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Council Agenda

Shire of Pingelly

Ordinary Council Meeting

15 March 2023

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Pingelly during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Pingelly. The Shire of Pingelly warns that anyone who has an application lodged with the Shire of Pingelly must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Pingelly in respect of the application.

MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.

Shire of Pingelly



Notice of Meeting

Notice is given that a meeting of the Council will be held in the Council Chambers, 17 Queen Street, Pingelly on 15 March 2023, commencing at 2.00pm.

Your attendance is respectfully requested.

Disclaimer

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations. The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

A handwritten signature in black ink, appearing to be "A. Dover", with a long, sweeping horizontal stroke extending to the right.

Andrew Dover
Chief Executive Officer

PUBLIC QUESTION TIME INFORMATION

The Shire of Pingelly welcomes community participation during public question time. This document is to be read in conjunction with the *Shire of Pingelly Standing Orders Local Law 2017* and the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

1. A member of the public who raises a question during question time must:
 - a. be in attendance at the meeting;
 - b. first state their name and address;
 - c. direct the question to the Presiding Member;
 - d. ask the question briefly and concisely;
 - e. limit any preamble to matters directly relevant to the question; and
 - f. ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question.
2. Each member of the public with a question is entitled to ask up to 3 questions before other members of the public will be invited to ask their questions.
3. Where a member of the public seeks a written response to their questions to be tabled at a meeting, the member of the public must submit their questions to Council by no later than 12 noon on the day prior to the meeting date of which the response is to be tabled.
4. Where a member of the public submits their questions after 12 noon on the day prior to the meeting date of which the response is to be tabled, a written response may be provided at the discretion of the presiding member.
5. Where a member of the public submits a written question after 12 noon the day prior to the meeting at which they are to be tabled, a verbal response may be provided at the meeting.
6. A member of the public may ask questions without notice at a meeting, provided they present a written copy of their questions to Council prior to the commencement of the meeting.

Questions may be submitted by e-mail to admin@pingelly.wa.gov.au.

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

6. PUBLIC QUESTION TIME

7. APPLICATIONS FOR LEAVE OF ABSENCE

Cr. Singh has requested leave of absence for the Ordinary Council Meeting dated 17 May 2023.

Moved:_____Seconded:_____

8. DISCLOSURES OF INTEREST

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 15 February 2023

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 15 February 2023 be confirmed.

Moved:_____Seconded:_____

10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

11. ITEMS BOUGHT FORWARD DUE TO PERSONS ATTENDING

12. REPORTS OF COMMITTEES

12.1 Reports of Committees of Council

- Audit & Risk Committee

Full Council

Voting Requirements:

Simple Majority

Officer's Recommendation

That Council receives the minutes of the Audit and Risk Committee Meeting held on 15 March 2023.

Moved: _____ Seconded: _____

Voting Requirements:

Simple Majority

Audit and Risk Committee's Recommendation

That Council adopts the Compliance Audit Return (CAR) for the 2022 calendar year presented as attached.

Moved: _____ Seconded: _____

- Bush Fire Advisory Committee

Member – Cr Narducci
Deputy – Cr Hotham

- Chief Executive Officer Performance Review Committee

Member – Shire President
Member– Deputy President
Member – Cr Hotham

12.2 Reports of Council Delegates on External Committee

- Central Country Zone of WALGA
Delegate – Shire President
Delegate – Deputy President
Deputy – Cr Wood
- Hotham-Dale Regional Road Sub-Group
Delegate – Shire President
Deputy – Cr Oliveri
- Pingelly Recreation & Cultural Committee
Member – Shire President
Deputy – Deputy President
- Development Assessment Panel
Delegate – Shire President
Delegate – Cr Wood

Deputy – Oliveri
Deputy – Cr Hotham
- Pingelly Tourism Group
Delegate – Cr Hotham
Deputy – Cr Narducci
Deputy – Cr Singh
- Shires of Pingelly and Wandering Joint Local Emergency Management Committee
Delegate – Shire President
Deputy – Cr McBurney
- Pingelly Youth Network
Delegate – Cr Narducci
Deputy – Cr McBurney
- Pingelly Somerset Alliance
Delegate – Shire President
Deputy – Cr McBurney
- Pingelly Early Years Network
Delegate – Cr McBurney
- Pingelly Community Wellbeing Plan Working Group
Delegate – Cr McBurney

13. REPORTS FROM COUNCILLORS

13.1 Cr William Mulroney (President)

No meetings to report due to scheduled surgery.

In the President's place, the Deputy President attending the following meetings:

MARCH

1st Councillor's Heritage & Art Framework Workshop

1st Farewell to Shire staff – Tony 'Chooky' Kirk

1st Community Heritage & Art Framework Workshop

14th Local Emergency Management Arrangements Workshop

14th Local Emergency Management Committee

13.2 Memorials

The Chairman to ask Councillors if there are any memorials or commemorations to be noted in the minutes.

14 OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Council to adapt the Marketing and Engagement Strategies

File Reference:

Location: Shire of Pingelly
Applicant: Nil
Author: Community Development Officer
Disclosure of Interest: Nil
Attachments: Shire of Pingelly Marketing Strategy
Shire of Pingelly Engagement Strategy
Previous Reference: Nil

Summary:

Council to consider adopting the Marketing Strategy and Engagement Strategy.

Background:

The Corporate Business Plan identifies a number of different strategies and plans to be developed in relation to communication. These include the development of a Communications Plan (Action 5.1.3.2), a Community Engagement Strategy (Action 5.1.2.1) and a Promotional Package for Pingelly (Action 1.1.2.1). The Communications Plan has been developed and adopted.

Following a community perception survey, Council determined 5 key priorities, the first of which is to:

‘Consider what makes Pingelly special and unique; create suitable branding in accordance with our unique identity; develop investment prospectus’; and market the town to attract people to live, work, visit and invest.’

Comment:

Following this strategic direction, the Shire engaged Wanderlust Communications to prepare a Marketing Strategy and an Engagement Strategy.

Together with the Communications Plan, these strategies fit into the below overall framework:

- The Communications Plan guides how and when the Shire communicates with our community on particular issues/projects.
- The Engagement Strategy looks at the Shire’s communication with our community more strategically and makes recommendations aimed at increasing the reach of the Shire’s messages – making the Shire’s communications more effective.
- The Marketing Strategy looks at the promotion of Pingelly outside of our community. This includes the consideration of what makes Pingelly special and unique, creating suitable branding and guiding the marketing of the town. It does not include the development of investment prospectus’.

These plans are for internal use, but are not confidential.

Consultation:

Wanderlust Communications examined results of the Pingelly Perception Survey, conducted a brief online survey and liaised with Localise who is currently developing the Arts and Culture Framework.

Statutory Environment:

Nil

Policy Implications:

Policy 7.14 - Communications and Social Media Policy.

Financial Implications:

Nil

Strategic Implications:

Goal 1	Economy
Outcome 1.1	The Shire experiences significant new business growth and employment and is known widely as an innovative and collaborative community which is attracting new population and investment
Strategy 1.1.2	Support the development and promotion of key messages for use by the community, the Shire and businesses, to convey Pingelly's economic and community vision, the steps being taken to achieve it, and the benefits of living, working, investing in, or visiting, the area
Action 1.1.2.1	Develop a promotional package for Pingelly

Goal 5	Innovation, Leadership and Governance
Outcome 5.1	The Shire's community feels community involvement and engagement is working well.
Strategy 5.1.2	Continue to develop the successful Pingelly community involvement model, including in the design and development of key community facilities and initiatives
Action 5.1.2.1	Develop a Community Engagement Strategy

Voting Requirements:

Simple Majority

Officer's Recommendation:

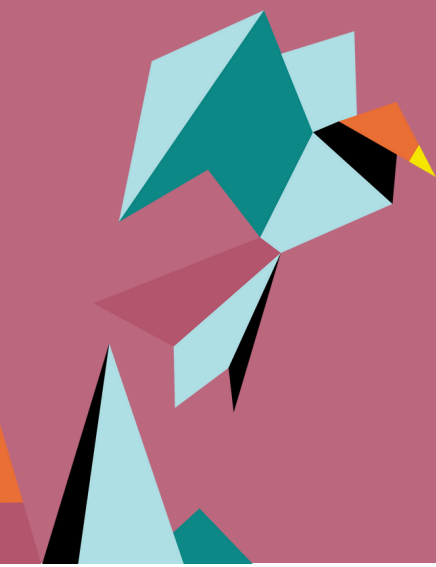
That Council adopt the Marketing Strategy and Engagement Strategy as attached.

Moved:_____Seconded:_____

Shire of Pingelly

MARKETING STRATEGY

2023



Introduction

This marketing strategy is the basis for all communications activity for the Shire of Pingelly in 2023 and beyond. The strategy outlines the community perceptions of the Shire, the strengths, weaknesses, opportunities and threats, the USPs, content pillars and marketing channels to utilise. A full 12-month [marketing calendar template can be found here](#). This strategy should be implemented alongside the [community engagement strategy, also found here](#).

Community survey

To understand how locals currently perceive Pingelly, we ran a survey to ask people's opinions on the Shire, and why they think people would visit.

The survey highlighted lots of similar points, mainly focused on the history, heritage and natural beauty of Pingelly. Many people also described the town as friendly and clean, with great events.

This survey was only answered by a small sample, so we would suggest trying to get more input from the community, however, it gives a great starting point for uncovering Pingelly's USP.

These keywords and phrases pulled from the surveys allow us to create content pillars and key focus areas for Pingelly, especially when deciding on the unique selling point of why people should visit. The full survey results [can be found here](#).

“A good strong community with lots of support and a willingness to move forward.”

“The heart of the Wheatbelt.”

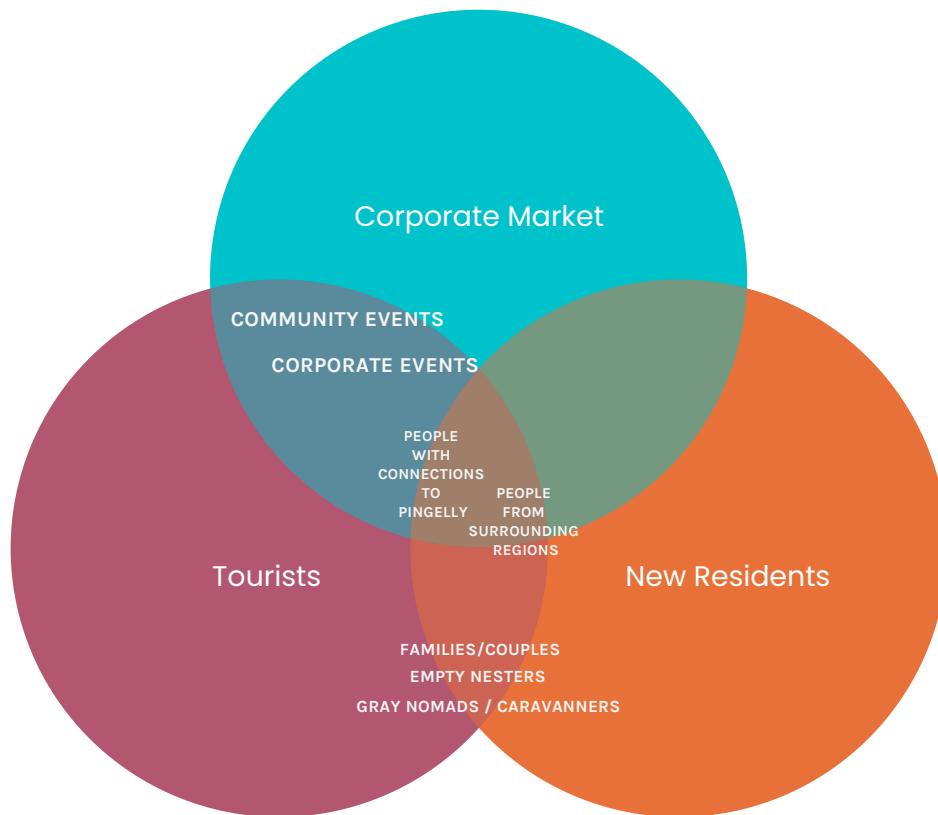
Pingelly's characteristics

OUTBACK NATURE	FRIENDLY
HISTORIC BUILDINGS	GREAT EVENTS
WILDFLOWERS	HISTORY
ANIMALS	PARKS
BEAUTIFUL	RELAXED LIFESTYLE
COMMUNITY	UNIQUE

Pingelly's identity statement

"POSITIVE BY NATURE"

Target Markets



Target Audience Personas

GREY-ING WANDERERS / EMPTY NESTERS / CARAVANNERS	"Australia is the most beautiful country I have been to.... you can go away for a couple of weeks or take a short break but no matter where you go, you will meet fantastic people, explore new places. We want to have an authentic experience when we travel."	Represents 17% of WA Residents	INTERESTS: Local markets, wineries/breweries, local history, Dark Sky tourism, hiking/walking, indigenous culture, food growers/wine makers, wildflowers, eating out, bushwalks, tv/streaming, reading, art/museums.
OUTBACK FAMILY EXPLORERS	"We prefer holidays to include a wide range of activities and staying spontaneous while travelling is important for our family. We want our family to see as much of the Western Australia culture and history as possible."	Represents 13% of WA Residents	INTERESTS: Local markets, wineries/breweries, hiking/walking, fruit picking, food growers/wine makers, Dark Sky Tourism, pool/beach, eating out, day trips, short trips, tv/streaming, zoo, movies
OUTBACK TRAIL ADVENTURERS	"Travelling is about broadening horizons and learning new things. Experiencing things outside of the place you live is an important part of life. I am easily bored if I don't have enough planned and also want to experience and authentic and historic place of interest."	Represents 25% of WA Residents	INTERESTS: Wineries, local markets, local history, hiking/walking, health and wellness, eating out, taking day trips, short trips out of town, shopping,

Marketing Channels



RELATIONSHIPS
WITH
SURROUNDING
TOWNS AND
SHIRES



EVENTS PAGE /
BLOG



SOCIAL MEDIA



FLYERS,
BROCHURES,
HOLIDAY
PLANNERS



RELATIONSHIPS
WITH RTOS



PUBLIC
RELATIONS



VIDEO
MARKETING



TRIPADVISOR



WEBSITE



EMAIL
MARKETING



DIGITAL
ADVERTISING

SWOT Analysis



STRENGTHS

- Country lifestyle
- Agricultural heritage
- En route to Albany and close to neighbouring shires and towns
- Community
- Friendly
- Relaxed and quiet
- Visiting friends and relatives
- Stargazing and camping spots.
- Nature and wildlife.



WEAKNESSES

- Inland desitnation not as popular as coastal in warmer months
- Not many accommodation or dining options
- Encouraging the community to get involved with new opportunities



OPPORTUNITIES

- Host more events
- Dryandra National Park and nature reserves
- Natural surroundings
 - Canola fields
 - Wildlife
 - Wildflowers
- Close to Perth
- New bike trails being developed.
- Maximising proximity to other beautiful towns nearby to create strength in numbers.
- Cooperation with other local governments
- Visitor trails and routes from Perth



THREATS

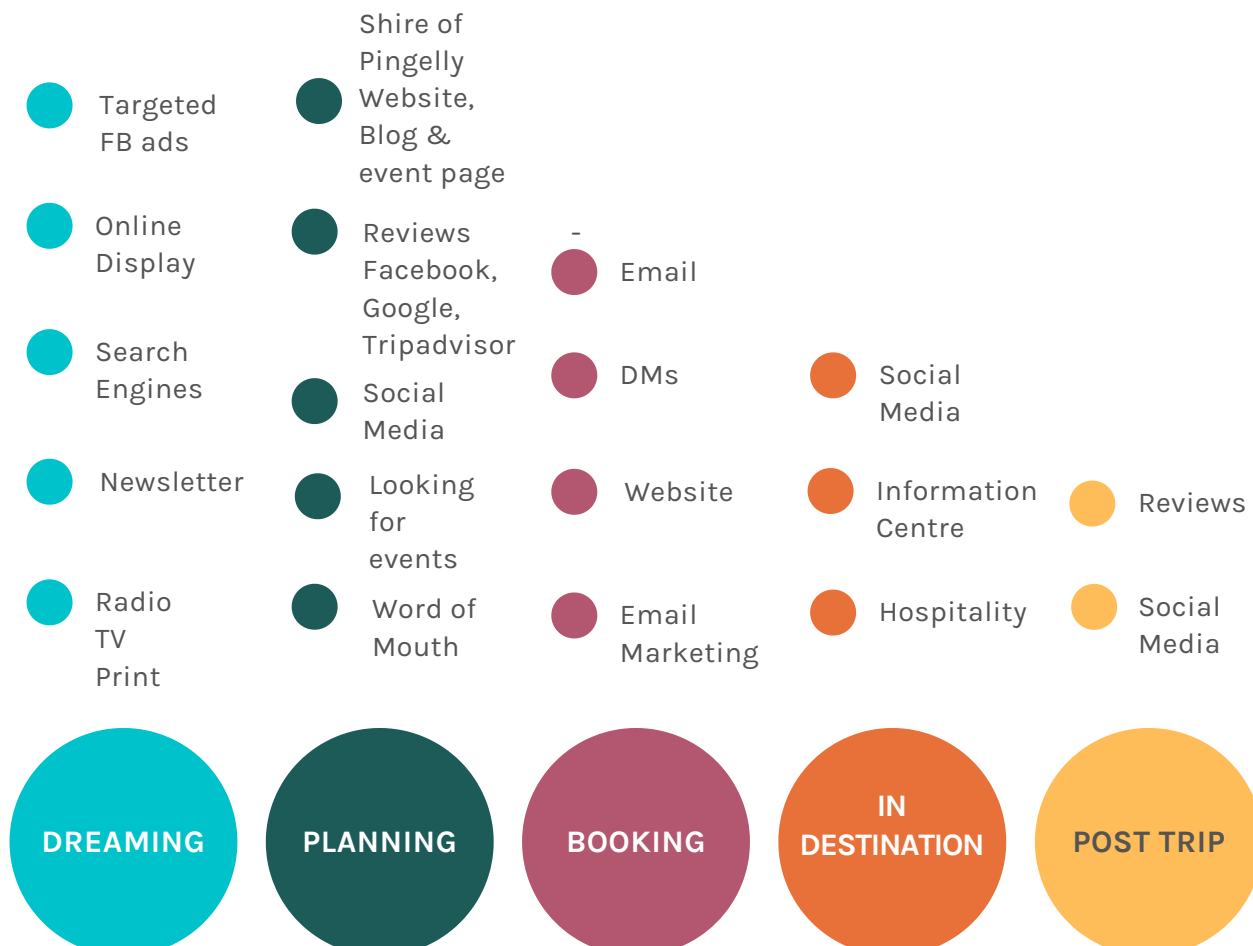
- Other Shires offer a wider range of hospitality and specialities
- Lack of awareness for the town
- Limited tourist attractions and amenities

Content Pillars

EVENTS	NATURE	HISTORY	PEOPLE
<p>Christmas Village</p> <p>Easter events</p> <p>Seasonal changes</p> <p>Canola fields</p> <p>Other Shire Festivals</p>	<p>Beautiful countryside</p> <p>Numbats</p> <p>Wildflowers</p> <p>Wheatbelt</p> <p>Nature Reserves and National Parks</p>	<p>Railway Line</p> <p>Aboriginal heritage</p> <p>Courthouse Museum</p> <p>Memorial Park</p> <p>Heritage Trail</p>	<p>The story of the People of Pingelly</p> <p>Notable people</p>

Marketing channels

CUSTOMER JOURNEY



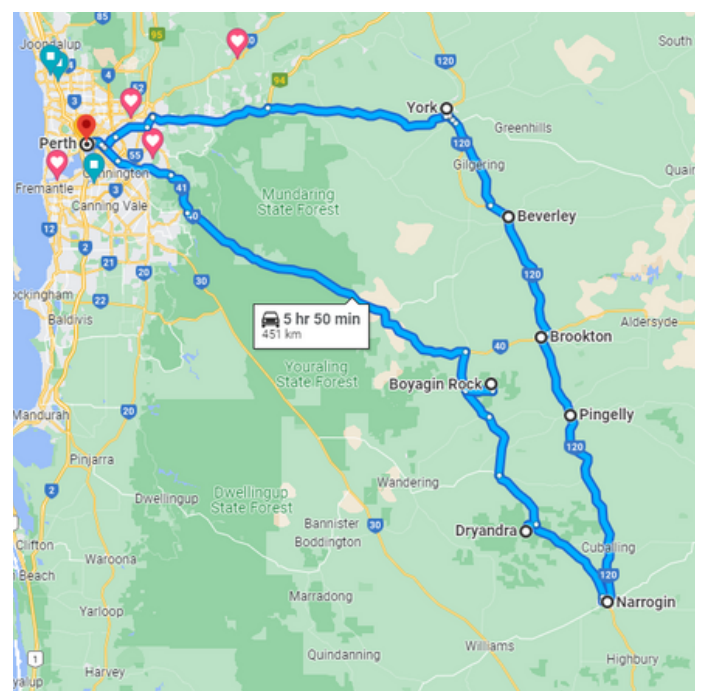
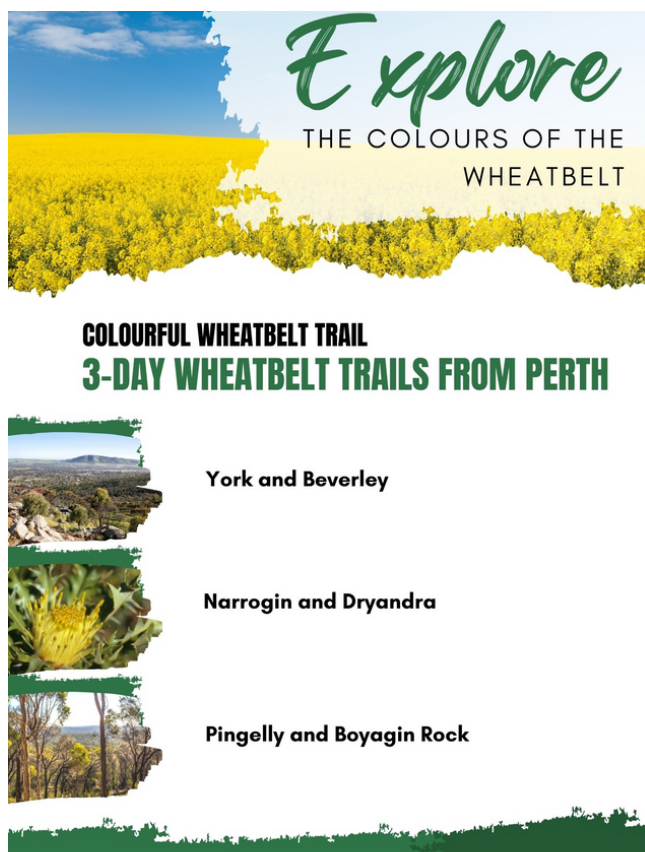
Recommendations

Business Opportunities

Pingelly is in its infancy as a destination, and as such, needs to build its presence in the market. With limited tours, attractions, accommodation, and food and beverage options, Pingelly's main opportunity is to work with other surrounding areas to create a new sub-region or trail that draws together multiple destinations - maximizing the appeal for people to travel.

Trails from Perth

A dedicated trail would combine numerous attractions, events, and things to do into one road trip from Perth. This creates a reason to travel, explains how to do it, and why now's a great time to explore the region on a Wheatbelt Weekend. By utilising natural assets like hiking trails, camp spots, wildflowers, canola fields, and stargazing, the Shire of Pingelly can start to attract visitors from Perth as well as people just travelling through.





Prepared by Wanderlust Communications
2/2023

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Shire of Pingelly

ENGAGEMENT STRATEGY

2023



Overview

The Shire of Pingelly is home to a passionate community who care about their people and their beautiful natural environment. Residents have a strong identity and a proud history.

This community engagement strategy is a framework the Shire of Pingelly can use to communicate with their community members, and encourage engagement from them in return.

A solid community engagement strategy has the ability to create, enhance, and sustain social ties among community members. It can also increase community members' sense of belonging and commitment to the community.

Community engagement enables the community to have a say on matters that may impact or interest them. It is planned, two-way information sharing with the purpose of working with the community and stakeholders to make better informed decisions.



Build trust



Increase positive relationships with the Shire



Empower community members



Provide access to multiple perspectives and expertise



Create a culture of collaboration



Improve communication

Strategy

CLOSING THE LOOP

- Feedback
- Inform the community
- Conclusions and evaluations

REPORTING

- Collate information
- Analysis
- Inform decision makers



PLANNING

- Overview
- Objectives
- Audience

ACTIONS

- Methods
- Resources
- Project/implementation plan
- Engagement timeline
- Communication Plan

Goals

Objective	Action	Result
Digital presence	Develop Facebook page	To encourage positive engagement with the community, increase followers and awareness of what's on in Pingelly.
Digital presence	Grow email database and categorise, move towards regular EDMs and issuing Pingelly times electronically.	Delivering the Pingelly Times electronically will allow for neighbouring towns and homes to discover events and news on the Shire.
Digital presence	Improve and optimise website content.	Higher volumes of traffic to the website. To ensure users can find the information they are looking for quickly and easily. Keeping the bounce rate low and time spent of page high.
Digital presence	Utilising digital board with fresh content each month.	Keeping the locals and passing traffic up to date with what's on in Pingelly. Encouraging footfall to stop by.
Community consultation and information	Use more face-to-face communication like flyer drops to the community and increase the rich content in the Pingelly Times. Work with a number of key sponsors to increase support and income for events. Engage key stakeholders through workshops and panels. Continue to delight to community with competitions and events.	More professional and structured communications with the community. Community feel more in touch and know how to get involved.

Engagement tactics

PINGELLY TIMES



Work with the Pingelly Times team to consider providing the Pingelly Times in a hard copy format and an e-version PDF on the website and via email to your local community.

This allows for further distribution, and to add more colour, photos, videos and hyperlinks to relevant pages on the website.

DIGITAL BOARD



Utilise the town's digital signage board throughout the year. At the start of each month, prepare messaging for;

- Upcoming events
- Seasonal changes
- Animated welcome sign
- Facts
- Important weather messaging

WORKSHOPS



Gather the community together face to face for important issues and discussions. This is a good opportunity to find out what people think and feel, and ensure they feel like part of the decision making process.

PARTNERSHIPS



Encouraging local/nearby businesses to engage with the Shire.

Reach out to larger agricultural businesses for support for future events and campaigns. A opportunity to build relationships and funding.

FLYERS



Door drops of upcoming events. This can be done via Australia Post, or in-person for a chance to engage face-to-face with the locals.

SURVEYS



Use Survey Monkey or Google Documents to send surveys to the community to get their thoughts on projects. These can be distributed via social media, the Pingelly Times and on the website. In addition to the bi-annual survey, also ask opinion on other big matters.

FACEBOOK PAGE



Build on the community following by regularly sharing video content.

Utilise Facebook features such as live posts to communicate with your community in real-time. For example, host a 'live session' for weekly or monthly announcements or live stream council meetings.

Set a coherent tone of voice and brand guidelines for the Shire of Pingelly so all social media posts and designs are familiar to users.

EMAIL



Start communicating with the community via email to share news, events and updates.

Email lists should be created to categorise people and allow them to sign up for things that interest them ie youth, general news, sports.

PANELS



Create community and project panels to help manage and liaise with the community on set-piece activity - for example the Town Hall project, or the Youth group.

WEBSITE



The website should be a complete portal for residents to find everything they need to know about Pingelly.

Update the 'What's on page' to ensure it's always accurate.

Update the website with any new imagery from UGC / Competitions

Adding a blog to the website will allow for sharing fresh, rich content and highlight important topics.

- Top things to do in Pingelly
- People in Pingelly - round-up from the videos
- Discover the history of Pingelly
- Top 5 cultural historic facts about Pingelly you didn't know
- FAQ section to help people answer questions they need help with.

EVENTS



Seasonal events

- Nature
 - Canola fields
 - Harvest

Easter
Christmas
BBQ on the common

COMPETITIONS



Seasonal

- Christmas Tree
- Christmas Lights
- Easter egg hunt
- Easter egg decoration competition



Prepared by Wanderlust Communications

2/23

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15. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

15.1 Monthly Statement of Financial Activity – February 2023

File Reference: ADM0075
Location: Not Applicable
Applicant: Not Applicable
Author: Executive Manager Corporate Services
Disclosure of Interest: Nil
Attachments: Monthly Statements of Financial Activity for the period 1 February 2023 to 28 February 2023
Previous Reference: Nil

Summary

In Accordance with the *Local Government Act 1995* Section 5.25 (1) and *Local Government (Financial Management) Regulations 1996*, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of February 2023 are attached for Council consideration and adoption. This report incorporates Australian Accounting Standards Board (AASB) requirements effective from 1 July 2019. AASB 15 Revenue from Contracts with Customers (IFRS 15), AASB 1058 Income for Not-for Profit Entities, AASB 16 Lease replaces AASB 117 (IFRS 16).

Background

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all Shire's bank accounts, including term deposits;
- Reconciliation of rates, including outstanding debtors;
- Reconciliation of sundry creditors and debtors;

Comment

The Monthly Financial reports have been prepared in accordance with statutory requirements and provides council with their financial position as at 28 February 2023. They incorporate the Budget Review adopted by Council on 15 February 2023.

Consultation

Nil

Statutory Environment

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity is shown according to nature and type classification.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications

There are no policy implications.

Financial Implications

There are no significant trends or issues to be reported. The report and Officer recommendation is consistent with Council's adopted Budget 2022/23 and budget review.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk		Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.				
Risk Rating (Prior to Treatment or Control)		Low (2)				
Principal Risk Theme		Reputational / Legislative				
Risk Action Plan (Controls or Treatment Proposed)		Nil				
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation

That with respect to the Monthly Statements of Financial Activity for the month ending 28 February 2023 be accepted and material variances be noted.

Moved: _____ Seconded: _____



SHIRE OF PINGELLY

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 FEBRUARY 2023 TO 28 FEBRUARY 2023

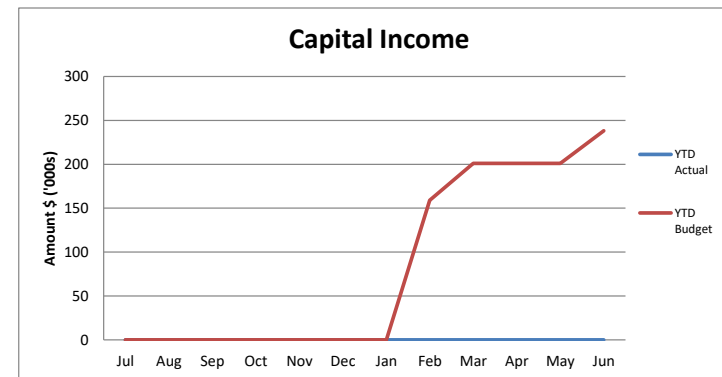
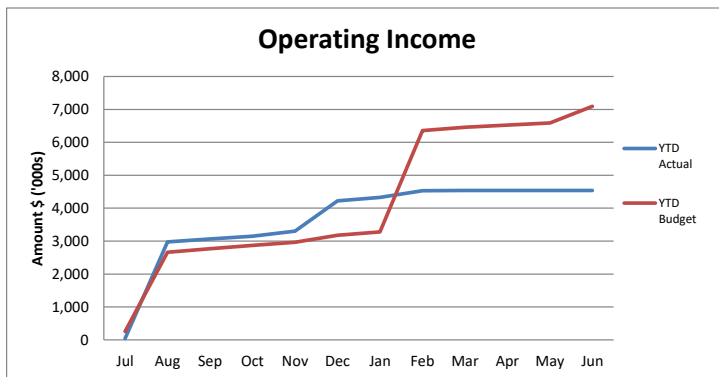
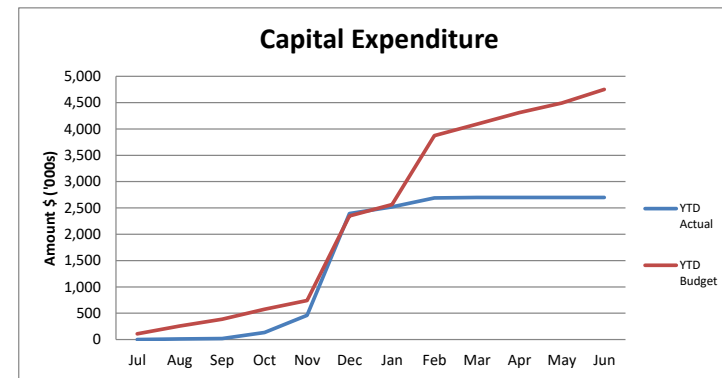
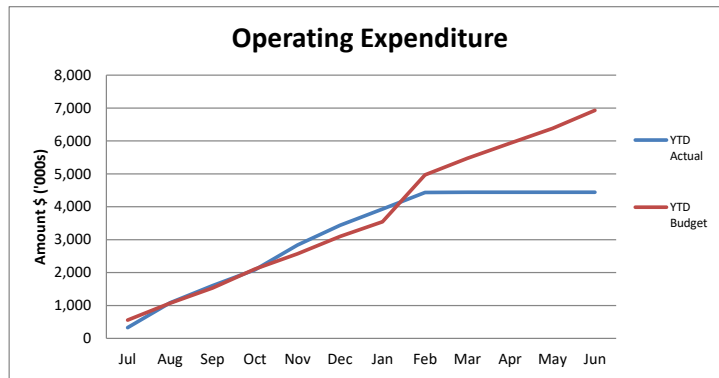
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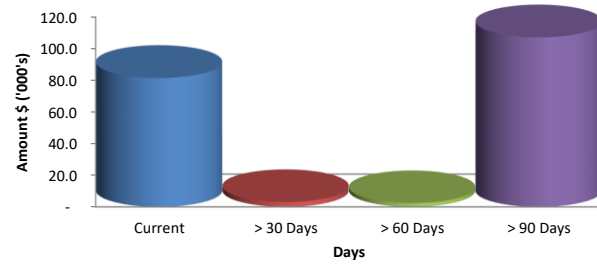
Income and Expenditure Graphs to 28 February 2023



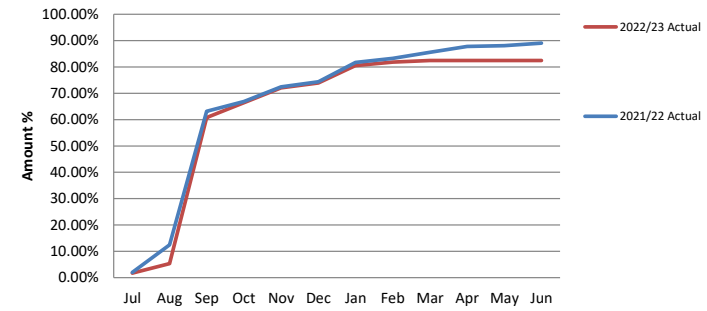
This is adjusted in line with accounting standards to capital grants expenditure

Other Graphs to 28 February 2023

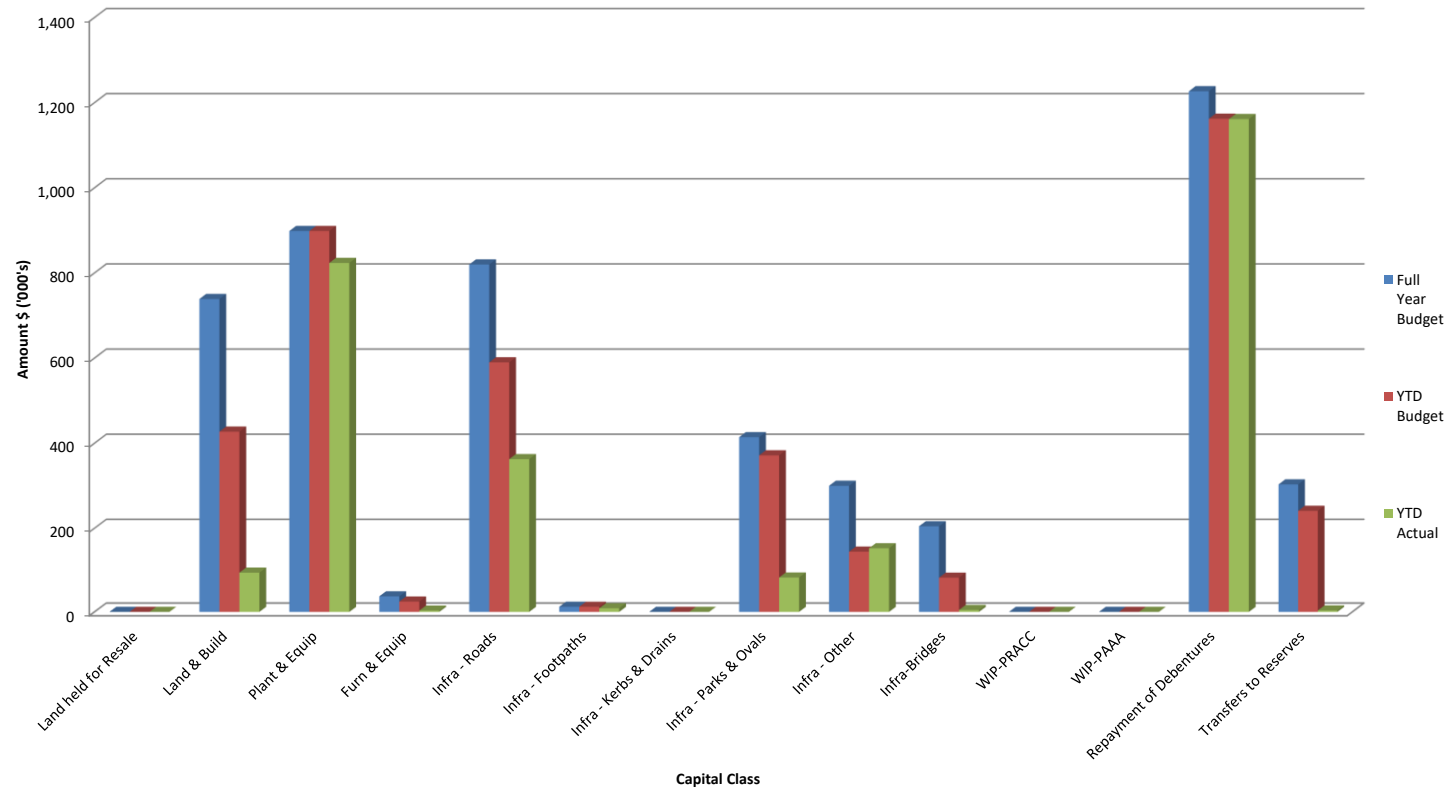
Sundry Debtors Amount O/S



Rates % Collected



Capital Expenditure



SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 FEBRUARY 2023 TO 28 FEBRUARY 2023

	NOTE	2022/23 Adopted Budget \$	2022/23 Revised Budget \$	February 2023 YTD Budget \$	February 2023 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating								
Revenues/Sources								
Rates		235	235	235	0	(235)	-100%	
Operating grants, subsidies and contributions		851,786	792,986	761,973	545,291	(216,682)	-28%	▼
Fees and charges		389,449	345,979	302,311	287,543	(14,768)	-5%	
Service Charges		0		0	0	0		
Interest earnings		34,740	42,640	32,725	34,526	1,801	6%	
Other revenue		118,762	137,658	101,195	101,288	93	0%	
		1,394,972	1,319,498	1,198,439	968,649	(229,790)	-19%	
(Expenses)/(Applications)								
Employee costs		(1,789,205)	(1,848,723)	(1,255,639)	(1,251,441)	4,198	0%	
Materials & Contracts		(1,876,875)	(1,774,311)	(1,105,272)	(945,154)	160,118	14%	▼
Utility charges		(166,869)	(165,862)	(111,140)	(95,560)	15,580	14%	▼
Insurance charges		(203,088)	(211,627)	(213,765)	(217,155)	(3,390)	-2%	
Interest Expense		(103,355)	(103,355)	(70,586)	(71,107)	(521)	-1%	
Depreciation of Non current Assets		(2,574,810)	(2,674,795)	(1,831,828)	(1,780,340)	51,488	3%	
Other Expenditure		(105,444)	(97,426)	(62,947)	(46,907)	16,040	25%	▼
		(6,819,648)	(6,876,099)	(4,651,177)	(4,407,662)	243,515	-5%	
Capital Grants		2,885,480	3,446,417	2,829,789	1,233,338	(1,596,451)	56%	▼
Profit on asset disposal		0		0	0	0	0%	
Loss on Asset Disposal		(5,000)	(53,260)	0	(24,430)	0	0%	
Gain on Fair valuation through P&L		0		0	0	0	0%	
Loss on Fair valuation through P&L		0		0	0	0	0%	
Net Operating Result		(2,544,196)	(2,163,444)	(622,949)	(2,230,105)	13,724	258%	
Adjustments for Non-Cash (Revenue) and Expenditure								
(Profit)/Loss on Asset Disposals	2	5,000	53,260	0	24,430	24,430	0%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0	0%	
Movement in LG House Trust-Non Cash					0	0	0%	
Changes in Accounting Policy		0	0	0	0	0	0%	
Adjustments in Fixed Assets		0	0	0	0	0	0%	
Rounding		0	0	0	0	0	0%	
Depreciation on Assets		2,574,810	2,674,795	1,831,828	1,780,340	(51,488)	3%	
Capital Revenue and (Expenditure)								
Purchase Land Held for Resale	1	0	0	0	0	0	0%	
Purchase of Land and Buildings	1	(803,782)	(738,782)	(402,174)	(93,822)	308,352	77%	▼
Purchase of Furniture & Equipment	1	(37,150)	(37,150)	(24,760)	(3,104)	21,656	87%	▼
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	0	0	0	0	0	0%	
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(385,300)	(898,545)	(898,545)	(823,544)	75,001	8%	
Purchase of WIP - PP & E	1	0	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(827,344)	(819,941)	(590,002)	(362,619)	227,383	39%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,244)	(12,244)	(12,240)	(8,704)	3,536	29%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(414,194)	(414,194)	(371,524)	(82,190)	289,334	78%	▼
Purchase of Infrastructure Assets - Bridges	1	(204,650)	(204,650)	(81,856)	(4,554)	77,302	94%	▼
Purchase of Infrastructure Assets - Other	1	(320,000)	(300,000)	(144,000)	(152,148)	(8,148)	-6%	
Purchase of WIP Recreation and Culture	1	0	0	0	0	0	0%	
Purchase of WIP Aged Accommodation	1	0	0	0	0	0	0%	
Proceeds from Disposal of Assets	2	12,000	42,000	12,000	0	(12,000)	-100%	▼
Repayment of Debentures	3	(1,226,872)	(1,226,872)	(1,162,187)	(1,161,459)	728	0%	
Proceeds from New Debentures	3	0	0	0	0	0	0%	
Proceeds from new Lease Liabilities	3	0	0	0	0	0	0%	
Repayment of Leases	3	(107,879)	(107,879)	(74,517)	(74,252)	265	0%	
Advances to Community Groups		0	0	0	0	0	0%	
Self-Supporting Loan Principal Income		19,920	19,920	9,960	9,802	(158)	-2%	
Transfer from Restricted Asset - Unspent Loans		0	0	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(303,195)	(303,195)	(241,179)	(3,424)	237,755	99%	▼
Transfers from Restricted Asset (Reserves)	4	161,150	196,150	159,000	0	(159,000)	-100%	▼
Transfers to Restricted Assets (Other)		0	0	0	0	0	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0	0%	
ADD Net Current Assets July 1 B/Fwd	5	2,084,157	1,743,397	1,743,396	1,743,396	(340,761)	0%	
Net Current Assets - Unspent Grants		0	0	0	0	0	0%	
LESS Net Current Assets Year to Date	5	(0)	(167,607)	998,613	888,802	(109,811)	11%	▲
Amount Raised from Rates		<u>(2,329,767)</u>	<u>(2,329,767)</u>	<u>(2,329,767)</u>	<u>(2,330,760)</u>	<u>(993)</u>	<u>0%</u>	

This statement is to be read in conjunction with the accompanying notes.

1. Please note that the rates were raised in August but this schedule is not date sensitive

Material Variances Symbol

Above Budget Expectations

Greater than 10% and \$5,000

Below Budget Expectations

Less than 10% and \$5,000

▲

▼

Purpose

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date.
The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.

NATURE AND TYPE VARIATIONS

REPORTABLE OPERATING REVENUE VARIATIONS

Operating Grants & Subsidies

FAGS Grant are under budget ytd (profile timing)	(104,880)	(216,682)	-28% ▼
ESL BFB & SES under budget ytd (profile timing)	(47,449)		
Small Grants AASB 15 accounting standard	(64,352)		

Capital Grants (Non Operating)

DFES Fire shed AASB1058, Town Hall (Election Promise)LRCI , Mainroads and Department of Transport Grants		(1,596,451)	56% ▼
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REPORTABLE OPERATING EXPENSE VARIATIONS

Materials and Contracts

Fuels & oils, and parts and repairs	(24,523)	160,118	14% ▼
Council Plans	13,413		
Consultants	14,864		
SES	16,347		
SES emergency training	14,496		
Audit	18,843		
Refuse Site maintenance & charges	15,332		
PRACC building operations (timing)	(18,838)		
Rural Road maintenance & bridges	50,841		
Area Promotion	28,824		
Community grants programs	32,158		

Utilities

Public Standpipe	10,370	15,580	14% ▼
PRACC building operations	2,430		
Parks and gardens	2,516		

Other Expenditure

Bank Fees	2,438	16,040	25% ▼
Community Grants	7,064		
Occupational Health & Safety Contractor	3,291		

REPORTABLE CAPITAL EXPENDITURE VARIATIONS

Purchase of Land & Buildings

		308,352	77% ▼
Building capex - Sulkies and buggies (profile timing)	19,634		
Building capex - PRACC Carpark & Drainage (profile timing)	26,904		
Building capex - Fire Shed Schedule 5	198,606		
Building capex - Caravan Park Improvements	49,998		
Building Capex - Childcare centre	13,210		

Purchase of Furniture & Equipment

Only the PRACC Sign has been purchased		21,656	87% ▼
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Purchase of Plant & Equipment

Replacement vehicles and mower decks awaiting delivery		75,001	8%
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Purchase of Road Infrastructure Assets

Roads program work in progress (profile timing)		227,383	39% ▼
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Purchase of Infrastructure Assets - Footpaths

Footpath construction is near completion		3,536	29%
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Purchase of Infrastructure Assets - Parks & Ovals

The variance of park capital expenditure relates to the Youth Park, Pocket park and solar lighting yet to start		289,334	78% ▼
Parks capex -Youth Park	250,194		
Park capex - Pingelly Pocket Park	30,529		
Park capex - Solar Lighting	4,998		
Park Capex Water Improvements	3,613		

Purchase of Infrastructure Assets - Other

Infrastructure other capex - The signage and streetscape has not yet commenced	37,397	-8,148	-6% ▼
WA Bike Network construction is work in progress (profile timing)	-45,545		

REPORTABLE CAPITAL REVENUE VARIATIONS

Transfers to Restricted Assets (Reserves)

Interest was transferred at the TDA maturity, with the remainder to occur at the end of the financial year		237,755	99% ▼
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Transfers from Restricted Assets (Reserves)

Transfers to occur at the end of the financial year		(159,000)	-100%
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SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 FEBRUARY 2023 TO 28 FEBRUARY 2023

	2022/23 Adopted Budget \$	2022/23 Revised Budget \$	2022/23 YTD Budget \$	February 2023 YTD Actual \$
1. ACQUISITION OF ASSETS				
The following assets have been acquired during the period under review:				
<u>By Program</u>				
<u>Administration</u>				
Furniture And Equipment	37,150	37,150	24,760	3,104
Law, Order & Public Safety				
<u>Fire Prevention</u>				
Plant Purchase - Schedule 5 Bfb	261,300	407,844	407,844	407,844
Plant Purchase - Schedule 5 Ses	0	355,501	355,501	355,501
Building Purchase Schedule 5	463,414	463,414	198,606	0
Education & Welfare				
<u>Education</u>				
Building Purchase - Education Schedule 8	50,000	50,000	16,666	3456
Recreation & Culture				
<u>Public Halls Civic Centres</u>				
Sulkies & Buggies	150,000	60,000	60,000	40,366
Town Hall Election promise		25,000		
<u>Other Recreation & Sport</u>				
Capex - Infra Parks & Ovals	128,000	128,000	85,332	81,719
Pingelly Pocket Park - Expenditure	31,000	31,000	31,000	471
Youth Precinct	250,194	250,194	250,194	-
Solar Lighting Rec And Culture	5,000	5,000	4,998	-
<u>Other Culture</u>				
Capex - Pracc Carpark And Drainage	40,368	40,368	26,904	-
Pracc Lighting Project	50,000	50,000	50,000	50,000
Transport				
<u>Construction - Roads, Bridges, Depots</u>				
Furniture & Equipment				
Furniture & Equipment Purchase - Schedule 12	0	0	0	-
Bridges				
Capex - Review Street Bridge # 5165 0.94Slk	204,650	204,650	81,856	4,554
Roads Construction				
Somerset Street	137,597	130,194	130,194	367
Crst Jingaring Road Gravel Resheeting	173,318	173,318	115,536	187,527
Capex - Rrg Wickepin Pingelly Slk 7.9-9.0	516,429	516,429	344,272	174,725
Wa Bicycle Network Schedule 12	260,000	260,000	104,000	149,545
Footpath Construction				
Footpaths - Construction	12,244	12,244	12,240	8704
<u>Road Plant Purchases</u>				
Replacement Tipper Truck	70,000	45,000	45,000	-
Hallmark Side Tipper		35,000	35,000	35,000
Capex - Psm01 Upgrade 2014 Holden Colorado	34,000	25,200	25,200	25,200
Capex - Kubota Ride On Mower Decks		10,000	10,000	
Upgrade Tipper Truck	20,000	20,000	20,000	-
Economic Services				
<u>Tourism & Area Promotion</u>				
Caravan Park Improvements - Chalets	50,000	50,000	49,998	0
Signage & Streetscape	60,000	40,000	40,000	2603
	<u>3,004,664</u>	<u>3,425,506</u>	<u>2,525,101</u>	<u>1,530,686</u>
<u>By Class</u>				
Buildings	803,782	738,782	402,174	93,822
Furniture & Equipment	37,150	37,150	24,760	3,104
Right of Use Asset - P & E	0	0	0	-
Plant & Equipment	385,300	898,545	898,545	823,544
Infrastructure - Roads	827,344	819,941	590,002	362,619
Infrastructure - Footpaths	12,244	12,244	12,240	8704
Infrastructure - Kerbs & Drains	0	0	0	0
Infrastructure - Parks & Ovals	414,194	414,194	371,524	82,190
Infrastructure - Bridges	204,650	204,650	81,856	4,554
Infrastructure - Other	320,000	300,000	144,000	152,148
	<u>3,004,664</u>	<u>3,425,506</u>	<u>2,525,101</u>	<u>1,530,686</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 FEBRUARY 2023 TO 28 FEBRUARY 2023

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program		Written Down Value			Sale Proceeds			Profit(Loss)		
		2022/23		February 2023 Actual \$	2022/23		February 2023 Actual \$	2022/23		February 2023 Actual \$
		Budget \$	Revised Budget		Budget \$	Revised Budget		Budget \$	Revised Budget	
Asset No										
PSM01 PT20 PM4	Transport									
	PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000		0	12,000			(5,000)	0	0
	Tipper truck		38,830			20,000			(18,830)	
	Conplant Roller		15,000			10,000			(5,000)	
	Right of Use Copier		24,430	24,430		0	0	0	(24,430)	(24,430)
								0	0	0
		17,000	78,260	24,430	12,000	30,000	0	(5,000)	(48,260)	(24,430)

By Class of Asset		Written Down Value			Sale Proceeds			Profit(Loss)		
		2022/23		February 2023 Actual \$	2022/23		February 2023 Actual \$	2022/23		February 2023 Actual \$
		Budget \$	Revised Budget		Budget \$	Revised Budget		Budget \$	Revised Budget	
Asset No										
PSM01 PT20 PM4	Plant & Equipment									
	PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	0	0	12,000	0	0	(5,000)	0	0
	Tipper truck		38,830			20,000			(18,830)	
	Conplant Roller		15,000			10,000			(5,000)	
	ROU Asset Plant & Equipment									
	Right of Use Copier	0	24,430	24,430	0	0	0	0	(24,430)	(24,430)
		17,000	78,260	24,430	12,000	30,000	0	(5,000)	(48,260)	(24,430)

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2022/23		February 2023 Actual \$
Adopted Budget \$	Revised Budget \$	
0	0	0
(5,000)	(48,260)	(24,430)
(5,000)	(48,260)	(24,430)

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 FEBRUARY 2023 TO 28 FEBRUARY 2023

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-22	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$
Education & Welfare									
Loan 120 - SSL Pingelly Cottage Homes *	113,589	0	0	19,920	9,802	93,669	103,787	7,032	4,778
Recreation & Culture									
Loan 123 - Recreation and Cultural Centre	1,849,207	0	0	109,450	54,155	1,739,757	1,795,052	76,712	51,240
Loan 124 - Recreation and Cultural Centre	1,097,502	0	0	1,097,502	1,097,502	0	0	3,586	3,468
	3,060,298	0	0	1,226,872	1,161,459	1,833,426	1,898,839	87,329	59,486

(*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-22	New Lease		Lease Principal Repayments		Lease Principal Outstanding		Lease Interest Repayments	
		2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$
Administration									
Photocopier Lease	16,154	0	0	16,154	10,729	0	5,425	824	157
Solar System-Admin Office	8,914	0	0	3,442	2,550	5,472	6,364	592	327
Server Lease	32,798	0	0	8,788	6,549	24,010	26,249	1,932	1,185
CCTV Server Lease	16,201	0	0	3,971	2,956	12,230	13,245	818	688
Grader Lease	231,357	0	0	60,524	40,141	170,834	191,215	6,297	4,406
Loader Lease	86,570	0	0	15,000	11,328	71,570	0	5,564	4,857
	391,994	0	0	107,879	74,252	284,116	242,499	16,026	11,621

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 FEBRUARY 2023 TO 28 FEBRUARY 2023

	2022/23		February 2023 Actual
	Adopted Budget \$	Revised Budget \$	\$
4. RESERVES			
Cash Backed Reserves			
(a) Leave Reserve			
Opening Balance	196,395	196,395	196,395
Amount Set Aside / Transfer to Reserve	185	0	794
Amount Used / Transfer from Reserve	0	0	0
	<u>196,580</u>	<u>196,395</u>	<u>197,189</u>
(b) Plant Reserve			
Opening Balance	85,124	85,125	85,125
Amount Set Aside / Transfer to Reserve	239,407	239,568	344
Amount Used / Transfer from Reserve	(124,000)	(159,000)	0
	<u>200,531</u>	<u>165,693</u>	<u>85,469</u>
(c) Building and Recreation Reserve			
Opening Balance	374,932	374,933	374,933
Amount Set Aside / Transfer to Reserve	2,068	1,786	1,517
Amount Used / Transfer from Reserve	0	0	0
	<u>377,000</u>	<u>376,719</u>	<u>376,450</u>
(d) Electronic Equipment Reserve			
Opening Balance	54,793	54,793	54,793
Amount Set Aside / Transfer to Reserve	35,249	35,261	222
Amount Used / Transfer from Reserve	(37,150)	(37,150)	0
	<u>52,892</u>	<u>52,904</u>	<u>55,015</u>
(e) Community Bus Reserve			
Opening Balance	43,979	43,979	43,979
Amount Set Aside / Transfer to Reserve	20,220	20,209	178
Amount Used / Transfer from Reserve	0	0	0
	<u>64,199</u>	<u>64,188</u>	<u>44,157</u>
(f) Swimming Pool Reserve	#		
Opening Balance	33,072	33,072	33,072
Amount Set Aside / Transfer to Reserve	5,166	5,158	134
Amount Used / Transfer from Reserve	0	0	0
	<u>38,238</u>	<u>38,230</u>	<u>33,206</u>
(g) Refuse Site Rehab/Closure Reserve			
Opening Balance	16,236	16,236	16,236
Amount Set Aside / Transfer to Reserve	82	77	66
Amount Used / Transfer from Reserve	0	0	0
	<u>16,318</u>	<u>16,313</u>	<u>16,302</u>
(h) Tutanning Nature Reserve			
Opening Balance	1,997	1,997	1,997
Amount Set Aside / Transfer to Reserve	18	10	8
Amount Used / Transfer from Reserve	0	0	0
	<u>2,015</u>	<u>2,007</u>	<u>2,005</u>
(i) Wheatbelt Secondary Freight Network Reserve			
Opening Balance	40,000	40,000	40,000
Amount Set Aside / Transfer to Reserve	800	0	162
Amount Used / Transfer from Reserve	0	0	0
	<u>40,800</u>	<u>40,000</u>	<u>40,162</u>
Total Cash Backed Reserves	988,573	952,449	849,955

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 FEBRUARY 2023 TO 28 FEBRUARY 2023

	2022/23		February 2023 Actual
	Adopted Budget	Revised Budget	
	\$	\$	\$
4. RESERVES (Continued)			
Cash Backed Reserves (Continued)			
Summary of Transfers To Cash Backed Reserves			
Transfers to Reserves			
Leave Reserve	185	0	794
Plant Reserve	239,407	239,568	344
Building and Recreation Reserve	2,068	1,786	1,517
Electronic Equipment Reserve	35,249	35,261	222
Community Bus Reserve	20,220	20,209	178
Swimming Pool Reserve	5,166	5,158	134
Refuse Site Rehab/Closure Reserve	82	77	66
Tutanning Nature Reserve	18	10	8
Wheatbelt Secondary Freight Network Reserve	800	0	162
	303,195	302,069	3,425
Transfers from Reserves			
Leave Reserve	0	0	0
Plant Reserve	(124,000)	(159,000)	0
Building Reserve	0	0	0
Electronic Equipment Reserve	(37,150)	(37,150)	0
Community Bus Reserve	0	0	0
Swimming Pool Reserve	0	0	0
Refuse Site Rehab/Closure Reserve	0	0	0
Tutanning Nature Reserve	0	0	0
Wheatbelt Secondary Freight Network Reserve	0	0	0
	(161,150)	(196,150)	0
Total Transfer to/(from) Reserves	142,045	105,919	3,425

In accordance with council resolutions in relation to each reserve account, the propose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

Tutanning Nature Reserve

- to be used for the operations, improvements and promotion of the Tutanning Nature Reserve

Wheatbelt Secondary Freight Network Reserve

- to be used for the Shire of Pingelly's contribution for Infrastructure renewal for future Wheatbelt Secondary Freight network capital renewal

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 FEBRUARY 2023 TO 28 FEBRUARY 2023

	2022/2023 June Actual \$	February 2023 Actual \$
5. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	2,595,254	302,648
Cash - Restricted Unspent Grants		814,040
Cash - Restricted Unspent Loans	0	(0)
Cash - Restricted Bonds & Deposits	14,384	17,680
Cash - Restricted Reserves	846,529	849,953
Receivables (Budget Purposes Only)	0	0
Rates Outstanding	222,839	439,600
Sundry Debtors	303,291	248,557
Provision for Doubtful Debts	(1,003)	(1,003)
Gst Receivable	0	20,630
Contract Asset	0	0
Loans - clubs/institutions	19,920	10,119
Accrued Income/Payments In Advance	4,644	0
Investments	5,000	5,000
Inventories	19,694	7,750
	<u>4,030,553</u>	<u>2,714,974</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions (Budget Purposes Only)	0	-
Sundry Creditors	(308,739)	(20,091)
Accrued Interest On Loans	(369)	(13,669)
Accrued Salaries & Wages	(54,117)	-
Bonds & Deposits Held	(14,384)	(17,750)
Income In Advance	* (127,359)	(106,212)
Gst Payable	0	(5,476)
Payroll Creditors	0	-
Contract Liabilities	0	-
Performance Obligation Liability	(807,235)	(707,828)
Prepaid Rates Liability	(31,549)	(33,657)
Current Lease Liability	(107,688)	(33,435)
Accrued Expenses	(59,083)	(2,164)
PAYG Liability	0	(46,431)
Other Payables	(12,871)	(7,823)
Current Employee Benefits Provision	(373,024)	(373,024)
Current Loan Liability	(1,226,872)	(65,414)
	<u>(3,123,290)</u>	<u>(1,432,972)</u>
NET CURRENT ASSET POSITION	907,263	1,282,001
Less: Cash - Reserves - Restricted	(846,529)	(849,953)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0
Less: Current Loans - Clubs / Institutions	(19,920)	(10,119)
Less: Investments	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	373,024	373,024
Add Back : Current Loan Liability	1,226,872	65,414
Add Back : Current Lease Liability	107,688	33,435
Adjustment in Accounting policies	0	0
Adjustment for Trust Transactions Within Muni	0	(70)
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,743,396</u>	<u>888,802</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 FEBRUARY 2023 TO 28 FEBRUARY 2023

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2022/23 Rate Revenue \$	2022/23 Interim Rates \$	2022/23 Back Rates \$	2022/23 Total Revenue \$	2022/23 Adopted Budget \$
General Rate								
GRV - Residential	0.13417	318	3,624,452	486,293	2,778		489,071	486,282
GRV - Rural Residential	0.13417	65	807,924	108,399			108,399	108,397
GRV - Commercial/Industrial	0.13417	28	396,080	53,142			53,142	53,141
GRV - Townsites	0.13417	12	144,560	19,396			19,396	19,395
UV - Broadacre Rural	0.008550	232	173,853,000	1,486,443	(1,452)		1,484,991	1,486,791
Non Rateable								
Sub-Totals		655	178,826,016	2,153,673	1,326	0	2,154,999	2,154,006
Minimum Rates	Minimum \$							
GRV - Residential	993	62	85,646	61,566			61,566	61,566
GRV - Rural Residential	993	24	56,220	23,832			23,832	23,832
GRV - Commercial/Industrial	993	14	58,080	13,902			13,902	13,902
GRV - Townsites	993	8	17,185	7,944			7,944	7,944
UV - Broadacre Rural	993	69	5,157,530	68,517			68,517	68,517
Sub-Totals		177	5,374,661	175,761	0	0	175,761	175,761
Ex Gratia Rates							2,330,760	2,329,767
Movement in Excess Rates							0	236
Total Amount of General Rates							0	0
Specified Area Rates							0	0
Ex Gratia Rates							0	0
Total Rates							2,330,760	2,330,003

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 FEBRUARY 2023 TO 28 FEBRUARY 2023

7. OPERATING STATEMENT

	February 2023 Actual \$	2022/23 Adopted Budget \$	2021/22 Actual \$
OPERATING REVENUES			
Governance	43,326	57,225	119,335
General Purpose Funding	2,699,541	2,753,872	4,085,151
Law, Order, Public Safety	838,621	1,043,001	329,529
Health	2,078	2,461	2,423
Education and Welfare	11,023	23,041	14,676
Housing	0	0	0
Community Amenities	209,281	220,740	212,823
Recreation and Culture	148,287	628,010	998,919
Transport	496,631	1,593,395	905,168
Economic Services	55,873	229,095	76,254
Other Property and Services	28,085	59,379	146,601
TOTAL OPERATING REVENUE	4,532,746	6,610,219	6,890,879
OPERATING EXPENSES			
Governance	304,276	459,665	443,219
General Purpose Funding	145,080	226,770	197,522
Law, Order, Public Safety	266,780	513,836	484,666
Health	115,356	184,622	170,240
Education and Welfare	78,499	111,862	102,878
Housing	0	0	0
Community Amenities	247,093	406,344	356,483
Recreation & Culture	1,076,715	1,509,928	1,405,558
Transport	1,789,304	2,877,742	2,805,130
Economic Services	300,813	526,663	397,576
Other Property and Services	108,175	7,214	40,817
TOTAL OPERATING EXPENSE	4,432,091	6,824,647	6,404,090
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	100,655	(214,427)	486,788

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 FEBRUARY 2023 TO 28 FEBRUARY 2023

8. STATEMENT OF FINANCIAL POSITION

	February 2023 Actual \$	2021/22 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	1,966,642	3,441,783
Investments Current	5,000	5,000
Trade and Other Receivables	717,903	549,692
Inventories	7,750	19,694
Restricted Cash - Bonds & Deposits	17,680	14,384
TOTAL CURRENT ASSETS	2,714,975	4,030,553
NON-CURRENT ASSETS		
Other Receivables	168,110	168,110
Inventories	0	0
Property, Plant and Equipment	24,046,787	23,550,977
Infrastructure	65,305,930	66,075,824
Investments Non Current	58,353	58,353
TOTAL NON-CURRENT ASSETS	89,579,180	89,853,264
TOTAL ASSETS	92,294,155	93,883,817
CURRENT LIABILITIES		
Trade and Other Payables	976,786	1,509,011
Long Term Borrowings	65,414	1,226,872
Provisions	373,024	373,024
Bonds & Deposits Liability	17,750	14,384
TOTAL CURRENT LIABILITIES	1,432,974	3,123,291
NON-CURRENT LIABILITIES		
Trade and Other Payables	284,307	284,306
Long Term Borrowings	1,833,427	1,833,427
Provisions	23,656	23,656
TOTAL NON-CURRENT LIABILITIES	2,141,390	2,141,389
TOTAL LI/ 10	3,574,364	5,264,680
NET ASSETS	88,719,791	88,619,137
EQUITY		
Retained Surplus	32,649,313	32,592,083
Reserves - Cash Backed	849,953	806,529
Revaluation Surplus	55,220,525	55,220,525
TOTAL EQUITY	88,719,791	88,619,137

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 FEBRUARY 2023 TO 28 FEBRUARY 2023

9. FINANCIAL RATIOS

	2022 YTD	2021
Current Ratio	0.99	1.68
Operating Surplus Ratio	(0.42)	(0.18)

The above ratios are calculated as follows:

Current Ratio

$$\frac{(\text{Current Assets MINUS Restricted Assets})}{(\text{Current Liabilities MINUS Liabilities Associated with Restricted Assets})}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

Below Std

The standard is met if the ratio is greater than 1:1 (100% or greater)

Std met

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments.

This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

Operating Surplus Ratio

$$\frac{(\text{Operating Revenue MINUS Operating Expense})}{(\text{Own Source Operating Revenue})}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Below Std

Basic Standard between 1% and 15% (0.01 and 0.15)

Basic Std

Advanced Standard greater than > 15% | 10

Adv Std

SHIRE OF PINGELLY RESTRICTED CASH RECONCILIATION 28 February 2023						
Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Year to date expenditure year to 30 June 2022	Actual Expenditure current year 2022/23	Restricted Funds Remaining
Review Street Bridge Special Funding	Transport	BR005	136,000	-	2,418	133,582
PRACC Lighting, Drainage & Landscaping (LRCI 3)	Recreation & Culture	LP001	56,250	-	50,000	6,250
Sulkies and Buggies (LRCI 3)	Recreation & Culture	11ES	75,000	-	38,530	36,470
Youth Precinct, Memorial Park & Pump Track (LRCI 3)	Recreation & Culture	IP008	187,646	-		187,646
Signage Streetscape Upgrades (LRCI 3)	Tourism	SS001	45,000	-	856	44,144
Caravan Park Improvements (LRCI 3)	Tourism	BU046	37,500	-		37,500
Roads to Recovery Cfwd	Transport	RRG05	7,132	-	7,132	-
WA Cycle Network All Aged shared path	Department of Transport	BIC01	39,000		39,000	-
Pingelly Pocket Park - RAC	Recreation & Culture	IP007	31,000	-	471	30,529
DFES West Pingelly Fireshed	Law Order & Public Safety	0596	231,707	-		231,707
Heritage Survey & Listing (Dept Planning)	Recreation & Culture	135C	20,000	-	4,559	15,441
Regional Childcare attraction and retention grant	Other Economic Services	CG027	18,250	-		18,250
Pingelly Youth Strategy	Other Economic Services	CG009	10,000	-	909	9,091
Queens Jubilee Tree Planting	Recreation & Culture	TG9	20,000	-	12,099	7,901
Live & Local Music	Recreation & Culture	CG022	13,000	4,786	7,176	1,037
Keep Australia Beautiful Butt Poles (Dept Environment)	Recreation & Culture	1175	4,920	-	3,504	1,416
RACIP(Regional Arts and Cultural Investment Program) Leveraged Cultural Planning	Recreation & Culture	135C	50,000	25,000		25,000
People of Pingelly Past and Present	Other Communitites	CG026	44,895	19,000	25,468	427
Seniors Weeks	Other Communitites	0805	1,000			1,000
Age is just a number	Recreation & Culture	CD032	5,000	-		5,000
Australia Day			23,998		2,349	21,650
Sub Total						814,040
Total Restricted Grant Funds						814,040
Available Cash		GL/Job Account	Interest Rate			Balance
Municipal Bank	Muni Fund Bank	0111	0			(815,010.37)
Municipal Bank	Muni Fund Interest Bearing A/C	0111	0.05%			1,130,655.59
Municipal Bank - TDA	Muni Fund Bank TDA	0111	0.15%			800,493.15
Municipal Bank	Till Float SES	0112				50.00
Municipal Bank	Till Float	0113				200.00
Municipal Bank	Petty Cash on hand	0114				300.00
Total Cash						1,116,688.37
Less Restricted Cash						(814,040.25)
Total Unrestricted Cash						302,648.12

15.2 Accounts Paid by Authority – February 2023

File Reference:	ADM0066
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Finance Officer
Disclosure of Interest:	Nil
Attachments:	List of Accounts
Previous Reference:	Nil

Summary

Council is requested to receive the list of accounts paid by authority for the month of February 2023.

Background

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13*

(1) schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

Comment

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2022/2023 Budget.

Consultation

Nil

Statutory Environment

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications

There are no policy implications arising from this amendment.

Financial Implications

There are no known financial implications upon either the Council's current budget or long-term financial plan.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation:

That Council receive the Accounts for Payments for February 2023 as authorised under delegated authority and in accordance with the Local Government (Financial Management) Regulations 1996:

To 28 February 2023:

Municipal Account	\$268,418.03
Trust Account	\$80.00

Moved: _____ Seconded: _____

SHIRE OF PINGELLY

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT FEBRUARY 2023

EFT NUMBER	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT9739	03/02/2023	TELSTRA	TELEPHONE AND INTERNET CHARGES	1		781.18
INV K979066401-0	18/01/2023	TELSTRA	ADMIN CHARGES - 11/01/2023 to 10/02/2023		781.18	
EFT9740	03/02/2023	SHERIDAN'S FOR BADGES	BADGE AND PLAQUE	1		84.37
INV 1290	17/01/2023	SHERIDAN'S FOR BADGES	NAME BADGE & DESK PLAQUE - STORM NYSSSEN		84.37	
EFT9741	03/02/2023	HERSEY'S SAFETY PTY LTD	STAFF WORK WEAR	1		667.62
INV 1660	12/01/2023	HERSEY'S SAFETY PTY LTD	ASSORTED ITEMS		447.62	
INV 1675	19/01/2023	HERSEY'S SAFETY PTY LTD	ASSORTED ITEMS		220.00	
EFT9742	03/02/2023	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	1		139.65
INV 26707	19/01/2023	SULLIVAN LOGISTICS PTY LTD	12/01/2023 FROM MATILDA AUTO, 09/01/2023 FROM CORSIGN, 09/01/2023 FROM NELSON IRRIGATION		139.65	
EFT9744	03/02/2023	DEPARTMENT OF PREMIER AND CABINET	GAZETTE PUBLICATION	1		1,986.40
INV 1002569	28/10/2022	DEPARTMENT OF PREMIER AND CABINET	BUSH FIRE BRIGADES LOCAL LAW 2022		1,986.40	
EFT9745	03/02/2023	GALVINS PLUMBING PLUS	PARTS FOR BUILDING MAINTENANCE	1		685.44
INV 672250	19/01/2023	GALVINS PLUMBING PLUS	TOILET SUITE AND FITTINGS - CEMETERY TOILETS		685.44	
EFT9746	03/02/2023	KEITH THE MAINTENANCE MAN PTY LTD	FIRE HAZARD REDUCTION	1		495.00
INV B0802	11/01/2023	KEITH THE MAINTENANCE MAN PTY LTD	UNDER BUSH FIRES ACT 1954 - 26 PASTURE STREET		495.00	
EFT9747	03/02/2023	MCINTOSH & SON WA	PARTS FOR PLANT	1		755.17
INV 1773227	18/01/2023	MCINTOSH & SON WA	6 X SEALS PLUS FREIGHT - CASE LOADER PL6		71.48	
INV 1773228	18/01/2023	MCINTOSH & SON WA	1 X TUBE BLEED - CASE LOADER PL6		107.25	
INV 1773613	19/01/2023	MCINTOSH & SON WA	1 X IGNITON SWITCH, 1 X BELT, 1 X BELT TENSIONER - CASE LOADER PL6		576.44	
EFT9748	03/02/2023	WHEATBELT ELECTRICS	ELECTRICAL SERVICES	1		474.10
INV 4640	20/01/2023	WHEATBELT ELECTRICS	SORT OUT ISSUE WITH HOT WATER SYSTEM TRIPPING POWER - 59 STRATFORD STREET		202.40	

INV 4642	20/01/2023	WHEATBELT ELECTRICS	FIX ISSUE WITH SENSOR LIGHT, DISCONNECT POWER - OLD SHED AT BOWLING CLUB		271.70	
EFT9749	03/02/2023	JTAGZ PTY LTD	ANIMAL REGISTRATION TAGS	1		178.20
INV 25327	17/01/2023	JTAGZ PTY LTD	100 CAT AND 100 DOG TAGS EXPIRING 2026		178.20	
EFT9750	03/02/2023	PINGELLY BOWLING CLUB INC.	AUSTRALIA DAY 2023 SPONSORSHIP	1		220.00
INV 16	24/01/2023	PINGELLY BOWLING CLUB INC.	2023 AUSTRALIA DAY BOWLS AWARDS		220.00	
EFT9751	03/02/2023	RF & PL O'BRIEN	PUSH UP GRAVEL	1		5,250.00
INV 35	15/01/2023	RF & PL O'BRIEN	FAIRHEAD PIT - WICKEPIN PINGELLY ROAD RRG05		5,250.00	
EFT9752	03/02/2023	PINGELLY TYRE SERVICE	TYRE SERVICES	1		1,120.50
INV 8429	11/01/2023	PINGELLY TYRE SERVICE	2 X TYRES - KOMATSU BACKHOE PBH3		1,045.00	
INV 8471	18/01/2023	PINGELLY TYRE SERVICE	FIT NEW TYRE - TROLLEY, 1 X TYRE REPAIR - MAZDA CX-5 PEMC1		75.50	
EFT9753	03/02/2023	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	CONSUMABLES	1		141.91
INV DI25017265	17/01/2023	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	ADHESIVE - MEMORIAL PARK MAINTENANCE		32.02	
INV DI25017351	19/01/2023	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	EXPANDING FOAM & NO MORE GAPS - WICKEPIN PINGELLY ROAD JOB		109.89	
EFT9754	03/02/2023	PINGELLY IGA EXPRESS	ASSORTED REFRESHMENTS AND SUPPLIES	1		209.31
INV 01/8101	01/11/2022	PINGELLY IGA EXPRESS	NOVEMBER 2022		139.92	
INV 03/1643	01/12/2022	PINGELLY IGA EXPRESS	DECEMBER 2022		69.39	
EFT9755	03/02/2023	PINGELLY SOMERSET ALLIANCE INC	WATER USAGE	1		193.00
INV 1148	17/01/2023	PINGELLY SOMERSET ALLIANCE INC	PAAA SENSORY GARDEN - 10/11/2022 TO 11/01/2023		193.00	
EFT9756	03/02/2023	CORSIGN WA	SIGNAGE	1		627.00
INV 71983	09/01/2023	CORSIGN WA	W6-3A CHILDREN CROSSING 600X600 BLK/FLURO LIME CL 1100 REFLEC ALUMINIUM, TD1-M10X21 BRACKET C/W M10X21 CONETIP BOLT & M10 FLAT WASHER		627.00	
EFT9757	03/02/2023	AUTOPRO NORTHAM	PART FOR PLANT	1		475.34
INV 1039188	31/12/2022	AUTOPRO NORTHAM	CRIMPING TOOL - KOMATSU BACKHOE PBH3		475.34	
EFT9758	03/02/2023	SNAP MALAGA	ANNUAL REPORT PRINTING	1		330.00
INV F058-8579	19/01/2023	SNAP MALAGA	20 X BOOKLETS ANNUAL REPORT, SEMI GLOSS WIRE BOUND WITH CLEAR COVER AND CARD BACK		330.00	

EFT9759	03/02/2023	SAPIO PTY LTD	CCTV MAINTENANCE AND MONITORING	1		7,536.38
INV 225684	18/01/2023	SAPIO PTY LTD	CCTV MONITORING & MAINTENANCE - SHIRE OF PINGELLY CBD DECEMBER 2022		221.38	
INV 225952	20/01/2023	SAPIO PTY LTD	CCTV MAINTENANCE AS PER QUOTE 1012853		7,315.00	
EFT9760	03/02/2023	GRAFFITI GONE WA	GRAFFITI REMOVAL PRODUCTS AND LABOUR	1		2,117.50
INV 784	02/01/2023	GRAFFITI GONE WA	GRAFFITI REMOVAL EQUIPMENT AND TRAINING		423.50	
INV 789	08/01/2023	GRAFFITI GONE WA	GRAFFITI REMOVAL AROUND TOWN, GRAFFITI REMOVAL PRODUCTS		1,694.00	
EFT9761	03/02/2023	MN & DF BLECHYNDEN	VERTICAL WATER BORING	1		2,530.00
INV 0323	18/01/2023	MN & DF BLECHYNDEN	PINGELLY TOWNSITE		2,530.00	
EFT9762	03/02/2023	MRS SANDRA GAIT / GAITOGRAPHY	PHOTOGRAPHY SERVICES	1		2,000.00
INV 27012023	27/01/2023	MRS SANDRA GAIT / GAITOGRAPHY	AUSTRALIA DAY BRUNCH AND POOL PARTY.		2,000.00	
EFT9763	03/02/2023	SOMERSET CATERING COMPANY	AUSTRALIA DAY 2023 CATERING	1		2,035.00
INV 13	27/01/2023	SOMERSET CATERING COMPANY	CATERING BY SOMERSET CATERING COMPANY FOR THE AUSTRALIA DAY FESTIVITIES		2,035.00	
EFT9765	09/02/2023	THE WEST AUSTRALIAN	ADVERTISING	1		360.00
INV 102803512022	31/12/2022	THE WEST AUSTRALIAN	NARROGIN OBSERVER ADVERTISING - 1&8 DEC 2022 PINGELLY CHRISTMAS VILLAGE		360.00	
EFT9766	09/02/2023	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	ST JOHN FIRST AID COURSE	1		160.00
INV 01039339	08/12/2022	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	08/12/2022 - CDO		160.00	
EFT9767	09/02/2023	SHIRE OF BROOKTON	ADJUSTMENT REIMBURSEMENT OF CESM WAGES AND ON-COSTS	1		377.35
INV 8895	07/10/2022	SHIRE OF BROOKTON	APRIL TO JUNE 2022 ADJUSTMENT, ICT COSTS, VEHICLE COSTS		377.35	
EFT9768	09/02/2023	WA CONTRACT RANGER SERVICES	ANIMAL MICROCHIPPING	1		40.00
INV 11012023	11/01/2023	WA CONTRACT RANGER SERVICES	FEE COLLECTION		40.00	
EFT9769	09/02/2023	MARY'S FACE PAINTING	PARTY ON THE OVAL 2022	1		240.00
INV 25	22/12/2022	MARY'S FACE PAINTING	FACE PAINTING		240.00	
EFT9770	09/02/2023	JANICE KICKETT	WELCOME TO COUNTRY	1		700.00
INV 26012023	26/01/2023	JANICE KICKETT	AUSTRALIA DAY 2023		700.00	
EFT9771	09/02/2023	THE WINDMILL COMMUNITY NEWSPAPER	ADVERTISING	1		45.00
INV 382	05/12/2022	THE WINDMILL COMMUNITY NEWSPAPER	CHRISMTAS VILLAGE		45.00	
EFT9772	09/02/2023	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSION	1		478.00
					45	

INV 132	02/02/2023	PINGELLY COMMUNITY CRAFT CENTRE	JANUARY 2023		478.00	
EFT9773	20/02/2023	AUSTRALIAN TAXATION OFFICE	GST LIABILITY	1		19,749.00
INV 16022023	16/02/2023	AUSTRALIAN TAXATION OFFICE	JANUARY 2023		19,749.00	
EFT9774	21/02/2023	AIR RESPONSE PTY LTD	AIR CONDITIONING SYSTEM CHECK	1		340.00
INV 156091A	03/02/2023	AIR RESPONSE PTY LTD	CHECK ISSUE WITH ONE ROOF UNIT NOT OPERATING - ADMIN BUILDING		340.00	
EFT9775	21/02/2023	THE WEST AUSTRALIAN	ADVERTISING	1		864.00
INV 102803512123	31/01/2023	THE WEST AUSTRALIAN	NARROGIN OBSERVER EXEC MGR AND EXECUTIVE OFFICER DEC 22 & JAN 23		537.60	
INV 102803512123	31/01/2023	THE WEST AUSTRALIAN	2 X PUBLIC NOTICES 12 JANUARY 2022		268.80	
INV 102803512023	31/01/2023	THE WEST AUSTRALIAN	ADVERTISEMENT - ELECTORS MEETING 06/02/2023		57.60	
EFT9776	21/02/2023	HERSEY'S SAFETY PTY LTD	PROTECTIVE WORKWARE	1		570.74
INV 1729	10/02/2023	HERSEY'S SAFETY PTY LTD	NEW STAFF MEMBER		570.74	
EFT9777	21/02/2023	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	1		767.68
INV 27015	28/01/2023	SULLIVAN LOGISTICS PTY LTD	20/01/2023 FROM E & MJ ROSHER, 19/01/2023 FROM MCINTOSH, 19/01/2023 FROM GALVINS PLUMBING, 18/01/2023 FROM MCINTOSH		395.19	
INV 28158	12/02/2023	SULLIVAN LOGISTICS PTY LTD	03/02/2023 FROM WA RETICULATION, 01/02/2023 FROM MATILDA AUTO, 31/01/2023 FROM CORSIGN, 31/01/2023 FROM HIMAC		372.49	
EFT9778	21/02/2023	PINGELLY VOLUNTEER SES UNIT	SES REIMBURSEMENT	1		12,195.54
INV 000349	31/01/2023	PINGELLY VOLUNTEER SES UNIT	SES REIMBURSEMENT		11,616.54	
INV 000350	31/01/2023	PINGELLY VOLUNTEER SES UNIT	SES REIMBURSEMENT		579.00	
EFT9780	21/02/2023	CONSTRUCTION TRAINING FUND	BCITF COLLECTIONS	1		68.75
INV 167266	20/01/2023	CONSTRUCTION TRAINING FUND	COLLECTIONS FOR PERMIT NUMBER 13.22/23 NAPPING POOL ROAD		68.75	
EFT9781	21/02/2023	HANCOCKS HOME HARDWARE	CONSUMABLES	1		649.95
INV 427249	31/01/2023	HANCOCKS HOME HARDWARE	BELT SANDER - TOWN HALL MAINTENANCE		560.00	
INV 427251	31/01/2023	HANCOCKS HOME HARDWARE	BELT SANDER - TOWN HALL MAINTENANCE		-560.00	
INV 427255	31/01/2023	HANCOCKS HOME HARDWARE	BELT SANDER - TOWN HALL MAINTENANCE		649.95	
EFT9782	21/02/2023	AUSTRALIA POST	POSTAGE - JANUARY 2023	1		73.23
INV 1012171246	03/02/2023	AUSTRALIA POST	GENERAL POSTAGE		73.23	
EFT9783	21/02/2023	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD CHARGES - JANUARY 2023	1		1,160.35

INV 01/02/2023	01/02/2023	GREAT SOUTHERN FUEL SUPPLIES	0PN, PN761, PN5628, PN523, BUSH FIRE TRUCK B		1,160.35	
EFT9784	21/02/2023	PINGELLY QUALITY MEATS	SUPPLIES FOR AUSTRALIA DAY 2023 CELEBRATIONS	1		186.00
INV 93	01/01/2023	PINGELLY QUALITY MEATS	120 BEEF SAUSAGES AND 30 CHICKEN SAUSAGES FOR AUSTRALIA DAY BBQ AT THE POOL, 2 X POLISH SAUSAGE FOR GRAZING TABLE FOR AUSTRALIA DAY		186.00	
EFT9785	21/02/2023	BEST OFFICE SYSTEMS	CESM PRINTING CHARGES	1		278.14
INV 612128	23/01/2023	BEST OFFICE SYSTEMS	20/12/2022 TO 20/01/2023		278.14	
EFT9786	21/02/2023	HIMAC ATTACHMENTS	REPAIRS FOR PLANT	1		3,608.00
INV SI-37130	31/01/2023	HIMAC ATTACHMENTS	REPAIR TO QUICK HITCH - CASE LOADER PL8		3,608.00	
EFT9787	21/02/2023	OFFICEWORKS LTD	STATIONERY ITEMS	1		419.96
INV 605393202	19/01/2023	OFFICEWORKS LTD	CLIPFOLDERS FOR SWMS FOR DEPOT		246.90	
INV 605808799	02/02/2023	OFFICEWORKS LTD	ASSORTED ITEMS		173.06	
EFT9788	21/02/2023	MCINTOSH & SON WA	PARTS FOR PLANT	1		163.93
INV 1777438	08/02/2023	MCINTOSH & SON WA	FILTERS FOR SERVICE - CASE LOADER PL8		163.93	
EFT9789	21/02/2023	BROOKTON PLUMBING	PLUMBING SERVICES	1		2,121.60
INV 6762	06/02/2023	BROOKTON PLUMBING	BACKFLOW DEVICE TESTING - PRACC FIRE TANK		198.00	
INV 6763	06/02/2023	BROOKTON PLUMBING	REPLACE HOT WATER TANK ON SOLAR SYSTEM 7A WEBB STREET, INCLUDING MATERIALS, LABOUR AND TRAVEL		1,923.60	
EFT9790	21/02/2023	GREAT SOUTHERN WASTE DISPOSAL	WASTE AND RECYCLING COLLECTION INCLUDING SITE MANAGEMENT	1		18,128.01
INV 2351	07/02/2023	GREAT SOUTHERN WASTE DISPOSAL	28/12/2022 - 25/01/2023		18,128.01	
EFT9791	21/02/2023	WINC AUSTRALIA PTY LIMITED	OFFICE FURNITURE	1		235.42
INV 9039469719	08/06/2022	WINC AUSTRALIA PTY LIMITED	RAPID LINE OPEN DESK		235.42	
EFT9792	21/02/2023	NARROGIN PACKAGING & MOTORCYCLES, NARROGIN HIRE & RETIC	CONSUMABLES	1		55.00
INV 78385	24/01/2023	NARROGIN PACKAGING & MOTORCYCLES, NARROGIN HIRE & RETIC	2 X 150 METRES OF PLASTIC FOR TABLE COVERS - AUSTRALIA DAY 2023		55.00	
EFT9793	21/02/2023	WHEATBELT ELECTRICS	ELECTRICAL SERVICES	1		1,499.92
INV 4641	20/01/2023	WHEATBELT ELECTRICS	REPAIRS TO LIGHTING CONTROLS AND PUMP CIRCUIT - PIONEER PARK		330.59	
INV 4658	26/01/2023	WHEATBELT ELECTRICS	CHECK FAULTY PUMP ON SEPTIC AT SWIMMING POOL		655.05	
INV 4665	05/02/2023	WHEATBELT ELECTRICS	AFTERHOURS CALL OUT TO SORT NO POWER ISSUE - 59 STRATFORD STREET		242.00	

INV 4668	05/02/2023	WHEATBELT ELECTRICS	WIRING FOR NEW HOTWATER SYSTEM - 7A WEBB STREET		272.28	
EFT9794	21/02/2023	AGAPE VENTURES PTY LTD	PRE EMPLOYMENT MEDICAL	1		165.00
INV 69297	01/02/2023	AGAPE VENTURES PTY LTD	TREVOR TAPPING		165.00	
EFT9795	21/02/2023	COATES HIRE OPERATIONS PTY LTD	HIRE OF EQUIPMENT	1		1,875.20
INV 22088887	25/01/2023	COATES HIRE OPERATIONS PTY LTD	TRAFFIC LIGHTS - 12/01/2023 TO 25/01/2023		1,875.20	
EFT9796	21/02/2023	WA CONTRACT RANGER SERVICES	RANGER SERVICES	1		2,037.75
INV 4472	22/01/2023	WA CONTRACT RANGER SERVICES	04/01/2023 - 3 HRS, 10/01/2023 - 3 HRS, 17/01/2023 - 4 HRS		1,045.00	
INV 4503	02/02/2023	WA CONTRACT RANGER SERVICES	RANGER SERVICES FOR 24/01/2023 - 2 HRS, 27/01/2023 - 2.5 HRS, 31/01/2023 - 5 HRS		992.75	
EFT9797	21/02/2023	NUTRIEN AG SOLUTIONS	ASSORTED CONSUMABLES	1		4,559.72
INV 908210732	04/01/2023	NUTRIEN AG SOLUTIONS	1 X G ACETYLENE, 1 X G OXY - DEPOT WORKSHOP		467.50	
INV 908213909	04/01/2023	NUTRIEN AG SOLUTIONS	3 X PACKS OF GALV FENCE DROPPERS RRG05		544.50	
INV 908283530	19/01/2023	NUTRIEN AG SOLUTIONS	RAPID SET CEMENT - RRG05		1,413.72	
INV 908287076	19/01/2023	NUTRIEN AG SOLUTIONS	1 XRGDC BALL VALVE HOSE NOZZLE - SMALL PLANT		44.00	
INV 908342609	31/01/2023	NUTRIEN AG SOLUTIONS	COERCO SLIMELINE TANK 3000L, PLUS WELDED FITTINGS, COERCO 4500L CORRUGATED TANK, PLUS WELDED FITTINGS, DAVEY SUMP PUMPS D53/B - IP006		2,090.00	
EFT9798	21/02/2023	MARKETFORCE	ADVERTISING	1		420.77
INV 46621	25/01/2023	MARKETFORCE	PUBLIC NOTICE IN THE WEST FOR BUSH FIRE BRIGADES LOCAL LAW 2023		539.02	
INV 40954	01/02/2023	MARKETFORCE	SATURDAY WEST AUSTRALIAN JOB AD - EXEC MANAGER WORKS		-118.25	
EFT9799	21/02/2023	PINGELLY TOURISM GROUP INC	EQUIPMENT HIRE	1		40.00
INV 13022023	13/02/2023	PINGELLY TOURISM GROUP INC	COMMUNITY BBQ - AUSTRALIA DAY 2023 CELEBRATIONS		40.00	
EFT9800	21/02/2023	MATILDA AUTO PARTS	PARTS FOR PLANT	1		204.60
INV 262137	11/01/2023	MATILDA AUTO PARTS	1 X SET OF FILTERS - HOLDEN COLORADO PDTS01		149.60	
INV 262138	11/01/2023	MATILDA AUTO PARTS	1 X SET OF FILTERS - MITSUBISHI TRITON PC23		55.00	
EFT9801	21/02/2023	MOORE AUSTRALIA (WA) PTY LTD	STAFF TRAINING	1		2,035.00
INV 3194	31/01/2023	MOORE AUSTRALIA (WA) PTY LTD	MOORE BUDGET WORKSHOP PERTH WA 2023 - EMCS		1,155.00	
INV 3239	08/02/2023	MOORE AUSTRALIA (WA) PTY LTD	REGISTRATION FOR FBT TRAINING ON 21/02/2023 - SFO		880.00	
EFT9802	21/02/2023	AQUAMONIX - OCTY WATER PTY LIMITED	WEBB LOGGER SUBSCRIPTION	1		1,646.70

INV 72060	23/01/2023	AQUAMONIX - OCTY WATER PTY LIMITED	WEATHER STATIONS		1,646.70	
EFT9803	21/02/2023	PINGELLY TYRE SERVICE	PARTS FOR PLANT	1		859.50
INV 8532	07/02/2023	PINGELLY TYRE SERVICE	TYRE AND RIM - MITSUBISH FUSO PT13		566.50	
INV 8549	08/02/2023	PINGELLY TYRE SERVICE	1 X BATTERY - HOLDEN COLORADO PBM01		293.00	
EFT9804	21/02/2023	ECO SOLAR LIGHTING	MATERIALS FOR PARK MAINTENANCE	1		1,556.50
INV 100802	18/01/2023	ECO SOLAR LIGHTING	4 X SOLAR BUS SHELTER LIGHTS 4 X PROTECTIVE CAGES & FREIGHT		1,556.50	
EFT9805	21/02/2023	WA RETICULATION SUPPLIES	RETIC PARTS	1		141.80
INV N3216	03/02/2023	WA RETICULATION SUPPLIES	HUNTER X-CORE 4 STATION OUTDOOR H-CT-XC-OUT4 - 59 STRATFORD STREET		141.80	
EFT9806	21/02/2023	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	ASSORTED CONSUMABLES	1		259.40
INV DI25016326	06/12/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	FITTINGS FOR TOILETS - PIONEER PARK		28.01	
INV DI25016792	21/12/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	PARTS FOR RETICULATION - ADMIN BUILDING		71.20	
INV DI25016848	22/12/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	PARTS FOR SHADE SAIL REPAIRS - QUARTZ STREET PARK		89.65	
INV DI25017942	08/02/2023	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	FITTINGS - CEMETERY TOILETS		70.54	
EFT9807	21/02/2023	PINGELLY RECREATION & CULTURAL CENTRE	CATERING	1		4,840.00
INV 1408	31/01/2023	PINGELLY RECREATION & CULTURAL CENTRE	AUSTRALIA DAY BRUNCH AT 20 PER PERSON		4,840.00	
EFT9808	21/02/2023	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	1		33.75
INV 0486	15/01/2023	TOLL TRANSPORT PTY LTD	04/01/2023 TO ATLAS DRY CLEANING / TO BE CREDITED DUE TO INCORRECT CHARGE, 09/01/2023 TO WATER EXAMINERS		34.31	
INV 0487	22/01/2023	TOLL TRANSPORT PTY LTD	12/01/2023 FROM HERSEY'S SAFETY		20.80	
INV 0486-- S658780CM-1	29/01/2023	TOLL TRANSPORT PTY LTD	INCORRECTLY CHARGED FOR FREIGHT TO ATLAS DRY CLEANING 04/01/2023		-18.56	
INV 0488	29/01/2023	TOLL TRANSPORT PTY LTD	19/01/2023 FROM HERSEY'S SAFETY		15.69	
INV 881934 - 0487	01/02/2023	TOLL TRANSPORT PTY LTD	CREDIT DUE TO NO PROOF OF DELIVERY		-20.80	
INV 0489	05/02/2023	TOLL TRANSPORT PTY LTD	24/01/2023 FROM ROAD SPECIALISTS, 01/02/2023 FROM INTERFIRE		28.16	
INV 882762 - 0489	09/02/2023	TOLL TRANSPORT PTY LTD	CREDIT DUE TO NO PROOF OF DELIVERY		-10.16	

INV 882840 - 0488	10/02/2023	TOLL TRANSPORT PTY LTD	CREDIT DUE TO NO PROOF OF DELIVERY		-15.69	
EFT9809	21/02/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION	BSL COLLECTIONS FOR JANUARY 2023	1		56.65
INV BSLJAN23	01/02/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION	COLLECTIONS FOR PERMIT NUMBER 13.22/23 NAPPING POOL ROAD		56.65	
EFT9810	21/02/2023	CORSIGN WA	SIGNAGE	1		123.20
INV 72952	31/01/2023	CORSIGN WA	STOP HERE WHEN DIRECTED SIGNS - BR005		123.20	
EFT9811	21/02/2023	MARKET CREATIONS AGENCY PTY LTD	COUNCIL CONNECT	1		825.00
INV I126-1	31/10/2022	MARKET CREATIONS AGENCY PTY LTD	FIRE RATING MODULE TO APPEAR ON WEBSITE HOMEPAGE		825.00	
EFT9812	21/02/2023	AUTOPRO NORTHAM	PART FOR PLANT	1		17.44
INV 1045927	06/02/2023	AUTOPRO NORTHAM	HORN - KOMATSU BACKHOE PBH3		17.44	
EFT9813	21/02/2023	AFLEX TECHNOLOGY (NZ) LTD	ENTERTAINMENT FOR AUSTRALIA DAY CELEBRATIONS	1		5,463.70
INV 12722	25/01/2023	AFLEX TECHNOLOGY (NZ) LTD	30M SLIPPERY SLIDE PLUS FREIGHT AND BLOWER		5,463.70	
EFT9814	21/02/2023	FLASH AS TRANSPORT	WET HIRE OF PLANT	1		12,540.00
INV 89	05/02/2023	FLASH AS TRANSPORT	HIRE OF SIDE TIPPER FOR GRAVEL CARTAGE - RRG05, 13/01/2023 - 9.5 , 16/01/2023 - 9.5, 25/01/2023 - 3.5		3,712.50	
INV 90	05/02/2023	FLASH AS TRANSPORT	HIRE OF SIDE TIPPER FOR GRAVEL CARTAGE - RRG05, 27/01/2023 - 9, 30/01/2023 - 9, 31/01/2023 - 9, 01/02/2023 - 9, 02/02/2023 - 9, 03/02/2023 - 8.5,		8,827.50	
EFT9815	21/02/2023	INTERFIRE AGENCIES	FIRE FIGHTING PPE	1		525.91
INV 12721	01/02/2023	INTERFIRE AGENCIES	PPE		525.91	
EFT9816	21/02/2023	SAPIO PTY LTD	CCTV MONITORING	1		187.00
INV 227242	07/02/2023	SAPIO PTY LTD	SHIRE CBD - JANUARY 2023, MONTHLY SUBSCRIPTION, LABOUR		187.00	
EFT9817	21/02/2023	WANDERLUST COMMUNICATIONS	MARKETING AND ENGAGEMENT STRATEGY	1		5,500.00
INV 0616	06/01/2023	WANDERLUST COMMUNICATIONS	MARKETING AND ENGAGEMENT STRATEGY		5,500.00	
EFT9818	21/02/2023	DOUGLAS EDWIN GOLDSMITH	LIVE ENTERTAINMENT	1		450.00
INV 10	26/01/2023	DOUGLAS EDWIN GOLDSMITH	AUSTRALIA DAY 2023 BRUNCH		450.00	
EFT9819	21/02/2023	SHERRIN RENTALS PTY LTD	HIRE OF PLANT	1		6,204.00
INV 5183028	31/01/2023	SHERRIN RENTALS PTY LTD	WATER CART HIRE INCLUDING DELIVERY - RRG05, HIRE - \$4,554.00, 19/01/2023 TO 31/01/2023, STAND DOWN CREDIT - \$506.00, 26/01/2023 TO 26/01/2023, TRANSPORT SITE TO YARD TO SITE PER MOVE		6,204.00	
EFT9820	21/02/2023	SW TAYLOR PROMPT SAFETY SOLUTIONS	SAFETY MANAGEMENT PLAN SYSTEM	1		9,350.00
INV 595	19/01/2023	SW TAYLOR PROMPT SAFETY SOLUTIONS	IMPLEMENTATION OF PROMPT SAFETY SOLUTIONS SAFETY MANAGEMENT SYSTEM		7,700.00	

INV 60	03/02/2023	SW TAYLOR PROMPT SAFETY SOLUTIONS	TRAFFIC MANAGEMENT PLANS - REVIEW STREET BRIDGE BR005		1,650.00	
EFT9821	21/02/2023	GRAVITY DISCOVERY CENTRE AND	ASTRONOMY FIELD NIGHTS	1		1,400.00
INV 20847	01/02/2023	GRAVITY DISCOVERY CENTRE AND	AUSTRALIA DAY 23 - ASTRONOMY FIELD NIGHT - 25-26 JANUARY \$1000.00, INCLUDING TRAVEL \$90.91, AND ACCOMODATION \$181.82		1,400.00	
EFT9823	21/02/2023	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE	1		71.80
INV 381191	23/01/2023	LANDGATE	SCHEDULE NO: G2022/07, DATED 26/11/2022 TO 23/12/2022		71.80	
EFT9824	21/02/2023	CONTRACT AQUATIC SERVICES	POOL EXPENSES	1		18,338.00
INV SOPI004	12/01/2023	CONTRACT AQUATIC SERVICES	VAC SWIMMING LESSONS X 30 HOURS @ \$55.00 PLUS GST		1,650.00	
INV SOPI004.1	12/01/2023	CONTRACT AQUATIC SERVICES	ADDITIONAL POOL OPENING HOURS 10.01.2023 12:30 - 18:30 @ \$55.00		275.00	
INV SOPI004.2	12/01/2023	CONTRACT AQUATIC SERVICES	10KG LOW RES CL2, 25KG CYANURIC ACID		1,013.00	
INV SOPI004.3	12/01/2023	CONTRACT AQUATIC SERVICES	SWIMMING POOL MONTHLY CONTRACT FEE - FEBRUARY 2023		15,400.00	
EFT9825	21/02/2023	COUNTRY PAINT SUPPLIES	CONSUMABLES	1		184.01
INV 4801009408	31/01/2023	COUNTRY PAINT SUPPLIES	10 L PAINT - STREETSCAPE		184.01	
EFT9826	21/02/2023	KERRY R KEYS	WORKING WITH CHILDREN APPLICATIONS	1		44.00
INV 46	13/02/2023	KERRY R KEYS	WORKING WITH CHILDRENS CARDS - AGE IS JUST A NUMBER PROGRAM		44.00	
EFT9827	21/02/2023	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL ASSISTANCE	1		288.75
INV 3208	20/02/2023	BOB WADDELL & ASSOCIATES PTY LTD	ADVICE FOR RATES FROM LOUISE 19.02.2023		288.75	
EFT9828	21/02/2023	AGQUIRE RURAL HOLDINGS T/A BROOKTON	CONSUMABLES	1		19.44
INV DI25017506	24/01/2023	AGQUIRE RURAL HOLDINGS T/A BROOKTON	SPAKFILLA - STREETSCAPE		19.44	
EFT9829	21/02/2023	ALLBEND ENGINEERING	MATERIALS FOR STREETSCAPE	1		1,045.00
INV 12964	21/10/2022	ALLBEND ENGINEERING	PIPE FOR STREETSCAPE		1,045.00	
EFT9830	21/02/2023	TTFS GROUP PTY LTD	MATERIALS FOR DEPOT POUND ENCLOSURE	1		1,150.80
INV 10111403TTF	13/01/2023	TTFS GROUP PTY LTD	STFP0336 2400 X 2100X 32 GALV PANEL WELDED MESH, 100676 DOG GATE 1500X1800X 32, 100677 DOG PANEL 1500X1800X 32, RM72MMCOUPLER 72MM CENTRE CLAMP, DISCOUNT		1,150.80	
EFT9831	21/02/2023	FIRST AVENUE TRADING	PINGELLY BUSINESS PLANNING FUND	1		5,000.00
INV 41	20/02/2023	FIRST AVENUE TRADING	ATTRACTION PROGRAMME		5,000.00	
EFT9833	28/02/2023	LM PAVING & CONCRETE	PROGRESS PAYMENT - FOOTPATH WORKS	1		49,000.00
INV 1698	14/02/2023	LM PAVING & CONCRETE	SUPPLY AND INSTALLATION OF REVIEW STREET FOOTPATH, 700 @ \$70.00		49,000.00	

TOTAL EFT						235,029.03
CHEQUE NUMBER	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
24923	03/02/2023	GARY BENNELL	AUSTRALIA DAY 2023	1		600.00
INV 26012023	26/01/2023	GARY BENNELL	SMOKING CEREMONY - AUSTRALIA DAY 2023 AT THE PRACC		600.00	
24924	09/02/2023	SYNERGY	SHIRE STREETLIGHT CHARGES - 25/12/2022 TO 24/01/2023	1		3,192.99
INV 2005753448	01/02/2023	SYNERGY	198 LIGHTS - 25/12/2022 TO 24/01/2023		3,192.99	
TOTAL CHEQUE						3,792.99
PAYROLL	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT9743	03/02/2023	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		470.53
EFT9764	03/02/2023	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	1		132.00
EFT9779	21/02/2023	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		470.53
EFT9822	21/02/2023	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	1		132.00
DD13502.1	14/02/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1		7,149.84
DD13502.2	14/02/2023	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL	SUPERANNUATION CONTRIBUTIONS	1		527.67
DD13502.3	14/02/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		604.10
DD13502.4	14/02/2023	MLC	SUPERANNUATION CONTRIBUTIONS	1		713.38
DD13502.5	14/02/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		240.01
DD13502.6	14/02/2023	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		564.02
DD13502.7	14/02/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		81.23
DD13527.1	28/02/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1		7,263.78
DD13527.2	28/02/2023	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL	SUPERANNUATION CONTRIBUTIONS	1		515.33

DD13527.3	28/02/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		571.30
DD13527.4	28/02/2023	MLC	SUPERANNUATION CONTRIBUTIONS	1		693.84
DD13527.5	28/02/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		246.47
DD13527.6	28/02/2023	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		350.41
DD13527.7	28/02/2023	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		213.61
DD13527.8	28/02/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		124.83
TOTAL PAYROLL						21,064.88
DIRECT DEBIT	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD13506.1	14/02/2023	BENDIGO BANK CREDIT CARDS	EMCS CREDIT CARD RECONCILIATION - JANUARY 2023	1		1,074.69
INV 14022023	14/02/2023	BENDIGO BANK CREDIT CARDS	01/01/2023 ATLAS FUEL NARROGIN - FUEL FOR EMCS CAR - \$74.02 14/01/2023 BUYER FRIENDLY - ICE MACHINE FOR SHIRE DEPOT - \$996.67 30/01/2023 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	1,074.69	
DD13512.1	14/02/2023	BENDIGO BANK CREDIT CARDS	EMW CREDIT CARD RECONCILIATION - JANUARY 2023	1		1,392.52
INV 14022023	14/02/2023	BENDIGO BANK CREDIT CARDS	11/01/2023 SMS BROADCAST - TOP UP OF SMS CREDITS - \$660.00 11/01/2023 ROAD SPECIALIST AUSTRALIA - ALLOY SPRAY WAND - \$728.52 30/01/2023 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	1,392.52	
DD13514.1	14/02/2023	BENDIGO BANK CREDIT CARDS	CEO CREDIT CARD RECONCILIATION - JANUARY 2023	1		6,083.91
INV 14022023	14/02/2023	BENDIGO BANK CREDIT CARDS	04/01/2023 VISTAPRINT AUSTRALIA - AUSTRALIA DAY 2023 MARKETING PRODUCTS - \$3405.89 05/01/2023 SP FLAGPOLE WORLD - TRIPLE INDOOR FLAGSTAND KIT - \$600.00 05/01/2023 BCF AUSTRALIA - 4X WATER COOLERS - \$439.96 06/01/2023 SPOTLIGHT - MATERIALS FOR AGE IS JUST A NUMBER PROGRAM - \$73.30 08/01/2023 BUNNINGS - CORFLUTE FOR OFFICE SIGNAGE - \$41.80 14/01/2023 FACEBOOK - ADVERTISING, CHRISTMAS VILLAGE - \$198.05 14/01/2023 FACEBOOK - ADVERTISING, RECRUITMENT, FREE DOG/CAT REGISTRATIONS, BUSINESS PLANNING FUND - \$176.24 22/01/2023 FACEBOOK - ADVERTISING, BUSINESS PLANNING FUND - \$69.63 22/01/2023 FACEBOOK - ADVERTISING, AUSTRALIA DAY CELEBRATIONS - \$315.37 24/01/2023 COLES - AUSTRALIA DAY 2023 MARKETING PRODUCTS - \$201.69 25/01/2023 THE REJECT SHOP - AUSTRALIA DAY 2023 MARKETING PRODUCTS - \$158.50 26/01/2023 FACEBOOK - ADVERTISING, AUSTRALIA DAY 2023 CELEBRATIONS - \$203.41 26/01/2023 FACEBOOK - ADVERTISING, BUSINESS PLANNING FUND - \$16.19 26/01/2023 FACEBOOK - ADVERTISING, AUSTRALIA DAY CELEBRATIONS - \$165.40 27/01/2023 PINGELLY IGA - MATERIALS FOR AUSTRALIA DAY CELEBRATIONS - \$15.20 30/01/2023 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	6,083.91	
DD13516.1	14/02/2023	BENDIGO BANK CREDIT CARDS	CREDIT ON MARKETING PRODUCTS	1		-19.99
INV 14022023	14/02/2023	BENDIGO BANK CREDIT CARDS	MARKETING PRODUCTS FOR AUSTRALIA DAY 2023	1	-19.99	53

TOTAL DD						8,531.13
TRUST NUMBER	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT9832	27/02/2023	EUGENE MCGRATH	BOND REFUND - SMALL PEST TRAP HIRE	7		80.00
INV T302	20/02/2023	EUGENE MCGRATH	CAT TRAP HIRE	7	80.00	
TOTAL TRUST						80.00
GRAND TOTAL						268,498.03

16. DIRECTORATE OF WORKS

16.1 Pingelly Revegetation and Methodology Guidelines

File Reference:

Location: Not Applicable

Applicant: Not Applicable

Author: Co-ordinator Growth

Disclosure of Interest: Nil

Attachments: Pingelly Revegetation Planning and Methodology Guidelines

Previous Reference: Nil

Summary

Council is requested to consider the Revegetation Planning and Methodology Guidelines against items in the Corporate Business Plan: 4.3.4.1 to develop an endemic species list, and 4.3.4.2 identify suppliers of endemic species.

Background

In July 2021 the Shire of Pingelly adopted the Corporate Business Plan 2021-2025 which included two actions under the Strategic Community Plan 4.3.4 to use wherever possible, locally sourced seeds and plants. These two actions were 4.3.4.1 to develop an endemic species list, and 4.3.4.2 identify suppliers of endemic species.

In 2022 the Shire of Pingelly engaged Wheatbelt Revegetation and Carbon to produce supporting documents and an initial report was submitted to Council in October 2022 for feedback. Based on this feedback the outcome was to design a methodology framework for revegetation project planning incorporating timeframe and necessary considerations such as timeframes for ordering and planning, required permits, and shortlisted species list supplied by nurseries where local seed collection isn't the preferred methodology.

Comment

The attached Pingelly Revegetation Planning and Methodology Guidelines breaks down revegetation projects into different methodologies and lists the required timeframes and steps for each one including required permits and assists in species selection by including information such as cross-referencing commonly available endemic species and the pre-European vegetation association appropriate to specific areas within Pingelly.

Consultation

Nil

Statutory Environment

Environmental Protection Act 1986

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

4	Natural Environment
Outcome 4.3	The Shire's valued natural areas and systems are protected and enhanced.
Strategy 4.3.4	Use, wherever possible, locally sourced seed and plants.

Risk Implications

Risk	Incorrect revegetation planning and species selection resulting in planted trees failing to integrate or take off in the local natural environment.
Risk Rating (Prior to Treatment or Control)	Low
Principal Risk Theme	Operational
Risk Action Plan (Controls or Treatment Proposed)	The attached Revegetation Methodology is designed to minimise risk for future revegetation projects.

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Recommendation

That Council accepts the attached Pingelly Revegetation Planning and Methodology Guidelines as Corporate Business Plan 2021-2025 items 4.3.4.1 and 4.3.4.2 to be utilised in planning future revegetation projects.

Moved:_____ Seconded:_____

17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18. NEW BUSINESS OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

19. CONFIDENTIAL ITEMS

Recommendation:

That pursuant to Section 5.23 of the Local Government Act 1995 these items be dealt with, with the public excluded as the item deals with matters of a confidential nature.

Moved:_____Seconded:_____

19.1 Confidential Item – Review of Doctors Medical Services Contract

Voting Requirements:

Simple Majority

Officer's Recommendation:

That Council advertise for a tender for the provision of Medical Services for consideration by Council.

Moved:_____Seconded:_____

Recommendation:

That the meeting be re-opened to the public.

Moved:_____Seconded:_____

20. CLOSURE OF MEETING

The Chairman to declare the meeting closed.