121	1,181,654	735,798	(445,856)	-38%	
(Expenses)/(Applications)							
General Purpose Funding		(207,821)	(51,177)	(47,912)	3,265	6%	
Governance		(425,457)	(133,786)	(114,169)	19,617	15%	▼
Law, Order, Public Safety		(497,159)	(133,026)	(66,869)	66,157	50%	▼
Health		(176,477)	(44,244)	(51,407)	(7,163)	-16%	▲
Education and Welfare		(113,328)	(27,424)	(16,708)	10,716	39%	▼
Housing		0	0	0	0	0%	
Community Amenities		(398,447)	(100,024)	(70,133)	29,891	30%	▼
Recreation & Culture		(1,509,842)	(344,927)	(135,520)	209,407	61%	▼
Transport		(2,902,952)	(733,625)	(332,610)	401,015	55%	▼
Economic Services		(410,577)	(99,175)	(84,323)	14,852	15%	▼
Other Property and Services		(19,174)	(23,156)	57,233	80,389	347%	▼
		(6,661,234)	(1,690,564)	(862,418)	828,146	-49%	
Net Operating Result Excluding Rates		(3,588,113)	(508,910)	(126,620)	382,290	-75%	
Adjustments for Non-Cash (Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	(20,050)	(5,013)	0	5,013	100%	▼
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0%	
Movement in LG House Trust-Non Cash		0	0	0	0	0%	
Changes in Accounting Policy		0	0	0	0	0%	
Adjustments in Fixed Assets		0	0	0	0	0%	
Rounding		0	0	0	0	0%	
Depreciation on Assets		2,608,552	652,131	0	(652,131)	100%	▼
Capital Revenue and (Expenditure)							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(561,316)	(140,325)	(33,738)	106,587	76%	▼
Purchase of Furniture & Equipment	1	(34,700)	(8,673)	(4,650)	4,023	46%	
Purchase of Right of Use Asset - Furniture & Equipmen	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	(330,000)	(82,500)	0	82,500	100%	▼
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(34,000)	(8,499)	0	8,499	100%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(725,551)	(181,338)	(4,810)	176,528	97%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,215)	(6,105)	(21,195)	(15,090)	-247%	▲
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(219,250)	(219,249)	(189,298)	29,951	14%	▼
Purchase of Infrastructure Assets - Bridges	1	(212,122)	(53,025)	(19,128)	33,897	64%	▼
Purchase of Infrastructure Assets - Other	1	0	0	0	0	0%	
Purchase of WIP Recreation and Culture	1	0	0	0	0	0%	
Purchase of WIP Aged Accommodation	1	0	0	0	0	0%	
Proceeds from Disposal of Assets	2	62,000	15,498	0	(15,498)	-100%	▼
Repayment of Debentures	3	(175,091)	0	0	0	0%	
Proceeds from New Debentures	3	0	0	0	0	0%	
Proceeds from new Lease Liabilities	3	330,000	82,500	0	(82,500)	-100%	▼
Repayment of Leases	3	(144,508)	(23,748)	(23,748)	0	0%	
Advances to Community Groups		0	0	0	0	0%	
Self-Supporting Loan Principal Income		18,692	0	0	0	0%	
Transfer from Restricted Asset -Unspent Loans		0	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(540,804)	0	0	0	0%	
Transfers from Restricted Asset (Reserves)	4	29,700	0	0	0	0%	
Transfers to Restricted Assets (Other)		0	0	0	0	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0%	
ADD Net Current Assets July 1 B/Fwd	5	1,319,560	1,319,560	1,319,560	0	0%	
Net Current Assets - Unspent Grants		0	0	0	0	0%	
LESS Net Current Assets Year to Date	5	0	3,061,756	3,125,297	63,541	-2%	
Amount Raised from Rates		(2,229,216)	(2,229,452)	(2,228,924)	528	0%	

This statement is to be read in conjunction with the accompanying notes.

Material Variances SymbolAbove Budget Expectations
Below Budget ExpectationsGreater than 10% and \$5,000
Less than 10% and \$5,000▲
▼

SHIRE OF PINGELLY
FOR THE PERIOD 1 SEPTEMBER 2021 TO 30 SEPTEMBER 2021
Report on Significant variances Greater than 10% and \$5,000

Purpose

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.

REPORTABLE OPERATING REVENUE VARIATIONS

Governance	12,585	87% ▲
The variance relates to paid parental leave and long service leave revenue , which will be offset and reimbursement 19/20 actual wages LGIS		
Law Order and Public Safety	(93,036)	-79% ▼
The main variance relates to budget profiling for the Fire Mitigation grant funding regarding the recognition of revenue		
Recreation and Culture	(149,680)	-62% ▼
The variances relate to the budget profiling for the Town Hall, Sulkies and Buggies, Driver Reviver and Memorial Park grants		
Transport	(241,845)	-57% ▼
There are a number of factors that relate to this variance with the main drivers being Grant funding LRCI PRACC Carpark ,R2R and RRG due to recognition of revenue, change in accounting standard		
Other Property and Services	11,496	114% ▲
The main variance relates to the reimbursement of a Workers Compensation claim		

REPORTABLE OPERATING EXPENSE VARIATIONS

Governance	19,617	15% ▼
The major variances relate to Depreciation not yet run for 21/22 along budget profiling for consultant assistance with revision of Integrated Planning & Reporting		
Law, Order, Public Safety	66,157	50% ▼
The variance relates to budget profiling for Bushfire Mitigation Activities and Depreciation not yet run for 21/22		
Health	(7,163)	-16% ▲
The variance relates to Medical Services budget profiling - will self correct		
Education and Welfare	10,716	39% ▼
The variance relates to Depreciation not yet run for 21/22		
Community Amenities	29,891	30% ▼
The variance relates to a timing issue for refuse site management		
Recreation and Culture	209,407	61% ▼
There are a number of factors that relate to this variance with the main drivers being Depreciation not yet run 21/22 and PRACC subsidy centre management wages - timing difference, will self correct		
Transport	401,015	55% ▼
There are a number of factors that relate to the variance with the main drivers being road construction and maintenance program not yet substantially commenced, depreciation YTD budget less than YTD actual due to depreciation not yet run for 21/22		
Economic Services	14,852	15% ▼
The variance relates to Depreciation not yet run for 21/22		
Other Property and Services	80,389	347% ▼
There are a number of factors which relate to this variance with the main drivers being Plant Operating Costs and Public Works Overheads, which are being continually monitored and Depreciation not run for 21/22		

REPORTABLE NON-CASH VARIATIONS

Depreciation on Assets	(652,131)	100% ▼
Depreciation YTD Budget less than YTD Actuals due to depreciation not yet run for 21/22		

REPORTABLE CAPITAL EXPENDITURE VARIATIONS

Purchase of Road Infrastructure Assets	176,528	97% ▼
Road Infrastructure YTD Actuals less than YTD Budget due to program not yet substantially commenced		
Purchase of Infrastructure Assets - Footpaths	(15,090)	-247% ▲
The variance relates to incorrect allocation to the WA Bicycle Network School to PRACC, to be corrected		
Purchase of Infrastructure Assets - Parks & Ovals	29,951	14% ▼
Infrastructure - Parks & Ovals - Memorial Park Re-development due to be completed prior to expected date		
Purchase of Infrastructure Assets - Bridges	33,897	64% ▼
Expenditure relates to emergency storm damage works for Yealering Pingelly Road Bridge. Review Street bridge not yet commenced		

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 SEPTEMBER 2021 TO 30 SEPTEMBER 2021

1. ACQUISITION OF ASSETS	2021/22 Adopted Budget \$	2021/22 YTD Budget \$	September 2,021 YTD Actual \$
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
<i>Administration</i>			
Furniture And Equipment	9,700	2,424	4,650
Recreation & Culture			
<i>Public Halls Civic Centres</i>			
Town Hall	39,565	9,891	0
Pingelly Central Driver Reviver Point - Town Hall	117,950	29,487	0
Sulkies & Buggies	200,000	49,998	0
<i>Other Recreation & Sport</i>			
Capex - Infra Parks & Ovals	219,250	219,249	189,298
<i>Other Culture</i>			
Capex - Pracc Carpark And Drainage	53,801	13,449	33,738
Pracc Lighting Project	150,000	37,500	0
Pracc Billboard Signs	15,000	3,750	0
Transport			
Furniture & Equipment			
Furniture & Equipment Purchase - Schedule 12	10,000	2,499	0
Bridges			
Capex - Review Street Bridge # 5165 0.94Slk	212,122	53,025	0
Capex - Yealering-Pingelly Road Bridge	0	0	19,128
Roads Construction			
Capex - Pemberton Street Drainage - Roads To	49,221	12,300	0
Capex - North Bannister Pingelly Road Wheatbelt	50,000	12,498	0
Capex - York Williams Road Reseal 10Mm Agg 21700M2 Slk 0.00 To 3.50 Slk	90,500	22,617	0
Capex - Yenellin Rd Reconstruction Of Road To A 7	160,000	39,993	0
York - Williams Road - Rtr	36,210	9,045	0
Thompson Road Culverts - Council Constr	4,920	1,227	0
Pasture Street - Council Constr	29,064	7,263	0
Capex - Rrg Wickepin Pingelly Slk 7.9-9.0	260,500	65,118	10
Review Street - Rtr	45,136	11,277	4,800
Footpath Construction			
Footpaths - Construction	12,215	6,105	21,195
<i>Road Plant Purchases</i>			
Right Of Use Asset - P & E	330,000	82,500	0
Capex - Psm01 Upgrade 2014 Holden Colorado	34,000	8,499	0
	2,129,154	699,714	272,819

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 SEPTEMBER 2021 TO 30 SEPTEMBER 2021

1. ACQUISITION OF ASSETS (Continued)	2021/22 Adopted Budget \$	2021/22 YTD Budget \$	September 2,021 Actual \$
<u>By Class</u>			
Buildings	561,316	140,325	33,738
Furniture & Equipment	34,700	8,673	4,650
Right of Use Asset - P & E	330,000	82,500	0
Plant & Equipment	34,000	8,499	0
Infrastructure - Roads	725,551	181,338	4,810
Infrastructure - Footpaths	12,215	6,105	21,195
Infrastructure - Parks & Ovals	219,250	219,249	189,298
	<u>2,129,154</u>	<u>699,714</u>	<u>272,819</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 SEPTEMBER 2021 TO 30 SEPTEMBER 2021

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program

Asset No		Written Down Value		Sale Proceeds		Profit(Loss)	
		2021/22	September 2021	2021/22	September 2021	2021/22	September 2021
		Budget	Actual	Budget	Actual	Budget	Actual
		\$	\$	\$	\$	\$	\$
	Transport						
PSM01	PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	0	12,000		(5,000)	0
PL7	2007 CAT Skid Steer Loader - PN568	7,950	0	10,000		2,050	0
PT13	2007 Mitsubishi Fuso FV51 Tip Truck - PN133	17,000	0	40,000		23,000	0
		41,950	0	62,000	0	20,050	0

By Class of Asset

Asset No		Written Down Value		Sale Proceeds		Profit(Loss)	
		2021/22	September 2021	2021/22	September 2021	2021/22	September 2021
		Budget	Actual	Budget	Actual	Budget	Actual
		\$	\$	\$	\$	\$	\$
	Plant & Equipment						
PSM01	PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	0	12,000	0	(5,000)	0
PL7	2007 CAT Skid Steer Loader - PN568	7,950	0	10,000	0	2,050	0
PT13	2007 Mitsubishi Fuso FV51 Tip Truck - PN133	17,000	0	40,000	0	23,000	0
		41,950	0	62,000	0	20,050	0

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2020/21	September 2021
Adopted Budget	Actual
\$	\$
25,050	0
(5,000)	0
20,050	0

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 SEPTEMBER 2021 TO 30 SEPTEMBER 2021

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-21	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2021/22 Budget \$	2021/22 Actual \$	2021/22 Budget \$	2021/22 Actual \$	2021/22 Budget \$	2021/22 Actual \$	2021/22 Budget \$	2021/22 Actual \$
Education & Welfare									
Loan 120 - SSL Pingelly Cottage Homes *	132,281	0	0	18,692	0	113,589	132,281	8,261	(47)
Recreation & Culture									
Loan 123 - Recreation and Cultural Centre	1,954,191	0	0	104,983	0	1,849,208	1,954,191	81,178	(224)
Loan 124 - Recreation and Cultural Centre	1,148,918	0	0	51,416	0	1,097,502	1,148,918	7,423	(123)
	3,235,390	0	0	175,091	0	3,060,299	3,235,390	96,862	(394)

(* Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-21	New Lease		Lease Principal Repayments		Lease Principal Outstanding		Lease Interest Repayments	
		2021/22 Budget \$	2021/22 Actual \$	2021/22 Budget \$	2021/22 Actual \$	2021/22 Budget \$	2021/22 Actual \$	2021/22 Budget \$	2021/22 Actual \$
Administration									
Photocopier Lease	37,137	0	0	20,983	5,187	16,154	31,950	825	265
Solar System-Admin Office	12,157	0	0	3,244	795	8,913	11,362	593	164
Server Lease	41,153	0	0	8,355	2,049	32,798	39,104	1,933	523
CCTV Server Lease	19,942	0	0	3,741	1,215	16,201	18,727	1,119	0
Grader Lease	290,041	0	0	58,685	14,502	231,357	275,540	8,136	2,069
Loader Lease	0	100,000	0	15,000	0	85,000	100,000	2,560	0
6 Wheel Tipper Lease	0	230,000	0	34,500	0	195,500	230,000	5,888	0
	400,430	330,000	0	144,508	23,748	585,923	706,683	21,054	3,020

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 SEPTEMBER 2021 TO 30 SEPTEMBER 2021

	2021/22 Adopted Budget \$	September 2021 Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	36,295	36,295
Amount Set Aside / Transfer to Reserve	186	0
Amount Used / Transfer from Reserve	<u>(10,000)</u>	<u>0</u>
	<u>26,481</u>	<u>36,295</u>
(b) Plant Reserve		
Opening Balance	33,295	33,295
Amount Set Aside / Transfer to Reserve	13,171	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>46,466</u>	<u>33,295</u>
(c) Building and Recreation Reserve		
Opening Balance	23,962	23,962
Amount Set Aside / Transfer to Reserve	421,027	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>444,989</u>	<u>23,962</u>
(d) Electronic Equipment Reserve		
Opening Balance	32,344	32,344
Amount Set Aside / Transfer to Reserve	40,166	0
Amount Used / Transfer from Reserve	<u>(19,700)</u>	<u>0</u>
	<u>52,810</u>	<u>32,344</u>
(e) Community Bus Reserve		
Opening Balance	23,914	23,914
Amount Set Aside / Transfer to Reserve	20,123	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>44,037</u>	<u>23,914</u>
(f) Swimming Pool Reserve		
Opening Balance	27,995	27,995
Amount Set Aside / Transfer to Reserve	5,143	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>33,138</u>	<u>27,995</u>
(g) Refuse Site Rehab/Closure Reserve		
Opening Balance	16,191	16,191
Amount Set Aside / Transfer to Reserve	83	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>16,274</u>	<u>16,191</u>
(h) Tutanning Nature Reserve		
Opening Balance	1,094	1,094
Amount Set Aside / Transfer to Reserve	905	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>1,999</u>	<u>1,094</u>
(i) Wheatbelt Secondary Freight Network Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	40,000	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>40,000</u>	<u>0</u>
Total Cash Backed Reserves	<u><u>706,194</u></u>	<u><u>195,090</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 SEPTEMBER 2021 TO 30 SEPTEMBER 2021

	2021/22 Adopted Budget \$	September 2021 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	186	0
Plant Reserve	13,171	0
Building and Recreation Reserve	421,027	0
Electronic Equipment Reserve	40,166	0
Community Bus Reserve	20,123	0
Swimming Pool Reserve	5,143	0
Refuse Site Rehab/Closure Reserve	83	0
Tutanning Nature Reserve	905	0
Wheatbelt Secondary Freight Network Reserve	40,000	0
	<u>540,804</u>	<u>0</u>
Transfers from Reserves		
Leave Reserve	(10,000)	0
Plant Reserve	0	0
Building Reserve	0	0
Electronic Equipment Reserve	(19,700)	0
Community Bus Reserve	0	0
Swimming Pool Reserve	0	0
Refuse Site Rehab/Closure Reserve	0	0
Tutanning Nature Reserve	0	0
Wheatbelt Secondary Freight Network Reserve	0	0
	<u>(29,700)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u>511,104</u>	<u>0</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

Tutanning Nature Reserve

- to be used for the operations, improvements and promotion of the Tutanning Nature Reserve

Wheatbelt Secondary Freight Network Reserve

- to be used for the Shire of Pingelly's contribution for Infrastructure renewal for future Wheatbelt Secondary Freight network capital renewal

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 SEPTEMBER 2021 TO 30 SEPTEMBER 2021

	2020/21 B/Fwd Per 2021/22 Budget \$	2020/21 B/Fwd Per Financial Report \$	September 2021 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	1,308,592	1,308,592	2,208,162
Cash - Restricted Unspent Grants			530,859
Cash - Restricted Unspent Loans	0	0	(0)
Cash - Restricted Bonds & Deposits	13,143	13,143	13,375
Cash - Restricted Reserves	195,089	195,089	195,089
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	198,109	198,109	913,646
Sundry Debtors	481,542	481,542	76,879
Provision for Doubtful Debts	(1,015)	(1,015)	(1,015)
Gst Receivable	0	0	9,314
Contract Asset	0	0	0
Loans - clubs/institutions	18,692	18,692	18,692
Accrued Income/Payments In Advance	9,662	9,662	0
Investments	5,000	5,000	5,000
Inventories	13,378	13,378	24,487
	<u>2,242,192</u>	<u>2,242,192</u>	<u>3,994,488</u>
LESS: CURRENT LIABILITIES			
Payables and Provisions (Budget Purposes Only)	0	0	-
Sundry Creditors	(228,162)	(228,162)	(70,954)
Accrued Interest On Loans	(393)	(393)	-
Accrued Salaries & Wages	(63,303)	(63,303)	-
Bonds & Deposits Held	(13,143)	(13,143)	(13,375)
Income In Advance	(76,494)	(76,494)	(166,159)
Gst Payable	0	0	(2,008)
Payroll Creditors	0	0	-
Contract Liabilities	0	0	-
Performance Obligation Liability	(318,224)	(318,224)	(364,700)
Prepaid Rates Liability	(30,643)	(30,643)	(5,735)
Current Lease Liability	(95,007)	(95,007)	(71,259)
Accrued Expenses	(11,544)	(11,544)	-
PAYG Liability	0	0	(26,610)
Other Payables	38,057	38,057	(869)
Current Employee Benefits Provision	(417,294)	(417,294)	(417,294)
Current Loan Liability	(175,091)	(175,091)	(175,091)
	<u>(1,391,243)</u>	<u>(1,391,243)</u>	<u>(1,314,055)</u>
NET CURRENT ASSET POSITION	850,949	850,949	2,680,433
Less: Cash - Reserves - Restricted	(195,089)	(195,089)	(195,089)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0	0
Less: Current Loans - Clubs / Institutions	(18,692)	(18,692)	(18,692)
Less: Investments	(5,000)	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	417,294	417,294	417,294
Add Back : Current Loan Liability	175,091	175,091	175,091
Add Back : Current Lease Liability	95,007	95,007	71,259
Adjustment in Accounting policies	0	0 *	0
Adjustment for Trust Transactions Within Muni	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,319,560</u>	<u>1,319,560</u>	<u>3,125,297</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 SEPTEMBER 2021 TO 30 SEPTEMBER 2021

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2021/22 Rate Revenue \$	2021/22 Interim Rates \$	2021/22 Back Rates \$	2021/22 Total Revenue \$	2021/22 Budget \$
General Rate								
GRV - Residential	0.128950	317	3,608,332	465,294			465,294	465,294
GRV - Rural Residential	0.128950	65	808,184	104,215			104,215	104,215
GRV - Commercial/Industrial	0.128950	28	396,080	51,075			51,075	51,075
GRV - Townsites	0.128950	12	144,560	18,641			18,641	18,641
UV - Broadacre Rural	0.009470	221	149,640,000	1,417,091	(510)		1,416,581	1,417,091
Non Rateable								
Sub-Totals		643	154,597,156	2,056,316	(510)	0	2,055,806	2,056,316
Minimum Rates								
	Minimum \$							
GRV - Residential	950	62	85,646	58,900			58,900	58,900
GRV - Rural Residential	950	23	55,170	21,850			21,850	21,850
GRV - Commercial/Industrial	950	14	58,080	13,300			13,300	13,300
GRV - Townsites	950	8	17,185	7,600			7,600	7,600
UV - Broadacre Rural	950	75	5,167,140	71,250			71,250	71,250
Sub-Totals		182	5,383,221	172,900	0	0	172,900	172,900
Ex Gratia Rates							2,228,706	2,229,216
Movement in Excess Rates							217	0
							0	0
Total Amount of General Rates							2,228,923	2,229,216
Specified Area Rates							0	0
Ex Gratia Rates							0	0
Total Rates							2,228,923	2,229,216

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 SEPTEMBER 2021 TO 30 SEPTEMBER 2021

7. OPERATING STATEMENT

	September 2021 Actual \$	2021/22 Adopted Budget \$	2020/21 Actual \$
OPERATING REVENUES			
Governance	27,030	58,025	68,685
General Purpose Funding	2,417,729	2,890,027	3,429,666
Law, Order, Public Safety	24,861	319,089	77,139
Health	236	1,900	1,992
Education and Welfare	2,128	18,270	22,872
Housing	0	0	0
Community Amenities	185,683	211,250	207,969
Recreation and Culture	92,793	496,612	900,743
Transport	184,543	1,221,887	1,920,868
Economic Services	8,172	45,050	48,489
Other Property and Services	21,546	40,227	103,415
TOTAL OPERATING REVENUE	2,964,721	5,302,337	6,781,838
OPERATING EXPENSES			
Governance	114,169	425,457	506,955
General Purpose Funding	47,912	207,821	160,139
Law, Order, Public Safety	66,869	497,159	230,095
Health	51,407	176,477	140,383
Education and Welfare	16,708	113,328	68,026
Housing	0	0	0
Community Amenities	70,133	398,447	371,738
Recreation & Culture	135,520	1,509,842	1,432,631
Transport	332,610	2,902,952	2,321,179
Economic Services	84,323	410,577	245,407
Other Property and Services	(57,233)	19,174	79,993
TOTAL OPERATING EXPENSE	862,418	6,661,234	5,556,547
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>2,102,303</u>	<u>(1,358,897)</u>	<u>1,225,291</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 SEPTEMBER 2021 TO 30 SEPTEMBER 2021

8. STATEMENT OF FINANCIAL POSITION

	September 2021 Actual \$	2020/21 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	2,934,110	1,503,682
Investments Current	5,000	5,000
Trade and Other Receivables	1,017,516	706,989
Inventories	24,487	13,378
Restricted Cash - Bonds & Deposits	13,375	<u>13,143</u>
TOTAL CURRENT ASSETS	<u>3,994,488</u>	<u>2,242,192</u>
NON-CURRENT ASSETS		
Other Receivables	190,130	190,130
Inventories	0	0
Property, Plant and Equipment	19,673,613	19,635,225
Infrastructure	67,408,429	67,173,998
Investments Non Current	55,355	<u>55,355</u>
TOTAL NON-CURRENT ASSETS	<u>87,327,527</u>	<u>87,054,708</u>
TOTAL ASSETS	<u>91,322,015</u>	<u>89,296,900</u>
CURRENT LIABILITIES		
Trade and Other Payables	708,294	785,714
Long Term Borrowings	175,091	175,091
Provisions	417,294	417,294
Bonds & Deposits Liability	13,375	<u>13,143</u>
TOTAL CURRENT LIABILITIES	<u>1,314,054</u>	<u>1,391,242</u>
NON-CURRENT LIABILITIES		
Trade and Other Payables	305,424	305,424
Long Term Borrowings	3,060,298	3,060,298
Provisions	10,306	<u>10,306</u>
TOTAL NON-CURRENT LIABILITIES	<u>3,376,028</u>	<u>3,376,028</u>
TOTAL LIABILITIES	<u>4,690,082</u>	<u>4,767,270</u>
NET ASSETS	<u>86,631,933</u>	<u>84,529,630</u>
EQUITY		
Retained Surplus	34,819,038	32,716,735
Reserves - Cash Backed	195,089	195,089
Revaluation Surplus	51,617,806	<u>51,617,806</u>
TOTAL EQUITY	<u>86,631,933</u>	<u>84,529,630</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 SEPTEMBER 2021 TO 30 SEPTEMBER 2021

9. FINANCIAL RATIOS

	2021 YTD	2020
Current Ratio	3.65	4.64
Operating Surplus Ratio	0.80	0.70

The above ratios are calculated as follows:

Current Ratio
$$\frac{(\text{Current Assets MINUS Restricted Assets})}{(\text{Current Liabilities MINUS Liabilities Associated with Restricted Assets})}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

Below Std
Std met

The standard is met if the ratio is greater than 1:1 (100% or greater)

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments.

This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

Operating Surplus Ratio
$$\frac{(\text{Operating Revenue MINUS Operating Expense})}{(\text{Own Source Operating Revenue})}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Below Std
Basic Std
Adv Std

Basic Standard between 1% and 15% (0.01 and 0.15)

Advanced Standard greater than > 15% (>0.15).

**SHIRE OF PINGELLY
RESTRICTED CASH RECONCILIATION
0 January 1900**

Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Actual Expenditure year 2020/21	Actual Expenditure current year 2021/22	Restricted Funds Remaining
Memorial Park Project	Recreation & Culture	11IP	900,000.00	815,018.98	84,981.02	0.00
Pasture Street (R2R Funding)	Transport	1201	30,624.00	1,560.00	0.00	29,064.00
Review Street (R2R Funding)	Transport	1201	46,156.00	1,020.00	4,800.00	40,336.00
North Bannister Road (RRG Funding)	Transport	1200	36,209.95	0.00	0.00	36,209.95
Town Hall Maintenance and Improvements	Recreation & Culture	11EH	23,867.62	18,984.12	0.00	4,883.50
Pingelly Central Driver Reviver Point - Town Hall (Dept of Infrastructure)	Recreation & Culture	11ED	117,950.00	0.00	0.00	117,950.00
York Williams Road	Transport	RRG15	24,133.20	0.00	0.00	24,133.20
Wickepin Pingelly Road	Transport	RRG05	69,466.80	0.00	10.15	69,456.65
Yenellin Road	Transport	RRG16	42,666.80	0.00	0.00	42,666.80
Live & Local Music	Recreation & Culture	1180	13,000.00	4,186.36	0.00	8,813.64
Roadside Vegetation Clearing	Transport	1274	124,495.38	71,314.73	10,594.40	42,586.25
AWARE - Regional Recovery Exercise	Law Order & Public Safety	0555	14,500.00	0.00	4,487.50	10,012.50
Department of Fire and Emergency Services (DFES) Fire Mitigation	Law Order & Public Safety	588	110,500.00	0.00	5,753.84	104,746.16
Sub Total						530,858.65
Total Restricted Grant Funds						530,858.65
Available Cash		GL/Job Account	Interest Rate			Balance
Municipal Bank	Muni Fund Bank	0111	0			258,109.43
Municipal Bank	Muni Fund Interest Bearing A/C	0111	0.05%			1,680,361.43
Municipal Bank - TDA	Muni Fund Bank TDA	0111	0.25%			800,000.00
Municipal Bank	Till Float SES	0112				50.00
Municipal Bank	Till Float	0113				200.00
Municipal Bank	Petty Cash on hand	0114				300.00
Total Cash						2,739,020.86
Less Restricted Cash						(530,858.65)
Total Unrestricted Cash						2,208,162.21

15.2 Accounts Paid by Authority – September 2021

File Reference:	ADM0066
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Finance Officer
Disclosure of Interest:	Nil
Attachments:	List of Accounts
Previous Reference:	Nil

Summary

Council is requested to receive the list of accounts paid by authority for the month of September 2021.

Background

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13 (1)* schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

Comment

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2020/21 Budget.

Consultation

Nil

Statutory Environment

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications

There are no policy implications arising from this amendment.

Financial Implications

There are no known financial implications upon either the Council’s current budget or long-term financial plan.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation

That Council receive the Accounts for Payments for August 2021 as authorised under delegated authority and in accordance with the Local Government (Financial Management) Regulations 1996:

To 30 September 2021:

Municipal Account	\$255,392.27
Trust Licensing Account	\$19,983.35

Moved: _____ Seconded: _____

SHIRE OF PINGELLY

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT SEPTEMBER 2021

EFT NUMBER	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT8323	03/09/2021	THE WEST AUSTRALIAN	RECRUITMENT ADVERTISING	1		268.80
INV 102803512021	31/07/2021	THE WEST AUSTRALIAN	2X PLANT OPERATOR POSITIONS		268.80	
EFT8324	03/09/2021	SHERIDAN'S FOR BADGES	NAME BADGE & CHAMBERS NAME PLATE	1		137.31
INV 82978	28/07/2021	SHERIDAN'S FOR BADGES	ANDREW DOVER (CEO)		137.31	
EFT8325	03/09/2021	HERSEY'S SAFETY PTY LTD	VARIOUS ITEMS	1		578.50
INV 45608	21/07/2021	HERSEY'S SAFETY PTY LTD	RIGGER GLOVES, WELDING JACKET, SHOVEL, SPRAY MARK, DELIVERY		578.50	
EFT8326	03/09/2021	ARROW BRONZE	CEMETERY PLAQUE	1		181.78
INV 712926	03/08/2021	ARROW BRONZE	CEMETERY PLAQUE		181.78	
EFT8327	03/09/2021	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES FROM VARIOUS SUPPLIERS - JULY 2021	1		264.44
INV 120458	31/07/2021	SULLIVAN LOGISTICS PTY LTD	FROM UNITED FASTNERS 02/07/2021, CORSIGN 07/07/2021, MATILDA AUTO 08/07/2021, MATILDA AUTO 20/07/2021, MATILDA AUTO 23/07/2021		264.44	
EFT8328	03/09/2021	WESTRAC EQUIPMENT PTY LTD	DOOR HANDLE	1		133.62
INV PI6046917	04/08/2021	WESTRAC EQUIPMENT PTY LTD	FOR CAT GRADER - PN166		133.62	
EFT8329	03/09/2021	DEPARTMENT OF PLANNING, LANDS AND	2 DAYS LEASE RENT L442989 LOT 807 DP1633670	1		3.01
INV LD298347	01/08/2021	DEPARTMENT OF PLANNING, LANDS AND	01/08/2021 TO 02/08/2021		3.01	
EFT8330	03/09/2021	AUSTRALIA POST	GENERAL POSTAGE	1		81.27
INV 1010796864	03/08/2021	AUSTRALIA POST	JULY 2021		81.27	
EFT8331	03/09/2021	GREAT SOUTHERN FUEL SUPPLIES	BULK DIESEL DELIVERED TO DEPOT	1		12,023.55
INV D2075483	13/08/2021	GREAT SOUTHERN FUEL SUPPLIES	BULK FUEL		12,023.55	
EFT8332	03/09/2021	LOCAL HEALTH AUTH.ANALYTICAL COM	ANALYTICAL SERVICES	1		509.30
INV MA2021 101	22/07/2021	LOCAL HEALTH AUTH.ANALYTICAL COM	2021/2022		509.30	
EFT8333	03/09/2021	GREAT SOUTHERN WASTE DISPOSAL	DOMESTIC WASTE AND RECYCLING, BULK RECYCLING COLLECTION - JULY 2021	1		12,960.20

INV 1674	05/08/2021	GREAT SOUTHERN WASTE DISPOSAL	DOMESTIC WASTE COLLECTION		6,899.20	
INV 1674.1	05/08/2021	GREAT SOUTHERN WASTE DISPOSAL	DOMESTIC AND BULK RECYCLING COLLECTION		5,841.00	
INV 1674.2	05/08/2021	GREAT SOUTHERN WASTE DISPOSAL	1X GENERAL WASTE & 1X RECYCLING BIN BOTH NEW FOR 205 ALDERSYDE PINGELLY ROAD		220.00	
EFT8334	03/09/2021	KLEENHEAT GAS	BULK LPG	1		1,829.34
INV 170938	22/07/2021	KLEENHEAT GAS	1,380L LPG - PRACC		1,829.34	
EFT8335	03/09/2021	AGAPE VENTURES PTY LTD	MEDICAL SERVICES - AUGUST TO OCTOBER 2021	1		24,411.00
INV 12	09/08/2021	AGAPE VENTURES PTY LTD	DOCTORS VEHICLE ALLOWANCE FEE		3,622.50	
INV 28751	09/08/2021	AGAPE VENTURES PTY LTD	MEDICAL SERVICES		20,788.50	
EFT8336	03/09/2021	STEVE DAVIS	ACCOMMODATION - ACTING CEO	1		1,560.00
INV 160	27/07/2021	STEVE DAVIS	15/07/2021 - 30/07/2021		1,560.00	
EFT8337	03/09/2021	WA CONTRACT RANGER SERVICES	RANGER SERVICES - 5 & 9 AUGUST 2021	1		561.00
INV 3433	12/08/2021	WA CONTRACT RANGER SERVICES	6 HOURS @ \$85.00 PER HOUR		561.00	
EFT8338	03/09/2021	WALLIS COMPUTER SOLUTIONS	AGREEMENTS MONTHLY BILLING - AUGUST 2021	1		3,557.40
INV 22008	02/08/2021	WALLIS COMPUTER SOLUTIONS	BKP DATTO + PLATINUM		965.80	
INV 22009	02/08/2021	WALLIS COMPUTER SOLUTIONS	ITS GOLD		2,069.10	
INV 22010	02/08/2021	WALLIS COMPUTER SOLUTIONS	MSA-MIAAS-SOPHOS		209.00	
INV 22011	02/08/2021	WALLIS COMPUTER SOLUTIONS	SYNERGYSOFT UPDATES AS PER AGREEMENT		313.50	
EFT8339	03/09/2021	CENTRAL COUNTRY ZONE WALGA	CENTRAL COUNTRY ZONE SUBSCRIPTION	1		2,200.00
INV 0151	30/07/2021	CENTRAL COUNTRY ZONE WALGA	2021/2022		2,200.00	
EFT8340	03/09/2021	CEMETERIES & CREMATORIA ASSOC. OF	CCAWA ORDINARY MEMBERSHIP	1		125.00
INV 1254	13/07/2021	CEMETERIES & CREMATORIA ASSOC. OF	2021-2022		125.00	
EFT8341	03/09/2021	MIDALIA STEEL	STEEL ANGLE	1		81.57
INV 63292328	07/07/2021	MIDALIA STEEL	PRACC DRAINAGE RCC09		81.57	
EFT8342	03/09/2021	LOCAL GOVERNMENT PROFESSIONALS	LG PROFESSIONALS MEMBERSHIP FEES	1		185.00
INV 22641	06/07/2021	LOCAL GOVERNMENT PROFESSIONALS	2021-22		185.00	
EFT8343	03/09/2021	PINGELLY PLAYGROUP & TOY LIBRARY	COMMUNITY GRANT SCHEME REIMBURSEMENT	1		3,000.00

INV 05	28/07/2021	PINGELLY PLAYGROUP & TOY LIBRARY	2021/2022		3,000.00	
EFT8344	03/09/2021	NARROGIN TOWING (CUBY WINDSCREENS)	FIT WINDOW	1		452.15
INV 15662	27/07/2021	NARROGIN TOWING (CUBY WINDSCREENS)	BACKHOE - PN797		452.15	
EFT8345	03/09/2021	NUTRIEN AG SOLUTIONS	RAPID SET CEMENT	1		1,211.76
INV 905116932	15/07/2021	NUTRIEN AG SOLUTIONS	RURAL ROADS MAINTENANCE		605.88	
INV 905138238	20/07/2021	NUTRIEN AG SOLUTIONS	BULLARING ROAD MAINTENANCE		605.88	
EFT8347	03/09/2021	ABCO PRODUCTS PTY LTD	ASSORTED CLEANING SUPPLIES	1		1,155.18
INV 736149	09/08/2021	ABCO PRODUCTS PTY LTD	FOR VARIOUS SHIRE BUILDINGS		1,155.18	
EFT8348	03/09/2021	AUSTRALASIAN PERFORMING ARTS ASSOC	MUSIC FOR COUNCILS LICENSING - ADMIN OFFICE	1		350.00
INV 146100	01/07/2021	AUSTRALASIAN PERFORMING ARTS ASSOC	01/07/2021 TO 30/09/2021		88.22	
INV 152656	28/07/2021	AUSTRALASIAN PERFORMING ARTS ASSOC	01/07/2021 TO 30/06/2022		261.78	
EFT8349	03/09/2021	MARKETFORCE	ADVERTISING - FREMANTLE GAZETTE	1		1,396.71
INV 39809	27/07/2021	MARKETFORCE	EOI OLD COURTHOUSE		1,396.71	
EFT8350	03/09/2021	MATILDA AUTO PARTS	ASSORTED CONSUMABLES - DEPOT WORKSHOP	1		310.60
INV 249432	23/07/2021	MATILDA AUTO PARTS	FILTERS FOR KUBOTA MOWER - 1EPV273		12.00	
INV 249658	03/08/2021	MATILDA AUTO PARTS	2 X 5L CHAINBAR LUB, 20L LS90 OIL		160.00	
INV 249770	05/08/2021	MATILDA AUTO PARTS	FILTERS FOR MITSUBISHI TRITON GRADER PC23 AND HOLDEN COLORADO PDTS01		138.60	
EFT8351	03/09/2021	BOB WADDELL & ASSOCIATES PTY LTD	PROFESSIONAL ASSISTANCE	1		66.00
INV 2422	23/08/2021	BOB WADDELL & ASSOCIATES PTY LTD	20/08/2021		66.00	
EFT8352	03/09/2021	ECO SOLAR LIGHTING	SOLAR PANEL AND LIGHT UNITS	1		1,060.49
INV 100738	04/08/2021	ECO SOLAR LIGHTING	PIONEER PARK MAINTENANCE		1,060.49	
EFT8353	03/09/2021	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	VARIOUS ITEMS	1		570.91
INV DI25001201	27/07/2021	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	GAZEBO 2.4M OZTRAIL, PINE 90 X 45 X6M CCA, IMPORTED FORM PLY 2400 X 1200 X 18 THREE SHEETS		515.70	
INV DI25001260	28/07/2021	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	TROWEL AND BLOOD AND BONE - MEMORIAL PARK GROUNDS MAINTENANCE		55.21	

EFT8354	03/09/2021	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	1		11.17
INV 0432	18/07/2021	TOLL TRANSPORT PTY LTD	HERSEY SAFETY 09/07/2021		11.17	
EFT8355	03/09/2021	EDGE PLANNING & PROPERTY	PLANNING SERVICES	1		376.60
INV 1793	09/08/2021	EDGE PLANNING & PROPERTY	2.75 HOURS - JULY 2021		376.60	
EFT8356	03/09/2021	SPYKER TECHNOLOGIES PTY LTD	CCTV MONITORING AND MONTHLY SUBSCRIPTION - JULY 2021	1		170.50
INV 2122057	16/08/2021	SPYKER TECHNOLOGIES PTY LTD	SUBSCRIPTION - \$35.00, MONITORING - \$120.00		170.50	
EFT8357	03/09/2021	CARDS4ALL PTY LTD	MONTHLY ACTIVITY REPORTS	1		110.00
INV 7675	27/07/2021	CARDS4ALL PTY LTD	ANNUAL FEE		110.00	
EFT8358	03/09/2021	ANDREW DOVER	REIMBURSEMENT - RELOCATION COSTS	1		5,000.00
INV 19082021	19/08/2021	ANDREW DOVER	AS PER 13.2 OF EMPLOYMENT CONTRACT		5,000.00	
EFT8359	03/09/2021	ESPERANCE AND DISTRICTS WORKING	COMMUNITY GRANT SCHEME REIMBURSEMENT	1		3,000.00
INV 120	10/08/2021	ESPERANCE AND DISTRICTS WORKING	2021/2022		3,000.00	
EFT8361	03/09/2021	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE	1		70.40
INV 366827	27/07/2021	LANDGATE	SCHEDULE NO: G 2021/6		70.40	
EFT8362	03/09/2021	PINGELLY COMMUNITY CRAFT CENTRE	CATERING FOR COUNCIL MEETING DINNER	1		270.00
INV 2	20/08/2021	PINGELLY COMMUNITY CRAFT CENTRE	9 X COUNCIL DINNERS 18 AUGUST 2021		270.00	
EFT8363	17/09/2021	IT VISION	TECHNICAL SUPPORT	1		275.00
INV 35861	31/08/2021	IT VISION	ASSET DISPOSAL REVERSAL		275.00	
EFT8364	17/09/2021	UNITED FASTENERS WA P/L	GALVINISED NUTS & BOLTS	1		32.66
INV 536710	10/08/2021	UNITED FASTENERS WA P/L	MERWANGA ROAD BRIDGE		32.66	
EFT8365	17/09/2021	PINGELLY VOLUNTEER SES UNIT	SES REIMBURSEMENT	1		184.50
INV 000333	01/09/2021	PINGELLY VOLUNTEER SES UNIT	CATERING FOR BUSHFIRE SAFETY AWARENESS		184.50	
EFT8366	17/09/2021	KOMATSU PTY LTD	HYDRAULIC FITTING	1		94.01
INV 002422384	12/08/2021	KOMATSU PTY LTD	FOR BACKHOE - PN797		94.01	
EFT8367	17/09/2021	GALVINS PLUMBING PLUS	CARBON WATER FILTER CARTRIDGES	1		262.90
INV A68124	11/08/2021	GALVINS PLUMBING PLUS	ADMIN BUILDING & SHIRE DEPOT		262.90	

EFT8368	17/09/2021	AUSTRALIAN TAXATION OFFICE	BAS AND FBT RETURN	1		14,963.26
INV 712402458206	27/08/2021	AUSTRALIAN TAXATION OFFICE	FBT RETURN - TAX FOR THE PERIOD FROM 01/04/2020 TO 31/03/2021		1,549.26	
INV 16092021	16/09/2021	AUSTRALIAN TAXATION OFFICE	GST LIABILITY - AUGUST 2021		13,414.00	
EFT8369	17/09/2021	WHEATBELT ELECTRICS	ELECTRICAL SERVICES	1		2,396.90
INV 3858	18/07/2021	WHEATBELT ELECTRICS	DIAGNOSE AND REPLACE FAILED URN AT SHIRE DEPOT		2,154.90	
INV 3894	17/08/2021	WHEATBELT ELECTRICS	CALL OUT TO REALM STREET PUMP STATION FOR LOSS OF POWER		242.00	
EFT8370	17/09/2021	WA CONTRACT RANGER SERVICES	RANGERS SERVICES - AUGUST 2021	1		701.25
INV 3469	28/08/2021	WA CONTRACT RANGER SERVICES	7.5 HOURS AT \$85.00 PER HOUR		701.25	
EFT8371	17/09/2021	SJR CIVIL CONSULTING PTY LTD	CULVERT DESIGN	1		5,280.00
INV SJR2544	18/08/2021	SJR CIVIL CONSULTING PTY LTD	REVIEW STREET		5,280.00	
EFT8372	17/09/2021	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2021/22 ESL INCOME	1		75,382.66
INV 152623	23/08/2021	DEPARTMENT OF FIRE & EMERGENCY SERVICES	LOCAL GOVERNMENT		75,382.66	
EFT8373	17/09/2021	WILLIAM VINCENT MULRONEY	PRESIDENT ALLOWANCE AND SITTING FEES	1		2,800.00
INV 10092021	10/09/2021	WILLIAM VINCENT MULRONEY	JULY TO SEPTEMBER 2021		2,800.00	
EFT8375	17/09/2021	PINGELLY TOURISM GROUP INC	TUTANNING RESERVE HIKING GRANT	1		1,800.00
INV 10	07/09/2021	PINGELLY TOURISM GROUP INC	\$800 STAFF, PERSONNEL COSTS, \$500 EQUIPMENT HIRE, \$500 CATERING		1,800.00	
EFT8376	17/09/2021	BRYAN HOTHAM	COUNCILLOR SITTING FEES	1		1,000.00
INV 10092021	10/09/2021	BRYAN HOTHAM	JULY TO SEPTEMBER 2021		1,000.00	
EFT8377	17/09/2021	PETER WOOD	COUNCILLOR SITTING FEES	1		1,000.00
INV 10092021	10/09/2021	PETER WOOD	JULY TO SEPTEMBER 2021		1,000.00	
EFT8378	17/09/2021	JACKIE MCBURNEY	DEPUTY PRESIDENT ALLOWANCE AND SITTING FEES	1		1,175.00
INV 10092021	10/09/2021	JACKIE MCBURNEY	JULY TO SEPTEMBER 2021		1,175.00	
EFT8379	17/09/2021	KACEY ELIZABETH CAMILLERI	COUNCILLOR SITTING FEES	1		1,000.00
INV 10092021	10/09/2021	KACEY ELIZABETH CAMILLERI	JULY TO SEPTEMBER 2021		1,000.00	
EFT8380	17/09/2021	PINGELLY RECREATION & CULTURAL CENTRE	CATERING	1		536.25
INV 0549	30/08/2021	PINGELLY RECREATION & CULTURAL CENTRE	FOR AWARE TRAINING 01/09/21		536.25	

EFT8381	17/09/2021	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES FROM 09/08/2021 TO 10/08/2021	1		22.53
INV 0434	12/08/2021	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES FROM GALVINS PLUMBING 09/08/2021, UNITED FASTNERS 10/08/2021			22.53
EFT8382	17/09/2021	DEPARTMENT OF MINES, INDUSTRY REGULATION	BSL COLLECTIONS	1		318.80
INV BSLAUG2021	01/09/2021	DEPARTMENT OF MINES, INDUSTRY REGULATION	FOR AUGUST 2021			318.80
EFT8383	17/09/2021	ANTHONY OLIVERI	COUNCILLOR SITTING FEES	1		1,000.00
INV 10092021	10/09/2021	ANTHONY OLIVERI	JULY TO SEPTEMBER 2021			1,000.00
EFT8384	17/09/2021	PETER MICHAEL NARDUCCI	COUNCILLOR SITTING FEES	1		1,000.00
INV 10092021	10/09/2021	PETER MICHAEL NARDUCCI	JULY TO SEPTEMBER 2021			1,000.00
EFT8385	17/09/2021	SPYKER TECHNOLOGIES PTY LTD	CCTV MONITORING ON SERVERS AND MONTHLY SUBSCRIPTION	1		170.50
INV 2122109	03/09/2021	SPYKER TECHNOLOGIES PTY LTD	AUGUST 2021			170.50
EFT8386	17/09/2021	AUTOPRO NORTHAM	SILCONE SPRAY	1		15.71
INV 936893	10/08/2021	AUTOPRO NORTHAM	FOR MITSUBISHI TIP TRUCK - PN124			15.71
EFT8387	17/09/2021	ON TOPIC MEDIA PTY LTD T/A WEEKENDNOTES	TUTANNING WILDFLOWER WALK	1		380.00
INV ID8216	09/09/2021	ON TOPIC MEDIA PTY LTD T/A WEEKENDNOTES	LIVE ENTERTAINMENT			380.00
EFT8388	17/09/2021	SHIRE OF CUNDERDIN	REIMBURSEMENT - LONG SERVICE LEAVE ENTITLEMENT	1		555.75
INV 1425	20/08/2021	SHIRE OF CUNDERDIN	TIM JURMANN - SHIRE OF BROOKTONS CONTRIBUTION			555.75
EFT8390	24/09/2021	TELSTRA	TELEPHONE, INTERNET AND MOBILE CHARGES - 11/08/2021 TO 10/09/2021	1		1,121.74
INV 18082021	18/08/2021	TELSTRA	11/08/2021 TO 10/09/2021			1,121.74
EFT8391	24/09/2021	NARROGIN CARPET COURT	REPLACEMENT CONTROLLER FOR ROLLER SHUTTER	1		250.00
INV B9059	24/08/2021	NARROGIN CARPET COURT	7B WEBB STREET			250.00
EFT8392	24/09/2021	HANSON CONSTRUCTION MATERIALS PTY LTD	20 MPA CONCRETE	1		3,663.00
INV 73520143	22/08/2021	HANSON CONSTRUCTION MATERIALS PTY LTD	FOOTPATH CONSTRUCTION			1,691.25
INV 73527616	26/08/2021	HANSON CONSTRUCTION MATERIALS PTY LTD	FOOTPATH CONSTRUCTION			1,971.75
EFT8393	24/09/2021	ARROW BRONZE	NICHE WALL PLAQUES	1		737.44
INV 713809	24/08/2021	ARROW BRONZE	NICHE WALL PLAQUES			737.44
EFT8394	24/09/2021	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES FROM VARIOUS SUPPLIERS - AUGUST 2021	1		241.89

INV 121649	31/08/2021	SULLIVAN LOGISTICS PTY LTD	03/08/2021 - MATILDA AUTO, 05/08/2021 - MATILDA AUTO, 13/08/2021 - KOMATSU, 19/08/2021 - MATILDA AUTO, 20/08/2021 - ITR WA, 20/08/2021 - CORSIGN, 20/08/2021 - CORSIGN, 31/08/2021 - MATILDA AUTO		241.89	
EFT8395	24/09/2021	WESTRAC EQUIPMENT PTY LTD	SLOTTED NUTS AND COTTER PINS- GRADER REPAIRS	1		408.81
INV PI6114929	23/08/2021	WESTRAC EQUIPMENT PTY LTD	COTTER PINS - GRADER REPAIRS		3.17	
INV PI6119210	24/08/2021	WESTRAC EQUIPMENT PTY LTD	4X SLOTTED NUTS - GRADER REPAIRS		405.64	
EFT8396	24/09/2021	BUNNINGS BUILDING SUPPLIES	BRACKETS FOR FENCE	1		33.50
INV 2432/0023034	28/08/2021	BUNNINGS BUILDING SUPPLIES	MEMORIAL PARK		33.50	
EFT8397	24/09/2021	CONSTRUCTION TRAINING FUND	BCITF COLLECTIONS	1		151.75
INV 115446	15/09/2021	CONSTRUCTION TRAINING FUND	FOR INVOICE 115446		151.75	
EFT8398	24/09/2021	GREAT SOUTHERN FUEL SUPPLIES	500L ULP FUEL	1		713.83
INV D2076886	01/09/2021	GREAT SOUTHERN FUEL SUPPLIES	DELIVERED TO SHIRE DEPOT		713.83	
EFT8399	24/09/2021	INITIAL HYGIENE	HYGIENE SERVICES 1/09/2021 - 30/11/2021	1		1,599.69
INV 97142374	16/08/2021	INITIAL HYGIENE	VARIOUS SHIRE PROPERTIES		1,599.69	
EFT8400	24/09/2021	LGISWA	2020-2021 MOTOR VEHICLE CONTRIBUTION ADJUSTMENT	1		2,943.73
INV 100-145788	07/09/2021	LGISWA	KOMATSU MOTOR GRADER PG8		2,943.73	
EFT8401	24/09/2021	SHIRE OF BEVERLEY	LONG SERVICE LEAVE ENTITLEMENT	1		555.75
INV 7539	24/08/2021	SHIRE OF BEVERLEY	TIM JURMANN - SHIRE OF BROOKTONS CONTRIBUTION		555.75	
EFT8402	24/09/2021	SHIRE OF BROOKTON	2021/2022 ANNUAL HONORARIUM	1		100.00
INV 8043	31/08/2021	SHIRE OF BROOKTON	WHEATBELT SOUTH REGIONAL ROAD GROUP		100.00	
EFT8403	24/09/2021	BRIAN WILLIAMS CARTAGE CONTRACTOR	HIRE OF PLANT FOR MAINTENANCE REPAIRS AT YEALERING PINGELLY ROAD BRIDGE	1		1,166.00
INV 352	14/09/2021	BRIAN WILLIAMS CARTAGE CONTRACTOR	CART ROCK FROM NARROGIN TO DEPOT (DOUBLE TRAILER), CART PIPES FROM DEPOT TO YEALERING - PINGELLY ROAD (DROPBED TRAILER)		1,166.00	
EFT8404	24/09/2021	WA CONTRACT RANGER SERVICES	RANGER SERVICES - 2, 9, 10 SEPTEMBER 2021	1		1,122.00
INV 3494	11/09/2021	WA CONTRACT RANGER SERVICES	12 HOURS @ \$85 PER HOUR		1,122.00	
EFT8405	24/09/2021	WALLIS COMPUTER SOLUTIONS	AGREEMENTS MONTHLY BILLING - SEPTEMBER 2021, MONITOR CABLE	1		3,592.40
INV 22146	26/08/2021	WALLIS COMPUTER SOLUTIONS	NEW CABLE FOR EA MONITOR		35.00	
INV 22210	01/09/2021	WALLIS COMPUTER SOLUTIONS	SYNERGYSOFT UPDATES - SEPTEMBER 2021		313.50	
INV 22208	01/09/2021	WALLIS COMPUTER SOLUTIONS	ITS GOLD		2,069.10	

INV 22207	01/09/2021	WALLIS COMPUTER SOLUTIONS	BKP DATTO + PLATINUM		965.80	
INV 22209	01/09/2021	WALLIS COMPUTER SOLUTIONS	MSA-MIAAS-SOPHOS		209.00	
EFT8406	24/09/2021	MIDALIA STEEL	PARTS FOR MITSUBISHI TIP TRUCK - PT16	1		117.84
INV 63363278	17/08/2021	MIDALIA STEEL	1 X 4MM PLATE 1200X2400, 1 LENGTH X 40 X 40 X3 RHS FOR MITSUBISHI TIP TRUCK - PT16		117.84	
EFT8407	24/09/2021	NUTRIEN AG SOLUTIONS	VARIOUS ITEMS	1		1,059.70
INV 905227203	03/08/2021	NUTRIEN AG SOLUTIONS	PVC PIPES AND FITTINGS - SWIMMING POOL BUILDING MAINTENANCE		156.93	
INV 905317161	17/08/2021	NUTRIEN AG SOLUTIONS	MIG WIRE - REPAIRS TO BRIDGE 3105 ON MERWANGA ROAD		209.00	
INV 905317162	17/08/2021	NUTRIEN AG SOLUTIONS	GAS BOTTLE - TOYOTA FORKLIFT		70.29	
INV 905356769	23/08/2021	NUTRIEN AG SOLUTIONS	RAPID SET CONCRETE - RURAL ROADS MAINTENANCE		605.88	
INV 905386920	27/08/2021	NUTRIEN AG SOLUTIONS	SHACKLES AND CHAINS		17.60	
EFT8408	24/09/2021	SHIRE OF CUBALLING	LONG SERVICE LEAVE ENTITLEMENT	1		555.75
INV 414	24/08/2021	SHIRE OF CUBALLING	TIM JURMANN - SHIRE OF BROOKTONS CONTRIBUTION		555.75	
EFT8409	24/09/2021	QUICKFIT WINDSCREENS	REGLAZE BROKEN WINDOW	1		201.66
INV 56545	27/08/2021	QUICKFIT WINDSCREENS	TOWN HALL		201.66	
EFT8410	24/09/2021	PATH WEST LABORATORY MEDICINE WA	PRE-EMPLOYMENT D & A SCREEN	1		105.00
INV 805003039	31/08/2021	PATH WEST LABORATORY MEDICINE WA	NEW EMPLOYEE		70.00	
INV 818003284	31/08/2021	PATH WEST LABORATORY MEDICINE WA	NEW EMPLOYEE		35.00	
EFT8411	24/09/2021	KERRY R KEYS	INK CARTRIDGES AND PHOTOCOPY PAPER	1		552.75
INV 101178986	26/08/2021	KERRY R KEYS	5 BOXES OF PHOTOCOPY PAPER - ADMIN BUILDING		174.75	
INV 101178996	15/09/2021	KERRY R KEYS	BROTHER PRINTER INK CARTRIDGES X 4 COLOURS - PINGELLY CENTRAL BFB		378.00	
EFT8412	24/09/2021	MATILDA AUTO PARTS	ASSORTED CONSUMABLES - DEPOT WORKSHOP	1		1,249.60
INV 250129	18/08/2021	MATILDA AUTO PARTS	HYDRAULIC OIL - DEPOT WORKSHOP		825.00	
INV 250168	19/08/2021	MATILDA AUTO PARTS	FILTERS FOR SERVICE OF BOMAG MULTI TYRED ROLLER - PMR6		268.40	
INV 250413	30/08/2021	MATILDA AUTO PARTS	FILTERS FOR SERVICE OF MITSUBISHI TRITON - PC22		50.60	
INV 250435	31/08/2021	MATILDA AUTO PARTS	RED & TACKY GREASE - DEPOT WORKSHOP		105.60	
EFT8413	24/09/2021	MOORE AUSTRALIA (WA) PTY LTD	2021 NUTS AND BOLTS WORKSHOP	1		1,782.00

INV 2292	15/09/2021	MOORE AUSTRALIA (WA) PTY LTD	EMCS & SFO 26/11/21		1,782.00	
EFT8414	24/09/2021	PINGELLY TYRE SERVICE	HYDRAULIC HOSE MADE	1		138.25
INV 6092	24/08/2021	PINGELLY TYRE SERVICE	FOR CAT GRADER - PG7		138.25	
EFT8415	24/09/2021	REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT INC	SHIRE OF PINGELLY GRANT GURU SUBSCRIPTION	1		852.50
INV 7213	02/06/2021	REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT INC	2021/22		852.50	
EFT8416	24/09/2021	MCLEODS BARRISTERS AND SOLICITORS	LEGAL EXPENSES	1		1,156.56
INV 120574	31/08/2021	MCLEODS BARRISTERS AND SOLICITORS	25 PITT STREET		1,156.56	
EFT8417	24/09/2021	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	ASSORTED ITEMS	1		526.96
INV DI25002282	31/08/2021	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	SAW CUT OFF 2000W 355MM MT SERIES M2401B		229.00	
INV DI25002506	07/09/2021	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	FORM PLY - YEALERING PINGELLY ROAD BRIDGE		178.00	
INV DI25002605	09/09/2021	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	1 X STEP PREP WHITE DULUX, INTERIOR HARD WOOD VARNISH - TOWN HALL MAINTENANCE		119.96	
EFT8418	24/09/2021	ITR PACIFIC PTY LTD	PARTS FOR CAT GRADER	1		558.41
INV 459377	20/08/2021	ITR PACIFIC PTY LTD	PN166		558.41	
EFT8419	24/09/2021	CORSIGN WA	CHOPPING AND MARSHALL ROAD STREET NAME PLATE	1		99.00
INV 59242	20/08/2021	CORSIGN WA	MARSHALL ROAD STREET NAME PLATE		49.50	
INV 59262	20/08/2021	CORSIGN WA	CHOPPING ROAD STREET NAME PLATE		49.50	
EFT8420	24/09/2021	EDGE PLANNING & PROPERTY	PLANNING SERVICES - AUGUST 2021	1		1,129.83
INV 1820	13/09/2021	EDGE PLANNING & PROPERTY	8.25 HOURS @ \$124.50 PER HOUR		1,129.83	
EFT8421	24/09/2021	MAYDAY SERVICES	DRY HIRE OF EXCAVATOR, REPLACE BUZZER COVER	1		2,887.50
INV 80420	30/07/2021	MAYDAY SERVICES	HIRE OF EXCAVATOR TO CLEAN DRAINS, REPLACEMENT COVER, DEMOBILISATION		2,887.50	
EFT8422	24/09/2021	ONE - MULTI PTY LTD	PRACC ANNUAL FIRE PUMP SERVICE	1		1,848.00
INV 2996	01/09/2021	ONE - MULTI PTY LTD	1 ELECTRIC & 1 DIESEL ANNUAL FIRE PUMP SERVICE AND SUPPLY AS1851 CERTIFICATE		1,848.00	

EFT8423	24/09/2021	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSIONS	1		650.60
INV 115	06/09/2021	PINGELLY COMMUNITY CRAFT CENTRE	SCHEDULE 115 AUGUST 2021		650.60	
TOTAL EFT						226,455.68
CHEQUE NUMBER	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
24852	03/09/2021	WATER CORPORATION	TRADE WASTE PERMITS ANNUAL CHARGE	1		564.97
INV 26072021	26/07/2021	WATER CORPORATION	LOT 151-1 QUADRANT STREET - 01/07/2021 TO 30/06/2022		235.45	
INV 27072021	27/07/2021	WATER CORPORATION	16 SOMERSET STREET - 01/07/2021 TO 30/06/2022, FIXTURES AND FITTINGS 1 GREASE ARRESTOR - 01/07/2021 TO 30/06/2022		329.52	
24853	03/09/2021	SYNERGY	SHIRE STREETLIGHT CHARGES	1		2,999.04
INV 2029297474	02/08/2021	SYNERGY	198 LIGHTS - 25/06/2021 TO 24/07/2021		2,999.04	
24854	03/09/2021	SHIRE OF PINGELLY - PETTY CASH	PETTY CASH RECOUP - JULY 2021	1		33.65
INV 11082021	11/08/2021	SHIRE OF PINGELLY - PETTY CASH	20/07/2021 - NARROGIN BEARING SERVICE: METRIC BALL BEARING, 20/07/2021 - MAKIT NARROGIN HARDWARE: SWITCH, 23/07/2021 - PINGELLY IGA: GREETING CARD		33.65	
24855	17/09/2021	SHIRE OF PINGELLY	GENERAL RUBBISH SERVICE - 7 AND 9 WEBB STREET, 12 MONTHS REGISTRATION RENEWAL OPN	1		1,726.30
INV 0PN	05/08/2021	SHIRE OF PINGELLY	0PN - 12 MONTHS REGISTRATION RENEWAL		426.30	
INV A1525	10/08/2021	SHIRE OF PINGELLY	GENERAL RUBBISH SERVICE - 7 WEBB STREET		650.00	
INV A22634	10/08/2021	SHIRE OF PINGELLY	GENERAL RUBBISH SERVICE - 9 WEBB STREET		650.00	
24856	17/09/2021	DAVID INNES FREEBAIRN	COUNCILLOR SITTING FEES	1		1,000.00
INV 10092021	10/09/2021	DAVID INNES FREEBAIRN	JULY TO SEPTEMBER 2021		1,000.00	
24857	17/09/2021	SYNERGY	STREETLIGHT CHARGES - 25/07/2021 TO 24/08/2021	1		3,113.43
INV 2057320052	01/09/2021	SYNERGY	198 STREETLIGHTS		3,113.43	
24858	17/09/2021	SHIRE OF PINGELLY - PETTY CASH	PETTY CASH RECOUP - AUGUST 2021	1		35.00
INV 01092021	07/09/2021	SHIRE OF PINGELLY - PETTY CASH	05/08/2021 PINGELLY CRC - LOCAL PHONE BOOK, FAX SENT, 31/08/2021 AURORA PETROLEUM - 16.67L FUEL CEO CAR		35.00	
24859	24/09/2021	SHIRE OF PINGELLY	VEHICLE REGISTRATION RENEWAL	1		426.30
INV 2021PN761	25/08/2021	SHIRE OF PINGELLY	12 MONTH RENEWAL MAZDA CX-5B PEMC1		426.30	
TOTAL CHEQUE						9,898.69

PAYROLL	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT8346	03/09/2021	SHIRE OF PINGELLY SOCIAL CLUB	PAYROLL DEDUCTIONS	1		15.00
EFT8360	03/09/2021	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	1		143.50
EFT8374	17/09/2021	SHIRE OF PINGELLY SOCIAL CLUB	PAYROLL DEDUCTIONS	1		15.00
EFT8389	17/09/2021	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	1		143.50
DD12373.1	14/09/2021	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	1		4,251.07
DD12373.2	14/09/2021	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	1		1,431.33
DD12373.3	14/09/2021	BENDIGO SMART START SUPER	SUPERANNUATION CONTRIBUTIONS	1		686.15
DD12373.4	14/09/2021	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1		383.84
DD12373.5	14/09/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		537.84
DD12373.6	14/09/2021	MLC	SUPERANNUATION CONTRIBUTIONS	1		423.08
DD12373.7	14/09/2021	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	1		279.99
DD12373.8	14/09/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		330.27
DD12373.9	14/09/2021	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		339.99
DD12403.1	28/09/2021	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	1		4,274.47
DD12403.2	28/09/2021	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	1		1,436.31
DD12403.3	28/09/2021	BENDIGO SMART START SUPER	SUPERANNUATION CONTRIBUTIONS	1		686.15
DD12403.4	28/09/2021	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1		327.63
DD12403.5	28/09/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		537.84
DD12403.6	28/09/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		728.78
DD12403.7	28/09/2021	MLC	SUPERANNUATION CONTRIBUTIONS	1		445.29
DD12403.8	28/09/2021	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	1		274.62
DD12403.9	28/09/2021	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		352.42

TOTAL PAYROLL						18,044.07
DIRECT DEBIT	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD12372.1	14/09/2021	BENDIGO BANK CREDIT CARDS	CREDIT CARD TRANSACTIONS AUGUST 2021	1		993.83
INV 14.09.2021	14/09/2021	BENDIGO BANK CREDIT CARDS	EMTS - 30/08/2021: BENDIGO BANK - CREDIT CARD FEE \$4.00	1	4.00	
INV 14.09.2021	14/09/2021	BENDIGO BANK CREDIT CARDS	EMCS - 08/08/2021: ADOBE - CDO ADOBE LICENSE \$43.99 24/08/2021: ADOBE - FO ADOBE LICENSE \$21.99 26/08/2021: ADOBE - SFO ADOBE LICENSE \$21.99 26/08/2021: WA LOCAL GOVERNMENT - WALGA ABORIGINAL ENGAGEMENT AND RECONCILIATION FORUM - CR FREEBAIRN, CR CAMILLERI, CR HOTHAM \$420.00 26/08/2021: WA LOCAL GOVERNMENT - WALGA ABORIGINAL ENGAGEMENT AND RECONCILIATION - CEO FORUM \$140.00 30/08/2021: BENDIGO BANK - CREDIT CARD FEE \$4.00	1	651.97	
INV 14.09.2021	14/09/2021	BENDIGO BANK CREDIT CARDS	CEO - 11/08/2021: WESTNET - INTERNET FOR 9 WEBB STREET \$69.99 27/08/2021: ADOBE - ADOBE ANNUAL FEE \$263.87 30/08/2021: BENDIGO BANK - CREDIT CARD FEE \$4.00	1	337.86	
TOTAL DIRECT						993.83
TRUST LICENSING	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD12382.1	01/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 30/08/2021	8		1,712.15
DD12384.1	02/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 31/08/2021	8		830.25
DD12386.1	03/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 01/09/2021	8		211.60
DD12388.1	06/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 02/09/2021	8		873.70
DD12390.1	07/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 03/09/2021	8		466.10
DD12392.1	08/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 06/09/2021	8		71.90
DD12394.1	09/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 07/09/2021	8		324.45
DD12396.1	13/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 09/09/2021	8		689.35
DD12398.1	14/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 10/09/2021	8		1,724.35
DD12400.1	15/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 13/09/2021	8		1,464.65
DD12402.1	16/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 14/09/2021	8		526.15
DD12406.1	17/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 15/09/2021	8		474.45
DD12408.1	20/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 16/09/2021	8		1,115.30

DD12410.1	21/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 17/09/2021	8		1,899.00
DD12412.1	22/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 20/09/2021	8		64.70
DD12414.1	23/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 21/09/2021	8		130.00
DD12416.1	24/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 22/09/2021	8		2,108.55
DD12418.1	28/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 23/09/2021	8		3,317.10
DD12420.1	29/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 24/09/2021	8		752.45
DD12424.1	30/09/2021	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 28/09/2021	8		1,227.15
TOTAL LICENSING						19,983.35
GRAND TOTAL						275,375.62

16. DIRECTORATE OF TECHNICAL SERVICES

NIL

17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

18. NEW BUSINESS OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

19. CLOSURE OF MEETING

The Chairman to declare the meeting closed.



Notice of Meeting

Dear FCO/Brigade Representative

A meeting of the Shire of Pingelly Bushfire Advisory Committee will be held on Tuesday, 12 October 2021 in the Council Chambers, 17 Queen Street, Pingelly commencing at 7.00pm.

Andrew Dover
Chief Executive Officer

12 October 2021

17 Queen Street, Pingelly
Western Australia 6308
Telephone: 9887 1066
Facsimile: 9887 1453
admin@pingelly.wa.gov.au

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Pingelly for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Pingelly disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Pingelly during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Pingelly. The Shire of Pingelly warns that anyone who has an application lodged with the Shire of Pingelly must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Pingelly in respect of the application.

MISSION STATEMENT

To grow, develop and improve while maintaining our caring rural community

Agenda for the meeting of the Shire of Pingelly Bushfire Advisory Committee to be held in the Council Chambers, 17 Queen Street, Pingelly on Tuesday, 12 October 2021 – commencing at 7.00pm.

Charter (Item 10.6 – 17 March 2010):

Is to advise Council on all matters relating to:

- the prevention, controlling and extinguishing of bush fires;
- prosecutions for breaches of the Bush Fires Act;
- the formation and de-formation of bush fire brigades;
- the co-ordination of the efforts and activities of the bush fire brigades; and
- any other matter relating to bush fire control.

Membership

- Two Elected Members from Council
- Brigade representative
- FCOs

Quorum

Set at 5.

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1. OPENING & ANNOUNCEMENTS

The Chairman, Mr Rod Shaddick, to declare the meeting open.

2. DECLARATIONS OF INTEREST

The *Local Government Act (Section 5.60 – 5.62)* provides that it is the Councillor's obligation to declare an interest if they believe that they have a financial interest, proximity interest, closely associated persons interest or an interest affecting impartiality in a matter being discussed by Council.

Section 5.59 of the Act further provides that this requirement extends to non-councillor members of a committee of Council.

The Act provides that the interest may be declared in writing to the CEO prior to the meeting or declared prior to discussion of the agenda item at the meeting. Forms for this purpose are available to Councillors.

The Act further provides that the extent of the interest needs to be declared if the Member seeks to remain in the Chamber during the discussion, debate or voting on the item.

A Member declaring a financial or proximity interest must leave the meeting prior to the matter being discussed or voted on (including the question as to whether they are permitted to remain in the Chamber). Members remaining in the Chamber may resolve to allow the member to return to the meeting to participate in the proceedings.

3. CONFIRMATION OF MINUTES

Minutes of the Shire of Pingelly Bushfire Advisory Committee meeting held on 6 April 2021 have been circulated.

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Recommendation:

That the minutes of the Shire of Pingelly Bushfire Advisory Meeting held in the Council Chamber on 6 April 2021 be confirmed.

4. AGENDA ITEMS

4.1 Firebreaks in Rural Areas this Season

Discussion on firebreaks this season in the rural areas as to the standard due to the wet winter and difficulties of accessing sodden land.

4.2 Draft Reviewed Bushfire Local Law

To review and discuss the new draft Bushfire Local Law prior to advertising. See attachment

4.3 New Work Health & Safety Act 2020

Jason Carrall to give report on the new Western Australian Work Health & Safety Act and the effect on Local Governments and Fire Control Officers. The Act is not very clear that the FCO's are not subject to industrial manslaughter.

Overview attached.

The new act is due to be implemented in January 2022 and the new Regulations are not due out until February 2022 when the Act will come into effect.

4.4 Update on Bushfire Mitigation Work

Jason Carrall to give a report on the progress of the mitigation work.

4.5 Moorumbine-Noonebin Bushfire Brigade

Refer to attachment.

4.6 Overgrown Vegetation Concerns at Mt Shaddick

Jason Carrall to arrange a meeting between Department of Environment & Conservation and the Shires of Pingelly, Wickopin & Cuballing to discuss the issue of the overgrown vegetation that has encroached on the communications facilities at Mt Shaddick.

The vegetation has also encroached the access road into the facility.

Mt Shaddick is off Neamutin Road in the Shire of Cuballing and vested to CALM.

5. BUSINESS ARISING

6. CLOSURE

7 Next Meeting

Tuesday 5 April 2022 at 7.00pm in Council Chambers