



Shire of Pingelly

Minutes

Ordinary Council Meeting
15 June 2022

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairman declared the meeting open at 1405hrs.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

The Shire President advised the receipt of a late item of business to be discussed in Section 18.

4. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Members Present

Cr W Mulroney (President)
Cr B Hotham
Cr P Narducci
Cr K Singh
Cr P Wood
Cr A Oliveri

Staff in Attendance

Mr A Dover	Chief Executive Officer
Mr M Hudson	Executive Manager Works
Ms Z Macdonald	Executive Manager Corporate Services
Mrs S Smith	Executive Governance Officer

Absent

Cr Jackie McBurney

Members of the Public

Nil

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Nil

7. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8. DISCLOSURES OF INTEREST

Cr Hotham declared an Impartiality Interest in item 14.2 – Pingelly Railway Station Lease

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 18 May 2022 Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation and Council Decision:

13140 Moved: Cr Hotham

Seconded: Cr Oliveri

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held

in the Council Chambers on 18 May 2022 be confirmed.

CARRIED 6/0

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS
Nil

11. ITEMS BROUGHT FORWARD DUE TO PERSONS ATTENDING
Nil

12. REPORTS OF COMMITTEES

12.1 Reports of Committees of Council

- Audit & Risk Committee Full Council
- Bush Fire Advisory Committee Member - Cr Narducci
Deputy – Cr Hotham
- Chief Executive Officer Performance Review Cor Member – Shire President
Member – Deputy President
Member – Cr Camilleri

12.2 Reports of Council Delegates on External Committee

- Centra Country Zone of WALGA Delegate – Shire President
Delegate – Deputy President
Deputy – Cr Wood
- Hotham-Dale Regional Road Sub-Group Delegate – Shire President
Deputy – Cr Oliveri
- Pingelly Recreation & Cultural Committee Member – Shire President
Member – Deputy President
- Development Assessment Panel Delegate – Shire President
Delegate – Cr Wood
Deputy – Cr Camilleri
Deputy – Cr Hotham
- Pingelly Tourism Group Delegate – Cr Hotham
Deputy – Cr Narducci
Deputy – Cr Singh
- Shires of Pingelly and Wandering Joint Local Emergency Management Committee Delegate – Shire President
Deputy – Cr McBurney
- Pingelly Youth Network Delegate – Cr Camilleri
Deputy – Cr McBurney
- Pingelly Somerset Alliance Delegate – Shire President
Deputy – Cr McBurney
- Pingelly Early Years Network Delegate – Cr Camilleri
- Pingelly Community Wellbeing Plan Working Group Delegate – Cr McBurney

13. REPORTS FROM COUNCILLORS

Cr William Mulroney (President)

MAY

- 19th Heritage & Cultural Meeting, RSL Hall
- 23rd Strategic Workshop - forward planning as per the Community Survey Results
- 24th Strategic Workshop, Where To From Here (Community Survey Results)
- 24th Thank a Volunteer Function at PRACC- Drinks and nibbles supplied by Shire
- 25th President, Deputy President and CEO Meeting- Shire business update
- 26th Coffee with a Copper- Introduction of OIC Police Sergeant to Community

JUNE

- 1st Joint Local Emergency Management Recovery Workshop and Exercise for the recovery of the Community from a Natural Disaster with Wandering Community
- 1st Local Emergency Management Joint Committee with Wandering quarterly meeting
- 8th President, Deputy President and CEO meeting - Agenda Briefing - Discussion on a media release to the community of the recent Community Survey results
- 14th Pingelly Somerset Alliance June meeting
- 15th Ordinary Council meeting for June and Corporate Discussion

14. OFFICE OF THE CHIEF EXECUTIVE OFFICER
14.1 Mountain Bike & Cycling Strategy – Draft for Consultation

File Reference: ADM0008
Location: Not Applicable
Applicant: Not Applicable
Author: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Mountain Bike & Cycling Strategy - Consultation Draft
Mountain Bike & Cycling Strategy – Communications Plan
Previous Reference: Nil

Summary

Council is requested to consider the advertising the Mountain Bike & Cycling Strategy – Consultation Draft as per the Communication's Plan.

Background

There is an identified opportunity to develop mountain bike and cycling trails in and near Pingelly for both locals and visitors. The Tourism Strategy 2020 – 2024 contains the following action '*Investigate opportunities for bike/walk/run/equestrian trails*'. This action is to drive visitors to Pingelly and promote economic development.

In addition to this opportunity, trails are important social assets which lead to improved social connectivity as well as mental and physical health. Pingelly has a high rate of physical inactivity 73.5% of people are physically inactive – which is 5th leading risk factor contributing to the disease burden in Western Australia. Suicide and mental health too disproportionately impacts regional areas with the situation worsening substantially in the last 2 years.

These factors combined demonstrate the need for a Mountain Bike & Cycling Strategy. A separate walk/run/equestrian trail strategy should also be developed for the same reasons. The wheeled and unwhoeled trails have been divided to ensure that the workload is manageable; the strategies are accessible; the stakeholders and users are different and because the walk/run/equestrian trails can be located in nature reserves whilst mountain bike and cycling trails cannot.

Comment

The Mountain Bike & Cycling Strategy – Consultation Draft has been developed in conjunction with key stakeholders with a priority placed upon developing trails within the town of Pingelly, which can be used by the most people. The Strategy proposes a vision – to '*Create a place where visitors & locals will choose to cycle*' which is achieved through the following Strategies:

- i. Build a Local Cycling Culture*
- ii. Become the Trails Centre for the Southern Wheatbelt*

which in turn are achieved through actions listed on pages 13 and 17 of the Strategy.

Consultation

Consultation with key stakeholders has been initiated and feedback has been received back from most of these stakeholders. This feedback has been included as part of the overall strategy.

It is now proposed to seek feedback from the wider community and other stakeholders on the strategy in accordance with the Mountain Bike & Cycling Strategy – Consultation Plan and incorporate their feedback into the final strategy prior to adoption by Council. Public comments will be requested and a public information session held to elicit the community's feedback.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil. The consultation and adoption of the strategy will have no cost to the Shire. The implementation of the actions will be either grant funded or subject to other decisions of Council.

Strategic Implications

Goal 1	Economy
Outcome 1.1	The Shire experiences significant new business growth and employment and is known widely as an innovative and collaborative community which is attracting new population and investment.
Strategy 1.1.3	Support business and community tourism promotion initiatives.
Activity 1.1.3.1	Implement initiatives from the Tourism Strategy

Risk Implications

Risk	The development of a strategy creates expectation in the community if unfulfilled will create reputational risk.
Risk Rating (Prior to Treatment or Control)	Medium (6)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	Engaging as widely as possible including funding organisations to ensure that they support the overall strategy and therefore are more likely to fund it.

Consequence Likelihood	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation and Council Decision

13141

Moved: Cr Hotham

Seconded: Cr Narducci

That Council endorses the Mountain Bike & Cycling Strategy - Consultation Draft for consultation in accordance with the Mountain Bike & Cycling Strategy – Communications Plan.

CARRIED 6/0

Comments For:

- Draft document is very informative and well put together.

Comments Against:

Nil

Shire of Pingelly

Mountain Bike & Cycling Strategy

2022-2026



Consultation Draft₇

Pingelly Local Stats



90 Minutes from Perth

(population of 2,180,000)



Pleasant Mediterranean Climate



Area of Natural Beauty

(flowering landscape - wildflowers & canola, rolling hills, rocky outcrops, dark sky etc.)



1,149

Country Town Atmosphere



1 in every 8 People are Aboriginal or Torres Strait Islander



23,239

Greater Regional Population



Extreme Economic Disadvantage

(lowest 7% of towns in Australia)



73.5%

Physically Inactive Population

(national average 66.1%)



Town of Historical Interest

(facilities include: restaurants, parks, accommodation, shops, facilities, visitor information, medical services etc.)

Overview

Trails make an important contribution to the overall wellbeing of a region. Benefits range from additional activities for young people or de-stress activities after work to fitness activities for seniors. COVID-19 has demonstrated the value of outdoor recreation, particularly trails. During the past 2 years some trails have seen a 500% increase in use. It has introduced many people to trails as a recreational activity – one which they may continue to enjoy even as the restrictions are lifting.

The Shire of Pingelly has a responsibility to provide outdoor recreation to the community for the reasons outlined on the page 5 - 'Importance of Trails', as well as for the economic benefit that the development of mountain bike trails will accrue to the town and region.

The trails outlined in this plan are designed to accommodate the widest use possible and are targeted particularly to families:

- As the topography lends itself to green/blue trails;
- To align with the Shire of Pingelly Tourism Strategy;
- To maximise community use; and
- In recognition that the accommodation available is suitable for families but not for other cohorts of mountain bikers.

The trails planned will build on the natural beauty and DNA of the Pingelly region, showcasing it to visitors and reminding residents of the privilege of living in it.

While there is substantial merit in developing many types of trails such as walking, equestrian, driving and trail bike trails, the scope of this document is confined to mountain bike and cycling trails. This will ensure that the document is focused, concise and accessible for readers. Separate complementary strategies for these trail types may be developed at a later date.





Vision

Create a place where visitors & locals will choose to cycle

This vision is achieved through the adjacent Strategies.

Strategies

1. Build a Local Cycling Culture

2. Become the Trails Centre for the Southern Wheatbelt

These Strategies will be achieved through the delivery of Actions listed throughout this document.

Importance of Trails

Achieving the vision of this strategy to *'create a place where visitors and locals will choose to cycle'* will have the following flow on physical, mental, social, cultural and economic effects:

- **Encourage outdoor physical activity** - leading to improved physical and mental wellbeing and a reduction in lifestyle diseases and associated medical costs
- **Improve lifestyle** - due to opportunities for outdoor recreation by individuals, groups, education and community organisations
- **Provide low cost of admission recreation** - to many different groups in the community
- **Increase awareness and appreciation of the natural environment** - and consequential support for its conservation and protection
- **Protect and showcase the natural, cultural and historic areas** - by providing for sustainable access routes
- **Improve the sustainability of the town** - by making it a more attractive place to live and increased property values near trail locations
- **Provide more opportunities for social interaction and community development** - through participation in trail activities, common interests, maintenance and conservation leading to improved mental wellbeing
- **Stimulate tourism growth** - with resulting economic stimulus of local economies and energy within the town
- **Create economic benefits** - trail development, management, maintenance, events and supporting products and services



State Strategic Context 1/4

WA Trails Strategic Blueprint 2017-2021

Strategic Priorities:

- Develop an integrated and consistent approach to trail planning at State, Regional and local levels.
- Encourage community stewardship for trails by supporting and facilitating improvements in volunteer trail development, maintenance and management.
- Encourage environmental stewardship through trail-related participation and programs
- Enhance opportunities for community development through participation in trails activities and programs.
- Improve trail facilities, interpretation and safety to increase the appeal of trails experiences

WA Mountain Bike Strategy 2015-2020

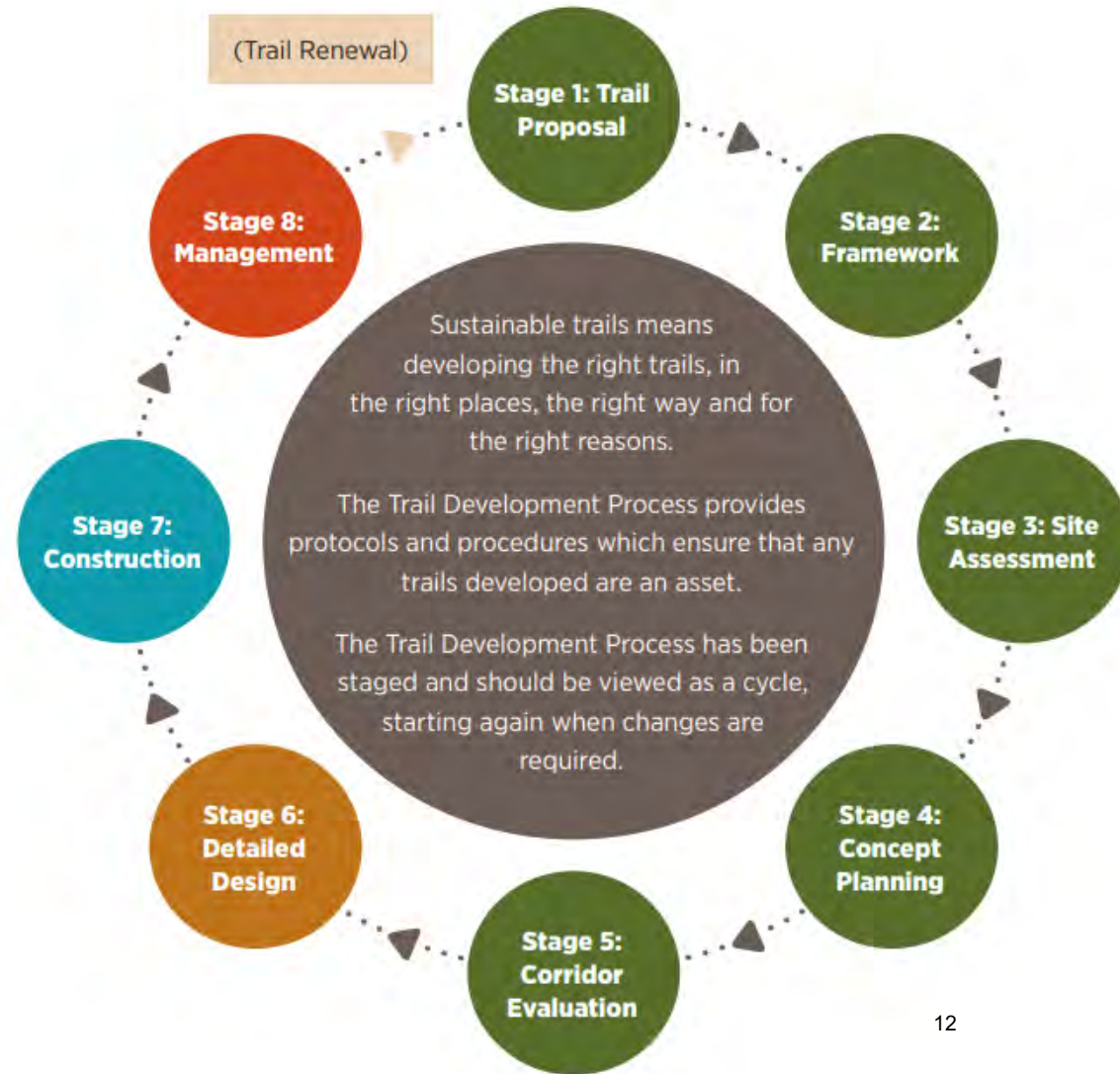
Vision - *to embrace sustainable mountain biking as a leading recreational, sport and tourism experience by delivering opportunities, maximising participation and sharing the benefits*

Objectives:

- Establish a strong and coordinated approach to mountain bike planning and governance
- Support and increase mountain bike participation and community involvement
- Develop a Statewide network of sustainable trails, facilities and associated infrastructure
- Raise the recreational, sport and tourism profile of Western Australian mountain biking
- Develop a diverse revenue stream to ensure economic sustainability

Trails Development Series

This series provides a framework for trail development process (below) and community consultation (aligning with the Shire of Pingelly Communication Plan).



State Strategic Context 2/4

More People More Active Outdoors 2019

This strategy develop the 5 pillars (right) supporting the benefits of outdoor recreation. These are achieved through the project partners implementing the following Fundamental Objectives through their activities. The strategy suggests strategies including the following:

VALUING = Realising benefits

- Develop promotional and advocacy programs to promote the benefits of participation in outdoor recreation for people of all ages and abilities
- Identify opportunities for local businesses, clubs and community organisations to support participation in outdoor recreation

ENCOURAGING = Promoting Participation

- Support the development and promotion of programs for outdoor literacy and skills progression from an early age
- Create entry level options and gateways to participation including programs to connect marginalised or disadvantaged people to the outdoors

ENABLING = Meeting Demand

- Advocate for investment in outdoor recreation infrastructure and maintenance by government, community organisations and the private sector
- Promote sustainable use of natural areas and address growth in demand
- Support programs that encourage environmental stewardship and volunteering

DEVELOPING = Creating Opportunities

- Support development of employment pathways and training programs to progress levels of outdoor leader skill and experience
- Engage with tourism agencies to explore opportunities to boost adventure and outdoor recreation visitation in local and regional areas



State Strategic Context 3/4

Australia's Golden Outback Strategic Plan 21-26

Vision - *By 2026, WA's Golden Outback region will be recognised as Australia's road trip capital, offering enhanced visitor experiences, which attracts new and repeat visitors and grows the visitor economy of its communities.*

Objective - *To increase overnight leisure visitors, average length of stay & visitor spend to the Golden Outback*

Strategic Priorities:

- Facilitate product and experience development
- Support Local Governments in the development and implementation of sustainable destination tourism strategies.
- Develop a Statewide network of sustainable trails, facilities and associated infrastructure
- Facilitate the development of new rooms and room upgrades in the region.
- Support and promote the development of world class attractions, experiences and events and the sustainability of existing tourism assets
- Develop and build co-operative destination marketing campaigns with LGA's, LTO's and operators to increase the effectiveness of stakeholder destination marketing efforts.

Growing Wheatbelt Tourism 2017-2020

Strategic Priorities:

- Recreational mountain bike trails identified and developed
- Mountain bike trail links Wheatbelt with Peel
- All Wheatbelt trails are identified, mapped and analysed
- Trails set out according to stopping needs of visitors



State Strategic Context 4/4

State Public Health Plan for WA 2019-2024

Vision - *We want the people of WA to experience the best possible health, wellbeing and quality of life.*

Mission - *To protect, promote and improve the health and wellbeing of all Western Australian's and to reduce the incidence of preventable illness.*

Public health Objective 1 - *Empowering and enabling people to live healthy lives*

Strategic Priorities:

- A more active WA
 1. Promote environments that support physical activity and reduced sedentary behaviour
 2. Reduce barriers and increase opportunities for physical activity across all populations
 3. Increase understanding of the benefits of physical activity and encourage increased activity at all stages of life
 4. Motivate lifestyle changes to reduce sedentary behaviour
- Curbing the rise in overweight and obesity
 1. Promote environments that support people to achieve and maintain a healthy weight
 2. Prevent and reverse childhood overweight and obesity
 3. Motivate behaviour to achieve and maintain a healthy weight among adults
- Optimise mental health and wellbeing
 3. Create and maintain supportive environments that increase social connectedness and inclusion, community participation and network

Important Quotes:

Regular physical activity helps prevent heart disease, stroke, diabetes, breast and colon cancer, hypertension, overweight and obesity. It can also improve mental health, quality of life and well-being. More active societies have other benefits like reduced use of fossil fuels, cleaner air and less congested, safer roads.

There are significant opportunities to improve the health and wellbeing of the WA population by improving the surrounding environment to create vibrant, liveable neighbourhoods that offer a sense of belonging, culture and spirit, and by facilitating behaviour change to support people to lead healthier lifestyles. Consideration can be given to designing neighbourhoods that make it easier for people to walk or cycle.

5th leading risk factor contributing to WA's disease burden is physical inactivity

7.3% more inactive people in Pingelly (as a % of population) than in Australia



1 person/day died of suicide in WA

20% WA's suicide rate higher than in Australia

No.1 cause of death in WA for people aged 15 – 44 is suicide

Suicide rates in regional & remote communities are significantly higher than average

Suicide rates in the Wheatbelt have been estimated to have risen significantly over the last 2 years

1.6X Aboriginal adults more likely to be obese

3X Aboriginal people in WA die of suicide

2.8X Aboriginal people in WA to die early or live with poor health

5X Aboriginal people in remote areas are more likely than others in remote areas to have diabetes



Socioeconomic disadvantage is associated with poorer health & can start at conception

Social inequity continues throughout life impacting on infant mortality; developmental delays; & chronic disease

Pingelly is one of the most disadvantaged towns in Australia (bottom 7%)



Local Strategic Context 1/2

Pingelly Community Strategic Plan 2019-2023

Vision - *Growing, Inclusive & Resilient*

Mission - *To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure*

Strategic Priorities:

- Growing Community
- Economic Development
- Short Term Accommodation
- Branding & Marketing

Pingelly Corporate Business Plan 2021-2025

Strategic Priorities:

- 1.1 The Shire experiences significant new business growth and employment and is known widely as an innovative and collaborative community which is attracting new population and investment
- 1.3 The right resources and infrastructure are in place to support business development, including an increase in visitors and visitor spend in the Shire
- 4.3 The Shire's valued natural areas and systems are protected and enhanced
- 5.2 The Shire is a successful advocate for resources and facilities which support the vision for the future

Local Strategic Context 2/2

Pingelly Tourism Strategy 2020-2024

Strategic Priorities:

- 1.5 Investigate opportunities for bike/walk/run/equestrian trails (the scope of this strategy only relates to bike/cycling trails)
- 2.2 Participate in opportunities with the Wheatbelt Development Commission to develop and promote regional tourism
- 3.5 Upgrade the Pingelly Caravan Park to include self-contained accommodation options and improve the overall level of service
- 4.1 Establish a modern brand template for new brochures and signage to promote iconic experiences

Pingelly Youth Strategy 2021-2025

Planning: Identify and respond to service and facility gaps and opportunities

Facility Provision: Provision of hard infrastructure, in accordance with policy standards and requirements and provide prevention and early intervention services to improve young people's health and wellbeing

Facilitation: Develop partnerships to respond to identified gaps and opportunities by others

Advocacy: Represent the needs and priority areas of concern that affect young people to all levels of government

Pingelly Community Health Plan 2023-2027

The Shire is required to develop a Community Health Plan over the next 2 years. This plan will have a significant focus on at risk groups including Aboriginal people; seniors; youth; and people with an economic disadvantage as Pingelly has a higher than national average representation these groups. The actions from the Mountain Bike & Cycling Strategy will be incorporated into this Plan.

Demand Analysis Summary

These statistics demonstrate that there is a demand for cycle trails of all types - for sport and recreation and commuting.

Local Demand

There are 1,146 people in the Shire of Pingelly (2016 census). If 23% of these people cycle on a weekly basis, this translates to 264 regular cyclists both for sport and recreation and commuting.

The Investment in Active Transport 2015 Survey from the Heart Foundation found that *'more than one in two people would cycle more often if infrastructure was improved.'* This accords with the percentage of people in regional areas which rode over the past year – 50.5%.

Therefore, opportunity exists to increase the local participation of people cycling weekly by 309 people to 573. These people have demonstrated that they have the ability and inclination to cycle as they currently cycle at least annually. This will decrease the percentage of physically inactive people from 73.5% in Pingelly, therefore increasing the health of overall population.

Regional Demand

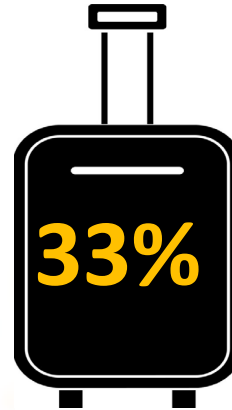
In the next 2 years, 33% of Western Australians intend to take a day trip involving cycling – the target market. This equates to 359,700 people per year in Western Australia intending to take a day trip involving cycling. If the Pingelly can position itself to take a 1% of these people (3,597 people) on an annual basis, the return on investment would substantially outweigh the cost of infrastructure outlined in this plan. The lifestyle and reputational benefits brought by trails will only add to the attraction of Pingelly as a destination and place to live.

Attracting 3,597 people to Pingelly (approximately 10 people per day) would add \$377,685 (at a day trip rate of \$105) to the local economy, substantially boosting local shops and business. This equates to an additional 10 FTE (both direct and indirect at existing rates for the Wheatbelt region).



\$105 Wheatbelt average spent per person per daytrip

\$139 Wheatbelt average spent per person per night on overnight trip



33% of WA population intend to take a day trip including cycling in the next 2 years



INCREASE OF 46%

Cycling participation grown by **46%** between 2013 - 2015¹



Western Australians have **1.5 bikes** per household - **8%** higher than the national average²



50%

50.5% Regional WA residents cycled in the last year (45.7% Perth, 40.1% Australia)



23%

23% of WA population riding on a weekly basis³



\$1.42 the amount the economy generates for every km ridden³



\$21 the amount the economy saves per person per commuting trip on a bike⁴



1500kg of greenhouse gas emissions - the amount saved per person per year that cycles 10km each way to work⁵



10 Minutes extra exercise a day reduces risk of death by 7%

20 Minutes extra exercise a day reduces risk of death by 13%

30 Minutes extra exercise a day reduces risk of death by 17%

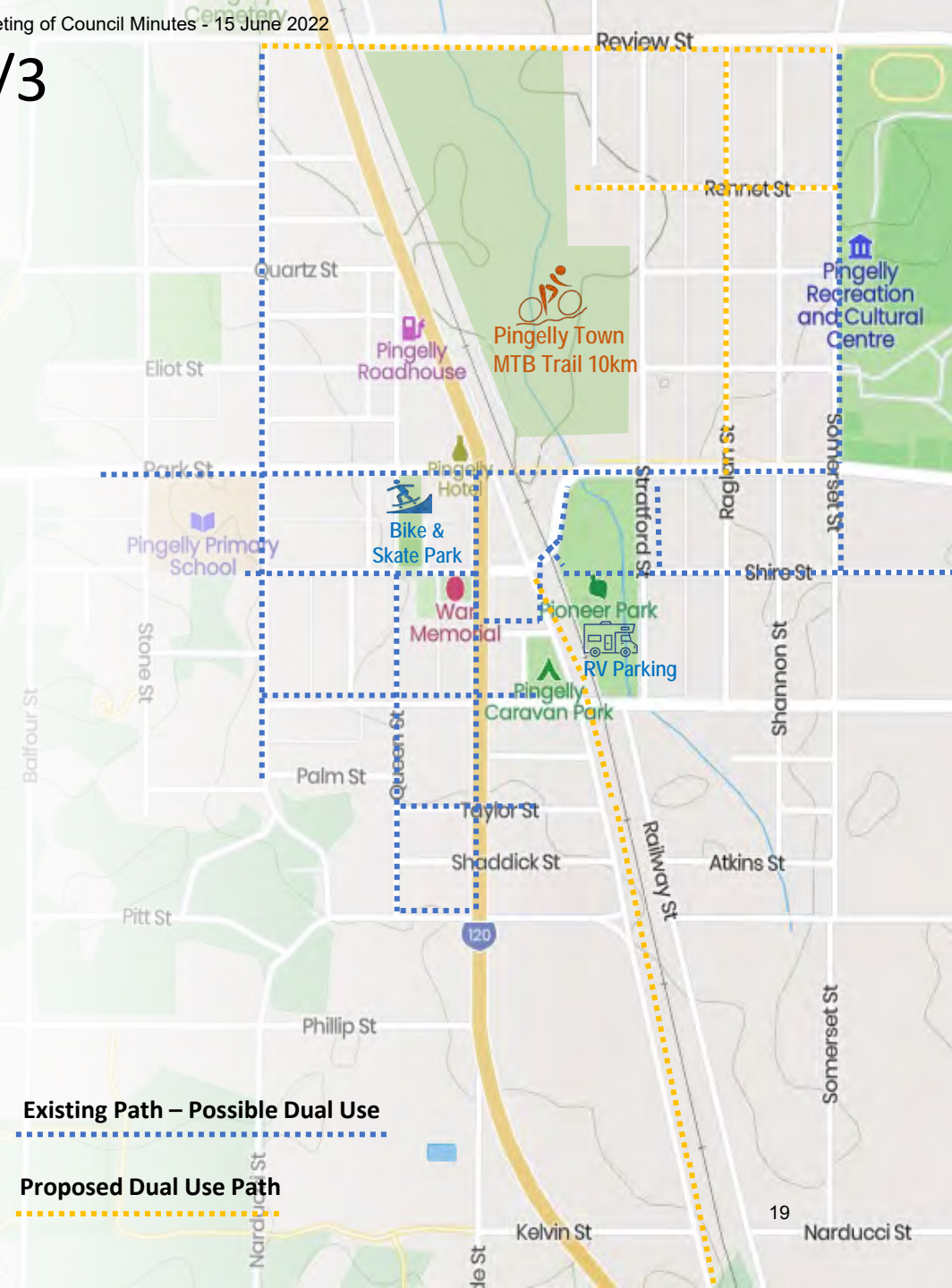
Build A Local Cycling Culture 1/3

Pingelly is well placed to become a cycling centre due to its easy layout, wide streets, compact main street and the size of the town which means that any location is within 2-3km – an easy cycling distance. The advent of the e-bike (and e-scooters) has now made cycling accessible for most and not just the pastime of the more active people.

Building a culture where local people cycle short distances instead of using their private vehicles requires a combination of actions including cycle recreational and transport infrastructure and behaviour change programs.

Actions:

1. Construct 10km a recreational Mountain Bike Trail and Trail Centre in the Town Centre
2. Construct a Pump Track and Skate Park adjacent to Memorial Park to form a Youth Precinct
3. Provide directional and information trail signage; bike racks; a bike repair station; toilets; showers; and locker facilities at strategic locations within the Town Centre
4. Construct a cycle path connecting between the Youth Precinct; Town Centre Mountain Bike Trail; Pingelly Primary School; Pingelly Health Centre; aged accommodation; and the PRACC
5. Construct 'mini pump tracks' of one or two features in various locations connecting to the above cycle paths
6. Investigate additional mountain bike trail opportunities within the townsite including near Mongebin Rocks, Golf Course and rail corridor
7. Conduct promotional & education activities; bike repair & exchange kitchens; and trail riding workshops on a regular basis
8. Purchase 4 e-bikes and 2 e-scooters to loan to local people and businesses for a 10 week period to re-introduce them to cycling
9. Audit local roads to identify opportunities for protected cycle lanes and existing paths to ensure connectivity



Build A Local Cycling Culture 2/3

The inclusion of a recreational 'pump track style' mountain bike trail, pump track and skate park and other actions within the town centre, accessed from the dedicated cycle path network will promote cycling and encourage people to cycle as an alternative to private vehicular transport for short distances by:

1. Providing a gateway from recreation to cycling for transport
2. Normalising the sight of cyclists within the town
3. Demonstrating the accessibility of all locations within town
4. Promote an active lifestyle
5. Providing a catalyst for a change of behaviour



Build A Local Cycling Culture 3/3



PUMP TRACK

SKATE PARK



FEATURES LEGEND

- | | | | |
|--|---|---|--|
| 1 Beginner Pump Track | 6 All Access Ramp | 11 Existing Buildings Retained | 15 Connection to Existing Path Network |
| 2 Intermediate & Advanced Pump Track | 7 Secondary Pump Track Access | 12 Proposed Shelters with Furniture and Informative Signage | |
| 3 Street Plaza Skate | 8 Connecting Paths to Memorial Park | 13 Bike Racks & Water Fountain | |
| 4 Skate Bowl | 9 Avon Street - Pemberton Street Access | 14 Rubbish Bins | |
| 5 Central Gathering/Resting/Viewing Platform | 10 Pemberton Street Partially Closed | | |

Case Study - Bike Kitchens 1/2

Cycling [reduces greenhouse gas emissions](#), brings myriad [health benefits](#) and reduces traffic. But urban planners and policymakers often struggle to get more people on bikes.

To increase urban cycling, we need more than extra cycling infrastructure; we need a culture change. A worldwide movement of community workshops, known as bike kitchens, can help.

Bike kitchens offer tools, second hand parts and bikes, and convivial help with repairs. They are also hubs for community development. Since 2014 we have [visited over 50](#) bike kitchens around the world – in the US, Australia, NZ, UK, France, Germany, Austria, Switzerland, Portugal, Mexico and Belgium to research how they operate. We have also volunteered and led student projects at several workshops.

Building a culture of cycling

Dedicated bike lanes, road treatments and bike parking are relatively cheap to build and maintain compared to roads, car parks, and major public transport schemes. There is correlation between better bike infrastructure and more riders.

But better infrastructure alone does not solve the problem. In Paris, with its pro-bike mayor and traffic calming initiatives, a recent explosion in bike use has led to accidents and clashes, suggesting other factors like social acceptance and up-skilling need attention.

In lockdown this year, Sydney experienced a [78% increase in cycling injuries](#) when more people took to their bikes. Cycling in cities is a [social practice](#), and building a culture of cycling is essential – especially where bike use has traditionally been low.

It's essential to cycling culture that a critical mass of people have riding and bike maintenance skills, and the activity is more socially accepted. That's where bike kitchens come in.

Convivial places to build and repair a bike

Bike kitchen workshops are initiated and run by activists and socially-minded cyclists. Most teach hands-on self-repair and maintenance skills to people who want to learn. Others give away free bikes to those who need them.

Workshops extend the use life of bicycles and parts; most parts come from donated or scavenged bikes and are re-used creatively and cheaply with a DIY ethos, avoiding wastage.



Case Study - Bike Kitchens 2/2

How bike kitchens work

There are two main types of bike kitchens:

- 1) *places where tools, parts and bike stands are offered for anybody to use, assisted by workshop volunteers and sometimes by paid mechanics. Most are social enterprises or non-profits, promoting the ability of a cyclist to maintain a bicycle and ride safely and with confidence.*
- 2) *those that fix bikes for others – often for the disadvantaged – such as WeCycle in Melbourne which offers bikes to refugees & asylum seekers.*

Bike kitchens in Australia

Australia has had many community bike projects dating back over 30 years, with The Bike Shed in Melbourne being one of the first. Workshops come and go, but there are at least 18, with seven in Melbourne and four in Sydney.

Many smaller initiatives work in schools, churches, or at recycling centres. They are networked through BiCANZ.

WeCycle in Melbourne is a workshop focused on fixing bikes for others. Founders Gayle Potts and Craig Jackson have supplied refurbished bikes to asylum seekers, refugees and people in need since 2016.

A community approach to sustainable transport

Workshops need volunteers and secure premises with power and light, on or off-grid. Limited budgets make this a challenge.

While workshops can be co-housed, secure premises is the key area where support from government and bike-friendly donors is welcome. Tools, racks and spares are also needed.

Community bike workshops extend bicycle lifespans and promote a community approach to sustainable transport – all while promoting conviviality and making our cities more liveable.

Published in The Conversation as Bike kitchens: the community-run repair workshops that help build a culture of cycling on January 4, 2022



Become the Trails Centre for the Southern Wheatbelt 1/3

Complementary with the Actions to Build a Local Cycling Culture, are the Actions to position Pingelly as the Trails Centre for the region. The market segment for these trails are 'cruisers' – families on holidays which incorporate cycling as part of that holiday. Pingelly is easily accessible from Perth and showcases the attractions of regional Western Australia including flora and fauna, dark sky attractions, wildflowers and wide open spaces.

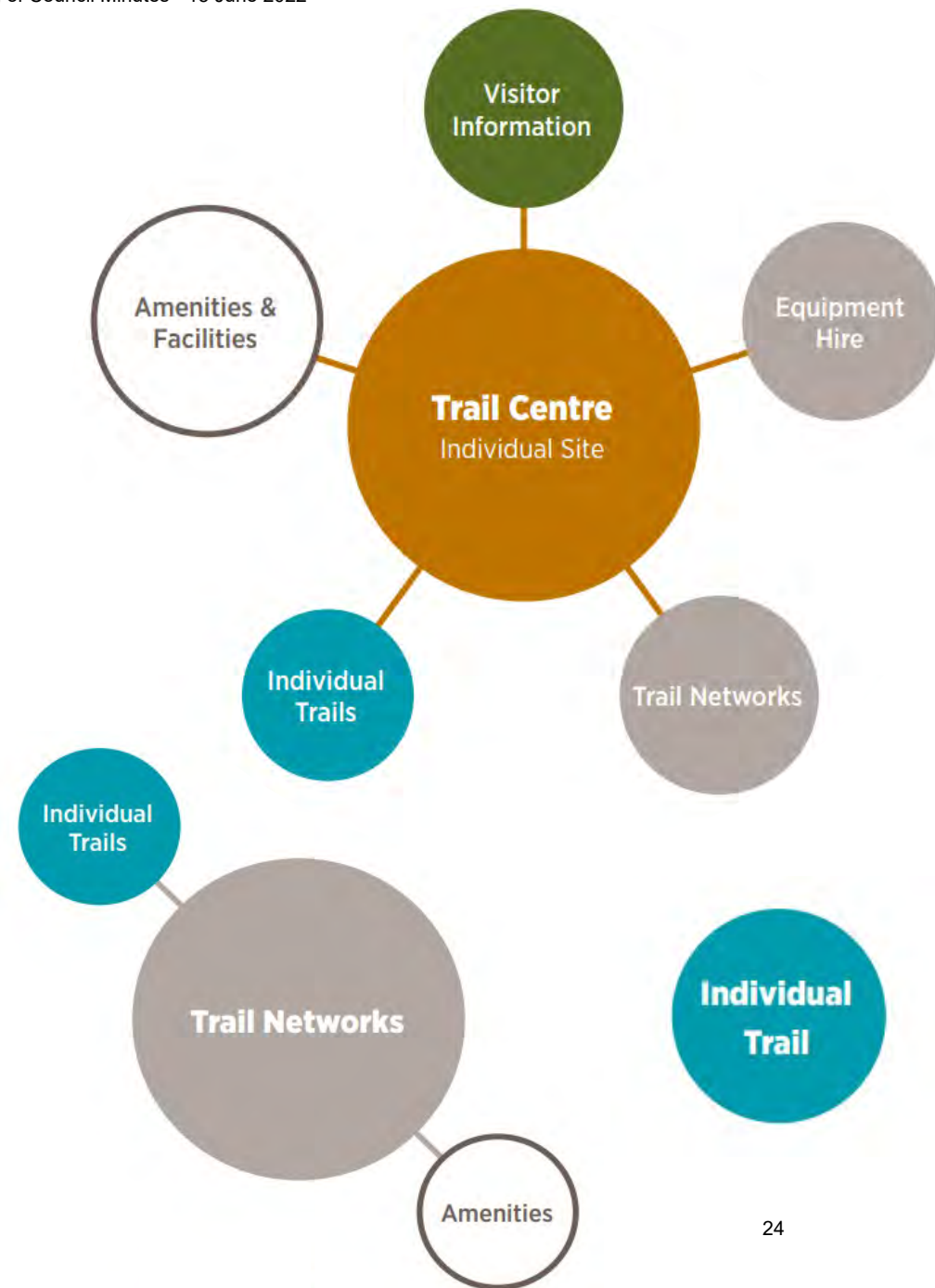
While the trails near the town centre are the priority in the short to medium term, outlying trails are essential for Pingelly to attract visitors. The overall strategy to attract visitors is to provide high quality trails triangulated around Pingelly within 20-30 minutes drive and provide suitable services, particularly hospitality within the town.

Target Market 'Cruisers' Profile:

- 9% of the Australian travelling population aged 18-75 (approximately 1,416,000 people).
- Typically families with school-age children, with a casual interest in cycling, who tend to take shorter holidays (less than a week) in familiar places. Three-quarters are 'Cyclists While on Holiday'.
- Motivations for cycling on holiday are relaxation and time with family. Cycling experiences should be easy, unchallenging, casual, low-risk, inclusive, covering short distances, and involve sightseeing.
- To target this segment, primarily focus on attracting them to WA by promoting aspects of the State that appeal to their holiday motivations (relaxation, family time, etc). Then promote cycling opportunities within WA that are easily accessible and are a value-add to other activities.

In addition to the 'Cruisers' all visitors will be welcomed, including people attending corporate events as a growing attraction in the town.

To ensure that visitors stay an additional night, it is important to offer services as indicated in the adjacent diagram including suitable accommodation and a second day of mountain bike riding in close proximity to Pingelly, showcasing the unique beauty of the locality. These are outlined in the following Actions.



Become the Trails Centre for the Southern Wheatbelt 2/3

There is currently two sanctioned mountain bike trail networks within 50km of Pingelly. The Yornaning Network is 20 minutes drive from Pingelly and is approximately 15km in length. The Narrogin Trail Network is 35 minutes drive and is also approximately 28km in length.

Actions:

1. Establish a Visitor Information Centre at Pingelly Town Hall
2. Construct self contained chalets and serviced sites at the caravan park suitable to accommodate families in accordance with the Pingelly Caravan Park Masterplan (next page)
3. Form partnerships to develop Pingelly as the regional trails centre and construct at least an additional 40km of Mountain Bike Trail using the 8 Step Trail Development Process in accordance with the following opportunities:
 - Partner with the Shire of Cuballing and Wheatbelt Cycling Collective to expand the Yornaning Network to approximately 20km to make best use of the existing facilities & trail
 - Encourage development of mountain bike trails on private land (e.g. near Laze Away Caravan Park) including the opportunity for visitor accommodation and other attractions to be developed
 - Partner with DBCA at least 20km of mountain bike trails at Dryandra Woodland National Park
4. Work with local businesses to welcome trail users, to accommodate their needs & to cross-promote other local businesses & attractions
5. Investigate the willingness for regional cooperation across local government areas
6. Develop and implement a Destination Management Strategy in conjunction with the Pingelly Tourism Association & local businesses
7. Develop and implement a strategy to promote and brand the Pingelly Trails using the existing iconic symbol of the Numbat



Yornaning Dam



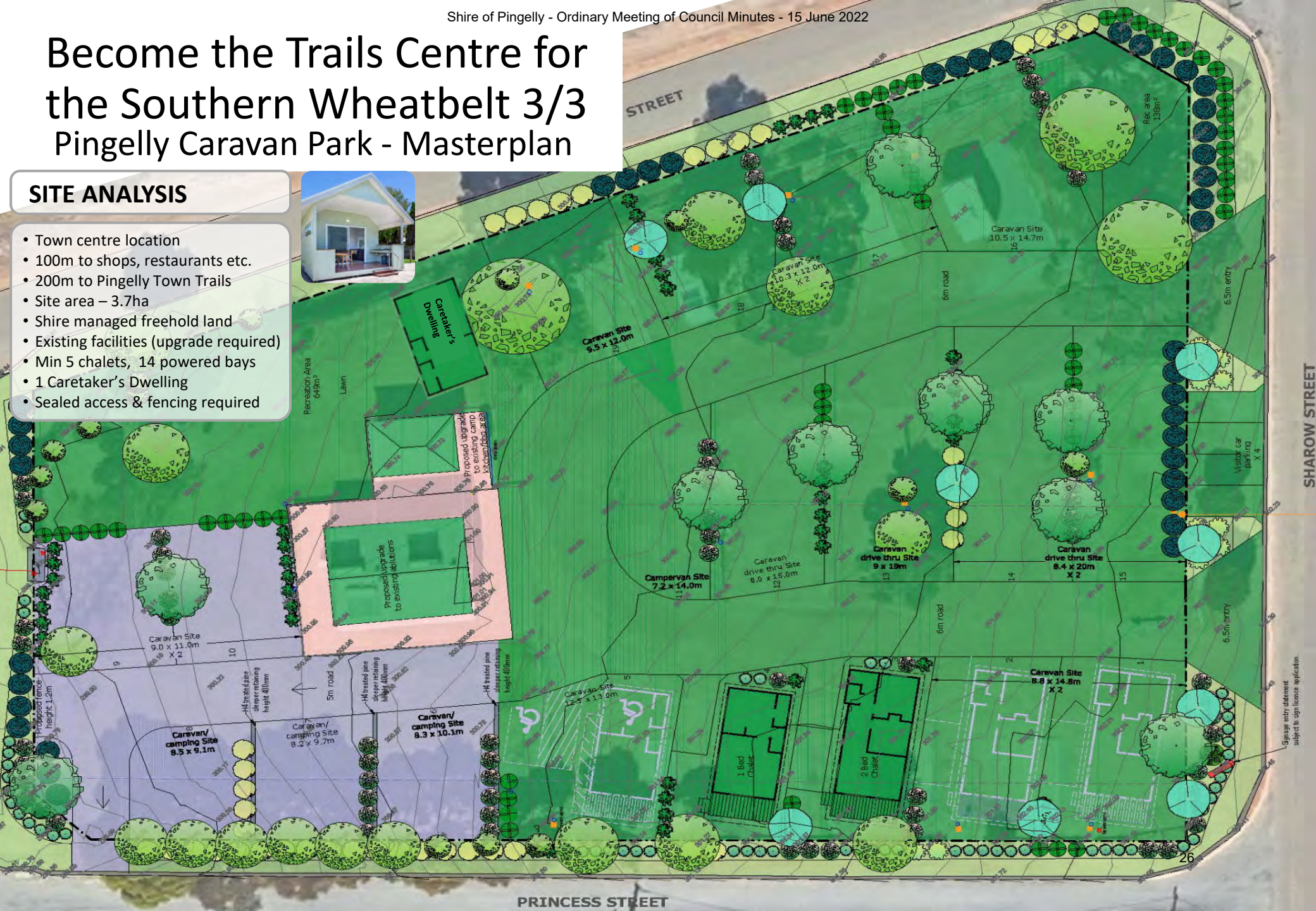
25
Dryandra Woodland

Become the Trails Centre for the Southern Wheatbelt 3/3

Pingelly Caravan Park - Masterplan

SITE ANALYSIS

- Town centre location
- 100m to shops, restaurants etc.
- 200m to Pingelly Town Trails
- Site area – 3.7ha
- Shire managed freehold land
- Existing facilities (upgrade required)
- Min 5 chalets, 14 powered bays
- 1 Caretaker's Dwelling
- Sealed access & fencing required



Case Study - George Town 1/2

The case study of George Town, Tasmania demonstrates that smaller destinations with reduced elevation, can be successful even with established world class destinations nearby if they find their niche e.g. family friendly trails near a large population centre.

The new gateway to Derby

When most people fly into Launceston, they load their bike bags into a rental car and set sail for Derby. Now there is a pretty darn good reason to point your car north, and make a pitstop in the coastal settlement of George Town on your way towards the east coast.

Like a lot of Tasmania, George Town is a municipality built on industry, and similar to so many others the local council is looking to boost and diversify its economic and tourist opportunities.

Where is George Town, and why build trails there?

"We're only 35 minutes north of Launceston, and we've got excellent beaches, as good as they get in Tassie for swimming and surfing. But George Town isn't really on anyone's radar as a place to visit on weekends or as a holiday destination," says Peter Rickards, Projects Manager at the George Town Council. "The mountain bike project is a way of slingshotting us back into the tourism limelight, as a destination people can visit on day trips up from Launceston, or tag onto longer trips as well."

The trail network at George Town, well actually, networks plural, will be located at Mount George near town and the Tippogoree Hills about five kilometres south.

The philosophy behind the project is to create heavily featured trails that cater to a diverse range of skill levels, with everything from green to black trails, offering the opportunity for skills progression. As this is happening, Trailscapes is nearly finished with a pump track in the George Town CBD — literally next to the main street running through town.



Case Study - George Town 2/2

How did we get here?

The project was initially championed by the George Town Chamber of Commerce, who saw the effect mountain biking destinations were having on boosting the local visitor economy. Dirt Art was engaged to conduct a feasibility study, preparing a design draft which was used to secure \$4.4 million in funding from the Australian Government, as part of its Community Development Grants Program. Dirt Art Managing Director Simon French points out that their design was only a starting point; he believes George Town has the potential to provide riding experiences that other destinations, like Derby and Maydena, are currently lacking.

The Mayor added, "I am expecting we'll see a lot of local traffic from Launceston and surrounding areas. I believe Launceston has a high number of MTB'ers, and our trail networks will be close enough to come up after work, or for a half or full-day with the family on the weekends."

Gaining support

With big community projects, like a trail network, gaining support from the wider community is paramount to its success. Despite the lack of a riding scene before the trails were built, the locals are on board with bringing mountain biking to George Town.

"We did a community meeting up there, and we had a packed hall of a little over 100 community members, most of whom weren't bike riders, and they were overwhelmingly supportive of the project. Some didn't understand what the project was, but by the end of the meeting, there was unanimous support from the community," says French.

Rickards continues, "Without the local business support and the local community support, then why are you doing it? It's there to benefit the community — it's an asset the community will own."

Published by Flow Mountain Bike magazine as 'Gravity trails on Mount George now open' on 28 January 2022



The Shire commits to the following actions and principles to deliver timely, meaningful and appropriate communication and engagement to ratepayers and stakeholders:

- Communicate in an open, timely & transparent way, using plain English
- Engage in a thorough, planned & tailored manner, mindful of the audience (youth, seniors, first peoples etc.)
- Communicate consistently through the Pingelly Times, website, digital signage & facebook
- Build positive relationships between the Shire & our community
- Communicate information quickly, even if the full impact of the decision or message is not yet clear
- Communicate to participants how their input supported a decision or outcome
- Recognise that those affected by a decision have the right to be involved in the decision making process
- Provide the information needed to participate in a meaningful way

The Shire will use this process to develop project specific communication and engagement plans in accordance with the Communication Plan Template.

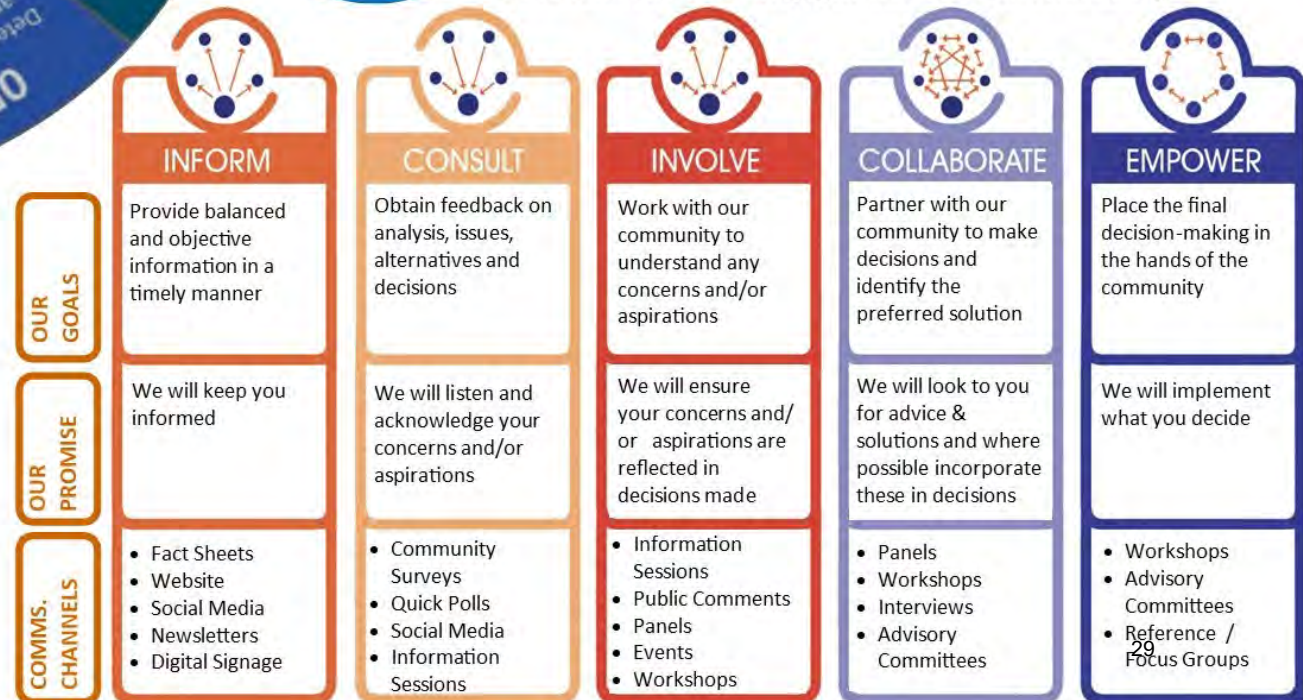


SHIRE OF PINGELLY COMMUNICATION PLAN

The Shire will use the below framework to guide the level of our communication and engagement with our community:

	Performance (out of 100)	Industry Average	Positive Rating
Social Media Presence	56	54	79%
Shire's Website	55	57	82%
Community Consultation	38	46	50%
Community Information	42	52	58%

Community Consultation Survey 2022



Community Consultation

The Shire of Pingelly is in the process of engaging with the people and businesses in our community by requesting public comments and conducting community information sessions. The feedback from the above organisations and our community will be incorporated into this strategy.





Implementation

The 7 Principles of Leave No Trace are applicable for all trail users across all trail types. Following these Principles permits all users to enjoy the trails in peace and assists in the maintenance of these trails:

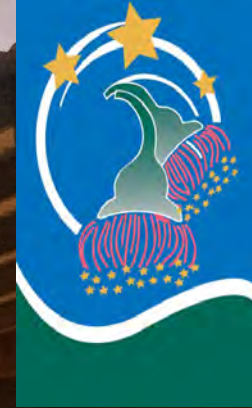
1. Plan ahead and prepare
2. Travel and camp on durable surfaces
3. Dispose of waste properly
4. Leave what you find
5. Minimise campfire impacts
6. Respect wildlife
7. Be considerate of other visitors

More substantive information on each of the principles is contained in the Leave No Trace Skills and Ethics Booklet and on the Leave No Trace Website.

The implementation of this strategy depends on the availability of funding. There are a number of possible funding partners including LotteryWest, State Government, Federal Government, landowner contributions including the Shire of Pingelly, volunteer contributions, private investment and grants/sponsorship from private companies.

The capital cost of the Stage 1 trails (i.e. those within Pingelly), excluding other components to be funded through this strategy are estimated by independent experts in early 2022 as follows:

Pingelly Town Trails – 10KM	\$425,000
E-bikes x 4, e-scooters X2	\$10,000
Trail head, signage, bike racks & repair station	\$25,000
Pump Track	\$418,919
Dual use cycle paths – approx. 2KM	\$260,000
Skate Park	\$577,419



Shire of Pingelly Contact

Phone: 08 9887 1066

Email: admin@pingelly.wa.gov.au

Website: www.pingelly.wa.gov.au

Address: 17 Queen Street, Pingelly, WA, 6308

Mountain Bike & Cycling Strategy

Communication Plan 1/2



Project Scope	A strategy to guide the future development of Mountain Bike and Cycling Trails within Pingelly to build a local cycling culture and become a regional trails destination.					
Who - Audience	Pingelly Tourism Group	DBCA, DLGSC, DOT	WCC, Local Cyclists Outdoors WA, Trails WA, Westcycle	DOC, Holyoake, Heart Foundation	Wheatbelt Development Commission, Regional Development Australia	Shires of Narrogin, Cuballing & Brookton
Level of Impact	Very High	High	Very High	High	Moderate	Moderate
What - Message	Build on existing plans to increase tourism	Develop trails in conjunction with dept's plans	Create formal MTB Trails & cycling routes	Improve local health outcomes	Opportunity for economic growth & regional cooperation	Opportunity for regional cooperation to develop trails
Framework-Level	Collaborate	Collaborate	Collaborate	Involve	Involve	Consult
How - Actions	Email requesting feedback, interview	Email requesting feedback, interview	Email requesting feedback, interview	Email requesting feedback	Email requesting feedback	Information email
Feedback Methodology	Email providing feedback	Email providing feedback	Email providing feedback	Email providing feedback	Email providing feedback	Nil
When - Timeline	Initial draft stage	Concept & initial draft stage	Concept & initial draft stage	Consultation draft stage	Initial draft stage	Consultation draft stage
Owner - Source	CEO	CEO	CEO	CEO	CEO	CEO

Mountain Bike & Cycling Strategy

Communication Plan 2/2



Project Scope	A strategy to guide the future development of Mountain Bike and Cycling Trails within Pingelly to build a local cycling culture and become a regional trails destination.					
Who - Audience	Pingelly Community	South West Aboriginal Land & Sea Council	Australia's Golden Outback, Tourism WA	Pingelly High Street Businesses, CRC & Craft Shop	Moorditj Youth Foundation Aboriginal Corporation	Pingelly Youth Network
Level of Impact	Very High	Moderate	High	Very High	High	Very High
What - Message	Build a local cycling culture & become a regional trails destination	Aboriginal Heritage	Build on existing plans to increase tourism & regional cooperation	Build a local cycling culture & become a regional trails destination	Activities for young people	Activities for young people
Framework-Level	Involve	Collaborate	Collaborate	Involve	Collaborate	Collaborate
How - Actions	Public comments, information session (advertised on FB & Pingelly Times)	Email requesting feedback, interview if required	Email requesting feedback	Public comments, information session (Business BBQ)	Email requesting feedback, interview	Interview at committee meeting
Feedback Methodology	Publicised written response	Email providing feedback	Email providing feedback	Fact sheet, Business BBQ	Email providing feedback	Interview at committee meeting
When - Timeline	Consultation draft stage	Consultation draft stage	Initial draft stage	Consultation draft stage	Concept & consultation draft stage	Consultation draft stage
Owner - Source	CEO	CEO	CEO	CEO	CEO	CEO

14.2 Pingelly Railway Station Lease

File Reference: ADM0309
Location: Lot 832, Portion of Reserve 10207 (Pingelly Railway Station)
Applicant: The Friends of Pingelly Railway Station Inc
Author: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Lease Arrangements
 Business Proposal for Friends of Pingelly Railway
Previous Reference: Nil

Summary

Council is requested to consider providing a 3 year extension to the current lease to the Friends of the Pingelly Railway Station for the Railway Station building under the current terms and conditions.

Background

Following significant public interest and representation to Council, Council and the Friends of the Railway Station (FoPRS) developed a Business Proposal for the Friends of the Pingelly Railway to restore, preserve and activate the building for the following purposes:

4.1 PRODUCT/SERVICE DESCRIPTION

- *Offering a facility for arts and music groups to develop and perform.*
- *Offering a place where history and storytelling can be viewed.*
- *One stop facility for tourists, information, food, tea coffee, clean facilities and advice.*
- *Being the local Visitors Centre (volunteers only), of which there are many.*
- *Offering adventure for all in railway memorabilia.*
- *Local products and artwork for sale.*
- *Long term opportunity to operate the site and will evolve over time.*

This document is attached. It is noted that there have been significant changes in the town of Pingelly since the development of this Business Proposal including the construction of the PRACC as an event venue and the designation of the Town Hall as an occasional Visitor Centre.

Following extensive work by the Shire and the FoPRS, a lease was agreed and commenced 12 February 2016. It was noted when the new lease was being discussed in June 2018 that *'The FoPRS have almost completed all the required planed time line of works as per their intention outlined to the Shire of Pingelly'*.

The works to restore and preserve the building have now been completed. This is due to the combined time and efforts of the FoPRS member both past and present, the Pingelly community, the Shire, Lotterywest and other funding agencies. These groups should be commended for their efforts, particularly the volunteers who freely give of their time to work on the building. The restored building is a credit to them and an asset to the community.

The FoPRS currently have a 3 year lease which is expiring 30 June 2022 with the option of a further 3 year extension by mutual agreement. The group have requested that this extension is granted.

Comment

While the works to restore and preserve the building have been completed, there has been little result in the activation of the building for the benefit of the community with no evidence of any of the intended products/services being offered.

The Shire has engaged extensively with the FoPRS to encourage and facilitate the planned activation of this asset over the past 6 months, but this has been resisted by the FoPRS committee.

Council now has the following options:

- A. extending the lease by another 3 years under the current terms and conditions (with no new conditions added); or
- B. may terminate the lease with 3 months' notice; and
 - 1. advertise for a group to undertake a new lease under clause 30 of the Local Government (Functions and General) Regulations; or
 - 2. advertise for members of a new community group to form and undertake a new lease.

It is recommended that Council:

- 1. Extend the lease by another 3 years under the same terms and conditions;
- 2. Advise FoPRS that a fresh lease will not be forthcoming following this period unless the building is consistently and frequently activated;
- 3. Encourage the FoPRS to update their Business Proposal including extensive consultation with the wider community; and
- 4. Offer assistance in the activation of the building and update of the Business Proposal.

Consultation

Nil

Statutory Environment

Shire of Pingelly Municipal Heritage Inventory

The railway station is listed in the Shire of Pingelly Municipal Inventory 1996 (Site 09) which suggests it was built in 1929.

The Inventory provides the following Statement of Significance:

Although in poor condition, the building is representative of railway structures common to rural towns with its continuous platform roof supported by timber struts. The Railway Station has historic value for its important associations with the development of the State's railway system and the vital role it played in the settlement and development of Pingelly.

And rates the Conservation Action (Category 2) as:

The place is considered to have a high level of significance valued by the local community; should be provided maximum encouragement to the owner under the town planning scheme to conserve the significance of the place.

Local Government Act 3.58 (3)

Local Government (Functions and General) Regulations, clause 30 (2)(b)

30. Dispositions of property excluded from Act s. 3.58

(1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.

(2) A disposition of land is an exempt disposition if —

- (b) the land is disposed of to a body, whether incorporated or not —*
 - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*
 - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions.*

Policy Implications

Nil

Financial Implications

Building insurance costs are factored into the annual budgets.

Strategic Implications

Goal 2	Community
Outcome 2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life.
Strategy 2.41	Provide a range of community facilities and associated services in a way that maximises use and community activity.

Risk Implications

Risk	Allowing the Railway Station to remain passive, or only used by one community group will come at the expense of other community groups and the wider community and risks the building falling into disrepair due to lack of use.
Risk Rating (Prior to Treatment or Control)	Medium 9
Principal Risk Theme	Reputational and Financial
Risk Action Plan (Controls or Treatment Proposed)	Encourage the FoPRS to activate the building and include the wider community.

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

13142 Moved: Cr Oliveri**Seconded: Cr Singh****Recommendation and Council Decision:****That Council:**

1. Extend the lease of Lot 832, Portion of Reserve 10207 (Pingelly Railway Station) to the Friends of Pingelly Railway Station Inc. by another 3 years under the same terms and conditions under clause 25 of the Lease Arrangements;
2. Advise the Friends of Pingelly Railway Station Inc. that a fresh lease will not be forthcoming following this period unless the building is consistently and frequently activated;
3. Encourage the Friends of Pingelly Railway Station Inc. to update their Business Proposal including extensive consultation with the wider community; and
4. Offer assistance to the Friends of Pingelly Railway Station Inc. to activate the Pingelly Railway Station and update of the Business Proposal for Friends of Pingelly Railway.

CARRIED 6/0

Comments For:

- Support particularly for point 2 as it is it is important the building is used by more than one group
- Supported as the community should be included in the ongoing use of the building.

Comments Against:

Nil



Lease Arrangements

Between

The Shire of Pingelly ("the Lessor")

and

The Friends of Pingelly Railway Station Inc

("the Lessee")

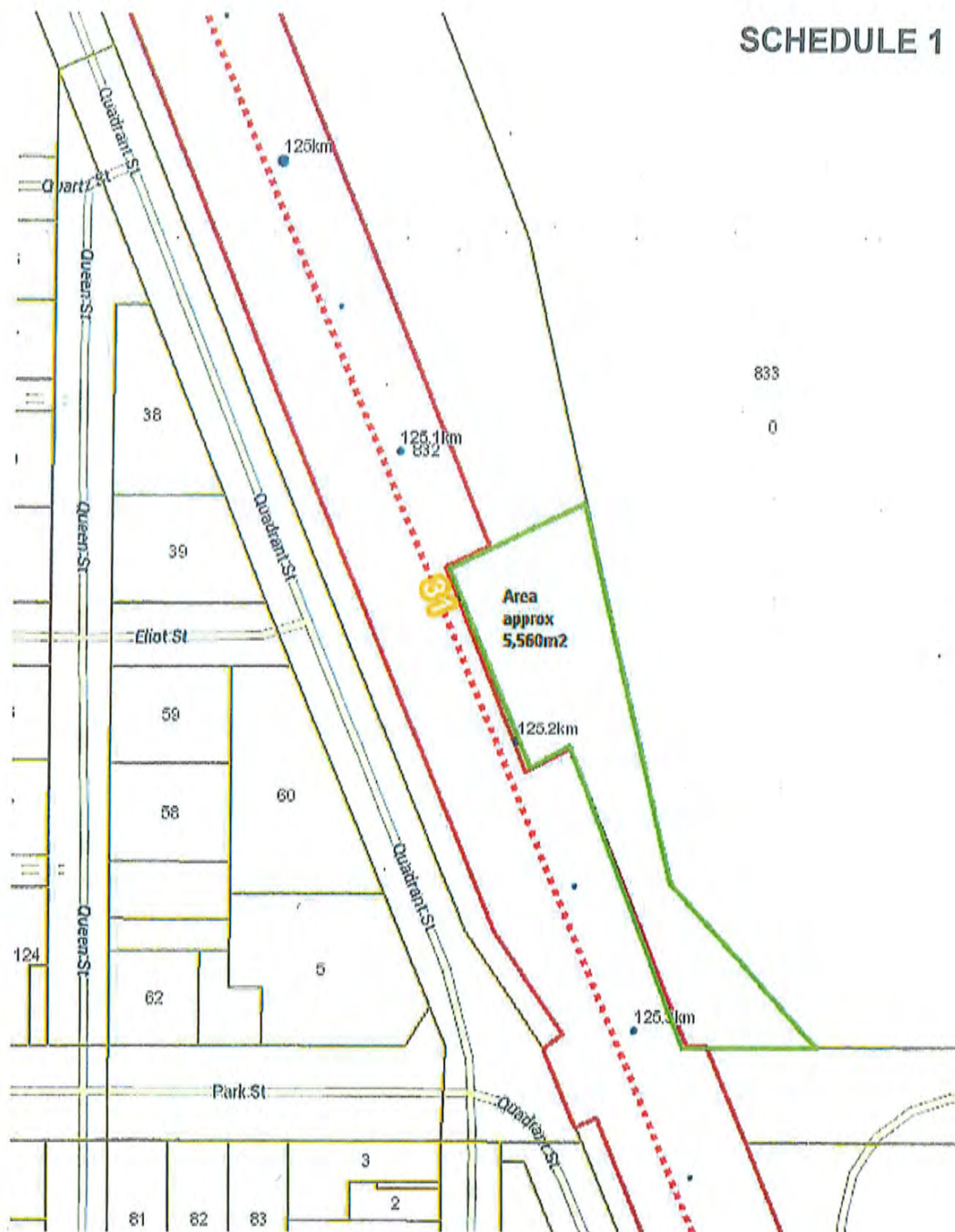
of

Lot 832 Portion of Reserve 10207 Pingelly

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SCHEDULE 1



Lease of land within Part Lot 832 in Reserve 10207
Lease area abuts Rail Corridor

Public Transport Authority

PINGELLY

Lease of land to the Shire of Pingelly

Corporate - Leasing

Scale NTS

Date: 21/12/2015

Drawn: LW

Plan No. 5464-2

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THIS LEASE IS EXECUTED ON THIS 21st DAY OF JUNE 2019

BETWEEN

The Lessor described in point one (1) of the Schedule.

AND

The Lessee described in point two (2) of the Schedule.

RECITALS

- A. The Lessor holds the Premises under a Licence to Occupy granted by the Public Transport Authority and described in the Schedule.
- B. The Lessor has agreed to lease the Premises and the Lessee has agreed to accept the Lease to the Premises.

CONDITIONS OF LEASE

1. DEMISE

The Lessor hereby leases to the Lessee and the Lessee takes on the lease, the Premises for the Term, subject to the payment of Rent as specified in the Schedule.

2. LESSEE'S ACCESS TO PREMISES

The Lessor hereby grants the Lessee right of entry and access over the parts of the building and the land available for use by the Lessee in common with others.

3. GROSS RENT

The Lessee covenants to pay the Gross Rent in the amount and at the times specified in the Schedule.

4. GROSS RENT REVIEW

4.1 The Gross Rent for the Premises shall be reviewed at the times prescribed as the Rent Review Date in the Schedule during the Term (and any further term).

4.2 Reviews of Gross Rent on the Rent Review Dates shall be the Rent adjusted over the period prior to the Rent Review to take into account movements in the *Perth Consumer Price Index (All Groups)*.

5. GOODS AND SERVICES TAX

5.1 If the Lessor is liable by law for any tax in the nature of a supply or goods and services tax levied or imposed by the Commonwealth of Australia ("GST") on the Rent and any other payment by the Lessee to the Lessor under this Lease, then the Lessee must pay to the Lessor the amount of the GST at the same time and in the same manner as the Rent.

5.2 As a pre-condition of any payment of GST by the Lessee for rent, the Lessor must issue to the Lessee a tax invoice before the Lessee is due to pay the Rent and for any other payment by the Lessee to the Lessor under this Lease must issue to the Lessee a tax invoice within seven (7) days of the payment being made.

6. STRUCTURE

The Lessor will at all times maintain the integrity of the Premises.

7. STRUCTURAL ALTERATIONS

The Lessee will make no structural alterations to the Premises without written consent of the Lessor which shall not be unreasonably withheld.

8. SIGNS

The Lessee will not affix or exhibit or permit to be affixed or exhibited to or upon the Premises any placard, poster, sign, board or other advertisement without the prior written consent of the Lessor.

9. VANDALISM

The Lessee will immediately report to the Lessor any acts of vandalism or any incident which occurs on or adjacent to the Premises which is or is likely to involve a breach of the peace or become the subject of a report to the Police.

10. MAINTENANCE OF PREMISES

The Lessee shall at all times maintain the Premises in the same condition as existing on the Commencement Date except in respect of fair wear and tear or damage caused by acts or negligence of the Lessor or by events for which the Lessor has undertaken insurance and the Lessee will make good any damage done by the Lessee.

11. MAINTENANCE OF PLANT, MACHINERY & EQUIPMENT

The Lessee will maintain the plant, machinery and equipment including all internal and external structural and non-structural items of the premises in good order and repair.

12. EXTERIOR

The Lessee Lessor shall keep the exterior of the premises clear and the grounds maintained.

13. USE

The Lessee shall not use nor permit to be used the Premises for any purpose other than the use specified in the schedule.

14. NUISANCE

The Lessee shall cause no nuisance to the Lessor in its use of the Premises.

15. LESSOR'S ACCESS TO PREMISES

The Lessee shall permit the Lessor to have access to the Premises at all reasonable times, with reasonable notice being given:

- the need to carry out or inspect necessary items of the premises – after giving you at least 72 hours' written notice;
- routine inspections are to be conducted (not more than four (4) times per year) and you have been given seven (7) to fourteen (14) days' written notice.

16. QUIET ENJOYMENT

The Lessee shall peaceably and quietly hold and enjoy the leased premises during the term of the lease and extensions or renewals.

17. ASSIGNMENT OR SUBLETTING

The Lessee shall not assign, underlet or part with the possession of the Premises unless with the prior written approval of the Lessor, which approval not to be unreasonably withheld.

18. YIELDING UP

The Lessee, upon expiration of the Term, shall leave the Premises in a clean and tidy state. The Lessee shall have the right to remove fixtures and fittings installed or purchased by the Lessee that are not seen as part of the restored building and will

make good any damage.

19. DEFAULT BY LESSEE

If:

19.1 The Rent is unpaid for sixty (60) days after becoming due after written demand, or

19.2 The Lessee breaches any of the covenants or the terms of the Lease and the breach continues for sixty (60) days after written notice without the Lessee having satisfied the breach,

then the Lessor may at any time thereafter and without any notice or demand enter and repossess the Premises and thereby the Term and interest of the Lessee in the Premises will immediately terminate, without affecting any right of the Lessor under this Lease and without releasing the Lessee from liability in respect of the Lessee's covenants and upon re-entry the Lessor will have the right to remove any property of the Lessee left in or about the Premises and the Lessee shall indemnify the Lessor and non-payment will be recovered by the Lessor as Rent in arrears.

20. INTEREST

Whenever pursuant to this Lease the Lessee is required to make payment to the Lessor and payments shall not have been made within sixty (60) days after it has become due (whether formally demanded or not) then and until the full amount shall have been paid, interest shall accrue on such unpaid moneys at the prevailing standard Lending Rate set by Bendigo Bank.

21. PREMISES DESTROYED

If at any time during this Lease the Premises be destroyed or damaged so as to become unfit for habitation and use (provided the monies payable under any policy of insurance effected by the Lessor shall not have been rendered through any act of default of the Lessee) the Rent or a fair and just proportion thereof according to the nature and extent of the damage sustained (to be ascertained in case the parties cannot mutually agree by reference to a Licensed Valuer appointed by the Australian Institute of Valuers and Land Economists Inc, (WA Division) shall be suspended and cease to be payable until the said Premises shall again have been rendered fit for habitation and use.

22. INDEMNITY AND INSURANCE

22.1 INDEMNITY

The Lessee will indemnify the Lessor from and against all claims, demands, actions, suits and proceedings where the liability thereof arises in whole or in part as a result of any act or omission of the Lessee or any of its officers, servants, employees or agents which act or omission is negligent or unlawful or otherwise not in accordance with the provisions of this Agreement.

22.2 PUBLIC LIABILITY INSURANCE

The Lessee will effect and maintain, throughout the term of lease, a Public Liability Insurance Policy, including extensions for Tenant's Liability and Liability Under Lease, in the name of the Lessee with the interests of the Lessor noted. Such Policy will provide for an amount of not less than \$10 million and against such risks including the liability of the Lessee to the Lessor under Clause 19.1 as the Lessor reasonably requires from time to time of any one occurrence. The Lessee will whenever required to do so provide the Lessor with a copy of the Insurance Policy document and such other evidence as the Lessor may reasonably require to show that the Policy is in full force and effect.

22.3 PROPERTY INSURANCE

The Lessor will effect and maintain throughout the term of lease, Property Insurance for loss of or damage to the premises specified in Clause 3 of the Schedule.

23. HOLDING OVER

In the event that the Lessee continues to occupy the Premises after the lease expires without having exercised any option of renewal, the Lessee shall become a quarterly tenant at the current rental and on the same terms and conditions. The tenancy shall be determinable on one month's notice by either party at any time, being one month before the expiry of the quarterly period.

24. LEGAL COSTS AND STAMP DUTY

The Lessee shall pay stamp duty on this lease (if any) and each party shall be responsible for its own legal costs involving negotiations for and the preparation and execution of this lease.

25. OPTION

If the Lessee wishes to renew the Term and gives to the Lessor not later than three (3) month prior to expiry of the Term notice in writing and there is no outstanding breach by the Lessee of the terms of this Lease then the Lessor will seek Council approval to grant the Lessee a new lease of the Premises for the further period specified in the Schedule in the same terms and conditions of this Lease (subject to review of rent in accordance with this Lease) other than this right of renewal.

26. NOTICES

Notice shall be deemed to be served in accordance with Section 135 of the *Property Law Act 1969 WA* (as amended). The forwarding address for service of Notices must be the Lessee's address as set out in the Schedule.

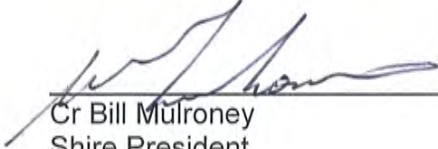
SCHEDULE

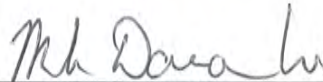
1. **LESSOR:**
Shire of Pingelly, 17 Queen Street, Pingelly 6308, Western Australia.
2. **LESSEE:**
Friends of Pingelly Railway Station Incorporated, PO Box 544, Pingelly, 6308 Western Australia.
3. **PREMISES:**
The lease arrangement is for the area of *Lot 832A1* being the portion of reserve 10207 (Lot 832) identified as the site of the Pingelly Railway Station as specified in Schedule 1 Plan No 5464-2.
4. **USE:**
Community.
5. **TERM:**
Three (3) Years.
6. **COMMENCEMENT DATE:**
1 July 2019.
7. **DATE OF EXPIRY:**
30 June 2022.

The Lease may be terminated by either the Lessee or the Lessor by providing the other party with written notice of termination no less than three (3) months prior to the termination date.
8. **TERM OF RENEWAL:**
The additional option of a three (3) year lease extension up to 2025 can be actioned under delegation of the Chief Executive Officer on the receipt of a letter of request from the Lessee.
9. **GROSS RENT:**
The Gross Rent payable by the Lessee for the Premises from the Commencement Date until (expiry) of the Lease shall be calculated at the rate of \$1.00 per annum on demand, including GST.
10. **OUTGOINGS:**
Outside of the Gross Rent, the Lessee is responsible for payment of any utility charges and communication services. The Lessor is responsible for the payment of any land rates, rubbish charges and building insurance.
11. **RENT REVIEW DATES:**
As set out in point 8.
12. **BASIS OF RENT REVIEW:**
As set out in point 8.
13. **FURNISHINGS:**
Nil

14. SIGNATORIES

The COMMON SEAL of the
SHIRE OF PINGELLY
was hereunto affixed
in the presence of:

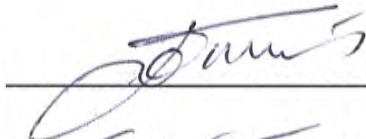

Cr Bill Mulroney
Shire President


Mr Mark Dacombe
Acting Chief Executive Officer

21-6-2019
Date

21/6/2019
Date

Lessee: Friends of Pingelly Railway Station Incorporated


JOHN TIMMS - CHAIRMAN
Print Name and Title

In the presence of:


Witness Signature



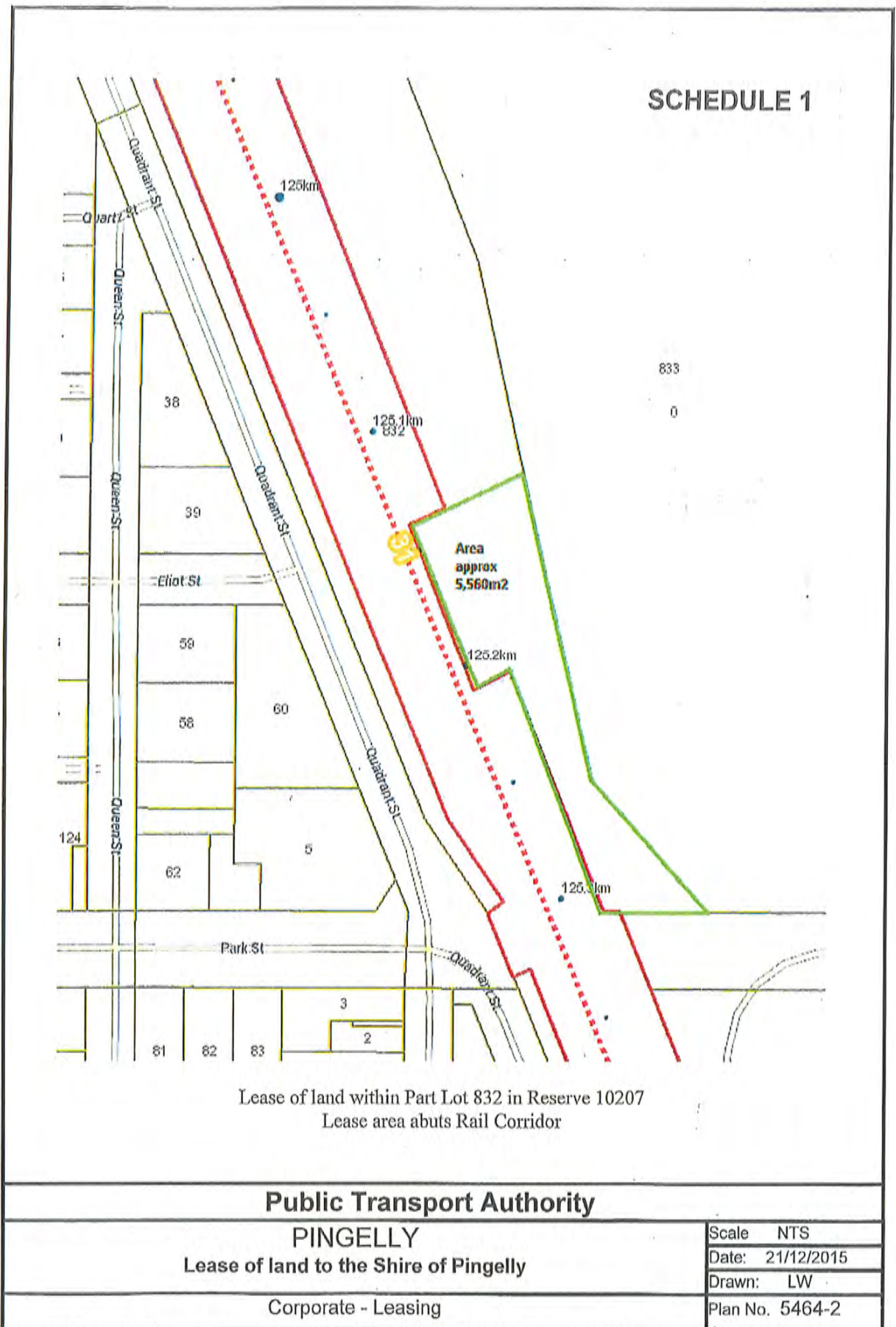
Susane Traber secretary
Print Name and Title

In the presence of:


Witness Signature

Alfred Traber committee member
Print Name of Witness and Title

15. SITE PLAN



C:\Users\cco\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\B9DRGO7S\Pingelly L5464-2.docx

BUSINESS PROPOSAL

For

“Friends of Pingelly Railway (FPR)”

1. VISION STATEMENT

Description of the Business

The Pingelly Railway Station is to be a community building which favours inclusion rather than exclusion of all community groups and disassociated people.

To have and to operate a professionally run tourism based facility along with a family of like minded organisations.

With the help of these groups, Men’s shed, Townscape group, Apex, Museum

Group, Tourism group, Community First, and community members we hope to restore the building turning it back into being a useful and viable Shire acquisition.

See appendix 1a

Ideas have been forwarded by these groups and the petitioners for the use of the building. A consensus of ideas has been reached. *See appendix 1b*

These ideas have been forwarded by members who assess there is a need in our Community for such activities.

Artists have come forward where they would like some studio space in order to learn and inspire each other. The sale of artwork and prints would contribute to the funding of the building by commission sale. An artist in residence could be a focal point for the acquisition of knowledge and also a tourist drawcard. *See appendix 1c*

Musicians have come forward and would like some space from time to time for music appreciation workshops. Percussion and Bongo lessons could be had. All proceeds would achieve a commission back to the building. *Didgeridoo* lessons could be had and would assist in community development, tourism and the enhancement of the site relating to “The Dreamtime trail -Boyagin Rock”.

A place for historical storytelling to children so that they might appreciate their forefathers and their place in our community.

A room designated for Pingelly Railway memorabilia, including an operating model railway system with sounds and whistles and voice overs. This will be a major exhibit and attract a ticketed entry fee. The idea is to have an interactive experience that will be remembered and recommended. *See appendix 1d*

The attractiveness of the building will be enhanced through plantings in the out of door space. Selected and rare native flora, will be seeded displaying the genus, species and common name from the area. This will further the desires of botanist and groups interested in wildflowers on route to Tutanning and Boyagin rock. With all the prior work done by Dawn Box, we see this as a tribute to her. Specimens of native plants are archived at the CRC.

Visitors Centre

It has been identified that we don't have a Visitors centre. With the ablutions block nearby and a road with a turning ring at the rear of the building this site would be ideal for caravans' and buses to enter.

They could partake of light refreshments, the exhibits and activities in the building. Enjoy the ambience of the surroundings and be informed of what there is to see in town, and the out of town tourist designations.

The Pingelly railway station was once a staging point for the eastern goldfields and the Rabbit proof fence.

We see the importance of showcasing our area, and thus would like to use this building as a staging point once again to - "The Historic Town walk", "The Pingelly Courthouse Museum", "The Pingelly Community Craft Centre", "The Moorumbine Trail", "Tutanning reserve" and "Boyagin Rock". Some of these sites are in the process of redevelopment.

We have been informed that tour groups will come back to Pingelly if we supply some of the above attractions.

By aligning with the Pingelly tourism group, their products and publications, and enlisting informed volunteers to direct tourists, the visitors centre would be able to serve and promote the area.

The market we wish to operate in includes, tourists, community elders and educators, artists, musicians and historians and the general community.

Canvassing for contributors in these areas. Using all forms of Media, general printed matter and website support.

Motives for entering the Enterprise.

The idea of an arts, music and memorabilia studio came after publishing a need to address the use of the building in order to retain and stop the demolition.

Proposals were put forward by a number of people.

Meetings were held to ascertain community interests and ideas.

A consensus was determined as to the uses. *See appendix 2a/2b*

We wish to pursue:

- These ideas for the benefit of the whole community and the cultural identity of Pingelly.
- The idea of a visitors centre so to share the cultural and historic identity of Pingelly with the wider community

- **Motives for entering the Business Enterprise:**

The Pingelly community was advised that due to little or no public interest at the time in the preservation of the Pingelly Railway station, that the Public Transport Authority would demolish the railway station.

Petitioners and other interested parties came forward with the proposal to utilise the railway station precinct as a tourism based facility and a facility for the local arts and music movement to use.

- **Business Goals and Objectives:**

Business Goals:

Utilise the Pingelly railway precinct to promote and service tourism.

Enhance our unique culture for the town and district.

Provide a venue for the arts and music groups in town.

To attract railway memorabilia to the precinct, including a railway engine.

To bring all walks of life in Pingelly together to support the project.

Business Objectives:

To have a sustainable operation within 12 months.

To appoint a Project Manager upon Shire / PTA approval.

Start restoration of the railway building in September this year.

Start fundraising and searching for grants upon receiving approval.

2. THE BUSINESS CONCEPT

2.1 ABOUT THE BUSINESS

2.1.1 Business Type

The business is going to be a 'Not for Profit' Organization.

2.1.2 The Vision for the Business

The vision of the business is to gain access to and renovate the Pingelly Railway Station for the pursuit of cultural and historic events for the benefit of the local community and the general public at large.

2.2 BUSINESS NAME

Friends of Pingelly Railway (FPR)

2.3 QUALIFICATIONS AND SKILLS

Steve Davis - Pingelly, Builder (Project Manager elect)
Jeanette Jeffrey - small business experience, managerial associates
Bryan Hotham - management running of not for profit orgs.
Trevor Keats - educator and owner of model railway
Harold Dawes - ex train driver, railway enthusiast
Rex Hallet - last station master, Pingelly
Tony Narduci - water authority rep and historical expert
Peter Narduci - operates Lost Pingelly website
Men's Shed - restoration works
John Timms - demolition expert and salvage
Dee Napier - Val Timms, Renee Vitos & Associates
Chris Gloede - JSA placement consultant
Ed Taylor - IT- website, Facebook
Tia Allen - educator and historian
Mike Lynch - consultant
Claire Buckley - consultant and tourist

2.4 LEGAL BUSINESS STRUCTURE

2.4.1 Description

Sits under the umbrella of the Pingelly Development Committee, provides volunteer liability insurance and a bank account for proceeds and payments.

That the building and land are vested with the Shire of Pingelly and will remain an asset of the Shire.

3. MARKET RESEARCH

3.1.1 Methods Used

Community reaction to the proposed demolition of the Pingelly Railway Station. Petition signed by 180 members of the community. Letter of concern published in the Pingelly Times (see appendix). Ideas were forwarded and submissions made by independent parties in order to save the railway station. Then a meeting was called to form a group and identify uses for the building. A consensus was achieved. A further meeting

was organised at the Railway Station to inspect and assess the building for its viability. *See appendix 3a*

The following railway stations have been researched and with community involvement each of them been restored and are now a focal point within their respective communities.

- **Beverley Railway Station** (*Art gallery and music festivals*)
- **Gingin Railway Station** (*under reconstruction by district Lions Club for community purposes*)
- **Pinjarra Railway Centre** (*has its visitors centre inside*)
- **Boyanup**
- **Carnamah** (*has the visitors centre inside*)
- **Bassendean** (*train museum and archivists*)
- **Yarloop** (*museum for trains and early timber industry*)

See appendix 3b for pictures of case studies.

3.1.2 Results

The visitors and tourists want:

- Food, toilets, rest spot, entertainment, markets, children's areas, art appreciation, music appreciation, interactive environment, directions, brochures to sites and facilities within the region.
- Busy times are going to be, school holidays, wildflower session, and will operate 7 days a week.
- We will charge an entry fee for exhibits, offer free advice for tourists with some charges for such things as regional maps.
- Tourist bus operators require 3 attractions in the area to promote their tours.

Our point of difference is our native flora and fauna which are indigenous to this area as well as the history of the area.

Helen at the business centre Narrogin will give us ideas on operating a visitors centre and assist with accreditations requirements. (*See appendix 4*)

The University of Western Australia have a landscape plan for Linear Park already complete. We may be able to use it and UWA for funding and help. This is held at the CRC.

Send out notices to all railways after we reach official capacity.

We also asked a local tourist of their honest first impressions of the town...

"Signs are the first impression of the town. If I am honest, I feel that the blue signs seem quite dated. They also draw the attention away from the larger brick entrance signs Pingelly has which I think are a lot nicer and more suited to the town. I didn't see any other signs for Pingelly before this apart from a small sign for the country route that avoids Brookton.

There were signs for the Roadhouse and the Exchange Tavern which I also feel are quite dated.

The 2nd aspect s of the town I noticed were the wheat bins, cemetery and the old un-used railway station.

I made my way straight to the pub as I was meeting with the owners about a job. I think the pub is a remarkable building, traditional to Australia, an insight into the history and an asset to the town.

I then moved here to start work at the pub. I arrived on the Thursday but didn't make my way into the town to look around until the Saturday. This was because I thought there was nothing to see and nothing to do. I was wrong. Pingelly is a very attractive and tidy town that has a lot to offer. The people are friendly and it has a strong community."

3.2 CURRENT STATE OF THE INDUSTRY

Pingelly does not have a formal Visitors Centre.

Pingelly lacks a suitable venue for arts & music.

Pingelly does not have a central focus point/building to promote tourism

There is a need in the town to promote the significant history of the town and in particular the impact of the railway system.

3.3 CUSTOMER

3.3.1 Customer Profile

Local school children, artists, musicians, tourists, historians, naturalists, conservationists, railway enthusiasts, book club, story tellers, poets, historic events, market days, antique fares, artist in residence.

3.3.2 Customers' Buying Motives

Different and unique experience, point of difference.

Town is steeped in history and culture.

Close to Perth, easily accessible.

On route to Wave Rock, Albert Facey House and other regional attractions.

Wildflower tracks in spring.

Attractions such as Boyagin Rock, Tutanning and Moorumbine, staging point to the Eastern Wheatbelt and Goldfields.

Unique attractions such as model railway and railway memorabilia.

3.4 SWOT ANALYSIS

Strengths:

Proximity to Perth, nice drive into the country side.

Nice visual impact as you come into town.

Good facilities and parks with BBQ's.

Historical town walk.

Very good attractions such as Boyagin Rock, Tutanning Moorumbine and Emu Farm.

Gateway to other Wheatbelt attractions.

Overflow for caravans at Oval.

Site is ideal for caravan access and turning.

Weaknesses:

Dwindling and itinerate population.

Low town profile.

No automotive LPG outlet in town

Opportunities:

To attract tourists from Perth and surrounds.

Bring the community together.

Develop profile of the town and the region as a whole.

Develop local business.

Threats:

PTA may demolish the building.

Shire and/or locals not supporting the venture.

Site could be a Public Liability Risk.

3.5 COMPETITION AND COMPETITIVE ADVANTAGE

3.5.1 Major Competitors

We have not identified any major competitors.

3.5.2 Competitive Advantage

Historical significance of railway line, all tourist information in one attractive site, building is of historical significance and closeness to Perth.

Ideal setting with Linear Park next to the station and the Pioneer Park across the road, with modern facilities.

4. MARKETING PLAN

4.1 PRODUCT/SERVICE DESCRIPTION

Offering a facility for arts and music groups to develop and perform.

Offering a place where history and storytelling can be viewed.

One stop facility for tourists, information, food, tea coffee, clean facilities and advice.

Being the local Visitors Centre (volunteers only), of which there are many.

Offering adventure for all in railway memorabilia.

Local products and artwork for sale.

Long term opportunity to operate the site and will evolve over time.

(See appendix 5)

4.2 PRICE OF PRODUCTS/SERVICES

The business is predominately staffed by volunteers, advice is given free of charge and sale of memorabilia and produce will be at market prices.

Exhibitions will attract an entry fee.

We will charge for some exhibits, catering, user pays to recoup costs.

4.3 PLACE – LOCATION AND DISTRIBUTION

4.3.1 Location

Pingelly Railway Station Precinct

4.3.2 Advantages of the Location

High visual aspect. On a main road, ease of access, plenty of parking, room for caravans to turn around. Historical significance. Close to recreational facilities.
Close to centre of town and shops. Nice outlook to Linear Park.
Availability of the adjacent land to be landscaped and developed.
Having a cross section of wildflowers and other plants indigenous to the area.

4.3.3 Distribution

Building to be staffed by volunteers 7 days a week. Community first will be involved in the placement of volunteers as well as others from the local community.

(See appendix 6)

4.4 PROMOTION AND ADVERTISING

4.4.1 Promotion and Advertising Approach

Use community, not for profit facilities.

Local papers, press releases, videos, advertise in tourist and caravan magazines.

Use local CRC's and other visitor centres.

Educate and make available orientation nights.

Contact tour operators.

Website setup and on the local Shire website.

Facebook page. Use modern media.

5. OPERATIONS PLAN

5.1 BUSINESS PREMISES

5.1.2 Lease/Rental Details (If applicable)

Under the Shire umbrella, and need to formalise the use of the building, any costs and ongoing arrangement.

5.2 LEGAL AND ADMINISTRATIVE REQUIREMENTS

5.2.1 Local, State or Commonwealth Government Regulations

Health Department approval, Shire approvals, public access requirements, Occupational Health & Safety.

5.2.2 Insurance

Public Liability, building and contents insurance.

Insurance will be paid monthly under agreement.

5.4 ORGANISATION OF TASKS/DUTIES

5.4.1 Key Roles

The committee will be responsible for management of the “Friends of Pingelly Railway”, they will make all decisions that affect the ongoing running of the business.

They will appoint a Project Manager who will report directly to the Committee of Management.

The Project Manager will be responsible for all works carried out on the site, including costs, safety and workmanship.

Volunteers, workers, contractors will be directed by the Project Manager.

The Committee will appoint in due course, a Secretary to cover the admin duties of the group.

5.5 STRATEGIC ALLIANCES

The Pingelly Shire

Pingelly Museum Group

Hotham Valley Railway Group

Railway Restoration Group, Bassendean

W.A. Country Arts Network.

Pingelly Tourist Group

Pingelly Small Business Operators

Government Stakeholders

UWA Linear Park Project

Pingelly CRC

The Boyagin Rock Trail

The Dawn Box Memorial Project

5.6a Major sponsors:

Tamma Grains

CBH

Southern Fuels

Other large businesses

Community Resource Centre

Public Transport Authority

Pingelly Transport

Birds Silos

Bendigo bank

5.6 MONITORING BUSINESS PERFORMANCE

5.6.1 Quality of Product/Service

Once this project is operational we will ensure a professional and efficient service is provided.

5.6.2 Customer Service

Once this project is operational we will ensure all customers experience professional and efficient customer service. Preforming to all recommendations required in being a visitors centre.

APPENDIX

- 1a. Submission of costings to perform work on the Pingelly Railway Station. Steve Davis builder.
- 1b. Notice in Pingelly Times JUNE 2014 "Letter of Concern" Jeanette Jeffrey.
- 1c. Submission by John and Val Timms "Cultural centre, Arts/music, Memoribilla."
- 1d. Submission by Trevor Keates "Model railway and railway memoribilla".
- 2a. "Notice to form an steering committee for the restoration of Pingelly Railway Station and the identification of community uses for the building."
- 2b. Evidence of meetings and collaborative ideas put forward by the community.
Includes Railway visit Photo and list of participants.
- 3. Pictures of railway stations.as resorations
- 4. Visitors centre servicing template provided by Dryandra Visistors centre.
- 5. Market research. Article by John Stanley "Ghost town, Clone town, or Hometown".
Article on garden prospects for small towns. Both taken from Nannup Telegraph.
- 6. Submission of document from Chris Gloede regarding volunteer recruitment under the JSA program.
- 7. Collection of Pingelly railway station photos and information for your perusal.

14.3 Shire of Pingelly Local Recovery Plan 2022

File Reference: ADM0141
Location: Not Applicable
Applicant: Not Applicable
Author: Executive Governance Officer
Disclosure of Interest: Nil
Attachments: Pingelly Local Recovery Plan 2022 – separate document
Previous Reference: Nil

Summary

Council to consider adopting the Pingelly Local Recovery Plan (The Plan).

Background

As required in The Corporate Business Plan, updating the Local Recovery Plan has been completed through consultation and training with professional consultant, Lewis Winter. The project included an Emergency Management training session through WALGA, Community Disaster Recovery Exercise and a comprehensive review of the Local Recovery Plan. This project was funded by an AWARE grant.

Comment

The Pingelly-Wandering Local Recovery Plan 2017 is required to be updated after 5 years. Several legislative and other changes to prevailing thinking regarding the formulation of these plans have occurred during this time. The Pingelly's Local Recovery Plan is a major update which reflects these changes, particularly making the plan more usable and easier to follow during and shortly after an emergency.

This Plan outlines the Shire's process, framework and channels to be used to deliver timely and coordinated support during the event of a local disaster. The easy-to-follow plan provides quick referencing and action steps throughout, allowing for prompt decision making and efficient communications for stakeholders.

Consultation

The Pingelly Local Recovery Plan was adopted at the Local Emergency Management Committee Meeting held on 1 June 2022.

Statutory Environment

This Plan is a requirement of Section 41(4) the *Emergency Management Act 2005*. Local Recovery Plans are to be reviewed and amended as follows:

- a review is conducted after an event or incident in which the Local Recovery Plan was implemented;
- an entire review is undertaken every five years, as risks might vary due to climate, environment and population changes; and
- whenever the local government considers it appropriate as circumstances may require more frequent reviews.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Goal 2	Community
Outcome 2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage
Strategy 2.3.2	Act to reduce the risk of bush fire, and be prepared in case of bush fire in terms of emergency response and disaster

	recovery.
Activity 2.3.2.3	Update Recovery Plan

Risk Implications

Risk	No significant risks are expected to arise from the development of the Plan.
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Compliance
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

13143 Moved: Cr Hotham

Seconded: Cr Narducci

Local Emergency Management Committee's Recommendation:

Recommendation and Council Decision:

That Council adopt the Pingelly Local Recovery Plan as amended and send to the District Emergency Management Committee for their information.

CARRIED 6/0

Comments For:

- This is a very thorough, well presented document.
- One of the most significant documents received by Council for the purpose of Emergency Management.

Comments Against:

Nil

Attachment

Please see separate document - Pingelly Local Recovery Plan 2022

14.4 Register of Delegations Annual Review

File Reference:	ADM0086
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Executive Governance Officer
Disclosure of Interest:	Nil
Attachments:	Delegation Register – separate document
Previous Reference:	Nil

Summary

Council is requested to approve the annual review of the Register of Delegations as attached.

Background

The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by relevant legislation. Local governments utilise levels of delegated authority to undertake day-to-day statutory functions, thereby allowing Council to focus on policy development, representation, strategic planning and community leadership, with the organisation focusing on the day-to-day operations of the Shire. The use of delegated authority means the large volume of routine work of a local government can be effectively managed and acted on promptly, which in turn facilitates efficient service delivery to the community.

It is a requirement of the *Local Government Act 1995*, s.5.18 and s.5.46 (1) that a local government keep a register of its delegations and review this register once every financial year.

The last review of the Delegations Register occurred at the Ordinary Council Meeting held in May 2021. The current review of delegations forms part of the annual and constant review process to ensure that the internal procedures of the organisation reflect current, efficient and compliant practices.

Comment

The delegations are based upon templates produced by WALGA and the relevant local government guideline on delegations. These delegations reference the specific sections of legislation under which a delegation is made and detail the express function and to what extent that function is delegated.

The major changes to the Delegations Register are listed below:

Additions –

- 1.5 Obstruction of footpaths and thoroughfares
- 1.6 Gates across public thoroughfares
- 1.7 Public Thoroughfare – Dangerous Excavation
- 3.1 Make request to FES Commissioner – Control of Fire
- 3.3 Prohibited Burning Times – Control
- 3.4 Restricted Burning Times – Vary & Control
- 3.5 Recovery of Expenses Incurred Through Contraventions of this Act
- 8.1 Appoint Authorised Officer or Approved Officer (Asbestos Regs)

Deletion –

- 3.2 Appoint Bush Fire Control Officers

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Goal 5	Innovation, Leadership and Governance
Outcome 5.8	A strong corporate governance framework is maintained
Strategy 5.8.1	Maintain strategic and corporate planning documents as outlined in the Integrated Planning and Reporting Framework
Action 5.8.1.4	Undertake the annual review of delegations

Risk Implications

Risk	Failure to adequately review the Register of Delegations will result in non-compliance with the Local Government Act, and could also lead to inefficient practices.
Risk Rating (Prior to Treatment or Control)	Medium (6)
Principal Risk Theme	Compliance
Risk Action Plan (Controls or Treatment Proposed)	No further action is required.

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Absolute Majority

13144 Moved: Cr Wood**Seconded: Cr Narducci****Recommendation:**

That Council approves the amendments to the Register of Delegations as contained in the attached document.

Council Decision:

That Council approves the amendments to the Register of Delegations as contained in the attached document, including Appoint Bush Fire Control Officers in Part 3.

CARRIED 6/0**Comments For:**

Nil

Comments Against:

Nil

Attachment Please see separate document- Register of Delegations 2022

14.5 Australia Day Awards - Changes to Policy

File Reference:	ADM00649
Location:	Shire of Pingelly
Applicant:	Shire of Pingelly
Author:	Community Development Officer
Disclosure of Interest:	Nil
Attachments:	Policy 7.2 - Council Awards Nomination Form
Previous Reference:	Nil

Summary

Council is requested to consider the proposed modifications to Council Awards Policy following a period of public comment in respect to the Australia Day Awards Ceremony.

Background

Due to the difficulty of the nomination process for the Australia Day Awards Ceremony as well as the gap between categories, the Shire of Pingelly has seen a decline in nominations. The in- depth model for nominations has discouraged the community from entering the, currently two, award categories. The Shire of Pingelly proposes the four new categories to entice and encourage more individuals to be nominated for the awards.

The proposed awards categories are as followed:

- Volunteer of the Year
- Community Member of the Year
- Senior of the Year
- Youth of the Year

The four new categories will see the Sports Person of the Year Award dissolve, ensuring a more equal and inclusive nominations pool for recipients.

The nomination process will be simplified, allowing anyone to be nominated providing two references as well as the individual nominating are contactable via phone or email for the interview process. The Nominee will no longer have to sign for approval of nomination. Short listed Nominees will be approached if shortlisted on whether they would receive the award if they are to win it.

Comment

The new policy will entice more community members to be forwarded to the Nominations pool and the Australia Day Awards Ceremony. The Nominees selected as the winner of the award will then become the ambassador for that year's events relevant to their category. By changing this policy, you are creating an equal opportunity platform and encouraging the community to be more involved in the Australia Day Events.

Consultation

Consultation to take place within the community via Pingelly Times, in person, email and telephone.

Statutory Environment

Nil

Policy Implications

Policy 7.2- Council Awards.

By changing the proposed policy, the categories and the nomination form, the implications will show a rise in the nomination pool as well as attendance at the Ceremony.

Financial Implications

Nil

Strategic Implications

Goal 1	Economy
Goal1- Inclusion & Attendance of Awards Ceremony	The Shire hopes to encourage more people to attend and nominate for the Australia Day Awards as well as step up as ambassadors for their nominated category events.
Strategy 1.1.1	To ensure an easy deliverance of community members partaking in nominations for Australia Day Awards.

Risk Implications

Risk	Community Disruption
Risk Rating (Prior to Treatment or Control)	1
Principal Risk Theme	Insignificant
Risk Action Plan (Controls or Treatment Proposed)	Ensure a thorough consultation process is conducted with the community via the likelihood of in person, Newsletter, email and phone.

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

13145**Moved: Cr Hotham****Seconded: Cr Oliveri****Recommendation:**

That Council endorses the changes to the Australia Day Awards format and subsequent update to Policy 7.2 - Council Awards.

Council Decision:

That Council endorses the changes to the Australia Day Awards format for consultation, and subsequent update to Policy 7.2 - Council Awards, including the addition of Sportsperson of the Year.

CARRIED 6/0**Comments For:**

- The sportsperson of the year should be included to reflect the importance of sport to our community

Comments Against:

Nil

Council Policy Name:	7.2 Council Awards
Responsible Directorate:	Corporate Services



1. PURPOSE

- 1.1 The purpose of this Policy is to outline the process of Council awards.

2. SCOPE

- 2.1 This Policy is applicable to the Shire of Pingelly and its operations.

3. DEFINITIONS

N/A

4. POLICY STATEMENT

- 4.1 Each year, Council may present the following awards:
- 4.1.1 Volunteer of the Year
 - 4.1.2 Community Member of the Year
 - 4.1.3 Youth of the Year
 - 4.1.4 Senior of the Year
- 4.2 Nominations are to be advertised prior to being presented to the Ordinary Meeting of Council in December.
- 4.3 Nominations can be submitted without the nominee's knowledge. Nominations must include 2 references.
- 4.4 Nominees and references will be contacted via phone or email for consent prior to being presented to Council for verdict.
- 4.5 Short lists of nominations will be released to the public prior to the Australia Day event.
- 4.6 Presentations to the award winners shall be made as part of the Australia Day celebrations.
- 4.7 Invitations to the Award nominees are to be issued by the Shire President and/or Chief Executive Officer to the Australia Day breakfast each year.
- 4.8 Any Councillor or Shire staff member nominated will not participate in the assessment and selection of the winner.

5. RELATED DOCUMENTATION / LEGISLATION

Nil

Selection Criteria

In choosing the recipients of the Council Awards, regard is given to the nominee's achievements in the year immediately prior to receiving the award, as well as their past achievements and ongoing contribution to the community.

A nominee need only be nominated once to be considered. The number of nominations received per nominee bears no weight in their selection.

The selection criteria for Community Service Award, Volunteer of the Year, Youth of the Year and Senior of the Year are:

- Significant contribution to the community
- An inspirational role model for the community
- The scope of impact the individual's contribution has on Pingelly.

Eligibility Criteria

Youth of the Year Award: to be eligible, the person must be under 25 years of age on January 26, 2022.

Senior of the Year Award: to be eligible, the person must be over 60 years of age on January 26, 2022.

*Nominations must contain two references for contact.



Shire of Pingelly COUNCIL AWARDS

Nominations close at 5pm
Friday, 25 November 2022

Submit your nomination to:

Chief Executive Officer
Shire of Pingelly
17 Queen Street
PINGELLY 6308

andrew.dover@pingelly.wa.gov.au

Nominee

Nominee's Name:_____

Address:_____

Email Address:_____

Phone Number:_____

Age:_____

- ☐ Community Service ☐ Volunteer of the Year
☐ Youth of the Year ☐ Senior of the Year

Nominator

Name:_____

Email Address:_____

Phone Number:_____

Reference 1

Name:_____

Email Address:_____

Phone Number:_____

Reference 2

Name:_____

Email Address:_____

Phone Number:_____

Council Awards

The Shire of Pingelly Council Awards reward and recognise individuals and organisations that have made a noteworthy contribution during the current year, and/or given an outstanding service over a number of years, to a local community over and above normal employment duties.

Outstanding contribution and community service includes areas such as; education, health, fund-raising, charitable and voluntary services, business, sport, arts, the environment, or any other area that contributes to the advancement and wellbeing of a community.

Community Service Award
Volunteer of the Year
Senior of the Year
Youth of the Year

Nominations will be shortlisted.

Shortlisted Nominee's will be approached prior to public announcement of recipients.

Winners will be announced at the Australia Day Breakfast Awards Ceremony.

15. DIRECTORATE OF CORPORATE SERVICES**15.1 Monthly Statement of Financial Activity – May 2022**

File Reference: ADM0075
Location: Not Applicable
Applicant: Not Applicable
Author: Executive Manager Corporate Services
Disclosure of Interest: Nil
Attachments: Monthly Statements of Financial Activity for the period 1 May 2022 to 31 May 2022
Previous Reference: Nil

Summary

In Accordance with the *Local Government Act 1995* Section 5.25 (1) and *Local Government (Financial Management) Regulations 1996*, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of April 2022 are attached for Council consideration and adoption. This report now incorporates new Australian Accounting Standards Board (AASB) requirements effective from 1 July 2019. AASB 15 Revenue from Contracts with Customers (IFRS 15), AASB 1058 Income for Not-for Profit Entities, AASB 16 Lease replaces AASB 117 (IFRS 16).

Background

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all shire's bank accounts, including term deposits;
- Reconciliation of Rates, including outstanding debtors;
- Reconciliation of Sundry Creditors and Debtors;

Comment

The Monthly Financial report has been prepared in accordance with statutory requirements and provides council with their financial position as at 31 May 2022.

Council received a prepayment of 75% of the Federal Assistance Grants on 12 April 2022 for the 22/23 financial year, being local roads component \$337,538 and General Purpose \$776,058.

DFES Capital Grant for West Pingelly Fire Shed was received \$231,707.

The Department of Planning, Infrastructure Regional Development (Wheatbelt Development Commission) approved the grant for the Town Hall arts and tourism space for \$25,000.

The Executive Manager Works has requested Council consider the purchase of 2 free wheel second hand rollers from the Shire of Kondinin for \$15,000 plus fitting of \$2,500. The rollers are to be attached to the existing graders to allow a single operator to execute the winter grading program alone. The winter grading maintenance allows the reformation of gravel roads by pulling back the gravel from the side of the roads to the middle, shaping the pavement to achieve the correct cross falls to prevent water ponding on the roads causing potholes, ruts and corrugations. Moisture and rubber tyre rollers increase the required compaction and increases the durability and ride quality of the road.

The additional rollers will increase the efficiency of the works crew, freeing up two operators and vehicles for other maintenance duties. The existing multi wheel roller

could be sold, being surplus to requirement as the Shire would only need one roller for it's road construction program. The disposal of PMR4 the 2007 Conplant Pneumatic Tyre Roller was scheduled for disposal in the Long Term Financial Plan for 2023/2024. The written down value of the roller is currently \$15,714 and an anticipated sales value of \$20,000, net cost to the Shire being \$6,786. The recommending Officer is seeking a budget amendment as outlined.



Consultation

Nil

Statutory Environment

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing -

- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
- (c) Such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown -

- (a) According to nature and type classification;

- (b) By program; or
- (c) By business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -

(a) Presented to the council -

- (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
- (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and

(b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications

There are no policy implications.

Financial Implications

There are no significant trends or issues to be reported. The report and officer recommendation is consistent with Council's adopted Budget 2021/22 and Adopted Budget Review. The budget amendment will have no net effect on the overall budget. The \$17,500 purchase of the two free wheel of second hand rollers will be offset with savings elsewhere within the adopted budget winter grading program and the sale of the 2007 Conplant Tyre Roller.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

13146 Moved: Cr Narducci Seconded: Cr Hotham

Recommendation and Council Decision:

That with respect to the Monthly Statements of Financial Activity for the month ending 31 May 2022 be accepted and material variances be noted.

CARRIED 6/0

Comments For:

Nil

Comments Against:

Nil

Voting Requirements

Absolute Majority

13147 Moved: Cr Wood Seconded: Cr Oliveri

Recommendation and Council Decision:

That Council adopt the Budget amendment to purchase two free wheel second hand rollers for \$17,500 and sell the existing PMR4 Conplant road roller anticipated for an estimated profit of \$6,786. The remaining balance will be offset from the reduced plant purchases in the existing budget with a cost to Council of zero.

CARRIED 6/0

Comments For:

- Good logic and makes a lot of sense.

Comments Against:

Nil



SHIRE OF PINGELLY

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 MAY 2022 TO 30 MAY 2022

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Graphical Analysis

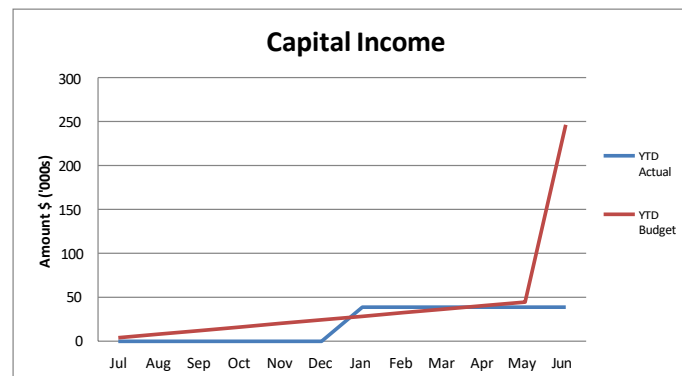
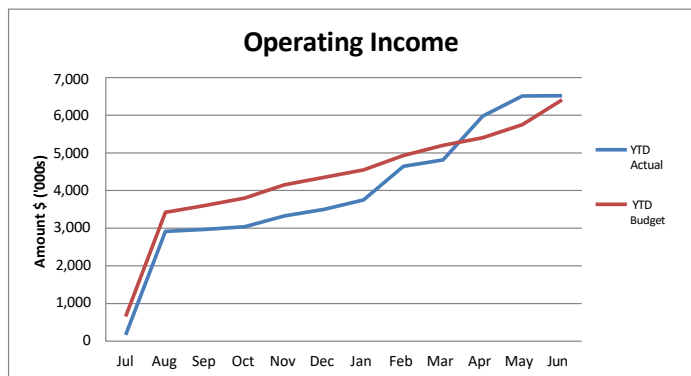
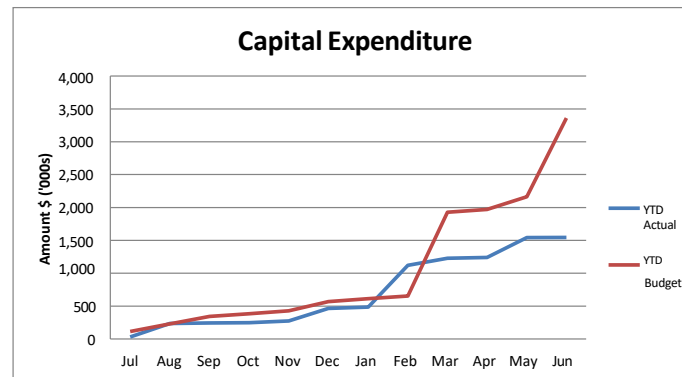
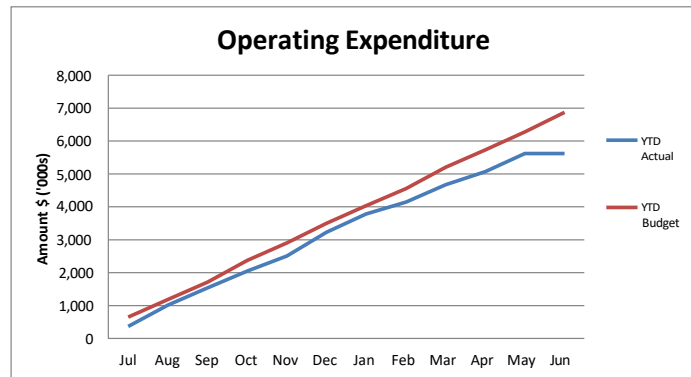
Statement of Financial Activity

Report on Significant Variances

Notes to and Forming Part of the Statement

- 1 Acquisition of Assets
 - 2 Disposal of Assets
 - 3 Information on Borrowings
 - 4 Reserves
 - 5 Net Current Assets
 - 6 Rating Information
 - 7 Operating Statement
 - 8 Statement of Financial Position
 - 9 Financial Ratios
- Restricted Funds Summary

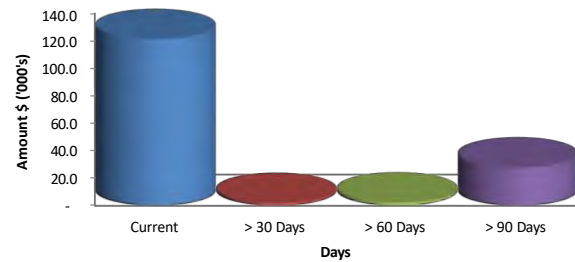
Income and Expenditure Graphs to 31 May 2022



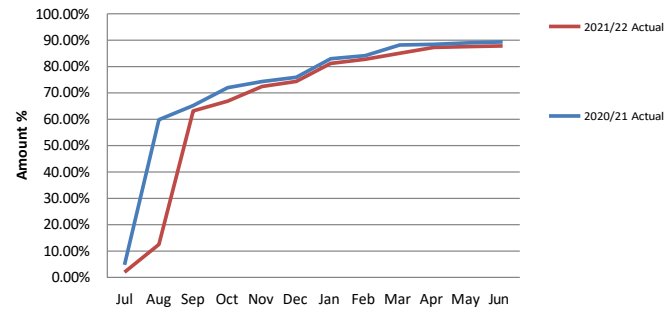
This is adjusted in line with accounting standards to capital grants expenditure

Other Graphs to 31 May 2022

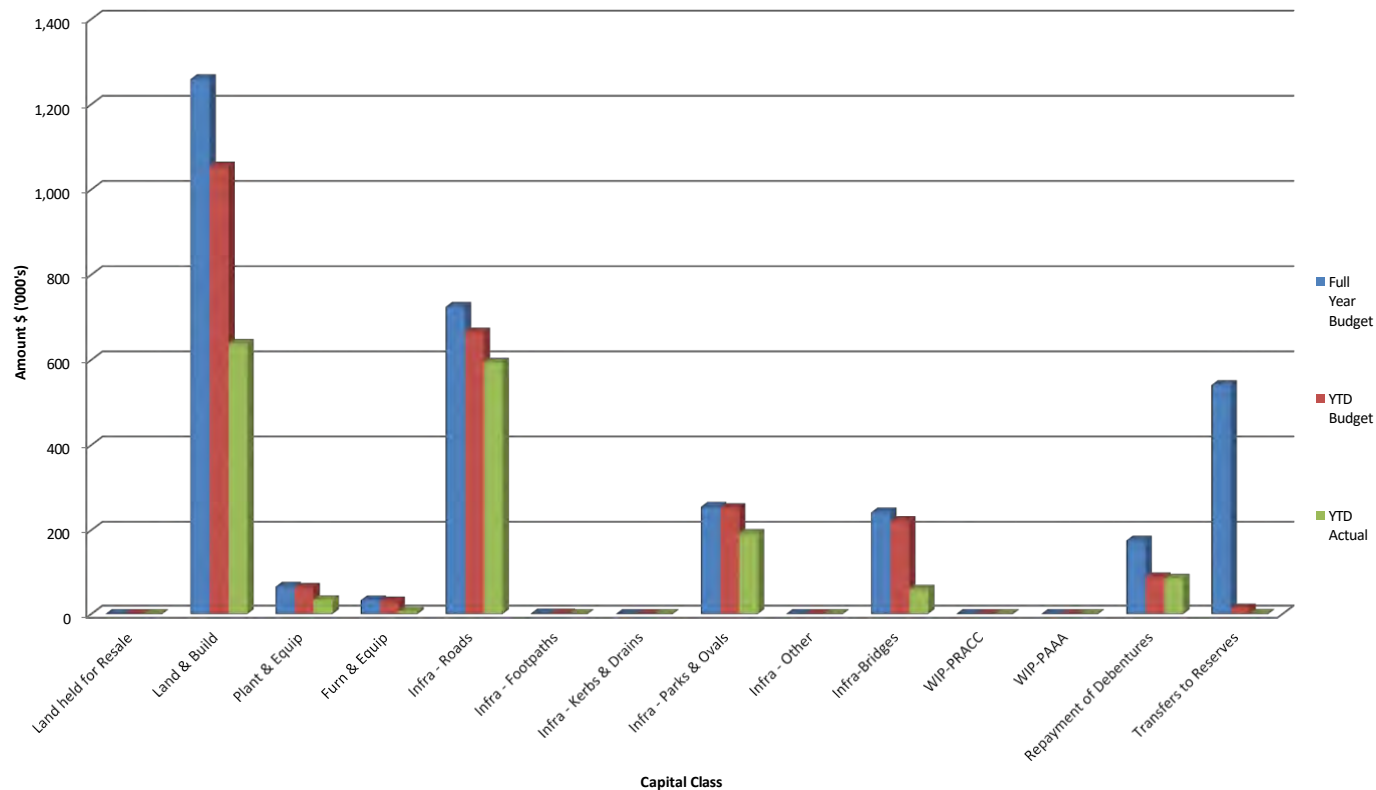
Sundry Debtors Amount O/S



Rates % Collected



Capital Expenditure



SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 MAY 2022 TO 30 MAY 2022

	NOTE	2021/22 Adopted Budget \$	2021/22 Revised Budget \$	May 2021 Y-T-D Budget \$	May 2021 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating								
Revenues/Sources								
General Purpose Funding		660,811	735,850	733,095	1,845,121	1,112,026	152%	▲
Governance		58,025	118,600	113,510	118,216	4,706	4%	
Law, Order, Public Safety		319,089	550,796	182,007	214,346	32,339	18%	▲
Health		1,900	1,900	1,727	2,259	532	31%	
Education and Welfare		18,270	16,920	11,598	11,261	(337)	-3%	
Housing		0	0	0	0	0	0%	
Community Amenities		211,250	207,525	204,639	205,138	499	0%	
Recreation and Culture		496,612	1,180,310	1,049,948	907,443	(142,505)	-14%	▼
Transport		1,221,887	1,177,387	1,092,991	840,927	(252,064)	-23%	▼
Economic Services		45,050	97,550	43,571	36,542	(7,029)	-16%	▼
Other Property and Services		40,227	92,469	89,817	96,316	6,499	7%	
		3,073,121	4,179,307	3,522,903	4,277,569	754,666	21%	
(Expenses)/(Applications)								
General Purpose Funding		(207,821)	(208,921)	(191,719)	(185,378)	6,341	3%	
Governance		(425,457)	(506,489)	(460,189)	(293,846)	166,343	36%	▼
Law, Order, Public Safety		(497,159)	(503,659)	(427,671)	(363,937)	63,734	15%	▼
Health		(176,477)	(176,477)	(161,816)	(147,998)	13,818	9%	
Education and Welfare		(113,328)	(116,435)	(103,660)	(94,573)	9,087	9%	
Housing		0	0	0	0	0	0%	
Community Amenities		(398,447)	(395,497)	(362,533)	(304,836)	57,697	16%	▼
Recreation & Culture		(1,509,842)	(1,546,187)	(1,393,599)	(1,259,994)	133,605	10%	
Transport		(2,902,952)	(2,930,376)	(2,688,579)	(2,461,415)	227,164	8%	
Economic Services		(410,577)	(415,477)	(381,735)	(348,921)	32,814	9%	
Other Property and Services		(19,174)	(23,786)	(26,267)	(158,518)	(132,251)	-503%	▲
		(6,661,234)	(6,823,304)	(6,197,768)	(5,619,416)	578,352	-9%	
Net Operating Result Excluding Rates		(3,588,113)	(2,643,997)	(2,674,865)	(1,341,847)	1,333,018	-50%	
Adjustments for Non-Cash								
(Revenue) and Expenditure								
(Profit)/Loss on Asset Disposals	2	(20,050)	(13,310)	(13,356)	(11,261)	2,095	16%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0	0%	
Movement in LG House Trust-Non Cash					0	0	0%	
Changes in Accounting Policy		0	0	0	0	0	0%	
Adjustments in Fixed Assets		0	0	0	0	0	0%	
Rounding		0	0	0	0	0	0%	
Depreciation on Assets		2,608,552	2,608,552	2,391,147	2,369,853	(21,294)	1%	
Capital Revenue and (Expenditure)								
Purchase Land Held for Resale	1	0	0	0	0	0	0%	
Purchase of Land and Buildings	1	(561,316)	(1,576,316)	(1,607,199)	(710,531)	896,668	56%	▼
Purchase of Furniture & Equipment	1	(34,700)	(32,640)	(29,909)	(6,187)	23,722	79%	▼
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	(330,000)	(100,000)	(91,663)	0	91,663	100%	▼
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(34,000)	(34,000)	(34,000)	(32,972)	1,028	3%	
Purchase of WIP - PP & E	1	0	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(725,551)	(724,580)	(664,015)	(592,752)	71,263	11%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,215)	(1,007)	(1,002)	0	1,002	100%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(219,250)	(219,250)	(219,249)	(190,896)	28,353	13%	▼
Purchase of Infrastructure Assets - Bridges	1	(212,122)	(241,722)	(221,540)	(58,121)	163,419	74%	▼
Purchase of Infrastructure Assets - Other	1	0	0	0	0	0	0%	
Purchase of WIP Recreation and Culture	1	0	0	0	0	0	0%	
Purchase of WIP Aged Accommodation	1	0	0	0	0	0	0%	
Proceeds from Disposal of Assets	2	62,000	62,000	56,826	38,738	(18,088)	-32%	▼
Repayment of Debentures	3	(175,091)	(175,091)	(87,545)	(83,954)	3,591	4%	
Proceeds from New Debentures	3	0	0	0	0	0	0%	
Proceeds from new Lease Liabilities	3	330,000	100,000	91,663	0	(91,663)	-100%	▼
Repayment of Leases	3	(144,508)	(110,008)	(101,206)	(88,575)	12,631	-12%	▼
Advances to Community Groups		0	0	0	0	0	0%	
Self-Supporting Loan Principal Income		18,692	18,692	9,346	8,630	(716)	-8%	
Transfer from Restricted Asset - Unspent Loans		0	0	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(540,804)	(849,042)	(13,000)	(294)	12,706	98%	▼
Transfers from Restricted Asset (Reserves)	4	29,700	197,640	0	0	0	0%	
Transfers to Restricted Assets (Other)		0	0	0	0	0	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0	0%	
ADD Net Current Assets July 1 B/Fwd	5	1,319,560	1,319,560	1,319,560	1,319,560	0	0%	
Net Current Assets - Unspent Grants		0	0	0	0	0	0%	
LESS Net Current Assets Year to Date	5	0	(185,303)	339,445	2,853,047	2,513,601	-741%	▼
Amount Raised from Rates		(2,229,216)	(2,229,216)	(2,229,452)	(2,233,656)	(4,204)	0%	

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations

Greater than 10% and \$5,000

▲

Below Budget Expectations

Less than 10% and \$5,000

▼

SHIRE OF PINGELLY
FOR THE PERIOD 1 MAY 2022 TO 30 MAY 2022
Report on Significant variances Greater than 10% and \$5,000

Purpose

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.

REPORTABLE OPERATING REVENUE VARIATIONS

General Purpose Funding	1,112,026	152% ▲
The variance relates to 21/22 advanced payment of Federal Assistance Grants - General Purpose and Local Roads.		
Law Order and Public Safety	32,339	18% ▲
The main variance relates to ESL operating grant revenue timing, together with the revenue for the over spend for 20/21 Bush Fire Brigade.		
Recreation and Culture	(142,505)	-14% ▼
The variances relate to the budget profiling for the Town Hall improvements, Town Hall Arts and Tourism Space, PRACC Lighting		
Transport	(252,064)	-23% ▼
There are a number of factors that relate to this variance with the main drivers being grant funding R2R, RRG, and LRCI Phase 3 Grant to recognition of revenue and the change in accounting standards.		
Economic Services	(7,029)	-16% ▼
The variance predominantly relates to revenue for standpipe being under budget. The Caravan Park Revenue is overbudget.		

REPORTABLE OPERATING EXPENSE VARIATIONS

Governance - Within variance threshold 10% and \$5,000	166,343	36% ▼
The main variances relate to Member of Council training, refreshments, sitting fees(timing) and the revision of local laws(timing). In Administration, bank fees (timing), salaries, wages and superannuation and job training, consultants (timing) and financial services offset with the lower admin allocation.		
Law, Order, Public Safety	63,734	15% ▼
The main variances relates to budget profiling for Bushfire Mitigation Activities and AWARE - Regional Recovery Exercise yet to be invoiced and SES & BFB ESL Expenses.		
Community Amenities	57,697	16% ▼
The variance relates to a timing issue for refuse site management, domestic refuse collection, recycling, bulk verge collection and burial expenses.		
Other Property and Services	(132,251)	-503% ▲
The main variances relate to timing due to expenditure and allocation for PWOH's and plant allocations which will be adjusted ytd in June Public Works Overheads are continually monitored.		

REPORTABLE CAPITAL EXPENDITURE VARIATIONS

Purchase of Land & Buildings	896,668	56% ▼
The variance relates to the Town Hall, Driver Reviver kerbing, Sulkies & Buggies, PRACC Carpark drainage and PRACC lighting.		
Purchase of Furniture & Equipment	23,722	79% ▼
The variance relates to a PRACC billboards and CCTV Depot not yet commenced		
Purchase of Road Infrastructure Assets	71,263	11% ▼
Road Infrastructure YTD Actuals less than YTD Budget due to budget profiling of program and outstanding creditors invoices		
Purchase of Infrastructure Assets - Parks & Ovals	28,353	13% ▼
The variance relates to the Memorial Park Re-development and budget profiling, will self correct		
Purchase of Infrastructure Assets - Bridges	163,419	74% ▼
Expenditure relates to emergency storm damage works for Review Street, which will be carried forward to 2022/2023 financial year		
Proceeds from Disposal of Assets	-18,088	-32% ▼
The variance relates to a budget profiling on the disposal of plant. The Colorado and Tipper trucks will not be disposed of in this financial year.		
Proceeds from new Lease Liabilities	-91,663	-100% ▼
There have been no new leases drawn down to 31 May 2022. The budget profile included the new leases.		
Repayment of Leases	12,631	-12% ▼
The variance relates to the profiling of the Loader lease.		
Transfers to Restricted Assets (Reserves)	12,706	98% ▼
Interest was transferred at the TDA maturity (31/12/22) with the remainder to occur at the end of the financial year		

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 MAY 2022 TO 30 MAY 2022

	2021/22 Adopted Budget \$	2021/22 Revised Budget \$	2021/22 YTD Budget \$	May 2021 YTD Actual \$
1. ACQUISITION OF ASSETS				
The following assets have been acquired during the period under review:				
<u>By Program</u>				
Governance				
<u>Administration</u>				
Furniture And Equipment	9,700	7,640	6,996	5,134
Recreation & Culture				
<u>Public Halls Civic Centres</u>				
Town Hall	39,565	64,565	59,180	0
Pingelly Central Driver Reviver Point - Town Hall	117,950	84,950	77,869	73,141
Sulkies & Buggies	200,000	0	0	0
<u>Other Recreation & Sport</u>				
Capex - Infra Parks & Ovals	219,250	219,250	219,249	190,896
Old Bowling Club Building	0	599,000	599,000	599,000
<u>Other Culture</u>				
Capex - Pracc Carpark And Drainage	53,801	78,801	72,226	38,390
Pracc Lighting Project	150,000	749,000	798,924	0
Pracc Billboard Signs	15,000	15,000	13,750	0
Transport				
Furniture & Equipment				
Furniture & Equipment Purchase - Schedule 12	10,000	10,000	9,163	526
Bridges				
Capex - Review Street Bridge # 5165 0.94Slk	212,122	212,122	194,425	28,595
Capex - Yealering-Pingelly Road Bridge	0	29,600	27,115	29,526
Roads Construction				
Capex - Pemberton Street Drainage - Roads To	49,221	49,221	45,100	49,221
Capex - North Bannister Pingelly Road Wheatbelt	50,000	0	0	0
Capex - York Williams Road Reseal 10Mm Agg				
21700M2 Slk 0.00 To 3.50 Slk	90,500	138,809	127,204	91,660
Capex - Yenellin Rd Reconstruction Of Road To A 7	160,000	160,000	146,641	142,359
York - Williams Road - Rtr	36,210	36,210	33,165	36,210
Thompson Road Culverts - Council Constr	4,920	4,920	4,499	1,076
Pasture Street - Council Constr	29,064	9,002	8,239	9,060
Capex - Rrg Wickopin Pingelly Slk 7.9-9.0	260,500	260,500	238,766	197,247
Review Street - Rtr	45,136	65,918	60,401	65,918
Footpath Construction				
Footpaths - Construction	12,215	1,007	1,002	0
<u>Road Plant Purchases</u>				
Right Of Use Asset - P & E	330,000	100,000	91,663	-
Capex - Psm01 Upgrade 2014 Holden Colorado	34,000	34,000	34,000	32,972
Furniture & Equipment - Schedule 12	0	0	0	526
	<u>2,129,154</u>	<u>2,929,515</u>	<u>2,868,577</u>	<u>1,591,459</u>
<u>By Class</u>				
Buildings	561,316	1,576,316	1,607,199	710,531
Furniture & Equipment	34,700	32,640	29,909	6,187
Right of Use Asset - P & E	330,000	100,000	91,663	-
Plant & Equipment	34,000	34,000	34,000	32,972
Infrastructure - Roads	725,551	724,580	664,015	592,752
Infrastructure - Footpaths	12,215	1,007	1,002	0
Infrastructure - Parks & Ovals	219,250	219,250	219,249	190,896
Infrastructure - Bridges	212,122	241,722	221,540	58,121
	<u>2,129,154</u>	<u>2,929,515</u>	<u>2,868,577</u>	<u>1,591,459</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 MAY 2022 TO 30 MAY 2022

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program		Written Down Value			Sale Proceeds			Profit/(Loss)		
		2021/22		May 2021 Actual \$	2021/22		May 2021 Actual \$	2021/22		May 2021 Actual \$
		Budget \$	Revised Budget		Budget \$	Revised Budget		Budget \$	Revised Budget	
Asset No										
5181	Governance									
PCEO20	Depot - Archive Sea Container	0		2,690	0		0.00	0	(2,690)	(2,690)
	2020 Holden Trailblazer	0		24,787	0		38,738	0		13,951
	Transport									
PSM01	PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	17,000	0	12,000	12,000		(5,000)	(5,000)	0
PL7	2007 CAT Skid Steer Loader - PN568	7,950	7,950	0	10,000	10,000		2,050	2,050	0
PT13	2007 Mitsubishi Fuso FV51 Tip Truck - PN133	17,000	17,000	0	40,000	40,000		23,000	23,000	0
		41,950	41,950	27,477	62,000	62,000	38,738	20,050	17,360	11,261

By Class of Asset		Written Down Value			Sale Proceeds			Profit/(Loss)		
		2021/22		May 2021 Actual \$	2021/22		May 2021 Actual \$	2021/22		May 2021 Actual \$
		Budget \$	Revised Budget		Budget \$	Revised Budget		Budget \$	Revised Budget	
Asset No										
5181	Buildings									
	Depot - Archive Sea Container	0		2,690	0		0	0		(2,690)
	Plant & Equipment									
PSM01	PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	17,000	0	12,000	12,000	0	(5,000)	(5,000)	0
PL7	2007 CAT Skid Steer Loader - PN568	7,950	7,950	0	10,000	10,000	0	2,050	2,050	0
PT13	2007 Mitsubishi Fuso FV51 Tip Truck - PN133	17,000	17,000	0	40,000	40,000	0	23,000	23,000	0
PCEO20	2020 Holden Trailblazer	0	0	24,787	0	0	38,738	0	0	13,951
		41,950	41,950	27,477	62,000	62,000	38,738	20,050	20,050	11,261

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2020/21		May 2021 Actual \$
Adopted Budget \$	Revised Budget \$	
25,050	25,050	13,951
(5,000)	(5,000)	(2,690)
20,050	20,050	11,261

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 MAY 2022 TO 30 MAY 2022

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-21	New Loans		Principal Repayments			Principal Outstanding			Interest Repayments		
		2021/22 Budget \$	2021/22 Actual \$	2021/22 Budget \$	2021/22 Revised Budget	2021/22 Actual \$	2021/22 Budget \$	2021/22 Revised Budget	2021/22 Actual \$	2021/22 Budget \$	2021/22 Revised Budget	2021/22 Actual \$
Education & Welfare												
Loan 120 - SSL Pingelly Cottage Homes *	132,281	0	0	18,692	18,692	8,630	113,589	113,589	123,651	8,261	8,261	4,800
Recreation & Culture												
Loan 123 - Recreation and Cultural Centre	1,954,191	0	0	104,983	104,983	49,825	1,849,208	1,849,208	1,904,366	81,178	81,178	43,032
Loan 124 - Recreation and Cultural Centre	1,148,918	0	0	51,416	51,416	25,499	1,097,502	1,097,502	1,123,419	7,423	7,423	3,797
	3,235,390	0	0	175,091	175,091	83,954	3,060,299	3,060,299	3,151,436	96,862	96,862	51,629

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-21	New Lease		Lease Principal Repayments			Lease Principal Outstanding			Lease Interest Repayments		
		2021/22 Budget \$	2021/22 Actual \$	2021/22 Budget \$	2021/22 Revised Budget	2021/22 Actual \$	2021/22 Budget \$	2021/22 Revised Budget	2021/22 Actual \$	2021/22 Budget \$	2021/22 Revised Budget	2021/22 Actual \$
Administration												
Photocopier Lease	37,137	0	0	20,983	20,983	19,210	16,154	16,154	17,926	825	825	780
Solar System-Admin Office	12,157	0	0	3,244	3,244	3,244	8,913	8,913	8,914	593	593	592
Server Lease	41,153	0	0	8,355	8,355	8,355	32,798	32,798	32,798	1,933	1,933	1,933
CCTV Server Lease	19,942	0	0	3,741	3,741	4,041	16,201	16,201	15,901	1,119	1,119	818
Grader Lease	290,041	0	0	58,685	58,685	53,725	231,357	231,357	236,317	8,136	8,136	7,393
Loader Lease	0	100,000	0	15,000	15,000	0	85,000	85,000	0	2,560	2,560	0
6 Wheel Tipper Lease	0	230,000	0	34,500	0	0	195,500	230,000	0	5,888	0	0
	400,430	330,000	0	144,508	110,008	88,575	585,923	620,423	311,856	21,054	15,166	11,516

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 MAY 2022 TO 30 MAY 2022

	2021/22		May 2021 Actual
	Adopted Budget \$	Revised Budget \$	\$
4. RESERVES			
Cash Backed Reserves			
(a) Leave Reserve			
Opening Balance	36,295	36,295	36,295
Amount Set Aside / Transfer to Reserve	186	186	55
Amount Used / Transfer from Reserve	(10,000)	(10,000)	0
	<u>26,481</u>	<u>26,481</u>	<u>36,350</u>
(b) Plant Reserve			
Opening Balance	33,295	33,295	33,295
Amount Set Aside / Transfer to Reserve	13,171	13,171	50
Amount Used / Transfer from Reserve	0	0	0
	<u>46,466</u>	<u>46,466</u>	<u>33,345</u>
(c) Building and Recreation Reserve			
Opening Balance	23,962	23,962	23,962
Amount Set Aside / Transfer to Reserve	421,027	421,027	36
Amount Used / Transfer from Reserve	0	(170,000)	0
	<u>444,989</u>	<u>274,989</u>	<u>23,998</u>
(d) Electronic Equipment Reserve			
Opening Balance	32,344	32,344	32,344
Amount Set Aside / Transfer to Reserve	40,166	40,166	49
Amount Used / Transfer from Reserve	(19,700)	(17,640)	0
	<u>52,810</u>	<u>54,870</u>	<u>32,393</u>
(e) Community Bus Reserve			
Opening Balance	23,914	23,914	23,914
Amount Set Aside / Transfer to Reserve	20,123	20,123	36
Amount Used / Transfer from Reserve	0	0	0
	<u>44,037</u>	<u>44,037</u>	<u>23,950</u>
(f) Swimming Pool Reserve			
Opening Balance	27,995	27,995	27,995
Amount Set Aside / Transfer to Reserve	5,143	5,143	42
Amount Used / Transfer from Reserve	0	0	0
	<u>33,138</u>	<u>33,138</u>	<u>28,037</u>
(g) Refuse Site Rehab/Closure Reserve			
Opening Balance	16,191	16,191	16,191
Amount Set Aside / Transfer to Reserve	83	83	24
Amount Used / Transfer from Reserve	0	0	0
	<u>16,274</u>	<u>16,274</u>	<u>16,215</u>
(h) Tutanning Nature Reserve			
Opening Balance	1,094	1,094	1,094
Amount Set Aside / Transfer to Reserve	905	905	2
Amount Used / Transfer from Reserve	0	0	0
	<u>1,999</u>	<u>1,999</u>	<u>1,096</u>
(i) Wheatbelt Secondary Freight Network Reserve			
Opening Balance	0	0	0
Amount Set Aside / Transfer to Reserve	40,000	40,000	0
Amount Used / Transfer from Reserve	0	0	0
	<u>40,000</u>	<u>40,000</u>	<u>0</u>
Total Cash Backed Reserves	<u>706,194</u>	<u>538,254</u>	<u>195,384</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 MAY 2022 TO 30 MAY 2022

	2021/22		May 2021 Actual
	Adopted Budget \$	Revised Budget \$	\$
4. RESERVES (Continued)			
Cash Backed Reserves (Continued)			
Summary of Transfers To Cash Backed Reserves			
Transfers to Reserves			
Leave Reserve	186	186	55
Plant Reserve	13,171	13,171	50
Building and Recreation Reserve	421,027	421,027	36
Electronic Equipment Reserve	40,166	40,166	49
Community Bus Reserve	20,123	20,123	36
Swimming Pool Reserve	5,143	5,143	42
Refuse Site Rehab/Closure Reserve	83	83	24
Tutanning Nature Reserve	905	905	2
Wheatbelt Secondary Freight Network Reserve	40,000	40,000	
	540,804	540,804	294
Transfers from Reserves			
Leave Reserve	(10,000)	(10,000)	0
Plant Reserve	0	0	0
Building Reserve	0	(170,000)	0
Electronic Equipment Reserve	(19,700)	(17,640)	0
Community Bus Reserve	0	0	0
Swimming Pool Reserve	0	0	0
Refuse Site Rehab/Closure Reserve	0	0	0
Tutanning Nature Reserve	0	0	0
Wheatbelt Secondary Freight Network Reserve	0	0	
	(29,700)	(197,640)	0
Total Transfer to/(from) Reserves	511,104	343,164	294

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

Tutanning Nature Reserve

- to be used for the operations, improvements and promotion of the Tutanning Nature Reserve

Wheatbelt Secondary Freight Network Reserve

- to be used for the Shire of Pingelly's contribution for Infrastructure renewal for future Wheatbelt Secondary Freight network capital renewal

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 MAY 2022 TO 30 MAY 2022

	2020/21 B/Fwd Per 2021/22 Budget \$	2020/21 B/Fwd Per Financial Report \$	May 2021 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	1,308,592	1,308,592	2,537,063
Cash - Restricted Unspent Grants			474,616
Cash - Restricted Unspent Loans	0	0	(0)
Cash - Restricted Bonds & Deposits	13,143	13,143	12,149
Cash - Restricted Reserves	195,089	195,089	195,383
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	198,109	198,109	260,998
Sundry Debtors	481,542	481,542	154,909
Provision for Doubtful Debts	(1,015)	(1,015)	(1,015)
Gst Receivable	0	0	50,184
Contract Asset	0	0	0
Loans - clubs/institutions	18,692	18,692	10,062
Accrued Income/Payments In Advance	9,662	9,662	0
Investments	5,000	5,000	5,000
Inventories	13,378	13,378	18,986
	2,242,192	2,242,192	3,718,335
LESS: CURRENT LIABILITIES			
Payables and Provisions (Budget Purposes Only)	0	0	-
Sundry Creditors	(228,162)	(228,162)	(71,080)
Accrued Interest On Loans	(393)	(393)	-
Accrued Salaries & Wages	(63,303)	(63,303)	-
Bonds & Deposits Held	(13,143)	(13,143)	(12,069)
Income In Advance *	(76,494)	(76,494)	(155,695)
Gst Payable	0	0	(32,706)
Payroll Creditors	0	0	-
Contract Liabilities	0	0	-
Performance Obligation Liability	(318,224)	(318,224)	(318,921)
Prepaid Rates Liability	(30,643)	(30,643)	(32,096)
Current Lease Liability	(95,007)	(95,007)	(93,002)
Accrued Expenses	(11,544)	(11,544)	-
PAYG Liability	0	0	(27,877)
Other Payables	38,057	38,057	(4,399)
Current Employee Benefits Provision	(417,294)	(417,294)	(417,294)
Current Loan Liability	(175,091)	(175,091)	(91,137)
	(1,391,243)	(1,391,243)	(1,256,276)
NET CURRENT ASSET POSITION	850,949	850,949	2,462,059
Less: Cash - Reserves - Restricted	(195,089)	(195,089)	(195,383)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0	0
Less: Current Loans - Clubs / Institutions	(18,692)	(18,692)	(10,062)
Less: Investments	(5,000)	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	417,294	417,294	417,294
Add Back : Current Loan Liability	175,091	175,091	91,137
Add Back : Current Lease Liability	95,007	95,007	93,002
Adjustment in Accounting policies	0	0	0
Adjustment for Trust Transactions Within Muni	0	0	80
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	1,319,560	1,319,560	2,853,047

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 MAY 2022 TO 30 MAY 2022

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2021/22 Rate Revenue \$	2021/22 Interim Rates \$	2021/22 Back Rates \$	2021/22 Total Revenue \$	2021/22 Budget \$
General Rate								
GRV - Residential	0.128950	317	3,608,332	465,294	1,642	367	467,304	465,294
GRV - Rural Residential	0.128950	65	808,184	104,215			104,215	104,215
GRV - Commercial/Industrial	0.128950	28	396,080	51,075			51,075	51,075
GRV - Townsites	0.128950	12	144,560	18,641			18,641	18,641
UV - Broadacre Rural	0.009470	221	149,640,000	1,417,091	2,136	76	1,419,303	1,417,091
Non Rateable								
Sub-Totals		643	154,597,156	2,056,316	3,779	443	2,060,538	2,056,316
Minimum Rates	Minimum \$							
GRV - Residential	950	62	85,646	58,900			58,900	58,900
GRV - Rural Residential	950	23	55,170	21,850			21,850	21,850
GRV - Commercial/Industrial	950	14	58,080	13,300			13,300	13,300
GRV - Townsites	950	8	17,185	7,600			7,600	7,600
UV - Broadacre Rural	950	75	5,167,140	71,250			71,250	71,250
Sub-Totals		182	5,383,221	172,900	0	0	172,900	172,900
Ex Gratia Rates							2,233,438	2,229,216
Movement in Excess Rates							217	0
							0	0
Total Amount of General Rates							2,233,654	2,229,216
Specified Area Rates							0	0
Ex Gratia Rates							0	0
Total Rates							2,233,654	2,229,216

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 MAY 2022 TO 30 MAY 2022

7. OPERATING STATEMENT

	May 2021 Actual \$	2021/22 Revised Budget \$	2021/22 Adopted Budget \$	2020/21 Actual \$
OPERATING REVENUES				
Governance	118,216	118,600	58,025	68,685
General Purpose Funding	4,078,775	2,965,066	2,890,027	3,429,666
Law, Order, Public Safety	214,346	550,796	319,089	77,139
Health	2,259	1,900	1,900	1,992
Education and Welfare	11,261	16,920	18,270	22,872
Housing	0	0	0	0
Community Amenities	205,138	207,525	211,250	207,969
Recreation and Culture	907,443	1,180,310	496,612	900,743
Transport	840,927	1,177,387	1,221,887	1,920,868
Economic Services	36,542	97,550	45,050	48,489
Other Property and Services	96,316	92,469	40,227	103,415
TOTAL OPERATING REVENUE	6,511,223	6,408,523	5,302,337	6,781,838
OPERATING EXPENSES				
Governance	293,846	506,489	425,457	506,955
General Purpose Funding	185,378	208,921	207,821	160,139
Law, Order, Public Safety	363,937	503,659	497,159	230,095
Health	147,998	176,477	176,477	140,383
Education and Welfare	94,573	116,435	113,328	68,026
Housing	0	0	0	0
Community Amenities	304,836	395,497	398,447	371,738
Recreation & Culture	1,259,994	1,598,187	1,509,842	1,432,631
Transport	2,461,415	2,930,376	2,902,952	2,321,179
Economic Services	348,921	415,477	410,577	245,407
Other Property and Services	158,518	23,786	19,174	79,993
TOTAL OPERATING EXPENSE	5,619,416	6,875,304	6,661,234	5,556,547
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	891,807	(466,781)	(1,358,897)	1,225,291

SHIRE OF PINGELLY**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 MAY 2022 TO 30 MAY 2022****8. STATEMENT OF FINANCIAL POSITION**

	May 2021 Actual \$	2020/21 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	3,207,063	1,503,682
Investments Current	5,000	5,000
Trade and Other Receivables	475,137	706,989
Inventories	18,986	13,378
Restricted Cash - Bonds & Deposits	12,149	13,143
TOTAL CURRENT ASSETS	3,718,335	2,242,192
NON-CURRENT ASSETS		
Other Receivables	190,130	190,130
Inventories	0	0
Property, Plant and Equipment	23,521,183	19,635,225
Infrastructure	66,171,457	67,173,998
Investments Non Current	55,355	55,355
TOTAL NON-CURRENT ASSETS	89,938,125	87,054,708
TOTAL ASSETS	93,656,460	89,296,900
CURRENT LIABILITIES		
Trade and Other Payables	735,776	785,714
Long Term Borrowings	91,137	175,091
Provisions	417,294	417,294
Bonds & Deposits Liability	12,069	13,143
TOTAL CURRENT LIABILITIES	1,256,276	1,391,242
NON-CURRENT LIABILITIES		
Trade and Other Payables	305,425	305,424
Long Term Borrowings	3,060,298	3,060,298
Provisions	10,306	10,306
TOTAL NON-CURRENT LIABILITIES	3,376,029	3,376,028
TOTAL LIABILITIES	4,632,305	4,767,270
NET ASSETS	89,024,155	84,529,630
EQUITY		
Retained Surplus	33,608,247	32,716,735
Reserves - Cash Backed	195,383	195,089
Revaluation Surplus	55,220,525	51,617,806
TOTAL EQUITY	89,024,155	84,529,630

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 MAY 2022 TO 30 MAY 2022

9. FINANCIAL RATIOS

	2022 YTD	2021
Current Ratio	3.63	1.68
Operating Surplus Ratio	(0.23)	(0.18)

The above ratios are calculated as follows:

Current Ratio

$$\frac{(\text{Current Assets MINUS Restricted Assets})}{(\text{Current Liabilities MINUS Liabilities Associated with Restricted Assets})}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

Below Std

The standard is met if the ratio is greater than 1:1 (100% or greater)

Std met

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments.

This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

Operating Surplus Ratio

$$\frac{(\text{Operating Revenue MINUS Operating Expense})}{(\text{Own Source Operating Revenue})}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Below Std

Basic Standard between 1% and 15% (0.01 and 0.15)

Basic Std

Advanced Standard greater than > 15% (>0.15).

Adv Std

SHIRE OF PINGELLY RESTRICTED CASH RECONCILIATION 31 May 2022						
Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Actual Expenditure year 2020/21	Actual Expenditure current year 2021/22	Restricted Funds Remaining
Memorial Park Project	Recreation & Culture	11IP	900,000.00	815,018.98	84,981.02	0.00
Pasture Street (R2R Funding)	Transport	1201	30,624.00	1,560.00	29,064.00	0.00
Review Street (R2R Funding)	Transport	1201	46,156.00	1,020.00	45,136.00	0.00
North Bannister Road (RRG Funding)	Transport	1200	36,209.95	0.00	36,209.95	0.00
Town Hall Maintenance and Improvements	Recreation & Culture	11EH	23,867.62	18,984.12	0.00	4,883.50
Pingelly Central Driver Reviver Point - Town Hall (Dept of Infrastructure)	Recreation & Culture	11ED	117,950.00	0.00	73,140.65	44,809.35
York Williams Road	Transport	RRG15	54,903.20	0.00	54,903.20	0.00
Wickepin Pingelly Road	Transport	RRG05	225,767.60	0.00	197,246.54	28,521.06
Yenellin Road	Transport	RRG16	95,999.80	0.00	95,999.80	0.00
Pemberton Street	Transport	R2R23	49,221.00	0.00	49,221.00	0.00
Live & Local Music	Recreation & Culture	1180	13,000.00	4,186.36	600.00	8,213.64
Roadside Vegetation Clearing	Transport	1274	124,495.38	71,314.73	10,594.40	42,586.25
AWARE - Regional Recovery Exercise	Law Order & Public Safety	0555	14,500.00	0.00	5,033.50	9,466.50
Department of Fire and Emergency Services (DFES) Fire Mitigation	Law Order & Public Safety	0588	110,500.00	0.00	110,500.00	0.00
National Australia Day Council	Recreation & Culture	EV001	16,000.00	0.00	15,466.12	533.88
RACIP(Regional Arts and Cultural Investment Program) Leveraged						
Cultural Planning	Recreation & Culture	135C	50,000.00	0.00	0.00	50,000.00
People of Pingelly Past and Present	Other Communities	CG026	44,895.00	0.00	0.00	44,895.00
Pingelly Pocket Park - RAC	Recreation & Culture	IP007	9,000.00	0.00	0.00	9,000.00
DFES West Pingelly Fireshed	Law Order & Public Safety	0596	231,707.00	0.00	0.00	231,707.00
	Recreation & Culture					
	Recreation & Culture					
Sub Total						474,616.18
Total Restricted Grant Funds						474,616.18
Available Cash		GL/Job Account	Interest Rate			Balance
Municipal Bank	Muni Fund Bank	0111	0			1,079,980.76
Municipal Bank	Muni Fund Interest Bearing A/C	0111	0.05%			1,130,655.59
Municipal Bank - TDA	Muni Fund Bank TDA	0111	0.15%			800,493.15
Municipal Bank	Till Float SES	0112				50.00
Municipal Bank	Till Float	0113				200.00
Municipal Bank	Petty Cash on hand	0114				300.00
Total Cash						3,011,679.50
Less Restricted Cash						(474,616.18)
Total Unrestricted Cash						2,537,063.32

15.2 Budget Consideration 2022/2023 Rates Exemption

File Reference: ADM0067
Location: Not Applicable
Applicant: Not Applicable
Author: Executive Manager Corporate Services
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: Nil

Summary

That pursuant to section 6.47 of the *Local Government Act 1995*, and in keeping with prior years, the 2022/2023 rates on the following properties be waived to an estimated total amount of \$52,995.01.

This includes a new application by the University of WA (UWA) for Lot 183/4445/4322 Lamard Road, Pingelly, on the basis it is a not for profit organisation with the status of charitable institution which may exempt UWA from the payment of rates. All remaining applicants were granted rates exemptions in prior years and their signed applications are current and valid for a period of three years.

Background

Council is required to formally adopt an annual budget to guide the functions and operations of the local government and enable it to raise revenue and deliver services to the community.

Comment

This item being brought to Council to endorse the draft rates exemption for 2022/23 for Inclusion in the draft Shire of Pingelly 2022/23 Budget as detailed below: This includes an estimated 6.5% increase from the prior year's rates.

A987	Pingelly Aged Persons Facility (C/- Silverchain)	6 Somerset Street	\$2,877.10
A10634	Apex Club of Pingelly	Lot 124 13 Queen Street	\$1,011.75
A7641	Pingelly Community Resource	18 Parade Street	\$1,011.75
A20450	Pingelly Cottage Homes	Lot 14 Shire Street	\$1,011.75
A6051	Pingelly Cottage Homes	33 Somerset Street	\$3,356.39
A1049	Pingelly Cottage Homes	37-39 Brown Street	\$10,554.77
A9390	Pingelly Cottage Homes	24 Shire Street	\$4,798.91
A22620	Pingelly Somerset Alliance	36 Sharow Street	\$1,011.75
A22616	Pingelly Somerset Alliance	38 Sharow Street	\$3,142.14
A22422	Pingelly Masonic Lodge	47 Stratford Street	\$1,011.75
A8988	St John Ambulance	51-53 Stratford Street	\$1,011.75
A3387	Southern Aboriginal Corporation	23 Paragon Street	\$1,011.75
A4542	Southern Aboriginal Corporation	28 Pasture Street	\$1,011.75
A6695	Southern Aboriginal Corporation	43 Park Street	\$1,011.75
A6784	Southern Aboriginal Corporation	56 Pitt Street	\$1,011.75
A7261	Southern Aboriginal Corporation	37 Somerset Street	\$1,011.75
A22008	University of WA	Lot 183/4445/4322 Lamard Road	\$21,592.88
			\$57,451.44

Consultation

Nil

Policy Implications

There are no policy implications.

Statutory EnvironmentSection 6.47 of the *Local Government Act 1995***Financial Implications**

Inclusion in a balanced budget

Financial Implications

The report and officer recommendation is consistent with Council's adopted Budget 2021/22.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk		Failure to prepare and Council adopt an Annual budget by 31 August each year.				
Risk Rating (Prior to Treatment or Control)		Low (4)				
Principal Risk Theme		Statutory Compliance				
Risk Action Plan (Controls or Treatment Proposed)		Preparation of the Annual Budget in a staged and planned process each year to be presented to Council before 31 August each year for adoption.				
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Absolute Majority

Recommendation:

That pursuant to section 6.47 of the *Local Government Act 1995*, and in keeping with prior years, the 2022/2023 rates on the following properties be waived to an estimated total amount of \$57,451.44

13148**Moved: Cr Oliveri****Seconded: Cr Narducci****Council Decision:**

That pursuant to section 6.47 of the *Local Government Act 1995*, and in keeping with prior years, the 2022/2023 rates on the following properties be waived:

A987	Pingelly Aged Persons Facility (C/- Silverchain)	6 Somerset Street	\$2,877.10
A10634	Apex Club of Pingelly	Lot 124 13 Queen Street	\$1,011.75
A7641	Pingelly Community Resource	18 Parade Street	\$1,011.75
A20450	Pingelly Cottage Homes	Lot 14 Shire Street	\$1,011.75
A6051	Pingelly Cottage Homes	33 Somerset Street	\$3,356.39
A1049	Pingelly Cottage Homes	37-39 Brown Street	\$10,554.77
A9390	Pingelly Cottage Homes	24 Shire Street	\$4,798.91

A22620	Pingelly Somerset Alliance	36 Sharow Street	\$1,011.75
A22616	Pingelly Somerset Alliance	38 Sharow Street	\$3,142.14
A22422	Pingelly Masonic Lodge	47 Stratford Street	\$1,011.75
A8988	St John Ambulance	51-53 Stratford Street	\$1,011.75
A3387	Southern Aboriginal Corporation	23 Paragon Street	\$1,011.75
A4542	Southern Aboriginal Corporation	28 Pasture Street	\$1,011.75
A6695	Southern Aboriginal Corporation	43 Park Street	\$1,011.75
A6784	Southern Aboriginal Corporation	56 Pitt Street	\$1,011.75
A7261	Southern Aboriginal Corporation	37 Somerset Street	\$1,011.75
A9085	Men's Shed (new building)	2 Stone Street	\$1,105.47
A6171	Pingelly Golf Club	29 Review Street	\$2,561.24
TOTAL			\$39,525.27

CARRIED 6/0

Comments For:

Nil

Comments Against:

- Remove UWA from list. Can be reinstated if necessary.

15.3 Accounts Paid by Authority – May 2022

File Reference:	ADM0066
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Finance Officer
Disclosure of Interest:	Nil
Attachments:	List of Accounts
Previous Reference:	Nil

Summary

Council is requested to receive the list of accounts paid by authority for the month of May 2022.

Background

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13*

(1) schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

Comment

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2021/2022 Budget.

Consultation

Nil

Statutory Environment

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.

- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council

- after the list is prepared; and
(b) recorded in the minutes of that meeting.

Policy Implications

There are no policy implications arising from this amendment.

Financial Implications

There are no known financial implications upon either the Council's current budget or long-term financial plan.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

13149 Moved: Cr Hotham Seconded: Cr Oliveri

Recommendation and Council Decision:

That Council receive the Accounts for Payments for May 2022 as authorised under delegated authority and in accordance with the Local Government (Financial Management) Regulations 1996:

To 31 May:

Municipal Account	\$543,857.75
Trust Licensing Account	\$35,430.65

CARRIED 6/0

Comments For:

Nil

Against:

Nil

SHIRE OF PINGELLY

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT MAY 2022

EFT'S	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT8939	09/05/2022	H RUSHTON & CO	PARTS FOR PLANT	1		7.04
INV 110217	31/03/2022	H RUSHTON & CO	NIPPLE - ISUZU TRUCK PN5353		7.04	
EFT8940	09/05/2022	SHERIDAN'S FOR BADGES	VARIOUS PLASTIC BARS	1		385.88
INV 85093	06/04/2022	SHERIDAN'S FOR BADGES	LASERED PLASTIC BAR - COUNCILLORS AND EXECUTIVE STAFF		385.88	
EFT8941	09/05/2022	HERSEY'S SAFETY PTY LTD	ASSORTED CONSUMABLES	1		1,149.30
INV 47651	24/03/2022	HERSEY'S SAFETY PTY LTD	24 X WHITE SPRAY AND MARK, 2 X SHOVELS - WICKEPIN PINGELLY ROAD JOB, 12 X SAFETY GLASSES, 2 X DUST MASKS, 2X BOXES OF GLOVES - STAFF PPE, 1 X PACK CABLE TIES, 2 X CARBY CLEAN - DEPOT WORKSHOP, 1 X BANNISTER BRUSH - CAT MOTOR GRADER PN166E		791.87	
INV 48156	04/04/2022	HERSEY'S SAFETY PTY LTD	3 X JACKETS, 1 X PANTS - STAFF PPE		357.43	
EFT8942	09/05/2022	STATE LIBRARY OF WESTERN AUSTRALIA	FREIGHT RECOUP	1		165.86
INV RI031650	08/04/2022	STATE LIBRARY OF WESTERN AUSTRALIA	JANUARY TO JUNE 2022		165.86	
EFT8943	09/05/2022	NARROGIN BEARING SERVICE	PARTS FOR PLANT	1		43.78
INV IN192345	14/12/2021	NARROGIN BEARING SERVICE	3 X V BELTS - CONPLANT ROLLER PN5802		43.78	
EFT8944	09/05/2022	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES FROM VARIOUS SUPPLIERS - MARCH 2022	1		536.84
INV 129910	31/03/2022	SULLIVAN LOGISTICS PTY LTD	02/03/2022 WINC, 03/03/2022 KOMATSU, 03/03/2022 MATILDA AUTO, 03/03/2022 CORSIGN, 04/03/2022 TRUCKLINE, 10/03/2022 ABCO, 10/03/2022 ABCO, 10/03/2022 ABCO, 10/03/2022 ABCO, 15/03/2022 UNITED FASTNERS, 21/03/2022 MATILDA AUTO, 24/03/2022 GENTRONICS, 28/03/2022 GENTRONICS		536.84	
EFT8945	09/05/2022	KOMATSU PTY LTD	PART FOR PLANT	1		62.94
INV 002702932	17/03/2022	KOMATSU PTY LTD	1 X ORING - BACKHOE LOADER PN797		27.89	
INV 002702118	17/03/2022	KOMATSU PTY LTD	1 X ELBOW FITTING, 1 X ORING - BACKHOE LOADER PN 797		35.05	
EFT8946	09/05/2022	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	1 MONTH LEASE RENT	1		45.84
INV LD314872	01/04/2022	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	LOT 807 DP163367 L442989 - 01/04/2022 TO 30/04/2022		45.84	
EFT8947	09/05/2022	AUSTRALIA POST	GENERAL POSTAGE	1		93 101.04

INV 1011428790	03/04/2022	AUSTRALIA POST	MARCH 2022		101.04	
EFT8948	09/05/2022	PINGELLY PHARMACY	ASSORTED CONSUMABLES	1		964.40
INV 51525	01/03/2022	PINGELLY PHARMACY	50 X RAPID ANTIGEN TESTS		510.00	
INV 52831	23/03/2022	PINGELLY PHARMACY	100 X 50ML HAND SANITISERS, 1 BOX OF 100 MASKS - COVID CLINIC FUN DAY		435.00	
INV 53209	29/03/2022	PINGELLY PHARMACY	2 X SUNSCREEN - COVID CLINIC FUN DAY		19.40	
EFT8949	09/05/2022	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD CHARGES - MARCH & APRIL 2022	1		1,348.16
INV 31032022	31/03/2022	GREAT SOUTHERN FUEL SUPPLIES	0PN, PN761		515.17	
INV 30042022	30/04/2022	GREAT SOUTHERN FUEL SUPPLIES	0PN, PN761, BUSH FIRE TRUCK B, SMALL PLANT		832.99	
EFT8950	09/05/2022	CONTRACT AQUATIC SERVICES	MAINTENANCE AND OPERATION CHARGES - PINGELLY SWIMMING POOL	1		17,193.00
INV SOPI005.2	11/02/2022	CONTRACT AQUATIC SERVICES	15X CHLORINE, 5 X SODIUM - PINGELLY SWIMMING POOL		1,595.00	
INV SOPI005.3	11/02/2022	CONTRACT AQUATIC SERVICES	ADDITIONAL HOURS - PRIMARY SCHOOL SWIMMING CARNIVAL 25/02/22		198.00	
INV SOPI005.1	11/02/2022	CONTRACT AQUATIC SERVICES	CONTRACT FEE - MARCH 2022		15,400.00	
EFT8951	09/05/2022	IRIS CONSULTING GROUP PTY LTD	REGISTRATION FOR STAFF TRAINING	1		1,070.00
INV 1983	24/02/2022	IRIS CONSULTING GROUP PTY LTD	RECORDS MANAGEMENT BASICS 29/03/22, KEYWORD CLASSIFICATION 29/03/22, RECORDS DISPOSAL 30/03/22 - CSO		1,070.00	
EFT8952	09/05/2022	GREAT SOUTHERN WASTE DISPOSAL	WASTE AND RECYCLING COLLECTION PLUS REFUSE SITE MANAGEMENT	1		15,381.30
INV 1962	07/04/2022	GREAT SOUTHERN WASTE DISPOSAL	DOMESTIC KERBSIDE RUBBISH COLLECTION - 23/02/2022 TO 30/03/2022, DOMESTIC KERBSIDE RECYCLCLE COLLECTION - 1, 15, 19 MARCH 2022, BULK WASTE & RECYCLING COLLECTION - 15, 21 MARCH 2022, REFUSE SITE MAINTENANCE - 4 X WEEKENDS, LABOUR HOURS - 102 - \$5049.00, MACHINE HOURS - 12 - 792.00		15,381.30	
EFT8953	09/05/2022	PINGELLY COMMUNITY RESOURCE CENTRE	LIBRARY SERVICES	1		11,285.58
INV 3773	05/04/2022	PINGELLY COMMUNITY RESOURCE CENTRE	JANUARY TO MARCH 2022		5,628.39	
INV 3774	05/04/2022	PINGELLY COMMUNITY RESOURCE CENTRE	APRIL TO JUNE 2022		5,628.39	
INV 04052022	04/05/2022	PINGELLY COMMUNITY RESOURCE CENTRE	REFUND - OVERPAID INVOICE 6425		28.80	
EFT8954	09/05/2022	JMAC ENGINEERING PTY LTD	PARTS FOR PLANT	1		87.04
INV 4586	05/04/2022	JMAC ENGINEERING PTY LTD	0.17 F/BAR 40X 10MMX6M PLUS CUTTING FEE - MITSUBISHI FUSO PN124, 5X HINGE DROP SIDE 95MM RIGHT - HOLDEN COLORADO PN810		87.04	
EFT8955	09/05/2022	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS	1		4,084.50
INV 83130	31/03/2022	AMPAC DEBT RECOVERY PTY LTD	MARCH 2022		4,084.50	
EFT8956	09/05/2022	THING A ME BOBS	CRAFT SUPPLIES	1		497.68
INV 1110	24/03/2022	THING A ME BOBS	COMMUNITY ENGAGEMENT		497.68	94

EFT8957	09/05/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES	1		841.50
INV 3907	19/04/2022	WA CONTRACT RANGER SERVICES	31/03/2022 TO 11/04/2022 - 9 HOURS		841.50	
EFT8958	09/05/2022	WALLIS COMPUTER SOLUTIONS	TECHNICAL SERVICES	1		287.13
INV 23267	31/03/2022	WALLIS COMPUTER SOLUTIONS	OFFICE 365 LICENCE 17 MARCH 2022-18 NOVEMBER 2022		287.13	
EFT8959	09/05/2022	GENTRONICS	PART FOR SMALL PLANT	1		430.58
INV W5031291	23/03/2022	GENTRONICS	1 X FUEL SOLINOID - REFUSE SITE GENERATOR		400.40	
INV W5031423	28/03/2022	GENTRONICS	PARTS - WORKSHOP WELDER		30.18	
EFT8960	09/05/2022	E & MJ ROSHER PTY LTD	PARTS FOR PLANT	1		371.93
INV 1441323	04/04/2022	E & MJ ROSHER PTY LTD	REPAIR KIT FOR POWER STEERING - KUBOTA MOWER 1EPG726		371.93	
EFT8962	09/05/2022	DIRECT COMMUNICATIONS	PARTS FOR PLANT	1		507.76
INV 114162	06/04/2022	DIRECT COMMUNICATIONS	ANTENNA CABLE AND CONNECTORS - HOLDEN COLORADO PN810		359.26	
INV 114193	12/04/2022	DIRECT COMMUNICATIONS	TWO WAY RADIO ACCESSORIES - HOLDEN COLORADO PN810		148.50	
EFT8963	09/05/2022	MATILDA AUTO PARTS	CONSUMABLES	1		211.20
INV 254220	04/02/2022	MATILDA AUTO PARTS	DEGREASER - DEPOT WORKSHOP		99.00	
INV 255698	04/04/2022	MATILDA AUTO PARTS	MLTIMAX GREASE - DEPOT WORKSHOP		112.20	
EFT8964	09/05/2022	MOORE AUSTRALIA (WA) PTY LTD	FINANCIAL PLANNING	1		3,850.00
INV 423949	30/04/2022	MOORE AUSTRALIA (WA) PTY LTD	BASE TEMPLATE ONLY (OPTION 2), PROVISION OF CURRENT (2021) TEMPLATE AND INITIAL MODEL SETUP WITH DATA INCLUDING FROM PREVIOUS PLAN		3,850.00	
EFT8965	09/05/2022	AAA ASPHALT SURFACES	COLDMIX	1		2,178.00
INV 6837	05/04/2022	AAA ASPHALT SURFACES	4 X BULKA BAGS - WICKEPIN PINGELLY ROAD JOB		2,178.00	
EFT8966	09/05/2022	AQUAMONIX - OCTY WATER PTY LIMITED	ANNUAL SERVICE CHARGE FOR 3 X WEATHER STATIONS	1		5,331.70
INV 69649	02/02/2022	AQUAMONIX - OCTY WATER PTY LIMITED	SUBSCRIPTION FOR WEATHER STATION WEBBLOGGER		1,646.70	
INV 69973	21/03/2022	AQUAMONIX - OCTY WATER PTY LIMITED	ANNUAL SERVICE ON WEATHER STATIONS		3,685.00	
EFT8967	09/05/2022	PINGELLY TYRE SERVICE	TYRE REPAIRS	1		385.00
INV 7023	18/03/2022	PINGELLY TYRE SERVICE	STRIP AND REPAIR TYRES - CAT GRADER PN166		385.00	
EFT8968	09/05/2022	COLAS WEST AUSTRALIA PTY LTD	SUPPLY OF EMULSION	1		2,728.00
INV SIN220430210	01/04/2022	COLAS WEST AUSTRALIA PTY LTD	2L EMULSION IBC - WICKEPIN PINGELLY ROAD JOB		2,728.00	

EFT8969	09/05/2022	ACQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	ASSORTED CONSUMABLES	1		2,323.74
INV DI25003947	20/10/2021	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	PVC GLUE, PVC PRIMER - REC GROUND MAINTENANCE		25.62	
INV DI25003962	21/10/2021	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	MASONARY DRILL BIT - PRACC CARPARK AND DRAINAGE WORKS		71.43	
INV DI25005245	29/11/2021	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	WALL PLUGS - TOWN HALL DRIVER REVIVER		35.97	
INV DI25005448	04/12/2021	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	KNEE PADS - TOWN HALL DRIVER REVIVER		29.33	
INV DI25007839	28/02/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	BUSH - ISUZU TIP TRUCK		3.50	
INV DI25008694	28/03/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	REINFORCING BAR Y12, BRACING TIMBER 90 X 45 X 3.6, THREADED ROD 12 MM, 12 MM NUTS, 12 MM WASHERS SQUARE, BOX 40 MM TEK SCREWS, CONDUIT CUTTERS - REVIEW STREET BRIDGE MAINTENANCE / REPAIRS		2,055.02	
INV DI25009078	07/04/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	COACH SCREWS M8 X 75, COACH SCREWS M8 X 100 - WICKEPIN PINGELLY ROAD WORKS		102.87	
EFT8970	09/05/2022	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	1		87.22
INV 0444	28/11/2021	TOLL TRANSPORT PTY LTD	22/11/2021 FROM EASTERN HILLS SAWS AND MOWERS		11.86	
INV 0453	06/02/2022	TOLL TRANSPORT PTY LTD	02/02/2022 FROM HERSEY'S SAFETY		11.07	
INV 0458	20/03/2022	TOLL TRANSPORT PTY LTD	10/03/2022 FROM HERSEY'S SAFETY, 14/03/2022 FROM HERSEY'S SAFETY, 14/03/2022 FROM TRUCKLINE, 16/03/2022 FROM FRONTLINE		55.24	
INV 0459	27/03/2022	TOLL TRANSPORT PTY LTD	16/03/2022 FROM KOMATSU		11.01	
INV 0461	17/04/2022	TOLL TRANSPORT PTY LTD	05/04/2022 TO STATE LIBRARY		20.97	
INV ADJ0444	04/05/2022	TOLL TRANSPORT PTY LTD	22/11/2021 FROM EASTERN HILLS SAWS AND MOWERS		-11.86	
INV ADJ0453	04/05/2022	TOLL TRANSPORT PTY LTD	02/02/2022 FROM HERSEY'S SAFETY		-11.07	
EFT8971	09/05/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL COLLECTIONS FOR MARCH 2022	1		226.60
INV BSLMAR2022	01/04/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL COLLECTIONS FOR PERMIT NUMBERS - 14-212/22 & 16-21/22		113.30	

INV BSLAPR2022	01/05/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL COLLECTIONS FOR PERMIT NUMBERS - 17-21/22 & 18-21/22		113.30	
EFT8972	09/05/2022	SNAP MANDURAH - PRINT DESIGN & WEBSITES	VARIOUS BUSINESS CARDS	1		472.95
INV F140-13888	02/05/2022	SNAP MANDURAH - PRINT DESIGN & WEBSITES	EMCS, EMW, CG, CDO		472.95	
EFT8973	09/05/2022	ELDERS RURAL SERVICES	CONSUMABLES	1		13.00
INV 109500	22/03/2022	ELDERS RURAL SERVICES	10 X 19MM PIPE JOINERS - TOWN PARKS		13.00	
EFT8974	09/05/2022	CORSIGN WA	VARIOUS SIGNAGE	1		3,301.10
INV 00063551	07/02/2022	CORSIGN WA	SIGNS AND CONES - AUSTRALIA DAY		3,301.10	
EFT8975	09/05/2022	SPECIALIST WHOLESALERS PTY LTD T/AS TRUCKLINE	PARTS FOR PLANT	1		2,921.49
INV 7646349	04/02/2022	SPECIALIST WHOLESALERS PTY LTD T/AS TRUCKLINE	1 X ABC 78020 SUZI 1/2 STANARD, 1 X 82524 SUZI COIL 7 CORE ELECTRICAL, , 1 X FLEXIGUARD KIT - MITSUBISHI FUSO PN133		2,921.49	
EFT8976	09/05/2022	NARROGIN QUARRY OPERATIONS	RIP RAP	1		1,599.38
INV 5683	23/03/2022	NARROGIN QUARRY OPERATIONS	44.06 TONNE - WICKEPIN PINGELLY ROAD		1,599.38	
EFT8977	09/05/2022	EDGE PLANNING & PROPERTY	PLANNING SERVICES	1		1,061.35
INV 1979	12/04/2022	EDGE PLANNING & PROPERTY	7.75 HOURS - MARCH 2022		1,061.35	
EFT8978	09/05/2022	SPYKER TECHNOLOGIES PTY LTD	TECHNICAL SERVICES	1		335.50
INV 2122355	21/03/2022	SPYKER TECHNOLOGIES PTY LTD	INVESTIGATE CAMERA VIEWING LOCATIONS - PRACC , INVESTIGATE WHETHER CAMERA IS ONLINE - SWIMMING POOL, ACCESS RIGHTS AND PERMISSIONS CORRECTED TO ALLOW POLICE ACCESS TO ALL RELEVANT CAMERAS		165.00	
INV 2122371	01/04/2022	SPYKER TECHNOLOGIES PTY LTD	MONTHLY SUBSCRIPTION FEE - \$38.50, LABOUR - \$132.00		170.50	
EFT8979	09/05/2022	AUTOPRO NORTHAM	PART FOR PLANT	1		48.44
INV 981110	18/03/2022	AUTOPRO NORTHAM	ELECTRIC FUEL PUMP - CONPLANT ROLLER PN5802		48.44	
EFT8980	09/05/2022	PREMIUM PUBLISHERS	ADVERTISING	1		1,842.50
INV 3538	23/12/2021	PREMIUM PUBLISHERS	GOLDEN OUTBACK 2021/22 HOLIDAY PLANNER		1,842.50	
EFT8981	09/05/2022	FIRE AND SAFETY WA	STAFF PPE	1		2,669.65
INV 39181	28/03/2022	FIRE AND SAFETY WA	20 X LGE GLOVES, 20 X XL GLOVES		1,789.70	
INV 39199	29/03/2022	FIRE AND SAFETY WA	2 X UK6 BOOTS, 1 X UK7 BOOTS		879.95	
EFT8982	09/05/2022	FLASH AS TRANSPORT	WET HIRE OF PLANT FOR CARTAGE	1		21,824.00
INV 55CONT	28/03/2022	FLASH AS TRANSPORT	39.5 LOADS - WICKEPIN PINGELLY ROAD JOB		7,821.00	97

INV 55	28/03/2022	FLASH AS TRANSPORT	72.5 LOADS - WICKEPIN PINGELLY ROAD JOB		14,003.00	
EFT8983	09/05/2022	GFG TEMP ASSIST	TEMPORARY CONTRACTED EXECUTIVE ASSISTANT	1		3,018.40
INV 1832	06/04/2022	GFG TEMP ASSIST	49 HOURS - 21/03/2022 TO 03/04/2022 - \$2128.00		3,018.40	
EFT8984	09/05/2022	SHIRE OF MOUNT MAGNET	LONG SERVICE LEAVE REIMBURSEMENT	1		11,490.63
INV 7944	31/03/2022	SHIRE OF MOUNT MAGNET	RUSSELL DYER - 28/01/2015 TO 03/10/2019		11,490.63	
EFT8985	09/05/2022	P & K E GOW	SURVEYING SERVICES	1		880.00
INV 1624	05/04/2022	P & K E GOW	MARKING OF FOOTBALL OVAL		880.00	
EFT8987	18/05/2022	AUSTRALIAN TAXATION OFFICE	GST LIABILITY - APRIL 2022	1		20,617.00
INV 11052022	11/05/2022	AUSTRALIAN TAXATION OFFICE	GST LIABILITY - APRIL 2022		20,617.00	
EFT8988	20/05/2022	H RUSHTON & CO	PARTS FOR PLANT	1		219.52
INV 109979	16/03/2022	H RUSHTON & CO	ADAPTOR - BACKHOE LOADER PN797		40.58	
INV 110014	18/03/2022	H RUSHTON & CO	VARIOUS FITTINGS - BACKHOE LOADER PBH3		49.94	
INV 110233	01/04/2022	H RUSHTON & CO	1 X 12V SOLENOID HYD LIFT - ISUZU TRUCK PT19		129.00	
EFT8989	20/05/2022	EXCHANGE TAVERN	ACCOMMODATION - INTERIM AUDIT	1		280.00
INV 40951	11/04/2022	EXCHANGE TAVERN	2 QUEEN ROOMS FOR 2 NIGHTS 10/04/2022 TO 11/04/2022		280.00	
EFT8990	20/05/2022	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	1		365.87
INV 130704	30/04/2022	SULLIVAN LOGISTICS PTY LTD	APRIL 2022		365.87	
EFT8991	20/05/2022	GREAT SOUTHERN FUEL SUPPLIES	BULK ULSD - SHIRE DEPOT	1		17,676.12
INV D2102272	19/04/2022	GREAT SOUTHERN FUEL SUPPLIES	PURCHASE AND DELIVERY OF 10,000L DIESEL		17,676.12	
EFT8992	20/05/2022	PINGELLY QUALITY MEATS	SAUSAGES	1		286.00
INV 32	05/03/2022	PINGELLY QUALITY MEATS	70 SAUSAGES - COMMUNITY ENGAGEMENT		91.00	
INV 50	22/03/2022	PINGELLY QUALITY MEATS	150 SAUSAGES - COVID CLINIC FUN DAY		195.00	
EFT8993	20/05/2022	KEITH THE MAINTENANCE MAN PTY LTD	FIRE HAZARD REDUCTION	1		231.00
INV B0722	05/05/2022	KEITH THE MAINTENANCE MAN PTY LTD	LOT 23 - 8 QUARTZ STREE UNDER THE BUSHFIRES ACT 1954		231.00	
EFT8994	20/05/2022	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	LICENCE RENEWAL - EXPIRY DATE 30/05/2023	1		159.00
INV 502893010	21/04/2022	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	LICENCE NUMBER: 98252303/1 - LAND MOBILE / LAND MOBILE SYSTEM > 30MHZ, COMMS SITE: 34KM NNE OF NARROGIN, MT SHADDICK, LICENCE NUMBER: 9822304/1 - LAND MOBILE / AMBULATORY SYSTEM, LOW AND REMOTE DENSITY AREAS		159.00	

EFT8995	20/05/2022	NARROGIN AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	1		487.50
INV 262690	04/04/2022	NARROGIN AUTO ELECTRICS	FIX CAB LIFT PUMP - MITSUBISHI TRUCK PT13		487.50	
EFT8996	20/05/2022	GREAT SOUTHERN WASTE DISPOSAL	WASTE AND RECYCLING SERVICES	1		13,337.28
INV 1928	02/03/2022	GREAT SOUTHERN WASTE DISPOSAL	DOMESTIC KERBSIDE WASTE COLLECTION - 26/01/2022 TO 23/02/2022, DOMESTIC KERBSIDE / BULK RECYCLING COLLECTION, 940 DOMESTIC BINS - 01/02/2022 & 15/02/2022, 18 SKIP COLLECTIONS - CARDBOARD, RECYCLING, REFUSE SITE MAINTENANCE - 31/01/2022 TO 28/02/2022, 102 LABOUR HOURS, 12 MACHINE HOURS		13,337.28	
EFT8997	20/05/2022	PINGELLY COMMUNITY RESOURCE CENTRE	WHAT'S ON SIGNAGE	1		25.00
INV 3778	27/04/2022	PINGELLY COMMUNITY RESOURCE CENTRE	2 SETS OF SIGNS @ 12.50 EA , PINGELLY COUNTRY MUSTER, PINGELLY COUNTRY COLLECTIVE		25.00	
EFT8998	20/05/2022	SHIRE OF BROOKTON	REIMBURSEMENT OF CESM WAGES AND ON-COSTS - 01/01/2022 TO 31/03/2022	1		5,618.80
INV 8469	13/04/2022	SHIRE OF BROOKTON	SALARY & ON-COSTS, ICT COSTS, VEHICLE COSTS, DEPLOYMENT COSTS		5,618.80	
EFT8999	20/05/2022	DALLCON	BOX CULVERTS	1		19,373.20
INV 316042	31/03/2022	DALLCON	SUPPLY AND DELIVER 9 X BOX CULVERTS - REVIEW STREET BRIDGE BR005		12,454.20	
INV 3316948	01/05/2022	DALLCON	SUPPLY AND DELIVER 5 X BOX CULVERTS - REVIEW STREET BRIDGE BR005		6,919.00	
EFT9000	20/05/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES	1		841.50
INV 3949	09/05/2022	WA CONTRACT RANGER SERVICES	9 HOURS - 22/04/2022 - 3 06/05/2022		841.50	
EFT9001	20/05/2022	BITUTEK PTY LTD	SEALING WORKS - VARIOUS LOCATIONS	1		256,052.50
INV 7003	31/03/2022	BITUTEK PTY LTD	WICKEPIN PINGELLY ROAD, YENELLIN ROAD, YORK WILLIAMS ROAD, PEMBERTON STREET, PINGELLY DRIVER REVIVER		256,052.50	
EFT9002	20/05/2022	WALLIS COMPUTER SOLUTIONS	DYNABOOK LAPTOP SALARY SACRIFICE ARRANGEMENT - EMCS	1		2,282.90
INV 23322	12/04/2022	WALLIS COMPUTER SOLUTIONS	SALARY SACRIFICE ARRANGEMENT - EMCS		2,282.90	
EFT9003	20/05/2022	E & MJ ROSHER PTY LTD	PARTS FOR PLANT	1		272.76
INV 1441737	19/04/2022	E & MJ ROSHER PTY LTD	2 X SETS OF BLADES - KUBOTA MOWER PROM7 & PROM8		272.76	
EFT9004	20/05/2022	COUNTRY PAINT SUPPLIES	CONSUMABLES	1		241.45
INV 4801003235	08/04/2022	COUNTRY PAINT SUPPLIES	10L W/C EXTERIOR DEXPRESS NATURAL, CLASSIC WALL BRUSH - WICKEPIN PINGELLY ROAD RRG05		241.45	
EFT9005	20/05/2022	NUTRIEN AG SOLUTIONS	PIPES FOR MAINTENANCE	1		1,101.44
INV 906692431	05/04/2022	NUTRIEN AG SOLUTIONS	STORM / WATER PIPE FITTINGS - WICKEPIN PINGELLY ROAD RRG05		247.41	
INV 906735985	12/04/2022	NUTRIEN AG SOLUTIONS	GAS BOTTLE - TOYOTA FORKLIFT P104		79.20	
INV 906765377	19/04/2022	NUTRIEN AG SOLUTIONS	1 X 2MM-120M TIE WIRE - SHIRE DEPOT		26.83	
INV 906765376	19/04/2022	NUTRIEN AG SOLUTIONS	2 X 225 CORRUGATED DRAIN PIPES - RURAL ROADS		418.00	99

INV 906765376.1	19/04/2022	NUTRIEN AG SOLUTIONS	STORMPRO PIPE 300 X 5.94 - WICKEPIN PINGELLY ROAD RRG05		330.00	
EFT9007	20/05/2022	ABCO PRODUCTS PTY LTD	CLEANING SUPPLIES - ADMIN BUILDING & SHIRE DEPOT	1		541.97
INV 788771	04/04/2022	ABCO PRODUCTS PTY LTD	ADMIN & DEPOT BUILDINGS		364.72	
INV 793818	28/04/2022	ABCO PRODUCTS PTY LTD	COVID19 REQUIREMENTS - SHIRE DEPOT		177.25	
EFT9008	20/05/2022	MYSTICAL PRESENTS	ASSORTED WREATHS	1		270.00
INV 61	25/04/2022	MYSTICAL PRESENTS	ANZAC DAY 2022		270.00	
EFT9009	20/05/2022	MATILDA AUTO PARTS	PARTS FOR PLANT	1		211.20
INV 255974	13/04/2022	MATILDA AUTO PARTS	1 X SET OF FILTERS - COLORADO UTE PDTS01		101.20	
INV 256112	21/04/2022	MATILDA AUTO PARTS	1 X SET OF FILTERS - MITSUBISHI TRITON PSM02 & MITSUBISHI TRITON PC23		110.00	
EFT9010	20/05/2022	MOORE AUSTRALIA (WA) PTY LTD	WORKSHOP REGISTRATION	1		1,980.00
INV 2754	20/04/2022	MOORE AUSTRALIA (WA) PTY LTD	FINANCIAL REPORTING 20/05/2022 - EMCS		1,980.00	
EFT9011	20/05/2022	NARROGIN ELECTRICAL APPLIANCE TESTING	TESTING AND TAGGING	1		872.30
INV 769	10/05/2022	NARROGIN ELECTRICAL APPLIANCE TESTING	VARIOUS SHIRE BUILDINGS		872.30	
EFT9012	20/05/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	ASSORTED CONSUMABLES	1		304.81
INV DI25009231	13/04/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	PAINT & BRUSHES - ROTUNDA MEMORIAL PARK,		120.00	
INV DI25009397	20/04/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	10 X STARTER CORD NYLON 5MM X10M, 2 X SNAP HOOKS 80X8MM X 2 - MEMORIAL PARK MAINTENANCE		38.43	
INV DI25009368	20/04/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	4L PAVING PAINT - MEMORIAL PARK MAINTENANCE		89.99	
INV DI25009366	20/04/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	SOLENOID VALVE 25 MM, 3 X SANDING BELTS 100X610 P80, SANDING BELTS # 120 GRIT / PKT, GEL JOINERS - PARK MAINTENANCE		40.50	
INV DI25009859	04/05/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	ITEMS - PINGELLY CEMETERY TOILET REPAIRS		15.89	
EFT9013	20/05/2022	PINGELLY RECREATION & CULTURAL CENTRE ASSOCIATION	2021/22 OPERATIONS CONTRIBUTION	1		33,130.00
INV 1134	21/02/2022	PINGELLY RECREATION & CULTURAL CENTRE ASSOCIATION	HIRE OF BOWLS CLUB ROOM AREA, PROJECTOR AND SCREEN - BUSHFIRE TRAINING		130.00	

INV 1114	27/04/2022	PINGELLY RECREATION & CULTURAL CENTRE ASSOCIATION	FINAL INSTALLMENT OF CRC LOAN		33,000.00	
EFT9014	20/05/2022	PINGELLY IGA EXPRESS	SUPPLIES AND REFRESHMENTS FOR VARIOUS BUILDINGS, FUNCTIONS AND MEETINGS	1		458.64
INV 11012022	11/01/2022	PINGELLY IGA EXPRESS	ASSORTED ITEMS - FEBRUARY 2022		277.85	
INV 01032022	01/03/2022	PINGELLY IGA EXPRESS	ASSORTED ITEMS - MARCH 2022		80.32	
INV 03/0868	04/03/2022	PINGELLY IGA EXPRESS	PLASTIC CRATES FOR STORAGE - 9A WEBB STREET		60.49	
INV 03/7952	23/03/2022	PINGELLY IGA EXPRESS	2 X 15L SWING AND STAY BINS - TOWN HALL PUBLIC TOILETS		39.98	
EFT9015	20/05/2022	CORSIGN WA	VARIOUS SIGNAGE AND FIXTURES	1		6,332.92
INV 65210	21/04/2022	CORSIGN WA	SIGN, POST AND FITTINGS - PRACC CARPARK RCC09, SIGNS AS PER QUOTE 65146 - TOWN HALL DRIVER REVIVER THDR, FLEXISTEEL POSTS WITH DELINEATORS - WICKEPIN PINGELLY ROAD RRG05		6,332.92	
EFT9016	20/05/2022	EDGE PLANNING & PROPERTY	PLANNING SERVICES	1		1,164.07
INV 1995	06/05/2022	EDGE PLANNING & PROPERTY	8.5 HOURS - APRIL 2022		1,164.07	
EFT9017	20/05/2022	CATALYSE PTY LTD	2022 MARKYT COMMUNITY SCORECARD	1		7,741.22
INV 1243	10/05/2022	CATALYSE PTY LTD	SUBSET BENCHMARK ANALYSIS, PRINTING AND POSTAGE		1,801.22	
INV 1243.1	10/05/2022	CATALYSE PTY LTD	SINGLE USE LICENCE FOR MARKYT COMMUNITY SCORECARD WITH SCORECARD CUSTOMISATION		5,940.00	
EFT9018	20/05/2022	GFG TEMP ASSIST	TEMPORARY CONTRACTED EXECUTIVE ASSISTANT	1		4,866.40
INV 1897	03/05/2022	GFG TEMP ASSIST	79 HOURS - 18/04/2022 TO 01/05/2022		4,866.40	
EFT9019	20/05/2022	OZWASHROOM	FITTING FOR PUBLIC TOILET	1		238.40
INV 295878	08/02/2022	OZWASHROOM	1 X TOILET GRAB RAIL - TOWN HALL DRIVER REVIVER		238.40	
EFT9021	20/05/2022	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE	1		92.74
INV 374196	27/04/2022	LANDGATE	SCHEDULE NO: G 2022/1		92.74	
EFT9022	20/05/2022	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSIONS	1		296.25
INV 123	02/05/2022	PINGELLY COMMUNITY CRAFT CENTRE	APRIL 2022 - SCHEDULE 123		296.25	
TOTAL						523,618.69
CHEQUES	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
24890	09/05/2022	SHIRE OF PINGELLY	12 MONTH VEHICLE REGISTRATION RENEWAL	1		426.30
INV 2022PN483	07/04/2022	SHIRE OF PINGELLY	ISUZU TIP TRUCK PN483		426.30	101

24891	09/05/2022	SYNERGY	STREETLIGHT CHARGES	1		3,104.54
INV 2073507621	02/05/2022	SYNERGY	198 LIGHTS - 25/03/2022 TO 24/04/2022		3,104.54	
24892	09/05/2022	SHIRE OF PINGELLY - PETTY CASH	PETTY CASH RECOUP - MARCH 2022	1		103.00
INV 01042022	01/04/2022	SHIRE OF PINGELLY - PETTY CASH	01/03/2022 AUSTRALIA POST - FAREWELL CARD \$1.00, 18/03/2022 BROOKTON RURAL TRADERS - POWER BOARD \$30.00, 28/03/2022 RED ROOSTER - LUNCH FOR CSO RECORDS TRAINING, 29/03/2022 SUBWAY - LUNCH FOR CSO RECORDS TRAINING \$10.70, 30/03/2022 LIVINGSTONES URBAN JUNGLE - LUNCH FOR CSO RECORDS TRAINING \$11.00, 30/03/2022 STATE LIBRARY CAR PARK - PARKING FOR CSO RECORDS TRAINING \$36.35		103.00	
TOTAL						3,633.84

PAYROLL	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT8961	09/05/2022	SHIRE OF PINGELLY SOCIAL CLUB	Payroll deductions	1		10.00
EFT8986	09/05/2022	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	Payroll deductions	1		102.50
EFT9006	20/05/2022	SHIRE OF PINGELLY SOCIAL CLUB	Payroll deductions	1		10.00
EFT9020	20/05/2022	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	Payroll deductions	1		102.50
DD12873.1	10/05/2022	PRIME SUPER	Superannuation contributions	1		-224.10
DD12919.1	10/05/2022	AWARE SUPER	Payroll deductions	1		4,149.92
DD12919.2	10/05/2022	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll deductions	1		1,320.87
DD12919.3	10/05/2022	HOSTPLUS	Superannuation contributions	1		146.37
DD12919.4	10/05/2022	MLC	Superannuation contributions	1		660.70
DD12919.5	10/05/2022	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL	Superannuation contributions	1		199.45
DD12919.6	10/05/2022	AUSTRALIAN SUPER	Superannuation contributions	1		332.38
DD12919.7	10/05/2022	PRIME SUPER	Superannuation contributions	1		457.16
DD12919.8	10/05/2022	AMP SUPER FUND	Superannuation contributions	1		571.08
DD12933.1	24/05/2022	AWARE SUPER	Payroll deductions	1		4,224.00
DD12933.2	24/05/2022	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll deductions	1		1,316.33

DD12933.3	24/05/2022	HOSTPLUS	Superannuation contributions	1		654.36
DD12933.4	24/05/2022	MLC	Superannuation contributions	1		656.14
DD12933.5	24/05/2022	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL	Superannuation contributions	1		199.45
DD12933.6	24/05/2022	AUSTRALIAN SUPER	Superannuation contributions	1		327.87
DD12933.7	24/05/2022	PRIME SUPER	Superannuation contributions	1		457.16
DD12933.8	24/05/2022	AMP SUPER FUND	Superannuation contributions	1		526.63
TOTAL						16,200.77

DIRECT DEBIT	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD12922.1	14/05/2022	BENDIGO BANK CREDIT CARDS	CEO CREDIT CARD TRANSACTIONS - APRIL 2022	1		400.45
INV 01052022	01/05/2022	BENDIGO BANK CREDIT CARDS	14/04/2022 FACEBOOK - ADVERTISING, PERCEPTION SURVEY EXECUTED BY CATALYSE \$26.46 20/04/2022 EVENT BRITE / DEVELOPMENT COMMISSION - STATE CONFERENCE BREAKFAST CEO & EMCS \$40.00 22/04/2022 WESTNET - INTERNET FOR 9 WEBB STREET \$69.99 29/04/2022 TRINITY UNIVERSITY - ACCOMMODATION FOR STAFF TRAINING CDO \$130.00 29/04/2022 TRINITY UNIVERSITY - ACCOMMODATION FOR STAFF TRAINING CSO \$130.00 29/04/2022 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	400.45	
DD12924.1	14/05/2022	BENDIGO BANK CREDIT CARDS	EMW CREDIT CARD TRANSACTIONS - APRIL 2022	1		4.00
INV 01052022	1/05/2022	BENDIGO BANK CREDIT CARDS	29/04/2022 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	4.00	
TOTAL						404.45

TRUST LICENSING	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD12937.1	02/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 28/04/2022	8		1,316.30
DD12939.1	03/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 29/04/2022	8		2,332.65
DD12941.1	04/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 02/05/2022	8		583.15
DD12943.1	06/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 04/05/2022	8		2,126.65
DD12945.1	09/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 05/05/2022	8		402.35
DD12947.1	10/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 06/05/2022	8		4,713.95
DD12949.1	11/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 09/05/2022	8		1,006.50

DD12951.1	12/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 10/05/2022	8		442.35
DD12953.1	13/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 11/05/2022	8		1,856.15
DD12955.1	16/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 12/05/2022	8		1,895.25
DD12958.1	17/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 13/05/2022	8		1,294.30
DD12960.1	18/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 16/05/2022	8		309.75
DD12962.1	19/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 17/05/2022	8		632.80
DD12964.1	20/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 18/05/2022	8		351.80
DD12966.1	23/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 19/05/2022	8		807.90
DD12968.1	24/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 20/05/2022	8		1,432.15
DD12970.1	25/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 23/05/2022	8		706.15
DD12972.1	26/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 24/05/2022	8		507.65
DD12974.1	27/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 25/05/2022	8		1,746.45
DD12976.1	30/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 26/05/2022	8		1,021.10
DD12978.1	31/05/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 27/05/2022	8		10,085.30
DD12989.1	31/05/2022	DEPARTMENT OF TRANSPORT	CORRECTION OF ERROR \$10.00	8		-10.00
DD12994.1	31/05/2022	DEPARTMENT OF TRANSPORT	CORRECTION OF ERROR \$20.00	8		-20.00
DD12999.1	31/05/2022	DEPARTMENT OF TRANSPORT	CORRECTION OF ERROR \$40.00	8		-40.00
DD13001.1	31/05/2022	DEPARTMENT OF TRANSPORT	CORRECTION OF ERROR -\$70.00	8		-70.00
TOTAL						35,430.65
GRAND TOTAL						579,288.40

16. DIRECTORATE OF WORKS

Nil

17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18. NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

Recommendation and Council Decision:

13150 Moved: Cr Oliveri Seconded: Cr Hotham

That Council accept late item of urgent business and pursuant to Section 5.23 of the Local Government Act 1995 these items be dealt with, with the public excluded as the item deals with a matter affecting a Councillor.

CARRIED 6/0

18.1 Council Vacancy Considerations

Summary

Council is requested to note resignation of Cr Kacey Camilleri and consider the options relating to the vacancy.

Voting Requirements

Absolute Majority

Recommendation and Council Decision:

That Council:

- (1) Thanks Cr Kacey Camilleri for her service over her term as Councillor and notes her resignation; and**
- (2) Requests the Electoral Commissioner to allow the vacancy to remain unfilled until the next ordinary election in October 2023.**

13151 Moved: Cr Narducci Seconded: Cr Wood

CARRIED 6/0

Recommendation and Council Decision:

13152 Moved: Cr Narducci Seconded: Cr Wood

That the meeting be re-opened to the public.

CARRIED 6/0

19. CONFIDENTIAL ITEMS

Nil

20. CLOSURE OF MEETING

The Chairman declared the meeting closed at 1442hrs.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 20 July 2022

Signed.....
Presiding Person at the meeting at which the minutes were confirmed.