



17 Queen Street, Pingelly
Western Australia 6308
Telephone: 9887 1066
admin@pingelly.wa.gov.au

Council Agenda

Shire of Pingelly

Special Council Meeting

Friday 25 August 2023

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MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.

Shire of Pingelly



Notice of Meeting

Notice is given that a Special meeting of the Council will be held in the Council Chambers, 17 Queen Street, Pingelly on Wednesday 25 August 2023 commencing at 3.30 pm.

Your attendance is respectfully requested.

Disclaimer

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations. The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

Andrew Dover
Chief Executive Officer

PUBLIC QUESTION TIME INFORMATION

The Shire of Pingelly welcomes community participation during public question time. This document is to be read in conjunction with the *Shire of Pingelly Standing Orders Local Law 2017* and the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

1. A member of the public who raises a question during question time must:
 - a. be in attendance at the meeting;
 - b. first state their name and address;
 - c. direct the question to the Presiding Member;
 - d. ask the question briefly and concisely;
 - e. limit any preamble to matters directly relevant to the question; and
 - f. ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question.
2. Each member of the public with a question is entitled to ask up to 3 questions before other members of the public will be invited to ask their questions.
3. Where a member of the public seeks a written response to their questions to be tabled at a meeting, the member of the public must submit their questions to Council by no later than 12 noon on the day prior to the meeting date of which the response is to be tabled.
4. Where a member of the public submits their questions after 12 noon on the day prior to the meeting date of which the response is to be tabled, a written response may be provided at the discretion of the presiding member.
5. Where a member of the public submits a written question after 12 noon the day prior to the meeting at which they are to be tabled, a verbal response may be provided at the meeting.
6. A member of the public may ask questions without notice at a meeting, provided they present a written copy of their questions to Council prior to the commencement of the meeting.

Questions may be submitted by e-mail to admin@pingelly.wa.gov.au.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

4. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

5. PUBLIC QUESTION TIME

6. DISCLOSURES OF INTEREST

7. REPORTS OF COMMITTEES OF COUNCIL

8. OFFICE OF THE CHIEF EXECUTIVE OFFICER

8.1 Adoption of 2023/24 General Rates

File Reference:	ADM0067
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Executive Manager Corporate Services
Disclosure of Interest:	Nil
Attachments:	Statutory Budget Schedule of Fees & Charges

Summary

The purpose of this report is to consider and adopt the Shire of Pingelly Budget for the 2023/2024 financial year, imposition of rates. The resolution for the imposition of rates detailing the rate in the dollar was accidentally omitted in resolution 13299 on the Special Meeting dated 2 August 2023.

Background

Council is required to formally adopt an annual budget to guide the functions and operations of the local government and enable it to raise revenue and deliver services to the community.

Comment

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The main features of the draft budget include:

- The budget has been prepared with a total rate revenue increase of 5% in line with the forward financial plans contained in the Plan for the Future. The proposed 2% increase for the Wheatbelt Secondary Freight Network has not been included with the draft budget due to the delayed commencement. The current \$165,000 funding has been provided to fund planning the future works and permits e.g. clearing permits and approvals under the *Aboriginal Cultural Heritage Act*.
- Fees and Charges have been increased by 3.5% and are itemised in the draft budget.
- Household and commercial waste charges have also increased by 7.0% and are itemised.

- A capital works program totalling \$2,950,330 for investment in infrastructure, buildings, plant and equipment and furniture and equipment is planned. Expenditure on road infrastructure is the major component of this in line with Council's strategy to increase the investment in road and associated assets. The Capital Road Program budget includes \$1,321,162 in road projects which is all grant funded from the following sources:

Main Roads	Regional Road Group	\$399,076
	Direct Grant	\$113,053
	Wheatbelt Secondary Freight Network	\$165,000
DITRDC	Roads to Recovery Program	\$181,566
	LRCI Phase	\$ 50,000
	LRCI Phase 4	\$154,355

- There are no new borrowings planned for the 2023/24 financial year.
- There is one new reserve accounts proposed for the PRACC facility. Whilst there is no proposed transfer to this reserve in 2023/2024, Council have recognised this as a future consideration for inclusion in the budget going forwards.

An estimated surplus of \$1.8m is the current financial position brought forward from 30 June 2023. However, this is unaudited and may change. Any change will be addressed as part of a future budget review.

Consultation

While no specific consultation has occurred on the draft 2023/24 budget, significant community consultation and engagement has previously occurred during development of the Strategic Community Plan from which the Corporate Business Plan was developed.

Extensive internal consultation has occurred between all Divisions and through briefings and workshops with elected members.

Statutory Environment

Section 6.2 of the *Local government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its Municipal Fund for the financial year ending on the next 30 June.

Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2022/23 budget as presented is considered to meet statutory requirements.

Policy Implications

Nil

Financial Implications

A balanced budget for the 2023/24 financial year.

Economic Implications

The draft 2023/2024 budget has been developed based on sound financial management and accountability principles and is considered to deliver a sustainable economic outcome for council and the community.

Social Implications

The draft 2023/24 budget delivers social outcomes identified in Pingelly planning and community supporting strategies that have been adopted by the Council.

Environmental Implications

The draft 2023/24 budget supports key environmental strategies and initiatives adopted by council.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to prepare and Council adopt an Annual budget by 31 August each year.
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Statutory Compliance
Risk Action Plan (Controls or Treatment Proposed)	Preparation of the Annual Budget in a staged and planned process each year to be presented to Council before the 31 August each year for adoption.

Risk Matrix

		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Part B – General Rates

Voting Requirements:

Absolute Majority

Officer’s Recommendation:

For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, Council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995 impose the following general rates and minimum rates on Gross Rental and Unimproved Values:

Residential (GRV)	14.0900 cents in the dollar
Commercial (GRV)	14.0900 cents in the dollar
Industrial (GRV)	14.0900 cents in the dollar
Townsite (GRV)	14.0900 cents in the dollar
Broadacre Rural (UV)	0.7294 cents in the dollar

Moved: _____ Seconded: _____

9. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

Nil

10. DIRECTORATE OF WORKS

Nil

11. CLOSURE OF MEETING

The Chairman to declare the meeting closed.