



17 Queen Street, Pingelly
Western Australia 6308
Telephone: 9887 1066
admin@pingelly.wa.gov.au

Council Agenda

Shire of Pingelly Ordinary Council Meeting 16 November 2022

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Pingelly for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Pingelly disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Pingelly during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Pingelly. The Shire of Pingelly warns that anyone who has an application lodged with the Shire of Pingelly must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Pingelly in respect of the application.

MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.

Shire of Pingelly



Notice of Meeting

Notice is given that a meeting of the Council will be held in the Council Chambers 17 Queen Street, Pingelly on 16 November 2022 commencing at 2.00pm.

Your attendance is respectfully requested.

Disclaimer

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations. The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

A handwritten signature in black ink, appearing to be "A. Dover", written in a cursive style.

Andrew Dover
Chief Executive Officer

PUBLIC QUESTION TIME INFORMATION

The Shire of Pingelly welcomes community participation during public question time. This document is to be read in conjunction with the *Shire of Pingelly Standing Orders Local Law 2017* and the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

1. A member of the public who raises a question during question time must:
 - a. be in attendance at the meeting;
 - b. first state their name and address;
 - c. direct the question to the Presiding Member;
 - d. ask the question briefly and concisely;
 - e. limit any preamble to matters directly relevant to the question; and
 - f. ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question.
2. Each member of the public with a question is entitled to ask up to 3 questions before other members of the public will be invited to ask their questions.
3. Where a member of the public seeks a written response to their questions to be tabled at a meeting, the member of the public must submit their questions to Council by no later than 12 noon on the day prior to the meeting date of which the response is to be tabled.
4. Where a member of the public submits their questions after 12 noon on the day prior to the meeting date of which the response is to be tabled, a written response may be provided at the discretion of the presiding member.
5. Where a member of the public submits a written question after 12 noon the day prior to the meeting at which they are to be tabled, a verbal response may be provided at the meeting.
6. A member of the public may ask questions without notice at a meeting, provided they present a written copy of their questions to Council prior to the commencement of the meeting.

Questions may be submitted by e-mail to admin@pingelly.wa.gov.au.

TABLE OF CONTENTS

DISCLAIMER	1
Notice of Meeting	2
Disclaimer	2
1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	5
2. ACKNOWLEDGEMENT OF COUNTRY	5
3. ANNOUNCEMENTS BY THE PRESIDING MEMBER	5
4. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE	5
5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	5
6. PUBLIC QUESTION TIME	5
6.1 Questions on Notice have been provided by PRACC Inc.	5
7. APPLICATIONS FOR LEAVE OF ABSENCE	5
8. DISCLOSURES OF INTEREST	5
9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	5
9.1 Ordinary Meeting – 19 October 2022	5
10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	5
11. ITEMS BROUGHT FORWARD DUE TO PERSONS ATTENDING	5
12. REPORTS OF COMMITTEES	6
12.1 Reports of Committees of Council	6
12.2 Reports of Council Delegates on External Committee	6
13. REPORTS FROM COUNCILLORS	7
13.1 Cr William Mulronee (President)	7
13.2 Memorials	7
14. OFFICE OF THE CHIEF EXECUTIVE OFFICER	8
14.1 Ordinary Council Meeting Schedule 2023	8
14.2 PRACC Ongoing Operating Grant	11
14.3 Mountain Bike & Cycling Strategy Adoption	18
15. DIRECTORATE OF CORPORATE SERVICES	65
15.1 Monthly Statement of Financial Activity – October 2022	65
15.2 Accounts Paid by Authority – October 2022	86
16. DIRECTORATE OF WORKS	99
17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	104
18. NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING	104
19. CONFIDENTIAL ITEMS	104
19.1 Confidential Item – CEO Review 2022	104
19.2 Confidential Item - Request Interest & Legal Fees be Written Off–A20347	105
20. CLOSURE OF MEETING	105

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

4. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

6. PUBLIC QUESTION TIME

6.1 Questions on Notice have been provided by PRACC Inc.

7. APPLICATIONS FOR LEAVE OF ABSENCE

8. DISCLOSURES OF INTEREST

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 19 October 2022

Statutory Environment

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements

Simple Majority

Recommendation

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 19 October 2022 be confirmed.

Moved: _____ Seconded: _____

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. ITEMS BROUGHT FORWARD DUE TO PERSONS ATTENDING

12. REPORTS OF COMMITTEES

12.1 Reports of Committees of Council

- Audit & Risk Committee Full Council
- Bush Fire Advisory Committee Member – Cr Narducci
Deputy – Cr Hotham
- Chief Executive Officer Performance Review Committee Member – Shire President
Member – Deputy President
Member – Cr Hotham

12.2 Reports of Council Delegates on External Committee

- Central Country Zone of WALGA Delegate – Shire President
Delegate – Deputy President
Deputy – Cr Wood
- Hotham-Dale Regional Road Sub-Group Delegate – Shire President
Deputy – Cr Oliveri
- Pingelly Recreation & Cultural Committee Member – Shire President
Deputy – Deputy President
- Development Assessment Panel Delegate – Shire President
Delegate – Cr Wood

Deputy – Oliveri
Deputy – Cr Hotham
- Pingelly Tourism Group Delegate – Cr Hotham
Deputy – Cr Narducci
Deputy – Cr Singh
- Shires of Pingelly and Wandering Joint Local Emergency Management Committee Delegate – Shire President
Deputy – Cr McBurney
- Pingelly Youth Network Delegate – Cr Narducci
Deputy – Cr McBurney
- Pingelly Somerset Alliance Delegate – Shire President
Deputy – Cr McBurney
- Pingelly Early Years Network Delegate – Cr McBurney
- Pingelly Community Wellbeing Plan Working Group Delegate – Cr McBurney

13. REPORTS FROM COUNCILLORS

13.1 Cr William Mulroney (President)

OCTOBER

- 24th Zoom Meeting Office Auditor General-Public Sector Audit Committee Chair-Forum
Presenter Caroline Spencer OAG WA.
- 25th President & CEO Meeting council Grant Application discussion & feedback from survey.

NOVEMBER

- 3rd AGM Brookton-Pingelly Football Club
- 7th Wheatbelt Secondary Freight Network Steering Committee by TEAMS 10am-1pm, Set up program – Discussion of update costings for complete project from \$500M to \$800M.
- 9th President, Deputy President & CEO Meeting Agenda Briefing.
- 10th Seniors Sundowner.
- 11th Remembrance Day commemoration, Laying of Wreaths, Memorial Park.
- 15th Pingelly Somerset Alliance November Meeting.
- 16th Shire of Pingelly November Ordinary Council Meeting and Corporate Discussion, expected visitors during public question time representatives of PRACC Board for answers of questions previously forwarded to Council.

13.2 Memorials

The Chairman to ask Councillors if there are any memorials or commemorations to be noted in the minutes.

14. OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Ordinary Council Meeting Schedule 2023

File Reference:	ADM0310
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Executive Governance Officer
Disclosure of Interest:	Nil
Attachments:	Public Notice Council Meeting Dates 2023

Summary

Council is presented with the proposed Ordinary Council meeting dates for the 2023 calendar year as per the requirements of the *Local Government (Administration) Regulations 1996*.

Background

Every year, as per the Regulation requirements, Council is presented with the proposed meeting dates for the following calendar year so that advertising can occur to inform the residents and allow Councillors and staff to plan for the meetings.

Council currently meets the third Wednesday of the month with the exception of December (2nd Wednesday) commencing at 2pm.

Comment

It is proposed that Council continue to meet on the third Wednesday of each month for the 2023 calendar year with the exception of January 2023 where no meeting will be held and December 2023 where the meeting will be scheduled for the second week due to proximity of Christmas. The scheduling of the dates and times of the ordinary meeting might not suit each member, however, is designed to:

- Accommodate the majority of elected members
- Allow for the maximum participation of Elected Members and members of the public.
- Have a regular time and date in order to assist with the scheduling of other activities; and
- Not to conflict with nearby Local Governments, which allows for regional meetings to be more easily scheduled.

Council is free to set the frequency of the meetings to whichever day and time it prefers, however should be conscious of staff costs associated with non-traditional work hours for administration staff and the set-up and preparation of meeting requirements.

Consultation

The matter has been discussed with the Chief Executive Officer, Shire President and Deputy Shire President.

Statutory Environment

Local Government Act 1995, Sections 5.3 and 5.25(1)(g)

Local Government (Administration) Regulations 1996, Regulation 12

Regional Local Governments usually meet on a monthly basis with the exception of January and meetings cannot be more than 3 months apart.

A local government is required to give local public notice of any changes to the dates, times or place of the scheduled Council Meetings pursuant to the *Local Government (Administration) Regulations 1996*.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Goal 5	Innovation, Leadership, Governance
Outcome 5.8	A strong corporate governance framework is maintained.
Strategy 5.8.2	Ensure compliance with legislative requirements and excellence in business performance

Risk Implications

Risk	Nil
Risk Rating (Prior to Treatment or Control)	Nil
Principal Risk Theme	Nil
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation:

That Council:

1. Endorse the following Ordinary Council Meeting dates for the 2023 calendar year commencing at 2pm:

January 2023 (no meeting)	19 July 2023
15 February 2023	16 August 2023
15 March 2023	20 September 2023
19 April 2023	18 October 2023
17 May 2023	15 November 2023
21 June 2023	13 December 2023

2. Advertise the schedule of Ordinary Council Meeting dates in the Narrogin Observer, Pingelly Times, Shire of Pingelly Website and on social media prior to the commencement of the new year.

3. Request the Chief Executive Officer to convene these meetings, on the third Wednesday commencing at 2pm with the exception of January and December.

Moved: _____ Seconded: _____

Attachment: Public Notice of Council Meeting Dates 2023



NOTICE OF MEETINGS

Council Meeting Dates 2023

It is hereby notified for public information that the Ordinary meetings of Council are held on the third Wednesday of the month in the Council Chambers, 17 Queen Street, Pingelly, commencing at 2.00 pm. Members of the public are welcome to attend.

Meeting dates for 2023 are as follows:

January 2023 (no meeting)

15 February 2023

15 March 2023

19 April 2023

17 May 2023

21 June 2023

19 July 2023

16 August 2023

20 September 2023

18 October 2023

15 November 2023

13 December 2023

Please ensure correspondence or items to be presented to Council are delivered to the Shire Office by 5.00 pm on the Tuesday, eight days prior to the meeting.

Andrew Dover
Chief Executive Officer

16 November 2022

14.2 PRACC Ongoing Operating Grant

File Reference:	ADM0523
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	14.2.1 PRACC Ongoing Financial Support Policy – Consultant Draft 14.2.2 PRACC Ongoing Financial Support Policy – PRACC Inc Feedback 14.2.3 PRACC Facility Expenditure Fact Sheet
Previous Reference:	Motion Number 12552

Summary

Council is requested to consider the proposed next step in the determination of an ongoing operating grant for Pingelly Recreation and Cultural Centre Inc (PRACC Inc.).

Background

Following the opening of the PRACC facility and the agreement of the lease to the PRACC Inc, Council at the Ordinary Meeting of Council held on 17 October 2018 (motion number 12552) resolved the following:

That Council:

1. Endorse a financial contribution to the Pingelly Recreation and Cultural Centre Board Inc for the 2019/20, 2020/21 and 2021/22 financial years.
2. Endorse the financial contribution of up to \$240,000 for Operational Expenditure and \$90,000 for Capital Improvements with each amount being evenly spread over the three financial years.
3. Endorse the Chief Executive officer to include \$80,000 for operational expenditure and \$30,000 for Capital Improvements in the 2019/20, 2020/21 and 2021/22 annual budgets and amend the Shire Long Term Financial Plan as required.
4. Endorse the Chief Executive Officer obtaining a projected annual expenditure report from the Pingelly Recreation and Cultural Board Inc each financial year for presentation to Council before each annual contribution is processed.
5. Request the Chief Executive Officer advise the Pingelly Recreation and Cultural Centre Board Inc that the financial contribution is only applicable while the Board is still fully functional and incorporated.

This resolution endorsed an operating financial contribution of \$80,000 to PRACC Inc and \$30,000 for capital improvements for the first 3 years of operation to be processed following presentation to Council of the projected annual expenditure. This arrangement has now expired and PRACC Inc attended a corporate discussion meeting with Council in April 2021 and requested another 3 year commitment on similar grounds. This matter was referred to a later workshop on the Long Term Financial Plan. At that workshop it was determined that the Plan continue project expenditure at \$80,000 per year (instead decreasing by \$5,000 per year) for the purposes of long term financial planning. There is currently no commitment or agreement to provide a financial contribution to PRACC Inc.

The construction of the PRACC facility has been the significant financial investment for the Shire in some years. It is sound financial management to create a reserve for the future renewal (separate from routine maintenance) of the facility to prevent it falling into disrepair over time. The Shire does not have a reserve for this purpose and any major renewal would have to be funded through additional loans (if available) or through the annual budget process. These funding streams are limited in their availability and substantial renewal costs are anticipated over the next 10 – 20 years.

Comment

To provide a sustainable ongoing basis for the PRACC facility and PRACC Inc., Council at its budget workshop considered the following:

- Setting up a PRACC Reserve for the Shire to set aside money on an annual basis for capital works on the building and courts etc.
- Enshrine a figure of \$80,000 per year in a policy so that it is included in the budget 'automatically'. This would be available to PRACC Inc if needed, but if not needed would be placed in the PRACC Reserve for future capital works.
- Pay the principal and interest loan repayments due in the 22/23 FY on the PRACC facility of \$1,206,952.
- Include \$30,000 in additional capital works; \$50,000 for night lights and the annual provision for maintenance and other bills that are the Shire's responsibility in the 22/23 budget.

The above amounts have been included in the 22/23 budget with further discussion and work on a number of these points to be completed.

A draft policy has been drafted in line with the second dot point above (Attachment 1) to achieve an ongoing agreement between the Shire and PRACC Inc. Consultation has taken place with PRACC Inc. who have made extensive changes to this policy as their feedback (Attachment 2). This feedback requests the Shire to provide an ongoing commitment of \$160,000 per year (\$80,000 for an operating grant and \$80,000 for the Shire's PRACC Reserve).

As there is a significant divergence between the draft policy and the feedback received from PRACC Inc., it is recommended that an independent expert analysis is undertaken to identify appropriate operating grant levels including a comparative analysis of similar facilities and management models. It is an opportune time for such an analysis to be undertaken as the PRACC has been operational for over 3 years. There is sufficient data available to undertake this analysis using actual figures rather than projections.

Consultation

Consultation has been conducted with PRACC Inc. as detailed above and through several emails between the staff and board of PRACC Inc. and Shire staff.

Statutory Environment

There is no statutory or contractual requirement on the Shire to provide an operating grant to PRACC Inc.

Policy Implications

Nil, outside the adoption of a relevant policy.

Financial Implications

The Shire is committed to the ongoing financial wellbeing of the PRACC and contributes a substantial portion of the overall budget to this facility (Attachment 3). A figure of \$80,000 has been allocated in the budget. PRACC Inc.'s requested additional \$80,000 would constitute a rate rise of approximately 3.5%, in addition to the 4.5% recommended in the Long Term Financial Plan for next financial year. Alternatively, service reductions could be identified.

PRACC Inc. is in a strong financial position, having made a net profit of \$134,091 (PRACC Inc. Profit and Loss Statement 1 July 2021 to 30 June 2022) in the 21/22 financial year despite a number of negative circumstances including changes of chef and COVID-19 restrictions (particularly the exclusion of unvaccinated people from the premises and mask wearing). Note that this profit figure includes the Shire's \$80,000 financial contribution. The profit and cash reserves are reinvested in the PRACC and are intended to form a portion of the renewal of

the facility.

A high level independent expert analysis has been quoted to cost \$4,900 excluding GST. There is sufficient budget in 'Consultants Expenditure' to accommodate this expense.

Strategic Implications

Goal 1	Economy
Outcome 1.1	The Shire experiences significant new business growth and employment and is known widely as an innovative and collaborative community which is attracting new population and investment.
Strategy 1.1.1	Continue to build relationships with tertiary research institutions (e.g. UWA), local business and other partners which bring collaboration on key projects and support Pingelly's vision for the future
Goal 5	Innovation, Leadership and Governance
Outcome 5.5	Financial resources are effectively managed
Strategy 5.5.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

Risk Implications

Risk	That stakeholders do not accept a recommendation from the independent expert.
Risk Rating (Prior to Treatment or Control)	9
Principal Risk Theme	Reputational and financial
Risk Action Plan (Controls or Treatment Proposed)	Ensure that the independent expert provides a full report on recommendations.

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation

That Council allocates up to \$5,000 from the Consultants Expenditure budget to engage an independent expert to undertake analysis to identify appropriate operating grant levels including a comparative analysis of similar facilities and management models and present both a full written report and verbal report back to Council.

Moved: _____ Seconded: _____

Attachments:

- 14.2.1 PRACC Ongoing Financial Support Policy – Consultation
- 14.2.2 PRACC Ongoing Financial Support Policy – PRACC Inc Feedback
- 14.2.3 PRACC Facility Expenditure Fact Sheet

PRACC Ongoing Financial Support Policy – Consultant Draft

1. PURPOSE

- 1.1 The purpose of this Policy is to outline Council’s ongoing investment in the Pingelly Recreation And Cultural Centre to ensure the facility remains at a high standard.

2. SCOPE

- 2.1 This Policy is applicable to the Shire of Pingelly and its operations.

3. DEFINITIONS

- 3.1 PRACC means the Pingelly Recreation And Cultural Centre
- 3.2 Lease Agreement means the Lease Pingelly Recreation and Cultural Centre between the Shire of Pingelly the Pingelly Recreation And Cultural Centre Incorporated as updated from time to time

4. STATEMENT

- 4.1 The Shire is committed to the ongoing financial sustainability and growth of the PRACC.
- 4.2 The Shire will continue to honour the commitments made in the Lease Agreement.
- 4.3 In addition to the maintenance arrangements contained in the Lease Agreement, the Shire will allocate \$80,000 per year on an ongoing basis to a PRACC Reserve commencing in the financial year in the 2024/2025 financial year. (Historically this allocation has been designated as a wages subsidy and with no assurance of continuing funding. The Shire will continue to provide this wages subsidy for the 2022/2023 and 2023/2024 financial years.)
- 4.4 The purpose of the PRACC Reserve is to ensure sufficient funding is available for the capital renewal and improvement of the PRACC building and other infrastructure.
- 4.5 The PRACC Board may apply to the Shire for the:
- 4.5.1 release of the funds or part thereof to the PRACC prior to depositing the funds into the PRACC Reserve for a specified purpose (including non-capital items); or
- 4.5.2 funds in the PRACC Reserve to be allocated by the Shire for a specified capital project.
- 4.6 An application for the release or allocation of funds under clause 4.5 must include:
- 4.6.1 sufficient justification and information for Council to make a determination; and
- 4.6.2 a demonstration that the request cannot be solely funded by the PRACC from own source revenue or reserves.
- 4.7 Transfers to the PRACC Reserve will not occur prior to 1 November each year.
- 4.8 Alternatively to clause 4.5, the Shire may allocate these funds to capital improvements following consultation with the PRACC Board.

4.9 The release or allocation of funds from the PRACC Reserve must be formally approved by Council.

5. RELATED DOCUMENTATION / LEGISLATION

5.1 Lease Pingelly Recreation and Cultural Centre

6. REVIEW DETAILS

Review Frequency	Bi-Annually
Council Adoption	

PRACC Ongoing Financial Support Policy – PRACC Inc Feedback

1. PURPOSE

- 1.1 The purpose of the Policy is to ensure continuity of Councils ongoing support to the PRACC Community Board that was agreed prior to signing of lease. This was to keep cost at an industry level not at the local government rate that it would be if shire was to run the operations of the complex. The amount agreed to was arrived at by splitting the Shires approximate base running costs of the old community centre in half (\$160 000) with \$80 000 to support the operation running cost of the PRACC Community Board and \$80 000 to Shires PRACC Capital Reserve account.

2. SCOPE

- 2.1 This Policy is applicable to the Shire support for the internal operation of the PRACC complex.

3. DEFINITIONS

- 3.1 PRACC means the Pingelly Recreation and Cultural Centre
- 3.2 Lease Agreement means the Lease Pingelly Recreation and Cultural Centre between Pingelly Recreation and Cultural Centre Incorporated and the Shire of Pingelly as updated from time to time.
- 3.3 Internal operations of complex such as wages (centre manager, admin staff, chef, kitchen staff, bar manager, bar staff, cleaning staff,) running costs used in the building being gas, electricity and water (including bowling green and cricket pitch) internal equipment, bar and kitchen running costs, plus the electrical costs of lighting towers on the PRACC side of the oval, around the bowling greens and tennis court. Refer Lease for full details.
- 3.4 Infrastructure means bowling greens, tennis courts, old tennis courts, indoor netball court, playground, verandas, gardens, lighting over the bowling greens and tennis courts, oval lights and the PRACC side of oval.

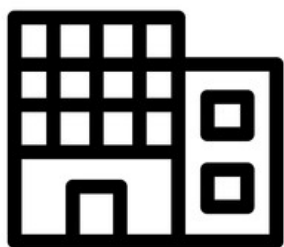
4. POLICY STATEMENT

- 4.1 The Shire is committed to the ongoing financial sustainability and growth of the PRACC.
- 4.2 The Shire will continue to honour the commitments in the Lease Agreement.
- 4.3 In Addition to the maintenance arrangements contained in the Lease agreement, the Shire will allocate \$80 000 to support the operation running cost of the PRACC Community Board and an amount to Shires PRACC Capital Reserve account.
- 4.4 If at any stage the PRACC is not relying on volunteer support the amount may be reduced, this must have both Shire of Pingelly and the PRACC Board 100% agreement
- 4.5 The purpose of the PRACC Capital Reserve Account is to ensure sufficient funding is available for the capital renewal and improvement of the PRACC building and infrastructure.

5. RELATED DOCUMENTATION/LEGISLATION

- 5.1 Lease Pingelly Recreation and Cultural Centre

2021/2022 Actual Expenditure



PRACC Loan Repayments

\$154,112

Recreation Expenses were lower than anticipated in both the 21/22 and 22/23 years as savings have been found in oval maintenance. Excludes \$88,000 interest payments.



Other Expenses

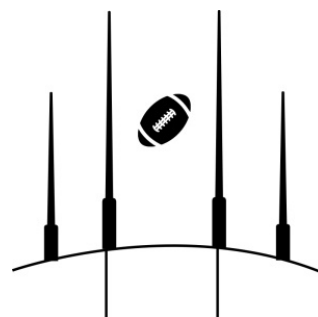
Insurance \$20,399; Subsidy \$80,000; Capital Allowance \$30,000; Utilities, ESL, Trade Waste & CCTV \$14,261; Maintenance \$22,535; Signage \$15,000; Carpark \$38,390

\$220,585

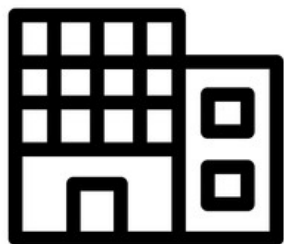
Recreation Expenses

Rec Ground Maintenance \$68,186; Effluent Ponds \$27,014

\$95,200



2022/2023 Budgeted Expenditure



PRACC Loan Repayments

\$1,206,952

Loan Repayments are higher this year as a \$1,050,000 loan becomes due, plus the annual repayments on the remaining \$2,500,000 loan. Excludes \$80,000 interest payments.



Other Expenses

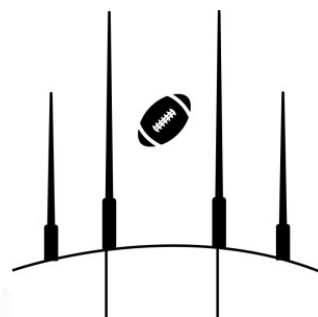
Insurance \$22,018; Subsidy \$80,000; Capital Allowance \$30,000; Utilities, ESL, Trade Waste & CCTV \$14,732; Maintenance \$24,015; Night Lights Contribution \$50,000; Drainage \$40,000

\$260,765

Recreation Expenses

Rec Ground Maintenance \$87,265; Effluent Ponds \$24,285

\$111,550

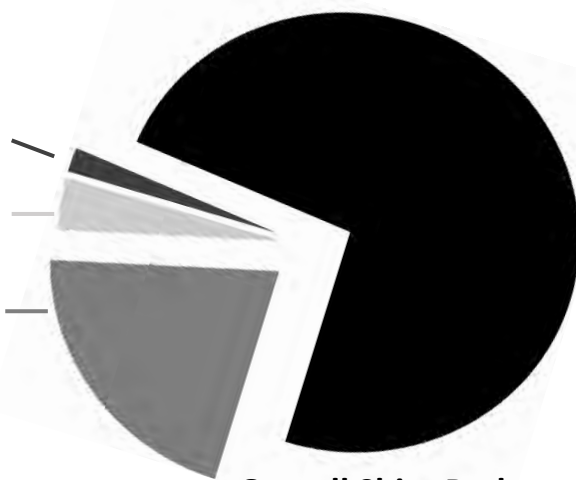


Recreation Expenses – 1.9% of income

Other Expenses – 4.5% of income

PRACC Loan Repayments – 20.8% of income

78.8% of income (\$4,229,629) remaining for other expenses e.g. roads, service provision, economic growth etc.



Overall Shire Budget

\$5,808,896

14.3 Mountain Bike & Cycling Strategy Adoption

File Reference:	ADM0051
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	14.3.1 Mountain Bike & Cycling Strategy – Final 14.3.2 Mountain Bike & Cycling Strategy Survey Results
Previous Reference:	Nil

Summary

Council is requested to consider the adoption of the Mountain Bike & Cycling Strategy following community and stakeholder consultation.

Background

There is an identified opportunity to develop mountain bike and cycling trails in and near Pingelly for both locals and visitors. The Tourism Strategy 2020 – 2024 contains the following action '*Investigate opportunities for bike/walk/run/equestrian trails*'. This action is to drive visitors to Pingelly and promote economic development.

In addition to this opportunity, trails are important social assets which lead to improved social connectivity as well as mental and physical health. Pingelly has a high rate of physical inactivity 73.5% of people are physically inactive – which is 5th leading risk factor contributing to the disease burden in Western Australia. Suicide and mental health too disproportionately impacts regional areas with the situation worsening substantially in the last 2 years.

These factors combined demonstrate the need for a Mountain Bike & Cycling Strategy. A separate walk/run/equestrian trail strategy should also be developed for the same reasons. The wheeled and unweeled trails have been divided to ensure that the workload is manageable; the strategies are accessible; the stakeholders and users are different and because the walk/run/equestrian trails can be located in nature reserves whilst mountain bike and cycling trails cannot.

Council at the Ordinary Meeting of Council held on 15 June 2022 (motion number 13141) resolved the following:

That Council endorses the Mountain Bike & Cycling Strategy - Consultation Draft for consultation in accordance with the Mountain Bike & Cycling Strategy – Consultation Plan.

This consultation has been carried out in accordance with the Communication Plan Template – Mountain Bike Strategy.

Comment

The Mountain Bike & Cycling Strategy has been developed in conjunction with key stakeholders with a priority placed upon developing trails within the town of Pingelly, which can be used by the most people. The Strategy proposes a vision – to '*Create a place where visitors & locals will choose to cycle*' which is achieved through the following Strategies:

1. *Build a Local Cycling Culture*
2. *Become a Regional Trails Destination*

which in turn are achieved through actions listed on pages 14 and 20 of the Strategy.

Consultation

Consultation with key stakeholders (as per the Communication Plan Template) has been

initiated and feedback has been received back. This feedback that was received was incorporated in the consultation draft and the remainder of the feedback has now been included as part of the final strategy. The Department of Local Government, Sport and Culture requested that the adoption of the strategy be delayed until the WA Mountain Bike Strategy 2022 and the WA Strategic Trails Blueprint have been released. These documents have been released and relevant sections of the Strategy have been altered accordingly.

Consultation with the community has been received, mainly through the survey. Please see the survey results attached. These results are largely supportive of the Strategy; however their feedback has been received in relation to three actions:

Build A Local Cycling Culture

8. Purchase several e-bikes and e-scooters to loan to local people and businesses to re-introduce them to cycling

Become the Trails Centre for the Southern Wheatbelt

1. Establish a Visitor Information Centre at Pingelly Town Hall
2. Construct self-contained chalets and serviced sites at the caravan park suitable to accommodate families in accordance with the Pingelly Caravan Park Masterplan

The reason for the objection to action 8 above is unclear from the comments in the survey. It is proposed to remove 'e-scooters' from this action as it may have contributed to a reluctance to support this loan scheme.

The reason for the objection to action 1 above relates to the location of the Visitor Information Centre. It is proposed to remove mention of the location and rephrase the action to:

1. Establish/strengthen a Visitor Information services within Pingelly Town Centre

The reason for the objection to action 2 above is unclear from the comments in the survey. It appears that the objection is to the overall Pingelly Caravan Park Masterplan. It is proposed to remove mention of the Caravan Park and rephrase the action to:

2. Support development of short stay accommodation in Pingelly for visitors

These changes are in response to the feedback received, however it is considered appropriate to further examine the causes behind the objections to actions 1 and 2 above separate to this strategy.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil. The adoption of the strategy will have no cost to the Shire. The implementation of the actions will be either grant funded or subject to other decisions of Council.

Strategic Implications

Goal 1	Economy
Outcome 1.1	The Shire experiences significant new business growth and employment and is known widely as an innovative and collaborative community which is attracting new population and investment.
Strategy 1.1.3	Support business and community tourism promotion initiatives.
Activity 1.1.3.1	Implement initiatives from the Tourism Strategy

Risk Implications

Risk	The development of a strategy creates expectation in the community if unfulfilled will create reputational risk.
Risk Rating (Prior to Treatment or Control)	Medium (6)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	Engaging as widely as possible including funding organisations to ensure that they support the overall strategy and therefore are more likely to fund it.

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements
Simple Majority

Recommendation

That Council:

1. Endorses the Mountain Bike & Cycling Strategy as attached; and
2. Further explores the feedback received in relation to the Visitor Centre and Caravan Park.

Moved: _____ Seconded: _____

Attachments:

- 14.3.1 Mountain Bike & Cycling Strategy – Final
- 14.3.2 Mountain Bike & Cycling Strategy - Survey Results

Shire of Pingelly

Mountain Bike & Cycling Strategy

2022-2026



Table of Contents

Title Page	1
Table of Contents.....	2
Pingelly Local Stats.....	3
Overview.....	4
Vision & Strategies.....	5
Importance of Cycling.....	6
State Strategic Context.....	7
Demand Analysis Summary.....	13
Local Strategic Context.....	14
Build A Local Cycling Culture.....	16
Case Study – Bike Kitchens.....	19
Become the Trails Centre for the Southern Wheatbelt...21	
Case Study - George Town.....	23
Shire of Pingelly Communication Plan.....	25
Consultation Response.....	28
Implementation.....	31
Back Cover.....	32

Pingelly Local Stats



90 Minutes from Perth

(population of 2,180,000)



Pleasant Mediterranean Climate



Area of Natural Beauty

(flowering landscape - wildflowers & canola, rolling hills, rocky outcrops, dark sky etc.)



1,037

Country Town Atmosphere



1 in every 8 People are Aboriginal or Torres Strait Islander



23,239

Greater Regional Population



Extreme Economic Disadvantage

(lowest 7% of towns in Australia)



73.5%

Physically Inactive Population

(national average 66.1%)



Town of Historical Interest

(facilities include: restaurants, parks, accommodation, shops, facilities, visitor information, medical services etc.)

Overview

Trails (including paths) make an important contribution to the overall wellbeing of a region. Benefits range from additional activities for young people or de-stress activities after work to fitness activities for seniors. COVID-19 has demonstrated the value of outdoor recreation, particularly trails. During the past 2 years some trails and cycling networks have seen a 500% increase in use. It has introduced many people to trails as a recreational activity – one which they may continue to enjoy even as the restrictions are lifting.

The Shire of Pingelly has a responsibility to provide outdoor recreation to the community for the reasons outlined on the page 5 - 'Importance of Trails', as well as for the economic benefit that the development of mountain bike trails will accrue to the town and region.

The trails outlined in this plan are designed to accommodate the widest use possible and are targeted particularly to families, locals and beginners:

- As the topography lends itself to green/blue trails;
- To align with the Shire of Pingelly Tourism Strategy;
- To maximise community use; and
- As the accommodation currently available is suitable for families with other types of accommodation yet to be developed.

The trails planned will build on the natural beauty and DNA of the Pingelly region, showcasing it to visitors and reminding residents of the privilege of living in it.

While there is substantial merit in developing many types of trails such as walking, equestrian, driving and trail bike trails, the scope of this document is confined to mountain bike and cycling trails. This will ensure that the document is focused, concise and accessible for readers. Separate complementary strategies for these trail types may be developed at a later date.



Vision

Create a place where visitors & locals will choose to cycle

This vision is achieved through the adjacent Strategies.

Strategies

- 1. Build a Local Cycling Culture***
- 2. Become the Trails Centre for the Southern Wheatbelt***

These Strategies will be achieved through the delivery of Actions listed throughout this document.

Importance of Cycling

Achieving the vision of this strategy to *'create a place where visitors and locals will choose to cycle'* will have the following flow on physical, mental, social, cultural and economic effects:

- **Encourage outdoor physical activity** - leading to improved physical and mental wellbeing and a reduction in lifestyle diseases and associated medical costs
- **Improve lifestyle** - due to opportunities for outdoor recreation by individuals, groups, education and community organisations
- **Provide low cost of admission recreation** - to many different groups in the community
- **Increase awareness and appreciation of the natural environment** - and consequential support for its conservation and protection
- **Protect and showcase the natural, cultural and historic areas** - by providing for sustainable access routes
- **Improve the sustainability of the town** - by making it a more attractive place to live and increased property values near trail locations
- **Provide more opportunities for social interaction and community development** - through participation in trail activities, common interests, maintenance and conservation leading to improved mental wellbeing
- **Stimulate tourism growth** - with resulting economic stimulus of local economies and energy within the town
- **Create economic benefits** - trail development, management, maintenance, events and supporting products and services



State Strategic Context

WA Trails Strategic Blueprint 2022-2027

Strategic Actions:

- Increase gateway opportunities to engage new participants of all ages, cultures, and other demographic backgrounds.
- Expand the pathway opportunities for participants to develop independence, including outdoor education, clubs, and community groups.
- Support growth of the outdoor industry including pathways for development of guides, instructors and leaders.
- Advocate for equitable access to trails and trail experiences.
- Ensure pre-visit trail information, trailhead signage and wayfinding signage is accessible and consistent.
- Identify and support the creation of participative club, groups
- Work with regional tourism organisations to identify significant trail experiences and identify appropriate marketing/media channels
- Develop and support programs for community and user group involvement in trail development, maintenance and management.
- Develop an engagement strategy for targeting non-trail users and new trail users with a focus on inclusivity.
- Assist trail organisations and managers to identify appropriate partnerships for trail development, experiences, maintenance and management.
- Advocate for the reinstatement of a Western Australian Trails Grant Program.
- Expand upon and market the Trail Friendly Business program
- Identify local and regional trails that have potential to attract intrastate visitors.
- Identify trail related accessible tourism opportunities and support development and promotion of these opportunities.

State Strategic Context

WA Mountain Bike Strategy 2022-2032

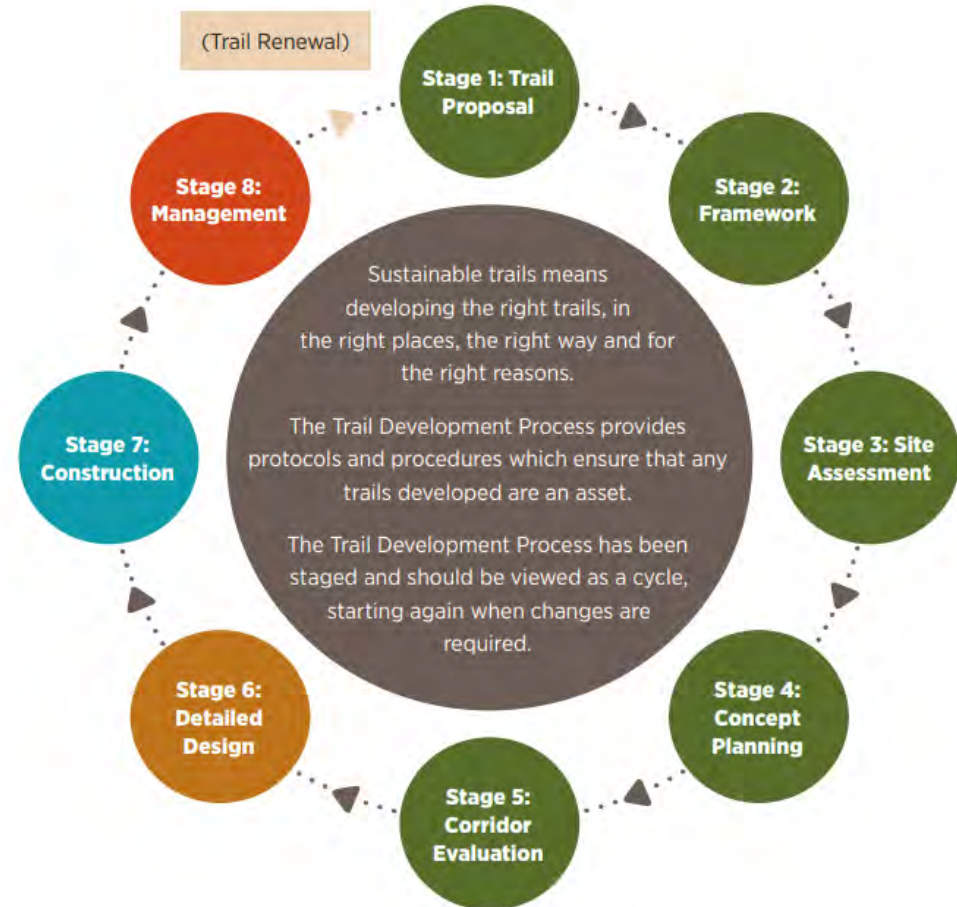
Vision - *'More West Australians and visitors can access and participate in mountain bike opportunities that are sustainable and provide long term health, economic, social, cultural and environmental benefits to the community'*

Recommendations:

- Use master planning to identify and prioritise locations for MTB trails as part of a state-wide network. Regions where there is a gap in master planning should be prioritised.
- Provide advice and support to assist Local Government Authorities in initiating and progressing the development of MTB trails where appropriate.
- Secure long term sustainable funding to support MTB trail planning, construction and maintenance including major upgrades.
- Advocate for increased support for the maintenance and improvement of all MTB trail assets.
- Foster and encourage community engagement and involvement, including with conservation groups at the commencement of planning for all MTB trail developments.
- Support initiatives that develop the MTB trail building industry
- Ensure way finding signage and trail maps are accurate, accessible and consistent.
- Actively support Local Government to overcome barriers to develop urban trails, pump tracks, bike and skills parks which improve accessibility to MTB experiences.
- Develop MTB trails and facilities including amenities that are accessible for participants using adaptive and handcycles.
- Encourage new MTB trail developments to accommodate a variety of user riding preferences with a particular emphasis on trails that cater for beginners and families
- Encourage regional towns and trail networks to collaborate and provide complementary experiences to improve the overall MTB tourism opportunity.
- Support and advocate for the Trail Friendly Business Program

Trails Development Series

This series provides a framework for trail development process (below) and community consultation (aligning with the Shire of Pingelly Communication Plan).



State Strategic Context

WA Bicycle Network Plan 2014-2031

Vision – *To make Western Australia a place where cycling is safe, connected, convenient and a widely accepted form of transport.*

Target - *To achieve increased levels of cycling, improve cycling infrastructure and reduce serious cyclist injuries.*

Objectives:

- Encourage cycling to build active and healthy communities
- Provide a high-quality, interconnected bicycle network
- Improve the level of safety for people cycling

Local Government Responsibilities:

- Manage and maintain local cycling facilities to appropriate standards.
- Complete and maintain local bicycle plans and ensure that they integrate with the WABN Plan and neighbouring local government's plans.
- Ensure that the design of all roads, parks and other Council facilities include adequate consideration of cyclists
- Ensure land is set aside along river foreshores for completion of the Recreational Shared Path network.
- Incorporate the requirement to provide end of trip facilities in buildings within local government town planning schemes.

Green Transport Routes Initiative

Vision – *To blend path infrastructure with local surroundings to create a more pleasant walking and riding experience by increasing natural landscaping, shade, shelter and amenity.*

Combining natural planting and greenery when developing paths is one way the WABN Vision can be achieved.

Primary Route

Primary routes are high demand corridors that connect major destinations of regional importance. They form the spine of the cycle network and are often located adjacent to major roads, rail corridors, rivers and ocean foreshores. Primary routes are vital to all sorts of bike riding, including medium or long distance commuting/utility, recreational, training and tourism trips.

Secondary Route

Secondary routes have a moderate level of demand, providing connectivity between primary routes and major activity centres such as shopping precincts, industrial areas or major health, education, sporting and civic facilities. Secondary routes support a large proportion of commuting and utility type trips, but are used by all types of bike riders, including children and novice riders.

Local Route

Local routes experience a lower level of demand than primary and secondary routes, but provide critical access to higher order routes, local amenities and recreational spaces. Predominantly located in local residential areas, local routes often support the start or end of each trip, and as such need to cater for the needs of users of all ages and abilities.

Road Cycling Route

Road cycling routes are designated routes for bike riders undertaking long distance rides in (predominantly) on-road environments, for training, sports or recreational purposes. Road cycling routes are predominantly located on lower order, rural or semi-rural roads on the outskirts of cities and towns.

Transport Trail

Transport trails provide long-distance, off-road (predominantly unsealed) riding experiences through natural settings, away from motorised traffic. They often support recreational and tourism trips between towns and regions. Transport trails are typically located within underutilised transport and service corridors in rural areas.

State Strategic Context

More People More Active Outdoors 2019

This strategy develop the 5 pillars (right) supporting the benefits of outdoor recreation. These are achieved through the project partners implementing the following Fundamental Objectives through their activities. The strategy suggests strategies including the following:

VALUING = Realising benefits

- Develop promotional and advocacy programs to promote the benefits of participation in outdoor recreation for people of all ages and abilities
- Identify opportunities for local businesses, clubs and community organisations to support participation in outdoor recreation

ENCOURAGING = Promoting Participation

- Support the development and promotion of programs for outdoor literacy and skills progression from an early age
- Create entry level options and gateways to participation including programs to connect marginalised or disadvantaged people to the outdoors

ENABLING = Meeting Demand

- Advocate for investment in outdoor recreation infrastructure and maintenance by government, community organisations and the private sector
- Promote sustainable use of natural areas and address growth in demand
- Support programs that encourage environmental stewardship and volunteering

DEVELOPING = Creating Opportunities

- Support development of employment pathways and training programs to progress levels of outdoor leader skill and experience
- Engage with tourism agencies to explore opportunities to boost adventure and outdoor recreation visitation in local and regional areas



Personal development, challenge and enjoyment

- Building resilience
- Fostering spirit and identity
- Changing lives of young people at risk
- Encouraging challenge and risk taking



Improved health and wellbeing

- Physical and mental health benefits
- Social cohesion and inclusion
- Avoided healthcare costs



Outdoor learning

- Outdoor literacy
- Outdoor education



Connection to nature

- Getting back to nature
- Volunteering
- Environmental stewardship



Economic development

- Investment in tourism and recreational facilities
- Pathways to employment

State Strategic Context



State Strategic Context

State Public Health Plan for WA 2019-2024

Vision - We want the people of WA to experience the best possible health, wellbeing and quality of life.

Mission - To protect, promote and improve the health and wellbeing of all Western Australian's and to reduce the incidence of preventable illness.

Public health Objective 1 - Empowering and enabling people to live healthy lives

Strategic Priorities:

- A more active WA
 1. Promote environments that support physical activity and reduced sedentary behaviour
 2. Reduce barriers and increase opportunities for physical activity across all populations
 3. Increase understanding of the benefits of physical activity and encourage increased activity at all stages of life
 4. Motivate lifestyle changes to reduce sedentary behaviour
- Curbing the rise in overweight and obesity
 1. Promote environments that support people to achieve and maintain a healthy weight
 2. Prevent and reverse childhood overweight and obesity
 3. Motivate behaviour to achieve and maintain a healthy weight among adults
- Optimise mental health and wellbeing
 3. Create and maintain supportive environments that increase social connectedness and inclusion, community participation and network

Important Quotes:

Regular physical activity helps prevent heart disease, stroke, diabetes, breast and colon cancer, hypertension, overweight and obesity. It can also improve mental health, quality of life and well-being. More active societies have other benefits like reduced use of fossil fuels, cleaner air and less congested, safer roads.

There are significant opportunities to improve the health and wellbeing of the WA population by improving the surrounding environment to create vibrant, liveable neighbourhoods that offer a sense of belonging, culture and spirit, and by facilitating behaviour change to support people to lead healthier lifestyles. Consideration can be given to designing neighbourhoods that make it easier for people to walk or cycle.

Shire of Pingelly Ordinary Council Meeting Agenda 16 November 2022

5th leading risk factor contributing to WA's disease burden is physical inactivity

7.3% more inactive people in Pingelly (as a % of population) than in Australia



1 person/day died of suicide in WA

20% WA's suicide rate higher than in Australia

No.1 cause of death in WA for people aged 15 – 44 is suicide

Suicide rates in regional & remote communities are significantly higher than average

Suicide rates in the Wheatbelt have been estimated to have risen significantly over the last 2 years

1.6X Aboriginal adults more likely to be obese

3X Aboriginal people in WA die of suicide

2.8X Aboriginal people in WA to die early or live with poor health

5X Aboriginal people in remote areas are more likely than others in remote areas to have diabetes



SOCIOECONOMIC DISADVANTAGE

Socioeconomic disadvantage is associated with poorer health & can start at conception

Social inequity continues throughout life impacting on infant mortality; developmental delays; & chronic disease

Pingelly is one of the most disadvantaged towns in Australia (bottom 7%)

These statistics demonstrate that there is a demand for cycle trails of all types - for sport and recreation and commuting.

Local Demand

There are 1,146 people in the Shire of Pingelly (2016 census). If 23% of these people cycle on a weekly basis, this translates to 264 regular cyclises both for sport and recreation and commuting.

The Investment in Active Transport 2015 Survey from the Heart Foundation found that *'more than one in two people would cycle more often if infrastructure was improved.'* This accords with the percentage of people in regional areas which rode over the past year – 50.5%.

Therefore, opportunity exists to increase the local participation of people cycling weekly by 309 people to 573. These people have demonstrated that they have the ability and inclination to cycle as they currently cycle at least annually. This will decrease the percentage of physically inactive people from 73.5% in Pingelly, therefore increasing the health of overall population.

Regional Demand

In the next 2 years, 33% of Western Australians intend to take a day trip involving cycling – the target market. This equates to 359,700 people per year in Western Australia intending to take a day trip involving cycling. If the Pingelly can position itself to take a 1% of these people (3,597 people) on an annual basis, the return on investment would substantially outweigh the cost of infrastructure outlined in this plan. The lifestyle and reputational benefits brought by trails will only add to the attraction of Pingelly as a destination and place to live.

Attracting 3,597 people to Pingelly (approximately 10 people per day) would add \$377,685 (at a day trip rate of \$105) to the local economy, substantially boosting local shops and business. This equates to an additional 10 FTE (both direct and indirect employment rates for the Wheatbelt region).



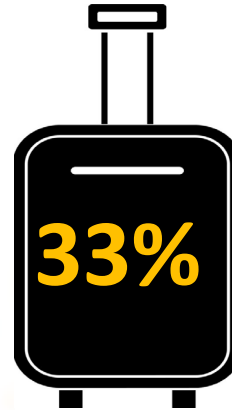
\$105 Wheatbelt average spent per person per daytrip

\$139 Wheatbelt average spent per person per night on overnight trip



50%

50.5% Regional WA residents cycled in the last year (45.7% Perth, 40.1% Australia)



33% of WA population intend to take a day trip including cycling in the next 2 years



23%

23% of WA population riding on a weekly basis¹



\$1.42 the amount the economy generates for every km ridden³



\$21 the amount the economy saves per person per commuting trip on a bike⁴



1500kg of greenhouse gas emissions - the amount saved per person per year that cycles 10km each way to work⁵



INCREASE OF

46%

Cycling participation grown by **46%** between 2013 - 2015¹



Western Australians have **1.5 bikes** per household - **8%** higher than the national average



10 Minutes extra exercise a day reduces risk of death by 7%

20 Minutes extra exercise a day reduces risk of death by 13%

30 Minutes extra exercise a day reduces risk of death by **17%**



Local Strategic Context

Pingelly Community Strategic Plan 2019-2023

Vision - *Growing, Inclusive & Resilient*

Mission - *To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure*

Strategic Priorities:

- Growing Community
- Economic Development
- Short Term Accommodation
- Branding & Marketing

Pingelly Corporate Business Plan 2021-2025

Strategic Priorities:

- 1.1 The Shire experiences significant new business growth and employment and is known widely as an innovative and collaborative community which is attracting new population and investment
- 1.3 The right resources and infrastructure are in place to support business development, including an increase in visitors and visitor spend in the Shire
- 4.3 The Shire's valued natural areas and systems are protected and enhanced
- 5.2 The Shire is a successful advocate for resources and facilities which support the vision for the future

Local Strategic Context

Pingelly Tourism Strategy 2020-2024

Strategic Priorities:

- 1.5 Investigate opportunities for bike/walk/run/equestrian trails (the scope of this strategy only relates to bike/cycling trails)
- 2.2 Participate in opportunities with the Wheatbelt Development Commission to develop and promote regional tourism
- 3.5 Upgrade the Pingelly Caravan Park to include self-contained accommodation options and improve the overall level of service
- 4.1 Establish a modern brand template for new brochures and signage to promote iconic experiences

Pingelly Youth Strategy 2021-2025

Planning: Identify and respond to service and facility gaps and opportunities

Facility Provision: Provision of hard infrastructure, in accordance with policy standards and requirements and provide prevention and early intervention services to improve young people's health and wellbeing

Facilitation: Develop partnerships to respond to identified gaps and opportunities by others

Advocacy: Represent the needs and priority areas of concern that affect young people to all levels of government

Pingelly Community Health Plan 2023-2027

The Shire is required to develop a Community Health Plan over the next 2 years. This plan will have a significant focus on at risk groups including Aboriginal people; seniors; youth; and people with an economic disadvantage as Pingelly has a higher than national average representation these groups. The actions from the Mountain Bike & Cycling Strategy will be incorporated into this Plan.

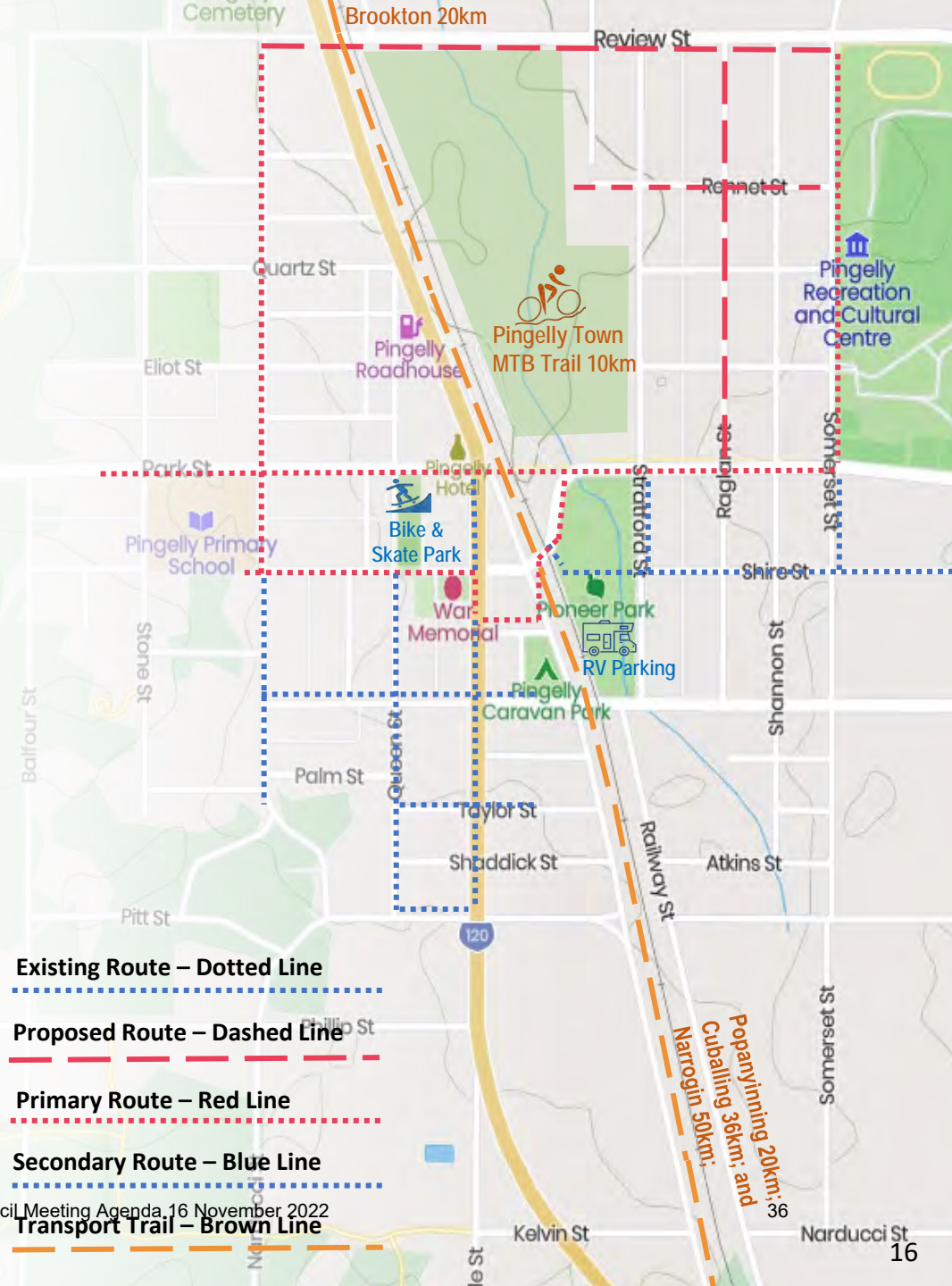
Build A Local Cycling Culture

Pingelly is well placed to become a cycling centre due to its easy layout, wide streets, compact main street and the size of the town which means that any location is within 2-3km – an easy cycling distance. The advent of the e-bike has now made cycling accessible for most and not just the pastime of the more active people.

Building a culture where local people cycle short distances instead of using their private vehicles requires a combination of actions including cycle recreational and transport infrastructure and behaviour change programs.

Actions:

1. Construct 10km of recreational Mountain Bike Trail in the Town Centre
2. Provide directional and information trail signage; bike racks; a bike repair station; toilets; and locker facilities at strategic locations
3. Construct a Pump Track/Skills Park and Skate Park adjacent to Memorial Park to as part of the planned Youth Precinct
4. Construct a 'green transport route' cycle route along Review Street and Primary Routes along Rraglan and Rennet Streets
5. Construct 'mini pump/skills tracks' of one or two features in various locations connecting to the above cycle routes
6. Construct a transport trail along the rail and water pipe corridors north to Brookton; and south to Popanyinning; Cuballing; and Narrogin in conjunction with these Shires
7. Conduct promotional & education activities; bike repair & exchange kitchens (workshops); and trail riding workshops on a regular basis
8. Purchase several e-bikes to loan to local people and businesses to re-introduce them to cycling
9. Audit local roads to identify opportunities for protected cycle lanes and safe active streets
10. Audit existing routes to ensure connectivity, shade and greenery
11. Ensure trails and infrastructure in the townsites are suitable for all abilities including adaptive riders



Build A Local Cycling Culture

The inclusion of a recreational 'technical skills' mountain bike trail, pump track and skate park and other actions within the town centre, accessed from the dedicated cycle route network will promote cycling and encourage people to cycle as an alternative to private vehicular transport for short distances by:

1. Providing a gateway from recreation to cycling for transport
2. Normalising the sight of cyclists within the town
3. Demonstrating the accessibility of all locations within town
4. Promote an active lifestyle
5. Providing a catalyst for a change of behaviour



Build A Local Cycling Culture



PUMP TRACK

SKATE PARK



FEATURES LEGEND

- | | | | |
|--|---|---|--|
| 1 Beginner Pump Track | 6 All Access Ramp | 11 Existing Buildings Retained | 15 Connection to Existing Path Network |
| 2 Intermediate & Advanced Pump Track | 7 Secondary Pump Track Access | 12 Proposed Shelters with Furniture and Informative Signage | |
| 3 Street Plaza Skate | 8 Connecting Paths to Memorial Park | 13 Bike Racks & Water Fountain | |
| 4 Skate Bowl | 9 Avon Street - Pemberton Street Access | 14 Rubbish Bins | |
| 5 Central Gathering/Resting/Viewing Platform | 10 Pemberton Street Partially Closed | | |

***Indicative Plan Only.** A concept plan must be prepared in conjunction with the community and young people in particular.

Case Study - Bike Kitchens

reduces greenhouse gas emissions, brings myriad [health benefits](#) and reduces traffic. But urban planners and policymakers often struggle to get more people on bikes.

visited over [50](#) bike kitchens around the world – in the US, Australia, NZ, UK, France, Germany, Austria, Switzerland, Portugal, Mexico and Belgium to research how they operate. We have also volunteered and led student projects at several workshops.

78% increase in cycling injuries when more people took to their bikes. Cycling in cities is a [social practice](#), and building a culture of cycling is essential – especially where bike use has traditionally been low.



THE BIKE KITCHEN
abc's community bike shop

Case Study - Bike Kitchens



Become the Trails Centre for the Southern Wheatbelt

Complementary with the Actions to Build a Local Cycling Culture, are the Actions to position Pingelly as the Trails Centre for the region. The market segment for these trails are ‘cruisers’ – families on holidays which incorporate cycling as part of that holiday. Pingelly is easily accessible from Perth and showcases the attractions of regional Western Australia including flora and fauna, dark sky attractions, wildflowers and wide open spaces.

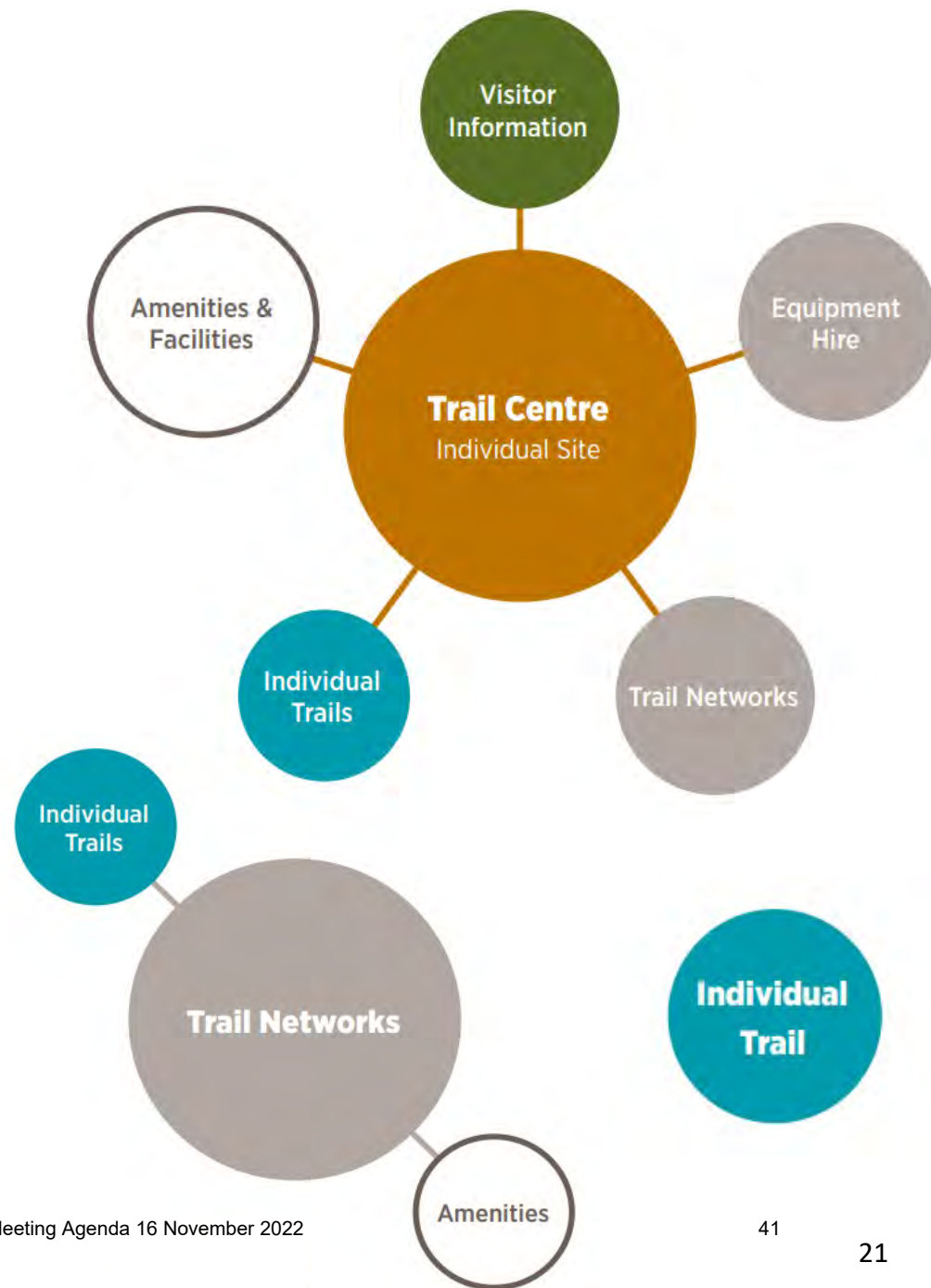
While the trails near the town centre are the priority in the short to medium term, outlying trails are essential for Pingelly to attract visitors. The overall strategy to attract visitors is to provide high quality trails triangulated around Pingelly within 20-30 minutes drive and provide suitable services, particularly hospitality within the town.

Target Market ‘Cruisers’ Profile:

- 9% of the Australian travelling population aged 18-75 (approximately 1,416,000 people).
- Typically families with school-age children, with a casual interest in cycling, who tend to take shorter holidays (less than a week) in familiar places. Three-quarters are ‘Cyclists While on Holiday’.
- Motivations for cycling on holiday are relaxation and time with family. Cycling experiences should be easy, unchallenging, casual, low-risk, inclusive, covering short distances, and involve sightseeing.
- To target this segment, primarily focus on attracting them to WA by promoting aspects of the State that appeal to their holiday motivations (relaxation, family time, etc). Then promote cycling opportunities within WA that are easily accessible and are a value-add to other activities.

In addition to the ‘Cruisers’ all visitors will be welcomed, including people attending corporate events as a growing attraction in the town.

To ensure that visitors stay an additional night, it is important to offer services as indicated in the adjacent diagram including suitable accommodation and a second day of mountain bike riding in close proximity to Pingelly, showcasing the unique beauty of the locality. These are outlined in the following Actions.



Become the Trails Centre for the Southern Wheatbelt

There is currently two sanctioned mountain bike trail networks within 50km of Pingelly. The Yornaning Network is 20 minutes drive from Pingelly and is approximately 15km in length. The Narrogin Trail Network is 35 minutes drive and is also approximately 28km in length.

Actions:

1. Establish/strengthen a Visitor Information services within Pingelly Town Centre
2. Support development of short stay accommodation in Pingelly Town Centre for visitors
3. Form partnerships to develop Pingelly as the regional trails centre and construct at least an additional 40km of Mountain Bike Trail using the 8 Step Trail Development Process in accordance with the following opportunities:
 - Partner with the Shire of Cuballing and Wheatbelt Cycling Collective to expand the Yornaning Network to approximately 20km to make best use of the existing facilities & trail
 - Encourage development of mountain bike trails on private land (e.g. near Laze Away Caravan Park) including the opportunity for visitor accommodation and other attractions to be developed
 - Partner with DBCA at least 20km of mountain bike trails at Dryandra Woodland National Park
4. Work with local businesses to welcome trail users, to accommodate their needs & to cross-promote other local businesses & attractions
5. Investigate the willingness for regional cooperation across local government areas
6. Develop and implement a Destination Management Strategy in conjunction with the Pingelly Tourism Association & local businesses
7. Develop and implement a strategy to promote and brand the Pingelly Trails using the existing iconic symbol of the Numbat



Yornaning Dam



Case Study - George Town



Case Study - George Town





The Shire commits to the following actions and principles to deliver timely, meaningful and appropriate communication and engagement to ratepayers and stakeholders:

- Communicate in an open, timely & transparent way, using plain English
- Engage in a thorough, planned & tailored manner, mindful of the audience (youth, seniors, first peoples etc.)
- Communicate consistently through the Pingelly Times, website, digital signage & facebook
- Build positive relationships between the Shire & our community
- Communicate information quickly, even if the full impact of the decision or message is not yet clear
- Communicate to participants how their input supported a decision or outcome
- Recognise that those affected by a decision have the right to be involved in the decision making process
- Provide the information needed to participate in a meaningful way

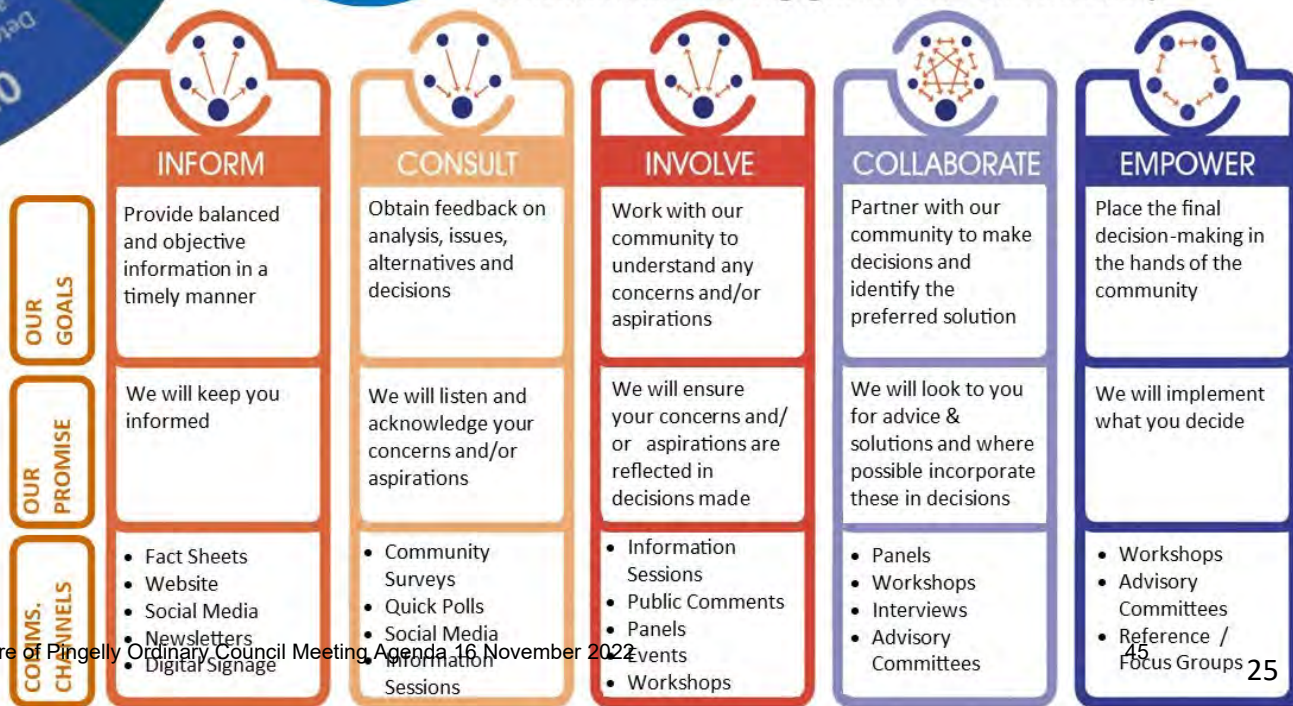


SHIRE OF PINGELLY COMMUNICATION PLAN

The Shire will use the below framework to guide the level of our communication and engagement with our community:

	Performance (out of 100)	Industry Average	Positive Rating
Social Media Presence	56	54	79%
Shire's Website	55	57	82%
Community Consultation	38	46	50%
Community Information	42	52	58%

Community Consultation Survey 2022



Mountain Bike & Cycling Strategy



Communication Plan 1/2

Project Scope	A strategy to guide the future development of Mountain Bike and Cycling Trails within Pingelly to build a local cycling culture and become a regional trails destination.					
Who - Audience	Pingelly Tourism Group	DBCA, DLGSC, DOT	WCC, Local Cyclists Outdoors WA, Trails WA, Westcycle	DOC, Holyoake, Heart Foundation	Wheatbelt Development Commission, Regional Development Australia	Shires of Narrogin, Cuballing & Brookton
Level of Impact	Very High	High	Very High	High	Moderate	Moderate
What - Message	Build on existing plans to increase tourism	Develop trails in conjunction with dept's plans	Create formal MTB Trails & cycling routes	Improve local health outcomes	Opportunity for economic growth & regional cooperation	Opportunity for regional cooperation to develop trails
Framework-Level	Collaborate	Collaborate	Collaborate	Involve	Involve	Consult
How - Actions	Email requesting feedback, interview	Email requesting feedback, interview	Email requesting feedback, interview	Email requesting feedback	Email requesting feedback	Information email
Feedback Methodology	Email providing feedback	Email providing feedback	Email providing feedback	Email providing feedback	Email providing feedback	Nil
When - Timeline	Initial draft stage	Concept & initial draft stage	Concept & initial draft stage	Consultation draft stage	Initial draft stage	Consultation draft stage
Owner - Source	CEO	CEO	CEO	CEO	CEO	CEO

Mountain Bike & Cycling Strategy



Communication Plan 2/2

Project Scope	A strategy to guide the future development of Mountain Bike and Cycling Trails within Pingelly to build a local cycling culture and become a regional trails destination.					
Who - Audience	Pingelly Community	South West Aboriginal Land & Sea Council	Australia's Golden Outback, Tourism WA	Pingelly High Street Businesses, CRC & Craft Shop	Moorditj Youth Foundation Aboriginal Corporation	Pingelly Youth Network
Level of Impact	Very High	Moderate	High	Very High	High	Very High
What - Message	Build a local cycling culture & become a regional trails destination	Aboriginal Heritage	Build on existing plans to increase tourism & regional cooperation	Build a local cycling culture & become a regional trails destination	Activities for young people	Activities for young people
Framework-Level	Involve	Collaborate	Collaborate	Involve	Collaborate	Collaborate
How - Actions	Public comments, information session (advertised on FB & Pingelly Times)	Email requesting feedback, interview if required	Email requesting feedback	Public comments, information session (Business BBQ)	Email requesting feedback, interview	Interview at committee meeting
Feedback Methodology	Publicised written response	Email providing feedback	Email providing feedback	Fact sheet, Business BBQ	Email providing feedback	Interview at committee meeting
When - Timeline	Consultation draft stage	Consultation draft stage	Initial draft stage	Consultation draft stage	Concept & consultation draft stage	Consultation draft stage
Owner - Source	CEO	CEO	CEO	CEO	CEO	CEO

Consultation Response

A thorough and extensive process of stakeholder consultation including with the local community has been completed. The feedback from all stakeholders has been taken on board and the Strategy modified accordingly.



51

People responded to the survey with over $\frac{3}{4}$ of respondents living within 1 hour drive. 55% of the respondents were female and 45% male.

86%

supported the development of high quality mountain bike and cycling tails/paths near Pingelly with most with an average rating of 'very supportive'.

63%

Would ride (either mountain bike or road cycling) more frequently if high quality mountain bike and cycling trails/paths.

90%

Supported the vision and strategies in this document (page 5)

Community Response

1. Construct 10km of recreational Mountain Bike Trail and a Trail Centre in the Town Centre

Priority 1



80%

2. Construct a Pump Track/Skills Park and Skate Park adjacent to Memorial Park to form a Youth Precinct.

Priority 2



74%

3. Provide directional and information trail signage; bike racks; a bike repair station; toilets; showers; and locker facilities at strategic locations in the Town Centre.

Priority 6



80%

4. Construct a 'green transport route' cycle path the Cemetery and the PRACC via Review Street, creating a loop to the town centre using the Paragon Street footpath and the recently constructed All Ages Path on Brown Street.

Priority 4



96%

5. Construct 'mini pump/skills tracks' of one or two features in various locations connecting to the above cycle paths.

Priority 8



75%

6. Investigate additional mountain bike trail opportunities within the townsite including near Mongebin Rocks, Golf Course and rail corridor riders.

Priority 5



84%

7. Conduct promotional & education activities; bike repair & exchange kitchens (bike repair workshops); and trail riding workshops on a regular basis.

Priority 10



79%

8. Purchase several e-bikes and e-scooters to loan to local people and businesses to re-introduce them to cycling. This action has been changed to reflect the feedback by removing reference to e-scooters.

Priority 9



54%

9. Audit local roads to identify opportunities for protected cycle lanes and existing paths to ensure connectivity, shade and greenery

Priority 3



94%

10. Ensure trails and infrastructure in the townsite are suitable for all abilities including adaptive riders.

Priority 7



86%

Community Response

Become the Trails Centre for the Southern Wheatbelt ' (page 21)

1. Establish a Visitor Information Centre at Pingelly Town Hall. This action has been changed to reflect the feedback.



2. Action 2. Construct self contained chalets and serviced sites at the caravan park suitable to accommodate families in accordance with the Pingelly Caravan Park Masterplan. This action has been changed to reflect the feedback.



3. Form partnerships to develop Pingelly as the regional trails centre and construct at least an additional 40km of Mountain Bike Trail using the 8 Step Trail Development Process in accordance with the following opportunities:

- Partner with the Shire of Cuballing and Wheatbelt Cycling Collective to expand the Yornaning Network to approximately 20km to make best use of the existing facilities & trail
- Encourage development of mountain bike trails on private land (e.g. near Laze Away Caravan Park) including the opportunity for visitor accommodation and other attractions to be developed
- Partner with DBCA at least 20km of mountain bike trails at Dryandra Woodland National Park



4. Work with local businesses to welcome trail users, to accommodate their needs & to cross-promote other local businesses & attractions



5. Investigate the willingness for regional cooperation across local government areas



6. Develop and implement a Destination Management Strategy in conjunction with the Pingelly Tourism Association & local businesses



7. Develop and implement a strategy to promote and brand the Pingelly Trails using the existing iconic symbol of the Numbat



*joint level of priority

Community Response Summary

The community is overwhelmingly in support of this Strategy, however there were some areas of concern raised by a minority of the community. This feedback from the community and from all stakeholders has been heard and has resulted in relevant changes in the document.



Implementation

The 7 Principles of Leave No Trace are applicable for all trail users across all trail types. Following these Principles permits all users to enjoy the trails in peace and assists in the maintenance of these trails:

1. Plan ahead and prepare
2. Travel and camp on durable surfaces
3. Dispose of waste properly
4. Leave what you find
5. Minimise campfire impacts
6. Respect wildlife
7. Be considerate of other visitors

More substantive information on each of the principles is contained in the Leave No Trace Skills and Ethics Booklet and on the [Leave No Trace Website](#)

The implementation of this strategy depends on the availability of funding. There are a number of possible funding partners including LotteryWest, State Government, Federal Government, landowner contributions including the Shire of Pingelly, volunteer contributions, private investment and grants/sponsorship from private companies.

The capital cost of the Stage 1 trails (i.e. those within Pingelly), excluding other components to be funded through this strategy are estimated by independent experts in early 2022 as follows:

Pingelly Town Trails – 10KM	\$425,000
E-bikes x 4	\$10,000
Trail head, signage, bike racks & repair station	\$25,000
Pump Track	\$418,919
Dual use cycle paths – approx. 2KM	\$260,000
Skate Park	\$577,419



08 9887 1066

Email: admin@pingelly.wa.gov.au

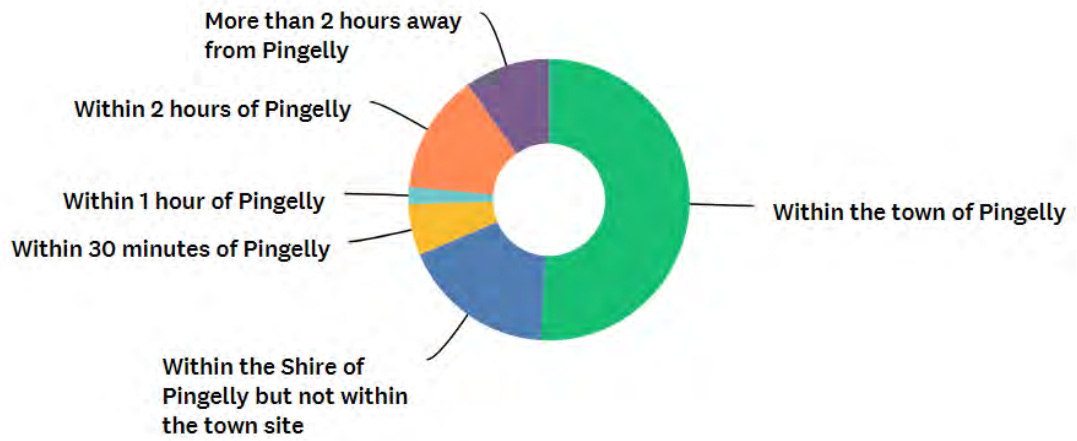
Website: www.pingelly.wa.gov.au

Address: 17 Queen Street, Pingelly, WA, 6308

Mountain Bike & Cycling Strategy Survey Results

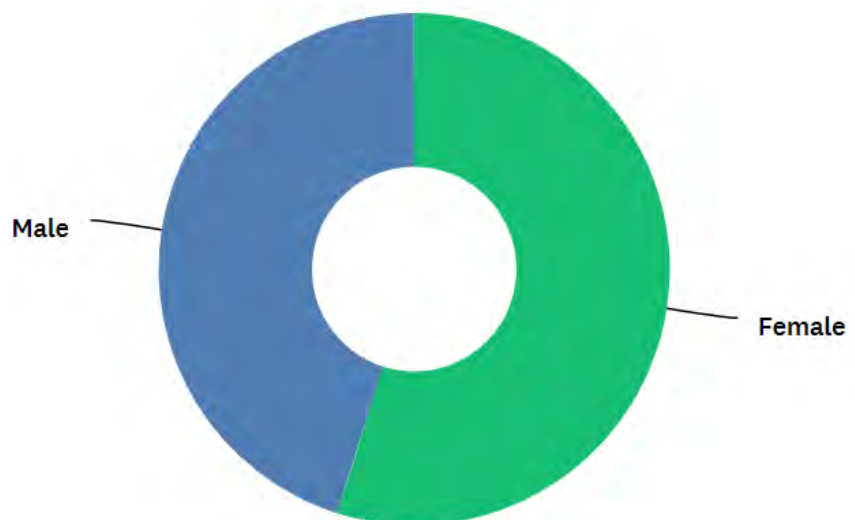
Where is your primary place of residence?

Answered: 51 Skipped: 0



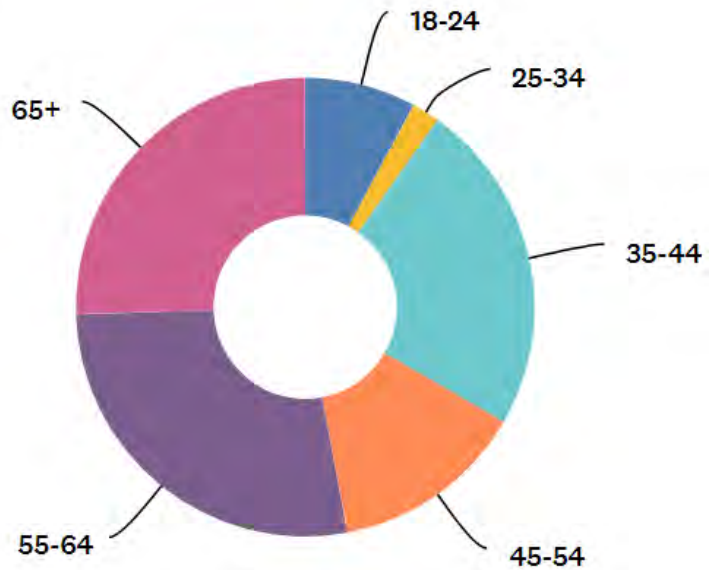
What is your gender?

Answered: 51 Skipped: 0



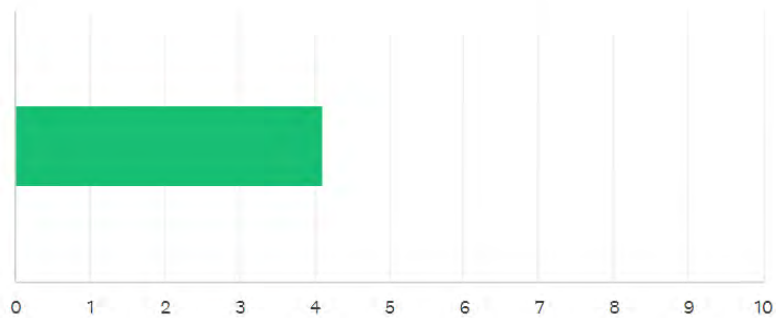
Age?

Answered: 51 Skipped: 0



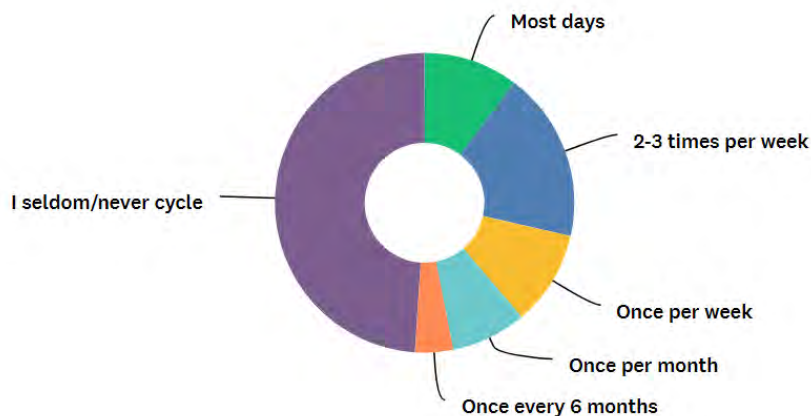
Do you support the development of high quality mountain bike and cycling tails/paths near Pingelly? 0 being not at all and 5 being completely

Answered: 50 Skipped: 1



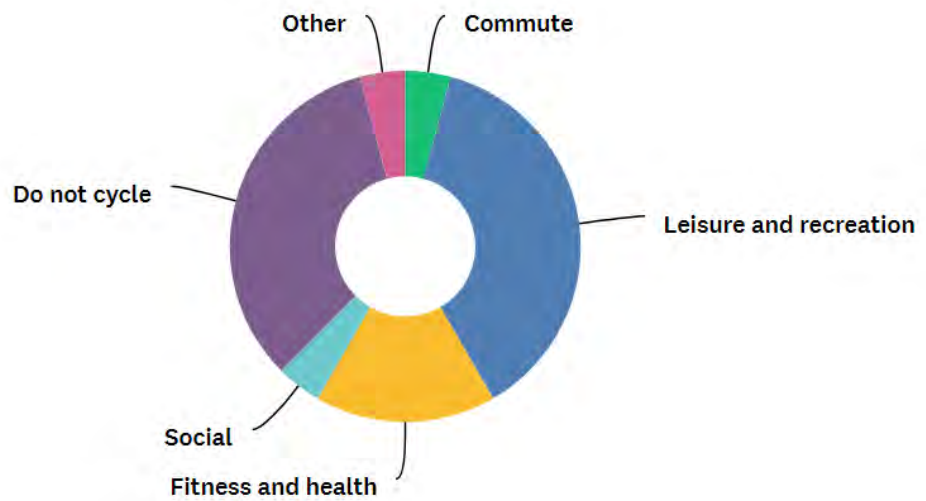
How frequently do you currently cycle? (including Mountain Biking)

Answered: 49 Skipped: 2



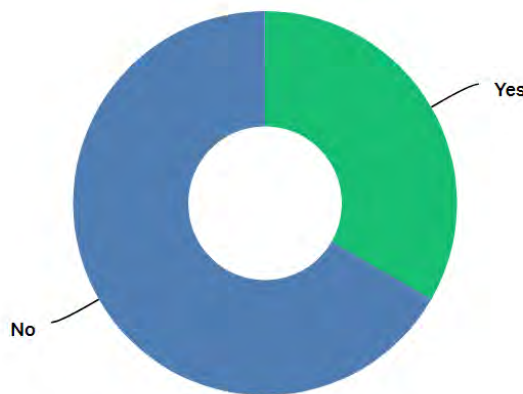
Why do you cycle?

Answered: 48 Skipped: 3



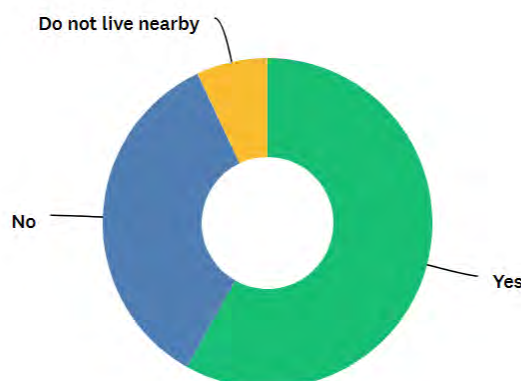
Have you increased the frequency of cycling (either mountain bike or cycling) over the last 2 years?

Answered: 42 Skipped: 9



If high quality mountain bike and cycling trails/paths were developed, would you ride (either mountain bike or road cycling) more frequently?

Answered: 43 Skipped: 8



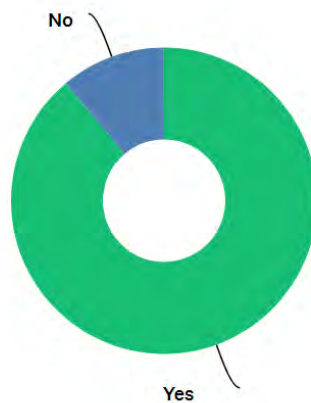
What do you consider to be the main obstacle to cycling in Pingelly?

Answered: 30 Skipped: 21



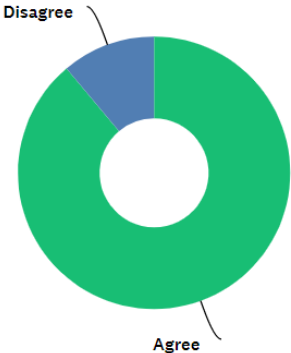
Do you support the Vision and Strategies of the Shire of Pingelly Mountain Bike & Cycling Strategy to: 'Create a place where visitors & locals will choose to cycle', by1. Build a Local Cycling Culture 2. Become the Trails Centre for the Southern Wheatbelt

Answered: 45 Skipped: 6



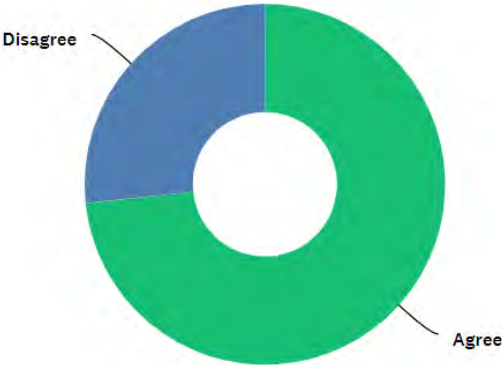
Pingelly is well placed to become a cycling centre due to its easy layout, wide streets, compact main street, and the size of the town which means that any location is within 2-3km – an easy cycling distance. E-bikes and e-scooters has now made cycling accessible for most and not just the pastime of the more active people. Building a culture where local people cycle short distances instead of using their private vehicles requires a combination of actions including cycle recreational and transport infrastructure and behaviour change programs. To Build a Local Cycling Culture, the following Actions are proposed: Action 1. Construct 10km of recreational Mountain Bike Trail and a Trail Centre in the Town Centre

Answered: 45 Skipped: 6



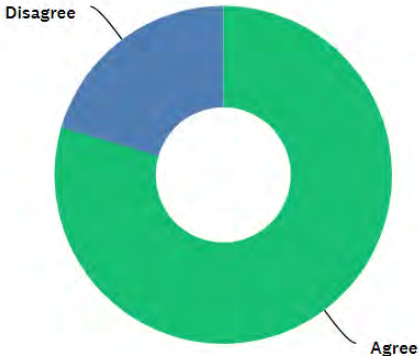
Action 2. Construct a Pump Track/Skills Park and Skate Park adjacent to Memorial Park to form a Youth Precinct.

Answered: 45 Skipped: 6



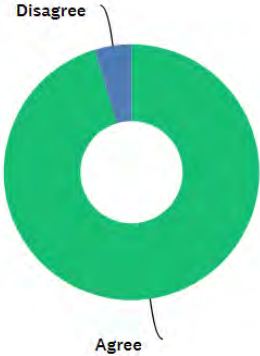
Action 3. Provide directional and information trail signage; bike racks; a bike repair station; toilets; showers; and locker facilities at strategic locations in the Town Centre.

Answered: 44 Skipped: 7



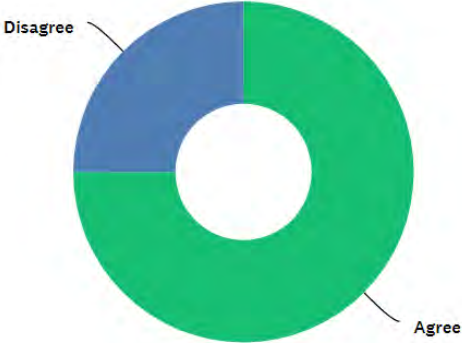
Action 4. Construct a 'green transport route' cycle path the Cemetery and the PRACC via Review Street, creating a loop to the town centre using the Paragon Street footpath and the recently constructed All Ages Path on Brown Street.

Answered: 43 Skipped: 8



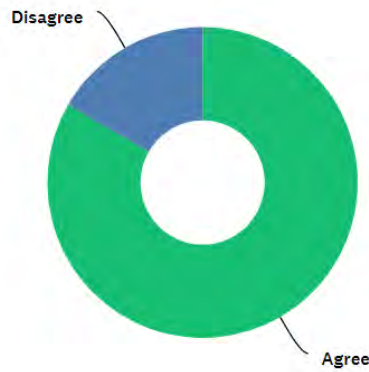
Action 5. Construct 'mini pump/skills tracks' of one or two features in various locations connecting to the above cycle paths.

Answered: 44 Skipped: 7



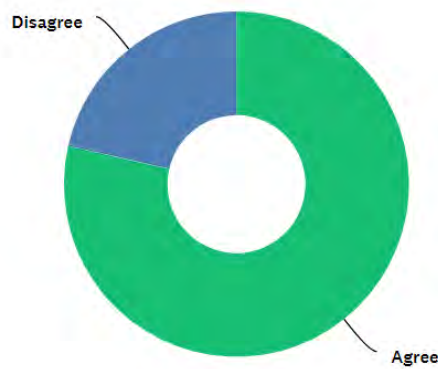
Action 6. Investigate additional mountain bike trail opportunities within the townsite including near Mongebin Rocks, Golf Course and rail corridore riders.

Answered: 42 Skipped: 9



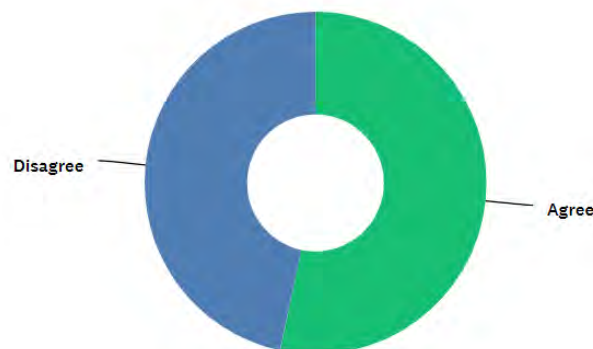
Action 7. Conduct promotional & education activities; bike repair & exchange kitchens (bike repair workshops); and trail riding workshops on a regular basis

Answered: 42 Skipped: 9



Action 8. Purchase several e-bikes and e-scooters to loan to local people and businesses to re-introduce them to cycling

Answered: 45 Skipped: 6



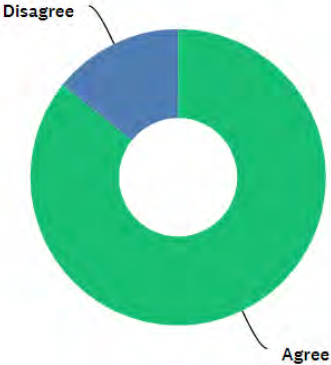
Action 9. Audit local roads to identify opportunities for protected cycle lanes and existing paths to ensure connectivity, shade and greenery

Answered: 44 Skipped: 7



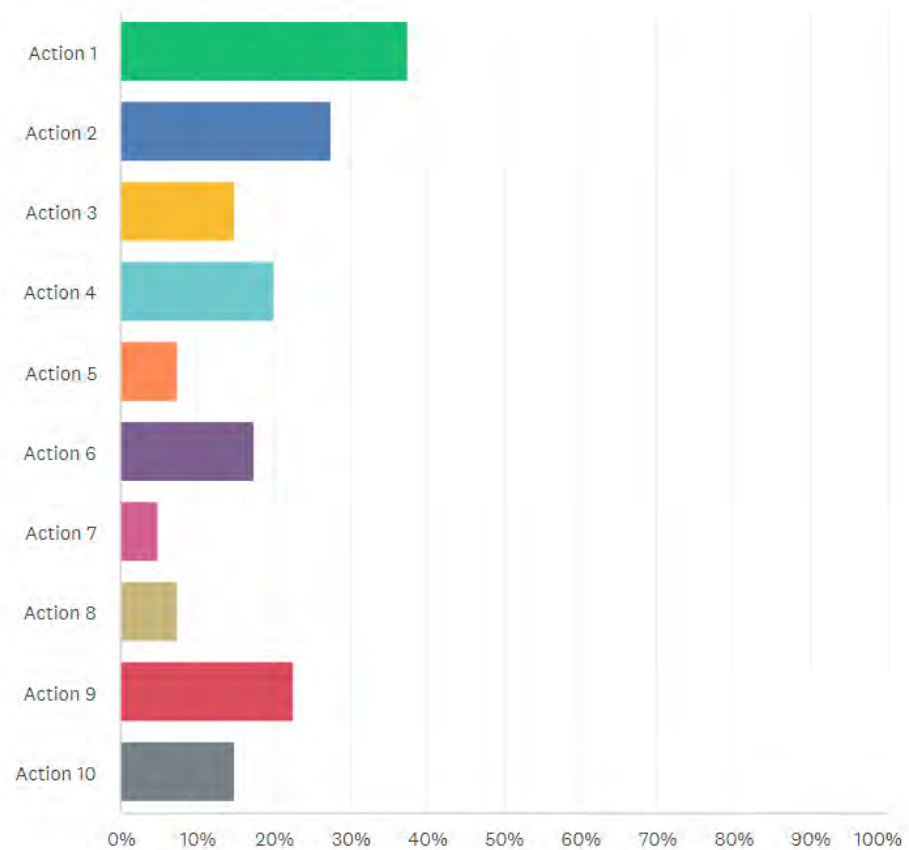
Action 10. Ensure trails and infrastructure in the townsite are suitable for all abilities including adaptive riders.

Answered: 42 Skipped: 9



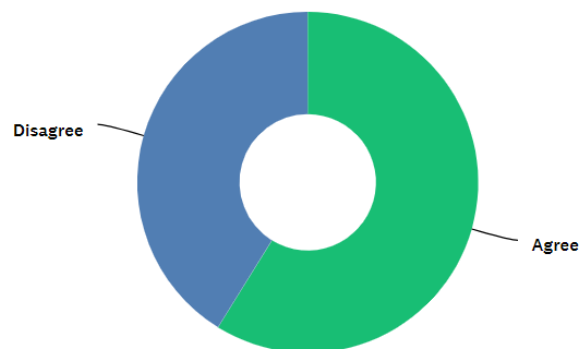
Which of these actions are the highest priority for you?

Answered: 40 Skipped: 11



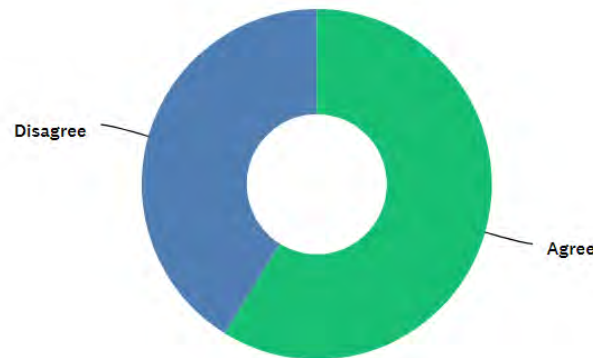
The trails outlined in this plan are designed to accommodate the widest use possible and are targeted particularly to families, locals and beginners. While the trails near the town centre are the priority in the short to medium term, outlying trails are essential for Pingelly to attract visitors. The overall strategy to attract visitors is to provide high quality trails triangulated around Pingelly within 20-30 minutes drive and provide suitable services, particularly hospitality within the town. To Become the Trails Centre for the Southern Wheatbelt, the following Actions are proposed: Action 1. Establish a Visitor Information Centre at Pingelly Town Hall.

Answered: 51 Skipped: 0



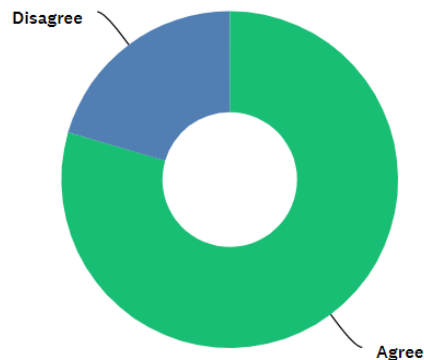
Action 2. Construct self contained chalets and serviced sites at the caravan park suitable to accommodate families in accordance with the Pingelly Caravan Park Masterplan (next page)

Answered: 51 Skipped: 0



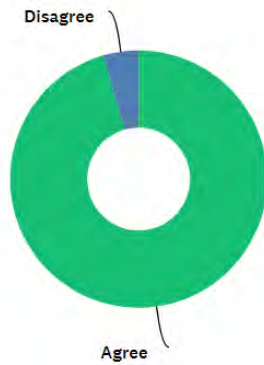
Action 3. Form partnerships to develop Pingelly as the regional trails centre and construct at least an additional 40km of Mountain Bike Trail using the 8 Step Trail Development Process in accordance with the following opportunities:- Partner with the Shire of Cuballing and Wheatbelt Cycling Collective to expand the Yornaning Network to approximately 20km to make best use of the existing facilities & trail. Encourage development of mountain bike trails on private land (e.g. near Laze Away Caravan Park) including the opportunity for visitor accommodation and other attractions to be developed. Partner with DBCA at least 20km of mountain bike trails at Dryandra Woodland National Park

Answered: 44 Skipped: 7



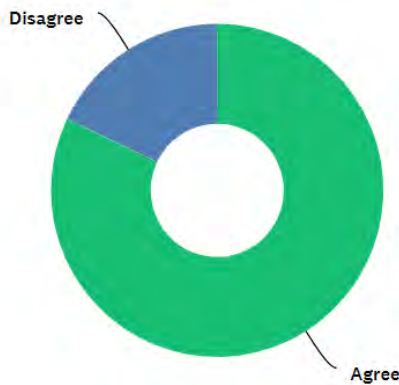
Action 4. Work with local businesses to welcome trail users, to accommodate their needs & to cross-promote other local businesses & attractions

Answered: 45 Skipped: 6



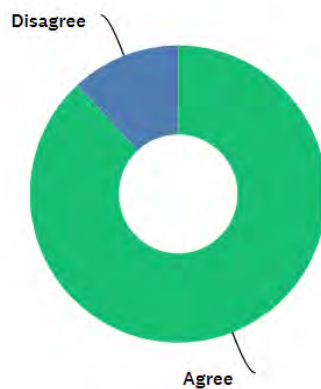
Action 5. Investigate the willingness for regional cooperation across local government areas

Answered: 39 Skipped: 12



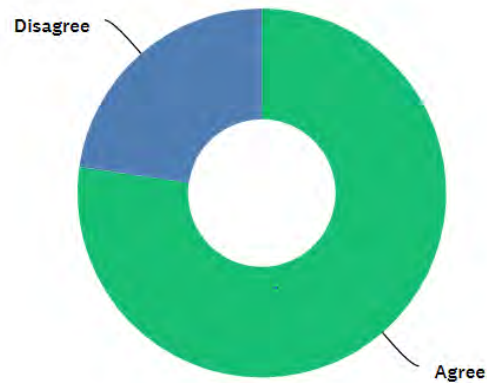
Action 6. Develop and implement a Destination Management Strategy in conjunction with the Pingelly Tourism Association & local businesses

Answered: 42 Skipped: 9



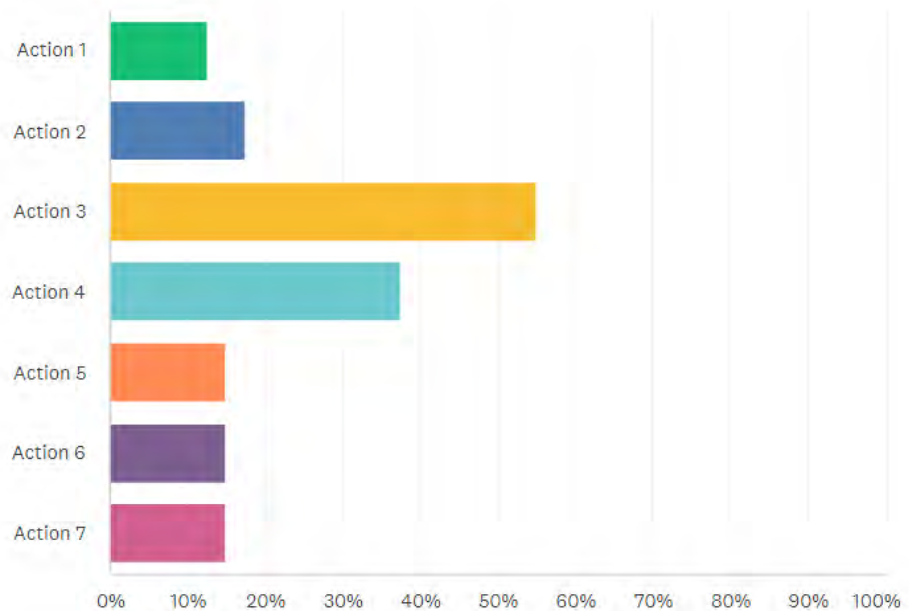
Action 7. Develop and implement a strategy to promote and brand the Pingelly Trails using the existing iconic symbol of the Numbat.

Answered: 44 Skipped: 7



Which of these actions are the highest priority for you

Answered: 40 Skipped: 11



15. DIRECTORATE OF CORPORATE SERVICES

15.1 Monthly Statement of Financial Activity – October 2022

File Reference:	ADM0075
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Executive Manager Corporate Services
Disclosure of Interest:	Nil
Attachments:	Monthly Statements of Financial Activity for the period 1 October 2022 to 31 October 2022
Previous Reference:	Nil

Summary

In Accordance with the *Local Government Act 1995* Section 5.25 (1) and *Local Government (Financial Management) Regulations 1996*, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of October 2022 are attached for Council consideration and adoption. This report incorporates Australian Accounting Standards Board (AASB) requirements effective from 1 July 2019. AASB 15 Revenue from Contracts with Customers (IFRS 15), AASB 1058 Income for Not-for Profit Entities, AASB 16 Lease replaces AASB 117 (IFRS 16).

Background

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all Shire's bank accounts, including term deposits;
- Reconciliation of rates, including outstanding debtors;
- Reconciliation of sundry creditors and debtors;

Comment

The Monthly Financial report has been prepared in accordance with statutory requirements and provides council with their financial position as at 31 October 2022.

Council have received an additional operating grant payments in October for \$1,000 for Seniors Week from the Department of Communities and \$39,000 installment for the WA Cycle Network for the All-Aged shared path, from the Department of Transport.

Consultation

Nil

Statutory Environment

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;

- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.

- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications

There are no policy implications.

Financial Implications

There are no significant trends or issues to be reported. The report and Officer recommendation is consistent with Council's adopted Budget 2022/23 and budget review.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation

That with respect to the Monthly Statements of Financial Activity for the month ending 31 October 2022 be accepted and material variances be noted.

Moved: _____ Seconded: _____

Attachment: Monthly Statements of Financial Activity for the period 1 October 2022 to 31 October 2022



SHIRE OF PINGELLY

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

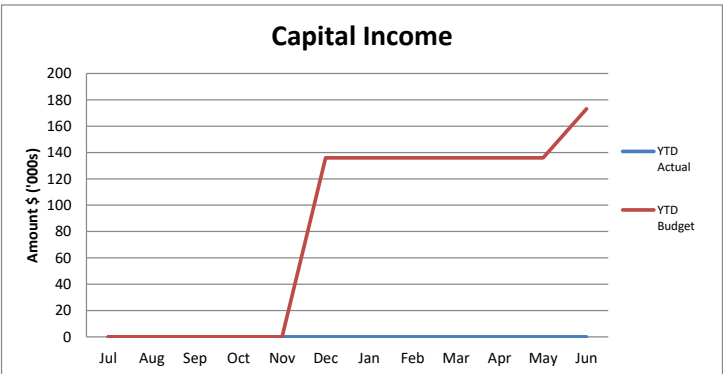
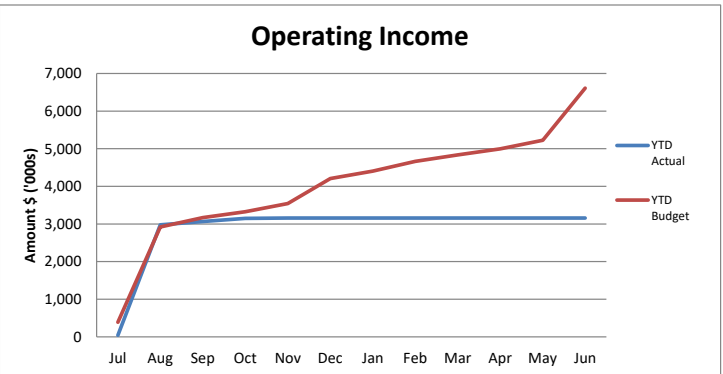
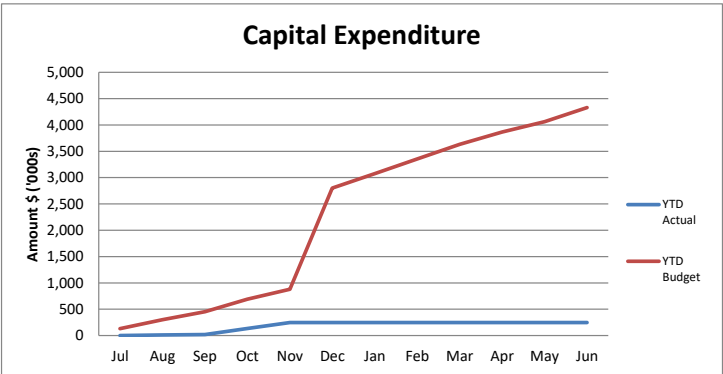
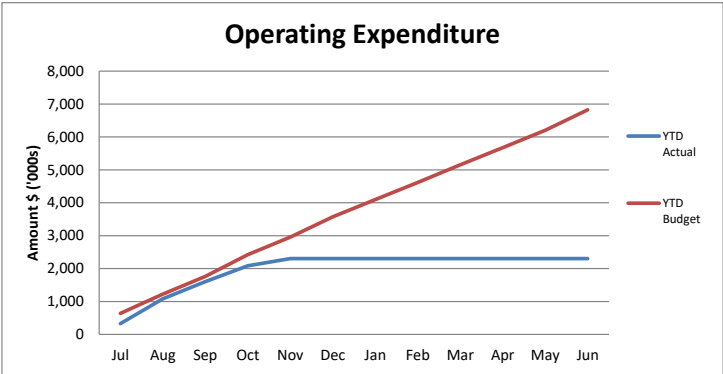
TABLE OF CONTENTS

Graphical Analysis
Statement of Financial Activity By Program
Statement of Financial Activity by Nature & Type
Report on Significant Variances

Notes to and Forming Part of the Statement

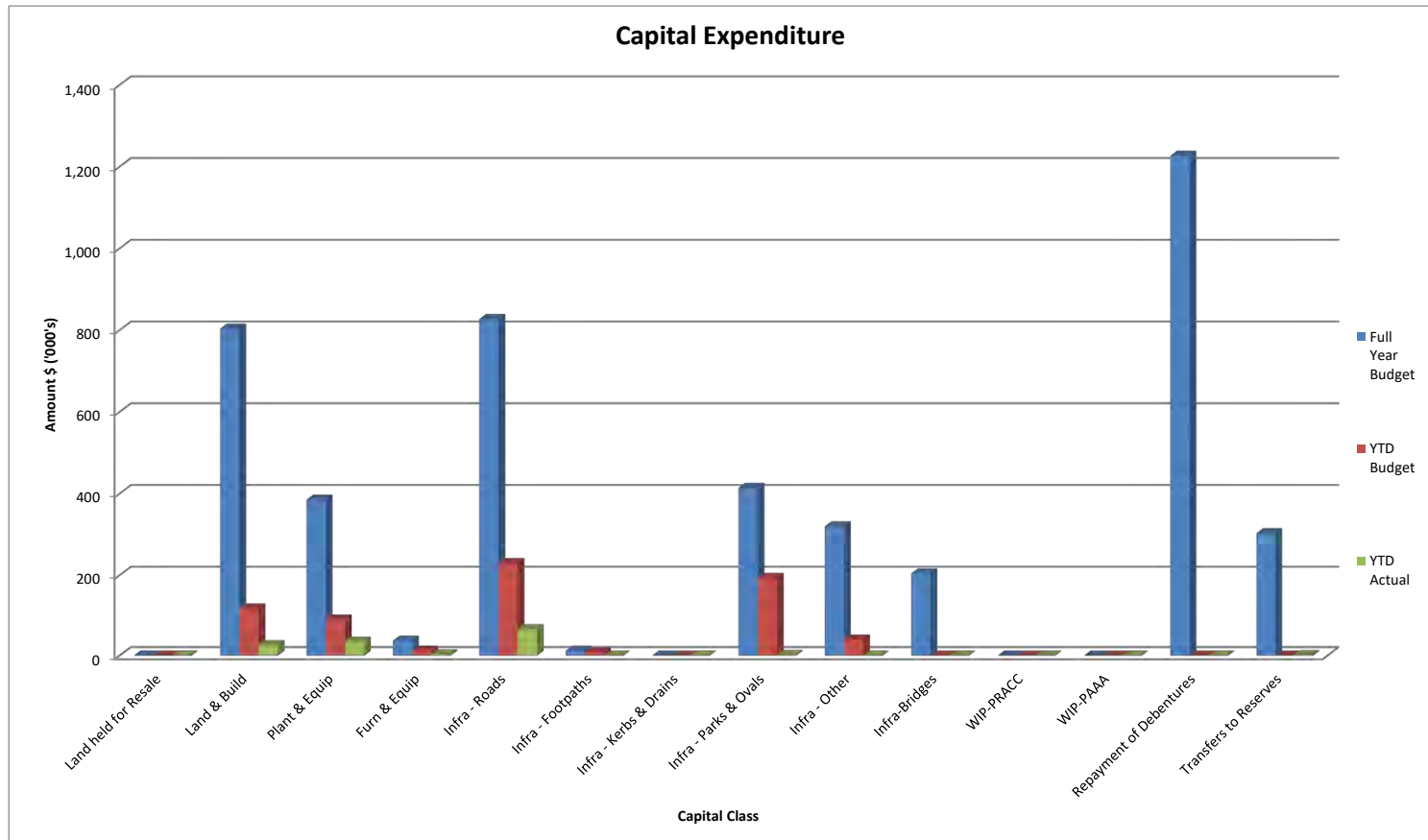
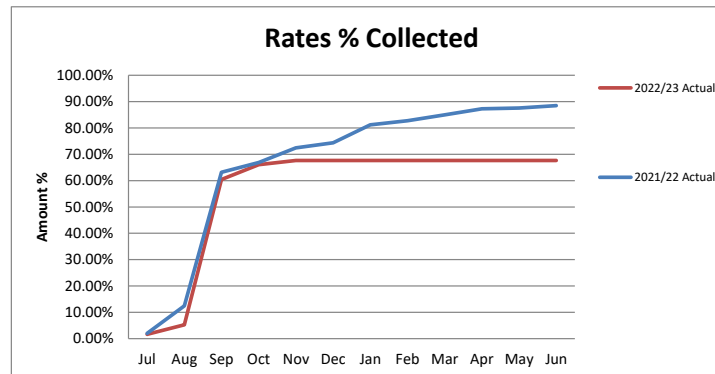
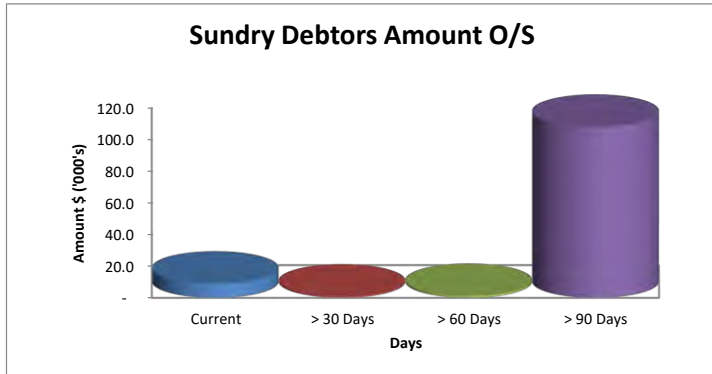
- 1 Acquisition of Assets
- 2 Disposal of Assets
- 3 Information on Borrowings
- 4 Reserves
- 5 Net Current Assets
- 6 Rating Information
- 7 Operating Statement
- 8 Statement of Financial Position
- 10 Financial Ratios
- 11 Restricted Funds Summary

Income and Expenditure Graphs to 31 October 2022



This is adjusted in line with accounting standards to capital grants expenditure

Other Graphs to 31 October 2022



SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

	NOTE	2022/23 Adopted Budget \$	October 2022 YTD Budget \$	October 2022 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating							
Revenues/Sources							
General Purpose Funding		424,105	121,212	128,224	7,012	6%	
Governance		57,225	18,992	24,170	5,178	27%	▲
Law, Order, Public Safety		1,043,001	135,738	46,948	(88,790)	-65%	▼
Health		2,461	816	445	(371)	-45%	
Education and Welfare		23,041	3,232	1,523	(1,709)	-53%	
Housing		0	0	0	0	0%	
Community Amenities		220,740	196,834	192,837	(3,997)	-2%	
Recreation and Culture		628,010	53,600	48,193	(5,407)	-10%	▼
Transport		1,593,395	354,439	322,102	(32,337)	-9%	
Economic Services		229,095	62,068	37,763	(24,305)	-39%	▼
Other Property and Services		59,379	47,888	13,815	(34,073)	-71%	▼
		4,280,452	994,819	816,020	(178,799)	-18%	
(Expenses)/(Applications)							
General Purpose Funding		(226,770)	(74,556)	(70,115)	4,441	6%	
Governance		(459,665)	(201,621)	(148,871)	52,750	26%	▼
Law, Order, Public Safety		(513,836)	(190,507)	(96,447)	94,060	49%	▼
Health		(184,622)	(62,521)	(60,643)	1,878	3%	
Education and Welfare		(111,862)	(38,653)	(38,505)	148	0%	
Housing		0	0	0	0	0%	
Community Amenities		(406,344)	(136,758)	(102,373)	34,385	25%	▼
Recreation & Culture		(1,509,928)	(475,556)	(382,476)	93,080	20%	▼
Transport		(2,877,743)	(980,548)	(920,132)	60,416	6%	
Economic Services		(526,663)	(193,884)	(156,314)	37,570	19%	▼
Other Property and Services		(7,214)	(64,912)	(110,332)	(45,420)	-70%	▲
		(6,824,647)	(2,419,516)	(2,086,208)	333,308	-14%	
Net Operating Result Excluding Rates		(2,544,195)	(1,424,697)	(1,270,188)	154,509	-11%	
Adjustments for Non-Cash							
(Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	5,000	0	0	0	0%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0%	
Movement in LG House Trust-Non Cash		0	0	0	0	0%	
Changes in Accounting Policy		0	0	0	0	0%	
Adjustments in Fixed Assets		0	0	0	0	0%	
Rounding	10	0	0	0	0	0%	
Depreciation on Assets		2,574,810	858,256	891,696	33,440	-4%	
Capital Revenue and (Expenditure)							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,065,082)	(117,618)	(26,214)	91,404	78%	▼
Purchase of Furniture & Equipment	1	(37,150)	(12,380)	(3,104)	9,276	75%	▼
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(124,000)	(90,000)	(35,000)	55,000	61%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(1,087,344)	(229,904)	(65,626)	164,278	71%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,244)	(8,160)	0	8,160	100%	▼
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(414,194)	(193,378)	(1,396)	191,982	99%	▼
Purchase of Infrastructure Assets - Bridges	1	(204,650)	0	0	0	0%	
Purchase of Infrastructure Assets - Other	1	(60,000)	(40,000)	0	40,000	100%	▼
Purchase of WIP Recreation and Culture	1	0	0	0	0	0%	
Purchase of WIP Aged Accommodation	1	0	0	0	0	0%	
Proceeds from Disposal of Assets	2	12,000	0	0	0	0%	
Repayment of Debentures	3	(1,226,872)	0	0	0	0%	
Proceeds from New Debentures	3	0	0	0	0	0%	
Proceeds from new Lease Liabilities	3	0	0	0	0	0%	
Repayment of Leases	3	(107,879)	(41,158)	(42,526)	(1,368)	3%	
Advances to Community Groups		0	0	0	0	0%	
Self-Supporting Loan Principal Income		19,920	0	0	0	0%	
Transfer from Restricted Asset - Unspent Loans		0	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(303,195)	0	(1,094)	(1,094)	0%	
Transfers from Restricted Asset (Reserves)	4	161,150	0	0	0	0%	
Transfers to Restricted Assets (Other)		0	0	0	0	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0%	
ADD Net Current Assets July 1 B/Fwd	5	1,743,396	1,743,396	1,743,396	0	0%	
Net Current Assets - Unspent Grants		0	0	0	0	0%	
LESS Net Current Assets Year to Date	5	(340,761)	2,774,123	3,521,016	746,893	-27%	▼
Amount Raised from Rates		(2,329,766)	(2,329,766)	(2,331,071)	(1,306)	0%	

This statement is to be read in conjunction with the accompanying notes.

1. Please note that the rates were raised in August but this schedule is not date sensitive

Material Variances SymbolAbove Budget Expectations
Below Budget ExpectationsShire of Pingelly Ordinary Council Meeting Agenda 16 November 2022
Greater than 10% and \$5,000
Less than 10% and \$5,000

SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

	NOTE	2022/23 Adopted Budget \$	October 2022 YTD Budget \$	October 2022 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating							
Revenues/Sources							
Rates		0	0	0	0	0%	
Operating grants, subsidies and contributions		851,786	367,783	283,598	(84,185)	-23%	▼
Fees and charges		392,999	283,599	231,971	(51,628)	-18%	▼
Service Charges		0	0	0			
Interest earnings		34,740	14,581	13,432	(1,149)	-8%	
Other revenue		115,448	27,539	42,753	15,214	55%	▲
		<u>1,394,973</u>	<u>693,502</u>	<u>571,753</u>	<u>(121,749)</u>	<u>-18%</u>	
(Expenses)/(Applications)							
Employee costs		(1,789,205)	(621,876)	(658,685)	(36,809)	-6%	
Materials & Contracts		(1,876,874)	(647,993)	(370,026)	277,967	43%	▼
Utility charges		(166,869)	(55,560)	(38,067)	17,493	31%	▼
Insurance charges		(203,088)	(203,049)	(109,550)	93,499	46%	▼
Service charges		(87,329)	0	369			
Depreciation of Non current Assets		(2,574,810)	(858,256)	(891,696)	(33,440)	-4%	
Interest Expense		(121,470)	(32,802)	(18,554)	14,248	43%	▼
Other Expenditure		0	20	0	(20)	100%	
		<u>(6,819,647)</u>	<u>(2,419,516)</u>	<u>(2,086,208)</u>	<u>332,939</u>	<u>-14%</u>	
Non Operating Grants		2,885,480	301,316	244,266	(57,050)	19%	▼
Profit on asset disposal		0	0	0	0	0%	
Loss on Asset Disposal		(5,000)	0	0	0	0%	
Gain on Fair valuation through P&L		0	0	0	0	0%	
Loss on Fair valuation through P&L		0	0	0	0	0%	
Net Operating Result		(2,544,194)	(1,424,698)	(1,270,189)	211,190	-11%	
Adjustments for Non-Cash							
(Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	5,000	0	0	0	0%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0%	
Movement in LG House Trust-Non Cash				0	0	0%	
Changes in Accounting Policy		0	0	0	0	0%	
Adjustments in Fixed Assets		0	0	0	0	0%	
Rounding	10	0	0	0	0	0%	
Depreciation on Assets		2,574,810	858,256	891,696	33,440	-4%	
Capital Revenue and (Expenditure)							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,065,082)	(117,618)	(26,214)	91,404	78%	▼
Purchase of Furniture & Equipment	1	(37,150)	(12,380)	(3,104)	9,276	75%	▼
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(124,000)	(90,000)	(35,000)	55,000	61%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(1,087,344)	(229,904)	(65,626)	164,278	71%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,244)	(8,160)	0	8,160	100%	▼
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(414,194)	(193,378)	(1,396)	191,982	99%	▼
Purchase of Infrastructure Assets - Bridges	1	(204,650)	0	0	0	0%	
Purchase of Infrastructure Assets - Other	1	(60,000)	(40,000)	0	40,000	100%	▼
Purchase of WIP Recreation and Culture	1	0	0	0	0	0%	
Purchase of WIP Aged Accommodation	1	0	0	0	0	0%	
Proceeds from Disposal of Assets	2	12,000	0	0	0	0%	
Repayment of Debentures	3	(1,226,872)	0	0	0	0%	
Proceeds from New Debentures	3	0	0	0	0	0%	
Proceeds from new Lease Liabilities	3	0	0	0	0	0%	
Repayment of Leases	3	(107,879)	(41,158)	(42,526)	(1,368)	3%	
Advances to Community Groups		0	0	0	0	0%	
Self-Supporting Loan Principal Income		19,920	0	0	0	0%	
Transfer from Restricted Asset - Unspent Loans		0	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(303,195)	0	(1,094)	(1,094)	0%	
Transfers from Restricted Asset (Reserves)	4	161,150	0	0	0	0%	
Transfers to Restricted Assets (Other)		0	0	0	0	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0%	
ADD Net Current Assets July 1 B/Fwd	5	1,743,396	1,743,396	1,743,396	0	0%	
Net Current Assets - Unspent Grants		0	0	0	0	0%	
LESS Net Current Assets Year to Date	5	<u>(340,761)</u>	<u>2,774,123</u>	<u>3,521,016</u>	<u>746,893</u>	<u>-27%</u>	▼
Amount Raised from Rates		<u>(2,329,766)</u>	<u>(2,329,766)</u>	<u>(2,331,071)</u>	<u>(1,306)</u>	<u>0%</u>	

This statement is to be read in conjunction with the accompanying notes.

1. Please note that the rates were raised in August but this schedule is not date sensitive**Material Variances Symbol**

Above Budget Expectations

Below Budget Expectations

Purpose

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.

PROGRAM VARIATIONS

REPORTABLE OPERATING REVENUE VARIATIONS

General Purpose Funding

Governance		5,178	27% ▲
The variance relates to reimbursements for water, power and Councillor training, together with rental charges profiling of monthly budgets and quarterly invoicing.			
Law Order and Public Safety		(88,790)	-65% ▼
The variance relates to the profile timing of both the ESL operating grants revenue received and the fire mitigation grant revenue not yet received.			
Recreation and Culture		(5,407)	-10% ▼
The variances relate to the budget profiling for the PRACC Lighting, Event revenue and the Pocket Park grant revenue. Sulkies and Buggies revenue has been brought to account in accordance with AASB1058			
Economic Services		(24,305)	-39% ▼
Other Economic Services small grants income is currently brought to account as the grant is spent AASB 15. Hence the profile timing differs from the budget.			
	(19,292)		
Caravan Park revenue is over budget	2,176		
Standpipe revenue is under budget	(8,500)		
Other Property and Services		(34,073)	-71% ▼
There have been no private works jobs undertaken or revenue raised.			
	(42,152)		
Worker's Compensation revenue is not budgeted	11,839		
Diesel Fuel rebate has reduced with a change in the rebate rate	(3,078)		
Drum Muster revenue profile timing	(332)		

REPORTABLE OPERATING EXPENSE VARIATIONS

Governance		52,750	26% ▼
Operating expenses are under budget predominantly due to :-			
Consultants	12,332		
Council Plans	6,412		
Insurance - Invoiced November	17,956		
Conferences	3,332		
Refreshments	2,683		
Advertising	2,579		
Audit Expenses	3,794		
Law, Order, Public Safety		94,060	49% ▼
The variance predominantly relates to budget profiling for Bushfire Mitigation Activities and SES & BFB ESL expenses			
BFB ESL expenditure	7,123		
SES ESL expenditure	7,529		
Emergency Services training	9,664		
Fire mitigation expenses	70,739		
Community Amenities		34,385	25% ▼
The variance relates to a timing issue for the following:			
Domestic refuse collection, recycling and refuse site maintenance	33,156		
Old Roads Board building maintenance over budget (timing)	(1,670)		
Town planning expense	2,461		
Town cemetery expense	2,367		
Burial expense over budget - recovered in additional revenue	(3,116)		
Recreation and Culture		93,080	20% ▼
Actual expenses are under budget due to insurance profile timing, PRACC building operations and parks, gardens and ovals maintenance and the admin allocation.			
PRACC building & operations	54,343		
Swimming Pool building	15,101		
Rec grounds and parks	18,788		
Memorial Park Toilets over budget	(3,238)		
Small grants expenditure	4,305		
Economic Services		37,570	19% ▼
The variance relates to the profile timing for area promotion, Caravan Park maintenance, unspent community grants, stand pipe maintenance and admin allocation.			
Area Promotion	17,832		
Caravan Park building/ grounds maintenance over budget	(2,155)		
Standpipe maintenance	6,066		
Childcare subsidy (grant funded)	12,164		
Community Grants	1,480		
Other Property and Services		(45,420)	-70% ▲
Public works overheads recovery -Lower than anticipated expenditure \$10,469			
	(13,386)		
Plant Allocation recovery - fuel, parts and replacement equipment are over budget \$20,838	(35,290)		
Workers Compensation (reimbursed)	(16,593)		

SHIRE OF PINGELLY
FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022
Report on Significant variances Greater than 10% and \$5,000

NATURE AND TYPE VARIATIONS

REPORTABLE OPERATING REVENUE VARIATIONS

Operating Grants & Subsidies		(84,185)	-23% ▼
FAGS Grant, ESL, MRWA and Small Grants are over budget	41,682		
Fire Mitigation and small grants are under budget - timing	(129,792)		
Fees and Charges		(51,628)	-18% ▼
Private Works	(42,152)		
Standpipes	(8,500)		
Other Revenue		15,214	55% ▲
Workers Compensation, Insurance Claims, Training reimbursements were higher than budgeted less the diesel fuel rebate			
Capital Grants (Non Operating)		(57,050)	19% ▼
As detailed above for Capital Items			

REPORTABLE OPERATING EXPENSE VARIATIONS

Materials and Contracts		277,967	43% ▼
Fuels & Oils, and parts and repairs	(24,219)		
Bushfire mitigation	73,566		
Refuse Site maintenance & charges	28,048		
PRACC building operations	35,509		
Swimming Pool contract management - timing	10,557		
Rural Road Maintenance & bridges	38,121		
Area Promotion	17,832		
Community grants programs	13,644		
Consultants	12,332		
Law and order as detailed above			
Utilities		17,493	31% ▼
Public Standpipe	6,498		
Swimming Pool building	5,621		
PRACC building operations	1,442		
Parks and gardens	2,910		
Insurance Charges		93,499	46% ▼
The second instalment of the Scheme policies was processed in November			
Interest Expense		14,248	43% ▼
Budget profiling of WATC fees			

REPORTABLE CAPITAL EXPENDITURE VARIATIONS

Purchase of Land & Buildings		91,404	78% ▼
Building capex - Sulkies and buggies (profile timing)	23786		
Building capex - PRACC Carpark & Drainage (profile timing)	13452		
Building capex - PRACC Lighting (profile timing)	37500		
Building capex - Caravan Park Improvements	16666		
Purchase of Furniture & Equipment		9,276	75% ▼
Only the PRACC Sign has been purchased			
Purchase of Plant & Equipment		55,000	61% ▼
The side tipper is the only plant to be purchased and invoiced in October			
Purchase of Road Infrastructure Assets		164,278	71% ▼
Jingaring Road and Wikepin Pingelly Road are work in progress.			
Purchase of Infrastructure Assets - Footpaths		8,160	100% ▼
The footpath program has not yet started			
Purchase of Infrastructure Assets - Parks & Ovals		191,982	99% ▼
The variance of park capital expenditure relates to the Youth Park, Pocket park and solar lighting yet to start			
Parks capex - Youth Park	166,796		
Park capex - Pingelly Pocket Park	23,250		
Park capex - Solar Lighting	3,332		
Purchase of Infrastructure Assets - Other		40,000	100%
Infrastructure other capex - The signage and streetscape has not yet commenced			

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

	2022/23 Adopted Budget \$	2022/23 YTD Budget \$	October 2022 YTD Actual \$
1. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
By Program			
<u>Administration</u>			
Furniture And Equipment	37,150	12,380	3,104
Law, Order & Public Safety			
<u>Fire Prevention</u>			
Plant Purchase - Schedule 5 Bfb	261,300	0	0
Building Purchase Schedule 5	463,414	0	0
Education & Welfare			
<u>Education</u>			
Building Purchase - Education Schedule 8	50,000	0	0
Recreation & Culture			
<u>Public Halls Civic Centres</u>			
Sulkies & Buggies	150,000	50,000	26214
<u>Other Recreation & Sport</u>			
Capex - Infra Parks & Ovals	128,000	0	925
Pingelly Pocket Park - Expenditure	31,000	23,250	471
Youth Precinct	250,194	166,796	-
Solar Lighting Rec And Culture	5,000	3,332	-
<u>Other Culture</u>			
Capex - Pracc Carpark And Drainage	40,368	13,452	-
Pracc Lighting Project	50,000	37,500	0
Transport			
<u>Construction - Roads, Bridges, Depots</u>			
Furniture & Equipment			
Furniture & Equipment Purchase - Schedule 12	0	0	-
Bridges			
Capex - Review Street Bridge # 5165 0.94Slk	204,650	0	-
Roads Construction			
Somerset Street	137,597	0	-
Crsf Jingaring Road Gravel Resheeting	173,318	57,768	60,095
Capex - Rrg Wickepin Pingelly Slk 7.9-9.0	516,429	172,136	5,531
Wa Bicycle Network Schedule 12	260,000	0	-
Footpath Construction			
Footpaths - Construction	12,244	8,160	0
<u>Road Plant Purchases</u>			
Replacement Tipper Truck	70,000	70,000	35,000
Capex - Psm01 Upgrade 2014 Holden Colorado	34,000	0	-
Upgrade Tipper Truck	20,000	20,000	-
Economic Services			
<u>Tourism & Area Promotion</u>			
Caravan Park Improvements - Chalets	50,000	16,666	0
Signage & Streetscape	60,000	40,000	0
	<u>3,004,664</u>	<u>691,440</u>	<u>131,341</u>
By Class			
Buildings	1,065,082	117,618	26,214
Furniture & Equipment	37,150	12,380	3,104
Right of Use Asset - P & E	0	0	-
Plant & Equipment	124,000	90,000	35,000
Infrastructure - Roads	1,087,344	229,904	65,626
Infrastructure - Footpaths	12,244	8,160	0
Infrastructure - Parks & Ovals	414,194	193,378	1,396
Infrastructure - Bridges	204,650	0	-
	<u>3,004,664</u>	<u>691,440</u>	<u>131,341</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

Asset No		Written Down Value		Sale Proceeds		Profit(Loss)	
		2022/23	October 2022	2022/23	October 2022	2022/23	October 2022
		Budget	Actual	Budget	Actual	Budget	Actual
		\$	\$	\$	\$	\$	\$
PSM01	Transport						
	PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	0	12,000		(5,000)	0
						0	0
		17,000	0	12,000	0	(5,000)	0

Asset No		Written Down Value		Sale Proceeds		Profit(Loss)	
		2022/23	October 2022	2022/23	October 2022	2022/23	October 2022
		Budget	Actual	Budget	Actual	Budget	Actual
		\$	\$	\$	\$	\$	\$
PSM01	Plant & Equipment						
	PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	0	12,000	0	(5,000)	0
		17,000	0	12,000	0	(5,000)	0

Summary

Profit on Asset Disposals

Loss on Asset Disposals

2022/23	October 2022
Adopted Budget	Actual
\$	\$
0	0
(5,000)	0
(5,000)	0

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-22	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$
Education & Welfare									
Loan 120 - SSL Pingelly Cottage Homes *	113,589	0	0	19,920	0	93,669	113,589	7,032	
Recreation & Culture									
Loan 123 - Recreation and Cultural Centre	1,849,207	0	0	109,450	0	1,739,757	1,849,207	76,712	
Loan 124 - Recreation and Cultural Centre	1,097,502	0	0	1,097,502	0	0	1,097,502	3,586	
	3,060,298	0	0	1,226,872	0	1,833,426	3,060,298	87,329	

(* Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-22	New Lease		Lease Principal Repayments		Lease Principal Outstanding		Lease Interest Repayments	
		2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$
Administration									
Photocopier Lease	16,154	0	0	16,154	7,135	0	9,019	824	134
Solar System-Admin Office	8,914	0	0	3,442	1,688	5,472	7,225	592	230
Server Lease	32,798	0	0	8,788	4,338	24,010	28,460	1,932	806
CCTV Server Lease #	16,201	0	0	3,971	1,956	12,230	14,245	818	474
Grader Lease	231,357	0	0	60,524	19,967	170,834	211,389	6,297	2,306
Loader Lease	86,570	0	0	15,000	7,441	71,570	0	5,564	3,509
	391,994	0	0	107,879	42,526	284,116	270,339	16,026	7,458

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

	2022/23 Adopted Budget \$	October 2022 Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	196,395	196,395
Amount Set Aside / Transfer to Reserve	185	254
Amount Used / Transfer from Reserve	0	0
	196,580	196,649
(b) Plant Reserve		
Opening Balance	85,124	85,125
Amount Set Aside / Transfer to Reserve	239,407	110
Amount Used / Transfer from Reserve	(124,000)	0
	200,531	85,235
(c) Building and Recreation Reserve		
Opening Balance	374,932	374,933
Amount Set Aside / Transfer to Reserve	2,068	485
Amount Used / Transfer from Reserve	0	0
	377,000	375,418
(d) Electronic Equipment Reserve		
Opening Balance	54,793	54,793
Amount Set Aside / Transfer to Reserve	35,249	71
Amount Used / Transfer from Reserve	(37,150)	0
	52,892	54,864
(e) Community Bus Reserve		
Opening Balance	43,979	43,979
Amount Set Aside / Transfer to Reserve	20,220	57
Amount Used / Transfer from Reserve	0	0
	64,199	44,036
(f) Swimming Pool Reserve	#	
Opening Balance	33,072	33,072
Amount Set Aside / Transfer to Reserve	5,166	43
Amount Used / Transfer from Reserve	0	0
	38,238	33,115
(g) Refuse Site Rehab/Closure Reserve		
Opening Balance	16,236	16,236
Amount Set Aside / Transfer to Reserve	82	21
Amount Used / Transfer from Reserve	0	0
	16,318	16,257
(h) Tutanning Nature Reserve		
Opening Balance	1,997	1,997
Amount Set Aside / Transfer to Reserve	18	3
Amount Used / Transfer from Reserve	0	0
	2,015	2,000
(i) Wheatbelt Secondary Freight Network Reserve		
Opening Balance	40,000	40,000
Amount Set Aside / Transfer to Reserve	800	52
Amount Used / Transfer from Reserve	0	0
	40,800	40,052
Total Cash Backed Reserves	988,573	847,626

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

	2022/23 Adopted Budget \$	October 2022 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	185	254
Plant Reserve	239,407	110
Building and Recreation Reserve	2,068	485
Electronic Equipment Reserve	35,249	71
Community Bus Reserve	20,220	57
Swimming Pool Reserve	5,166	43
Refuse Site Rehab/Closure Reserve	82	21
Tutanning Nature Reserve	18	3
Wheatbelt Secondary Freight Network Reserve	800	52
	303,195	1,096
Transfers from Reserves		
Leave Reserve	0	0
Plant Reserve	(124,000)	0
Building Reserve	0	0
Electronic Equipment Reserve	(37,150)	0
Community Bus Reserve	0	0
Swimming Pool Reserve	0	0
Refuse Site Rehab/Closure Reserve	0	0
Tutanning Nature Reserve	0	0
Wheatbelt Secondary Freight Network Reserve	0	0
	(161,150)	0
Total Transfer to/(from) Reserves	142,045	1,096

In accordance with council resolutions in relation to each reserve account, the propose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

Tutanning Nature Reserve

- to be used for the operations, improvements and promotion of the Tutanning Nature Reserve

Wheatbelt Secondary Freight Network Reserve

- to be used for the Shire of Pingelly's contribution for Infrastructure renewal for future Wheatbelt Secondary Freight network capital renewal

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

	2022/2023 June Actual \$	October 2022 Actual \$
5. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	2,579,948	2,470,708
Cash - Restricted Unspent Grants		920,656
Cash - Restricted Unspent Loans	0	(0)
Cash - Restricted Bonds & Deposits	14,384	13,719
Cash - Restricted Reserves	846,529	847,623
Receivables (Budget Purposes Only)	0	0
Rates Outstanding	238,145	888,103
Sundry Debtors	303,291	216,094
Provision for Doubtful Debts	(1,003)	(1,003)
Gst Receivable	0	18,262
Contract Asset	0	0
Loans - clubs/institutions	19,920	19,920
Accrued Income/Payments In Advance	4,644	0
Investments	5,000	5,000
Inventories	19,694	2,632
	4,030,553	5,401,715
LESS: CURRENT LIABILITIES		
Payables and Provisions (Budget Purposes Only)	0	-
Sundry Creditors	(308,739)	(18,063)
Accrued Interest On Loans	(369)	-
Accrued Salaries & Wages	(54,117)	-
Bonds & Deposits Held	(14,384)	(13,719)
Income In Advance	*	(105,201)
Gst Payable	0	(6,439)
Payroll Creditors	0	-
Contract Liabilities	10	-
Performance Obligation Liability	(807,235)	(815,455)
Prepaid Rates Liability	(31,549)	(10,452)
Current Lease Liability	(107,688)	(65,162)
Accrued Expenses	(59,083)	-
PAYG Liability	0	(35,661)
Other Payables	(12,871)	(3,166)
Current Employee Benefits Provision	(373,024)	(373,024)
Current Loan Liability	(1,226,872)	(1,226,872)
	(3,123,290)	(2,673,213)
NET CURRENT ASSET POSITION	907,263	2,728,502
Less: Cash - Reserves - Restricted	(846,529)	(847,623)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0
Less: Current Loans - Clubs / Institutions	(19,920)	(19,920)
Less: Investments	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	373,024	373,024
Add Back : Current Loan Liability	1,226,872	1,226,872
Add Back : Current Lease Liability	107,688	65,162
Adjustment in Accounting policies	0	0
Adjustment for Trust Transactions Within Muni	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	1,743,396	3,521,016

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2022/23 Rate Revenue \$	2022/23 Interim Rates \$	2022/23 Back Rates \$	2022/23 Total Revenue \$	2022/23 Adopted Budget \$
General Rate								
GRV - Residential	0.13417	318	3,624,452	486,293	2,153		488,446	486,282
GRV - Rural Residential	0.13417	65	807,924	108,399			108,399	108,397
GRV - Commercial/Industrial	0.13417	28	396,080	53,142			53,142	53,141
GRV - Townsites	0.13417	12	144,560	19,396			19,396	19,395
UV - Broadacre Rural	0.008550	232	173,853,000	1,486,443	(514)		1,485,929	1,486,791
Non Rateable								
Sub-Totals		655	178,826,016	2,153,673	1,639	0	2,155,312	2,154,006
Minimum Rates	Minimum \$							
GRV - Residential	993	62	85,646	61,566			61,566	61,566
GRV - Rural Residential	993	24	56,220	23,832			23,832	23,832
GRV - Commercial/Industrial	993	14	58,080	13,902			13,902	13,902
GRV - Townsites	993	8	17,185	7,944			7,944	7,944
UV - Broadacre Rural	993	69	5,157,530	68,517			68,517	68,517
Sub-Totals		177	5,374,661	175,761	0	0	175,761	175,761
Ex Gratia Rates							2,331,073	2,329,767
Movement in Excess Rates							0	236
Total Amount of General Rates							2,331,073	2,330,003
Specified Area Rates							0	0
Ex Gratia Rates							0	0
Total Rates							2,331,073	2,330,003

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

7. OPERATING STATEMENT

	October 2022 Actual \$	2022/23 Adopted Budget \$	2021/22 Actual \$
OPERATING REVENUES			
Governance	24,170	57,225	119,335
General Purpose Funding	2,459,297	2,753,872	4,085,151
Law, Order, Public Safety	46,948	1,043,001	329,529
Health	445	2,461	2,423
Education and Welfare	1,523	23,041	14,676
Housing	0	0	0
Community Amenities	192,837	220,740	212,823
Recreation and Culture	48,193	628,010	998,919
Transport	322,102	1,593,395	905,168
Economic Services	37,763	229,095	76,254
Other Property and Services	13,815	59,379	146,601
TOTAL OPERATING REVENUE	3,147,093	6,610,219	6,890,879
OPERATING EXPENSES			
Governance	148,871	459,665	443,219
General Purpose Funding	70,115	226,770	197,522
Law, Order, Public Safety	96,447	513,836	484,666
Health	60,643	184,622	170,240
Education and Welfare	38,505	111,862	102,878
Housing	0	0	0
Community Amenities	102,373	406,344	356,483
Recreation & Culture	382,476	1,509,928	1,405,558
Transport	920,132	2,877,742	2,805,130
Economic Services	156,314	526,663	397,576
Other Property and Services	110,332	7,214	40,817
TOTAL OPERATING EXPENSE	2,086,208	6,824,647	6,404,090
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	1,060,885	(214,427)	486,788

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

8. STATEMENT OF FINANCIAL POSITION

	October 2022 Actual \$	2021/22 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	4,238,987	3,426,477
Investments Current	5,000	5,000
Trade and Other Receivables	1,141,377	564,998
Inventories	2,632	19,694
Restricted Cash - Bonds & Deposits	13,719	14,384
TOTAL CURRENT ASSETS	5,401,715	4,030,553
NON-CURRENT ASSETS		
Other Receivables	168,110	168,110
Inventories	0	0
Property, Plant and Equipment	23,422,641	23,550,977
Infrastructure	65,443,805	66,075,824
Investments Non Current	58,353	58,353
TOTAL NON-CURRENT ASSETS	89,092,909	89,853,264
TOTAL ASSETS	94,494,624	93,883,817
CURRENT LIABILITIES		
Trade and Other Payables	1,059,597	1,509,011
Long Term Borrowings	1,226,872	1,226,872
Provisions	373,024	373,024
Bonds & Deposits Liability	13,719	14,384
TOTAL CURRENT LIABILITIES	2,673,212	3,123,291
NON-CURRENT LIABILITIES		
Trade and Other Payables	284,307	284,306
Long Term Borrowings	1,833,427	1,833,427
Provisions	23,656	23,656
TOTAL NON-CURRENT LIABILITIES	2,141,390	2,141,389
TOTAL LI/ 10	4,814,602	5,264,680
NET ASSETS	89,680,022	88,619,137
EQUITY		
Retained Surplus	33,611,874	32,592,083
Reserves - Cash Backed	847,623	806,529
Revaluation Surplus	55,220,525	55,220,525
TOTAL EQUITY	89,680,022	88,619,137

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

9. FINANCIAL RATIOS

	2022 YTD	2021
Current Ratio	1.58	1.68
Operating Surplus Ratio	0.31	(0.18)

The above ratios are calculated as follows:

Current Ratio
$$\frac{(\text{Current Assets MINUS Restricted Assets})}{(\text{Current Liabilities MINUS Liabilities Associated with Restricted Assets})}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

Below Std

The standard is met if the ratio is greater than 1:1 (100% or greater)

Std met

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments.

This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

Operating Surplus Ratio
$$\frac{(\text{Operating Revenue MINUS Operating Expense})}{(\text{Own Source Operating Revenue})}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Below Std

Basic Standard between 1% and 15% (0.01 and 0.15)

Basic Std

Advanced Standard greater than > 15% | 10

Adv Std

**SHIRE OF PINGELLY
RESTRICTED CASH RECONCILIATION
31 October 2022**

Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Year to date expenditure year to 30 June 2022	Actual Expenditure current year 2022/23	Restricted Funds Remaining
Review Street Bridge Special Funding	Transport	BR005	136,000.00	0.00		136,000.00
PRACC Lighting, Drainage & Landscaping (LRCI 3)	Recreation & Culture	LP001	56,250.00	0.00		56,250.00
Sulkies and Buggies (LRCI 3)	Recreation & Culture	11ES	75,000.00	0.00	26,214.25	48,785.75
Youth Precinct, Memorial Park & Pump Track (LRCI 3)	Recreation & Culture	IP008	187,646.00	0.00		187,646.00
Signage Streetscape Upgrades (LRCI 3)	Tourism	SS001	45,000.00	0.00		45,000.00
Caravan Park Improvements (LRCI 3)	Tourism	BU046	37,500.00	0.00		37,500.00
Roads to Recovery Cfwd	Transport	RRG05	7,132.00	0.00	4,095.00	3,037.00
WA Cycle Network All Aged shared path	Department of Transport	BIC01	39,000.00			39,000.00
Pingelly Pocket Park - RAC	Recreation & Culture	IP007	31,000.00	0.00	470.91	30,529.09
DFES West Pingelly Fireshed	Law Order & Public Safety	0596	231,707.00	0.00		231,707.00
Heritage Survey & Listing (Dept Planning)	Recreation & Culture	135C	20,000.00	0.00	4,559.37	15,440.63
Regional Childcare attraction and retention grant	Other Economic Services	CG027	18,250.00	0.00		18,250.00
Pingelly Youth Strategy	Other Economic Services	CG009	10,000.00	0.00		10,000.00
Queens Jubilee Tree Planting	Recreation & Culture	TG9	20,000.00	0.00		20,000.00
Live & Local Music	Recreation & Culture	CG022	13,000.00	4,786.36	3,050.00	5,163.64
Keep Australia Beautiful Butt Poles (Dept Environment)	Recreation & Culture	1175	4,920.00	0.00		4,920.00
RACIP(Regional Arts and Cultural Investment Program) Leveraged Cultural Planning	Recreation & Culture	135C	50,000.00	25,000.00		25,000.00
People of Pingelly Past and Present	Other Communitites	CG026	44,895.00	19,000.00	25,468.09	426.91
Seniors Weeks	Other Communitites	0805	1,000.00			1,000.00
Age is just a number	Recreation & Culture	CD032	5,000.00	0.00		5,000.00
Sub Total						920,656.02
Total Restricted Grant Funds						920,656.02
Available Cash		GL/Job Account	Interest Rate			Balance
Municipal Bank	Muni Fund Bank	0111	0			1,459,665.59
Municipal Bank	Muni Fund Interest Bearing A/C	0111	0.05%			1,130,655.59
Municipal Bank - TDA	Muni Fund Bank TDA	0111	0.15%			800,493.15
Municipal Bank	Till Float SES	0112				50.00
Municipal Bank	Till Float	0113				200.00
Municipal Bank	Petty Cash on hand	0114				300.00
Total Cash						3,391,364.33
Less Restricted Cash						(920,656.02)
Total Unrestricted Cash						2,470,708.31

15.2 Accounts Paid by Authority – October 2022

File Reference:	ADM0066
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Finance Officer
Disclosure of Interest:	Nil
Attachments:	List of Accounts
Previous Reference:	Nil

Summary

Council is requested to receive the list of accounts paid by authority for the month of October 2022.

Background

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13*

(1) schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

Comment

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2021/2022 Budget.

Consultation

Nil

Statutory Environment

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.

- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list

- is prepared; and
 (b) recorded in the minutes of that meeting.

Policy Implications

There are no policy implications arising from this amendment.

Financial Implications

There are no known financial implications upon either the Council's current budget or long-term financial plan.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation:

That Council receive the Accounts for Payments for October 2022 as authorised under delegated authority and in accordance with the Local Government (Financial Management) Regulations 1996:

To 31 October:

Municipal Account	\$245,578.18
Trust Licensing Account	\$38,684.40
Trust Account	\$85.00

Moved: _____ Seconded: _____

Attachment – Accounts Paid Presented for Endorsement October 2022

SHIRE OF PINGELLY

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2022

EFT NUMBER	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL AMOUNT
EFT9355	05/10/2022	STEVE DAVIS	BUILDING SERVICES	1		4,955.00
INV 18/08/22	18/08/2022	STEVE DAVIS	INSTALL BARRIER AT FRONT OF THE STAGE AND EXTEND THE WALL SURROUNDING THE STAIR WELL - TOWN HALL		4,955.00	
EFT9356	05/10/2022	WANDERLUST COMMUNICATIONS	MARKETING AND ENGAGEMENT STRATEGY	1		5,500.00
INV INV 0596	20/09/2022	WANDERLUST COMMUNICATIONS	MARKETING AND ENGAGEMENT STRATEGY		5,500.00	
EFT9357	05/10/2022	M & C CROWLEY AND SONS PTY LTD	PURCHASE OF PLANT	1		38,500.00
INV INV 0032	27/09/2022	M & C CROWLEY AND SONS PTY LTD	PURCHASE OF 2003 HALLMARK SIDE TIPPING TRAILER MBL 7316		38,500.00	
EFT9359	20/10/2022	TELSTRA	TELEPHONE AND INTERNET CHARGES	1		1,560.34
INV K166020190-8	18/08/2022	TELSTRA	ADMINISTRATION BUILDING CHARGES - 11/08/2022 to 10/09/2022		777.17	
INV K359597301-5	18/09/2022	TELSTRA	ADMINISTRATION BUILDING CHARGES - 11/09/2022 to 10/10/2022		783.17	
EFT9360	20/10/2022	H RUSHTON & CO	PARTS FOR PLANT	1		430.57
INV 111772	01/09/2022	H RUSHTON & CO	1 X METAL TRAILER 7 PIN - MITSUBISHI FUSO PN133 PT13		27.49	
INV 111936	16/09/2022	H RUSHTON & CO	CHAIN AND BINDERS X 2 - MITSUBISHI FUSO PN124 PT16 PLUS FREIGHT		403.08	
EFT9361	20/10/2022	HERSEY'S SAFETY PTY LTD	ASSORTED CONSUMABLES	1		1,172.71
INV 49473	24/08/2022	HERSEY'S SAFETY PTY LTD	FOR VARIOUS JOBS - BM031, MT999		722.26	
INV 49474	24/08/2022	HERSEY'S SAFETY PTY LTD	FOR VARIOUS JOBS - CRSF1, MT999		450.45	
EFT9362	20/10/2022	STATE LIBRARY OF WESTERN AUSTRALIA	BETTER BEGINNINGS PACKS 2022/23	1		33.00
INV RI032756	13/07/2022	STATE LIBRARY OF WESTERN AUSTRALIA	30 X BETTER BEGINNINGS PACKS 2022/23		33.00	
EFT9363	20/10/2022	NARROGIN BEARING SERVICE	PARTS FOR PLANT	1		2,409.03
INV 199828	09/09/2022	NARROGIN BEARING SERVICE	BEARING ASSEMBLYS - CAT MOTOR GRADER PN166 PG7		2,409.03	
EFT9364	20/10/2022	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	1		1,217.52
INV 11863	01/08/2022	SULLIVAN LOGISTICS PTY LTD	21/07/2022 FROM E & MJ ROSHER, 19/07/2022 FROM MCINTOSH & SON		70.93	

INV 13419	21/08/2022	SULLIVAN LOGISTICS PTY LTD	08/08/2022 FROM WINC		37.50
INV 14260	26/08/2022	SULLIVAN LOGISTICS PTY LTD	19/08/2022 FROM MAXI PARTS, 17/08/2022 FROM MATILDA AUTO		120.91
INV 14898	01/09/2022	SULLIVAN LOGISTICS PTY LTD	24/08/2022 FROM MATILDA AUTO		37.50
INV 15241	05/09/2022	SULLIVAN LOGISTICS PTY LTD	04/08/2022 FROM UNITED FASTENERS, 04/08/2022 FROM CORSIGN, 28/07/2022 FROM MATILDA AUTO, 07/07/2022 FROM ITR PACIFIC, 01/07/2022 FROM UNITED FASTENERS, 01/07/2022 FROM GALVINS PLUMBING, 01/07/2022 FROM SOURCE MY PARTS		659.48
INV 15348	09/09/2022	SULLIVAN LOGISTICS PTY LTD	25/08/2022 FROM MAXI PARTS, 25/08/2022 FROM UNITED FASTENERS		140.42
INV 16305	16/09/2022	SULLIVAN LOGISTICS PTY LTD	11/09/2022 FROM MAXI PARTS, 11/09/2022 FROM UNITED FASTENERS, 11/09/2022 FROM HOIST SALES AND HYDRAULICS		106.02
INV 16758	26/09/2022	SULLIVAN LOGISTICS PTY LTD	16/09/2022 FROM WINC		44.76
EFT9365	20/10/2022	PINGELLY PRIMARY SCHOOL	COMMUNITY GRANT - ROUND 1	1	2,727.00
INV 0136	10/10/2022	PINGELLY PRIMARY SCHOOL	PINGELLY CHOIR AUSPICED WITH PINGELLY PRIMARY SCHOOL		2,727.00
EFT9366	20/10/2022	UNITED FASTENERS WA P/L	PARTS FOR PLANT	1	155.88
INV 586978	25/08/2022	UNITED FASTENERS WA P/L	10 X CUTTING BLADES		135.05
INV 588108	02/09/2022	UNITED FASTENERS WA P/L	NUTS AND BOLTS - MITSUBISHI TRUCK PN133		20.83
EFT9367	20/10/2022	TOTAL PACKAGING (WA) PTY LTD	DOGGY DUMPAGE DISPOSAL UNITS	1	171.60
INV 35203	19/10/2022	TOTAL PACKAGING (WA) PTY LTD	8 X DOGGY DUMPAGE DISPOSAL UNITS		171.60
EFT9368	20/10/2022	COMMANDACOM & CLASSICAL COMMUNICATIONS	TECHNICAL ASSISTANCE	1	154.00
INV 13337	25/08/2022	COMMANDACOM & CLASSICAL COMMUNICATIONS	ASSISTANCE TO REBOOT PHONE SYSTEM		154.00
EFT9369	20/10/2022	BELVEDERE NURSERY	ASSORTED PLANTS	1	414.00
INV 2024	28/09/2022	BELVEDERE NURSERY	ROSE & BOTTLE BRUSH BUSHES - TOWN CEMETERY		414.00
EFT9370	20/10/2022	AUSTRALIA POST	POSTAGE - AUGUST 2022	1	798.02
INV 1011808355	03/09/2022	AUSTRALIA POST	RATES POSTAGE, GENERAL POSTAGE		798.02
EFT9371	20/10/2022	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION	STAFF TRAINING	1	7,129.50
INV SI-001227	18/08/2022	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION	OVERSEE LOCAL GOVERNMENT ASSET MANAGEMENT - 4 AUGUST		3,300.00
INV SI-001228	18/08/2022	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION	STRATEGIC DECISION MAKING IN-HOUSE COURSE - 3 AUGUST		3,300.00

INV SI-001229	18/08/2022	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION	TRAINER TRAVEL AND MEAL EXPENSES - 3 & 4 AUGUST		529.50	
EFT9372	20/10/2022	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD CHARGES - AUGUST 2022	1		1,021.23
INV 31082022	31/08/2022	GREAT SOUTHERN FUEL SUPPLIES	0PN, PN761, SMALL PLANT		1,021.23	
EFT9373	20/10/2022	BEST OFFICE SYSTEMS	OFFICE EQUIPMENT PLUS FREIGHT CHARGES	1		4,201.00
INV 607247	19/09/2022	BEST OFFICE SYSTEMS	FREIGHT FOR DELIVERY OF 2 X CARTRIDGES		21.00	
INV 607695	27/09/2022	BEST OFFICE SYSTEMS	RICHO IMC2000 COLOUR PHOTOCOPIER - SERIAL 3082R520193		4,180.00	
EFT9374	20/10/2022	OFFICEWORKS LTD	ASSORTED STATIONERY ITEMS	1		381.75
INV 602644852	31/08/2022	OFFICEWORKS LTD	REFLEX COPY PAPER X 6 BOXES, WALL CLOCK, A4 BLUE INSERT BINDER X 4, CRICUT PERMANENT VINYL X 4, BINDING COMBS 21 LOOP 10MM, BINDING COMBS 21 LOOP 12MM, 3M COMMAND MIXED HOOKS, A4 INSERT BINDER X 2, FREIGHT		381.75	
EFT9375	20/10/2022	GREAT SOUTHERN WASTE DISPOSAL	WASTE AND RECYCLING COLLECTION PLUS SITE MANAGEMENT - 27/07/2022 TO 31/08/2022	1		18,005.13
INV 2134	02/09/2022	GREAT SOUTHERN WASTE DISPOSAL	DOMESTIC RUBBISH COLLECTION 27 JULY TO 31 AUGUST 2022, RECYCLING RUBBISH COLLECTION 5, 16 & 13 AUGUST 2022, REFUSE SITE LABOUR 25.5HRS X 5 WEEKENDS = 127.50, MACHINE HOURS 5 WEEKENDS = 15HRS, BULK WASTE & RECYCLING COLLECTIONS, REPLACEMENT BINS FOR 65 STRATFORD STREET		18,005.13	
EFT9376	20/10/2022	WINC AUSTRALIA PTY LIMITED	BINDING MACHINE PLUS FREIGHT	1		518.82
INV 9040204601	31/08/2022	WINC AUSTRALIA PTY LIMITED	BINDING TOOL, FREIGHT		518.82	
EFT9377	20/10/2022	PINGELLY COMMUNITY RESOURCE CENTRE	LIBRARY SERVICES	1		5,628.39
INV 3887	29/09/2022	PINGELLY COMMUNITY RESOURCE CENTRE	OCTOBER TO DECEMBER 2022		5,628.39	
EFT9378	20/10/2022	NARROGIN PACKAGING & MOTORCYCLES, NARROGIN HIRE & RETIC	CONSUMABLES	1		575.00
INV 75072	17/08/2022	NARROGIN PACKAGING & MOTORCYCLES, NARROGIN HIRE & RETIC	SANDING DISCS X 15 - TOWN HALL MAINTENANCE		230.00	
INV 75194	19/08/2022	NARROGIN PACKAGING & MOTORCYCLES, NARROGIN HIRE & RETIC	SANDING BELTS - TOWN HALL MAINTENANCE		345.00	
EFT9379	20/10/2022	WHEATBELT ELECTRICS	ELECTRICAL SERVICES	1		814.59
INV 4422	26/09/2022	WHEATBELT ELECTRICS	EXTERNAL LIGHTING REPAIRS - MUSEUM		814.59	
EFT9380	20/10/2022	JMAC ENGINEERING PTY LTD	PART FOR PLANT	1		167.16
INV 4725	30/08/2022	JMAC ENGINEERING PTY LTD	10MMX6M BAR - MITSUBISHI FUSO PN133 PT13		48.27	
INV 4734	31/08/2022	JMAC ENGINEERING PTY LTD	100X6MM FLAT BAR - MITSUBISHI FUSO PN133 PT13		60.14	

INV 4750	01/09/2022	JMAC ENGINEERING PTY LTD	SUPPLY AND CUT 8MM PLATE - MITSUBISHI FUSO PN133 PT13		58.75	
EFT9381	20/10/2022	KNIGHTLINE COMPUTERS	EXTERNAL HARDDRIVE	1		265.95
INV 76947	30/08/2022	KNIGHTLINE COMPUTERS	6TB USB EXTERNAL HARDDRIVE		265.95	
EFT9382	20/10/2022	MAIN ROADS WESTERN AUSTRALIA	ROAD LINE MARKING	1		4,504.50
INV 8021128	26/08/2022	MAIN ROADS WESTERN AUSTRALIA	CENTRE LINE REINSTATEMENT - SPOTTING - WICKEPIN PINGELLY ROAD RRG05		4,504.50	
EFT9383	20/10/2022	CTI SECURITY SERVICES PTY LTD	ALARM MONITORING CHARGES - 17 QUEEN STREET	1		164.59
INV CINS3132650	16/09/2022	CTI SECURITY SERVICES PTY LTD	CHARGES FROM 01/10/2022 TO 31/12/2022		164.59	
EFT9384	20/10/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES	1		1,358.50
INV 4181	01/09/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES 23 & 31 AUGUST 2022, 13 HOURS		1,358.50	
EFT9385	20/10/2022	WALLIS COMPUTER SOLUTIONS	TECHNICAL SERVICES BILLABLE HOURS	1		5,420.80
INV 23816	13/09/2022	WALLIS COMPUTER SOLUTIONS	ADDITIONAL HOURS 2021 22 BILLABLE BALANCE PER WALLIS		5,420.80	
EFT9386	20/10/2022	E & MJ ROSHER PTY LTD	PARTS FOR PLANT	1		256.94
INV 1447848	19/09/2022	E & MJ ROSHER PTY LTD	SPINDLE HOUSING, 2X BEARINGS, 2X SEALS, FREIGHT CHARGES - PROM7		256.94	
EFT9387	20/10/2022	NARROGIN TOWING (CUBY WINDSCREENS)	SUPPLY AND FIT WINDSCREEN	1		654.50
INV 16048	05/09/2022	NARROGIN TOWING (CUBY WINDSCREENS)	SUPPLY AND FIT WINDSCREEN - ISUZU TIP TRUCK PN437 PT20		654.50	
EFT9388	20/10/2022	NUTRIEN AG SOLUTIONS	ASSORTED CONSUMABLES	1		2,176.24
INV 907377501	01/08/2022	NUTRIEN AG SOLUTIONS	RAPID SET CONCRETE - TOWN STREETS		748.44	
INV 907425427	10/08/2022	NUTRIEN AG SOLUTIONS	1 X 18KG GAS CYLINDER FOR FORKLIFT P104		82.17	
INV 907459663	17/08/2022	NUTRIEN AG SOLUTIONS	RAPID SET CONCRETE - TOWN STREETS		785.73	
INV 907491799	23/08/2022	NUTRIEN AG SOLUTIONS	SAFETY BOOTS - STAFF PPE		159.50	
INV 907549509	01/09/2022	NUTRIEN AG SOLUTIONS	1 X G SIZE BOTTLE OF ARGON GAS, 1 X 15KG .9 MIG WIRE		158.40	
INV 907549510	01/09/2022	NUTRIEN AG SOLUTIONS	1 X G SIZE BOTTLE OF ARGON GAS, 1 X 15KG .9 MIG WIRE		242.00	
EFT9389	20/10/2022	RF & PL O'BRIEN	PUSH UP GRAVEL	1		8,750.00
INV 30	19/06/2022	RF & PL O'BRIEN	PUSH UP GRAVEL (BARRET PIT) - 5,000 CUBIC M		8,750.00	
EFT9390	20/10/2022	FUEL DISTRIBUTORS OF WA PTY LTD	BULK DIESEL	1		20,121.12
INV 421775	29/09/2022	FUEL DISTRIBUTORS OF WA PTY LTD	BULK DIESEL 10,110.00 DELIVERED TO SHIRE DEPOT		20,121.12	

EFT9391	20/10/2022	KERRY R KEYS	COPY PAPER	1		46.00
INV 1	01/08/2022	KERRY R KEYS	2 X REAMS REFLEX A3 COPY PAPER - ADMIN BUILDING		46.00	
EFT9392	20/10/2022	MATILDA AUTO PARTS	PARTS FOR PLANT	1		202.40
INV 259057	24/08/2022	MATILDA AUTO PARTS	2 X SET OF FILTERS - HOLDEN COLORADO PBM01, 2 X SET OF FILTERS - HOLDEN COLORADO PDTS01		202.40	
EFT9393	20/10/2022	PINGELLY TYRE SERVICE	TYRES AND PARTS FOR PLANT	1		1,361.00
INV 7714	23/08/2022	PINGELLY TYRE SERVICE	STRIP AND REPAIR 1 X MOWER TYRE - KUBOTA 1EPG726 PROM7		50.00	
INV 7743	25/08/2022	PINGELLY TYRE SERVICE	4 X 245/70 R16 TYRES - HOLDEN COLORADO PDTS01		928.00	
INV 7719	01/09/2022	PINGELLY TYRE SERVICE	1 X BOSCH BATTERY - HOLDEN COLORADO PDTS01, BATTERY - \$290.00, FREIGHT - \$93.00		383.00	
EFT9394	20/10/2022	SAFETY & RESCUE EQUIPMENT	SUPPLY AND INSTALL ANCHOR POINTS	1		2,430.97
INV 28385	20/09/2022	SAFETY & RESCUE EQUIPMENT	SUPPLY AND INSTALL 6X AS5532 COMPLIANT ANCHOR POINTS, 15KN RATED FOR ONE PERSON ON PRACC ROOF		2,430.97	
EFT9395	20/10/2022	QUALITY PRESS	DFES BUSH FIRE FORMS	1		1,138.50
INV 061048	14/09/2022	QUALITY PRESS	DFES#95 IRS BUSHFIRE FORM 3 X PACKS OF 5, DFES#96 IRS ATTENDANCE FORMS 3 X PACKS OF 5, DFES#15 PERMIT TO SET FIRE TO BUSH 8 X PACKS OF 5, FREIGHT		1,138.50	
EFT9396	20/10/2022	EASTERN HILLS SAWS & MOWERS PTY LTD	SAFETY EQUIPMENT	1		342.00
INV 49252	30/08/2022	EASTERN HILLS SAWS & MOWERS PTY LTD	1 X BASIC HELMET STP700048880800, 2 X UNIVERSAL HARNESS		342.00	
EFT9397	20/10/2022	REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT INC	YEAR 3 OF 3 SUBSCRIPTION TO GRANTGURU PORTAL	1		852.50
INV 09092022	09/09/2022	REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT INC	YEAR 3 OF 3 SUBSCRIPTION TO GRANTGURU PORTAL		852.50	
EFT9398	20/10/2022	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL ASSISTANCE	1		41.25
INV 2856	04/07/2022	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL ASSISTANCE BUDGET 22/23		41.25	
EFT9399	20/10/2022	LANSDELL FAMILY MUSIC	LIVE ENTERTAINMENT	1		1,500.00
INV 012	17/09/2022	LANSDELL FAMILY MUSIC	PAYMENT TO KEVIN LANSDELL FOR 3 X 45 MINUTE SETS \$450.00, PAYMENT TO KATELYN LANSDELL FOR 4 X 45 MINUTE SETS \$600.00, PAYMENT TO LANSDELL FAMILY TRIO 1 X 45 MINUTE SET \$450.00		1,500.00	
EFT9400	20/10/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	CONSUMABLES	1		67.00
INV DI25012839	12/08/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	PAINT FOR THE ENTRY STATEMENTS		27.00	

INV DI25013982	27/09/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	KILLRUST GLOSS ENAMEL ULTRA BLUE - PIONEER PARK MAINTENANCE		40.00
EFT9401	20/10/2022	HOIST SALES AND HYDRAULIC REPAIRS PTY LTD	PART FOR PLANT	1	166.27
INV B1718	06/09/2022	HOIST SALES AND HYDRAULIC REPAIRS PTY LTD	AIR FITTING AND SWITCH - MITSUBISHI FUSO PN133 PT13		166.27
EFT9402	20/10/2022	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	1	83.02
INV 0473	28/08/2022	TOLL TRANSPORT PTY LTD	04/08/2022 TO STATE LIBRARY		20.97
INV 0474	04/09/2022	TOLL TRANSPORT PTY LTD	18/08/2022 TO STATE LIBRARY		20.97
INV 0475	11/09/2022	TOLL TRANSPORT PTY LTD	31/08/2022 FROM EASTERN HILL SAWS AND MOWERS, 05/09/2022 FROM INTERFIRE, 06/09/2022 FROM TREBLEX		62.05
INV 869844/0474	12/09/2022	TOLL TRANSPORT PTY LTD	CREDIT ON FREIGHT CHARGES		-20.97
EFT9403	20/10/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL COLLECTIONS FOR JULY 2022	1	67.16
INV BSLJUL2022.2	31/08/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	PERMIT 23.21/22 545 MOORUMBINE ROAD		67.16
EFT9404	20/10/2022	AUTOPRO NORTHAM	PARTS FOR PLANT	1	178.76
INV 1016028	07/09/2022	AUTOPRO NORTHAM	2 X 95202 LED F/IND & PARK LIHGTS FOR MITSUBISHI TRUCK		178.76
EFT9405	20/10/2022	UNIFORMS AT WORK	STAFF UNIFORM	1	746.35
INV 7349	06/09/2022	UNIFORMS AT WORK	WORK UNIFORM - 2 X MOLESKIN PANT CODE: TCP2228007, 1 X MONACO 3/4 SHIRT CODE: S770LT, 1 X MADISON S/SLEEVE CODE: S628LS, 1 X LANA S/S CODE: K819LS, 1 X GEMINI S/S BLOUSE CODE: 6199S91, FREIGHT		435.60
INV 7392	29/09/2022	UNIFORMS AT WORK	WORK UNIFORM - 2 X MOLESKIN PANT CODE: TCP2228007, 1 X MONACO 3/4 SHIRT CODE: S770LT, 1 X LANA S/S CODE: K819LS, 1 X WILLOW CRL - 6801S91, 1 X ROSE COOL BREEZE KNOT TOP SIZE M TEAL, POSTAGE		310.75
EFT9406	20/10/2022	6 SEASONS CAFE	CATERING	1	268.50
INV 1013	05/08/2022	6 SEASONS CAFE	BUSHFIRE AWARENESS TRAINING 5 & 6 AUGUST 2022 DINNER, LUNCH & MORNING & AFTERNOON TEA		268.50
EFT9407	20/10/2022	INTERFIRE AGENCIES	BUSH FIRE BRIGADE PPE	1	4,542.04
INV 11495	05/09/2022	INTERFIRE AGENCIES	OLIVER 66-460 WILDLAND FIRE BOOT, OLIVER ZIP KIT, LACE QUICK RELEASE ZIPPER ATTACHMENT ZIP460-16CM		3,297.63
INV 11727	23/09/2022	INTERFIRE AGENCIES	FIRE FIGHTING PPE		915.11
INV 11729	23/09/2022	INTERFIRE AGENCIES	FIRE FRIGHTENING PPE		329.30
EFT9408	20/10/2022	HERITAGE INTELLIGENCE (WA)	HERITAGE LISTING AND SURVEY	1	5,015.31
INV 013/22	01/09/2022	HERITAGE INTELLIGENCE (WA)	HERITAGE LISTING AND SURVEY CLAIM FOR 25% OF JOB		5,015.31

EFT9409	20/10/2022	SAPIO PTY LTD	MONTHLY SUBSCRIPTION AND LABOUR - CBD CCTV	1		374.00
INV 215268	06/09/2022	SAPIO PTY LTD	AUGUST 2022		187.00	
INV 217205	04/10/2022	SAPIO PTY LTD	SEPTEMBER 2022		187.00	
EFT9410	20/10/2022	MAXIPARTS OPERATIONS P/L	PARTS FOR PLANT	1		422.37
INV 4851098	25/08/2022	MAXIPARTS OPERATIONS P/L	1 X SET OF 3.5 JAWS FOR TURN TABLE - MITSUBISHI FUSO PN133 PT13		368.50	
INV 4851900	25/08/2022	MAXIPARTS OPERATIONS P/L	XL-POGOCHROME POGO STICK HOSE TENNA - MITSUBISHI FUSO PN133 PT13		53.87	
EFT9411	20/10/2022	HAYDEN MCGLINN	LIVE ENTERTAINMENT - 10/09/2022	1		650.00
INV 431	12/09/2022	HAYDEN MCGLINN	ACOUSTIC SESSION AT PINGELLY RECREATION AND CULTURAL CENTRE. 4 X SETS OF MUSIC.		650.00	
EFT9412	20/10/2022	CRYSTAL GALE	LIVE ENTERTAINMENT - 17/09/2022	1		750.00
INV 1	23/09/2022	CRYSTAL GALE	LIVE AND LOCAL MICRO FESTIVAL 2022 ACOUSTIC SESSION		750.00	
EFT9414	20/10/2022	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE	1		71.80
INV 378624	27/09/2022	LANDGATE	SCHEDULE NO: G 2022/5, DATED 23/07/2022 TO 16/09/2022		71.80	
EFT9415	20/10/2022	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSIONS	1		988.91
INV 127	07/09/2022	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSIONS - AUGUST 2022		507.09	
INV 128	05/10/2022	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSION - SEPTEMBER 2022		481.82	
EFT9416	21/10/2022	AUSTRALIAN TAXATION OFFICE	GST LIABILITY	1		25,624.00
INV 20102022	20/10/2022	AUSTRALIAN TAXATION OFFICE	SEPTEMBER 2022		25,624.00	
EFT9417	28/10/2022	TELSTRA	TELSTRA MOBILE CHARGES PLUS NEW DEVICE	1		400.79
INV 990000002040	12/10/2022	TELSTRA	WORKS, ADMIN, NEW DEVICE - CEO		400.79	
EFT9418	28/10/2022	PINGELLY PRIMARY SCHOOL	LIVE ENTERTAINMENT - NAIDOC DAY 28/07/2022	1		500.00
INV 0130	12/09/2022	PINGELLY PRIMARY SCHOOL	PORTION OF COST FOR DANCE GROUP NAIDOC DAY 28 JULY 2022		500.00	
EFT9419	28/10/2022	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD CHARGES - SEPTEMBER	1		917.36
INV 30092022	30/09/2022	GREAT SOUTHERN FUEL SUPPLIES	0PN, PN761, SMALL PLANT		917.36	
EFT9420	28/10/2022	NARROGIN BETTA HOME LIVING	TV WALL MOUNT, HDMI CORD AND PROTECTION WIPES	1		2,494.90
INV 25710066544	11/10/2022	NARROGIN BETTA HOME LIVING	TV, TV WALL MOUNT, HDMI CORD AND PROTECTION WIPES FOR PEOPLE OF PINGELLY PAST AND PRESENT.		2,494.90	
EFT9421	28/10/2022	SHIRE OF BROOKTON	REIMBURSEMENT OF CESM WAGES AND ON-COSTS	1		4,262.59

INV 8881	05/10/2022	SHIRE OF BROOKTON	JULY TO SEPTEMBER 2022		4,262.59	
EFT9422	28/10/2022	WHEATBELT ELECTRICS	ELECTRICAL SERVICES	1		1,111.38
INV 4326	10/07/2022	WHEATBELT ELECTRICS	REPAIRS TO LIGHT TOWER ON OVAL		1,111.38	
EFT9423	28/10/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES	1		3,187.25
INV 4225	25/09/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES 7 SEPTEMBER TO 21 SEPTEMBER 2022, 07/09/2022 - 4 HOURS, 16/09/2022 - 3 HOURS, 21/09/2022 - 4 HOURS,		1,149.50	
INV 4271	15/10/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES FOR 15 OCTOBER 2022 INCLUDING PRE FIREBREAK INSPECTIONS, 28/09/2022 - 5 HOURS, 04/10/2022 - 9.5 HOURS, 12/10/2022 - 5 HOURS		2,037.75	
EFT9424	28/10/2022	NUTRIEN AG SOLUTIONS	CONSUMABLES	1		80.96
INV 907608233	12/09/2022	NUTRIEN AG SOLUTIONS	PLUGS FOR LIGHTING POLES - PRACC CAR PARK		53.46	
INV 907699201	28/09/2022	NUTRIEN AG SOLUTIONS	1 X CAMLOCK 3" MALE, 2 X HD CLAMPS 59/63		27.50	
EFT9425	28/10/2022	SHIRE OF CUBALLING	LONG SERVICE LEAVE ENTITLEMENT	1		4,000.93
INV 5762	17/08/2022	SHIRE OF CUBALLING	DAVID JAMES THOMPSON		4,000.93	
EFT9426	28/10/2022	WANDERING SMASH REPAIRS	INSURANCE CLAIM EXCESS CHARGE	1		300.00
INV 5327	22/09/2022	WANDERING SMASH REPAIRS	EXCESS ON INSURANCE CLAIM - HYUNDAI SANTA FE COMMUNITY CAR		300.00	
EFT9427	28/10/2022	ASV SALES & SERVICE (WA) PTY LTD	PARTS FOR PLANT	1		409.36
INV 293971	02/08/2022	ASV SALES & SERVICE (WA) PTY LTD	PARTS AND LABOUR - SKID STEER PL9		409.36	
EFT9428	28/10/2022	STATEWIDE TRAFFIC WA	TRAFFIC MANAGEMENT PLAN	1		1,017.50
INV 313	29/09/2022	STATEWIDE TRAFFIC WA	GREAT SOUTHERN HIGHWAY/QUARTZ STREET		1,017.50	
EFT9430	28/10/2022	LANDGATE	RURAL UV'S CHARGEABLE	1		245.60
INV 375872	23/06/2022	LANDGATE	SCHEDULE NO: G 2022/3		70.40	
INV 377069	26/07/2022	LANDGATE	SCHEDULE R2022/1		133.05	
INV 377902	29/08/2022	LANDGATE	SCHEDULE NO: M2022/8		42.15	
TOTAL						209,173.11
CHEQUE NUMBER	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL AMOUNT
24908	20/10/2022	SHIRE OF PINGELLY	12 MONTH VEHICLE REGISTRATION RENEWALS	1		6,571.40
INV REGO2022-	03/10/2022	SHIRE OF PINGELLY	VARIOUS SHIRE PLANT		3,468.20	

INV REGO2022- 24909	03/10/2022	SHIRE OF PINGELLY	VARIOUS SHIRE PLANT		3,103.20	
	20/10/2022	SYNERGY	SYNERGY ACCOUNT CHARGES	1		3,347.83
INV 2093602338	01/09/2022	SYNERGY	SHIRE STREETLIGHTS - 25/07/2022 TO 24/08/2022		3,196.77	
INV 2057629927	19/09/2022	SYNERGY	PINGELLY PONY CLUB GROUND - 60 DAY SUPPLY		151.06	
24910	28/10/2022	SYNERGY	SHIRE STREETLIGHT CHARGES	1		3,214.11
INV 2077636196	03/10/2022	SYNERGY	198 LIGHTS - 25/08/2022 TO 24/09/2022		3,214.11	
TOTAL						13,133.34

PAYROLL	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL AMOUNT
EFT9413	20/10/2022	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	1		102.50
EFT9429	28/10/2022	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	1		102.50
DD13322.1	11/10/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		6,212.54
DD13322.2	11/10/2022	COLONIAL FIRST STATE FIRST CHOICE PERSONAL	SUPERANNUATION CONTRIBUTIONS	1		515.33
DD13322.3	11/10/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		670.72
DD13322.4	11/10/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		679.16
DD13322.5	11/10/2022	MLC	SUPERANNUATION CONTRIBUTIONS	1		835.19
DD13322.6	11/10/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		489.62
DD13322.7	11/10/2022	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		564.02
DD13341.1	25/10/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		8,038.65
DD13341.2	25/10/2022	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		521.50
DD13341.3	25/10/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		670.72
DD13341.4	25/10/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		679.16

DD13341.5	25/10/2022	MLC	SUPERANNUATION CONTRIBUTIONS	1		736.24
DD13341.6	25/10/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		503.71
DD13341.7	25/10/2022	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		564.02
TOTAL						21,885.58

DIRECT DEBIT	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL AMOUNT
DD13329.1	14/10/2022	BENDIGO BANK CREDIT CARDS	EMW CREDIT CARD TRANSACTIONS - SEPTEMBER 2022	1		4.00
INV 14102022	14/10/2022	BENDIGO BANK CREDIT CARDS	29/09/2022 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	4.00	
DD13330.1	14/10/2022	BENDIGO BANK CREDIT CARDS	EMCS CREDIT CARD TRANSACTIONS - SEPTEMBER 2022	1		104.00
INV 14102022	14/10/2022	BENDIGO BANK CREDIT CARDS	09/09/2022 JELCOMBINE FARMS - FLOWER ARRANGEMENT FOR ANDREW AND NONDO DOVER - \$100.00 29/09/2022 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	104.00	
DD13331.1	14/10/2022	BENDIGO BANK CREDIT CARDS	CEO CREDIT CARD TRANSACTIONS - SEPTEMBER 2022	1		1,278.15
INV 14102022	14/10/2022	BENDIGO BANK CREDIT CARDS	17/09/2022 BUNNINGS TRADE - CHRISTMAS VILLAGE ITEMS AND DECORATIONS - \$511.15 22/09/2022 6 SEASONS CAFE - CATERING FOR TIDY TOWNS JUDGES VISIT - \$116.90 23/09/2022 THE WEST AUSTRALIAN - CLASSIFIED AD FOR FOOTPATH TENDER - \$323.05 23/09/2022 THE WEST AUSTRALIAN - CLASSIFIED AD FOR FOOTPATH TENDER - \$323.05 29/09/2022 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	1,278.15	
TOTAL						1,386.15

TRUST LICENSING	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL AMOUNT
DD13353.1	03/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 29/09/2022	8		1,436.35
DD13355.1	04/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 30/09/2022	8		160.95
DD13357.1	05/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 03/10/2022	8		816.60
DD13359.1	06/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 04/10/2022	8		151.50
DD13361.1	07/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 05/10/2022	8		8,018.25
DD13363.1	10/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 162.75	8		162.75
DD13365.1	11/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 07/10/2022	8		947.40
DD13365.2	12/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 10/10/2022	8		3,209.90
DD13367.1	13/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 11/10/2022	8		389.15

DD13369.1	14/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 12/10/2022	8		101.45
DD13371.1	17/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 13/10/2022	8		1,515.35
DD13373.1	18/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 14/10/2022	8		261.05
DD13375.1	19/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 17/10/2022	8		2,259.90
DD13377.1	20/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 18/10/2022	8		1,183.65
DD13379.1	21/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 19/10/2022	8		874.05
DD13381.1	24/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 20/10/2022	8		1,111.40
DD13383.1	25/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 21/10/2022	8		1,468.15
DD13385.1	26/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 24/10/2022	8		1,760.50
DD13387.1	27/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 25/10/2022	8		8,905.50
DD13389.1	28/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 26/10/2022	8		968.45
DD13391.1	31/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 27/10/2022	8		2,982.10
TOTAL						38,684.40
TRUST NUMBER	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL AMOUNT
EFT9358	14/10/2022	GRAEME JOHN LANGE	BOND REFUND - HIRE OF SMALL PEST TRAP	7		85.00
INV T298	14/10/2022	GRAEME JOHN LANGE	SMALL PEST TRAP HIRE \$85.00	7	85.00	
TOTAL						85.00
GRAND TOTAL						284,347.58

16. DIRECTORATE OF WORKS

16.1 Scheme Amendment No. 6 to Shire of Pingelly Local Planning Scheme No. 3

File Reference:	ADM0101
Location:	Applies throughout the Shire
Applicant:	Not Applicable
Author:	Chief Executive Officer and Consultant Planner
Disclosure of Interest:	Edge Planning & Property receive payment for Planning advice to the Shire and declare a Financial Interest (section 5.70 of the Local Government Act 1995)
Attachments:	16.1.1 Scheme Amendment No. 6 documentation 16.1.2 Attachment 1 of Scheme Amendment No. 6: Shire of Pingelly Local Planning Scheme No. 3 text showing proposed amendments in highlight and strikeout
Previous Reference:	12956 – Local Planning Scheme Report of Review (17 February 2021)

Summary

It is recommended that Council adopt Scheme Amendment No. 6 to formally commence the process of amending the *Shire of Pingelly Local Planning Scheme No. 3* text as set out in Attachment 16.1.1.

Background

As Councillors are aware, the *Shire of Pingelly Local Planning Scheme No. 3* (LPS3) provides the statutory basis for Council regulating development and land use proposals. LPS3 was gazetted on 5 May 2008.

The purpose of Amendment No. 6 is to modify the LPS3 text to:

- Ensure consistency with the deemed provisions in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the 'Regulations');
- Ensure consistency with Schedule 1 - Model provisions for local planning schemes (Model Scheme Text) in the Regulations;
- Update the Zoning Table;
- Delete superfluous definitions and land uses and introduce new definitions and land uses;
- Insert provisions relating to the Commercial, Mixed Use, Residential, Rural Residential, Rural, General Industry and Urban Development zones;
- Insert provisions relating to amenity, servicing and natural resource management;
- Modify Development Table – General;
- Introduce Schedule A – Supplemental Provisions;
- Ensure zone and reserve names are consistent with the Regulations;
- Review opportunities to create an effective and efficient local planning system; and
- Address the Western Australian Planning Commission (WAPC) approved Report of Review.

Attachment 16.1.2 outlines proposed modifications to the LPS3 text with new sections highlighted and deleted sections in strikeout. The aqua highlighted text are from the Model Scheme Text, green highlighted text are proposed new provisions, while white text are retained provisions from LPS3.

The Regulations, made under the *Planning and Development Act 2005* (the 'Act'), govern the way in which local planning strategies, local planning schemes and structure plans are prepared and amended.

Schedule 2 of the Regulations titled 'Deemed provisions for local planning schemes' apply to all planning schemes and prevail over schemes including LPS3. The deemed provisions are

'read into' schemes automatically under Section 257B of the Act. Provisions in LPS3, which are inconsistent with the deemed provisions, ceased to apply as of gazettal of the Regulations.

The deemed provisions address a range of matters including uniform processes and procedures to schemes, such as structure plan preparation and the development assessment. The deemed provisions apply automatically to all schemes when the Regulations come into operation and cannot be altered, varied or excluded.

Section 73(2A) of the Act allows for a scheme to include supplemental provisions, provided those supplemental provisions are consistent with or not already covered by the Regulations.

The Shire administration has audited LPS3 to determine which provisions are now superseded by the deemed provisions and the Model Scheme Text.

Comment

It is recommended that Council resolves to adopt Scheme Amendment No. 6 as outlined in Attachment 16.1.1 to formally commence the process of amending LPS3.

Numerous changes are proposed to the LPS3 text including:

- Adding provisions to the Waste Water Treatment Plant Odour Buffer Special Control Area;
- Deleting various definitions and land uses and adding new definitions and uses;
- Extending and modifying the Aims of the Scheme;
- Deleting the Zoning Table and replacing with a new Zoning Table with new land uses and modified permissibility;
- Modifying references of 'Town Centre' zone to 'Commercial' zone, 'General Agriculture' zone to 'Rural' zone, 'Industry' zone to 'General Industry' zone, 'Development' zone to 'Urban Development' zone;
- Deleting references to 'Special Use' zone;
- Inserting provisions relating to the Commercial, Mixed Use, Residential, Rural Residential, Rural, General Industry and Urban Development zones;
- Inserting provisions relating to dual residential density codes, general appearance of buildings and preservation of amenity, development of land without constructed/dedicated road frontage or access, repurposed dwellings and second-hand dwellings, derelict vehicles, machinery and objects, use of setback area, commercial vehicle parking, landscaping, car parking, traffic management, natural resource management, waterway resource management and protection, ancillary dwellings, caretaker's dwellings, workforce accommodation, dwellings without reticulated mains water supply, servicing, mining operations, waste and resource recovery facilities, signage and advertisements, and restrictive covenants;
- Modifying Table 6 – Development Table – General to Table 5 Site and development standards;
- Inserting Schedule A – Supplementary provisions to the deemed provisions;
- Adding Schedule 1 – Exempted Signage and Advertisements;
- Modifying the scheme maps through changing zone and reserve names to align with the Regulations; and
- Deleting the preamble.

Based on the Regulations, the scheme amendment is considered to be a 'standard' amendment.

The key stages in the amendment process are summarised below:

- The amendment to be referred to the Environmental Protection Authority (EPA) for assessment and upon approval to proceed when their advice is received;
- Public consultation to be undertaken for at least 42 days;
- Reporting to Council following the close of the consultation period. The Council will then determine whether or not to support final adoption of the scheme amendment (with or without modifications); and
- The WAPC to assess the scheme amendment request with the final decision made by the Minister for Planning.

Deemed Provisions

The Regulations have 'Deemed Provisions' which automatically apply to every local government in Western Australia and override some sections of the Shire's existing Scheme. Where there is a conflict between the Shire's Scheme and the 'Deemed Provisions', then the Regulations prevail. The 'Deemed Provisions' mainly cover administrative procedures and common planning requirements.

There are whole sections of the LPS3 text that have become redundant and have been replaced by clauses in the 'Deemed Provisions' of the Regulations

Model Provisions

The Regulations contain a template of a Local Planning Scheme text which outlines what the WAPC considers to be the ideal format for any new or amended Scheme. The template is known as the 'Model Provisions for Local Planning Schemes'.

Some of the Model Provisions are essentially fixed (i.e. the WAPC will not support any variations). An example is that there are set zones and reserves that can be used in a Scheme. There are also set objectives for zones and reserves that are required to be utilised. While not stated by the WAPC, the long-term outcome will be that most Local Planning Schemes throughout the State will have similar formats, with consistent zones, reserves and scheme text format. There are some areas within the Model Provisions where local governments can include their own local requirements, such as development controls (like site requirements), and exemptions for development from the need for planning approval.

Consultation

No public consultation has yet occurred at this early stage of the planning process. Should Council adopt the scheme amendment and environmental clearance is provided by the EPA, the scheme amendment will be publicly advertised in accordance with the Regulations.

Statutory Environment

Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015, and Shire of Pingelly Local Planning Scheme No. 3 (LPS3)

Policy Implications

Changes to the Local Planning Scheme will necessitate several policy amendments and/or additions. There will be a separate requirement to update the Local Planning Strategy to address the WAPC's approval of the Report of Review.

Financial Implications

This has already been budgeted for.

Strategic Implications

Goal 3	Built Environment
Outcome 3.2	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the
Strategy 3.2.3	Plan for appropriate location of activities within the Shire, in a way that is consistent with the community's vision for the future
Action 3.2.3.1	Review the Town Planning Scheme
Goal 4	Natural Environment
Outcome 4.3	The Shire's valued natural areas and systems are protected and enhanced.
Outcome 4.3.2	Ensure proper land management practices are observed which result in protection and care of the natural environment.

Approval of Scheme Amendment No. 6 will assist in improving the efficiency and effectiveness of the planning system.

Risk Implications

Risk	The key risk in relation to an outdated Local Planning Scheme, that is not in line with the model provisions, is that decisions by the Shire may be inconsistent with those made by the WAPC or may be difficult to apply new and emergency land uses.
Risk Rating (Prior to Treatment or Control)	Medium (9)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation

That Council:

1. **Agrees to adopt an amendment to the *Shire of Pingelly Local Planning Scheme No. 3*, pursuant to section 75 of the *Planning and Development Act 2005*, through modifying the Scheme text as outlined in Attachment 16.1.1.**
2. **Determines that Amendment No. 6 is standard under part (f) and (g) of the standard amendment definition contained in Regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
3. **Authorises the Shire President and the Chief Executive Officer to execute the Scheme Amendment No. 6 documents as outlined in Attachment 16.1.1.**
4. **Notes the Shire will refer Scheme Amendment No. 6 to the Environmental Protection Authority for assessment pursuant to section 81 of the *Planning and Development Act 2005*. Should the Environmental Protection Authority advise that the amendment does not require assessment, advertise the amendment in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
5. **Authorises the Chief Executive Officer to progress and address matters with the Environmental Protection Authority, Department of Planning, Lands and Heritage and the Western Australian Planning Commission.**

Moved: _____ Seconded: _____

Separate Attachments

- 16.1.1 Scheme Amendment No. 6 documentation
- 16.1.2 Attachment 1 of Scheme Amendment No. 6: Shire of Pingelly Local Planning Scheme No. 3 text showing proposed amendments in highlight and strikeout

17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

18. NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

19. CONFIDENTIAL ITEMS

Recommendation

That pursuant to Section 5.23 of the Local Government Act 1995 these items be dealt with, with the public excluded as the item deals with a matter affecting an employee.

Moved: _____ Seconded: _____

19.1 Confidential Item – CEO Review 2022

<p>Voting Requirements: Simple Majority</p> <p>Recommendation That Council accepts and endorses the recommendations from the report prepared by John Philips Consulting in full.</p> <p>Moved: _____ Seconded: _____</p> <p>_____</p>
--

19.2 Confidential Item - Request Interest & Legal Fees be Written Off–A20347

<p>Voting Requirements: Absolute Majority</p> <p>Recommendation That Council advises the property owner’s daughter that it is not prepared to write off rates debtor A20347 as the amount has been raised in accordance with the <i>Local Government Act 1995</i> and its Associated Regulations and in accordance with Council Rates Recovery Policy 5.7.</p> <p>Moved: _____ Seconded: _____</p>

Recommendation

That the meeting be re-opened to the public.

Moved: _____ Seconded: _____

20. CLOSURE OF MEETING

The Chairman to declare the meeting closed.