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Council Agenda

Shire of Pingelly

Ordinary Council Meeting

16 August 2023

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Pingelly during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Pingelly. The Shire of Pingelly warns that anyone who has an application lodged with the Shire of Pingelly must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Pingelly in respect of the application.

MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.

Shire of Pingelly



Notice of Meeting

Notice is given that a meeting of the Council will be held in the Council Chambers, 17 Queen Street, Pingelly on 16 August 2023, commencing at 2.00pm.

Your attendance is respectfully requested.

Disclaimer

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations. The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

A handwritten signature in black ink, appearing to be "Andrew Dover", written in a cursive style.

Andrew Dover
Chief Executive Officer

PUBLIC QUESTION TIME INFORMATION

The Shire of Pingelly welcomes community participation during public question time. This document is to be read in conjunction with the *Shire of Pingelly Standing Orders Local Law 2017* and the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

1. A member of the public who raises a question during question time must:
 - a. be in attendance at the meeting;
 - b. first state their name and address;
 - c. direct the question to the Presiding Member;
 - d. ask the question briefly and concisely;
 - e. limit any preamble to matters directly relevant to the question; and
 - f. ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question.
2. Each member of the public with a question is entitled to ask up to 3 questions before other members of the public will be invited to ask their questions.
3. Where a member of the public seeks a written response to their questions to be tabled at a meeting, the member of the public must submit their questions to Council by no later than 12 noon on the day prior to the meeting date of which the response is to be tabled.
4. Where a member of the public submits their questions after 12 noon on the day prior to the meeting date of which the response is to be tabled, a written response may be provided at the discretion of the presiding member.
5. Where a member of the public submits a written question after 12 noon the day prior to the meeting at which they are to be tabled, a verbal response may be provided at the meeting.
6. A member of the public may ask questions without notice at a meeting, provided they present a written copy of their questions to Council prior to the commencement of the meeting.

Questions may be submitted by e-mail to admin@pingelly.wa.gov.au.

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

Please turn your mobile phones to silent, any calls are to be taken outside of the Chambers. Thank you.

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

6. PUBLIC QUESTION TIME

Please see Public Question Time Information on page 3.

7. APPLICATIONS FOR LEAVE OF ABSENCE

8. DISCLOSURES OF INTEREST

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 19 July 2023

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 19 July 2023 be confirmed.

Moved: _____ Seconded: _____

9.2 Special Meeting – 02 August 2023

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Special Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 02 August 2023 be confirmed.

Moved: _____ Seconded: _____

10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

11. ITEMS BOUGHT FORWARD DUE TO PERSONS ATTENDING

12. REPORTS OF COMMITTEES

12.1 Reports of Committees of Council

- Audit & Risk Committee Full Council
- Bush Fire Advisory Committee Member – Cr Narducci
Deputy – Cr Hotham
- Chief Executive Officer Performance Review Committee Member – Shire President
Member– Deputy President
Member – Cr Hotham

12.2 Reports of Council Delegates on External Committee

- Central Country Zone of WALGA Delegate – Shire President
Delegate – Deputy President
Deputy – Cr Wood
- Hotham-Dale Regional Road Sub-Group Delegate – Shire President
Deputy – Cr Oliveri
- Pingelly Recreation & Cultural Centre Board Member – Shire President
Deputy – Deputy President
- Development Assessment Panel Delegate – Shire President
Delegate – Cr Wood

Deputy – Oliveri
Deputy – Cr Hotham
- Pingelly Tourism Group Delegate – Cr Singh
Deputy – Cr Narducci
- Shires of Pingelly and Wandering Joint Local Emergency Management Committee Delegate – Shire President
Deputy – Deputy President
- Pingelly Youth Network Delegate – Cr Narducci
Deputy – Deputy President
- Pingelly Somerset Alliance Delegate – Shire President
Deputy – Deputy President
- Pingelly Early Years Network Delegate – Deputy President
- Pingelly Community Wellbeing Plan Working Group Delegate – Deputy President
- Pingelly Museum and Historical Group Delegate – Cr Hotham

13. REPORTS FROM COUNCILLORS

13.1 Cr William Mulronev (President)

Supplied separately.

13.2 Memorials

The Chairman to ask Councillors if there are any memorials or commemorations to be noted in the minutes.

14 OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Adoption of the Draft Pingelly Culture and Arts Framework 2023

File Reference:	ADM0310
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Culture and Arts Framework 2023 (attached separately)
Previous Reference:	Nil

Summary

Council is requested to adopt the Pingelly Culture and Arts Framework 2023 following consultation.

Background

In 2021, a facilitated workshop with Peter Kenyan in conjunction with the Pingelly Community Resource Centre identified a need for a holistic strategic approach to arts and culture within Pingelly. As a result, staff successfully applied for the Leveraged Creative and Cultural Planning Program grant to engage a professional facilitator to develop the holistic strategic approach, ensure genuine engagement, engage with the working group, limit duplication of efforts, provide agreed areas of responsibility for each stakeholder group and agree areas of focus for the town.

Localise, a professional facilitator who has worked extensively within Pingelly was engaged in 2022. Since that time, Localise, headed by Alison Dalzeil, has conducted exhaustive community discussions resulting in meeting of minds by several community groups regarding their future plans.

Comment

The Draft Pingelly Culture and Arts Framework 2023 (CAF) brings together the range of interests and stakeholders with the objective to *'deliver a unified approach and framework to the development of arts and culture in the community'*.

The CAF includes art and craft, public art, events, and history and heritage. For these components, a vision has been created through discussions, which lead to collective action into the future. Building on this vision and collective action, the CAF identifies appropriate governance arrangements for the community to achieve these collective actions.

In summary, the following significant actions are proposed:

- Development of a single 'Arts and Crafts Hub' in the town centre;
- Establishment of an 'Arts and Crafts Hub Establishment Committee';
- Increased Public Art installations in the town centre;
- Calendar of significant signature events;
- Construction of a 'Indigenous Cultural Hub' on the Reserve in Philip Street;
- Development of a substantial, consolidated heritage precinct including the Town Hall; and
- Establishment of a temporary 'History and Heritage Committee' to guide the development of the consolidated heritage precinct.
- A Culture and Arts Framework Forum to be held twice per year.

Consultation

There has been a significant engagement process in the development of the document. This has been detailed on page 17 and 18 of the CAF.

Council at the Ordinary Council Meeting of 16 July 2023 resolved the following:

Motion Number 13290

That Council advertises the Draft Pingelly Culture and Arts Framework 2023 to the community and considers this Framework and any feedback at a subsequent Ordinary Council Meeting.

No additional comment has been received as a result of this consultation.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

There are no specific financial implications from the adoption of this Plan, although many of the action will require funding.

Strategic Implications

Goal 5	Innovation, Leadership and Governance
Outcome 5.1	The Shire’s community feels community involvement and engagement is working well
Strategy 5.1.1	The community is provided with opportunities to engage on strategic, corporate, asset and financial plans, and other major plans and issues
Strategy 5.1.1.1	Ensure continued community consultation and engagement on key projects and strategies

Risk Implications

Risk	This document is expected by the community due to wide consultation.
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	Nil

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:

Simple Majority

Recommendation:

That Council adopts the Pingelly Culture and Arts Framework 2023 as attached.

Moved: _____ Seconded: _____

Pingelly Culture and Arts Framework



2023/24 – 2025/26

The Shire of Pingelly acknowledges the Pingelly (Wilman) Noongar people as the traditional owners of this area. We pay our respects to their elders, past and present, and acknowledge their continuing culture and contribution to the life of this community and region.

The development of the Pingelly Arts and Culture Framework was funded by a grant from the Department of Local Government, Sport and Cultural Industries and the Department of Primary Industries and Regional Development. This support is greatly appreciated.



Department of Local Government, Sport and Cultural Industries

Department of Primary Industries and Regional Development

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UNITED COMMUNITY

The Pingelly Culture and Arts Framework has been developed collaboratively by individuals, groups and the Shire, that collectively represent those who are actively involved in practising, preserving and promoting Pingelly's culture and arts.

A number of key groups and individuals have committed to the Framework and its implementation, including ongoing collaboration.

The signatory groups are testament to the passionate involvement which is a hallmark of the Pingelly community, and the key ingredient of Pingelly's progress.

Signature

Kerry Kearsley, President
Arts and Crafts Group

Signature

Alison Lee, President
Arts and Crafts Shop

Signature

Malcolm Jetta, Chair
Pingelly Cultural Committee

Signature

Jeanette Jeffrey, Chair
Museum Group

Signature

Elizabeth Trump, Chair
Pingelly Historical Research Group

Signature

Peter Narducci, Administrator
Lost Pingelly/Pioneers of Pingelly

Signature

Damien Spencer, President
RSL

Signature

John Timms, Chair
Pingelly Men's Shed

Signature

John Timms, Chair
Friends of Pingelly Railway Inc.

Signature

Michelle Walton-Hassell, Chair
Pingelly Recreation and
Cultural Centre Inc. (PRACC)

Signature

William Mulroney, President
Shire of Pingelly

ACTION PLAN

The following actions chart the way forward for arts and culture in Pingelly. The actions are ambitious in keeping with the community's vision for arts and culture. It is anticipated that the Culture and Arts Framework (CAF) will be delivered over a period of several years. There are a number of major sub-projects that require detailed design and planning, fund-seeking, and staged implementation.

Successful delivery of the CAF will require sustained effort and collaboration. The working arrangements provided for in the CAF are designed to ensure that implementation stays on track, and that interim opportunities can be progressed while the longer-term vision is achieved.

Arts, Crafts and Events

1. Create an integrated arts and crafts hub in the main street encompassing the derelict building at 25 Parade Street, the RSL Hall and the space between the two.
2. Establish an Arts and Crafts Hub Establishment Committee to oversee the development of the hub and support initiatives to progress art and craft in Pingelly as agreed in the interim. The Committee will include representatives from:
 - Shire of Pingelly
 - Pingelly Cultural Committee
 - Arts and Crafts group
 - Other arts practitioners, such as visual arts, textiles, pottery, photography, etc
 - Craft shop
3. Continue to pursue grant opportunities to increase public art in Pingelly, prioritising installations that will enhance the main street, particularly substantial sculptures and murals that reflect Pingelly as a creative centre in the Wheatbelt, and celebrate the distinctive character and identity of Pingelly, both Aboriginal and non-Aboriginal, including recognition of people, places, events, history, culture, and the natural environment (flora, fauna and distinctive landforms).
4. Continue to deliver a calendar of signature events as a critical link between Pingelly's history, culture, natural environment, and tourism respectively, and reinforce Pingelly's place as a centre of creativity in the Wheatbelt. Seek funding to continue to develop and enhance these events to share with the local community, the wider community and beyond.

Pingelly (Wilman) Noongar Cultural Expression

5. Support the establishment of a substantial cultural hub on the Noongar Reserve in Phillip Street, including a Pingelly (Wilman) Noongar Cultural Centre.
6. Explore and adopt dual naming and bring a design element to Pingelly that reflects and recognises the history and continuing presence of the Pingelly (Wilman) Noongar people.
7. Invite the Pingelly Cultural Committee in conjunction with the Pingelly Recreation and Cultural Centre (PRACC) to confer a Noongar name on the Cultural Room at the PRACC.

History and Heritage

8. Create a substantial purpose-built structure to house historic machinery, sulkies and buggies, sheet metal equipment etc, adjacent to the Town Hall.
9. In the interim, continue to display the sulkies and buggies in the Town Hall, consider locating the Tregurtha and Hughes display at the Caravan Park entrance, display machinery in the Agricultural Shed at the PRACC, and explore other temporary locations.
10. Establish a History and Heritage Committee as a temporary mechanism to oversee the next stage of developing the collection, maintenance and accessibility of Pingelly's history and heritage. This will include the construction of a new facility to display large artifacts adjacent to the Town Hall, and the development of heritage trails including other permanent or interim displays of large artifacts. The Committee will include representatives from:
 - Museum Committee
 - Pingelly Historical Research Group
 - Men's Shed
 - Lost Pingelly and Pioneers of Pingelly
 - RSL
 - Pingelly Cultural Group
 - Friends of Pingelly Railway
 - Community Resource Centre
 - Shire of Pingelly
11. The Committee may establish other specific-purpose groups as required, for example, for Heritage Trails establishment.
12. The Pingelly Historical Research Group, Lost Pingelly and Pioneers of Pingelly will affiliate with the Museum Committee to ensure effective coordination.

Maintaining effective Linkages across the Framework

13. The Shire will undertake an audit of the relevant parts of its website and in collaboration with the relevant community groups, progressively enhance the text, images and links to attract potential visitors with compelling content.
14. A Culture and Arts Framework Forum (CAFF) will be held twice a year (February and August), hosted by the Shire. The Forum will consist of:
 - Arts and Crafts Hub Establishment Committee
 - History and Heritage Committee
 - Pingelly Cultural Committee
 - Pingelly Tourism Group
 - Shire of Pingelly (host)
15. Once the major projects are advanced, these working arrangements will be reviewed and ceased or altered as appropriate to the circumstances at that time.

INTRODUCTION

Background

Pingelly has a long and deep tradition in culture and arts, before and after colonial settlement. The Pingelly (Wilman) Noongar people are the Traditional Owners of the area. Their cultural traditions date back millennia.

There is also a rich and, in some regards, challenging post settlement history. The settlers brought their knowledge and traditions, and created a new environment in the ancient landscape. Farming became the dominant industry and rail was a defining factor in the pattern of settlement that we know today as Pingelly. Pingelly was and remains characterised by creativity and enterprise.

Relationships between Aboriginal and non-Aboriginal people were grounded in the prevailing ideology of the time. Colonial settlement resulted in dispossession and displacement of Aboriginal people. In the case of Pingelly (as was common), Aboriginal community members were consigned to live on a reserve on the fringe of town for a considerable period. While this occurred last century, it is within living memory. The site of the reserve is of great cultural significance to the Traditional Owners (we will return to this later in the Framework).

Culture and the arts are a natural realm of authenticity and healing. This Framework is being developed alongside the Pingelly Reconciliation Action Plan and is a key vehicle for giving effect to the commitments in that Plan, as well as other aspirations for Pingelly as a centre of Wheatbelt creativity.



Boyagin Rock, Pingelly

Project context and objective

The Shire of Pingelly received grant funding with the objective of bringing together the range of interests and stakeholders to:

deliver a unified approach and framework to the development of arts and culture in the community.

Localise was engaged to facilitate the engagement and ‘hold the pen’ on the Pingelly Culture and Arts Framework (CAF). Localise partnered with Bank Of Ideas for the community engagement.

The CAF includes a number of components, including art and craft, public art, events, and history and heritage. The process brought together Pingelly’s groups within the scope of the CAF, and provided an opportunity for them to review and determine priorities and the most effective arrangements for ongoing collaboration. Engagement on the CAF also included tourism due to the strong overlaps.

It is also important to note what the CAF does not include. It does not include detailed implementation plans or prescription. As a framework, it is a high-level guidance document, which shows the vision and direction for action. It is recognised that some aspects will ‘move around in flight’ and plans will need to adapt. For example, grant funding, which is critical to implementation, is inherently uncertain.

While the Shire will formally adopt the CAF and provide its home base, it is firmly grounded in a “whole of community”, collective impact approach, co-designed and co-owned by the key stakeholders. The project also included consultation with the wider community from 26 July to 7 August.

Navigating the Framework

The Culture and Arts Framework covers the following sections:

- Vision statement
- Community identity
- Relevant groups and their aspirations
- Arts, crafts and events
- Pingelly (Wilman) Noongar cultural expression
- History and heritage
- Maintaining effective linkages across the Framework
- Engagement process (appendix)



Shire of Pingelly Entry Statement

VISION AND STATEMENT

The vision and statement for the Culture and Arts Framework is:

To honour the past and create the future.

The Pingelly community remembers and shares its history, and reclaims its place as a centre of creativity in the Wheatbelt.



Happy faces at the Pingelly Arts and Tulip Festival circa 1990

COMMUNITY IDENTITY: POSITIVE BY NATURE

Pingelly is a welcoming, close-knit community, with an abundance of country charm, 'can-do' community spirit and cultural touchstones within a productive agricultural landscape.

The people of Pingelly love the peace and quiet of the town and rural surrounds. However, this is no sleepy hollow. Pingelly has a distinctive history of creativity, resourcefulness, and drive.

The first people of Pingelly are the Pingelly (Wilman) Noongar people, who have withstood the crucible of colonisation and their segregation in the town. Although their culture currently lacks visibility in Pingelly, it is surviving and strong. Their stories are passed down from generation to generation. Their cultural identity is rich with ancient spiritual beliefs and rituals which are tied to their inalienable connection to their land and ancestors.

The Pingelly community is active and involved. Led by faithful and committed volunteers of all ages, the community manages its organisations and facilities with cooperative spirit. Local facilities provide the backdrop to memorable social gatherings, embracing the community's love of sport, music, markets, arts, culture and more.

Events are a driving force. Pingelly hosts and attracts regional events, whilst continuing to support local initiatives to leverage the tourism industry. Pingelly is proud of its natural environment, indigenous heritage, and more recent history. It's not just locals who love the town.

The arts have long been the beating heart of Pingelly. This is exemplified by the Art and Tulip Festival in the 1980s and 90s, and silver smithing, pottery, quilting, painting, metal work and so on. Pingelly's creative streak is in the community's 'DNA' and continues to this day.

Pingelly entices its young people to stay or return to build their futures in the town, ensures its older people can age in place, and enables families to call the town home.

Pingelly's steadfast agricultural industry is enhanced through new and innovative farming techniques to support sustainable growth. New and exciting employment opportunities for youth and families are based on Pingelly's expanding knowledge economy and retention of skilled workers.

The vision of "growing, inclusive, resilient"¹ lies at the heart of the community's relationship with the past and its future intentions. Each aspect is interconnected. For example, an inclusive community which pulls together is more resilient in the face of change, and will be more attractive to others to move to the Shire.

RELEVANT GROUPS AND THEIR ASPIRATIONS

The following groups were involved in the development of the CAF, and shared their aspirations as shown in the table below. See the Appendix for details of the engagements.

Group/organisation	Aspirations
Arts and Crafts Group	<p>The Arts and Crafts group meet in the RSL Hall. The members are skilled quilt makers, sewers, knitters, card makers etc, who are dedicated to supporting children's and other charities through their craft. They are also there for each other, providing an environment that is safe, supportive, and companionable.</p> <p>They need a space that is secure, affordable, a comfortable temperature, doesn't require heavy setting up or packing away, has adequate storage, and has appropriate kitchen and toilet facilities. They would be interested in expanding the group by offering a wider choice of days/hours (which could make it possible to attract younger people for example).</p> <p>The Arts and Crafts group also includes the Garden Group. The members share their love and knowledge of gardening with each other, and sometimes visit groups in other areas. They are happy where they are in the RSL Hall.</p>
Arts and Crafts Shop	<p>The Arts and Crafts Shop sells a selection of arts and crafts from Pingelly artists and makers. It has provided access to art supplies in the past. It is also responsible for Caravan Park bookings.</p>

¹ Shire of Pingelly, Strategic Community Plan, 2020 - 2030

Group/organisation	Aspirations
Arts practitioners (individuals)	Arts practitioners and learners are lacking appropriate working space for art forms, workshops, artists-in-residence etc. Art forms include pottery, painting, sculpture, textiles, cooking etc. Working space needs to be suitable for wet and dry activities, and must have appropriate storage and ancillary facilities (eg meeting space, kitchen, toilets, possibly kids' space etc). Note that showcasing artists and their work wasn't identified as an aspiration for their working space.
Pingelly Cultural Committee	The Traditional Owners are pursuing an Aboriginal Culture Centre/Hub, with indoor and outdoor spaces for cultural practices, celebrating and sharing their history and culture, and supporting Aboriginal enterprise to flourish (see Pingelly (Wilman) Noongar Cultural Expression chapter).
Museum Group	The Museum Group curates the Museum collection on behalf of the Shire of Pingelly. The collection has been relocated to the Town Hall stage, which recently opened at the time of writing. Conditions to protect items from light and heat are important, as climate control is not possible in the Town Hall.
Town Hall Reference Group	The Town Hall Working Group is overseeing the wider development of the Town Hall. At present the sulkies donate by Neil Gill are displayed in the centre section of the Town Hall. Part of the Higgins Collection is in the front. It is intended to develop a large digital display. It has also been suggested that the Museum could offer coffee and items for sale. The development work of the Town Hall Reference Group will address these needs and options. It is anticipated this work will be completed in the second half of 2023.
Lost Pingelly/Pioneers of Pingelly	Lost Pingelly is a Facebook page administered by Pingelly resident (and, at the time of writing, Shire Councillor), Peter Narducci. It is an open page, which contains information, stories, recollections, questions and conversations regarding the history and forebears (both Aboriginal and non-Aboriginal) of the Pingelly area. Pioneers of Pingelly is a private Facebook group, also established by Peter Narducci, which facilitates information sharing with a focus on family histories. It carefully manages the privacy of sensitive family information. Pioneers of Pingelly liaises with the holder of a large private collection of family histories, held by a former Pingelly resident who is passionate about Pingelly's history, and who has been researching Pingelly's past for approximately 30 years. Lost Pingelly and Pioneers of Pingelly provide a key point of liaison among the Museum, tourism groups, and the private history collection.
RSL	The RSL is seeking permanent display space for the ANZAC Day display and the Higgins Collection, which is a remarkable set of framed images of 103 people who went to war (WW1) and didn't return. The RSL is also concerned about other memorabilia, including rare items held by families.
Men's Shed	The Men's Shed has identified a need for approximately 300 square meters of space to house restored machinery, including some private units. If a new building, a steel framed shed fully enclosed is preferred, with concrete or bitumen floor and power supplied for lighting purposes.

Group/organisation	Aspirations
	<p>The structure would need to be fully secure and bird proof to stop swallows. Other items could be included to make optimal use of space.</p> <p>Each item of machinery will be accompanied by photos of its restoration process and a written story of its history.</p> <p>Ideally all museum and other collections would be displayed in close proximity, including the Neil Gill collection, Higgins collection, Men’s Shed collection, Gilchrist collection, Tregurtha and Hughes collection, flour mill collection, First Nations collection, preferably with adequate parking for visitors and locals.</p> <p>Digital technology is not their immediate priority – it can be added at a later date.</p> <p>The Men’s Shed also wishes to see the development of a historic working farm.</p>
Pingelly Tourism Group (PTG)	<p>The PTG is actively working together to promote Pingelly as a tourist destination. The group works closely with the Shire and others to put Pingelly on the map for its outstanding built and natural environment, and the stories of the past.</p>
Pingelly Recreation and Cultural Centre Inc. (PRACC)	<p>The PRACC is a substantial facility for sport, culture and the arts. It includes a ‘Cultural Room’ – the meaning of which is not generally clear. It is available for hire for important occasions such as funerals and weddings. The annual field show run by the Pingelly Collective is held there.</p> <p>The PRACC is suitable for art exhibitions, performances, and artist workshops. The community responds strongly to community-based events and activities (eg school choir and community choir concert).</p> <p>Communication and working together is vital to increase use of the PRACC and good coordination (eg avoiding clashing events).</p>
Friends of Pingelly Railway Inc.	<p>Friends of Railway hold the lease on the old station building. A condition of their lease (renewed in late June 2022) is to have the building used more by the community.</p>
Community Resource Centre (CRC)	<p>The CRC is a linchpin organisation, supporting cultural and community life through direct and partnership activities to deliver or support celebrations, workshops, capacity building, gatherings, activities, markets etc.</p> <p>The CRC provides up to date facilities and various essential and non-essential services to community members and groups.</p> <p>It is a hub of community information and home to the Pingelly Public Library, Pingelly Somerset Alliance and the Pingelly Times.</p> <p>The CRC is a Not-for-Profit organisation that is dedicated to the advancement of Pingelly and works best in open, collaborative settings.</p>
Shire of Pingelly	<p>The Shire is providing the backbone to the CAF, and is a primary conduit for bringing the community’s vision and aspirations to life. It can facilitate partnerships and external funding, as well as strategically allocating its own (ratepayer funded) resources. The Shire is the owner of the Museum collection and many other artifacts.</p> <p>The Shire most wants to ensure that its actions are aligned to the community’s vision and that everyone is heading in the same direction.</p>

ARTS, CRAFTS AND EVENTS

The arts, crafts and events component of the Framework is focused on the location of a desired arts and crafts hub, public art, and events.

Location of Arts and Crafts Hub

Two main options were considered for the location of an arts and crafts hub: the old bowling club, and an integrated arts and crafts hub in the main street encompassing the derelict building at 25 Parade Street, the RSL Hall and the space between the two.

The integrated arts and crafts hub in the main street was preferred by the community, as it provides a larger area, the ability to connect more aspects together, and creates a dynamic and visible presence in the Pingelly Town Centre. The Arts and Crafts Shop is across the road, further reinforcing a precinct approach. This option resonates with Pingelly reclaiming its place as a centre of creativity in the Wheatbelt.

The area between the two buildings provides an opportunity to develop an open space that incorporates a Yarning Circle, performance area, blackboard, public art, shade, planting, seating, and a covered walkway to the toilets behind the RSL building, funded by a grant by RAC. At the time of writing, this work is now complete.

Refurbishment of 25 Parade Street will be undertaken to provide the required working spaces and ancillary facilities for the various art forms, encompassing arts practice and the capacity to hold workshops and courses, host artists-in-residence, etc. Further dialogue with local Elders would consider options for cultural activities.

The venue for any exhibitions would be chosen on a case-by-case basis.

Working Arrangements

An Arts and Crafts Hub Establishment Committee will be set up, with representatives from:

- Shire of Pingelly (to convene first meeting, which will elect an ongoing Chair)
- Pingelly Cultural Committee
- Arts and Crafts group
- Other arts practitioners, such as:
 - visual arts
 - textiles
 - pottery
 - photography
 - others as may be identified
- Garden group
- Craft shop

The Arts and Crafts Hub Establishment Committee will be responsible for:

- Overseeing the development of the Hub, in conjunction with the Shire. Note that the Shire will be responsible for any property transactions required to secure the site for the Hub.
- Progress the concept design, in consultation with the users/stakeholders
- Undertake implementation planning, in consultation with the users/stakeholders
- Advise on operational arrangements, in consultation with the users/stakeholders
- Assist with grant applications
- Support initiatives to progress art and craft in Pingelly as agreed in the interim



Harmony Week yarn bombing project, 2020

Public Art

“Public art can express community values, enhance our environment, transform a landscape, heighten our awareness, or question our assumptions. Placed in public sites, this art is there for everyone, a form of collective community expression. Public art is a reflection of how we see the world – the artist’s response to our time and place combined with our own sense of who we are.” [Association for Public Art](#)

The CAF provides for a continued increase in public art as an integral part of reclaiming Pingelly’s place as a creative centre in the Wheatbelt, enhancing the cultural and aesthetic value of public spaces, promoting local artists and their work, and fostering community engagement and pride.

Public art includes all public art installations, such as murals, sculptures, the Shire's fine arts collection, and other forms of artwork commissioned, procured, or maintained by the Shire in public places such as parks, community centres, public buildings, and other areas accessible to the public.

Principles of Public Art in Pingelly

In pursuing an increase in public art installation in Pingelly, the following principles will be considered:

- contributing to the aesthetic experience of the built environment, in a way that reflects the distinctive character and identity of Pingelly
- recognition of people, places, events, history, culture, and the natural environment, including flora, fauna and distinctive landforms
- fostering dialogue, debate, and raised consciousness, in a context of building community
- generating recognition and economic opportunities for local/regional artists and local/regional industry
- stimulating cultural tourism



Entrance to Memorial Walkway, Memorial Park

Priorities for Public Art

The priorities for public art in Pingelly in the short to medium term are installations that will enhance the main street, particularly substantial sculptures and murals that reflect Pingelly as a creative centre in the Wheatbelt, and celebrate the distinctive character and identity of Pingelly, both Aboriginal and non-Aboriginal.

The Shire of Pingelly will actively pursue grant funding to commission work to meet the priorities, in accordance with the principles above.

Maintenance

The Shire will undertake an inspection and maintenance program for all public works of art to ensure their ongoing safety, integrity, aesthetic value, and attribution/interpretation.

The Shire will engage with the artists (if and as possible) to ensure that they are consulted on any required repairs or alterations to the artwork.

Events

Local scale events

The Shire and community of Pingelly run a number of events throughout the year. Many of the events are predominantly for the residents of Pingelly. While a number are held in most communities, each of these events are distinctively Pingelly – reflecting local character and identity. These events include:

- Australia Day
- Blessing of the Roads (before Easter long weekend)
- Business BBQ (quarterly)
- Youth Week
- ANZAC Day
- Volunteers’ Week
- NAIDOC Week
- Seniors’ Week
- Party on the Oval (last day of school year)

Signature events

In addition, the Shire and community are continuing to expand and enhance a calendar of ‘signature events’, often with external funding support.

Signature events are a critical link between Pingelly’s history, natural environment, culture, and tourism respectively, as can be seen in the table below.

They reinforce Pingelly’s place as a centre of creativity in the Wheatbelt, to be shared with the local community, the wider region and beyond.



Pingelly Astrofest, March 2021

Interval	Events	Timing
Annual	Heritage Festival	Last two weekends in April
	Mothers Day Markets	First weekend in May
	Tutanning Wildflower Walk	Late September
	FAM (Flowers, Art and Music) Festival	October
	Christmas Village, including Christmas Markets	December
Two-yearly	Astrofest	March
	Country Collective	April
No fixed interval	Sheep Dog Trials	At the discretion of the organisers. Has coincided with Country Collective.

PINGELLY (WILMAN) NOONGAR CULTURAL EXPRESSION

The Pingelly (Wilman) Noongar people are ultimately seeking to establish a substantial cultural hub on the Noongar Reserve in Phillip Street. This would reclaim the reserve as an expression of their strength, resilience and standing. Establishment of the hub, including funding applications, will be led by the Cultural Committee, with support from the Shire and collaboration with the other groups involved in the Framework as applicable. The first step will be to seek funding for a concept plan to be prepared.

The hub could potentially be a satellite of the new Aboriginal Cultural Centre to be built in Perth. It is understood this centre will promote and direct people to areas of interest around Western Australia.

The elements involved include a Pingelly (Wilman) Noongar Cultural Centre where stories and culture can be shared with the public, but which also has space for cultural practices outside the public eye, administration areas, and a start-up space for fledging Aboriginal businesses. The hub would also have an outdoor area which includes a nature landscape, amphitheatre, and fire pit.

It is envisaged that this space would become a major tourist attraction, as well as a base for start-up businesses in tourism and other areas. This would fit into the wider aspirations for developing the Pingelly visitor economy. For example, working with the Pingelly Tourism Group and the Shire, a local Aboriginal star gazing business could be a core part of the unique Pingelly starscape offering.

In addition, the opportunity exists to explore and adopt dual naming and bring a design element to Pingelly that reflects and recognises the history and continuing presence of the Pingelly (Wilman) Noongar people. This includes the installation of public art.

It is proposed that inclusion in the Arts and Crafts Hub would be an integral and ongoing component. This would occur while the more major development is designed, planned, and implemented over a period of time, and continue thereafter.

It is also proposed to resolve the obscurity of the Cultural Room at the PRACC. This room is used as a general meeting and activity space. Given its relatively small size, and the general demand for use of the room, it is difficult to imagine changing this. It is therefore suggested to continue using the room as it currently is, and invite the Pingelly Cultural Committee in conjunction with the PRACC to confer a Noongar name. Then, while used for general purposes, there will a reference point for everyone who enters the room, that acknowledges the first people of Pingelly.



Rehearsing for a Noongar cultural performance, February 2023

HISTORY AND HERITAGE

The Framework addresses two key issues with respect to the history and heritage component:

- How to suitably display the wealth of large historic artefacts
- The approach to further developing the collection, maintenance and accessibility of Pingelly's history and heritage

Each of these is outlined below.

Location of large historic artefacts

The items in this category include the following:

- historic machinery (predominantly agricultural)
- sheet metal equipment
- sulkies and buggies (generously gifted by Neil Gill)
- Higgins collection

There is a strong desire to co-locate Pingelly's historic artefacts (larger and smaller) to the extent possible, in order to maximise the exposure for locals and visitors alike.

The Pingelly Town Hall is now housing the Shire of Pingelly's Museum and various other historical collections. For this reason, the community indicated a strong preference for creating a substantial purpose-built structure to house historic machinery, sulkies and buggies, sheet metal equipment etc, adjacent to the Town Hall. This would achieve a substantial, consolidated heritage precinct.

This approach resonates with the vision and statement of the CAF. It would be a significant community resource and a much more prominent visitor attraction. If promoted well, it has the potential to raise the profile of Pingelly as a 'must visit' place for heritage tourism.

Given that this solution would take some time to implement, in the interim, it was agreed to continue to display the sulkies and buggies in the Town Hall, consider locating the Tregurtha and Hughes display at the Caravan Park entrance, display machinery in the Agricultural Shed at the PRACC, and explore other temporary locations as required.



A selection of sulkies and buggies form the remarkable collection gifted by Mr Neil and Mrs Yvonne Gill

Developing the collection, maintenance and accessibility of Pingelly's history and heritage

As mentioned above, the Pingelly Museum has been relocated to the rear of the Pingelly Town Hall. It opened as part of the inaugural Pingelly Heritage Festival April 2023. The Town Hall also houses the sulkies and buggies and the Higgins Collection in the interim.

The Museum's initial establishment phase is still in progress at the time of writing. Space is constrained to the stage area, while the buggies and sulkies donated by Neil Gill are displayed in the centre section of the Town Hall, and the Higgins Collection (in part) is displayed in the main hall area. It is intended that other rotational displays will occupy this main hall area from time to time, including but not limited to museum displays. At the front of the Town Hall, it is proposed that a browsing room is fitted out for the community and visitors to explore records and historical documents and conduct research at their leisure. This area may offer coffee and items for sale.

There is also a wealth of Pingelly, Mourambine and Districts pioneer family history held in a private database. Births, Deaths and Marriages information is made available for the Pioneers of Pingelly Facebook page. Family histories are available on request to the families only.

Work will continue on developing the collection, maintenance and accessibility of history and heritage in Pingelly, in conjunction with developing and implementing the adjacent purpose-built facility for large artifacts. Issues to be considered include the following.

Museum

- optimising the physical display space
- utilising digital display technology
- encouraging and enabling families to donate rare and other historic items (including military artefacts) with confidence
- succession planning for the Pingelly, Mourambine and Districts pioneer family history database in conjunction with Pioneers of Pingelly
- trained volunteers to ensure appropriate receipt, cataloguing, care and (if/when needed) disposal of items
- protection of the items from light and heat (to the extent possible given the absence of climate control)
- effectively linking with tourism

Heritage Trails

- Development of the Wogalin Track trail
- Completion of the historic plaques trail
- Other trails as may be agreed, for example, there may be a temporary 'trail' including buggies and sulkies in the Town Hall, Tregurtha and Hughes display at the Caravan Park entrance, and machinery display in the Agricultural Shed at the PRACC etc

Working arrangements



A display in the Pingelly Museum

The Museum Committee and the Shire will agree a Memorandum of Understanding in accordance with the Shire of Pingelly's Museum Policy.

The Pingelly Historical Research Committee will affiliate with the Museum Committee. This group, recently established at the time of writing) will research available historic information on Pingelly's people, buildings, events, and settlement patterns and make it accessible as required for the development of the Museum, new facility and trails, history tourism marketing and promotion (including website content), etc.

Lost Pingelly and Pioneers of Pingelly will also affiliate to the Museum Committee.

The History and Heritage Committee will include of representatives from:

- Shire of Pingelly (to convene the first meeting, which will elect an ongoing Chair)
- Museum Committee
- Pingelly Historical Research Committee
- Lost Pingelly and Pioneers of Pingelly
- Men's Shed
- RSL
- Pingelly Cultural Group
- Friends of Pingelly Railway
- Community Resource Centre

The History and Heritage Committee may establish other specific-purpose groups as required (for example, a Heritage Trails Committee).

A History and Heritage Committee will be established as a temporary mechanism to oversee the next stage of developing the collection, maintenance and accessibility of Pingelly's history and heritage. This will include the construction of a new facility to display large artifacts adjacent to the Town Hall, and the development of heritage trails including other permanent or interim displays of historic artifacts.



The Pingelly Town Hall, which now houses the Pingelly Museum

MAINTAINING EFFECTIVE LINKAGES ACROSS THE FRAMEWORK

This Framework identifies significant connections across arts and crafts, Pingelly (Wilman) Noongar cultural expression, history and heritage, and tourism. These connections go back a long way, for example, forty years ago, the Art and Tulip Festival attracted people from Perth by the train load. The newly created Flowers, Art and Music Festival, beginning in October 2023, aims to pick up that legacy and breathe new life into it.

Another example is the establishment of historic plaques in the Pingelly main street. This is a substantial project, driven by community effort and collaboration. More work is needed to make the most of the historic sites (natural and built), including where original structures no longer exist.

The culture and history of the Pingelly (Wilman) Noongar people is a gift for locals and visitors alike, and has the potential to make a large contribution to Pingelly tourism. Sharing their stories is a key part of their aspirations as described above. There are many opportunities to increase the visibility and prominence of Pingelly (Wilman) Noongar culture and history.

Marketing and promotion is a key common element. An early priority is to undertake an audit of the relevant parts of the Shire's website and in collaboration with the relevant community groups, progressively enhance the text, images and links to attract potential visitors with compelling content.

Similarly, there is an opportunity to improve the scope and quality of information available for visitors once in Pingelly (eg when booking a caravan site).

Working arrangements to maintain the connections

For Pingelly to achieve the vision of the Framework, there needs to be a mechanism to bring all the components back together from time to time, in a forum that reviews progress in each of the key areas, and ensures that everyone is aware of the plans going forward. This will facilitate coordination and collaboration, and provide input for ongoing direction and prioritisation.

This mechanism will be particularly important in the short to medium term as the major projects are designed in detail, funding is sought, and implementation is progressed. This will be an intensive period, especially over the next 2-3 years.

The Shire will therefore host a Culture and Arts Framework Forum (CAFF), to be held twice a year (February and August). Once the major projects are advanced, these working arrangements can be reviewed and ceased or altered as appropriate to the circumstances at that time.

APPENDIX: ENGAGEMENT PROCESS

Who	Representing	When
Andrew Dover	CEO, Shire of Pingelly (Inception meeting)	24 May 2022
John Timms; Valerie Timms	Men's Shed; Friends of Railway	1 July 2022
Peter Narducci	Digital Heritage; Lost Pingelly; Genealogy Group	1 July 2022
Malcolm Jetta	Aboriginal leaders; Moorditj Youth Foundation Aboriginal Corporation Inc, Pingelly Cultural Group	1 July 2022
Damien Spencer	RSL memorabilia donors	1 July 2022
Elizabeth Trump; Jan Overing	Museum Group	5 July 2022
Rheannon Turton	PRACC	6 July 2022
Merv Beard; Sue Traber	Tourism Group	6 July 2022
Andrew Dover (Shire CEO); Peter Narducci (Lost Pingelly, Pioneers of Pingelly); Bronwyn Parker (Town Hall Ref Group); Ellen Cook (Shire CDO); Elizabeth Trump (Museum, Town Hall Ref Group); Jan Overing (Museum); Judy Hempsell (Museum); Graeme Lange (Men's Shed, machinery/equip); Terry Bates (Men's Shed); Mick Dowdel (Working Farm Museum); Neil Gill (Buggies and Sulkies); Felicity (CRC)	History	15 July 2022
Angela Tretheway; Anne Goldsmith; Catie Wood; Lou Johnson; Rene Vitos; Tracey Campbell; Cathy Mann; Andrew Dover; Ellen Cook; Sue Palmer	Arts	15 July 2022
Kerry Kearsley; Sue; Margaret; Carolyn; Christine (Garden Group); Maryanne; Judy; Carol; Joan; Penny	Arts and Crafts Group at RSL Garden Group	18 July 2022
Russell Stewart	Collection of family histories	3 August 2022
Councillors' briefing	Shire	10 August 2022
Merv Beard; Sue Traber; Ellen Cook; Peter Narducci; Elizabeth Trump; Jan Overing; Russell Stewart	Tourism and history	7 September 2022
Sue Traber; Ellen Cook; Shana Smith; Peter Narducci; Bryan Hotham; Jan Overing; Lee Steel; Elizabeth Trump; Graeme Lange; Terry	History Focus Workshop	11 October 2022

Who	Representing	When
Paige; Murray Dennerley; Shirley Lange; Bobbie Watts; Christina Woodmass; Kerry Kearsley		
Sue Traber; Shana Smith; Peter Narducci; Bryan Hotham; Elizabeth Trump; Murray Dennerley; Christina Woodmass; Kerry Kearsley; Rheannon Turton; Lou Johnson; Anne Goldsmith; Sue Palmer; Lisa Pitman	Arts Focus Workshop	11 October 2022
Andrew Dover	CEO, Shire of Pingelly	4 November 2022
Peter Narducci; Andrew Dover; Shana Smith; Elizabeth Trump; Terry Paige; Graeme Lange; Shirley Lange; Lee Steel; Jackie McBurney; Ellen Cook	History Focus Workshop (follow up)	17 November 2022
Andrew Dover; Shana Smith; Lisa Pitman; Shirley Lange; Lou Johnson; Anne Goldsmith; Kerry Kearsley; Jackie McBurney; Ellen Cook	Arts Focus Workshop (follow up)	17 November 2022
Jackie McBurney	Arts discussion	27 January 2023
Councillors (workshop)	Shire	1 March 2023
Cross-section of participants (workshop)	Arts, History, Tourism, Shire	1 March 2023
Cross-section of participants (consultation on draft CAF)	Arts, History, Tourism, Shire	27 June – 13 July 2023
Public (consultation on draft CAF)	Wider community	24 July – 6 August 2023



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14.2 Advertise Lease of Old Tennis Club Building

File Reference: Nil
Location: Brown Street, Pingelly
Applicant: Pingelly Community Garden
Author: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Site request from Pingelly Community Garden
Response to Site Request
Unconfirmed minutes of the first meeting of the Pingelly Community Garden
Previous Reference: Nil

Summary

Council is requested to advertise a lease with the Pingelly Community Garden for the old tennis club building on Brown Street.

Background

The newly formed Pingelly Community Garden group requested the lease of the old tennis club and adjacent land. The old tennis club building has been empty since it was vacated in 2019. Originally this building was slated for demolition to make way for more Pingelly Age Appropriate Accommodation. However, there is ample room for additional units between Brown Street and this building, stretching as far as the end of the old bowling club's water tank.



Comment

The old tennis club building and adjacent land (highlighted in the below map) is currently vacant. This building and land is within a reserve vested in the Shire of Pingelly.

This building is considered to be the ideal location for the Pingelly Community Garden as it has power, water, sewerage connection and is in a safe and convenient location. It also has the potential to be used as a social hub for the PAAA units.



Consultation

Local Public Notice is not required in this instance. However, this proposed lease will be advertised in the Pingelly Times, Facebook and website for 14 days.

Statutory Environment

Leases are considered to be the disposal of property under the Local Government Act 1995.

Local Government Act 1995, Section 3.58 Disposing of property

- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
- (a) *it gives local public notice of the proposed disposition —*
 - (i) *describing the property concerned; and*
 - (ii) *giving details of the proposed disposition; and*
 - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and*
 - (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

Local Government Regulations (Functions and General) 1996, Regulation 30. Dispositions of property to which section 3.58 of Act does not apply

- (1) *A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*
- (2) *A disposition of land is an exempt disposition if —*
 - (b) *the land is disposed of to a body, whether incorporated or not —*
 - (i) *the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*
 - (ii) *the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;*

As such, this lease is considered to be an exempt disposal of property and therefore no advertising is required.

Policy Implications

Council Policy 7.6 *Property Leased to Community Groups* applies to this application.

Policy Statement:

4.1. *The Shire leases and licenses land and buildings at its discretion to local community groups on a cost neutral basis to the Shire. As such, the lease or licence agreement should include the following:*

- 4.1.1. *Lease establishment fee to partially cover legal costs in the development of the lease agreement of \$250.*
- 4.1.2. *Utility (water, electricity etc). charges, waste collection rates and emergency services levy are to be met by the community group.*
- 4.1.3. *Satisfactory insurance cover for contents of the building, public liability and other relevant insurance for activities being carried by the community group.*
- 4.1.4. *The Shire will provide building insurance for the structure.*
- 4.1.5. *Cost of repairs and alterations are to be met by the community group to ensure that the building is kept in the same or better condition than at the start of the lease.*

4.2. *Any alterations and repairs to any leased building must to be approved by the Chief Executive Officer prior to work being carried out.*

Any lease negotiated with the Pingelly Community Garden will comply with this policy.

Financial Implications

Nil. Any other financial implications will relate to separate decisions either by Council or the Executive.

Strategic Implications

Outcome 3	A safe, healthy and active community.
Objective 3.2	Facilitate community health and wellbeing.
Action 3.2.5	Support a community group to create a new community garden

Risk Implications

Risk	This is a stated commitment in the Pingelly Community Plan 2023. A reputational risk is not following through on that commitment.
Risk Rating (Prior to Treatment or Control)	Medium 9
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	Negotiate a suitable lease.

Risk Matrix

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Officer's Recommendation

That Council:

1. Advertise the proposed lease of the old tennis club building in the Pingelly Times, the Shire's Facebook page and Website for 14 days;
2. Subject to no objections received in writing within 14 days of advertising, approves a 5 year lease of a portion of the former tennis club building and adjacent land off Brown Street, Pingelly to the Pingelly Community Garden incorporated group:
 - a. In general accordance with the standard lease agreement,
 - b. In accordance with Council Policy 7.6 *Property Leased to Community Groups* for \$1 per year plus the cost of utilities, and
 - c. On an 'as is' basis;
3. Waive the lease establishment fee of \$250 as the standard lease agreement template is to be used; and
4. Authorise the Chief Executive Officer and Shire President to affix the Common Seal to the above mentioned lease.

Moved: _____ Seconded: _____



PINGELLY COMMUNITY GARDEN

GENERAL MEETING MINUTES

Date:	16:00 12 th August 2023	Present: Lisa Pitman, Kylie Casey, Clinton Cheney, Janine Pannell, Peter Narducci, Ed Taylor, Leona Ebsworth, Felicity Heazlewood, Elizabeth Trump, Emily Lewis, Lorraine Baker, Meredith Freebairn, Brian Trump, Laurel Dann.
Next meeting:	Executive Committee 17:30 14 th August 2023	Apologies: Raelene Keeble, Rennie Langham, Ellen Cook, Emma Baker, Kerry Storm
Location:	Old Tennis Club 32 Brown St, Pingelly	

I. CONFIRMATION OF MINUTES

Not Applicable – First meeting of the Pingelly Community Garden

II. NOMINATE A WORKING COMMITTEE

Ed Taylor nominated for **Chairperson**

Moved By: Clinton Cheney Seconded By: Lisa Pitman

Meredith Freebairn nominated for **Secretary**

Moved By: Lisa Pitman Seconded by: Elizabeth Trump

Kylie Casey nominated for **Treasurer**

Moved by: Felicity Heazlewood Seconded by: Janine Pannell

Lisa Pitman nominated for **Vice Chair**

Moved by: Ed Taylor Seconded by: Clinton Cheney

Emily Lewis nominated for ordinary **Committee Member**

Moved By: Lisa Pitman Seconded by: Kylie Casey

Felicity Heazlewood nominated for ordinary **Committee Member**

Moved By: Leona Ebsworth Seconded By: Janine Pannell

Leona Ebsworth nominated for ordinary **Committee Member**

Moved By: Clinton Cheney Seconded By: Felicity Heazlewood

III. AGENDA ITEMS

1. **Location update** – Site request letter sent to the Shire & reply from Shire CEO (Andrew) was forwarded to all contacts. Andrew suggested the PCG be Incorporated for lease purposes and consult with the adjacent unit residents. Whilst the Shire would draft and advertise lease of the Tennis Club site, build up and redirect drainage in the garden area, and reconnect sewage and water facilities. The Shire would like the PCG to be community driven.
2. **Incorporated Brief** – Ed Taylor Spoke on PCG becoming an incorporated body.
3. **PCG to become an incorporated body.** All in favour.
Moved By: Clinton Cheney Seconded By: Felicity Heazlewood
4. **Community Consultation** – Kylie, Ed & Emily have spoken with all neighbors re: proposed garden. Feedback to date has been positive. No objections and a couple would like to be involved.
5. **Finance & Grants**
Lisa applied for \$6000 from the Rural Aid & CBH Seed Funding Pool – Only available to Southern Wheatbelt Community Builders participants.
Other grants available: Shire of Pingelly Community Grant Scheme – Close 8/9/23
 Community Bank Grant – close 21/9/23
 FRRR Strengthening Rural Communities – close 31/08/23
 Volunteer Grants 2023 – EOI close 8/9/23
Conditions apply to all grants. A bank account is essential. Being Incorporated is beneficial.
6. **Correspondance**
Rural Aid & CBH Seed Funding Pool application
Request letter for the use of the Old Tennis Club for a Community Garden
Reply from Andrew Dover (Shire CEO)
Dial before you dig service request from Clinton Cheney – NBN line runs under the garden area.

IV. GENERAL BUSINESS

7. Lisa P advised we have an email address **pingellycommunitygarden@gmail.com**
8. Facebook page to be created, Lisa offered to set up.
9. Brian suggested a Health & Safety Officer. Attendees agreed to keep the committee small & for now which could be reviewed once we're established.
10. Membership form and membership fee to be discussed at Committee Meeting.
11. Brian discussed the possibility of renting Plots.
12. Lisa encouraged everyone to contribute ideas on the "PCG Vision Board".
13. Ed Taylor suggested the Pingelly Times may be available to advertise a Membership drive.
14. Bank Account signatories to be Chair, Vice Chair, Secretary and Treasurer
Being E.Taylor, L.Pitman, M.Freebairn & K.Casey Moved by: Felicity H Seconded by: Leona E
15. Preferred communication methods discussed. Meeting notifications will be sent via Email & Facebook.
16. Discussed objectives of the group – to be explored & discussed in Committee Meeting.
17. Committee meeting to take place 17:30 on 14/08/2023

Meeting Closed 16:30



Shire of Pingelly
17 Queen St,
Pingelly, WA 6308

26/07/2023

Dear Andrew & Shire of Pingelly Councillors,

Subject: Request for Use of the Old Tennis Club for a Community Garden

I am writing on behalf of the enthusiastic members of our community who are passionate about creating a vibrant and sustainable space for Pingelly's Community Garden. In seeking your support for this project, we kindly request permission to use the Old Tennis Club as the designated location for the "Not-for-profit" garden. We are open to discussing any terms or requirements you may have and are willing to adhere to all relevant regulations and guidelines governing the use of the site.

A community garden has the potential to be an invaluable asset to Pingelly, offering a wide range of benefits to our community members and the environment. We believe that the Old Tennis Club facilities & vacant space would be an excellent fit for this community-driven initiative due to the following reasons.

Available facilities: Water, electricity, toilets, storage, kitchen, sunny garden space, indoor meeting & learning room were all favourable features for a successful site.

Accessibility: Convenient, central location is easily accessible to residents of all ages and backgrounds. It's close proximity to the Childcare development, PAAA & Somerset units will encourage intergenerational involvement & offer passive security.

Environmental impact: By utilising this unused site we can save and re-purpose the premises, as well as promote sustainable gardening practices, organic farming techniques and responsible water management.

Thank you for considering our request. Your collaboration and support will play a pivotal role in turning this vision into a reality that benefits our community for years to come. We eagerly await your response and look forward to the possibility of establishing a thriving community garden in Pingelly.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Lisa Pitman". The signature is fluid and cursive, with the first letter of each word being capitalized and prominent.

Lisa Pitman
On behalf of the Pingelly Community Garden Establishment Team
pingellycommunitygarden@gmail.com



Andrew Dover

From: Andrew Dover
Sent: Friday, 4 August 2023 10:29 AM
To: Pingelly Community Garden
Subject: RE: Request for use of the Old Tennis Club for a Community Garden
Attachments: Community Garden Area.JPG; 7.6 Property Leased to Community Groups.pdf

Hi Lisa,

Thank you for your email and letter of request. I commend your initiative to establish the Pingelly Community Garden (PCG) for the town.

As you may know, the Shire adopted the Pingelly Community Plan 2023 in July. This plan has the following action for 2023/2024 – ‘Support a community group to create a new community garden.’

At this point the actions that come to mind are:

- Incorporation of the Community Garden for the purposes of a lease (PCG);
- Drafting and advertising of a lease for the old tennis club building (Shire); and
- Consultation with the 5 adjacent PAAA units (PCG);
- Build up area and drainage for the garden area (Shire);
- Reconnection of water and check sewerage connection (Shire); and
- Building renovations as necessary (PCG). Please note these renovations must be approved by the Shire.

Of course happy to discuss all of the above. I was thinking that the consultation above would be done by PCG so that it could commence immediately and also so that it is clear that this is a community driven initiative.

As a result of your letter, I will put up an item advertising the lease of the building and the adjacent area. This advertising is a requirement under the Local Government Act as it is considered to be the disposal of an asset. It is proposed that this would be a standard peppercorn lease on a cost neutral basis to the Shire in accordance with Council Policy 7.6 attached.

Kind regards



Andrew Dover
Chief Executive Officer

P 08 9887 1066
E andrew.dover@pingelly.wa.gov.au
www.pingelly.wa.gov.au
17 Queen Street, Pingelly, WA, 6308

A colorful banner for the Pingelly FAM Festival. The text reads: 'PINGELLY FAM FESTIVAL FLOWERS ARTS MUSIC', 'OCT 14', 'Let's make a Bloomin' good event', 'Now seeking : Sponsors | Musicians | Food Vendors | Market Stalls', and 'Contact us today!!'. The banner features musical notes, flowers, and a sun.

15. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

15.1 Monthly Statement of Financial Activity – June 2023

File Reference:	ADM0075
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Executive Manager Corporate Services
Disclosure of Interest:	Nil
Attachments:	Monthly Statements of Financial Activity for the period 1 June 2023 to 30 June 2023
Previous Reference:	Nil

Summary

In Accordance with the *Local Government Act 1995* Section 5.25 (1) and *Local Government (Financial Management) Regulations 1996*, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of June 2023 are attached for Council consideration and adoption. This report incorporates Australian Accounting Standards Board (AASB) requirements effective from 1 July 2019. AASB 15 Revenue from Contracts with Customers (IFRS 15), AASB 1058 Income for Not-for Profit Entities, AASB 16 Lease replaces AASB 117 (IFRS 16).

Background

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all Shire's bank accounts, including term deposits;
- Reconciliation of rates, including outstanding debtors;
- Reconciliation of sundry creditors and debtors;

Comment

The Monthly Financial reports have been prepared in accordance with statutory requirements and provides council with their financial position as at 30 June 2023. They incorporate the Budget Review adopted by Council on 15 February 2023. The end of financial year process is yet to be completed.

Consultation

Nil

Statutory Environment

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity is shown according to nature and type classification.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications

There are no policy implications.

Financial Implications

There are no significant trends or issues to be reported. The report and Officer recommendation is consistent with Council’s adopted Budget 2022/23 and budget review.

Strategic Implications

There are no strategic implications. This matter is considered business as usual.

Risk Implications

Risk	Failure to monitor the Shire’s ongoing financial performance would increase the risk of a negative impact on the Shire’s financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:
Simple Majority

Recommendation:

That with respect to the Monthly Statements of Financial Activity for the month ending 30 June 2023 be accepted and material variances be noted.

Moved: _____ Seconded: _____



SHIRE OF PINGELLY
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD TO 30 JUNE 2023

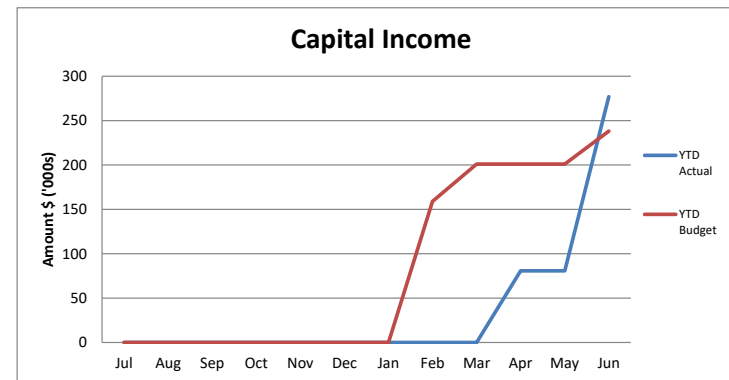
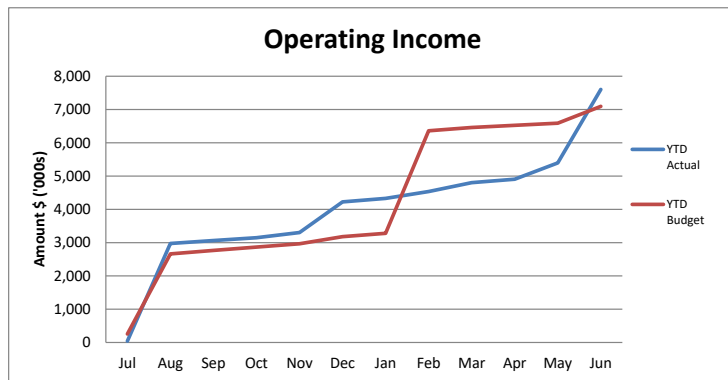
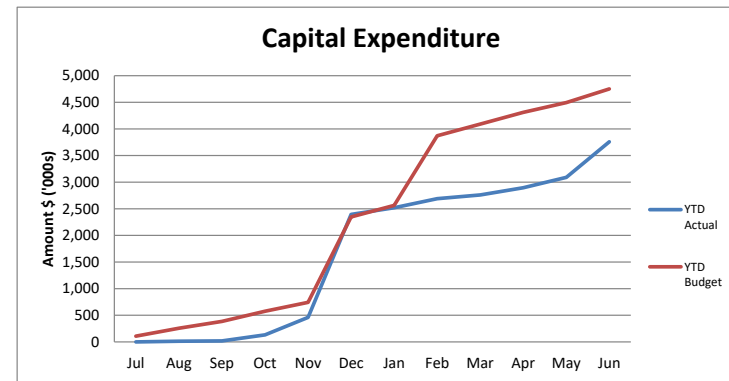
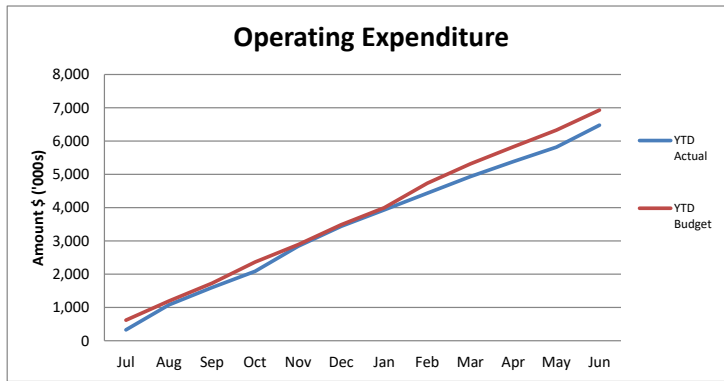
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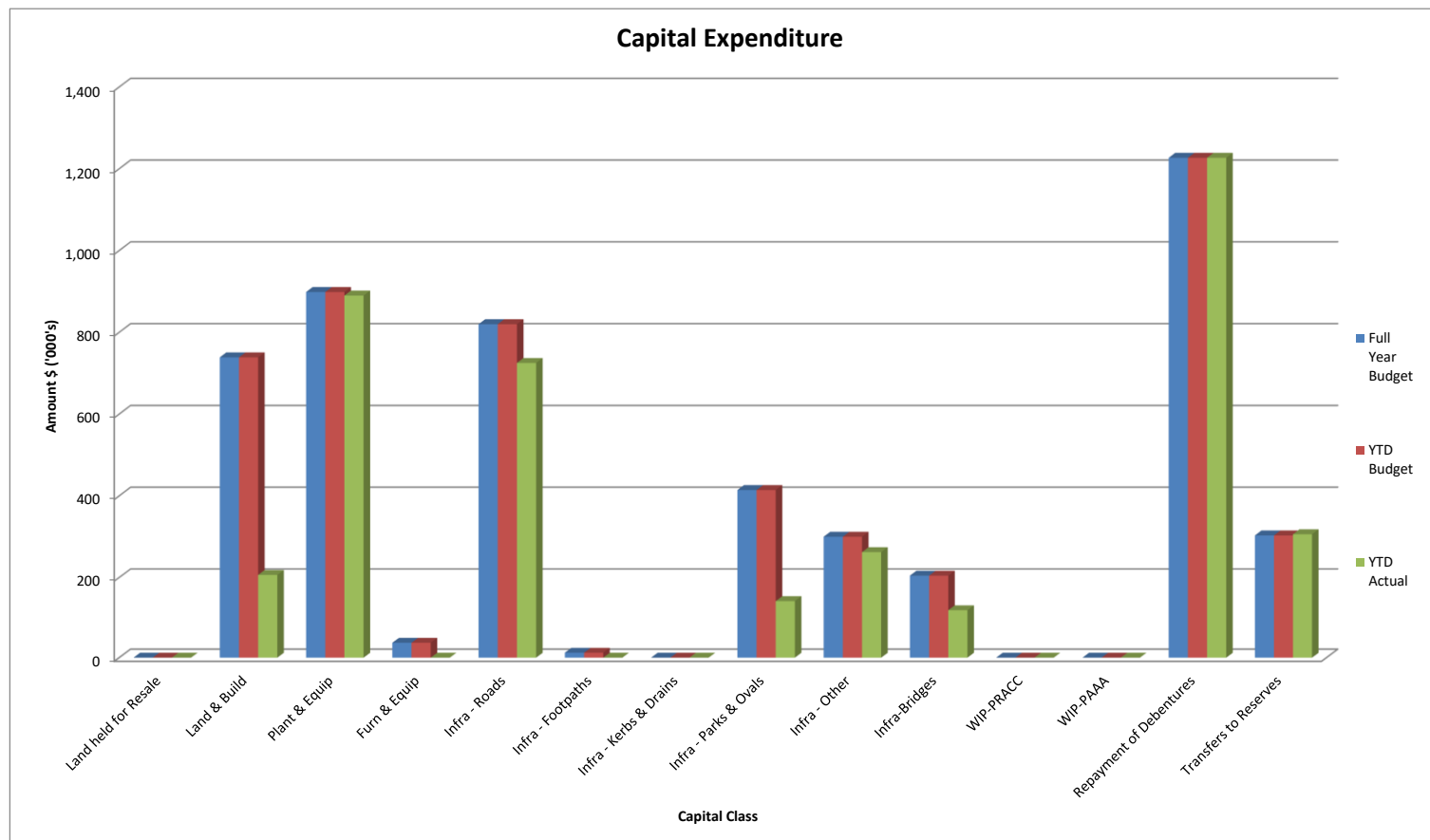
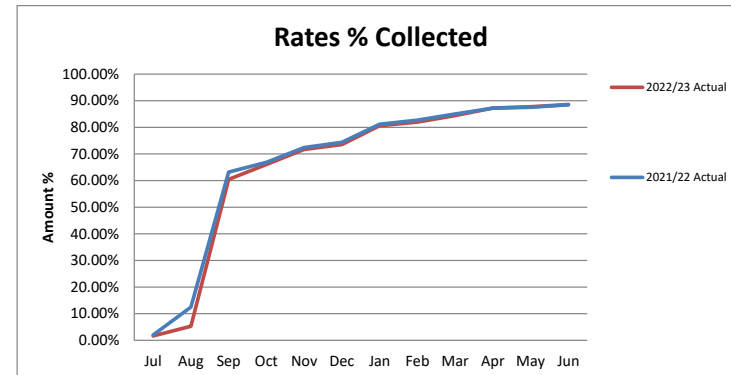
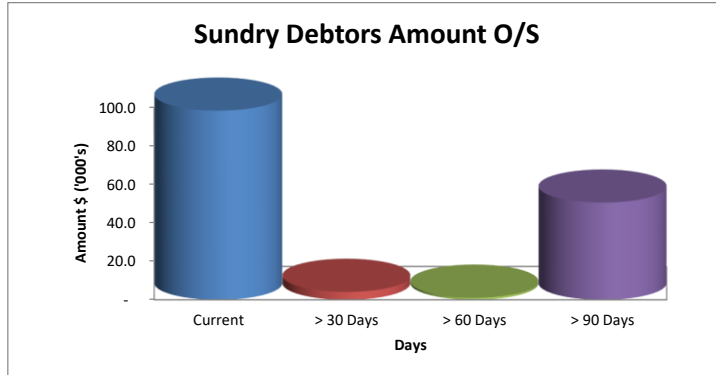
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- 3 Information on Borrowings
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- 5 Net Current Assets
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- 8 Statement of Financial Position
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Income and Expenditure Graphs to 30 June 2023



This is adjusted in line with accounting standards to capital grants expenditure
To date no transfers have been made from reserves

Other Graphs to 30 June 2023



SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY BY NATURE

FOR THE PERIOD TO 30 JUNE 2023

	NOTE	2022/23 Adopted Budget \$	2022/23 Revised Budget \$	June 2023 Actual \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %	
OPERATING ACTIVITIES							
Revenue from operating activities							
Rates		2,329,531	2,329,531	2,330,171	640	0%	
Grants, subsidies and contributions		851,786	762,986	2,329,226	1,566,240	205%	▲
Fees and charges		392,999	349,529	349,208	(321)	0%	
Interest revenue		34,740	42,640	51,290	8,651	20%	▲
Other revenue		115,684	164,580	179,619	15,039	9%	
Profit on asset disposal		0	0	17,526	0	0%	
		<u>3,724,739</u>	<u>3,649,265</u>	<u>5,257,040</u>	<u>1,590,249</u>	<u>44%</u>	
Expenditure from operating activities							
Employee costs		(1,789,205)	(1,848,157)	(1,723,329)	124,828	7%	
Materials & Contracts		(1,876,874)	(1,771,602)	(1,479,697)	291,906	16%	▼
Utility charges		(166,869)	(165,862)	(164,292)	1,571	1%	
Insurance charges		(203,088)	(214,902)	(217,455)	(2,552)	-1%	
Finance costs		(103,355)	(103,355)	(102,672)	684	1%	
Depreciation		(2,574,810)	(2,674,795)	(2,681,915)	(7,120)	0%	
Other Expenditure		(105,444)	(97,426)	(83,338)	14,088	14%	▼
Loss on Asset Disposal		(5,000)	(53,260)	(24,430)	0	54%	
		<u>(6,824,647)</u>	<u>(6,929,361)</u>	<u>(6,477,126)</u>	<u>423,404</u>	<u>-7%</u>	
Operating activities excluded from budget							
(Profit)/Loss on Asset Disposals	2	5,000	53,260	6,904	(46,356)	87%	▼
Adjustments in Fixed Assets		0	0	16,032	16,032	0%	
Add back Depreciation		<u>2,574,810</u>	<u>2,674,795</u>	<u>2,681,915</u>	<u>7,120</u>	<u>0%</u>	
		<u>2,579,810</u>	<u>2,728,055</u>	<u>2,704,851</u>	<u>(23,204)</u>	<u>-1%</u>	
Amount attributable to operating activities		(520,097)	(552,040)	1,484,765	2,036,805	369%	▼
INVESTING ACTIVITIES							
Inflows from investing activities							
Capital grants, subsidies and contributions		2,885,480	3,446,417	2,346,441	(1,099,976)	32%	▼
Proceeds from Disposal of Assets	2	12,000	42,000	80,817	38,817	92%	▲
Proceeds from financial assets at amortised cost - self supporting loans		19,920	19,920	19,920	0	0%	
		<u>2,917,400</u>	<u>3,508,337</u>	<u>2,447,178</u>	<u>959,561</u>	<u>-30%</u>	
Outflows from investing activities							
Purchase of Land and Buildings	1	(803,782)	(738,782)	(206,380)	532,402	72%	▼
Purchase of Furniture & Equipment	1	(37,150)	(37,150)	0	37,150	100%	▼
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	(16,032)	(16,032)	0%	
Purchase of Plant & Equipment	1	(385,300)	(898,545)	(889,874)	8,671	1%	
Purchase of Infrastructure Assets - Roads	1	(827,344)	(819,941)	(725,009)	94,932	12%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,244)	(12,244)	0	12,244	100%	▼
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(414,194)	(414,194)	(141,059)	273,135	66%	▼
Purchase of Infrastructure Assets - Bridges	1	(204,650)	(204,650)	(118,298)	86,352	42%	▼
Purchase of Infrastructure Assets - Other	1	(320,000)	(300,000)	(262,358)	37,642	13%	▼
		<u>(3,004,664)</u>	<u>(3,425,506)</u>	<u>(2,359,010)</u>	<u>1,066,496</u>	<u>-31%</u>	▼
Amount attributable to investing activities		(87,264)	82,831	88,169	5,338	6%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfers from Restricted Asset (Reserves)	4	161,150	196,150	196,150	0	0%	
		<u>161,150</u>	<u>196,150</u>	<u>196,150</u>	<u>0</u>	<u>0%</u>	
Outflows from financing activities							
Repayment of Borrowings	3	(1,226,872)	(1,226,872)	(1,226,872)	0	0%	
Payments for principal portion of lease liabilities	3	(107,879)	(107,879)	(102,648)	5,231	-5%	
Transfers to Restricted Assets (Reserves)	4	(303,195)	(303,195)	(306,132)	(2,937)	-1%	
		<u>(1,637,946)</u>	<u>(1,637,946)</u>	<u>(1,635,652)</u>	<u>2,294</u>	<u>0%</u>	
Amount attributable to financing activities		(1,476,796)	(1,441,796)	(1,439,502)	2,294	0%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	5	2,084,157	1,743,396	1,743,396	(340,761)	0%	
Amount attributable to operating activities		(520,097)	(552,040)	1,484,765	2,036,805	369%	▼
Amount attributable to investing activities		(87,264)	82,831	88,169	5,338	6%	
Amount attributable to financing activities		(1,476,796)	(1,441,796)	(1,439,502)	2,294	0%	
Surplus or deficit at the end of the financial year	5	(0)	(167,609)	1,876,827	2,044,436	1220%	▲

This statement is to be read in conjunction with the accompanying notes.

1. Please note that the rates were raised in August but this schedule is not date sensitive

Material Variances Symbol

Above Budget Expectations

Greater than 10% and \$5,000

▲

Below Budget Expectations

Less than 10% and \$5,000

▼

50

SHIRE OF PINGELLY
FOR THE PERIOD TO 30 JUNE 2023
Report on Significant variances Greater than 10% and \$5,000

Purpose

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date.
The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.
Items in bold are additions not previously included in reporting

NATURE AND TYPE VARIATIONS

REPORTABLE OPERATING REVENUE VARIATIONS

Operating Grants & Subsidies		1,566,240	205% ▲
FAGS Grant in advance 23/24	1,634,374		
ESL BFB & SES under budget ytd (profile timing) Fire Mitigation Adjustment on acquittal	(39,150)		
Seniors week	(6,000)		
Small Grants AASB 15 accounting standard	(33,483)		
PRACC reimbursement for Bulk Gas	8,455		
Interest Earnings		8,651	20% ▲
Term Deposit Interest on investments	8,919		
Rates interest	(268)		
Other Revenue		15,039	9%
Other culture revenue AASB 115	15,441		
Capital Grants (Non Operating)		(1,099,976)	32% ▼
DFES Fire shed AASB1058, LRCI, Water Supply, Roads to Recovery, Town Hall (Election Promise)LRCI , Mainroads and Department of Transport Grants			

REPORTABLE OPERATING EXPENSE VARIATIONS

Materials and Contracts		291,906	16% ▼
Fuels & oils, and parts and repairs offset by mechanic capital work	(35,840)		
Council Plans	19,913		
PRACC Operations	16,727		
Advertising	(7,786)		
SES	3,485		
SES emergency training	14,500		
BFB ESL (recoverable)			
Contract Health	10,946		
Small Grants & Celebrations	18,549		
Parks and gardens, Rec Grounds	(3,227)		
Job Training and conferences	17,500		
Rural Road, Town Road maintenance & bridges	87,067		
Area Promotion	45,733		
Community grants programs	26,017		
PWO Recovery Non Cash - Awaiting EOFY allocations	55,004		
Other Expenditure		14,088	14% ▼
Bank Fees	5,500		
Community Grants	8,239		

REPORTABLE CAPITAL EXPENDITURE VARIATIONS

Purchase of Land & Buildings		532,402	72% ▼
Building capex - Sulkies and buggies (profile timing)	(3,074)		
Building capex - PRACC Carpark & Drainage (profile timing)	14,828		
Building capex - Fire Shed Schedule 5	459,351		
Building capex - Caravan Park Improvements	50,000		
Building Capex - Childcare centre	(6,172)		
Building Capex - Town Hall Election Promise	17,469		
Purchase of Furniture & Equipment		37,150	100% ▼
No purchases made to date. Awaiting IT assessment with new provider re servers, computers and CCTV. Carried to next financial year	37,150		
Purchase of Right of Use Asset - Furniture & Equipment		(16,032)	0%
Replacement Copier -Monthly payments Accounting transaction - non cash	(16,032)		
Purchase of Road Infrastructure Assets		94,932	12% ▼
Roads program Somerset cfwd	130,194		
Purchase of Infrastructure Assets - Footpaths		12,244	100% ▼
Footpath construction considered - WA Bike Path construction was infrastructure other			
Purchase of Infrastructure Assets - Parks & Ovals		273,135	66% ▼
The variance of park capital expenditure relates to the Youth Park, Pocket park and solar lighting yet to start			
Parks capex -Youth Park	250,194		
Park capex - Pingelly Pocket Park	-13,965		
Park capex - Solar Lighting	5,000		
Park Capex Water Improvements	31,906		
Purchase of Infrastructure Assets - Bridges		86,352	42% ▼
Review Street Bridge is completed the funding balance has been approved to be spent on bridge maintenance 23/24			
Purchase of Infrastructure Assets - Other		37,642	13% ▼
Infrastructure other capex - The signage and streetscape has partially commenced	34,293		
WA Bike Network construction is nearing completion with trees, solar lights and benches being purchased and installed	3,349		

REPORTABLE CAPITAL REVENUE VARIATIONS

Proceeds from Disposal of Assets		38,817	92% ▲
Proceeds from the sale of plant at auction were higher than additionally budgeted.			

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD TO 30 JUNE 2023

	2022/23 Adopted Budget \$	2022/23 Revised Budget \$	June 2023 YTD Actual \$
1. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
<u>Administration</u>			
Furniture And Equipment	37,150	37,150	0
Right Of Use Asset - F & E	0	0	16,032
Law, Order & Public Safety			
<u>Fire Prevention</u>			
Plant Purchase - Schedule 5 Bfb	261,300	407,844	407,844
Plant Purchase - Schedule 5 Ses	0	355,501	355,501
Building Purchase Schedule 5	463,414	463,414	4,063
Education & Welfare			
<u>Education</u>			
Building Purchase - Education Schedule 8	50,000	50,000	56,172
Recreation & Culture			
<u>Public Halls Civic Centres</u>			
Sulkies & Buggies	150,000	60,000	63,074
Town Hall Election promise	0	25,000	7,531
<u>Other Recreation & Sport</u>			
Capex - Infra Parks & Ovals	128,000	128,000	96,094
Pingelly Pocket Park - Expenditure	31,000	31,000	44,965
Youth Precinct	250,194	250,194	-
Solar Lighting Rec And Culture	5,000	5,000	-
<u>Other Culture</u>			
Capex - Pracc Carpark And Drainage	40,368	40,368	25,540
Pracc Lighting Project	50,000	50,000	50,000
Transport			
<u>Construction - Roads, Bridges, Depots</u>			
<u>Furniture & Equipment</u>			
Furniture & Equipment Purchase - Schedule 12	0	0	-
<u>Bridges</u>			
Capex - Review Street Bridge # 5165 0.94Slk	204,650	204,650	118,298
<u>Roads Construction</u>			
Somerset Street	137,597	130,194	-
Crsf Jingaring Road Gravel Resheeting	173,318	173,318	187,527
Capex - Rrg Wickopin Pingelly Slk 7.9-9.0	516,429	516,429	537,482
Wa Bicycle Network Schedule 12	260,000	260,000	256,651
<u>Footpath Construction</u>			
Footpaths - Construction	12,244	12,244	0
<u>Road Plant Purchases</u>			
Replacement Tipper Truck	70,000	45,000	37,225
Hallmark Side Tipper		35,000	35,000
Capex - Psm01 Upgrade 2014 Holden Colorado	34,000	25,200	25,200
Capex - Kubota Ride On Mower Decks		10,000	10,807
Upgrade Tipper Truck	20,000	20,000	18,298
Economic Services			
<u>Tourism & Area Promotion</u>			
Caravan Park Improvements - Chalets	50,000	50,000	0
Signage & Streetscape	60,000	40,000	5707
	<u>3,004,664</u>	<u>3,425,506</u>	<u>2,359,010</u>
<u>By Class</u>			
Buildings	803,782	738,782	206,380
Furniture & Equipment	37,150	37,150	-
Right of Use Asset - F & E	0	0	16,032
Right of Use Asset - P & E	0	0	0
Right of Use Asset - Buildings	0	0	0
Plant & Equipment	385,300	898,545	889,874
Work in Progress - PPE	0	0	0
Infrastructure - Roads	827,344	819,941	725,009
Infrastructure - Footpaths	12,244	12,244	-
Infrastructure - Kerbs & Drains	0	0	0
Infrastructure - Parks & Ovals	414,194	414,194	141,059
Infrastructure - Bridges	204,650	204,650	118,298
Infrastructure - Other	320,000	300,000	262,358
Works in Progress - Recreation Centre	0	0	0
Works in Progress - Aged Care Accommodation	0	0	0
	<u>3,004,664</u>	<u>3,425,506</u>	<u>2,359,010</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 JUNE 2023

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

Asset No	By Program	Written Down Value			Sale Proceeds			Profit(Loss)		
		2022/23		June 2023 Actual \$	2022/23		June 2023 Actual \$	2022/23		June 2023 Actual \$
		Budget \$	Revised Budget		Budget \$	Revised Budget		Budget \$	Revised Budget	
PSM01	Transport PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000		10,000	12,000		15,402	(5,000)	0	5,402
PT20	Tipper truck		38,830	38,291		20,000			(18,830)	4,888
PM4	Conplant Roller		15,000	15,000		10,000			(5,000)	7,236
	Right of Use Copier		24,430	24,430		0		0	(24,430)	(24,430)
PBF2	Isuzu Bush Fire Truck		0	0		0		0	0	0
		17,000	78,260	87,721	12,000	30,000	80,817	(5,000)	(48,260)	(6,904)

Asset No	By Class of Asset	Written Down Value			Sale Proceeds			Profit(Loss)		
		2022/23		June 2023 Actual \$	2022/23		June 2023 Actual \$	2022/23		June 2023 Actual \$
		Budget \$	Revised Budget		Budget \$	Revised Budget		Budget \$	Revised Budget	
PSM01	Plant & Equipment PSM01 - 2014 Holden Colorado 4 X 4 PN810	17,000	0	10,000	12,000	0	15,402	(5,000)	0	5,402
PT20	Tipper truck		38,830	38,291		20,000			(18,830)	4,888
PM4	Conplant Roller		15,000	15,000		10,000			(5,000)	7,236
	ROU Asset Plant & Equipment Right of Use Copier	0	24,430	24,430	0	0	0	0	(24,430)	(24,430)
PBF2	Isuzu Bush Fire Truck	0	0	0	0	0	0	0	0	0
		17,000	78,260	87,721	12,000	30,000	80,817	(5,000)	(48,260)	(6,904)

Summary

Profit on Asset Disposals

Loss on Asset Disposals

2022/23		June 2023 Actual \$
Adopted Budget \$	Revised Budget \$	
0	0	17,526
(5,000)	(48,260)	(24,430)
(5,000)	(48,260)	(6,904)

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 JUNE 2023

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-22	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2022/23 Budget	2022/23 Actual	2022/23 Budget	2022/23 Actual	2022/23 Budget	2022/23 Actual	2022/23 Budget	2022/23 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
Education & Welfare									
Loan 120 - SSL Pingelly Cottage Homes *	113,589	0	0	19,920	19,920	93,669	93,669	7,032	7,025
Recreation & Culture									
Loan 123 - Recreation and Cultural Centre	1,849,207	0	0	109,450	109,450	1,739,757	1,739,757	76,712	76,699
Loan 124 - Recreation and Cultural Centre	1,097,502	0	0	1,097,502	1,097,502	0	0	3,586	3,468
	3,060,298	0	0	1,226,872	1,226,872	1,833,426	1,833,426	87,329	87,192

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-22	New Lease		Lease Principal Repayments		Lease Principal Outstanding		Lease Interest Repayments	
		2022/23 Budget	2022/23 Actual	2022/23 Budget	2022/23 Actual	2022/23 Budget	2022/23 Actual	2022/23 Budget	2022/23 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
Administration									
Photocopier Lease	16,154	0	0	16,154	10,729	0	5,425	824	157
Solar System-Admin Office	8,914	0	0	3,442	3,422	5,472	5,491	592	413
Server Lease	32,798	0	0	8,788	8,788	24,010	24,011	1,932	1,518
CCTV Server Lease	16,201	0	0	3,971	3,971	12,230	12,230	818	888
Grader Lease	231,357	0	0	60,524	60,524	170,834	170,833	6,297	6,297
Loader Lease	86,570	0	0	15,000	15,214	71,570	71,356	5,564	6,206
	391,994	0	0	107,879	102,648	284,116	289,345	16,026	15,479

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 JUNE 2023

	2022/23		June 2023 Actual \$
	Adopted Budget \$	Revised Budget \$	
4. RESERVES			
Cash Backed Reserves			
(a) Leave Reserve			
Opening Balance	196,395	196,395	196,395
Amount Set Aside / Transfer to Reserve	185	185	1,617
Amount Used / Transfer from Reserve	0	0	0
	<u>196,580</u>	<u>196,580</u>	<u>198,012</u>
(b) Plant Reserve			
Opening Balance	85,124	85,125	85,125
Amount Set Aside / Transfer to Reserve	239,407	239,407	239,864
Amount Used / Transfer from Reserve	(124,000)	(159,000)	(159,000)
	<u>200,531</u>	<u>165,532</u>	<u>165,989</u>
(c) Building and Recreation Reserve			
Opening Balance	374,932	374,933	374,933
Amount Set Aside / Transfer to Reserve	2,068	2,068	3,087
Amount Used / Transfer from Reserve	0	0	0
	<u>377,000</u>	<u>377,001</u>	<u>378,020</u>
(d) Electronic Equipment Reserve			
Opening Balance	54,793	54,793	54,793
Amount Set Aside / Transfer to Reserve	35,249	35,249	35,451
Amount Used / Transfer from Reserve	(37,150)	(37,150)	(37,150)
	<u>52,892</u>	<u>52,892</u>	<u>53,094</u>
(e) Community Bus Reserve			
Opening Balance	43,979	43,979	43,979
Amount Set Aside / Transfer to Reserve	20,220	20,220	20,362
Amount Used / Transfer from Reserve	0	0	0
	<u>64,199</u>	<u>64,199</u>	<u>64,341</u>
(f) Swimming Pool Reserve			
Opening Balance	33,072	33,072	33,072
Amount Set Aside / Transfer to Reserve	5,166	5,166	5,272
Amount Used / Transfer from Reserve	0	0	0
	<u>38,238</u>	<u>38,238</u>	<u>38,344</u>
(g) Refuse Site Rehab/Closure Reserve			
Opening Balance	16,236	16,236	16,236
Amount Set Aside / Transfer to Reserve	82	82	134
Amount Used / Transfer from Reserve	0	0	0
	<u>16,318</u>	<u>16,318</u>	<u>16,370</u>
(h) Tutanning Nature Reserve			
Opening Balance	1,997	1,997	1,997
Amount Set Aside / Transfer to Reserve	18	18	16
Amount Used / Transfer from Reserve	0	0	0
	<u>2,015</u>	<u>2,015</u>	<u>2,013</u>
(i) Wheatbelt Secondary Freight Network Reserve			
Opening Balance	40,000	40,000	40,000
Amount Set Aside / Transfer to Reserve	800	800	329
Amount Used / Transfer from Reserve	0	0	0
	<u>40,800</u>	<u>40,800</u>	<u>40,329</u>
Total Cash Backed Reserves	<u>988,573</u>	<u>953,575</u>	<u>956,512</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 JUNE 2023

	2022/23		
	Adopted Budget \$	Revised Budget \$	June 2023 Actual \$
4. RESERVES (Continued)			
Cash Backed Reserves (Continued)			
Summary of Transfers To Cash Backed Reserves			
Transfers to Reserves			
Leave Reserve	185	185	1,617
Plant Reserve	239,407	239,407	239,864
Building and Recreation Reserve	2,068	2,068	3,087
Electronic Equipment Reserve	35,249	35,249	35,451
Community Bus Reserve	20,220	20,220	20,362
Swimming Pool Reserve	5,166	5,166	5,272
Refuse Site Rehab/Closure Reserve	82	82	134
Tutanning Nature Reserve	18	18	16
Wheatbelt Secondary Freight Network Reserve	800	800	329
	303,195	303,195	306,132
Transfers from Reserves			
Leave Reserve	0	0	0
Plant Reserve	(124,000)	(159,000)	(159,000)
Building Reserve	0	0	0
Electronic Equipment Reserve	(37,150)	(37,150)	(37,150)
Community Bus Reserve	0	0	0
Swimming Pool Reserve	0	0	0
Refuse Site Rehab/Closure Reserve	0	0	0
Tutanning Nature Reserve	0	0	0
Wheatbelt Secondary Freight Network Reserve	0	0	0
	(161,150)	(196,150)	(196,150)
Total Transfer to/(from) Reserves	142,045	107,045	109,982

In accordance with council resolutions in relation to each reserve account, the propose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

Tutanning Nature Reserve

- to be used for the operations, improvements and promotion of the Tutanning Nature Reserve

Wheatbelt Secondary Freight Network Reserve

- to be used for the Shire of Pingelly's contribution for Infrastructure renewal for future Wheatbelt Secondary Freight network capital renewal

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 JUNE 2023

	2021/22 June Actual \$	June 2023 Actual \$
5. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	2,579,948	1,642,633
Cash - Restricted Unspent Grants		498,428
Cash - Restricted Unspent Loans	0	(0)
Cash - Restricted Bonds & Deposits	14,384	14,787
Cash - Restricted Reserves	846,529	956,511
Receivables (Budget Purposes Only)	0	0
Rates Outstanding	238,145	253,259
Sundry Debtors	303,291	193,271
Provision for Doubtful Debts	(1,003)	(1,003)
Gst Receivable	0	51,643
Contract Asset	0	0
Loans - clubs/institutions	19,920	0
Accrued Income/Payments In Advance	4,644	51,273
Investments	5,000	5,000
Inventories	19,694	2,105
	<u>4,030,553</u>	<u>3,667,909</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions (Budget Purposes Only)	0	-
Sundry Creditors	(308,739)	(204,258)
Accrued Interest On Loans	(369)	(232)
Accrued Salaries & Wages	(54,117)	-
Bonds & Deposits Held	(14,384)	(14,787)
Income In Advance	* (127,359)	(45,924)
Gst Payable	0	(14,764)
Payroll Creditors	0	-
Contract Liabilities	0	-
Performance Obligation Liability	(807,235)	(453,504)
Prepaid Rates Liability	(31,549)	(46,325)
Current Lease Liability	(107,688)	(5,039)
Accrued Expenses	(59,083)	(12,499)
PAYG Liability	0	(29,468)
Other Payables	(12,871)	(7,808)
Current Employee Benefits Provision	(373,024)	(373,024)
Current Loan Liability	(1,226,872)	-
	<u>(3,123,290)</u>	<u>(1,207,633)</u>
NET CURRENT ASSET POSITION	907,263	2,460,276
Less: Cash - Reserves - Restricted	(846,529)	(956,511)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0
Less: Current Loans - Clubs / Institutions	(19,920)	0
Less: Investments	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	373,024	373,024
Add Back : Current Loan Liability	1,226,872	0
Add Back : Current Lease Liability	107,688	5,039
Adjustment in Accounting policies	0	0
Adjustment for Trust Transactions Within Muni	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,743,396</u>	<u>1,876,827</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 JUNE 2023

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2022/23 Rate Revenue \$	2022/23 Interim Rates \$	2022/23 Back Rates \$	2022/23 Total Revenue \$	2022/23 Adopted Budget \$
General Rate								
GRV - Residential	0.13417	318	3,624,452	486,293	3,151		489,444	486,282
GRV - Rural Residential	0.13417	65	807,924	108,399			108,399	108,397
GRV - Commercial/Industrial	0.13417	28	396,080	53,142			53,142	53,141
GRV - Townsites	0.13417	12	144,560	19,396			19,396	19,395
UV - Broadacre Rural	0.008550	232	173,853,000	1,486,443	(2,415)		1,484,028	1,486,791
Non Rateable								
Sub-Totals		655	178,826,016	2,153,673	737	0	2,154,410	2,154,006
Minimum Rates	Minimum \$							
GRV - Residential	993	62	85,646	61,566			61,566	61,566
GRV - Rural Residential	993	24	56,220	23,832			23,832	23,832
GRV - Commercial/Industrial	993	14	58,080	13,902			13,902	13,902
GRV - Townsites	993	8	17,185	7,944			7,944	7,944
UV - Broadacre Rural	993	69	5,157,530	68,517			68,517	68,517
Sub-Totals		177	5,374,661	175,761	0	0	175,761	175,761
Ex Gratia Rates							2,330,171	2,329,767
Movement in Excess Rates							0	236
							0	0
Total Amount of General Rates							2,330,171	2,330,003
Specified Area Rates							0	0
Ex Gratia Rates							0	0
Total Rates							2,330,171	2,330,003

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 JUNE 2023

7. OPERATING STATEMENT

	June 2023 Actual \$	2022/23 Revised Budget \$	2022/23 Adopted Budget \$	2021/22 Actual \$
OPERATING REVENUES				
Governance	62,186	57,225	57,225	119,335
General Purpose Funding	4,460,761	2,810,670	2,753,872	4,085,151
Law, Order, Public Safety	847,981	1,351,589	1,043,001	329,529
Health	2,682	2,461	2,461	2,423
Education and Welfare	64,781	70,041	23,041	14,676
Housing	0	0	0	0
Community Amenities	229,919	223,160	220,740	212,823
Recreation and Culture	367,969	687,628	628,010	998,919
Transport	1,435,597	1,649,292	1,593,395	905,168
Economic Services	82,071	209,095	229,095	76,254
Other Property and Services	49,534	34,521	59,379	146,601
TOTAL OPERATING REVENUE	7,603,481	7,095,682	6,610,219	6,890,879
OPERATING EXPENSES				
Governance	477,943	522,408	459,665	443,219
General Purpose Funding	234,827	228,752	226,770	197,522
Law, Order, Public Safety	383,215	422,886	513,836	484,666
Health	182,723	187,897	184,622	170,240
Education and Welfare	110,174	117,149	111,862	102,878
Housing	0	0	0	0
Community Amenities	389,612	407,558	406,344	356,483
Recreation & Culture	1,538,031	1,590,669	1,509,928	1,405,558
Transport	2,672,023	2,900,569	2,877,742	2,805,130
Economic Services	437,052	526,663	526,663	397,576
Other Property and Services	51,526	24,809	7,214	40,817
TOTAL OPERATING EXPENSE	6,477,126	6,929,361	6,824,647	6,404,090
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	1,126,355	166,322	(214,427)	486,788

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 JUNE 2023

8. STATEMENT OF FINANCIAL POSITION

	June 2023 Actual \$	2021/22 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	3,097,573	3,426,477
Investments Current	5,000	5,000
Trade and Other Receivables	548,443	564,998
Inventories	2,105	19,694
Restricted Cash - Bonds & Deposits	14,787	14,384
TOTAL CURRENT ASSETS	3,667,908	4,030,553
NON-CURRENT ASSETS		
Other Receivables	168,110	168,110
Inventories	0	0
Property, Plant and Equipment	23,960,833	23,550,977
Infrastructure	65,255,341	66,075,824
Investments Non Current	58,353	58,353
TOTAL NON-CURRENT ASSETS	89,442,637	89,853,264
TOTAL ASSETS	93,110,545	93,883,817
CURRENT LIABILITIES		
Trade and Other Payables	819,822	1,509,011
Long Term Borrowings	0	1,226,872
Provisions	373,024	373,024
Bonds & Deposits Liability	14,787	14,384
TOTAL CURRENT LIABILITIES	1,207,633	3,123,291
NON-CURRENT LIABILITIES		
Trade and Other Payables	300,338	284,306
Long Term Borrowings	1,833,427	1,833,427
Provisions	23,656	23,656
TOTAL NON-CURRENT LIABILITIES	2,157,421	2,141,389
TOTAL LI/ 10	3,365,054	5,264,680
NET ASSETS	89,745,491	88,619,137
EQUITY		
Retained Surplus	33,568,455	32,592,083
Reserves - Cash Backed	956,511	806,529
Revaluation Surplus	55,220,525	55,220,525
TOTAL EQUITY	89,745,491	88,619,137

**SHIRE OF PINGELLY
RESTRICTED CASH RECONCILIATION
30 June 2023**

9. Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Year to date expenditure year to 30 June 2022	Actual Expenditure current year 2022/23	Restricted Funds Remaining
Review Street Bridge Special Funding	Transport	BR005	136,000	-	136,000	-
PRACC Lighting, Drainage & Landscaping (LRCI 3)	Recreation & Culture	LP001	67,500	-	67,500	-
Sulkies and Buggies (LRCI 3)	Recreation & Culture	11ES	54,000	-	54,000	-
Youth Precinct, Memorial Park & Pump Track (LRCI 4)	Recreation & Culture	IP008	-	-	-	-
Signage Streetscape Upgrades (LRCI 3)	Tourism	SS001	36,000	-	5,707	30,293
Caravan Park Improvements (LRCI 3)	Tourism	BU046	45,000	-	-	45,000
Wickepin Pingelly Seal (LRCI 3)	Transport	RRG05	117,000	-	117,000	-
Somerset Street upgrade (LRCI 3)	Transport	CC89	117,175	-	-	117,175
Childcare Upgrade	Education & Welfare	0833	45,000	-	45,000	-
Roads to Recovery Cfd plus 22/23 receipt	Transport	RRG05	166,461	-	137,132	29,329
WA Cycle Network All Aged shared path	Department of Transport	BIC01	137,132	-	137,132	-
Pingelly Pocket Park - RAC	Recreation & Culture	IP007	31,000	-	31,000	-
DFES West Pingelly Fireshed	Law Order & Public Safety	0596	231,707	-	-	231,707
Heritage Survey & Listing (Dept Planning)	Recreation & Culture	135C	20,000	-	4,559	15,441
Regional Childcare attraction and retention grant	Other Economic Services	CG027	18,250	-	-	18,250
Pingelly Youth Strategy	Other Economic Services	CG009	10,000	-	4,766	5,234
Queens Jubilee Tree Planting	Recreation & Culture	TG9	20,000	-	20,000	-
Live & Local Music	Recreation & Culture	CG022	13,000	4,786	8,214	-
Keep Australia Beautiful Butt Poles (Dept Environment)	Recreation & Culture	CD033	4,920	-	4,920	-
RACIP(Regional Arts and Cultural Investment Program) Leveraged Cultural Planning	Recreation & Culture	135C	50,000	25,000	25,000	-
People of Pingelly Past and Present	Other Communitites	CG026	44,895	19,000	25,895	-
Seniors Weeks	Other Communitites	0805	1,000	-	-	1,000.00
Age is just a number	Recreation & Culture	CD032	5,000	-	5,000	-
Tutanning Walk Trails	Department of Communities	113440.03	5,000	-	-	5,000.00
Australia Day	National Australia Day Council	EV001	23,998	-	23,998	-
Naidoc Week	National Indeigenous Australians Agency	EV006	1,000	-	-	1,000.00
Sub Total						498,428
Total Restricted Grant Funds						498,428
Available Cash		GL/Job Account	Interest Rate			Balance
Municipal Bank	Muni Fund Bank	0111	0			2,109,169.15
Municipal Bank	Muni Fund Interest Bearing A/C	0111	0.05%			31,342.69
Municipal Bank	Till Float SES	0112				50.00
Municipal Bank	Till Float	0113				200.00
Municipal Bank	Petty Cash on hand	0114				300.00
Total Cash						2,141,061.84
Less Restricted Cash						(498,428.46)
Total Unrestricted Cash						1,642,633.38

15.2 Accounts Paid by Authority – July 2023

File Reference:	ADM0066
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Finance Officer
Disclosure of Interest:	Nil
Attachments:	List of Accounts
Previous Reference:	Nil

Summary

Council is requested to receive the list of accounts paid by authority for the month of July 2023.

Background

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13*

(1) schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

Comment

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2022/2023 Budget.

Consultation

Nil

Statutory Environment

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.

- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications

There are no policy implications arising from this amendment.

Financial Implications

There are no known financial implications upon either the Council's current budget or long-term financial plan.

Strategic Implications

There are no strategic implications. This matter is considered business as usual.

Risk Implications

Risk	Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Risk Matrix

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:

Simple Majority

Recommendation:

That Council receive the Accounts for Payments for July 2023 as authorised under delegated authority and in accordance with the Local Government (Financial Management) Regulations 1996:

To 31 July 2023:

Municipal Account	\$282,475.19
Trust Account	\$100.00

Moved:

Seconded: _____

Attachment – Accounts Paid Presented for Endorsement July 2023

SHIRE OF PINGELLY

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT JULY 2023

EFT NUMBER	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	AMOUNT
EFT10177	07/07/2023	CWA PUMPHREYS BRIDGE	CATERING	1		600.00
INV 10	20/05/2023	CWA PUMPHREYS BRIDGE	COUNCIL MEETING - MAY 2023		270.00	
INV 54	21/06/2023	CWA PUMPHREYS BRIDGE	COUNCIL MEETING - JUNE 2023		330.00	
EFT10178	07/07/2023	TELSTRA	TELEPHONE AND INTERNET CHARGES	1		784.18
INV K968894611-5	18/06/2023	TELSTRA	11/06/2023 TO 10/07/2023		784.18	
EFT10179	07/07/2023	H RUSHTON & CO	PART FOR PLANT	1		57.75
INV 114998	15/06/2023	H RUSHTON & CO	FIT JOINER FOR HYDRAULIC HOSE - KOMATSU LOADER PBH3		57.75	
EFT10180	07/07/2023	SHERIDAN'S FOR BADGES	STAFF NAME BADGE	1		45.87
INV 2640	12/06/2023	SHERIDAN'S FOR BADGES	DEVELOPMENT & ECONOMIC COORDINATOR		45.87	
EFT10181	07/07/2023	HERSEY'S SAFETY PTY LTD	PARTS FOR PLANT, STAFF PPE / UNIFORM	1		1,162.43
INV 2043	09/05/2023	HERSEY'S SAFETY PTY LTD	PROTECTIVE CLOTHING PHIL, CORPORATE WORKWEAR PHIL		416.85	
INV 2170	14/06/2023	HERSEY'S SAFETY PTY LTD	1 X 50TONNE TOW STRAP - MOTOR GRADER PG7, 2 X GREASE HOSES - MOTOR GRADER PG7		745.58	
EFT10182	07/07/2023	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	1		467.90
INV 35599	04/05/2023	SULLIVAN LOGISTICS PTY LTD	23/04/2023 FROM CORSIGN, 19/04/2023 FROM UNITED FASTENERS		100.28	
INV 36505	14/05/2023	SULLIVAN LOGISTICS PTY LTD	26/04/2023 FROM UNITED FASTENERS		46.41	
INV 39647	17/06/2023	SULLIVAN LOGISTICS PTY LTD	30/05/2023 FROM MATILDA AUTO		91.25	
INV 39751	19/06/2023	SULLIVAN LOGISTICS PTY LTD	07/06/2023 FROM MATILDA AUTO, 07/06/2023 FROM UNITED FASTENERS		87.60	
INV 40317	28/06/2023	SULLIVAN LOGISTICS PTY LTD	15/06/2023 FROM E & MJ ROSHER, 09/06/2023 FROM MATILDA AUTO, 08/06/2023 FROM SOURCE MY PARTS, 08/06/2023 FROM UNITED FASTENERS		142.36	
EFT10183	07/07/2023	WESTRAC EQUIPMENT PTY LTD	PART FOR PLANT	1		55.76
INV PI8415267	19/06/2023	WESTRAC EQUIPMENT PTY LTD	1 X HYDRAULIC TANK CAP - CAT GRADER PG7		55.76	
EFT10184	07/07/2023	UNITED FASTENERS WA P/L	CONSUMABLES	1		37.40

INV 628560	28/06/2023	UNITED FASTENERS WA P/L	10 X D SHACKLES, 10 X R CLIPS M4.5, 10 X R CLIPS M3.8		37.40	
EFT10185	07/07/2023	PINGELLY VOLUNTEER SES UNIT	SES REIMBURSEMENT	1		6,997.72
INV IN000353	24/06/2023	PINGELLY VOLUNTEER SES UNIT	SES REIMBURSEMENT		6,997.72	
EFT10186	07/07/2023	BUNNINGS BUILDING SUPPLIES	ASSORTED CONSUMABLES	1		2,991.35
INV 2432/9989540	09/06/2023	BUNNINGS BUILDING SUPPLIES	LAMINATE FLOORING & UNDERLAY - TOWN HALL DRIVER REVIVER		1,766.56	
INV 2432/9989661	18/06/2023	BUNNINGS BUILDING SUPPLIES	SINK & FLICK MIXER TAP - TOWN HALL		528.20	
INV 2432/9989758	26/06/2023	BUNNINGS BUILDING SUPPLIES	SHADE SAILS, PLYWOOD, PAINT PLUS DELIVERY - POCKET PARK		696.59	
EFT10187	07/07/2023	HANCOCKS HOME HARDWARE	MATERIALS FOR REPLACEMENT	1		354.00
INV 442463	24/06/2023	HANCOCKS HOME HARDWARE	KEY PAD DOOR LOCK - ADMIN BUILDING		354.00	
EFT10188	07/07/2023	BEST OFFICE SYSTEMS	PHOTOCOPIER CHARGES	1		464.20
INV 618499	26/06/2023	BEST OFFICE SYSTEMS	ADMIN PHOTOCOPIER CHARGES - 20/05/2023 TO 20/06/2023, COLOUR: 3027, BLACK & WHITE: 4003		414.70	
INV 618772	29/06/2023	BEST OFFICE SYSTEMS	CESM PHOTOCOPIER CHARGES - 20/05/2023 TO 20/06/2023, MINIMUM CHARGES		49.50	
EFT10189	07/07/2023	OFFICEWORKS LTD	ASSORTED CONSUMABLES	1		662.91
INV 607961134	13/06/2023	OFFICEWORKS LTD	2 X CARTONS COFFEE CUPS FOR TOWN HALL, 3 PACKS X WOODEN STIRRING STICKS, DELIVERY FEE		462.89	
INV 392075399	27/06/2023	OFFICEWORKS LTD	CREDIT - ITEM MISSING FROM ORDER - WOODEN STIRRING STICKS, DELIVERY FEE		-10.98	
INV 392075400	27/06/2023	OFFICEWORKS LTD	CARTON COFFEE CUPS - DRIVER REVIVER		211.00	
EFT10190	07/07/2023	KEITH THE MAINTENANCE MAN PTY LTD	PLANT HIRE AND LABOUR	1		816.75
INV B0865	17/06/2023	KEITH THE MAINTENANCE MAN PTY LTD	HIRE OF DIGGER AND LABOUR - CULVERT CLEANING WICKEPIN PINGELLY ROAD		816.75	
EFT10191	07/07/2023	BROOKTON PLUMBING	PLUMBING SERVICES	1		3,086.60
INV 6903	23/06/2023	BROOKTON PLUMBING	REPAIRS TO COPPER MAINS PIPE - CHILDCARE BUILDING		424.60	
INV 6913	23/06/2023	BROOKTON PLUMBING	INSTALL BASIN & CONNECT HOT WATER URN - TOWN HALL DRIVER REVIVER		1,148.40	
INV 9619	30/06/2023	BROOKTON PLUMBING	SUPPLY & INSTALLATION OF EMERGENCY CUT OFF GAS SYSTEM - PRACC		1,337.60	
INV 9624	30/06/2023	BROOKTON PLUMBING	REPLACE BATHROOM TAPS - 4 SHIRE STREET		176.00	
EFT10192	07/07/2023	NARROGIN PACKAGING & MOTORCYCLES, NARROGIN HIRE & RETIC	HIRE OF SMALL PLANT	1		85.00
INV 80967	13/06/2023	NARROGIN PACKAGING & MOTORCYCLES, NARROGIN HIRE & RETIC	BRICK CUTTER - CHILDCARE BUILDING		85.00	

EFT10193	07/07/2023	JMAC ENGINEERING PTY LTD	MATERIAL FOR WORK	1		45.14
INV 4996	14/06/2023	JMAC ENGINEERING PTY LTD	9M STEEL 20MM X 5MM - PINGELLY POCKET PARK		45.14	
EFT10194	07/07/2023	CTI SECURITY SYSTEMS PTY LTD T/A SECURUS	TECHNICAL SERVICES AND PARTS	1		1,525.50
INV 131062	13/06/2023	CTI SECURITY SYSTEMS PTY LTD T/A SECURUS	REPLACE SECURITY ALARM KEY PAD AND CHECK SYSTEM IS OPERATING CORRECTLY - ADMIN BUILDING		1,525.50	
EFT10195	07/07/2023	STEVE DAVIS	MATERIALS FOR WORK	1		401.50
INV 1202	28/05/2023	STEVE DAVIS	11 SHEETS GYPROCK - SHIRE DEPOT		401.50	
EFT10196	07/07/2023	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS	1		3,207.97
INV 96841	31/05/2023	AMPAC DEBT RECOVERY PTY LTD	MAY 2023		3,207.97	
EFT10197	07/07/2023	WA CONTRACT RANGER SERVICES	RANGER SERVICES	1		940.50
INV 4814	28/06/2023	WA CONTRACT RANGER SERVICES	15, 23 & 26 JUNE 2023		940.50	
EFT10198	07/07/2023	LOCALISE PTY LIMITED	CULTURE & ARTS FRAMEWORK	1		11,000.00
INV 1662	29/06/2023	LOCALISE PTY LIMITED	PHASE 3		11,000.00	
EFT10199	07/07/2023	MIDALIA STEEL (INFRABUILD)	MATERIALS FOR JOB	1		267.34
INV 64216118	26/06/2023	MIDALIA STEEL (INFRABUILD)	4 LENGTHS OF 25 X 50 X 0.75 STEEL BUILDING FRAME ROOF BATTEN 50MM ZINCALUME 6.100M (TOPSPAN) 50MM HIGH - PINGELLY POCKET PARK		267.34	
EFT10200	07/07/2023	E & MJ ROSHER PTY LTD	PARTS FOR PLANT	1		171.57
INV 1459313	14/06/2023	E & MJ ROSHER PTY LTD	1 X FUEL CAP - KUBOTA MOWER PROM7		86.59	
INV 1459312	14/06/2023	E & MJ ROSHER PTY LTD	ASSORTED PARTS - KUBOTA MOWER PROM8		84.98	
EFT10201	07/07/2023	COUNTRY PAINT SUPPLIES	CONSUMABLES	1		80.40
INV 4801011559	12/05/2023	COUNTRY PAINT SUPPLIES	2L BONDALLS GARAGE & FACTORY PAINT, SAND PAPER ROLLS, PAINT ROLLER & BRUSH - MEMORIAL PARK		80.40	
EFT10202	07/07/2023	NUTRIEN AG SOLUTIONS	CONSUMABLES	1		2,384.77
INV 909047244	12/06/2023	NUTRIEN AG SOLUTIONS	2 X 20L JEERY CANS - SMALL PLANT		79.99	
INV 909047481	12/06/2023	NUTRIEN AG SOLUTIONS	BUILDERS CHOICE GREY CEMENT - WICKEPIN PINGELLY ROAD RRG05		708.40	
INV 909061645	14/06/2023	NUTRIEN AG SOLUTIONS	PALLET QUICK SET CONCRETE - TOWN STREET MAINTENANCE		776.16	
INV 909100396	21/06/2023	NUTRIEN AG SOLUTIONS	KLEE KWIK GAS EXCHANGE - SHIRE DEPOT		44.06	
INV 909150360	30/06/2023	NUTRIEN AG SOLUTIONS	PALLET OF CEMENT - POCKET PARK, SEAT COVER FOR DMAX UTE,		776.16	
EFT10203	07/07/2023	PATH WEST LABORATORY MEDICINE WA	PRE EMPLOYMENT CHECK	1		49.50

INV GE922004219	19/05/2023	PATH WEST LABORATORY MEDICINE WA	PRE EMPLOYMENT CHECK		49.50	
EFT10204	07/07/2023	C&B SOUTHERN RUN TRANSPORT	FREIGHT CHARGES	1		45.40
INV 18157	02/06/2023	C&B SOUTHERN RUN TRANSPORT	FROM MATILDA		45.40	
EFT10205	07/07/2023	MATILDA AUTO PARTS	CONSUMABLES	1		1,324.40
INV 265925	07/06/2023	MATILDA AUTO PARTS	BOXES OF RED & TACKY GREASE - DEPOT WORKSHOP		224.40	
INV 265986	08/06/2023	MATILDA AUTO PARTS	2X OIL FILTERS - MITSUBISHI TIP TRUCK PT13		55.00	
INV 266294	19/06/2023	MATILDA AUTO PARTS	68 HYDRAULIC OIL - DEPOT WORKSHOP		1,045.00	
EFT10206	07/07/2023	MOORE AUSTRALIA (WA) PTY LTD	WORKSHOP REGISTRATIONS	1		2,596.00
INV 3547	16/05/2023	MOORE AUSTRALIA (WA) PTY LTD	2023 MANAGEMENT REPORTING WORKSHOP 25 MAY LIVESTREAM - EMCS, 2023 FINANCIAL REPORTING WORKSHOP 29 MAY LIVESTREAM - EMCS		2,596.00	
EFT10207	07/07/2023	PINGELLY TYRE SERVICE	TYRE SERVICES	1		4,094.79
INV 8672	10/03/2023	PINGELLY TYRE SERVICE	SUPPLY 2 X TYRES, REPAIR 1 TYRE - MITSUBISHI FUSO PT13		737.00	
INV 8861	04/04/2023	PINGELLY TYRE SERVICE	2 X HYDRAULIC HOSES - CASE LOADER PL6		116.42	
INV 9202	09/06/2023	PINGELLY TYRE SERVICE	1 X TYRE REPAIR - HAULMARK TIPPER PT23, 2 X 13 INCH RIMS - PORTABLE TRAFFIC LIGHTS, 2 X 13 INCH TYRES - PORTABLE TRAFFIC LIGHTS		429.00	
INV 9303	19/06/2023	PINGELLY TYRE SERVICE	SUPPLY AND FIT 1 X 1400X 24 TYRE - KOMATSU GRADER PG8		1,870.00	
INV 9331	26/06/2023	PINGELLY TYRE SERVICE	HAVE 5/8 HYD HOSE MADE - KOMATSU LOADER PBH3, HAVE 2 X 3/8 HYD HOSES MADE - KOMATSU LOADER PBH3, REPAIR TYRE - KUBOTA MOWER PROM7		898.37	
INV 9351	27/06/2023	PINGELLY TYRE SERVICE	TYRE REPAIR - ISUZU TIPPER PT21		44.00	
EFT10208	07/07/2023	PLANET SMART PTY LTD	MATERIALS FOR WORKS	1		8,972.69
INV 1889	15/06/2023	PLANET SMART PTY LTD	WOOD COMPOSITE MATERIALS - POCKET PARK STAGE, WOOD PLASTIC COMPOSITE TOTEMS - PINGELLY CEMETERY		8,972.69	
EFT10209	07/07/2023	EASTERN HILLS SAWS & MOWERS PTY LTD	MINOR PLANT	1		339.15
INV 50595#4	29/06/2023	EASTERN HILLS SAWS & MOWERS PTY LTD	STHIL PETROL BLOWER - MINOR PLANT		339.15	
EFT10210	07/07/2023	ECO SOLAR LIGHTING	MATERIALS	1		176.00
INV 100814	02/06/2023	ECO SOLAR LIGHTING	PROTECTIVE CAGE - BUS SHELTER LIGHTS PIONEER PARK		176.00	
EFT10211	07/07/2023	THE MILTON BARNETT FAMILY TRUST	MATERIAL FOR WORK	1		907.50
INV 108	09/06/2023	THE MILTON BARNETT FAMILY TRUST	330 CUBIC METRES GRAVEL - REVIEW STREET BRIDGE		907.50	
EFT10212	07/07/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON RURAL TRADERS	CONSUMABLES	1		148.73

INV DI25021572	21/06/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON RURAL TRADERS	ALUMINIUM ANGLE, BOLT		24.74	
INV DI25021809	29/06/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON RURAL TRADERS	FIXING FOR STAGE - POCKET PARK		123.99	
EFT10213	07/07/2023	PINGELLY IGA EXPRESS	ASSORTED SUPPLIES & REFRESHMENTS	1		438.04
INV 03/0661	01/05/2023	PINGELLY IGA EXPRESS	23/05/2023 03/0661 - MILK, 25/05/2023 03/1177 - NARROGIN OBSERVER, 29/05/2023 03/2697 - MILK, 29/05/2023 03/2697 - TISSUES, 03/05/2023 03/3142 - TEA BAGS, MILK, 04/05/2023 03/3492 - NARROGIN OBSERVER, 04/05/2023 03/3838 - DISHWASHER LIQUID, 08/05/2023 03/5171 - MILK, 08/05/2023 03/5171 - FLY SPRAY, 09/05/2023 03/5559 - TISSUES, PANTRY MOTH TRAPS, 11/05/2023 03/6099 - NARROGIN OBSERVER, 11/05/2023 03/6181 - TEA BAGS, MILK, 15/05/2023 03/7676 - ASSORTED SUPPLIES AND REFRESHMENTS FOR COUNCIL KITCHEN, 15/05/2023 03/7676 - ASSORTED SUPPLIES AND REFRESHMENTS FOR COUNCIL KITCHEN, 16/05/2023 03/8048 - CHOPPING BOARD, 18/05/2023 03/8571 - NARROGIN OBSERVER		306.54	
INV 03/0561	20/06/2023	PINGELLY IGA EXPRESS	REFRESHMENTS - JUNE DEPOT TOOL BOX MEETING		46.58	
INV 03/3759	29/06/2023	PINGELLY IGA EXPRESS	ITEMS FOR NAIDOC WEEK ACITIVITIES AND VOLUNTEERS		84.92	
EFT10214	07/07/2023	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	1		112.87
INV 0499	18/06/2023	TOLL TRANSPORT PTY LTD	11/05/2023 TO STATE LIBRARY		29.78	
INV 0500	25/06/2023	TOLL TRANSPORT PTY LTD	31/05/2023 TO STATE LIBRARY, 13/06/2023 FROM EASTERN HILL, 19/06/2023 FROM WESTRAC		83.09	
EFT10215	07/07/2023	JH COMPUTER SERVICES PTY LTD	TECHNICAL SERVICES	1		10,384.55
INV 209218-D01	15/06/2023	JH COMPUTER SERVICES PTY LTD	HP ELITE NOTEBOOK 860 16" WUXGA IR		2,640.00	
INV 209426-D01	30/06/2023	JH COMPUTER SERVICES PTY LTD	ICT CONTRACT CHARGES - JUNE 2023		4,752.00	
INV 209427-D01	30/06/2023	JH COMPUTER SERVICES PTY LTD	CYBER SECURITY AND BACKUPS - MAY 2023		1,130.25	
INV 209466-D01	30/06/2023	JH COMPUTER SERVICES PTY LTD	ACER DOCKING STATIONS - ATO EMW & DCO, COMPUTER SCREEN FRAMES & CABLES - EMCS ATO EMW & DCO		1,862.30	
EFT10216	07/07/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION	BSL COLLECTIONS	1		169.95
INV BSLJUN23	30/06/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION	JUNE 2023		169.95	
EFT10217	07/07/2023	SNAP MANDURAH	BUSINESS CARDS	1		187.68
INV F140-16803	21/06/2023	SNAP MANDURAH	DEVELOPMENT & ECONOMIC COORDINATOR		187.68	
EFT10218	07/07/2023	CORSIGN WA	MATERIALS	1		1,122.00
INV 76860	28/06/2023	CORSIGN WA	CONVEX SAFETY MIRRORS WITH FITTINGS - TRAFFIC SIGNAGE		1,122.00	
EFT10219	07/07/2023	EDGE PLANNING & PROPERTY	PLANNING SERVICES	1		357.50

INV 2333	13/06/2023	EDGE PLANNING & PROPERTY	TOWN PLANNING SERVICES - MAY 2023		357.50	
EFT10220	07/07/2023	AUTOPRO NORTHAM	PARTS FOR PLANT	1		1,383.35
INV 1058239	06/04/2023	AUTOPRO NORTHAM	GASKET MAKER NUMBER 6 SENSOR SAFE - KUBOTA MOWER PROM8, 1 X 300MM ADJUSTABLE WRENCH		49.66	
INV 1061070	21/04/2023	AUTOPRO NORTHAM	CREDIT FOR ADJUSTABLE WRENCH - MITSUBISHI TRITON PC23		-44.02	
INV 1066193	16/05/2023	AUTOPRO NORTHAM	1 X 24VOLT FUEL PUMP - CASE LOADER PL6		109.58	
INV 1069087	30/05/2023	AUTOPRO NORTHAM	1 X 660AN GREASE GUN - KOMATSU LOADER PBH3, 1 X PACKET OF TERMINALS		181.60	
INV 1069315	31/05/2023	AUTOPRO NORTHAM	1 X LH HEAD LIGHT ASSY - HOLDEN COLORADO PDTS01		1,063.97	
INV 1073500	21/06/2023	AUTOPRO NORTHAM	4 X SPARK PLUGS - CHAINSAWS		22.56	
EFT10221	07/07/2023	SOURCE MY PARTS PTY LTD	PARTS FOR PLANT	1		9.67
INV 442969	16/05/2023	SOURCE MY PARTS PTY LTD	FILTERS FOR SERVICE - BOMAG ROLLER		118.48	
INV 91237	29/06/2023	SOURCE MY PARTS PTY LTD	CREDIT FOR FILTER COOLING FAN FROM INVOICE 443093		-108.81	
EFT10222	07/07/2023	CATALYSE PTY LTD	FUTYR COUNCIL PLAN	1		29,040.00
INV 1359	28/06/2023	CATALYSE PTY LTD	2023 FUTYR COUNCIL PLAN - 40% ON ENGAGEMENT & 40% ON COMPLETION OF FIRST DRAFT		29,040.00	
EFT10223	07/07/2023	LIGNA CONSTRUCTION	MEMORIAL PARK WORKS	1		17,724.69
INV 0659	16/06/2023	LIGNA CONSTRUCTION	COMPLETION FOR LANDSCAPE UPGRADE - MEMORIAL PARK		17,724.69	
EFT10224	07/07/2023	INTERFIRE AGENCIES	BUSH FIRE BRIGADE UNIFORM	1		361.42
INV 15092	20/06/2023	INTERFIRE AGENCIES	FIRE FIGHTING PPE		361.42	
EFT10225	07/07/2023	MAXIPARTS OPERATIONS P/L	PART FOR PLANT	1		88.00
INV 5273366	16/06/2023	MAXIPARTS OPERATIONS P/L	1 X 27/8 HUB SOCKET - MOTOR GRADER PG7		88.00	
EFT10226	07/07/2023	CLOUD COLLECTIONS PTY LTD TRADING NAME: CLOUD PAYMENT GROUP	DEBT RECOVERY COSTS	1		2,051.50
INV 4212	01/06/2023	CLOUD COLLECTIONS PTY LTD TRADING NAME: CLOUD PAYMENT GROUP	DEBT RECOVERY		2,051.50	
EFT10227	07/07/2023	CSSTECH	NEW HANDSET	1		764.00
INV 2745	22/06/2023	CSSTECH	GOOGLE PIXEL 7A 128GB SNOW - EMCS, PLUS FREIGHT		764.00	
EFT10228	07/07/2023	ROADSTONE WEST PTY LTD ATF ROADSTONE WEST UNIT TRUST T/A GREENFIELD TECHNICAL SERVICES	ROAD DATA COLLECTION	1		31,845.00

INV 3442	30/06/2023	ROADSTONE WEST PTY LTD ATF ROADSTONE WEST UNIT TRUST T/A GREENFIELD TECHNICAL SERVICES	RACAS VISUAL ROAD COLLECTION DATA - SHIRE OF PINGELLY ROAD NETWORK		31,845.00	
EFT10230	07/07/2023	LANDGATE	RURAL UV'S CHARGEABLE	1		133.05
INV 385302	26/06/2023	LANDGATE	SCHEDULE: R2023/02 , DATED: 18/02/2023 TO 26/05/2023		133.05	
EFT10231	19/07/2023	TELSTRA	TELSTRA MOBILE CHARGES	1		839.42
INV 990000003477	12/06/2023	TELSTRA	TELSTRA MOBILE CHARGES - 11/05/2023 TO 10/06/2023		418.74	
INV 990000003662	12/07/2023	TELSTRA	TELSTRA MOBILE CHARGES - 11/06/2023 TO 10/07/2023		420.68	
EFT10232	19/07/2023	PINGELLY TIMES	PINGELLY TIMES ADVERTISING AND SUBSCRIPTION	1		1,743.40
INV 2930	01/07/2023	PINGELLY TIMES	JULY TO DECEMBER 2023		1,743.40	
EFT10233	19/07/2023	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	1		301.82
INV 41247	08/07/2023	SULLIVAN LOGISTICS PTY LTD	16/06/2023 FROM MAXIPARTS, 15/06/2023 FROM CORSIGN		301.82	
EFT10234	19/07/2023	UNITED FASTENERS WA P/L	PARTS FOR PLANT	1		1,082.44
INV 629344	04/07/2023	UNITED FASTENERS WA P/L	1 X SELF LOCKING HOOK - KOMATSU LOADER PBH3, 1 X CHAIN SLING 10MM 2X LEG - KOMATSU LOADER PBH3, 2 X 1.3 T LIFTING CLUTCH - KOMATSU LOADER PBH3, 2 X 2.5T LIFTING CLUTCH - KOMATSU LOADER PBH3		1,082.44	
EFT10235	19/07/2023	PINGELLY VOLUNTEER SES UNIT	SES REIMBURSEMENT	1		123.70
INV IN000354	30/06/2023	PINGELLY VOLUNTEER SES UNIT	SES REIMBURSEMENT		123.70	
EFT10236	19/07/2023	AUSTRALIA POST	GENERAL POSTAGE	1		87.63
INV 1012541516	03/07/2023	AUSTRALIA POST	JUNE 2023		87.63	
EFT10237	19/07/2023	WESTERN AUSTRALIA LOCAL GOVERNMENT	CONVENTION REGISTRATION	1		4,167.90
INV SI-005225	13/06/2023	WESTERN AUSTRALIA LOCAL GOVERNMENT	2023 WALGA CONVENTION REGISTRATION - CEO, CR MULRONEY, CR MCBURNEY		4,167.90	
EFT10238	19/07/2023	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD CHARGES - JUNE 2023	1		1,013.54
INV 30062023	30/06/2023	GREAT SOUTHERN FUEL SUPPLIES	0PN - CEO, PN761 - EMCS, GM010 - DEPOT, PN523 - DEC		1,013.54	
EFT10239	19/07/2023	B.W. JAMES TRANSPORT PTY LTD	FREIGHT CHARGES	1		366.74
INV J205049	27/06/2023	B.W. JAMES TRANSPORT PTY LTD	FROM ADVANCED PLASTIC RECYCLING		224.95	
INV J205031	29/06/2023	B.W. JAMES TRANSPORT PTY LTD	FROM ADVANCED PLASTIC RECYCLING		141.79	
EFT10240	19/07/2023	NARROGIN AUTO ELECTRICS	PARTS FOR PLANT	1		917.64

INV 265589	16/06/2023	NARROGIN AUTO ELECTRICS	SUPPLY & FIT REVERSE CAMERA - HOLDEN COLORADO PDTS01, FIT PHONE BOOSTER - ISUZU D-MAX PC24		917.64	
EFT10241	19/07/2023	GREAT SOUTHERN WASTE DISPOSAL	WASTE AND RECYCLING COLLECTION INCLUDING SITE MANAGEMENT	1		14,398.48
INV 2555	06/07/2023	GREAT SOUTHERN WASTE DISPOSAL	DOMESTIC KERBSIDE REFUSE COLLECTION 31/05/2023 - 28/06/2023, DOMESTIC KERBSIDE RECYLCE COLLECTION 6/06/2023 & 20/06/2023, REFUSE SITE MAINTENANCE 29/05/2023 - 26/06/2023, REFUSE SITE MACHINE HOURS 29/05/2023 - 26/06/2023, REFUSE BULK WASTE & RECYCLING COLLECTION 6/06/2023 - 26/06/2023		14,398.48	
EFT10242	19/07/2023	PINGELLY COMMUNITY RESOURCE CENTRE	LIBRARY SERVICES	1		5,628.39
INV 3874	30/06/2023	PINGELLY COMMUNITY RESOURCE CENTRE	APRIL TO JUNE 2023		5,628.39	
EFT10243	19/07/2023	SHIRE OF BROOKTON	REIMBURSEMENT OF CESM WAGES & ON COSTS	1		5,045.31
INV 9782	30/06/2023	SHIRE OF BROOKTON	SALARY, ICT COSTS, VEHICLE COSTS - APRIL TO JUNE 2023		5,045.31	
EFT10244	19/07/2023	GOSSAGE TRANSPORT	FREIGHT CHARGES	1		990.00
INV 26830	06/07/2023	GOSSAGE TRANSPORT	FREIGHT FOR BRICKS - SHIRE PARKS AND GARDENS, CHILDCARE BUILDING		990.00	
EFT10245	19/07/2023	KLEENHEAT GAS	BULK LPG	1		2,898.98
INV 170938	08/06/2023	KLEENHEAT GAS	BULK DELIVERY OF GAS 1,777.10 - PRACC		2,898.98	
EFT10246	19/07/2023	CTI SECURITY SYSTEMS PTY LTD T/A SECURUS	TECHNICAL SERVICES	1		1,324.96
INV 131227	29/06/2023	CTI SECURITY SYSTEMS PTY LTD T/A SECURUS	MAINTENANCE & TRAVEL COSTS FOR REPAIRS TO ALARM SYSTEM - ADMIN BUILDING		1,324.96	
EFT10247	19/07/2023	NARROGIN EARTHMOVING AND CONCRETE	CONCRETE FOR WORKS	1		2,482.92
INV 2383	01/07/2023	NARROGIN EARTHMOVING AND CONCRETE	3.6 CUBIC METRES CONCRETE 40MPA, 2.4 CUBIC METRES CONCRETE 20MPA		2,482.92	
EFT10248	19/07/2023	C&B SOUTHERN RUN TRANSPORT	FREIGHT CHARGES	1		164.14
INV 18179	30/06/2023	C&B SOUTHERN RUN TRANSPORT	10/06/2023 FREIGHT FROM BUNNINGS, 20/06/2023 FREIGHT FROM MATILDA AUTO, 29/06/2023 FREIGHT FROM BUNNINGS		164.14	
EFT10249	19/07/2023	REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT INC	2023/24 SUBSCRIPTION	1		550.00
INV 01072023	01/07/2023	REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT INC	COLLABORATIVE RDA WHEATBELT / MIDWEST GASCOYNE GRANTGURU PORTAL		550.00	
EFT10250	19/07/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION	MISSED BSL COLLECTION	1		118.30
INV BSLJUL22.2	30/06/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION	JULY 2022.2		118.30	
EFT10251	19/07/2023	EDGE PLANNING & PROPERTY	PLANNING SERVICES	1		321.75
INV 2355	10/07/2023	EDGE PLANNING & PROPERTY	JUNE 2023		321.75	
EFT10252	19/07/2023	SAPIO PTY LTD	TECHNICAL SERVICES	1		3,066.67

INV SP232086	31/03/2023	SAPIO PTY LTD	RADIOS INSTALLED TO IMPROVE LINK BETWEEN ADMIN & TOWN HALL - TOWN HALL		2,692.67	
INV 237792	08/06/2023	SAPIO PTY LTD	CCTV MONITORING - SHIRE OF PINGELLY CBD, MONTHLY SUBSCRIPTION - \$35.00, LABOUR - \$135.00 - MAY 2023		187.00	
INV 240431	07/07/2023	SAPIO PTY LTD	CCTV MONITORING - SHIRE OF PINGELLY CBD, MONTHLY SUBSCRIPTION - \$35.00, LABOUR - \$135.00 - JUNE 2023		187.00	
EFT10253	19/07/2023	OTIUM PLANNING GROUP	MANAGEMENT REVIEW	1		5,390.00
INV 3179	14/07/2023	OTIUM PLANNING GROUP	PINGELLY RECREATION & CULTURAL CENTRE		5,390.00	
EFT10254	19/07/2023	BUGGYBUDDYS PTY LTD	ADVERTISING SERVICES	1		709.50
INV 6495	17/11/2022	BUGGYBUDDYS PTY LTD	ADVERTISING SERVICES		709.50	
EFT10255	19/07/2023	PYNC INVASIVE ANIMAL CONTROL	FERAL ANIMAL CONTROL	1		150.00
INV 9	30/06/2023	PYNC INVASIVE ANIMAL CONTROL	PEST CONTROL AT THE SHIRE OF PINGELLY WASTE MANAGEMENT SITE		150.00	
EFT10256	19/07/2023	PUBLIC SECTOR NETWORK AUSTRALIA PTY LTD	EVENT REGISTRATION	1		1,094.50
INV 120617847	13/06/2023	PUBLIC SECTOR NETWORK AUSTRALIA PTY LTD	Q3 REGIONAL PLANNING AND DEVELOPMENT VIRTUAL EVENT - 25 JULY & 1 AUGUST - DEC		1,094.50	
EFT10257	19/07/2023	LANDGATE	CONCOLIDATED MINING TENEMENT ROLL	1		218.50
INV 383986	10/05/2023	LANDGATE	CONCOLIDATED MINING TENEMENT ROLL		218.50	
EFT10258	19/07/2023	BURGESS RAWSON (WA) PTY LTD	LICENCE TO OCCUPY - L2060-2 QUADRANT STREET	1		550.00
INV 25052023W99	25/05/2023	BURGESS RAWSON (WA) PTY LTD	PREPARATION FEE FOR LICENCE TO OCCUPY L2060-2 - LONG BAY PARKING		550.00	
EFT10259	19/07/2023	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSION	1		805.11
INV 137	03/07/2023	PINGELLY COMMUNITY CRAFT CENTRE	JUNE 2023		805.11	
EFT10260	21/07/2023	SAPIO PTY LTD	TECHNICAL SERVICES	1		9,590.91
INV 237192	31/05/2023	SAPIO PTY LTD	SUPPLY AND INSTALLATION OF CCTV INFRASTRUCTURE - 28 PARADE STREET PINGELLY		9,590.91	
EFT10262	31/07/2023	CWA PUMPHREYS BRIDGE	CATERING	1		396.00
INV 56	19/07/2023	CWA PUMPHREYS BRIDGE	COUNCIL MEETING - JULY 2023		396.00	
EFT10263	31/07/2023	LOCAL HEALTH AUTH.ANALYTICAL COM	ANALYTICAL SERVICES	1		509.30
INV ME2023-101	14/07/2023	LOCAL HEALTH AUTH.ANALYTICAL COM	2023/2024 FINANCIAL YEAR		509.30	
EFT10264	31/07/2023	BROOKTON PLUMBING	PLUMBING SERVICES	1		921.80
INV 9618	30/06/2023	BROOKTON PLUMBING	SUPPLY AND INSTALL TEMPERING VALVE TO SOLARHART, INSTALL NEW TAPS FOR SHOWER AND BASIN, REPLACE AERATOR TO LAUNDRY - 17 ELIOT STREET		921.80	

EFT10265	31/07/2023	WHEATBELT ELECTRICS	ELECTRICAL SERVICES	1		815.81
INV 4784	05/07/2023	WHEATBELT ELECTRICS	INSTALL 2 X POWER POINTS FOR LIGHTS AT POCKET PARK		815.81	
EFT10266	31/07/2023	JMAC ENGINEERING PTY LTD	CONSUMABLES	1		71.00
INV 5009	07/07/2023	JMAC ENGINEERING PTY LTD	50X12MM X6M FLAT BAR - QUEEN STREET MAINTENANCE		71.00	
EFT10267	31/07/2023	STEVE DAVIS	BUILDING SERVICES AND MATERIALS	1		3,102.00
INV 1699	04/07/2023	STEVE DAVIS	SUPPLY AND INSTALL SECURITY SCREENS - CHILDCARE BUILDING		1,936.00	
INV 1700	04/07/2023	STEVE DAVIS	SUPPLY PLUMBER TO DISCONNECT EXISTING PLUMBING AND INSTALL NEW PLUMBING - CHILDCARE BUILDING, REPAIR ROOF LEAK - CHILDCARE BUILDING		1,166.00	
EFT10268	31/07/2023	WA CONTRACT RANGER SERVICES	RANGER SERVICES	1		627.00
INV 4859	12/07/2023	WA CONTRACT RANGER SERVICES	6 & 11 JULY 2023		627.00	
EFT10269	31/07/2023	PINGELLY TYRE SERVICE	TYRE SERVICES	1		40.00
INV 9433	17/07/2023	PINGELLY TYRE SERVICE	STRIP AND REPAIR TYRE - HAULMARK TIPPER PT23		40.00	
EFT10270	31/07/2023	RAMM SOFTWARE PTY LTD	TECHNICAL SUPPORT	1		10,233.46
INV 19799	01/07/2023	RAMM SOFTWARE PTY LTD	POCKET RAMM 1 JULY 2023 - 30 JUNE 2024		1,802.00	
INV 19853	01/07/2023	RAMM SOFTWARE PTY LTD	RAMM SUPPORT AND MAINTENANCE 1 JULY 2023 - 30 JUNE 2024		8,431.46	
EFT10271	31/07/2023	PINGELLY HOTEL	CATERING SERVICES	1		185.00
INV 0092	13/07/2023	PINGELLY HOTEL	UNION REPRESENTATIVE MEETING 08/06/2023		185.00	
EFT10272	31/07/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON RURAL TRADERS	CONSUMABLES	1		34.35
INV DI25021897	03/07/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON RURAL TRADERS	ASSORTED SCREWS - SHIRE PARKS AND GARDENS		34.35	
EFT10273	31/07/2023	PINGELLY IGA EXPRESS	SUPPLIES AND REFRESHMENTS	1		20.89
INV 03/6013	06/07/2023	PINGELLY IGA EXPRESS	FIRE LIGHTERS - PINGELLY POCKET PARK		3.99	
INV 03/0176	18/07/2023	PINGELLY IGA EXPRESS	BREAD, ORANGE JUICE - TOOLBOX MEETING		16.90	
EFT10274	31/07/2023	SOUTH EAST CABINET MAKERS	MATERIALS AND SUPPLIES	1		11,781.00
INV 1521	11/07/2023	SOUTH EAST CABINET MAKERS	KITCHEN CABINETS - TOWN HALL KITCHEN		11,781.00	
EFT10276	31/07/2023	BEYOND CABINETS & RENOVATIONS	MATERIALS AND LABOUR	1		3,810.27
INV 0501	20/07/2023	BEYOND CABINETS & RENOVATIONS	SUPPLY & INSTALLS SPLASHBACKS - TOWN HALL KITCHEN		3,810.27	

TOTAL EFT						252,212.47
CHEQUE NUMBER	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
24938	07/07/2023	SHIRE OF PINGELLY	VEHICLE REGISTRATION RENEWAL - PN127	1		446.15
INV 2023PN127	13/06/2023	SHIRE OF PINGELLY	12 MONTH VEHICLE REGISTRATION RENEWAL TO 25/07/2024		446.15	
24939	19/07/2023	SYNERGY	SHIRE STREETLIGHT CHARGES	1		3,212.17
INV 2053852949	03/07/2023	SYNERGY	198 SHIRE STREETLIGHT CHARGES - 25/05/2023 TO 24/06/2023		3,212.17	
24940	19/07/2023	SHIRE OF PINGELLY - PETTY CASH	PETTY CASH RECOUP - JUNE 2023	1		69.05
INV 01062023	01/06/2023	SHIRE OF PINGELLY - PETTY CASH	29/05/2023 DEPARTMENT OF MINES - HIGH RISK LICENCE RENEWAL - T TAPPING \$44.00, 13/06/2023 PINGELLY IGA - HEAVY DUTY BUCKET, TOWN HALL \$4.25, 17/06/2023 COLES - SUPPLIES FOR TOOL BOX MEETING \$20.80		69.05	
TOTAL CHEQUE						3,727.37
PAYROLL	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT10229	07/07/2023	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	1		132.00
EFT10275	31/07/2023	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	1		132.00
DD13654.1	04/07/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1		7,294.07
DD13654.2	4/07/2023	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		525.50
DD13654.3	04/07/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		1,195.45
DD13654.4	04/07/2023	HESTA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		303.71
DD13654.5	04/07/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		269.35
DD13654.6	04/07/2023	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		367.10
DD13654.7	04/07/2023	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		261.49
DD13654.8	04/07/2023	MLC	SUPERANNUATION CONTRIBUTIONS	1		274.07
DD13654.9	04/07/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		82.40

DD13671.1	18/07/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1		7,438.45
DD13671.2	18/07/2023	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1		121.57
DD13671.3	18/07/2023	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		525.50
DD13671.4	18/07/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		1,190.33
DD13671.5	18/07/2023	HESTA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		384.69
DD13671.6	18/07/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		261.49
DD13671.7	18/07/2023	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		367.10
DD13671.8	18/07/2023	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		261.49
DD13671.9	18/07/2023	MLC	SUPERANNUATION CONTRIBUTIONS	1		274.07
DD13671.10	18/07/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		87.80
TOTAL PAYROLL						21,749.63
DIRECT DEBIT	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD13663.1	14/07/2023	BENDIGO BANK CREDIT CARDS	EMCS CREDIT CARD RECONCILIATION - JUNE 2023	1		103.90
INV 01062023	01/06/2023	BENDIGO BANK CREDIT CARDS	26/06/2023 JB HI-FI - PHONE COVER, SCREEN PROTECTOR \$99.90 30/06/2023 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	103.90	
DD13667.1	14/07/2023	BENDIGO BANK CREDIT CARDS	CEO CREDIT CARD RECONCILIATION - JUNE 2023	1		4,681.82
INV 01062023	1/06/2023	BENDIGO BANK CREDIT CARDS	03/06/2023 EBAY - STENCILS, ALL AGES PATH \$83.47 03/06/2023 MR FESTOON LIGHTS - LIGHTS, PINGELLY POCKET PARK \$2640.00 04/06/2023 FACEBOOK - ADVERTISING, YOUTH SPORT \$12.95 04/06/2023 FACEBOOK - ADVERTISING, FUTYR COMMUNITY PLAN WORKSHOP \$345.47 04/06/2023 FACEBOOK - ADVERTISING, COURTHOUSE LEASE \$104.29 04/06/2023 FACEBOOK - ADVERTISING, REDS GRANT ROUND \$87.29 04/06/2023 INTERNATIONAL TRANSACTION - FEE \$16.50 09/06/2023 GALVINS HARDWARE - KITCHEN CABINET FIXINGS, DRIVER REVIVER \$579.70 12/06/2023 SPORTS POWER NARROGIN - SOCCER BALL, YOUTH SPORT \$30.00 14/06/2023 ST ANNE'S FLORIST & GIFT BASKETS - FLOWER ARRANGEMENT, CR WOOD \$115.00 14/06/2023 THE TRUSTEE FOR THE DUFFY HOTEL BUSINESS TRUST - CATERING, YOUTH SPORT \$41.00 22/06/2023 SURVEY MONKEY - ANNUAL SUBSCRIPTION \$384.00 22/06/2023 INTERNATIONAL TRANSACTION - FEE \$11.52 22/06/2023 EBAY - STENCILS, ALL AGES PATH \$186.63 27/06/2023 THE TRUSTEE FOR THE DUFFY HOTEL BUSINESS TRUST - CATERING, YOUTH SPORT \$40.00 29/06/2023 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	4,681.82	

TOTAL DD						4,785.72
TRUST ACCOUNT	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT10261	31/07/2023	JEREMY WILES	BOND REFUND	7		100.00
INV T164	26/07/2023	JEREMY WILES	COMMUNITY BUS HIRE BOND \$100.00	7	100.00	
TOTAL TRUST						100.00
GRAND TOTAL						282,575.19

15.3 Budget Consideration 2023/2024 Rates Waivers and Exemptions

File Reference:	ADM0067
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Executive Manager Corporate Services
Disclosure of Interest:	Nil
Attachments:	Nil
Previous Reference:	Nil

Summary

That pursuant to section 6.47 of the *Local Government Act 1995*, and in keeping with prior years, the 2023/2024 rates on the following properties be waived to an estimated total amount of \$53,691.38.

All remaining applicants were granted rates exemptions in prior years and their signed applications are current and valid for a period of three years.

Background

Council is required to formally adopt an annual budget to guide the functions and operations of the local government and enable it to raise revenue and deliver services to the community.

Comment

This item being brought to Council to endorse the draft rates waivers and exemptions for 2023/24 for Inclusion in the Shire of Pingelly 2023/24 Budget as detailed below:

A987	Pingelly Aged Persons Facility (C/- Silverchain)	6 Somerset Street	\$2,951.86
A10364	Apex Club of Pingelly	Lot 124 13 Queen Street	\$1,043.00
A7641	Pingelly Community Resource	18 Parade Street	\$1,043.00
A20450	Pingelly Cottage Homes	Lot 14 Shire Street	\$1,043.00
A6051	Pingelly Cottage Homes	33 Somerset Street	\$3,443.60
A1049	Pingelly Cottage Homes	37-39 Brown Street	\$10,829.01
A9390	Pingelly Cottage Homes	24 Shire Street	\$4,923.61
A22620	Pingelly Somerset Alliance	36 Sharow Street	\$3,150.52
A22616	Pingelly Somerset Alliance	38 Sharow Street	\$3,223.79
A22422	Pingelly Masonic Lodge	47 Stratford Street	\$1,043.00
A8988	St John Ambulance	51-53 Stratford Street	\$1,043.00
A3387	Southern Aboriginal Corporation	23 Paragon Street	\$1,538.63
A4542	Southern Aboriginal Corporation	28 Pasture Street	\$1,721.80
A6695	Southern Aboriginal Corporation	43 Park Street	\$1,538.63
A6784	Southern Aboriginal Corporation	56 Pitt Street	\$1,304.17
A7261	Southern Aboriginal Corporation	37 Somerset Street	\$1,501.99
A9085	Men's Shed (new building)	2 Stone Street	\$1,043.00
A6171	Pingelly Golf Club	29 Review Street	\$2,627.79
A11782	Pingelly Aboriginal Progress Association	7 Philips Street	\$1,648.53
A11770	Pingelly Aboriginal Progress Association	9 Phillips Street	\$1,685.16
A6373	Pingelly Aboriginal Progress Association	27 Parade Street	\$1,172.29
A11720	Pingelly Aboriginal Progress Association	573 Kelvin Street	\$1,043.00
A11756	Pingelly Aboriginal Progress Association	574 Kelvin Street	\$1,043.00
A11768	Pingelly Aboriginal Progress Association	569 Kelvin Street	\$1,043.00
A11794	Pingelly Aboriginal Progress Association	570 Kelvin Street	\$1,043.00
TOTAL			\$53,691.38

This includes an estimated 5.0% increase from the prior year's rates.

Consultation

Nil

Policy Implications

There are no policy implications.

Statutory Environment

Section 6.47 of the *Local Government Act 1995*

Financial Implications

The report and officer recommendation is consistent with Council’s adopted Budget 2023/24.

Strategic Implications

There are no strategic implications. This matter is considered business as usual.

Risk Implications

Risk	Failure to prepare and Council adopt an Annual budget by 31 August each year.
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Statutory Compliance
Risk Action Plan (Controls or Treatment Proposed)	Preparation of the Annual Budget in a staged and planned process each year to be presented to Council before 31 August each year for adoption.

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:

Absolute Majority

Recommendation:

That pursuant to section 6.47 of the *Local Government Act 1995*, and in keeping with prior years, the 2023/2024 rates on the following properties be waived to an estimated total amount of \$53,691.38

A987	Pingelly Aged Persons Facility (C/- Silverchain)	6 Somerset Street	\$2,951.86
A10364	Apex Club of Pingelly	Lot 124 13 Queen Street	\$1,043.00
A7641	Pingelly Community Resource	18 Parade Street	\$1,043.00
A20450	Pingelly Cottage Homes	Lot 14 Shire Street	\$1,043.00
A6051	Pingelly Cottage Homes	33 Somerset Street	\$3,443.60
A1049	Pingelly Cottage Homes	37-39 Brown Street	\$10,829.01
A9390	Pingelly Cottage Homes	24 Shire Street	\$4,923.61
A22620	Pingelly Somerset Alliance	36 Sharow Street	\$3,150.52
A22616	Pingelly Somerset Alliance	38 Sharow Street	\$3,223.79
A22422	Pingelly Masonic Lodge	47 Stratford Street	\$1,043.00
A8988	St John Ambulance	51-53 Stratford Street	\$1,043.00
A3387	Southern Aboriginal Corporation	23 Paragon Street	\$1,538.63
A4542	Southern Aboriginal Corporation	28 Pasture Street	\$1,721.80
A6695	Southern Aboriginal Corporation	43 Park Street	\$1,538.63
A6784	Southern Aboriginal Corporation	56 Pitt Street	\$1,304.17
A7261	Southern Aboriginal Corporation	37 Somerset Street	\$1,501.99
A9085	Men's Shed (new building)	2 Stone Street	\$1,043.00
A6171	Pingelly Golf Club	29 Review Street	\$2,627.79
A11782	Pingelly Aboriginal Progress Association	7 Philips Street	\$1,648.53
A11770	Pingelly Aboriginal Progress Association	9 Phillips Street	\$1,685.16
A6373	Pingelly Aboriginal Progress Association	27 Parade Street	\$1,172.29
A11720	Pingelly Aboriginal Progress Association	573 Kelvin Street	\$1,043.00
A11756	Pingelly Aboriginal Progress Association	574 Kelvin Street	\$1,043.00
A11768	Pingelly Aboriginal Progress Association	569 Kelvin Street	\$1,043.00
A11794	Pingelly Aboriginal Progress Association	570 Kelvin Street	\$1,043.00
TOTAL			\$53,691.38

Moved: _____ Seconded: _____

16. DIRECTORATE OF WORKS

Nil

17. ELECTED MEMBERS MOTIONS WITH PREVIOUS NOTICE

Nil

18. NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

19. CONFIDENTIAL ITEMS

Recommendation:

That pursuant to Section 5.23 of the Local Government Act 1995 these items be dealt with, with the public excluded as the item deals with matters of a confidential nature.

Moved: _____ Seconded: _____

19.1 Pingelly Aboriginal Progress Association Rates Payment Arrangements

Voting Requirements:

Absolute Majority

Officer’s Recommendation:

That Council authorises:

A. The CEO to enter into agreements with the Pingelly Aboriginal Progress Association for a period of 14 days from 16 August 2023 that:

(1) The Shire of Pingelly acquire Lot 142 (27) Parade Street Pingelly for \$70,000 comprised of:

- a. Pingelly Aboriginal Progress Association retain \$15,000 of the proceeds to be used to refurbish Lot 567 (9) Philip Street,**
- b. At settlement, outstanding rates on the property would be paid in full,**
- c. The remaining funds balance from the proceeds will be paid to repay a portion of the outstanding rates on for Lots 573, 574, 569, and 570 Kelvin Street;**

(2) Pingelly Aboriginal Progress Association repay outstanding rates for all of their properties within the Shire of Pingelly at \$200 per fortnight for the remainder of 2023 and \$600 per fortnight from January 2024 until the rates are paid in full; and

(3) Subject to ongoing payments as per A.(2) above, the Shire of Pingelly will suspend debt collection and not incur any penalties, interest and costs to the Pingelly Aboriginal Progress Association’s outstanding rates.

B. A transfer from the Building Reserve of \$70,000 be budgeted to pay for the acquisition of Lot 142 (27) Parade Street Pingelly.

C. A transfer to the Building Reserve equalling the receipt of outstanding rates on Lot 142 (27) Parade Street and Lots 573, 574, 569, and 570 Kelvin Street arising from A.(1)b. and A.(1)c. above.

Moved: _____ Seconded: _____

Recommendation:

That the meeting be re-opened to the public.

Moved: _____ Seconded: _____

20. CLOSURE OF MEETING

The Chairman to declare the meeting closed.