



17 Queen Street, Pingelly
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Council Agenda

Shire of Pingelly Ordinary Council Meeting 14 December 2022

DISCLAIMER

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MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.

Shire of Pingelly



Notice of Meeting

Notice is given that a meeting of the Council will be held in the Council Chambers 17 Queen Street, Pingelly on 14 December 2022 commencing at 2.00pm.

Your attendance is respectfully requested.

Disclaimer

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations. The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

A handwritten signature in black ink, appearing to be "A. Dover", written over a light blue rectangular background.

Andrew Dover
Chief Executive Officer

PUBLIC QUESTION TIME INFORMATION

The Shire of Pingelly welcomes community participation during public question time. This document is to be read in conjunction with the *Shire of Pingelly Standing Orders Local Law 2017* and the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

1. A member of the public who raises a question during question time must:
 - a. be in attendance at the meeting;
 - b. first state their name and address;
 - c. direct the question to the Presiding Member;
 - d. ask the question briefly and concisely;
 - e. limit any preamble to matters directly relevant to the question; and
 - f. ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question.
2. Each member of the public with a question is entitled to ask up to 3 questions before other members of the public will be invited to ask their questions.
3. Where a member of the public seeks a written response to their questions to be tabled at a meeting, the member of the public must submit their questions to Council by no later than 12 noon on the day prior to the meeting date of which the response is to be tabled.
4. Where a member of the public submits their questions after 12 noon on the day prior to the meeting date of which the response is to be tabled, a written response may be provided at the discretion of the presiding member.
5. Where a member of the public submits a written question after 12 noon the day prior to the meeting at which they are to be tabled, a verbal response may be provided at the meeting.
6. A member of the public may ask questions without notice at a meeting, provided they present a written copy of their questions to Council prior to the commencement of the meeting.

Questions may be submitted by e-mail to admin@pingelly.wa.gov.au.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairman declared the meeting open at 2.11pm

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

Nil

4. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Members Present

Cr W Mulroney	President
Cr J McBurney	Deputy President
Cr B Hotham	
Cr P Narducci	
Cr P Wood	
Cr A Oliveri	
Cr K Singh	

Staff in Attendance

Mr A Dover	Chief Executive Officer
Mr M Hudson	Executive Manager Works
Ms Z Macdonald	Executive Manager Corporate Services
Mrs S Smith	Executive Governance Officer

Members of the Public

Nil

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Nil

7. APPLICATIONS FOR LEAVE OF ABSENCE

13198	Moved: Cr Oliveri	Seconded: Cr McBurney
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That Council grant Cr Hotham leave of absence from 5 - 21 January 2023, and Cr Wood leave of absence from 15 December 2022 to 10 January 2023.

CARRIED 7/0

8. DISCLOSURES OF INTEREST

Cr Hotham declared an impartiality interest in item 19.1 – Confidential item

Cr Mulroney declared an indirect financial and interest in item 19.1 – Confidential item

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 16 November 2022

Statutory Environment

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements

Simple Majority

Recommendation and Council Decision

13199 Moved: Cr Wood Seconded: Cr Narducci

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 16 November 2022 be confirmed.

CARRIED 7/0

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

11. ITEMS BROUGHT FORWARD DUE TO PERSONS ATTENDING

Nil

12. REPORTS OF COMMITTEES

12.1 Reports of Committees of Council

- Audit & Risk Committee Full Council

Voting Requirements:

Absolute Majority

Recommendation and Council Decision

13200 Moved: Cr Oliveri Seconded: Cr Wood

That Council:

- 1. Adopt the Shire of Pingelly Annual Report for the Financial Year ended 30 June 2022, inclusive of the Annual Financial Report and Audit Report; and**
- 2. Approves the Annual Meeting of Electors to be held at 7.00pm on Monday 6 February 2023.**
- 3. Notes the actions required by the CEO to address the matter raised.**

CARRIED 7/0

- Bush Fire Advisory Committee Member – Cr Narducci
Deputy – Cr Hotham

Voting Requirements:

Simple Majority

Recommendation and Council Decision

13201 Moved: Cr Hotham Seconded: Cr Wood

That Council write to DFES Upper Great Southern with concerns on the reduction of the fire behaviour rating that triggers when conditions are not favourable for issuing permits.

CARRIED 7/0

- Chief Executive Officer Performance Review Committee Member – Shire President
Member – Deputy President
Deputy - Cr Hotham

12.2 Reports of Council Delegates on External Committee

- | | |
|---|--|
| • Central Country Zone of WALGA | Delegate – Shire President
Delegate – Deputy President
Deputy – Cr Wood |
| • Hotham-Dale Regional Road Sub-Group | Delegate – Shire President
Deputy – Cr Oliveri |
| • Pingelly Recreation & Cultural Committee | Member – Shire President
Deputy – Deputy President |
| • Development Assessment Panel | Delegate – Shire President
Delegate – Cr Wood

Deputy – Oliveri
Deputy – Cr Hotham |
| • Pingelly Tourism Group | Delegate – Cr Hotham
Deputy – Cr Narducci
Deputy – Cr Singh |
| • Shires of Pingelly and Wandering Joint Local Emergency Management Committee | Delegate – Shire President
Deputy – Cr McBurney |
| • Pingelly Youth Network | Delegate – Cr Narducci
Deputy – Cr McBurney |
| • Pingelly Somerset Alliance | Delegate – Shire President
Deputy – Cr McBurney |
| • Pingelly Early Years Network | Delegate – Cr McBurney |
| • Pingelly Community Wellbeing Plan Working Group | Delegate – Cr McBurney |

13. REPORTS FROM COUNCILLORS

13.1 Cr William Mulroney (President)

NOVEMBER

- 17th Pingelly - Wandering LEMA Evacuation Centre - Initial opening and set up training.
- 18th Pingelly - Wandering LEMC meeting and desk top exercise.
- 25th State Tidy Towns Awards Finalist ceremony – announcement of winners.
- 27th Community Builders Dinner and presentation of certificates at PRACC.

DECEMBER

- 2nd Christmas Village Markets and switching on of Christmas Tree Star and Lights.
- 5th Great Southern TAFE Presentation of Certificate in Hospitality to 5 recipients of a Hospitality Course conducted at the Pingelly Recreation and Cultural Centre over 19 weeks.
- 7th President-Deputy President and CEO Agenda Briefing for the December OCM.
- 13th December meeting of Pingelly Somerset Alliance Committee followed by Christmas dinner in conjunction with the Pingelly CRC Staff at the PRACC.
- 14th Queens Jubilee Tree planting and unveiling of Plaque, Quadrant. Street, Pingelly.
- 14th Citizenship Ceremony in Shire Chambers followed by December Corporate Discussion and December Ordinary Council meeting.

13.2 Memorials

The Chairman to ask Councillors if there are any memorials or commemorations to be noted in the minutes.

14. OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Shire of Pingelly Bush Fire Brigades Local Law

File Reference: ADM0103
Location: Not Applicable
Applicant: Not Applicable
Author: Executive Governance Officer
Disclosure of Interest: Nil
Attachments: 14.1.1 Letter from Joint Standing Committee on Delegated Legislation
 14.1.2 Bush Fire Brigades Local Law 2023

Previous Reference: Council Item 13168 Adoption of Bush Fire Brigades Local Law 2022

Summary:

To repeal Shire of Pingelly Bush Fire Brigade Local Law 2022 and to request to make a new Shire of Pingelly Bush Fire Local Law 2023.

Background:

The Shire of Pingelly published in the Government Gazette the Shire of Pingelly Bush Fire Brigade Local Law 2022 on the 10th October 2022, No 147, and provided Explanatory Memorandum and associated documentation to the Joint Standing Committee (the Committee) on Delegated Legislation on 18 October 2022.

The Shire received correspondence from the Committee on 25 November 2022, notifying of a *Breach of section 3.12(3)(a)(iii) of the Local Government Act 1995 – Committee Term of Reference 10.6(a)*. The Committee resolved to give a Notice of Motion in the Legislative Council to disallow the local law. The reasons for giving notice are:

- To protect the Parliament's right to disallow the local law should the Committee recommend disallowance
- To provide the Committee with additional time to scrutinise the local law and, if necessary, obtain further information.

The giving of the notice should not be taken as indicating that the Committee has resolved to recommend disallowance at this stage

The breach refers to an insufficient period for public comment from the date the notice was published (2 November 2021) and the closing date (8 December 2021). This period does not comply with the requirement to provide 6 weeks duration for public comment.

The Committee has given the Shire the opportunity to rectify the error by accepting the following undertakings:

1. Within six months:
 - a. Repeal the invalid local law gazetted on 10 October 2022, and
 - b. Make a new local law which follows the mandatory procedure in section 3.12 of the *Local Government Act 1995*.
2. Where the local law is made publicly available by the Shire, whether in hard copy or electronic form, ensure that it is accompanied by a copy of the undertakings.
3. The Shire will not enforce the invalid local law before it is repealed pursuant to undertaking 1.

Consultation:

Joint Standing Committee on Delegated Legislation

Statutory Environment:

Local Government Act 1995 3.12(3)(a)(i)-(iii)

Policy Implications:

Nil

Financial Implications:

Advertising costs and Gazettal fees allowed for in Council's adopted 2022/23 Budget.

Strategic Implications

Goal 2	Community
Outcome 2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage
Strategy 2.3.2	Act to reduce the risk of bush fire, and be prepared in case of bush fire in terms of emergency response and disaster recovery
Goal 5	Innovation, Leadership and Governance
Outcome 5.8	A strong corporate governance framework is maintained
Strategy 5.8.2	Ensure compliance with legislative requirements and excellence in business performance.

Risk Implications

Risk	Non-compliance with legislation
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Compliance
Risk Action Plan (Controls or Treatment Proposed)	N/A

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:

Simple Majority

Recommendation and Council Decision

13202 Moved: Cr Narducci Seconded: Cr Oliveri

That Council:

- 1. Repeal the Shire of Pingelly Bush Fire Brigades Local Law 2022; and**
- 2. Request the Chief Executive Officer to:**
 - a. Pursuant to section 3.12(2) and (3) of the *Local Government Act 1995*, and all other legislation enabling it, give State wide and local public notice, inviting submissions during a minimum 6-week time frame, that it intends to make the following Shire of Pingelly Bush Fire Brigades Local Law 2023:**

Purpose – to revoke outdated bush fire by-laws as previously adopted by the Shire of Pingelly and provide a statutory means of effectively governing the operations of bush fire brigades within the Shire of Pingelly.

Effect – revocation of outdated by-laws and to allow bush fire brigades to be sufficiently governed so as to provide an acceptable standard for the operations of bush fire brigades within the community.
 - b. Provide copies, in accordance with section 3.12(3) of the Local Government Act 1995, to the Minister of Local Government, the Minister for Emergency Services and the Minister for environment and any other person requesting it, of the proposed repeal and Amendment Local Law.**

CARRIED 7/0

Councillor comments in support of the motion:

Cr Narducci – these local by-laws have to be reviewed, especially now with the WorkSafe requirements of PPE and fire fighting training.

Councillor comments in opposing the motion:

Nil

Attachments: 14.1.1 Letter from Joint Standing Committee on Delegated Legislation
14.1.2 Bush Fire Brigades Local Law 2023

JOINT STANDING COMMITTEE ON DELEGATED LEGISLATION



Your ref: ADM0103

Our ref: 4138:10

25 November 2022

Cr William Mulrony ESM
President
Shire of Pingelly
7 Queen Street, Pingelly WA 6308
crmulrony@pingelly.wa.gov.au

Dear President

Shire of Pingelly Bush Fire Brigades Local Law 2022

Thank you for the Explanatory Memorandum (EM) and supporting material for the above local law submitted by Chief Executive Officer Andrew Dover.

The Committee considered the local law at its meeting this week and resolved to write to you about the following matter.

Breach of section 3.12(3)(a)(iii) of the Local Government Act 1995 – Committee Term of Reference 10.6(a)

When scrutinising local laws, the Committee inquires whether a local law is within power.

The Statutory Procedures Checklist provided with the EM as well as other accompanying documentation reveals the Shire advertised the proposed local law on 3 November 2021 in the *West Australian* and on 4 November 2021 in the *Narrogin Observer*. The notices state:

Submissions about the proposed local law must be made by 4pm, 8 December 2021, in writing to the CEO...

Notice of the proposed local law also appeared on notice boards from 3 November 2021 to 8 December 2021.

Section 3.12(3)(a)(iii) of the *Local Government Act 1995* states:

(3) The local government is to —

(a) give local public notice stating that —

(iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;

The period between 3 and 4 November 2021 to 8 December 2021 is less than the minimum 6 weeks required by this provision.

The procedural steps for making local laws in section 3.12 are mandatory. Where a local government does not comply with the procedure, the local law is beyond power and invalid unless excused by section 3.12(2A), which states:

(2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.

A failure to give the minimum required period of 6 weeks for making public submissions on a local law does not qualify as substantial compliance with the procedure. This is because the requirement to give public notice regarding submissions is a vital step in the local law making process.

Accordingly, it is the Committee's preliminary view that the local law is invalid for failing to comply with section 3.12(3)(a)(iii) of the *Local Government Act 1995* and breaches Committee term of reference 10.6(a) as not being within power.

Undertakings

Despite the invalidity of the local law, the Committee is prepared to accept the following undertakings to give the Shire an opportunity to rectify the error:

1. Within six months:
 - repeal the invalid local law gazetted on 10 October 2022
 - make a new local law which follows the mandatory procedure in section 3.12 of the *Local Government Act 1995*.
2. Where the local law is made publicly available by the Shire, whether in hard copy or electronic form, ensure that it is accompanied by a copy of the undertakings.
3. The Shire will not enforce the invalid local law before it is repealed pursuant to undertaking 1.

The undertakings should be given in the form of a letter signed by you as President, not the Chief Executive Officer or other officer of the Shire of Pingelly. This is because, pursuant to section 2.8(1)(d) of the *Local Government Act 1995*, the 'Mayor or President speaks on behalf of the local government' to the Parliament of Western Australia.

Noting that your next Council meeting occurs on 14 December 2022, the Committee requests the undertakings be provided by 21 December 2022.

To assist you I attach a suggested form of Council resolution to provide the undertakings.

Notice of Motion to Disallow

I advise that the Committee resolved to give a Notice of Motion in the Legislative Council to disallow the local law.

The reasons for giving notice are:

- to protect the Parliament's right to disallow the local law should the Committee recommend disallowance
- to provide the Committee with additional time to scrutinise the local law and, if necessary, obtain further information.

The giving of the notice should not be taken as indicating that the Committee has resolved to recommend disallowance at this stage.

Please provide your response by **21 December 2022**. If you have any queries in relation to this matter, please contact Mr Alex Hickman, Advisory Officer (Legal) on 9420 7633 or at delleg@parliament.wa.gov.au.

Yours sincerely

A handwritten signature in blue ink that reads "Geoff Baker". The signature is written in a cursive, flowing style.

Mr Geoff Baker MLA
Chair

Att: Andrew.Dover@pingelly.wa.gov.au

This correspondence including any attachments is confidential and privileged. Your local government may only discuss the content of this letter and any attachments with the Western Australian Local Government Association, the Department of Local Government and the Shire's legal advisors to the extent necessary to obtain information the Committee seeks. Each person to whom you distribute this material must be made aware of its confidential and privileged status.



SHIRE OF PINGELLY

BUSH FIRE BRIGADES LOCAL LAW 2023

BUSH FIRES ACT 1954
LOCAL GOVERNMENT ACT 1995

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PART 1-PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Pingelly Bush Fire Brigades Local Law 2023*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Definitions

(1) In this local law unless the context otherwise requires—

Act means the *Bush Fires Act 1954*;

Brigade area is defined in clause 2.1(3)(b);

Brigade member means any member referred to in clause 4.1;

Brigade officer means a person holding a position referred to in clause 2.2 (3), whether or not he or she was appointed by the local government or elected at an annual general meeting of a bush fire brigade or otherwise appointed to the position;

bush fire brigade is defined in section 7 of the Act;

Bush Fire Control Officer means a Bush Fire Control Officer appointed by the local government under section 38 the Act;

Bush fire operating procedures means the operating procedures adopted by the local government as amended from time to time;

CEO means the chief executive officer of the local government;

Chief Bush Fire Control Officer means the Chief Bush Fire Control Officer appointed under the Act;

Committee means the Committee of the bush fire brigade;

Council means the Council of the Shire of Pingelly;

DFES means the Department of Fire and Emergency Services;

direct communications is the act of transferring information from one place, person or group to another with confirmation of understanding and acknowledgement of receipt;

District means the area within the boundary of the Shire of Pingelly;

Fire fighting member means a registered operational member of a bush fire brigade;

Local Government means the Shire of Pingelly;

Local law means the *Shire of Pingelly Bush Fire Brigades Local Law 2023*;

normal brigade activities are defined by section 35A of the Act;

Regulations means Regulations made under the Act;

Rules means the Rules Governing the Operation of bush fire brigades; and

Schedule means a schedule to this local law.

(2) In this local law, unless the context otherwise requires, a reference to—

- (a) a Captain;
- (b) a First Lieutenant;
- (c) a Second Lieutenant;
- (d) Fire Control Officer;
- (e) any additional Lieutenants;
- (f) a Training Officer;
- (g) an Equipment Officer;
- (h) a Secretary; or
- (i) a Treasurer.

means a person holding that position in a bush fire brigade.

1.4 Repeal

The *Shire of Pingelly By-Law Relating to Fire Control Matters* as published in the *Government Gazette* on 1 November 1995 including amendments, is repealed on the day that this local law comes into operation.

1.5 Application

This local law applies throughout the district.

PART 2-ESTABLISHMENT AND CANCELLATION OF BUSH FIRE BRIGADES

Division 1—Establishment of a Bush Fire Brigade

2.1 Establishment and naming of a bush fire brigade

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the local government's decision under subclause (1).
- (3) On establishing a bush fire brigade under clause 2.1(1) the local government is to—
 - (a) give a name to the bush fire brigade; and
 - (b) specify the area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities (the "brigade area").
- (4) The local government must register the brigade in a register kept pursuant to section 41(2) of the Act.

2.2 Appointment of brigade officers

- (1) On establishing a bush fire brigade under clause 2.1(1) the local government is to appoint or provide for the election of brigade officers as defined in the Rules Governing the Operation of Bush Fire Brigades (Schedule 1 of this local law).
- (2) When considering the appointment or election of brigade officers the local government is to consider the qualifications, experience and skills required to fill each position.
- (3) A person appointed or elected to a brigade is taken to be a brigade member of that brigade.
- (4) The appointments expire at the completion of the first annual general meeting of the bush fire brigade.
- (5) If a position becomes vacant prior to the completion of the first annual general meeting, then the local government may appoint a person to fill the vacancy.

Division 2—Transitional

2.3 Existing bush fire brigades

Where a local government has established a bush fire brigade prior to the commencement date of this Local Law, from the commencement date—

- (a) The bush fire brigade is to be taken to be a bush fire brigade established under and in accordance with this local law; and
- (b) any rules governing the operation of the bush fire brigade are to be taken to have been repealed and substituted with the Rules.

Division 3—Cancellation of a Bush Fire Brigade

2.4 Cancellation of a bush fire brigade registration

The local government may cancel the registration of a bush fire brigade, in accordance with section 41(3) of the Act, if it is of the opinion that the bush fire brigade is not complying with the Act, this local law, the bush fire operating procedures or the Rules.

2.5 New arrangement after cancellation of registration

If a local government cancels the registration of a bush fire brigade, the local government is to make alternative fire control arrangements for that brigade area.

PART 3—OBJECTIVE, ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES

Division 1—Objectives of Bush Fire Brigades

3.1 Objectives

The objectives of the bush fire brigade are to carry out—

- (a) Normal Brigade activities; and
- (b) the functions of the bush fire brigade as specified in the Act, the Regulations and this local law.

Division 2—Local Government Responsibility

3.2 Local government responsible for structure

The local government is to ensure that an appropriate structure through which the organisation of bush fire brigades is maintained.

3.3 Bush fire brigade to be supplied with Act

The local government is to supply each bush fire brigade with two copies of the Act, the Regulations, the bush fire brigade operating procedures, relevant local government policies, this local law and any other written laws which may be relevant to the performance of the brigade officers' functions, and any amendments which are made thereto from time to time.

Division 3—Bush Fire Advisory Committee

3.4 Functions of Advisory Committee

The Bush Fire Advisory Committee is to have the functions set out in section 67 of the Act and is to include such number of nominees of the bush fire brigades as may be determined by the local government from time to time.

3.5 Advisory Committee to consider brigade motions

The Bush Fire Advisory Committee shall consider any motion received from a bush fire brigade and may make recommendations to the local government in relation to any motion supported by the Bush Fire Advisory Committee.

Division 4—Bush Fire Control Officers

3.6 Local government to have regard to nominees for Bush Fire Control Officers

When considering the appointment of persons for the position of a Bush Fire Control Officer under section 38 of the Act, the local government is to have regard to persons nominated by any bush fire brigade but is not bound to appoint the nominated person(s).

3.7 Functions of a Bush Fire Control Officer

- (1) The statutory powers and duties of bush fire control offices shall be those contained in the Act.
- (2) Under the provision of section 38 of the Act, the local government may appoint bush fire control officers generally or classes of Bush Fire Control Officers in order to carry out some or all the functions of the Act.
- (3) The functions of a Bush Fire Control Officer, or classes of Bush Fire Control Officers, are to be as described in the Bush Fire Control Officer position description as below but not limited to:
 - (a) Authorise permits to burn in accordance with the Act
 - (b) Identify and conduct Risk Assessments in the brigade area
 - (c) Maintain a personal fire diary to include a log of events and decisions made
 - (d) Perform duties prescribed by the Act
 - (e) Provide representation on the Bush Fire Advisory Committee (BFAC)
 - (f) To take control of firefighting operations at a bush fire within their brigade area
 - (g) To take control of firefighting operations at a bush fire outside their brigade area where no other Fire Control Officer is present
 - (h) exercise any of the appropriate powers of the FES Commissioner under the *Fire Brigades Act 1942*, in so far as the same may be necessary or expedient, for extinguishing a bush fire or for preventing the spread or extension of the fire
- (4) The local government may limit the area in which a bush fire control officer can carry out his functions to one or more specified bush fire brigade area.

3.8 Local government to advise Bush Fire Advisory Committee of appointments

Within one month of the local government receiving a bush fire brigade's nomination for persons to serve as bush fire control officers, the local government is to advise the Bush Fire Advisory Committee of the persons appointed by the local government as bush fire control officers.

Division 5—Chief Bush Fire Control Officer

3.9 Role and duties of Chief Bush Fire Control Officer

- (1) Subject to any directions of the CEO, the Chief Bush Fire Control Officer has primary managerial responsibility for the organisation and maintenance of bush fire brigades.
- (2) The Chief Bush Fire Control Officer or his Deputy may attend as a non-voting representative of the local government, at any meeting of a bush fire brigade.
- (3) Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it
- (4) The duties of the Chief Bush Fire Control Officer are to be as described in the Chief Bush Fire Control Officer position description in addition to the Bush Fire Control Officer as below but not limited to:
 - (a) Demonstrate positive leadership to Bush Fire Brigades;
 - (b) Promote the use of AIMS structure during response to FCO's, Brigades and volunteer fire fighters;
 - (c) Provide representation on the Bush Fire Advisory Committee, Regional Operations Advisory Committee and Local Emergency Management Committee;
 - (d) Monitor Bush Fire Brigade resourcing, equipment and training levels with the district
 - (e) Liaise with the local government and other Fire Control Officers concerning fire prevention/suppression matters generally;
 - (f) Make tactical decisions with regard to permits to burn, prescribed burning and other operational matters;
 - (g) Determine when Harvest and Vehicle movement bans should be implemented in conjunction with other officers and the local government; and
 - (h) During wildfire incidents manage the fire resources of the Shire and Brigades and where necessary fulfil role as incident controller.

PART 4-BRIGADE MEMBERSHIP

Division 1—Types of Membership

4.1 Membership of a bush fire brigade

The membership of a bush fire brigade consists of the following—

- (a) operational members;
- (b) trainee members;
- (c) support members;
- (d) cadet members;
- (e) life members; and
- (f) honorary life members. A person shall only have membership of one bushfire brigade with the local government district at any given time.

4.2 Operational members

Operational members are those persons aged being at least 16 years of age who undertake all normal brigade activities and have completed the required training qualification as determined by the local government.

4.3 Trainee members

Members joining a bush fire brigade shall be classified as trainee members until they completed the basic training qualification as determined by the local government from time to time.

4.4 Cadet members

Cadet members are—

- (a) to be aged 11 to 15 years;
- (b) to be admitted to membership only with the consent of their parent or guardian;
- (c) admitted for the purpose of training and are not to attend an uncontrolled fire or other emergency incident;
- (d) to be supervised by an operational member when undertaking normal brigade

- activities as defined by paragraphs (c), (d), (e), (f) and of section 35A of the Act; and
- (e) ineligible to vote at brigade meetings.

4.5 Support members

Support members are brigade members who are not otherwise classified as an operational member, trainee member or cadet member.

4.6 Life member

- (1) The brigade may by a simple majority resolution appoint a person as a life member in recognition of services by that person to the bush fire brigade.
- (2) Only an Operational member can be appointed as a life member.

4.7 Honorary life member

- (1) The brigade may by a simple majority resolution appoint a person as an honorary life member in recognition of services by that person to the bushfire brigade.
- (2) Honorary life members are ineligible to vote at brigade meetings.

Division 2-Command at a Fire

4.8 Interpretation

In this Division “in attendance” includes attendance—

- (a) in person; or
- (b) via direct communications.

4.9 Ranks within the bush fire brigade

Where, under the Act, members of a bush fire brigade have command of a fire—

- (a) where a Bush Fire Control Officer is in attendance at the fire, the most senior Bush Fire Control Officer has full control over all other persons fighting the fire and is to issue instructions as to the methods and tactics to be adopted by the fire fighters, in accordance with sections 39(1)(f) and 44(3) of the Act; and
- (b) in the absence of a Bush Fire Control Officer, the Captain has full control over all other persons fighting the fire, and is to issue instructions as to the methods and tactics to be adopted by the fire fighters; and
- (c) in the absence of the Captain, the first Lieutenant, and in the absence of the first, the second Lieutenant and so on, in the order of seniority determined, is to exercise all the powers and duties of the Captain.

PART 5-EQUIPMENT OF BUSH FIRE BRIGADES

5.1 Policies of local government

The local government may make policies to—

- (a) provision funding to bush fire brigades for the purchase of protective clothing, equipment and training; and
- (b) keep bush fire brigades informed of funding opportunities from other bodies.

5.2 Equipment in bush fire brigade area

The bush fire brigade is to report to the local government the quantity and quality of all protective clothing, equipment and appliances of the brigade when directed.

5.3 Funding from local government budget

A request to the local government from a bush fire brigade for funding of protective clothing, equipment, training or appliance needs shall be submitted to the local government by a date advised by the CEO or delegate of the CEO, for consideration in the next following local government budget.

5.4 Consideration in the local government budget

The local government—

- (a) may approve or decline an application for funding depending upon its assessment of budget priorities for the year in question; and
- (b) shall advise bush fire brigades of the final outcome of their individual requests for funding within a reasonable time frame.

PART 6-APPLICATION OF RULES TO A BUSH FIRE BRIGADE

6.1 Rules to govern

- (1) The Rules govern the operation of a bush fire brigade.
- (2) A bush fire brigade and each bush fire brigade member is to comply with the Rules.
- (3) The Rules governing the operation of bush fire brigades are detailed at Schedule 1.

Schedule 1

RULES GOVERNING THE OPERATION OF BUSH FIRE BRIGADES

PART 1-PRELIMINARY

1.1 Interpretation

- (1) Unless the context otherwise requires, where a term is used in these Rules and is defined in the local law, the Act or the Regulations, then the term is to be taken to have the meaning assigned to it in this local law, the Act or the Regulations, as the case may be.
- (2) In these Rules, unless the context otherwise requires—
simple majority means a majority of more than 50% of members of—
 - (a) brigade members of a bush fire brigade, present in person if the majority is required at a meeting of the bush fire brigade; or
 - (b) brigade officers of the bush fire brigade, present in person, if the majority is required at a meeting of the committee.

PART 2-BUSHFIRE BRIGADE EXECUTIVE COMMITTEE

2.1 Management of a bush fire brigade

- (1) The administration and management of the affairs of a bush fire brigade are vested in the Executive Committee, subject to the provisions of these Rules.
- (2) The Executive Committee's functions include, but are not limited to—
 - (a) recommending amendments to these rules to the local government;
 - (b) approving the brigade's annual budget and presenting it at the brigade's annual general meeting;
 - (c) proposing a motion for consideration at any bush fire brigade meeting;
 - (d) recommending to the local government equipment which needs to be supplied by the local government to the bush fire brigade;
 - (e) investing or placing on deposit any bush fire brigade funds not immediately required to perform normal brigade activities;
 - (f) delegating to a person, any Executive Committee functions (being less than the total functions of the Executive Committee) as considered reasonable, on any conditions it thinks fit;
 - (g) doing all things necessary or convenient in order to perform any of its functions and to secure the performance of the normal brigade activities by the bush fire brigade; and
 - (h) dealing with membership applications, grievances, disputes and disciplinary matters.

2.2 Membership of Executive Committee

- (1) The brigade Executive Committee is to consist of the Captain, Lieutenants, Fire Control Officer, Secretary, Treasurer, and any other brigade members as may be determined by the Executive Committee from time to time.
- (2) The Executive Committee members are to—
 - (a) be elected at the brigade's annual general meeting;
 - (b) hold office until the next annual general meeting; and
 - (c) be eligible for re-election at the next annual general meeting.

2.3 Termination of Executive Committee Membership

- (1) Any Executive Committee member may be removed from office by a majority decision of the brigade members present in person at a special meeting called for such a purpose.
- (2) If a position becomes vacant prior to the commencement of the annual general meeting, then the bush fire brigade is to elect a person to fill the vacancy at a bush fire brigade meeting.
- (3) The local government is to be advised within 7 days of the removal of an Executive Committee member from office under subclause (1), or the election of a person to fill a vacancy under subclause (2).

2.4 Meetings of Executive Committee

- (1) The Executive Committee is to meet for the dispatch of business, adjourn and otherwise regulate its meeting as it thinks fit.
- (2) The Captain or the Secretary, may convene a meeting of the Executive Committee at any time giving members a minimum of 3 days' notice.

2.5 Quorum

- (1) The quorum for an Executive Committee meeting is 50% of members of the Executive Committee present, either in person or via direct communication.
- (2) No business is to be transacted at an Executive Committee meeting, without a quorum of Executive Committee members.
- (3) Subject to these Rules, a decision made by the Executive Committee may be made by a resolution passed by a simple majority of Executive Committee members who are present in person, via electronic communication.

2.6 Voting

- (1) Each Executive Committee member is to have one vote.
- (2) In the case of an equality of votes, the person presiding may exercise an additional casting vote.

PART 3-FUNCTIONS OF BRIGADE OFFICERS

3.1 Chain of command during fire fighting activities

Subject to the Act and the local law, the command procedures to apply during fire fighting activities are as detailed in the *Bush Fires Act 1954* and Shire of Pingelly Bush Fire Risk Management Plan.

3.2 Captain

The Captain assumes the role of the most senior operational member of the brigade and is to-

- (a) subject to subclause (b) below, preside at all meetings;
- (b) in the absence of the President, the meeting may elect another person to preside at the meeting;
- (c) promote the objectives of the Brigade;
- (d) demonstrate positive leadership and mentor members;
- (e) attend meetings as requested by the local government;
- (f) in the absence of a Bush Fire Control Officer take overall charge of fire suppression activities, and/or ensure the principles of the Incident Management System are being adhered to during wildfire suppression or during hazard reduction programs;
- (g) provide leadership for the Brigade and related administration;
- (h) ultimately undertake responsibility for the proper management and maintenance of Brigade property and equipment;
- (i) deputise for the Bush Fire Control Officer at Bushfire Advisory Committee meetings when required;
- (j) advise the Brigade on administrative matters;
- (k) ensure Brigade members are adequately trained to carry out their functions in accordance with the Brigade standards;
- (l) in the absence of a Bush Fire Control Officer conduct brigade briefings and post incident analysis of any incident involving fire fighting;
- (m) conduct Brigade briefings and post incident analysis of any management issues;
- (n) to ensure that the incident reports are submitted to the local government within 14 days of the occurrence; and
- (o) ensure the behaviour of members is in accordance with the local government's code of conduct.

3.3 Lieutenants

- (1) The Brigade may increase or decrease the number of Lieutenants to meet their specific operational requirements, up to a maximum of four.
- (2) All Lieutenants shall be ranked numerically according to seniority.
- (3) The first Lieutenant assumes the role of the second most senior operational member of the

Brigade, and so on.

(4) The duties of the Lieutenant are to-

- (a) provide support to the Captain;
- (b) command and manage members during emergencies and other Brigade related activities;
- (c) demonstrate positive leadership and mentor members;
- (d) maintain open lines of communication and encourage positive interaction and teamwork between members;
- (e) ensure Bush Fire Operating Procedures are adhered to during Brigade activities
- (f) ensure members engaged in fire fighting activities hold competencies relevant to the task;
- (g) work cohesively with the Brigade Training Officer and conduct training activities for members; and
- (h) ensure the behaviour of members is in accordance with the Local Government's code of conduct.

3.4 Fire Control Officer (FCO)

(1) FCOs are nominated by the brigade to the Bush Fire Advisory Committee and forwarded to the local government for consideration and ratification.

(2) Duties and responsibilities of the FCO include-

- (a) authorise permits for hazard reduction burns within the local government in accordance with the Act;
- (b) identify and conduct risk assessments of fire hazards within the local government;
- (c) perform duties prescribed by the Act and authorised by the local government;
- (d) may take overall control of fire suppression activities or operational incidents where the local government is the Controlling Agency;
- (e) maintain a personal incident diary to include a record of events and decisions during an incident; and
- (f) conduct brigade briefings and post incident analysis of any incident involving fire fighting or management issues.

3.5 Secretary

The Secretary is to—

- (a) keep a correct minute and account of the proceedings of all meetings of the brigade and the Executive Committee which shall be open for inspection by brigade members at any reasonable time;
- (b) answer all correspondence or direct it appropriately, and keep a record of the same;
- (c) prepare and send out all necessary notices of meetings; and
- (d) maintain a register of all current brigade members which includes each brigade member's contact details and type of membership.
- (e) Provide the local government a copy of the AGM minutes within 14 days of the meeting being held.

3.6 Treasurer

The Treasurer is to—

- (a) receive donations and monies on behalf of the brigade and deposit all monies to the credit of the brigade's bank account;
- (b) pay accounts as authorised by the Executive Committee;
- (c) keep a record of all monies received and payments made, maintain the accounts and prepare the balance sheet for each financial year;
- (d) be the custodian of all monies of the brigade; and
- (e) report on the financial position at meetings of the brigade or Executive Committee;
- (f) prepare requests for funding for submission to the local government;
- (g) prepare for submission to local government an annual statement of acquittal providing detail of expenditure of funding monies received; and

- (h) make available the financial statements of the brigade for review by the local government on request.

3.7 Equipment Officer

- (1) The Equipment Officer is—
 - (a) responsible for the inspection and maintenance of all equipment and appliances as directed by the brigade Captain;
 - (b) to report to the local government any damage incurred to brigade equipment as soon as practicable; and
 - (c) to report to the local government any maintenance required to brigade equipment as soon as practicable.
- (2) In consultation with the CBFCO an Equipment Officer may temporarily locate equipment at an alternative location from time to time for operational purposes.
- (3) In the absence of this position the Captain will assume these responsibilities.

3.8 Training Officer

- (1) The Training Officer is responsible for the coordination of brigade training under the direction of the Captain and the local government.
- (2) In the absence of this position the Captain will assume these responsibilities.

PART 4-MEMBERSHIP OF A BUSH FIRE BRIGADE

4.1 Conditions of membership

- (1) Members of a bush fire brigade shall comply with the bush fire brigade operating procedures in carrying out normal brigade activities.
- (2) In relation to any type of membership, as described in Part 4 of the local law, the local government may establish policies regarding—
 - (a) the qualifications required;
 - (b) fitness for duty;
 - (c) a requirement to serve a probationary period; and
 - (d) the Executive Committee's assessment of an application for membership.

4.2 Applications for membership

Applications for membership of a bush fire brigade shall—

- (a) be submitted to the Captain or Secretary of the relevant bush fire brigade, who shall forward a copy of the application to the Chief Bush Fire Control Officer within 1 week of the application being submitted; and
- (b) shall be determined by the brigade's Executive Committee, who shall consider any advice received from the Chief Bush Fire Control Officer in relation to the application.

4.3 Decision on application for membership

- (1) Subject to clause 2.1, the Executive Committee may—approve an application for membership unconditionally or subject to any conditions; or decline an application for membership.
- (2) If the Executive Committee declines an application for membership, it is to give written notice to the applicant as soon as practicable after the decision is made and advise the applicant that he or she has the right to object to the local government.
- (3) The local government is to be advised of approved applications within 14 days of approval of membership.

4.4 Notification of membership

- (1) All approved applications for membership forms are to be submitted to the local government within 1 week of the application being made in accordance with clause 4.2 of the Rules.
- (2) As soon as practicable after the bush fire brigade annual general meeting, the local government will supply all bush fire brigades with a list of current membership.
- (3) Within 1 month of being provided a list under subclause (2), the bush fire brigade must review the list and report any anomalies to the local government.
- (4) The local government will supply the Chief Bush Fire Control Officer a list of current membership of any or all brigades upon request.

4.5 DFES to be notified of registrations

The local government is to supply details of any approved membership applications to

DFES within 14 days of a person being admitted to membership in the form required by the DFES from time to time.

PART 5-SUSPENSION AND TERMINATION OF MEMBERSHIP OF A BUSHFIRE BRIGADE

5.1 Suspension of membership

- (1) Membership of the bush fire brigade may be suspended at any time if, in the opinion of the Executive Committee or the Chief Bush Fire Control Officer or the Chief Executive Officer, circumstances warrant suspending the member.
- (2) Without limiting the generality of subclause (2), a member of a bush fire brigade may be suspended in the event the member—
 - (a) contravenes the Act, the Regulations, the brigade operating procedures, this local law or the local government's bush fire brigade policies;
 - (b) has performed an unsafe act that jeopardizes the safety of the member or others;
 - (c) has been charged with a criminal offence relevant to the member's role within the brigade and is awaiting court proceedings;
 - (d) is unfit (physically, emotionally and/or mentally), or unable to perform the inherent requirements that could reasonably be expected of the role; or
 - (e) has acted in a manner contrary to the local government's code of conduct policy.
- (3) The suspended member may be excluded immediately from all or any specified bush fire brigade activities.
- (4) The period of suspension shall be determined by the Executive Committee or the Chief Bush Fire Control Officer or the Chief Executive Officer, and a review of the suspension shall take place within three months of the date of suspension.
- (5) Upon the expiry of the period of suspension the Executive Committee or the Chief Bush Fire Control Officer or the Chief Executive Officer may—
 - (a) extend the period of suspension;
 - (b) terminate the membership; or
 - (c) reinstate the membership.

5.2 Termination of membership

- (1) Membership of the brigade terminates if the member—
 - (a) dies;
 - (b) gives written notice of resignation to the Executive Committee;
 - (c) is dismissed by the Executive Committee or the Chief Bush Fire Control Officer or the Chief Executive Officer, by reason of—
 - (i) failing to comply with the objectives of the bush fire brigade under clause 3.1 of this local law;
 - (ii) failing to comply with the Act, the Regulations, the bush fire operating procedures, the local law or relevant local government policies;
 - (iii) displaying conduct detrimental to the interests and reputation of the bush fire brigade;
 - (iv) being convicted of a criminal offence that in the opinion of the Chief Bush Fire Control Officer would ordinarily exclude the member from joining a brigade; or
 - (v) has acted in a manner contrary to the local government's code of conduct policies.
- (2) A brigade member who has had their membership to a brigade terminated for any of the reasons contained in 5.2(1)(c) is ineligible to join another bush fire brigade within the local government district for 12 months or longer as determined by the Executive Committee or the Chief Bush Fire Control Officer or the Chief Executive Officer.
- (3) A brigade member who, in the opinion of the Executive Committee or the Chief Bush Fire Control Officer or the Chief Executive Officer, has not adequately fulfilled his or her role within the bush fire brigade, and has not responded to any written correspondence requesting that he or she state their intentions, within 21 days, shall be deemed to have resigned from the bush fire brigade.
- (4) Where the local government reasonably considers that a member of a bush fire brigade has behaved in a manner that may lead to termination, the local government may give notice to the Executive Committee or the Chief Bush Fire Control Officer or the Chief Executive Officer requesting the Executive Committee or the Chief Bush Fire Control Officer or the Chief Executive Officer to investigate the matter.

- (5) Where a membership is terminated, all property owned by the bush fire brigade or the local government that is held by or in the possession of the person whose membership has been terminated, shall be returned on demand to the bush fire brigade or the local government.

5.3 Member has right of defence

A bush fire brigade member dismissed under clause 5.2(1)(c) or has his or her membership terminated under clause 5.1(5)(b), will be afforded the principle of natural justice through the right of reply to the Executive Committee or the Chief Bush Fire Control Officer or the Chief Executive Officer.

5.4 Existing liabilities to continue

The resignation, or dismissal of a member under clause 5.2 or the suspension or termination of a member under clause 5.1 does not affect any liability of the bush fire brigade member arising prior to the date of resignation, dismissal, suspension or termination as the case may be.

5.5 Objection rights

- (1) A person whose—
 - (a) application for membership is refused under clause 4.3(1)(b);
 - (b) membership is terminated under clauses 5.2(1)(c)(v) or clause 5.1(5)(b); or
 - (c) membership is suspended under clause 5.1(1) or clause 5.1(2), has a right of objection to the local government.
- (2) Where a person lodges an objection to the local government under subclause (1), the local government may deal with the objection by—
 - (a) dismissing the objection;
 - (b) varying the decision objected to; or
 - (c) revoking the decision objected to, with or without—
 - (i) substituting for it another decision; or
 - (ii) referring the matter, with or without directions, for another decision by the Executive Committee or the Chief Bush Fire Control Officer or the Chief Executive Officer.
- (3) No further right of review is available under this local law in respect of a decision made by a local government pursuant to subclause (2).

PART 6-MEETINGS OF THE BUSH FIRE BRIGADE

6.1 Annual General Meeting

- (1) A bush fire brigade is to hold its annual general meeting prior to the commencement of May each year.
- (2) The Secretary is to give at least 14 days' notice in writing of the annual general meeting to all brigade members.
- (3) At the annual general meeting the bush fire brigade is to—
 - (a) elect the brigade officers from among the brigade members;
 - (b) brigade's nominee for Fire Control Officer;
 - (c) consider the Captain's report on the year's activities;
 - (d) adopt the annual financial statements;
 - (e) deal with any general business arising from the previous annual general meeting; and
 - (f) deal with any business approved by the Captain.

6.2 Notification of Elected Office Bearers

- (1) The Secretary is to forward a list of elected office bearers and contact details from the brigade's annual general meeting to the Chief Bush Fire Control Officer and the local government within 1 month of the annual general meeting.
- (2) Where an office bearer is elected at a meeting other than an annual general meeting, the Secretary shall forward a revised list of the elected office bearers and contact details to the Chief Bush Fire Control Officer and the local government within 1 month of the meeting at which the office bearer is elected.
- (3) If the local government lodges an objection to the election of an office bearer with the Bush Fire Brigade within 1 month of receiving the list of elected office bearers required under clause 6.2(1) or (2) of these Rules, the Bush Fire Brigade must elect an alternative office bearer to that position.

6.3 Ordinary/General meetings

Ordinary meetings may be called at any time by the Secretary by giving at least 7 days' notice to all brigade members.

6.4 Special General meetings

- (1) The Secretary is to call a special general meeting when 5 or more brigade members request one in writing.
- (2) The Secretary is to give at least 14 days' notice of a special general meeting to all brigade members.
- (3) In a notice given under subclause (2) the Secretary is to specify the business which is to be conducted at the meeting.
- (4) No business is to be conducted at a special general meeting beyond that specified in the notice given under subclause (3) in relation to that meeting.

6.5 Notice of a meeting

- (1) Notices of meetings of the bush fire brigade are to be in writing.
- (2) The notice of a meeting shall—
 - (a) set out the date, time and place of the meeting;
 - (b) set out particulars of motions of which notice has been given; and
 - (c) in the case of special meetings, set out particulars of the business to be transacted.
 - (d) Notices of Executive Committee meetings may be given in writing in accordance with subclause (1) or by such other means as the Executive Committee may decide at an Executive Committee meeting.
- (3) Any accidental omission to give notice of a meeting to, or non-receipt by a person entitled to receive such notice, is not to invalidate the meeting, the subject of notice or any resolutions passed at the meeting.

6.6 Quorum

- (1) Except for Executive Committee Meetings, the quorum for a meeting of the brigade is at least 50% of Executive Committee members and a total of not less than 7 members.
- (2) Notwithstanding the provision of (1) the CBFCO may vary these requirements to with the approval of the local government.
- (3) No business is to be transacted at a meeting of the bush fire brigade unless a quorum of brigade members is present in person.

6.7 Voting

- (1) Each eligible brigade member is to have 1 vote.
- (2) Voting to be in the form of:
 - (a) In person
 - (b) Pre arrange public electronic meeting format (i.e. ZOOM)
 - (c) Public telephone conversation (i.e. speaker phone)
 - (d) Voting via proxy is not permitted
- (3) In the event of an equality of votes, the person presiding may exercise a casting vote.
- (4) Subject to these Rules, where a decision is to be made by the bush fire brigade, then the decision may be made by a resolution passed by a majority of the brigade's members.

PART 7-GENERAL ADMINISTRATION MATTERS

7.1 Funds

The funds of a bush fire brigade are to be used solely for the purpose of fulfilling the objectives of the Bush Fire Brigade.

7.2 Financial year

The financial year of a bush fire brigade is to commence on 1 July and end on 30 June of the following year.

7.3 Banking

- (1) The funds of a bush fire brigade are to be placed in the bush fire brigade's bank account and are to be drawn on only by—
 - (a) cheques signed jointly by any 2, of the Captain, 1st Lieutenant, Secretary or Treasurer; or
 - (b) authorised use of electronic banking by the Secretary or Treasurer in accordance with subclause (2).

- (2) For the purposes of subclause (1)(b), any 2 of the Captain, 1st Lieutenant, Secretary or Treasurer may authorise in writing the use of electronic banking to draw on the brigade's funds.

7.4 Auditing

- (1) The bush fire brigade shall supply on request to the local government the brigade's full financial records for the financial year.
- (2) The local government may request the brigade's financial and accounting records for a review at any time.

7.5 Disclosure of interests

- (1) A brigade member shall disclose to the bush fire brigade or the Executive Committee any financial or personal interest (whether direct, indirect or perceived) he or she may have in any matter being considered by the bush fire brigade or the Executive Committee, as appropriate.
- (2) If an interest has been disclosed under subclause (1), then the bush fire brigade or Executive Committee, as appropriate, is to decide, in the absence of the brigade member who disclosed that interest, whether or not the brigade member is to be permitted to vote on that matter.
- (3) Where the bush fire brigade or Executive Committee, as appropriate, decides under subclause (2), that a brigade member is not permitted to vote on the matter, then her or his vote is to be taken to have no effect and is not to be counted.

7.6 Dispute Resolution

- (1) Any dispute between brigade members may be referred to the Captain or to the Executive Committee for resolution.
- (2) Where a dispute referred under subclause (1) is considered by the Captain or the Executive Committee to concern the general interests of the bush fire brigade, then the Captain or the Executive Committee, is to refer the dispute to the annual general meeting, an ordinary meeting or a special general meeting of the bush fire brigade.
- (3) The local government is the final authority on matters affecting the bush fire brigade and may resolve any dispute which is not resolved under subclause (1) or (2).

PART 8-NOTICES

8.1 Notices

Where any notice other than a notice of meeting is to be given under these Rules, the notice may be given by—

- (a) personal delivery;
- (b) post;
- (c) Email;
- (d) short message service (SMS) or the like; or
- (e) facsimile transmission, or
- (f) any other method approved by the local government



SCHEDULE 2-MEMBERSHIP FORM

APPLICATION TO JOIN A BUSH FIRE BRIGADE



1.

BRIGADE NAME **LOCAL GOVERNMENT**

2. Emergency services volunteers are required to be fully vaccinated for COVID-19

COVID-19 vaccination sighted by Brigade member:

Dose 1 ☐ Dose 2 ☐ Booster ☐

Most recent date

3. MR ☐ MRS ☐ MISS ☐ MS ☐

4. **SURNAME** BLOCK LETTERS

5. **GIVEN NAMES** (IN FULL)

6. **DATE OF BIRTH** FEMALE ☐ MALE ☐

7. **ADDRESS**

HOME **POSTAL**

8. **TELEPHONE**

HOME **WORK** **MOBILE** **PAGER**

EMAIL

9. **MEMBERSHIP TYPE**

(please ✓)

ACTIVE [A person who will become involved in the operational work of the brigade] ☐

AUXILIARY [A person involved only in a support role (e.g. Communications/Admin)] ☐

CADET [An enrollee who is under 16 years of age] ☐

10. **NEXT OF KIN DETAILS**

FULL NAME

ADDRESS

TELEPHONE **RELATIONSHIP**

11. **BRIGADE TRAINING CARRIED OUT (IF KNOWN)**

Course Title	Location	Date of Course

I certify that the above particulars are true and correct

12. **APPLICANT**

PARENT/GUARDIAN (IF UNDER 16 YEARS OF AGE)

SIGNATURE **DATE** **SIGNATURE** **DATE**

13. **AUTHORISED: BRIGADE CAPTAIN/SECRETARY**

FIRE SERVICE USE ONLY
ENTERED INTO RMS

MEMBERSHIP NUMBER

INITIALS

DATE



PROTECTIVE CLOTHING REQUISITION

WA BUSH FIRE SERVICE



NAME OF BRIGADE:

Members Name:

DELIVERY DETAILS:

Jacket Size: Size: XS S M L XL 2XL 3XL 4XL Comments:

Trouser Size: Size: 72r 77r 82r 87r 92r 102r 107r 112r 117r Comments:

Helmets: Colour: White Yellow Red

Boots: Size: 3 3.5 4 4.5 5 5.5 6 6.6 7 7.5 8 8.5

Size: 9 9.5 10 10.5 11 11.5 12 13 14 15 16

Gloves: Size: 2XS XS S M L XL 2XL 3XL Comments:

Torch: Bag: Face resperator: Googles: Name Badge: Yes No Printed Name:

Comments:

14.2 Dog Registration Amnesty

File Reference:	ADM0106
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Nil
Previous Reference:	Nil

Summary

For Council to consider a one day amnesty for unregistered dogs, to encourage registrations on Wednesday 21 December 2022.

Background

The *Dog Act 1976* requires all dogs more than 3 months old to be registered, with limited exceptions.

The purpose of this amnesty is to encourage responsible pet ownership and aims to reduce the number of unwanted dogs and in the community. Microchipping and registration will ensure that pets returned to their owners if they become lost rather than being rehomed or humanely destroyed.

Comment

The Shire regularly encounters unregistered dogs, many of which are not microchipped in the normal course of business. There is significant resources taken up in efforts to locate their owners which would be resolved through microchipping and registering the dogs as required by law.

Consultation:

The Shire will place advertisements on Facebook and on the Digital Noticeboard to advertise this initiative.

Statutory Environment:

The *Dog Act 1976* require the Shire to use our best efforts to register these animals within the Shire.

Policy Implications:

Nil.

Financial Implications:

The amnesty will give free one year registrations to all dogs registered on Wednesday 21 December 2022. Microchipping services will also be available at the Shire office on that date at a reduced rate.

It is intended that this amnesty will encourage dog owners that would not otherwise have registered dogs to get them registered. As a result, this initiative is anticipated to have a nil or negligible financial implication and a positive implication for future years.

Strategic Implications

Goal 5	Innovation, Leadership and Governance
Outcome 5.8	A strong corporate governance framework is maintained.
Strategy 5.8.2	Ensure compliance with legislative requirements and excellence in business performance

Risk Implications

Risk	Non-compliance with legislation
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Compliance
Risk Action Plan (Controls or Treatment Proposed)	N/A

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:

Absolute Majority

Recommendation and Council Decision

13203 Moved: Cr Oliveri Seconded: Cr Narducci

That Council:

1. Waive the annual dog registration fees (or equivalent amount) on 21 December 2022.
2. Advertise the amnesty for dog registrations.

CARRIED 7/0**Councillor comments in support of the motion:**

Cr Oliveri – I think it's a great initiative. Anything we can do to help people do the right thing is worth a try.

Councillor comments in opposing the motion:

Nil

14.3 **WALGA Governance Review**

File Reference:	N/A
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	14.3.1 WALGA Best Practice Governance Review Consultation Paper – Model Options
Previous Reference:	Nil

Summary

For Council to provide their input into the review of the WALGA Zone Structure.

Background

WALGA has produced a consultation paper (attached) to ensure that 'WALGA's *governance and engagement models are contemporary, agile, and maximise engagement with members*' (*Consultation Paper*). WALGA have set up a steering committee to guide the review. This committee have identified guiding principles with their governance implications as follows:

Governance implications
The governing body will maintain equal country and metropolitan local government representation.
Potential reduction in the size of the overarching governing body.
Potential for the introduction of a mechanism to ensure the governance model comprises an appropriate diversity of skills and experience.
Consideration of alternative election and appointment arrangements, with the President to be elected by and from the governing body.
WALGA's governance model facilitates responsive decision making.
WALGA's governance model facilitates clear and accessible processes for Local Government members to influence policy and advocacy with consideration to alternatives to the existing zone structure.
WALGA's governance model is agile and future proofed for external changes.
Governance bodies have clearly defined responsibilities and accountabilities, with the capacity to prioritise and focus on strategic issues.
Adoption of best practice board processes, and introduction of governance structures that are empowered to inform decisions.
WALGA's governance is regularly reviewed every 3 to 5 years to ensure the best outcomes are achieved for Local Government members.

The consultation paper identifies 5 governance options (4 alternative models and the current model) and provides an analysis for each option against these guiding principles.

Comment

Each of the alternative models reduces the zone representation to a board of 11 or 15 members. This means that the zone will not have a direct representation at the highest level. Currently each country zone sends 1 representatives to the State Council (totalling 12). The metro zones also have 12 representatives.

Options 2 and 4 removes the zone structure entirely while option 3 amalgamates the country zones from 12 to 6. This removes the geographic focus which is important for our region as many of the issues and concerns are shared across the region. The zone meetings are also an important networking tool, in many cases providing the only opportunity for decision makers to meet to discuss regional issues and share views.

There are issues with the current model, including the size of the zone meetings which can include 60-80 people. It is suggested that the number of voting delegates for the zone is reduced to one and one deputy.

The zone also has a democratic deficit, that while a vote is made on a matter and extensive discussion has taken place, the zone is not a decision making forum. It is suggested that far greater use is made from Policy Teams / Forums / Committees with representation drawn from the relevant zones (not necessarily the member state council) in the formation of policy and advice on issues. This will allow the zone to have involvement and input in all stages of the process.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil.

Strategic Implications

Goal 5	Innovation, Leadership and Governance
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The Shire of Pingelly is an innovative, responsive partner to its community, an effective advocate, and a trusted steward of community assets. The organisation achieves good practice in all that it undertakes.

Risk Implications

Voting Requirements:

Simple Majority

Recommendation and Council Decision

13204 Moved: Cr McBurney Seconded: Cr Oliveri

That Council advise WALGA that the Shire of Pingelly supports the current model with the following modifications:

- 1. Reduce the number of voting delegates for the zone to one and one deputy; and**
- 2. Reform the representation and increase the use of the Policy Teams / Forums / Committees, so that they directly feed into the zone agenda and that representation is drawn widely from members zones impacted by a particular matter.**

CARRIED 7/0

Councillor comments in support/opposing of the motion

Nil

Attachment: 14.3.1 WALGA Best Practice Governance Review Consultation Paper – Model Options



Best Practice Governance Review

Consultation Paper – Model Options

Contents

Item	Section	Page
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3	Options and Current Model	<u>7</u>
4	Alignment to Principles	<u>14</u>
5	Consultation Process and Next Steps	<u>20</u>



Best Practice Governance Review

1. Introduction

Introduction

Background

The Western Australian Local Government Association (WALGA) developed its Corporate Strategy 2020-25, and in doing so identified a key strategic priority, to undertake a Best Practice Governance Review. The objective of the review is to ensure WALGA's governance and engagement models are contemporary, agile, and maximise engagement with members.

Other drivers for the review included: misalignment between key governance documents; constitution amendments for State Councillors' Candidature for State and Federal elections; and legislative reforms for the *Local Government Act 1995*, and for the *Industrial Relations Act 1979*.

In March 2022, State Council commissioned the Best Practice Governance Review (BPGR) and established a Steering Committee to guide the Review.

The BPGR Steering Committee had five meetings between 5 May 2022 and 10 August 2022. There was wide-ranging discussion on WALGA's current governance model, the need to engage broadly with the membership, and opportunities for change. Key outputs from the BPGR Steering Committee meetings included:

- Agreement on five comparator organisations – Australian Medical Association (AMA) WA, Chamber of Commerce and Industry (CCI) WA, Chamber of Minerals and Energy (CME), Australian Hotels Association (AHA) WA and the Pharmacy Guild (PG).
- Review of governance models of Local Government Associations in other Australian States and Territories, and New Zealand.
- Drafting of governance principles that will underpin future governance models.
- Finalisation of governance principles and principle components across the domains of: **Representative, Responsive and Results Oriented**.

These activities are outlined in more detail in the Background Paper.

This document

This document outlines:

Principles: The governance model principles and principle components across the domains of: Representative, Responsive and Results Oriented. The principles were endorsed at the WALGA AGM on 3 October 2022.

Governance model options: Presents four potential governance model options and the structure and roles associated with each option. The four options are:

- **Option 1:** Two tier model, existing zones
- **Option 2:** Board, regional bodies
- **Option 3:** Board, amalgamated zones
- **Option 4:** Member elected board, regional groups
- **Option 5:** Current model

Alignment to principles: Each of these options are then assessed as to whether they align with the principles and their components. The assessment considers the option and whether it meets, partially meets or does not meet the principle component. Alongside this assessment are some discussion points. An example of this relates to diversity.

Diversity is a component of the governance model being representative. Diversity here may include consideration of whether the governance model comprises an appropriate diversity of skills and experience. It also provides opportunity to consider whether the governance model provides opportunity for members of diverse backgrounds e.g. people of Aboriginal and Torres Strait Islander descent, people with Culturally and Linguistically Diverse backgrounds.

Within all the model options, direct relationship with WALGA and regional / subregional collaboration would continue to be encouraged.

Best Practice Governance Review

2. Governance Principles

Governance Principles

Shire of Pingelly Ordinary Council Meeting Minutes 14 December 2022

The following Governance Principles were endorsed by members at the 2022 AGM

Principle	Principle component	Component description	Governance implications
Representative	Composition	The composition of WALGA's governance model represents Local Government members from metropolitan and country councils.	The governing body will maintain equal country and metropolitan local government representation.
	Size	An appropriate number of members/representatives oversees WALGA's governance.	Potential reduction in the size of the overarching governing body.
	Diversity	WALGA's governance reflects the diversity and experience of its Local Government members.	Potential for the introduction of a mechanism to ensure the governance model comprises an appropriate diversity of skills and experience.
	Election Process	Considers the processes by which WALGA's governance positions are elected and appointed.	Consideration of alternative election and appointment arrangements, with the President to be elected by and from the governing body.
Responsive	Timely Decision Making	WALGA's governance supports timely decision making.	WALGA's governance model facilitates responsive decision making.
	Engaged Decision Making	WALGA's Local Government members are engaged in decision making processes.	WALGA's governance model facilitates clear and accessible processes for Local Government members to influence policy and advocacy with consideration to alternatives to the existing zone structure.
	Agility	Considers the flexibility of WALGA's governance to adapt to changing circumstances.	WALGA's governance model is agile and future proofed for external changes.
	Focus	Considers the clarity and separation of responsibilities and accountabilities of WALGA's governance.	Governance bodies have clearly defined responsibilities and accountabilities, with the capacity to prioritise and focus on strategic issues.
Results Oriented	Value Added Decision Making	Facilitates opportunities for value to be added to decision making.	Adoption of best practice board processes, and introduction of governance structures that are empowered to inform decisions.
	Continuous Improvement	Considers regular review processes for components of the governance model, their purpose and achieved outcomes.	WALGA's governance is regularly reviewed every 3 to 5 years to ensure the best outcomes are achieved for Local Government members.

Best Practice Governance Review

3. Options and Current Model




Options and Current Model

Five options, including the Current Model, with details of each of their key governance bodies

Option 1 – Two tier model, existing Zones	Option 2 – Board, Regional Bodies	Option 3 – Board, Amalgamated Zones	Option 4 – Member elected Board, Regional Groups	Option 5 – Current Model
<div data-bbox="85 423 162 497"></div> <div data-bbox="189 408 343 539"> <p>Board (11 members) 8 elected from Policy Council, incl. Board elected President Up to 3 independents</p> </div> <div data-bbox="85 598 162 672"></div> <div data-bbox="189 587 343 709"> <p>Policy Council (25 members) 24 members plus President</p> </div> <div data-bbox="85 779 162 853"></div> <div data-bbox="189 779 314 864"> <p>Zones (5 metro, 12 country)</p> </div>	<div data-bbox="428 423 506 497"></div> <div data-bbox="533 404 687 552"> <p>Board (11 members) 8 elected from Regional Bodies, incl. Board elected President Up to 3 independents</p> </div> <div data-bbox="428 598 506 672"></div> <div data-bbox="533 594 645 707"> <p>Regional Bodies (4 metro, 4 country)</p> </div> <div data-bbox="428 779 506 853"></div> <div data-bbox="533 779 681 862"> <p>Policy Teams / Forums / Committees</p> </div>	<div data-bbox="782 430 859 504"></div> <div data-bbox="886 410 1041 541"> <p>Board (15 members) 12 elected from Zones, incl. Board elected President Up to 2 independents</p> </div> <div data-bbox="782 598 859 672"></div> <div data-bbox="886 604 998 692"> <p>Zones (6 metro, 6 country)</p> </div> <div data-bbox="782 779 859 853"></div> <div data-bbox="886 779 1037 862"> <p>Policy Teams / Forums / Committees</p> </div>	<div data-bbox="1136 430 1213 504"></div> <div data-bbox="1240 410 1394 541"> <p>Board (11 members) 8 elected via direct election, incl. Board elected President Up to 3 independents</p> </div> <div data-bbox="1136 598 1213 672"></div> <div data-bbox="1240 604 1391 687"> <p>Policy Teams / Forums / Committees</p> </div> <div data-bbox="1136 779 1213 853"></div> <div data-bbox="1240 792 1344 847"> <p>Regional Groups</p> </div>	<div data-bbox="1489 430 1566 504"></div> <div data-bbox="1593 428 1748 521"> <p>State Council (25 members) 24 State Councillors 1 President</p> </div> <div data-bbox="1489 598 1566 672"></div> <div data-bbox="1593 594 1721 677"> <p>Zones (5 metro, 12 country)</p> </div> <div data-bbox="1489 779 1566 853"></div> <div data-bbox="1593 766 1744 847"> <p>Policy Teams / Forums / Committees</p> </div>




Option 1 – Two Tier Model, Existing Zones

A description of the governance body structure and role for Option 1

Governance Body	Structure	Role
 Board	<p>11 members: 8 representative members elected from and by the Policy Council (4 Metro, 4 Country). The Board then elect the President from the representative members. The Board will appoint up to 3 independent, skills or constituency directors.</p>	<p>Meet 6 times per year. Responsible for governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy priorities, employment of CEO, etc.</p>
 Policy Council	<p>24 members plus President. Members elected by and from the Zones (12 from 5 Metro Zones, 12 from 12 Country Zones).</p>	<p>Meet at least 2 times per year to contribute to policy positions and advocacy for input into Board, and to liaise with Zones on policy and advocacy. The Policy Council can form Policy Teams, Policy Forums and Committees, which would have responsibility for specific functions, such as policy development.</p>
 Zones	<p>5 Metro, 12 Country.</p>	<p>Meet at least 2 times per year to raise policy issues, elect representatives to the Policy Council, and undertake regional advocacy and projects as directed by the Zone.</p>




Option 2 – Board, Regional Bodies

A description of the governance body structure and role for Option 2

Governance Body	Structure	Role
 Board	<p>11 members: 8 representative members elected from and by the Regional Bodies (4 Metro, 4 Country). The Board then elect the President from the representative members. The Board will appoint up to 3 independent, skills or constituency directors.</p>	<p>Meet 6 times per year responsible for governance of WALGA including strategy, financial oversight, policy development, advocacy priorities, employment of CEO, etc.</p>
 Regional Bodies	<p>Metro: North, South, East and Central.</p> <p>Country: Mining & Pastoral, Agricultural, Peel/ South West/Great Southern, Regional Capitals.</p> <p><i>Note: Local Governments can nominate their preferred regional body, with membership of the regional bodies to be determined by the board.</i></p>	<p>Meet at least 2 times per year to contribute to policy development and advocacy, and to elect Board members (1 from each of the Metro Regional Bodies and 1 from each of the Country Regional Bodies).</p>
 Policy Teams / Forums / Committees	<p>Membership drawn from the Board and Regional Bodies with some independent members.</p>	<p>Responsible for specific functions – such as policy development – as determined by the Board.</p>




Option 3 – Board, Amalgamated Zones

A description of the governance body structure and role for Option 3

Governance Body	Structure	Role
 Board	<p>15 members: 12 elected from the Zones (6 from Metro/Peel, 6 from Country). President to be elected by the Board. The Board will appoint up to 2 independent, skills or constituency directors.</p>	<p>Meet 6 times per year. Responsible for the governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy priorities, employment of CEO, etc.</p>
 Zones	<p>Metro/Peel:</p> <ul style="list-style-type: none"> • Central Metropolitan • East Metropolitan • North Metropolitan • South Metropolitan • South East Metropolitan • Peel <p>Country*:</p> <ul style="list-style-type: none"> • Wheatbelt South • Wheatbelt North • Mid West / Murchison / Gascoyne • Pilbara / Kimberley • South West / Great Southern • Goldfields / Esperance <p><i>*indicative, re-drawing required</i></p>	<p>Meet at least 2 times per year to contribute to policy development and advocacy, and to elect Board members.</p>
 Policy Teams / Forums / Committees	<p>Membership drawn from Board with some independent members.</p>	<p>Responsible for specific functions – such as policy development – as determined by the Board.</p>




Option 4 – Member Elected Board, Regional Groups

A description of the governance body structure and role for Option 4

Governance Body	Structure	Role
 Board	<p>11 members: 8 representative members elected via direct election, with each member Local Government to vote (4 elected by and from Metropolitan Local Governments, 4 elected by and from Country Local Governments). President elected by the Board from among the representative members. The Board will appoint up to 3 independent, skills or constituency directors.</p>	<p>Meet 6 times per year and responsible for governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy priorities, employment of CEO, etc.</p>
 Policy Teams / Forums / Committees	<p>Membership drawn from Board with some independent members.</p>	<p>Meet at least 2 times per year. Responsible for specific functions – such as contributing to policy development – as determined by the Board.</p>
 Regional Groups	<p>Determined by members to suit needs. E.g. Regional Capitals, GAPP, VROCs, CEO Group, existing Zones.</p>	<p>Feed into policy development processes and undertake advocacy and projects as determined by the groups.</p>

Option 5 – Current Model

A description of the governance body structure and roles for the Current Model

Governance Body	Structure	Role
 State Council	24 members plus the President. Members elected by and from the Zones (12 from 5 Metropolitan Zones, 12 from 12 Country Zones).	Responsible for the governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy, employment of CEO, etc.
 Zones	5 Metro, 12 Country.	Consider the State Council Agenda, elect State Councillors, and undertake regional advocacy / projects as directed by the Zone.
 Policy Teams / Forums / Committees	Membership drawn from State Council with some independent members.	Responsible for specific functions – such as contributing to policy development, financial oversight etc. – as determined by State Council.



Best Practice Governance Review

4. Alignment to Principles

Option 1 – Two Tier Model, Existing Zones

Option 1 and its alignment to the principles

Option 1 – Two tier model, existing Zones



Board
(11 members)
8 elected from Policy
Council, incl. Board
elected President
Up to 3 independents



**Policy
Council**
(25 members)
24 members plus
President






Zones
(5 metro,
12 country)

Principle & component		Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Meets	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership
	Size	Meets	<ul style="list-style-type: none"> Board is smaller
	Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
	Election Process	Meets	<ul style="list-style-type: none"> Board to be elected from Policy Council
Responsive	Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are not dependent on other governing body meetings
	Agility	Partial	<ul style="list-style-type: none"> Board is future-proofed from external changes Zone structures still underpin Council
	Focus	Partial	<ul style="list-style-type: none"> Prioritisation and focus may be a challenge
Results Oriented	Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> Board would be responsible for ongoing reviews of governance body roles in consultation with members

Option 2 – Board, Regional Bodies

Option 2 and its alignment to the principles

Option 2 – Board, Regional Bodies

	Board (11 members) 8 elected from Regional Bodies, incl. Board elected President Up to 3 independents
	Regional Bodies (4 metro, 4 country)
	Policy Teams / Forums / Committees

	Principle & component	Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Meets	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership How to establish regional body membership is a consideration
	Size	Partial	<ul style="list-style-type: none"> Board is smaller Number of regional bodies is a consideration
	Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
	Election Process	Meets	<ul style="list-style-type: none"> Board election from regional bodies
Responsive	Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are not dependent on regional body meetings
	Agility	Meets	<ul style="list-style-type: none"> Board and regional bodies are future proofed from external changes
	Focus	Partial	<ul style="list-style-type: none"> There may be challenges defining accountabilities and responsibilities of regional bodies
Results Oriented	Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> Board will be responsible for ongoing reviews of governing body roles in consultation with members

Option 3 – Board, Amalgamated Zones

Shire of Pingelly Ordinary Council Meeting Minutes 14 December 2022

Option 3 and its alignment to the principles

Option 3 – Board, Amalgamated Zones

	Board (15 members) 12 elected from Zones, incl. Board elected President Up to 2 independents
	Zones (6 metro, 6 country)
	Policy Teams / Forums / Committees

	Principle & component	Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Partial	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership There may be composition challenges for amalgamated zones
	Size	Partial	<ul style="list-style-type: none"> Board is smaller Amalgamation of zones to 12 in total
	Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
	Election Process	Meets	<ul style="list-style-type: none"> Board election from zones
Responsive	Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are aligned to zone meetings
	Agility	Meets	<ul style="list-style-type: none"> Board is future proofed from external changes
Results Oriented	Focus	Partial	<ul style="list-style-type: none"> Prioritisation and focus may be a challenge
	Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> The Board would be responsible for ongoing reviews of governance body roles in consultation with members

Option 4 – Member Elected Board, Regional Groups

Option 4 and its alignment to the principles

Option 4 – Member elected Board, Regional Groups



Board
(11 members)
8 elected via direct
election, incl. Board
elected President
Up to 3 independents



Policy Teams
/ Forums /
Committees






Regional
Groups

Principle & component		Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Partial	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership Membership of regional groups dynamic and ad hoc
	Size	Partial	<ul style="list-style-type: none"> Board is smaller
	Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
	Election Process	Meets	<ul style="list-style-type: none"> Board election from a general meeting
Responsive	Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are not dependent on policy teams / regional group meetings
	Agility	Meets	<ul style="list-style-type: none"> Board is future-proofed from external changes
Results Oriented	Focus	Partial	<ul style="list-style-type: none"> Policy teams / Regional Group meetings to influence priorities
	Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> Board would be responsible for ongoing reviews of governing body roles in consultation with members

Option 5 – Current Model

Shire of Pingelly Ordinary Council Meeting Minutes 14 December 2022

Current model and its alignment to the principles

Option 5 – Current Model		Principle & component	Principle alignment (Meets, partial, does not meet)	Discussion points
 <p>State Council (25 members) 24 State Councillors 1 President</p>	Representative	Composition	Meets	<ul style="list-style-type: none"> State Council has equal metropolitan and country membership
		Size	Partial	<ul style="list-style-type: none"> State Council will retain 25 members
		Diversity	Partial	<ul style="list-style-type: none"> No control of diversity of State Council
		Election Process	Meets	<ul style="list-style-type: none"> State Council election from zones
 <p>Zones (5 metro, 12 country)</p>	Responsive	Timely Decision Making	Partial	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
		Engaged Decision Making	Meets	<ul style="list-style-type: none"> State Council meetings are aligned to zone meetings
		Agility	Partial	<ul style="list-style-type: none"> State Council is not future proofed from external changes
 <p>Policy Teams / Forums / Committees</p>	Results Oriented	Focus	Partial	<ul style="list-style-type: none"> Prioritisation and focus may remain a challenge
		Value Added Decision Making	Partial	<ul style="list-style-type: none"> Best practice board approaches will not be adopted
		Continuous Improvement	Meets	<ul style="list-style-type: none"> State Council would continue to be responsible for ongoing reviews of governance body roles in consultation with members



Best Practice Governance Review

5. Consultation Process and Next Steps

WALGA Best Practice Governance Review

Consultation Process and Next Steps

Consultation Process

Council Position

Member Local Governments are asked to consider this paper and the governance model options put forward and provide a Council endorsed position to WALGA.

It is suggested that Councils endorse a preferred model (which could be the Current Model) and provide a ranking in terms of an order of preference.

Submissions to WALGA are sought by **23 December 2022**.

Supplementary Market Research

An independent market research company has been engaged to ascertain insights from Elected Members and Chief Executive Officers about WALGA's governance model. Qualitative interviews and a quantitative survey will be undertaken to supplement Council positions.

Workshops and Forums

Requests for presentations on the work undertaken by the Steering Committee and the model options, as well as facilitation of workshops and discussions will be accommodated where practicable.

Next Steps

Timetable

- Consultation and engagement with Members on this paper and governance model options will be undertaken from October 2022 until 23 December 2022.
- The Steering Committee will consider the outcomes of the consultation process during January 2023.
- A Final Report with a recommended direction will be the subject of a State Council Agenda item for the March 2023 State Council meeting.



Thank you

For more information, visit our [website](#) or contact Tim Lane,
Manager Association and Corporate Governance, at
tlane@walga.asn.au or 9213 2029.

14.4 Youth Precinct Concept Plan & Relocation of the Childcare Facilities

File Reference:	N/A
Location:	Youth Precinct Concept Plan and Old Bowling Club building
Applicant:	Not Applicable
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	14.4.1 Youth Precinct Concept Plan
Previous Reference:	Nil

Summary

For Council to consider the advertising of the Youth Precinct Concept Plan including the proposal to relocate the Childcare Facilities to the old bowling club building.

Background

The Pingelly Youth Strategy 2021 – 2025 broadly summarised in the following points:

1. The need for direct and ongoing consultation and engagement with young people (under 25 years old);
2. The lack of actives currently available for young people within the town of Pingelly;
3. The need to establish partnerships with various youth focused organisations;
4. Advocating for increased youth services in town;
5. Increased visibility of existing services;
6. Increased educational and employment opportunities within Pingelly; and
7. The redevelopment of the skate park.

A Youth Advisory Group has been established in accordance with this Strategy and meets to drive the progress of the other actions.

Comment

The Youth Precinct Concept Plan has been developed to progress the above actions. The Concept Plan will provide young people with the opportunity to provide direct feedback on plans that impact them. There will be further opportunity for feedback at the detailed planning stage. The Youth Hub will also provide for a central location to provide new and existing services and advertise the availability of these services and any educational and employment opportunities that are available. Moorditj Youth have stated that their staff can operate the youth hub on a part time basis. Separate funding would be sought in increase the operating hours as appropriate.

Memorial Park has recently been redeveloped and caters for young people from early childhood through to year 6 though the provision of the 0-5 play area, 5-11 play area and the nature play area. Adults too are catered for through the provision of the BBQs and relaxation spaces. Activities for young people over the age of 11 are lacking. The overall objective of the plan is to provide activities for young people through the development of a skate park, pump track, ninja course and youth hub for these high school students. This will build on the success of Memorial Park and further encourage travellers to stop in Pingelly as there will be activities available for all of the family as well as the driver reviver facilities.

Part of the location is currently occupied by the day care and playgroups in the old Pingelly Pre-Primary School building. This building needs significant work and is shared by both the day care and playgroups which prevents the expansion of the day care to a full time service. It is proposed to relocate the day care and playgroups to the old Bowling Club. This facility is large enough to accommodate both the day care and playgroups simultaneously – meaning that there will be scope to expand the day care to a full time service in the future. This facility will need some work to be retrofitted to its new use. This work will be conducted in consultation with the day care provider (REED) and the playgroups to ensure that it is fit for purpose.

Consultation:

The Shire will advertise the Concept Plan and relocation of the Childcare Facilities widely to the community and consult with key stakeholders directly. It is of note that various other groups have

identified the old Bowling Club building for their purposes. These groups will be included in the consultation to inform a decision by Council on the eventual use of the building.

It must be noted that the plan is a concept only and that further feedback on the detailed design will be sought.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

\$50,000 has been allocated in the budget to 'Childcare Building Improvements' for either the improvement of the existing facility or the retrofit of another facility. This funding will be sufficient for either of these options.

\$250,000 has been allocated to 'Youth Precinct'. The overall Concept Plan is anticipated to cost in excess of \$1,000,000. It is intended to apply for Lotterywest and Department of Local Government, Sport and Cultural Industries grants to fund the remainder. The development of the Youth Precinct is subject to funding.

Strategic Implications

Goal 5	Innovation, Leadership and Governance
Outcome 5.8	A strong corporate governance framework is maintained.
Strategy 5.8.2	Ensure compliance with legislative requirements and excellence in business performance

Risk Implications

Risk	Non-compliance with legislation
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Compliance
Risk Action Plan (Controls or Treatment Proposed)	N/A

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:

Simple Majority

Recommendation and Council Decision

13205 Moved: Cr Narducci Seconded: Cr Hotham

That Council advertise the Youth Precinct Concept Plan and proposal to relocate the Childcare facilities to the old Bowling Club widely to the community, particularly to young people and to key stakeholders.

CARRIED 7/0

Councillor comments in support of the motion:

Cr Narducci – This is a huge step forward. We have been discussing for long time, there is a lack of facilities for youth. The youth are looking forward to something they can get involved in. It's a great step forward.

Cr Hotham – endorse 1st speaker's comments.

Cr Oliveri – it's great that we're thinking outside the circle, in that we're using a building that was potentially going to be left vacant. If we can incorporate the elderly into this as well, it would be fantastic. Moreso, I like the idea we'll have room for a skate park and pump track. Having kids of that age I see how much these areas are used by people of all ages, not just teenagers. I commend the thinking to try and make sure we don't have buildings doing nothing.

Councillor comments in opposing the motion:

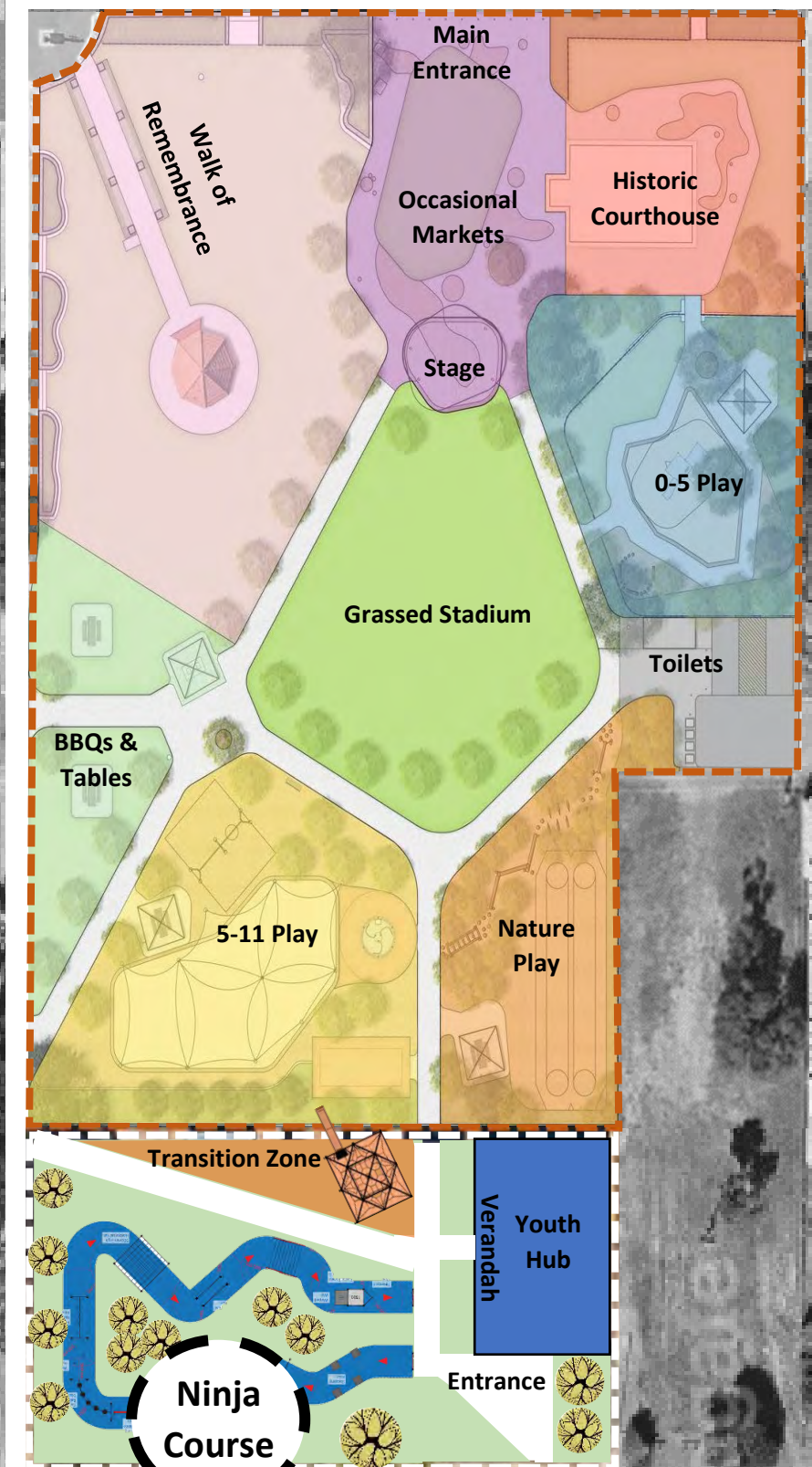
Nil

Attachment: 14.4.1 Youth Precinct Concept Plan

Pingelly Youth Precinct Concept Plan



Pump Track and Skate Park design subject to further consultation at a later date.



Day Care and Playgroups to be relocated to more suitable facilities

15. DIRECTORATE OF CORPORATE SERVICES

15.1 Monthly Statement of Financial Activity – November 2022

File Reference: ADM0075
Location: Not Applicable
Applicant: Not Applicable
Author: Executive Manager Corporate Services
Disclosure of Interest: Nil
Attachments: Monthly Statements of Financial Activity for the period 1 October 2022 to 31 October 2022
Previous Reference: Nil

Summary

In Accordance with the *Local Government Act 1995* Section 5.25 (1) and *Local Government (Financial Management) Regulations 1996*, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of October 2022 are attached for Council consideration and adoption. This report incorporates Australian Accounting Standards Board (AASB) requirements effective from 1 July 2019. AASB 15 Revenue from Contracts with Customers (IFRS 15), AASB 1058 Income for Not-for Profit Entities, AASB 16 Lease replaces AASB 117 (IFRS 16).

Background

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all Shire's bank accounts, including term deposits;
- Reconciliation of rates, including outstanding debtors;
- Reconciliation of sundry creditors and debtors;

Comment

The Monthly Financial report has been prepared in accordance with statutory requirements and provides council with their financial position as at 31 October 2022.

Council have received an additional operating grant payments in October for \$1,000 for Seniors Week from the Department of Communities and \$39,000 installment for the WA Cycle Network for the All-Aged shared path, from the Department of Transport.

Consultation

Nil

Statutory Environment

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications

There are no policy implications.

Financial Implications

There are no significant trends or issues to be reported. The report and Officer recommendation is consistent with Council's adopted Budget 2022/23 and budget review.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation and Council Decision

That with respect to the Monthly Statements of Financial Activity for the month ending 30 November 2022 be accepted, and material variances be noted.

13206

Moved: Cr Hotham

Seconded: Cr McBurney

CARRIED 7/0

Councillor comments in support/opposing of the motion

Nil

Attachment: Monthly Statements of Financial Activity for the period 1 November 2022 to 30 November 2022.



SHIRE OF PINGELLY

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022

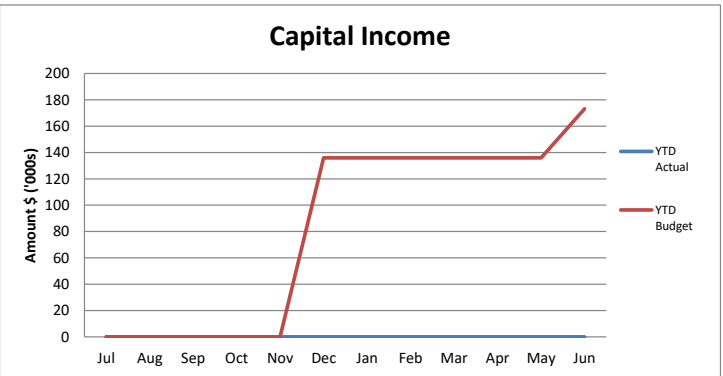
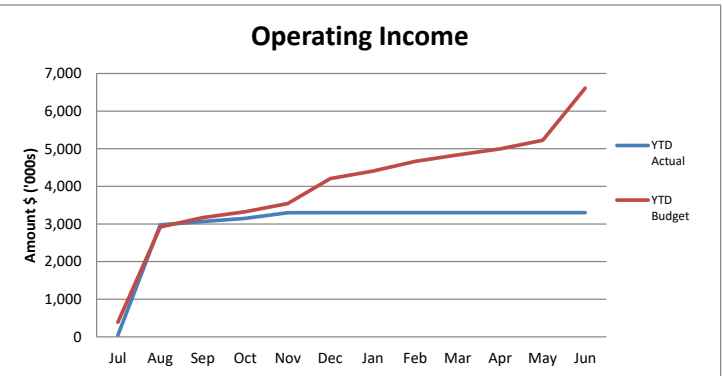
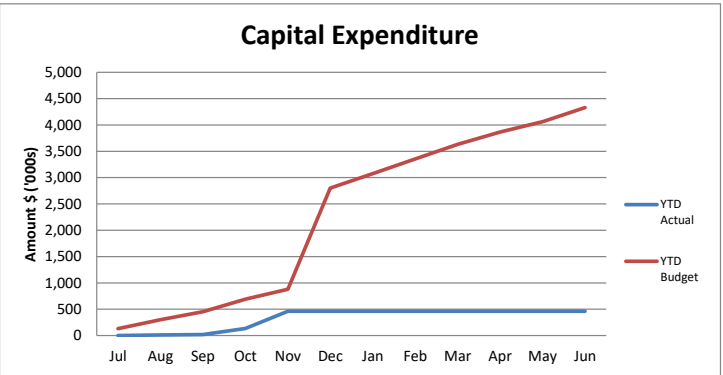
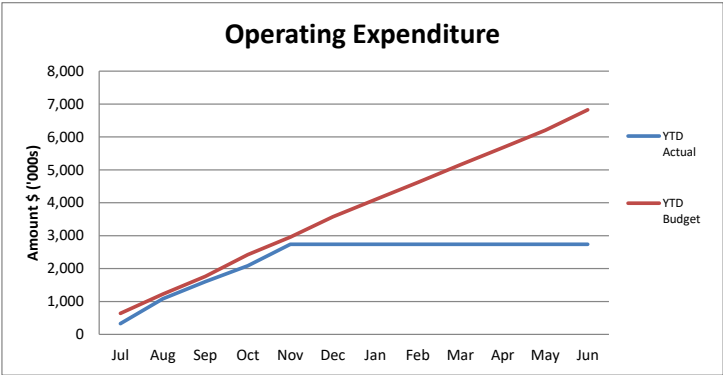
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- 2 Disposal of Assets
- 3 Information on Borrowings
- 4 Reserves
- 5 Net Current Assets
- 6 Rating Information
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- 10 Financial Ratios
- 11 Restricted Funds Summary

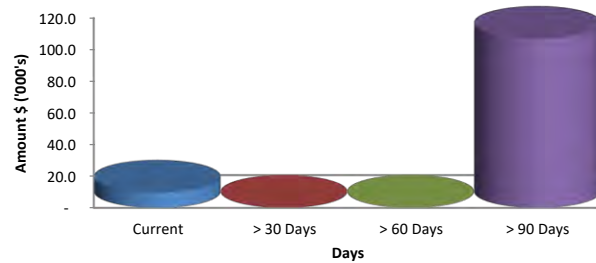
Income and Expenditure Graphs to 30 November 2022



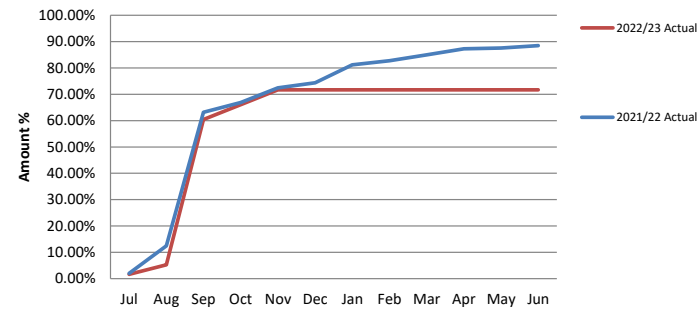
This is adjusted in line with accounting standards to capital grants expenditure

Other Graphs to 30 November 2022

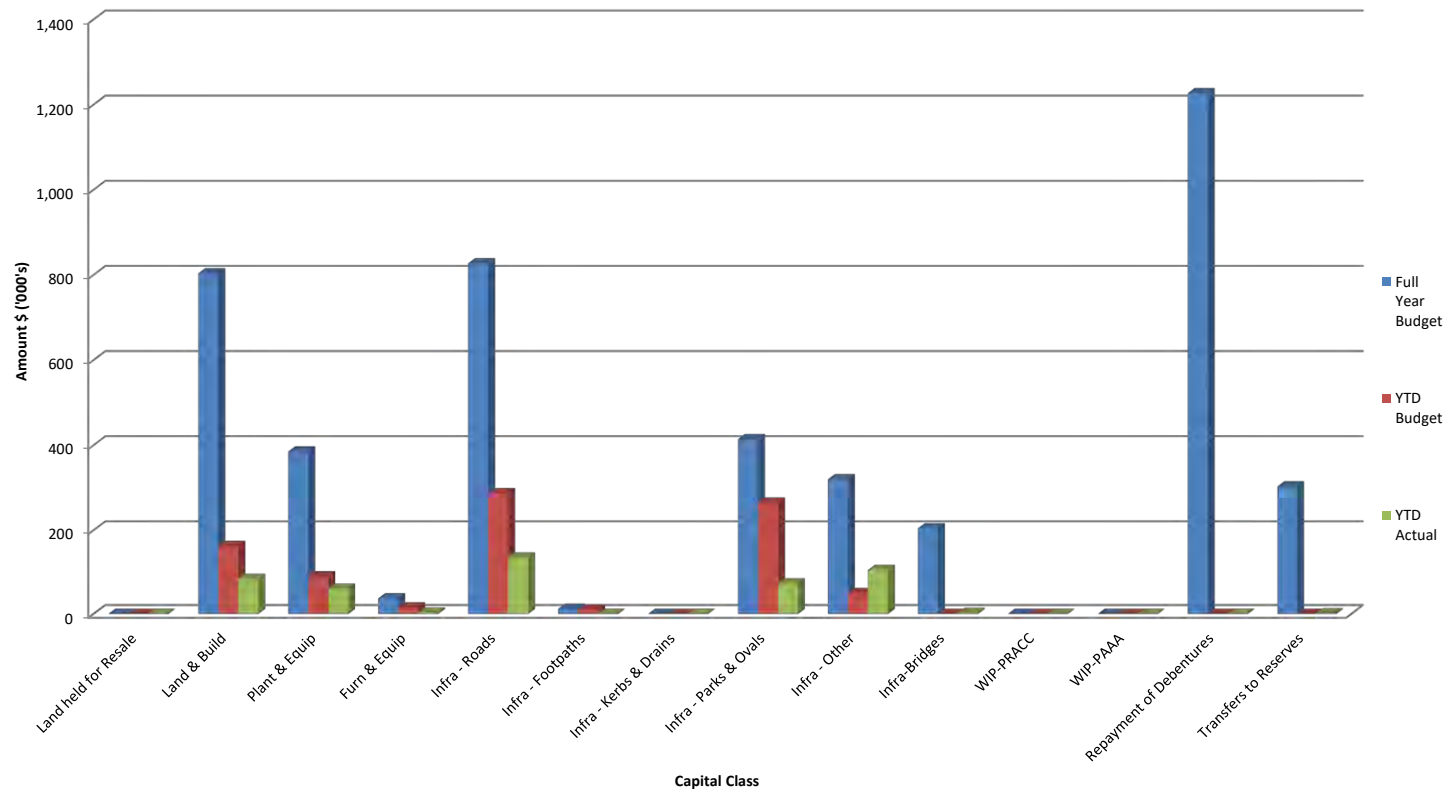
Sundry Debtors Amount O/S



Rates % Collected



Capital Expenditure



SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022

	NOTE	2022/23 Adopted Budget \$	November 2022 YTD Budget \$	November 2022 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating							
Revenues/Sources							
General Purpose Funding		424,105	216,926	236,516	19,590	9%	
Governance		57,225	23,740	30,576	6,836	29%	▲
Law, Order, Public Safety		1,043,001	139,469	49,163	(90,306)	-65%	▼
Health		2,461	1,020	681	(339)	-33%	
Education and Welfare		23,041	9,040	1,523	(7,517)	-83%	▼
Housing		0	0	0	0	0%	
Community Amenities		220,740	199,820	198,193	(1,627)	-1%	
Recreation and Culture		628,010	80,185	66,219	(13,966)	-17%	▼
Transport		1,593,395	418,843	322,102	(96,741)	-23%	▼
Economic Services		229,095	77,585	42,709	(34,876)	-45%	▼
Other Property and Services		59,379	49,322	22,819	(26,503)	-54%	▼
		4,280,452	1,215,950	970,501	(245,449)	-20%	
(Expenses)/(Applications)							
General Purpose Funding		(226,770)	(93,195)	(92,483)	712	1%	
Governance		(459,665)	(227,079)	(207,960)	19,119	8%	
Law, Order, Public Safety		(513,836)	(232,718)	(143,258)	89,460	38%	▼
Health		(184,622)	(77,776)	(69,204)	8,572	11%	▼
Education and Welfare		(111,862)	(46,970)	(51,764)	(4,794)	-10%	
Housing		0	0	0	0	0%	
Community Amenities		(406,344)	(170,431)	(138,604)	31,827	19%	▼
Recreation & Culture		(1,509,928)	(590,395)	(593,966)	(3,571)	-1%	
Transport		(2,877,743)	(1,217,044)	(1,173,674)	43,370	4%	
Economic Services		(526,663)	(243,900)	(194,671)	49,229	20%	▼
Other Property and Services		(7,214)	(56,509)	(72,418)	(15,909)	-28%	▲
		(6,824,647)	(2,956,017)	(2,738,002)	218,015	-7%	
Net Operating Result Excluding Rates		(2,544,195)	(1,740,067)	(1,767,501)	(27,434)	2%	
Adjustments for Non-Cash							
(Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	5,000	0	0	0	0%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0%	
Movement in LG House Trust-Non Cash				0	0	0%	
Changes in Accounting Policy		0	0	0	0	0%	
Adjustments in Fixed Assets		0	0	0	0	0%	
Rounding		0	0	0	0	0%	
Depreciation on Assets		2,574,810	1,072,820	1,112,358	39,538	-4%	
Capital Revenue and (Expenditure)							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,065,082)	(162,647)	(83,826)	78,821	48%	▼
Purchase of Furniture & Equipment	1	(37,150)	(15,475)	(3,104)	12,371	80%	▼
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(124,000)	(90,000)	(60,200)	29,800	33%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(827,344)	(287,380)	(134,758)	152,622	53%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,244)	(10,200)	0	10,200	100%	▼
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(414,194)	(264,993)	(72,828)	192,165	73%	▼
Purchase of Infrastructure Assets - Bridges	1	(204,650)	0	(2,319)	(2,319)	0%	
Purchase of Infrastructure Assets - Other	1	(320,000)	(50,000)	(105,000)	(55,000)	-110%	▲
Purchase of WIP Recreation and Culture	1	0	0	0	0	0%	
Purchase of WIP Aged Accommodation	1	0	0	0	0	0%	
Proceeds from Disposal of Assets	2	12,000	0	0	0	0%	
Repayment of Debentures	3	(1,226,872)	0	0	0	0%	
Proceeds from New Debentures	3	0	0	0	0	0%	
Proceeds from new Lease Liabilities	3	0	0	0	0	0%	
Repayment of Leases	3	(107,879)	(47,548)	(49,344)	(1,796)	4%	
Advances to Community Groups		0	0	0	0	0%	
Self-Supporting Loan Principal Income		19,920	0	0	0	0%	
Transfer from Restricted Asset -Unspent Loans		0	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(303,195)	0	(1,454)	(1,454)	0%	
Transfers from Restricted Asset (Reserves)	4	161,150	0	0	0	0%	
Transfers to Restricted Assets (Other)		0	0	0	0	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0%	
ADD Net Current Assets July 1 B/Fwd	5	1,743,396	1,743,396	1,743,396	0	0%	
Net Current Assets - Unspent Grants		0	0	0	0	0%	
LESS Net Current Assets Year to Date	5	(340,761)	2,477,672	2,906,182	428,510	-17%	▼
Amount Raised from Rates		(2,329,766)	(2,329,766)	(2,330,763)	(997)	0%	

This statement is to be read in conjunction with the accompanying notes.

1. Please note that the rates were raised in August but this schedule is not date sensitive

Material Variances Symbol

Above Budget Expectations

Greater than 10% and \$5,000

▲

Below Budget Expectations

Less than 10% and \$5,000

▼

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022

	NOTE	2022/23 Adopted Budget \$	November 2022 YTD Budget \$	November 2022 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating							
Revenues/Sources							
Rates		0	0	0	0	0%	
Operating grants, subsidies and contributions		851,786	477,021	388,478	(88,543)	-19%	▼
Fees and charges		392,999	301,771	250,405	(51,366)	-17%	▼
Service Charges		0	0	0			
Interest earnings		34,740	16,163	16,173	10	0%	
Other revenue		115,448	33,424	61,442	28,018	84%	▲
		1,394,973	828,379	716,498	(111,881)	-14%	
(Expenses)/(Applications)							
Employee costs		(1,789,205)	(763,836)	(811,952)	(48,116)	-6%	
Materials & Contracts		(1,876,874)	(806,814)	(517,979)	288,835	36%	▼
Utility charges		(166,869)	(69,450)	(58,646)	10,804	16%	▼
Insurance charges		(203,088)	(203,049)	(216,882)	(13,833)	-7%	
Service charges		(87,329)	0	369			
Depreciation of Non current Assets		(2,574,810)	(1,072,820)	(1,112,358)	(39,538)	-4%	
Interest Expense		(121,470)	(40,073)	(20,555)	19,518	49%	▼
Other Expenditure		0	25	0	(25)	100%	
		(6,819,647)	(2,956,017)	(2,738,003)	217,645	-7%	
Non Operating Grants		2,885,480	387,570	254,003	(133,567)	34%	▼
Profit on asset disposal		0	0	0	0	0%	
Loss on Asset Disposal		(5,000)	0	0	0	0%	
Gain on Fair valuation through P&L		0	0	0	0	0%	
Loss on Fair valuation through P&L		0	0	0	0	0%	
Net Operating Result		(2,544,194)	(1,740,068)	(1,767,502)	105,764	2%	
Adjustments for Non-Cash							
(Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	5,000	0	0	0	0%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0%	
Movement in LG House Trust-Non Cash				0	0	0%	
Changes in Accounting Policy		0	0	0	0	0%	
Adjustments in Fixed Assets		0	0	0	0	0%	
Rounding		0	0	0	0	0%	
Depreciation on Assets		2,574,810	1,072,820	1,112,358	39,538	-4%	
Capital Revenue and (Expenditure)							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,065,082)	(162,647)	(83,826)	78,821	48%	▼
Purchase of Furniture & Equipment	1	(37,150)	(15,475)	(3,104)	12,371	80%	▼
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(124,000)	(90,000)	(60,200)	29,800	33%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(827,344)	(287,380)	(134,758)	152,622	53%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,244)	(10,200)	0	10,200	100%	▼
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(414,194)	(264,993)	(72,828)	192,165	73%	▼
Purchase of Infrastructure Assets - Bridges	1	(204,650)	0	(2,319)	(2,319)	0%	
Purchase of Infrastructure Assets - Other	1	(320,000)	(50,000)	(105,000)	(55,000)	-110%	▲
Purchase of WIP Recreation and Culture	1	0	0	0	0	0%	
Purchase of WIP Aged Accommodation	1	0	0	0	0	0%	
Proceeds from Disposal of Assets	2	12,000	0	0	0	0%	
Repayment of Debentures	3	(1,226,872)	0	0	0	0%	
Proceeds from New Debentures	3	0	0	0	0	0%	
Proceeds from new Lease Liabilities	3	0	0	0	0	0%	
Repayment of Leases	3	(107,879)	(47,548)	(49,344)	(1,796)	4%	
Advances to Community Groups		0	0	0	0	0%	
Self-Supporting Loan Principal Income		19,920	0	0	0	0%	
Transfer from Restricted Asset - Unspent Loans		0	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(303,195)	0	(1,454)	(1,454)	0%	
Transfers from Restricted Assets (Reserves)	4	161,150	0	0	0	0%	
Transfers to Restricted Assets (Other)		0	0	0	0	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0%	
ADD Net Current Assets July 1 B/Fwd	5	1,743,396	1,743,396	1,743,396	0	0%	
Net Current Assets - Unspent Grants		0	0	0	0	0%	
LESS Net Current Assets Year to Date	5	(340,761)	2,477,672	2,906,182	428,510	-17%	▼
Amount Raised from Rates		(2,329,766)	(2,329,766)	(2,330,763)	(997)	0%	

This statement is to be read in conjunction with the accompanying notes.

1. Please note that the rates were raised in August but this schedule is not date sensitive

Material Variances Symbol

Above Budget Expectations

Greater than 10% and \$5,000

▲

Below Budget Expectations

Less than 10% and \$5,000

▼

SHIRE OF PINGELLY
FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022
Report on Significant variances Greater than 10% and \$5,000

Purpose

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.

PROGRAM VARIATIONS
REPORTABLE OPERATING REVENUE VARIATIONS
General Purpose Funding

Governance	6,836	29% ▲
The variance relates to reimbursements for water, power and Councillor training, together with rental charges profiling of monthly budgets and quarterly invoicing.		
Law Order and Public Safety	(90,306)	-65% ▼
The variance relates to the profile timing of both the ESL operating grants revenue received and the fire mitigation grant revenue not yet received.		
Education and Welfare	(7,517)	-83% ▼
The main variance relates to increased reimbursements from Pingelly Somerset Alliance, the timing of the receipt of Age is just a number and Seniors week grants and charges for the Preschool		
Recreation and Culture	(13,966)	-17% ▼
The variances relate to the budget profiling for the PRACC Lighting, Event revenue and the Pocket Park grant revenue. Sulkies and Buggies revenue has been brought to account in accordance with AASB1058		
Transport	(96,741)	-23% ▼
The variance relates to the timing of the receipt of mainroads grant funding and LRCI grant funding for the PRACC Car Park and Lighting with the budget profiling		
Economic Services	(34,876)	-45% ▼
Other Economic Services small grants income is currently brought to account as the grant is spent AASB 15. Hence the profile timing differs from the budget.		
Building Licences	(30,482)	
Caravan Park revenue is over budget	1,583	
Standpipe revenue is under budget	4,360	
	(10,625)	
Other Property and Services	(26,503)	-54% ▼
There have been no private works jobs undertaken or revenue raised.		
Worker's Compensation revenue is not budgeted	(41,518)	
Diesel Fuel rebate has reduced with a change in the rebate rate	17,532	
Drum Muster revenue profile timing	(1,706)	
	(415)	

REPORTABLE OPERATING EXPENSE VARIATIONS

Law, Order, Public Safety	89,460	38% ▼
The variance predominantly relates to budget profiling for Bushfire Mitigation Activities and SES & BFB ESL expenses		
BFB ESL expenditure	(8,644)	
Emergency Services training	12,080	
Fire mitigation expenses	84,562	
Health	8,572	11% ▼
The variance relates to Medical Services timing.		
Community Amenities	31,827	19% ▼
The variance relates to a timing issue for the following:		
Domestic refuse collection, recycling and refuse site maintenance	34,290	
Old Roads Board building maintenance over budget (timing)	(1,634)	
Town planning expense	1,890	
Town cemetery expense	3,219	
Burial expense over budget - recovered in additional revenue	(3,880)	
Economic Services	49,229	20% ▼
The variance relates to the profile timing for area promotion, Caravan Park maintenance, unspent community grants, stand pipe maintenance and admin allocation.		
Area Promotion	22,290	
Caravan Park building/ grounds maintenance over budget	(3,555)	
Standpipe maintenance	6,935	
Childcare subsidy (grant funded)	15,205	
People of Pingelly grant	11,941	
Other Property and Services	(15,909)	-28% ▲
Public works overheads recovery -Lower than anticipated expenditure \$13,889		
Plant Allocation recovery - fuel, parts and replacement equipment are over budget \$42,311	(19,745)	
Workers Compensation (reimbursed)	48,106	
	(17,532)	

SHIRE OF PINGELLY
FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022
Report on Significant variances Greater than 10% and \$5,000

NATURE AND TYPE VARIATIONS**REPORTABLE OPERATING REVENUE VARIATIONS**

Operating Grants & Subsidies		(88,543)	-19% ▼
FAGS Grant, ESL, MRWA and Small Grants are over budget	53,764		
Fire Mitigation and small grants are under budget - timing	(147,227)		
Fees and Charges		(51,366)	-17% ▼
Private Works	(41,517)		
Standpipes	(10,625)		
Other Revenue		28,018	84% ▲
Workers Compensation, Insurance Claims, Training reimbursements were higher than budgeted less the diesel fuel rebate			
Capital Grants (Non Operating)		(133,567)	34% ▼
As detailed below for Capital Items			

REPORTABLE OPERATING EXPENSE VARIATIONS

Materials and Contracts		288,835	36% ▼
Fuels & Oils, and parts and repairs	(23,458)		
Audit	7,629		
Bushfire mitigation	91,982		
Refuse Site maintenance & charges	29,268		
PRACC building operations	32,518		
Swimming Pool contract management - timing	7,114		
Rural Road Maintenance & bridges	37,922		
Area Promotion	22,290		
Community grants programs	24,851		
Contract Health	8,418		
Law and order as detailed above	22,688		
Utilities		10,804	16% ▼
Public Standpipe	7,366		
Swimming Pool building	4,229		
Insurance Charges		(13,833)	-7%
The second instalment of the Scheme policies was processed in November			
Interest Expense		19,518	49% ▼
Budget profiling of WATC fees			

REPORTABLE CAPITAL EXPENDITURE VARIATIONS

Purchase of Land & Buildings		78,821	48% ▼
Building capex - Sulkies and buggies (profile timing)	28,674		
Building capex - PRACC Carpark & Drainage (profile timing)	16,815		
Building capex - PRACC Lighting (profile timing)	-		
Building capex - Caravan Park Improvements	33,332		
Purchase of Furniture & Equipment		12,371	80% ▼
Only the PRACC Sign has been purchased			
Purchase of Plant & Equipment		29,800	33% ▼
The side tipper and the Kia Cerato were the plant purchased.			
Purchase of Road Infrastructure Assets		152,622	53% ▼
Jingaring Road and Wikepin Pingelly Road are work in progress.			
Purchase of Infrastructure Assets - Footpaths		10,200	100% ▼
The footpath program has not yet started			
Purchase of Infrastructure Assets - Parks & Ovals		192,165	73% ▼
The variance of park capital expenditure relates to the Youth Park, Pocket park and solar lighting yet to start			
Parks capex - Youth Park	208,495		
Park capex - Pingelly Pocket Park	30,529		
Park capex - Solar Lighting	4,165		
Park Capex Water Improvements	(51,204)		
Purchase of Infrastructure Assets - Other		-55,000	-110%
Infrastructure other capex - The signage and streetscape has not yet commenced			

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022

	2022/23 Adopted Budget \$	2022/23 YTD Budget \$	November 2022 YTD Actual \$
1. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
<u>Administration</u>			
Furniture And Equipment	37,150	15,475	3,104
Law, Order & Public Safety			
<u>Fire Prevention</u>			
Plant Purchase - Schedule 5 Bfb	261,300	0	0
Building Purchase Schedule 5	463,414	0	0
Education & Welfare			
<u>Education</u>			
Building Purchase - Education Schedule 8	50,000	0	0
Recreation & Culture			
<u>Public Halls Civic Centres</u>			
Sulkies & Buggies	150,000	62,500	33,826
<u>Other Recreation & Sport</u>			
Capex - Infra Parks & Ovals	128,000	21,333	72,357
Pingelly Pocket Park - Expenditure	31,000	31,000	471
Youth Precinct	250,194	208,495	-
Solar Lighting Rec And Culture	5,000	4,165	-
<u>Other Culture</u>			
Capex - Pracc Carpark And Drainage	40,368	16,815	-
Pracc Lighting Project	50,000	50,000	50,000
Transport			
<u>Construction - Roads, Bridges, Depots</u>			
Furniture & Equipment			
Furniture & Equipment Purchase - Schedule 12	0	0	-
Bridges			
Capex - Review Street Bridge # 5165 0.94Slk	204,650	0	2,319
Roads Construction			
Somerset Street	137,597	0	-
Crsf Jingaring Road Gravel Resheeting	173,318	72,210	124,515
Capex - Rrg Wickopin Pingelly Slk 7.9-9.0	516,429	215,170	10,244
Wa Bicycle Network Schedule 12	260,000	0	105,000
Footpath Construction			
Footpaths - Construction	12,244	10,200	0
<u>Road Plant Purchases</u>			
Replacement Tipper Truck	70,000	70,000	35,000
Capex - Psm01 Upgrade 2014 Holden Colorado	34,000	0	25,200
Upgrade Tipper Truck	20,000	20,000	-
Economic Services			
<u>Tourism & Area Promotion</u>			
Caravan Park Improvements - Chalets	50,000	33,332	0
Signage & Streetscape	60,000	50,000	0
	<u>3,004,664</u>	<u>880,695</u>	<u>462,035</u>
<u>By Class</u>			
Buildings	1,065,082	162,647	83,826
Furniture & Equipment	37,150	15,475	3,104
Right of Use Asset - P & E	0	0	-
Plant & Equipment	124,000	90,000	60,200
Infrastructure - Roads	827,344	287,380	134,758
Infrastructure - Footpaths	12,244	10,200	0
Infrastructure - Kerbs & Drains	0	0	0
Infrastructure - Parks & Ovals	414,194	264,993	72,828
Infrastructure - Bridges	204,650	0	2,319
Infrastructure - Other	320,000	50,000	105,000
	<u>3,004,664</u>	<u>880,695</u>	<u>462,035</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

Asset No	<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
		2022/23	November 2022	2022/23	November 2022	2022/23	November 2022
		Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$
PSM01	Transport PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	0	12,000		(5,000)	0
						0	0
						0	0
		17,000	0	12,000	0	(5,000)	0

Asset No	<u>By Class of Asset</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
		2022/23	November 2022	2022/23	November 2022	2022/23	November 2022
		Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$
PSM01	Plant & Equipment PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	0	12,000	0	(5,000)	0
		17,000	0	12,000	0	(5,000)	0

Summary

Profit on Asset Disposals

Loss on Asset Disposals

2022/23 Adopted Budget \$	November 2022 Actual \$
0	0
(5,000)	0
(5,000)	0

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-22	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$
Education & Welfare									
Loan 120 - SSL Pingelly Cottage Homes *	113,589	0	0	19,920	0	93,669	113,589	7,032	(40)
Recreation & Culture									
Loan 123 - Recreation and Cultural Centre	1,849,207	0	0	109,450	0	1,739,757	1,849,207	76,712	(212)
Loan 124 - Recreation and Cultural Centre	1,097,502	0	0	1,097,502	0	0	1,097,502	3,586	(118)
	3,060,298	0	0	1,226,872	0	1,833,426	3,060,298	87,329	(370)

(*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-22	New Lease		Lease Principal Repayments		Lease Principal Outstanding		Lease Interest Repayments	
		2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$
Administration									
Photocopier Lease	16,154	0	0	16,154	8,930	0	7,224	824	157
Solar System-Admin Office	8,914	0	0	3,442	1,688	5,472	7,225	592	230
Server Lease	32,798	0	0	8,788	4,338	24,010	28,460	1,932	806
CCTV Server Lease	16,201	0	0	3,971	1,956	12,230	14,245	818	474
Grader Lease	231,357	0	0	60,524	24,991	170,834	206,365	6,297	2,850
Loader Lease	86,570	0	0	15,000	7,441	71,570	0	5,564	3,509
	391,994	0	0	107,879	49,344	284,116	263,520	16,026	8,025

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022

	2022/23 Adopted Budget \$	November 2022 Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	196,395	196,395
Amount Set Aside / Transfer to Reserve	185	337
Amount Used / Transfer from Reserve	0	0
	<u>196,580</u>	<u>196,732</u>
(b) Plant Reserve		
Opening Balance	85,124	85,125
Amount Set Aside / Transfer to Reserve	239,407	146
Amount Used / Transfer from Reserve	(124,000)	0
	<u>200,531</u>	<u>85,271</u>
(c) Building and Recreation Reserve		
Opening Balance	374,932	374,933
Amount Set Aside / Transfer to Reserve	2,068	645
Amount Used / Transfer from Reserve	0	0
	<u>377,000</u>	<u>375,578</u>
(d) Electronic Equipment Reserve		
Opening Balance	54,793	54,793
Amount Set Aside / Transfer to Reserve	35,249	94
Amount Used / Transfer from Reserve	(37,150)	0
	<u>52,892</u>	<u>54,887</u>
(e) Community Bus Reserve		
Opening Balance	43,979	43,979
Amount Set Aside / Transfer to Reserve	20,220	76
Amount Used / Transfer from Reserve	0	0
	<u>64,199</u>	<u>44,055</u>
(f) Swimming Pool Reserve	#	
Opening Balance	33,072	33,072
Amount Set Aside / Transfer to Reserve	5,166	57
Amount Used / Transfer from Reserve	0	0
	<u>38,238</u>	<u>33,129</u>
(g) Refuse Site Rehab/Closure Reserve		
Opening Balance	16,236	16,236
Amount Set Aside / Transfer to Reserve	82	28
Amount Used / Transfer from Reserve	0	0
	<u>16,318</u>	<u>16,264</u>
(h) Tutanning Nature Reserve		
Opening Balance	1,997	1,997
Amount Set Aside / Transfer to Reserve	18	3
Amount Used / Transfer from Reserve	0	0
	<u>2,015</u>	<u>2,000</u>
(i) Wheatbelt Secondary Freight Network Reserve		
Opening Balance	40,000	40,000
Amount Set Aside / Transfer to Reserve	800	69
Amount Used / Transfer from Reserve	0	0
	<u>40,800</u>	<u>40,069</u>
Total Cash Backed Reserves	<u>988,573</u>	<u>847,985</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022

	2022/23 Adopted Budget \$	November 2022 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	185	337
Plant Reserve	239,407	146
Building and Recreation Reserve	2,068	645
Electronic Equipment Reserve	35,249	94
Community Bus Reserve	20,220	76
Swimming Pool Reserve	5,166	57
Refuse Site Rehab/Closure Reserve	82	28
Tutanning Nature Reserve	18	3
Wheatbelt Secondary Freight Network Reserve	800	69
	303,195	1,455
Transfers from Reserves		
Leave Reserve	0	0
Plant Reserve	(124,000)	0
Building Reserve	0	0
Electronic Equipment Reserve	(37,150)	0
Community Bus Reserve	0	0
Swimming Pool Reserve	0	0
Refuse Site Rehab/Closure Reserve	0	0
Tutanning Nature Reserve	0	0
Wheatbelt Secondary Freight Network Reserve	0	0
	(161,150)	0
Total Transfer to/(from) Reserves	142,045	1,455

In accordance with council resolutions in relation to each reserve account, the propose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

Tutanning Nature Reserve

- to be used for the operations, improvements and promotion of the Tutanning Nature Reserve

Wheatbelt Secondary Freight Network Reserve

- to be used for the Shire of Pingelly's contribution for Infrastructure renewal for future Wheatbelt Secondary Freight network capital renewal

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022

	2022/2023 June Actual \$	November 2022 Actual \$
5. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	2,579,948	1,988,661
Cash - Restricted Unspent Grants		920,656
Cash - Restricted Unspent Loans	0	(0)
Cash - Restricted Bonds & Deposits	14,384	38,179
Cash - Restricted Reserves	846,529	847,983
Receivables (Budget Purposes Only)	0	0
Rates Outstanding	238,145	728,731
Sundry Debtors	303,291	158,452
Provision for Doubtful Debts	(1,003)	(1,003)
Gst Receivable	0	59,295
Contract Asset	0	0
Loans - clubs/institutions	19,920	19,920
Accrued Income/Payments In Advance	4,644	0
Investments	5,000	5,000
Inventories	19,694	22,317
	<u>4,030,553</u>	<u>4,788,190</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions (Budget Purposes Only)	0	-
Sundry Creditors	(308,739)	(1,293)
Accrued Interest On Loans	(369)	-
Accrued Salaries & Wages	(54,117)	-
Bonds & Deposits Held	(14,384)	(38,249)
Income In Advance	*(127,359)	(105,201)
Gst Payable	0	(2,185)
Payroll Creditors	0	-
Contract Liabilities	0	-
Performance Obligation Liability	(807,235)	(815,455)
Prepaid Rates Liability	(31,549)	(13,586)
Current Lease Liability	(107,688)	(58,343)
Accrued Expenses	(59,083)	-
PAYG Liability	0	(32,000)
Other Payables	(12,871)	(1,136)
Current Employee Benefits Provision	(373,024)	(373,024)
Current Loan Liability	<u>(1,226,872)</u>	<u>(1,226,872)</u>
	<u>(3,123,290)</u>	<u>(2,667,343)</u>
NET CURRENT ASSET POSITION	907,263	2,120,847
Less: Cash - Reserves - Restricted	(846,529)	(847,983)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0
Less: Current Loans - Clubs / Institutions	(19,920)	(19,920)
Less: Investments	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	373,024	373,024
Add Back : Current Loan Liability	1,226,872	1,226,872
Add Back : Current Lease Liability	107,688	58,343
Adjustment in Accounting policies	0	0
Adjustment for Trust Transactions Within Muni	0	(70)
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,743,396</u>	<u>2,906,182</u>

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2022/23 Rate Revenue \$	2022/23 Interim Rates \$	2022/23 Back Rates \$	2022/23 Total Revenue \$	2022/23 Adopted Budget \$
General Rate								
GRV - Residential	0.13417	318	3,624,452	486,293	2,778		489,071	486,282
GRV - Rural Residential	0.13417	65	807,924	108,399			108,399	108,397
GRV - Commercial/Industrial	0.13417	28	396,080	53,142			53,142	53,141
GRV - Townsites	0.13417	12	144,560	19,396			19,396	19,395
UV - Broadacre Rural	0.008550	232	173,853,000	1,486,443	(1,452)		1,484,991	1,486,791
Non Rateable								
Sub-Totals		655	178,826,016	2,153,673	1,326	0	2,154,999	2,154,006
Minimum Rates	Minimum \$							
GRV - Residential	993	62	85,646	61,566			61,566	61,566
GRV - Rural Residential	993	24	56,220	23,832			23,832	23,832
GRV - Commercial/Industrial	993	14	58,080	13,902			13,902	13,902
GRV - Townsites	993	8	17,185	7,944			7,944	7,944
UV - Broadacre Rural	993	69	5,157,530	68,517			68,517	68,517
Sub-Totals		177	5,374,661	175,761	0	0	175,761	175,761
Ex Gratia Rates							2,330,760	2,329,767
Movement in Excess Rates							0	236
Total Amount of General Rates							2,330,760	2,330,003
Specified Area Rates							0	0
Ex Gratia Rates							0	0
Total Rates							2,330,760	2,330,003

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022****7. OPERATING STATEMENT**

	November 2022 Actual \$	2022/23 Adopted Budget \$	2021/22 Actual \$
OPERATING REVENUES			
Governance	30,576	57,225	119,335
General Purpose Funding	2,567,276	2,753,872	4,085,151
Law, Order, Public Safety	49,163	1,043,001	329,529
Health	681	2,461	2,423
Education and Welfare	1,523	23,041	14,676
Housing	0	0	0
Community Amenities	198,193	220,740	212,823
Recreation and Culture	66,219	628,010	998,919
Transport	322,102	1,593,395	905,168
Economic Services	42,709	229,095	76,254
Other Property and Services	22,819	59,379	146,601
TOTAL OPERATING REVENUE	3,301,261	6,610,219	6,890,879
OPERATING EXPENSES			
Governance	207,960	459,665	443,219
General Purpose Funding	92,483	226,770	197,522
Law, Order, Public Safety	143,258	513,836	484,666
Health	69,204	184,622	170,240
Education and Welfare	51,764	111,862	102,878
Housing	0	0	0
Community Amenities	138,604	406,344	356,483
Recreation & Culture	593,966	1,509,928	1,405,558
Transport	1,173,674	2,877,742	2,805,130
Economic Services	194,671	526,663	397,576
Other Property and Services	72,418	7,214	40,817
TOTAL OPERATING EXPENSE	2,738,002	6,824,647	6,404,090
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	563,259	(214,427)	486,788

SHIRE OF PINGELLY**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022****8. STATEMENT OF FINANCIAL POSITION**

	November 2022 Actual \$	2021/22 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	3,757,299	3,426,477
Investments Current	5,000	5,000
Trade and Other Receivables	965,395	564,998
Inventories	22,317	19,694
Restricted Cash - Bonds & Deposits	38,179	14,384
TOTAL CURRENT ASSETS	4,788,190	4,030,553
NON-CURRENT ASSETS		
Other Receivables	168,110	168,110
Inventories	0	0
Property, Plant and Equipment	23,455,389	23,550,977
Infrastructure	65,521,088	66,075,824
Investments Non Current	58,353	58,353
TOTAL NON-CURRENT ASSETS	89,202,940	89,853,264
TOTAL ASSETS	93,991,130	93,883,817
CURRENT LIABILITIES		
Trade and Other Payables	1,029,197	1,509,011
Long Term Borrowings	1,226,872	1,226,872
Provisions	373,024	373,024
Bonds & Deposits Liability	38,249	14,384
TOTAL CURRENT LIABILITIES	2,667,342	3,123,291
NON-CURRENT LIABILITIES		
Trade and Other Payables	284,307	284,306
Long Term Borrowings	1,833,427	1,833,427
Provisions	23,656	23,656
TOTAL NON-CURRENT LIABILITIES	2,141,390	2,141,389
TOTAL LI/ 10	4,808,732	5,264,680
NET ASSETS	89,182,398	88,619,137
EQUITY		
Retained Surplus	33,113,890	32,592,083
Reserves - Cash Backed	847,983	806,529
Revaluation Surplus	55,220,525	55,220,525
TOTAL EQUITY	89,182,398	88,619,137

SHIRE OF PINGELLY**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022****9. FINANCIAL RATIOS**

	2022 YTD	2021
Current Ratio	1.32	1.68
Operating Surplus Ratio	0.12	(0.18)

The above ratios are calculated as follows:

Current Ratio

$$\frac{(\text{Current Assets MINUS Restricted Assets})}{(\text{Current Liabilities MINUS Liabilities Associated with Restricted Assets})}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

Below Std

The standard is met if the ratio is greater than 1:1 (100% or greater)

Std met

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments.

This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

Operating Surplus Ratio

$$\frac{(\text{Operating Revenue MINUS Operating Expense})}{(\text{Own Source Operating Revenue})}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Below Std

Basic Standard between 1% and 15% (0.01 and 0.15)

Basic Std

Advanced Standard greater than > 15% | 10

Adv Std

SHIRE OF PINGELLY RESTRICTED CASH RECONCILIATION 30 November 2022						
Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Year to date expenditure year to 30 June 2022	Actual Expenditure current year 2022/23	Restricted Funds Remaining
Review Street Bridge Special Funding	Transport	BR005	136,000.00	0.00		136,000.00
PRACC Lighting, Drainage & Landscaping (LRCI 3)	Recreation & Culture	LP001	56,250.00	0.00		56,250.00
Sulkies and Buggies (LRCI 3)	Recreation & Culture	11ES	75,000.00	0.00	26,214.25	48,785.75
Youth Precinct, Memorial Park & Pump Track (LRCI 3)	Recreation & Culture	IP008	187,646.00	0.00		187,646.00
Signage Streetscape Upgrades (LRCI 3)	Tourism	SS001	45,000.00	0.00		45,000.00
Caravan Park Improvements (LRCI 3)	Tourism	BU046	37,500.00	0.00		37,500.00
Roads to Recovery Cfwd	Transport	RRG05	7,132.00	0.00	4,095.00	3,037.00
WA Cycle Network All Aged shared path	Department of Transport	BIC01	39,000.00			39,000.00
Pingelly Pocket Park - RAC	Recreation & Culture	IP007	31,000.00	0.00	470.91	30,529.09
DFES West Pingelly Fireshed	Law Order & Public Safety	0596	231,707.00	0.00		231,707.00
Heritage Survey & Listing (Dept Planning)	Recreation & Culture	135C	20,000.00	0.00	4,559.37	15,440.63
Regional Childcare attraction and retention grant	Other Economic Services	CG027	18,250.00	0.00		18,250.00
Pingelly Youth Strategy	Other Economic Services	CG009	10,000.00	0.00		10,000.00
Queens Jubilee Tree Planting	Recreation & Culture	TG9	20,000.00	0.00		20,000.00
Live & Local Music	Recreation & Culture	CG022	13,000.00	4,786.36	3,050.00	5,163.64
Keep Australia Beautiful Butt Poles (Dept Environment)	Recreation & Culture	1175	4,920.00	0.00		4,920.00
RACIP(Regional Arts and Cultural Investment Program) Leveraged Cultural Planning	Recreation & Culture	135C	50,000.00	25,000.00		25,000.00
People of Pingelly Past and Present	Other Communitites	CG026	44,895.00	19,000.00	25,468.09	426.91
Seniors Weeks	Other Communitites	0805	1,000.00			1,000.00
Age is just a number	Recreation & Culture	CD032	5,000.00	0.00		5,000.00
Sub Total						920,656.02
Total Restricted Grant Funds						920,656.02
Available Cash		GL/Job Account	Interest Rate			Balance
Municipal Bank	Muni Fund Bank	0111	0			977,617.89
Municipal Bank	Muni Fund Interest Bearing A/C	0111	0.05%			1,130,655.59
Municipal Bank - TDA	Muni Fund Bank TDA	0111	0.15%			800,493.15
Municipal Bank	Till Float SES	0112				50.00
Municipal Bank	Till Float	0113				200.00
Municipal Bank	Petty Cash on hand	0114				300.00
Total Cash						2,909,316.63
Less Restricted Cash						(920,656.02)
Total Unrestricted Cash						1,988,660.61

15.2 Accounts Paid by Authority – November 2022

File Reference:	ADM0066
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Finance Officer
Disclosure of Interest:	Nil
Attachments:	List of Accounts
Previous Reference:	Nil

Summary

Council is requested to receive the list of accounts paid by authority for the month of November 2022.

Background

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13*

(1) schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

Comment

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2021/2022 Budget.

Consultation

Nil

Statutory Environment

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.

- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications

There are no policy implications arising from this amendment.

Financial Implications

There are no known financial implications upon either the Council's current budget or long-term financial plan.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation and Council Decision

13207 Moved: Cr Oliveri Seconded: Cr McBurney

That Council receive the Accounts for Payments for November 2022 as authorised under delegated authority and in accordance with the *Local Government (Financial Management) Regulations 1996*:

To 30 November:

Municipal Account	\$738,569.47
Trust Licensing Account	\$2,237.00
Trust Account	\$500.00

CARRIED 7/0

Councillor comments in support/opposing of the motion

Nil

Attachment: Accounts Paid Presented for Endorsement November 2022.

SHIRE OF PINGELLY

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT NOVEMBER 2022

EFT NUMBER	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT9431	01/11/2022	LGISWA	LGIS INSURANCE POLICY RENEWALS SECOND INSTALLMENT - 30/06/2022 TO 30/06/2023	1		145,912.95
INV 100-152094	03/10/2022	LGISWA	Shire Admin Office, Shire Council Chambers and Kitchen, Archive Sea Container x 2, Depot - Work Shop, Depot - Vehicle Shed, Depot - Bus Store Shed, Depot - Drum Store, Depot - Nursery Shade Houses, Depot - Fence, Depot - Loading Ramp, Shire Depot Office, Flammable Liquids Shed, Multi Purpose Sports surfaces Tennis, Netball, Basketball, Filter and Plant Pump Shed, Swimming Pool - Building, Swimming Pool - Bowls, Swimming Pool - Engine, Filter Room, Plant & Chemical Shed, Swimming Pool - Ground Infrastructure, Water tank (Package) incl. Pump Shed + 2 New Tanks, Storage Shed, Ticket Box-Stone pitched, Ex Horse Stalls, Shearing Shed, Sheep Sale Yards Shed, Playground - PRACC Grounds, Pingelly Aged Appropriate Accommodation Unit 3, Pingelly Aged Appropriate Accommodation Unit 4, Pingelly Aged Appropriate Accommodation Unit 5, Pingelly Aged Appropriate Accommodation Unit 6, Pingelly Aged Appropriate Accommodation Unit 7, Pingelly Aged Appropriate Accommodation Sensory Garden, Pingelly Recreation & Cultural Centre, PRACC New Bowls Rink - 10 Rinks and Limestone retaining walls, Town Hall, Old Courthouse Museum, Memorial Park Rotunda, Memorial Park Infrastructure, Memorial Niche Wall and Pergola, Caravan Park Campers Kitchen, Caravan Park Ablutions, Cemetery Rotunda & Niche Wall, Entry Statement and Information Bay, Cemetery Undercover Area & Entrance Gates, Pioneer Park Public Toilets, Cemetery Public Toilet, Playground - Quartz Street, Playground - Skate Park, Playground - Pasture Street, Playground - Pioneer Park, Old Bowling Club		33,672.00	
INV 100-152094	03/10/2022	LGISWA	Dwelling - Staff Housing CEO 4 Shire Street, Dwelling - Doctors Housing 59 Stratford Street, Dwelling - Staff Housing EMW 17 Eliot Street, Dwelling - 9A Webb Street, Dwelling - 9B Webb Street, Dwelling - 7A Webb Street, Dwelling - 7B Webb Street, SES Headquarters, New SES shed, Youth Club Rooms, Pre-Primary Centre, Sheds and Shelters, RSL Hall, RSL Hall Toilets, Pony Clubrooms and tackle shed, Community Agricultural Centre Building(Indemnity), Pingelly Train Station - Friends of the Pingelly Railway, Bushfire Radio System: repeater base, tower & equipment, Sump and Shed - Marconi Street, Sump and Pump Shed - Stratford Street, 22ML Dam & Pump Shed - Aldersyde Pingelly Road, Recycling Shed, Toilet & Infrastructure - Pingelly Refuse Site, Oil Drum Storage - Pingelly Refuse Site, CCTV Cameras, New Water Tank - Depot, Weather Stations x3 - McNamarra, Shaddick, Watts Farms, New Washdown Bay - Depot, Outdoor Gym Equipment - Pioneer Park, 3096 Bullaring Pingelly Road Bridge, 3098 Pingelly Wickepin Road Bridge, 3101 Aldersyde Pingelly Road Bridge, 3105 Merwanga Road Bridge, 3106A Napping Pool Road Bridge, 3112 Lullfitz Road/Napping Road Bridge, 3095 Bullaring Pingelly Road Bridge, 4078 Bullaring Pingelly Road Bridge, 4839 Jingaring Road Bridge, 4882 Yenellin Road Bridge, 5165 Review Street Traffic Bridge, 4937 Ford Road Traffic Bridge, 3104 Jingaring Rd Bridge, 3107A Bickers Rd Bridge, 3117 Wandering North Rd Bridge, 3100 Aldersyde Pingelly Road Bridge, Miscellaneous Structures and Equipment (2% of TAV), Loss of Gross Revenue &/or Rent, Additional Increased Cost of Working, Claims Preparation Costs, General Property (Including items in excess of \$10,000 any one item as specified below)		29,988.03	
INV 100-152094	03/10/2022	LGISWA	2019 Holden Colorado LS Crew Cab Chassis, 2020 Toyota Forerunner, 2020 Mazda CS-5B, 2015 Komatsu Backhoe, 2014 Colorado 4x2 Single Cab LX auto, 2020 Mitsubishi Triton GLX Ttop, 2016		17,424.26	
INV 100-152094	03/10/2022	LGISWA	2000 Isuzu Bush Fire Truck (East Pingelly Brigade), 2001 Fast Fill Trailer (Boyagin Brigade), 2017 Isuzu FTS139/260 Fire Truck (Townsite Brigade), 2008 Fast Fill Trailer (Pingelly East Brigade), Fast fill trailer (Tutanning Brigade), West Pingelly Trailer, Miscellaneous Equipment and Attachments, Bushfire/brigade member vehicles (up to \$1,000,000)		4,386.72	

INV 100-152094	03/10/2022	LGISWA	BUSH FIRE - POLICY NUMBER 000071, CRIME - POLICY NUMBER 05CH005846, MANAGEMENT LIABILITY - POLICY NUMBER 05CH005534, PERSONAL ACCIDENT - POLICY NUMBER 63-2342695-ZAH, PUBLIC LIABILITY - POLICY NUMBER 000071, PUBLIC LIABILITY - POLICY NUMBER 000071, PUBLIC LIABILITY - POLICY NUMBER 000071, TRAVEL - POLICY NUMBER 63-2342696-ZCT, WORKERS COMPENSATION - POLICY NUMBER 000069, WORKERS COMPENSATION - POLICY NUMBER 000069, WORKERS COMPENSATION - POLICY NUMBER 000069		60,441.94	
EFT9432	01/11/2022	NARROGIN TOWING (CUBY WINDSCREENS)	PART FOR PLANT PLUS LABOUR	1		379.50
INV 16057	16/08/2022	NARROGIN TOWING (CUBY WINDSCREENS)	1 X REPLACE WINDSCREEN - MITSUBISHI TRITON PN810 REIMBURSABLE LGIS		379.50	
EFT9433	10/11/2022	TELSTRA	TELEPHONE AND INTERNET CHARGES - 11/10/2022 TO 10/11/2022	1		779.17
INV K418774301-4	18/10/2022	TELSTRA	ADMINISTRATION BUILDING CHARGES		779.17	
EFT9434	10/11/2022	PINGELLY GARAGE	HIRE CAR	1		2,200.00
INV 3535/3432	09/10/2022	PINGELLY GARAGE	HIRE OF CAR 25/08/22 TO 28/09/2022 WHILE COMMUNITY WAS BEING REPAIRED REIMBURSABLE LGIS		2,200.00	
EFT9435	10/11/2022	UNITED FASTENERS WA P/L	CONSUMABLES	1		37.41
INV 593565	12/10/2022	UNITED FASTENERS WA P/L	1 X BOX OF 125X1X22 CUTTING DISCS		37.41	
EFT9436	10/11/2022	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING	1		960.00
INV FAINV0102099	05/10/2022	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	ST JOHN FIRST AID COURSE 6 OCT 2022 - A MACDONALD		160.00	
INV FAINV0102099	05/10/2022	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	ST JOHN FIRST AID COURSE 6 OCT 2022 - E COOK		160.00	
INV FAINV0102099	05/10/2022	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	ST JOHN FIRST AID COURSE 6 OCT 2022 - J HITCH		160.00	
INV FAINV0102099	05/10/2022	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	ST JOHN FIRST AID COURSE 6 OCT 2022 - A MARSHALL		160.00	
INV FAINV0102099	05/10/2022	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	ST JOHN FIRST AID COURSE 6 OCT 2022 - A KIRK		160.00	
INV FAINV0102099	05/10/2022	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	ST JOHN FIRST AID COURSE 6 OCT 2022 - H WOOD		160.00	
EFT9437	10/11/2022	BUNNINGS BUILDING SUPPLIES	FLOOR SANDER	1		1,142.49
INV 2432/0120593	30/08/2022	BUNNINGS BUILDING SUPPLIES	ADJUSTMENT - DEAD LOCKS		-171.00	
INV 2432/0134270	30/08/2022	BUNNINGS BUILDING SUPPLIES	ABASIVE BELTS, PAINT AND BRUSHES - SULKIES AND BUGGIES		417.21	
INV 2432/9983996	30/08/2022	BUNNINGS BUILDING SUPPLIES	HIRE FLOOR SANDER - SULKIES AND BUGGIES		671.00	
INV 2432/0134274	30/08/2022	BUNNINGS BUILDING SUPPLIES	HEAT GUN AND HEATSHRINK		140.68	
INV 2130/0016606	06/10/2022	BUNNINGS BUILDING SUPPLIES	ROSE FERTILISER - TOWN PARKS AND GARDENS		84.60	
EFT9438	10/11/2022	CONSTRUCTION TRAINING FUND	BCITF LEVY PAYMENT REQUEST	1		919.49
INV 155271-H7V8Q0	28/09/2022	CONSTRUCTION TRAINING FUND	3 YENELLIN ROAD		259.75	
INV 157324-M1L4N3	17/10/2022	CONSTRUCTION TRAINING FUND	2 PARAGON STREET		659.74	
EFT9439	10/11/2022	AUSTRALIA POST	POSTAGE - SEPTEMBER 2022	1		72.66

INV 1011882956	03/10/2022	AUSTRALIA POST	GENERAL POSTAGE - SEPTEMBER 2022		72.66	
EFT9440	10/11/2022	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION	WA LOCAL GOVERNMENT CONVENTION REGISTRATIONS	1		6,615.01
INV SI-002649	05/10/2022	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION	CONVENTION BREAKFAST ATTENDANCE FOR MULRONEY AND DOVER		140.00	
INV SI-002451	12/10/2022	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION	WALGA 2022 CONFERENCE REGISTRATIONS FOR MULRONEY, MCBURNEY, HOTHAM, SINGH AND DOVER		6,475.01	
EFT9441	10/11/2022	BEST OFFICE SYSTEMS	TRAVEL COSTS	1		55.00
INV 608209	12/10/2022	BEST OFFICE SYSTEMS	TRAVEL COSTS TO REPAIR PHOTO COPIER PRINTER - REPLACED TRANSFER BELT		55.00	
EFT9442	10/11/2022	OFFICEWORKS LTD	ASSORTED STATIONERY ITEMS	1		266.70
INV 603443201	19/10/2022	OFFICEWORKS LTD	10 X MASKING TAPE, 2 X CANON CALCULATOR, 1 X COLLINS A4 2 DAYS TO A PAGE, 1 X COLLINS A4 DAY TO A PAGE, 1 X KEJI A5 WEEK TO VIEW, 5 X SPIRAX A5 NOTEBOOK, 51X BOX 50 BIROS, 1 X WHITE MARKER, 1 X 3M WHITE MARKER, 8 X UNI LIQUID CHALK MARKER, 1 X A3 COPY PAPER 250 SHEET PACK, 2 X A3 COPY PAPER BLACK 25 PACK, FREIGHT DELIVERY		266.70	
EFT9443	10/11/2022	LGISWA	LGIS PROPERTY ADJUSTMENT 2021/2022	1		2,150.14
INV 100-150082	01/08/2022	LGISWA	LGIS PROPERTY ADJUSTMENT 2021/2022		2,150.14	
EFT9444	10/11/2022	BROOKTON PLUMBING	PLUMBING SERVICES	1		370.70
INV 6663	24/10/2022	BROOKTON PLUMBING	ATTENDANCE ON SITE TO SIGN LEAK ALLOWANCE FORM FOR WATER LEAK		370.70	
EFT9445	10/11/2022	GREAT SOUTHERN WASTE DISPOSAL	WASTE AND RECYCLING COLLECTION PLUST SITE MANAGEMENT - 31/08/2022 TO 28/09/2022	1		14,544.26
INV 2172	12/10/2022	GREAT SOUTHERN WASTE DISPOSAL	DOMESTIC RUBBISH COLLECTION 31/08/2022 - 28/09/2022, RECYCLE RUBBISH COLLECTION 13 & 27 SEPTEMBER 2022, REFUSE SITE MAINTENANCE LABOUR 29/08/2022 - 26/09/2022, REFUSE SITE MAINTENANCE MACHINE HOURS 29/08/2022 - 26/09/2022, BULK WASTE & RECYCLING COLLECTIONS 5 & 25 SEPTEMBER 2022		14,544.26	
EFT9446	10/11/2022	NARROGIN TOYOTA	VEHICLE SERVICE	1		339.42
INV JC24035565	07/10/2022	NARROGIN TOYOTA	70000 SERVICE ON MAZDA CX5 PEMC1		339.42	
EFT9447	10/11/2022	WHEATBELT ELECTRICS	ELECTRICAL SERVICES	1		537.41
INV 4477	08/10/2022	WHEATBELT ELECTRICS	INSTALLATION OF DATA FOR PRINTER RELOCATION		405.41	
INV 4478	08/10/2022	WHEATBELT ELECTRICS	REPAIR DAMAGED SWITCH WIRES		132.00	
EFT9448	10/11/2022	WALLIS COMPUTER SOLUTIONS	IT SERVICES	1		16,442.80
INV 24156	25/10/2022	WALLIS COMPUTER SOLUTIONS	IT SUPPORT GOLD 18 DEVICES @1960 PER MONTH SEPT TO DEC, SYNERGYSOFT MSA 2 X SERVERS 285 PER MONTH, SOPHOS UTM MANAGED SOLUTIONS MANAGEMENT MONTHLY 75.00, SOPHOS UTM MANAGED SOLUTIONS DEVICES MONTHLY 115.00, MSA WCS EQUIP ACCESS TO NETWORK FOE ALERTS \$50 PER MONTH MINI PC, BKP DATTO PLATINUM BACKUPS \$170 PER MONTH, DATTO LICENSE & CLOUD \$479 PER MONTH, SOPN BACKUPS 2 X \$150 PER MONTH, MANAGED SERVER SILVER \$79 PER MONTH 2 SERVERS, KDMARK MANAGEMENT & REPORTING \$39 PER MONTH		8,632.80	

INV 24157	25/10/2022	WALLIS COMPUTER SOLUTIONS	IT SUPPORT GOLD 18 DEVICES @1960 PER MONTH SEPT TO DEC, SYNERGYSOFT MSA 2 X SERVERS 285 PER MONTH, SOPHOS UTM MANAGED SOLUTIONS MANAGEMENT MONTHLY 75.00, SOPHOS UTM MANAGED SOLUTIONS DEVICES MONTHLY 115.00, MSA WCS EQUIP ACCESS TO NETWORK FOE ALERTS \$50 PER MONTH MINI PC, BKP DATTO PLATINUM BACKUPS \$170 PER MONTH, DATTO LICENSE & CLOUD \$479 PER MONTH, SOPN BACKUPS 2 X \$150 PER MONTH, MANAGED SERVER SILVER \$79 PER MONTH 2 SERVERS, KDMARK MANAGEMENT & REPORTING \$39 PER MONTH		1,254.00	
INV 24158	25/10/2022	WALLIS COMPUTER SOLUTIONS	IT SUPPORT GOLD 18 DEVICES @1960 PER MONTH SEPT TO DEC, SYNERGYSOFT MSA 2 X SERVERS 285 PER MONTH, SOPHOS UTM MANAGED SOLUTIONS MANAGEMENT MONTHLY 75.00, SOPHOS UTM MANAGED SOLUTIONS DEVICES MONTHLY 115.00, MSA WCS EQUIP ACCESS TO NETWORK FOE ALERTS \$50 PER MONTH MINI PC, BKP DATTO PLATINUM BACKUPS \$170 PER MONTH, DATTO LICENSE & CLOUD \$479 PER MONTH, SOPN BACKUPS 2 X \$150 PER MONTH, MANAGED SERVER SILVER \$79 PER MONTH 2 SERVERS, KDMARK MANAGEMENT & REPORTING \$39 PER MONTH		836.00	
INV 24159	25/10/2022	WALLIS COMPUTER SOLUTIONS	IT SUPPORT GOLD 18 DEVICES @1960 PER MONTH SEPT TO DEC, SYNERGYSOFT MSA 2 X SERVERS 285 PER MONTH, SOPHOS UTM MANAGED SOLUTIONS MANAGEMENT MONTHLY 75.00, SOPHOS UTM MANAGED SOLUTIONS DEVICES MONTHLY 115.00, MSA WCS EQUIP ACCESS TO NETWORK FOE ALERTS \$50 PER MONTH MINI PC, BKP DATTO PLATINUM BACKUPS \$170 PER MONTH, DATTO LICENSE & CLOUD \$479 PER MONTH, SOPN BACKUPS 2 X \$150 PER MONTH, MANAGED SERVER SILVER \$79 PER MONTH 2 SERVERS, KDMARK MANAGEMENT & REPORTING \$39 PER MONTH		330.00	
INV 24160	25/10/2022	WALLIS COMPUTER SOLUTIONS	IT SUPPORT GOLD 18 DEVICES @1960 PER MONTH SEPT TO DEC, SYNERGYSOFT MSA 2 X SERVERS 285 PER MONTH, SOPHOS UTM MANAGED SOLUTIONS MANAGEMENT MONTHLY 75.00, SOPHOS UTM MANAGED SOLUTIONS DEVICES MONTHLY 115.00, MSA WCS EQUIP ACCESS TO NETWORK FOE ALERTS \$50 PER MONTH MINI PC, BKP DATTO PLATINUM BACKUPS \$170 PER MONTH, DATTO LICENSE & CLOUD \$479 PER MONTH, SOPN BACKUPS 2 X \$150 PER MONTH, MANAGED SERVER SILVER \$79 PER MONTH 2 SERVERS, KDMARK MANAGEMENT & REPORTING \$39 PER MONTH		171.60	
INV 24183	25/10/2022	WALLIS COMPUTER SOLUTIONS	IT SUPPORT GOLD 18 DEVICES @1960 PER MONTH SEPT TO DEC, SYNERGYSOFT MSA 2 X SERVERS 285 PER MONTH, SOPHOS UTM MANAGED SOLUTIONS MANAGEMENT MONTHLY 75.00, SOPHOS UTM MANAGED SOLUTIONS DEVICES MONTHLY 115.00, MSA WCS EQUIP ACCESS TO NETWORK FOE ALERTS \$50 PER MONTH MINI PC, BKP DATTO PLATINUM BACKUPS \$170 PER MONTH, DATTO LICENSE & CLOUD \$479 PER MONTH, SOPN BACKUPS 2 X \$150 PER MONTH, MANAGED SERVER SILVER \$79 PER MONTH 2 SERVERS, KDMARK MANAGEMENT & REPORTING \$39 PER MONTH		5,218.40	
EFT9449	10/11/2022	E & MJ ROSHER PTY LTD	PARTS FOR PLANT	1		906.67
INV 1448503	06/10/2022	E & MJ ROSHER PTY LTD	1 X DRIVE BELT, 1 X SET OF BLADES, 6 X SPRING PLATES, 3 X SPLINE BOSS, 3 X SMALL SPLINE BOSS		906.67	
EFT9450	10/11/2022	NUTRIEN AG SOLUTIONS	CONSUMABLES	1		38.50
INV 907621308	14/09/2022	NUTRIEN AG SOLUTIONS	TIE WIRE TO REPAIR POOL FENCE		38.50	
EFT9451	10/11/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICES AUTHORITY OF WA	2022/23 ESL INCOME LOCAL GOVERNMENT	1		4,562.29
INV 154588	30/09/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICES AUTHORITY OF WA	21 PARK STREET - OLD ROADS BOARD BUILDING, 1 SOMERSET STREET - PRACC, 1 PARAGON STREET - SHIRE DEPOT, 13 PARADE STREET - OLD MUSEUM BUILDING, 21 QUADRANT STREET - CARAVAN PARK, 1 AVON STREET - YOUTH GROUP BUILDING, 17 QUEEN STREET - SHIRE OFFICE, 23 PARADE STREET - RSL HALL, 22 QUEEN STREET - PLAYGROUP BUILDING, LOT 832 QUADRANT STREET - RAILWAY STATION, 1 SOMERSET STREET - RECREATION GROUNDS, 2 ALDERSYDE PINGELLY ROAD - PONY CLUB GROUNDS, 20 PARADE STREET - TOWN HALL, 7B WEBB STREET, 7A WEBB STREET, 9A WEBB STREET, 9A WEBB STREET, 10 COMMUNITY PLACE - PAAA, 4 SHIRE STREET, 17 ELIOT STREET, 59 STRATFORD STREET		4,562.29	
EFT9452	10/11/2022	RF & PL O'BRIEN	PUSH UP GRAVEL	1		3,500.00

INV 31	20/10/2022	RF & PL O'BRIEN	PUSH UP GRAVEL (FAIRHEAD PIT) - 2000 CUBIC METERS		3,500.00	
EFT9453	10/11/2022	JIM 'S PEST CONTROL PTY LTD	PEST TREATMENT	1		913.00
INV 1833	11/10/2022	JIM 'S PEST CONTROL PTY LTD	SPRAY ANTS IN AND OUTSIDE RSL HALL		165.00	
INV 1834	12/10/2022	JIM 'S PEST CONTROL PTY LTD	SPIDER SPRAYING AT CARAVAN PARK, SPIDER SPRAYING AT SWIMMING POOL, SPIDER SPRAYING AT ADMINISTRATION BUILDING, SPIDER SPRAYING AT OLD BOWLING CLUB BUILDING		748.00	
EFT9454	10/11/2022	WILLIAM VINCENT MULRONEY	REIMBURSEMENT OF PARKING AND CREDIT CARD SERVICE FEES	1		131.11
INV 25102020	25/10/2022	WILLIAM VINCENT MULRONEY	PARKING AT CROWN PROMENADE FOR LOCAL GOVERNMENT CONFERENCE - \$130.00, INCLUDING CREDIT CARD FEE \$1.11		131.11	
EFT9455	10/11/2022	MATILDA AUTO PARTS	GREASE FOR DEPOT WORKSHOP	1		466.40
INV 258807	16/08/2022	MATILDA AUTO PARTS	20L CHAIN BAR LUBE		110.00	
INV 259900	30/09/2022	MATILDA AUTO PARTS	1 X BOX OF RED & TACKY GREASE, 1 XBOX OF MULTIMAX GREASE		224.40	
INV 259969	03/10/2022	MATILDA AUTO PARTS	20L DEGREASER - SHIRE WORKSHOP		132.00	
EFT9456	10/11/2022	JOHN PHILLIPS CONSULTING	PROFESSIONAL SERVICES	1		2,200.00
INV 309	20/10/2022	JOHN PHILLIPS CONSULTING	CEO ANNUAL PERFORMANCE REVIEW 2022 - CONSULTATION		2,200.00	
EFT9457	10/11/2022	PINGELLY TYRE SERVICE	TYRE SERVICES PLUS HYDRAULIC FITTING	1		4,410.02
INV 7767	29/09/2022	PINGELLY TYRE SERVICE	GRADER TYRES 14.00R24 X 2, TYRE REPAIR, HYDRAULIC FITTING, FREIGHT		3,629.62	
INV 7897	10/10/2022	PINGELLY TYRE SERVICE	HAVE HYD HOSES MADE AND HYD FITTING, 1 X BATTERY FOR BACKPACK SPRAYER		33.88	
INV 7898	10/10/2022	PINGELLY TYRE SERVICE	HAVE HYD HOSES MADE AND HYD FITTING, 1 X BATTERY FOR BACKPACK SPRAYER		746.52	
EFT9458	10/11/2022	QUALITY PRESS	VEHICLE IDENTIFIER STICKERS	1		201.30
INV 62252	21/10/2022	QUALITY PRESS	4 X ROLLS VEHICLE IDENTIFIER STICKERS		201.30	
EFT9459	10/11/2022	EASTERN HILLS SAWS & MOWERS PTY LTD	PARTS FOR SMALL PLANT	1		129.00
INV 49473	10/10/2022	EASTERN HILLS SAWS & MOWERS PTY LTD	2 X AUTO CUT 25-2 MOWING, LINE CF3 2.4 X212,		129.00	
EFT9460	10/11/2022	THE MILTON BARNETT FAMILY TRUST	SUPPLY OF GRAVEL	1		13,750.00
INV 105	18/09/2022	THE MILTON BARNETT FAMILY TRUST	SUPPLY GRAVEL		13,750.00	
EFT9461	10/11/2022	PINGELLY RECREATION & CULTURAL CENTRE	FUNDING ALLOCATION	1		55,000.00
INV 1288	01/10/2022	PINGELLY RECREATION & CULTURAL CENTRE	PINGELLY RECREATION AND CULTURAL CENTRE LIGHTING PROJECT		55,000.00	
EFT9462	10/11/2022	PINGELLY IGA EXPRESS	SUPPLIES AND REFRESHMENTS	1		181.32
INV 03/2337	19/09/2022	PINGELLY IGA EXPRESS	WELFARE FOR BUSHFIRE AWARENESS TRAINING ON 19 SEPTEMBER 2022		59.68	
INV 03/2289	19/09/2022	PINGELLY IGA EXPRESS	WELFARE FOR BUSHFIRE AWARENESS TRAINING ON 19 SEPTEMBER 2022		31.96	
INV 03/3001	18/10/2022	PINGELLY IGA EXPRESS	WELFARE FOR BUSH FIRE AWARENESS TRAINING YEALERING 19 OCTOBER 2022, WELFARE FOR BUSH FIRE AWARENESS TRAINING YEALERING 19 OCTOBER 2022		89.68	

EFT9463	10/11/2022	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	1		30.39
INV 0476	02/10/2022	TOLL TRANSPORT PTY LTD	23/09/2022 FROM INTERFIRE, 27/09/2022 FROM INTERFIRE		30.39	
EFT9464	10/11/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL COLLECTIONS FOR SEPTEMBER 2022	1		352.06
INV 31082022	31/08/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL COLLECTIONS FOR AUGUST 2022, 1.22/23,		56.65	
INV 30092022	30/09/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL COLLECTIONS FOR SEPTEMBER 2022, 5.22/23, 2.22/23, 3.22/23		295.41	
EFT9465	10/11/2022	EDGE PLANNING & PROPERTY	PLANNING SERVICES - AUGUST TO SEPTEMBER 2022	1		1,108.25
INV 2127	17/10/2022	EDGE PLANNING & PROPERTY	TOWN PLANNING SERVICES FOR AUGUST AND SEPTEMBER 2022,		1,108.25	
EFT9466	10/11/2022	6 SEASONS CAFE	CATERING	1		478.50
INV 1017	23/10/2022	6 SEASONS CAFE	WELFARE FOR BUSH FIRE TRAINING 21 & 22 OCTOBER 2022		478.50	
EFT9467	10/11/2022	INTERFIRE AGENCIES	FIRE FIGHTING PPE	1		899.36
INV 11852	07/10/2022	INTERFIRE AGENCIES	FIRE FIGHTING PPE AS PER QUOTE SUPPLIED		899.36	
EFT9468	10/11/2022	SLIMLINE WAREHOUSE DISPLAY SHOPS	FREE STANDING ASHTRAYS PLUS FREIGHT CHARGES	1		3,853.88
INV 422338	17/10/2022	SLIMLINE WAREHOUSE DISPLAY SHOPS	PURCHASE OF 10 X FREE STANDING ASHTRAYS AT \$300 EACH. FREIGHT CHARGED AT \$796.03		3,853.88	
EFT9469	10/11/2022	PINGELLY COMMUNITY CRAFT CENTRE	CATERING	1		363.00
INV 8	12/10/2022	PINGELLY COMMUNITY CRAFT CENTRE	11 X FOR COUNCIL DINNERS 21 SEP 22		363.00	
EFT9472	11/11/2022	ANDREW DOVER	REIMBURSEMENT - ITEMS FOR CHRISTMAS VILLAGE	1		1,422.26
INV 08112022	08/11/2022	ANDREW DOVER	09/11/2022 SPOTLIGHT \$343.20 - ORGANZA FABRIC, JOLLY & LOY PLUSH, 04/11/2022 BUNNINGS \$64.50 - STORM PVC ELBOW, 04/11/2022 BUNNINGS \$671.90 - FESTIVE TORCH,		1,292.60	
INV 08112022	08/11/2022	ANDREW DOVER	07/11/2022 WILSON PARKING \$11.14 - PARKING, 07/11/2022 WILSON PARKING \$5.06 - PARKING, 04/11/2022 CROWN PROMENADE \$113.46 - REFRESHMENTS		129.66	
EFT9473	11/11/2022	AMANDA ZOE MACDONALD	REIMBURSEMENT - ITEM FOR CHRISTMAS VILLAGE	1		599.98
INV 11112022	11/11/2022	AMANDA ZOE MACDONALD	10/11/2022 COSTCO \$599.98 - 6FT NUTCRACKER		599.98	
EFT9475	17/11/2022	K & E FAIRHEAD AND SON	RATES INCENTIVE PRIZE 2022/23	1		200.00
INV 09112022	09/11/2022	K & E FAIRHEAD AND SON	3RD PRIZE - \$200.00 DONATED BY MATHEW REALTY PTY LTD		200.00	
EFT9476	17/11/2022	NUTRIEN AG SOLUTIONS	STORM PIPES	1		6,444.28
INV 907742710	06/10/2022	NUTRIEN AG SOLUTIONS	2 X 1"X3/4 PHIL NIPPLE - SMALL PLANT		5.98	
INV 907771667	11/10/2022	NUTRIEN AG SOLUTIONS	RESPIRATOR MASK		278.30	
INV 907826165	20/10/2022	NUTRIEN AG SOLUTIONS	STORMPRO 300 NB PIPES - RURAL ROAD MAINTENANCE		2,310.00	
INV 907862142	27/10/2022	NUTRIEN AG SOLUTIONS	STORMPROP PIPES - NAPPINGPOOL ROAD		3,850.00	

EFT9477	17/11/2022	PINGELLY RECREATION & CULTURAL CENTRE ASSOCIATION	SHIRE CONTRIBUTION PRACC HONOR BOARDS	1		11,000.00
INV 1326	26/10/2022	PINGELLY RECREATION & CULTURAL CENTRE ASSOCIATION	HONOUR BOARDS CONTRIBUTION		11,000.00	
EFT9478	17/11/2022	6 SEASONS CAFE	CATERING	1		330.00
INV 1018	23/10/2022	6 SEASONS CAFE	CATERING FOR COUNCIL MEMBER TRAINING 21 OCTOBER 2022		330.00	
EFT9479	17/11/2022	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS - SCHEDULE 129	1		689.82
INV 9	28/10/2022	PINGELLY COMMUNITY CRAFT CENTRE	COUNCIL MEETING AFTERNOON TEA 19 OCTOBER 2022 X 10 PAX		330.00	
INV 129	03/11/2022	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSION - OCTOBER 2022		359.82	
EFT9480	21/11/2022	AUSTRALIAN TAXATION OFFICE	BAS - OCTOBER 2022	1		21,215.00
INV 21112022	21/11/2022	AUSTRALIAN TAXATION OFFICE	BAS - OCTOBER 2022		21,215.00	
EFT9481	23/11/2022	TELSTRA	TELSTRA MOBILE CHARGES - 11/11/2022 TO 10/12/2022	1		400.79
INV 990000002214	12/11/2022	TELSTRA	WORKS DEPARTMENT, ADMIN DEPARTMENT, NEW DEVICE CEO		400.79	
EFT9482	23/11/2022	THE WEST AUSTRALIAN	ADVERTISING	1		412.01
INV 1028035120221031	31/10/2022	THE WEST AUSTRALIAN	NARROGIN OBSERVER BUSH FIRE DIRECTORY NOTICE - ORDER 4677195, NARROGIN OBSERVER LOCAL LAW NOTICE - ORDER 4677210		412.01	
EFT9483	23/11/2022	NARROGIN BEARING SERVICE	PART FOR PLANT	1		18.70
INV 200576	06/10/2022	NARROGIN BEARING SERVICE	2 X 80X40 X 8 SEALS - MOWER PROM9,		18.70	
EFT9484	23/11/2022	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	1		569.45
INV 17847	09/10/2022	SULLIVAN LOGISTICS PTY LTD	30/09/2022 FROM MATILDA AUTO		51.60	
INV 18676	15/10/2022	SULLIVAN LOGISTICS PTY LTD	06/10/2022 FROM E & MJ ROSHER, 05/10/2022 FROM HOIST AND SALES, 04/10/2022 FROM MATILDA AUTO		131.70	
INV 18874	18/10/2022	SULLIVAN LOGISTICS PTY LTD	16/09/2022 FROM QUALITY PRESS		88.64	
INV 19170	26/10/2022	SULLIVAN LOGISTICS PTY LTD	13/10/2022 FROM CORSIGN, 13/10/2022 FROM CORSIGN, 12/10/2022 FROM MATILDA AUTO, 12/10/2022 FROM MATILDA AUTO, 12/10/2022 FROM UNITED FASTENERS		139.19	
INV 20001	31/10/2022	SULLIVAN LOGISTICS PTY LTD	20/10/2022 FROM MATILDA AUTO, 20/10/2022 FROM QUALITY PRESS, 18/10/2022 FROM MATILDA AUTO, 17/10/2022 FROM MATILDA AUTO, 17/10/2022 FROM MATILDA AUTO		158.32	
EFT9485	23/11/2022	BUNNINGS BUILDING SUPPLIES	SUPPLIES FOR CHRISTMAS VILLAGE	1		3,099.13
INV 2440/00295735	14/09/2022	BUNNINGS BUILDING SUPPLIES	VARIOUS ITEMS PURCHASE FOR CHRISTMAS VILLAGE INCLUDING LIGHTS AND DECORATIONS. PURCHASE ORDER FOR POWERPASS CARD NO: 903601-140		3,073.40	
INV 2160/0186076	14/10/2022	BUNNINGS BUILDING SUPPLIES	ROUND PINE PANEL BOARD - CHRISTMAS VILLAGE		25.73	
EFT9486	23/11/2022	HANCOCKS HOME HARDWARE	CONSUMABLES FOR REPAIRS	1		171.35
INV 414417	04/10/2022	HANCOCKS HOME HARDWARE	PARTS TO REPAIR FRONT DOOR - ADMIN BUILDING		81.60	
INV 414680	06/10/2022	HANCOCKS HOME HARDWARE	2 X RACKET STRAPS RUBBER STRAPS - MITSUBISHI FUSO PN133 PT13		38.60	

INV 415226	11/10/2022	HANCOCKS HOME HARDWARE	TARP & ROPE - ISUZU TIPPER PT22		51.25	
EFT9487	23/11/2022	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION	WALGA IN-HOUSE TRAINING	1		4,914.80
INV SI-002762	26/10/2022	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION	WALGA IN-HOUSE TRAINING - MEETING PROCEDURES PORTION REIMBURSED BY OTHER SHIRES		4,914.80	
EFT9488	23/11/2022	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD CHARGES - OCTOBER 2022	1		1,574.99
INV 31102022	31/10/2022	GREAT SOUTHERN FUEL SUPPLIES	0PN, PN761, BUSH FIRE TRUCK, SMALL PLANT		1,574.99	
EFT9489	23/11/2022	SECURITY & KEY DISTRIBUTORS	REPLACEMENT DEADLOCK	1		283.23
INV 92118	14/10/2022	SECURITY & KEY DISTRIBUTORS	KEY & KNOB DOOR LOCK - ADMIN BUILDING		44.00	
INV 92141	18/10/2022	SECURITY & KEY DISTRIBUTORS	REPLACEMENT DEADLOCK AS PER QUOTE 23139		239.23	
EFT9490	23/11/2022	TELFORD INDUSTRIES	CHEMICALS	1		424.05
INV 678158	21/10/2022	TELFORD INDUSTRIES	10 X 20L HYPO-CHLOR - EFFLUENT POND		424.05	
EFT9491	23/11/2022	HIMAC ATTACHMENTS	PART FOR PLANT	1		6,534.00
INV SI-36019	03/11/2022	HIMAC ATTACHMENTS	MT900 CHAIN TRENCHER TO SUIT CASE 270, REFERENCE: 20221013-081932014		6,534.00	
EFT9492	23/11/2022	OFFICEWORKS LTD	ASSORTED STATIONERY ITEMS	1		389.94
INV 603646489	31/10/2022	OFFICEWORKS LTD	1 X GBC A3 LAMINATOR, 1 COLLINS 2 DAYS TO A PAGE DIARY, 1 CANON 12 DIGIT CALCULATOR, FREIGHT		389.94	
EFT9493	23/11/2022	CONTRACT AQUATIC SERVICES	MONTHLY CONTRACT FEE	1		15,400.00
INV SOPI001	28/10/2022	CONTRACT AQUATIC SERVICES	SWIMMING POOL MONTHLY CONTRACT FEE - NOVEMBER 2022		15,400.00	
EFT9494	23/11/2022	WHEATBELT ELECTRICS	ELECTRICAL SERVICES	1		1,716.00
INV 4086	17/11/2022	WHEATBELT ELECTRICS	INSTALL ELECTRICAL FOR GAS EMERGENCY SHUT OFF SYSTEM PRACC		1,716.00	
EFT9495	23/11/2022	CEMETERIES & CREMATORIA ASSOC. OF WA	ORDINARY MEMBERSHIP 2022/23	1		125.00
INV 1392	12/10/2022	CEMETERIES & CREMATORIA ASSOC. OF WA	CCAWA ORDINARY MEMBERSHIP 2022-23		125.00	
EFT9496	23/11/2022	E & MJ ROSHER PTY LTD	PART FOR PLANT	1		3,244.36
INV 1448929	14/10/2022	E & MJ ROSHER PTY LTD	PARTS FOR DECK ON KUBOTA MOWER PROM7		359.61	
INV 1449189	21/10/2022	E & MJ ROSHER PTY LTD	1 X K5697-44222 STAY LIMIT ROLLER L, 1 X K5697-44232 STAY LIMIT ROLLER R		557.75	
INV 1449673	02/11/2022	E & MJ ROSHER PTY LTD	SUPPLY 1 X MOWER DECK TO SUIT GR2120-54 KUBOTA - PROM8		2,327.00	
EFT9497	23/11/2022	COUNTRY PAINT SUPPLIES	VARIOUS CONSUMABLES	1		3,697.92
INV 4899000954	04/10/2022	COUNTRY PAINT SUPPLIES	W/C INTERIOR TUNG OIL FINISH 10 L, MONARCH ROLLER KIT, MOHAIR 6 MM NAP 270 MM ROLLER, WALL BRUSH 63 MM, STEEL COATED EXTENSION POLE 1.1M @ \$13.90, STEEL COATED EXTENSION POLE 1.2M @ \$5.50, L/S SOLASHIELD BLACK 4LT @ \$94.77, UNI PRO TURBO PAINT MIXER LARGE @ \$11.55		2,830.67	
					95	

INV 4802000126	21/10/2022	COUNTRY PAINT SUPPLIES	W/C INTERIOR TUNG OIL FINISH 10 L X 3, PAINT ROLLER		867.25	
EFT9498	23/11/2022	NUTRIEN AG SOLUTIONS	CONSUMABLES	1		31,190.50
INV 907772451	11/10/2022	NUTRIEN AG SOLUTIONS	DAMOS 90MM PN12.5X100MM BLUE STRIPE, DAMOS F WELDER FUSION S-BOX, DAMOS ELECTROFUSION COUPLER 90MM, DAMOS ELECTROFUSION 90 DEGREE ELBOW 90MM, DAMOS ELECTROFUSION 45 DEGREE ELBOW 90MM		5,447.75	
INV 907826166	20/10/2022	NUTRIEN AG SOLUTIONS	DAMOS 90MM PN12.5X100MM BLUE STRIPE, DAMOS F WELDER FUSION S-BOX, DAMOS ELECTROFUSION COUPLER 90MM, DAMOS ELECTROFUSION 90 DEGREE ELBOW 90MM, DAMOS ELECTROFUSION 45 DEGREE ELBOW 90MM		22,990.00	
INV 907863046	27/10/2022	NUTRIEN AG SOLUTIONS	DAMOS 90MM PN12.5X100MM BLUE STRIPE, DAMOS F WELDER FUSION S-BOX, DAMOS ELECTROFUSION COUPLER 90MM, DAMOS ELECTROFUSION 90 DEGREE ELBOW 90MM, DAMOS ELECTROFUSION 45 DEGREE ELBOW 90MM		2,752.75	
EFT9499	23/11/2022	FUEL DISTRIBUTORS OF WA PTY LTD	BULK DIESEL	1		21,653.10
INV 00428645	01/11/2022	FUEL DISTRIBUTORS OF WA PTY LTD	10,000L DIESEL DELIVERED TO DEPOT		21,653.10	
EFT9500	23/11/2022	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS	1		32.99
INV 828627	06/10/2022	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS - ADMIN BUILDING		32.99	
EFT9501	23/11/2022	EASTERN HILLS SAWS & MOWERS PTY LTD	PARTS FOR SMALL PLANT	1		26.70
INV 49543	20/10/2022	EASTERN HILLS SAWS & MOWERS PTY LTD	2 X AUTO CUT 25-2 MOWING, LINE CF3 2.4 X212,		26.70	
EFT9502	23/11/2022	COLAS WEST AUSTRALIA PTY LTD	EMULSION	1		5,808.00
INV SIN221030210	19/10/2022	COLAS WEST AUSTRALIA PTY LTD	SUPPLY 4 X IBC EMULSION - RURAL ROAD MAINTENANCE		5,808.00	
EFT9503	23/11/2022	BOB WADDELL & ASSOCIATES PTY LTD	PROFESSIONAL ASSISTANCE	1		41.25
INV 3089	07/11/2022	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH DEFERRED PENSIONERS & INTERIMS - LOUISE		41.25	
EFT9504	23/11/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	SPRAY PARTS	1		168.37
INV DI25014761	21/10/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	SPRAY PARTS - TOWN STREET MAINTENANCE		168.37	
EFT9505	23/11/2022	PINGELLY IGA EXPRESS	ASSORTED SUPPLIES AND REFRESHMENTS - JULY 2022	1		393.68
INV 03/7089	14/06/2022	PINGELLY IGA EXPRESS	14/06/2022 ITEMS FOR JUNE COUNCIL MEETING, 14/06/2022 ITEMS FOR JUNE COUNCIL MEETING, 01/07/2022 MILK, 04/07/2022 MILK, 04/07/2022 TISSUES, 07/07/2022 NARROGIN OBSERVER, 07/07/2022 POST IT TABS, HIGHLIGHTERS, BAKING PAPER, 07/07/2022 MILK, 13/07/2022 MILK, COFFEE, 14/07/2022 NARROGIN OBSERVER, 15/07/2022 SUPPLIES FOR JULY COUNCIL MEETING, 15/07/2022 SUPPLIES FOR JULY COUNCIL MEETING, 18/07/2022 MILK, 20/07/2022 BISCUITS FOR JULY COUNCIL MEETING, 21/07/2022 MILK, NARROGIN OBSERVER, 27/07/2022 MILK, 27/07/2022 WATER, 29/07/2022 NARROGIN OBSERVER		171.66	
INV 03/5121	02/08/2022	PINGELLY IGA EXPRESS	02/08/2022 MILK, 02/08/2022 MILK, 04/08/2022 CLINGWRAP, 04/08/2022 MILK, NARROGIN OBSERVER, 11/08/2022 NARROGIN OBSERVER, 11/08/2022 MILK, 15/08/2022 MILK, 16/08/2022 ASSORTED SUPPLIES FOR AUGUST COUNCIL MEETING, 16/08/2022 ASSORTED SUPPLIES FOR AUGUST COUNCIL MEETING, 18/08/2022 MILK, NARROGIN OBSERVER, 23/08/2022 MILK, 25/08/2022 MILK, NARROGIN OBSERVER, 29/08/2022 MILK, COFFEE		122.80	

INV 03/5816	01/09/2022	PINGELLY IGA EXPRESS	01/09/2022 NARROGIN OBSERVER, 05/09/2022 MILK, 09/09/2022 MILK, 14/09/2022 MILK, 15/09/2022 NARROGIN OBSERVER, 19/09/2022 MILK, 20/09/2022 SUPPLIES FOR SEPTEMBER COUNCIL MEETING, 20/09/2022 SUPPLIES FOR SEPTEMBER COUNCIL MEETING, 23/09/2022 NARROGIN OBSERVER, 27/09/2022 MILK		99.22	
EFT9506	23/11/2022	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	1		48.59
INV 0477	16/10/2022	TOLL TRANSPORT PTY LTD	07/10/2022 FROM INTERFIRE, 10/10/2022 FROM EASTERN HILLS SAWS AND MOWERS, 12/10/2022 FROM INTERFIRE		48.59	
EFT9507	23/11/2022	CORSIGN WA	SIGNAGE AND FIXINGS	1		374.00
INV 69637	13/10/2022	CORSIGN WA	SCHOOL BUS SIGNS & FIXTURES - JINGARING ROAD, SCHOOL BUS SIGNS & FIXTURES - MORRISON STREET		374.00	
EFT9508	23/11/2022	UNIFORMS AT WORK	STAFF UNIFORM - AOT	1		446.60
INV 7796	10/11/2022	UNIFORMS AT WORK	BCL-LB3601 PLAIN OASIS SHIRT SIZE 14 TEAL, BCL-LB3601 PLAIN OASIS SHIRT SIZE 14 CHERRY, BCL-S628LS MADISON S/SLEEVE SIZE 12 MIDNIGHT BLUE, BCL-K819LS LANA SS SIZE 12 TURQUOISE, BCL-K819LS LANA SS SIZE 12 CHERRY, CRL-6199S91 GEMINI SS BLOUSE SIZE 14 PEPPER, CRL-6199S91 GEMINI SS BLOUSE SIZE 14 CHARCOAL, CRL-6801S91 WILLOW BLOUSE SIZE 14 PEPPER, CRL-6801S91 WILLOW BLOUSE SIZE 14 CHARCOAL, TCP1942BEL GUN METAL TWIN KEEPER BELT BLACK SIZE SMALL (FOR SUE)		446.60	
EFT9509	23/11/2022	INNOVATIVE CARPENTRY & MAINTENANCE PTY LTD AS TRUSTEE FOR THE LOUGHTON FAMILY TRUST, T/A ALLWOOD TIMBER SUPPLIES	2 X SHEETS 9MM PLYWOOD - CHRISTMAS VILLAGE	1		211.96
INV 81342	14/10/2022	INNOVATIVE CARPENTRY & MAINTENANCE PTY LTD AS TRUSTEE FOR THE LOUGHTON FAMILY TRUST, T/A ALLWOOD TIMBER SUPPLIES	2 X SHEETS 9MM PLYWOOD - CHRISTMAS VILLAGE		211.96	
EFT9510	23/11/2022	INTERFIRE AGENCIES	FIRE FIGHTING PPE	1		2,844.30
INV 11926	12/10/2022	INTERFIRE AGENCIES	FIRE FIGHTING PPE AS PER QUOTE SUPPLIED		1,318.02	
INV 12107	31/10/2022	INTERFIRE AGENCIES	FIRE FIGHTING PPE AS PER QUOTE SUPPLIED		1,436.85	
INV 12120	01/11/2022	INTERFIRE AGENCIES	FIRE FIGHTING PPE AS PER QUOTE SUPPLIED		89.43	
EFT9511	23/11/2022	SAPIO PTY LTD	CCTV MONITORING - 17 QUEEN STREET	1		187.00
INV 219707	02/11/2022	SAPIO PTY LTD	SUBSCRIPTION FEE - \$35.00, LABOUR - \$135.00		187.00	
EFT9512	23/11/2022	AUSTRALIAN DIRECTIONAL DRILLING SERVICES PTY LTD	BORE SUPPLY AND INSTALL	1		36,542.00
INV 2296	26/10/2022	AUSTRALIAN DIRECTIONAL DRILLING SERVICES PTY LTD	BORE SUPPLY AND INSTALL 110M OF 160MM SLEEVE TO 4 SITES, - GT SOUTHERN HIGHWAY/QUARTZ STREET, - GT SOUTHERN HIGHWAY (TOWN HALL), - PARAGON STREET/QUARTZ STREET, - PARK STREET/PARAGON STREET		36,542.00	
EFT9513	23/11/2022	PULSE LOCATING	UNDERGROUND UTILITY/SERVICE	1		2,640.00
INV 5246	31/10/2022	PULSE LOCATING	UNDERGROUND UTILITY/SERVICE LOCATIONS AT 4 SITES IN PINGELLY TOWNSITE, - GREAT SOUTHERN HIGHWAY AND QUARTZ STREET INTERSECTION, - GREAT SOUTHERN HIGHWAY		2,640.00	
EFT9514	23/11/2022	WANDERLUST COMMUNICATIONS	MARKETING AND ENGAGEMENT STRATEGY	1		5,500.00

INV 0617	01/11/2022	WANDERLUST COMMUNICATIONS	MARKETING AND ENGAGEMENT STRATEGY		5,500.00	
EFT9515	23/11/2022	ART BY CLAIRE BUCKLEY	RUBBISH BIN DESIGNS	1		1,200.00
INV 107	14/10/2022	ART BY CLAIRE BUCKLEY	12 ARTWORKS SUPPLIED FOR DECORATION PURPOSES OF THE MAIN STREET BINS		1,200.00	
EFT9516	23/11/2022	STATEWIDE TRAFFIC WA	TRAFFIC CONTROLLERS	1		1,355.82
INV 320	27/10/2022	STATEWIDE TRAFFIC WA	18/10/2022 - 2.25 HOURS 2 PERSON CREW PLUS EQUIPMENT - 367.54, 18/10/2022 - 8.25 HOURS 2 PERSON CREW PLUS EQUIPMENT - 988.27		1,355.82	
EFT9517	23/11/2022	THE TRUSTEE FOR MELVILLE AUTOS UNIT TRUST	PURCHASE OF NEW PLANT	1		27,719.59
INV K157372A	26/10/2022	THE TRUSTEE FOR MELVILLE AUTOS UNIT TRUST	KIA BD PE CERATO SPORT SAFETY PACK 2.0L PETROL 112KW 6SPD AUTO HATCH, PLATINUM GRAPHITE, +CARPET MATS, QUOTE REFERENCE: K6311		27,719.59	
EFT9518	23/11/2022	WHEATBELT BUSINESS NETWORK	MICRO MEMBERSHIP	1		110.00
INV 2813	09/11/2022	WHEATBELT BUSINESS NETWORK	6 MONTH MEMBERSHIP		110.00	
EFT9519	29/11/2022	TELSTRA	TELEPHONE AND INTERNET CHARGES - 11/11/2022 TO 10/12/2022	1		784.77
INV K894570601-5	18/11/2022	TELSTRA	ADMIN CHARGES		784.77	
EFT9520	29/11/2022	H RUSHTON & CO	PARTS FOR SMALL PLANT	1		14.31
INV 112412	17/10/2022	H RUSHTON & CO	1 X NIPPLE BSPTM, NIPPLE 1/2 BSP X1/2 BSP		14.31	
EFT9521	29/11/2022	HERSEY'S SAFETY PTY LTD	CONSUMABLES FOR ROAD MAINTENANCE	1		3,782.35
INV 48291	15/11/2022	HERSEY'S SAFETY PTY LTD	CABLE TIES & MULTI METER - CHRISTMAS VILLAGE		301.40	
INV 48293	15/11/2022	HERSEY'S SAFETY PTY LTD	WORKSHOP CONSUMABLES IN ACCORDANCE WITH 48293		114.95	
INV 48294	15/11/2022	HERSEY'S SAFETY PTY LTD	GUIDE POSTS, DELINATORS, FREIGHT, GUIDE POSTS, DELINATORS, FREIGHT		3,366.00	
EFT9522	29/11/2022	NARROGIN BEARING SERVICE	PARTS FOR SMALL PLANT	1		105.69
INV 201421	29/10/2022	NARROGIN BEARING SERVICE	1 SET OF BLADES FOR SLASHER		105.69	
EFT9523	29/11/2022	ARROW BRONZE	NICHE WALL PLAQUE	1		531.14
INV 731083	21/11/2022	ARROW BRONZE	PLAQUE FOR HATHAWAY QUOTE 911564		531.14	
EFT9524	29/11/2022	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	1		856.64
INV 20310	09/11/2022	SULLIVAN LOGISTICS PTY LTD	28/10/2022 FROM UNITED FASTENERS, 25/10/2022 FROM MARTIN'S TRAILER PARTS		70.98	
INV 21430	12/11/2022	SULLIVAN LOGISTICS PTY LTD	03/11/2022 FROM MCINTOSH & SON, 03/11/2022 FROM SOURCE MY PARTS, 31/10/2022 FROM E & MJ ROSHER, 01/11/2022 FROM E & MJ ROSHER, 01/11/2022 FROM SOURCE MY PARTS, 31/10/2022 FROM MATILDA AUTO, 31/10/2022 FROM MATILDA AUTO, 31/10/2022 FROM MATILDA AUTO		721.74	
INV 21645	21/11/2022	SULLIVAN LOGISTICS PTY LTD	09/11/2022 FROM UNITED FASTNERS		63.92	
EFT9525	29/11/2022	WESTRAC EQUIPMENT PTY LTD	PARTS FOR PLANT	1		499.92
INV PI7565941	28/10/2022	WESTRAC EQUIPMENT PTY LTD	EXHAUST PARTS FOR CAT GRADER PG7		499.92	

EFT9526	29/11/2022	UNITED FASTENERS WA P/L	PART FOR MINOR PLANT	1		47.91
INV 596245	28/10/2022	UNITED FASTENERS WA P/L	1 X 19ML ANNULAR CUTTER		47.91	
EFT9528	29/11/2022	CONSTRUCTION TRAINING FUND	BCITF COLLECTIONS	1		261.88
INV 158344	26/10/2022	CONSTRUCTION TRAINING FUND	8.22/23 19 REVIEW STREET		211.75	
INV 160651	14/11/2022	CONSTRUCTION TRAINING FUND	11.22/23 6 NORTH BANNISTER PINGELLY ROAD		50.13	
EFT9529	29/11/2022	NARROGIN BETTA HOME LIVING	PURCHASE OF VACUUM	1		348.00
INV 25710068971	21/11/2022	NARROGIN BETTA HOME LIVING	ELECTROLUX ULTIMATE HOME 700 CANNISTER VACUUM - ADMIN BUILDING		348.00	
EFT9530	29/11/2022	G & E POULTNEY	2022/23 RATES INCENTIVE PRIZE	1		300.00
INV 21112022	21/11/2022	G & E POULTNEY	2ND PRIZE DONATED BY KEATLEY WOOL		300.00	
EFT9531	29/11/2022	CONTRACT AQUATIC SERVICES	POOL CHEMICALS	1		2,938.00
INV SOPI0011	21/11/2022	CONTRACT AQUATIC SERVICES	44" ACRYLIC BACKBOARD ASSEMBLIES SPALDING, 10KG LOW RES DRY CL2, 6" FOOT VALVE , 2 X 6" FLANGE ASSEMBLIES, 6" BUTTERFLY VALVE		2,938.00	
EFT9532	29/11/2022	MCINTOSH & SON WA	PARTS FOR PLANT	1		758.47
INV 1750361	03/11/2022	MCINTOSH & SON WA	FILTERS FOR SERVICE ON CASE LOADER PL8		635.34	
INV 1751034	07/11/2022	MCINTOSH & SON WA	FILTERS FOR SERVICE ON CASE LOADER PL8		123.13	
EFT9533	29/11/2022	KLEENHEAT GAS	FACILITY FEE - PRACC GAS	1		550.00
INV 4474747	01/11/2022	KLEENHEAT GAS	2.50KL BULK TANK FACILITY FEE / CYLINDER SERVICE ANNUAL CHARGE		550.00	
EFT9534	29/11/2022	NARROGIN PACKAGING & MOTORCYCLES, NARROGIN HIRE & RETIC	PART FOR REPAIRS	1		264.00
INV 76674	04/11/2022	NARROGIN PACKAGING & MOTORCYCLES, NARROGIN HIRE & RETIC	SPRINKLERS - SWIMMING POOL		264.00	
EFT9535	29/11/2022	THE PRINT SHOP BUNBURY	DEFECT CHECKLISTS	1		591.80
INV 1541939	11/11/2022	THE PRINT SHOP BUNBURY	30 DAILY DEFECT CHECKLIST REPORT - NCR A5 BLACK ONLY DUPLICATE 50		591.80	
EFT9536	29/11/2022	JMAC ENGINEERING PTY LTD	CONSUMABLES	1		49.50
INV 4790	31/10/2022	JMAC ENGINEERING PTY LTD	6M X 3/8 ROD		49.50	
EFT9537	29/11/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES	1		2,612.50
INV 4319	29/10/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES, 17/10/2022 - 3 HRS, 27/10/2022 - 5 HRS		836.00	
INV 4334	05/11/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES, 31/10/2022 3 HRS, 01/11/2022 8 HRS, 04/11/2022 6 HRS		1,776.50	
EFT9538	29/11/2022	CENTRAL COUNTRY ZONE WALGA	SUBSCRIPTION	1		2,200.00
INV 0166	27/10/2022	CENTRAL COUNTRY ZONE WALGA	WALGA CENTRAL COUNTRY ZONE ANNUAL SUBSCRIPTION - 01/07/2022 TO 30/06/2023		2,200.00	
EFT9539	29/11/2022	MIDALIA STEEL	STEEL FOR REVIEW STREET BRIDGE	1	99	2,550.91

INV 63942691	14/11/2022	MIDALIA STEEL	STEEL FOR FORM WORK - REVIEW STREET BRIDGE WORK		2,550.91	
EFT9540	29/11/2022	COUNTRY PAINT SUPPLIES	ASSORTED PAINT FOR CHRISTMAS DECORATIONS	1		965.11
INV 4801007689	10/11/2022	COUNTRY PAINT SUPPLIES	PAINT FOR XMAS DECORATIONS		965.11	
EFT9541	29/11/2022	NUTRIEN AG SOLUTIONS	PART FOR ROAD MAINTENANCE	1		701.16
INV 907862132	27/10/2022	NUTRIEN AG SOLUTIONS	1 X SHURFLO 2088 12V PUMP		398.99	
INV 907863047	27/10/2022	NUTRIEN AG SOLUTIONS	1 X 18KG FORK LIFT GAS CYLINDER P104		82.17	
INV 907871479	28/10/2022	NUTRIEN AG SOLUTIONS	COER GOE MESH 50M X2M		220.00	
EFT9542	29/11/2022	POWERHOUSE MIDLAND	PARTS FOR SMALL PLANT	1		130.59
INV 212198	02/11/2022	POWERHOUSE MIDLAND	1 X CARBY FOR WELDER GENERATOR		130.59	
EFT9543	29/11/2022	MYSTICAL PRESENTS	WREATHS	1		150.00
INV 76	11/11/2022	MYSTICAL PRESENTS	2 X WREATHS FOR REMEMBRANCE DAY 2022 PLUS TRAVEL		150.00	
EFT9544	29/11/2022	MATILDA AUTO PARTS	PARTS FOR PLANT, OIL FOR WORKSHOP	1		1,201.20
INV 260215	12/10/2022	MATILDA AUTO PARTS	1 X SET OF FILTERS FOR PT13, 1 X SET OF FILTERS FOR PT16,		290.40	
INV 260289	14/10/2022	MATILDA AUTO PARTS	1X SET OF FILTERS FOR SERVICE OF TOYOTA FORTUNER PEMT1		77.00	
INV 260290	14/10/2022	MATILDA AUTO PARTS	1 SET OF FILTERS FOR COLORADO PSM01, 1 SET OF FILTERS FOR COLORADO PBM01		167.20	
INV 260331	17/10/2022	MATILDA AUTO PARTS	2 X 0-6757 OIL FILTERS FOR ISUZU TIP TRUCK PT20		33.00	
INV 260440	20/10/2022	MATILDA AUTO PARTS	2 X FA-8504 AIR CLEANER PROM7, 2 X FA-8808 AIR CLEANER PROM7, 20L ULTRA LIGHT OIL		209.00	
INV 260669	31/10/2022	MATILDA AUTO PARTS	FILTERS FOR CAT GRADER PG7, FILTERS FOR KUBOTA MOWER PROM8, 20L ARI TRANS OIL		424.60	
EFT9545	29/11/2022	NARROGIN ELECTRICAL APPLIANCE TESTING	TESTING AND TAGGING	1		411.40
INV 784	09/11/2022	NARROGIN ELECTRICAL APPLIANCE TESTING	ELECTRICAL TESTING & TAGGING WORKSHOP, ELECTRICAL TESTING & TAGGING DONGA		411.40	
EFT9546	29/11/2022	PINGELLY TYRE SERVICE	TYRES FOR PLANT	1		308.00
INV 7956	11/10/2022	PINGELLY TYRE SERVICE	2X 18X9X50-8 TYRES FOR PROM7		308.00	
EFT9547	29/11/2022	PINGELLY HOTEL	CATERING	1		625.00
INV 0051	27/10/2022	PINGELLY HOTEL	WELFARE FOR PRE BUSHFIRE SEASON SESSION & BFAC MEETING		625.00	
EFT9548	29/11/2022	HOIST SALES AND HYDRAULIC REPAIRS PTY	PARTS FOR PLANT	1		323.40
INV B1895	05/10/2022	HOIST SALES AND HYDRAULIC REPAIRS PTY	1 X HOIST CONTROL - MITSUBISHI TIP TRUCK PT13		323.40	
EFT9549	29/11/2022	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	1		157.99
INV 0478	30/10/2022	TOLL TRANSPORT PTY LTD	21/09/2022 TO STATE LIBRARY, 06/10/2022 TO STATE LIBRARY, 10/10/2022 TO PATHWEST, 24/10/2022 FROM TOTAL PACKAGING		69.16	
INV 0479	06/11/2022	TOLL TRANSPORT PTY LTD	28/10/2022 FROM WESTRAC, 31/10/2022 FROM INTER FIRE, 01/11/2022 FROM INTER FIRE		310.84	

INV 0480	13/11/2022	TOLL TRANSPORT PTY LTD	04/11/2022 FROM EASTERN HILLS SAWS AND MOWERS, 07/11/2022 TO PATHWEST		50.99	
EFT9550	29/11/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL COLLECTIONS	1		1,189.23
INV BSLOCT22	15/11/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	OCTOBER 2022		1,189.23	
EFT9551	29/11/2022	PINGELLY SOMERSET ALLIANCE INC	WATER CHARGES	1		939.01
INV 930	28/09/2022	PINGELLY SOMERSET ALLIANCE INC	WATER USAGE 13/07/2022 TO 13/09/2022 - PAAA SENSORY GARDEN		939.01	
EFT9552	29/11/2022	ELDERS RURAL SERVICES	CHEMICAL	1		435.00
INV 110960	14/11/2022	ELDERS RURAL SERVICES	LAWN CARE PRODUCTS - SWIMMING POOL		35.00	
INV 110973	16/11/2022	ELDERS RURAL SERVICES	LAWN CARE PRODUCTS - SWIMMING POOL		35.00	
INV 110974	16/11/2022	ELDERS RURAL SERVICES	GARDEN/LAWN CHEMICAL - MEMORIAL PARK MAINTENANCE		400.00	
INV IB00672	16/11/2022	ELDERS RURAL SERVICES	LAWN CARE PRODUCTS - SWIMMING POOL		-35.00	
EFT9553	29/11/2022	CORSIGN WA	SIGNAGE	1		214.50
INV 70865	18/11/2022	CORSIGN WA	CORE FLUTE WORKMAN AHEAD SIGNS		214.50	
EFT9554	29/11/2022	EDGE PLANNING & PROPERTY	PLANNING SERVICES	1		321.75
INV 2151	17/11/2022	EDGE PLANNING & PROPERTY	TOWN PLANNING SERVICES FOR OCTOBER 2022 - 2.25 HOURS		321.75	
EFT9555	29/11/2022	SOURCE MY PARTS PTY LTD	PARTS FOR PLANT	1		484.00
INV 437999	02/11/2022	SOURCE MY PARTS PTY LTD	1 X 58291103 GLASS FOR BOMAG ROLLER PMR5,		484.00	
EFT9556	29/11/2022	MARTINS TRAILER PARTS	PART FOR SMALL PLANT	1		30.84
INV 1359749	25/10/2022	MARTINS TRAILER PARTS	2 X RUBBER TYES FOR JOCKEY WHEELS		30.84	
EFT9557	29/11/2022	INNOVATIVE CARPENTRY & MAINTENANCE PTY LTD AS TRUSTEE FOR THE LOUGHTON FAMILY TRUST, T/A ALLWOOD TIMBER SUPPLIES	PINE FOR TOWN HALL WORKS	1		714.64
INV 81273	04/11/2022	INNOVATIVE CARPENTRY & MAINTENANCE PTY LTD AS TRUSTEE FOR THE LOUGHTON FAMILY TRUST, T/A ALLWOOD TIMBER SUPPLIES	14 X PINE @ 5.7M - TOWN HALL SULKIES AND BUGGIES		714.64	
EFT9558	29/11/2022	FLASH AS TRANSPORT	CARTAGE OF GRAVEL	1		15,763.00
INV 76	21/10/2022	FLASH AS TRANSPORT	TRANSPORT GRAVEL		15,763.00	
EFT9559	29/11/2022	SAPIO PTY LTD	CLEANING OF CCTV CAMERAS	1		697.13

INV 214327	23/09/2022	SAPIO PTY LTD	CLEAN CCTV CAMERAS		594.00	
INV 220211	09/11/2022	SAPIO PTY LTD	CCTV SUPPORT WITH LCD KIOSK		103.13	
EFT9560	29/11/2022	THE N CAMPBELL FAMILY TRUST	CASE STUDY PRIVATE SECONDARY SCHOOL	1		5,280.00
INV 2022.15	03/11/2022	THE N CAMPBELL FAMILY TRUST	EXAMINE THE OPTIONS FOR THE ESTABLISHMENT FOR A NEW PRIVATE SECONDARY SCHOOL		5,280.00	
EFT9561	29/11/2022	WESTPOLE	LIGHT POLE AND CAGE	1		792.00
INV 2375	09/11/2022	WESTPOLE	POWDER COATED LIGHT POLE, REINFORCEMENT CAGE		792.00	
EFT9562	29/11/2022	VEOLIA RECYCLING & RECOVERY PTY LTD	WASTE COLLECTION	1		183.60
INV 50395207	30/09/2022	VEOLIA RECYCLING & RECOVERY PTY LTD	SHARPS CONTAINERS PICKUP PINGELLY PHARMACY		183.60	
EFT9563	29/11/2022	LM PAVING & CONCRETE	CONSTRUCTION OF FOOTPATHS	1		115,500.00
INV 1693	25/11/2022	LM PAVING & CONCRETE	CONSTRUCTON OF THE 2022/23 FOOTPATH AS PER QUOTE 1669 (20 MPA)		115,500.00	
TOTAL						678,138.01

CHEQUE NUMBER	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
24911	29/11/2022	WATER CORPORATION	WATER ACCOUNT CHARGES	1		8,853.85
INV WAT - SEP TO NOV 22	10/11/2022	WATER CORPORATION	USAGE CHARGES - STAFF HOUSING 17 ELIOT STREET, SERVICE CHARGES - STAFF HOUSING 17 ELIOT STREET, USAGE CHARGES - DR'S HOUSE 59 STRATFORD STREET, SERVICE CHARGES - DR'S HOUSE 59 STRATFORD STREET, USAGE CHARGES - STAFF HOUSING 4 SHIRE STREET, SERVICE CHARGES - STAFF HOUSING 4 SHIRE STREET, USAGE CHARGES - STAFF HOUSING 9A WEBB STREET, SERVICE CHARGES - STAFF HOUSING 9A WEBB STREET, USAGE CHARGES - DEPOT @ 1 PARAGON STREET, SERVICE CHARGES - DEPOT @ 1 PARAGON STREET, USAGE CHARGES - DEPOT @ LOT 827 PARAGON STREET, SERVICE CHARGES - DEPOT @ LOT 827 PARAGON STREET, USAGE CHARGES - ADMIN BUILDING @ 17 QUEEN STREET, SERVICE CHARGES - ADMIN BUILDING @ 17 QUEEN STREET, USAGE CHARGES - SEWERAGE CONNECTION @ 23 QUEEN STREET, SERVICE CHARGES - SEWERAGE CONNECTION @ 23 QUEEN STREET, USAGE CHARGES - PLAYGROUP BUILDING @ LOT 810 QUEEN STREET, SERVICE CHARGES - PLAYGROUP BUILDING @ LOT 810 QUEEN STREET, USAGE CHARGES - RSL HALL @ LOT 140-141 PARADE STREET, SERVICE CHARGES - RSL HALL @ LOT 140-141 PARADE STREET, USAGE CHARGES - MEMORIAL PARK @ LOT 136 PARADE STREET, SERVICE CHARGES - MEMORIAL PARK @ LOT 136 PARADE STREET, USAGE CHARGES - TOWN HALL & TOILETS @ 20 PARADE STREET, SERVICE CHARGES - TOWN HALL & TOILETS @ 20 PARADE STREET, USAGE CHARGES - CARAVAN PARK @ LOT 151-153 QUADRANT STREET, SERVICE CHARGES - CARAVAN PARK @ LOT 151-153 QUADRANT STREET, USAGE CHARGES - POOL @ LOT 201 PARKER STREET, SERVICE CHARGES - POOL @ LOT 201 PARKER STREET, USAGE CHARGES - CEMETERY @ LOT 870 REVIEW STREET, SERVICE CHARGES - CEMETERY @ LOT 870 REVIEW STREET, USAGE CHARGES - OLD ROADS BOARD BUILDING @ LOT 81-82 PARK STREET, SERVICE CHARGES - OLD ROADS BOARD BUILDING @ LOT 81-82 PARK STREET, USAGE CHARGES - PONY CLUB @ LOT 657-659 REVIEW STREET, SERVICE CHARGES - PONY CLUB @ LOT 657-659 REVIEW STREET, USAGE CHARGES - PIONEER PARK @ LOT 835 PARK STREET, SERVICE CHARGES - PIONEER PARK @ LOT 835 PARK STREET, USAGE CHARGES - STANDPIPE @ 1 PARAGON STREET, SERVICE CHARGES - STANDPIPE @ 1 PARAGON STREET, USAGE CHARGES - STANDPIPE @ SHAROW STREET, SERVICE CHARGES - STANDPIPE @ SHAROW STREET, USAGE CHARGES - 7B WEBB STREET, SERVICE CHARGES - 7B WEBB STREET, USAGE CHARGES - 7A WEBB STREET, SERVICE CHARGES - 7A WEBB STREET, USAGE CHARGES - YOUTH GROUP @ 1 PEMBERTON STREET, SERVICE CHARGES - YOUTH GROUP @ 1 PEMBERTON STREET, USAGE CHARGES - PRACC @ LOT 201 SOMERSET STREET, SERVICE CHARGES - PRACC @ LOT 201 SOMERSET STREET		8,853.85	
24912	29/11/2022	SYNERGY	SYNERGY ACCOUNT CHARGES	1		11,810.16
INV 2045664423	01/11/2022	SYNERGY	198 LIGHTS - 25/09/2022 TO 24/10/2022		3,111.29 102	

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INV SYN - SEP TO NOV	18/11/2022	SYNERGY	BUSINESS ANYTIME CONSUMPTION - 26 STRATFORD STREET, SUPPLY CHARGE - 26 STRATFORD STREET, BILL FEE - 26 STRATFORD STREET, BUSINESS ANYTIME		7,790.82	
INV SYN - SEP TO NOV 22	18/11/2022	SYNERGY	BILL FEE - 2 ALDERSYDE PINGELLY ROAD, BUSINESS ANYTIME CONSUMPTION - YOUTH BUILDING @ LOT 202 PEMBERTON STREET, SUPPLY CHARGE - YOUTH BUILDING @ LOT 202 PEMBERTON STREET, BILL FEE - YOUTH BUILDING @ LOT 202 PEMBERTON STREET, BUSINESS ANYTIME CONSUMPTION - 4 SHIRE STREET, SUPPLY CHARGE - 4 SHIRE STREET, BILL FEE - 4 SHIRE STREET		908.05	
24913	29/11/2022	SHIRE OF PINGELLY - PETTY CASH	PETTY CASH RECOUP - OCTOBER 2022	1		159.85
INV 01102022	01/10/2022	SHIRE OF PINGELLY - PETTY CASH	18/07/2022 GALVINS PLUMBING SUPPLIES - RMC HSO RELIEF VALVE \$49.15, 20/09/2022 AUSTRALIA POST - A4 FRAME PLUS WRAP AND BAG \$20.00		69.15	
INV 01112022	01/11/2022	SHIRE OF PINGELLY - PETTY CASH	01/10/2022 COLES - 3 X GLEN 20 \$33.20, 20/10/2022 AUSTRALIA POST - DOUBLE SIDED TAPE \$9.90, 20/10/2022 AUSTRALIA POST - 2023 DIARY \$14.95, 26/10/2022 NARROGIN BEARING SERVICE - METRIC OIL SEAL \$32.65		90.70	
TOTAL						20,823.86
PAYROLL	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT9527	29/11/2022	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		997.28
EFT9564	29/11/2022	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	1		102.50
DD13400.1	08/11/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		6,268.13
DD13400.2	08/11/2022	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL	SUPERANNUATION CONTRIBUTIONS	1		515.33
DD13400.3	08/11/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		670.72
DD13400.4	08/11/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		676.58
DD13400.5	08/11/2022	MLC	SUPERANNUATION CONTRIBUTIONS	1		698.43
DD13400.6	08/11/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		489.62
DD13400.7	08/11/2022	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		564.02
DD13414.1	22/11/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		7,486.40
DD13414.2	22/11/2022	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		515.33
DD13414.3	22/11/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		670.72
DD13414.4	22/11/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		612.99
DD13414.5	22/11/2022	MLC	SUPERANNUATION CONTRIBUTIONS	1		698.43
DD13414.6	22/11/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		489.62
DD13414.7	22/11/2022	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		564.02

DD13414.8	22/11/2022	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		192.75
EFT9474	11/11/2022	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCU	PAYROLL DEDUCTIONS	1		102.50
TOTAL						22,315.37
CREDIT CARD	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD13419.1	14/11/2022	BENDIGO BANK CREDIT CARDS	CEO CREDIT CARD TRANSACTIONS - OCTOBER 2022	1		9,970.96
INV 01102022	30/10/2022	BENDIGO BANK CREDIT CARDS	05/10/2022 CROWN PERTH - 5 X MEALS FOR LOCAL GOVERNMENT WEEK - \$517.86, 05/10/2022 CROWN PERTH - WALGA CONVENTION DINNERS AND REFRESHMENTS - \$136.15, 06/10/2022 CROWN PERTH - WALGA CONVENTION DINNERS AND REFRESHMENTS - \$501.22, 06/10/2022 CROWN PERTH - 5 X MEALS FOR LOCAL GOVERNMENT WEEK - \$414.00, 14/10/2022 VISTAPRINT AUSTRALIA - TUTANNING HUT / PERCEY MARSHALL RESEARCH CENTRE BROCHURES - \$144.01, 20/10/2022 SP SCULPT NEON SIGNS - CHRISTMAS VILLAGE SIGNAGE - \$2215.00, 22/10/2022 LG PROFESSIONALS - 2022-2023 BRONZE LG SUBSCRIPTION - \$550.00, 25/10/2022 THE CHRISTMAS WAREHOUSE - ASSORTED ITEMS FOR CHRISTMAS VILLAGE - \$655.21, 24/10/2022 SP SWEET DEALS - INFLATABLE SANTA FOR CHRISTMAS VILLAGE - \$2618.99, 26/10/2022 BIG CHRISTMAS - ASSORTED ITEMS FOR CHRISTMAS VILLAGE - \$1927.90, 26/10/2022 AMAZON MARKET PLACE - INFLATABLE ICE CREAMS FOR CHRISTMAS VILLAGE - \$26.11, 26/10/2022 AMAZON MARKET PLACE - INFLATABLE ICE CREAMS FOR CHRISTMAS VILLAGE - \$28.99, 26/10/2022 AMAZON MARKET PLACE - CANDY LAND SIGNAGE FOR CHRISTMAS VILLAGE - \$24.94, 27/10/2022 PAYPAL - ASSORTED ITEMS FOR CHRISTMAS VILLAGE - \$106.39, 28/10/2022 AMAZON MARKET PLACE - CANDY LAND BACKDROP AND PICTURES - \$42.19, 29/10/2022 THE REJECT SHOP - ASSORTED ITEMS FOR CHRISTMAS VILLAGE - \$58.00, 30/10/2022 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	9,970.96	
DD13420.1	14/11/2022	BENDIGO BANK CREDIT CARDS	EMCS CREDIT CARD TRANSACTIONS - OCTOBER 2022	1		4,700.85
INV 01102022	30/10/2022	BENDIGO BANK CREDIT CARDS	05/10/2022 SHIRE OF PINGELLY - TRANSFER FEE FOR PURCHASE OF SEMI TRAILER MBL7316 - \$19.40, 12/10/2022 SHIRE OF PINGELLY - 12 MONTH REGISTRATION RENEWAL FOR MAZDA CX-5B PN761, 12/10/2022 SHIRE OF PINGELLY - 12 MONTH REGISTRATION RECORDING FEE FOR MAZDA CX-5B PN761, 15/10/2022 SHIRE OF PINGELLY - 12 MONTH REGISTRATION RENEWAL FOR FIRE TRUCK 1HRH258 - \$209.50, 15/10/2022 SHIRE OF PINGELLY - 12 MONTH REGISTRATION RECORDING FEE FOR FIRE TRUCK 1HRH258 - \$209.50, 20/10/2022 SHIRE OF PINGELLY - 12 MONTH REGISTRATION RENEWAL FOR CASE SKID STEER PN568 - \$271.85, 20/10/2022 SHIRE OF PINGELLY - 12 MONTH REGISTRATION RECORDING FEE FOR CASE SKID STEER PN568 - \$271.85, 20/10/2022 SHIRE OF PINGELLY - PLATE CHANGE FROM MBL7316 TO PN3484 - \$30.50, 28/10/2022 WOOLWORTHS - JINGLE JOLLY'S CHRISTMAS GARLANDS X 36 - \$1186.20, 28/10/2022 WOOLWORTHS - JINGLE JOLLY'S CHRISTMAS GARLANDS X 36 - \$1186.20, 28/10/2022 WOOLWORTHS - JINGLE JOLLY'S CHRISTMAS GARLANDS X 36 - \$1186.20, 28/10/2022 TELSTRA PREPAID - 6 MONTH RECHARGE FOR SWIMMING POOL MANAGERS PHONE - \$150.00, 30/10/2022 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	4,700.85	
DD13421.1	14/11/2022	BENDIGO BANK CREDIT CARDS	EMW CREDIT CARD TRANSACTIONS - OCTOBER 2022	1		2,620.42

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INV 01102022	30/10/2022	BENDIGO BANK CREDIT CARDS	08/10/2022 SMS BROADCAST PTY LTD - ANNUAL DEDICATED NUMBER FEE 01/10/2022 TO 30/09/2023 - \$179.00, 14/10/2022 PARRY'S NARROGIN - PVC RAIN JACKET - \$72.00, 26/10/2022 CATCH, BENTLEIGH - ASSORTED ITEMS FOR CHRISTMAS VILLAGE - \$1129.48, 27/10/2022 AMAZON MARKET PLACE - ASSORTED ITEMS FOR CHRISTMAS VILLAGE - \$111.98, 27/10/2022 AMAZON MARKET PLACE - ASSORTED ITEMS FOR CHRISTMAS VILLAGE - \$28.99, 27/10/2022 AMAZON MARKET PLACE - ASSORTED ITEMS FOR CHRISTMAS VILLAGE - \$89.40, 27/10/2022 AMAZON MARKET PLACE - ASSORTED ITEMS FOR CHRISTMAS VILLAGE - \$679.51, 27/10/2022 AMAZON MARKET PLACE - ASSORTED ITEMS FOR CHRISTMAS VILLAGE - \$189.68, 27/10/2022 AMAZON MARKET PLACE - ASSORTED ITEMS FOR CHRISTMAS VILLAGE - \$71.97, 27/10/2022 AMAZON MARKET PLACE - ASSORTED ITEMS FOR CHRISTMAS VILLAGE - -679.51, 28/10/2022 PEERLESS JAL PTY LTD - BUFFING PADS FOR FLOOR POLISHER - \$178.49, 28/10/2022 SHIRE OF PINGELLY - 12 MONTH REGISTRATION RENEWAL FOR KIA CERATO PN523 - \$469.90, 28/10/2022 SHIRE OF PINGELLY - 12 MONTH REGISTRATION RECORDING FEE FOR KIA CERATO PN523 \$10.30, 28/10/2022 AMAZON MARKET PLACE - ASSORTED ITEMS FOR CHRISTMAS VILLAGE - \$24.57, 28/10/2022 AMAZON MARKET PLACE - ASSORTED ITEMS FOR CHRISTMAS VILLAGE - \$60.66, 30/10/2022 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	2,620.42	
TOTAL						17,292.23
TRUST LICENSING	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD13396.1	01/11/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 28/10/2022	8		886.90
DD13398.1	02/11/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 31/10/2022	8		1,350.10
TOTAL						2,237.00
TRUST	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
1995	11/11/2022	CHRISTOPHER JAMES TURTON	BOND REFUND - COMMUNITY BUS HIRE 20/09/2022 RECEIPT NUMBER 52220	7		100.00
INV T299	03/11/2022	CHRISTOPHER JAMES TURTON	COMMUNITY BUS HIRE BOND \$100.00	7	100.00	
EFT9470	11/11/2022	PINGELLY ARTS & CRAFTS GROUP INC	BOND REFUND - COMMUNITY BUS HIRE 08/10/2022 RECEIPT NUMBER 52729	7		300.00
INV T250	03/11/2022	PINGELLY ARTS & CRAFTS GROUP INC	COMMUNITY BUS HIRE BOND \$300.00	7	300.00	
EFT9471	11/11/2022	VIRTUAL VILLAGE	BOND REFUND - COMMUNITY BUS HIRE 23/09/2022 RECEIPT NUMBER 53001	7		100.00
INV T300	03/11/2022	VIRTUAL VILLAGE	COMMUNITY BUS HIRE BOND \$100.00	7	100.00	
TOTAL						500.00
GRAND TOTAL						741,306.47

16. DIRECTORATE OF WORKS

16.1 Scheme Amendment No. 7 to Shire of Pingelly Local Planning Scheme No. 3

File Reference:	ADM0101
Location:	Various properties in the Pingelly townsite
Applicant:	Not Applicable
Author:	Chief Executive Officer and Consultant Planner
Disclosure of Interest:	Edge Planning & Property receive payment for Planning advice to the Shire and declare a Financial Interest (section 5.70 of the Local Government Act 1995)
Attachments:	16.1.1 Location Plan 16.1.2 Context Plan 16.1.3 Existing Scheme Amendment Map (N & S) 16.1.4 Proposed Scheme Amendment Map (N & S) 16.1.5 Local Planning Strategy Map – Pingelly townsite 16.1.6 Scheme Amendment No. 7 documentation

Summary

It is recommended that Council adopt Scheme Amendment No. 7, to formally commence the process of amending the *Shire of Pingelly Local Planning Scheme No. 3*, through rezoning various properties in the Pingelly townsite.

Background

As Councillors are aware, the *Shire of Pingelly Local Planning Scheme No. 3* (LPS3) provides the statutory basis for Council regulating development and land use proposals. LPS3 was gazetted on 5 May 2008.

The purpose of Amendment No. 7 is to modify the LPS3 maps for various properties in the Pingelly townsite. In support, various attachments are provided.

Comment

It is recommended that Council resolves to adopt Scheme Amendment No. 7 as outlined in Attachment 16.1.6 to commence the process of rezoning various properties in the Pingelly townsite. The reasons for the Amendment include removing the requirement to prepare a structure plan for the Development zone, consolidating the town centre and promoting additional housing. The reasons are expanded in the Amendment documentation.

The key stages in the amendment process are summarised below:

- The amendment to be referred to the Environmental Protection Authority (EPA) for assessment and upon approval to proceed when their advice is received;
- Public consultation to be undertaken for at least 42 days;
- Reporting to Council following the close of the consultation period. The Council will then determine whether or not to support final adoption of the scheme amendment (with or without modifications); and
- The WAPC to assess the scheme amendment request with the final decision made by the Minister for Planning.

Based on the *Planning and Development (Local Planning Schemes) Regulations 2015*, the Amendment is considered a 'standard' amendment.

Consultation

Targeted public consultation has been conducted with various property owners in relation to the potential of rezoning their land to 'industrial'. These landowners were not in favour of such a rezoning and so this has not been included in this proposal. Should Council adopt the scheme amendment and environmental clearance is provided by the EPA, the scheme amendment will be publicly advertised in accordance with the Regulations.

Statutory Environment

Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015, and Shire of Pingelly Local Planning Scheme No. 3 (LPS3)

Policy Implications

Nil in terms of Shire of Pingelly policies. Various State Planning Policies have been given due consideration in relation to this Amendment including:

- State Planning Policy No. 2: Environment and Natural Resources Policy
- State Planning Policy No. 2.9: Water Resources
- State Planning Policy No. 3: Urban Growth and Settlement
- State Planning Policy 3.7: Planning in Bushfire Prone Areas.

Financial Implications

This has already been budgeted for.

Strategic Implications

Goal 3	Built Environment
Outcome 3.2	New development (including commercial) is of a high quality and contributes positively to the character and
Strategy 3.2.3	Plan for appropriate location of activities within the Shire, in a way that is consistent with the community's vision for the future
Action 3.2.3.1	Review the Town Planning Scheme
Goal 4	Natural Environment
Outcome 4.3	The Shire's valued natural areas and systems are protected and enhanced.
Outcome 4.3.2	Ensure proper land management practices are observed which result in protection and care of the natural environment.

Approval of Scheme Amendment No. 7 will assist to facilitate development, including simplifying matters through no longer requiring the preparation of a structure plan in the Development zone.

The Amendment is generally consistent with the Local Planning Strategy.

Risk Implications

Risk	Gaining agency, stakeholder and landowner support.
Risk Rating (Prior to Treatment or Control)	Medium (9)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastroph 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation and Council Decision

13208 Moved: Cr Narducci Seconded: Cr Oliveri

That Council:

- 1. Agrees to adopt an amendment for consultation to the *Shire of Pingelly Local Planning Scheme No. 3*, pursuant to section 75 of the *Planning and Development Act 2005* as outlined in Attachment 16.1.6 by:**
 - A) Rezoning portion of Lot 501 Stone Street from 'Development' zone to 'Residential R10' zone.**
 - B) Rezoning Lot 822 (Reserve 26413) Paragon Street, Lot 827 (Reserve 27839) Paragon Street and Lot 856 Stone Street from 'Development' zone to 'Industry' zone.**
 - C) Rezoning Lots 11, 12, 13, 14, 15, 23, 24, 25 and 26 Dickens Street and Lots 27 and 28 Quartz Street from 'Mixed Use' zone to 'Residential R12.5/25' zone.**
 - D) Rezoning Lots 29, 36, 37, 40 (Reserve 5000), 56, 57 and 58 Queen Street, Lots 41 and 59 Eliot Street, Lots 5, 38, 39 and 60 Quadrant Street, Lots 4, 62, 123, 124 and Vacant Crown Land (ID Land No. 1984316) Park Street from 'Town Centre' zone to 'Mixed Use' zone.**
 - E) Rezoning Lots 5, 6 and 7 Queen Street, Lots 900 and 901 Parade Street and Lots 100, 101, 154, 155 (Reserve 8087) and 156 Sharow Street, from 'Town Centre' zone to 'Mixed Use' zone.**
 - F) Rezoning Lots 163 and 881 Quadrant Street, Lot 200 Parade Street, Lots 10, 160, 161, 162, 165, 166, 167, 168, 169 and 201 Taylor Street and Lots 201, 202, 203, 204 and 205 Pitt Street from 'Mixed Use' zone to 'Residential R12.5/25' zone.**
 - G) Rezoning Lots 475 and 476 Pitt Street, Lots 904 and 905 Quadrant Street, Lots 2, 900 and 901 Kelvin Street and Lot 903 Great Southern Highway from 'Development' zone to 'Rural Residential' zone.**
 - H) Amending the Scheme Map accordingly.**
- 2. Determines that Amendment No. 7 is standard under part (a), (e), (f) and (g) of the standard amendment definition contained in Regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
- 3. Authorises the Shire President and the Chief Executive Officer to execute the Scheme Amendment No. 7 documents as outlined in Attachment 16.1.6.**
- 4. Notes the Shire will refer Scheme Amendment No. 7 to the Environmental Protection Authority for assessment pursuant to section 81 of the *Planning and Development Act 2005*. Should the Environmental Protection Authority advise that the amendment does not require assessment, advertise the amendment in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
- 5. Authorises the Chief Executive Officer to progress and address matters with the Environmental Protection Authority, Department of Planning, Lands and Heritage and the Western Australian Planning Commission.**

CARRIED 7/0

Councillor comments in support of the motion:

Cr Narducci - what a great review, shifting things around a bit. It does help people who want to build or start industry. We have to review this often, so this is good start in the right direction.

Councillor comments in opposing the motion:

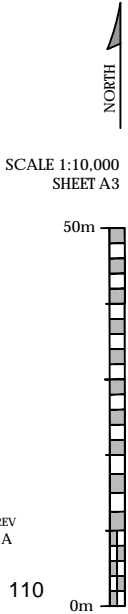
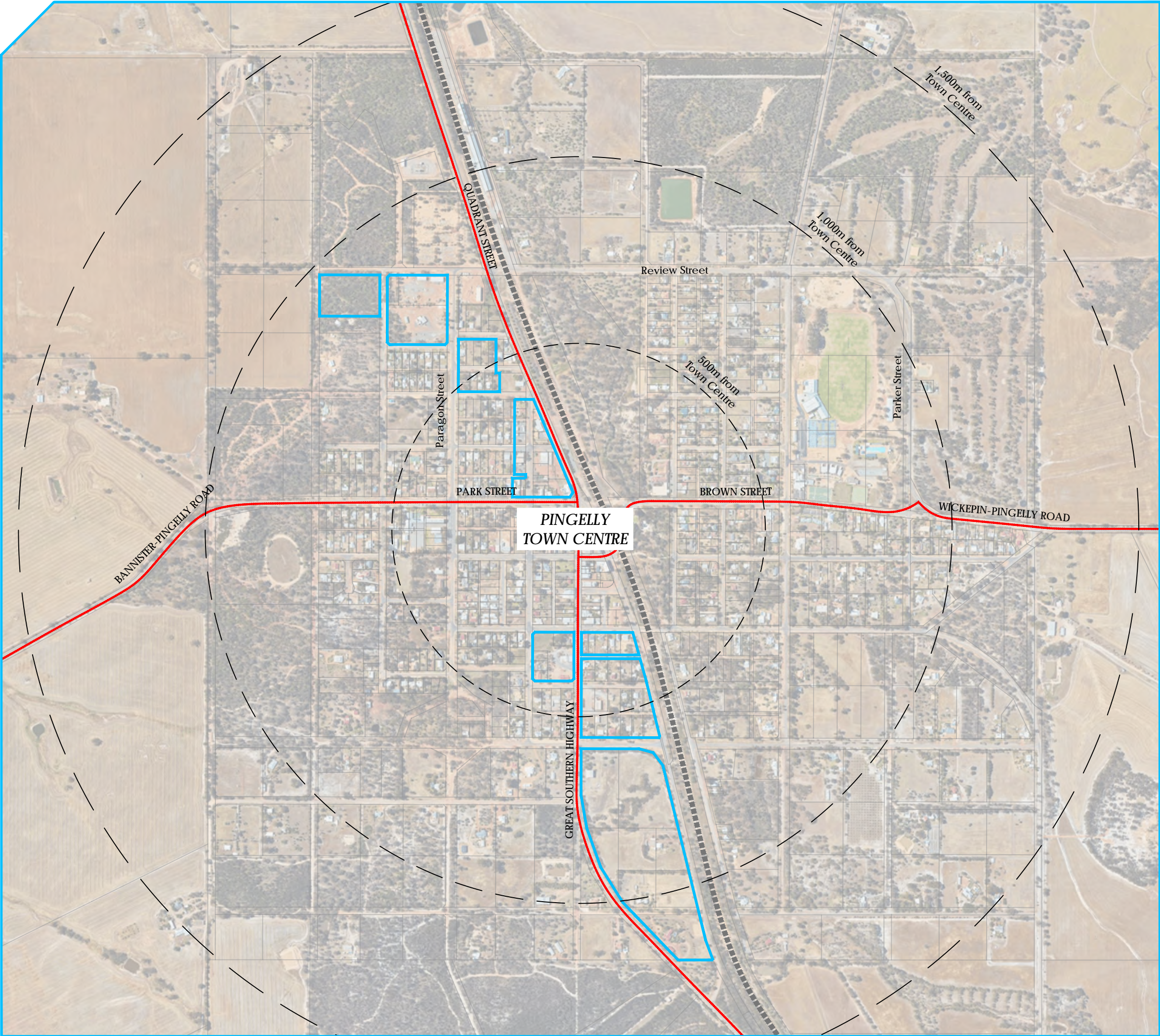
Nil

Attachments: 16.1.1 – 16.1.6

LOCATION PLAN
Local Planning Scheme No. 3
Amendment No. 7
Townsite of Pingelly

LEGEND

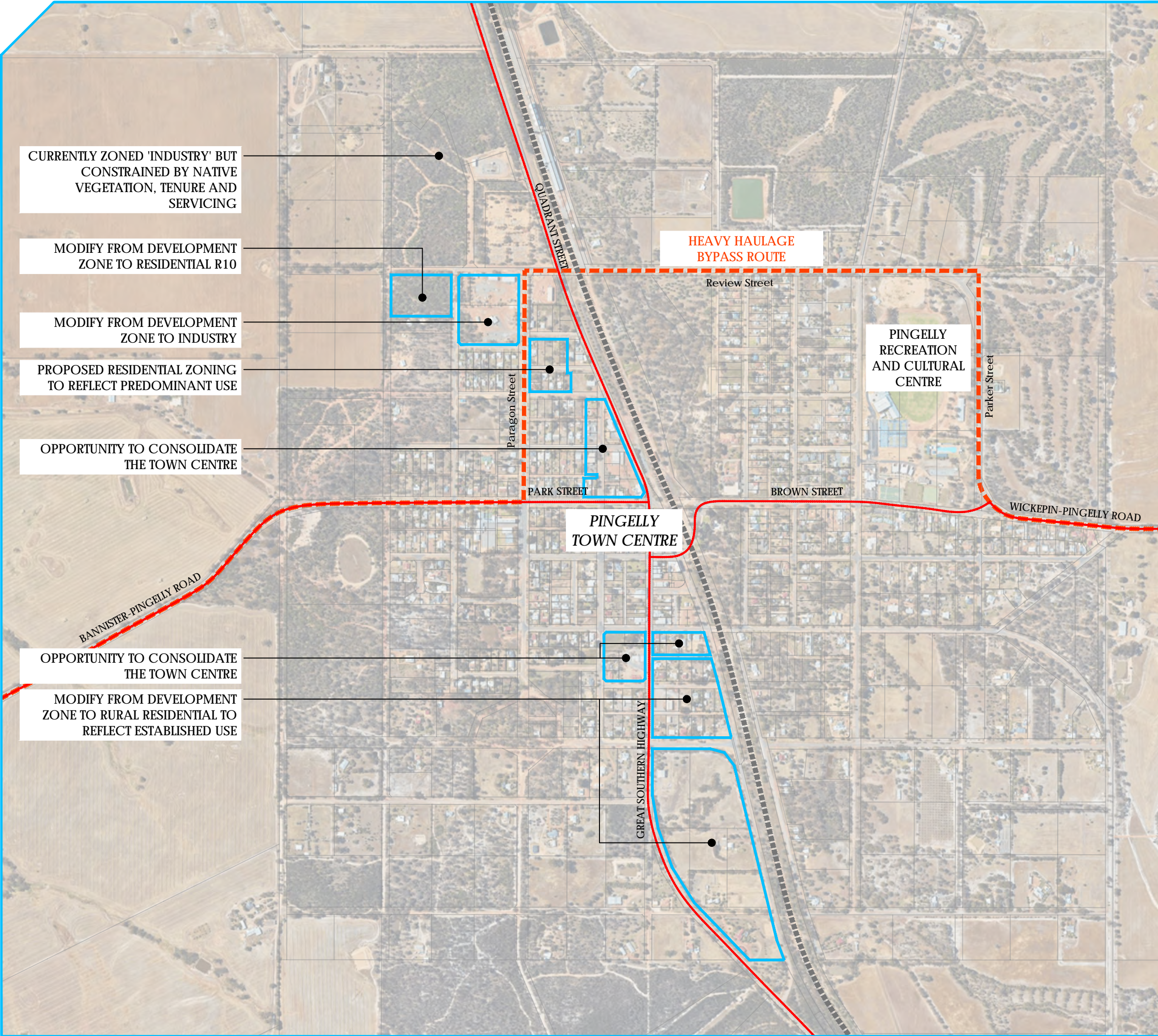
- Amendment Areas
- Lot Boundary
- Major Road
- Railway



CONTEXT PLAN
Local Planning Scheme No. 3
Amendment No. 7
Townsite of Pingelly

LEGEND

- Amendment Areas
- Lot Boundary
- Major Road
- Railway
- Heavy Haulage Bypass Route



A CONTEXT PLAN
REV DESCRIPTION
221128 ST
YYMMDD APPRVD

edge
PLANNING & PROPERTY

Edge Planning & Property
134 Hare Street, Mount Clarence
ALBANY WA 6330
E: steve@edgeplanning.com.au
M: 0409 107 336

DRAWING NUMBER
EP 221010 02

REV
A

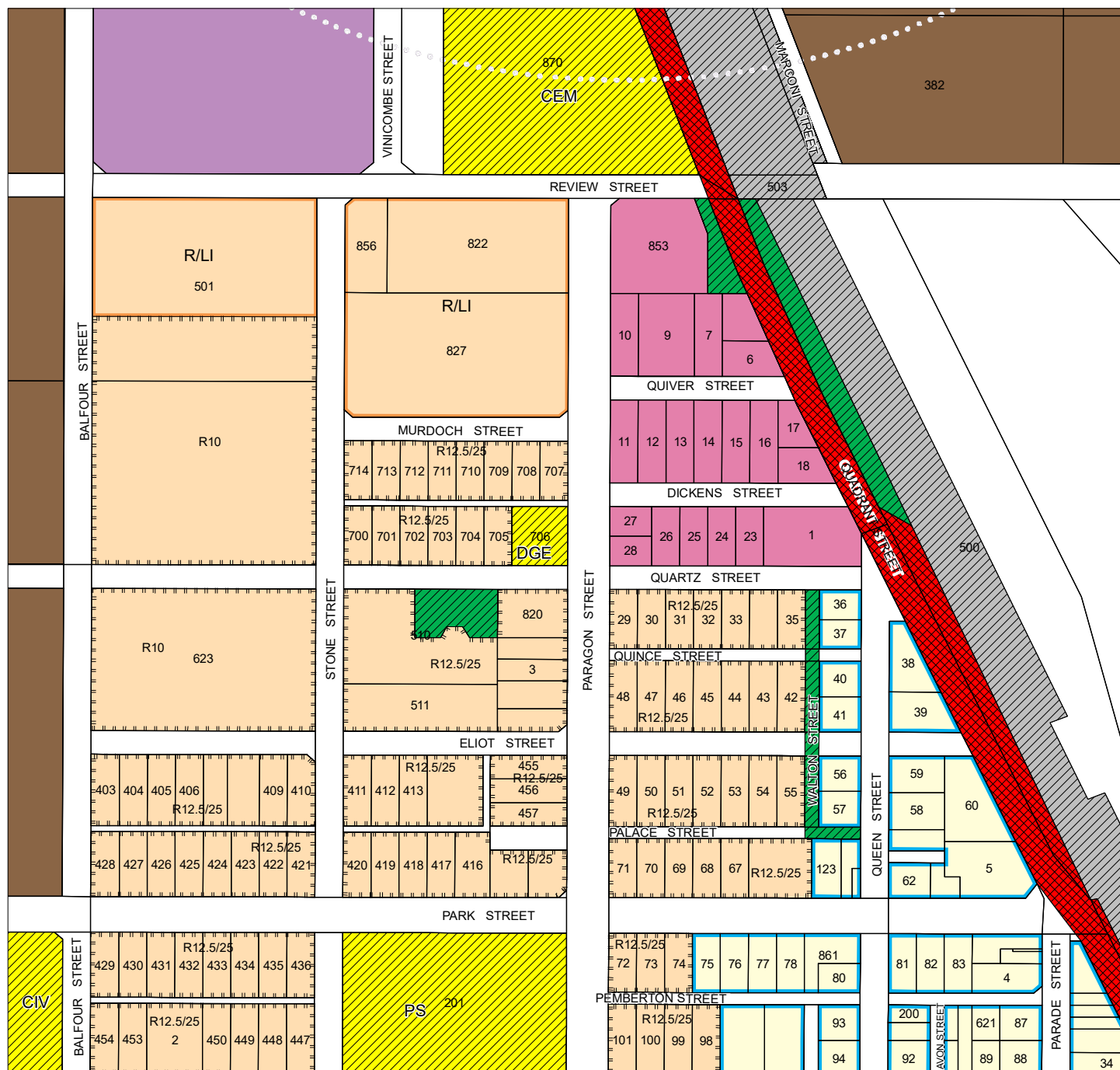
111

NORTH

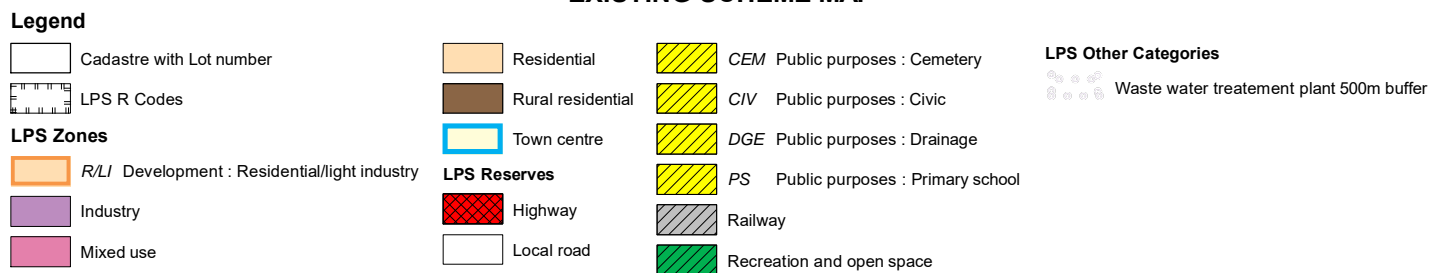
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SHEET A3

50m

0m



EXISTING SCHEME MAP



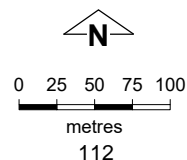
Department of Planning,
Lands and Heritage

Shire of Pingelly

Local Planning Scheme No. 3

Amendment No. 7

Produced by Geospatial Research and Modelling,
Department of Planning, Lands and Heritage, Perth WA
Base Information supplied by Western Australian
Land Information Authority SLIP 1096-2018-1





EXISTING SCHEME MAP

Legend

Cadastre with Lot number

LPS R Codes

LPS Zones

R/LI Development : Residential/light industry

General agriculture

Mixed use

Residential

Rural residential

Town centre

LPS Reserves

Highway

Local road

COM Public purposes : Community

Railway

Recreation and open space



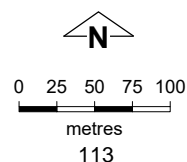
Department of Planning,
Lands and Heritage

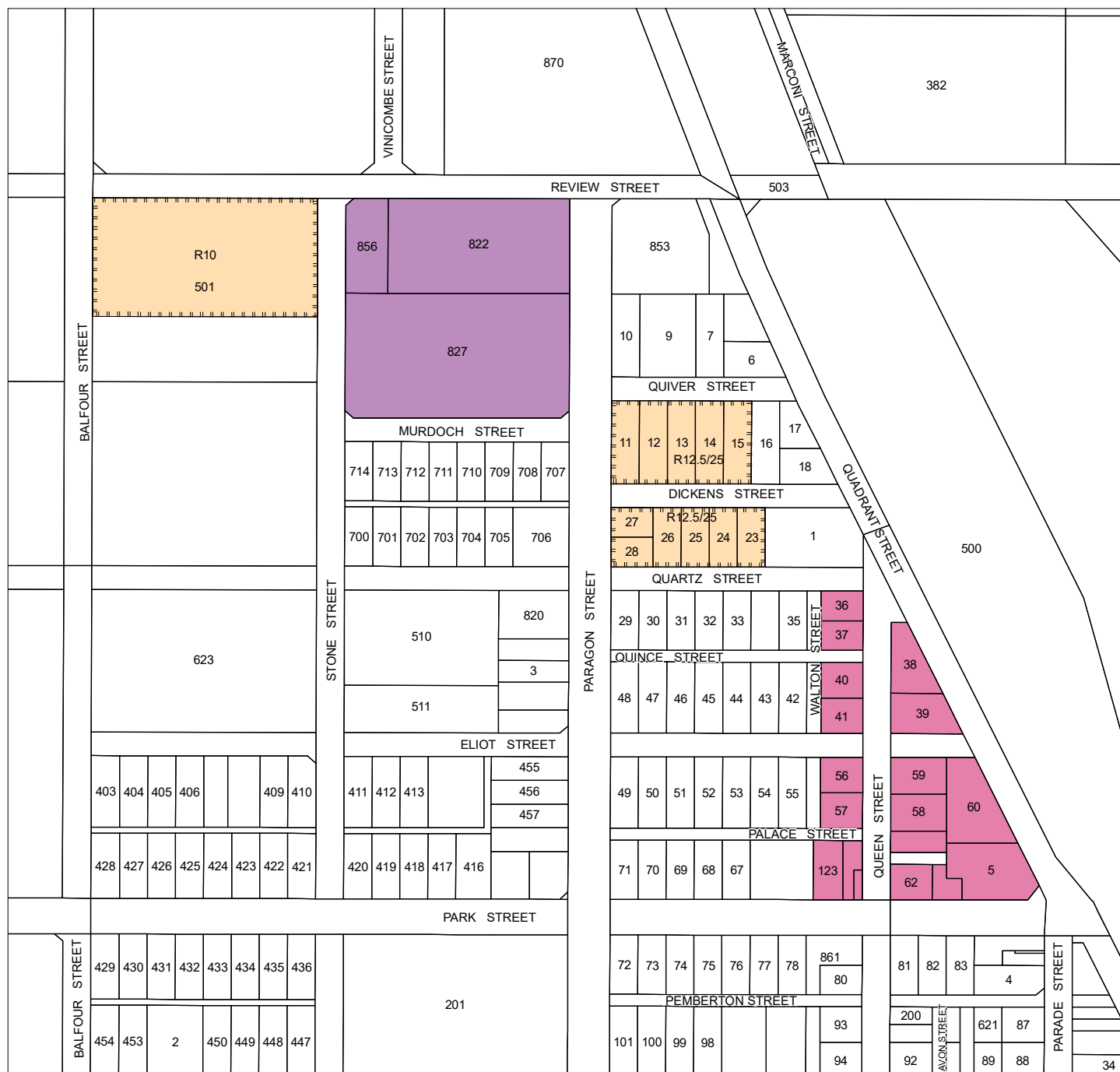
Shire of Pingelly

Local Planning Scheme No. 3

Amendment No. 7

Produced by Geospatial Research and Modelling,
Department of Planning, Lands and Heritage, Perth WA
Base Information supplied by Western Australian
Land Information Authority SLIP 1096-2018-1





PROPOSED SCHEME AMENDMENT MAP

Legend

Cadastre with Lot number

R Codes Amendments

LPS Zones and Reserves Amendments

Industry

Mixed use

Residential



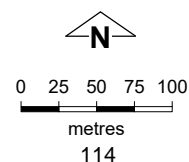
Department of Planning,
Lands and Heritage

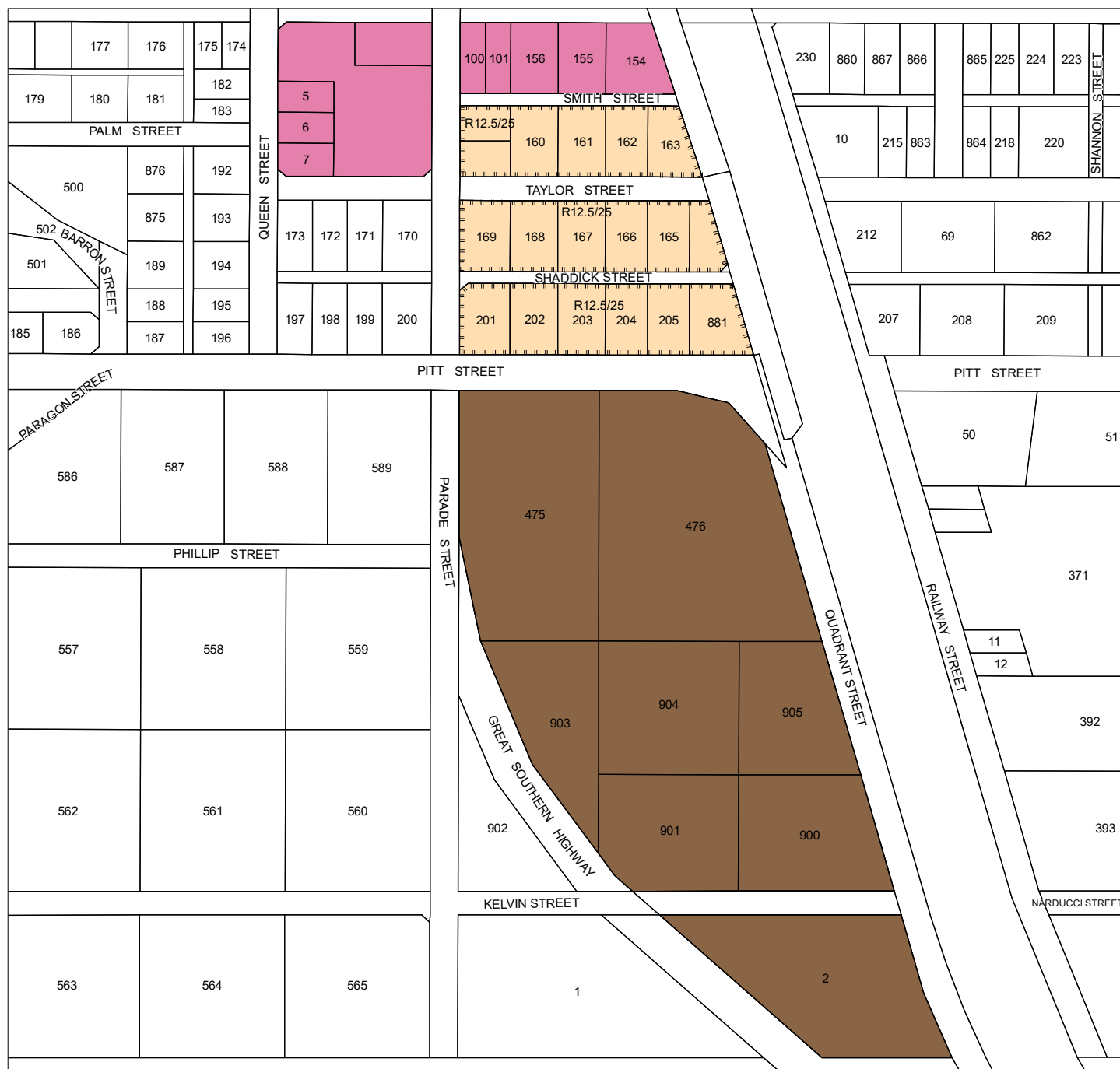
Shire of Pingelly

Local Planning Scheme No. 3

Amendment No. 7

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Land Information Authority SLIP 1096-2018-1





PROPOSED SCHEME AMENDMENT MAP

Legend

Cadastre with Lot number

R Codes Amendments

LPS Zones and Reserves Amendments

Mixed use

Residential

Rural residential



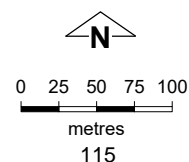
Department of Planning,
Lands and Heritage

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Land Information Authority SLIP 1096-2018-1





Shire of Pingelly
Local Planning Scheme No. 3
Scheme Amendment No. 7

Omnibus amendment to Scheme Map for the
Pingelly townsite

Prepared by Edge Planning & Property for the Shire of Pingelly

www.edgeplanning.com.au

December 2022

Planning and Development Act 2005

RESOLUTION TO PREPARE AMENDMENT TO TOWN PLANNING SCHEME

SHIRE OF PINGELLY LOCAL PLANNING SCHEME No. 3
AMENDMENT No. 7

RESOLVED that the local government pursuant to section 75 of the *Planning and Development Act 2005*, amends the above Local Planning Scheme by:

1. Rezoning portion of Lot 501 Stone Street from 'Development' zone to 'Residential R10' zone.
2. Rezoning Lot 822 (Reserve 26413) Paragon Street, Lot 827 (Reserve 27839) Paragon Street and Lot 856 Stone Street from 'Development' zone to 'Industry' zone.
3. Rezoning Lots 11, 12, 13, 14, 15, 23, 24, 25 and 26 Dickens Street and Lots 27 and 28 Quartz Street from 'Mixed Use' zone to 'Residential R12.5/25' zone.
4. Rezoning Lots 29, 36, 37, 40 (Reserve 5000), 56, 57 and 58 Queen Street, Lots 41 and 59 Eliot Street, Lots 5, 38, 39 and 60 Quadrant Street, Lots 4, 62, 123, 124 and Vacant Crown Land (ID Land No. 1984316) Park Street from 'Town Centre' zone to 'Mixed Use' zone.
5. Rezoning Lots 5, 6 and 7 Queen Street, Lots 900 and 901 Parade Street and Lots 100, 101, 154, 155 (Reserve 8087) and 156 Sharow Street, from 'Town Centre' zone to 'Mixed Use' zone.
6. Rezoning Lots 163 and 881 Quadrant Street, Lot 200 Parade Street, Lots 10, 160, 161, 162, 165, 166, 167, 168, 169 and 201 Taylor Street and Lots 201, 202, 203, 204 and 205 Pitt Street from 'Mixed Use' zone to 'Residential R12.5/25' zone.
7. Rezoning Lots 475 and 476 Pitt Street, Lots 904 and 905 Quadrant Street, Lots 2, 900 and 901 Kelvin Street and Lot 903 Great Southern Highway from 'Development' zone to 'Rural Residential' zone.
8. Amending the Scheme Map accordingly.

The amendment is a standard amendment in accordance with part (a), (e), (f) and (g) of the standard amendment definition contained in Regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Dated this day of20.....

.....
CHIEF EXECUTIVE OFFICER

Contents

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1	Location Plan	
2	Context Plan	
3	Shire of Pingelly Local Planning Strategy – Pingelly townsite	

PROPOSAL TO AMEND A LOCAL PLANNING SCHEME

LOCAL GOVERNMENT	Shire of Pingelly
DESCRIPTION OF LOCAL PLANNING SCHEME	Shire of Pingelly Local Planning Scheme No. 3
TYPE OF SCHEME	District Scheme
SERIAL NO. OF AMENDMENT	7
PROPOSAL	Omnibus amendment to Scheme Map for the Pingelly townsite.

REPORT BY THE SHIRE OF PINGELLY

1. INTRODUCTION

The Shire of Pingelly seeks the support of the Western Australian Planning Commission (WAPC) and the approval of the Hon. Minister for Planning to rezone various lots in the Pingelly townsite. In this report, the various properties will be called the 'sites'.

The purpose of this report and associated plans are to explain and set out the planning merits of the Amendment. Rezoning the sites will facilitate new development opportunities and remove the requirement to prepare a structure plan on some properties.

2. BACKGROUND

2.1 Property Address

The Amendment proposes to rezone various properties which are grouped into precincts based on the proposed Scheme Amendment Map:

- Lot 501 Stone Street (portion);
- Lot 822 (Reserve 26413) Paragon Street, Lot 827 (Reserve 27839) Paragon Street and Lot 856 Stone Street;
- Lots 11, 12, 13, 14, 15, 23, 24, 25 and 26 Dickens Street and Lots 27 and 28 Quartz Street;
- Lots 29, 36, 37, 40 (Reserve 5000), 56, 57 and 58 Queen Street, Lots 41 and 59 Eliot Street, Lots 5, 38, 39 and 60 Quadrant Street, Lots 4, 62, 123, 124 and Vacant Crown Land (ID Land No. 1984316) Park Street;
- Lots 5, 6 and 7 Queen Street, Lots 900 and 901 Parade Street and Lots 100, 101, 154, 155 (Reserve 8087) and 156 Sharow Street;
- Lots 163 and 881 Quadrant Street, Lot 200 Parade Street, Lots 10, 160, 161, 162, 165, 166, 167, 168, 169 and 201 Taylor Street and Lots 201, 202, 203, 204 and 205 Pitt Street; and
- Lots 475 and 476 Pitt Street, Lots 904 and 905 Quadrant Street, Lots 2, 900 and 901 Kelvin Street and Lot 903 Great Southern Highway.

2.2 Regional Context

The sites are situated in the Shire of Pingelly. The Pingelly townsite is located 158 kilometres south-east of Perth. Pingelly is in the southern Wheatbelt Region and it provides various services and facilities to residents and visitors.

2.3 Local Context

The sites form part of the Pingelly townsite and are located between 0 – 1000 metres from the town centre (see Attachment 1).

Attachment 2 shows the Context Plan. There are a range of land uses nearby including residential, rural residential, open space, community, commercial and industry. The range of land uses is reflective of most country towns.

There are a range of residential densities in the Pingelly townsite.

2.4 Physical Characteristics

The sites are generally cleared and gently sloping.

The sites are used for residential, rural residential, mixed use or industrial purposes while other parts are undeveloped. The proposed rezoning **addresses the site's context**, characteristics and capability. The proposed zoning, in most cases, reflects the predominant use of the land.

The site's physical features present no constraints to the Amendment.

2.5 Services

The sites are provided with standard 'hard' infrastructure including reticulated (scheme) water, power, telecommunications, drainage and sealed roads. Some sites are connected to the reticulated sewerage system while other properties rely on on-site wastewater disposal.

2.6 Heritage

There is no registered Aboriginal heritage site on the subject land area as set out on the Department of Planning, Lands and Heritage inquiry system. While noting this, landowners and developers have an obligation under the *Aboriginal Heritage Act 1972* and the *Aboriginal Cultural Heritage Act 2021* to protect places and objects in Western Australia that are important to Aboriginal people because of the connections to their culture.

The sites contain various structures or places of **heritage significance on the Shire's** Municipal Inventory (Local Heritage Survey).

3. PLANNING FRAMEWORK

3.1 Overview

The following section will outline how the Amendment suitably addresses relevant planning policies, strategies, plans and LPS3. In summary, the Amendment is consistent with the State, regional and local planning framework.

3.2 State Planning Framework

The following strategies and policies are of relevance to the Amendment:

- *State Planning Strategy 2050* - sets a broad strategic plan for Western Australia built on sustained growth and prosperity. The Strategy promotes regional development, a range of housing, liveability and making efficient use of land and infrastructure. The Amendment is consistent with the Strategy given it promotes infill residential development, near a town centre and near facilities in an established town.
- *State Planning Policy 1 State Planning Framework Policy (2006)* - identifies that the primary aim of planning is to provide for the sustainable use and development of land.
- *State Planning Policy No. 2.9 Water Resources* - development is required to adopt water sensitive urban design principles.
- *State Planning Policy No. 3* - the Policy sets out the principles and considerations which apply for urban growth and settlement in Western Australia. The Policy promotes a sustainable settlement pattern, promoting development on 'brownfield' (previously developed) land, supports building on existing communities and seeks convenient access to employment and services. The Amendment is consistent with SPP 3 given the sites are near the town centre and other facilities.
- *State Planning Policy 3.7 Planning in Bushfire Prone Areas (2015)* – some properties are within a Bushfire Prone Area as shown at <https://maps.slip.wa.gov.au/landgate/bushfireprone> while other properties are not in the Bushfire Prone Area.
- *State Planning Policy 5.4 Road and Rail Noise* – various properties are within the 'trigger distance'.
- *Liveable Neighbourhoods* - promotes walkable neighbourhoods, mixed uses, the provision of a range of housing types and lot sizes, and to efficiently use land. A general principle is to plan residential neighbourhoods around existing/planned activity centres. The Amendment is generally consistent with Liveable Neighbourhoods given most residential properties are within 400 metres from the town centre and are within walking distance of other facilities.
- *Government Sewerage Policy* – the sites are not within a sewerage sensitive area.

3.3 Regional Planning Framework

3.3.1 Wheatbelt Regional Planning and Infrastructure Framework (2015)

The Framework establishes the vision, objectives, planning approach and sets out key regional infrastructure projects. The Framework supports a diverse economic base and seeks to focus new housing in established towns to support services and facilities.

3.3.2 Wheatbelt Regional Investment Blueprint (2015)

The Blueprint establishes priorities for economic development and growth of the Wheatbelt region and provides an analysis of local, regional, national and global factors influencing the region. A strategic economic growth plan and proposed transformational projects are set out. The Blueprint also supports growing the region's population, promoting development in established towns and a vibrant economy.

Complementing the Blueprint is the *Wheatbelt South Sub-Regional Economic Strategy (2014)*.

3.4 Local Planning Framework

3.4.1 Shire of Pingelly Local Planning Strategy

The Strategy Plan from the *Shire of Pingelly Local Planning Strategy*, for the Pingelly townsite, is outlined in Attachment 3.

The Strategy, endorsed by the WAPC on 27 March 2007 seeks to provide a range of residential, rural living and employment opportunities.

The Amendment is broadly consistent with the Local Planning Strategy noting it supports infill development, a range of residential densities to support varying housing needs of the community and facilitates job creation.

The Amendment, on some minor components, differs to what is shown in Figure 25 of the Local Planning Strategy. While recognising this, the Amendment will not have a major impact on surrounding land noting the current zoning. It is noted, for instance, that the existing zoning including 'Development' zone includes the potential for industrial uses. Previous planning has considered suitable land use separations and buffers.

3.4.2 Shire of Pingelly Local Planning Scheme No. 3

LPS3 is the principal statutory tool for achieving the Shire's aims and objectives, with respect to the development mainly from a land use, development control and infrastructure coordination perspective. The existing zoning of the Amendment sites is shown on the Existing Scheme Maps.

The Amendment is consistent with the aims of the scheme (clause 1.6) and the objectives for the Residential, Mixed Use, Industry and Rural Residential Zone in clause 4.2.

3.4.3 Local Planning Policies

There are no Local Planning Policies that directly relate to the Amendment. At future development stages, relevant policies will guide future use and development of the sites.

3.4.4 Shire of Pingelly Strategic Community Plan

The Strategic Community Plan sets the community's vision for the future and it is the principal strategic guide for the Council's future planning and activities. The vision for the town is:

'Growing, inclusive and resilient'

The Strategic Community Plan promotes population growth, a growing and more diverse economy, supporting local facilities and protecting key environmental assets.

3.5 Planning Framework Implications for the Amendment

Common themes of the planning framework and their implications for the Amendment include:

- Promoting a greater range of lot sizes to facilitate greater for housing choice, affordability and to cater for increasingly diverse household types;
- Supporting infill development and promoting new housing;
- Addressing land use compatibility;
- Addressing key environmental assets;
- Addressing bushfire risks;
- Addressing landscape impact;
- Supporting local communities and local economies; and
- Appropriate servicing.

Based on the above, the Amendment is consistent with the planning framework and is consistent with the principles of orderly and proper planning.

4. AMENDMENT PROPOSAL

The Amendment proposes to rezone various properties in the Pingelly townsite.

Based on the site's context, characteristics and capability, it is anticipated that there are limited planning considerations with matters to be addressed at the subdivision and/or development stage. The modest changes proposed by the Amendment generally reflect the current land uses.

Future development and uses will be subject to gaining necessary approvals from the WAPC and local government.

Rezoning the sites will facilitate new development opportunities including promoting residential development.

The Shire has identified that there is insufficient serviced land available for residential purposes in the Pingelly townsite. The Amendment provides an opportunity for infill residential development.

The proposal to consolidate the town centre has planning merit. There is a generous amount of land zoned 'Town Centre' and 'Mixed Use' in Pingelly. The Shire considers there is scope to consolidate/condense the town centre with a corresponding increase in residential land.

It is considered beneficial to delete the Development zone from the Scheme and rezone these areas to Residential, Industry and Rural Residential. This in part removes the need to prepare a structure plan for these properties. Structure planning is not required for these small precincts given servicing and access issues are capable of being addressed at subdivision and development stage.

5. PLANNING CONSIDERATIONS AND PLANNING JUSTIFICATION

5.1 Overview

This section brings together an assessment of the site's attributes and the planning framework in considering key planning matters and justifying the Amendment.

5.2 Appropriate Location for Rezoning

The sites are suitable and capable of the proposed rezoning. This includes:

- It is consistent with the planning framework;
- The sites are close to the town centre and near other facilities;
- The uses are compatible with adjoining and nearby development;
- The sites have manageable bushfire risks;
- The sites are appropriately serviced;
- The sites have minimal environmental assets and future development will create manageable adverse environmental impacts; and
- It encourages a mix of lot sizes and promotes affordability and choice in housing by encouraging a range of housing types.

In particular:

- Lot 501 Stone Street (Development zone to Residential R10): this is logical, with clearing and servicing able to be dealt with at subdivision;
- Lots 822, 827 and 856 Stone/Paragon Street (Development zone to Industry): this is logical and reflects the current use of the land including the Shire depot;
- Dickens and Quartz Streets (Mixed use zone to Residential R12.5/25): this is logical and reflects the current use of the land. It maintains the encouragement to connect to the reticulated sewerage network;
- Queen, Eliot, Quadrant and Park Streets (Town Centre zone to Mixed Use): this reflects the predominant use and consolidates the town centre;
- Queen, Parade and Sharow Streets (Town Centre zone to Mixed Use): this reflects the predominant uses and consolidates the town centre;
- Quadrant, Parade, Taylor and Pitt Streets (Mixed Use to Residential R12.5/25): this reflects the current use; and
- Pitt, Quadrant and Kelvin Streets (Development zone to Rural Residential): this reflects the current land use.

5.3 Compatibility with Adjoining and Nearby Land Uses

Noting the existing zoning, there are modest proposed zoning changes. The proposed zoning will be compatible with adjoining and nearby land uses/development. Accordingly, **the Amendment will retain the area's character.**

5.4 Bushfire Management

Given the existing zoning, there is limited intensification of land uses and development. Based on preliminary Department of Planning, Lands and Heritage advice, there is no requirement to prepare a Bushfire Management Plan to support the Amendment.

It is noted that a bushfire hazard level assessment is not required for the proposed changes to the Town Centre/Mixed Use zone as it would not intensify land use or increase bushfire risk. Nor would it be required for the industrial proposals as it is not introducing sensitive land uses and it is expected that development could be sited appropriately to address bushfire risk.

There may be a requirement to prepare a fit-for-purpose bushfire assessment to support future subdivision and/or development applications.

5.5 Environmental Impact

The Amendment will create minimal environmental impacts. For instance:

- The sites have been previously cleared of native vegetation;

- Most sites will be connected to reticulated sewerage; and
- Appropriate stormwater outcomes can be achieved.

Given some sites are near Quadrant Street and the railway line, there may be a need for 'quiet' house principles to be implemented at the Development Application/Building Permit stages.

5.6 Greater Range of Housing Choice

The Amendment, in part, proposes to rezone various properties to the Residential zone. This will assist to facilitate additional housing land and the potential for a different choice for those people who are considering moving or investing in Pingelly. The provision of a variety of lot sizes and housing types, that increasingly cater to the housing needs of the community, is consistent with the planning framework and assists to support local facilities and services.

5.7 Supporting the Local Economy

As previously outlined, the Amendment is consistent with the planning framework. Approval and implementation of the Amendment will assist to encourage investment and development on various sites. This includes removing the planning impediment to prepare a structure plan for land currently zoned 'Development'.

The Amendment will assist with job creation which will have various economic benefits. This includes it will support local employment, assist in a more sustainable local economy and it will add to Pingelly's overall viability, vitality and prosperity.

5.8 Planning Justification

The planning justification for the Amendment is summarised below in Table 1:

Table 1 – Summarised Planning				
Strategic	Land Use Planning	Environment, Landscape and Heritage	Transport and Servicing	Economic and Community
<p>The Amendment is consistent with the State, regional and local planning framework including that it promotes a range of residential development and seeks to facilitate new industrial development.</p> <p>Future development will reinforce Pingelly as the key centre within the Shire of Pingelly.</p>	<p>The sites are well located for proposed development including it is compatible with adjoining and nearby uses.</p>	<p>The sites contain minimal environmental assets and will not create adverse environmental impacts.</p>	<p>Traffic impacts can be readily accommodated on local or State roads.</p> <p>Car parking can be contained on-site.</p>	<p>It will promote job creation by supporting the development of Pingelly.</p>
	<p>The sites are suitable and capable for proposed development.</p>	<p>The sites have manageable bushfire risks.</p>	<p>The sites are centrally located and is highly accessible. There are accordingly various opportunities to promote walking and cycling to/from the site given it is close to the town centre and other facilities.</p>	<p>The proposal will assist in enhancing Pingelly as a district centre.</p>
	<p>Development will be effectively controlled through LPS3 provisions.</p>	<p>There are minimal landscape impacts.</p>	<p>The sites are appropriately serviced.</p>	<p>The proposal will assist to enhance Pingelly through adding to its overall viability, vitality and prosperity and adding to the range of services that can be provided.</p>

In view of the above, the Amendment is consistent with the planning framework and the principles of orderly and proper planning.

6. CONCLUSION

This report confirms that the Amendment is consistent with the planning framework, the sites are suitable to accommodate proposed development.

The support of the WAPC and the approval of the Hon. Minister for Planning are requested.

Planning and Development Act 2005

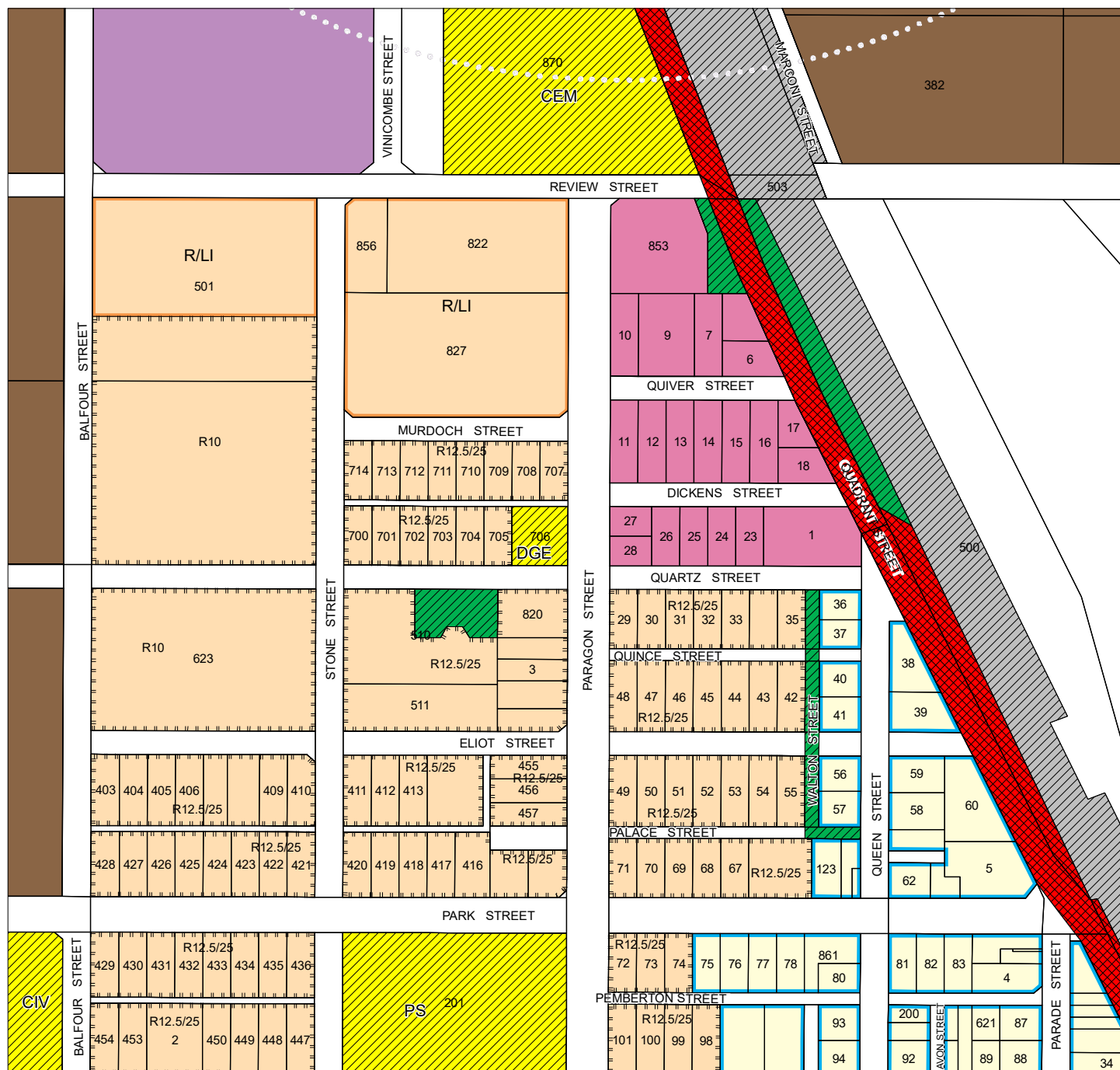
SHIRE OF PINGELLY

LOCAL PLANNING SCHEME No. 3

AMENDMENT No. 7

That the Shire of Pingelly, under and by virtue of the powers conferred upon it in that behalf by the *Planning and Development Act 2005*, hereby amends the above Local Planning Scheme by:

1. Rezoning portion of Lot 501 Stone Street from 'Development' zone to 'Residential R10' zone.
2. Rezoning Lot 822 (Reserve 26413) Paragon Street, Lot 827 (Reserve 27839) Paragon Street and Lot 856 Stone Street from 'Development' zone to 'Industry' zone.
3. Rezoning Lots 11, 12, 13, 14, 15, 23, 24, 25 and 26 Dickens Street and Lots 27 and 28 Quartz Street from 'Mixed Use' zone to 'Residential R12.5/25' zone.
4. Rezoning Lots 29, 36, 37, 40 (Reserve 5000), 56, 57 and 58 Queen Street, Lots 41 and 59 Eliot Street, Lots 5, 38, 39 and 60 Quadrant Street, Lots 4, 62, 123, 124 and Vacant Crown Land (ID Land No. 1984316) Park Street from 'Town Centre' zone to 'Mixed Use' zone.
5. Rezoning Lots 5, 6 and 7 Queen Street, Lots 900 and 901 Parade Street and Lots 100, 101, 154, 155 (Reserve 8087) and 156 Sharow Street, from 'Town Centre' zone to 'Mixed Use' zone.
6. Rezoning Lots 163 and 881 Quadrant Street, Lot 200 Parade Street, Lots 10, 160, 161, 162, 165, 166, 167, 168, 169 and 201 Taylor Street and Lots 201, 202, 203, 204 and 205 Pitt Street from 'Mixed Use' zone to 'Residential R12.5/25' zone.
7. Rezoning Lots 475 and 476 Pitt Street, Lots 904 and 905 Quadrant Street, Lots 2, 900 and 901 Kelvin Street and Lot 903 Great Southern Highway from 'Development' zone to 'Rural Residential' zone.
8. Amending the Scheme Map accordingly.



EXISTING SCHEME MAP

Legend

Cadastre with Lot number

LPS R Codes

LPS Zones

R/LI Development : Residential/light industry

Industry

Mixed use

Residential

Rural residential

Town centre

LPS Reserves

Highway

Local road

CEM Public purposes : Cemetery

CIV Public purposes : Civic

DGE Public purposes : Drainage

PS Public purposes : Primary school

Railway

Recreation and open space

LPS Other Categories

Waste water treatment plant 500m buffer



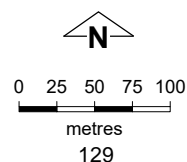
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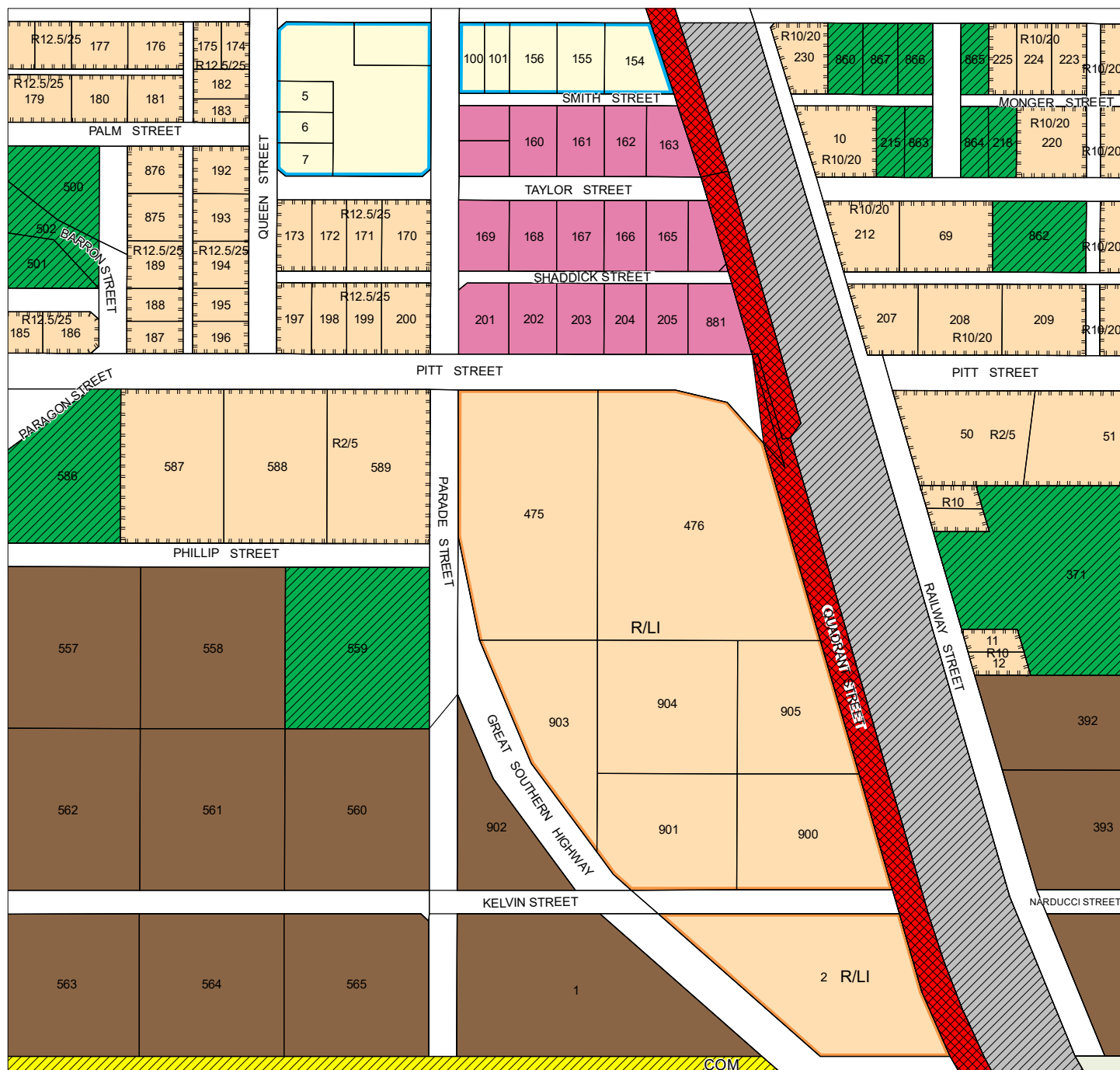
Shire of Pingelly

Local Planning Scheme No. 3

Amendment No. 7

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Department of Planning, Lands and Heritage, Perth WA
Base Information supplied by Western Australian
Land Information Authority SLIP 1096-2018-1





EXISTING SCHEME MAP

Legend

Cadastre with Lot number

LPS R Codes

LPS Zones

R/LI Development : Residential/light industry

General agriculture

Mixed use

Residential

Rural residential

Town centre

LPS Reserves

Highway

Local road

COM Public purposes : Community

Railway

Recreation and open space



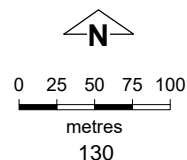
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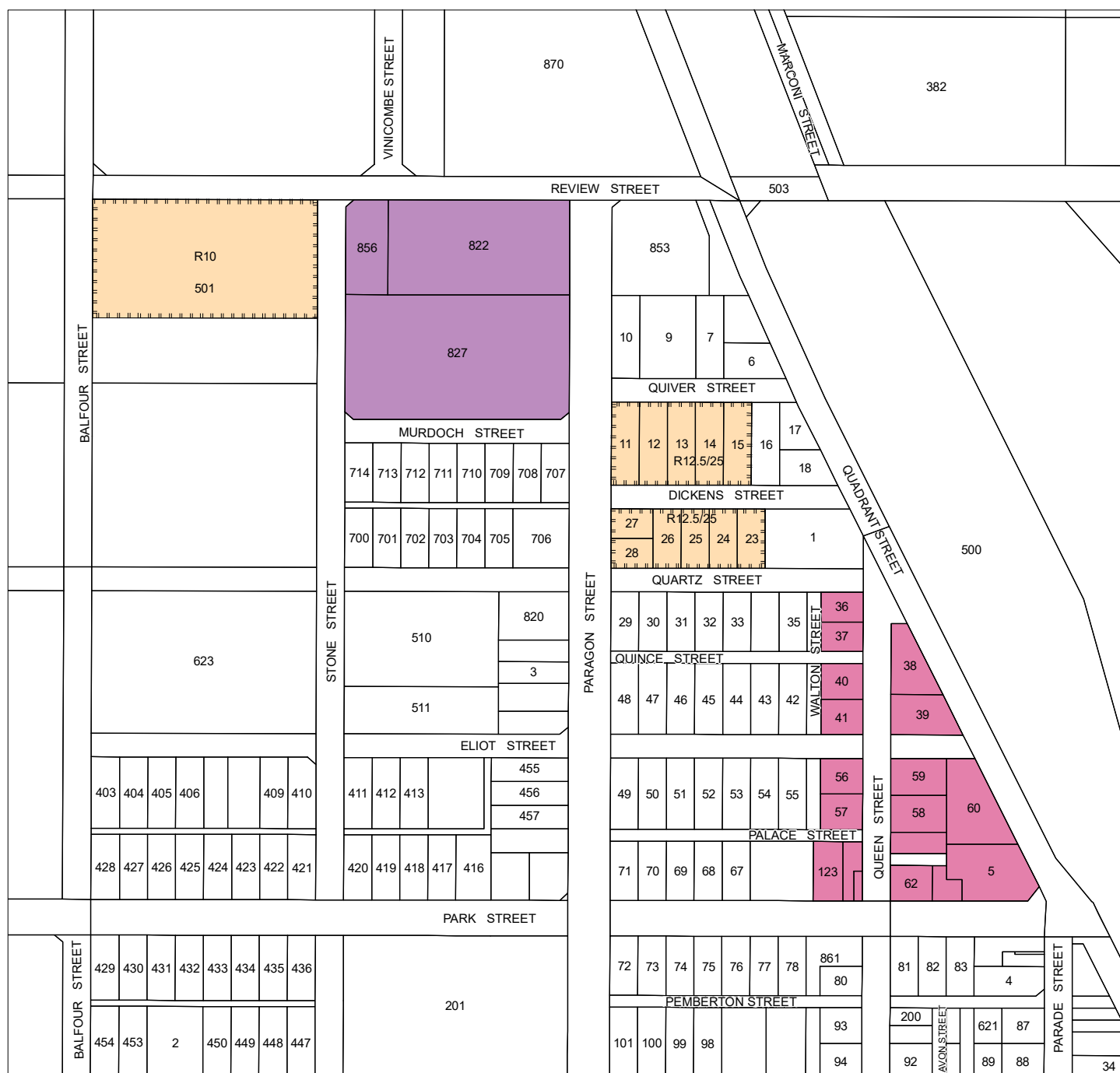
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Shire of Pingelly

Local Planning Scheme No. 3

Amendment No. 7





PROPOSED SCHEME AMENDMENT MAP

Legend

Cadastre with Lot number

R Codes Amendments

LPS Zones and Reserves Amendments

Industry

Mixed use

Residential



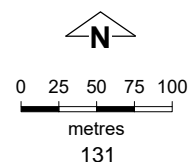
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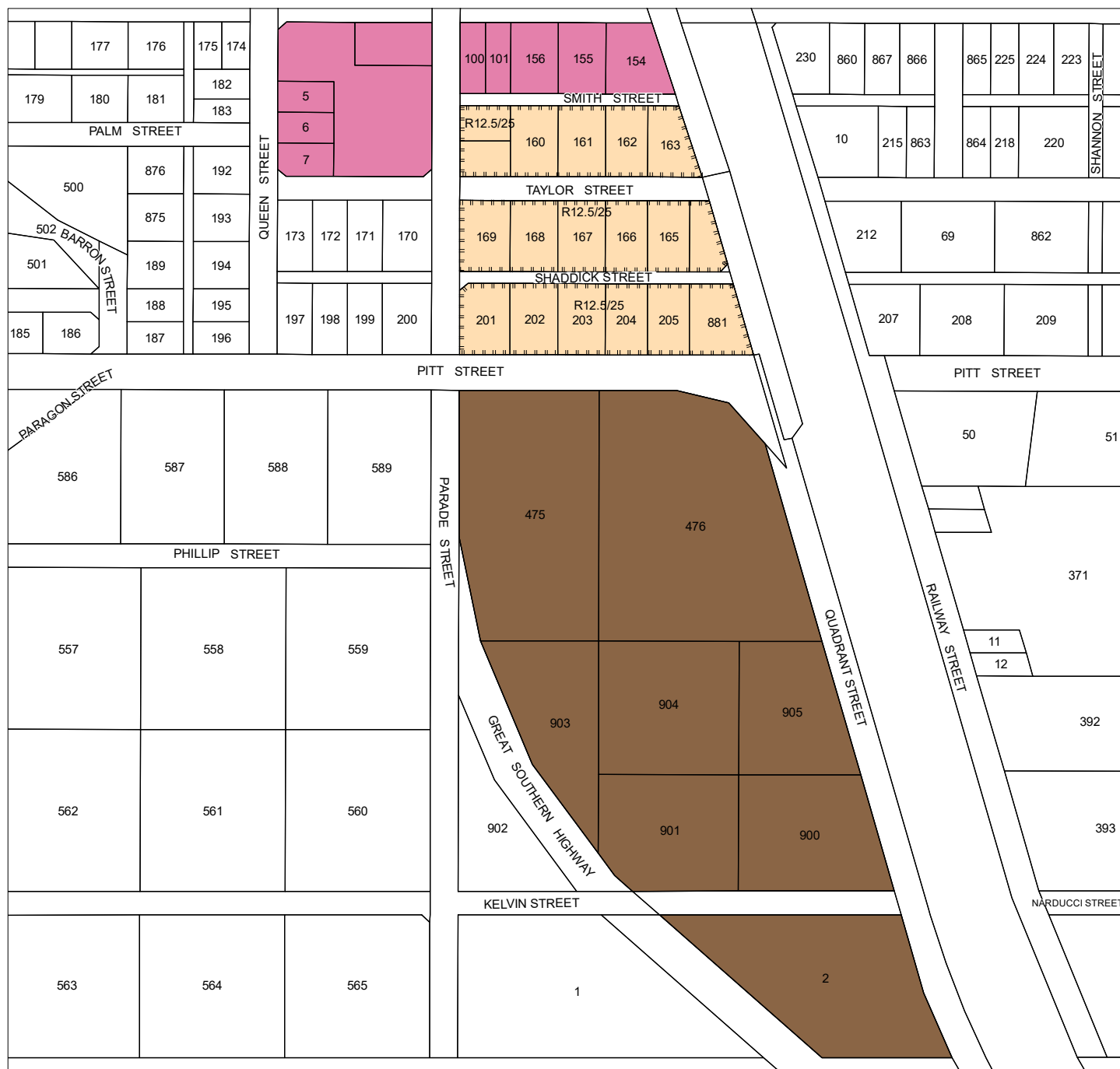
Shire of Pingelly

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PROPOSED SCHEME AMENDMENT MAP

Legend

Cadastre with Lot number

R Codes Amendments

LPS Zones and Reserves Amendments

Mixed use

Residential

Rural residential



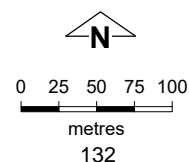
Department of Planning,
Lands and Heritage

Shire of Pingelly

Local Planning Scheme No. 3

Amendment No. 7

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Department of Planning, Lands and Heritage, Perth WA
Base Information supplied by Western Australian
Land Information Authority SLIP 1096-2018-1



COUNCIL ADOPTION FOR ADVERTISING

Adopted for advertising by resolution of the Council of the Shire of Pingelly at the Ordinary Meeting of the Council held on the

.....

SHIRE PRESIDENT

.....

CHIEF EXECUTIVE OFFICER

COUNCIL RECOMMENDED/SUBMITTED FOR APPROVAL

Supported for submission to the Minister for Planning for approval by resolution of the Shire of Pingelly at the Ordinary Meeting of the Council held on the and the Common Seal of the Shire of Pingelly was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....

SHIRE PRESIDENT

.....

CHIEF EXECUTIVE OFFICER

WAPC RECOMMENDED/SUBMITTED FOR APPROVAL

.....

DELEGATED UNDER S.16 OF THE
PLANNING AND DEVELOPMENT ACT 2005

DATE.....

APPROVAL GRANTED

.....

MINISTER FOR PLANNING
S.87 OF THE PLANNING AND DEVELOPMENT ACT 2005

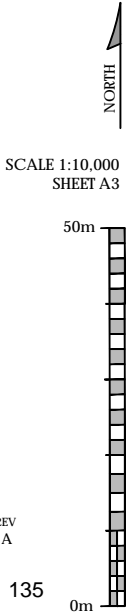
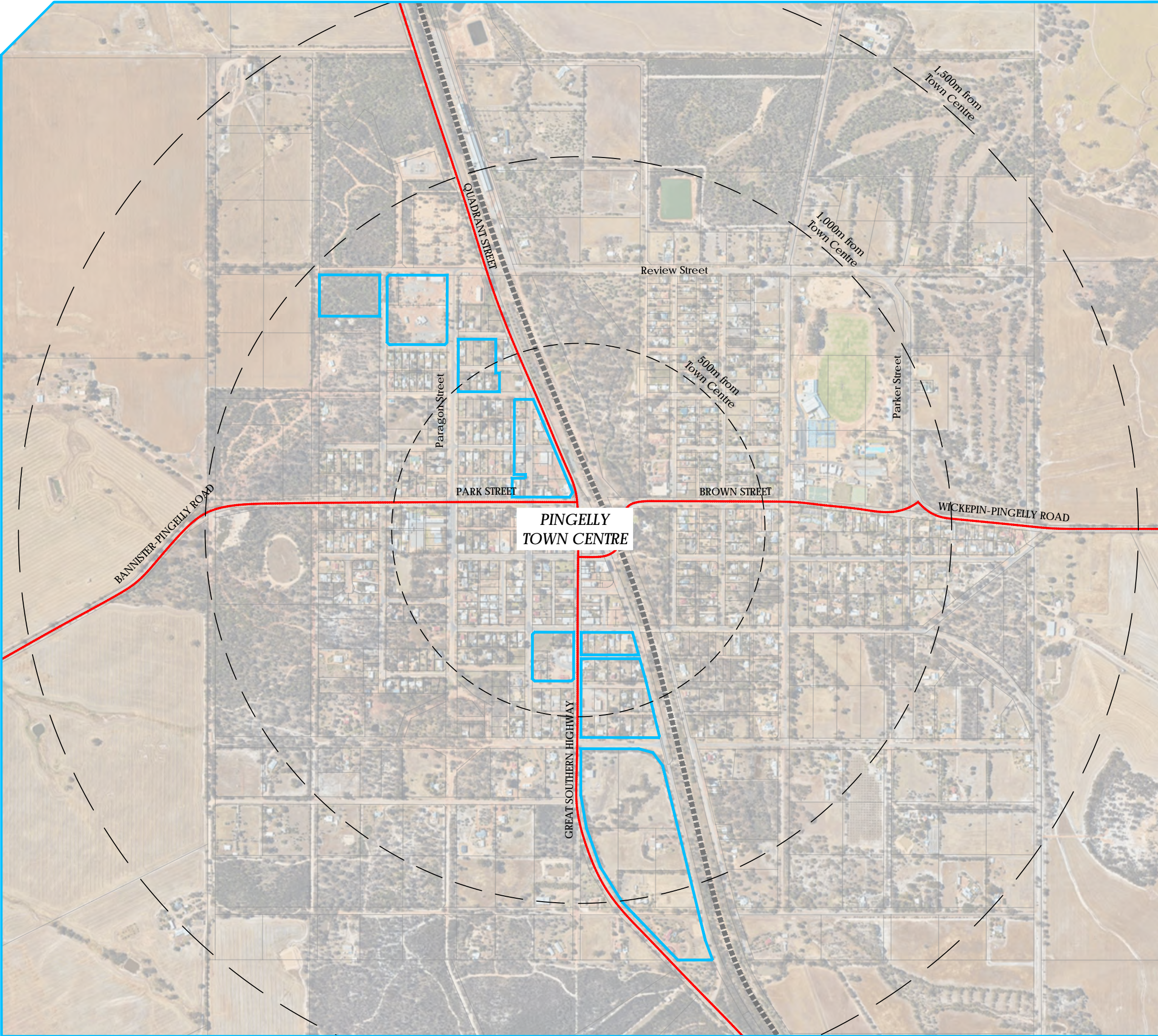
DATE.....

ATTACHMENT 1

LOCATION PLAN
Local Planning Scheme No. 3
Amendment No. 7
Townsite of Pingelly

LEGEND

- Amendment Areas
- Lot Boundary
- Major Road
- Railway

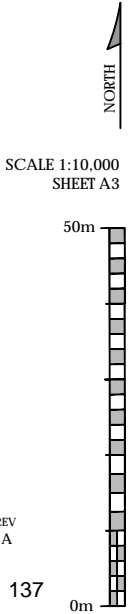
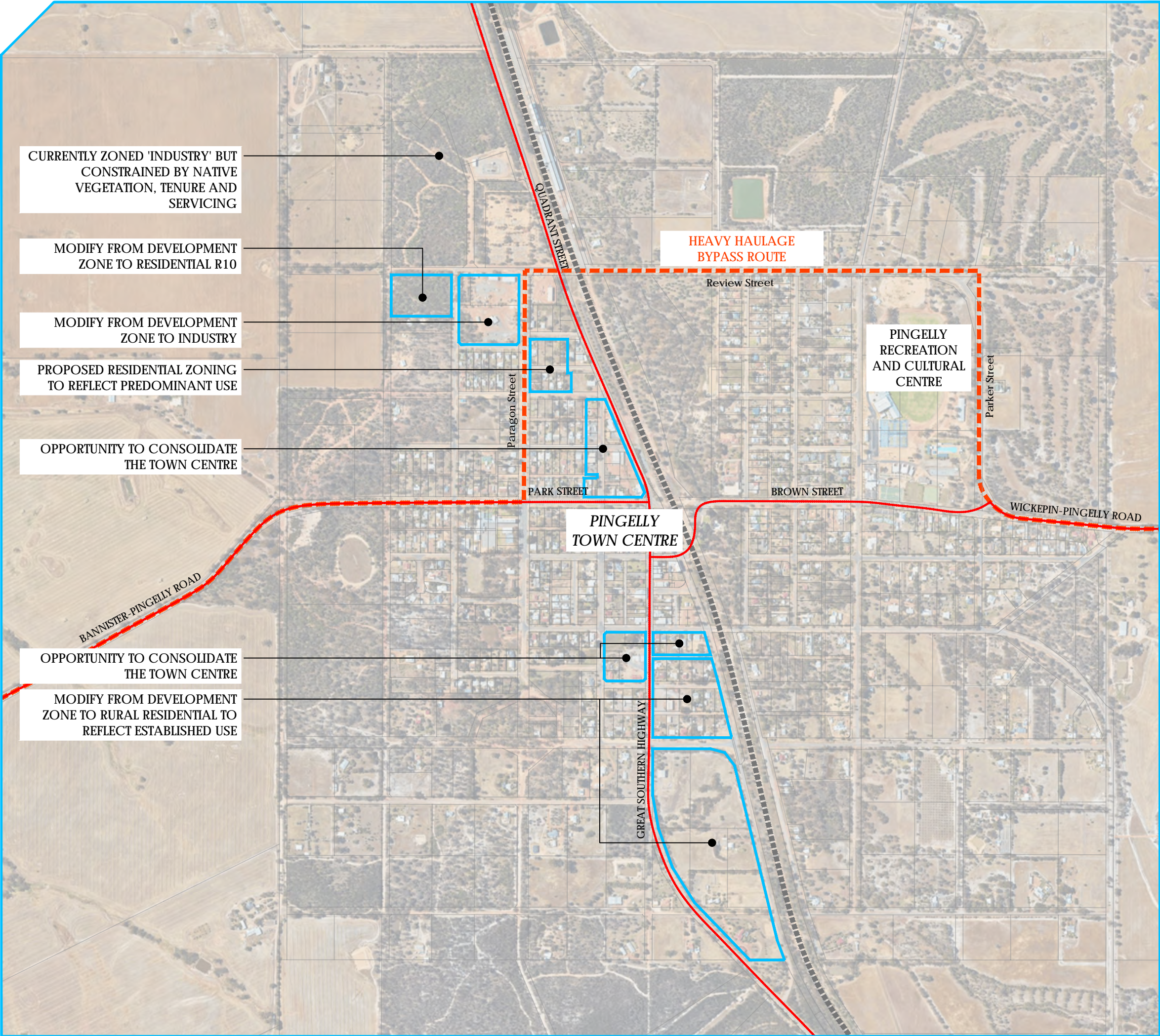


ATTACHMENT 2

CONTEXT PLAN
Local Planning Scheme No. 3
Amendment No. 7
Townsite of Pingelly

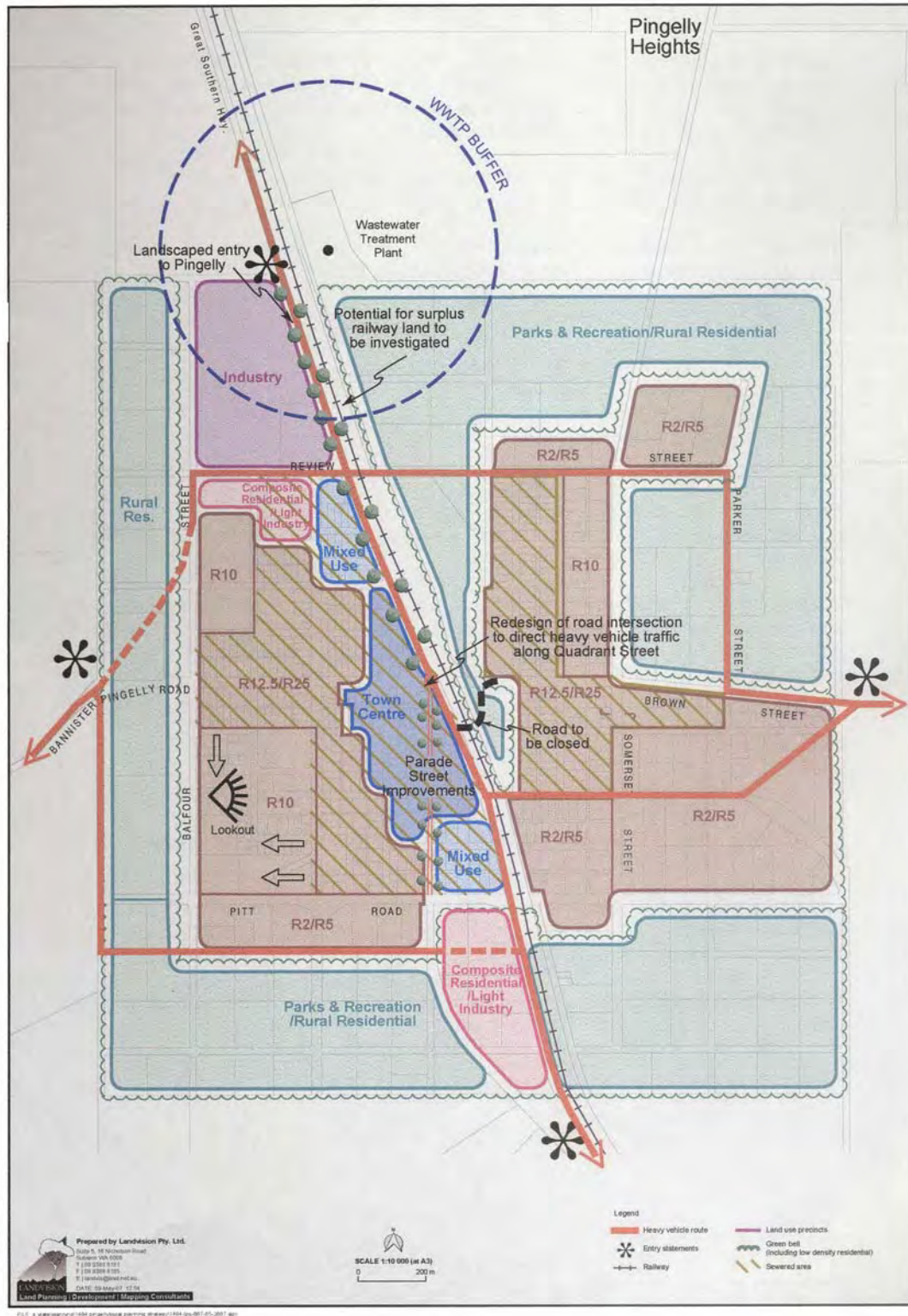
LEGEND

- Amendment Areas
- Lot Boundary
- Major Road
- Railway
- Heavy Haulage Bypass Route



ATTACHMENT 3

FIGURE 25: PINGELLY TOWNSITE - LOCAL PLANNING STRATEGY



17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Cr Bryan Hotham proposes the following motion with notice.

17.1 Invitation to the Pingelly Primary School Policy

Comment

The standing invitation to the School will provide consistent relationship building between the School and Council and provide a practical platform for the student's civic studies.

Voting Requirements

Simple Majority

Recommendation and Council Decision

That Council adopt the Invitation to the Pingelly Primary School Policy, as amended.

13209

Moved: Cr Hotham

Seconded: Cr Oliveri

CARRIED 7/0

Councillor comments in support of the motion:

Cr Hotham – It is wise of us as the Council to embrace the Yr 6 children and show them how the Council works in their community.

Councillor comments in opposing the motion:

Cr McBurney – whilst I totally agree with the intent that Cr Hotham has suggested, my concern is around the maturity of year 6 students being able to sit through a Council meeting. I would be totally in favour of inviting the Yr 6 Councillors or students to come and have a representative meeting with us. I'm just not convinced that them coming and observing a Council meeting is going to achieve the outcomes and the benefits that we want them to achieve.

Cr Narducci – I agree with Cr McBurney, I'm not sure year 6s will have the patience to sit through a meeting. I would rather they come down here for a discussion with us about things relevant to kids. More a face to face meeting rather than them listening to us for an hour, which may just go over their heads.

Cr McBurney – I'd like to suggest an amendment to the policy statement.

"An invitation to be sent to PPS to invite the year six students to attend a round table discussion with Councillors, at some point during the year."

Attachment: 17.1.1 Invitation to the Pingelly Primary School Policy-amended



Pingelly Primary School Policy

1. PURPOSE

- 1.1 The purpose of this Policy is to invite the year 6 student to meet with Council on an annual basis.

2. SCOPE

- 2.1 This Policy is applicable to the Shire of Pingelly and its operations.

3. DEFINITIONS

Nil

4. POLICY STATEMENT

- 4.1 An invitation to be sent to PPS to invite the year six students to attend a round table discussion with Councillors at some point during the year.
- 4.2 An invitation will also be sent the Pingelly Primary School to invite the Principal, Deputy Principal and Administrator for evening drinks and Council dinner.

5. RELATED DOCUMENTATION / LEGISLATION

Local Government Act 1995

6. REVIEW DETAILS

18. NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

19. CONFIDENTIAL ITEMS

Recommendation

That pursuant to Section 5.23 of the Local Government Act 1995 these items be dealt with, with the public excluded as the item deals with a matter of a confidential nature.

13210 Moved: Cr McBurney Seconded: Cr Narducci
CARRIED 7/0

19.1 Confidential Item - Council Awards 2022

Voting Requirements:

Simple Majority

Cr Hotham left the meeting at 2.50pm

Recommendations and Council Decisions

1. That Council endorse the Community Service Award be presented as agreed

13211 Moved: Cr Oliveri Seconded: Cr Narducci
CARRIED 4/2

Cr Hotham returned to the meeting at 2.55pm

2. That Council endorse the Youth of the Year Award be presented as agreed

13212 Moved: Cr Narducci Seconded: Cr Oliveri
CARRIED 7/0

Cr Mulroney left the meeting 3.01pm

3. That Council endorse the Volunteer of the Year Award be presented as agreed

13213 Moved: Cr Hotham Seconded: Cr Oliveri
CARRIED 6/0

Cr Mulroney returned to the meeting at 3.05pm

That Council endorse the Senior of the Year Award be presented as agreed

13214 Moved: Cr Narducci Seconded: Cr Hotham
CARRIED 7/0

Recommendation

That the meeting be re-opened to the public.

13215

Moved: Cr Oliveri

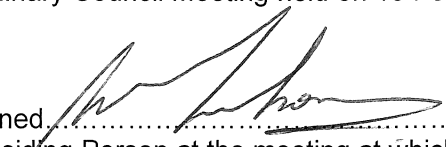
Seconded: Cr Wood

CARRIED 7/0

20. CLOSURE OF MEETING

The Chairman declared the meeting closed at 3.08pm.

These minutes were confirmed by Council at the
Ordinary Council Meeting held on 15 February 2023

Signed 
Presiding Person at the meeting at which the minutes
were confirmed.