



# Shire of Pingelly

## Minutes

Ordinary Council Meeting  
16 November 2022

## TABLE OF CONTENTS

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	3
2.	ACKNOWLEDGEMENT OF COUNTRY .....	3
3.	ANNOUNCEMENTS BY THE PRESIDING MEMBER .....	3
4.	RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE .....	3
5.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	3
6.	PUBLIC QUESTION TIME.....	3
	6.1 Questions on Notice from PRACC Inc.....	3
	6.2 Further questions from the floor .....	6
7.	APPLICATIONS FOR LEAVE OF ABSENCE .....	6
8.	DISCLOSURES OF INTEREST .....	6
9.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	7
	9.1 Ordinary Meeting – 19 October 2022 .....	7
10.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS .....	7
11.	ITEMS BROUGHT FORWARD DUE TO PERSONS ATTENDING.....	7
	14.2 PRACC Ongoing Operating Grant.....	8
12.	REPORTS OF COMMITTEES .....	16
	12.1 Reports of Committees of Council .....	16
	12.2 Reports of Council Delegates on External Committee .....	16
13.	REPORTS FROM COUNCILLORS .....	17
	13.1 Cr William Mulronev (President).....	17
	13.2 Memorials .....	17
14.	OFFICE OF THE CHIEF EXECUTIVE OFFICER.....	18
	14.1 Ordinary Council Meeting Schedule 2023 .....	18
	14.3 Mountain Bike & Cycling Strategy Adoption .....	21
15.	DIRECTORATE OF CORPORATE SERVICES .....	24
	15.1 Monthly Statement of Financial Activity – October 2022.....	24
	15.2 Accounts Paid Presented for Endorsement – October 2022.....	45
16.	DIRECTORATE OF WORKS .....	58
	16.1 Scheme Amendment No. 6 to Shire of Pingelly Local Planning Scheme No. 3.....	58
17.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	63
18.	NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING.....	63
19.	CONFIDENTIAL ITEMS.....	63
	19.1 Confidential Item – CEO Review 2022 .....	63
	19.2 Confidential Item - Request Interest & Legal Fees be Written Off–A20347.....	64
20.	CLOSURE OF MEETING .....	64

## **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Chairman declared the meeting open at 2.01pm

## **2. ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

## **3. ANNOUNCEMENTS BY THE PRESIDING MEMBER**

## **4. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**

### **Members Present**

Cr W Mulroney            President  
Cr J McBurney            Deputy President  
Cr B Hotham  
Cr P Narducci  
Cr P Wood  
Cr A Oliveri  
Cr K Singh

### **Staff in Attendance**

Mr A Dover            Chief Executive Officer  
Mr M Hudson            Executive Manager Works  
Ms Z Macdonald            Executive Manager Corporate Services  
Mrs S Smith            Executive Governance Officer

### **Members of the Public**

Lee Steel	Helen Morton	Jodi Pedlar	Sue Traber	Kaye Watts
Anne Goldsmith	Anika Hird	Marvin Smargiassi	Felicity Heazlewood	Rheannon Turton
Michelle Hassell	Alf Watts	Ed Taylor	June Fosbery	Brian Fosbery
Shirley Lange	Patricia James	Graeme Lange	Alan Hodges	Sue Hodges
Sheree Blechynden	Evan Hodges	Eileen McCahon	Colleen Hendriksen	Travis Hodges
Terry Page	David Freebairn	Fred Traber	Doug Goldsmith	

### **Approved Leave of Absence**

Nil

## **5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **6. PUBLIC QUESTION TIME**

### **6.1 Questions on Notice from PRACC Inc.**

#### **QUESTION 1**

Based on the current lease agreement between the Shire of Pingelly (SOP) & PRACC, does it not state that the SOP is responsible for all outside costs and the PRACC is responsible for expenses inside the venue? Many of the expenses showcased on the document are SOP related costs and have been before the PRACC was built e.g., oval maintenance and effluent ponds. Why have these costs been disclosed as expenses towards PRACC?? If the document was to incorporate all recreational activities, then why is the swimming pool costs not associated with the document?

#### **Response**

According to the lease agreement, in general, the Shire of Pingelly is responsible for outside costs and the PRACC Inc. is responsible for inside costs. The expenses noted in the PRACC facility Expenditure Fact Sheet relate to the overall costs to the Shire of the PRACC facility (the

building, courts, oval etc.). Some of these costs are ongoing costs, but all relate to the PRACC facility for the 2021/2022 and 2022/2023 financial years. Only costs that relate to the PRACC facility are included in the document which is why other recreational expenses e.g. the swimming pool are not included. The purpose of the document is to outline the ongoing Shire financial commitment toward the PRACC facility in the spirit of transparency for ratepayers, and not what expenditure pre-existed the PRACC building.

## **QUESTION 2**

In other expenses, there is a 'Capital Allowance' \$30,000 listed. Can the council please clarify all the expenses that make up this amount? What are you expecting to be paying again in 2022/23 as the same figure is listed?

### **Response**

PRACC Inc. invoiced and were paid by the Shire of Pingelly for the final instalment of a Loan from the CRC for capital improvements. There are a number of items have been expended from this allowance including roof anchor points and an emergency gas shut off switch.

## **QUESTION 3**

Maintenance of \$22535 has been spent in 2021/22 and a budgeted amount of \$24015 in 2022/23—can the Shire please clarify what maintenance has been performed at PRACC? Was this maintenance outside the building? Then based on the lease agreement, it is a SOP expense.

### **Response**

This expenditure in the 2021/22 financial year was for:

- Pest Control
- Shire labour for maintenance
- RCD & smoke alarms inspection
- Fire Hydrants/ extinguishers/ Emergency lighting
- Height safety equipment inspection
- Annual back flow device testing
- Locator repair of water leaks through electrical equipment
- Solar lighting installation
- Wiring faults in lighting circuits
- Timer for external lighting
- Waste water alarm repairs
- Annual fire pump service
- Engineering certificate for Club Night Lights footings
- Padlocks

I can confirm that the most maintenance took place outside of the PRACC building in accordance with the lease with PRACC Inc. This expense relates to the PRACC facility and therefore was included in the PRACC facility Expenditure Fact Sheet.

## **QUESTION 4**

The Utilities, ESL, Trade Waste expenditure does this amount include the amount that the SOP recoups from PRACC for all our consumption? As per agreement, the PRACC pays for gas & water consumption at PRACC. We are also charged for the ESL & Trade Waste when the rates are distributed. Is this amount definitive of the amounts the PRACC pays?

### **Response**

All income and expenses for the Shire are accounted for separately. They are never netted off. Yes, the PRACC Inc are invoiced for the water, power and LPG usage. Rubbish charges for 7 rubbish bins and DFES ESL are charged when rates are raised each year. Trade waste has not been recouped. No service costs or the bulk tank annual rental are on charged.

#### **QUESTION 5**

CCTV, does this amount incorporate the community cameras that the SOP operate? Previously PRACC have been informed that should we have issues with the CCTV, we are unable to go directly to the supplier due to there not being enough funding or room in budget.

#### **Response**

Yes, this figure relates to the ongoing cost of the PRACC CCTV ongoing maintenance, monitoring (for faults) and server lease costs. If there is an issue with the CCTV, it is often more cost effective for the Shire to contact the provider to arrange a site visit as this may be included with Main Street maintenance.

#### **QUESTION 6**

In the 2022/23 budget, there is a drainage expense (\$40,000) listed, where is this drainage being installed? Is the current drainage not acceptable or is a new system being installed and will this drainage be outside the building?

#### **Response**

This drainage is being installed at the other side of the car park where there currently is an open drain adjacent to Somerset Street. The drainage work was not completed concurrent with construction of the building. This cost relates to the overall construction of the PRACC facility.

#### **QUESTION 7**

Currently the SOP contribute \$80,000 for the operational subsidy to the PRACC. The only SOP funds that are being paid to PRACC for use by the PRACC Board for manager wages subsidy, operations and upgrades that the board have been overseeing. Based on PRACC figures for 2021/22 the annual wages were \$166,466 plus then volunteer hours worked (based on Volunteering WA resources) approx. \$28,000. Can the Shire please inform the public, should the Shire of Pingelly have to take over the running of the PRACC building, how much they envisage the running costs would be?

#### **Response**

The Shire has not investigated taking over the operations currently undertaken by PRACC Inc., nor suggested that this should occur. However, based on the figures provided by PRACC Inc., of a net profit for the 2021/2022 financial year of \$134,091, less the Shire of Pingelly's operating grant of \$80,000 and volunteer hours of \$28,000 the Shire would have made a net profit of \$26,091.

#### **QUESTION 8**

An email received from current CEO on Thursday 27<sup>th</sup> October 2022, discloses that "It was agreed in Corporate Discussion that an agenda item for long term planning would be drafted for the May Council Meeting. This did not occur". Why did this not occur?

#### **Response**

This relates to the May Council Meeting in 2021 following the Corporate Discussion minutes in April 2021. Was the time when the former CEO Ms Julie Burton, stepped down and was replaced by Mr Paul Sheedy in an acting capacity. It appears that this action did not occur because of that transition. When the absence of a current agreement was identified, the Shire took action to instigate a new agreement by requesting a meeting with the chairperson and manager of PRACC Inc. in July 2022.

#### **QUESTION 9**

It is also clearly evident that there was a council decision even though not directly minuted to continue the \$80k to support the work of the PRACC board, as they were asked to consider either continued payments or decreasing the amount \$5k annually—council choose to continue with the \$80k. So why is it being suggested this was not the case?

#### **Response**

The only decision that Council has taken in this regard is to forecast an expense of \$80,000 per

year toward the PRACC in the Long Term Financial Plan. This is to assist the Shire's budgeting and strategic planning processes to ensure that it is not overstretched and that all long term expenses (e.g. renewal of assets) are accounted for. This plan does not indicate what the Councillor's intentions were at the time other than to forecast the expense. This expense may be the increasing renewal cost of the PRACC facility; or an ongoing operating grant; or a combination of both. The absence of another figure for the renewal cost of the PRACC facility suggests that this cost is included in the \$80,000. This would also explain why the figure remained at \$80,000 rather than decreasing. The inclusion of a figure in the Long Term Financial Plan is not automatic inclusion in the annual budget and so cannot form the basis of a commitment.

## **6.2 Questions Without Notice**

### **QUESTION 10**

Mrs Lee Steel – in regard to the second agenda item, the mountain bike proposal, will Council consider that the results of the community engagement survey were skewed with 25% of the respondents not local to Pingelly?

#### **Response**

CEO - Through the Chair, this is a matter that is on the agenda today. Feedback from people outside of Pingelly is important from a tourism perspective. The strategy has two purposes. One is to make community facilities that the community want and secondly, to have a good asset from a tourism perspective. The majority of the statistics allow for the 25%. Some of the actions have been modified in response to the community feedback. In particular, one was about the visitor's centre, and that action has been modified to respond to these concerns and an additional action has been recommended to follow up on that feedback in a separate forum. Similarly with the second action about the caravan park.

### **QUESTION 11**

Mrs Lee Steel - Given that Shire didn't release the agenda until 9am this morning, not allowing community to view the agenda items and approach councillors sitting around the table, will you be laying the PRACC item on the table so that community can talk to Council about it?

#### **Response**

President - I apologise on behalf of the staff that the agenda didn't go out on the website until 9am this morning, it's normally Friday afternoon. Council will make that consideration during the debate on item 14.2.

### **QUESTION 12**

Mrs Michelle Hassel – Why have you got a recommendation to get a consultation of \$5,000, it's ratepayers money, when we're just asking for continued support.

#### **Response**

President – we will be able to provide an answer when that item comes up. You can hear the debate if you wish to stay for that item. (see item 14.2)

## **7. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

## **8. DISCLOSURES OF INTEREST**

Andrew Dover, CEO, declared a financial interest in item 19.1 – Confidential Item  
Cr Hotham declared an impartiality interest for item 19.2 – Confidential Item

**9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**9.1 Ordinary Meeting – 19 October 2022**

**Statutory Environment**

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

**Voting Requirements**

Simple Majority

**Recommendation and Council Decision**

**13186            Moved: Cr Narducci            Seconded: Cr Oliveri**

**That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 19 October 2022 be confirmed.**

**CARRIED 7/0**

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

**11. ITEMS BROUGHT FORWARD DUE TO PERSONS ATTENDING**

**Voting Requirements**

Simple Majority

**Recommendation and Council Decision**

**13187            Moved: Cr McBurney            Seconded: Cr Oliveri**

**That item 14.2 - PRACC Ongoing Operating Grant be brought forward to next on the agenda.**

**CARRIED 7/0**

## **14.2 PRACC Ongoing Operating Grant**

<b>File Reference:</b>	<b>ADM0523</b>
<b>Location:</b>	<b>Not Applicable</b>
<b>Applicant:</b>	<b>Not Applicable</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>14.2.1 PRACC Ongoing Financial Support Policy – Consultant Draft</b> <b>14.2.2 PRACC Ongoing Financial Support Policy – PRACC Inc Feedback</b> <b>14.2.3 PRACC Facility Expenditure Fact Sheet</b>
<b>Previous Reference:</b>	<b>Motion Number 12552</b>

### **Summary**

Council is requested to consider the proposed next step in the determination of an ongoing operating grant for Pingelly Recreation and Cultural Centre Inc (PRACC Inc.).

### **Background**

Following the opening of the PRACC facility and the agreement of the lease to the PRACC Inc, Council at the Ordinary Meeting of Council held on 17 October 2018 (motion number 12552) resolved the following:

That Council:

1. Endorse a financial contribution to the Pingelly Recreation and Cultural Centre Board Inc for the 2019/20, 2020/21 and 2021/22 financial years.
2. Endorse the financial contribution of up to \$240,000 for Operational Expenditure and \$90,000 for Capital Improvements with each amount being evenly spread over the three financial years.
3. Endorse the Chief Executive officer to include \$80,000 for operational expenditure and \$30,000 for Capital Improvements in the 2019/20, 2020/21 and 2021/22 annual budgets and amend the Shire Long Term Financial Plan as required.
4. Endorse the Chief Executive Officer obtaining a projected annual expenditure report from the Pingelly Recreation and Cultural Board Inc each financial year for presentation to Council before each annual contribution is processed.
5. Request the Chief Executive Officer advise the Pingelly Recreation and Cultural Centre Board Inc that the financial contribution is only applicable while the Board is still fully functional and incorporated.

This resolution endorsed an operating financial contribution of \$80,000 to PRACC Inc and \$30,000 for capital improvements for the first 3 years of operation to be processed following presentation to Council of the projected annual expenditure. This arrangement has now expired and PRACC Inc attended a corporate discussion meeting with Council in April 2021 and requested another 3 year commitment on similar grounds. This matter was referred to a later workshop on the Long Term Financial Plan. At that workshop it was determined that the Plan continue project expenditure at \$80,000 per year (instead decreasing by \$5,000 per year) for the purposes of long term financial planning. There is currently no commitment or agreement to provide a financial contribution to PRACC Inc.

The construction of the PRACC facility has been the significant financial investment for the Shire in some years. It is sound financial management to create a reserve for the future renewal (separate from routine maintenance) of the facility to prevent it falling into disrepair over time. The Shire does not have a reserve for this purpose and any major renewal would have to be funded through additional loans (if available) or through the annual budget process. These funding streams are limited in their availability and substantial renewal costs are anticipated over the next 10 – 20 years.



## **Comment**

To provide a sustainable ongoing basis for the PRACC facility and PRACC Inc., Council at its budget workshop considered the following:

- Setting up a PRACC Reserve for the Shire to set aside money on an annual basis for capital works on the building and courts etc.
- Enshrine a figure of \$80,000 per year in a policy so that it is included in the budget 'automatically'. This would be available to PRACC Inc if needed, but if not needed would be placed in the PRACC Reserve for future capital works.
- Pay the principal and interest loan repayments due in the 22/23 FY on the PRACC facility of \$1,206,952.
- Include \$30,000 in additional capital works; \$50,000 for night lights and the annual provision for maintenance and other bills that are the Shire's responsibility in the 22/23 budget.

The above amounts have been included in the 22/23 budget with further discussion and work on a number of these points to be completed.

A draft policy has been drafted in line with the second dot point above (Attachment 1) to achieve an ongoing agreement between the Shire and PRACC Inc. Consultation has taken place with PRACC Inc. who have made extensive changes to this policy as their feedback (Attachment 2). This feedback requests the Shire to provide an ongoing commitment of \$160,000 per year (\$80,000 for an operating grant and \$80,000 for the Shire's PRACC Reserve).

As there is a significant divergence between the draft policy and the feedback received from PRACC Inc., it is recommended that an independent expert analysis is undertaken to identify appropriate operating grant levels including a comparative analysis of similar facilities and management models. It is an opportune time for such an analysis to be undertaken as the PRACC has been operational for over 3 years. There is sufficient data available to undertake this analysis using actual figures rather than projections.

## **Consultation**

Consultation has been conducted with PRACC Inc. as detailed above and through several emails between the staff and board of PRACC Inc. and Shire staff.

## **Statutory Environment**

There is no statutory or contractual requirement on the Shire to provide an operating grant to PRACC Inc.

## **Policy Implications**

Nil, outside the adoption of a relevant policy.

## **Financial Implications**

The Shire is committed to the ongoing financial wellbeing of the PRACC and contributes a substantial portion of the overall budget to this facility (Attachment 3). A figure of \$80,000 has been allocated in the budget. PRACC Inc.'s requested additional \$80,000 would constitute a rate rise of approximately 3.5%, in addition to the 4.5% recommended in the Long Term Financial Plan for next financial year. Alternatively, service reductions could be identified.

PRACC Inc. is in a strong financial position, having made a net profit of \$134,091 (PRACC Inc. Profit and Loss Statement 1 July 2021 to 30 June 2022) in the 21/22 financial year despite a number of negative circumstances including changes of chef and COVID-19 restrictions (particularly the exclusion of unvaccinated people from the premises and mask wearing). Note that this profit figure includes the Shire's \$80,000 financial contribution. The profit and cash reserves are reinvested in the PRACC and are intended to form a portion of the renewal of the facility.

A high level independent expert analysis has been quoted to cost \$4,900 excluding GST. There is sufficient budget in 'Consultants Expenditure' to accommodate this expense.

## Strategic Implications

<b>Goal 1</b>	<b>Economy</b>
Outcome 1.1	The Shire experiences significant new business growth and employment and is known widely as an innovative and collaborative community which is attracting new population and investment.
Strategy 1.1.1	Continue to build relationships with tertiary research institutions (e.g. UWA), local business and other partners which bring collaboration on key projects and support Pingelly's vision for the future
<b>Goal 5</b>	<b>Innovation, Leadership and Governance</b>
Outcome 5.5	Financial resources are effectively managed
Strategy 5.5.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

## Risk Implications

Risk	That stakeholders do not accept a recommendation from the independent expert.
Risk Rating (Prior to Treatment or Control)	9
Principal Risk Theme	Reputational and financial
Risk Action Plan (Controls or Treatment Proposed)	Ensure that the independent expert provides a full report on recommendations.

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

### Voting Requirements

Simple Majority

### Recommendation and Council Decision

13188

Moved: Cr McBurney

Seconded: Cr Wood

### That Council:

1. Allocates up to \$5,000 from the Consultants Expenditure budget to engage an independent expert to undertake analysis to identify appropriate operating grant levels including a comparative analysis of similar facilities and management models and present both a full written report and verbal report back to Council.
2. Provide \$80,000 operating grant subsidy for 2022-23 with a view to considering the consultant's report for ongoing funding for subsequent years.

**CARRIED 7/0**

**Councillor comments in support of the motion:**

Cr McBurney - The PRACC is a very important and significant part our community, a resource owned by the community and managed by a very effective Board. In order to move forward and to see the best outcome, and Council have always supported the PRACC, but the time has come to investigate the most effective option going forward. To employ an external consultant is a really good use of our ratepayer's money, not just for Council and the ratepayers but the operation of the PRACC and PRACC Board. This is normal business practise to take stock after a few years to assess the progress and if any changes are necessary.

Cr Wood – I am in support of Cr McBurney's comments

President – I've seen the benefit the PRACC has been to the community, so I believe we continue the support of Council to the Board because we have a have a facility that can attract a lot of people. I agree with Cr McBurney's comments that we need to review how it's all going.

**Councillor comments in opposing the motion:**

Nil

**Attachments:**

- 14.2.1 PRACC Ongoing Financial Support Policy – Consultation
- 14.2.2 PRACC Ongoing Financial Support Policy – PRACC Inc Feedback
- 14.2.3 PRACC Facility Expenditure Fact Sheet

## **14.2.1 PRACC Ongoing Financial Support Policy – Consultant Draft**

### **1. PURPOSE**

- 1.1 The purpose of this Policy is to outline Council’s ongoing investment in the Pingelly Recreation And Cultural Centre to ensure the facility remains at a high standard.

### **2. SCOPE**

- 2.1 This Policy is applicable to the Shire of Pingelly and its operations.

### **3. DEFINITIONS**

- 3.1 PRACC means the Pingelly Recreation And Cultural Centre
- 3.2 Lease Agreement means the Lease Pingelly Recreation and Cultural Centre between the Shire of Pingelly the Pingelly Recreation And Cultural Centre Incorporated as updated from time to time

### **4. STATEMENT**

- 4.1 The Shire is committed to the ongoing financial sustainability and growth of the PRACC.
- 4.2 The Shire will continue to honour the commitments made in the Lease Agreement.
- 4.3 In addition to the maintenance arrangements contained in the Lease Agreement, the Shire will allocate \$80,000 per year on an ongoing basis to a PRACC Reserve commencing in the financial year in the 2024/2025 financial year. (Historically this allocation has been designated as a wages subsidy and with no assurance of continuing funding. The Shire will continue to provide this wages subsidy for the 2022/2023 and 2023/2024 financial years.)
- 4.4 The purpose of the PRACC Reserve is to ensure sufficient funding is available for the capital renewal and improvement of the PRACC building and other infrastructure.
- 4.5 The PRACC Board may apply to the Shire for the:
  - 4.5.1 release of the funds or part thereof to the PRACC prior to depositing the funds into the PRACC Reserve for a specified purpose (including non-capital items); or
  - 4.5.2 funds in the PRACC Reserve to be allocated by the Shire for a specified capital project.
- 4.6 An application for the release or allocation of funds under clause 4.5 must include:
  - 4.6.1 sufficient justification and information for Council to make a determination; and
  - 4.6.2 a demonstration that the request cannot be solely funded by the PRACC from own source revenue or reserves.
- 4.7 Transfers to the PRACC Reserve will not occur prior to 1 November each year.
- 4.8 Alternatively to clause 4.5, the Shire may allocate these funds to capital improvements following consultation with the PRACC Board.
- 4.9 The release or allocation of funds from the PRACC Reserve must be formally approved by Council.

**5. RELATED DOCUMENTATION / LEGISLATION**

5.1 Lease Pingelly Recreation and Cultural Centre

**6. REVIEW DETAILS**

<b>Review Frequency</b>	Bi-Annually
<b>Council Adoption</b>	

## **14.2.2 PRACC Ongoing Financial Support Policy – PRACC Inc Feedback**

### **1. PURPOSE**

- 1.1 The purpose of the Policy is to ensure continuity of Councils ongoing support to the PRACC Community Board that was agreed prior to signing of lease. This was to keep cost at an industry level not at the local government rate that it would be if shire was to run the operations of the complex. The amount agreed to was arrived at by splitting the Shires approximate base running costs of the old community centre in half (\$160 000) with \$80 000 to support the operation running cost of the PRACC Community Board and \$80 000 to Shires PRACC Capital Reserve account.

### **2. SCOPE**

- 2.1 This Policy is applicable to the Shire support for the internal operation of the PRACC complex.

### **3. DEFINITIONS**

- 3.1 PRACC means the Pingelly Recreation and Cultural Centre
- 3.2 Lease Agreement means the Lease Pingelly Recreation and Cultural Centre between Pingelly Recreation and Cultural Centre Incorporated and the Shire of Pingelly as updated from time to time.
- 3.3 Internal operations of complex such as wages (centre manager, admin staff, chef, kitchen staff, bar manager, bar staff, cleaning staff,) running costs used in the building being gas, electricity and water (including bowling green and cricket pitch) internal equipment, bar and kitchen running costs, plus the electrical costs of lighting towers on the PRACC side of the oval, around the bowling greens and tennis court. Refer Lease for full details.
- 3.4 Infrastructure means bowling greens, tennis courts, old tennis courts, indoor netball court, playground, verandas, gardens, lighting over the bowling greens and tennis courts, oval lights and the PRACC side of oval.

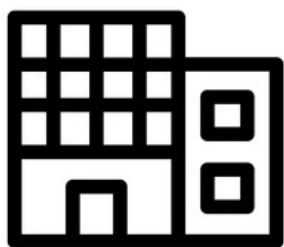
### **4. POLICY STATEMENT**

- 4.1 The Shire is committed to the ongoing financial sustainability and growth of the PRACC.
- 4.2 The Shire will continue to honour the commitments in the Lease Agreement.
- 4.3 In Addition to the maintenance arrangements contained in the Lease agreement, the Shire will allocate \$80 000 to support the operation running cost of the PRACC Community Board and an amount to Shires PRACC Capital Reserve account.
- 4.4 If at any stage the PRACC is not relying on volunteer support the amount may be reduced, this must have both Shire of Pingelly and the PRACC Board 100% agreement
- 4.5 The purpose of the PRACC Capital Reserve Account is to ensure sufficient funding is available for the capital renewal and improvement of the PRACC building and infrastructure.

### **5. RELATED DOCUMENTATION/LEGISLATION**

- 5.1 Lease Pingelly Recreation and Cultural Centre

# 2021/2022 Actual Expenditure



PRACC Loan Repayments

**\$154,112**

Recreation Expenses were lower than anticipated in both the 21/22 and 22/23 years as savings have been found in oval maintenance. Excludes \$88,000 interest payments.



Other Expenses

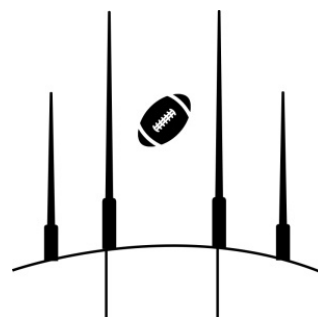
Insurance \$20,399; Subsidy \$80,000; Capital Allowance \$30,000; Utilities, ESL, Trade Waste & CCTV \$14,261; Maintenance \$22,535; Signage \$15,000; Carpark \$38,390

**\$220,585**

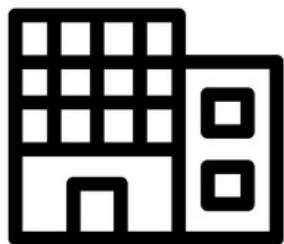
Recreation Expenses

Rec Ground Maintenance \$68,186; Effluent Ponds \$27,014

**\$95,200**



# 2022/2023 Budgeted Expenditure



PRACC Loan Repayments

**\$1,206,952**

Loan Repayments are higher this year as a \$1,050,000 loan becomes due, plus the annual repayments on the remaining \$2,500,000 loan. Excludes \$80,000 interest payments.



Other Expenses

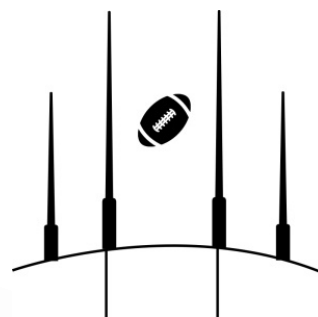
Insurance \$22,018; Subsidy \$80,000; Capital Allowance \$30,000; Utilities, ESL, Trade Waste & CCTV \$14,732; Maintenance \$24,015; Night Lights Contribution \$50,000; Drainage \$40,000

**\$260,765**

Recreation Expenses

Rec Ground Maintenance \$87,265; Effluent Ponds \$24,285

**\$111,550**



Recreation Expenses – 1.9% of income

Other Expenses – 4.5% of income

PRACC Loan Repayments – 20.8% of income

78.8% of income (\$4,229,629) remaining for other expenses e.g. roads, service provision, economic growth etc.



Overall Shire Budget

**\$5,808,896**

## **12. REPORTS OF COMMITTEES**

### **12.1 Reports of Committees of Council**

- Audit & Risk Committee Full Council
- Bush Fire Advisory Committee Member – Cr Narducci  
Deputy – Cr Hotham
- Chief Executive Officer Performance Review Committee Member – Shire President  
Member – Deputy President  
Member – Cr Hotham

### **12.2 Reports of Council Delegates on External Committee**

- Central Country Zone of WALGA Delegate – Shire President  
Delegate – Deputy President  
Deputy – Cr Wood
- Hotham-Dale Regional Road Sub-Group Delegate – Shire President  
Deputy – Cr Oliveri
- Pingelly Recreation & Cultural Committee Member – Shire President  
Deputy – Deputy President
- Development Assessment Panel Delegate – Shire President  
Delegate – Cr Wood  
  
Deputy – Oliveri  
Deputy – Cr Hotham
- Pingelly Tourism Group Delegate – Cr Hotham  
Deputy – Cr Narducci  
Deputy – Cr Singh
- Shires of Pingelly and Wandering Joint Local Emergency Management Committee Delegate – Shire President  
Deputy – Cr McBurney
- Pingelly Youth Network Delegate – Cr Narducci  
Deputy – Cr McBurney
- Pingelly Somerset Alliance Delegate – Shire President  
Deputy – Cr McBurney
- Pingelly Early Years Network Delegate – Cr McBurney
- Pingelly Community Wellbeing Plan Working Group Delegate – Cr McBurney



## **13. REPORTS FROM COUNCILLORS**

### **13.1 Cr William Mulroney (President)**

#### **OCTOBER**

- 24<sup>th</sup> Zoom Meeting Office Auditor General-Public Sector Audit Committee Chair-Forum  
Presenter Caroline Spencer OAG WA.
- 25<sup>th</sup> President & CEO Meeting council Grant Application discussion & feedback from survey.

#### **NOVEMBER**

- 3<sup>rd</sup> AGM Brookton-Pingelly Football Club
- 7<sup>th</sup> Wheatbelt Secondary Freight Network Steering Committee by TEAMS 10am-1pm, Set up program – Discussion of update costings for complete project from \$500M to \$800M.
- 9<sup>th</sup> President, Deputy President & CEO Meeting Agenda Briefing.
- 10<sup>th</sup> Seniors Sundowner.
- 11<sup>th</sup> Remembrance Day commemoration, Laying of Wreaths, Memorial Park.
- 15<sup>th</sup> Pingelly Somerset Alliance November Meeting.
- 16<sup>th</sup> Shire of Pingelly November Ordinary Council Meeting and Corporate Discussion, expected visitors during public question time representatives of PRACC Board for answers of questions previously forwarded to Council.

### **13.2 Memorials**

The Chairman to asked Councillors if there are any memorials or commemorations to be noted in the minutes.

- Pingelly resident Roma Pedlar passed away on 6 November 2022 and was buried at Pingelly Cemetery on 15 November 2022.
- Former resident Brett Little passed away on 29 September 2022.

## **14. OFFICE OF THE CHIEF EXECUTIVE OFFICER**

### **14.1 Ordinary Council Meeting Schedule 2023**

<b>File Reference:</b>	<b>ADM0310</b>
<b>Location:</b>	<b>Not Applicable</b>
<b>Applicant:</b>	<b>Not Applicable</b>
<b>Author:</b>	<b>Executive Governance Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Public Notice Council Meeting Dates 2023</b>

#### **Summary**

Council is presented with the proposed Ordinary Council meeting dates for the 2023 calendar year as per the requirements of the *Local Government (Administration) Regulations 1996*.

#### **Background**

Every year, as per the Regulation requirements, Council is presented with the proposed meeting dates for the following calendar year so that advertising can occur to inform the residents and allow Councillors and staff to plan for the meetings.

Council currently meets the third Wednesday of the month with the exception of December (2<sup>nd</sup> Wednesday) commencing at 2pm.

#### **Comment**

It is proposed that Council continue to meet on the third Wednesday of each month for the 2023 calendar year with the exception of January 2023 where no meeting will be held and December 2023 where the meeting will be scheduled for the second week due to proximity of Christmas. The scheduling of the dates and times of the ordinary meeting might not suit each member, however, is designed to:

- Accommodate the majority of elected members
- Allow for the maximum participation of Elected Members and members of the public.
- Have a regular time and date in order to assist with the scheduling of other activities; and
- Not to conflict with nearby Local Governments, which allows for regional meetings to be more easily scheduled.

Council is free to set the frequency of the meetings to whichever day and time it prefers, however should be conscious of staff costs associated with non-traditional work hours for administration staff and the set-up and preparation of meeting requirements.

#### **Consultation**

The matter has been discussed with the Chief Executive Officer, Shire President and Deputy Shire President.

#### **Statutory Environment**

*Local Government Act 1995, Sections 5.3 and 5.25(1)(g)*

*Local Government (Administration) Regulations 1996, Regulation 12*

Regional Local Governments usually meet on a monthly basis with the exception of January and meetings cannot be more than 3 months apart.

A local government is required to give local public notice of any changes to the dates, times or place of the scheduled Council Meetings pursuant to the *Local Government (Administration) Regulations 1996*.

#### **Policy Implications**

Nil

## Financial Implications

Nil

## Strategic Implications

Goal 5	Innovation, Leadership, Governance
Outcome 5.8	A strong corporate governance framework is maintained.
Strategy 5.8.2	Ensure compliance with legislative requirements and excellence in business performance

## Risk Implications

Risk	Nil
Risk Rating (Prior to Treatment or Control)	Nil
Principal Risk Theme	Nil
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

### Voting Requirements

Simple Majority

### Recommendation and Council Decision

**13189**            **Moved: Cr Hotham**            **Seconded: Cr Narducci**

**That Council:**

**1. Endorse the following Ordinary Council Meeting dates for the 2023 calendar year commencing at 2pm:**

<b>January 2023 (no meeting)</b>	<b>19 July 2023</b>
<b>15 February 2023</b>	<b>16 August 2023</b>
<b>15 March 2023</b>	<b>20 September 2023</b>
<b>19 April 2023</b>	<b>18 October 2023</b>
<b>17 May 2023</b>	<b>15 November 2023</b>
<b>21 June 2023</b>	<b>13 December 2023</b>

**2. Advertise the schedule of Ordinary Council Meeting dates in the Narrogin Observer, Pingelly Times, Shire of Pingelly Website and on social media prior to the commencement of the new year.**

**3. Request the Chief Executive Officer to convene these meetings, on the third Wednesday commencing at 2pm with the exception of January and December.**

**CARRIED 7/0**

**Councillor comments in support/opposing of the motion:**

Nil

**Attachment:** Public Notice of Council Meeting Dates 2023



# NOTICE OF MEETINGS

## Council Meeting Dates 2023

It is hereby notified for public information that the Ordinary meetings of Council are held on the third Wednesday of the month in the Council Chambers, 17 Queen Street, Pingelly, commencing at 2.00 pm. Members of the public are welcome to attend.

Meeting dates for 2023 are as follows:

**January 2023 (no meeting)**  
**15 February 2023**  
**15 March 2023**  
**19 April 2023**  
**17 May 2023**  
**21 June 2023**

**19 July 2023**  
**16 August 2023**  
**20 September 2023**  
**18 October 2023**  
**15 November 2023**  
**13 December 2023**

Please ensure correspondence or items to be presented to Council are delivered to the Shire Office by 5.00 pm on the Tuesday, eight days prior to the meeting.

Andrew Dover  
Chief Executive Officer

16 November 2022

### **14.3 Mountain Bike & Cycling Strategy Adoption**

<b>File Reference:</b>	<b>ADM0051</b>
<b>Location:</b>	<b>Not Applicable</b>
<b>Applicant:</b>	<b>Not Applicable</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>14.3.1 Mountain Bike &amp; Cycling Strategy – Final 14.3.2 Mountain Bike &amp; Cycling Strategy Survey Results</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary**

Council is requested to consider the adoption of the Mountain Bike & Cycling Strategy following community and stakeholder consultation.

#### **Background**

There is an identified opportunity to develop mountain bike and cycling trails in and near Pingelly for both locals and visitors. The Tourism Strategy 2020 – 2024 contains the following action ‘*Investigate opportunities for bike/walk/run/equestrian trails*’. This action is to drive visitors to Pingelly and promote economic development.

In addition to this opportunity, trails are important social assets which lead to improved social connectivity as well as mental and physical health. Pingelly has a high rate of physical inactivity 73.5% of people are physically inactive – which is 5<sup>th</sup> leading risk factor contributing to the disease burden in Western Australia. Suicide and mental health too disproportionately impacts regional areas with the situation worsening substantially in the last 2 years.

These factors combined demonstrate the need for a Mountain Bike & Cycling Strategy. A separate walk/run/equestrian trail strategy should also be developed for the same reasons. The wheeled and un-wheeled trails have been divided to ensure that the workload is manageable; the strategies are accessible; the stakeholders and users are different and because the walk/run/equestrian trails can be located in nature reserves whilst mountain bike and cycling trails cannot.

Council at the Ordinary Meeting of Council held on 15 June 2022 (motion number 13141) resolved the following:

That Council endorses the Mountain Bike & Cycling Strategy - Consultation Draft for consultation in accordance with the Mountain Bike & Cycling Strategy – Consultation Plan.

This consultation has been carried out in accordance with the Communication Plan Template – Mountain Bike Strategy.

#### **Comment**

The Mountain Bike & Cycling Strategy has been developed in conjunction with key stakeholders with a priority placed upon developing trails within the town of Pingelly, which can be used by the most people. The Strategy proposes a vision – to ‘*Create a place where visitors & locals will choose to cycle*’ which is achieved through the following Strategies:

1. *Build a Local Cycling Culture*
2. *Become a Regional Trails Destination*

which in turn are achieved through actions listed on pages 14 and 20 of the Strategy.

#### **Consultation**

Consultation with key stakeholders (as per the Communication Plan Template) has been initiated and feedback has been received back. This feedback that was received was incorporated in the consultation draft and the remainder of the feedback has now been included as part of the final strategy. The Department of Local Government, Sport and Culture requested that the adoption

of the strategy be delayed until the WA Mountain Bike Strategy 2022 and the WA Strategic Trails Blueprint have been released. These documents have been released and relevant sections of the Strategy have been altered accordingly.

Consultation with the community has been received, mainly through the survey. Please see the survey results attached. These results are largely supportive of the Strategy; however their feedback has been received in relation to three actions:

**Build A Local Cycling Culture**

8. Purchase several e-bikes and e-scooters to loan to local people and businesses to re-introduce them to cycling

**Become the Trails Centre for the Southern Wheatbelt**

1. Establish a Visitor Information Centre at Pingelly Town Hall
2. Construct self-contained chalets and serviced sites at the caravan park suitable to accommodate families in accordance with the Pingelly Caravan Park Masterplan

The reason for the objection to action 8 above is unclear from the comments in the survey. It is proposed to remove 'e-scooters' from this action as it may have contributed to a reluctance to support this loan scheme.

The reason for the objection to action 1 above relates to the location of the Visitor Information Centre. It is proposed to remove mention of the location and rephrase the action to:

1. Establish/strengthen a Visitor Information services within Pingelly Town Centre

The reason for the objection to action 2 above is unclear from the comments in the survey. It appears that the objection is to the overall Pingelly Caravan Park Masterplan. It is proposed to remove mention of the Caravan Park and rephrase the action to:

2. Support development of short stay accommodation in Pingelly for visitors

These changes are in response to the feedback received, however it is considered appropriate to further examine the causes behind the objections to actions 1 and 2 above separate to this strategy.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil. The adoption of the strategy will have no cost to the Shire. The implementation of the actions will be either grant funded or subject to other decisions of Council.

**Strategic Implications**

Goal 1	Economy
Outcome 1.1	The Shire experiences significant new business growth and employment and is known widely as an innovative and collaborative community which is attracting new population and investment.
Strategy 1.1.3	Support business and community tourism promotion initiatives.
Activity 1.1.3.1	Implement initiatives from the Tourism Strategy

## Risk Implications

Risk	The development of a strategy creates expectation in the community if unfulfilled will create reputational risk.
Risk Rating (Prior to Treatment or Control)	Medium (6)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	Engaging as widely as possible including funding organisations to ensure that they support the overall strategy and therefore are more likely to fund it.

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

### Voting Requirements

Simple Majority

### Recommendation and Council Decision

**13190**

**Moved: Cr Hotham**

**Seconded: Cr Narducci**

### That Council:

- Endorses the Mountain Bike & Cycling Strategy as attached; and**
- Further explores the feedback received in relation to the Visitor Centre and Caravan Park.**

**CARRIED 7 / 0**

### Councillor comments in support of the motion:

Cr Wood – A comment was made that there was a fair bit of feedback from people outside the Shire, but a lot of people outside of the Shire are the ones going to be using the mountain bike trails. The whole idea of this Strategy is to get people to come to town.

### Councillor comments in support of the motion:

Nil

### Separate Attachments:

- 14.3.1 Mountain Bike & Cycling Strategy – Final
- 14.3.2 Mountain Bike & Cycling Strategy - Survey Results

## **15. DIRECTORATE OF CORPORATE SERVICES**

### **15.1 Monthly Statement of Financial Activity – October 2022**

<b>File Reference:</b>	<b>ADM0075</b>
<b>Location:</b>	<b>Not Applicable</b>
<b>Applicant:</b>	<b>Not Applicable</b>
<b>Author:</b>	<b>Executive Manager Corporate Services</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Monthly Statements of Financial Activity for the period 1 October 2022 to 31 October 2022</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary**

In Accordance with the *Local Government Act 1995* Section 5.25 (1) and *Local Government (Financial Management) Regulations 1996*, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of October 2022 are attached for Council consideration and adoption. This report incorporates Australian Accounting Standards Board (AASB) requirements effective from 1 July 2019. AASB 15 Revenue from Contracts with Customers (IFRS 15), AASB 1058 Income for Not-for Profit Entities, AASB 16 Lease replaces AASB 117 (IFRS 16).

#### **Background**

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all Shire's bank accounts, including term deposits;
- Reconciliation of rates, including outstanding debtors;
- Reconciliation of sundry creditors and debtors;

#### **Comment**

The Monthly Financial report has been prepared in accordance with statutory requirements and provides council with their financial position as at 31 October 2022.

Council have received an additional operating grant payments in October for \$1,000 for Seniors Week from the Department of Communities and \$39,000 installment for the WA Cycle Network for the All-Aged shared path, from the Department of Transport.

#### **Consultation**

Nil

#### **Statutory Environment**

*Local Government Act 1995*;

*Local Government (Financial Management) Regulations 1996*

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and



- (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
  - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
  - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
  - (b) By program; or
  - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
    - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
    - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

### Policy Implications

There are no policy implications.

### Financial Implications

There are no significant trends or issues to be reported. The report and Officer recommendation is consistent with Council's adopted Budget 2022/23 and budget review.

### Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

### Risk Implications

Risk	Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
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Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

### Voting Requirements

Simple Majority

### Recommendation and Council Decision

13191

Moved: Cr Wood

Seconded: Cr Oliveri

That with respect to the Monthly Statements of Financial Activity for the month ending 31 October 2022 be accepted and material variances be noted.

**CARRIED 7/0**

### Councillor comments in support/opposing of the motion:

Nil

**Attachment:** Monthly Statements of Financial Activity for the period 1 October 2022 to 31 October 2022



## **SHIRE OF PINGELLY**

### **MONTHLY STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022**

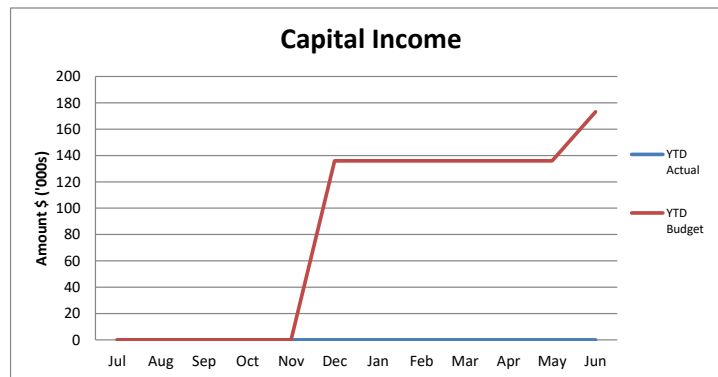
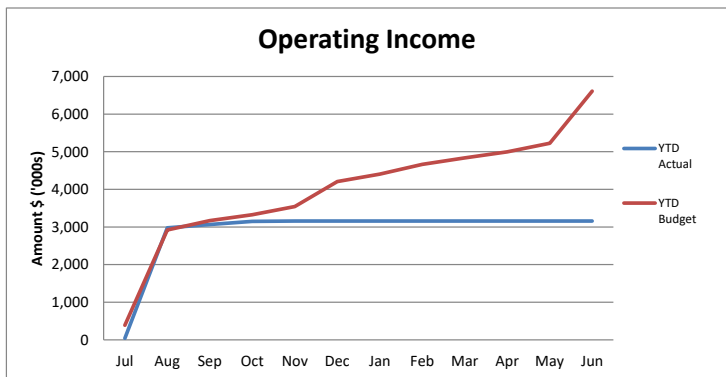
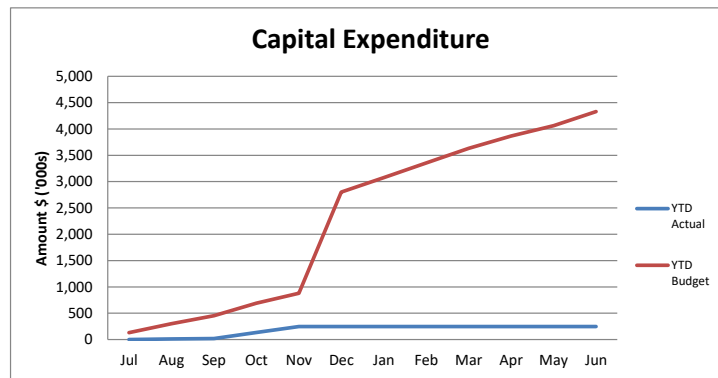
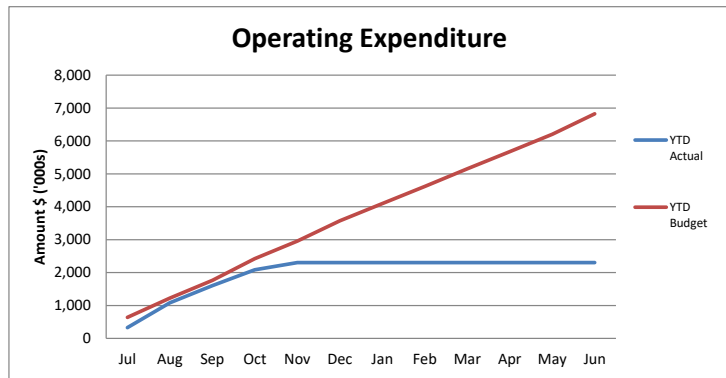
#### **TABLE OF CONTENTS**

Graphical Analysis  
Statement of Financial Activity By Program  
Statement of Financial Activity by Nature & Type  
Report on Significant Variances

Notes to and Forming Part of the Statement

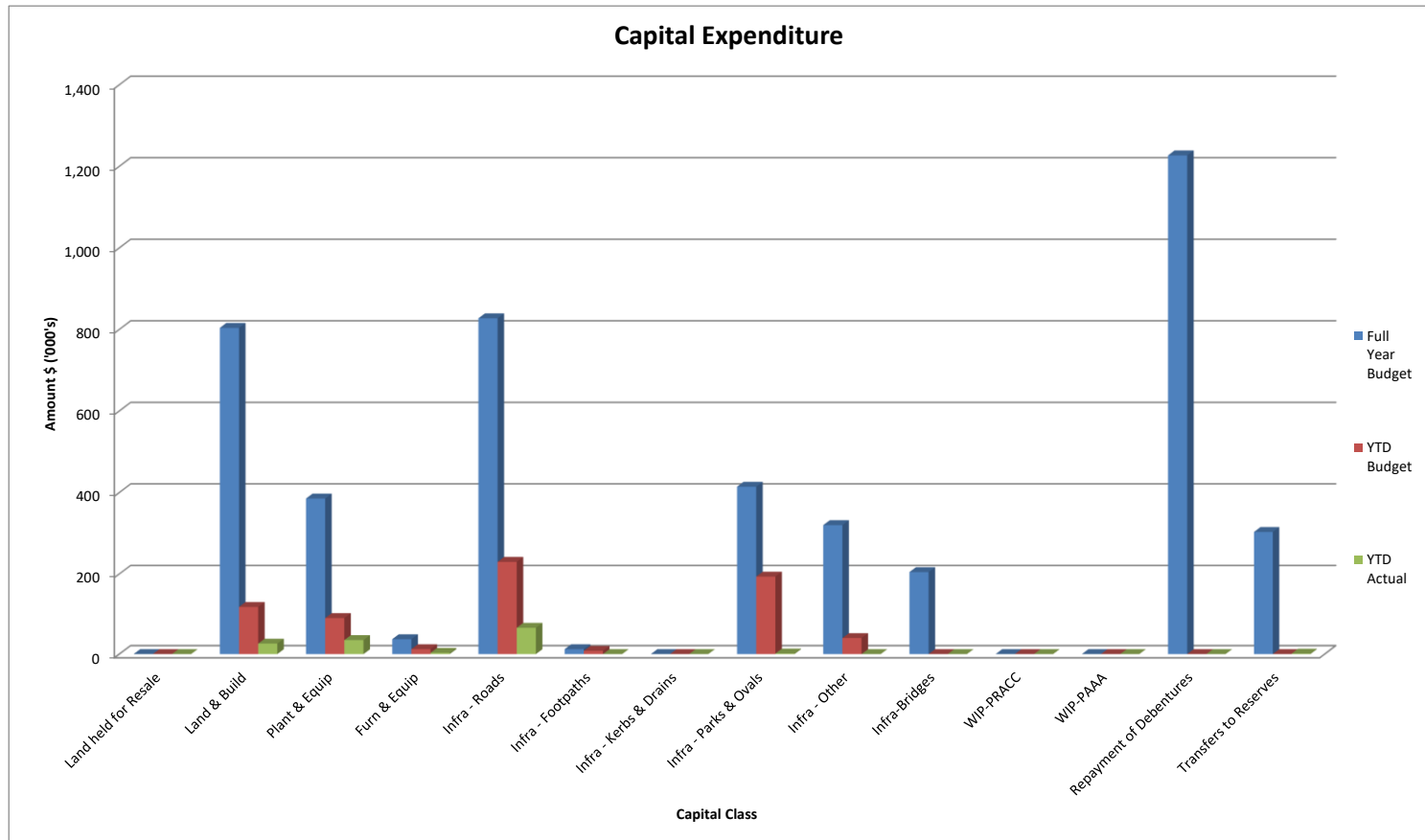
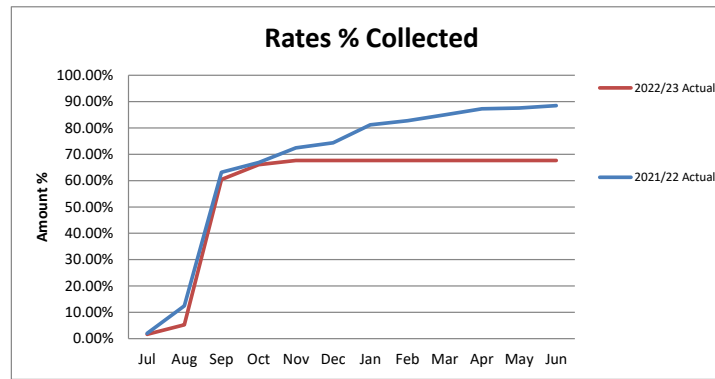
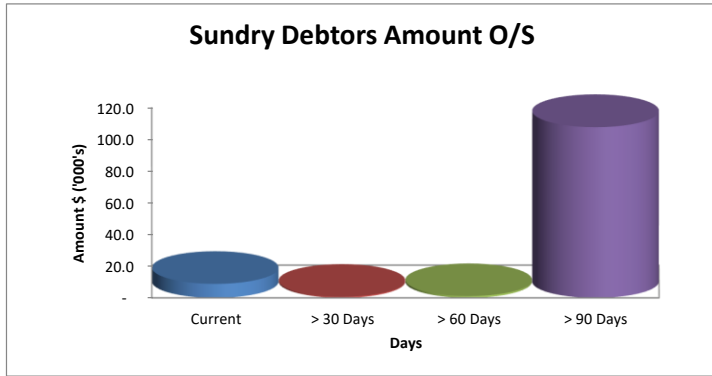
- 1 Acquisition of Assets
- 2 Disposal of Assets
- 3 Information on Borrowings
- 4 Reserves
- 5 Net Current Assets
- 6 Rating Information
- 7 Operating Statement
- 8 Statement of Financial Position
- 10 Financial Ratios
- 11 Restricted Funds Summary

## Income and Expenditure Graphs to 31 October 2022



This is adjusted in line with accounting standards to capital grants expenditure

## Other Graphs to 31 October 2022



## SHIRE OF PINGELLY

## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

	NOTE	2022/23 Adopted Budget \$	October 2022 YTD Budget \$	October 2022 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
<b>Operating</b>							
<b>Revenues/Sources</b>							
General Purpose Funding		424,105	121,212	128,224	7,012	6%	
Governance		57,225	18,992	24,170	5,178	27%	▲
Law, Order, Public Safety		1,043,001	135,738	46,948	(88,790)	-65%	▼
Health		2,461	816	445	(371)	-45%	
Education and Welfare		23,041	3,232	1,523	(1,709)	-53%	
Housing		0	0	0	0	0%	
Community Amenities		220,740	196,834	192,837	(3,997)	-2%	
Recreation and Culture		628,010	53,600	48,193	(5,407)	-10%	▼
Transport		1,593,395	354,439	322,102	(32,337)	-9%	
Economic Services		229,095	62,068	37,763	(24,305)	-39%	▼
Other Property and Services		59,379	47,888	13,815	(34,073)	-71%	▼
		4,280,452	994,819	816,020	(178,799)	-18%	
<b>(Expenses)/(Applications)</b>							
General Purpose Funding		(226,770)	(74,556)	(70,115)	4,441	6%	
Governance		(459,665)	(201,621)	(148,871)	52,750	26%	▼
Law, Order, Public Safety		(513,836)	(190,507)	(96,447)	94,060	49%	▼
Health		(184,622)	(62,521)	(60,643)	1,878	3%	
Education and Welfare		(111,862)	(38,653)	(38,505)	148	0%	
Housing		0	0	0	0	0%	
Community Amenities		(406,344)	(136,758)	(102,373)	34,385	25%	▼
Recreation & Culture		(1,509,928)	(475,556)	(382,476)	93,080	20%	▼
Transport		(2,877,743)	(980,548)	(920,132)	60,416	6%	
Economic Services		(526,663)	(193,884)	(156,314)	37,570	19%	▼
Other Property and Services		(7,214)	(64,912)	(110,332)	(45,420)	-70%	▲
		(6,824,647)	(2,419,516)	(2,086,208)	333,308	-14%	
<b>Net Operating Result Excluding Rates</b>		(2,544,195)	(1,424,697)	(1,270,188)	154,509	-11%	
<b>Adjustments for Non-Cash</b>							
<b>(Revenue) and Expenditure</b>							
(Profit)/Loss on Asset Disposals	2	5,000	0	0	0	0%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0%	
Movement in LG House Trust-Non Cash		0	0	0	0	0%	
Changes in Accounting Policy		0	0	0	0	0%	
Adjustments in Fixed Assets		0	0	0	0	0%	
Rounding	10	0	0	0	0	0%	
Depreciation on Assets		2,574,810	858,256	891,696	33,440	-4%	
<b>Capital Revenue and (Expenditure)</b>							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,065,082)	(117,618)	(26,214)	91,404	78%	▼
Purchase of Furniture & Equipment	1	(37,150)	(12,380)	(3,104)	9,276	75%	▼
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(124,000)	(90,000)	(35,000)	55,000	61%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(1,087,344)	(229,904)	(65,626)	164,278	71%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,244)	(8,160)	0	8,160	100%	▼
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(414,194)	(193,378)	(1,396)	191,982	99%	▼
Purchase of Infrastructure Assets - Bridges	1	(204,650)	0	0	0	0%	
Purchase of Infrastructure Assets - Other	1	(60,000)	(40,000)	0	40,000	100%	▼
Purchase of WIP Recreation and Culture	1	0	0	0	0	0%	
Purchase of WIP Aged Accommodation	1	0	0	0	0	0%	
Proceeds from Disposal of Assets	2	12,000	0	0	0	0%	
Repayment of Debentures	3	(1,226,872)	0	0	0	0%	
Proceeds from New Debentures	3	0	0	0	0	0%	
Proceeds from new Lease Liabilities	3	0	0	0	0	0%	
Repayment of Leases	3	(107,879)	(41,158)	(42,526)	(1,368)	3%	
Advances to Community Groups		0	0	0	0	0%	
Self-Supporting Loan Principal Income		19,920	0	0	0	0%	
Transfer from Restricted Asset - Unspent Loans		0	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(303,195)	0	(1,094)	(1,094)	0%	
Transfers from Restricted Asset (Reserves)	4	161,150	0	0	0	0%	
Transfers to Restricted Assets (Other)		0	0	0	0	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0%	
ADD Net Current Assets July 1 B/Fwd	5	1,743,396	1,743,396	1,743,396	0	0%	
Net Current Assets - Unspent Grants		0	0	0	0	0%	
LESS Net Current Assets Year to Date	5	(340,761)	2,774,123	3,521,016	746,893	-27%	▼
<b>Amount Raised from Rates</b>		<u>(2,329,766)</u>	<u>(2,329,766)</u>	<u>(2,331,071)</u>	<u>(1,306)</u>	<u>0%</u>	

This statement is to be read in conjunction with the accompanying notes.

1. Please note that the rates were raised in August but this schedule is not date sensitive

**Material Variances Symbol**

Above Budget Expectations

Greater than 10% and \$5,000 ▲

Below Budget Expectations

Less than 10% and \$5,000 ▼

## SHIRE OF PINGELLY

## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

	NOTE	2022/23 Adopted Budget \$	October 2022 YTD Budget \$	October 2022 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
<b>Operating</b>							
<b>Revenues/Sources</b>							
Rates		0	0	0	0	0%	
Operating grants, subsidies and contributions		851,786	367,783	283,598	(84,185)	-23%	▼
Fees and charges		392,999	283,599	231,971	(51,628)	-18%	▼
Service Charges		0	0	0			
Interest earnings		34,740	14,581	13,432	(1,149)	-8%	
Other revenue		115,448	27,539	42,753	15,214	55%	▲
		1,394,973	693,502	571,753	(121,749)	-18%	
<b>(Expenses)/(Applications)</b>							
Employee costs		(1,789,205)	(621,876)	(658,685)	(36,809)	-6%	
Materials & Contracts		(1,876,874)	(647,993)	(370,026)	277,967	43%	▼
Utility charges		(166,869)	(55,560)	(38,067)	17,493	31%	▼
Insurance charges		(203,088)	(203,049)	(109,550)	93,499	46%	▼
Service charges		(87,329)	0	369			
Depreciation of Non current Assets		(2,574,810)	(858,256)	(891,696)	(33,440)	-4%	
Interest Expense		(121,470)	(32,802)	(18,554)	14,248	43%	▼
Other Expenditure		0	20	0	(20)	100%	
		(6,819,647)	(2,419,516)	(2,086,208)	332,939	-14%	
Non Operating Grants		2,885,480	301,316	244,266	(57,050)	19%	▼
Profit on asset disposal		0	0	0	0	0%	
Loss on Asset Disposal		(5,000)	0	0	0	0%	
Gain on Fair valuation through P&L		0	0	0	0	0%	
Loss on Fair valuation through P&L		0	0	0	0	0%	
<b>Net Operating Result</b>		<b>(2,544,194)</b>	<b>(1,424,698)</b>	<b>(1,270,189)</b>	<b>211,190</b>	<b>-11%</b>	
<b>Adjustments for Non-Cash</b>							
<b>(Revenue) and Expenditure</b>							
(Profit)/Loss on Asset Disposals	2	5,000	0	0	0	0%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0%	
Movement in LG House Trust-Non Cash				0	0	0%	
Changes in Accounting Policy		0	0	0	0	0%	
Adjustments in Fixed Assets		0	0	0	0	0%	
Rounding	10	0	0	0	0	0%	
Depreciation on Assets		2,574,810	858,256	891,696	33,440	-4%	
<b>Capital Revenue and (Expenditure)</b>							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,065,082)	(117,618)	(26,214)	91,404	78%	▼
Purchase of Furniture & Equipment	1	(37,150)	(12,380)	(3,104)	9,276	75%	▼
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(124,000)	(90,000)	(35,000)	55,000	61%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(1,087,344)	(229,904)	(65,626)	164,278	71%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,244)	(8,160)	0	8,160	100%	▼
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(414,194)	(193,378)	(1,396)	191,982	99%	▼
Purchase of Infrastructure Assets - Bridges	1	(204,650)	0	0	0	0%	
Purchase of Infrastructure Assets - Other	1	(60,000)	(40,000)	0	40,000	100%	▼
Purchase of WIP Recreation and Culture	1	0	0	0	0	0%	
Purchase of WIP Aged Accommodation	1	0	0	0	0	0%	
Proceeds from Disposal of Assets	2	12,000	0	0	0	0%	
Repayment of Debentures	3	(1,226,872)	0	0	0	0%	
Proceeds from New Debentures	3	0	0	0	0	0%	
Proceeds from new Lease Liabilities	3	0	0	0	0	0%	
Repayment of Leases	3	(107,879)	(41,158)	(42,526)	(1,368)	3%	
Advances to Community Groups		0	0	0	0	0%	
Self-Supporting Loan Principal Income		19,920	0	0	0	0%	
Transfer from Restricted Asset - Unspent Loans		0	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(303,195)	0	(1,094)	(1,094)	0%	
Transfers from Restricted Asset (Reserves)	4	161,150	0	0	0	0%	
Transfers to Restricted Assets (Other)		0	0	0	0	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0%	
ADD Net Current Assets July 1 B/Fwd	5	1,743,396	1,743,396	1,743,396	0	0%	
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LESS Net Current Assets Year to Date	5	(340,761)	2,774,123	3,521,016	746,893	-27%	▼
<b>Amount Raised from Rates</b>		<b>(2,329,766)</b>	<b>(2,329,766)</b>	<b>(2,331,071)</b>	<b>(1,306)</b>	<b>0%</b>	

This statement is to be read in conjunction with the accompanying notes.

1. Please note that the rates were raised in August but this schedule is not date sensitive

**Material Variances Symbol**

Above Budget Expectations

Greater than 10% and \$5,000 ▲

Below Budget Expectations

Less than 10% and \$5,000 ▼

**Purpose**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.

**PROGRAM VARIATIONS**

**REPORTABLE OPERATING REVENUE VARIATIONS**

**General Purpose Funding**

<b>Governance</b>		5,178	27% ▲
The variance relates to reimbursements for water, power and Councillor training, together with rental charges profiling of monthly budgets and quarterly invoicing.			
<b>Law Order and Public Safety</b>		(88,790)	-65% ▼
The variance relates to the profile timing of both the ESL operating grants revenue received and the fire mitigation grant revenue not yet received.			
<b>Recreation and Culture</b>		(5,407)	-10% ▼
The variances relate to the budget profiling for the PRACC Lighting, Event revenue and the Pocket Park grant revenue. Sulkies and Buggies revenue has been brought to account in accordance with AASB1058			
<b>Economic Services</b>		(24,305)	-39% ▼
Other Economic Services small grants income is currently brought to account as the grant is spent AASB 15. Hence the profile timing differs from the budget.			
	(19,292)		
Caravan Park revenue is over budget	2,176		
Standpipe revenue is under budget	(8,500)		
<b>Other Property and Services</b>		(34,073)	-71% ▼
There have been no private works jobs undertaken or revenue raised.			
	(42,152)		
Worker's Compensation revenue is not budgeted	11,839		
Diesel Fuel rebate has reduced with a change in the rebate rate	(3,078)		
Drum Muster revenue profile timing	(332)		

**REPORTABLE OPERATING EXPENSE VARIATIONS**

<b>Governance</b>		52,750	26% ▼
Operating expenses are under budget predominantly due to :-			
Consultants	12,332		
Council Plans	6,412		
Insurance - Invoiced November	17,956		
Conferences	3,332		
Refreshments	2,683		
Advertising	2,579		
Audit Expenses	3,794		
<b>Law, Order, Public Safety</b>		94,060	49% ▼
The variance predominantly relates to budget profiling for Bushfire Mitigation Activities and SES & BFB ESL expenses			
BFB ESL expenditure	7,123		
SES ESL expenditure	7,529		
Emergency Services training	9,664		
Fire mitigation expenses	70,739		
<b>Community Amenities</b>		34,385	25% ▼
The variance relates to a timing issue for the following:			
Domestic refuse collection, recycling and refuse site maintenance	33,156		
Old Roads Board building maintenance over budget (timing)	(1,670)		
Town planning expense	2,461		
Town cemetery expense	2,367		
Burial expense over budget - recovered in additional revenue	(3,116)		
<b>Recreation and Culture</b>		93,080	20% ▼
Actual expenses are under budget due to insurance profile timing, PRACC building operations and parks, gardens and ovals maintenance and the admin allocation.			
PRACC building & operations	54,343		
Swimming Pool building	15,101		
Rec grounds and parks	18,788		
Memorial Park Toilets over budget	(3,238)		
Small grants expenditure	4,305		
<b>Economic Services</b>		37,570	19% ▼
The variance relates to the profile timing for area promotion, Caravan Park maintenance, unspent community grants, stand pipe maintenance and admin allocation.			
Area Promotion	17,832		
Caravan Park building/ grounds maintenance over budget	(2,155)		
Standpipe maintenance	6,066		
Childcare subsidy (grant funded)	12,164		
Community Grants	1,480		
<b>Other Property and Services</b>		(45,420)	-70% ▲
Public works overheads recovery -Lower than anticipated expenditure \$10,469			
	(13,386)		
Plant Allocation recovery - fuel, parts and replacement equipment are over budget \$20,838	(35,290)		
Workers Compensation (reimbursed)	(16,593)		



**SHIRE OF PINGELLY**  
**FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022**  
**Report on Significant variances Greater than 10% and \$5,000**

**NATURE AND TYPE VARIATIONS**

**REPORTABLE OPERATING REVENUE VARIATIONS**

<b>Operating Grants &amp; Subsidies</b>		( 84,185)	-23% ▼
FAGS Grant, ESL, MRWA and Small Grants are over budget	41,682		
Fire Mitigation and small grants are under budget - timing	(129,792)		
<b>Fees and Charges</b>		( 51,628)	-18% ▼
Private Works	(42,152)		
Standpipes	(8,500)		
<b>Other Revenue</b>		15,214	55% ▲
Workers Compensation, Insurance Claims, Training reimbursements were higher than budgeted less the diesel fuel rebate			
<b>Capital Grants (Non Operating)</b>		(57,050)	19% ▼
As detailed above for Capital Items			

**REPORTABLE OPERATING EXPENSE VARIATIONS**

<b>Materials and Contracts</b>		277,967	43% ▼
Fuels & Oils, and parts and repairs	(24,219)		
Bushfire mitigation	73,566		
Refuse Site maintenance & charges	28,048		
PRACC building operations	35,509		
Swimming Pool contract management - timing	10,557		
Rural Road Maintenance & bridges	38,121		
Area Promotion	17,832		
Community grants programs	13,644		
Consultants	12,332		
Law and order as detailed above			
<b>Utilities</b>		17,493	31% ▼
Public Standpipe	6,498		
Swimming Pool building	5,621		
PRACC building operations	1,442		
Parks and gardens	2,910		
<b>Insurance Charges</b>		93,499	46% ▼
The second instalment of the Scheme policies was processed in November			
<b>Interest Expense</b>		14,248	43% ▼
Budget profiling of WATC fees			

**REPORTABLE CAPITAL EXPENDITURE VARIATIONS**

<b>Purchase of Land &amp; Buildings</b>		91,404	78% ▼
Building capex - Sulkies and buggies (profile timing)	23786		
Building capex - PRACC Carpark & Drainage (profile timing)	13452		
Building capex - PRACC Lighting (profile timing)	37500		
Building capex - Caravan Park Improvements	16666		
<b>Purchase of Furniture &amp; Equipment</b>		9,276	75% ▼
Only the PRACC Sign has been purchased			
<b>Purchase of Plant &amp; Equipment</b>		55,000	61% ▼
The side tipper is the only plant to be purchased and invoiced in October			
<b>Purchase of Road Infrastructure Assets</b>		164,278	71% ▼
Jingaring Road and Wikepin Pingelly Road are work in progress.			
<b>Purchase of Infrastructure Assets - Footpaths</b>		8,160	100% ▼
The footpath program has not yet started			
<b>Purchase of Infrastructure Assets - Parks &amp; Ovals</b>		191,982	99% ▼
The variance of park capital expenditure relates to the Youth Park, Pocket park and solar lighting yet to start			
Parks capex - Youth Park	166,796		
Park capex - Pingelly Pocket Park	23,250		
Park capex - Solar Lighting	3,332		
<b>Purchase of Infrastructure Assets - Other</b>		40,000	100%
Infrastructure other capex - The signage and streetscape has not yet commenced			

**SHIRE OF PINGELLY**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022**

	2022/23 Adopted Budget \$	2022/23 YTD Budget \$	October 2022 YTD Actual \$
<b>1. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<i>Administration</i>			
Furniture And Equipment	37,150	12,380	3,104
<b>Law, Order &amp; Public Safety</b>			
<i>Fire Prevention</i>			
Plant Purchase - Schedule 5 Bfb	261,300	0	0
Building Purchase Schedule 5	463,414	0	0
<b>Education &amp; Welfare</b>			
<i>Education</i>			
Building Purchase - Education Schedule 8	50,000	0	0
<b>Recreation &amp; Culture</b>			
<i>Public Halls Civic Centres</i>			
Sulkies & Buggies	150,000	50,000	26214
<i>Other Recreation &amp; Sport</i>			
Capex - Infra Parks & Ovals	128,000	0	925
Pingelly Pocket Park - Expenditure	31,000	23,250	471
Youth Precinct	250,194	166,796	-
Solar Lighting Rec And Culture	5,000	3,332	-
<i>Other Culture</i>			
Capex - Pracc Carpark And Drainage	40,368	13,452	-
Pracc Lighting Project	50,000	37,500	0
<b>Transport</b>			
<i>Construction - Roads, Bridges, Depots</i>			
<b>Furniture &amp; Equipment</b>			
Furniture & Equipment Purchase - Schedule 12	0	0	-
<b>Bridges</b>			
Capex - Review Street Bridge # 5165 0.94Slk	204,650	0	-
<b>Roads Construction</b>			
Somerset Street	137,597	0	-
Crsf Jingaring Road Gravel Resheeting	173,318	57,768	60,095
Capex - Rrg Wickepin Pingelly Slk 7.9-9.0	516,429	172,136	5,531
Wa Bicycle Network Schedule 12	260,000	0	-
<b>Footpath Construction</b>			
Footpaths - Construction	12,244	8,160	0
<i>Road Plant Purchases</i>			
Replacement Tipper Truck	70,000	70,000	35,000
Capex - Psm01 Upgrade 2014 Holden Colorado	34,000	0	-
Upgrade Tipper Truck	20,000	20,000	-
<b>Economic Services</b>			
<i>Tourism &amp; Area Promotion</i>			
Caravan Park Improvements - Chalets	50,000	16,666	0
Signage & Streetscape	60,000	40,000	0
	<u>3,004,664</u>	<u>691,440</u>	<u>131,341</u>
<b><u>By Class</u></b>			
Buildings	1,065,082	117,618	26,214
Furniture & Equipment	37,150	12,380	3,104
Right of Use Asset - P & E	0	0	-
Plant & Equipment	124,000	90,000	35,000
Infrastructure - Roads	1,087,344	229,904	65,626
Infrastructure - Footpaths	12,244	8,160	0
Infrastructure - Parks & Ovals	414,194	193,378	1,396
Infrastructure - Bridges	204,650	0	-
	<u>3,004,664</u>	<u>691,440</u>	<u>131,341</u>

**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022**

**2. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<b>Asset No</b>		<b>Written Down Value</b>		<b>Sale Proceeds</b>		<b>Profit(Loss)</b>	
		<b>2022/23</b>	<b>October 2022</b>	<b>2022/23</b>	<b>October 2022</b>	<b>2022/23</b>	<b>October 2022</b>
		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
PSM01	<b>Transport</b>						
	PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	0	12,000		(5,000)	0
						0	0
						0	0
		17,000	0	12,000	0	(5,000)	0

<b>Asset No</b>		<b>Written Down Value</b>		<b>Sale Proceeds</b>		<b>Profit(Loss)</b>	
		<b>2022/23</b>	<b>October 2022</b>	<b>2022/23</b>	<b>October 2022</b>	<b>2022/23</b>	<b>October 2022</b>
		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
PSM01	<b>Plant &amp; Equipment</b>						
	PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	0	12,000	0	(5,000)	0
		17,000	0	12,000	0	(5,000)	0

**Summary**

Profit on Asset Disposals  
Loss on Asset Disposals

<b>2022/23</b>	<b>October 2022</b>
<b>Adopted Budget</b>	<b>Actual</b>
<b>\$</b>	<b>\$</b>
0	0
(5,000)	0
(5,000)	0

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-22	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$
<b>Education &amp; Welfare</b>									
Loan 120 - SSL Pingelly Cottage Homes *	113,589	0	0	19,920	0	93,669	113,589	7,032	
<b>Recreation &amp; Culture</b>									
Loan 123 - Recreation and Cultural Centre	1,849,207	0	0	109,450	0	1,739,757	1,849,207	76,712	
Loan 124 - Recreation and Cultural Centre	1,097,502	0	0	1,097,502	0	0	1,097,502	3,586	
	3,060,298	0	0	1,226,872	0	1,833,426	3,060,298	87,329	

(\* Self supporting loan financed by payments from third parties.  
All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-22	New Lease		Lease Principal Repayments		Lease Principal Outstanding		Lease Interest Repayments	
		2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$
<b>Administration</b>									
Photocopier Lease	16,154	0	0	16,154	7,135	0	9,019	824	134
Solar System-Admin Office	8,914	0	0	3,442	1,688	5,472	7,225	592	230
Server Lease	32,798	0	0	8,788	4,338	24,010	28,460	1,932	806
CCTV Server Lease #	16,201	0	0	3,971	1,956	12,230	14,245	818	474
Grader Lease	231,357	0	0	60,524	19,967	170,834	211,389	6,297	2,306
Loader Lease	86,570	0	0	15,000	7,441	71,570	0	5,564	3,509
	391,994	0	0	107,879	42,526	284,116	270,339	16,026	7,458

## SHIRE OF PINGELLY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022

	2022/23 Adopted Budget \$	October 2022 Actual \$
<b>4. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Leave Reserve</b>		
Opening Balance	196,395	196,395
Amount Set Aside / Transfer to Reserve	185	254
Amount Used / Transfer from Reserve	0	0
	196,580	196,649
<b>(b) Plant Reserve</b>		
Opening Balance	85,124	85,125
Amount Set Aside / Transfer to Reserve	239,407	110
Amount Used / Transfer from Reserve	(124,000)	0
	200,531	85,235
<b>(c) Building and Recreation Reserve</b>		
Opening Balance	374,932	374,933
Amount Set Aside / Transfer to Reserve	2,068	485
Amount Used / Transfer from Reserve	0	0
	377,000	375,418
<b>(d) Electronic Equipment Reserve</b>		
Opening Balance	54,793	54,793
Amount Set Aside / Transfer to Reserve	35,249	71
Amount Used / Transfer from Reserve	(37,150)	0
	52,892	54,864
<b>(e) Community Bus Reserve</b>		
Opening Balance	43,979	43,979
Amount Set Aside / Transfer to Reserve	20,220	57
Amount Used / Transfer from Reserve	0	0
	64,199	44,036
<b>(f) Swimming Pool Reserve</b>	#	
Opening Balance	33,072	33,072
Amount Set Aside / Transfer to Reserve	5,166	43
Amount Used / Transfer from Reserve	0	0
	38,238	33,115
<b>(g) Refuse Site Rehab/Closure Reserve</b>		
Opening Balance	16,236	16,236
Amount Set Aside / Transfer to Reserve	82	21
Amount Used / Transfer from Reserve	0	0
	16,318	16,257
<b>(h) Tutanning Nature Reserve</b>		
Opening Balance	1,997	1,997
Amount Set Aside / Transfer to Reserve	18	3
Amount Used / Transfer from Reserve	0	0
	2,015	2,000
<b>(i) Wheatbelt Secondary Freight Network Reserve</b>		
Opening Balance	40,000	40,000
Amount Set Aside / Transfer to Reserve	800	52
Amount Used / Transfer from Reserve	0	0
	40,800	40,052
<b>Total Cash Backed Reserves</b>	<b>988,573</b>	<b>847,626</b>

All of the above reserve accounts are to be supported by money held in financial institutions.

**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022**

	<b>2022/23 Adopted Budget \$</b>	<b>October 2022 Actual \$</b>
<b>4. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	185	254
Plant Reserve	239,407	110
Building and Recreation Reserve	2,068	485
Electronic Equipment Reserve	35,249	71
Community Bus Reserve	20,220	57
Swimming Pool Reserve	5,166	43
Refuse Site Rehab/Closure Reserve	82	21
Tutanning Nature Reserve	18	3
Wheatbelt Secondary Freight Network Reserve	800	52
	<b>303,195</b>	<b>1,096</b>
<b>Transfers from Reserves</b>		
Leave Reserve	0	0
Plant Reserve	(124,000)	0
Building Reserve	0	0
Electronic Equipment Reserve	(37,150)	0
Community Bus Reserve	0	0
Swimming Pool Reserve	0	0
Refuse Site Rehab/Closure Reserve	0	0
Tutanning Nature Reserve	0	0
Wheatbelt Secondary Freight Network Reserve	0	0
	<b>(161,150)</b>	<b>0</b>
<b>Total Transfer to/(from) Reserves</b>	<b>142,045</b>	<b>1,096</b>

In accordance with council resolutions in relation to each reserve account, the propose for which the reserves are set aside are as follows:

**Leave Reserve**

- to be used to fund annual and long service leave requirements.

**Plant Reserve**

- to be used for the purchase of major plant.

**Building and Recreation Reserve**

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

**Electronic Equipment Reserve**

- to be used to fund the purchase of administration computer system equipment.

**Community Bus Reserve**

- to be used to fund the change-over of the community bus.

**Swimming Pool Reserve**

- to be used to fund the upgrading of the swimming pool complex

**Joint Venture Housing Reserve**

- to be used for the future maintenance of the Joint Venture units

**Refuse Site Rehab/Closure Reserve**

- to be used to facilitate the rehabilitation/closure of the town refuse site.

**Tutanning Nature Reserve**

- to be used for the operations, improvements and promotion of the Tutanning Nature Reserve

**Wheatbelt Secondary Freight Network Reserve**

- to be used for the Shire of Pingelly's contribution for Infrastructure renewal for future Wheatbelt Secondary Freight network capital renewal

**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022**

	<b>2022/2023 June Actual \$</b>	<b>October 2022 Actual \$</b>
<b>5. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	2,579,948	2,470,708
Cash - Restricted Unspent Grants		920,656
Cash - Restricted Unspent Loans	0	(0)
Cash - Restricted Bonds & Deposits	14,384	13,719
Cash - Restricted Reserves	846,529	847,623
Receivables (Budget Purposes Only)	0	0
Rates Outstanding	238,145	888,103
Sundry Debtors	303,291	216,094
Provision for Doubtful Debts	(1,003)	(1,003)
Gst Receivable	0	18,262
Contract Asset	0	0
Loans - clubs/institutions	19,920	19,920
Accrued Income/Payments In Advance	4,644	0
Investments	5,000	5,000
Inventories	19,694	2,632
	4,030,553	5,401,715
<b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions (Budget Purposes Only)	0	-
Sundry Creditors	(308,739)	(18,063)
Accrued Interest On Loans	(369)	-
Accrued Salaries & Wages	(54,117)	-
Bonds & Deposits Held	(14,384)	(13,719)
Income In Advance	*	(105,201)
Gst Payable	0	(6,439)
Payroll Creditors	0	-
Contract Liabilities	10	0
Performance Obligation Liability	(807,235)	(815,455)
Prepaid Rates Liability	(31,549)	(10,452)
Current Lease Liability	(107,688)	(65,162)
Accrued Expenses	(59,083)	-
PAYG Liability	0	(35,661)
Other Payables	(12,871)	(3,166)
Current Employee Benefits Provision	(373,024)	(373,024)
Current Loan Liability	(1,226,872)	(1,226,872)
	(3,123,290)	(2,673,213)
<b>NET CURRENT ASSET POSITION</b>	<b>907,263</b>	<b>2,728,502</b>
Less: Cash - Reserves - Restricted	(846,529)	(847,623)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0
Less: Current Loans - Clubs / Institutions	(19,920)	(19,920)
Less: Investments	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	373,024	373,024
Add Back : Current Loan Liability	1,226,872	1,226,872
Add Back : Current Lease Liability	107,688	65,162
Adjustment in Accounting policies	0	0
Adjustment for Trust Transactions Within Muni	0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b>1,743,396</b>	<b>3,521,016</b>

**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022**

**6. RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2022/23 Rate Revenue \$</b>	<b>2022/23 Interim Rates \$</b>	<b>2022/23 Back Rates \$</b>	<b>2022/23 Total Revenue \$</b>	<b>2022/23 Adopted Budget \$</b>
<b>General Rate</b>								
GRV - Residential	0.13417	318	3,624,452	486,293	2,153		488,446	486,282
GRV - Rural Residential	0.13417	65	807,924	108,399			108,399	108,397
GRV - Commercial/Industrial	0.13417	28	396,080	53,142			53,142	53,141
GRV - Townsites	0.13417	12	144,560	19,396			19,396	19,395
UV - Broadacre Rural	0.008550	232	173,853,000	1,486,443	(514)		1,485,929	1,486,791
Non Rateable								
<b>Sub-Totals</b>		655	178,826,016	2,153,673	1,639	0	2,155,312	2,154,006
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - Residential	993	62	85,646	61,566			61,566	61,566
GRV - Rural Residential	993	24	56,220	23,832			23,832	23,832
GRV - Commercial/Industrial	993	14	58,080	13,902			13,902	13,902
GRV - Townsites	993	8	17,185	7,944			7,944	7,944
UV - Broadacre Rural	993	69	5,157,530	68,517			68,517	68,517
<b>Sub-Totals</b>		177	5,374,661	175,761	0	0	175,761	175,761
Ex Gratia Rates							2,331,073	2,329,767
Movement in Excess Rates							0	236
<b>Total Amount of General Rates</b>							2,331,073	2,330,003
Specified Area Rates							0	0
Ex Gratia Rates							0	0
<b>Total Rates</b>							2,331,073	2,330,003

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.



**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022**

**7. OPERATING STATEMENT**

	<b>October 2022 Actual \$</b>	<b>2022/23 Adopted Budget \$</b>	<b>2021/22 Actual \$</b>
<b>OPERATING REVENUES</b>			
Governance	24,170	57,225	119,335
General Purpose Funding	2,459,297	2,753,872	4,085,151
Law, Order, Public Safety	46,948	1,043,001	329,529
Health	445	2,461	2,423
Education and Welfare	1,523	23,041	14,676
Housing	0	0	0
Community Amenities	192,837	220,740	212,823
Recreation and Culture	48,193	628,010	998,919
Transport	322,102	1,593,395	905,168
Economic Services	37,763	229,095	76,254
Other Property and Services	13,815	59,379	146,601
<b>TOTAL OPERATING REVENUE</b>	<b>3,147,093</b>	<b>6,610,219</b>	<b>6,890,879</b>
<b>OPERATING EXPENSES</b>			
Governance	148,871	459,665	443,219
General Purpose Funding	70,115	226,770	197,522
Law, Order, Public Safety	96,447	513,836	484,666
Health	60,643	184,622	170,240
Education and Welfare	38,505	111,862	102,878
Housing	0	0	0
Community Amenities	102,373	406,344	356,483
Recreation & Culture	382,476	1,509,928	1,405,558
Transport	920,132	2,877,742	2,805,130
Economic Services	156,314	526,663	397,576
Other Property and Services	110,332	7,214	40,817
<b>TOTAL OPERATING EXPENSE</b>	<b>2,086,208</b>	<b>6,824,647</b>	<b>6,404,090</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>1,060,885</b>	<b>(214,427)</b>	<b>486,788</b>

**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022**

**8. STATEMENT OF FINANCIAL POSITION**

	<b>October 2022 Actual \$</b>	<b>2021/22 Actual \$</b>
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	4,238,987	3,426,477
Investments Current	5,000	5,000
Trade and Other Receivables	1,141,377	564,998
Inventories	2,632	19,694
Restricted Cash - Bonds & Deposits	13,719	14,384
<b>TOTAL CURRENT ASSETS</b>	<b>5,401,715</b>	<b>4,030,553</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	168,110	168,110
Inventories	0	0
Property, Plant and Equipment	23,422,641	23,550,977
Infrastructure	65,443,805	66,075,824
Investments Non Current	58,353	58,353
<b>TOTAL NON-CURRENT ASSETS</b>	<b>89,092,909</b>	<b>89,853,264</b>
<b>TOTAL ASSETS</b>	<b>94,494,624</b>	<b>93,883,817</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	1,059,597	1,509,011
Long Term Borrowings	1,226,872	1,226,872
Provisions	373,024	373,024
Bonds & Deposits Liability	13,719	14,384
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,673,212</b>	<b>3,123,291</b>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	284,307	284,306
Long Term Borrowings	1,833,427	1,833,427
Provisions	23,656	23,656
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>2,141,390</b>	<b>2,141,389</b>
<b>TOTAL LI/</b> 10	<b>4,814,602</b>	<b>5,264,680</b>
<b>NET ASSETS</b>	<b>89,680,022</b>	<b>88,619,137</b>
<b>EQUITY</b>		
Retained Surplus	33,611,874	32,592,083
Reserves - Cash Backed	847,623	806,529
Revaluation Surplus	55,220,525	55,220,525
<b>TOTAL EQUITY</b>	<b>89,680,022</b>	<b>88,619,137</b>

**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 OCTOBER 2022 TO 31 OCTOBER 2022**

**9. FINANCIAL RATIOS**

	<b>2022 YTD</b>	<b>2021</b>
Current Ratio	1.58	1.68
Operating Surplus Ratio	0.31	(0.18)

The above ratios are calculated as follows:

**Current Ratio** 
$$\frac{(\text{Current Assets MINUS Restricted Assets})}{(\text{Current Liabilities MINUS Liabilities Associated with Restricted Assets})}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

Below Std

The standard is met if the ratio is greater than 1:1 (100% or greater)

Std met

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments.

This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

**Operating Surplus Ratio** 
$$\frac{(\text{Operating Revenue MINUS Operating Expense})}{(\text{Own Source Operating Revenue})}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Below Std

Basic Standard between 1% and 15% (0.01 and 0.15)

Basic Std

Advanced Standard greater than > 15% | 10

Adv Std

SHIRE OF PINGELLY RESTRICTED CASH RECONCILIATION 31 October 2022						
Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Year to date expenditure year to 30 June 2022	Actual Expenditure current year 2022/23	Restricted Funds Remaining
Review Street Bridge Special Funding	Transport	BR005	136,000.00	0.00		136,000.00
PRACC Lighting, Drainage & Landscaping (LRCI 3)	Recreation & Culture	LP001	56,250.00	0.00		56,250.00
Sulkies and Buggies (LRCI 3)	Recreation & Culture	11ES	75,000.00	0.00	26,214.25	48,785.75
Youth Precinct, Memorial Park & Pump Track (LRCI 3)	Recreation & Culture	IP008	187,646.00	0.00		187,646.00
Signage Streetscape Upgrades (LRCI 3)	Tourism	SS001	45,000.00	0.00		45,000.00
Caravan Park Improvements (LRCI 3)	Tourism	BU046	37,500.00	0.00		37,500.00
Roads to Recovery Cfwd	Transport	RRG05	7,132.00	0.00	4,095.00	3,037.00
WA Cycle Network All Aged shared path	Department of Transport	BIC01	39,000.00			39,000.00
Pingelly Pocket Park - RAC	Recreation & Culture	IP007	31,000.00	0.00	470.91	30,529.09
DFES West Pingelly Fireshed	Law Order & Public Safety	0596	231,707.00	0.00		231,707.00
Heritage Survey & Listing (Dept Planning)	Recreation & Culture	135C	20,000.00	0.00	4,559.37	15,440.63
Regional Childcare attraction and retention grant	Other Economic Services	CG027	18,250.00	0.00		18,250.00
Pingelly Youth Strategy	Other Economic Services	CG009	10,000.00	0.00		10,000.00
Queens Jubilee Tree Planting	Recreation & Culture	TG9	20,000.00	0.00		20,000.00
Live & Local Music	Recreation & Culture	CG022	13,000.00	4,786.36	3,050.00	5,163.64
Keep Australia Beautiful Butt Poles (Dept Environment)	Recreation & Culture	1175	4,920.00	0.00		4,920.00
RACIP(Regional Arts and Cultural Investment Program) Leveraged Cultural Planning	Recreation & Culture	135C	50,000.00	25,000.00		25,000.00
People of Pingelly Past and Present	Other Communitites	CG026	44,895.00	19,000.00	25,468.09	426.91
Seniors Weeks	Other Communitites	0805	1,000.00			1,000.00
Age is just a number	Recreation & Culture	CD032	5,000.00	0.00		5,000.00
<b>Sub Total</b>						920,656.02
<b>Total Restricted Grant Funds</b>						920,656.02
<b>Available Cash</b>		<b>GL/Job Account</b>	<b>Interest Rate</b>			<b>Balance</b>
Municipal Bank	Muni Fund Bank	0111	0			1,459,665.59
Municipal Bank	Muni Fund Interest Bearing A/C	0111	0.05%			1,130,655.59
Municipal Bank - TDA	Muni Fund Bank TDA	0111	0.15%			800,493.15
Municipal Bank	Till Float SES	0112				50.00
Municipal Bank	Till Float	0113				200.00
Municipal Bank	Petty Cash on hand	0114				300.00
Total Cash						3,391,364.33
Less Restricted Cash						(920,656.02)
<b>Total Unrestricted Cash</b>						<b>2,470,708.31</b>

## **15.2 Accounts Paid by Authority – October 2022**

<b>File Reference:</b>	<b>ADM0066</b>
<b>Location:</b>	<b>Not Applicable</b>
<b>Applicant:</b>	<b>Not Applicable</b>
<b>Author:</b>	<b>Finance Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>List of Accounts</b>
<b>Previous Reference:</b>	<b>Nil</b>

### **Summary**

Council is requested to receive the list of accounts paid by authority for the month of October 2022.

### **Background**

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13*

(1) schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

### **Comment**

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2021/2022 Budget.

### **Consultation**

Nil

### **Statutory Environment**

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

## Policy Implications

There are no policy implications arising from this amendment.

## Financial Implications

There are no known financial implications upon either the Council's current budget or long-term financial plan.

## Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

## Risk Implications

Risk	Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

## Voting Requirements

Simple Majority

## Recommendation and Council Decision

**13192**                      **Moved: Cr Narducci**                      **Seconded: Cr Hotham**

**That Council receive the Accounts for Payments for October 2022 as authorised under delegated authority and in accordance with the Local Government (Financial Management) Regulations 1996:**

To 31 October:

Municipal Account	\$245,578.18
Trust Licensing Account	\$38,684.40
Trust Account	\$85.00

**CARRIED 7/0**

## Councillor comments in support/opposing of the motion:

Nil

**Attachment** – Accounts Paid Presented for Endorsement October 2022

## SHIRE OF PINGELLY

## ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2022

EFT NUMBER	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL AMOUNT
EFT9355	05/10/2022	STEVE DAVIS	BUILDING SERVICES	1		4,955.00
INV 18/08/22	18/08/2022	STEVE DAVIS	INSTALL BARRIER AT FRONT OF THE STAGE AND EXTEND THE WALL SURROUNDING THE STAIR WELL - TOWN HALL		4,955.00	
EFT9356	05/10/2022	WANDERLUST COMMUNICATIONS	MARKETING AND ENGAGEMENT STRATEGY	1		5,500.00
INV INV 0596	20/09/2022	WANDERLUST COMMUNICATIONS	MARKETING AND ENGAGEMENT STRATEGY		5,500.00	
EFT9357	05/10/2022	M & C CROWLEY AND SONS PTY LTD	PURCHASE OF PLANT	1		38,500.00
INV INV 0032	27/09/2022	M & C CROWLEY AND SONS PTY LTD	PURCHASE OF 2003 HALLMARK SIDE TIPPING TRAILER MBL 7316		38,500.00	
EFT9359	20/10/2022	TELSTRA	TELEPHONE AND INTERNET CHARGES	1		1,560.34
INV K166020190-8	18/08/2022	TELSTRA	ADMINISTRATION BUILDING CHARGES - 11/08/2022 to 10/09/2022		777.17	
INV K359597301-5	18/09/2022	TELSTRA	ADMINISTRATION BUILDING CHARGES - 11/09/2022 to 10/10/2022		783.17	
EFT9360	20/10/2022	H RUSHTON & CO	PARTS FOR PLANT	1		430.57
INV 111772	01/09/2022	H RUSHTON & CO	1 X METAL TRAILER 7 PIN - MITSUBISHI FUSO PN133 PT13		27.49	
INV 111936	16/09/2022	H RUSHTON & CO	CHAIN AND BINDERS X 2 - MITSUBISHI FUSO PN124 PT16 PLUS FREIGHT		403.08	
EFT9361	20/10/2022	HERSEY'S SAFETY PTY LTD	ASSORTED CONSUMABLES	1		1,172.71
INV 49473	24/08/2022	HERSEY'S SAFETY PTY LTD	FOR VARIOUS JOBS - BM031, MT999		722.26	
INV 49474	24/08/2022	HERSEY'S SAFETY PTY LTD	FOR VARIOUS JOBS - CRSF1, MT999		450.45	
EFT9362	20/10/2022	STATE LIBRARY OF WESTERN AUSTRALIA	BETTER BEGINNINGS PACKS 2022/23	1		33.00
INV RI032756	13/07/2022	STATE LIBRARY OF WESTERN AUSTRALIA	30 X BETTER BEGINNINGS PACKS 2022/23		33.00	
EFT9363	20/10/2022	NARROGIN BEARING SERVICE	PARTS FOR PLANT	1		2,409.03
INV 199828	09/09/2022	NARROGIN BEARING SERVICE	BEARING ASSEMBLYS - CAT MOTOR GRADER PN166 PG7		2,409.03	
EFT9364	20/10/2022	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	1		1,217.52
INV 11863	01/08/2022	SULLIVAN LOGISTICS PTY LTD	21/07/2022 FROM E & MJ ROSHER, 19/07/2022 FROM MCINTOSH & SON		70.93	

INV 13419	21/08/2022	SULLIVAN LOGISTICS PTY LTD	08/08/2022 FROM WINC		37.50
INV 14260	26/08/2022	SULLIVAN LOGISTICS PTY LTD	19/08/2022 FROM MAXI PARTS, 17/08/2022 FROM MATILDA AUTO		120.91
INV 14898	01/09/2022	SULLIVAN LOGISTICS PTY LTD	24/08/2022 FROM MATILDA AUTO		37.50
INV 15241	05/09/2022	SULLIVAN LOGISTICS PTY LTD	04/08/2022 FROM UNITED FASTENERS, 04/08/2022 FROM CORSIGN, 28/07/2022 FROM MATILDA AUTO, 07/07/2022 FROM ITR PACIFIC, 01/07/2022 FROM UNITED FASTENERS, 01/07/2022 FROM GALVINS PLUMBING, 01/07/2022 FROM SOURCE MY PARTS		659.48
INV 15348	09/09/2022	SULLIVAN LOGISTICS PTY LTD	25/08/2022 FROM MAXI PARTS, 25/08/2022 FROM UNITED FASTENERS		140.42
INV 16305	16/09/2022	SULLIVAN LOGISTICS PTY LTD	11/09/2022 FROM MAXI PARTS, 11/09/2022 FROM UNITED FASTENERS, 11/09/2022 FROM HOIST SALES AND HYDRAULICS		106.02
INV 16758	26/09/2022	SULLIVAN LOGISTICS PTY LTD	16/09/2022 FROM WINC		44.76
<b>EFT9365</b>	<b>20/10/2022</b>	<b>PINGELLY PRIMARY SCHOOL</b>	<b>COMMUNITY GRANT - ROUND 1</b>	<b>1</b>	<b>2,727.00</b>
INV 0136	10/10/2022	PINGELLY PRIMARY SCHOOL	PINGELLY CHOIR AUSPICED WITH PINGELLY PRIMARY SCHOOL		2,727.00
<b>EFT9366</b>	<b>20/10/2022</b>	<b>UNITED FASTENERS WA P/L</b>	<b>PARTS FOR PLANT</b>	<b>1</b>	<b>155.88</b>
INV 586978	25/08/2022	UNITED FASTENERS WA P/L	10 X CUTTING BLADES		135.05
INV 588108	02/09/2022	UNITED FASTENERS WA P/L	NUTS AND BOLTS - MITSUBISHI TRUCK PN133		20.83
<b>EFT9367</b>	<b>20/10/2022</b>	<b>TOTAL PACKAGING (WA) PTY LTD</b>	<b>DOGGY DUMPAGE DISPOSAL UNITS</b>	<b>1</b>	<b>171.60</b>
INV 35203	19/10/2022	TOTAL PACKAGING (WA) PTY LTD	8 X DOGGY DUMPAGE DISPOSAL UNITS		171.60
<b>EFT9368</b>	<b>20/10/2022</b>	<b>COMMANDACOM &amp; CLASSICAL COMMUNICATIONS</b>	<b>TECHNICAL ASSISTANCE</b>	<b>1</b>	<b>154.00</b>
INV 13337	25/08/2022	COMMANDACOM & CLASSICAL COMMUNICATIONS	ASSISTANCE TO REBOOT PHONE SYSTEM		154.00
<b>EFT9369</b>	<b>20/10/2022</b>	<b>BELVEDERE NURSERY</b>	<b>ASSORTED PLANTS</b>	<b>1</b>	<b>414.00</b>
INV 2024	28/09/2022	BELVEDERE NURSERY	ROSE & BOTTLE BRUSH BUSHES - TOWN CEMETERY		414.00
<b>EFT9370</b>	<b>20/10/2022</b>	<b>AUSTRALIA POST</b>	<b>POSTAGE - AUGUST 2022</b>	<b>1</b>	<b>798.02</b>
INV 1011808355	03/09/2022	AUSTRALIA POST	RATES POSTAGE, GENERAL POSTAGE		798.02
<b>EFT9371</b>	<b>20/10/2022</b>	<b>WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION</b>	<b>STAFF TRAINING</b>	<b>1</b>	<b>7,129.50</b>
INV SI-001227	18/08/2022	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION	OVERSEE LOCAL GOVERNMENT ASSET MANAGEMENT - 4 AUGUST		3,300.00
INV SI-001228	18/08/2022	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION	STRATEGIC DECISION MAKING IN-HOUSE COURSE - 3 AUGUST		3,300.00



INV SI-001229	18/08/2022	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION	TRAINER TRAVEL AND MEAL EXPENSES - 3 & 4 AUGUST		529.50	
<b>EFT9372</b>	<b>20/10/2022</b>	<b>GREAT SOUTHERN FUEL SUPPLIES</b>	<b>FUEL CARD CHARGES - AUGUST 2022</b>	<b>1</b>		<b>1,021.23</b>
INV 31082022	31/08/2022	GREAT SOUTHERN FUEL SUPPLIES	0PN, PN761, SMALL PLANT		1,021.23	
<b>EFT9373</b>	<b>20/10/2022</b>	<b>BEST OFFICE SYSTEMS</b>	<b>OFFICE EQUIPMENT PLUS FREIGHT CHARGES</b>	<b>1</b>		<b>4,201.00</b>
INV 607247	19/09/2022	BEST OFFICE SYSTEMS	FREIGHT FOR DELIVERY OF 2 X CARTRIDGES		21.00	
INV 607695	27/09/2022	BEST OFFICE SYSTEMS	RICHO IMC2000 COLOUR PHOTOCOPIER - SERIAL 3082R520193		4,180.00	
<b>EFT9374</b>	<b>20/10/2022</b>	<b>OFFICEWORKS LTD</b>	<b>ASSORTED STATIONERY ITEMS</b>	<b>1</b>		<b>381.75</b>
INV 602644852	31/08/2022	OFFICEWORKS LTD	REFLEX COPY PAPER X 6 BOXES, WALL CLOCK, A4 BLUE INSERT BINDER X 4, CRICUT PERMANENT VINYL X 4, BINDING COMBS 21 LOOP 10MM, BINDING COMBS 21 LOOP 12MM, 3M COMMAND MIXED HOOKS, A4 INSERT BINDER X 2, FREIGHT		381.75	
<b>EFT9375</b>	<b>20/10/2022</b>	<b>GREAT SOUTHERN WASTE DISPOSAL</b>	<b>WASTE AND RECYCLING COLLECTION PLUS SITE MANAGEMENT - 27/07/2022 TO 31/08/2022</b>	<b>1</b>		<b>18,005.13</b>
INV 2134	02/09/2022	GREAT SOUTHERN WASTE DISPOSAL	DOMESTIC RUBBISH COLLECTION 27 JULY TO 31 AUGUST 2022, RECYCLING RUBBISH COLLECTION 5, 16 & 13 AUGUST 2022, REFUSE SITE LABOUR 25.5HRS X 5 WEEKENDS = 127.50, MACHINE HOURS 5 WEEKENDS = 15HRS, BULK WASTE & RECYCLING COLLECTIONS, REPLACEMENT BINS FOR 65 STRATFORD STREET		18,005.13	
<b>EFT9376</b>	<b>20/10/2022</b>	<b>WINC AUSTRALIA PTY LIMITED</b>	<b>BINDING MACHINE PLUS FREIGHT</b>	<b>1</b>		<b>518.82</b>
INV 9040204601	31/08/2022	WINC AUSTRALIA PTY LIMITED	BINDING TOOL, FREIGHT		518.82	
<b>EFT9377</b>	<b>20/10/2022</b>	<b>PINGELLY COMMUNITY RESOURCE CENTRE</b>	<b>LIBRARY SERVICES</b>	<b>1</b>		<b>5,628.39</b>
INV 3887	29/09/2022	PINGELLY COMMUNITY RESOURCE CENTRE	OCTOBER TO DECEMBER 2022		5,628.39	
<b>EFT9378</b>	<b>20/10/2022</b>	<b>NARROGIN PACKAGING &amp; MOTORCYCLES, NARROGIN HIRE &amp; RETIC</b>	<b>CONSUMABLES</b>	<b>1</b>		<b>575.00</b>
INV 75072	17/08/2022	NARROGIN PACKAGING & MOTORCYCLES, NARROGIN HIRE & RETIC	SANDING DISCS X 15 - TOWN HALL MAINTENANCE		230.00	
INV 75194	19/08/2022	NARROGIN PACKAGING & MOTORCYCLES, NARROGIN HIRE & RETIC	SANDING BELTS - TOWN HALL MAINTENANCE		345.00	
<b>EFT9379</b>	<b>20/10/2022</b>	<b>WHEATBELT ELECTRICS</b>	<b>ELECTRICAL SERVICES</b>	<b>1</b>		<b>814.59</b>
INV 4422	26/09/2022	WHEATBELT ELECTRICS	EXTERNAL LIGHTING REPAIRS - MUSEUM		814.59	
<b>EFT9380</b>	<b>20/10/2022</b>	<b>JMAC ENGINEERING PTY LTD</b>	<b>PART FOR PLANT</b>	<b>1</b>		<b>167.16</b>
INV 4725	30/08/2022	JMAC ENGINEERING PTY LTD	10MMX6M BAR - MITSUBISHI FUSO PN133 PT13		48.27	
INV 4734	31/08/2022	JMAC ENGINEERING PTY LTD	100X6MM FLAT BAR - MITSUBISHI FUSO PN133 PT13		60.14	

INV 4750	01/09/2022	JMAC ENGINEERING PTY LTD	SUPPLY AND CUT 8MM PLATE - MITSUBISHI FUSO PN133 PT13		58.75	
<b>EFT9381</b>	<b>20/10/2022</b>	<b>KNIGHTLINE COMPUTERS</b>	<b>EXTERNAL HARDDRIVE</b>	<b>1</b>		<b>265.95</b>
INV 76947	30/08/2022	KNIGHTLINE COMPUTERS	6TB USB EXTERNAL HARDDRIVE		265.95	
<b>EFT9382</b>	<b>20/10/2022</b>	<b>MAIN ROADS WESTERN AUSTRALIA</b>	<b>ROAD LINE MARKING</b>	<b>1</b>		<b>4,504.50</b>
INV 8021128	26/08/2022	MAIN ROADS WESTERN AUSTRALIA	CENTRE LINE REINSTATEMENT - SPOTTING - WICKEPIN PINGELLY ROAD RRG05		4,504.50	
<b>EFT9383</b>	<b>20/10/2022</b>	<b>CTI SECURITY SERVICES PTY LTD</b>	<b>ALARM MONITORING CHARGES - 17 QUEEN STREET</b>	<b>1</b>		<b>164.59</b>
INV CINS3132650	16/09/2022	CTI SECURITY SERVICES PTY LTD	CHARGES FROM 01/10/2022 TO 31/12/2022		164.59	
<b>EFT9384</b>	<b>20/10/2022</b>	<b>WA CONTRACT RANGER SERVICES</b>	<b>RANGER SERVICES</b>	<b>1</b>		<b>1,358.50</b>
INV 4181	01/09/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES 23 & 31 AUGUST 2022, 13 HOURS		1,358.50	
<b>EFT9385</b>	<b>20/10/2022</b>	<b>WALLIS COMPUTER SOLUTIONS</b>	<b>TECHNICAL SERVICES BILLABLE HOURS</b>	<b>1</b>		<b>5,420.80</b>
INV 23816	13/09/2022	WALLIS COMPUTER SOLUTIONS	ADDITIONAL HOURS 2021 22 BILLABLE BALANCE PER WALLIS		5,420.80	
<b>EFT9386</b>	<b>20/10/2022</b>	<b>E &amp; MJ ROSHER PTY LTD</b>	<b>PARTS FOR PLANT</b>	<b>1</b>		<b>256.94</b>
INV 1447848	19/09/2022	E & MJ ROSHER PTY LTD	SPINDLE HOUSING, 2X BEARINGS, 2X SEALS, FREIGHT CHARGES - PROM7		256.94	
<b>EFT9387</b>	<b>20/10/2022</b>	<b>NARROGIN TOWING (CUBY WINDSCREENS)</b>	<b>SUPPLY AND FIT WINDSCREEN</b>	<b>1</b>		<b>654.50</b>
INV 16048	05/09/2022	NARROGIN TOWING (CUBY WINDSCREENS)	SUPPLY AND FIT WINDSCREEN - ISUZU TIP TRUCK PN437 PT20		654.50	
<b>EFT9388</b>	<b>20/10/2022</b>	<b>NUTRIEN AG SOLUTIONS</b>	<b>ASSORTED CONSUMABLES</b>	<b>1</b>		<b>2,176.24</b>
INV 907377501	01/08/2022	NUTRIEN AG SOLUTIONS	RAPID SET CONCRETE - TOWN STREETS		748.44	
INV 907425427	10/08/2022	NUTRIEN AG SOLUTIONS	1 X 18KG GAS CYLINDER FOR FORKLIFT P104		82.17	
INV 907459663	17/08/2022	NUTRIEN AG SOLUTIONS	RAPID SET CONCRETE - TOWN STREETS		785.73	
INV 907491799	23/08/2022	NUTRIEN AG SOLUTIONS	SAFETY BOOTS - STAFF PPE		159.50	
INV 907549509	01/09/2022	NUTRIEN AG SOLUTIONS	1 X G SIZE BOTTLE OF ARGON GAS, 1 X 15KG .9 MIG WIRE		158.40	
INV 907549510	01/09/2022	NUTRIEN AG SOLUTIONS	1 X G SIZE BOTTLE OF ARGON GAS, 1 X 15KG .9 MIG WIRE		242.00	
<b>EFT9389</b>	<b>20/10/2022</b>	<b>RF &amp; PL O'BRIEN</b>	<b>PUSH UP GRAVEL</b>	<b>1</b>		<b>8,750.00</b>
INV 30	19/06/2022	RF & PL O'BRIEN	PUSH UP GRAVEL (BARRET PIT) - 5,000 CUBIC M		8,750.00	
<b>EFT9390</b>	<b>20/10/2022</b>	<b>FUEL DISTRIBUTORS OF WA PTY LTD</b>	<b>BULK DIESEL</b>	<b>1</b>		<b>20,121.12</b>
INV 421775	29/09/2022	FUEL DISTRIBUTORS OF WA PTY LTD	BULK DIESEL 10,110.00 DELIVERED TO SHIRE DEPOT		20,121.12	

<b>EFT9391</b>	<b>20/10/2022</b>	<b>KERRY R KEYS</b>	<b>COPY PAPER</b>	<b>1</b>		<b>46.00</b>
INV 1	01/08/2022	KERRY R KEYS	2 X REAMS REFLEX A3 COPY PAPER - ADMIN BUILDING		46.00	
<b>EFT9392</b>	<b>20/10/2022</b>	<b>MATILDA AUTO PARTS</b>	<b>PARTS FOR PLANT</b>	<b>1</b>		<b>202.40</b>
INV 259057	24/08/2022	MATILDA AUTO PARTS	2 X SET OF FILTERS - HOLDEN COLORADO PBM01, 2 X SET OF FILTERS - HOLDEN COLORADO PDS01		202.40	
<b>EFT9393</b>	<b>20/10/2022</b>	<b>PINGELLY TYRE SERVICE</b>	<b>TYRES AND PARTS FOR PLANT</b>	<b>1</b>		<b>1,361.00</b>
INV 7714	23/08/2022	PINGELLY TYRE SERVICE	STRIP AND REPAIR 1 X MOWER TYRE - KUBOTA 1EPG726 PROM7		50.00	
INV 7743	25/08/2022	PINGELLY TYRE SERVICE	4 X 245/70 R16 TYRES - HOLDEN COLORADO PDS01		928.00	
INV 7719	01/09/2022	PINGELLY TYRE SERVICE	1 X BOSCH BATTERY - HOLDEN COLORADO PDS01, BATTERY - \$290.00, FREIGHT - \$93.00		383.00	
<b>EFT9394</b>	<b>20/10/2022</b>	<b>SAFETY &amp; RESCUE EQUIPMENT</b>	<b>SUPPLY AND INSTALL ANCHOR POINTS</b>	<b>1</b>		<b>2,430.97</b>
INV 28385	20/09/2022	SAFETY & RESCUE EQUIPMENT	SUPPLY AND INSTALL 6X AS5532 COMPLIANT ANCHOR POINTS, 15KN RATED FOR ONE PERSON ON PRACC ROOF		2,430.97	
<b>EFT9395</b>	<b>20/10/2022</b>	<b>QUALITY PRESS</b>	<b>DFES BUSH FIRE FORMS</b>	<b>1</b>		<b>1,138.50</b>
INV 061048	14/09/2022	QUALITY PRESS	DFES#95 IRS BUSHFIRE FORM 3 X PACKS OF 5, DFES#96 IRS ATTENDANCE FORMS 3 X PACKS OF 5, DFES#15 PERMIT TO SET FIRE TO BUSH 8 X PACKS OF 5, FREIGHT		1,138.50	
<b>EFT9396</b>	<b>20/10/2022</b>	<b>EASTERN HILLS SAWS &amp; MOWERS PTY LTD</b>	<b>SAFETY EQUIPMENT</b>	<b>1</b>		<b>342.00</b>
INV 49252	30/08/2022	EASTERN HILLS SAWS & MOWERS PTY LTD	1 X BASIC HELMET STP700048880800, 2 X UNIVERSAL HARNESS		342.00	
<b>EFT9397</b>	<b>20/10/2022</b>	<b>REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT INC</b>	<b>YEAR 3 OF 3 SUBSCRIPTION TO GRANTGURU PORTAL</b>	<b>1</b>		<b>852.50</b>
INV 09092022	09/09/2022	REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT INC	YEAR 3 OF 3 SUBSCRIPTION TO GRANTGURU PORTAL		852.50	
<b>EFT9398</b>	<b>20/10/2022</b>	<b>BOB WADDELL &amp; ASSOCIATES PTY LTD</b>	<b>FINANCIAL ASSISTANCE</b>	<b>1</b>		<b>41.25</b>
INV 2856	04/07/2022	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL ASSISTANCE BUDGET 22/23		41.25	
<b>EFT9399</b>	<b>20/10/2022</b>	<b>LANSDELL FAMILY MUSIC</b>	<b>LIVE ENTERTAINMENT</b>	<b>1</b>		<b>1,500.00</b>
INV 012	17/09/2022	LANSDELL FAMILY MUSIC	PAYMENT TO KEVIN LANSDELL FOR 3 X 45 MINUTE SETS \$450.00, PAYMENT TO KATELYN LANSDELL FOR 4 X 45 MINUTE SETS \$600.00, PAYMENT TO LANSDELL FAMILY TRIO 1 X 45 MINUTE SET \$450.00		1,500.00	
<b>EFT9400</b>	<b>20/10/2022</b>	<b>AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS</b>	<b>CONSUMABLES</b>	<b>1</b>		<b>67.00</b>
INV DI25012839	12/08/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	PAINT FOR THE ENTRY STATEMENTS		27.00	

INV DI25013982	27/09/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	KILLRUST GLOSS ENAMEL ULTRA BLUE - PIONEER PARK MAINTENANCE		40.00	
<b>EFT9401</b>	<b>20/10/2022</b>	<b>HOIST SALES AND HYDRAULIC REPAIRS PTY LTD</b>	<b>PART FOR PLANT</b>	<b>1</b>		<b>166.27</b>
INV B1718	06/09/2022	HOIST SALES AND HYDRAULIC REPAIRS PTY LTD	AIR FITTING AND SWITCH - MITSUBISHI FUSO PN133 PT13		166.27	
<b>EFT9402</b>	<b>20/10/2022</b>	<b>TOLL TRANSPORT PTY LTD</b>	<b>FREIGHT CHARGES</b>	<b>1</b>		<b>83.02</b>
INV 0473	28/08/2022	TOLL TRANSPORT PTY LTD	04/08/2022 TO STATE LIBRARY		20.97	
INV 0474	04/09/2022	TOLL TRANSPORT PTY LTD	18/08/2022 TO STATE LIBRARY		20.97	
INV 0475	11/09/2022	TOLL TRANSPORT PTY LTD	31/08/2022 FROM EASTERN HILL SAWS AND MOWERS, 05/09/2022 FROM INTERFIRE, 06/09/2022 FROM TREBLEX		62.05	
INV 869844/0474	12/09/2022	TOLL TRANSPORT PTY LTD	CREDIT ON FREIGHT CHARGES		-20.97	
<b>EFT9403</b>	<b>20/10/2022</b>	<b>DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY</b>	<b>BSL COLLECTIONS FOR JULY 2022</b>	<b>1</b>		<b>67.16</b>
INV BSLJUL2022.2	31/08/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	PERMIT 23.21/22 545 MOORUMBINE ROAD		67.16	
<b>EFT9404</b>	<b>20/10/2022</b>	<b>AUTOPRO NORTHAM</b>	<b>PARTS FOR PLANT</b>	<b>1</b>		<b>178.76</b>
INV 1016028	07/09/2022	AUTOPRO NORTHAM	2 X 95202 LED F/IND & PARK LIHGTS FOR MITSUBISHI TRUCK		178.76	
<b>EFT9405</b>	<b>20/10/2022</b>	<b>UNIFORMS AT WORK</b>	<b>STAFF UNIFORM</b>	<b>1</b>		<b>746.35</b>
INV 7349	06/09/2022	UNIFORMS AT WORK	WORK UNIFORM - 2 X MOLESKIN PANT CODE: TCP2228007, 1 X MONACO 3/4 SHIRT CODE: S770LT, 1 X MADISON S/SLEEVE CODE: S628LS, 1 X LANA S/S CODE: K819LS, 1 X GEMINI S/S BLOUSE CODE: 6199S91, FREIGHT		435.60	
INV 7392	29/09/2022	UNIFORMS AT WORK	WORK UNIFORM - 2 X MOLESKIN PANT CODE: TCP2228007, 1 X MONACO 3/4 SHIRT CODE: S770LT, 1 X LANA S/S CODE: K819LS, 1 X WILLOW CRL - 6801S91, 1 X ROSE COOL BREEZE KNOT TOP SIZE M TEAL, POSTAGE		310.75	
<b>EFT9406</b>	<b>20/10/2022</b>	<b>6 SEASONS CAFE</b>	<b>CATERING</b>	<b>1</b>		<b>268.50</b>
INV 1013	05/08/2022	6 SEASONS CAFE	BUSHFIRE AWARENESS TRAINING 5 & 6 AUGUST 2022 DINNER, LUNCH & MORNING & AFTERNOON TEA		268.50	
<b>EFT9407</b>	<b>20/10/2022</b>	<b>INTERFIRE AGENCIES</b>	<b>BUSH FIRE BRIGADE PPE</b>	<b>1</b>		<b>4,542.04</b>
INV 11495	05/09/2022	INTERFIRE AGENCIES	OLIVER 66-460 WILDLAND FIRE BOOT, OLIVER ZIP KIT, LACE QUICK RELEASE ZIPPER ATTACHMENT ZIP460-16CM		3,297.63	
INV 11727	23/09/2022	INTERFIRE AGENCIES	FIRE FIGHTING PPE		915.11	
INV 11729	23/09/2022	INTERFIRE AGENCIES	FIRE FRIGHTENING PPE		329.30	
<b>EFT9408</b>	<b>20/10/2022</b>	<b>HERITAGE INTELLIGENCE (WA)</b>	<b>HERITAGE LISTING AND SURVEY</b>	<b>1</b>		<b>5,015.31</b>
INV 013/22	01/09/2022	HERITAGE INTELLIGENCE (WA)	HERITAGE LISTING AND SURVEY - CLAIM FOR 25% OF JOB		5,015.31	

<b>EFT9409</b>	<b>20/10/2022</b>	<b>SAPIO PTY LTD</b>	<b>MONTHLY SUBSCRIPTION AND LABOUR - CBD CCTV</b>	<b>1</b>		<b>374.00</b>
INV 215268	06/09/2022	SAPIO PTY LTD	AUGUST 2022		187.00	
INV 217205	04/10/2022	SAPIO PTY LTD	SEPTEMBER 2022		187.00	
<b>EFT9410</b>	<b>20/10/2022</b>	<b>MAXIPARTS OPERATIONS P/L</b>	<b>PARTS FOR PLANT</b>	<b>1</b>		<b>422.37</b>
INV 4851098	25/08/2022	MAXIPARTS OPERATIONS P/L	1 X SET OF 3.5 JAWS FOR TURN TABLE - MITSUBISHI FUSO PN133 PT13		368.50	
INV 4851900	25/08/2022	MAXIPARTS OPERATIONS P/L	XL-POGOCHROME POGO STICK HOSE TENNA - MITSUBISHI FUSO PN133 PT13		53.87	
<b>EFT9411</b>	<b>20/10/2022</b>	<b>HAYDEN MCGLINN</b>	<b>LIVE ENTERTAINMENT - 10/09/2022</b>	<b>1</b>		<b>650.00</b>
INV 431	12/09/2022	HAYDEN MCGLINN	ACOUSTIC SESSION AT PINGELLY RECREATION AND CULTURAL CENTRE. 4 X SETS OF MUSIC.		650.00	
<b>EFT9412</b>	<b>20/10/2022</b>	<b>CRYSTAL GALE</b>	<b>LIVE ENTERTAINMENT - 17/09/2022</b>	<b>1</b>		<b>750.00</b>
INV 1	23/09/2022	CRYSTAL GALE	LIVE AND LOCAL MICRO FESTIVAL 2022 ACOUSTIC SESSION		750.00	
<b>EFT9414</b>	<b>20/10/2022</b>	<b>LANDGATE</b>	<b>GROSS RENTAL VALUATIONS CHARGEABLE</b>	<b>1</b>		<b>71.80</b>
INV 378624	27/09/2022	LANDGATE	SCHEDULE NO: G 2022/5, DATED 23/07/2022 TO 16/09/2022		71.80	
<b>EFT9415</b>	<b>20/10/2022</b>	<b>PINGELLY COMMUNITY CRAFT CENTRE</b>	<b>CARAVAN PARK TAKINGS COMMISSIONS</b>	<b>1</b>		<b>988.91</b>
INV 127	07/09/2022	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSIONS - AUGUST 2022		507.09	
INV 128	05/10/2022	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSION - SEPTEMBER 2022		481.82	
<b>EFT9416</b>	<b>21/10/2022</b>	<b>AUSTRALIAN TAXATION OFFICE</b>	<b>GST LIABILITY</b>	<b>1</b>		<b>25,624.00</b>
INV 20102022	20/10/2022	AUSTRALIAN TAXATION OFFICE	SEPTEMBER 2022		25,624.00	
<b>EFT9417</b>	<b>28/10/2022</b>	<b>TELSTRA</b>	<b>TELSTRA MOBILE CHARGES PLUS NEW DEVICE</b>	<b>1</b>		<b>400.79</b>
INV 990000002040	12/10/2022	TELSTRA	WORKS, ADMIN, NEW DEVICE - CEO		400.79	
<b>EFT9418</b>	<b>28/10/2022</b>	<b>PINGELLY PRIMARY SCHOOL</b>	<b>LIVE ENTERTAINMENT - NAIDOC DAY 28/07/2022</b>	<b>1</b>		<b>500.00</b>
INV 0130	12/09/2022	PINGELLY PRIMARY SCHOOL	PORTION OF COST FOR DANCE GROUP NAIDOC DAY 28 JULY 2022		500.00	
<b>EFT9419</b>	<b>28/10/2022</b>	<b>GREAT SOUTHERN FUEL SUPPLIES</b>	<b>FUEL CARD CHARGES - SEPTEMBER</b>	<b>1</b>		<b>917.36</b>
INV 30092022	30/09/2022	GREAT SOUTHERN FUEL SUPPLIES	0PN, PN761, SMALL PLANT		917.36	
<b>EFT9420</b>	<b>28/10/2022</b>	<b>NARROGIN BETTA HOME LIVING</b>	<b>TV WALL MOUNT, HDMI CORD AND PROTECTION WIPES</b>	<b>1</b>		<b>2,494.90</b>
INV 25710066544	11/10/2022	NARROGIN BETTA HOME LIVING	TV, TV WALL MOUNT, HDMI CORD AND PROTECTION WIPES FOR PEOPLE OF PINGELLY PAST AND PRESENT.		2,494.90	
<b>EFT9421</b>	<b>28/10/2022</b>	<b>SHIRE OF BROOKTON</b>	<b>REIMBURSEMENT OF CESM WAGES AND ON-COSTS</b>	<b>1</b>		<b>4,262.59</b>

INV 8881	05/10/2022	SHIRE OF BROOKTON	JULY TO SEPTEMBER 2022		4,262.59	
<b>EFT9422</b>	<b>28/10/2022</b>	<b>WHEATBELT ELECTRICS</b>	<b>ELECTRICAL SERVICES</b>	<b>1</b>		<b>1,111.38</b>
INV 4326	10/07/2022	WHEATBELT ELECTRICS	REPAIRS TO LIGHT TOWER ON OVAL		1,111.38	
<b>EFT9423</b>	<b>28/10/2022</b>	<b>WA CONTRACT RANGER SERVICES</b>	<b>RANGER SERVICES</b>	<b>1</b>		<b>3,187.25</b>
INV 4225	25/09/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES 7 SEPTEMBER TO 21 SEPTEMBER 2022, 07/09/2022 - 4 HOURS, 16/09/2022 - 3 HOURS, 21/09/2022 - 4 HOURS,		1,149.50	
INV 4271	15/10/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES FOR 15 OCTOBER 2022 INCLUDING PRE FIREBREAK INSPECTIONS, 28/09/2022 - 5 HOURS, 04/10/2022 - 9.5 HOURS, 12/10/2022 - 5 HOURS		2,037.75	
<b>EFT9424</b>	<b>28/10/2022</b>	<b>NUTRIEN AG SOLUTIONS</b>	<b>CONSUMABLES</b>	<b>1</b>		<b>80.96</b>
INV 907608233	12/09/2022	NUTRIEN AG SOLUTIONS	PLUGS FOR LIGHTING POLES - PRACC CAR PARK		53.46	
INV 907699201	28/09/2022	NUTRIEN AG SOLUTIONS	1 X CAMLOCK 3" MALE, 2 X HD CLAMPS 59/63		27.50	
<b>EFT9425</b>	<b>28/10/2022</b>	<b>SHIRE OF CUBALLING</b>	<b>LONG SERVICE LEAVE ENTITLEMENT</b>	<b>1</b>		<b>4,000.93</b>
INV 5762	17/08/2022	SHIRE OF CUBALLING	DAVID JAMES THOMPSON		4,000.93	
<b>EFT9426</b>	<b>28/10/2022</b>	<b>WANDERING SMASH REPAIRS</b>	<b>INSURANCE CLAIM EXCESS CHARGE</b>	<b>1</b>		<b>300.00</b>
INV 5327	22/09/2022	WANDERING SMASH REPAIRS	EXCESS ON INSURANCE CLAIM - HYUNDAI SANTA FE COMMUNITY CAR		300.00	
<b>EFT9427</b>	<b>28/10/2022</b>	<b>ASV SALES &amp; SERVICE (WA) PTY LTD</b>	<b>PARTS FOR PLANT</b>	<b>1</b>		<b>409.36</b>
INV 293971	02/08/2022	ASV SALES & SERVICE (WA) PTY LTD	PARTS AND LABOUR - SKID STEER PL9		409.36	
<b>EFT9428</b>	<b>28/10/2022</b>	<b>STATEWIDE TRAFFIC WA</b>	<b>TRAFFIC MANAGEMENT PLAN</b>	<b>1</b>		<b>1,017.50</b>
INV 313	29/09/2022	STATEWIDE TRAFFIC WA	GREAT SOUTHERN HIGHWAY/QUARTZ STREET		1,017.50	
<b>EFT9430</b>	<b>28/10/2022</b>	<b>LANDGATE</b>	<b>RURAL UV'S CHARGEABLE</b>	<b>1</b>		<b>245.60</b>
INV 375872	23/06/2022	LANDGATE	SCHEDULE NO: G 2022/3		70.40	
INV 377069	26/07/2022	LANDGATE	SCHEDULE R2022/1		133.05	
INV 377902	29/08/2022	LANDGATE	SCHEDULE NO: M2022/8		42.15	
<b>TOTAL</b>						<b>209,173.11</b>
<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>CREDITOR NAME</b>	<b>INVOICE DESCRIPTION</b>	<b>BANK CODE</b>	<b>INVOICE AMOUNT</b>	<b>TOTAL AMOUNT</b>
24908	20/10/2022	SHIRE OF PINGELLY	12 MONTH VEHICLE REGISTRATION RENEWALS	1		6,571.40
INV REGO2022-	03/10/2022	SHIRE OF PINGELLY	VARIOUS SHIRE PLANT		3,468.20	

INV REGO2022- 24909	03/10/2022	SHIRE OF PINGELLY	VARIOUS SHIRE PLANT		3,103.20	
	20/10/2022	SYNERGY	SYNERGY ACCOUNT CHARGES	1		3,347.83
INV 2093602338	01/09/2022	SYNERGY	SHIRE STREETLIGHTS - 25/07/2022 TO 24/08/2022		3,196.77	
INV 2057629927	19/09/2022	SYNERGY	PINGELLY PONY CLUB GROUND - 60 DAY SUPPLY		151.06	
24910	28/10/2022	SYNERGY	SHIRE STREETLIGHT CHARGES	1		3,214.11
INV 2077636196	03/10/2022	SYNERGY	198 LIGHTS - 25/08/2022 TO 24/09/2022		3,214.11	
<b>TOTAL</b>						<b>13,133.34</b>

PAYROLL	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL AMOUNT
EFT9413	20/10/2022	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	1		102.50
EFT9429	28/10/2022	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	1		102.50
DD13322.1	11/10/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		6,212.54
DD13322.2	11/10/2022	COLONIAL FIRST STATE FIRST CHOICE PERSONAL	SUPERANNUATION CONTRIBUTIONS	1		515.33
DD13322.3	11/10/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		670.72
DD13322.4	11/10/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		679.16
DD13322.5	11/10/2022	MLC	SUPERANNUATION CONTRIBUTIONS	1		835.19
DD13322.6	11/10/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		489.62
DD13322.7	11/10/2022	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		564.02
DD13341.1	25/10/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		8,038.65
DD13341.2	25/10/2022	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		521.50
DD13341.3	25/10/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		670.72
DD13341.4	25/10/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		679.16

DD13341.5	25/10/2022	MLC	SUPERANNUATION CONTRIBUTIONS	1		736.24
DD13341.6	25/10/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		503.71
DD13341.7	25/10/2022	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		564.02
<b>TOTAL</b>						<b>21,885.58</b>

DIRECT DEBIT	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL AMOUNT
DD13329.1	14/10/2022	BENDIGO BANK CREDIT CARDS	EMW CREDIT CARD TRANSACTIONS - SEPTEMBER 2022	1		4.00
INV 14102022	14/10/2022	BENDIGO BANK CREDIT CARDS	29/09/2022 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	4.00	
DD13330.1	14/10/2022	BENDIGO BANK CREDIT CARDS	EMCS CREDIT CARD TRANSACTIONS - SEPTEMBER 2022	1		104.00
INV 14102022	14/10/2022	BENDIGO BANK CREDIT CARDS	09/09/2022 JELCOMBINE FARMS - FLOWER ARRANGEMENT FOR ANDREW AND NONDO DOVER - \$100.00 29/09/2022 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	104.00	
DD13331.1	14/10/2022	BENDIGO BANK CREDIT CARDS	CEO CREDIT CARD TRANSACTIONS - SEPTEMBER 2022	1		1,278.15
INV 14102022	14/10/2022	BENDIGO BANK CREDIT CARDS	17/09/2022 BUNNINGS TRADE - CHRISTMAS VILLAGE ITEMS AND DECORATIONS - \$511.15 22/09/2022 6 SEASONS CAFE - CATERING FOR TIDY TOWNS JUDGES VISIT - \$116.90 23/09/2022 THE WEST AUSTRALIAN - CLASSIFIED AD FOR FOOTPATH TENDER - \$323.05 23/09/2022 THE WEST AUSTRALIAN - CLASSIFIED AD FOR FOOTPATH TENDER - \$323.05 29/09/2022 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	1,278.15	
<b>TOTAL</b>						<b>1,386.15</b>

TRUST LICENSING	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL AMOUNT
DD13353.1	03/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 29/09/2022	8		1,436.35
DD13355.1	04/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 30/09/2022	8		160.95
DD13357.1	05/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 03/10/2022	8		816.60
DD13359.1	06/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 04/10/2022	8		151.50
DD13361.1	07/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 05/10/2022	8		8,018.25
DD13363.1	10/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 162.75	8		162.75
DD13365.1	11/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 07/10/2022	8		947.40
DD13365.2	12/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 10/10/2022	8		3,209.90
DD13367.1	13/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 11/10/2022	8		389.15



DD13369.1	14/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 12/10/2022	8		101.45
DD13371.1	17/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 13/10/2022	8		1,515.35
DD13373.1	18/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 14/10/2022	8		261.05
DD13375.1	19/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 17/10/2022	8		2,259.90
DD13377.1	20/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 18/10/2022	8		1,183.65
DD13379.1	21/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 19/10/2022	8		874.05
DD13381.1	24/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 20/10/2022	8		1,111.40
DD13383.1	25/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 21/10/2022	8		1,468.15
DD13385.1	26/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 24/10/2022	8		1,760.50
DD13387.1	27/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 25/10/2022	8		8,905.50
DD13389.1	28/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 26/10/2022	8		968.45
DD13391.1	31/10/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 27/10/2022	8		2,982.10
<b>TOTAL</b>						<b>38,684.40</b>
<b>TRUST NUMBER</b>	<b>DATE</b>	<b>CREDITOR NAME</b>	<b>INVOICE DESCRIPTION</b>	<b>BANK CODE</b>	<b>INVOICE AMOUNT</b>	<b>TOTAL AMOUNT</b>
EFT9358	14/10/2022	GRAEME JOHN LANGE	BOND REFUND - HIRE OF SMALL PEST TRAP	7		85.00
INV T298	14/10/2022	GRAEME JOHN LANGE	SMALL PEST TRAP HIRE \$85.00	7	85.00	
<b>TOTAL</b>						<b>85.00</b>
<b>GRAND TOTAL</b>						<b>284,347.58</b>

## 16. DIRECTORATE OF WORKS

### 16.1 Scheme Amendment No. 6 to Shire of Pingelly Local Planning Scheme No. 3

<b>File Reference:</b>	<b>ADM0101</b>
<b>Location:</b>	<b>Applies throughout the Shire</b>
<b>Applicant:</b>	<b>Not Applicable</b>
<b>Author:</b>	<b>Chief Executive Officer and Consultant Planner</b>
<b>Disclosure of Interest:</b>	<b>Edge Planning &amp; Property receive payment for Planning advice to the Shire and declare a Financial Interest (section 5.70 of the Local Government Act 1995)</b>
<b>Attachments:</b>	<b>16.1.1 Scheme Amendment No. 6 documentation 16.1.2 Attachment 1 of Scheme Amendment No. 6: Shire of Pingelly Local Planning Scheme No. 3 text showing proposed amendments in highlight and strikeout</b>
<b>Previous Reference:</b>	<b>12956 – Local Planning Scheme Report of Review (17 February 2021)</b>

#### **Summary**

It is recommended that Council adopt Scheme Amendment No. 6 to formally commence the process of amending the *Shire of Pingelly Local Planning Scheme No. 3* text as set out in Attachment 16.1.1.

#### **Background**

As Councillors are aware, the *Shire of Pingelly Local Planning Scheme No. 3* (LPS3) provides the statutory basis for Council regulating development and land use proposals. LPS3 was gazetted on 5 May 2008.

The purpose of Amendment No. 6 is to modify the LPS3 text to:

- Ensure consistency with the deemed provisions in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the 'Regulations');
- Ensure consistency with Schedule 1 - Model provisions for local planning schemes (Model Scheme Text) in the Regulations;
- Update the Zoning Table;
- Delete superfluous definitions and land uses and introduce new definitions and land uses;
- Insert provisions relating to the Commercial, Mixed Use, Residential, Rural Residential, Rural, General Industry and Urban Development zones;
- Insert provisions relating to amenity, servicing and natural resource management;
- Modify Development Table – General;
- Introduce Schedule A – Supplemental Provisions;
- Ensure zone and reserve names are consistent with the Regulations;
- Review opportunities to create an effective and efficient local planning system; and
- Address the Western Australian Planning Commission (WAPC) approved Report of Review.

Attachment 16.1.2 outlines proposed modifications to the LPS3 text with new sections highlighted and deleted sections in strikeout. The aqua highlighted text are from the Model Scheme Text, green highlighted text are proposed new provisions, while white text are retained provisions from LPS3.

The Regulations, made under the *Planning and Development Act 2005* (the 'Act'), govern the way in which local planning strategies, local planning schemes and structure plans are prepared and amended.

Schedule 2 of the Regulations titled 'Deemed provisions for local planning schemes' apply to all planning schemes and prevail over schemes including LPS3. The deemed provisions are 'read into' schemes automatically under Section 257B of the Act. Provisions in LPS3, which are inconsistent with the deemed provisions, ceased to apply as of gazettal of the Regulations.

The deemed provisions address a range of matters including uniform processes and procedures to schemes, such as structure plan preparation and the development assessment. The deemed provisions apply automatically to all schemes when the Regulations come into operation and cannot be altered, varied or excluded.

Section 73(2A) of the Act allows for a scheme to include supplemental provisions, provided those supplemental provisions are consistent with or not already covered by the Regulations.

The Shire administration has audited LPS3 to determine which provisions are now superseded by the deemed provisions and the Model Scheme Text.

## **Comment**

It is recommended that Council resolves to adopt Scheme Amendment No. 6 as outlined in Attachment 16.1.1 to formally commence the process of amending LPS3.

Numerous changes are proposed to the LPS3 text including:

- Adding provisions to the Waste Water Treatment Plant Odour Buffer Special Control Area;
- Deleting various definitions and land uses and adding new definitions and uses;
- Extending and modifying the Aims of the Scheme;
- Deleting the Zoning Table and replacing with a new Zoning Table with new land uses and modified permissibility;
- Modifying references of 'Town Centre' zone to 'Commercial' zone, 'General Agriculture' zone to 'Rural' zone, 'Industry' zone to 'General Industry' zone, 'Development' zone to 'Urban Development' zone;
- Deleting references to 'Special Use' zone;
- Inserting provisions relating to the Commercial, Mixed Use, Residential, Rural Residential, Rural, General Industry and Urban Development zones;
- Inserting provisions relating to dual residential density codes, general appearance of buildings and preservation of amenity, development of land without constructed/dedicated road frontage or access, repurposed dwellings and second-hand dwellings, derelict vehicles, machinery and objects, use of setback area, commercial vehicle parking, landscaping, car parking, traffic management, natural resource management, waterway resource management and protection, ancillary dwellings, caretaker's dwellings, workforce accommodation, dwellings without reticulated mains water supply, servicing, mining operations, waste and resource recovery facilities, signage and advertisements, and restrictive covenants;
- Modifying Table 6 – Development Table – General to Table 5 Site and development standards;
- Inserting Schedule A – Supplementary provisions to the deemed provisions;
- Adding Schedule 1 – Exempted Signage and Advertisements;
- Modifying the scheme maps through changing zone and reserve names to align with the Regulations; and
- Deleting the preamble.

Based on the Regulations, the scheme amendment is considered to be a 'standard' amendment.

The key stages in the amendment process are summarised below:

- The amendment to be referred to the Environmental Protection Authority (EPA) for assessment and upon approval to proceed when their advice is received;
- Public consultation to be undertaken for at least 42 days;
- Reporting to Council following the close of the consultation period. The Council will then determine whether or not to support final adoption of the scheme amendment (with or without modifications); and
- The WAPC to assess the scheme amendment request with the final decision made by the Minister for Planning.

### Deemed Provisions

The Regulations have 'Deemed Provisions' which automatically apply to every local government in Western Australia and override some sections of the Shire's existing Scheme. Where there is a conflict between the Shire's Scheme and the 'Deemed Provisions', then the Regulations prevail. The 'Deemed Provisions' mainly cover administrative procedures and common planning requirements.

There are whole sections of the LPS3 text that have become redundant and have been replaced by clauses in the 'Deemed Provisions' of the Regulations

### Model Provisions

The Regulations contain a template of a Local Planning Scheme text which outlines what the WAPC considers to be the ideal format for any new or amended Scheme. The template is known as the 'Model Provisions for Local Planning Schemes'.

Some of the Model Provisions are essentially fixed (i.e. the WAPC will not support any variations). An example is that there are set zones and reserves that can be used in a Scheme. There are also set objectives for zones and reserves that are required to be utilised. While not stated by the WAPC, the long-term outcome will be that most Local Planning Schemes throughout the State will have similar formats, with consistent zones, reserves and scheme text format. There are some areas within the Model Provisions where local governments can include their own local requirements, such as development controls (like site requirements), and exemptions for development from the need for planning approval.

### **Consultation**

No public consultation has yet occurred at this early stage of the planning process. Should Council adopt the scheme amendment and environmental clearance is provided by the EPA, the scheme amendment will be publicly advertised in accordance with the Regulations.

### **Statutory Environment**

*Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015, and Shire of Pingelly Local Planning Scheme No. 3 (LPS3)*

### **Policy Implications**

Changes to the Local Planning Scheme will necessitate several policy amendments and/or additions. There will be a separate requirement to update the Local Planning Strategy to address the WAPC's approval of the Report of Review.

### **Financial Implications**

This has already been budgeted for.

### **Strategic Implications**

<b>Goal 3</b>	<b>Built Environment</b>
Outcome 3.2	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the
Strategy 3.2.3	Plan for appropriate location of activities within the Shire, in a way that is consistent with the community's vision for the future
Action 3.2.3.1	Review the Town Planning Scheme
<b>Goal 4</b>	<b>Natural Environment</b>
Outcome 4.3	The Shire's valued natural areas and systems are protected and enhanced.
Outcome 4.3.2	Ensure proper land management practices are observed which result in protection and care of the natural environment.

Approval of Scheme Amendment No. 6 will assist in improving the efficiency and effectiveness of the planning system.

## Risk Implications

Risk	The key risk in relation to an outdated Local Planning Scheme, that is not in line with the model provisions, is that decisions by the Shire may be inconsistent with those made by the WAPC or may be difficult to apply new and emergency land uses.
Risk Rating (Prior to Treatment or Control)	Medium (9)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

### Voting Requirements

Simple Majority

### Recommendation and Council Decision

**13193**            **Moved: Cr Narducci**            **Seconded: Cr Hotham**

### That Council:

1. **Agrees to adopt an amendment to the *Shire of Pingelly Local Planning Scheme No. 3*, pursuant to section 75 of the *Planning and Development Act 2005*, through modifying the Scheme text as outlined in Attachment 16.1.1.**
2. **Determines that Amendment No. 6 is standard under part (f) and (g) of the standard amendment definition contained in Regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
3. **Authorises the Shire President and the Chief Executive Officer to execute the Scheme Amendment No. 6 documents as outlined in Attachment 16.1.1.**
4. **Notes the Shire will refer Scheme Amendment No. 6 to the Environmental Protection Authority for assessment pursuant to section 81 of the *Planning and Development Act 2005*. Should the Environmental Protection Authority advise that the amendment does not require assessment, advertise the amendment in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
5. **Authorises the Chief Executive Officer to progress and address matters with the Environmental Protection Authority, Department of Planning, Lands and Heritage and the Western Australian Planning Commission.**

**CARRIED 6/ 1**

**Councillor comments in support of the motion:**

Cr Narducci - This document is simple, easy and understandable. It makes it easy for someone to follow. The previous document was more complex.

**Councillor comments in opposing the motion:**

Nil

**Separate Attachments**

- 16.1.1 Scheme Amendment No. 6 documentation
- 16.1.2 Attachment 1 of Scheme Amendment No. 6: Shire of Pingelly Local Planning Scheme No. 3 text showing proposed amendments in highlight and strikeout

**17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**18. NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING**

Nil

**19. CONFIDENTIAL ITEMS**

**Recommendation and Council Decision**

**13193            Moved: Cr Wood                            Seconded: Cr McBurney**

**That pursuant to Section 5.23 of the Local Government Act 1995 these items be dealt with, with the public excluded as the item deals with a matter affecting an employee.**

**CARRIED 7/0**

**19.1 Confidential Item – CEO Review 2022**

**Voting Requirements:**

Simple Majority

**Recommendation and Council Decision**

**13194            Moved: Cr Narducci                            Seconded: Cr McBurney**

**That Council:**

- 1. Notes that Mr. Dover’s performance review in his role as Chief Executive Officer for the Shire of Pingelly for 2021/22 has been undertaken;**
- 2. Endorses Mr. Dover’s overall rating of ‘Meets Performance Requirements’ (and to a high standard);**
- 3. Endorses the performance criteria for the 2022/23 review period;**
- 4. Schedules the next review of the CEO’s performance to be completed by 30 September 2023;**
- 5. Approves an increase of \$10,000 per annum to Mr. Dover’s base salary effective from 3 August 2022;**
- 6. Notes that variations to the CEO’s Total Reward Package are in accordance with the contract of employment and are within Band 4 of the prescribed Salaries and Allowances Determination dated 7 April 2022 (effective 1 July 2022).**

**CARRIED 7/0**

**19.2 Confidential Item - Request Interest & Legal Fees be Written Off–A20347**

**Voting Requirements:**

Absolute Majority

**Recommendation**

**Moved: Cr Narducci**

**Seconded: Cr McBurney**

**That Council advises the property owner's daughter that it is not prepared to write off rates debtor A20347 as the amount has been raised in accordance with the *Local Government Act 1995* and its Associated Regulations and in accordance with Council Rates Recovery Policy 5.7.**

**LOST 2/5**

**Foreshadowed Motion and Council Decision**

**13195**

**Moved: Cr McBurney**

**Seconded: Cr Oliveri**

**That Council waive interest charged on overdue rates but not the legal fees which have been incurred by the Shire.**

**CARRIED 5/2**

**Recommendation and Council Decision**

**13196**

**Moved: Cr McBurney**

**Seconded: Cr Oliveri**

**That the meeting be re-opened to the public.**

**CARRIED 7/0**

**20. CLOSURE OF MEETING**

The Chairman declared the meeting closed at 3.05 p.m.