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Council Minutes

Shire of Pingelly

Ordinary Council Meeting

17 May 2023

TABLE OF CONTENTS

DISCLAIMER	1
Disclaimer.....	2
1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	3
2. ACKNOWLEDGEMENT OF COUNTRY	3
3. ANNOUNCEMENTS BY THE PRESIDING MEMBER	3
4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE	3
5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	3
6. PUBLIC QUESTION TIME	3
7. APPLICATIONS FOR LEAVE OF ABSENCE	3
8. DISCLOSURES OF INTEREST	3
9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	4
9.1 Ordinary Meeting – 19 April 2023	4
10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS	4
11. ITEMS BOUGHT FORWARD DUE TO PERSONS ATTENDING	4
12. REPORTS OF COMMITTEES.....	4
12.1 Reports of Committees of Council	4
12.1.2 Bush Fire Advisory Committee Meeting 26 April 2023	5
12.2 Reports of Council Delegates on External Committee	8
13. REPORTS FROM COUNCILLORS	9
13.1 Cr William Mulroney (President)	9
13.2 Memorials.....	9
14 OFFICE OF THE CHIEF EXECUTIVE OFFICER	10
14.1 Lease Expressions of Interest - Old Courthouse.....	10
14.2 Submission on State Electoral Boundaries	21
15. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES.....	28
15.1 Monthly Statement of Financial Activity – April 2023.....	28
15.2 Accounts Paid by Authority – April 2023	47
15.3 Budget Amendment– purchase Forest mulcher for vegetation clearing	57
16. DIRECTORATE OF WORKS.....	62
16.1 Proposed Shed.....	62
17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	67
18. NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING	67
19. CONFIDENTIAL ITEMS	67
19.1 Confidential Item - Tender – Design and Construction of the West Pingelly Bushfire Brigade Building	67
20. CLOSURE OF MEETING	67

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman declared the meeting open at 2pm.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

Nil

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members Present

- Cr W Mulroney President
- Cr J McBurney Deputy President
- Cr B Hotham
- Cr P Narducci
- Cr A Oliveri
- Cr P Wood

• **Staff in Attendance**

Mr A Dover	Chief Executive Officer
Mr P Burgess	Executive Works Manager
Ms Z Macdonald	Executive Manager Corporate Services
Mrs S Nyssen	Governance and Executive Officer
Jason Carrall	Community Emergency Services Manager

Members of the Public

Lee Steel

Councillor Karmvir Singh has approved leave of absence for the May 2023 Ordinary Council Meeting.

Apologies for the absence of Councillor Woods who is unable to attend.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Lee Steel:

Has a petition regarding the youth precinct concept plan. To be presented in 10.0

Jason Carrall:

Present to answer any questions relating to the West Pingelly Bushfire Brigade Building.

7. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8. DISCLOSURES OF INTEREST

Nil

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 19 April 2023

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Council Decision:

13255 Moved: Cr Oliveri Seconded: Cr Narducci

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 19 April 2023 be confirmed.

CARRIED 5/0

10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Lee Steel:

Presents a petition to the Shire of Pingelly Council, regarding the proposed Pingelly Youth Concept Plan. The petition requests consideration for some of the amenities to be placed at the PRACC. The petition is signed and shows addresses of signees who are all local community members.

President acknowledged and received the petition. The President thanked Ms Steel and confirmed that the petition will be taken on board during the consultation and decision-making process.

Ms Steel thanks the Councillors and leaves the meeting at 2.04pm.

11. ITEMS BOUGHT FORWARD DUE TO PERSONS ATTENDING

Nil

12. REPORTS OF COMMITTEES

12.1 Reports of Committees of Council

- | | |
|--|--|
| • Audit & Risk Committee | Full Council |
| • Bush Fire Advisory Committee | Member – Cr Narducci
Deputy – Cr Hotham |
| • Chief Executive Officer Performance Review Committee | Member – Shire President
Member– Deputy President
Member – Cr Hotham |

12.1.2 Bush Fire Advisory Committee Meeting 26 April 2023

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Council Decision:

13256 Moved: Cr Hotham Seconded: Cr McBurney

That Council receive the Minutes of the Bush Fire Advisory Committee meeting held 26 April 2023.

CARRIED 5/0

Voting Requirements:

Simple Majority

Council Decision:

13257 Moved: Cr Oliveri Seconded: Cr Hotham

That Council reappoint the officers appointed in 2022 to their respective offices with the following changes:

Shire of Pingelly: Remove Mike Hudson and add Phil Burgess (Executive Manager Works)

Chief Bush Fire Control Officer

Rodney Leonard Shaddick

Deputy Chief Bush Fire Control Officers

Sam MacNamara

Brodie Cunningham

Fire Control Officers

East Pingelly Brigade

Jeffrey Bernard Edwards

Robert John Lee (training required)

Brett Scott Blechynden (training required)

Sam MacNamara

Moorumbine -

Noonebin Brigade

Rodney Leonard Shaddick

Scott Cunningham

Brodie Cunningham

West Pingelly Brigade

Simon Parsons

Anthony Turton

Adam Lindsay Watts

Malcolm Leslie Cunningham

Pingelly Central/VFRS

Peter Narducci

CESM

Jason Carrall

Shire of Pingelly

Andrew Dover (CEO)
Phil Burgess (Executive Manager Works)
Sheryl Frances Squiers (Shire Administration)

Fire Weather Officers

Rodney Leonard Shaddick
Graeme Alex Watts (TBC)
Sam MacNamara

Dual Fire Control Officers

Brookton: Rodney Leonard Shaddick
Sam MacNamara
Jeffrey Bernard Edwards
Brodie Cunningham
Robert John Lee
Malcolm Leslie Cunningham
Adam Lindsay Watts

Wickepin: Rodney Leonard Shaddick
Brodie Cunningham
Robert John Lee
Brett Blechynden
Sam MacNamara

Cuballing: Rodney Leonard Shaddick
Simon Parsons
Anthony Turton
Brodie Cunningham
Sam MacNamara
Brett Blechynden

Corrigin: Rodney Leonard Shaddick
Brodie Cunningham
Jeffrey Bernard Edwards
Robert John Lee
Sam MacNamara

Wandering: Rodney Leonard Shaddick
Brodie Cunningham
Sam MacNamara
Simon Parsons
Anthony Turton
Adam Lindsay Watts
Malcolm Leslie Cunningham

CARRIED 5/0

Voting Requirements:

Simple Majority

Council Decision:

13258 Moved: Cr Oliveri Seconded: Cr Hotham

That the Council adopt the 2022/23 Fire Break Order wording for 2023/24 Fire Break Order as modified to include an additional requirement for a fire unit to be on hand while stubble crunching.

CARRIED 5/0

Voting Requirements:

Simple Majority

Council Decision:

13259 Moved: Cr Hotham Seconded: Cr Oliveri

That Council endorse stronger enforcement in relation to the installation of firebreaks/hazard reduction be applied and more education put out to residents in relation to carrying out these requirements.

CARRIED 5/0

Voting Requirements:

Simple Majority

Council Decision:

13260 Moved: Cr Oliveri Seconded: Cr McBurney

That Council note all brigade and agency reports.

CARRIED 5/0

Voting Requirements:

Simple Majority

Council Decision:

13261 Moved: Cr Oliveri Seconded: Cr Hotham

That Council create a Policy relating to use of brigade units.

CARRIED 5/0

Voting Requirements:

Simple Majority

Council Decision:

13262 Moved: Cr Oliveri Seconded: Cr Hotham

That Council advocate that permits to burn are cancelled:

- 1. At Fire Behaviour Index Rating of 32 not 24,**
- 2. For the period of time that Fire Behaviour Index is above the set Fire Behaviour Index rather than for the whole 24 hour period and,**
- 3. When 10% of the Shire of Pingelly is above the set Fire Behaviour Index instead of 10% of the Arthur District as a whole.**

CARRIED 5/0

12.2 Reports of Council Delegates on External Committee

- | | |
|---|--|
| • Central Country Zone of WALGA | Delegate – Shire President
Delegate – Deputy President
Deputy – Cr Wood |
| • Hotham-Dale Regional Road Sub-Group | Delegate – Shire President
Deputy – Cr Oliveri |
| • Pingelly Recreation & Cultural Centre Board | Member – Deputy President
Deputy – Shire President |
| • Development Assessment Panel | Delegate – Shire President
Delegate – Cr Wood

Deputy – Oliveri
Deputy – Cr Hotham |
| • Pingelly Tourism Group | Delegate – Cr Hotham
Deputy – Cr Narducci
Deputy – Cr Singh |
| • Shires of Pingelly and Wandering Joint Local Emergency Management Committee | Delegate – Deputy President
Deputy – Shire President |
| • Pingelly Youth Network | Delegate – Cr Narducci
Deputy – Deputy President |
| • Pingelly Somerset Alliance | Delegate – Shire President
Deputy – Deputy President |
| • Pingelly Early Years Network | Delegate – Deputy President |
| • Pingelly Community Wellbeing Plan Working Group | Delegate – Deputy President |

13. REPORTS FROM COUNCILLORS

13.1 Cr William Mulroney (President)

APRIL

25th Anzac Day Ceremony and celebrations.

26th President and CEO meeting catchup on Council Business and activities.

29th Hand Over ceremony to Shire of RCR Tender to Pingelly SES, 4-4 Bushfire Truck to East Pingelly Bushfire Brigade by Minister for Emergency Service Mr. Stephen Dawson and Commissioner for DFES Mr. Darren Klemm.

MAY

4th Pingelly Community Plan Workshop, Council Chambers.

9th Pingelly Somerset Alliance May Meeting.

11th President, deputy President and CEO agenda briefing and council update.

17th Ordinary Council meeting for May.

13.2 Memorials

Council noted that the late Mrs Olive (Lorraine) Page, wife of the late Les (Jock) Page, passed away last Sunday. They were renowned sheep breeders and wool growers of West Pingelly. They were part of the original Page family, the early settlers of the Pingelly District.

14 OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Lease Expressions of Interest - Old Courthouse

File Reference:	ADM0034
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Draft EOI document
Previous Reference:	Nil

Summary

Council is requested to endorse the call for Expressions of Interest for the lease of the Pingelly Old Court House at 15 Parade Street Pingelly.

Background

At its August 2021 Ordinary Meeting, Council agreed to lease the Courthouse to Marcia Devenney to operate a Pingelly Courthouse Cinema. This lease was agreed and signed, but was unfortunately a number of factors prevented the Pingelly Courthouse Cinema from opening. This lease has now expired, and the opportunity has arisen again to seek Expression of Interest. This will enact the vision of activating the Courthouse in the heart of Memorial Park to complement the functions of the park and create mutual activation.

It is recommended that Council seek Expressions of Interest (EOI) for the lease of the building, with a view to considering operators committed to the growth and progression of Pingelly, and who will provide an addition to the visitor experience, while remaining sensitive to the architectural, historical and social importance of the building.

Comment

With the pending completion of the redevelopment of Memorial Park, and the move of the Museum Group to the Town Hall, the Old Courthouse will shortly be vacant and available for lease.

It is recommended Council consider seeking Expressions of Interest from suitably qualified and experienced operators who will value the buildings heritage, and look to engage with visitors to Pingelly. The leased area is anticipated to include the entirety of the building, and could extend to a portion of the grounds if a lessee required an outdoor area. It is expected that by sourcing a commercial tenant for the building, local community benefits may include job creation, increased visitation to the town centre and economic growth.

The key elements of the draft Expression of Interest include:

- The Shire is specifically seeking EOI's from those who can deliver an outcome within the Old Courthouse building that is complementary to the Memorial Park Precinct re-development and aligns with the Shire's vision of increasing tourism visitation and experiences.
- In order to obtain a tenant that is highly advantageous to the area, the Shire of Pingelly is offering the tenancy for the initial 3 years, at the cost of outgoings only. Outgoings (Shire rates, water rates, Emergency Services Levy, building insurance) are anticipated to be approximately \$265 per month.
- It is envisaged that the fixtures within the main courtroom would be predominantly retained.
- Responses to the Expression of Interest are to include:
 - Summary of use
 - Extent to which the use will benefit tourism or activate Memorial Park
 - Extent to which the use will activate the site
 - Extent to which the use will be complementary to the Memorial Park re-development

- Detail of hours and days of operation that the proposal would typically involve
- How many staff (or volunteers) would perform activities as a part of the proposal
- Experience in the proposed activity
- Preferred timeframe for accessing the building and commencing operations
- Proposed length of lease
- Detail of any changes proposed to the building

A draft Expression of Interest document has been developed (attached), for promotional purposes. Images within this draft will be updated prior to the commencement of advertising, to reflect the current works to the building which are nearing completion.

The approximate timing for this process is:

- 14 June 2023 Expression of Interest close
- 21 June 2023 Council decision
- 26 June 2023 Successful applicant notified.

Consultation

It is proposed that an Expression of Interest process be undertaken via public notification in local newspapers, on the Shire of Pingelly website and social media for a period of three to four weeks to allow sufficient opportunity for a commercial operator to consider the lease of the facility.

Statutory Environment

Under Section 3.58 of the Local Government Act 1995 (the Act), a disposition of land includes leasing of local government property. If a local government does not dispose of property via a public auction or the public tender method, the proposal must be advertised for public comment – unless the proposal is an ‘exempt’ disposition.

A disposition of property is exempt from Section 3.58 under Regulation 30, Part 6 Miscellaneous Provisions of the Local Government (Functions and General) Regulations 1996 if the land is to be used for charitable, benevolent, religious, cultural, educational, recreational, sporting or other like purposes.

Policy Implications

Nil

Financial Implications

The successful leasing of the facility will have a minor positive impact on the Shire, as currently, water rates, utilities and insurance are the responsibility of the Shire. This positive impact is estimated to be \$3,000 per year.

Strategic Implications

Goal 1	Economy
Outcome 1.1	The Shire experiences significant new business growth and employment and is known widely as an innovative and collaborative community which is attracting new population and investment.
Strategy 1.1.4	Support business and community tourism promotion initiatives.

Risk Implications

Risk	Endorsing a tenant without sufficient business experience and / or relevance to the site may resulted in additional periods of the facility being vacant. Existing businesses may resent additional / similar businesses entering into the market.
Risk Rating (Prior to Treatment or Control)	Medium (6)

Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	Further Council decisions following the EOI process will enable consideration of the risks that arise from specific proposals.

Risk Matrix

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:

Simple Majority

Council Decision:

13263 Moved: Cr Narducci Seconded: Cr McBurney

That Council authorises the call for Expressions of Interest for the lease of the Pingelly Old Court House at 15 Parade Street Pingelly, in accordance with the attached Expression of Interest documentation.

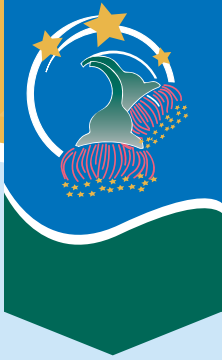
CARRIED 5/0

Councillor comments in support of the motion:

Councillors agree the building has a lot of potential for a variety of uses and can be used to activate Memorial Park.

Councillor comments in opposing the motion:

Nil



OLD COURTHOUSE

Expression of Interest
Lease Opportunity

An exciting future in the Memorial Park Precinct

The Shire of Pingelly is seeking Expressions of Interest for a unique tenancy opportunity.

The Shire is specifically seeking EOI's from those in the arts, culture, tourism or hospitality industries which can deliver an outcome within the Old Courthouse building, that is complementary to the Memorial Park Precinct re-development and aligns with the Shire's vision of increasing tourism visitation and experiences, by transforming Pingelly into a must-visit destination.

The goal of Council is to secure a long-term lease to activate the site.

The tenancy would contribute to and develop the potential of Pingelly, in line with the Strategic Community Plan 2020-2030.

In order to obtain a tenant that is highly advantageous to the area, the Shire of Pingelly is offering the tenancy for the initial 3 years, at the cost of outgoings only. Outgoings (Shire rates, water rates, Emergency Services Levy, building insurance) are anticipated to be approximately \$265 per month. Other costs that should be included when preparing a proposal include (but are not limited to) commercial rubbish and utilities.

Background

Pingelly is approximately 155 km from central Perth, and ideally situated as a day trip destination from the metropolitan area. It is located in the southern Wheatbelt Region, with a population of 1164 (2016 census). The Great Southern Hwy has an estimated traffic volume of 1320 vehicles per day.

The Old Courthouse is a much-loved building within the Memorial Park Precinct, with recent upgrades to both the Courthouse and Park anticipated to combine to become a leading destination in the Region.

The surrounding historical buildings and parkland already host cultural and commercial activities. These include a contemporary art gallery, museum, tourist information space, public event space, small business precinct, and areas for passive recreation.

The Memorial Park Precinct features an all ages children's playground which attracts locals and visitors from across the region. A re-development of the Precinct valued at \$1m, was completed in June 2021.

About the Facility

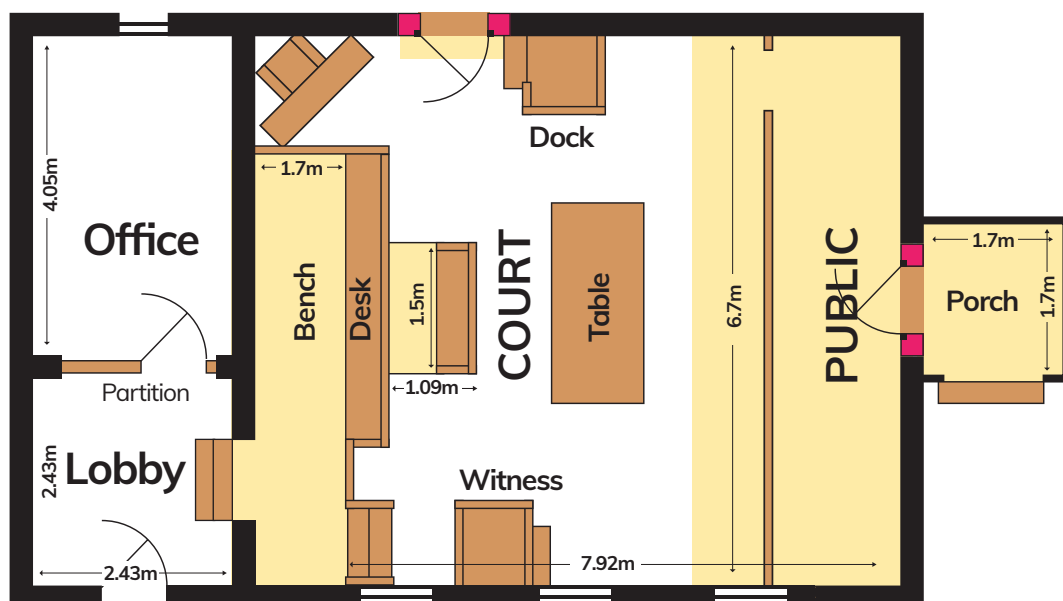
The Old Courthouse is approximately 67sqm and contains 3 rooms being:

- Main Courtroom (52.17sqm) – includes bench, dock, and witness stand. Main entry to the building is through this room from the north.
- Office (9.88sqm) – previously used as storage space.
- Lobby (4.88sqm) – previously used as office space.

It is envisaged that the fixtures within the main courtroom would be predominantly retained.

No kitchen facilities are present within the building, and it is anticipated that the installation of a full commercial kitchen would be challenging.

Accessible toilet facilities are located close-by within Memorial Park, and are likely to meet the needs of the future lessee.



Pingelly Old Courthouse

The mix of uses surrounding the Courthouse provides a dynamic environment for visitors and residents.



EOI Requirements

- Detailed proposal including:
 - Summary of use
 - Extent to which the use will benefit tourism
 - Extent to which the use will activate the site
 - Extent to which the use will be complementary to the Memorial Park re-development
- Acknowledgement of the requirement to meet the outgoings
- Detail of hours and days of operation that the proposal would typically involve
- How many staff (or volunteers) would perform activities as a part of the proposal
- Experience in the proposed activity
- Preferred timeframe for accessing the building and commencing operations
- Proposed length of lease
- Detail of any changes proposed to the building

The information submitted to the Shire of Pingelly during the EOI process will remain confidential, however, information will be shared with those staff and Councillors involved in the assessment process. The Shire of Pingelly is under no obligation to continue dealing with one or any of the EOI respondents at any stage in the process. The Shire of Pingelly may elect, at its sole discretion, to pursue another idea or option.

Key Dates

Site Inspection Dates

Please contact admin@pingelly.wa.gov.au to register for the site inspection.

Thursday 1 June 10am

Tuesday 6 June 1pm

Other inspection times can be made by arrangement.

Anticipated Timeline

14 June 2023

Expressions of Interest close

21 June 2023

Council decision

26 June 2023

Successful applicant notified

Shire of Pingelly

Administration Office:

17 Queen Street, Pingelly WA 6308

Phone: (08) 9887 1066

Email: admin@pingelly.wa.gov.au

pingelly.wa.gov.au



14.2 Submission on State Electoral Boundaries

File Reference:	Nil
Location:	Nil
Applicant:	Not applicable
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Invitation for Feedback on 2023 Distribution of Electoral Boundaries Extension of Time for Feedback on 2023 Distribution of Electoral Boundaries Submission on Electoral Boundaries
Previous Reference:	Nil

Summary

Council is requested to endorse the Shire's submission on the State Electoral Boundaries to the WA Electoral Commission as attached.

Background

The WA Electoral Commission conducts a review of Electoral Boundaries prior to State Elections to ensure equal representation across WA. The Electoral Commissioner has invited feedback from Local Government as part of this process.

In this letter, the Commissioner made the following observation:

Recently the Commissioners released enrolment statistics as at 13 March 2023. These figures will help guide the Commissioners by establishing the average variation from district enrolment. They identify ten current districts outside permissible legislative limits with several more approaching those limits. At a minimum those ten districts will need their boundaries amended but of course those changes may then affect surrounding districts.

The implication from this is that there may be one less 'regional seat' and one more 'metro seat'. This will reduce the regional representation to 15 and increase the metro representation to 44. Feedback was requested by 15 May 2023. As such, the attached submission has been provided to the Electoral Commission following consultation with the Shire President.

Comment

Due to the increasing population of Perth, it is anticipated that there will be increasing metro representation and decreasing regional representation. However, this is not the only factor which should be considered. These other factors include:

- Size of electoral areas;
- Number of individual communities represented;
- Common community interests; and
- Aboriginal representation.

These are considered in the submission attached.

Consultation

Community consultation has not been undertaken to prepare this report and submission.

Statutory Environment

Nil.

Policy Implications

There are no current policies relevant to this matter.

Financial Implications

Nil

Strategic Implications

Goal 5	Innovation, Leadership and Governance The Shire of Pingelly is an innovative, responsive partner to its community, an effective advocate, and a trusted steward of community assets. The organisation achieves good practice in all that it undertakes
Outcome 5.2	The Shire is a successful advocate for resources and facilities which support the vision for the future
Strategy 5.2.1	The Council and community continue to work together to advocate for change

Risk Implications

Risk (if recommendation not supported)	Loss of credibility/trust in the community in not representing and advocating for their interests.
Risk Rating (Prior to Risk Action Plan)	Medium 6
Principal Risk Theme	Reputational
Risk Action Plan (Mitigation Proposed)	Communication with community.

Risk Matrix

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:

Simple Majority

Council Decision:

13264 **Moved: Cr Hotham** **Seconded: Cr McBurney**

That Council endorse the Shire's submission on the State Electoral Boundaries to the WA Electoral Commission as attached and authorise the Chief Executive Officer to send it to local State representatives.

CARRIED 5/0

Councillor comments in support of the motion:

Cr McBurney commends the CEO on the submission. It is articulated clearly and well written. President seconds Cr McBurney's commendation to the author of the presentation on electoral boundaries.

Councillor comments in opposing the motion:

Nil

Make a comment on the suggestions received

The first stage of the review of Western Australia's State electoral boundaries is now completed. Initial suggestions provided by organisations and community members are now available for public inspection online at www.boundaries.wa.gov.au.

The independent Western Australian Electoral Distribution Commission is now inviting you to make written comments on the suggestions that have been received. Information about how to lodge a comment is also available on the Boundaries WA website.

As with the initial suggestions, comments may relate to a single electoral district, or respond to suggestions that cover the entire state.

The deadline for written comments on suggestions received is **Monday 15 May 2023 at 5.00 pm**.

After considering all submissions and comments received, the Commissioners will proceed to draft a proposed set of boundaries which will be published for public comment in July 2023.

Robert Kennedy

Electoral Commissioner, on behalf of the Electoral Distribution Commissioners

Western Australian Electoral Distribution Commission

Level 2, 111 St Georges Terrace, Perth WA 6000

W | www.boundaries.wa.gov.au

Call for suggestions about future State electoral boundaries

The Western Australian Electoral Distribution Commission is now seeking suggestions from local governments, local government councillors or senior staff on future electoral boundaries for the State.

Recently the Commissioners released enrolment statistics as at 13 March 2023. These figures will help guide the Commissioners by establishing the average variation from district enrolment. They identify ten current districts outside permissible legislative limits with several more approaching those limits. At a minimum those ten districts will need their boundaries amended but of course those changes may then affect surrounding districts. The statistics and accompanying maps are available at the [publications and resources](#) page of the [Boundaries WA website](#).

There is now an opportunity for you personally or your local government to make suggestions about what future boundaries should look like. If you or elected councillors wish to understand what is involved in an electoral distribution and how to make a submission please refer to the [Making a Submission](#) page and [2023 Review of State Electoral Boundaries Distribution Procedure](#) on the website.

You can make a suggestion about where a boundary should go or even the name of a current or future seat.

You have until 5.00 pm, 1 May 2023 to submit your suggestion to the Electoral Distribution Commission. Once suggestions have been collated and published on the Distribution website there will be a 15 day opportunity to read other people's suggestions and make comment on them. You should check the [Distribution Timeline](#) for details on further stages.

We look forward to receiving your thoughts on the future electoral boundaries for Western Australia.

Robert Kennedy
Electoral Commissioner, on behalf of the Electoral Distribution Commissioners
Western Australian Electoral Distribution Commission

Level 2, 111 St Georges Terrace, Perth WA 6000
W | www.boundaries.wa.gov.au

Shire of Pingelly

Submission to the Electoral Boundaries Review



Overview

The Shire of Pingelly is extremely concerned regarding the proposal to reduce regional representation to the Western Australian Parliament. While the Shire understands that representation is based partially on enrolment statistics, the erosion of regional representation is a loss to the entirety of WA.

While enrolment statistics are an important matrix to consider in this review, it should be tempered by consideration of various other equally important matters. These matters include;

- Size of electoral areas;
- Number of individual communities represented;
- Common community interests; and
- Aboriginal representation.

Population

Enrolment statistics are considered inaccurate due to fly in, fly out workers inaccurately recording their residence to be Perth metro area rather than a regional area. This reflects their mindset, but not the reality. This is particularly demonstrated by the number of jobs in the Pilbara/Kimberly regions which far exceeds the number of residents measured by the ABS. There is a lesser, but similar issue for the Wheatbelt with drive in, drive out workers from the Perth metro area. This artificially increases the enrolment statistics of the Perth metro area while simultaneously artificially reducing the regional enrolment statistics.

Size of Electoral Areas

Consideration of the size of electoral areas is highly important as this makes it exponentially more difficult for elected representatives to adequately communicate and be present in their electorate. At times there are 6 - 8 hours drive between towns in some electorates. This means time lost for the currently 16 regional elected representatives in addition to the time lost to commuting to their electorate from the WA Legislative Assembly in Perth. This are real and severe barriers to representation in the regions which are not experienced by the 43 representatives in the Perth Metro area. The Perth Metro area is 6,418km² compared to the regional areas of 2.640 million km². Metro elected representatives cover 149km² on average, while regional elected representatives averages 165,375km² – or 25 times the size of the Perth Metro Area, 1,075 times the size of their metro colleagues. As a result, it would be irresponsible to reduce representation to the regions. It is recommended that regional representation is increased commensurate with the size of the electoral areas.

Number of Individual Communities

In addition to the size of electoral areas, another factor is the number of individual communities represented. Regional representatives represent numerous individual communities and towns. This is indicated by the fact that there are 30 metro local governments and 107 regional local governments. Many of these have individual communities within them but have been established as they represent distinct districts. Each of these individual communities have diverse needs. Elected representatives must be aware of these needs and balance them with the needs of other communities that they represent. Currently metro elected representatives cover 0.7 of a local government area on average, while regional elected representatives averages 6.7 of a local government area. This increases the difficulty of adequately representing these communities and demonstrates that the regions are underrepresented in the WA Legislative Assembly.

Shire of Pingelly

Submission to the Electoral Boundaries Review



Common Community Interests

Any proposal to include peri-urban areas and regional areas together within electoral boundaries reduces the representation of both as they have different and sometimes conflicting community interests. This means that representation will only reflect a portion of the electorate while the remainder is ignored. Given the comparative population density of some of the peri-urban areas, the regional portion of the electoral area will be entirely without representation. This is clearly inappropriate and against the democratic principles that we value so highly. The appropriate course of action at a minimum is to ensure that there is no reduction in the number of seats that genuinely represent regional Western Australians.

Aboriginal Representation

There are approximately 89,000 Aboriginal Australians that live in Western Australia. Approximately 42,000 of these live in the Perth metro area. The remainder (47,000) live in regional Western Australia. (Note that it is understood that Aboriginal people are undercounted in the Census data, particularly in regional areas.) This means that the ratio of representation for Aboriginal Western Australians in the Perth metro area is 977 Aboriginal people for each elected representative while in regional WA it is 2,938 Aboriginal people for each elected representative. At a time when there is a national conversation relating to hearing and listening to Aboriginal people, it is clearly unacceptable to reduce their participation to the WA Legislative Assembly. To do so would undermine the efforts of countless people at all levels to bring justice and equality to our First Nations Peoples and would perpetuate systemic racism in our country.

Extract from *Pathways To Justice—Inquiry Into The Incarceration Rate Of Aboriginal And Torres Strait Islander Peoples* (ALRC Report 133)

In 1991, the Royal Commission into Aboriginal Deaths in Custody (RCIADIC) found that the Aboriginal population was grossly over-represented in custody. It noted that 'Aboriginal people are in gross disproportionate numbers, compared with non-Aboriginal people, in both police and prison custody and it is this fact that provides the immediate explanation for the disturbing number of Aboriginal deaths in custody'.

The RCIADIC looked at indicators of disadvantage that contributed to this disproportionate representation, including that 'Aboriginal people were dispossessed of their land without benefit of treaty, agreement or compensation'.

Other indicators identified by the RCIADIC were

the economic position of Aboriginal people, the health situation, their housing requirements, their access or non-access to an economic base including land and employment, their situation in relation to education; the part played by alcohol and other drugs—and its effects.

Over the 26 years since the RCIADIC, multiple resources have been dedicated to remedying the factors identified by the RCIADIC and to reducing the disproportionate incarceration of Aboriginal and Torres Strait Islander peoples.

However, in 2016, Aboriginal and Torres Strait Islander people were 12.5 times more likely to be in prison than non-Indigenous people, and Aboriginal and Torres Strait Islander women were 21.2 times more likely to be in prison than non-Indigenous women.

Shire of Pingelly

Submission to the Electoral Boundaries Review



To tackle the economic disadvantage, health care, housing, education and access to land and employment, Aboriginal people need more representation in WA Legislative Assembly and not less. The majority of Aboriginal people live in regional WA. Reducing representation in regional WA reduces the voice Aboriginal people and is a step in the wrong direction.

Many of the issues facing Aboriginal people (as listed above) are issues also faced in regional communities but to lesser extent. It is essential that the Electoral Commission retains (at a minimum) or increases regional representation, to advocate for economic development, health care, housing, education and access to land and employment in regional communities, where Aboriginal people live. Electoral Commission has an opportunity to made a substantial difference where it is most needed.

Conclusion

There are many factors that must be considered when reviewing electoral boundaries. While weight should be given to enrolment statistics, consideration of the size of electoral areas; the number of individual communities represented; common community interests; and Aboriginal representation. These factors outweigh any disparity in the ratio of enrolled voters to elected representatives. As a result, the 16 'regional seats' should remain or be increased to ensure equity.

If current districts are outside the permissible legislative limits for enrolment, and this cannot be rectified by amending boundaries to retain regional representation at current levels, it is suggested that the appropriate action is to report this matter the WA Legislative Assembly for a correction to be made to the legislative limits.

Signed for the Shire of Pingelly and on behalf of the residents of Pingelly:

Mr. Andrew Dover
Chief Executive Officer
12 May 2023

Mr. William Mulroney ESM
Shire President
12 May 2023

15. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

15.1 Monthly Statement of Financial Activity – April 2023

File Reference: ADM0075
Location: Not Applicable
Applicant: Not Applicable
Author: Executive Manager Corporate Services
Disclosure of Interest: Nil
Attachments: Monthly Statements of Financial Activity for the period 1 April 2023 to 30 April 2023
Previous Reference: Nil

Summary

In Accordance with the *Local Government Act 1995* Section 5.25 (1) and *Local Government (Financial Management) Regulations 1996*, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of April 2023 are attached for Council consideration and adoption. This report incorporates Australian Accounting Standards Board (AASB) requirements effective from 1 July 2019. AASB 15 Revenue from Contracts with Customers (IFRS 15), AASB 1058 Income for Not-for Profit Entities, AASB 16 Lease replaces AASB 117 (IFRS 16).

Background

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all Shire's bank accounts, including term deposits;
- Reconciliation of rates, including outstanding debtors;
- Reconciliation of sundry creditors and debtors;

Comment

The Monthly Financial reports have been prepared in accordance with statutory requirements and provides council with their financial position as at 30 April 2023. They incorporate the Budget Review adopted by Council on 15 February 2023.

Consultation

Nil

Statutory Environment

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity is shown according to nature and type classification.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications

There are no policy implications.

Financial Implications

There are no significant trends or issues to be reported. The report and Officer recommendation is consistent with Council's adopted Budget 2022/23 and budget review.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:
Simple Majority

Recommendation and Council Decision:

13265 Moved: Cr Narducci Seconded: Cr Oliveri

That with respect to the Monthly Statements of Financial Activity for the month ending 30 April 2023 be accepted and material variances be noted.

CARRIED 5/0

Councillor comments in support of the motion:
Nil

Councillor comments in opposing the motion:
Nil



SHIRE OF PINGELLY
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 APRIL 2023 TO 30 APRIL 2023

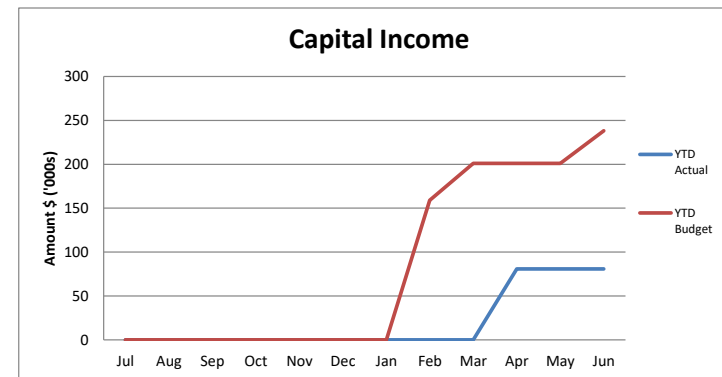
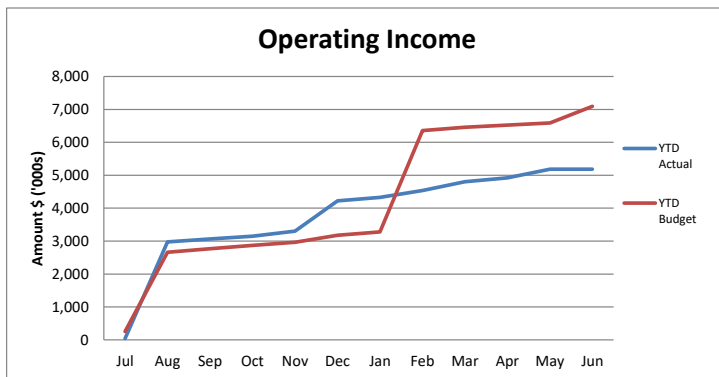
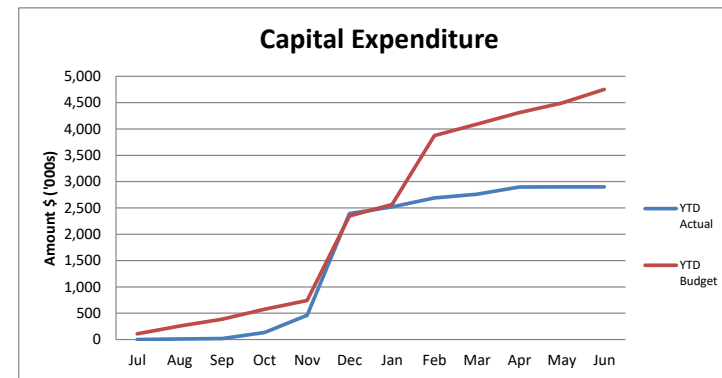
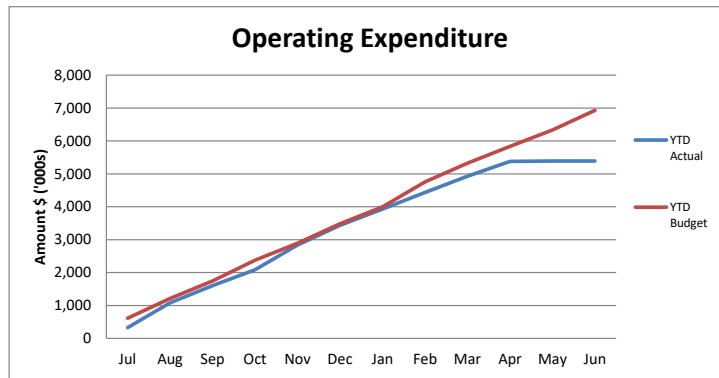
TABLE OF CONTENTS

Graphical Analysis
Statement of Financial Activity by Nature & Type
Report on Significant Variances

Notes to and Forming Part of the Statement

- 1 Acquisition of Assets
- 2 Disposal of Assets
- 3 Information on Borrowings
- 4 Reserves
- 5 Net Current Assets
- 6 Rating Information
- 7 Operating Statement
- 8 Statement of Financial Position
- 10 Financial Ratios
- 11 Restricted Funds Summary

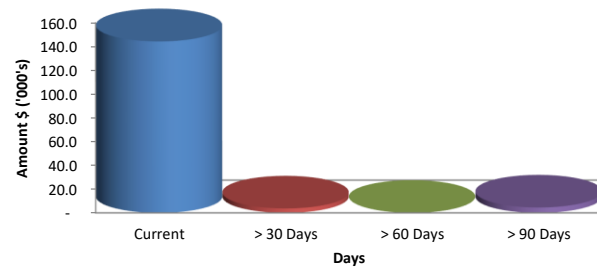
Income and Expenditure Graphs to 30 April 2023



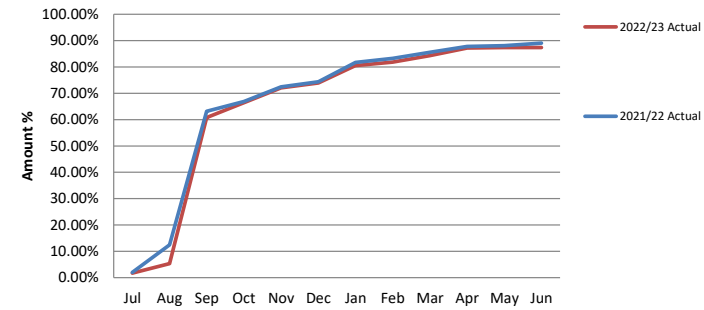
This is adjusted in line with accounting standards to capital grants expenditure
To date no transfers have been made from reserves

Other Graphs to 30 April 2023

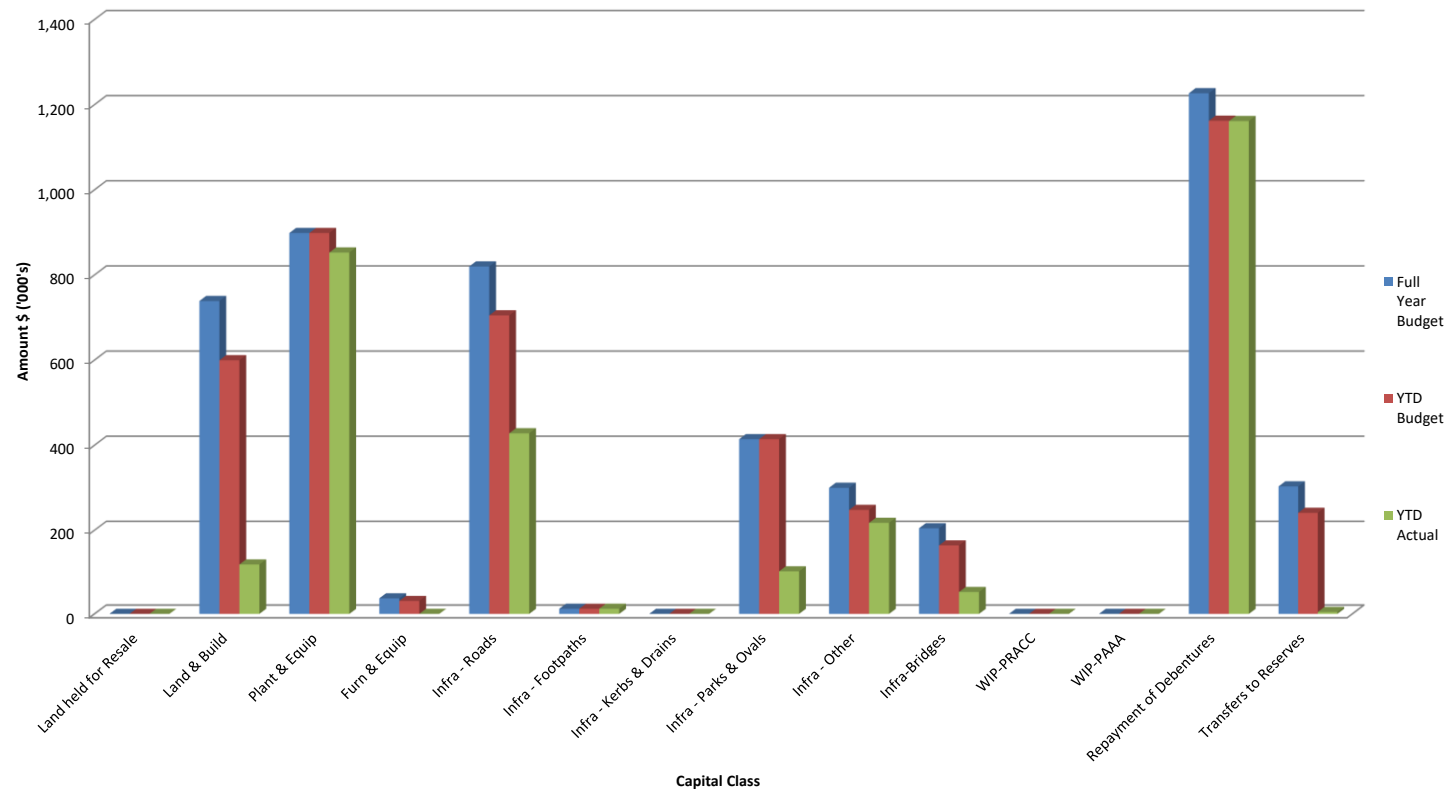
Sundry Debtors Amount O/S



Rates % Collected



Capital Expenditure



SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 APRIL 2023 TO 30 APRIL 2023

	NOTE	2022/23 Adopted Budget \$	2022/23 Revised Budget \$	April 2023 YTD Budget \$	April 2023 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating								
Revenues/Sources								
Rates		235	235	235	0	(235)	-100%	
Operating grants, subsidies and contributions		851,786	792,986	762,471	554,686	(207,785)	-27%	▼
Fees and charges		389,449	345,979	326,337	316,669	(9,668)	-3%	
Interest earnings		34,740	42,640	35,708	41,725	6,017	17%	▲
Other revenue		118,762	137,658	107,711	145,943	38,232	35%	▲
		1,394,972	1,319,498	1,232,462	1,059,023	(173,439)	-14%	
(Expenses)/(Applications)								
Employee costs		(1,789,205)	(1,848,723)	(1,559,850)	(1,500,688)	59,162	4%	
Materials & Contracts		(1,876,875)	(1,774,311)	(1,477,743)	(1,112,387)	365,356	25%	▼
Utility charges		(166,869)	(165,862)	(138,408)	(134,888)	3,520	3%	
Insurance charges		(203,088)	(211,627)	(214,309)	(217,455)	(3,146)	-1%	
Interest Expense		(103,355)	(103,355)	(59,716)	(87,906)	(28,190)	-47%	▲
Depreciation of Non current Assets		(2,574,810)	(2,674,795)	(2,253,294)	(2,229,657)	23,637	1%	
Other Expenditure		(105,444)	(97,426)	(80,057)	(71,069)	8,988	11%	▼
		(6,819,648)	(6,876,099)	(5,783,377)	(5,354,049)	429,328	-7%	
Capital Grants		2,885,480	3,446,417	2,959,668	1,512,466	(1,447,202)	49%	▼
Profit on asset disposal		0	0	0	17,526	0	0%	
Loss on Asset Disposal		(5,000)	(53,260)	(53,260)	(24,430)	0	54%	
Gain on Fair valuation through P&L		0	0	0	0	0	0%	
Loss on Fair valuation through P&L		0	0	0	0	0	0%	
Net Operating Result		(2,544,196)	(2,163,444)	(1,644,507)	(2,789,465)	255,888	70%	
Adjustments for Non-Cash								
(Revenue) and Expenditure								
(Profit)/Loss on Asset Disposals	2	5,000	53,260	53,260	6,904	(46,356)	87%	▼
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0	0%	
Movement in LG House Trust-Non Cash		0	0	0	0	0	0%	
Changes in Accounting Policy		0	0	0	0	0	0%	
Adjustments in Fixed Assets		0	0	0	0	0	0%	
Rounding		0	0	0	0	0	0%	
Depreciation on Assets		2,574,810	2,674,795	2,253,294	2,229,657	(23,637)	1%	
Capital Revenue and (Expenditure)								
Purchase Land Held for Resale	1	0	0	0	0	0	0%	
Purchase of Land and Buildings	1	(803,782)	(738,782)	(599,636)	(118,089)	481,547	80%	▼
Purchase of Furniture & Equipment	1	(37,150)	(37,150)	(30,950)	0	30,950	100%	▼
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	0	0	0	0	0	0%	
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(385,300)	(898,545)	(898,545)	(852,649)	45,896	5%	
Purchase of WIP - PP & E	1	0	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(827,344)	(819,941)	(704,954)	(428,015)	276,939	39%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,244)	(12,244)	(12,240)	(12,326)	(86)	-1%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(414,194)	(414,194)	(414,190)	(101,677)	312,513	75%	▼
Purchase of Infrastructure Assets - Bridges	1	(204,650)	(204,650)	(163,712)	(52,338)	111,374	68%	▼
Purchase of Infrastructure Assets - Other	1	(320,000)	(300,000)	(248,000)	(217,553)	30,447	12%	▼
Purchase of WIP Recreation and Culture	1	0	0	0	0	0	0%	
Purchase of WIP Aged Accommodation	1	0	0	0	0	0	0%	
Proceeds from Disposal of Assets	2	12,000	42,000	12,000	80,817	68,817	573%	▲
Repayment of Debentures	3	(1,226,872)	(1,226,872)	(1,162,187)	(1,161,459)	728	0%	
Proceeds from New Debentures	3	0	0	0	0	0	0%	
Proceeds from new Lease Liabilities	3	0	0	0	0	0	0%	
Repayment of Leases	3	(107,879)	(107,879)	(95,096)	(92,431)	2,665	-3%	
Advances to Community Groups		0	0	0	0	0	0%	
Self-Supporting Loan Principal Income		19,920	19,920	9,960	9,802	(158)	-2%	
Transfer from Restricted Asset -Unspent Loans		0	0	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(303,195)	(303,195)	(241,179)	(4,612)	236,567	98%	▼
Transfers from Restricted Asset (Reserves)	4	161,150	196,150	159,000	0	(159,000)	-100%	▼
Transfers to Restricted Assets (Other)		0	0	0	0	0	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0	0%	
ADD Net Current Assets July 1 B/Fwd	5	2,084,157	1,743,397	1,743,396	1,743,396	(340,761)	0%	
Net Current Assets - Unspent Grants		0	0	0	0	0	0%	
LESS Net Current Assets Year to Date	5	0	(167,607)	345,256	570,106	224,850	-65%	▼
Amount Raised from Rates		(2,329,767)	(2,329,767)	(2,329,767)	(2,330,143)	(376)	0%	

This statement is to be read in conjunction with the accompanying notes.

1. Please note that the rates were raised in August but this schedule is not date sensitive**Material Variances Symbol**

Above Budget Expectations Greater than 10% and \$5,000 ▲

Below Budget Expectations Less than 10% and \$5,000 ▼

SHIRE OF PINGELLY
FOR THE PERIOD 1 APRIL 2023 TO 30 APRIL 2023
Report on Significant variances Greater than 10% and \$5,000

Purpose

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date.
The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.
Items in bold are additions not previously included in reporting

NATURE AND TYPE VARIATIONS

REPORTABLE OPERATING REVENUE VARIATIONS

Operating Grants & Subsidies		(207,785)	-27% ▼
FAGS Grant are under budget ytd (profile timing)	(104,881)		
ESL BFB & SES under budget ytd (profile timing), Fire Mitigation 21/22 Adjustment on acquittal	(41,127)		
Small Grants AASB 15 accounting standard, Seniors week (Timing)	(63,575)		
Interest Earnings		6,017	17% ▲
Term Deposit Interest received	(6,323)		
Other Revenue		38,232	35% ▲
Workers compensation, Insurance Claims, Training reimbursements were higher than budgeted less AASB 15 capital grant reimbursements			
Capital Grants (Non Operating)		(1,447,202)	49% ▼
DFES Fire shed AASB1058, LRCI, Water Supply, Roads to Recovery, Town Hall (Election Promise)LRCI , Mainroads and Department of Transport Grants			

REPORTABLE OPERATING EXPENSE VARIATIONS

Materials and Contracts		365,356	25% ▼
Fuels & oils, and parts and repairs offset by mechanic capital work	(11,257)		
Council Plans	16,912		
Consultants	23,530		
SES	16,347		
SES emergency training	14,496		
Contract Health	7,171		
Small Grants & Celebrations	31,662		
Parks and gardens	11,551		
Swimming Pool contract management	16,070		
Rural Road maintenance & bridges	93,434		
Area Promotion	37,740		
Community grants programs	30,495		
Plant recovery - greater than budgeted but the actual amount recovered is in line with current expenditure	90,382		
Interest Expense		(28,190)	-47% ▲
WATC Interest accrued monthly budgeted as payments occur			
Other Expenditure		8,988	11% ▼
Community Grants Expenditure	8,035		

REPORTABLE CAPITAL EXPENDITURE VARIATIONS

Purchase of Land & Buildings		481,547	80% ▼
Building capex - Sulkies and buggies (profile timing)	4,339		
Building capex - PRACC Carpark & Drainage (profile timing)	33,630		
Building capex - Fire Shed Schedule 5	326,947		
Building capex - Caravan Park Improvements	49,998		
Building Capex - Childcare centre	41,633		
Building Capex - Town Hall Election Promise	25,000		
Purchase of Furniture & Equipment		30,950	100% ▼
No purchases made to date.			
Purchase of Road Infrastructure Assets		276,939	39% ▼
Roads program work in progress (profile timing)			
Purchase of Infrastructure Assets - Parks & Ovals		312,513	75% ▼
The variance of park capital expenditure relates to the Youth Park, Pocket park and solar lighting yet to start			
Parks capex -Youth Park	250,194		
Park capex - Pingelly Pocket Park	23,288		
Park capex - Solar Lighting	4,998		
Park Capex Water Improvements	34,033		
Purchase of Infrastructure Assets - Bridges		111,374	68% ▼
Review Street Bridge is work in progress			
Purchase of Infrastructure Assets - Other		30,447	12% ▼
Infrastructure other capex - The signage and streetscape has not yet commenced	34,293		
WA Bike Network construction is work in progress (profile timing)	(3,845)		

REPORTABLE CAPITAL REVENUE VARIATIONS

Transfers to Restricted Assets (Reserves)		236,567	98% ▼
Interest was transferred at the TDA maturity, with the remainder to occur at the end of the financial year			
Transfers from Restricted Assets (Reserves)		(159,000)	-100%
Transfers to occur at the end of the financial year			
Proceeds from Disposal of Assets		68,817	573% ▲
Proceeds from the sale of plant at auction were higher than additionally budgeted.			

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 APRIL 2023 TO 30 APRIL 2023

	2022/23 Adopted Budget \$	2022/23 Revised Budget \$	2022/23 YTD Budget \$	April 2023 YTD Actual \$
1. ACQUISITION OF ASSETS				
The following assets have been acquired during the period under review:				
<u>By Program</u>				
<u>Administration</u>				
Furniture And Equipment	37,150	37,150	30,950	-
Law, Order & Public Safety				
<u>Fire Prevention</u>				
Plant Purchase - Schedule 5 Bfb	261,300	407,844	407,844	407,844
Plant Purchase - Schedule 5 Ses	0	355,501	355,501	355,501
Building Purchase Schedule 5	463,414	463,414	331,010	4063
Education & Welfare				
<u>Education</u>				
Building Purchase - Education Schedule 8	50,000	50,000	49,998	8365
Recreation & Culture				
<u>Public Halls Civic Centres</u>				
Sulkies & Buggies	150,000	60,000	60,000	55,661
Town Hall Election promise		25,000	25,000	
<u>Other Recreation & Sport</u>				
Capex - Infra Parks & Ovals	128,000	128,000	127,998	93,965
Pingelly Pocket Park - Expenditure	31,000	31,000	31,000	7,712
Youth Precinct	250,194	250,194	250,194	-
Solar Lighting Rec And Culture	5,000	5,000	4,998	-
<u>Other Culture</u>				
Capex - Pracc Carpark And Drainage	40,368	40,368	33,630	-
Pracc Lighting Project	50,000	50,000	50,000	50,000
Transport				
<u>Construction - Roads, Bridges, Depots</u>				
Furniture & Equipment				
Furniture & Equipment Purchase - Schedule 12	0	0	0	-
Bridges				
Capex - Review Street Bridge # 5165 0.94Slk	204,650	204,650	163,712	52,338
Roads Construction				
Somerset Street	137,597	130,194	130,194	898
Crst Jingaring Road Gravel Resheeting	173,318	173,318	144,420	187,527
Capex - Rrg Wickepin Pingelly Slk 7.9-9.0	516,429	516,429	430,340	239,590
Wa Bicycle Network Schedule 12	260,000	260,000	208,000	211,845
Footpath Construction				
Footpaths - Construction	12,244	12,244	12,240	12326
<u>Road Plant Purchases</u>				
Replacement Tipper Truck	70,000	45,000	45,000	-
Hallmark Side Tipper		35,000	35,000	45,807
Capex - Psm01 Upgrade 2014 Holden Colorado	34,000	25,200	25,200	25,200
Capex - Kubota Ride On Mower Decks		10,000	10,000	-
Upgrade Tipper Truck	20,000	20,000	20,000	18,298
Economic Services				
<u>Tourism & Area Promotion</u>				
Caravan Park Improvements - Chalets	50,000	50,000	49,998	0
Signage & Streetscape	60,000	40,000	40,000	5707
	<u>3,004,664</u>	<u>3,425,506</u>	<u>3,072,227</u>	<u>1,782,647</u>
<u>By Class</u>				
Buildings	803,782	738,782	599,636	118,089
Furniture & Equipment	37,150	37,150	30,950	-
Right of Use Asset - P & E	0	0	0	-
Plant & Equipment	385,300	898,545	898,545	852,649
Infrastructure - Roads	827,344	819,941	704,954	428,015
Infrastructure - Footpaths	12,244	12,244	12,240	12,326
Infrastructure - Kerbs & Drains	0	0	0	0
Infrastructure - Parks & Ovals	414,194	414,194	414,190	101,677
Infrastructure - Bridges	204,650	204,650	163,712	52,338
Infrastructure - Other	320,000	300,000	248,000	217,553
	<u>3,004,664</u>	<u>3,425,506</u>	<u>3,072,227</u>	<u>1,782,647</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 APRIL 2023 TO 30 APRIL 2023

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

Asset No	<u>By Program</u>	Written Down Value			Sale Proceeds			Profit(Loss)		
		2022/23		April 2023 Actual \$	2022/23		April 2023 Actual \$	2022/23		April 2023 Actual \$
		Budget \$	Revised Budget		Budget \$	Revised Budget		Budget \$	Revised Budget	
PSM01	Transport									
PT20	PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000		10,000	12,000		15,402	(5,000)	0	5,402
PM4	Tipper truck		38,830	38,291		20,000	43,179		(18,830)	4,888
	Conplant Roller		15,000	15,000		10,000	22,236		(5,000)	7,236
	Right of Use Copier		24,430	24,430		0	0	0	(24,430)	(24,430)
PBF2	Isuzu Bush Fire Truck			0		0	0		0	0
		17,000	78,260	87,721	12,000	30,000	80,817	(5,000)	(48,260)	(6,904)

Asset No	<u>By Class of Asset</u>	Written Down Value			Sale Proceeds			Profit(Loss)		
		2022/23		April 2023 Actual \$	2022/23		April 2023 Actual \$	2022/23		April 2023 Actual \$
		Budget \$	Revised Budget		Budget \$	Revised Budget		Budget \$	Revised Budget	
PSM01	Plant & Equipment									
PT20	PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	0	10,000	12,000	0	15,402	(5,000)	0	5,402
	Tipper truck		38,830	38,291		20,000	43,179		(18,830)	4,888
PM4	Conplant Roller		15,000	15,000		10,000	22,236		(5,000)	7,236
	ROU Asset Plant & Equipment									
	Right of Use Copier	0	24,430	24,430	0	0	0	0	(24,430)	(24,430)
PBF2	Isuzu Bush Fire Truck	0	0	0	0	0	0	0	0	0
		17,000	78,260	87,721	12,000	30,000	80,817	(5,000)	(48,260)	(6,904)

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2022/23		April 2023 Actual \$
Adopted Budget \$	Revised Budget \$	
0	0	17,526
(5,000)	(48,260)	(24,430)
(5,000)	(48,260)	(6,904)

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 APRIL 2023 TO 30 APRIL 2023

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-22	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$
Education & Welfare									
Loan 120 - SSL Pingelly Cottage Homes *	113,589	0	0	19,920	9,802	93,669	103,787	7,032	5,904
Recreation & Culture									
Loan 123 - Recreation and Cultural Centre	1,849,207	0	0	109,450	54,155	1,739,757	1,795,052	76,712	63,974
Loan 124 - Recreation and Cultural Centre	1,097,502	0	0	1,097,502	1,097,502	0	0	3,586	3,468
	3,060,298	0	0	1,226,872	1,161,459	1,833,426	1,898,839	87,329	73,346

(*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-22	New Lease		Lease Principal Repayments		Lease Principal Outstanding		Lease Interest Repayments	
		2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget \$	2022/23 Actual \$
Administration									
Photocopier Lease	16,154	0	0	16,154	10,729	0	5,425	824	157
Solar System-Admin Office	8,914	0	0	3,442	3,422	5,472	5,491	592	413
Server Lease	32,798	0	0	8,788	8,788	24,010	24,011	1,932	1,518
CCTV Server Lease	16,201	0	0	3,971	3,971	12,230	12,230	818	888
Grader Lease	231,357	0	0	60,524	50,306	170,834	181,050	6,297	5,377
Loader Lease	86,570	0	0	15,000	15,214	71,570	0	5,564	6,206
	391,994	0	0	107,879	92,431	284,116	228,207	16,026	14,560

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 APRIL 2023 TO 30 APRIL 2023

	2022/23		April 2023 Actual
	Adopted Budget \$	Revised Budget \$	\$
4. RESERVES			
Cash Backed Reserves			
(a) Leave Reserve			
Opening Balance	196,395	196,395	196,395
Amount Set Aside / Transfer to Reserve	185	185	1,070
Amount Used / Transfer from Reserve	0	0	0
	<u>196,580</u>	<u>196,580</u>	<u>197,465</u>
(b) Plant Reserve			
Opening Balance	85,124	85,125	85,125
Amount Set Aside / Transfer to Reserve	239,407	239,407	464
Amount Used / Transfer from Reserve	(124,000)	(159,000)	0
	<u>200,531</u>	<u>165,532</u>	<u>85,589</u>
(c) Building and Recreation Reserve			
Opening Balance	374,932	374,933	374,933
Amount Set Aside / Transfer to Reserve	2,068	2,068	2,043
Amount Used / Transfer from Reserve	0	0	0
	<u>377,000</u>	<u>377,001</u>	<u>376,976</u>
(d) Electronic Equipment Reserve			
Opening Balance	54,793	54,793	54,793
Amount Set Aside / Transfer to Reserve	35,249	35,249	298
Amount Used / Transfer from Reserve	(37,150)	(37,150)	0
	<u>52,892</u>	<u>52,892</u>	<u>55,091</u>
(e) Community Bus Reserve			
Opening Balance	43,979	43,979	43,979
Amount Set Aside / Transfer to Reserve	20,220	20,220	240
Amount Used / Transfer from Reserve	0	0	0
	<u>64,199</u>	<u>64,199</u>	<u>44,219</u>
(f) Swimming Pool Reserve	#		
Opening Balance	33,072	33,072	33,072
Amount Set Aside / Transfer to Reserve	5,166	5,166	180
Amount Used / Transfer from Reserve	0	0	0
	<u>38,238</u>	<u>38,238</u>	<u>33,252</u>
(g) Refuse Site Rehab/Closure Reserve			
Opening Balance	16,236	16,236	16,236
Amount Set Aside / Transfer to Reserve	82	82	88
Amount Used / Transfer from Reserve	0	0	0
	<u>16,318</u>	<u>16,318</u>	<u>16,324</u>
(h) Tutanning Nature Reserve			
Opening Balance	1,997	1,997	1,997
Amount Set Aside / Transfer to Reserve	18	18	11
Amount Used / Transfer from Reserve	0	0	0
	<u>2,015</u>	<u>2,015</u>	<u>2,008</u>
(i) Wheatbelt Secondary Freight Network Reserve			
Opening Balance	40,000	40,000	40,000
Amount Set Aside / Transfer to Reserve	800	800	218
Amount Used / Transfer from Reserve	0	0	0
	<u>40,800</u>	<u>40,800</u>	<u>40,218</u>
Total Cash Backed Reserves	<u>988,573</u>	<u>953,575</u>	<u>851,142</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 APRIL 2023 TO 30 APRIL 2023

	2022/23		
	Adopted Budget \$	Revised Budget \$	April 2023 Actual \$
4. RESERVES (Continued)			
Cash Backed Reserves (Continued)			
Summary of Transfers To Cash Backed Reserves			
Transfers to Reserves			
Leave Reserve	185	185	1,070
Plant Reserve	239,407	239,407	464
Building and Recreation Reserve	2,068	2,068	2,043
Electronic Equipment Reserve	35,249	35,249	298
Community Bus Reserve	20,220	20,220	240
Swimming Pool Reserve	5,166	5,166	180
Refuse Site Rehab/Closure Reserve	82	82	88
Tutanning Nature Reserve	18	18	11
Wheatbelt Secondary Freight Network Reserve	800	800	218
	303,195	303,195	4,612
Transfers from Reserves			
Leave Reserve	0	0	0
Plant Reserve	(124,000)	(159,000)	0
Building Reserve	0	0	0
Electronic Equipment Reserve	(37,150)	(37,150)	0
Community Bus Reserve	0	0	0
Swimming Pool Reserve	0	0	0
Refuse Site Rehab/Closure Reserve	0	0	0
Tutanning Nature Reserve	0	0	0
Wheatbelt Secondary Freight Network Reserve	0	0	0
	(161,150)	(196,150)	0
Total Transfer to/(from) Reserves	142,045	107,045	4,612

In accordance with council resolutions in relation to each reserve account, the propose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

Tutanning Nature Reserve

- to be used for the operations, improvements and promotion of the Tutanning Nature Reserve

Wheatbelt Secondary Freight Network Reserve

- to be used for the Shire of Pingelly's contribution for Infrastructure renewal for future Wheatbelt Secondary Freight network capital renewal

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 APRIL 2023 TO 30 APRIL 2023

	2022/2023 June Actual \$	April 2023 Actual \$
5. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	2,595,254	237,647
Cash - Restricted Unspent Grants		847,685
Cash - Restricted Unspent Loans	0	(0)
Cash - Restricted Bonds & Deposits	14,384	16,983
Cash - Restricted Reserves	846,529	851,141
Receivables (Budget Purposes Only)	0	0
Rates Outstanding	222,839	289,755
Sundry Debtors	303,291	185,499
Provision for Doubtful Debts	(1,003)	(1,003)
Gst Receivable	0	33,622
Contract Asset	0	0
Loans - clubs/institutions	19,920	10,119
Accrued Income/Payments In Advance	4,644	0
Investments	5,000	5,000
Inventories	19,694	4,953
	<u>4,030,553</u>	<u>2,481,399</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions (Budget Purposes Only)	0	-
Sundry Creditors	(308,739)	(59,976)
Accrued Interest On Loans	(369)	(27,529)
Accrued Salaries & Wages	(54,117)	-
Bonds & Deposits Held	(14,384)	(16,983)
Income In Advance	* (127,359)	(72,594)
Gst Payable	0	(30,195)
Payroll Creditors	0	-
Contract Liabilities	0	-
Performance Obligation Liability	(807,235)	(775,091)
Prepaid Rates Liability	(31,549)	(39,496)
Current Lease Liability	(107,688)	(15,257)
Accrued Expenses	(59,083)	(4,399)
PAYG Liability	0	(63,808)
Other Payables	(12,871)	45,036
Current Employee Benefits Provision	(373,024)	(373,024)
Current Loan Liability	(1,226,872)	(65,414)
	<u>(3,123,290)</u>	<u>(1,498,728)</u>
NET CURRENT ASSET POSITION	907,263	982,671
Less: Cash - Reserves - Restricted	(846,529)	(851,141)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0
Less: Current Loans - Clubs / Institutions	(19,920)	(10,119)
Less: Investments	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	373,024	373,024
Add Back : Current Loan Liability	1,226,872	65,414
Add Back : Current Lease Liability	107,688	15,257
Adjustment in Accounting policies	0	0
Adjustment for Trust Transactions Within Muni	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,743,396</u>	<u>570,106</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 APRIL 2023 TO 30 APRIL 2023

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2022/23 Rate Revenue \$	2022/23 Interim Rates \$	2022/23 Back Rates \$	2022/23 Total Revenue \$	2022/23 Adopted Budget \$
General Rate								
GRV - Residential	0.13417	318	3,624,452	486,293	3,122		489,415	486,282
GRV - Rural Residential	0.13417	65	807,924	108,399			108,399	108,397
GRV - Commercial/Industrial	0.13417	28	396,080	53,142			53,142	53,141
GRV - Townsites	0.13417	12	144,560	19,396			19,396	19,395
UV - Broadacre Rural	0.008550	232	173,853,000	1,486,443	(2,415)		1,484,028	1,486,791
Non Rateable								
Sub-Totals		655	178,826,016	2,153,673	708	0	2,154,381	2,154,006
Minimum Rates	Minimum \$							
GRV - Residential	993	62	85,646	61,566			61,566	61,566
GRV - Rural Residential	993	24	56,220	23,832			23,832	23,832
GRV - Commercial/Industrial	993	14	58,080	13,902			13,902	13,902
GRV - Townsites	993	8	17,185	7,944			7,944	7,944
UV - Broadacre Rural	993	69	5,157,530	68,517			68,517	68,517
Sub-Totals		177	5,374,661	175,761	0	0	175,761	175,761
Ex Gratia Rates							2,330,142	2,329,767
Movement in Excess Rates							0	236
Total Amount of General Rates							0	0
Specified Area Rates							0	0
Ex Gratia Rates							0	0
Total Rates							2,330,142	2,330,003

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 APRIL 2023 TO 30 APRIL 2023

7. OPERATING STATEMENT

	April 2023 Actual \$	2022/23 Revised Budget \$	2022/23 Adopted Budget \$	2021/22 Actual \$
OPERATING REVENUES				
Governance	57,167	57,225	57,225	119,335
General Purpose Funding	2,707,160	2,810,670	2,753,872	4,085,151
Law, Order, Public Safety	847,296	1,351,589	1,043,001	329,529
Health	2,390	2,461	2,461	2,423
Education and Welfare	19,388	70,041	23,041	14,676
Housing	0	0	0	0
Community Amenities	217,629	223,160	220,740	212,823
Recreation and Culture	263,157	685,201	628,010	998,919
Transport	707,731	1,649,292	1,593,395	905,168
Economic Services	65,682	209,095	229,095	76,254
Other Property and Services	31,556	34,521	59,379	146,601
TOTAL OPERATING REVENUE	4,919,156	7,093,255	6,610,219	6,890,879
OPERATING EXPENSES				
Governance	395,502	522,408	495,265	443,219
General Purpose Funding	187,784	228,752	226,770	197,522
Law, Order, Public Safety	312,340	422,886	513,836	484,666
Health	143,927	187,897	184,622	170,240
Education and Welfare	92,836	117,149	111,862	102,878
Housing	0	0	0	0
Community Amenities	310,940	407,558	406,344	356,483
Recreation & Culture	1,283,116	1,590,669	1,509,928	1,405,558
Transport	2,183,560	2,900,569	2,877,742	2,805,130
Economic Services	366,287	526,663	526,663	397,576
Other Property and Services	102,188	24,809	7,214	40,817
TOTAL OPERATING EXPENSE	5,378,480	6,929,361	6,860,247	6,404,090
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	(459,324)	163,895	(250,027)	486,788

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 APRIL 2023 TO 30 APRIL 2023

8. STATEMENT OF FINANCIAL POSITION

	April 2023 Actual \$	2021/22 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	1,936,472	3,441,783
Investments Current	5,000	5,000
Trade and Other Receivables	517,991	549,692
Inventories	4,953	19,694
Restricted Cash - Bonds & Deposits	16,983	14,384
TOTAL CURRENT ASSETS	2,481,399	4,030,553
NON-CURRENT ASSETS		
Other Receivables	168,110	168,110
Inventories	0	0
Property, Plant and Equipment	23,928,644	23,550,977
Infrastructure	65,163,425	66,075,824
Investments Non Current	58,353	58,353
TOTAL NON-CURRENT ASSETS	89,318,532	89,853,264
TOTAL ASSETS	91,799,931	93,883,817
CURRENT LIABILITIES		
Trade and Other Payables	1,043,308	1,509,011
Long Term Borrowings	65,414	1,226,872
Provisions	373,024	373,024
Bonds & Deposits Liability	16,983	14,384
TOTAL CURRENT LIABILITIES	1,498,729	3,123,291
NON-CURRENT LIABILITIES		
Trade and Other Payables	284,304	284,306
Long Term Borrowings	1,833,427	1,833,427
Provisions	23,656	23,656
TOTAL NON-CURRENT LIABILITIES	2,141,387	2,141,389
TOTAL LIABILITIES	3,640,116	5,264,680
NET ASSETS	88,159,815	88,619,137
EQUITY		
Retained Surplus	32,088,149	32,592,083
Reserves - Cash Backed	851,141	806,529
Revaluation Surplus	55,220,525	55,220,525
TOTAL EQUITY	88,159,815	88,619,137

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 APRIL 2023 TO 30 APRIL 2023

9. FINANCIAL RATIOS

	2022 YTD	2021
Current Ratio	0.70	1.68
Operating Surplus Ratio	(0.71)	(0.18)

The above ratios are calculated as follows:

Current Ratio

$$\frac{(\text{Current Assets MINUS Restricted Assets})}{(\text{Current Liabilities MINUS Liabilities Associated with Restricted Assets})}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

Below Std

The standard is met if the ratio is greater than 1:1 (100% or greater)

Std met

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments.

This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

Operating Surplus Ratio

$$\frac{(\text{Operating Revenue MINUS Operating Expense})}{(\text{Own Source Operating Revenue})}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Below Std

Basic Standard between 1% and 15% (0.01 and 0.15)

Basic Std

Advanced Standard greater than > 15% | 10

Adv Std

SHIRE OF PINGELLY RESTRICTED CASH RECONCILIATION 30 April 2023						
Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Year to date expenditure year to 30 June 2022	Actual Expenditure current year 2022/23	Restricted Funds Remaining
Review Street Bridge Special Funding	Transport	BR005	136,000	-	52,338	83,662
PRACC Lighting, Drainage & Landscaping (LRCI 3)	Recreation & Culture	LP001	56,250	-	50,000	6,250
Sulkies and Buggies (LRCI 3)	Recreation & Culture	11ES	45,000	-	45,000	-
Youth Precinct, Memorial Park & Pump Track (LRCI 3)	Recreation & Culture	IP008	-	-	-	-
Signage Streetscape Upgrades (LRCI 3)	Tourism	SS001	30,000	-	2,603	27,397
Caravan Park Improvements (LRCI 3)	Tourism	BU046	37,500	-	-	37,500
Wickepin Pingelly Seal (LRCI 3)	Transport	RRG05	97,500	-	-	97,500
Somerset Street upgrade (LRCI 3)	Transport	CC89	97,646	-	898	96,748
Childcare Upgrade	Education & Welfare	0833	37,500	-	8,365	29,135
Roads to Recovery Cfd	Transport	RRG05	7,132	-	7,132	-
WA Cycle Network All Aged shared path	Department of Transport	BIC01	39,000	-	39,000	-
Pingelly Pocket Park - RAC	Recreation & Culture	IP007	31,000	-	7,712	23,288
Roads to Recovery Installment	Transport					141,904
DFES West Pingelly Fireshed	Law Order & Public Safety	0596	231,707	-	-	231,707
Heritage Survey & Listing (Dept Planning)	Recreation & Culture	135C	20,000	-	4,559	15,441
Regional Childcare attraction and retention grant	Other Economic Services	CG027	18,250	-	-	18,250
Pingelly Youth Strategy	Other Economic Services	CG009	10,000	-	1,391	8,609
Queens Jubilee Tree Planting	Recreation & Culture	TG9	20,000	-	12,099	7,901
Live & Local Music	Recreation & Culture	CG022	13,000	4,786	7,176	1,037
Keep Australia Beautiful Butt Poles (Dept Environment)	Recreation & Culture	1175	4,920	-	4,116	804
RACIP(Regional Arts and Cultural Investment Program) Leveraged						
Cultural Planning	Recreation & Culture	135C	50,000	25,000	15,000	10,000
People of Pingelly Past and Present	Other Communitites	CG026	44,895	19,000	25,468	427
Seniors Weeks	Other Communitites	0805	1,000	-	-	1,000
Age is just a number	Recreation & Culture	CD032	5,000	-	875	4,125
Tutanning Walk Trails	Department of Communities	EV001	5,000	-	-	5,000
Australia Day			23,998	-	23,999	0
Sub Total						847,685
Total Restricted Grant Funds						847,685
Available Cash		GL/Job Account	Interest Rate			Balance
Municipal Bank	Muni Fund Bank	0111	0			(846,367.45)
Municipal Bank	Muni Fund Interest Bearing A/C	0111	0.05%			1,130,655.59
Municipal Bank - TDA	Muni Fund Bank TDA	0111	0.15%			800,493.15
Municipal Bank	Till Float SES	0112				50.00 200.00
Municipal Bank	Till Float	0113				300.00
Municipal Bank	Petty Cash on hand	0114				
Total Cash						1,085,331.29
Less Restricted Cash						(847,684.79)
Total Unrestricted Cash						237,646.50

15.2 Accounts Paid by Authority – April 2023

File Reference:	ADM0066
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Finance Officer
Disclosure of Interest:	Nil
Attachments:	List of Accounts
Previous Reference:	Nil

Summary

Council is requested to receive the list of accounts paid by authority for the month of April 2023.

Background

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13*

(1) schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

Comment

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2022/2023 Budget.

Consultation

Nil

Statutory Environment

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications

There are no policy implications arising from this amendment.

Financial Implications

There are no known financial implications upon either the Council's current budget or long-term financial plan.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:

Simple Majority

Officer's Recommendation and Council Decision:

13266 Moved: Cr Oliveri Seconded: Cr Hotham

That Council receive the Accounts for Payments for April 2023 as authorised under delegated authority and in accordance with the Local Government (Financial Management) Regulations 1996:

To 30 April 2023:

Municipal Account	\$263,603.91
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CARRIED 5/0

Councillor comments in support of the motion:

Nil

Councillor comments in opposing the motion:

Nil

SHIRE OF PINGELLY

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT APRIL 2023

EFT NUMBER	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT9931	19/04/2023	CWA PUMPHREYS BRIDGE	CATERING	1		264.00
INV 52	15/03/2023	CWA PUMPHREYS BRIDGE	MARCH COUNCIL MEETING DINNER		264.00	
EFT9932	19/04/2023	STATE LIBRARY OF WESTERN AUSTRALIA	FREIGHT RECOUP CHARGES	1		177.38
INV RI034784	16/03/2023	STATE LIBRARY OF WESTERN AUSTRALIA	JANUARY TO JUNE 2023		177.38	
EFT9934	19/04/2023	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	CONSUMABLES	1		410.00
INV STKIN0004272	27/03/2023	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	DEFIBRILLATOR BATTERY & PADS		410.00	
EFT9935	19/04/2023	CONSTRUCTION TRAINING FUND	BCITF COLLECTIONS	1		188.25
INV 167266	20/01/2023	CONSTRUCTION TRAINING FUND	UNDERPAYMENT ON INVOICE 167266		0.70	
INV 173685	21/03/2023	CONSTRUCTION TRAINING FUND	BCITF COLLECTIONS - 6785 YORK WILLIAMS ROAD 17.22/23		187.55	
EFT9936	19/04/2023	BELVEDERE NURSERY	ASSORTED PLANTS	1		100.00
INV 2117	14/03/2023	BELVEDERE NURSERY	MEMORIAL PARK		100.00	
EFT9937	19/04/2023	AUSTRALIA POST	POSTAGE CHARGES	1		193.92
INV 1012246992	03/03/2023	AUSTRALIA POST	GENERAL & RATES POSTAGE - FEBRUARY 2023		193.92	
EFT9938	19/04/2023	GREAT SOUTHERN FUEL SUPPLIES	DISTRIBUTOR CARDS	1		11.00
INV 15009734	16/03/2023	GREAT SOUTHERN FUEL SUPPLIES	REPLACEMENT FUEL CARDS		11.00	
EFT9939	19/04/2023	NARROGIN BETTA HOME LIVING	CONSUMABLES	1		109.00
INV 25710075615	16/03/2023	NARROGIN BETTA HOME LIVING	TV WALL BRACKET - 4 SHIRE STREET		109.00	
EFT9940	19/04/2023	PINGELLY QUALITY MEATS	SAUSAGES	1		40.00
INV 8	13/03/2023	PINGELLY QUALITY MEATS	BFB TRAINING 15/03/2023		40.00	
EFT9941	19/04/2023	BEST OFFICE SYSTEMS	PRINTING AND MAINTENANCE CHARGES	1		535.05
INV 614184	16/03/2023	BEST OFFICE SYSTEMS	TRAVEL COSTS - CHECK SCANNER SETTINGS		55.00	

INV 614805	28/03/2023	BEST OFFICE SYSTEMS	CESM AND ADMIN PRINTER CHARGES - 20/02/2023 TO 20/03/2023		480.05	
EFT9942	19/04/2023	SHIRE OF BROOKTON	REIMBURSEMENT OF CESM WAGES AND ON-COSTS	1		4,525.76
INV 9347	14/03/2023	SHIRE OF BROOKTON	OCTOBER TO DECEMBER		4,525.76	
EFT9943	19/04/2023	WHEATBELT ELECTRICS	ELECTRICAL SERVICES	1		5,037.83
INV 4453	02/10/2022	WHEATBELT ELECTRICS	REPAIR FAULT - TOWN HALL WIRING		1,722.09	
INV 4475	08/10/2022	WHEATBELT ELECTRICS	REPAIRS TO LIGHTING - CARAVAN PARK		253.59	
INV 4714	19/03/2023	WHEATBELT ELECTRICS	DISCONNECT POWER FOR BAR AREA - CHILDCARE BUILDING		258.48	
INV 4729	19/03/2023	WHEATBELT ELECTRICS	DISCONNECT POWER TO STOVE & SWITCHBOARD - TOWN HALL		1,413.50	
INV 4236	03/04/2023	WHEATBELT ELECTRICS	ELECTRICAL WORK - TRANSPORTABLE DONGA		1,390.17	
EFT9944	19/04/2023	AGAPE VENTURES	MEDICAL SERVICE FEES	1		16,843.60
INV 69880	13/03/2023	AGAPE VENTURES	FEBRUARY TO MARCH 2023		16,843.60	
EFT9945	19/04/2023	DC & SF SQUIERS	REIMBURSEMENT	1		275.00
INV 22032023	22/03/2023	DC & SF SQUIERS	PURCHASE OF STAFF LEAVING GIFT		275.00	
EFT9946	19/04/2023	RUBBER STAMP COMPANY PTY LTD	CONSUMABLES	1		40.80
INV 275758	14/03/2023	RUBBER STAMP COMPANY PTY LTD	2 X RED RUBBER STAMP PADS INCLUDING POSTAGE		40.80	
EFT9947	19/04/2023	CTI SECURITY SERVICES PTY LTD	ALARM MONITORING	1		164.59
INV CINS3143141	16/03/2023	CTI SECURITY SERVICES PTY LTD	ADMIN BUILDING CHARGES - 01/04/2023 TO 30/06/2023		164.59	
EFT9948	19/04/2023	WA CONTRACT RANGER SERVICES	RANGER SERVICES	1		731.50
INV 4587	18/03/2023	WA CONTRACT RANGER SERVICES	8 & 16 MARCH 2023		731.50	
EFT9949	19/04/2023	INDUSTRIAL POWER EQUIPMENT PTY LTD T/AS GARPEN	PART FOR SMALL PLANT	1		282.00
INV SI-00209016	14/03/2023	INDUSTRIAL POWER EQUIPMENT PTY LTD T/AS GARPEN	6.5HP MOTOR RECOIL START - WORKSHOP COMPRESSOR		282.00	
EFT9950	19/04/2023	WALLIS COMPUTER SOLUTIONS	TECHNICAL SERVICES	1		11,563.20
INV 24956	15/03/2023	WALLIS COMPUTER SOLUTIONS	QUARTERLY CHARGES - ITS GOLD		6,474.60	
INV 24957	15/03/2023	WALLIS COMPUTER SOLUTIONS	QUARTERLY CHARGES - BKP DATTO & PLATINUM		3,392.40	
INV 24958	15/03/2023	WALLIS COMPUTER SOLUTIONS	QUARTERLY CHARGES - SYNERGYSOFT MSA		940.50	

INV 24959	15/03/2023	WALLIS COMPUTER SOLUTIONS	QUARTERLY CHARGES - MSA-MIAAS-SOPHOS		627.00	
INV 24961	15/03/2023	WALLIS COMPUTER SOLUTIONS	QUARTERLY CHARGES - MSA-LOB-KDMARC		128.70	
EFT9951	19/04/2023	LOCALISE PTY LIMITED	CULTURE AND ARTS PROJECT	1		16,500.00
INV 1651	16/03/2023	LOCALISE PTY LIMITED	FRAMEWORK - PHASE 2		16,500.00	
EFT9952	19/04/2023	E & MJ ROSHER PTY LTD	PART FOR PLANT	1		17.52
INV 1455977	27/03/2023	E & MJ ROSHER PTY LTD	SEAT SWITCH - KUBOTA MOWER PROM7		17.52	
EFT9953	19/04/2023	COUNTRY PAINT SUPPLIES	ASSORTED CONSUMABLES	1		536.35
INV 4801010426	16/03/2023	COUNTRY PAINT SUPPLIES	PAINT AND ACCESSORIES - TOWN HALL		536.35	
EFT9954	19/04/2023	NARROGIN TOWING (CUBY WINDSCREENS)	PART FOR PLANT	1		2,340.75
INV 2300101	11/03/2023	NARROGIN TOWING (CUBY WINDSCREENS)	FIT RH DOOR GLASS - MOTOR GRADER PG7		2,340.75	
EFT9955	19/04/2023	MCPEST PEST CONTROL	SPIDER SPRAYING	1		660.00
INV 01600	15/03/2023	MCPEST PEST CONTROL	VARIOUS SHIRE LOCATIONS		660.00	
EFT9956	19/04/2023	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	VARIOUS CONSUMABLES	1		288.88
INV DI25019070	20/03/2023	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	PAINT TRAY & ROLLER KIT - TOWN HALL		28.10	
INV DI25019096	21/03/2023	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	RETICULATION PARTS - 17 ELIOT STREET		110.33	
INV DI25019127	22/03/2023	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	RETICULATION PARTS - 17 ELIOT STREET		150.45	
EFT9957	19/04/2023	PINGELLY IGA EXPRESS	ASSORTED SUPPLIES, FOOD AND REFRESHMENTS	1		61.04
INV 03/4913	13/03/2023	PINGELLY IGA EXPRESS	SUPPLIES - AGE IS JUST A NUMBER PROGRAM		39.04	
INV 03-5211	14/03/2023	PINGELLY IGA EXPRESS	SURFACE SPRAY - SHIRE DEPOT		4.00	
INV 03-7511	20/03/2023	PINGELLY IGA EXPRESS	BAGS OF POTTING MIX - AGE IS JUST A NUMBER PROGRAM		18.00	
EFT9958	19/04/2023	STEELOS GUNS AND OUTDOORS	ENGRAVING	1		60.00
INV 87527	16/03/2023	STEELOS GUNS AND OUTDOORS	AUSTRALIA DAY MEDALS 2023		60.00	
EFT9959	19/04/2023	PINGELLY SOMERSET ALLIANCE INC	WATER USAGE CHARGES	1		74.00

INV 1274	21/03/2023	PINGELLY SOMERSET ALLIANCE INC	PAAA SENSORY GARDEN WATER USAGE - 11/01/2023 TO 10/03/2023		74.00	
EFT9960	19/04/2023	EDGE PLANNING & PROPERTY	PLANNING SERVICES	1		679.25
INV 2259	20/03/2023	EDGE PLANNING & PROPERTY	TOWN PLANNING SERVICES - FEBRUARY		679.25	
EFT9961	19/04/2023	UNIFORMS AT WORK	STAFF UNIFORM	1		70.40
INV 7118	27/02/2023	UNIFORMS AT WORK	STAFF UNIFORM		70.40	
EFT9962	19/04/2023	CROWN HOTELS PERTH	ACCOMMODATION	1		1,862.00
INV 1355963	02/10/2022	CROWN HOTELS PERTH	WALGA 2022 CONFERENCE - CR HOTHAM		367.00	
INV 1355967	02/10/2022	CROWN HOTELS PERTH	WALGA 2022 CONFERENCE - CR SINGH		367.00	
INV 1356040	02/10/2022	CROWN HOTELS PERTH	WALGA 2022 CONFERENCE - CR MCBURNEY		367.00	
INV 1356089	02/10/2022	CROWN HOTELS PERTH	WALGA 2022 CONFERENCE - CR MULRONEY		367.00	
INV 1365704	02/10/2022	CROWN HOTELS PERTH	LGPA CONFERENCE ACCOMMODATION AND BREAKFAST - CEO		394.00	
EFT9963	19/04/2023	BROOKTON 24/7 TOWING AND FREIGHT	TRANSPORT CHARGES	1		247.50
INV 09032023-01	09/03/2023	BROOKTON 24/7 TOWING AND FREIGHT	TRANSPORT BUGGY - BROOKTON TO PINGELLY - SULKIES		247.50	
EFT9964	19/04/2023	STATEWIDE TRAFFIC WA	TRAFFIC MANAGEMENT PLAN	1		1,221.00
INV 361	16/03/2023	STATEWIDE TRAFFIC WA	ANZAC DAY 2023 TRAFFIC MANAGEMENT PLAN		1,221.00	
EFT9966	20/04/2023	TELSTRA	TELEPHONE, INTERNET AND DIRECTORY CHARGES	1		2,170.88
INV K370753411-9	18/03/2023	TELSTRA	11/03/2023 TO 10/04/2023		2,170.88	
EFT9967	20/04/2023	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	1		36.54
INV 31374	19/03/2023	SULLIVAN LOGISTICS PTY LTD	10/03/2023 FROM MATILDA AUTO		36.54	
EFT9968	20/04/2023	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID KITS	1		59.94
INV FAINV0106420	13/03/2023	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	SMALL LEISURE SOFT CASE FIRST AID KIT - ISUZU TRUCK PT22 AND ISUZU TRUCK PT21		59.94	
EFT9969	20/04/2023	HANCOCKS HOME HARDWARE	CONSUMABLES	1		37.50
INV 431377	10/03/2023	HANCOCKS HOME HARDWARE	DOOR LOCKS - TOWN HALL		37.50	
EFT9970	20/04/2023	AUSTRALIA POST	POSTAGE	1		101.87
INV 1012325141	03/04/2023	AUSTRALIA POST	GENERAL POSTAGE - MARCH 2023		101.87	
EFT9971	20/04/2023	OFFICEWORKS LTD	STATIONERY ORDER	1		359.36

INV 606550338	14/03/2023	OFFICEWORKS LTD	ASSORTED STATIONERY ITEMS		359.36	
EFT9972	20/04/2023	LGISWA	INSURANCE CLAIM EXCESS	1		300.00
INV MO0060437	27/03/2023	LGISWA	EXCESS FOR NEW WINDOW - MAZDA CX-5B		300.00	
EFT9973	20/04/2023	BROOKTON PLUMBING	PLUMBING SERVICES	1		1,788.50
INV 6808	20/03/2023	BROOKTON PLUMBING	REPAIRS TO LEAK IN HOTWATER SYSTEM PIPE - 9A WEBB ST		386.00	
INV 6792	30/03/2023	BROOKTON PLUMBING	REPAIR LEAKING WATER PIPE - SWIMMING POOL		1,402.50	
EFT9974	20/04/2023	WHEATBELT ELECTRICS	ELECTRICAL SERVICES	1		5,681.96
INV 4287	24/05/2022	WHEATBELT ELECTRICS	ELECTRICAL CONTROL REPAIRS - FIRE PUMP PRACC		538.69	
INV 4726	19/03/2023	WHEATBELT ELECTRICS	SOFT STARTER PUMP & INSTALLATION - EFFLUENT POND		4,043.27	
INV 4763	02/04/2023	WHEATBELT ELECTRICS	REPAIRS TO STAFF KITCHEN URN - ADMIN BUILDING		1,100.00	
EFT9975	20/04/2023	COATES HIRE OPERATIONS PTY LTD	HIRE OF PLANT	1		307.95
INV 22233235	24/03/2023	COATES HIRE OPERATIONS PTY LTD	PORTABLE TRAFFIC LIGHTS - 25/02/2023 TO 01/03/2023		307.95	
EFT9976	20/04/2023	WALLIS COMPUTER SOLUTIONS	TECHNICAL SUPPORT	1		165.00
INV 24960	15/03/2023	WALLIS COMPUTER SOLUTIONS	QUARTERLY CHARGES - MSA-MIAAS-WCSEQUIP		165.00	
EFT9977	20/04/2023	E & MJ ROSHER PTY LTD	PART FOR PLANT	1		8,625.47
INV 1452867	19/01/2023	E & MJ ROSHER PTY LTD	GRASS CATCHER - KUBOTA MOWER PROM8		2,730.47	
INV 1455661	23/03/2023	E & MJ ROSHER PTY LTD	MOWER DECK REAR DISCHARGE & WIDER FENDER KIT - KUBOTA MOWER		5,895.00	
EFT9978	20/04/2023	NUTRIEN AG SOLUTIONS	PARTS FOR MAINTENANCE	1		44.00
INV 908390384	09/02/2023	NUTRIEN AG SOLUTIONS	COMPRESSION FEMALE ADAPTOR 90MMX2IN - SHIRE PARK		44.00	
EFT9979	20/04/2023	QUALITY PRESS	FIRE PERMIT BOOKS	1		108.90
INV 063288	23/11/2022	QUALITY PRESS	DFES #15 BUSH FIRES ACT INFRINGEMENT NOTICE		108.90	
EFT9980	20/04/2023	FRONTLINE FIRE AND RESCUE EQUIPMENT	BUSHFIRE PPE	1		2,941.57
INV 77666	28/02/2023	FRONTLINE FIRE AND RESCUE EQUIPMENT	BUSHFIRE PPE REQUISITES		2,941.57	
EFT9981	20/04/2023	JH COMPUTER SERVICES PTY LTD	TECHNICAL SERVICES	1		12,892.00
INV 208388- D01	05/04/2023	JH COMPUTER SERVICES PTY LTD	FORTIGATE 60F FIREWALL SUBSCRIPTION 3 YEARS, FORTIGATE 60F FIREWALL CONFIGURATION AND INSTALLATION, BACKUP HARDWARE CONTRACT COMMENCEMENT		8,140.00	
INV 208390- D01	05/04/2023	JH COMPUTER SERVICES PTY LTD	APRIL CONTRACT CHARGES, DATTO BACKUP, CYBER SECURITY BACKUP FOR ALERTS AND MONITORING PCS		4,752.00	

EFT9982	20/04/2023	AUTOPRO NORTHAM	PARTS FOR SMALL PLANT	1		398.94
INV 1047752	15/02/2023	AUTOPRO NORTHAM	LED LAMP - BACKHOE LOADER PBH3		139.04	
INV 1050184	28/02/2023	AUTOPRO NORTHAM	2X GME BATTERIES - WICKEPIN PINGELLY ROAD JOB RRG05		259.90	
EFT9983	20/04/2023	INTERFIRE AGENCIES	FIRE FIGHTING	1		441.94
INV 13914	24/03/2023	INTERFIRE AGENCIES	PPE		441.94	
EFT9984	20/04/2023	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSION	1		433.45
INV 134	04/04/2023	PINGELLY COMMUNITY CRAFT CENTRE	MARCH 2023		433.45	
EFT9985	21/04/2023	AUSTRALIAN TAXATION OFFICE	GST LIABILITY	1		53,230.00
INV 20042023	20/04/2023	AUSTRALIAN TAXATION OFFICE	MARCH 2023		53,230.00	
EFT9986	21/04/2023	LM PAVING & CONCRETE	FOOTPATH WORKS	1		68,530.00
INV 1702	24/03/2023	LM PAVING & CONCRETE	SUPPLY AND CONSTRUCTION OF FOOTPATHS - FINAL PAYMENT		68,530.00	
TOTAL EFT						224767.34
CHEQUE NUMBER	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
24929	19/04/2023	SYNERGY	SYNERGY ACCOUNT CHARGES	1		13,404.03
INV SYN - JAN TO MAR 23	17/03/2023	SYNERGY	VARIOUS SHIRE PROPERTIES		12,528.92	
INV SYN - JAN TO MAR 23	17/03/2023	SYNERGY	VARIOUS SHIRE PROPERTIES		875.11	
24930	20/04/2023	SYNERGY	STREET LIGHT CHARGES	1		2,899.04
INV 2025800294	03/04/2023	SYNERGY	25/02/2023 TO 24/03/2023		2,899.04	
TOTAL CHEQUE						16,303.07
PAYROLL	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD13570.1	11/04/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1		7,631.61
DD13570.2	11/04/2023	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		540.01
DD13570.3	11/04/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		983.42
DD13570.4	11/04/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		240.01

DD13570.5	11/04/2023	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		350.41
DD13570.6	11/04/2023	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		213.61
DD13570.7	11/04/2023	MLC	SUPERANNUATION CONTRIBUTIONS	1		249.61
DD13570.8	11/04/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		126.36
EFT9933	19/04/2023	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		470.53
EFT9965	19/04/2023	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	1		132.00
DD13588.1	25/04/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1		7,618.81
DD13588.2	25/04/2023	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		515.33
DD13588.3	25/04/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		1,170.26
DD13588.4	25/04/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		240.01
DD13588.5	25/04/2023	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		357.27
DD13588.6	25/04/2023	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		213.61
DD13588.7	25/04/2023	MLC	SUPERANNUATION CONTRIBUTIONS	1		257.31
DD13588.8	25/04/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		148.93
TOTAL PAYROLL						21,459.10
DIRECT DEBIT	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD13577.1	14/04/2023	BENDIGO BANK CREDIT CARDS	EMCS CREDIT CARD RECONCILIATION - MARCH 2023	1		35.20
INV 14042023	14/04/2023	BENDIGO BANK CREDIT CARDS	08/03/2023 NORTHAM CAR WASH - ULTIMATE WASH FOR EMCS CAR \$20.20 15/03/2023 PINGELLY POST OFFICE - WORKING WITH CHILDREN APPLICATION - AGE IS JUST A NUMBER \$11.00 27/03/2023 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	35.20	
DD13578.1	14/04/2023	BENDIGO BANK CREDIT CARDS	EMW CREDIT CARD RECONCILIATION MARCH 2023	1		4.00
INV 14042023	14/04/2023	BENDIGO BANK CREDIT CARDS	30/03/2023 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	4.00	
DD13585.1	21/04/2023	BENDIGO BANK CREDIT CARDS	CEO CREDIT CARD RECONCILIATION - MARCH 2023	1		1,035.20

INV 14042023	14/04/2023	BENDIGO BANK CREDIT CARDS	01/03/2023 PINGELLY IGA - SUGAR, MILK POWDER, DRIVER REVIVER \$16.84 01/03/2023 PINGELLY IGA - BISCUITS, DRIVER REVIVER \$17.50 11/03/2023 BUNNINGS - PLANT POTS, AGE IS JUST A NUMBER \$52.80 14/03/2023 FACEBOOK - ADVERTISING, BUSINESS PLANNING FUND \$343.76 14/03/2023 FACEBOOK - ADVERTISING, YOUTH BASKETBALL \$29.84 14/03/2023 FACEBOOK - ADVERTISING, YOUTH BASKETBALL \$165.00 14/03/2023 FACEBOOK - INTERNATIONAL TRANSACTION FEE \$16.16 22/03/2023 BUNNINGS - PLANTS AND SOIL, AGE IS JUST A NUMBER \$60.48 24/03/2023 THE WEST AUSTRALIAN / DIGITAL ARCHIVE - 24 HOUR SUBSCRIPTION, BUSH FIRE LOCAL LAW 11/01/2023 \$8.00 29/03/2023 EDUARDO ROKEBY FLORIST - FLOWERS FOR CR MULRONEY \$83.00 31/03/2023 ZOOM - ANNUAL SUBSCRIPTION FEE, 29/03/2023 TO 28/03/2024 \$230.89 31/03/2023 ZOOM - INTERNATIONAL TRANSACTION FEE \$6.93 30/03/2023 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	1,035.20	
TOTAL DD						1,074.40
GRAND TOTAL						263,603.91

15.3 Budget Amendment– purchase Forest mulcher for vegetation clearing

File Reference: ADM0067
Location: Not Applicable
Applicant: Not Applicable
Author: Executive Manager Corporate Services
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: Nil

Summary

To consider the purchase of a forest mulching head to facilitate vegetation clearing and fire mitigation activities throughout the Shire of Pingelly.

Background

The Shire of Pingelly conducted extensive mulching and roadside vegetation clearing in the 21/22 financial year. To ensure that the work was carried out in the safest most cost-effective manner, the Shire hired a forest mulching machine. That round of mitigation works included both rural roads and DFES fire mitigation. The works were funded by both Local Roads and Community Infrastructure Phase 2 grant and the DFES Fire Mitigation Grant. The conditions of the grants did not permit the purchase of capital equipment, so hiring the head was the only option. It gave the Shire the opportunity to work with the mulching head to assess its suitability and compatibility with our existing plant. The operators and Executive team were very impressed with volume and size of the trees and branches it was able to mulch and by running back over the piles of debris it reduced the mulch further and provided a tidy effective water saving layer to the verge. The fire risk and depth of remaining litter was very effectively reduced. The effective speed and ground coverage cannot be matched with any manpower or other machines. Safely operated by a single diver is also an advantage and provides labour and machine savings providing greater efficiencies.

The Shire already has the adapter to be able to use the mulching head with both the skid steer and the loader.







Comment

The mid-year budget review was adopted before consideration was made regarding the current strategy for vegetation reduction. Assessment was made when the mulching head was first hired. The funding offset for this purchase has been identified as the roads maintenance budget where additional savings will be made owning and operating the head.

The cost savings purchasing and depreciating the plant versus hire of the machine are considerable. The hire cost was \$523.64 per day. The total cost of the EuroMulcher 64cc SSQ160 is \$34,273. Over 5 years lifespan it will cost \$572.12 per month.

Any mitigation work undertaken by the Shire will be charged at a commercial rate with an operator. There is the possibility to recover the full cost of the head in the first 12 months, based on the current mitigation proposal.

Having it available as needed allows the Shire the opportunity to maximise its use when the weather and conditions are opportune. It is also suitable for use with fallen trees in conjunction with chainsaws, speeding up the process.

No additional burning would be needed in both the townsite and rural areas after mulching. This reduces the cost to the Shire needing fewer personnel and creating less smoke in the townsite.

The 2022 Pingelly Perception Survey identified roads as the single highest priority for the Shire. The purchase of this equipment will greatly assist in the improved maintenance of our roads and significantly tackling this issue.

Summary

The net cost to Council for the purchase of the forest mulching head is zero with the savings reduction in the roads maintenance budgeted expenditure.

Consultation

No external consultation is required for this item.

Statutory Environment

Local Government Act 1995 Section 6.2 Municipal Budget.

Local Government (Financial Management) Regulations 1996.

Regulation 33A Review of Budget

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department of Local Government, Sport & Cultural Industries.

Policy Implications

There are no policy implications.

Financial Implications

Specific financial implications are as outlined in the comment section of this report.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Reputational - Public confidence in the Shire acting on their feedback on the Community Perception Survey outlining the importance of undertaking the vegetation and hazard reduction works would be diminished
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Absolute Majority

Recommendation and Council Decision:

13267 Moved: Cr Hotham Seconded: Cr Narducci

That Council adopts the 2022/23 Budget amendment to purchase the forest mulching head for \$34,273 and the reduction in budgeted expenditure for roads maintenance by the \$34,273.

CARRIED 5/0

Councillor comments in support of the motion:

Cr Hotham states it is a great initiative and a great benefit to the shire. Well done.

Cr Narducci concurs with Cr Hotham. Believe this expenditure will be a money saver in the long run.

President concludes stating that the right machinery for the right job is an asset for our shire. Adaptable piece of equipment which is great.

Councillor comments in opposing the motion:

Nil

16. DIRECTORATE OF WORKS

16.1 Proposed Shed

File Reference: A4155
Location: Lot 390 – 60 Pitt Street
Applicant: Alfred Traber
Author: Administration Officer Technical
Disclosure of Interest: Nil
Attachments: Attachment Number
Previous Reference: Nil

Summary

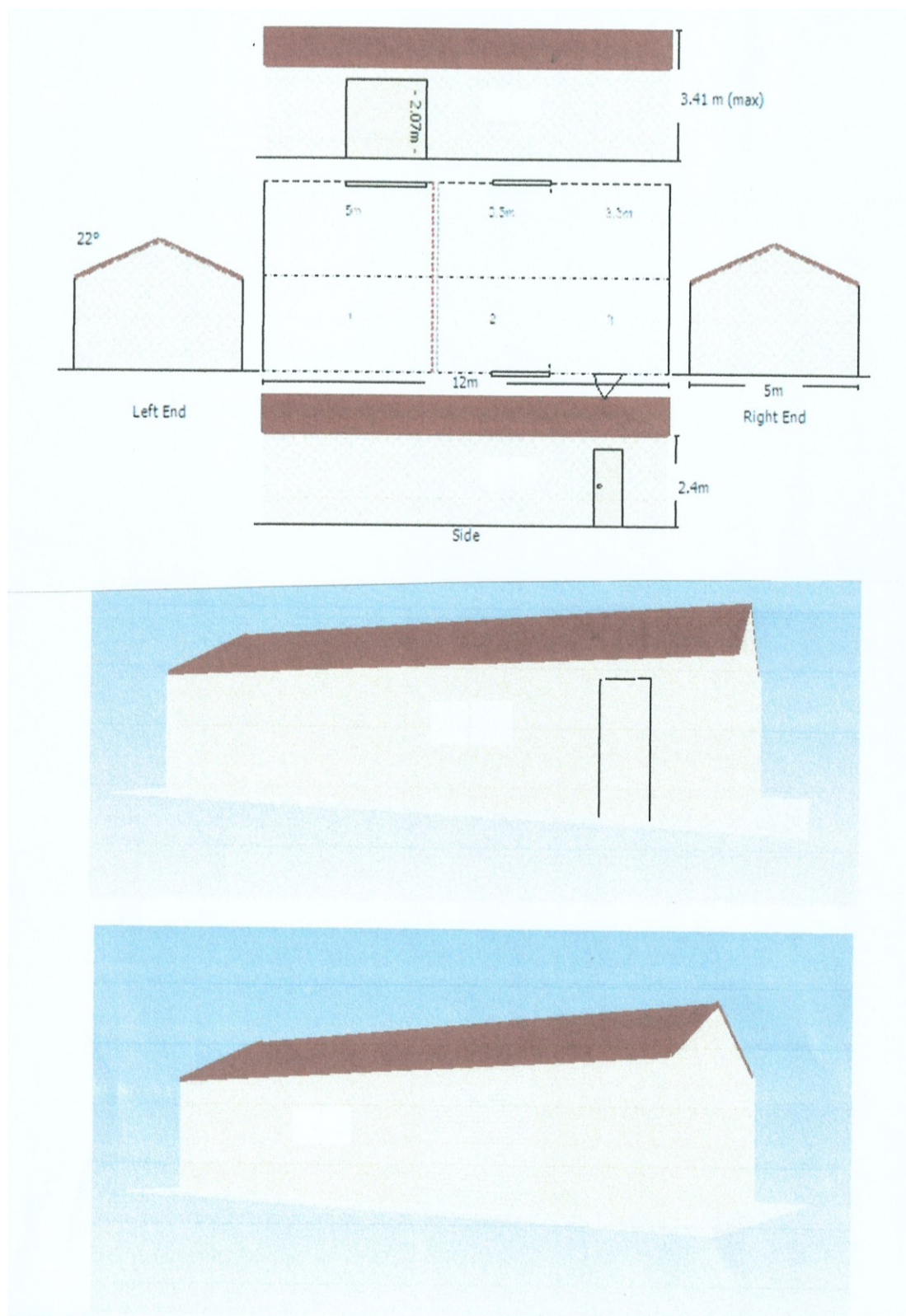
Council to consider an application for an additional shed at Lot 390 – 60 Pitt Street, Pingelly.

Background

The applicant has submitted an application for development consent for another proposed shed with an area of 60m² at Lot 390 – 60 Pitt Street. There are already existing sheds on the property one which has an area of 160m² and old shed that total 38m² the new proposed shed will be replacing the existing older shed this will create a total outbuilding area of 218m² for the property.

This application is required to be referred to Council as the new shed will further increase the existing outbuilding area bringing it over the requirements of 75m² for the residential zoning of R10/R20as referenced in the Shire of Pingelly's Policy 13.2 Outbuildings.





DESIGN FACTORS:

Wind Region: Reg A

Terrain Category: TCat 2

Importance Level: 2

Site wind speed in m/s (ultimate limit state) = 40.95

Topography: 1

Shielding: 1

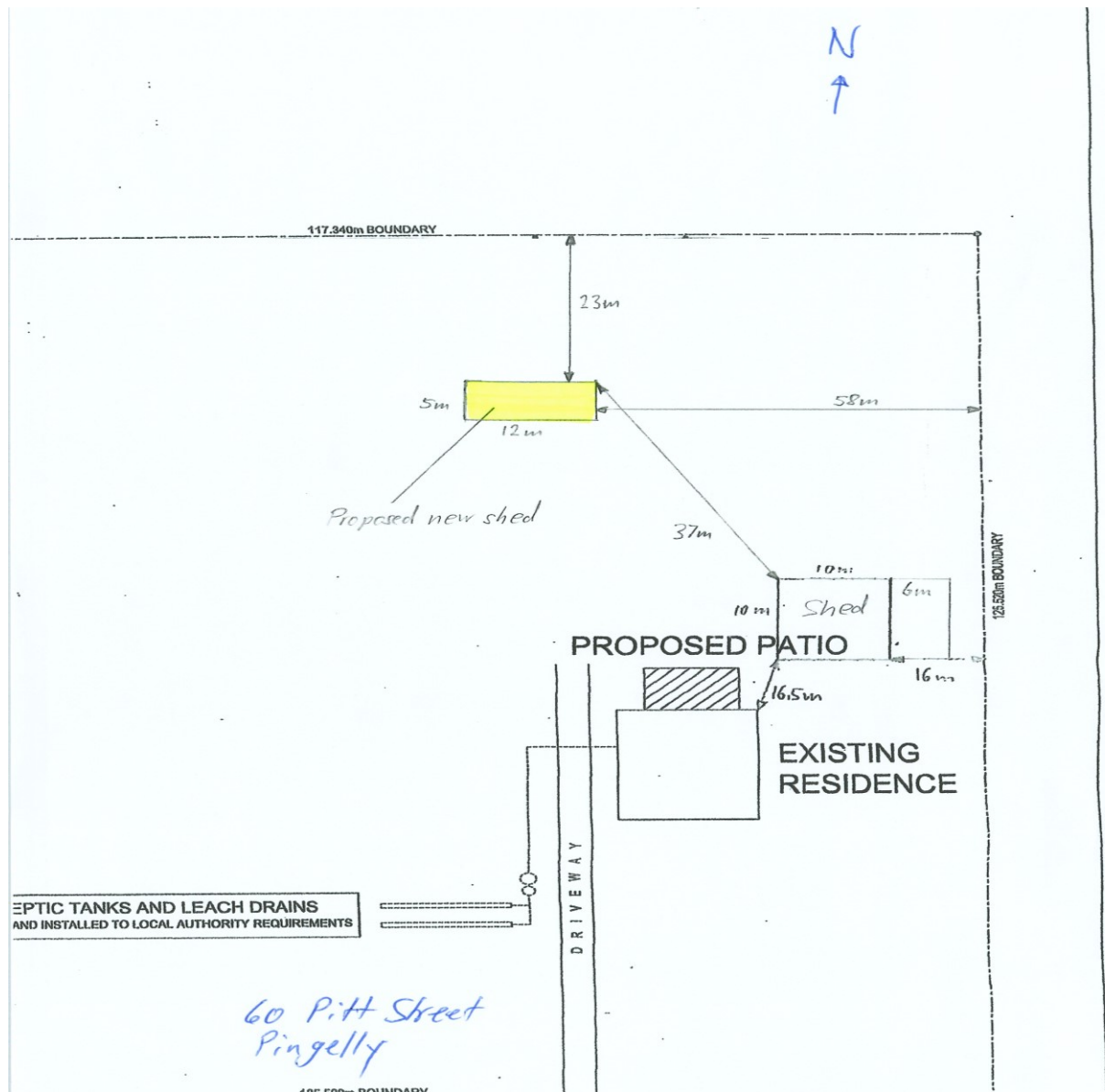
BUILDING SUMMARY:

WIDTH 5m (span)

LENGTH 12m consisting of 3 bays each at 5m, 3.5m and 3.5m m centres

HEIGHT 2.4m (eaves) it has a roof pitch of 22Deg

COLUMN FIXINGS:



Comment

The shed is proposed to be located at Lot 390 – 60 Pitt Street, Pingelly, which is zoned residential with an R10/R20 code and a total lot area of 14886m². The shed will be constructed in colorbond materials and be located on the eastern boundary of the property setback 10m from that boundary abutting but not joining the existing shed.

The shed will have a total area of 60m² with a gable height of 3.41m and will be used as a workshop and storage. With the existing sheds on the property totalling 196m² will create a total outbuilding area of 218m².

There will be no over shadowing issues with neighbouring properties because of the area size of Lot 390 – 60 Pitt Street and the shed is setback back some distance from the adjoining properties which are vacant land.

There will be no overshadowing issues with neighbouring properties due to the size of the property and distances buildings are from boundaries.

Consultation

Nil

Statutory Environment

Shire of Pingelly's Local Planning Scheme No.3

Policy Implications

“Outbuildings that do not detract from the streetscape or the visual amenity of the residents or neighbouring properties.”

Buildings are to comply with any local planning policy made under the Scheme in respect of the design of carports and garages, including the colour, scale, materials and roof pitch of buildings. This policy provides design requirements for carports and garages; however it does not interfere with any other requirement of the Residential Design Codes relating to carports and garages.

This policy does not alter or change in any way the acceptable development criteria of the Residential Design Codes currently in force.

Within all “Residential” and “Rural Residential” zoned areas of the Shire and on Farming zoned lots with an area of 2ha or less except as otherwise stated, planning consent for all outbuildings is required. If planning consent is granted, building approval will be issued for outbuildings which are appurtenant to a dwelling, provided all boundary setbacks and building separation requirements have been complied with, the building is of single storey construction, located behind any residence on-site and provided the proposed development complies with the following:

1. In any residential zone with an R10 code or above in the Shire:
 - a. Non-masonry construction, where the total non-masonry outbuilding area does not exceed 60m² and the total outbuilding area does not exceed 75m²;
 - b. Masonry or other approved construction, where the total outbuilding area has walls constructed of the same materials and appearance as the house and does not exceed 75m² and no parapet wall is greater in length than 8m;
 - c. Wall height of any outbuildings not to exceed 3m. This height limitation also applies to parapet walls. In the case of gable roof construction, the maximum building height is not to exceed 4.2m;
 - d. Prior to considering a parapet wall construction over 8m in length, the applicant will present Council with written agreement to the same by any affected adjoining landowner;
 - e. No planning consent or building licence approval will be granted or issued for any outbuildings, on any Residential zoned lot, which does not contain a residence;
 - f. The applicant providing the Shire with a written undertaking that the outbuilding constructed, will only be used for the purpose permitted within the zone in which it is located, under the provisions of the Shire’s operative Local Planning Scheme;
 - g. Any development application which does not comply with the above, shall be referred to Council for consideration.

Financial Implications

There are no known financial implications.

Strategic Implications

Goal 3	Built Environment
Outcome 3.2	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town
Strategy 3.2.1	Encourage new developments to be designed and built in a way that reduces pressure on and demand for resources (e.g. energy efficiency and water conservation) and gives priority to development/ infill of currently zoned land.

Risk Implications

Risk	The key risk arises from the failure to consult with neighbouring properties resulting in complaints.
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	Nil

Risk Matrix

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:

Simple majority

Recommendation and Council Decision:

13268 Moved: Cr Narducci Seconded: Cr Oliveri

That Council grant planning approval for the proposed shed to be used as a workshop and storage at Lot 390 – 60 Pitt Street, Pingelly. This shed to be used ancillary to dwelling and not for commercial purposes.

CARRIED 5/0

Councillor comments in support of the motion:

Cr Narducci supports this motion, as replacing worn sheds is admirable.

Councillor comments in opposing the motion:

Nil

17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18. NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

Nil

19. CONFIDENTIAL ITEMS

Council Decision:

13269 Moved: Cr Oliveri Seconded: Cr Hotham

That pursuant to Section 5.23 of the Local Government Act 1995 these items be dealt with, with the public excluded as the item deals with matters of a confidential nature.

CARRIED 5/0

19.1 Confidential Item - Tender – Design and Construction of the West Pingelly Bushfire Brigade Building

Voting Requirements

Absolute Majority

Officer's Recommendation and Council Decision:

13270 Moved: Cr McBurney Seconded: Cr Oliveri

That Council accepts the Tender submitted by MGI Construction for the design and construction of the West Pingelly Bushfire Brigade Building over the 2022/23 and 2023/2024 financial years subject to a written approval from the Department of Fire and Emergency Services for a budget overspend.

CARRIED 5/0

Council Decision:

13271 Moved: Cr Narducci Seconded: Cr Hotham

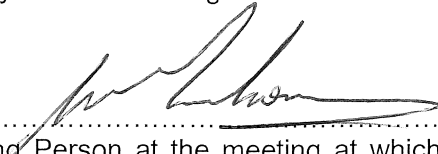
That the meeting be re-opened to the public.

CARRIED 5/0

20. CLOSURE OF MEETING

The Chairman declared the meeting closed at 03.06pm.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 21 June 2023

Signed.....
Presiding Person at the meeting at which the minutes were confirmed.