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# Council Agenda

Shire of Pingelly

Ordinary Council Meeting

15 November 2023

## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Pingelly for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Pingelly disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Pingelly during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Pingelly. The Shire of Pingelly warns that anyone who has an application lodged with the Shire of Pingelly must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Pingelly in respect of the application.

## MISSION STATEMENT

*To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.*

# **Shire of Pingelly**



## **Notice of Meeting**

Notice is given that a meeting of the Council will be held in the Council Chambers, 17 Queen Street, Pingelly on 15 November 2023, commencing at 2.00pm.

Your attendance is respectfully requested.

## **Disclaimer**

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations. The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

A handwritten signature in black ink, appearing to be "Andrew Dover", written in a cursive style.

**Andrew Dover**  
**Chief Executive Officer**

# PUBLIC QUESTION TIME INFORMATION

The Shire of Pingelly welcomes community participation during public question time. This document is to be read in conjunction with the *Shire of Pingelly Standing Orders Local Law 2017* and the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

1. A member of the public who raises a question during question time must:
  - a. be in attendance at the meeting;
  - b. first state their name and address;
  - c. direct the question to the Presiding Member;
  - d. ask the question briefly and concisely;
  - e. limit any preamble to matters directly relevant to the question; and
  - f. ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question.
2. Each member of the public with a question is entitled to ask up to 3 questions before other members of the public will be invited to ask their questions.
3. Where a member of the public seeks a written response to their questions to be tabled at a meeting, the member of the public must submit their questions to Council by no later than 12 noon on the day prior to the meeting date of which the response is to be tabled.
4. Where a member of the public submits their questions after 12 noon on the day prior to the meeting date of which the response is to be tabled, a written response may be provided at the discretion of the presiding member.
5. Where a member of the public submits a written question after 12 noon the day prior to the meeting at which they are to be tabled, a verbal response may be provided at the meeting.
6. A member of the public may ask questions without notice at a meeting, provided they present a written copy of their questions to Council prior to the commencement of the meeting.

Questions may be submitted by e-mail to [admin@pingelly.wa.gov.au](mailto:admin@pingelly.wa.gov.au).

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**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Chairman to declare the meeting open.

**2. ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the Willman Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to Elders past, present and emerging.

**3. ANNOUNCEMENTS BY THE PRESIDING MEMBER**

Please turn your mobile phones to silent, any calls are to be taken outside of the Chambers. Thank you.

**4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

**5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**6. PUBLIC QUESTION TIME**

Please see Public Question Time Information on page 3.

**7. APPLICATIONS FOR LEAVE OF ABSENCE**

**8. DISCLOSURES OF INTEREST**

**9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**9.1 Ordinary Meeting – 18 October 2023**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 18 October 2023 be confirmed.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

**9.2 Special Meeting – 25 October 2023**

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the Minutes of the Special Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 25 October 2023 be confirmed.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

**10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

**11. ITEMS BOUGHT FORWARD DUE TO PERSONS ATTENDING**

## **12. REPORTS OF COMMITTEES**

### **12.1 Reports of Committees of Council**

- Audit & Risk Committee Full Council
- Bush Fire Advisory Committee Member – Cr Narducci  
Deputy – Cr Hotham
- CEO Performance Review Committee Member – Shire President  
Member – Deputy President  
Member – Cr Cheney  
Member – Cr Hotham

### **12.2 Reports of Council Delegates on External Committee**

- Central Country Zone of WALGA Delegate – Shire President  
Delegate – Deputy President
- Hotham-Dale Regional Road Sub-Group Delegate – Shire President  
Deputy – Deputy President
- Pingelly Recreation & Cultural Centre Board Member – Shire President  
Deputy – Deputy President
- Development Assessment Panel Delegate – Shire President  
Delegate – Cr Narducci  
Deputy – Cr Hotham  
Deputy – Cr Singh
- Pingelly Tourism Group Delegate – Cr Singh  
Deputy – Cr Narducci
- Shires of Pingelly and Wandering Joint Local Emergency Management Committee Delegate – Deputy President  
Deputy – Cr Cheney
- Pingelly Youth Network Delegate – Cr Narducci  
Delegate – Cr Cheney  
Deputy – Shire President
- Pingelly Early Years Network Delegate – Shire President
- Pingelly Community Wellbeing Plan Working Group Delegate – Shire President  
Deputy – Cr Narducci
- Pingelly Museum and Historical Group Delegate – Cr Hotham  
Deputy – Cr Singh

### **13. REPORTS FROM COUNCILLORS**

#### **13.1 Cr Jackie McBurney (President)**

##### **OCTOBER**

- 25<sup>th</sup> Special Council Meeting
- 25<sup>th</sup> Meeting with Playgroup
- 27<sup>th</sup> Town Team Convergence in Joondalup
- 27<sup>th</sup> WA Community Achievement Awards at the Hyatt

##### **NOVEMBER**

- 6<sup>th</sup> Arts and Cultural Establishment Committee
- 7<sup>th</sup> Meeting with the CEO, President and Deputy President.
- 8<sup>th</sup> PRACC Board Meeting
- 11<sup>th</sup> Remembrance Day Service

#### **13.2 Memorials**

The Chairman to ask Councillors if there are any memorials or commemorations to be noted in the minutes.



## **14 OFFICE OF THE CHIEF EXECUTIVE OFFICER**

### **14.1 Loan Agreement for Omnibus**

**File Reference:** ADM0012  
**Location:** Not Applicable  
**Applicant:** Not Applicable  
**Author:** Chief Executive Officer  
**Disclosure of Interest:** Nil  
**Attachments:** Nil  
**Previous Reference:** Nil

#### **Summary**

Council to consider a loan for an omnibus for display by the Museum.

#### **Background**

The owner (Mr. Paul Noone) contacted the Pingelly Museum and Historical Group (PMHG) and offered to loan the omnibus to the Shire for an unspecified amount of time. The omnibus has been on display at Whiteman Park for the last two years. The display is being changed and the omnibus must be removed. As such, the owner has offered it to on loan to the Shire of Pingelly. The dimensions are:

Height: 4.5m  
Length: 5m  
Width: 2.5m



#### **Comment**

Due to the size of the omnibus, it cannot be displayed at the Town Hall and locations for display will be limited. However, following a meeting of the Pingelly Museum and Historical Group

(PMHG), this artifact is considered an ideal attraction to add to the existing sulkies and buggies within the Town Hall and that this opportunity should be further pursued.

Suitable display options for the omnibus are still to be investigated. There are a number of suitable storage locations of a size able to store the omnibus in the meantime. It is likely that there will be some work required to build/modify any suitable display options. Therefore, it is considered that appropriate to acquire the omnibus for an extended period – not less than 5 years.

### **Consultation**

Nil

### **Statutory Environment**

Nil

### **Policy Implications**

Council Policy 7.11 Pingelly Museum Management states that:

4.8 *The Shire will accept or acquire the following materials in accordance with this theme:*

- 4.8.1 *Oral Histories about the people, places and events of Pingelly;*
- 4.8.2 *Personal military material relating to Pingelly men and women at war;*
- 4.8.3 *Diaries from people living in Pingelly;*
- 4.8.4 *Historical photographs, albums and films relating to Pingelly;*
- 4.8.5 *Pingelly businesses and industries;*
- 4.8.6 *Products made in Pingelly; and*
- 4.8.7 *Pingelly sporting material.*

*Acceptance of material will be conditional upon the Shire being able to adequately care for the items through proper documentation and storage.*

4.9 *The Shire will not accept or acquire the following materials as part of the Pingelly Museum, although the Shire, at the discretion of Council, may accept these materials as part of a separate collection:*

- 4.9.1 *Moved buildings or items of moveable heritage that should be left in situ;*
- 4.9.2 *Large agricultural machinery or parts of such machinery;*
- 4.9.3 *Items which have no provenance to the Shire of Pingelly;*
- 4.9.4 *Books, periodicals, magazines or documents unless they are directly linked to an item in the collection and add value to that item;*
- 4.9.5 *Material which do not relate to the theme of the Museum;*
- 4.9.6 *Cars, trucks, engines and other large mechanical items or parts of such machinery;*
- 4.9.7 *Parts of demolished buildings;*
- 4.9.8 *Firearms and explosive devices;*
- 4.9.9 *Newspaper collections;*
- 4.9.10 *Large medical equipment;*
- 4.9.11 *Materials which require specialised conservation or restoration; and*
- 4.9.12 *Skeletal remains.*

4.10 *The Shire is under no obligation to accept material for any reason including material:*

4.10.1 *On loan;*

4.10.2 *With stipulated conditions*

4.10.3 *Duplicates;*

4.10.4 *Damaged;*

4.10.5 *Whose ownership cannot be verified;*

4.10.6 *Without historical significance including through documented or oral history; and*

4.10.7 *Not in accordance with the theme of the Museum.*

4.21 *The Shire will only consider loans (both incoming or outgoing loans) for exhibition purposes or bonafide research purposes with a prescribed time period of less than 3 months.*

The purpose of the above is to ensure that objects accepted relate to Pingelly, and that the Shire has capacity to care for and display the objects appropriately. While the proposed loan of this omnibus does not comply with this policy, Council has discretion to override any Council policy.

While the omnibus does not have provenance from Pingelly, it is considered that it will add value to the current collection of sulkies and buggies.

### Financial Implications

There are no known financial implications.

### Strategic Implications

Outcome 1	Pingelly is an acclaimed hub of creativity, culture and heritage in the Wheatbelt
Objective 1.3	Preserve and showcase our rich local history and heritage.
Action 1.3.1	Support the History and Heritage Committee to oversee the collection, maintenance and accessibility of Pingelly's history and heritage.

### Risk Implications

Risk	Entering a requirement to construct/modify a building at a currently unknown cost.
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Financial
Risk Action Plan (Controls or Treatment Proposed)	Initial investigation of the display options.

### Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

**Voting Requirements:**

Simple Majority

**Officer's Recommendation:**

**That Council:**

1. Authorise the Pingelly Museum and Historical Group to negotiate with Mr. Paul Noone and/or his representatives in conjunction with the Chief Executive Officer to acquire a 5 year loan of his omnibus constructed by Sydney Horse Carriages & Co.;
2. Further investigate suitable display options for the omnibus; and
3. Report back to Council following the completion of both 1 and 2 above.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

## **14.2 Council Delegates to the LEMC**

<b>File Reference:</b>	<b>ADM0008</b>
<b>Location:</b>	<b>Shire of Pingelly</b>
<b>Applicant:</b>	<b>Shire of Pingelly</b>
<b>Author:</b>	<b>Governance and Executive Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Previous Reference:</b>	<b>Nil</b>

### **Summary:**

Council to consider reviewing and appointing an additional delegate to the Shires of Pingelly and Wandering Joint Local Emergency Management Committee (LEMC).

### **Background:**

Council has a number of delegates on external committees. These committees and their delegates are listed in this agenda at item 12.1 and 12.2. The purpose of these delegates is to provide representation from Council on the committee and to report back to Council regarding any decisions made by the external committee. These delegates are not empowered to make decision or commitments on behalf of Council.

On the special Council Meeting held on the 25 October 2023, item 13.1 in the Special Council Meeting agenda, the Council appointed delegates to committees of Council and External Committees. The newly appointed delegates are listed in this agenda, the Ordinary Council Meeting 18 November 2023, under item 12.1 and 12.2.

Shire president Jackie McBurney has previously been a delegate for the Shires of Pingelly and Wandering Joint Local Emergency Management Committee (LEMC).

### **Comment:**

On the Special Council Meeting held on the 25 October 2023, all positions to committees and other representation as members of Council were vacated and fresh delegates and deputies were appointed.

Shire President Jackie McBurney has previously been a delegate for the LEMC. It is usual to have the Shire President represented on this Committee due to its importance in the preparation for emergencies. As such, the Shire President Jackie McBurney has requested that Council consider appointing the Shire President as an additional Council delegate on the committee.

LEMC is a valuable community organisation, and it benefits the community to have Shire involvement in this committee.

### **Consultation:**

Chief Executive Officer.

### **Statutory Environment:**

Nil

### **Policy Implications:**

Nil

### **Financial Implications:**

Nil

**Strategic Implications:**

Business as usual.

**Risk Implications**

Risk	Lack of representation may lead external committees to believe that they are not valued by Council.
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	No further action is required.

**Risk Matrix**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

**Voting Requirements:**

Simple Majority

**Officer’s Recommendation:**

**That Council appoints the Shire President Jackie McBurney as a delegate for the Shires of Pingelly and Wandering Joint Local Emergency Management Committee, in addition to the current delegate (the Deputy President) and deputy (Cr Cheney).**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

### **14.3 Lease Expressions of Interest - Old Courthouse**

<b>File Reference:</b>	<b>ADM0034</b>
<b>Location:</b>	<b>Not Applicable</b>
<b>Applicant:</b>	<b>Not Applicable</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Old Courthouse Expressions of Interest Lease Opportunity Response to EOI from Jelcobine Farms</b>
<b>Previous Reference:</b>	<b>13012 (Ordinary Council Meeting 16 June 2021)</b> <b>13044 (Ordinary Council Meeting 18 August 2021)</b> <b>13263 (Ordinary Council Meeting 17 May 2023)</b>

#### **Summary**

Council is requested to consider the Expressions of Interests received to lease the Old Courthouse and appoint a successful applicant.

#### **Background**

At the Ordinary Council Meeting in May 2023, Council made the following resolution:

#### **Resolution Number: 13263**

*That Council authorises the call for Expressions of Interest for the lease of the Pingelly Old Court House at 15 Parade Street Pingelly, in accordance with the attached Expression of Interest documentation.*

This resolution followed the expiry of the lease agreement with Pingelly Courthouse Cinema. Unfortunately, this Cinema did not progress. Council has now sought Expressions of Interest widely for uses of the Old Courthouse which will activate the building and the surrounding Memorial Park.

Council sought an occupant who will value the buildings heritage and look to engage with visitors to Pingelly. The leasable area includes the entirety of the building. It was expected that by sourcing a commercial tenant for the building, local community benefits may include job creation, increased visitation to the town centre and economic growth.

The key elements of the Expression of Interest included:

- The Shire is specifically seeking EOI's from those in the arts, culture, tourism or hospitality industries which can deliver an outcome within the Old Courthouse building, that is complementary to the Memorial Park Precinct re-development and aligns with the Shire's vision of increasing tourism visitation and experiences.
- In order to obtain a tenant that is highly advantageous to the area, the Shire of Pingelly is offering the tenancy for the initial 3 years, at the cost of outgoings only. Outgoings (Shire rates, water rates, Emergency Services Levy, building insurance) are anticipated to be approximately \$265 per month.
- It is envisaged that the fixtures within the main courtroom would be predominantly retained.
- Responses to the Expression of Interest are to include:
  - Summary of use
  - Extent to which the use will benefit tourism
  - Extent to which the use will activate the site
  - Extent to which the use will be complementary to the Memorial Park redevelopment
  - Detail of hours and days of operation that the proposal would typically involve
  - How many staff (or volunteers) would perform activities as a part of the proposal
  - Experience in the proposed activity

- Preferred timeframe for accessing the building and commencing operations
- Proposed length of lease
- Detail of any changes proposed to the building

An Expression of Interest prospectus had been developed with a draft version provided to Council at its June 2021 Ordinary Meeting. When advertising commenced the textual content remained the same, however the images were updated to reflect the current works to the building.

### **Comment**

No applications were received during the formal Expression of Interest period with one application received from Jelcobine Farms on 26 October 2023. This application is attached.

Given that there is one application, it is considered unnecessary to complete a formal comparison against the assessment criteria. It is considered that this use of the building is consistent with the objective of the EOI as

✓ Summary of use	Supplied
✓ Will the use benefit tourism	Yes
✓ Will the activate the site	Yes
✓ Will the use be complementary to Memorial Park	Yes
✓ Detail of hours and days of operation	Wed- Frid 9.30am - 4:00pm Sat 8:30am - 12 noon
✓ How many staff will be employed	2 staff
✓ Experience in the proposed activity	10 years in operation
✓ Preferred timeframe	1 December 2023
✓ Proposed length of lease	1 year + 2 years
✓ Detail of any changes proposed to the building	Seal floor (by Shire)

This proposal complies with the assessment criteria and is an exciting opportunity for the town as there is no florist shop currently within Pingelly.

### **Consultation**

The Expression of Interest process undertaken included public notification in local newspapers including the Pingelly Times, on the Shire of Pingelly's website, as well as the Shire of Pingelly's Facebook page.

### **Statutory Environment**

Under Section 3.58 of the Local Government Act 1995 (the Act), a disposition of land includes leasing of local government property. If a local government does not dispose of property via a public auction or the public tender method, the proposal must be advertised for public comment – unless the proposal is an 'exempt' disposition.

A disposition of property is exempt from Section 3.58 under Regulation 30, Part 6 Miscellaneous Provisions of the Local Government (Functions and General) Regulations 1996 if the land is to be used for charitable, benevolent, religious, cultural, educational, recreational, sporting or other like purposes.

### **Policy Implications**

Nil

### **Financial Implications**

The successful leasing of the facility will have a minor positive impact on the Shire, as currently, water rates, utilities and insurance are the responsibility of the Shire.



### Strategic Implications

Outcome 8	Sustainable economic growth with decent learning opportunities and work for all
Objective 8.1	Create and support opportunities to diversify and grow the economy.
Objective 8.2	Activate the town centre

### Risk Implications

Risk	A business may cause inadvertent damage/wear and tear to the historical building.
Risk Rating (Prior to Treatment or Control)	Medium (6)
Principal Risk Theme	Financial
Risk Action Plan (Controls or Treatment Proposed)	The lease conditions should ensure that the occupier is responsible to repair any damage.

### Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

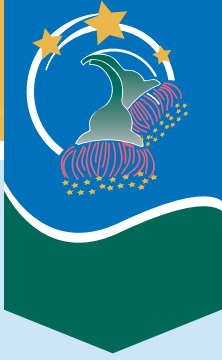
#### Voting Requirements:

Simple Majority

#### Recommendation:

**That Council authorises the Chief Executive Officer to negotiate and sign a lease agreement with Jelcobine Farms for the Old Courthouse building for 1 year with an option for a further 2 years.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_



# OLD COURTHOUSE

Expression of Interest  
Lease Opportunity

# An exciting future in the Memorial Park Precinct

The Shire of Pingelly is seeking Expressions of Interest for a unique tenancy opportunity.

The Shire is specifically seeking EOI's from those in the arts, culture, tourism or hospitality industries which can deliver an outcome within the Old Courthouse building, that is complementary to the Memorial Park Precinct re-development and aligns with the Shire's vision of increasing tourism visitation and experiences, by transforming Pingelly into a must-visit destination.

The goal of Council is to secure a long-term lease to activate the site.

The tenancy would contribute to and develop the potential of Pingelly, in line with the Strategic Community Plan 2020-2030.

In order to obtain a tenant that is highly advantageous to the area, the Shire of Pingelly is offering the tenancy for the initial 3 years, at the cost of outgoings only. Outgoings (Shire rates, water rates, Emergency Services Levy, building insurance) are anticipated to be approximately \$265 per month. Other costs that should be included when preparing a proposal include (but are not limited to) commercial rubbish and utilities.

# Background

Pingelly is approximately 155 km from central Perth, and ideally situated as a day trip destination from the metropolitan area. It is located in the southern Wheatbelt Region, with a population of 1164 (2016 census). The Great Southern Hwy has an estimated traffic volume of 1320 vehicles per day.

The Old Courthouse is a much-loved building within the Memorial Park Precinct, with recent upgrades to both the Courthouse and Park anticipated to combine to become a leading destination in the Region.

The surrounding historical buildings and parkland already host cultural and commercial activities. These include a contemporary art gallery, museum, tourist information space, public event space, small business precinct, and areas for passive recreation.

The Memorial Park Precinct features an all ages children's playground which attracts locals and visitors from across the region. A re-development of the Precinct valued at \$1m, was completed in June 2021.

# About the Facility

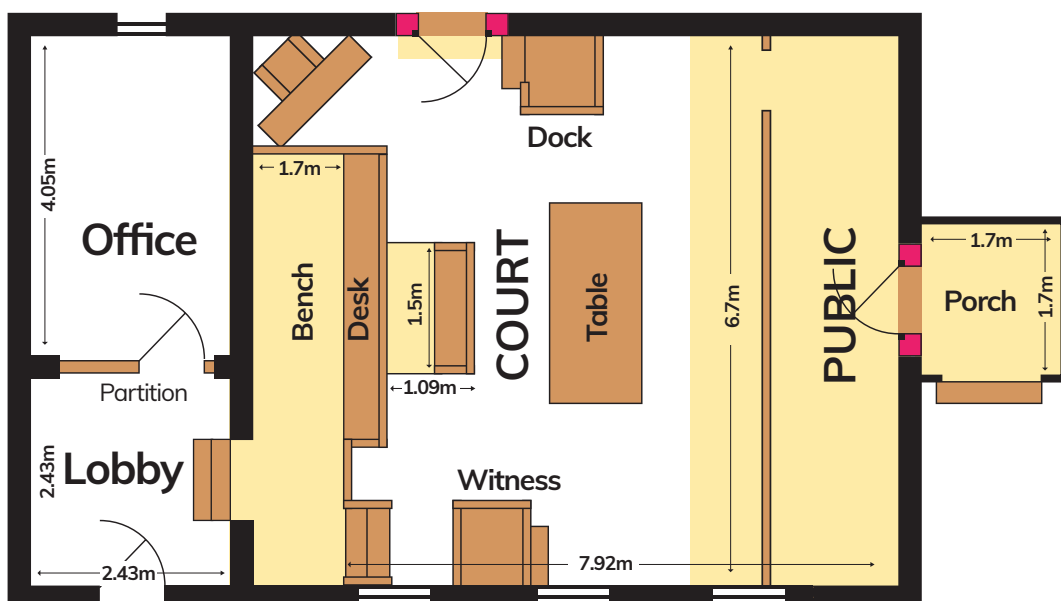
The Old Courthouse is approximately 67sqm and contains 3 rooms being:

- Main Courtroom (52.17sqm) – includes bench, dock, and witness stand. Main entry to the building is through this room from the north.
- Office (9.88sqm) – previously used as storage space.
- Lobby (4.88sqm) – previously used as office space.

It is envisaged that the fixtures within the main courtroom would be predominantly retained.

No kitchen facilities are present within the building, and it is anticipated that the installation of a full commercial kitchen would be challenging.

Accessible toilet facilities are located close-by within Memorial Park, and are likely to meet the needs of the future lessee.





# Pingelly Old Courthouse

The mix of uses surrounding the Courthouse provides a dynamic environment for visitors and residents.



# EOI Requirements

- Detailed proposal including:
  - Summary of use
  - Extent to which the use will benefit tourism
  - Extent to which the use will activate the site
  - Extent to which the use will be complementary to the Memorial Park re-development
- Acknowledgement of the requirement to meet the outgoings
- Detail of hours and days of operation that the proposal would typically involve
- How many staff (or volunteers) would perform activities as a part of the proposal
- Experience in the proposed activity
- Preferred timeframe for accessing the building and commencing operations
- Proposed length of lease
- Detail of any changes proposed to the building

The information submitted to the Shire of Pingelly during the EOI process will remain confidential, however, information will be shared with those staff and Councillors involved in the assessment process. The Shire of Pingelly is under no obligation to continue dealing with one or any of the EOI respondents at any stage in the process. The Shire of Pingelly may elect, at its sole discretion, to pursue another idea or option.

# Key Dates

## Site Inspection Dates

Please contact [admin@pingelly.wa.gov.au](mailto:admin@pingelly.wa.gov.au) to register for the site inspection.

Thursday 1 June 10am

Tuesday 6 June 1pm

Other inspection times can be made by arrangement.

## Anticipated Timeline

14 June 2023	Expressions of Interest close
21 June 2023	Council decision
26 June 2023	Successful applicant notified



## **Shire of Pingelly**

Administration Office:

17 Queen Street, Pingelly WA 6308

Phone: (08) 9887 1066

Email: [admin@pingelly.wa.gov.au](mailto:admin@pingelly.wa.gov.au)

[pingelly.wa.gov.au](http://pingelly.wa.gov.au)



CE & CA Hartl trading as Jelcobine Farms  
Caitlyn & Chris Hartl  
ABN57162509312

922 Hillcroft Rd,  
Jelcobine WA 6306

[jelcobinefarms@gmail.com.au](mailto:jelcobinefarms@gmail.com.au)  
0418950282

Jelcobine Farms has been operating as a flower and vegetable production business since we moved to the area 10 years ago . We also have been continuing and building our floristry side of the business. We have planted foliage trees and bushes that we use in our designs and we also grow sunflowers and other floral varieties.

We propose to use the Old Courthouse Building predominately as a florist retail space. The products would include fresh cut flowers, grown on our property and predominately sourced directly from other WA growers, Indoor plants, dried arrangements and produce when available from the farm. Products that supplement the plants and flower arrangements would also be included such as Hort with Heart fertilisers and tonics.

We also believe in supporting other businesses within the community and with this in mind we would look to contract a local artist to create our gift cards and also invite local artists to display their artworks.

The old Courthouse is situated in the beautifully kept park area in the middle of Pingelly, with this in mind we hope that by giving life to the building it will add to the atmosphere and energy created in the surrounding area.

Although the space will be used as a retail space we also feel that using it, to show our creativity with plants and our floral designs it will draw the local residents and tourist community in to view our creations with interest.

We hope that our clients will also enjoy the surrounding space, whilst their floral arrangements are being created for them, we envisage they would meet family and friends in the park whilst kids play, and get their fresh flowers to take home.

The space will provide another area for tourists to peruse whilst wandering in the town. As mentioned above we will have art works displayed We also imagine the space to be a wonderland of intrigue and investigation for clients perusal

Caitlyn is a qualified florist with 16 years experience. We also have 25 plus years experience in floriculture and horticultural production. We also value the importance of customer service and have many years experience within the hospitality and retail sectors.

We expect the business would operate initially from;

Wednesday - Friday 9.30am - 4:00pm  
Saturday mornings 8:30am - 12 noon

We envisage employing up to 2 casual staff with the option for training as a florist. The business will require 2 employees initially increasing up to 5 people in peak floristry times. (Valentines Day, Mother's Day, Weddings etc)

We appreciate the opportunity to express our interest in the old courthouse and will pay the outgoings of the buildings as stipulated in the proposal. We would prefer an Initial lease of one year with option extend to the three year proposed lease

We would require the floors to be sealed, which in initial conversations we were told they would be getting done, primarily to protect from any water spillages. The office area would be our storage work area and would require a larger double sink to be installed. We would bring in some other tables and fixtures but these would be in line with the Heritage requirements of the building and we would choose items that reflect the existing style of the building.

We would like to open with your Christmas festival but understand the time constraints involved for both parties may not make this feasible.

Kind Regards  
Chris & Caitlyn Hartl

## **15. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES**

### **15.1 Monthly Statement of Financial Activity – September and October 2023**

<b>File Reference:</b>	<b>ADM0075</b>
<b>Location:</b>	<b>Not Applicable</b>
<b>Applicant:</b>	<b>Not Applicable</b>
<b>Author:</b>	<b>Executive Manager Corporate Services</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Monthly Statements of Financial Activity for the period 1 September to 30 September 2023 and 1 October 2023 to 31 October 2023</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary**

In Accordance with the *Local Government Act 1995* Section 5.25 (1) and *Local Government (Financial Management) Regulations 1996*, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of September 2023 and October 2023 are attached for Council consideration and adoption. This report now incorporates new Australian Accounting Standards Board (AASB) requirements effective from 1 July 2019. AASB 15 Revenue from Contracts with Customers (IFRS 15), AASB 1058 Income for Not-for Profit Entities, AASB 16 Lease replaces AASB 117 (IFRS 16).

#### **Background**

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all shire's bank accounts, including term deposits;
- Reconciliation of rates, including outstanding debtors;
- Reconciliation of sundry creditors and debtors;

#### **Comment**

The Monthly Financial report has been prepared in accordance with statutory requirements and provides council with their financial position as at 30 September 2023 and 31 October 2023.

#### **Consultation**

Nil

#### **Statutory Environment**

*Local Government Act 1995*;

*Local Government (Financial Management) Regulations 1996*

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;

- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
  - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
  - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
  - (b) By program; or
  - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
    - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
    - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

**Policy Implications**

There are no policy implications.

**Financial Implications**

There are no significant trends or issues to be reported. The report and Officer recommendation is consistent with Council’s adopted Budget 2023/24. The Shire is currently awaiting confirmation of the insurance claim for the PRACC power board replacement due to water damage.

**Strategic Implications**

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

**Risk Implications**

Risk	Failure to monitor the Shire’s ongoing financial performance would increase the risk of a negative impact on the Shire’s financial position. As the monthly report is a legislative
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	requirement, non-compliance may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
<b>Principal Risk Theme</b>	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

**Risk Matrix**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That with respect to the Monthly Statements of Financial Activity for the month ending 30 September 2023 and 31 October 2023 be accepted and material variances be noted.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_



**SHIRE OF PINGELLY**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD TO 30 SEPTEMBER 2023**

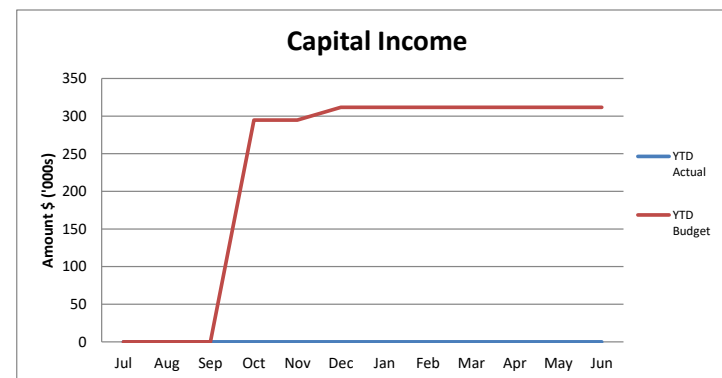
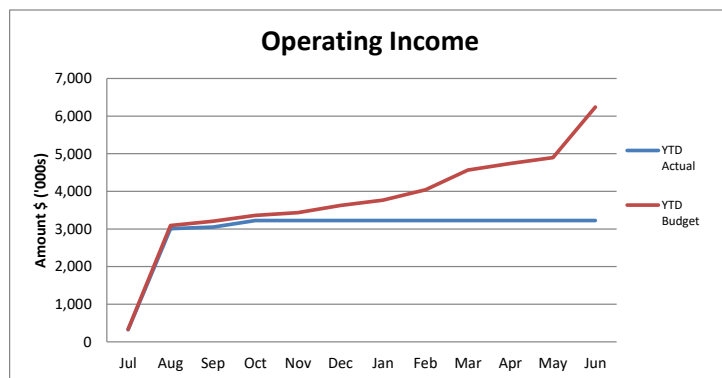
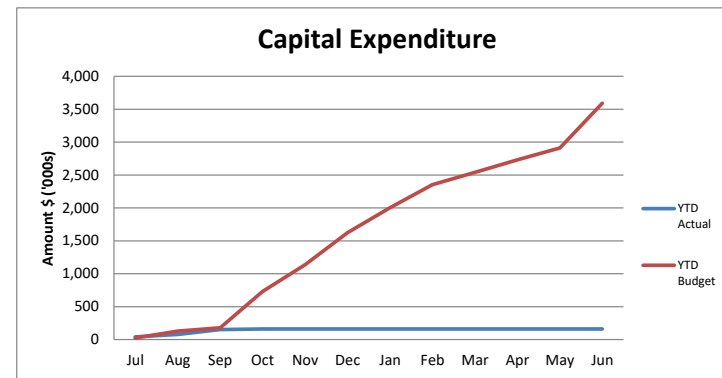
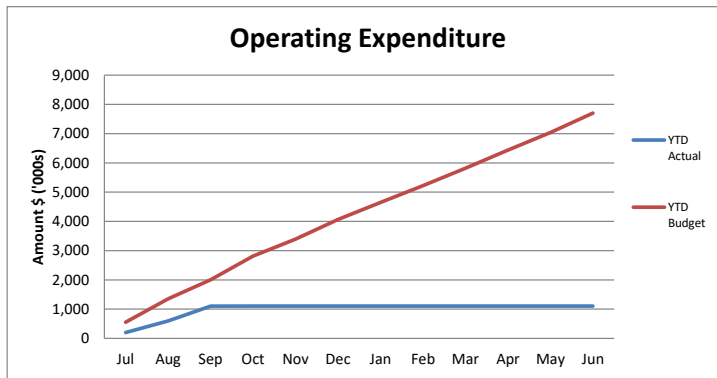
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## Income and Expenditure Graphs to 30 September 2023

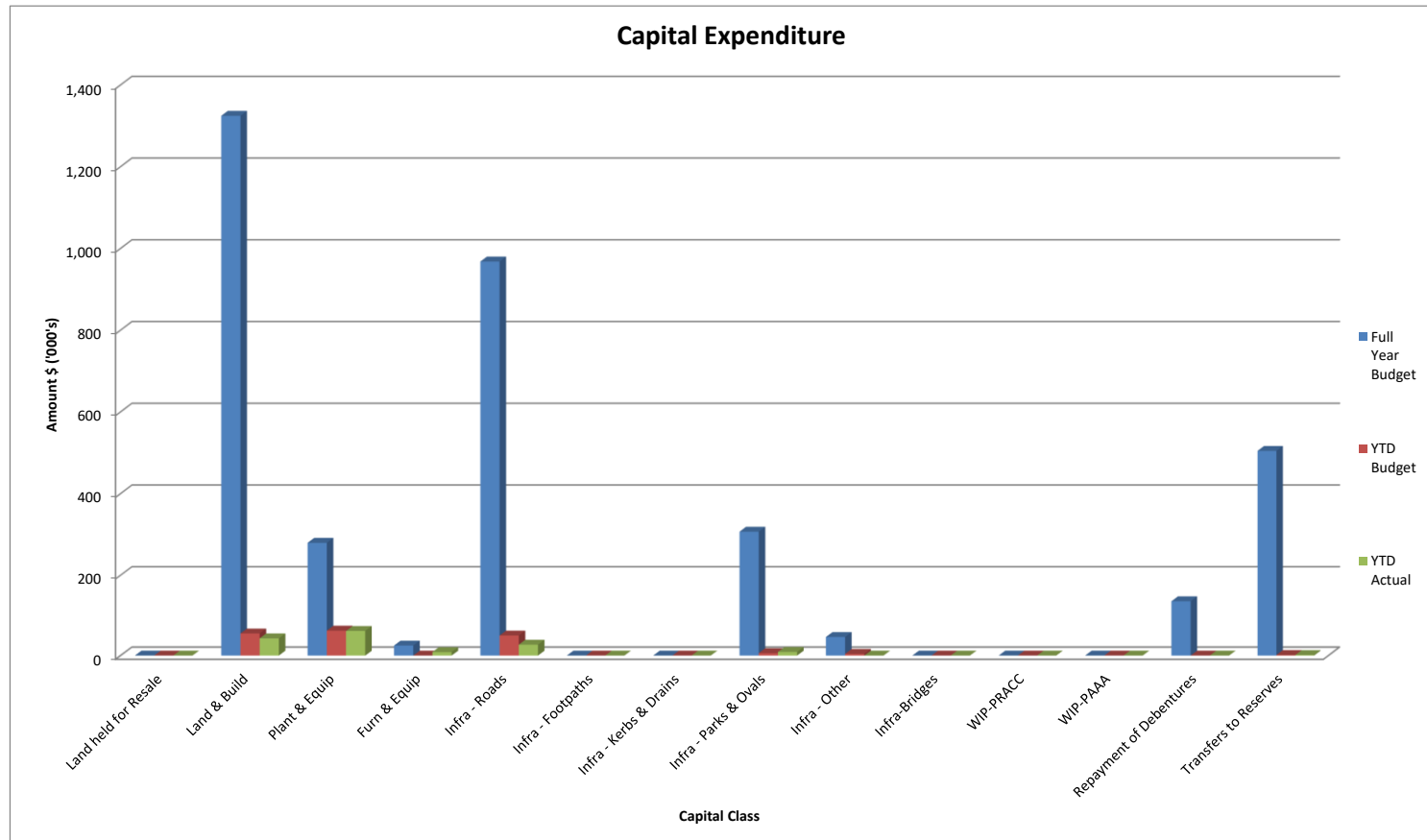
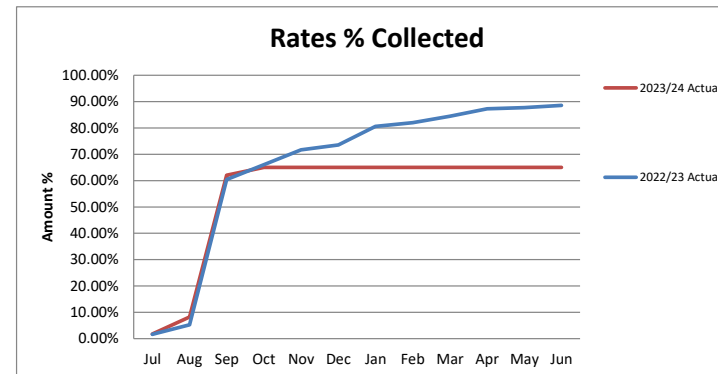
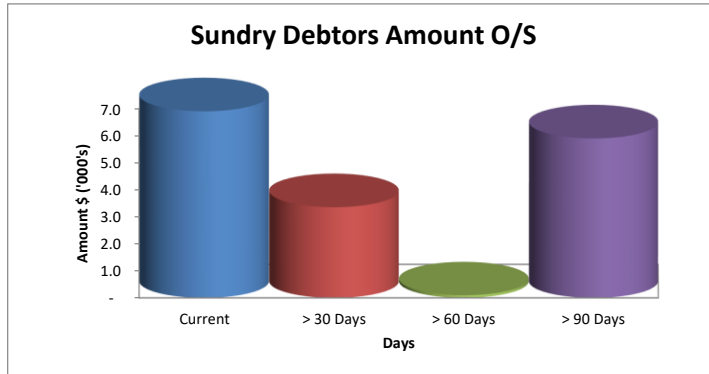


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This is adjusted in line with accounting standards to capital grants expenditure  
To date no transfers have been made from reserves



## Other Graphs to 30 September 2023



## SHIRE OF PINGELLY

## STATEMENT OF FINANCIAL ACTIVITY BY NATURE

FOR THE PERIOD TO 30 SEPTEMBER 2023

	NOTE	2023/24 Adopted Budget \$	September 2023 YTD Budget \$	September 2023 Actual \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %	
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
Rates		2,446,730	2,446,730	2,437,516	(9,214)	0%	
Grants, subsidies and contributions		619,746	229,914	154,944	(74,970)	-33%	▼
Fees and charges		427,668	246,785	234,705	(12,080)	-5%	
Interest revenue		48,997	16,758	13,667	(3,091)	-18%	
Other revenue		89,221	16,586	24,410	7,824	47%	
Profit on asset disposal		2,000	0	0	0	0%	
		<u>3,634,362</u>	<u>2,956,773</u>	<u>2,865,241</u>	<u>(91,532)</u>	<u>-3%</u>	
<b>Expenditure from operating activities</b>							
Employee costs		(2,149,081)	(567,336)	(550,337)	16,999	3%	
Materials & Contracts		(2,028,784)	(505,485)	(397,193)	108,292	21%	▼
Utility charges		(166,838)	(41,661)	(22,732)	18,929	45%	▼
Insurance charges		(231,841)	(128,680)	(118,237)	10,443	8%	
Finance costs		(89,641)	(2,957)	3,331	6,288	213%	
Depreciation		(2,933,590)	(733,386)	0	733,386	100%	▼
Other Expenditure		(93,111)	(20,119)	(18,160)	1,959	10%	
Loss on Asset Disposal		(9,300)	(999)	0	0	100%	
		<u>(7,702,186)</u>	<u>(2,000,623)</u>	<u>(1,103,327)</u>	<u>896,297</u>	<u>-45%</u>	
<b>Operating activities excluded from budget</b>							
(Profit)/Loss on Asset Disposals	2	7,300	999	0	(999)	100%	
Adjustments in Fixed Assets		0	0	0	0	0%	
Add back Depreciation		2,933,590	733,386	0	(733,386)	100%	▼
		<u>2,940,890</u>	<u>734,385</u>	<u>0</u>	<u>(734,385)</u>	<u>-100%</u>	▼
<b>Amount attributable to operating activities</b>		<b>(1,126,934)</b>	<b>1,690,535</b>	<b>1,761,914</b>	<b>71,379</b>	<b>-4%</b>	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Capital grants, subsidies and contributions		2,606,381	251,007	184,310	(66,697)	27%	▼
Proceeds from Disposal of Assets	2	42,000	0	0	0	0%	
Proceeds from financial assets at amortised cost - self supporting loans		21,230	0	0	0	0%	
		<u>2,669,611</u>	<u>251,007</u>	<u>184,310</u>	<u>(1,463,089)</u>	<u>-27%</u>	
<b>Outflows from investing activities</b>							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,324,477)	(55,066)	(35,868)	19,198	35%	▼
Purchase of Furniture & Equipment	1	(25,000)	0	(8,719)	(8,719)	0%	
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(279,691)	(62,137)	(61,355)	782	1%	
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(967,970)	(49,998)	(34,179)	15,819	32%	▼
Purchase of Infrastructure Assets - Footpaths	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(306,899)	(6,000)	(9,078)	(3,078)	-51%	
Purchase of Infrastructure Assets - Bridges	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Other	1	(46,293)	(4,286)	0	4,286	100%	
		<u>(2,950,330)</u>	<u>(177,487)</u>	<u>(149,199)</u>	<u>28,288</u>	<u>-16%</u>	▼
<b>Amount attributable to investing activities</b>		<b>(280,719)</b>	<b>73,520</b>	<b>35,111</b>	<b>(38,409)</b>	<b>-52%</b>	▼
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Transfers from Restricted Asset (Reserves)	4	269,691	0	0	0	0%	
		<u>269,691</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	
<b>Outflows from financing activities</b>							
Repayment of Borrowings	3	(135,336)	0	0	0	0%	
Payments for principal portion of lease liabilities	3	(98,891)	(24,719)	(23,550)	1,169	-5%	
Transfers to Restricted Assets (Reserves)	4	(504,638)	(1,500)	(1,366)	134	9%	
		<u>(738,865)</u>	<u>(26,219)</u>	<u>(24,915)</u>	<u>1,304</u>	<u>5%</u>	
<b>Amount attributable to financing activities</b>		<b>(469,174)</b>	<b>(26,219)</b>	<b>(24,915)</b>	<b>1,304</b>	<b>5%</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>	5	1,876,827	1,876,827	1,832,480	(44,347)	2%	
Amount attributable to operating activities		(1,126,934)	1,690,535	1,761,914	71,379	-4%	
Amount attributable to investing activities		(280,719)	73,520	35,111	(38,409)	-52%	▼
Amount attributable to financing activities		(469,174)	(26,219)	(24,915)	1,304	5%	
<b>Surplus or deficit at the end of the financial year</b>	5	<b>(0)</b>	<b>3,614,663</b>	<b>3,604,590</b>	<b>(10,073)</b>	<b>0%</b>	

This statement is to be read in conjunction with the accompanying notes.

**1. Please note that the rates were raised in August but this schedule is not date sensitive****Material Variances Symbol**

Above Budget Expectations

Greater than 10% and \$5,000 ▲

Below Budget Expectations

Less than 10% and \$5,000 ▼

**SHIRE OF PINGELLY**  
**FOR THE PERIOD TO 30 SEPTEMBER 2023**  
**Report on Significant variances Greater than 10% and \$5,000**

**Purpose**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date.  
The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.  
Items in bold are additions not previously included in reporting

**NATURE AND TYPE VARIATIONS**

**REPORTABLE OPERATING REVENUE VARIATIONS**

**Operating Grants & Subsidies**

	( 74,970)	-33% ▼
Additional FAGS Grant Funding 23/24	5,844	
ESL BFB & SES under budget ytd (profile timing) Fire Mitigation Adjustment on acquittal	23,790	
West Pingelly Fireshed budget timing	(104,604)	

**Capital Grants (Non Operating)**

LRCI 3, Town Hall (Election Promise)LRCI , Mainroads Grain Freight Network	(66,697)	27% ▼
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**REPORTABLE OPERATING EXPENSE VARIATIONS**

**Materials and Contracts**

	108,292	21% ▼
Computer and office equipment (Timing of profiling of licensing)	(29,230)	
Council Plans and Strategies	5,225	
Consultants	4,000	
Internet	9,350	
Minor plant and equipment	10,285	
ESL Expenditure	18,085	
Bush Fire Mitigation	102,037	
CESM costs	4,248	
Election Expenses profiled September	6,000	
Conferences	8,211	
Subscriptions	8,188	
Refuse Site collection and Tip Site maintenance	30,524	
Contract Health paid to September 2023	4,268	
PRACC Building maintenance Curcuit Failure - Insurance Claim to be reimbursed, profile 80K subsidy	(71,278)	
Fuels & oils, and parts and repairs	19,231	
Management Fee to CRC	5,115	
Rural Road, Town Road maintenance & bridges	(14,162)	
Area Promotion	13,055	
Job Training	5,725	
PWO non cash	(30,377)	

**Utilities**

We have received fewer than anticipated utility charges. Timing of the Pool utilities and Street light billing	18,929	45% ▼
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**Depreciation**

Depreciation charges have not been charged until October when the fair valuation rates have been uploaded.	733,386	100% ▼
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**REPORTABLE CAPITAL EXPENDITURE VARIATIONS**

CCTV opposite the Pocket park has been purchased.  
The Playgroup/ childcare building is still in progress

**SHIRE OF PINGELLY**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD TO 30 SEPTEMBER 2023**

1. ACQUISITION OF ASSETS	2023/24 Adopted Budget \$	2023/24 YTD Budget \$	September 2023 YTD Actual \$
The following assets have been acquired during the period under review:			
<b>By Program</b>			
<b>Governance</b>			
<u>Administration</u>			
Furniture And Equipment	CCTV 25,000	0	8,719
Building Purchase Level 3 - Schedule 4	65,000	0	-
Capex - Admin Plant Purchases	46,872	0	-
<b>Law, Order &amp; Public Safety</b>			
<u>Fire Prevention</u>			
Plant Purchase - Weather Stations X 3	15,000	0	-
Building Purchase Schedule 5	765,814	0	-
Building Purchase Schedule 5	371,000	0	-
<b>Education &amp; Welfare</b>			
<u>Education</u>			
Building Purchase - Education Schedule 8	55,194	27,597	13,203
<b>Recreation and Culture</b>			
<u>Public Halls &amp; Civic Centres</u>			
Town Hall - State Election Promise	17,469	17,469	22,665
<u>Swimming Areas &amp; Beaches</u>			
Youth Precinct	267,597	0	-
Capex - Infra Parks & Ovals	33,302	0	-
Pingelly Pocket Park - Expenditure	6,000	6,000	9,078
Pracc Generator	30,000	0	-
<b>Transport</b>			
<u>Construction - Roads, Bridges, Depots</u>			
<b>Roads Construction</b>			
Somerset Street	50,000	49,998	24,679
Yenellin Road - Expenditure (Lrci 4 Roads Grant)	154,355	0	-
Capex - Rrg Wickopin Pingelly Slk 7.9-9.0	598,615	0	9,500
Capex - Rrg North Bannister Pingelly Road	165,000	0	-
<u>Road Plant Purchases</u>			
High Pressure Cleaner Jet Rodder	12,000	12,000	11,364
Capex - Skip Trailers	15,000	3,750	-
Squirrell Ewp	10,000	10,000	-
Capex - Parks And Gardens - Kubota F2280			
Mower/ Flail Mower/ Billy Goat	15,000	3,750	-
Loader Tip Second Hand	70,000	0	49,991
Capex - Isuzu Dmax 3L Auto Diesel Crew			
Cab 4 X 2	33,182	0	-
Forestry Mulching Head	32,637	32,637	-
<b>Economic Services</b>			
<u>Tourism &amp; Area Promotion</u>			
Caravan Park Improvements - Chalets	50,000	10,000	-
Signage & Streetscape	34,293	4,286	-
<u>Other Economic Services</u>			
Infrastructure Economic Services	12,000	0	-
	<u>2,950,330</u>	<u>177,487</u>	<u>149,199</u>
<b>By Class</b>			
Buildings	1,324,477	55,066	35,868
Furniture & Equipment	25,000	0	8,719
Plant & Equipment	279,691	62,137	61,355
Infrastructure - Roads	967,970	49,998	34,179
Infrastructure - Parks & Ovals	306,899	6,000	9,078
Infrastructure - Other	46,293	4,286	-
	<u>2,950,330</u>	<u>177,487</u>	<u>149,199</u>

**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD TO 30 SEPTEMBER 2023**

**2. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

Asset No	By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
		2023/24	September 2023	2023/24	September 2023	2023/24	September 2023
		Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$
PM4	<b>Governance</b> PM4 Mazda CX5	29,000		25,000		(4,000)	0
PSM01	<b>Transport</b> Building Services Ute	10,000		12,000		2,000	0
PT20	Case Loader Tip	10,300		5,000		(5,300)	0
		49,300	0	42,000	0	(7,300)	0

Asset No	By Class of Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2023/24	September 2023	2023/24	September 2023	2023/24	September 2023
		Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$
PSM01	<b>Plant &amp; Equipment</b> Building Services Ute	10,000	0	12,000	0	2,000	0
PT20	Case Loader Tip	10,300	0	5,000	0	(5,300)	0
PM4	PM4 Mazda CX5	29,000	0	25,000	0	(4,000)	0
		49,300	0	42,000	0	(7,300)	0

**Summary**

Profit on Asset Disposals  
Loss on Asset Disposals

2023/24 Adopted Budget \$	September 2023 Actual \$
2,000	0
(9,300)	0
(7,300)	0

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 SEPTEMBER 2023

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-23	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Education &amp; Welfare</b>									
Loan 120 - SSL Pingelly Cottage Homes *	93,669	0	0	21,230	0	72,439	93,669	5,722	(497)
<b>Recreation &amp; Culture</b>									
Loan 123 - Recreation and Cultural Centre	1,739,757	0	0	114,106	0	1,625,651	1,739,757	72,055	(5,971)
	1,833,426	0	0	135,336	0	1,698,090	1,833,426	77,777	(6,468)

(\* ) Self supporting loan financed by payments from third parties.  
All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-23	New Lease		Lease Principal Repayments		Lease Principal Outstanding		Lease Interest Repayments	
		2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Administration</b>									
Photocopier Lease	13,005	0	0	3,421	0	9,584	13,005	587	0
Solar System-Admin Office	5,492	0	0	3,612	885	1,880	4,607	225	74
Server Lease	24,010	0	0	9,242	2,267	14,768	21,743	1,045	305
CCTV Server Lease	12,330	0	0	4,216	1,031	8,114	11,299	643	184
Grader Lease	170,834	0	0	62,421	15,412	108,414	155,422	4,400	1,293
Loader Lease	71,356	0	0	15,979	3,956	55,377	67,400	4,964	1,280
	297,027	0	0	98,891	23,550	198,137	273,477	11,864	3,137

**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD TO 30 SEPTEMBER 2023**

	<b>2023/24 Adopted Budget \$</b>	<b>September 2023 Actual \$</b>
<b>4. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Leave Reserve</b>		
Opening Balance	198,012	198,012
Amount Set Aside / Transfer to Reserve	275	283
Amount Used / Transfer from Reserve	0	0
	<u>198,287</u>	<u>198,295</u>
<b>(b) Plant Reserve</b>		
Opening Balance	165,988	165,988
Amount Set Aside / Transfer to Reserve	329,054	237
Amount Used / Transfer from Reserve	(269,691)	0
	<u>225,351</u>	<u>166,225</u>
<b>(c) Building and Recreation Reserve</b>		
Opening Balance	378,019	378,019
Amount Set Aside / Transfer to Reserve	56,077	540
Amount Used / Transfer from Reserve	0	0
	<u>434,096</u>	<u>378,559</u>
<b>(d) Electronic Equipment Reserve</b>		
Opening Balance	53,094	53,094
Amount Set Aside / Transfer to Reserve	24,663	76
Amount Used / Transfer from Reserve	0	0
	<u>77,757</u>	<u>53,170</u>
<b>(e) Community Bus Reserve</b>		
Opening Balance	64,342	64,342
Amount Set Aside / Transfer to Reserve	50,328	92
Amount Used / Transfer from Reserve	0	0
	<u>114,670</u>	<u>64,434</u>
<b>(f) Swimming Pool Reserve</b>		
Opening Balance	38,345	38,345
Amount Set Aside / Transfer to Reserve	40,247	55
Amount Used / Transfer from Reserve	0	0
	<u>78,592</u>	<u>38,400</u>
<b>(g) Refuse Site Rehab/Closure Reserve</b>		
Opening Balance	16,370	16,370
Amount Set Aside / Transfer to Reserve	1,122	23
Amount Used / Transfer from Reserve	0	0
	<u>17,492</u>	<u>16,393</u>
<b>(h) Tutanning Nature Reserve</b>		
Opening Balance	2,013	2,013
Amount Set Aside / Transfer to Reserve	1,682	3
Amount Used / Transfer from Reserve	0	0
	<u>3,695</u>	<u>2,016</u>
<b>(i) Wheatbelt Secondary Freight Network Reserve</b>		
Opening Balance	40,329	40,329
Amount Set Aside / Transfer to Reserve	1,190	58
Amount Used / Transfer from Reserve	0	0
	<u>41,519</u>	<u>40,387</u>
<b>Total Cash Backed Reserves</b>	<u><u>1,191,459</u></u>	<u><u>957,879</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD TO 30 SEPTEMBER 2023**

	2023/24 Adopted Budget \$	September 2023 Actual \$
<b>4. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	275	283
Plant Reserve	329,054	237
Building and Recreation Reserve	56,077	540
Electronic Equipment Reserve	24,663	76
Community Bus Reserve	50,328	92
Swimming Pool Reserve	40,247	55
Refuse Site Rehab/Closure Reserve	1,122	23
Tutanning Nature Reserve	1,682	3
Wheatbelt Secondary Freight Network Reserve	1,190	58
	<b>504,638</b>	<b>1,367</b>
<b>Transfers from Reserves</b>		
Leave Reserve	0	0
Plant Reserve	(269,691)	0
Building Reserve	0	0
Electronic Equipment Reserve	0	0
Community Bus Reserve	0	0
Swimming Pool Reserve	0	0
Refuse Site Rehab/Closure Reserve	0	0
Tutanning Nature Reserve	0	0
Wheatbelt Secondary Freight Network Reserve	0	0
	<b>(269,691)</b>	<b>0</b>
<b>Total Transfer to/(from) Reserves</b>	<b>234,947</b>	<b>1,367</b>

In accordance with council resolutions in relation to each reserve account, the propose for which the reserves are set aside are as follows:

**Leave Reserve**

- to be used to fund annual and long service leave requirements.

**Plant Reserve**

- to be used for the purchase of major plant.

**Building and Recreation Reserve**

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

**Electronic Equipment Reserve**

- to be used to fund the purchase of administration computer system equipment.

**Community Bus Reserve**

- to be used to fund the change-over of the community bus.

**Swimming Pool Reserve**

- to be used to fund the upgrading of the swimming pool complex

**Joint Venture Housing Reserve**

- to be used for the future maintenance of the Joint Venture units

**Refuse Site Rehab/Closure Reserve**

- to be used to facilitate the rehabilitation/closure of the town refuse site.

**Tutanning Nature Reserve**

- to be used for the operations, improvements and promotion of the Tutanning Nature Reserve

**Wheatbelt Secondary Freight Network Reserve**

- to be used for the Shire of Pingelly's contribution for Infrastructure renewal for future Wheatbelt Secondary Freight network capital renewal



**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD TO 30 SEPTEMBER 2023**

	<b>2022/23 June Actual \$</b>	<b>September 2023 Actual \$</b>
<b>5. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	2,141,062	2,528,737
Cash - Restricted Unspent Grants		473,749
Cash - Restricted Unspent Loans	0	(0)
Cash - Restricted Bonds & Deposits	14,787	12,511
Cash - Restricted Reserves	956,511	957,877
Receivables (Budget Purposes Only)	0	0
Rates Outstanding	262,584	1,065,914
Sundry Debtors	191,891	107,308
Provision for Doubtful Debts	(768)	(768)
Gst Receivable	51,643	38,499
Contract Asset	0	0
Loans - clubs/institutions	21,230	21,230
Accrued Income/Payments In Advance	52,534	51,803
Investments	5,000	5,000
Inventories	2,105	7,980
	3,698,580	5,269,842
<b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions (Budget Purposes Only)	0	-
Sundry Creditors	(206,646)	(99,850)
Accrued Interest On Loans	(232)	6,236
Accrued Salaries & Wages	(51,400)	(51,400)
Bonds & Deposits Held	(14,787)	(12,811)
Income In Advance	*	(45,708)
Gst Payable	(14,764)	(502)
Payroll Creditors	0	-
Contract Liabilities	0	-
Performance Obligation Liability	(453,504)	(428,825)
Prepaid Rates Liability	(46,325)	(7,195)
Current Lease Liability	(98,891)	(75,341)
Accrued Expenses	(12,499)	(3,258)
PAYG Liability	(29,468)	(29,936)
Other Payables	(7,808)	(7,896)
Current Employee Benefits Provision	(352,434)	(352,434)
Current Loan Liability	(135,336)	(135,336)
	(1,470,019)	(1,244,256)
<b>NET CURRENT ASSET POSITION</b>	<b>2,228,561</b>	<b>4,025,586</b>
Less: Cash - Reserves - Restricted	(956,511)	(957,877)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0
Less: Current Loans - Clubs / Institutions	(21,230)	(21,230)
Less: Investments	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	352,434	352,434
Add Back : Current Loan Liability	135,336	135,336
Add Back : Current Lease Liability	98,891	75,341
Adjustment in Accounting policies	0	0
Adjustment for Trust Transactions Within Muni	0	(300)
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b>1,832,480</b>	<b>3,604,590</b>

**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD TO 30 SEPTEMBER 2023**

**6. RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2023/24 Rate Revenue \$</b>	<b>2023/24 Interim Rates \$</b>	<b>2023/24 Back Rates \$</b>	<b>2023/24 Total Revenue \$</b>	<b>2023/24 Adopted Budget \$</b>
<b>General Rate</b>								
GRV - Residential	0.14090	321	3,661,944	515,968			515,968	515,968
GRV - Rural Residential	0.14090	65	807,924	113,836			113,836	113,836
GRV - Commercial/Industrial	0.14090	28	396,080	55,808			55,808	55,808
GRV - Townsites	0.14090	13	155,480	21,907			21,907	21,907
UV - Broadacre Rural	0.007294	238	214,707,000	1,566,073			1,566,073	1,566,073
Non Rateable								
<b>Sub-Totals</b>		665	219,728,428	2,273,592	0	0	2,273,592	2,273,592
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - Residential	1043	61	82,646	63,623			63,623	63,623
GRV - Rural Residential	1043	23	55,170	23,989			23,989	23,989
GRV - Commercial/Industrial	1043	13	55,980	13,559			13,559	13,559
GRV - Townsites	1043	7	15,685	7,301			7,301	7,301
UV - Broadacre Rural	1043	62	5,573,662	64,666			64,666	64,666
<b>Sub-Totals</b>		166	5,783,143	173,138	0	0	173,138	173,138
Ex Gratia Rates							2,446,730	2,446,730
Movement in Excess Rates							0	0
<b>Total Amount of General Rates</b>							2,446,730	2,446,730
Specified Area Rates							0	0
Ex Gratia Rates							0	0
<b>Total Rates</b>							2,446,730	2,446,730

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2023/24 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 SEPTEMBER 2023

7. OPERATING STATEMENT

	September 2023 Actual \$	2023/24 August Ytd Budget \$	2023/24 Adopted Budget \$	2022/23 Actual \$
<b>OPERATING REVENUES</b>				
Governance	15,730	17,505	95,260	62,186
General Purpose Funding	2,478,469	2,485,955	2,569,697	4,463,526
Law, Order, Public Safety	24,980	105,159	1,584,093	846,854
Health	336	669	2,694	2,682
Education and Welfare	1,682	42,819	68,925	64,781
Community Amenities	201,508	212,352	242,730	229,919
Recreation and Culture	13,634	11,256	350,509	367,969
Transport	297,363	313,933	1,123,765	1,435,597
Economic Services	12,891	13,134	136,843	82,071
Other Property and Services	2,957	4,998	66,227	49,534
<b>TOTAL OPERATING REVENUE</b>	<b>3,049,551</b>	<b>3,207,780</b>	<b>6,240,743</b>	<b>7,605,118</b>
<b>OPERATING EXPENSES</b>		-		
Governance	119,423	223,348	678,281	507,321
General Purpose Funding	56,752	58,044	240,620	234,827
Law, Order, Public Safety	62,304	219,546	696,320	383,215
Health	51,409	50,429	201,126	182,203
Education and Welfare	27,445	26,585	110,229	110,174
Community Amenities	59,027	110,246	439,224	389,612
Recreation & Culture	256,565	367,859	1,631,589	1,538,031
Transport	336,416	792,153	3,231,052	2,712,209
Economic Services	84,153	113,476	467,466	436,531
Other Property and Services	49,834	38,937	6,279	19,021
<b>TOTAL OPERATING EXPENSE</b>	<b>1,103,327</b>	<b>2,000,623</b>	<b>7,702,186</b>	<b>6,513,144</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>1,946,224</b>	<b>1,207,157</b>	<b>(1,461,443)</b>	<b>1,091,973</b>

**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD TO 30 SEPTEMBER 2023**

**8. STATEMENT OF FINANCIAL POSITION**

	<b>September 2023 Actual \$</b>	<b>2022/23 Actual \$</b>
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	3,960,363	3,097,573
Investments Current	5,000	5,000
Trade and Other Receivables	1,283,987	579,114
Inventories	7,980	2,105
Restricted Cash - Bonds & Deposits	12,511	14,787
<b>TOTAL CURRENT ASSETS</b>	<b>5,269,841</b>	<b>3,698,579</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	137,555	137,555
Inventories	0	0
Property, Plant and Equipment	24,073,903	23,960,962
Infrastructure	88,240,887	88,204,630
Investments Non Current	61,117	61,117
<b>TOTAL NON-CURRENT ASSETS</b>	<b>112,513,462</b>	<b>112,364,264</b>
<b>TOTAL ASSETS</b>	<b>117,783,303</b>	<b>116,062,843</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	743,673	967,461
Long Term Borrowings	135,336	135,336
Provisions	352,434	352,434
Bonds & Deposits Liability	12,811	14,787
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,244,254</b>	<b>1,470,018</b>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	198,421	198,421
Long Term Borrowings	1,698,091	1,698,091
Provisions	35,785	35,785
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,932,297</b>	<b>1,932,297</b>
<b>TOTAL LI/</b> 10	<b>3,176,551</b>	<b>3,402,315</b>
<b>NET ASSETS</b>	<b>114,606,752</b>	<b>112,660,528</b>
<b>EQUITY</b>		
Retained Surplus	35,478,932	33,574,403
Reserves - Cash Backed	957,877	916,182
Revaluation Surplus	78,169,943	78,169,943
<b>TOTAL EQUITY</b>	<b>114,606,752</b>	<b>112,660,528</b>

**SHIRE OF PINGELLY**  
**RESTRICTED CASH RECONCILIATION**  
**30 September 2023**

9. Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Year to date expenditure year to 30 June 2022	Actual Expenditure current year 2022/23	Restricted Funds Remaining
Review Street Bridge Special Funding	Transport	BR005	136,000	136,000		-
PRACC Lighting, Drainage & Landscaping (LRCI 3)	Recreation & Culture	LP001	67,500	67,500		-
Sulkies and Buggies (LRCI 3)	Recreation & Culture	11ES	54,000	54,000		-
Youth Precinct, Memorial Park & Pump Track (LRCI 4)	Recreation & Culture	IP008	-			-
Signage Streetscape Upgrades (LRCI 3)	Tourism	SS001	36,000	5,707		30,293
Caravan Park Improvements (LRCI 3)	Tourism	BU046	45,000			45,000
Wickepin Pingelly Seal (LRCI 3)	Transport	RRG05	117,000	117,000		-
Somerset Street upgrade (LRCI 3)	Transport	CC89	117,175	-	24,679	92,496
Childcare Upgrade	Education & Welfare	0833	45,000	45,000		-
Roads to Recovery Cfd plus 22/23 receipt	Transport	RRG05	166,461	137,132		29,329
WA Cycle Network All Aged shared path	Department of Transport	BIC01	137,132	137,132		-
Pingelly Pocket Park - RAC	Recreation & Culture	IP007	31,000	31,000		-
DFES West Pingelly Fireshed	Law Order & Public Safety	0596	231,707			231,707
Heritage Survey & Listing (Dept Planning)	Recreation & Culture	135C	20,000	4,559		15,441
Regional Childcare attraction and retention grant	Other Economic Services	CG027	18,250			18,250
Pingelly Youth Strategy	Other Economic Services	CG009	10,000	4,766		5,234
Queens Jubilee Tree Planting	Recreation & Culture	TG9	20,000	20,000		-
Live & Local Music	Recreation & Culture	CG022	13,000	13,000		(0.00)
Keep Australia Beautiful Butt Poles (Dept Environment)	Recreation & Culture	CD033	4,920	4,920		-
RACIP(Regional Arts and Cultural Investment Program) Leveraged Cultural Planning	Recreation & Culture	135C	50,000	50,000		-
People of Pingelly Past and Present	Other Communitites	CG026	44,895	44,895		-
Seniors Weeks	Other Communitites	0805	1,000			1,000.00
Age is just a number	Recreation & Culture	CD032	5,000	5,000		-
Tutanning Walk Trails	Department of Communities	113440.03	5,000			5,000.00
Australia Day	National Australia Day Council	EV001	23,998	23,998		-
Naidoc Week	National Indeigenous Australians Agency	EV006	1,000		217	783.17
<b>Sub Total</b>						<b>473,749</b>
<b>Total Restricted Grant Funds</b>						<b>473,749</b>
<b>Available Cash</b>		<b>GL/Job Account</b>	<b>Interest Rate</b>			<b>Balance</b>
Municipal Bank	Muni Fund Bank	0111	0			2,970,480.02
Municipal Bank	Muni Fund Interest Bearing A/C	0111	0.05%			31,456.09
Municipal Bank	Till Float SES	0112				50.00
Municipal Bank	Till Float	0113				200.00
Municipal Bank	Petty Cash on hand	0114				300.00
Total Cash						3,002,486.11
Less Restricted Cash						(473,749.46)
<b>Total Unrestricted Cash</b>						<b>2,528,736.65</b>



**SHIRE OF PINGELLY**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD TO 31 OCTOBER 2023**

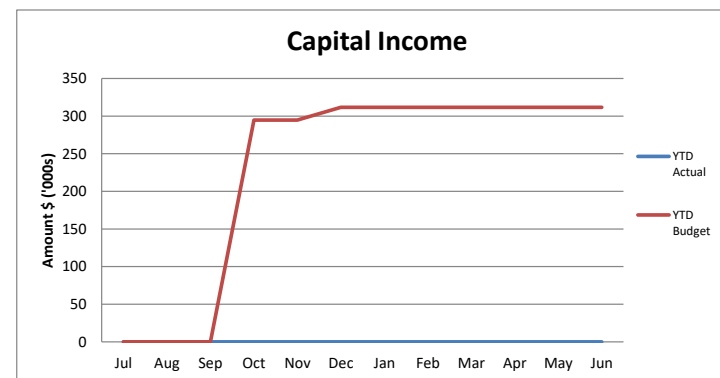
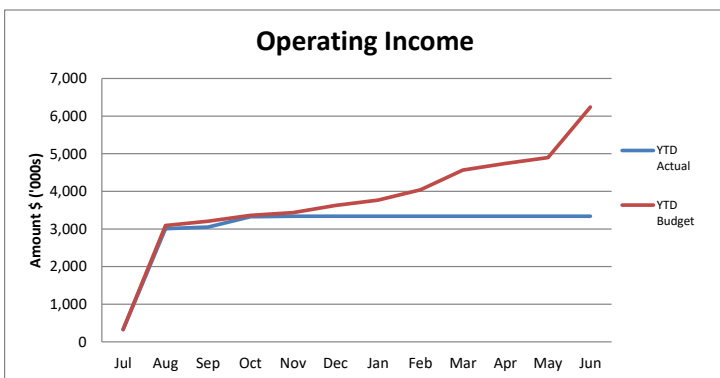
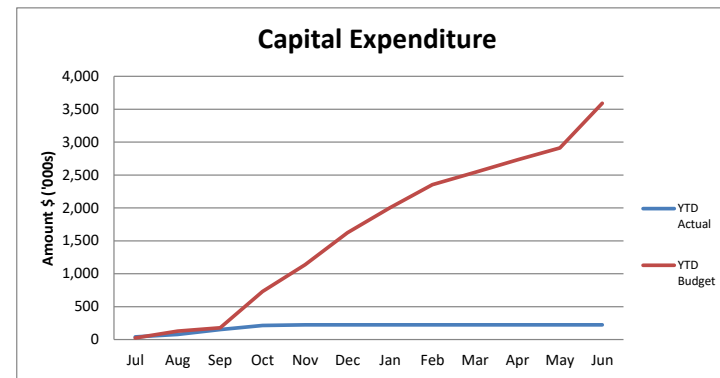
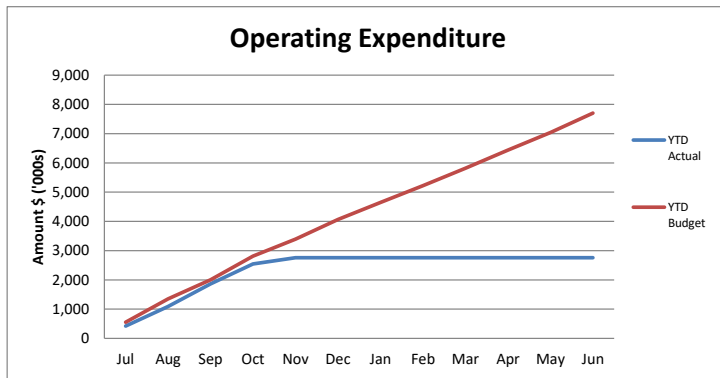
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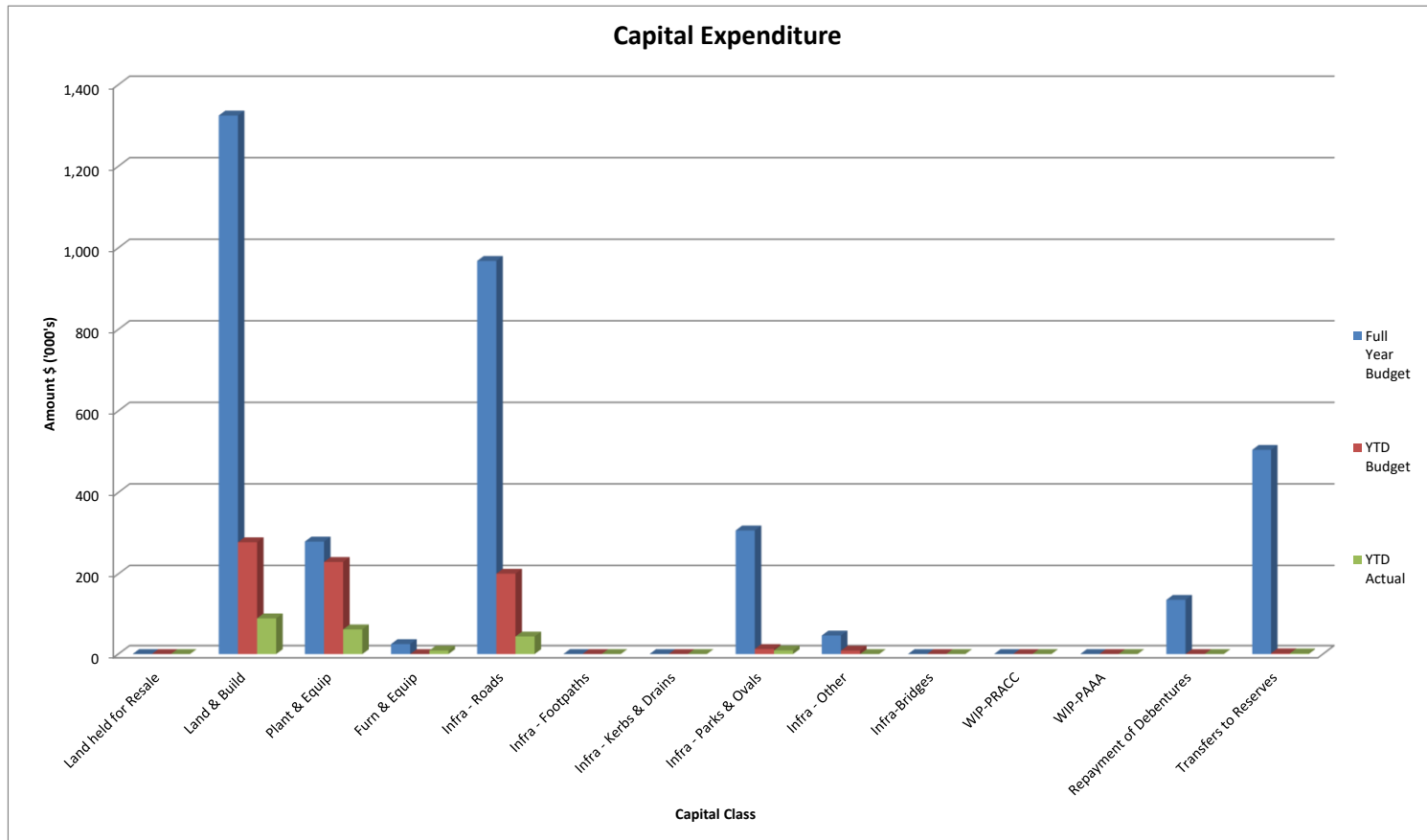
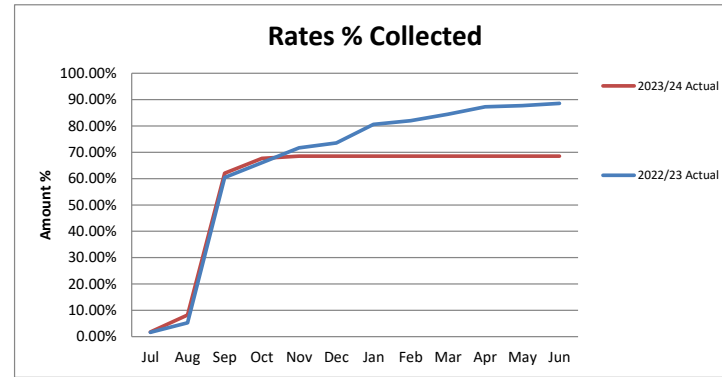
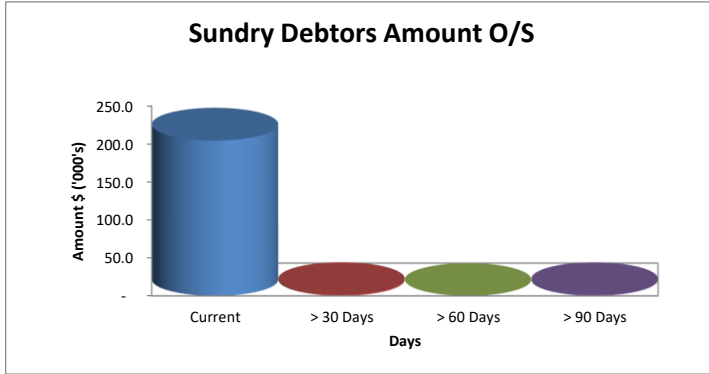
## Income and Expenditure Graphs to 31 October 2023



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This is adjusted in line with accounting standards to capital grants expenditure  
To date no transfers have been made from reserves

## Other Graphs to 31 October 2023





## SHIRE OF PINGELLY

## STATEMENT OF FINANCIAL ACTIVITY BY NATURE

FOR THE PERIOD TO 31 OCTOBER 2023

	NOTE	2023/24 Adopted Budget \$	October 2023 YTD Budget \$	October 2023 Actual \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %	
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
Rates		2,446,730	2,446,730	2,437,304	(9,426)	0%	
Grants, subsidies and contributions		619,746	317,927	333,553	15,626	5%	
Fees and charges		427,668	262,655	250,356	(12,299)	-5%	
Interest revenue		48,997	19,594	16,295	(3,299)	-17%	
Other revenue		89,221	26,036	49,152	23,116	89%	▲
Profit on asset disposal		2,000	2,000	0	0	100%	
		<u>3,634,362</u>	<u>3,074,942</u>	<u>3,086,660</u>	<u>13,718</u>	<u>0%</u>	
<b>Expenditure from operating activities</b>							
Employee costs		(2,149,081)	(758,748)	(669,545)	89,203	12%	▼
Materials & Contracts		(2,028,784)	(748,160)	(581,047)	167,113	22%	▼
Utility charges		(166,838)	(55,548)	(39,883)	15,665	28%	▼
Insurance charges		(231,841)	(231,810)	(118,237)	113,573	49%	▼
Finance costs		(89,641)	(4,770)	(32,056)	(27,286)	-572%	▲
Depreciation		(2,933,590)	(977,848)	(1,078,839)	(100,991)	-10%	▲
Other Expenditure		(93,111)	(26,258)	(22,455)	3,803	14%	
Loss on Asset Disposal		(9,300)	(6,632)	0	0	100%	
		<u>(7,702,186)</u>	<u>(2,809,774)</u>	<u>(2,542,062)</u>	<u>261,080</u>	<u>-10%</u>	
<b>Operating activities excluded from budget</b>							
(Profit)/Loss on Asset Disposals	2	7,300	4,632	0	(4,632)	100%	
Adjustments in Fixed Assets		0	0	0	0	0%	
Add back Depreciation		2,933,590	977,848	1,078,839	100,991	-10%	▲
		<u>2,940,890</u>	<u>982,480</u>	<u>1,078,839</u>	<u>96,359</u>	<u>10%</u>	
<b>Amount attributable to operating activities</b>		<b>(1,126,934)</b>	<b>1,247,648</b>	<b>1,623,437</b>	<b>375,789</b>	<b>-30%</b>	<b>▲</b>
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Capital grants, subsidies and contributions		2,606,381	288,126	240,504	(47,622)	17%	▼
Proceeds from Disposal of Assets	2	42,000	25,000	0	(25,000)	-100%	▼
Proceeds from financial assets at amortised cost - self supporting loans		21,230	0	0	0	0%	
		<u>2,669,611</u>	<u>313,126</u>	<u>240,504</u>	<u>500,516</u>	<u>-23%</u>	
<b>Outflows from investing activities</b>							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,324,477)	(278,021)	(89,085)	188,936	68%	▼
Purchase of Furniture & Equipment	1	(25,000)	0	(8,719)	(8,719)	0%	
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(279,691)	(229,691)	(61,596)	168,095	73%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(967,970)	(200,588)	(43,882)	156,706	78%	▼
Purchase of Infrastructure Assets - Footpaths	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(306,899)	(12,659)	(9,078)	3,581	28%	
Purchase of Infrastructure Assets - Bridges	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Other	1	(46,293)	(8,572)	0	8,572	100%	
		<u>(2,950,330)</u>	<u>(729,531)</u>	<u>(212,360)</u>	<u>517,171</u>	<u>-71%</u>	▼
<b>Amount attributable to investing activities</b>		<b>(280,719)</b>	<b>(416,405)</b>	<b>28,144</b>	<b>444,549</b>	<b>-107%</b>	<b>▼</b>
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Transfers from Restricted Asset (Reserves)	4	269,691	269,691	0	(269,691)	-100%	▼
		<u>269,691</u>	<u>269,691</u>	<u>0</u>	<u>(269,691)</u>	<u>-100%</u>	▼
<b>Outflows from financing activities</b>							
Repayment of Borrowings	3	(135,336)	0	0	0	0%	
Payments for principal portion of lease liabilities	3	(98,891)	(38,466)	(37,264)	1,202	-3%	
Transfers to Restricted Assets (Reserves)	4	(504,638)	(2,000)	(1,605)	395	20%	
		<u>(738,865)</u>	<u>(40,466)</u>	<u>(38,869)</u>	<u>1,597</u>	<u>4%</u>	
<b>Amount attributable to financing activities</b>		<b>(469,174)</b>	<b>229,225</b>	<b>(38,869)</b>	<b>(268,094)</b>	<b>117%</b>	<b>▲</b>
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>	5	1,876,827	1,876,827	1,832,480	(44,347)	2%	
Amount attributable to operating activities		(1,126,934)	1,247,648	1,623,437	375,789	-30%	▲
Amount attributable to investing activities		(280,719)	(416,405)	28,144	444,549	-107%	▼
Amount attributable to financing activities		(469,174)	229,225	(38,869)	(268,094)	117%	▲
<b>Surplus or deficit at the end of the financial year</b>	5	<b>(0)</b>	<b>2,937,295</b>	<b>3,445,193</b>	<b>507,897</b>	<b>-17%</b>	<b>▼</b>

This statement is to be read in conjunction with the accompanying notes.

**1. Please note that the rates were raised in August but this schedule is not date sensitive****Material Variances Symbol**

Above Budget Expectations

Greater than 10% and \$5,000

▲

Below Budget Expectations

Less than 10% and \$5,000

▼

SHIRE OF PINGELLY  
FOR THE PERIOD TO 31 OCTOBER 2023  
Report on Significant variances Greater than 10% and \$10,000

**Purpose**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date.  
The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.  
Items in bold are additions not previously included in reporting

**NATURE AND TYPE VARIATIONS**

**REPORTABLE OPERATING REVENUE VARIATIONS**

<b>Other Revenue</b>		23,116	89% ▲
Other culture revenue AASB 115			
Reimbursements of Legal Fees	7,394		
Sundry Income - Rates Incentive Sponsors	2,300		
Insurance Claims	2,557		
Reimbursement Somerset Alliance Profile timing	4,313		
Sponsorship	2,041		
<b>Capital Grants (Non Operating)</b>		(47,622)	17% ▼
DFES Fireshed, LRCI 3, Town Hall (Election Promise)			

**REPORTABLE OPERATING EXPENSE VARIATIONS**

<b>Employee Costs</b>		89,203	12% ▼
Salaries and wages EOFY accrual reversed profile timing	89,203		
<b>Materials and Contracts</b>		167,113	22% ▼
Computer and office equipment (Timing of profiling of licensing)	(24,018)		
Council Plans and Strategies	10,450		
Consultants	7,017		
<b>Audit</b>	<b>6,359</b>		
Minor plant and equipment	6,882		
ESL Expenditure	22,931		
Bush Fire Mitigation	154,339		
CESM costs	5,664		
Election Expenses profiled September	6,420		
Conferences	5,631		
Subscriptions	2,133		
Refuse Site collection and Tip Site maintenance	16,131		
Contract Health paid to September 2023	9,587		
PRACC Building maintenance Curcuit Failure - Insurance Claim to be reimbursed 20K, profile 80K subsidy	(61,323)		
<b>Other Culture Heritage and Arts Profile timing</b>	<b>9,118</b>		
Fuels & oils, and parts and repairs	7,075		
Management Fee to CRC	6,820		
Rural Road, Town Road maintenance & bridges	(24,725)		
Area Promotion	17,513		
Job Training	6,480		
PWO non cash	(17,537)		
<b>Utilities</b>		15,665	28% ▼
We have received fewer than anticipated utility charges. Timing of the Pool utilities, <b>Parks and Gardens</b> and Street light billing			
<b>Insurance</b>		113,573	49% ▼
The second installment for insurance is being processed in November			
<b>Depreciation</b>		(100,991)	-10% ▲
Depreciation charges were not budgeted to include revaluations of infrastructure conducted at 30 June 2023. These will be adjusted during the Budget Review Process - Non cash			
<b>Finance Costs</b>		(27,286)	-572% ▲
Interest Expenses is accrued monthly, this will be adjusted in the Budget Review Process			

**REPORTABLE CAPITAL EXPENDITURE VARIATIONS**

<b>Purchase of Land &amp; Buildings</b>		188,936	68% ▼
Building capex - Fire Shed West Pingelly	46,366		
Building capex - Fire Shed East Pingelly	123,666		
Building capex - Caravan Park Improvements	15,000		
Building Capex - Childcare centre	16,100		
Building Capex - Town Hall Election Promise	(12,196)		
<b>Purchase of Plant &amp; Equipment</b>		168,095	73% ▼
Replacement vehicles and mower decks awaiting delivery.			
<b>Purchase of Road Infrastructure Assets</b>		156,706	78% ▼
Roads program Somerset	25,319		
Roads program Yenellin	30,400		
Roads Program Wickopin Pingelly	100,988		

**REPORTABLE CAPITAL REVENUE VARIATIONS**

<b>Transfers to Restricted Assets (Reserves)</b>		395	20%
Interest was transferred at the TDA maturity, with the remainder to occur at the end of the financial year			
<b>Transfers from Restricted Assets (Reserves)</b>		(269,691)	-100%
Transfers to occur at the end of the financial year, profile timing to be adjusted at Budget Review			

**SHIRE OF PINGELLY**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD TO 31 OCTOBER 2023**

1. ACQUISITION OF ASSETS	2023/24 Adopted Budget \$	2023/24 YTD Budget \$	October 2023 YTD Actual \$
The following assets have been acquired during the period under review:			
<b>By Program</b>			
<b>Governance</b>			
<u>Administration</u>			
Furniture And Equipment	CCTV 25,000	0	8,719
Building Purchase Level 3 - Schedule 4	65,000	0	-
Capex - Admin Plant Purchases	46,872	46,872	-
<b>Law, Order &amp; Public Safety</b>			
<u>Fire Prevention</u>			
Plant Purchase - Weather Stations X 3	15,000	15,000	-
Building Purchase Schedule 5	765,814	85,090	38,724
Building Purchase Schedule 5	371,000	123,666	-
<b>Education &amp; Welfare</b>			
<u>Education</u>			
Building Purchase - Education Schedule 8	55,194	36,796	20,696
<b>Recreation and Culture</b>			
<u>Public Halls &amp; Civic Centres</u>			
Town Hall - State Election Promise	17,469	17,469	29,665
<u>Swimming Areas &amp; Beaches</u>			
Youth Precinct	267,597	0	-
Capex - Infra Parks & Ovals	33,302	6,659	-
Pingelly Pocket Park - Expenditure	6,000	6,000	9,078
Pracc Generator	30,000	0	-
<b>Transport</b>			
<u>Construction - Roads, Bridges, Depots</u>			
<b>Roads Construction</b>			
Somerset Street	50,000	49,998	24,679
Yenellin Road - Expenditure (Lrci 4 Roads Grant)	154,355	30,869	470
Capex - Rrg Wickopin Pingelly Slk 7.9-9.0	598,615	119,721	18,733
Capex - Rrg North Bannister Pingelly Road	165,000	0	-
<u>Road Plant Purchases</u>			
High Pressure Cleaner Jet Rodder	12,000	12,000	11,364
Capex - Skip Trailers	15,000	5,000	-
Squirrell Ewp	10,000	10,000	-
Capex - Parks And Gardens - Kubota F2280			
Mower/ Flail Mower/ Billy Goat	15,000	5,000	-
Loader Tip Second Hand	70,000	70,000	50,232
Capex - Isuzu Dmax 3L Auto Diesel Crew			
Cab 4 X 2	33,182	33,182	-
Forestry Mulching Head	32,637	32,637	-
<b>Economic Services</b>			
<u>Tourism &amp; Area Promotion</u>			
Caravan Park Improvements - Chalets	50,000	15,000	-
Signage & Streetscape	34,293	8,572	-
<u>Other Economic Services</u>			
Infrastructure Economic Services	12,000	0	-
	<u>2,950,330</u>	<u>729,531</u>	<u>212,360</u>
<b>By Class</b>			
Buildings	1,324,477	278,021	89,085
Furniture & Equipment	25,000	0	8,719
Plant & Equipment	279,691	229,691	61,596
Infrastructure - Roads	967,970	200,588	43,882
Infrastructure - Parks & Ovals	306,899	12,659	9,078
Infrastructure - Other	46,293	8,572	-
	<u>2,950,330</u>	<u>729,531</u>	<u>212,360</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 OCTOBER 2023

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

Asset No	By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
		2023/24	October 2023	2023/24	October 2023	2023/24	October 2023
		Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$
PM4	<b>Governance</b> PM4 Mazda CX5	29,000		25,000		(4,000)	0
PSM01	<b>Transport</b> Building Services Ute	10,000		12,000		2,000	0
PT20	Case Loader Tip	10,300		5,000		(5,300)	0
		49,300	0	42,000	0	(7,300)	0

Asset No	By Class of Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2023/24	October 2023	2023/24	October 2023	2023/24	October 2023
		Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$
PSM01	<b>Plant &amp; Equipment</b> Building Services Ute	10,000	0	12,000	0	2,000	0
PT20	Case Loader Tip	10,300	0	5,000	0	(5,300)	0
PM4	PM4 Mazda CX5	29,000	0	25,000	0	(4,000)	0
		49,300	0	42,000	0	(7,300)	0

**Summary**

Profit on Asset Disposals  
Loss on Asset Disposals

2023/24 Adopted Budget \$	October 2023 Actual \$
2,000	0
(9,300)	0
(7,300)	0

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 OCTOBER 2023

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-23	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Education &amp; Welfare</b>									
Loan 120 - SSL Pingelly Cottage Homes *	93,669	0	0	21,230	0	72,439	93,669	5,722	2,070
<b>Recreation &amp; Culture</b>									
Loan 123 - Recreation and Cultural Centre	1,739,757	0	0	114,106	0	1,625,651	1,739,757	72,055	24,680
	1,833,426	0	0	135,336	0	1,698,090	1,833,426	77,777	26,750

(\*) Self supporting loan financed by payments from third parties.  
All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-23	New Lease		Lease Principal Repayments		Lease Principal Outstanding		Lease Interest Repayments	
		2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Administration</b>									
Photocopier Lease	13,005	0	0	3,421	282	9,584	12,723	587	52
Solar System-Admin Office	5,492	0	0	3,612	1,781	1,880	3,711	225	137
Server Lease	24,010	0	0	9,242	4,563	14,768	19,447	1,045	581
CCTV Server Lease	12,330	0	0	4,216	2,077	8,114	10,253	643	353
Grader Lease	170,834	0	0	62,421	20,580	108,414	150,254	4,400	1,693
Loader Lease	71,356	0	0	15,979	7,981	55,377	63,375	4,964	2,490
	297,027	0	0	98,891	37,264	198,137	259,763	11,864	5,306

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 OCTOBER 2023

	2023/24 Adopted Budget \$	October 2023 Actual \$
<b>4. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Leave Reserve</b>		
Opening Balance	198,012	198,012
Amount Set Aside / Transfer to Reserve	275	332
Amount Used / Transfer from Reserve	0	0
	198,287	198,344
<b>(b) Plant Reserve</b>		
Opening Balance	165,988	165,988
Amount Set Aside / Transfer to Reserve	329,054	278
Amount Used / Transfer from Reserve	(269,691)	0
	225,351	166,266
<b>(c) Building and Recreation Reserve</b>		
Opening Balance	378,019	378,019
Amount Set Aside / Transfer to Reserve	56,077	634
Amount Used / Transfer from Reserve	0	0
	434,096	378,653
<b>(d) Electronic Equipment Reserve</b>		
Opening Balance	53,094	53,094
Amount Set Aside / Transfer to Reserve	24,663	89
Amount Used / Transfer from Reserve	0	0
	77,757	53,183
<b>(e) Community Bus Reserve</b>		
Opening Balance	64,342	64,342
Amount Set Aside / Transfer to Reserve	50,328	108
Amount Used / Transfer from Reserve	0	0
	114,670	64,450
<b>(f) Swimming Pool Reserve</b>		
Opening Balance	38,345	38,345
Amount Set Aside / Transfer to Reserve	40,247	64
Amount Used / Transfer from Reserve	0	0
	78,592	38,409
<b>(g) Refuse Site Rehab/Closure Reserve</b>		
Opening Balance	16,370	16,370
Amount Set Aside / Transfer to Reserve	1,122	27
Amount Used / Transfer from Reserve	0	0
	17,492	16,397
<b>(h) Tutanning Nature Reserve</b>		
Opening Balance	2,013	2,013
Amount Set Aside / Transfer to Reserve	1,682	3
Amount Used / Transfer from Reserve	0	0
	3,695	2,016
<b>(i) Wheatbelt Secondary Freight Network Reserve</b>		
Opening Balance	40,329	40,329
Amount Set Aside / Transfer to Reserve	1,190	68
Amount Used / Transfer from Reserve	0	0
	41,519	40,397
<b>Total Cash Backed Reserves</b>	<b>1,191,459</b>	<b>958,115</b>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 OCTOBER 2023

	2023/24 Adopted Budget \$	October 2023 Actual \$
<b>4. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	275	332
Plant Reserve	329,054	278
Building and Recreation Reserve	56,077	634
Electronic Equipment Reserve	24,663	89
Community Bus Reserve	50,328	108
Swimming Pool Reserve	40,247	64
Refuse Site Rehab/Closure Reserve	1,122	27
Tutanning Nature Reserve	1,682	3
Wheatbelt Secondary Freight Network Reserve	1,190	68
	<b>504,638</b>	<b>1,603</b>
<b>Transfers from Reserves</b>		
Leave Reserve	0	0
Plant Reserve	(269,691)	0
Building Reserve	0	0
Electronic Equipment Reserve	0	0
Community Bus Reserve	0	0
Swimming Pool Reserve	0	0
Refuse Site Rehab/Closure Reserve	0	0
Tutanning Nature Reserve	0	0
Wheatbelt Secondary Freight Network Reserve	0	0
	<b>(269,691)</b>	<b>0</b>
<b>Total Transfer to/(from) Reserves</b>	<b>234,947</b>	<b>1,603</b>

In accordance with council resolutions in relation to each reserve account, the propose for which the reserves are set aside are as follows:

**Leave Reserve**

- to be used to fund annual and long service leave requirements.

**Plant Reserve**

- to be used for the purchase of major plant.

**Building and Recreation Reserve**

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

**Electronic Equipment Reserve**

- to be used to fund the purchase of administration computer system equipment.

**Community Bus Reserve**

- to be used to fund the change-over of the community bus.

**Swimming Pool Reserve**

- to be used to fund the upgrading of the swimming pool complex

**Joint Venture Housing Reserve**

- to be used for the future maintenance of the Joint Venture units

**Refuse Site Rehab/Closure Reserve**

- to be used to facilitate the rehabilitation/closure of the town refuse site.

**Tutanning Nature Reserve**

- to be used for the operations, improvements and promotion of the Tutanning Nature Reserve

**Wheatbelt Secondary Freight Network Reserve**

- to be used for the Shire of Pingelly's contribution for Infrastructure renewal for future Wheatbelt Secondary Freight network capital renewal

**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD TO 31 OCTOBER 2023**

	<b>2022/23 June Actual \$</b>	<b>October 2023 Actual \$</b>
<b>5. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	2,141,062	2,539,916
Cash - Restricted Unspent Grants		447,025
Cash - Restricted Unspent Loans	0	(0)
Cash - Restricted Bonds & Deposits	14,787	16,498
Cash - Restricted Reserves	956,511	958,116
Rates Outstanding	262,584	901,440
Sundry Debtors	191,891	253,225
Provision for Doubtful Debts	(768)	(768)
Gst Receivable	51,643	21,531
Loans - clubs/institutions	21,230	21,230
Accrued Income/Payments In Advance	52,534	44,272
Investments	5,000	5,000
Inventories	2,105	10,008
	<u>3,698,580</u>	<u>5,217,493</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions (Budget Purposes Only)	0	-
Sundry Creditors	(206,646)	(232,959)
Accrued Interest On Loans	(232)	(26,982)
Accrued Salaries & Wages	(51,400)	-
Bonds & Deposits Held	(14,787)	(16,798)
Income In Advance	*	(57,708)
Gst Payable	(14,764)	(6,237)
Performance Obligation Liability	(453,504)	(390,100)
Prepaid Rates Liability	(46,325)	(10,234)
Current Lease Liability	(98,891)	(61,626)
Accrued Expenses	(12,499)	(4,356)
PAYG Liability	(29,468)	(34,815)
Other Payables	(7,808)	(7,767)
Current Employee Benefits Provision	(352,434)	(352,434)
Current Loan Liability	(135,336)	(135,336)
	<u>(1,470,019)</u>	<u>(1,337,351)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>2,228,561</b>	<b>3,880,142</b>
Less: Cash - Reserves - Restricted	(956,511)	(958,116)
Less: Current Loans - Clubs / Institutions	(21,230)	(21,230)
Less: Investments	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	352,434	352,434
Add Back : Current Loan Liability	135,336	135,336
Add Back : Current Lease Liability	98,891	61,626
Adjustment for Trust Transactions Within Muni	0	(300)
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u><b>1,832,480</b></u>	<u><b>3,445,193</b></u>



**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD TO 31 OCTOBER 2023**

**6. RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2023/24 Rate Revenue \$</b>	<b>2023/24 Interim Rates \$</b>	<b>2023/24 Back Rates \$</b>	<b>2023/24 Total Revenue \$</b>	<b>2023/24 Adopted Budget \$</b>
<b>General Rate</b>								
GRV - Residential	0.14090	321	3,661,944	515,968			515,968	515,968
GRV - Rural Residential	0.14090	65	807,924	113,836			113,836	113,836
GRV - Commercial/Industrial	0.14090	28	396,080	55,808			55,808	55,808
GRV - Townsites	0.14090	13	155,480	21,907			21,907	21,907
UV - Broadacre Rural	0.007294	238	214,707,000	1,566,073			1,566,073	1,566,073
Non Rateable								
<b>Sub-Totals</b>		665	219,728,428	2,273,592	0	0	2,273,592	2,273,592
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - Residential	1043	61	82,646	63,623			63,623	63,623
GRV - Rural Residential	1043	23	55,170	23,989			23,989	23,989
GRV - Commercial/Industrial	1043	13	55,980	13,559			13,559	13,559
GRV - Townsites	1043	7	15,685	7,301			7,301	7,301
UV - Broadacre Rural	1043	62	5,573,662	64,666			64,666	64,666
<b>Sub-Totals</b>		166	5,783,143	173,138	0	0	173,138	173,138
Ex Gratia Rates							2,446,730	2,446,730
Movement in Excess Rates							0	0
<b>Total Amount of General Rates</b>							2,446,730	2,446,730
Specified Area Rates							0	0
Ex Gratia Rates							0	0
<b>Total Rates</b>							2,446,730	2,446,730

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2023/24 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## SHIRE OF PINGELLY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD TO 31 OCTOBER 2023

## 7. OPERATING STATEMENT

	October 2023 Actual \$	2023/24 August Ytd Budget \$	2023/24 Adopted Budget \$	2022/23 Actual \$
<b>OPERATING REVENUES</b>				
Governance	22,615	23,340	95,260	62,186
General Purpose Funding	2,496,634	2,494,541	2,569,697	4,463,526
Law, Order, Public Safety	241,849	195,950	1,584,093	846,854
Health	364	892	2,694	2,682
Education and Welfare	6,214	57,092	68,925	64,781
Community Amenities	204,522	215,726	242,730	229,919
Recreation and Culture	33,009	21,668	350,509	367,969
Transport	297,363	329,683	1,123,765	1,435,597
Economic Services	20,273	17,512	136,843	82,071
Other Property and Services	4,321	6,664	66,227	49,534
<b>TOTAL OPERATING REVENUE</b>	<b>3,327,164</b>	<b>3,363,068</b>	<b>6,240,743</b>	<b>7,605,118</b>
<b>OPERATING EXPENSES</b>		-		
Governance	143,037	315,783	678,281	507,321
General Purpose Funding	81,954	77,392	240,620	234,827
Law, Order, Public Safety	136,884	301,876	696,320	383,215
Health	58,198	68,035	201,126	182,203
Education and Welfare	45,829	37,617	110,229	110,174
Community Amenities	122,029	147,756	439,224	389,612
Recreation & Culture	610,348	533,292	1,631,589	1,538,031
Transport	1,123,368	1,088,956	3,231,052	2,712,209
Economic Services	140,530	151,678	467,466	436,531
Other Property and Services	79,886	87,389	6,279	19,021
<b>TOTAL OPERATING EXPENSE</b>	<b>2,542,062</b>	<b>2,809,774</b>	<b>7,702,186</b>	<b>6,513,144</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>785,103</b>	<b>553,294</b>	<b>(1,461,443)</b>	<b>1,091,973</b>

**SHIRE OF PINGELLY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD TO 31 OCTOBER 2023**

**8. STATEMENT OF FINANCIAL POSITION**

	<b>October 2023 Actual \$</b>	<b>2022/23 Actual \$</b>
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	3,945,057	3,097,573
Investments Current	5,000	5,000
Trade and Other Receivables	1,240,930	579,114
Inventories	10,008	2,105
Restricted Cash - Bonds & Deposits	16,498	14,787
<b>TOTAL CURRENT ASSETS</b>	<b>5,217,493</b>	<b>3,698,579</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	137,555	137,555
Inventories	0	0
Property, Plant and Equipment	23,896,700	23,960,962
Infrastructure	87,402,413	88,204,630
Investments Non Current	61,117	61,117
<b>TOTAL NON-CURRENT ASSETS</b>	<b>111,497,785</b>	<b>112,364,264</b>
<b>TOTAL ASSETS</b>	<b>116,715,278</b>	<b>116,062,843</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	832,782	967,461
Long Term Borrowings	135,336	135,336
Provisions	352,434	352,434
Bonds & Deposits Liability	16,798	14,787
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,337,350</b>	<b>1,470,018</b>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	198,421	198,421
Long Term Borrowings	1,698,091	1,698,091
Provisions	35,785	35,785
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,932,297</b>	<b>1,932,297</b>
<b>TOTAL LI/</b> 10	<b>3,269,647</b>	<b>3,402,315</b>
<b>NET ASSETS</b>	<b>113,445,631</b>	<b>112,660,528</b>
<b>EQUITY</b>		
Retained Surplus	34,317,572	33,574,403
Reserves - Cash Backed	958,116	916,182
Revaluation Surplus	78,169,943	78,169,943
<b>TOTAL EQUITY</b>	<b>113,445,631</b>	<b>112,660,528</b>

**SHIRE OF PINGELLY  
RESTRICTED CASH RECONCILIATION  
31 October 2023**

9. Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Year to date expenditure year to 30 June 2022	Actual Expenditure current year 2022/23	Restricted Funds Remaining
PRACC Lighting, Drainage & Landscaping (LRCI 3)	Recreation & Culture	LP001	67,500	67,500		-
Sulkies and Buggies (LRCI 3)	Recreation & Culture	11ES	54,000	54,000		-
Youth Precinct, Memorial Park & Pump Track (LRCI 4)	Recreation & Culture	IP008	-			-
Signage Streetscape Upgrades (LRCI 3)	Tourism	SS001	36,000	5,707		30,293
Caravan Park Improvements (LRCI 3)	Tourism	BU046	45,000			45,000
Wickepin Pingelly Seal (LRCI 3)	Transport	RRG05	117,000	117,000		-
Somerset Street upgrade (LRCI 3)	Transport	CC89	117,175	-	24,679	92,496
Roads to Recovery Cfd plus 22/23 receipt	Transport	RRG05	166,461	137,132		29,329
DFES West Pingelly Fireshed	Law Order & Public Safety	0596	231,707		38,724	192,983
Heritage Survey & Listing (Dept Planning)	Recreation & Culture	135C	20,000	4,559		15,441
Regional Childcare attraction and retention grant	Other Economic Services	CG027	18,250			18,250
Pingelly Youth Strategy	Other Economic Services	CG009	10,000	4,766		5,234
Live & Local Music	Recreation & Culture	CG022	13,000	13,000		(0.00)
Seniors Weeks	Other Communitites	0805	1,000			1,000.00
Tutanning Walk Trails	Department of Communities	113440.03	5,000			5,000.00
Australia Day	National Australia Day Council	EV001	12,000			12,000.00
Naidoc Week	National Indeigenous Australians Agency	EV006	1,000		217	783.17
<b>Sub Total</b>						<b>447,025</b>
<b>Total Restricted Grant Funds</b>						<b>447,025</b>
<b>Available Cash</b>		<b>GL/Job Account</b>	<b>Interest Rate</b>			<b>Balance</b>
Municipal Bank	Muni Fund Bank	0111	0			2,954,934.96
Municipal Bank	Muni Fund Interest Bearing A/C	0111	0.05%			31,456.09
Municipal Bank	Till Float SES	0112				50.00
Municipal Bank	Till Float	0113				200.00
Municipal Bank	Petty Cash on hand	0114				300.00
Total Cash						2,986,941.05
Less Restricted Cash						<b>(447,025.46)</b>
<b>Total Unrestricted Cash</b>						<b>2,539,915.59</b>

## **15.2 Accounts Paid by Authority – October 2023**

<b>File Reference:</b>	<b>ADM0066</b>
<b>Location:</b>	<b>Not Applicable</b>
<b>Applicant:</b>	<b>Not Applicable</b>
<b>Author:</b>	<b>Finance Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>List of Accounts</b>
<b>Previous Reference:</b>	<b>Nil</b>

### **Summary**

Council is requested to receive the list of accounts paid by authority for the month of October 2023.

### **Background**

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13(1)* schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

### **Comment**

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2023/2024 Budget.

### **Consultation**

Nil

### **Statutory Environment**

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
  
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
  
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the Council to which the list is to be presented.
  
- (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

**Policy Implications**

There are no policy implications arising from this amendment.

**Financial Implications**

There are no known financial implications upon either the Council’s current budget or long-term financial plan.

**Strategic Implications**

Business as usual

**Risk Implications**

Risk	Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

**Risk Matrix**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

**Voting Requirements:**

Simple Majority

**Officer’s Recommendation:**

**That Council receive the Accounts for Payments for October 2023 as authorised under delegated authority and in accordance with the Local Government (Financial Management) Regulations 1996:**

**To 31 October 2023:**

Municipal Account	\$166,229.99
Trust Account	\$238.00

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

## SHIRE OF PINGELLY

## ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2023

EFT NUMBER	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
<b>EFT10493</b>	<b>09/10/2023</b>	<b>PERTH SOFT PLAY EVENT</b>	<b>MEGA RAINBOW SOFT PLAY PACK</b>	<b>1</b>		<b>1,546.20</b>
INV 28	29/09/2023	PERTH SOFT PLAY EVENT	ENTERTAINMENT FOR PINGELLY FAM FESTIVAL 2023		1,546.20	
<b>EFT10497</b>	<b>27/10/2023</b>	<b>CWA PUMPHREYS BRIDGE</b>	<b>CATERING</b>	<b>1</b>		<b>366.00</b>
INV 58	20/09/2023	CWA PUMPHREYS BRIDGE	COUNCIL MEETING DINNER - SEPTEMBER 2023		366.00	
<b>EFT10498</b>	<b>27/10/2023</b>	<b>SULLIVAN LOGISTICS PTY LTD</b>	<b>FREIGHT CHARGES</b>	<b>1</b>		<b>157.11</b>
INV 46457	08/09/2023	SULLIVAN LOGISTICS PTY LTD	27/08/2023 FROM UNITED FASTENERS		44.82	
INV 46700	15/09/2023	SULLIVAN LOGISTICS PTY LTD	03/09/2023 FROM MAXIPARTS		74.86	
INV 47287	20/09/2023	SULLIVAN LOGISTICS PTY LTD	03/09/2023 FROM MATILDA AUTO		37.43	
<b>EFT10499</b>	<b>27/10/2023</b>	<b>CONSTRUCTION TRAINING FUND</b>	<b>BCITF COLLECTIONS</b>	<b>1</b>		<b>112.88</b>
INV 197211-FONOT1	29/09/2023	CONSTRUCTION TRAINING FUND	BCITF COLLECTIONS ON PERMIT NUMBER 4.23/24		112.88	
<b>EFT10500</b>	<b>27/10/2023</b>	<b>WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION - WALGA</b>	<b>ANNUAL SUBSCRIPTIONS</b>	<b>1</b>		<b>23,657.00</b>
INV SI006786	29/08/2023	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION - WALGA	PREPARATION PROGRAM TO INDUCT NEWLY ELECTED MEMBERS (VIRTUAL CLASSROOM) 20/09/2023		324.50	
INV SI006818	30/08/2023	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION - WALGA	WALGA ANNUAL SUBSCRIPTIONS, ASSOCIATION SUBSCRIPTION - \$8599.10, PROCUREMENT SUBSCRIPTION - \$2945.80, LG COMPLETE GUIDE - \$402.60, WALGA ANNUAL SUBSCRIPTIONS, COUNCIL CONNECT SUBSCRIPTION - \$10285.00		22,232.50	
INV SI007063	12/09/2023	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION - WALGA	2023/2024 ANNUAL SUBSCRIPTION - CENTRAL COUNTRY ZONE		1,100.00	
INV SC00485	21/09/2023	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION - WALGA	PREPARATION PROGRAM TO INDUCT NEWLY ELECTED MEMBERS (VIRTUAL CLASSROOM) 20/09/2023		-324.50	
INV SI007147	21/09/2023	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION - WALGA	PREPARATION PROGRAM TO INDUCT NEWLY ELECTED MEMBERS (VIRTUAL CLASSROOM) 13/09/2023		324.50	
<b>EFT10501</b>	<b>27/10/2023</b>	<b>GREAT SOUTHERN FUEL SUPPLIES</b>	<b>FUEL CARD CHARGES - AUGUST 2023</b>	<b>1</b>		<b>1,563.79</b>
INV 31082023	31/08/2023	GREAT SOUTHERN FUEL SUPPLIES	0PN, PN01, PN761, P100, PN523, FIRE TRUCK		1,563.79	

<b>EFT10502</b>	<b>27/10/2023</b>	<b>BEST OFFICE SYSTEMS</b>	<b>ADMIN PRINTING CHARGES</b>	<b>1</b>		<b>1,549.65</b>
INV 621083	29/08/2023	BEST OFFICE SYSTEMS	20/07/2023 TO 20/08/2023, BLACK - 4573, COLOUR - 6463		837.36	
INV 622290	27/09/2023	BEST OFFICE SYSTEMS	20/08/2023 TO 20/09/2023, BLACK - 5927, COLOUR - 5294		712.29	
<b>EFT10503</b>	<b>27/10/2023</b>	<b>BROOKTON PLUMBING</b>	<b>PLUMBING SERVICES</b>	<b>1</b>		<b>584.10</b>
INV 6998	22/09/2023	BROOKTON PLUMBING	DISCONNET WATER SERVICE AND RE ROUTE COLD WATER & REMOVE WASTE PIPE & INSTALL DRAIN & GULLY - CHILDCARE BUILDING		584.10	
<b>EFT10504</b>	<b>27/10/2023</b>	<b>GREAT SOUTHERN WASTE DISPOSAL</b>	<b>WASTE &amp; RECYCLING COLLECTION INCLUDING SITE MANAGEMENT - 26/07/2023 TO 30/08/2023</b>	<b>1</b>		<b>18,126.86</b>
INV 2632	11/09/2023	GREAT SOUTHERN WASTE DISPOSAL	26/07/2023 - 30/08/2023 - DOMESTIC RUBBISH COLLECTION, 1ST, 15TH & 29TH AUGUST - DOMESTIC RECYCLING COLLECTION, 31/07/2023 - 28/08/2023 REFUSE SITE MAINTENANCE, 31/07/2023 - 28/08/2023 REFUSE SITE MAINTENANCE - MACHINE HOURS, 07/08/2023 BULK WASTE & RECYCLING COLLECTION - WASTE, , 07/08/2023 BULK WASTE & RECYCLING COLLECTION - CARDBOARD, , 07/08/2023 BULK WASTE & RECYCLING COLLECTION - RECYCLE, , 28/08/2023 - 1 BIN OF WASTE - SHIRE YARD, 7/08/2023 - BULK WASTE & RECYCLING COLLECTION - WASTE, 7/08/2023 - BULK WASTE & RECYCLING COLLECTION - CARDBOARD, 7/08/2023 - BULK WASTE & RECYCLING COLLECTION - RECYCLE		18,126.86	
<b>EFT10505</b>	<b>27/10/2023</b>	<b>SHIRE OF BROOKTON</b>	<b>2022/23 FINAL AUDIT ACCOMMODATION</b>	<b>1</b>		<b>388.00</b>
INV 10067	28/09/2023	SHIRE OF BROOKTON	WANDOO 2 ROOM CABIN ACCOMODATION X 2 NIGHTS 16TH & 17TH OCTOBER 2023 - 2022/23 FINAL AUDIT		388.00	
<b>EFT10506</b>	<b>27/10/2023</b>	<b>WHEATBELT ELECTRICS</b>	<b>ELECTRICAL SERVICES</b>	<b>1</b>		<b>660.00</b>
INV 4964	03/09/2023	WHEATBELT ELECTRICS	REPLACE FAILED LIGHTING & EXHAUST FAN - TOWN HALL TOILETS		660.00	
<b>EFT10507</b>	<b>27/10/2023</b>	<b>CTI SECURITY SERVICES PTY LTD</b>	<b>ALARM MONITORING CHARGES</b>	<b>1</b>		<b>164.59</b>
INV CINS3150871	12/09/2023	CTI SECURITY SERVICES PTY LTD	ADMIN BUILDING - 01/10/2023 TO 31/12/2023		164.59	
<b>EFT10508</b>	<b>27/10/2023</b>	<b>ASSET VALUATION ADVISORY</b>	<b>PROFESSIONAL VALUATION ADVISORY</b>	<b>1</b>		<b>3,960.00</b>
INV 2199	28/09/2023	ASSET VALUATION ADVISORY	2023 DESKTOP OTHER INFRASTRUCTURE ASSET VALUATIONS, INSURANCE COMPONENT - \$1,800.00, FINANCIAL REPORTING COMPONENTS - \$1,800.00		3,960.00	
<b>EFT10509</b>	<b>27/10/2023</b>	<b>RF &amp; PL O'BRIEN</b>	<b>LABOUR FOR WORKS</b>	<b>1</b>		<b>6,737.50</b>
INV 43	16/09/2023	RF & PL O'BRIEN	PUSH UP 3500 CUBIC METRES OF GRAVEL FOR THE SHIRE OF PINGELLY AT THE SQUIERS PIT - SOUTH KWEDA ROAD		6,737.50	
<b>EFT10510</b>	<b>27/10/2023</b>	<b>NARROGIN HARDWARE AND BUILDING SUPPLIES</b>	<b>CONSUMABLES</b>	<b>1</b>		<b>107.10</b>
INV 115428	30/08/2023	NARROGIN HARDWARE AND BUILDING SUPPLIES	BELT SANDER PARTS - SHIRE DEPOT		107.10	
<b>EFT10511</b>	<b>27/10/2023</b>	<b>WILLIAM VINCENT MULRONEY</b>	<b>REIMBURSEMENT</b>	<b>1</b>		<b>27.00</b>
INV 18092023	18/09/2023	WILLIAM VINCENT MULRONEY	COUNCILLOR TRAINING BREAKFAST		27.00	
<b>EFT10512</b>	<b>27/10/2023</b>	<b>ABCO PRODUCTS</b>	<b>CLEANING SUPPLIES FOR VARIOUS SHIRE BUILDINGS</b>	<b>1</b>		<b>599.66</b>
INV 896522	13/09/2023	ABCO PRODUCTS	ASSORTED CLEANING SUPPLIES		599.66	



<b>EFT10513</b>	<b>27/10/2023</b>	<b>DIRECT COMMUNICATIONS PTY LTD</b>	<b>SERVICE OF VARIOUS SHIRE TWO WAY RADIOS</b>	<b>1</b>		<b>6,896.89</b>
INV 117101	22/09/2023	DIRECT COMMUNICATIONS PTY LTD	VARIOUS SHIRE LOCATIONS		6,896.89	
<b>EFT10514</b>	<b>27/10/2023</b>	<b>PINGELLY TYRE SERVICE</b>	<b>TYRE SERVICES</b>	<b>1</b>		<b>672.00</b>
INV 9756	30/09/2023	PINGELLY TYRE SERVICE	SUPPLY AND FIT 2 X TYRES AND WHEEL ALIGNMENT - TOYOTA FORTUNER		672.00	
<b>EFT10515</b>	<b>27/10/2023</b>	<b>DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON RURAL TRADERS</b>	<b>CONSUMABLES</b>	<b>1</b>		<b>331.29</b>
INV DI25023494	04/09/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON RURAL TRADERS	ASSORTED PAINTS, SANDPAPER SHEETS, BELT SANDER - DEPOT MAINTENANCE		257.29	
INV DI25023557	06/09/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON RURAL TRADERS	SCW MT HXSL C3 10-16X16 BX500 804262 X 1 - DEPOT WORKSHOP		74.00	
<b>EFT10516</b>	<b>27/10/2023</b>	<b>PINGELLY RECREATION &amp; CULTURAL CENTRE ASSOCIATION</b>	<b>CATERING SERVICES</b>	<b>1</b>		<b>2,000.00</b>
INV 1982	26/09/2023	PINGELLY RECREATION & CULTURAL CENTRE ASSOCIATION	GRAZING BUFFET LUNCH - MOURAMBINE 150 CELEBRATION & TUTANNING WILDFLOWER WALK 2023		2,000.00	
<b>EFT10517</b>	<b>27/10/2023</b>	<b>QUEST INNALOO</b>	<b>ACCOMMODATION FOR STAFF TRAINING -REIMBURSED BY DEPT OF TRANSPORT</b>	<b>1</b>		<b>980.00</b>
INV 824193	15/09/2023	QUEST INNALOO	LICENSING TRAINING 10/9/2023 TO 14/09/2023 - ACCOMMODATION & PARKING, SFO		980.00	
<b>EFT10518</b>	<b>27/10/2023</b>	<b>TOLL TRANSPORT PTY LTD</b>	<b>FREIGHT CHARGES</b>	<b>1</b>		<b>353.05</b>
INV 0504	20/08/2023	TOLL TRANSPORT PTY LTD	31/07/2023 FROM MAJOR MOTORS, 14/08/2023 FROM INTERFIRE		172.73	
INV 0507	10/09/2023	TOLL TRANSPORT PTY LTD	09/08/2023 FROM EASTERN HILLS SAWS AND MOWERS, 24/08/2023 TO STATE LIBRARY		110.77	
INV 0508	17/09/2023	TOLL TRANSPORT PTY LTD	07/09/2023 TO STATE LIBRARY		69.55	
<b>EFT10519</b>	<b>27/10/2023</b>	<b>DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY</b>	<b>BSL COLLECTIONS</b>	<b>1</b>		<b>72.97</b>
INV BSLSEP2023	01/09/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	SEPTEMBER 2023		72.97	
<b>EFT10520</b>	<b>27/10/2023</b>	<b>PINGELLY SOMERSET ALLIANCE INC</b>	<b>WATER USAGE CHARGES - SENSORY GARDEN</b>	<b>1</b>		<b>10.00</b>
INV 1652	27/09/2023	PINGELLY SOMERSET ALLIANCE INC	MINIMAL WATER USAGE CHARGES PINGELLY SENSORY GARDEN - 18/07/2023 TO 14/09/2023		10.00	
<b>EFT10521</b>	<b>27/10/2023</b>	<b>CORSIGN WA</b>	<b>SIGNAGE</b>	<b>1</b>		<b>64.90</b>
INV 78935	12/09/2023	CORSIGN WA	RURAL ADDRESS PLATE NUMBER 151 - TREEFORTS ROAD, RURAL ADDRESS PLATE NUMBER 295 - HASSELL ROAD		64.90	

<b>EFT10522</b>	<b>27/10/2023</b>	<b>6 SEASONS CAFE</b>	<b>CATERING</b>	<b>1</b>		<b>540.00</b>
INV 1029	07/09/2023	6 SEASONS CAFE	BUSH FIRE FIGHTING SKILLS TRAINING 5 & 6 SEPTEMBER 2023		540.00	
<b>EFT10523</b>	<b>27/10/2023</b>	<b>HERITAGE INTELLIGENCE (WA)</b>	<b>LOCAL HERITAGE SURVEY</b>	<b>1</b>		<b>10,030.63</b>
INV 029/23	26/09/2023	HERITAGE INTELLIGENCE (WA)	HERITAGE LIST - HERITAGE AREA - WORKS SCOPE & GUIDELINES		10,030.63	
<b>EFT10524</b>	<b>27/10/2023</b>	<b>SAPIO PTY LTD</b>	<b>CCTV TECHNICAL SUPPORT</b>	<b>1</b>		<b>1,734.70</b>
INV SP245315	30/08/2023	SAPIO PTY LTD	TROUBLESHOOT AND REPAIR CCTV SWITCH CONNECTION TO TOWN HALL - 10/07/2023		1,333.20	
INV SP245354	30/08/2023	SAPIO PTY LTD	REMOTE ACCESS TROUBLESHOOT AND REPAIR CCTV - 18/07/2023		71.50	
INV SP246212	11/09/2023	SAPIO PTY LTD	REMOTE ACCESS TO REPAIR PRACC CAMERAS AS CAMERAS OFFLINE - 11/07/2023		143.00	
INV SP246658	15/09/2023	SAPIO PTY LTD	CCTV MONITORINGS ON SERVERS & MONTHLY SUBSCRIPTION - AUGUST 2023		187.00	
<b>EFT10525</b>	<b>27/10/2023</b>	<b>HAYDEN MCGLINN</b>	<b>LIVE ENTERTAINMENT</b>	<b>1</b>		<b>400.00</b>
INV 501	02/10/2023	HAYDEN MCGLINN	45 MINUTE ACOUSTIC SESSION - PINGELLY FAM FESTIVAL 2023		400.00	
<b>EFT10526</b>	<b>27/10/2023</b>	<b>SW TAYLOR PROMPT SAFETY SOLUTIONS</b>	<b>WORK HEALTH AND SAFETY SERVICES</b>	<b>1</b>		<b>1,210.00</b>
INV 660	21/09/2023	SW TAYLOR PROMPT SAFETY SOLUTIONS	QUARTERLY WHS SERVICE & TOOLBOX MEETING		1,210.00	
<b>EFT10527</b>	<b>27/10/2023</b>	<b>TOOL KIT DEPOT</b>	<b>MINOR TOOLS</b>	<b>1</b>		<b>1,337.89</b>
INV SI213451	05/09/2023	TOOL KIT DEPOT	RATTLE GUN & ACCESSORIES - MINOR TOOLS		1,114.80	
INV SI213797	08/09/2023	TOOL KIT DEPOT	CREDIT DUE TO INCORRECT TOOL SIZE		-127.46	
INV 13-01-00007251	14/09/2023	TOOL KIT DEPOT	MADLX2180T1 MAKITA 18V BRUSHLESS 2 PIECE COMBO KIT - MINOR TOOLS		350.55	
<b>EFT10528</b>	<b>27/10/2023</b>	<b>KOOKI CREATIONS</b>	<b>TUMBLERS - PINGELLY FAM FESTIVAL MERCHANDISE</b>	<b>1</b>		<b>1,990.00</b>
INV 2	22/09/2023	KOOKI CREATIONS	100 TUMBLERS PRINTED WITH FAM FESTIVAL ADVERTISING		1,990.00	
<b>EFT10529</b>	<b>27/10/2023</b>	<b>JELCOBINE FARMS</b>	<b>FLORAL ARRANGEMENTS - PINGELLY FAM FESTIVAL</b>	<b>1</b>		<b>1,675.00</b>
INV 481	02/10/2023	JELCOBINE FARMS	DRAPING FLOWERS OVER PHONE BOOTH, 9X SMALL BOUQUETS AND 3 LARGE BOUQUETS AND 5 LARGE MIXED FLORAL ARRANGEMENTS - FAM FESTIVAL		1,675.00	
<b>EFT10530</b>	<b>27/10/2023</b>	<b>LADYBIRD ENTERTAINMENT</b>	<b>LIVE ENTERTAINMENT</b>	<b>1</b>		<b>1,694.00</b>
INV 1156	28/09/2023	LADYBIRD ENTERTAINMENT	FAIRIES FOR FAM FESTIVAL EVENT 2023 10 AM - 3.30PM.		1,694.00	
<b>EFT10531</b>	<b>27/10/2023</b>	<b>MICHEAL MCBREARTY</b>	<b>REIMBURSEMENT - PRE EMPLOYMENT</b>	<b>1</b>		<b>208.70</b>
INV 28092023	28/09/2023	MICHEAL MCBREARTY	REIMBURSEMENT - PRE EMPLOYMENT		208.70	
<b>EFT10532</b>	<b>27/10/2023</b>	<b>TIMOTHY ROBERT MCNAIR DALE</b>	<b>TRAFFIC CONTROLL SERVICES</b>	<b>1</b>		<b>500.00</b>

INV 15102023	15/10/2023	TIMOTHY ROBERT MCNAIR DALE	TRAFFIC CONTROLL OFFICER PINGELLY FAM FESTIVAL - AGREED FLAT RATE		500.00	
<b>EFT10533</b>	<b>27/10/2023</b>	<b>WHEATBELT CONTRACT SERVICES</b>	<b>PINGELLY SWIMMING POOL MANAGEMENT FEE</b>	<b>1</b>		<b>13,300.00</b>
INV 1	25/10/2023	WHEATBELT CONTRACT SERVICES	NOVEMBER 2023, 01/11/2023 TO 30/11/2023		13,300.00	
<b>EFT10535</b>	<b>27/10/2023</b>	<b>LANDGATE</b>	<b>RURAL UV'S CHARGEABLE, GROSS RENTAL VALUATIONS</b>	<b>1</b>		<b>148.30</b>
INV 387806	22/09/2023	LANDGATE	SCHEDULE: R2023/03, DATED: 27/05/2023 TO 15/09/2023		74.15	
INV 387888	27/09/2023	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE, SCHEDULE NO: G2023/5, DATED: 19/08/2023 TO 15/09/2023		74.15	
<b>TOTAL EFT</b>						<b>106,457.76</b>
<b>DIRECT DEBIT</b>	<b>DATE</b>	<b>CREDITOR</b>	<b>INVOICE DESCRIPTION</b>	<b>BANK CODE</b>	<b>INVOICE AMOUNT</b>	<b>TOTAL</b>
<b>24950</b>	<b>09/10/2023</b>	<b>SHIRE OF PINGELLY</b>	<b>12 MONTH VEHICLE REGISTRATION RENEWALS</b>	<b>1</b>		<b>8,014.00</b>
INV REGO2023-	20/09/2023	SHIRE OF PINGELLY	VARIOUS SHIRE VEHICLES		3,993.45	
INV REGO2023-	20/09/2023	SHIRE OF PINGELLY	VARIOUS SHIRE VEHICLES		4,020.55	
<b>24951</b>	<b>13/10/2023</b>	<b>SHIRE OF PINGELLY</b>	<b>FAM FESTIVAL FLOAT &amp; CASH PRIZES</b>	<b>1</b>		<b>3,030.00</b>
INV 09102023	09/10/2023	SHIRE OF PINGELLY	ARTS COMPETITION CASH PRIZES - FAM FESTIVAL		1,930.00	
INV 11102023	11/10/2023	SHIRE OF PINGELLY	COUNCILLOR STALL FLOAT - FAM FESTIVAL		200.00	
INV 12102023	12/10/2023	SHIRE OF PINGELLY	FLOAT PARADE CASH PRIZES - FAM FESTIVAL		900.00	
<b>24952</b>	<b>13/10/2023</b>	<b>WATER CORPORATION</b>	<b>WATER ACCOUNT CHARGES</b>	<b>1</b>		<b>7,006.70</b>
INV WAT -JUL 23 TO SEP 23	14/09/2023	WATER CORPORATION	VARIOUS SHIRE PROPERTIES		7,006.70	
<b>24953</b>	<b>13/10/2023</b>	<b>SYNERGY</b>	<b>SYNERGY ACCOUNT CHARGES</b>	<b>1</b>		<b>11,147.80</b>
INV SYN - JUL 23 TO SEP 23	21/09/2023	SYNERGY	VARIOUS SHIRE PROPERTIES		8,055.49	
INV SYN - JUL 23 TO SEP 23	21/09/2023	SYNERGY	VARIOUS SHIRE PROPERTIES		3,092.31	
<b>24954</b>	<b>27/10/2023</b>	<b>SHIRE OF PINGELLY - PETTY CASH</b>	<b>PETTY CASH RECOUP - SEPTEMBER 2023</b>	<b>1</b>		<b>273.60</b>

INV 30092023	30/09/2023	SHIRE OF PINGELLY - PETTY CASH	07/07/2023 GALVINS HARDWARE - CUTLERY TRAY, AEROSOL CAN ADHESIVE \$43.45, 08/07/2023 DELTA AGRIBUSINESS - CABOTS CABOTHANE GLOSS, WOOD GLUE \$54.25, 13/07/2023 BUNNINGS - KEY CUTTING \$11.90, 13/07/2023 WOOLWORTHS - EGGS & BACON FOR TOOLBOX MEETING \$23.05, 07/08/2023 NARROGIN PUMPS SOLAR & SPRAYING - BRASS HOSE TAIL, GALVANISED SOCKET, GALVINISED NIPPLE \$32.00, 09/08/2023 THE REJECT SHOP - CREPE PAPER FOR FAM FEST \$11.25, 09/08/2023 COLES - PICNIC BOWLS \$4.60, 16/08/2023 PINGELLY COMMUNITY CRAFT CENTRE - HOOK & LOOP FOR FAM FEST \$10.50, 11/09/2023 NARROGIN BEARING SERVICE - HT UNC GRD, UNC NYLON INSERT LOCK NUT FOR HAULMART SIDE TIPPER \$11.55, 13/09/2023 CROWN PERTH - MEALS FOR STAFF TRAINING \$48.00, 15/09/2023 AUSTRALIA POST - MANILA DIVIDERS \$8.00, 21/09/2023 AUSTRALIA POST - REGISTERED POSTAGE \$6.20, 29/09/2023 AUSTRALIA POST - EXPRESS POSTAGE \$8.85			273.60
<b>TOTAL CHEQUE</b>						<b>29,472.10</b>
<b>DIRECT DEBIT</b>	<b>DATE</b>	<b>CREDITOR</b>	<b>INVOICE DESCRIPTION</b>	<b>BANK CODE</b>	<b>INVOICE AMOUNT</b>	<b>TOTAL</b>
DD13761.1	10/10/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1		7,093.49
DD13761.2	10/10/2023	MERCER	SUPERANNUATION CONTRIBUTIONS	1		93.86
DD13761.3	10/10/2023	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		525.50
DD13761.4	10/10/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		5,277.25
DD13761.5	10/10/2023	HESTA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		384.69
DD13761.6	10/10/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		266.61
DD13761.7	10/10/2023	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		367.10
DD13761.8	10/10/2023	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		452.32
DD13761.9	10/10/2023	MLC	SUPERANNUATION CONTRIBUTIONS	1		275.33
DD13775.1	24/10/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1		7,527.65
DD13775.2	24/10/2023	MERCER	SUPERANNUATION CONTRIBUTIONS	1		261.49
DD13775.3	24/10/2023	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		525.50
DD13775.4	24/10/2023	HESTA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		341.67
DD13775.5	24/10/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		261.49
DD13775.6	24/10/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		261.49
DD13775.7	24/10/2023	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		367.10

DD13775.8	24/10/2023	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		522.98
DD13775.9	24/10/2023	MLC	SUPERANNUATION CONTRIBUTIONS	1		279.43
EFT10534	27/10/2023	LOCAL GOVERNMENT, RACING AND CEMETERIES EMPLOYEES UNION (WA) LGRCEU	PAYROLL DEDUCTIONS	1		132.00
DD13761.10	10/10/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		83.75
DD13775.10	24/10/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		112.12
<b>TOTAL PAYROLL</b>						<b>25,412.82</b>
<b>DIRECT DEBIT</b>	<b>DATE</b>	<b>CREDITOR</b>	<b>INVOICE DESCRIPTION</b>	<b>BANK CODE</b>	<b>INVOICE AMOUNT</b>	<b>TOTAL</b>
DD13779.1	14/10/2023	BENDIGO BANK CREDIT CARDS	EMCS CREDIT CARD RECONCILIATION - SEPTEMBER 2023	1		48.08
INV 30092023	30/09/2023	BENDIGO BANK CREDIT CARDS	18/09/2023 FOXIT SOFTWARE - PDF SUITE PRO FOR TEAMS - 01/08/2023 TO 01/09/2023 \$42.80 18/09/2023 INTERNATIONAL TRANSACTION - FEE \$1.28 30/09/2023 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	48.08	
DD13782.1	14/10/2023	BENDIGO BANK CREDIT CARDS	CEO CREDIT CARD RECONCILIATION - SEPTEMBER 2023	1		4,839.23
INV 30092023	30/09/2023	BENDIGO BANK CREDIT CARDS	05/09/2023 PINGELLY IGA - SUPPLIES FOR PINGELLY FAM FESTIVAL \$7.30 06/09/2023 BUNNINGS BALCATT A - OZTRAIL DRINKFLASKS AND INSULATED JUGS, SHIRE EVENTS \$129.90 09/09/2023 WALGA / TRY BOOKINGS - REGISTRATION TO ATTEND WALGA ROADSIDE VEGETATION WORKSHOP, EMW & TL \$199.00 14/09/2023 FACEBOOK - ADVERTISING, PINGELLY FAM FESTIVAL \$152.88 14/09/2023 INTERNATIONAL TRANSACTION - FEE \$4.59 14/09/2023 FACEBOOK - ADVERTISING, PINGELLY FAM FESTIVAL \$50.36 14/09/2023 INTERNATIONAL TRANSACTION - FEE \$1.51 14/09/2023 SPOTLIGHT MIDLAND - STICKER SHEETS FOR RUBBISH BINS & CIGARETTE POLES \$101.00 14/09/2023 CROWN PROMENADE PERTH - ACCOMMODATION FOR COMMUNITY DEVELOPMENT CONFERENCE, CDO \$512.32 15/09/2023 VISTAPRINT - SIGNAGE FOR PINGELLY MUSEUM & DRIVER REVIVER \$495.97 16/09/2023 CROWN PROMENADE PERTH - ACCOMMODATION FOR COMMUNITY DEVELOPMENT CONFERENCE, CDO \$76.65 20/09/2023 CROWN PERTH ATRIUM - MEALS & REFRESHMENTS FOR WALGA CONVENTION, CEO \$523.90 20/09/2023 CROWN PROMENADE PERTH - ACCOMMODATION FOR WALGA CONVENTION, CEO \$484.00 23/09/2023 PINGELLY POST OFFICE - PRINTER INK, TIDY TOWNS \$55.00 23/09/2023 COLES NARROGIN - SUPPLIES FOR PINGELLY MUSEUM OPENING \$6.30 23/09/2023 COLES NARROGIN - SUPPLIES FOR PINGELLY MUSEUM OPENING \$261.90 23/09/2023 COLES NARROGIN - SUPPLIES FOR COUNCIL CHAMBERS KITCHEN \$32.15 24/09/2023 THE REJECT SHOP - SUPPLIES FOR COUNCIL CHAMBERS KITCHEN \$61.00 24/09/2023 THE REJECT SHOP - SUPPLIES FOR PINGELLY MUSEUM OPENING \$72.50 29/09/2023 PINGELLY POST OFFICE - TISSUE PAPER, FAM FESTIVAL \$27.00 29/09/2023 LOCAL GOVERNMENT PROFESSIONALS - REGISTRATION FOR ANNUAL STATE CONFERENCE & AWARD NIGHT 2023, CEO \$1500.00 30/09/2023 JELCOBINE FARMS - CONDOLENCE FLOWERS, L CHALLIS \$80.00 29/09/2023 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	4,839.23	
<b>TOTAL CREDIT</b>						<b>4,887.31</b>

<b>TRUST ACCOUNT</b>	<b>DATE</b>	<b>CREDITOR</b>	<b>INVOICE DESCRIPTION</b>	<b>BANK CODE</b>	<b>INVOICE AMOUNT</b>	<b>TOTAL</b>
EFT10494	19/10/2023	ARTS NARROGIN INC.	BOND REFUND	7		100.00
INV T303	16/10/2023	ARTS NARROGIN INC.	COMMUNITY BUS HIRE BOND \$100.00	7	100.00	
EFT10495	19/10/2023	SCOTT TYSOE	BOND REFUND	7		50.00
INV T306	16/10/2023	SCOTT TYSOE	STANDPIPE KEY FOR USE WITH WESTERN POWER UPGRADE	7	50.00	
EFT10496	19/10/2023	GARRY NEIL GADSBY	BOND REFUND	7		88.00
INV T305	16/10/2023	GARRY NEIL GADSBY	HIRE OF SMALL PEST TRAP \$88.00	7	88.00	
<b>TOTAL TRUST</b>						<b>238.00</b>
<b>GRAND TOTAL</b>						<b>166,467.99</b>

**15.3 Community Bus Fee**

<b>File Reference:</b>	<b>ADM0552</b>
<b>Location:</b>	<b>Not Applicable</b>
<b>Applicant:</b>	<b>Not Applicable</b>
<b>Author:</b>	<b>Executive Manager Corporate Services</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Attachment Number 1</b>
<b>Previous Reference:</b>	<b>Nil</b>

**Summary**

Council is requested to consider the proposed modifications to the fees and charges for the community bus hire for the financial Year 2023 2024.

**Background**

Council received a letter from Greg Carter on behalf of the Pingelly Bowling Club to review the community bus charges in light of the affordability to the Club. When the fees and charges were reviewed during the budget process, the cost of the bus servicing and surrounding Shire charges were taken into consideration. The current cost anticipated bus servicing costs with inflation and increased wages costs are budgeted to increase, the losses sustained over the last five years and the reserve transfers to ensure the asset replacement program considers the service well into the future.

The following table details the fees charges over the last 5 years, and the time the fee charged was \$1.10.

<b>Financial Year</b>	<b>Per km charge</b>	<b>Cost of providing the service</b>	<b>Revenue for Bus Hire</b>	<b>Loss to the Shire</b>	<b>Transfer to Bus Reserve</b>
2023/2024	\$1.50	Budget \$6,367	Budget \$4,000	Budget \$2,367	Budget \$50,000
2022/2023	\$1.20	\$4,133	\$3,225	\$908	\$20,000
2021/2022	\$1.45	\$5,400	\$4,295	\$1,105	\$20,000
2020/2021	\$1.30	\$4,788	\$3,636	\$1,152	\$12,000
2019/2020	\$1.25	\$4,179	\$3,477	\$701	\$0
2016/2017	\$1.10	\$8,800	\$2,169	\$6,631	\$5,000

Council can clearly see that the replacement of the Community Bus and Community Car have been included in the reserve transfer for \$50,000 this financial year, and that the 2022/2023 charges were significantly lower than the previous 3 years.

**Comment**

Having received the request from the Bowling Club, and their option to hire the bus from the Shire of Wickopin or Brookton Shire at a lower cost, Council need to consider whether the service provision within the Shire warrants additional subsidy for community organisations, namely the Bowling Club and perhaps a different rate for non-community organisations to minimise the losses.

The following table highlights the historical use of the bus and the users.

<b>Financial Year</b>	<b>Community</b>	<b>Commercial/Private Hire</b>	<b>Outside the Shire</b>	<b>Total</b>
2023/2024 to October 2023	3	2	0	5
2022/2023	17	2	1	20

2021/2022	27	2	0	29
2020/2021	19	4	2	25
2019/2020	13	2	4	19

The majority of users of the bus are Pingelly community groups, including the school. With the lack of availability of commercial bus hire and the understanding the importance of the groups and their social impact within the community, the service is beneficial and affordable to those who use it. Should the use decline or disappear due to a lack of use, the reputational damage to the Shire would be significant.

### Consultation

Nil.

### Statutory Environment

Pursuant to section 6.16 of the *Local Government Act 1995*, Council adopts the Fees and charges included with the 2023/2024 budget.

### Policy Implications

Nil

### Financial Implications

The additional loss to Council over the 23/24 financial is estimated at an additional \$500 per annum. The frequency of usage is difficult to anticipate.

### Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

### Risk Implications

Risk	Failure to adopt the correct fees and charges when providing the service level of the community bus.
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Statutory Compliance
Risk Action Plan (Controls or Treatment Proposed)	Preparation of the Annual Budget in a staged and planned process each year to be presented to Council before the 31 August each year for adoption, and subsequent requests to Council be considered and presented.

### Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)



**Voting Requirements:**

Absolute Majority

**Recommendation:**

**Pursuant to section 6.16 of the *Local Government Act 1995*, Council adopts the amended Fees for the hire of the community bus by Pingelly community groups included with the 2023/2024 budget to \$1.20 per kilometre.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

CEO  
Shire of Pingelly  
[andrew.dover@pingelly.wa.gov.au](mailto:andrew.dover@pingelly.wa.gov.au)

Pingelly Bowling Club  
[pingellybowls@outlook.com](mailto:pingellybowls@outlook.com)

Dear Andrew

As you may be aware the Pingelly Bowling Club is a regular user of the Community Bus during the Bowls season.

Over the last few years the per kilometre rate has risen to such an extent that it is not economically viable for the Bowling Club to use the Bus

An example of the costs are Pingelly Wickepin and return 127 klm @ 1.45 = \$184.00

So if we get 14 players on the Bus we need to charge around \$13.00 each to pay for the Bus hire and that doesn't cover the cost of fuel.

Note that this example is not our longest journey and based on 14 Players which due to where our players live would be the absolute maximum number we would get to use the Bus. In fact most weekends the numbers would more likely to be 10-12.

I have not included the fuel costs as it is something that Council has no control over.

I have researched the neighbouring Shires (2021-2022 Charges) to see what they are charging for their respective Community Buses

Shire of Wickepin \$1.08c/km (34% Less than Pingelly)

Shire of Brookton \$ 0.85c/km (70.5% Less Than Pingelly)

The Bowling Club over the years has used the Community Bus and resisted using other Buses as we support the concept and community aspects of the Community Bus.

However if the price is not reduced we would need to either not hire the Bus at all or seek to use other available Buses.

Can you please request that Council take this into consideration when setting its fees and charges for 2022-23.

Yours sincerely

Greg Carter  
Treasurer  
Pingelly Bowling Club  
16/05/2022

## **16. DIRECTORATE OF WORKS**

### **16.1 Proposed Shed**

<b>File Reference:</b>	<b>A11045</b>
<b>Location:</b>	<b>Lot 220 – 5 Monger Street</b>
<b>Applicant:</b>	<b>Cary Hathaway</b>
<b>Author:</b>	<b>Administration Officer Technical</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Attachment Number</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary**

Council to consider an application for an additional shed at Lot 220 – 5 Monger Street, Pingelly.

#### **Background**

The applicant has submitted an application for development consent for a proposed additional shed with an area of 60m<sup>2</sup> at Lot 220 – 5 Monger Street. There is already an existing shed on the property, one which has an area of 27m<sup>2</sup>; which will bring the total outbuilding area of 87m<sup>2</sup> for the property.

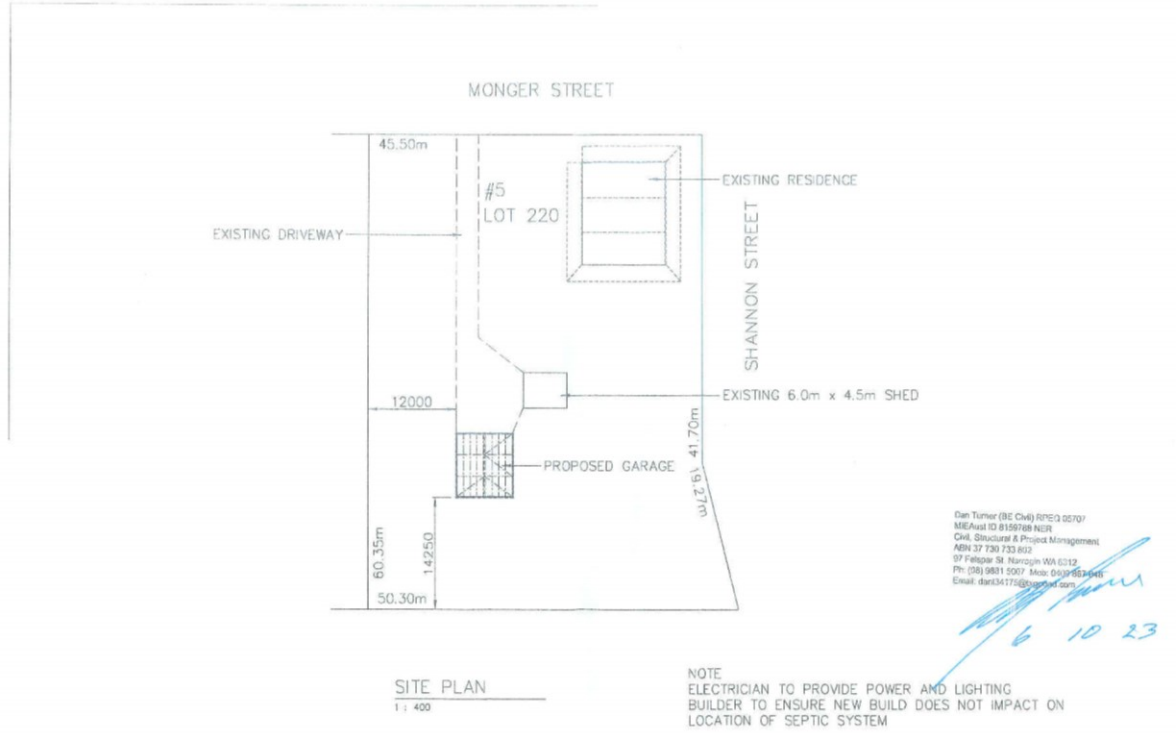
This application is required to be referred to Council as the new shed will further increase the existing outbuilding area bringing it over the requirements of 87m<sup>2</sup> for the residential zoning of R10/R20, as referenced in the Shire of Pingelly's Policy 13.2 Outbuilding.

#### **Comment**

The shed is proposed to be located at Lot 220 – 5 Monger Street, Pingelly, which is zoned residential with an R10/R20 code and a total lot area of 3036m<sup>2</sup>. The shed will be constructed in colorbond materials and be located on the south western boundary of the property setback 12m from the western boundary and 14.25m from the southern boundary on Swinnow Street.

The shed will have a total area of 60m<sup>2</sup> with a wall height of 3.6m and gable height of 5.2m which is over the recommended wall and gable heights in the policy. The shed is for the purpose of storing a caravan and tools. This will give a total outbuilding area of 87m<sup>2</sup> for the lot.

There will be no over shadowing issues with neighbouring properties because of the area size of Lot 220 - 5 Monger Street and the location of the lot is bounded by Monger, Swinnow and Shannon Streets shed is setback back some distance from the adjoining properties which are vacant land.



		 <b>PINEFIELD'S OF YORK</b>		<b>NEW GARAGE</b>		<b>SITE PLAN</b>			
		GARY W BYFIELD PO BOX 326 YORK W.A. 6302 MOBILE 0414 885 338 EMAIL gwb151@gmail.com		CLIENT : G. HATHAWAY 5 MONGER STREET PINGELLY WA 6308		NORTH 			
A ISSUED FOR REVIEW REVISION		SEPT '23 DATE		DATE SEPT 2023		DRAWN DWB		SCALE 1 : 100	
						JOB No BW-10-23/24		SHEET 02 A3	

## Consultation

Nil

## Statutory Environment

*Shire of Pingelly's Local Planning Scheme No.3*

## Policy Implications

*“Outbuildings that do not detract from the streetscape or the visual amenity of the residents or neighbouring properties.”*

Buildings are to comply with any local planning policy made under the Scheme in respect of the design of carports and garages, including the colour, scale, materials, and roof pitch of buildings. This policy provides design requirements for carports and garages; however, it does not interfere with any other requirement of the Residential Design Codes relating to carports and garages.

This policy does not alter or change in any way the acceptable development criteria of the Residential Design Codes currently in force.

Within all “Residential” and “Rural Residential” zoned areas of the Shire and on Farming zoned lots with an area of 2ha or less except as otherwise stated, planning consent for all outbuildings is required. If planning consent is granted, building approval will be issued for outbuildings which are appurtenant to a dwelling, provided all boundary setbacks and building separation requirements have been complied with, the building is of single storey construction, located behind any residence on-site and provided the proposed development complies with the following:

1. In any residential zone with an R10 code or above in the Shire:
  - a. Non-masonry construction, where the total non-masonry outbuilding area does not exceed 60m<sup>2</sup> and the total outbuilding area does not exceed 75m<sup>2</sup>;
  - b. Masonry or other approved construction, where the total outbuilding area has walls constructed of the same materials and appearance as the house and does not exceed 75m<sup>2</sup> and no parapet wall is greater in length than 8m;
  - c. Wall height of any outbuildings not to exceed 3m. This height limitation also applies to parapet walls. In the case of gable roof construction, the maximum building height is not to exceed 4.2m;
  - d. Prior to considering a parapet wall construction over 8m in length, the applicant will present Council with written agreement to the same by any affected adjoining landowner;
  - e. No planning consent or building licence approval will be granted or issued for any outbuildings, on any Residential zoned lot, which does not contain a residence;
  - f. The applicant providing the Shire with a written undertaking that the outbuilding constructed, will only be used for the purpose permitted within the zone in which it is located, under the provisions of the Shire's operative Local Planning Scheme;
  - g. Any development application which does not comply with the above, shall be referred to Council for consideration.

## Financial Implications

There are no known financial implications.

## Strategic Implications

Development approvals are a regulatory requirement and responsibility for the Shire of Pingelly.

### Risk Implications

Risk	The key risk arises from the failure to consult with neighbouring properties resulting in complaints.
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	Nil

### Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

#### Voting Requirements:

Simple majority

#### Officer's Recommendation:

**That Council grant planning approval for the proposed shed to be used as a workshop and storage at Lot 220 – 5 Monger Street, Pingelly. This shed to be used being ancillary to the dwelling and not for commercial or habitable purposes.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

**17. ELECTED MEMBERS MOTIONS WITH PREVIOUS NOTICE**

Nil

**18. NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING**

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

**19. CONFIDENTIAL ITEMS**

**Recommendation:**

**That pursuant to Section 5.23 of the Local Government Act 1995 these items be dealt with, with the public excluded as the item deals with matters of a confidential nature.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

**19.1 Confidential Item – Appointment of a Senior Employee**

**Voting Requirements:**

Simple Majority

**Officer's Recommendation:**

**That Council accept the recommendation from the Chief Executive Officer regarding the position of Executive Manager Works in accordance with section 5.37 of the Local Government Act 1995**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

**Recommendation:**

**That the meeting be re-opened to the public.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

**20. CLOSURE OF MEETING**

The Chairman to declare the meeting closed.