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Council Agenda

Shire of Pingelly

Ordinary Council Meeting

12 June 2024

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Pingelly, positive by nature. Let's grow together!

Shire of Pingelly



Notice of Meeting

Notice is given that a meeting of the Council will be held in the Council Chambers, 17 Queen Street, Pingelly on 12 June 2024, commencing at 2.00pm.

Your attendance is respectfully requested.

Disclaimer

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations. The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

A handwritten signature in black ink, appearing to be "A. Dover", with a long horizontal stroke extending to the right.

Andrew Dover
Chief Executive Officer

PUBLIC QUESTION TIME INFORMATION

The Shire of Pingelly welcomes community participation during public question time. This document is to be read in conjunction with the *Shire of Pingelly Standing Orders Local Law 2017* and the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

1. A member of the public who raises a question during question time must:
 - a. be in attendance at the meeting;
 - b. first state their name and address;
 - c. direct the question to the Presiding Member;
 - d. ask the question briefly and concisely;
 - e. limit any preamble to matters directly relevant to the question; and
 - f. ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question.
2. Each member of the public with a question is entitled to ask up to 3 questions before other members of the public will be invited to ask their questions.
3. Where a member of the public seeks a written response to their questions to be tabled at a meeting, the member of the public must submit their questions to Council by no later than 12 noon on the day prior to the meeting date of which the response is to be tabled.
4. Where a member of the public submits their questions after 12 noon on the day prior to the meeting date of which the response is to be tabled, a written response may be provided at the discretion of the presiding member.
5. Where a member of the public submits a written question after 12 noon the day prior to the meeting at which they are to be tabled, a verbal response may be provided at the meeting.
6. A member of the public may ask questions without notice at a meeting, provided they present a written copy of their questions to Council prior to the commencement of the meeting.

Questions may be submitted by e-mail to admin@pingelly.wa.gov.au.

Risk Framework

Consequence Rating

Impact	Health	Financial	Service Interruption	Compliance	Reputational	Property	Environment
Insignificant	Negligible injuries	Less than \$2,000	No material service interruption	No noticeable regulatory / statutory impact	Low impact, single complaint, low profile or 'no news' item	Inconsequential or no damage	Contained, reversible impact managed on site response
Minor	First aid injuries	\$2,001 - \$10,000	Short term temporary interruption – backlog cleared < 1 day	Some temporary non-compliance	Low impact, a small number of complaints	Localised damage rectified by routine internal procedures	Contained, reversible impact managed by internal response
Moderate	Medical type injuries <5 days	\$10,001 - \$50,000	Medium term temporary interruption – backlog cleared by additional resources < 1 week	Short term non-compliance but with significant regulatory requirements imposed	Public embarrassment, moderate impact, low or moderate news profile	Localised damage requiring external resources to rectify	Contained, reversible impact managed by external agencies
Major	Lost time injury >5 days	\$50,001 - \$200,000	Prolonged interruption of services – additional resources; performance affected < 1 month	Non-compliance results in termination of services or imposed penalties	Public embarrassment, high impact, high news profile, third party actions	Significant damage requiring internal & external resources to rectify	Uncontained, reversible impact managed by a coordinated response from external agencies
Catastrophic	Fatality, permanent disability	More than \$200,000	Indeterminate prolonged interruption – non-performance > 1 month	Non-compliance results in litigation, criminal charges or significant damages	Public embarrassment, very high multiple impacts, high widespread multiple news profile, third party actions	Extensive damage requiring prolonged period of restitution. Complete loss of property	Uncontained, irreversible impact

Likelihood Rating

	Description
Almost Certain	The event is expected to occur in most circumstances > once per year > 90% chance of occurring
Likely	The event will probably occur in most circumstances At least once per year 60% - 90% chance of occurring
Possible	The event should occur at some time At least once in 3 years 40% - 60% chance of occurring
Unlikely	The event could occur at some time At least once in 3 years 10% - 40% chance of occurring
Rare	The event may only occur in exceptional circumstances Less than once in 15 years < 10% chance of occurring

Risk Matrix

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	M (5)	H (10)	H (15)	E (20)	E (25)
Likely	L (4)	M (8)	H (12)	H (16)	E (20)
Possible	L (3)	M (6)	M (9)	H (12)	H (15)
Unlikely	L (2)	L (4)	M (6)	M (8)	H (10)
Rare	L (1)	L (2)	L (4)	L (4)	M (5)

Risk Acceptance Criteria

	Description	Criteria	Responsibility
Low (L)	Acceptable	Acceptable with adequate controls, managed by routine procedures and subject to annual monitoring	Staff Member
Moderate (M)	Monitor	Acceptable with adequate controls, managed by specific procedures, subject to semi-annual monitoring	Senior Manager
High (H)	Urgent action	Acceptable with effective controls, managed by senior management, subject to monthly monitoring	Senior Manager
Extreme (E)	Unacceptable	Only acceptable with excellent controls and all treatment plans to be explored and implemented where possible, managed by the CEO and subject to continuous monitoring	CEO

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Willman Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to Elders past, present and emerging.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

Please turn your mobile phones to silent, any calls are to be taken outside of the Chambers. Thank you.

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Please see Public Question Time Information on page 3.

7. APPLICATIONS FOR LEAVE OF ABSENCE

Council has granted Cr Singh a leave of absence for the Ordinary Council Meeting dated 12 June 2024.

8. DISCLOSURES OF INTEREST

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 15 May 2024

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 15 May 2024 be confirmed.

Moved: _____ Seconded: _____

10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

11. ITEMS BOUGHT FORWARD DUE TO PERSONS ATTENDING

12. REPORTS OF COMMITTEES

12.1 Reports of Committees of Council

- | | |
|------------------------------------|---|
| • Audit & Risk Committee | Full Council |
| • Bush Fire Advisory Committee | Member – Cr Narducci
Deputy – Cr Hotham |
| • CEO Performance Review Committee | Member – Shire President
Member – Deputy President
Member – Cr Cheney
Member – Cr Hotham |

Voting Requirements:

Simple Majority

Committee Recommendation:

That Council accept the quotation from Lydia Highfield Consultancy to conduct the CEO Annual Review.

Moved: _____ Seconded: _____

12.2 Reports of Council Delegates on External Committee

- | | |
|---|---|
| • Central Country Zone of WALGA | Delegate – Shire President
Delegate – Deputy President |
| • Hotham-Dale Regional Road Sub-Group | Delegate – Shire President
Deputy – Deputy President |
| • Pingelly Recreation & Cultural Centre Board | Member – Shire President
Deputy – Deputy President |
| • Development Assessment Panel | Delegate – Shire President
Delegate – Cr Narducci
Deputy – Cr Hotham
Deputy – Cr Singh |
| • Pingelly Tourism Group | Delegate – Cr Singh
Deputy – Cr Narducci |
| • Shires of Pingelly and Wandering Joint Local Emergency Management Committee | Delegate – Deputy President
Deputy – Cr Cheney |
| • Pingelly Youth Network | Delegate – Cr Narducci
Delegate – Cr Cheney
Deputy – Shire President |
| • Pingelly Early Years Network | Delegate – Shire President |
| • Pingelly Community Wellbeing Plan Working Group | Delegate – Shire President
Deputy – Cr Narducci |
| • Pingelly Museum and Historical Group | Delegate – Cr Hotham
Deputy – Cr Singh |

13. REPORTS FROM COUNCILLORS

13.1 Cr Jackie McBurney (President)

MAY

16th Pingelly Community Wellbeing Plan Development Meeting

JUNE

4th President Deputy CEO catch up meeting

4th CEO Performance Review Meeting – initial meeting

5th Meeting with CEO Review Independent Facilitator, Lydia Highfield

6th Interview with Bianna from ABC Great Southern

7th Attendance at the Young Leaders Award presentation for Ellen Cook

10th Meeting with Early Years Network coordinator, Ellen Smith

10th PRACC Strategic Plan workshop

Cr Peter Wood (Deputy President)

MAY

28th Meeting with Mia Davies and Lachlan Hunter

JUNE

4th President Deputy CEO catch up meeting

4th CEO Performance Review Meeting – initial meeting

13.2 Memorials

The Chairman to ask Councillors if there are any memorials or commemorations to be noted in the minutes.

13.3 Celebrations

The Chairman to ask Councillors if there are any celebrations to be noted in the minutes.

14 OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Fraud and Corruption Prevention Plan 2024

File Reference:	ADM0617
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Fraud and Corruption Prevention Plan
Previous Reference:	Nil

Summary

This report provides Council with the opportunity to consider and approve the Fraud and Corruption Prevention Plan 2024.

Background

The prevention of fraud and corruption forms part of the Shire's risk management system. The Shire seeks to identify and limit exposure to fraud and corruption by reducing the potential opportunity for this to occur. As the Shire is committed to a zero tolerance toward fraud and misconduct the Shire intends to formalise protocols for reporting suspected misconduct or fraudulent behaviour.

Elected Members and the Shire administration are committed to policies and practices that prevent, deter and detect fraudulent and corrupt behaviour in the performance of Shire activities.

The Western Australian Auditor-General has recommended all Councils adopt specific fraud control policies that address the risk of fraud and corrupt conduct.

Comment

The development of a Fraud and Corruption Prevention Plan whilst not a statutory requirement, demonstrates to all stakeholders that Council and the Shire takes preventative action seriously, including the requirement under the *Local Government (Financial Management) Regulations 1996* to establish efficient systems and procedures to prevent fraud and corruption.

Consultation

CEO

Executive Manager Works

Executive Manager Corporate Services

Statutory Environment

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Regulation 5:

- (1) *Efficient systems and procedures are to be established by the CEO of a local government–*
- (a) for the proper collection of all money owing to the local government; and*
 - (b) for the safe custody and security of all money collected or held by the local government; and*
 - (c) for the proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process); and*
 - (d) to ensure proper accounting for municipal or trust –*
 - (i) revenue received or receivable; and*
 - (ii) expenses paid or payable; and*
 - (iii) assets and liabilities; and*
 - (e) to ensure proper authorisation for the incurring of liabilities and the making of payments; and*
 - (f) for the maintenance of payroll, stock control and costing records; and*

(g) to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Objective 10.1. Provide strong, effective, and accountable leadership.

Objective 10.2. Govern Shire finances, assets, and operations responsibly.

Risk Framework

Risk:	That fraud or corruption may have greater opportunity to occur without vigilance and scrutiny.		
Consequence Theme:	Financial, Reputational	Impact:	Minor
Consequence:	\$2,001 - \$10,000, Low impact, a small number of complaints		
Likelihood Rating:	Possible	Risk Matrix:	Moderate (6)
Action Plan:	Risk is acceptable with adequate controls, managed by routine procedures and subject to annual monitoring.		

Voting Requirements:

Simple Majority

Officer's Recommendation:

That Council adopt the attached Fraud and Corruption Prevention Plan 2024.

Moved: _____ Seconded: _____



FRAUD AND CORRUPTION PREVENTION PLAN

May 2024

Document History

Item	Date	Action	Description
1	May 2024	Draft	Draft for approval by the Chief Executive Officer and to be supported by Resolution of Council

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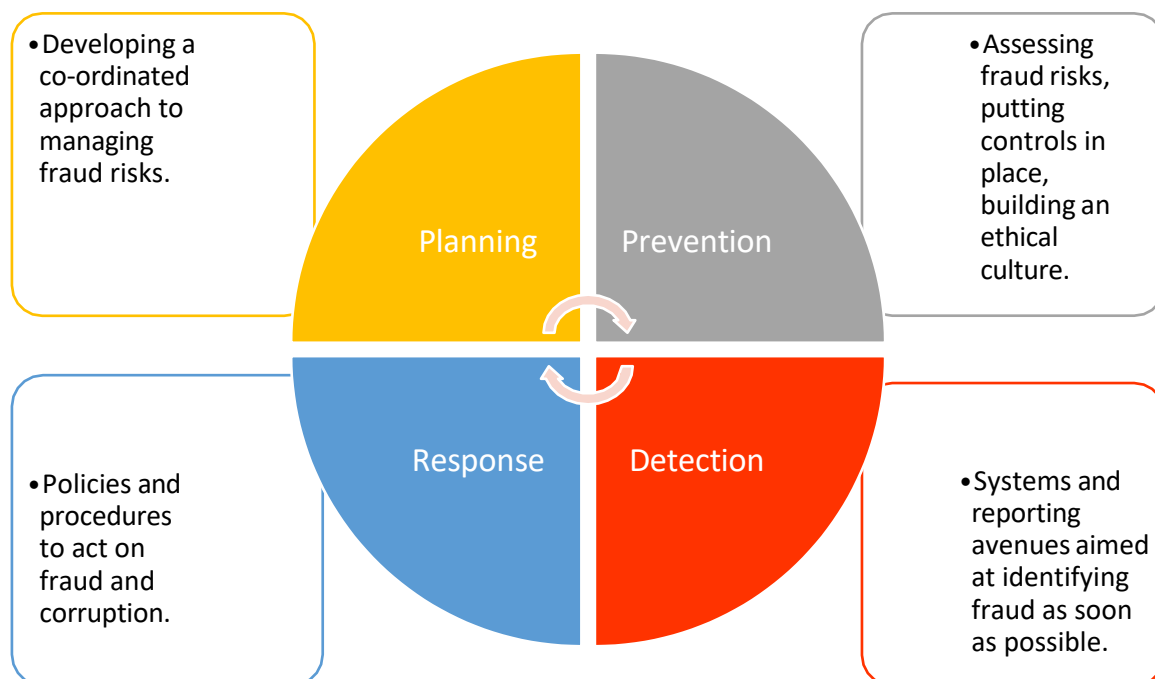
Executive Summary

The Shire of Pingelly is committed to the prevention, deterrence, monitoring and investigation of all forms of fraud and corrupt activities. Fraud and corruption is damaging to the organisation through financial loss, loss of public confidence (either perceived or real), reputational damage and adverse publicity.

Council is the custodian of significant public funds and assets therefore it is important that the community has assurance that these are adequately protected from fraud and corruption.

Fraud and corruption prevention forms part of the Shire's risk management framework. It is a risk that the Shire actively seeks to identify and limit its exposure to, by reducing the potential opportunity (risk likelihood) for fraud and corruption to occur.

This Plan is to clearly document the organisation's approach to prevention of fraud and corruption at both strategic and operational levels and is to be read in conjunction with the Shire's Risk Management Framework (Strategy) and relevant legislation.



Adapted from Office of Auditor General for Western Australia, Report 5: 2019-20, *Fraud Prevention in Local Government*

Section 1 - BACKGROUND

1.1 Purpose

Elected Members and the Shire administration are committed to policies and practices that prevent, deter and detect fraudulent and corrupt behaviour in the performance of Shire activities.

The Western Australian Auditor-General has recommended all Councils adopt specific fraud control policies that address the risk of fraud and corrupt conduct.

The Executive Management Team monitors, reports and guides the implementation of the policy and this Plan. The Executive Management Team provides reports on its activity to Council's Audit and Risk Committee as required.

1.2 Communication

This Plan's contents are communicated across the organisation through articles on the Shire's internal systems, presentations to staff, and team meetings.

1.3 Zero Tolerance to Fraud and Corruption

The Shire of Pingelly has zero tolerance for corrupt conduct or fraudulent activities. The Shire is committed to preventing, deterring and detecting fraudulent and corrupt behaviour in the performance of Shire activities. Employees must not engage in practices that may constitute fraud or corruption.

The Shire has developed a structured framework and approach to the implementation and review of fraud and corruption prevention, detection, monitoring and reporting.

This Plan is based on the Australian Standards for Fraud and Corruption Control (AS8001-2008) and has been endorsed by the Executive Management Team.

The desired outcome of this commitment is the elimination of fraud and corruption throughout Shire operations both internally and externally. The Shire may prosecute people identified as committing fraud or undertaking corrupt behaviour. Employees may also face disciplinary action under the Council Policy 1.1 Code of Conduct, and restitution of money or property lost through fraudulent activity will be pursued through legislative means.

Fraudulent and corrupt activities may also be required to be referred to external agencies, or may be referred at the discretion of the Council or CEO. These agencies include but are not limited to –

- WA Police
- Crime and Corruption Commission
- Public Sector Commission
- Local Government Standards Panel.

1.4 Definitions

Fraud is defined by Australian Standard AS8001-2008 as –

Dishonest activity causing actual or potential financial loss to any person or entity including theft of monies or other property by employees or persons external to the entity and where deception is used at the time, immediately before or immediately following the activity.

Fraud can take many forms including but not limited to–

- the misappropriation of assets;
- the manipulation of financial reporting (either internal or external to the organisation);
- corruption involving abuse of position for personal gain.
- Theft or obtaining property, financial advantage or any other benefit by deception
- False timesheets, sick or annual leave claims
- Providing false or misleading information, or failing to provide information where there is an obligation to do so,
- Causing a loss, or avoiding or creating a liability by deception,
- Making, using or possessing forged or falsified documents,
- Unlawful use of computer systems, vehicles, telephones and other property or services; and manipulating expenses or salaries.
- Fraud is a serious criminal offence, punishable by a term of imprisonment and is defined within section 409 of the Criminal Code of Western Australia.

Corruption is defined by Australian Standard AS8001-2008 as –

Corruption is dishonest activity in which an employee or contractor of the entity acts contrary to the interests of the entity and abuses their position of trust in order to achieve some personal gain or advantage for themselves or for another person or organisation. The concept of 'corruption' can also involve corrupt conduct by the entity, or a person purporting to act on behalf of and in the interests of the entity, in order to secure some form of improper advantage for the entity.

Corrupt conduct tends to show a deliberate intent for an improper purpose and motivation and may involve misconduct such as: the deliberate failure to perform the functions of office properly; the exercise of a power or duty for an improper purpose; or dishonesty. Some examples of corrupt or criminal conduct which could be serious misconduct include –

- abuse of public office;
- blackmail;
- bribery, including bribery in relation to an election;
- deliberately releasing confidential information;
- extortion;
- obtaining or offering a secret commission;
- fraud or stealing;
- forgery;
- perverting the course of justice;
- an offence relating to an electoral donation;
- falsification of records.

1.5 Council Objective

The objective of this Plan is to outline the Shire's approach to fraud and corruption prevention, deterrence and detection. Council is committed to meeting its legislative obligations under the *Local Government Act 1995* including: ensuring that resources are maintained in a responsible and accountable manner.

Council's commitment to fraud control will be met by ensuring an environment in which fraudulent or corrupt conduct is discouraged, and conflicts of interest are avoided.

Council is committed to the values of –

- Care
- Accountability
- Respect
- Excellence
- Trust
- Teamwork

1.6 Scope

This Plan applies to all elected members, employees, contractors and volunteers.

Elected members are also obliged to maintain standards as mandated by *the Local Government Act 1995*.

Relevant training on legislative obligations is to be provided at elected member and employee induction sessions.

Further guidance on the Shire's responsibilities are detailed at –

- Department of Local Government, Sport and Cultural Industries, *Fraud & Corruption Control Framework*, July 2015
- Office of Auditor General for Western Australia –
 - Report 24: 2018-2019, *Verifying Employee Identity and Credentials*
 - Report 5: 2019-2020, *Fraud Prevention in Local Government*
- Australian Standard AS 8001-2008
- Shire of Pingelly Delegations Register and Policy Manual

Section 2 - CONTEXT

2.1 Corporate Framework

This Plan is informed by the Shire of Pingelly Strategic Community Plan 2017-2027 and Corporate Business Plan, both of which directly inform our budgets, strategies, policies and actions.

2.2 Legislative Framework

The *Local Government Act 1995* (the Act) requires the local government to develop and maintain adequate internal control systems, and to establish codes of conduct and an Audit and Risk Committee. Regulations are also applicable.

The *Public Interest Disclosure Act 2003* (PID Act) requires the local government to establish written procedures for handling of any protected disclosures.

This Fraud and Corruption Prevention Plan operates within an existing legislative and strategic framework. The diagram below shows the interdependency of a good plan with complimentary programs and processes.



Local Government (Financial Management) Regulations 1996, Regulation 5

- (1) *Efficient systems and procedures are to be established by the CEO of a local government –*
 - (a) *for the proper collection of all money owing to the local government; and*
 - (b) *for the safe custody and security of all money collected or held by the local government; and*
 - (c) *for the proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process); and*
 - (d) *to ensure proper accounting for municipal or trust –*
 - (i) *revenue received or receivable; and*
 - (ii) *expenses paid or payable; and*

- (iii) assets and liabilities; and*
 - (e) to ensure proper authorisation for the incurring of liabilities and the making of payments; and*
 - (f) for the maintenance of payroll, stock control and costing records; and*
 - (g) to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.*
 - (2) The CEO is to –*
 - (a) ensure that the resources of the local government are effectively and efficiently managed; and*
 - (b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and*
 - (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.*

Local Government (Audit) Regulations 1996 Regulation 17 (1):

- (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to –*
 - (a) risk management; and*
 - (b) internal control; and*
 - (c) legislative compliance.*
- (2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 3 calendar years.*
- (3) The CEO is to report to the audit committee the results of that review.*

2.3 Australian Standards

Although not obligatory, Australian Standard for Fraud and Corruption Control (AS8001-2008) provide important and relevant guidance.

2.4 Roles and Responsibilities

Council

Council has the responsibility to adopt the Fraud and Corruption Prevention Policy and Plan.

Audit and Risk Committee

In relation to fraud control, the Audit and Risk Committee's responsibilities include –

- reviewing risk management frameworks and associated procedures for the effective identification and management of fraud risks;
- overseeing development and implementation of the Fraud and Corruption Prevention Plan, and to provide assurance that the Shire has appropriate processes and systems in place to prevent, detect and effectively respond to fraud-related information; and
- providing leadership in preventing fraud and corruption.

Chief Executive Officer (CEO)

The CEO applies the Shire's resources to fraud prevention and ensures the implementation of adequate controls for managing fraud and corruption risks within the Shire.

The CEO, under the Corruption, Crime and Misconduct Act 2003 must notify the Corruption and Crime Commission or the Public Sector Commission if misconduct is suspected.

Executive Management Team (EMT)

The Executive Management Team is responsible for implementing the Fraud and Corruption Prevention Plan. In particular, the EMT must –

- provide leadership, guidance, training and support to employees in preventing fraud and corruption;
- identify high fraud risk areas;
- participate in fraud and corruption risk assessment reviews;
- monitor the continued operation of controls;
- report suspected fraud and corruption promptly, maintaining confidentiality; and
- ensure the protection of complainants who report fraudulent and corrupt activities.

Executive Manager Corporate Services(EMCS)

The EMCS is responsible for –

- coordinating the fraud and corruption risk assessment process;
- developing and maintaining this Fraud and Corruption Prevention Plan, in consultation with key stakeholders;
- communicating the existence and importance of the Fraud and Corruption Prevention Plan; and
- delivering and/or coordinating fraud and corruption training.
- managing the grievance and discipline process.

Public Interest Disclosure (PID) Officer

The PID Officer investigate disclosures, and takes action following the completion of investigations under the *Public Interest Disclosure Act 2003*.

All Employees

All employees have a responsibility to contribute to preventing fraud and corruption by following the Code of Conduct, complying with controls, policies and processes; resisting opportunities to engage in fraudulent or corrupt behaviour; and reporting suspected fraudulent or corrupt incidents or behaviour.

Section 3 - PLANNING AND RESOURCING

Australian Standard 8001/2008 list the following for consideration in planning and resourcing –

- control planning,
- review of control plans,
- control resourcing,
- internal audit activity.

3.1 Program for fraud and corruption control planning and review

The Act requires that all local governments establish an Audit and Risk Committee. An Audit and Risk Committee plays a key role in assisting a local government to fulfil its governance and oversight responsibilities in relation to financial reporting, internal control structure, risk management systems, legislative compliance, ethical accountability and the internal and external audit functions.

The Recommendation on p.7 of the WA Office of Auditor General's Report, Fraud Prevention in Local Government notes –

In line with better practice, all entities should ensure they implement a coordinated approach to manage their fraud risks. Entities should –

1. *assess fraud risks across their business*
2. *develop a Fraud and Corruption Control Plan and review it at least once every 2 years*
3. *develop and implement a periodic fraud awareness training program for all staff*
4. *ensure that all conflicts of interest are recorded, assessed and appropriate management plans are in place*
5. *have policies and procedures in place to verify the identity and integrity of employees and suppliers*
6. *document clear internal processes and systems to report any potential fraud, that include anonymous reporting*
7. *collect and analyse information received about potential fraud to identify any trends or emerging issues.*

This Plan is designed to achieve compliance with each of these recommendations.

The Plan operates in association with existing programs and initiatives throughout the Shire and forms an integral part of the overall risk management program and framework.

This Plan will be reviewed biennially by the Chief Executive Officer with oversight from the Executive Management Team. In reviewing the Plan the CEO shall give regard to the following –

- significant changes in business conditions
- strategies arising out of recently detected fraud or corruption control incidents
- results of fraud and corruption risk assessments completed
- changes in fraud and corruption control practices locally and internationally
- resourcing requirements
- any identified changing nature of fraud and corruption within the sector.

3.2 Fraud control responsibility and resources

The responsibility for implementation of this Plan is with the Executive Manager Corporate Services. The EMCS will report yearly to the Executive Management Team, on the progress of delivery on the outcomes from this Plan.

The Shire of Pingelly is committed to allocating the required resources across the organisation to ensure appropriate controls in regards to fraud and corruption. In particular resources will be made available to –

- implement the Plan
- undertake fraud and corruption risk assessments
- deliver organisational training and awareness
- review incidents reports
- undertake investigations.

3.3 External assistance

Where required, external assistance will be engaged to support the delivery of any aspect of this plan.

Section 4 - PREVENTION

Australian Standard 8001/2008 list the following for consideration in planning and resourcing –

- implementing and maintaining an integrity framework
- senior management commitment
- line management accountability
- internal control
- assessing fraud and corruption risk
- communication and awareness
- employment screening
- supplier and customer vetting
- controlling the risk of corruption.

4.1 Implementing and maintaining our integrity framework

The Codes of Conduct are key enablers in delivering the sound and ethical culture required in the prevention of fraud and corruption throughout the organisation.

The Chief Executive Officer and Executive Management team shall set the example in regards to exercising and demonstrating high levels of integrity in the performance of their roles and functions by regularly reminding employees of the importance of complying with Council's Code of Conduct and the Public Interest Disclosure Information Guidelines.

4.2 Commitment to controlling the risk of fraud and corruption

Senior management will not be complacent and will treat fraud and corruption risks as a serious threat to the organisation.

The Shire of Pingelly Executive Management Team (EMT) will regularly be briefed on the following –

- Council's current fraud and corruption prevention plan.
- information on the program and robustness of the internal control environment in regards to preventing and detecting fraud
- the types of fraud and corruption common with the sector
- incidence of fraud and corruption generally in Australia
- information on the types of fraud and corruption that have been detected at the local government over the previous five years
- information of new or emerging trends in this area.

4.3 Maintaining strong internal control systems and internal control culture

The Shire of Pingelly has an existing culture of continuous improvement. The implementation of effective systems of internal control is an integral part of this program, particularly for activities assessed as having a high predisposition to the risk of fraud and corruption.

Well planned and documented internal controls will be a major defense for avoiding fraud and corruption. When undertaking projects or reviewing existing practices into the future consideration will be given to appropriate fraud and corruption controls in the development of outcomes.

Internal controls will be –

- Appropriately documented
- Accessible
- Reviewed and amended regularly
- Communicated effectively to all relevant employees
- Subject to review of adherence.

4.4 Fraud and corruption risk assessment

Risk assessments will be undertaken for all identified fraud and corruption risks in accordance with Council's current Risk Management Policy.

As a minimum the following risks will be assessed –

- theft of cash
- theft/misuse of assets
- misuse of confidential corporate information
- conflict of Interest
- accounts payable
- payroll practices
- procurement
- IT and information security
- recruitment
- misuse of credit cards.

Additional risks will be identified through normal business unit operations and through the regular review of the risk register.

4.5 Communication and awareness of fraud and corruption

It is important that fraud and corruption is identified and reported at an early stage and that employees have understanding and confidence in the system.

Employees will be provided with information on the Public Interest Disclosure Information Guidelines so that they have confidence in knowing how to respond if this type of activity is detected or suspected.

The awareness of Council's risk of fraud and corruption controls will be made available to employees through the following –

- copy of the Shire's Code of Conduct and Public Interest Disclosure Information Guidelines will be included in induction and onboarding for all new employees
- a dedicated page will be maintained on the Shire's intranet in regards to fraud and corruption, this will include links to all relevant documents in particular the process for reporting allegations
- fraud & corruption awareness training will be conducted from time to time (this may include e- learning)
- any substantive changes in the Code or Plan or Policy will be communicated to all employees.

4.6 Employment screening

Prior to appointment the following screening shall be undertaken with the express consent of the individual concerned, irrespective of whether they are internal or external applicants –

- verification of identity requiring at least two forms of identity (passport, birth certificate, drivers licence, rate certificate, at least one must include photo identification)
- Police criminal history check
- Working with Children check – relevant positions
- reference checks with two most recent employers
- consideration of any gaps on employment history and the reasons for the gaps
- verification of formal qualifications claimed – where relevant or required for position
- if necessary, residency or visa status.

The Recommendation on p.10 of the WA Office of Auditor General's Report, Verifying Employee Identity and Credentials notes –

Public sector entities should –

1. *have approved policies and procedures for verifying employee identity and credentials which cover –*
 - *using a 100-point identity check*
 - *criminal background checks, based on the risks associated with the position*
 - *periodic monitoring of existing employees*
2. *assess the positions which may require a criminal background or working with children check and ensure that these requirements are clearly documented in position description forms*
3. *for high risk positions, or positions where there is an ongoing requirement to hold a licence or professional qualification, obtain regular declarations from employees that there is no significant change in their circumstances*
4. *ensure that sufficient documentary evidence is obtained prior to appointment which supports an employee's –*
 - *identification and right to work in Australia*
 - *professional qualifications and memberships*
 - *criminal background or capacity to work with children (where necessary)*
5. *perform appropriate referee checks for all potential employees and ensure that all employees' reference checks are retained in their employee or recruitment file*
6. *develop a procedure for monitoring the expiry dates of licences, certificates or working with children checks so that they can be followed up with the employee close to expiry date*
7. *perform periodic criminal background checks for positions which require it.*

4.7 Taking of leave and job rotation position

Individual Departments will regularly consider job rotation for positions where there are multiple officers undertaking the same or similar functions and the position is deemed a high risk from a fraud or corruption perspective, local law enforcement, parking enforcement, planning officers, contract management, for example.

Excess annual leave will be monitored on a quarterly basis to ensure excess leave is managed in accordance with Industrial Awards and relevant Policies.

4.8 Supplier vetting

The Shire of Pingelly will continue to undertake supplier vetting for new and ongoing suppliers in accordance with existing practices.

To avoid scams and incorrect payments, all suppliers are to have banking details verified upon initial entry of their details to the IT system and then periodically.

In accordance with the Procurement Policy, new suppliers with prospective business in excess of \$150,000, the minimum checks will include –

- search of Australian Securities & Investment Commission Company Register,
- Australian Business Register ABN verification,
- currency of insurances.

For new contracts exceeding, or potential to exceed \$500,000, the following additional checks should be considered –

- corporate scorecard check which looks at Bankruptcy search,
- assessment of credit rating,
- search of legal proceedings pending or judgements pending.

Section 5 - DETECTION

Australian Standard 8001/2008 list the following for consideration in planning and resourcing –

- implementing a fraud and corruption detection program
- role of external auditor in detection of fraud
- avenues for reporting suspected incidents
- whistle-blower protection program.

5.1 Fraud and corruption detection program

The Shire of Pingelly will continue to undertake supplier vetting for new and ongoing suppliers in accordance with existing practices. To avoid scams and incorrect payments, all suppliers are to have banking details verified upon initial entry of their details to the financial system / database and then periodically.

All new suppliers with prospective business in excess of \$150,000, will be exposed to the following minimum checks which include –

- Search of Australian Securities & Investment Commission Company Register,
- Australian Business Register ABN verification,
- Currency of insurances.

For new contracts exceeding, or potential to exceed \$500,000, the following additional checks should be considered –

- Corporate scorecard check which looks at Bankruptcy search,
- Assessment of credit rating, search of legal proceedings pending or judgements pending.

The Shire of Pingelly have employed EFTSURE to check every EFT payment processed throughout the Organisation to Suppliers and Employees that guarantees the legitimacy and integrity of the transaction.

As part of the development of the annual internal audit program the Audit and Risk Committee will consider opportunities to undertake pro-active fraud and corruption detecting activities that might include –

- (a) conducting unscheduled internal reviews and audits
- (b) post-transactional reviews – a review of transactions after they have been processed, with the aim of identifying or uncovering –
 - documentation that may be missing, altered, missing or falsified,
 - authorisations that may have been omitted or altered, or
 - inadequate documentary support.
- (c) Analysis of management accounting reports – using relatively straight forward techniques in analysing management accounting reports, trends can be examined and investigated which may be indicative of fraudulent or corrupt conduct.
- (d) Financial Management and Risk Reviews will include a review of –
 - IT and information security
 - grants and other payments
 - tendering processes, purchasing and contract management
 - services provided to the community
 - revenue collection
 - use of credit cards

- travel allowance and other allowances
 - salaries
 - money, property and other physical assets.
- (e) internal audits.
- (f) annual reports to management, the Audit Advisory Committee and Council regarding the position of risk management, internal controls and legislative compliance.

As stated in section 2.2 Legislative Framework, the CEO is required to –

- a) in accordance with the Local Government (Financial Management) Regulations 1996 r.5 advise Council in relation to –
- efficient systems and procedures
 - ensure efficient use of resources
 - undertake reviews of appropriateness and effectiveness of systems at least once every three years
- b) in accordance with the Local Government (Audit) Regulations 1996 r.17, review –
- risk management
 - internal controls, and
 - legislative compliance.
 - each of these matters are to be reviewed at least once every 3 calendar years.

5.2 External auditor's role in the detection of fraud

Consistent with recent changes to international and Australian auditing standards, the auditor's accountability for the detection of fraud will form part of any audit. These provisions will increase the likelihood of detecting material mis-statements or errors in the Shire's financial statements.

5.3 Mechanisms for reporting suspected fraud and corruption incidents

The Shire's Public Interest Disclosure Procedures (PID) Information Guidelines provide clear direction in regards to employees reporting suspicious or known illegal or unethical conduct. The policy also provides for alternative internal means by which to report matters of concern.

Reports can be made anonymously. Anonymous reports will be examined and investigated on the available evidence.

All employees have the right to make a disclosure in accordance with the *Public Interest Disclosure Act 2003*. This is encouraged where any person wishes to access the protections afforded by the Act.

5.4 Whistle blowers

Whistle-blowers, whether internal or external, may be an important component in the detection and exposure of fraud or corrupt behaviour.

They will be protected to the extent permitted by law. Protection may include but is not limited to –

- ensuring the person's safety
- protecting their confidentiality
- arranging any necessary physical or mental support
- referral to an external agency having greater resources for investigation.

A whistle-blower who has been involved in the reported misconduct may be provided with immunity or due consideration from Shire initiated disciplinary proceedings by agreement, however, the Shire has no power to provide immunity from criminal prosecution.

Where victimisation or reprisals are reported, a record of the report and the action taken must be placed on the file relating to the public interest disclosure. Steps taken to prevent acts of victimisation or reprisal should be recorded in a manner that they will be accessible for reference, should legal action be taken against the Shire.

However, vexatious or malicious complaint will not be tolerated, and an appropriate response may be made against the complainant.

Section 6 - RESPONSE

Australian Standard 8001/2008 list the following for consideration in planning and resourcing –

- policies and procedures
- investigations
- internal reporting and escalation
- disciplinary procedures
- external reporting
- civil action for recovery of loss
- review of internal controls
- insurance.

6.1 Procedures of the investigation of detected or suspected incidents

The Shire's Public Interest Disclosure Information Guidelines available on our website provide for –

- appropriate measures for the comprehensive investigation of such matters based on the principles of independence, objectivity and fair due process (rules of natural justice)
- systems for internal reporting of all detected incidents
- process for reporting the matters of suspected fraud and corruption to appropriate external enforcement agencies.

The Guidelines will be reviewed regularly to ensure that it continues to meet these objectives.

6.2 Internal reporting

The Executive Manager Corporate Services is to ensure that all incidents reported and investigated are documented and registered on the appropriate confidential file.

The documentation placed on the file must include the following minimum information –

- date and time of report
- date and time the incident was detected
- how the incident came to the attention of management
- the nature of the incident
- value of loss (if any) to the entity
- action taken following discovery of the incident.

6.3 Disciplinary procedures

The Shire's disciplinary guidelines and procedures outline the potential disciplinary outcomes that apply regarding the application of this Plan.

6.4 External reporting

The Shire's Public Interest Disclosure Information Guidelines provide direction to reporting any suspected fraudulent or corrupt conduct to any external enforcement agencies including those listed below.

Individuals may report any reasonable suspicion of minor misconduct involving a public officer to the Public Sector Commission (PSC). These powers come from the *Corruption, Crime and Misconduct Act 2003*.

It is important individuals consider what behaviours and circumstances constitute minor misconduct and whether the person/s involved is a public officer for the purposes of the legislation.

There is a good chance that if the public officer/s involved could be the subject of a disciplinary investigation within the authority, then it might be minor misconduct. If suspected behaviour you have seen or experienced is minor misconduct you can report it to the PSC or the Chief Executive Officer as designated Complaints Officer.

Department of Local Government Sport and Cultural Industries

Gordon Stephenson House, 140 William Street, Perth WA 6000

GPO Box R1250, Perth WA 6844

Telephone: (08) 6551 8700

Free call (Country only): 1800 620 511

Email: info@dlgc.wa.gov.au

Website: www.dlgc.wa.gov.au

Translating and Interpreting Service (TIS) – Tel: 13 14 50

Public Sector Commission

Two office locations:

- Dumas House, 2 Havelock St, West Perth WA 6005
- Hale House, 1 Parliament Place, West Perth WA

6005 Locked Bag 3002, West Perth WA 6872

Phone: (08) 6552 8500

Email: admin@psc.wa.gov.au

Website: <https://publicsector.wa.gov.au>

Corruption and Crime Commission

Level 5, 45 Francis Street, Northbridge WA 6003

PO Box 330, Northbridge Post Shop WA 6865

Phone: (08) 9215 4888

Toll-free: 1800 809 000

Email:

info@ccc.wa.gov.au

Website: <https://www.ccc.wa.gov.au/>

Hearing impairment: If you are deaf, or have a hearing impairment or speech impairment, contact them through the National Relay Service:

TTY users phone 1800 555 677 then ask for 1800 809 000

Speak and Listen users phone 1800 555 727 then ask for 1800 809 000.

Pingelly Police

25 Queen Street, Pingely 6308

Tel: (08) 9887 2300

Hours: Mon-Fri, 8.00am to 4.00pm

6.5 Civil proceeding to recover the proceeds of fraud and corruption

The Shire will may recovery of any losses due to fraud or corruption where there is clear evidence of fraud and corruption and where the likely benefits of such recovery will exceed the funds and resources required to be invested in the recovery action.

6.6 Internal control review following discovery of fraud

Where fraud or corruption is detected the relevant Executive Manager will be responsible to assess the adequacy of the relevant internal control environment and provide a report to the Executive Management Team any recommended improvements identified.

6.7 Maintaining and monitoring adequacy of insurance

The Shire will maintain a fidelity guarantee insurance policy that insures the risk of loss arising from internal fraudulent conduct. The level of the policy and other policies relevant to fraudulent or improper conduct will be reviewed biannually by Executive Management Team.

14.2 Purchase and Distribution of Bush Fire Information Magnets

File Reference: ADM0587
Location: Not Applicable
Applicant: Not Applicable
Author: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: 12.1.2 October OCM 2023

Summary

For Council to consider the type of fridge magnets containing the FCO Contact details to be distributed along with the rates notices.

Background

The Bush Fire Advisory Committee (BFAC) recommended to Council that the Shire distribute fridge magnets with the names and contact information of the Fire Control Officers and the related burning periods similar to the Shire of Wickepin below.



The following was resolved by Council at the Ordinary Council Meeting of 18 October 2023:

Council Resolution: 13333

Committee Recommendation and Council Decision:

That Council purchase and distribute fridge magnets with Shire's Fire Control Officers current contact details and the related burning periods information with the 2024/25 Shire Rates and Firebreak Notice.

CARRIED 7/0

Comment

Following this resolution, other options emerged, which are worthy of consideration. Upon consideration of the matter, there appears to be three courses of action.

1. Purchase and distribute fridge magnets similar to the above picture. This is as per the original Council resolution.
2. Purchase and distribute fridge magnets with QR codes which link to the online version of the Firebreak Notice and Order. This will not have to be repeated for a number of years as the link can be kept current.
3. Purchase and distribute clear rigid plastic sleeves with magnetic strips to display the firebreak notice. Each year the new firebreak notice can be placed in the sleeve and the old notice discarded. The firebreak notice can be redesigned to show the Fire Control Officers contact details on the front so that it would be visible in the sleeve.

Options 2 and 3 will require a rescission motion and a new resolution as it is not in keeping with the original wording of the motion.

Option 1 will have to be replaced every year, although the cost is considered quite low. Option 2 presents difficulties as a QR code may not be accessible to some and will not be available in the event of an internet outage – which may occur during an emergency. Option 3 is the most expensive option, but offers a solution which may encourage ratepayers to retain the firebreak notice rather than throwing them away.

Consultation

The CEO discussed this with the Chief Bush Fire Control Officer who sees advantages to each option.

Statutory Environment

Regulation 10 – Local Government (Administration) Regulations

10. Revoking or changing decisions (Act s. 5.25(1)(e))

(1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —

(a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or

(b) in any other case, by at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(1a) Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(2) If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made —

(a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or

(b) in any other case, by an absolute majority.

(3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

Under Regulation 10 of the Local Government (Administration) Regulations before a Motion can be considered for revoking of a previous Council decision (resolution), support must be given by at least 1/3 of the number of office (whether vacant or not) of members of the Council. Therefore, the Presiding Member will seek an indication of such support from councillors and if 3 or more councillors indicate support by a show of hands the Presiding Member will call for a mover and seconder for the motion proposing the revoking Council Resolution Number 13333. Note that the mover of the original motion was Cr McBurney.

Policy Implications

There are no policy implications associated with this report.

Financial Implications

Option 1 will cost \$250 annually

Option 2 will cost \$250

Option 3 will cost \$850

Strategic Implications

Business as usual.

Risk Framework

Risk:	Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.		
Consequence:	Insignificant - Negligible injuries		
Likelihood Rating:	Unlikely	Risk Matrix:	Low (4)
Action Plan:	Risk is acceptable with adequate controls, managed by routine procedures and subject to annual monitoring.		

Voting Requirements

Simple Majority

Officer's Recommendation:

That Council

1. Revoke Council Resolution 13333; and
2. Purchase and distribute clear rigid plastic sleeves with magnetic strips to display the Firebreak Notice with the 2024/25 Shire Rates and Firebreak Notice.

Moved: _____ Seconded: _____

14.3 Position and Media Statement regarding live sheep exports from Western Australia

File Reference:	Nil
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Media Statement Supporting Live Sheep Exports from Western Australia
Previous Reference:	Nil

Summary

Council is requested to consider formally supporting the continuation of live sheep exports and releasing a media statement as attached.

Background

The *Export Control Amendment (Ending Live Sheep Exports by Sea) Bill 2024* proposes to ban the export of live sheep by sea from Australia from 1 May 2028.

Australia is one of the world's largest exporters of sheep meat, encompassing both live exports and frozen products. In 2022–23, the estimated value of Australia's sheep meat exports was \$4.5 billion. Live sheep exports by sea made up less than 2% of this trade, at around \$77 million. Western Australia accounts for almost all of Australia's live sheep exports. In addition, the wool industry had a gross value of \$655 million in 2021/22, 49% of the total contribution of the sheep industry.

A \$107 million Federal transition support package for the Australian sheep industry has been announced. The package includes:

- \$64.6 million to assist sheep producers and the supply chain, particularly in Western Australia, to capitalise on existing and emerging opportunities so that they are well positioned when the trade ends. Funding will assist businesses to plan and implement transition actions and to expand domestic sheep processing capacity. It will also support community wellbeing activities and rural financial counsellors.
- \$27.0 million to enhance demand within Australia and internationally for sheep products to maintain and develop market opportunities. With a range of delivery partners, including Austrade, this will fund activities such as market analyses, consumer studies, product promotions and building business relationships. Agricultural counsellors and Austrade will also work to support diverse trade to and relationships in the Middle East and North Africa region.
- \$2.6 million to continue to improve sheep welfare standards so that they are practical and meet community expectations and for Australia to enhance its engagement in the World Organisation for Animal Health.
- \$1.7 million to appoint a Transition Advocate to facilitate two-way communication between industry and government, provide information to industry about the transition plan and support, and provide advice to government on how the transition is progressing.
- \$11.1 million for the implementation of the phase out, including a stocktake of transition progress in 2026-27 and to facilitate ongoing engagement with industry, communities, trading partners and other stakeholders.

The arguments in favour of the ban are summarised as follows:

- protect Australia's international reputation
- reflect community concern
- incentivise economically sustainable alternatives to live sheep exports.

The arguments against the ban are summarised as follows:

- hurts rural communities and the Australian economy
- hurts animal welfare internationally because a ban in Australia merely shifts animal welfare responsibilities to other countries that do not uphold Australia's high animal welfare standards.

Comment

Reflecting upon these arguments, it is considered that legislation should be informed by those impacted by it. In this case, legislation is being proposed which impacts the livelihood of rural people and communities, by largely people outside these communities. This leads to a mismatch between the legislation and local social values.

The hurt caused by this proposal appears to be underestimated and therefore the transition support package is insufficient. This is because only the direct impacts on the live sheep export are considered and also because the impacts on the wool industry are not considered. The eradication of an entire industry without providing a replacement industry is harmful to the farmers, the local community and the whole of Western Australia. This is a lesson learned through the withdrawal of support to the car manufacturing industry.

Even a small loss in economic vitality has an outsized impact within small rural communities such as Pingelly. The loss of 2- 3 families may impact with a further loss of teachers from the school for example, commencing a negative slide for the entire community.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Outcome 8. Sustainable economic growth with decent learning opportunities and work for all.
Objective 8.1. Create and support opportunities to diversity and grow the economy.

Risk Framework

Risk:	This proposal will result in job losses and loss of economic and community vitality. It is the role of the Council to take leadership with this regard.		
Consequence Theme:	Reputational	Impact:	Moderate
Consequence:	Public embarrassment, moderate impact, low or moderate news profile.		
Likelihood Rating:	Unlikely	Risk Matrix:	Moderate (6)
Action Plan:	Advocate for the local industry to continue.		

Voting Requirements:

Simple Majority

Officer's Recommendation:

That Council

1. Formally supports the continuation of live sheep exports within Western Australia;
2. Releasing a media statement based on the position statement as attached; and
3. Note that all local governments who are identified as having sheep growers have been requested to sign the joint position statement, emphasising that this is a non-political statement.

Moved: _____ Seconded: _____

Local Government Joint Position Statement

Support for farmers and live sheep exports from WA

The undersigned local government supports the continuation of live sheep exports from Western Australia. There are a number of overwhelming reasons for this position. It should be noted that in taking this position, the undersigned local governments retain a non-political stance.

Economic Impact – Live Sheep Export Industry

The hurt caused by this proposal appears to be underestimated as only the direct impacts on the live sheep export are considered. The \$77 million industry to be banned only considers a proportion of the cost to Western Australian rural communities. Based on REMPLAN analysis, a direct decrease in output of \$77 million it is estimated that the demand for intermediate goods and services would fall by \$52.040 million. This represents a Type 1 Output multiplier of 1.676.

These supply-chain effects include multiple rounds of flow-on effects, as servicing sectors decrease their own output and demand for local goods and services in response to the direct change to the economy. The decreases in direct and indirect output would typically correspond to the loss of jobs in the economy. Corresponding to this change in employment would be a decrease in the total of wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are estimated at \$24.631 million. Total output, including all direct, supply-chain and consumption effects is estimated to decrease by up to \$153.671 million. This represents a Type 2 Output multiplier of 1.996.

The corresponding loss of direct jobs is estimated at 55 jobs. From this direct contraction in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in the loss of a further 78 jobs. This represents a Type 1 Employment multiplier of 2.418.

The decrease in direct and indirect output and the corresponding loss of jobs in the economy are expected to result in a decrease in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are estimated to further reduce employment by 60 jobs. Total employment, including all direct, supply-chain and consumption effects is estimated to decrease by up to 193 jobs. This represents a Type 2 Employment multiplier of 3.509.

The corresponding decrease in direct value-added is estimated at \$27.416 million. From this direct contraction in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further decrease to value-added of \$21.357 million. This represents a Type 1 Value-added multiplier of 1.779.

The decrease in direct and indirect output and the corresponding reduction of jobs in the economy are expected to result in a decrease in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are expected to further reduce value-added by \$12.967 million. Total value-added, including all direct, supply-chain and consumption effects is estimated to decrease by up to \$61.740 million. This represents a Type 2 Value-added multiplier of 2.252.

Direct and indirect impact of live sheep export industry ban

	Direct Effect	Supply-Chain Effect	Consumption Effect	Total Effect
Output (\$M)	-\$77	-\$52	-\$24.6	-\$153.6
Employment (Jobs)	-55	-78	-60	-193
Wages and Salaries (\$M)	-\$9.5	-\$9.5	-\$5.2	-\$24.3
Value-added (\$M)	-\$27.4	-\$21.4	-\$12.9	-\$61.7

The REMPLAN analysis demonstrates that the real impact of this ban is an annual contraction of the Western Australian economy by \$153,671,000 and the loss of 193 regional jobs.

Economic Impact – Wool Industry

The ban on the live sheep export industry will have the unintended consequence of significantly impacting the wool industry. The wool industry in Western Australia had a gross value of \$655 million in 2021/22, 49% of the total contribution of the sheep industry.

The live sheep export industry does not exist in isolation. The collapse of the wool reserve price scheme in 1991 led to a shift to a dual purpose flock focussing on meat and wool production rather than being a wool dominant industry. The sheep grown for the live sheep export industry are generally Merino sheep as they are highly suitable as a dual purpose flock. Merino sheep are renowned for producing high quality wool and their meat is preferred by the export markets.

Over 95% of the wool produced in WA is from Merino sheep. As the ban on the live sheep export industry takes effect, dual purpose flocks will no longer be viable. It is anticipated that many farmers will no longer run sheep and those that do will switch to cross breeds which are suitable for packaged meat. These cross breeds lambs generally are sold at 6 months, creating only a limited opportunity for wool growth. This is poorer quality wool. The ban will place the 95% of the Western Australian wool industry at risk. The implications of this have been analysed by REMPLAN are summarised in the below table.

Direct and indirect impact of live sheep export industry ban on the wool industry in WA

	Direct Effect	Supply-Chain Effect	Consumption Effect	Total Effect
Output (\$M)	-\$622.2	-\$325.8	-\$128	-\$1,076
Employment (Jobs)	-1,179	-636	-314	-2,129
Wages and Salaries (\$M)	-\$43.8	-\$55.5	-\$26.9	-\$126.2
Value-added (\$M)	-\$293.5	-\$134.7	-\$67.4	-\$495.6

The effect of both the loss of the live sheep industry and 95% of the wool industry will be substantial. The total effect will be a loss 2,322 jobs, and a loss of more than \$1.2 billion from the Western Australian economy annually. This loss has started to be priced into the economy gradually, meaning that this proposed bill already had had a chilling impact on the local economy and community.

Population Impact

The sheep producing areas of Western Australia have been impacted by drought over the last 5 years. These droughts significantly impact farmers and the whole of the rural communities. It is anticipated that there will be a greater number, and more severe droughts and severe weather events in the future. During these years, mixed farming has provided the diversity and resilience for small farmers to survive. The live sheep export ban will make these small farms less sustainable during drought years, and it is anticipated that they will be bought by larger holdings. This directly reduces the population of rural areas.

This population impact is in addition to the wider economic impact which also will have a population reduction effect.

Community Impact

Many regional towns are at a tipping point. Banning one of the industries that provides employment for the area will lower this even further, with significant human cost. Even a small loss in economic vitality has an outsized impact within small rural communities. The economic impact and also the population impact both means that families move out of the rural communities. The loss of 2 - 3 jobs in a community, therefore 2 – 3 families in the community, may mean a loss of services, commencing a negative slide for the entire community. For example, a loss of a 3 or 4 students to a school may mean a consequential loss funding for teachers from the school, making the town less attractive to residents. Other examples of services that may be impacted include Services Australia branches, hospitals, banks, IGA, café, service stations etc. This ban risk services being further consolidated to regional centres, Perth or provided online only.

First Nation and CALD People Impact

The sheep industry is labour intense. While figures are unavailable, a large proportion of these labourers are First Nation people and culturally and linguistically diverse (CALD) people. This proposed ban would undermine the efforts of countless people at all levels to bring justice and equality to our First Nations Peoples and would perpetuate institutional racism in our country.

The Royal Commission into Aboriginal Deaths in Custody (RCIADIC) found that the Aboriginal population was grossly over-represented in custody. It noted that:

Aboriginal people are in gross disproportionate numbers, compared with non-Aboriginal people, in both police and prison custody and it is this fact that provides the immediate explanation for the disturbing number of Aboriginal deaths in custody.

The RCIADIC looked at indicators of disadvantage that contributed to this disproportionate representation, including that 'Aboriginal people were dispossessed of their land without benefit of treaty, agreement or compensation.

Other indicators identified by the RCIADIC were the economic position of Aboriginal people, the health situation, their housing requirements, their access or non-access to an economic base including land and employment, their situation in relation to education; the part played by alcohol and other drugs—and its effects.

Over the 26 years since the RCIADIC, multiple resources have been dedicated to remedying the factors identified by the RCIADIC and to reducing the disproportionate incarceration of Aboriginal and Torres Strait Islander peoples.

However, in 2016, Aboriginal and Torres Strait Islander people were 12.5 times more likely to be in prison than non-Indigenous people, and Aboriginal and Torres Strait Islander women were 21.2 times more likely to be in prison than non-Indigenous women.

Banning an industry that employs First Nation and CALD people at considerably higher rates than the national average further institutionalises disadvantage and exasperates the existing injustices of First Nation people's non-access to an economic base leading to higher incarceration rates.

It is notable that none of the Federal transition support package has been designated for direct impact of this ban on First Nation and CALD people.

Capital City Impact

The population of Australia's capital cities grew over 500,000 (3%) in the year ending June 2023, the largest annual growth recorded by the Australian Bureau of Statistics (ABS). Population growth is one of the factors which is causing the current housing crisis. The Federal government and opposition both have proposals to manage this population through limiting immigration.

In Perth the population grew by 81,318 (3.6%). The net migration from other places within Australia to Perth in the year to June 2023 was 10,658 people. This will accelerate if the ban on the live sheep export industry proceeds, fuelling the current housing crisis.

Sheep Welfare Impact

The live sheep export industry is highly regulated, resulting in high standards of welfare for sheep. There has been controversy over these standards and calls to strengthen the regulations to provide for increased welfare for sheep. The industry continues to make significant advances in ensuring the welfare of animals during transportation, including improved vessel design, ventilation systems,, feed management and monitoring. Regular inspections and stringent compliance measures have been implemented to ensure the highest standards of animal welfare are upheld.

Banning the live sheep export industry in Australia will mean that the demand will be met from other countries which are unlikely to have these high standards. While the live sheep export industry still exists in Australia, there is opportunity to increase the welfare for sheep. If the ban proceeds, the welfare of the sheep will be significantly reduced.

Conclusion

The removal of an entire industry in banning the live sheep export without providing a replacement industry is hurtful to the farmers, the local community and the whole of Western Australia. This is similar to the withdrawal of support to the car manufacturing industry which, almost 10 years on, still has a lasting impact upon those communities.

Reflecting upon these arguments, it is considered legislation should be informed by those impacted by them. In this case, legislation is being proposed which impacts the livelihood of rural people and communities, by largely people outside these communities. This leads to a mismatch between the legislation and local social values.

The effect of both the loss of the live sheep industry and 95% of the wool industry will be substantial. The total effect will be a loss 2,322 jobs, and a loss of more than \$1.2 billion from the Western Australian economy annually. Many of the people that will lose their jobs will be First Nation and CALD people. This will perpetuate the vicious cycle of disadvantage that they currently experience.

The economic loss has started to be priced into the economy gradually, meaning that this proposed bill already has had a chilling impact on the local economy and community.

Added to the economic impact is the population and services loss within rural communities. This will have a devastating cumulative impact on rural communities already doing it tough.

All of these impacts will achieve nothing as live sheep industry will be replaced by exports from other countries which do not have comparable comprehensive animal welfare standards. This ban will negatively impact on animal welfare and devastate rural communities.

Signatories

The below local government on behalf of our local communities recommend that the proposed *Export Control Amendment (Ending Live Sheep Exports by Sea) Bill 2024* does not proceed:

On behalf of the Shire of Pingelly

Signature of the CEO/ Shire President

Print Name

14.4 Approval of Omnibus Loan Agreement

File Reference:	ADM0012
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Nil
Previous Reference:	Nil

Summary

Council is requested to delegate the CEO to approve a loan agreement between the Shire of Pingelly and Mr Paul Noone for the loan of an omnibus.

Background

Mr Paul Noone through his business Centaurus Trust has offered to loan an omnibus to the Shire of Pingelly for an indeterminate period, for display within 24 months from the date of the agreement. This is a similar arrangement to the sulkies and buggy collection donated by Mr Neil Gill in 2021. The omnibus is in fair to good condition and has Western Australian provenance.

Comment

While the omnibus does not have provenance from Pingelly, it is considered a good example of its type, important to the heritage of Western Australia, complementary to the Neil Gill Sulkies and Buggies display, and it has the potential to be a prominent tourist attraction.

The Shire does not currently have a display space suitable for the omnibus, particularly due to its height. In addition, there are other large items, including agricultural equipment that have provenance from Pingelly that are important to be displayed.

The proposal is considered similar to that of the Neil Gill Sulkies and Buggies display in that many of the sulkies and buggies do not have close association with Pingelly, they are good examples of their types, and has the potential to be a prominent tourist attraction. In addition, the storage and display arrangements are similar to the proposed loan agreement.

Consultation

Extensive consultation has taken place with the donor, in order to ensure the agreement meets their needs.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Insurance – annually estimated at \$200 for the inventory. Further insurance, construction and maintenance implications will arise from the construction of a facility in which to house the item.

Strategic Implications

Objective 1.3 Preserve and showcase our rich local history and heritage.

Risk Framework

Risk:	The key risks are the financial implications and timing associated with substantially commencing the project within the 2 years and if the display of the omnibus precedes the display of the other items with more local association.		
Consequence Theme:	Financial, Reputational	Impact:	Minor
Consequence:	\$2,001 - \$10,000, Low impact, a small number of complaints		
Likelihood Rating:	Possible	Risk Matrix:	Moderate (6)
Action Plan:	Risk is acceptable with adequate controls, managed by routine procedures and subject to annual monitoring.		

Voting Requirements:

Simple Majority

Officer's Recommendation

That Council:

1. Delegates the CEO to approve a loan agreement between the Shire of Pingelly and Mr Paul Noone for the loan of an omnibus; and
2. Confirm that the display of the omnibus will not precede the establishment of an agricultural equipment display.

Moved: _____ Seconded: _____

15. DIRECTORATE OF CORPORATE SERVICES

15.1 Monthly Statement of Financial Activity – May 2024

File Reference:	ADM0075
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Executive Manager Corporate Services
Disclosure of Interest:	Nil
Attachments:	Monthly Statement of Financial Activity for the period 1 May 2024 to 31 May 2024.
Previous Reference:	Nil

Summary

In Accordance with the *Local Government Act 1995* Section 5.25 (1) and *Local Government (Financial Management) Regulations 1996*, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statement of Financial Activity for the month of May 2024 is attached for Council consideration and adoption. This report now incorporates new Australian Accounting Standards Board (AASB) requirements effective from 1 July 2019. AASB 15 Revenue from Contracts with Customers (IFRS 15), AASB 1058 Income for Not-for Profit Entities, AASB 16 Lease replaces AASB 117 (IFRS 16).

Background

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all shire's bank accounts, including term deposits;
- Reconciliation of rates, including outstanding debtors;
- Reconciliation of sundry creditors and debtors;

Comment

The Monthly Financial report has been prepared in accordance with statutory requirements and provides council with their financial position as at 31 May 2024.

Consultation

Nil

Statutory Environment

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications

There are no policy implications.

Financial Implications

The report and Officer recommendation is consistent with Council's adopted Budget 2023/24 and Budget Review 2023/24.

Strategic Implications

Compliance with statutory obligations.

Risk Framework

Risk:	Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.		
Consequence Theme:	Reputational / Compliance	Impact:	Minor
Consequence:	Low impact, a small number of complaints. Some temporary non-compliance		
Likelihood Rating:	Unlikely	Risk Matrix:	Low (4)
Action Plan:	Risk is acceptable with adequate controls, managed by routine procedures and subject to annual monitoring.		

Voting Requirements:

Simple Majority

Officer's Recommendation:

That with respect to the Monthly Statement of Financial Activity for the month ending 31 May 2024 be accepted and material variances be noted.

Moved: _____ Seconded: _____



SHIRE OF PINGELLY
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD TO 31 May 2024

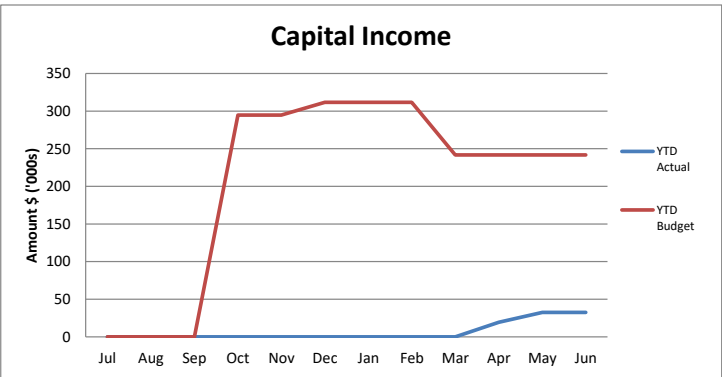
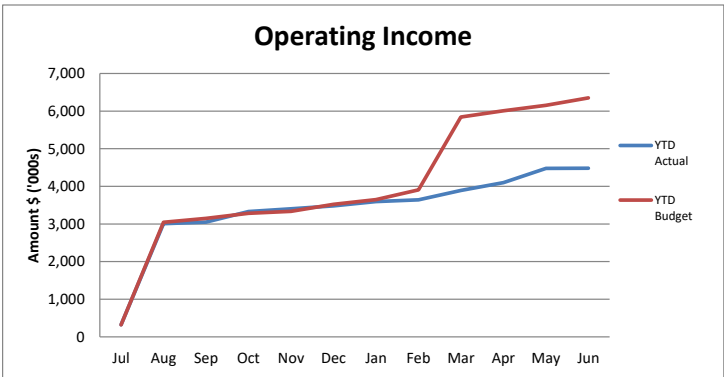
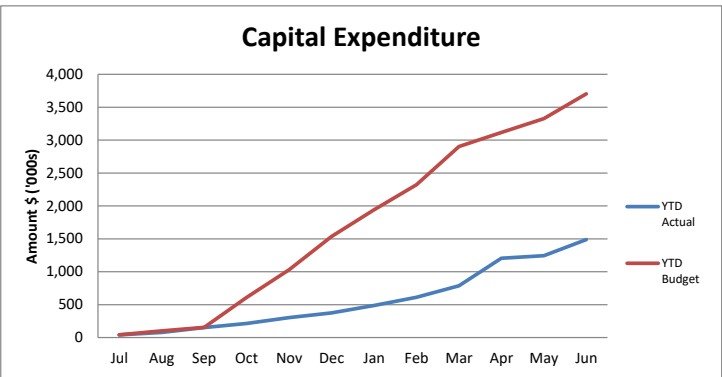
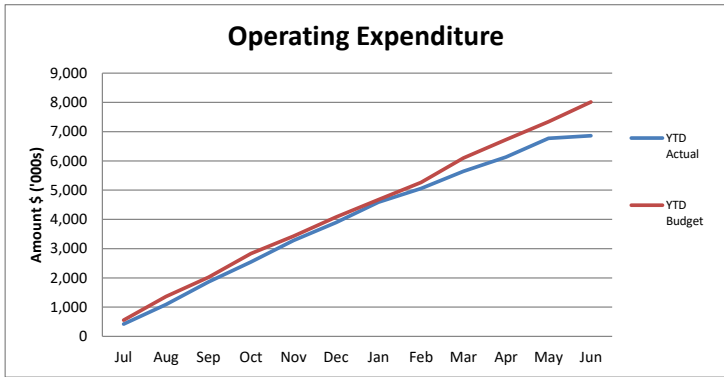
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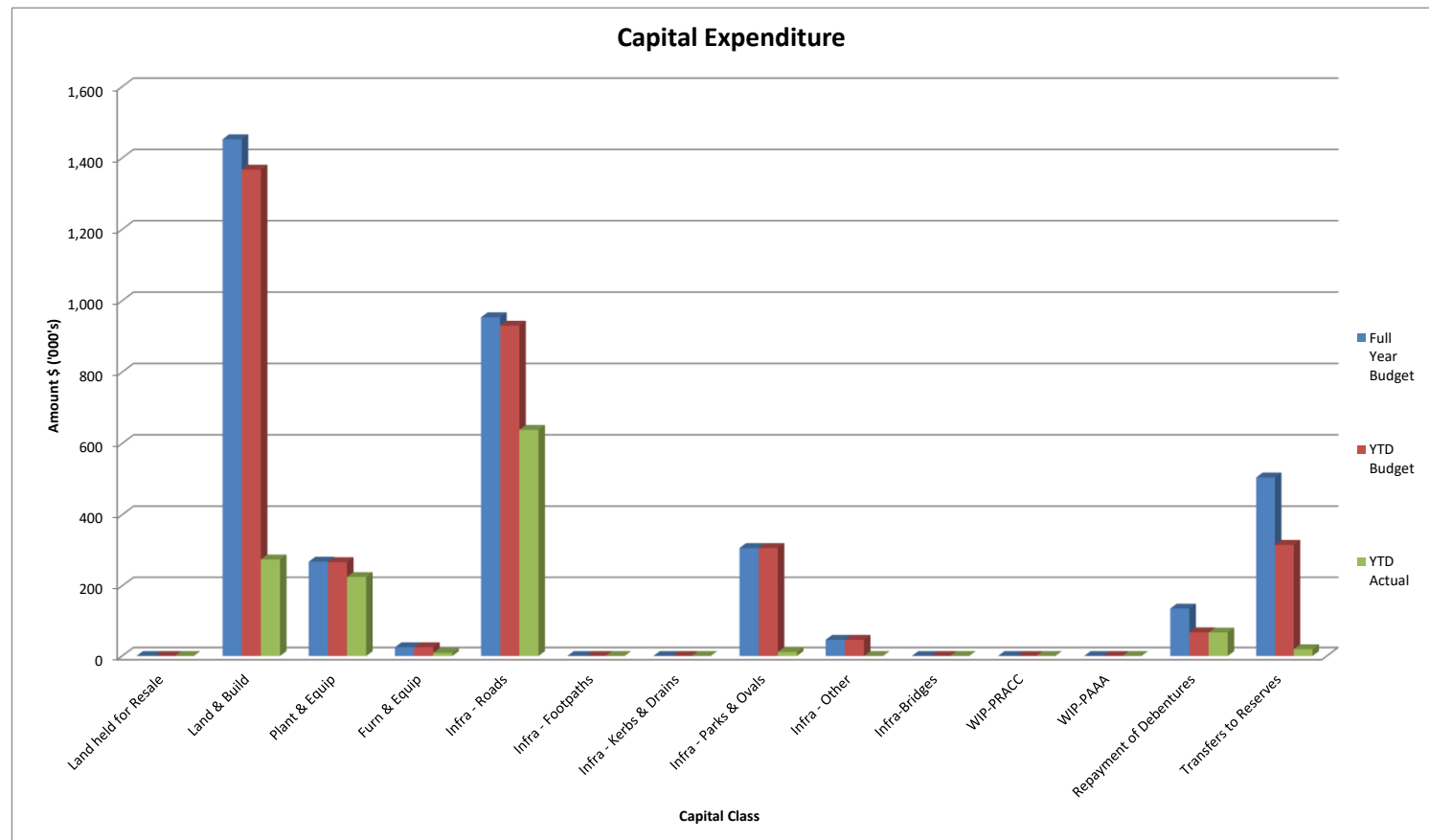
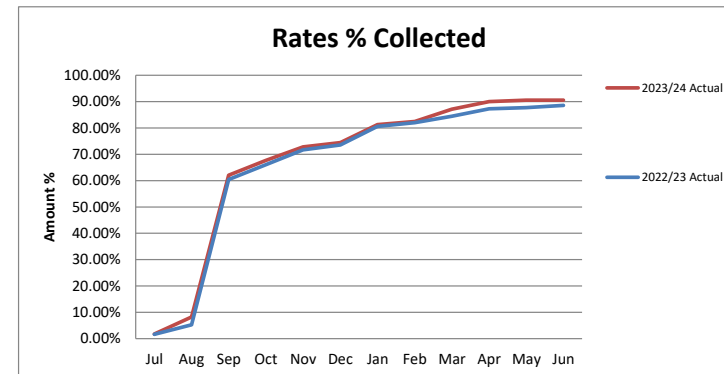
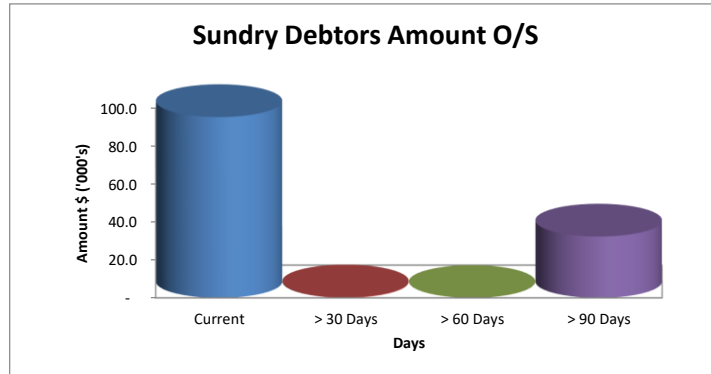
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Income and Expenditure Graphs to 31 May 2024



This is adjusted in line with accounting standards to capital grants expenditure
To date no transfers have been made from reserves

Other Graphs to 31 May 2024



SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY BY NATURE

FOR THE PERIOD TO 31 May 2024

	NOTE	2023/24 Adopted Budget \$	2023/24 Revised Budget \$	May 2024 YTD Budget \$	May 2024 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
OPERATING ACTIVITIES								
Revenue from operating activities								
Rates		2,446,730	2,436,547	2,436,547	2,436,948	401	0%	
Grants, subsidies and contributions		619,746	586,190	509,483	456,966	(52,517)	-10%	▼
Fees and charges		427,668	439,583	425,236	402,778	(22,458)	-5%	
Interest revenue		48,997	83,897	75,186	75,062	(124)	0%	
Other revenue		89,221	198,605	192,530	173,202	(19,328)	-10%	▼
Profit on asset disposal		2,000	2,000	2,000	2,806	0	-40%	
		3,634,362	3,746,822	3,640,982	3,547,763	(94,026)	-3%	
Expenditure from operating activities								
Employee costs		(2,149,081)	(2,100,690)	(1,938,858)	(1,793,831)	145,027	7%	
Materials & Contracts		(2,028,784)	(2,093,488)	(1,910,133)	(1,456,490)	453,643	24%	▼
Utility charges		(166,838)	(171,838)	(158,490)	(198,775)	(40,285)	-25%	▲
Insurance charges		(231,841)	(217,091)	(217,060)	(232,437)	(15,377)	-7%	
Finance costs		(89,641)	(89,641)	(50,144)	(82,832)	(32,688)	-65%	▲
Depreciation		(2,933,590)	(3,202,339)	(2,935,427)	(2,956,518)	(21,091)	-1%	
Other Expenditure		(93,111)	(129,599)	(122,513)	(42,699)	79,814	65%	▼
Loss on Asset Disposal		(9,300)	(9,300)	(8,963)	(8,768)	0	2%	
		(7,702,186)	(8,013,986)	(7,341,588)	(6,772,349)	569,044	-8%	
Operating activities excluded from budget								
(Profit)/Loss on Asset Disposals	2	7,300	7,300	6,963	5,962	(1,001)	14%	
Adjustments in Fixed Assets		0	0	0	0	0	0%	
Add back Depreciation		2,933,590	3,202,339	2,935,427	2,956,518	21,091	-1%	
		2,940,890	3,209,639	2,942,390	2,962,479	20,089	1%	
Amount attributable to operating activities		(1,126,934)	(1,057,525)	(758,216)	(262,107)	496,109	65%	▼
INVESTING ACTIVITIES								
Inflows from investing activities								
Capital grants, subsidies and contributions		2,606,381	2,604,500	2,510,927	927,769	(1,583,158)	63%	▼
Proceeds from Disposal of Assets	2	42,000	42,000	42,000	32,526	(9,474)	-23%	
Proceeds from financial assets at amortised cost - self supporting loans		21,230	21,230	10,615	10,446	(169)	-2%	
		2,669,611	2,667,730	2,563,542	970,741	(1,055,511)	-62%	
Outflows from investing activities								
Purchase Land Held for Resale	1	0	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,324,477)	(1,452,712)	(1,367,616)	(274,878)	1,092,738	80%	▼
Purchase of Furniture & Equipment	1	(25,000)	(25,000)	(25,000)	(8,719)	16,281	65%	▼
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	0	0	0	0	0	0%	
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(279,691)	(268,654)	(267,404)	(225,299)	42,105	16%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(967,970)	(953,790)	(930,196)	(638,077)	292,119	31%	▼
Purchase of Infrastructure Assets - Footpaths	1	0	0	0	0	0	0%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(306,899)	(306,899)	(306,890)	(11,422)	295,468	96%	▼
Purchase of Infrastructure Assets - Bridges	1	0	0	0	0	0	0%	
Purchase of Infrastructure Assets - Other	1	(46,293)	(46,293)	(46,288)	0	46,288	100%	▼
		(2,950,330)	(3,053,348)	(2,943,394)	(1,158,395)	1,784,999	-61%	▼
Amount attributable to investing activities		(280,719)	(385,618)	(379,852)	(187,654)	192,198	-51%	▼
FINANCING ACTIVITIES								
Inflows from financing activities								
Transfers from Restricted Asset (Reserves)	4	269,691	339,691	339,691	0	(339,691)	-100%	▼
		269,691	339,691	339,691	0	(339,691)	-100%	▼
Outflows from financing activities								
Repayment of Borrowings	3	(135,336)	(135,336)	(67,668)	(66,905)	763	1%	
Payments for principal portion of lease liabilities	3	(98,891)	(98,891)	(93,390)	(92,738)	652	-1%	
Transfers to Restricted Assets (Reserves)	4	(504,638)	(514,510)	(315,843)	(19,436)	296,407	94%	▼
		(738,865)	(748,737)	(476,901)	(179,079)	297,822	62%	▲
Amount attributable to financing activities		(469,174)	(409,046)	(137,210)	(179,079)	(41,869)	-31%	▼
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	5	1,876,827	1,832,480	1,832,480	1,832,480	(44,347)	0%	
Amount attributable to operating activities		(1,126,934)	(1,057,525)	(758,216)	(262,107)	496,109	65%	▼
Amount attributable to investing activities		(280,719)	(385,618)	(379,852)	(187,654)	192,198	-51%	▼
Amount attributable to financing activities		(469,174)	(409,046)	(137,210)	(179,079)	(41,869)	-31%	▼
Surplus or deficit at the end of the financial year	5	(0)	(19,709)	557,202	1,203,640	646,438	-116%	▼

This statement is to be read in conjunction with the accompanying notes.

1. Please note that the rates were raised in August but this schedule is not date sensitive**Material Variances Symbol**

Above Budget Expectations

Greater than 10% and \$10,000

Below Budget Expectations

Less than 10% and \$10,000

▲

▼

SHIRE OF PINGELLY
FOR THE PERIOD TO 31 May 2024
Report on Significant variances greater than 10% and \$10,000

Purpose

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date.
The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$10,000.
Items in bold are additions not previously included in reporting

NATURE AND TYPE VARIATIONS

REPORTABLE OPERATING REVENUE VARIATIONS

Operating Grants & Subsidies	(52,517)	-10% ▼
Additional FAGS Grant Funding 23/24	11,685	
ESL BFB & SES under budget ytd (profile timing) Fire Mitigation Adjustment on acquittal	18,872	
West Pingelly Fireshed budget timing	(104,604)	
Community grants and small grants income received but not budgeted for	11,983	
Tourism grants received but not budgeted for	9,545	
Other Revenue	(19,328)	-10% ▼
Sundry Income - Rates Incentive Sponsors	(20,000)	
Reimbursement of Legal Costs	5,355	
Other culture revenue AASB 115 Australia Day Grant	(2,709)	
Insurance Claims	(15,192)	
Reimbursement Workers Comp	7,757	
Sponsorship FAM Festival	4,709	
Event Funding including Party on the Oval, Tidy Towns and Heritage Funding	783	
Capital Grants (Non Operating)	(1,583,158)	63% ▼
Timing of grants relating to DFES Firesheds, LRCI 3, LRCI 4, RTR, WSNF.		

REPORTABLE OPERATING EXPENSE VARIATIONS

Materials and Contracts	453,643	24% ▼
Debt Collection (Recoverable)	(10,284)	
Valuation Expense - External Infrastructure valuation for 30 June 2023	17,029	
Computer and office equipment (Timing of profiling of licensing, not anticipated to exceed budget at the end of the financial year)	(7,795)	
Audit Expenses	19,931	
Council Plans and Strategies	46,642	
Consultants	24,675	
SES ESL Expenditure (timing of receipt of invoices)	5,046	
BFB ESL Expenditure - Additional PPE purchased	(4,036)	
CCTV Maintenance	-	
Bush Fire Mitigation	243,947	
Conferences	5,382	
Councillor Training	(2,761)	
Refuse Site collection and Tip Site maintenance	23,630	
PRACC Building maintenance/operations	22,298	
Swimming Pool Contract Management Expense - Timing	4,217	
Swimming Pool maintenance, partial recovery from insurance claim for pump failure	(14,237)	
Celebrations	(12,423)	
Area Promotion	46,580	
Rural Road, Town Road maintenance & bridges	34,064	
Job Training	7,662	
PWO non cash	19,355	
Utilities	(40,285)	-25% ▲
We have received greater than anticipated utility charges. Timing of the Pool utilities, parks and gardens and street light billing.		
Finance Costs	(32,688)	-65% ▲
Budgeted Interest Expenses are phased monthly		
Other Expenditure	79,814	65% ▼
Rates write off, job training, community grants program and sitting fees behind budget profiling.		

REPORTABLE CAPITAL EXPENDITURE VARIATIONS

Purchase of Land & Buildings	1,092,738	80% ▼
Building capex - Admin Building	65,000	
Building capex - Fire Shed West Pingelly	639,363	
Building capex - Fire Shed East Pingelly	370,998	
Building capex - Caravan Park Improvements	17,318	
Building capex - Childcare centre	17,702	
Building capex - Town Hall Election Promise	(17,643)	
Purchase of Furniture & Equipment	16,281	65% ▼
The CCTV for the Pocket Park was purchased and installed. The remaining CCTV for CBD yet to be purchased		
Purchase of Plant & Equipment	42,105	16% ▼
Replacement vehicles and PRACC Generator.		
Purchase of Road Infrastructure Assets	292,119	31% ▼
Roads program Somerset	3,293	
Roads program Yenellin	76,867	
Roads program Wickpin Pingelly	70,533	
Roads program North Bannister Pingelly Road - Funding not yet received	141,426	
Purchase of Infrastructure Assets - Parks & Ovals	295,468	96% ▼
Pingelly Pocket Park	(3,071)	
The Community Water Supply budget profiling.	30,944	
Parks capex -Youth Park	267,595	
Purchase of Infrastructure Assets - Other	46,288	100% ▼
The signage and streetscape has not yet commenced.	34,288	
Standpipe swipe card upgrade not yet commenced.	12,000	

REPORTABLE CAPITAL REVENUE VARIATIONS

Transfers to Restricted Assets (Reserves)	296,407	94% ▼
Interest was transferred at the TDA maturity, with the remainder to occur at the end of the financial year		
Transfers from Restricted Assets (Reserves)	(339,691)	-100% ▼
Transfers to occur at the end of the financial year		

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD TO 31 May 2024

		2023/24 Adopted Budget \$	2023/24 Revised Budget \$	2023/24 YTD Budget \$	May 2024 YTD Actual \$
1. ACQUISITION OF ASSETS					
The following assets have been acquired during the period under review:					
<u>By Program</u>					
Governance					
<u>Administration</u>					
Furniture And Equipment	CCTV	25,000	25,000	25,000	8,719
Building Purchase Level 3 - Schedule 4		65,000	65,000	65,000	-
EMCS Vehicle		46,872	0	0	-
Law, Order & Public Safety					
<u>Fire Prevention</u>					
Plant Purchase - Weather Stations X 3		15,000	15,000	15,000	14,197
West Pingelly Fire Shed		765,814	765,814	680,720	41,357
East Pingelly Fire Shed 50%		371,000	371,000	370,998	-
Education & Welfare					
<u>Education</u>					
Building Purchase - Education Schedule 8		55,194	109,129	109,129	91,427
Recreation and Culture					
<u>Public Halls & Civic Centres</u>					
Town Hall - State Election Promise		17,469	21,769	21,769	39,412
Parade Street Craft Hub		0	70,000	70,000	70,000
<u>Swimming Areas & Beaches</u>					
Youth Precinct		267,597	267,597	267,595	-
Capex - Infra Parks & Ovals		33,302	33,302	33,295	2,351
Pingelly Pocket Park - Expenditure		6,000	6,000	6,000	9,071
Pracc Generator		30,000	30,000	30,000	-
Transport					
<u>Construction - Roads, Bridges, Depots</u>					
Roads Construction					
Somerset Street		50,000	35,820	35,820	32,527
Yenellin Road		154,355	154,355	154,345	77,478
Capex - Rrg Wickepin Pingelly Slk 7.9-9.0		598,615	598,615	598,605	528,072
Capex - Rrg North Bannister Pingelly Road		165,000	165,000	141,426	-
<u>Road Plant Purchases</u>					
High Pressure Cleaner Jet Rodder		12,000	11,364	11,364	11,364
Mitsubishi Triton Parks and gardens		0	42,000	42,000	38,347
Himac Open Front Slasher for Skid Steer Loader		0	11,640	11,640	11,640
Capex - Skip Trailers		15,000	10,000	10,000	8,636
Squirrell Ewp		10,000	10,000	10,000	-
Parks and Gardens Kubota Mower		15,000	15,000	13,750	14,364
UHI Loader Tip		70,000	49,991	49,991	49,991
Capex - 2023 Mitsubishi Triton Glx 2.4L Cab					
Chassis		33,182	33,182	33,182	36,283
Forestry Mulching Head		32,637	40,477	40,477	40,477
Economic Services					
<u>Tourism & Area Promotion</u>					
Caravan Park Improvements		50,000	50,000	50,000	32,682
Signage & Streetscape		34,293	34,293	34,288	-
<u>Other Economic Services</u>					
Public Standpipe Upgrade		12,000	12,000	12,000	-
		<u>2,950,330</u>	<u>3,053,348</u>	<u>2,943,394</u>	<u>1,158,395</u>
<u>By Class</u>					
Buildings		1,324,477	1,452,712	1,367,616	274,878
Furniture & Equipment		25,000	25,000	25,000	8,719
Plant & Equipment		279,691	268,654	267,404	225,299
Infrastructure - Roads		967,970	953,790	930,196	638,077
Infrastructure - Parks & Ovals		306,899	306,899	306,890	11,422
Infrastructure - Other		46,293	46,293	46,288	-
		<u>2,950,330</u>	<u>3,053,348</u>	<u>2,943,394</u>	<u>1,158,395</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 May 2024

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program		Written Down Value		Sale Proceeds		Profit(Loss)	
		2023/24	May 2024	2023/24	May 2024	2023/24	May 2024
		Budget	Actual	Budget	Actual	Budget	Actual
Asset No		\$	\$	\$	\$	\$	\$
PM4	Governance PM4 Mazda CX5	29,000	28,024	25,000	19,256	(4,000)	(8,768)
PSM01	Transport Building Services Ute	10,000	10,464	12,000	13,270	2,000	2,806
PT20	Case Loader Tip	10,300	0	5,000	0	(5,300)	0
		49,300	38,488	42,000	32,526	(7,300)	(5,962)

By Class of Asset		Written Down Value		Sale Proceeds		Profit(Loss)	
		2023/24	May 2024	2023/24	May 2024	2023/24	May 2024
		Budget	Actual	Budget	Actual	Budget	Actual
Asset No		\$	\$	\$	\$	\$	\$
PSM01	Plant & Equipment Building Services Ute	10,000	10,464	12,000	0	2,000	2,806
PT20	Case Loader Tip	10,300	0	5,000	13,270	(5,300)	0
PM4	PM4 Mazda CX5	29,000	28,024	25,000	19,256	(4,000)	(8,768)
		49,300	38,488	42,000	32,526	(7,300)	(5,962)

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2023/24	May 2024
Adopted Budget	Actual
\$	\$
2,000	2,806
(9,300)	(8,768)
(7,300)	(5,962)

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 May 2024

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-23	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
Education & Welfare									
Loan 120 - SSL Pingelly Cottage Homes *	93,669	0	0	21,230	10,446	72,439	83,223	5,722	5,311
Recreation & Culture									
Loan 123 - Recreation and Cultural Centre	1,739,758	0	0	114,106	56,459	1,625,652	1,683,299	72,055	66,409
	1,833,427	0	0	135,336	66,905	1,698,091	1,766,522	77,777	71,720

(*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-23	New Lease		Lease Principal Repayments		Lease Principal Outstanding		Lease Interest Repayments	
		2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
Administration									
Photocopier Lease	13,005	0	0	3,421	2,289	9,584	10,716	587	383
Solar System-Admin Office	5,492	0	0	3,612	3,611	1,880	1,881	225	225
Server Lease	24,010	0	0	9,242	9,242	14,768	14,768	1,045	1,045
CCTV Server Lease	12,330	0	0	4,216	4,216	8,114	8,114	643	643
Grader Lease	170,834	0	0	62,421	57,132	108,414	113,702	4,400	4,120
Loader Lease	71,356	0	0	15,979	16,247	55,377	55,109	4,964	4,696
	297,027	0	0	98,891	92,738	198,137	204,289	11,864	11,112

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 May 2024

	2023/24		May 2024 Actual
	Adopted Budget \$	Revised Budget \$	\$
4. RESERVES			
Cash Backed Reserves			
(a) Leave Reserve			
Opening Balance	198,012	198,012	198,012
Amount Set Aside / Transfer to Reserve	275	275	4,024
Amount Used / Transfer from Reserve	0	0	0
	<u>198,287</u>	<u>198,287</u>	<u>202,036</u>
(b) Plant Reserve			
Opening Balance	165,988	165,988	165,988
Amount Set Aside / Transfer to Reserve	329,054	329,054	3,373
Amount Used / Transfer from Reserve	(269,691)	(269,691)	0
	<u>225,351</u>	<u>225,351</u>	<u>169,361</u>
(c) Building and Recreation Reserve			
Opening Balance	378,019	378,019	378,019
Amount Set Aside / Transfer to Reserve	56,077	56,077	7,681
Amount Used / Transfer from Reserve	0	70,000	0
	<u>434,096</u>	<u>504,096</u>	<u>385,701</u>
(d) Electronic Equipment Reserve			
Opening Balance	53,094	53,094	53,094
Amount Set Aside / Transfer to Reserve	24,663	24,663	1,079
Amount Used / Transfer from Reserve		0	0
	<u>77,757</u>	<u>77,757</u>	<u>54,173</u>
(e) Community Bus Reserve			
Opening Balance	64,342	64,342	64,342
Amount Set Aside / Transfer to Reserve	50,328	50,328	1,307
Amount Used / Transfer from Reserve	0	0	0
	<u>114,670</u>	<u>114,670</u>	<u>65,649</u>
(f) Swimming Pool Reserve			
Opening Balance	38,345	38,345	38,345
Amount Set Aside / Transfer to Reserve	40,247	40,247	779
Amount Used / Transfer from Reserve	0	0	0
	<u>78,592</u>	<u>78,592</u>	<u>39,124</u>
(g) Refuse Site Rehab/Closure Reserve			
Opening Balance	16,369	16,369	16,369
Amount Set Aside / Transfer to Reserve	1,122	1,122	333
Amount Used / Transfer from Reserve	0	0	0
	<u>17,491</u>	<u>17,491</u>	<u>16,701</u>
(h) Tutanning Nature Reserve			
Opening Balance	2,013	2,013	2,013
Amount Set Aside / Transfer to Reserve	1,682	1,682	41
Amount Used / Transfer from Reserve	0	0	0
	<u>3,695</u>	<u>3,695</u>	<u>2,054</u>
(i) Wheatbelt Secondary Freight Network Reserve			
Opening Balance	40,329	40,329	40,329
Amount Set Aside / Transfer to Reserve	1,190	1,190	819
Amount Used / Transfer from Reserve	0	0	0
	<u>41,519</u>	<u>41,519</u>	<u>41,149</u>
Total Cash Backed Reserves	<u>1,191,458</u>	<u>1,261,458</u>	<u>975,948</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 May 2024

	2023/24		May 2024 Actual
	Adopted Budget	Revised Budget	
	\$	\$	\$
4. RESERVES (Continued)			
Cash Backed Reserves (Continued)			
Summary of Transfers To Cash Backed Reserves			
Transfers to Reserves			
Leave Reserve	275	275	4,024
Plant Reserve	329,054	329,054	3,373
Building and Recreation Reserve	56,077	56,077	7,681
Electronic Equipment Reserve	24,663	24,663	1,079
Community Bus Reserve	50,328	50,328	1,307
Swimming Pool Reserve	40,247	40,247	779
Refuse Site Rehab/Closure Reserve	1,122	1,122	333
Tutanning Nature Reserve	1,682	1,682	41
Wheatbelt Secondary Freight Network Reserve	1,190	1,190	819
	504,638	504,638	19,436
Transfers from Reserves			
Leave Reserve	0	0	0
Plant Reserve	(269,691)	(269,691)	0
Building Reserve	0	(70,000)	0
Electronic Equipment Reserve	0	0	0
Community Bus Reserve	0	0	0
Swimming Pool Reserve	0	0	0
Refuse Site Rehab/Closure Reserve	0	0	0
Tutanning Nature Reserve	0	0	0
Wheatbelt Secondary Freight Network Reserve	0	0	0
	(269,691)	(339,691)	0
Total Transfer to/(from) Reserves	234,947	164,947	19,436

In accordance with council resolutions in relation to each reserve account, the propose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

Tutanning Nature Reserve

- to be used for the operations, improvements and promotion of the Tutanning Nature Reserve

Wheatbelt Secondary Freight Network Reserve

- to be used for the Shire of Pingelly's contribution for Infrastructure renewal for future Wheatbelt Secondary Freight network capital renewal

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 May 2024

	2022/23 June Actual \$	May 2024 Actual \$
5. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	2,141,062	709,040
Cash - Restricted Unspent Grants		902,682
Cash - Restricted Unspent Loans	0	(0)
Cash - Restricted Bonds & Deposits	14,787	12,673
Cash - Restricted Reserves	956,511	975,948
Rates Outstanding	262,584	220,335
Sundry Debtors	191,891	382,099
Provision for Doubtful Debts	(768)	(768)
Gst Receivable	51,643	12,342
Loans - clubs/institutions	21,230	10,784
Accrued Income/Payments In Advance	52,534	43,272
Investments	5,000	5,000
Inventories	2,105	8,667
	<u>3,698,580</u>	<u>3,282,075</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions (Budget Purposes Only)	0	-
Sundry Creditors	(206,646)	(21,912)
Accrued Interest On Loans	(232)	(32,300)
Accrued Salaries & Wages	(51,400)	-
Bonds & Deposits Held	(14,787)	(12,673)
Income In Advance	* (45,924)	(28,250)
Gst Payable	(14,764)	(34,513)
Performance Obligation Liability	(453,504)	(872,275)
Prepaid Rates Liability	(46,325)	(36,817)
Current Lease Liability	(98,891)	(6,153)
Accrued Expenses	(12,499)	(5,193)
PAYG Liability	(29,468)	(41,852)
Other Payables	(7,808)	(917)
Current Employee Benefits Provision	(352,434)	(352,434)
Current Loan Liability	(135,336)	(68,431)
	<u>(1,470,019)</u>	<u>(1,513,721)</u>
NET CURRENT ASSET POSITION	2,228,561	1,768,354
Less: Cash - Reserves - Restricted	(956,511)	(975,948)
Less: Current Loans - Clubs / Institutions	(21,230)	(10,784)
Less: Investments	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	352,434	352,434
Add Back : Current Loan Liability	135,336	68,431
Add Back : Current Lease Liability	98,891	6,153
Adjustment for Trust Transactions Within Muni	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,832,480</u>	<u>1,203,640</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 May 2024

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2023/24 Rate Revenue \$	2023/24 Interim Rates \$	2023/24 Back Rates \$	2023/24 Total Revenue \$	2023/24 Adopted Budget \$
General Rate								
GRV - Residential	0.14090	321	3,661,944	515,968	(4,140)	9	511,837	515,968
GRV - Rural Residential	0.14090	65	807,924	113,836	(3,818)	(76)	109,942	113,836
GRV - Commercial/Industrial	0.14090	28	396,080	55,808	(1,172)	0	54,636	55,808
GRV - Townsites	0.14090	13	155,480	21,907	67	0	21,974	21,907
UV - Broadacre Rural	0.007294	238	214,707,000	1,566,073	(652)	0	1,565,421	1,566,073
Non Rateable								
Sub-Totals		665	219,728,428	2,273,592	(9,715)	(66)	2,263,810	2,273,592
Minimum Rates	Minimum \$							
GRV - Residential	1043	61	82,646	63,623	0	0	63,623	63,623
GRV - Rural Residential	1043	23	55,170	23,989	0	0	23,989	23,989
GRV - Commercial/Industrial	1043	13	55,980	13,559	0	0	13,559	13,559
GRV - Townsites	1043	7	15,685	7,301	0	0	7,301	7,301
UV - Broadacre Rural	1043	62	5,573,662	64,666	0	0	64,666	64,666
Sub-Totals		166	5,783,143	173,138	0	0	173,138	173,138
Ex Gratia Rates							2,436,948	2,446,730
Movement in Excess Rates							0	0
Total Amount of General Rates							2,436,948	2,446,730
Specified Area Rates							0	0
Ex Gratia Rates							0	0
Total Rates							2,436,948	2,446,730

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2023/24 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 May 2024

7. OPERATING STATEMENT

	May 2024 Actual \$	2023/24 Revised Budget \$	2023/24 August Ytd Budget \$	2023/24 Adopted Budget \$	2022/23 Actual \$
OPERATING REVENUES					
Governance	69,380	187,187	181,647	95,260	62,186
General Purpose Funding	2,632,903	2,638,764	2,632,413	2,569,697	4,463,526
Law, Order, Public Safety	579,428	1,518,848	1,441,944	1,584,093	846,854
Health	2,541	2,694	2,453	2,694	2,682
Education and Welfare	19,586	22,697	19,186	68,925	64,781
Community Amenities	240,424	242,730	239,344	242,730	229,919
Recreation and Culture	95,239	386,264	385,408	350,509	367,969
Transport	671,564	1,137,153	1,041,587	1,123,765	1,435,597
Economic Services	117,953	148,758	143,374	136,843	82,071
Other Property and Services	46,513	66,227	64,553	66,227	49,534
TOTAL OPERATING REVENUE	4,475,531	6,351,322	6,151,909	6,240,743	7,605,118
OPERATING EXPENSES			-		
			-		
Governance	429,405	655,392	619,962	678,281	507,321
General Purpose Funding	226,171	290,849	270,585	240,620	234,827
Law, Order, Public Safety	446,247	680,387	600,232	696,320	383,215
Health	187,768	201,864	185,169	201,126	182,203
Education and Welfare	99,869	116,100	105,236	110,229	110,174
Community Amenities	357,342	444,354	407,337	439,224	389,612
Recreation & Culture	1,620,533	1,809,640	1,637,130	1,631,589	1,538,031
Transport	2,876,343	3,307,962	3,044,241	3,231,052	2,712,209
Economic Services	401,804	469,556	432,148	467,466	436,531
Other Property and Services	126,867	37,882	39,548	6,279	19,021
TOTAL OPERATING EXPENSE	6,772,349	8,013,986	7,341,588	7,702,186	6,513,144
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	(2,296,818)	(1,662,664)	(1,189,679)	(1,461,443)	1,091,973

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 May 2024

8. STATEMENT OF FINANCIAL POSITION

	May 2024 Actual \$	2022/23 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	2,587,670	3,097,573
Investments Current	5,000	5,000
Trade and Other Receivables	668,064	579,114
Inventories	8,667	2,105
Restricted Cash - Bonds & Deposits	12,673	14,787
TOTAL CURRENT ASSETS	3,282,075	3,698,580
NON-CURRENT ASSETS		
Other Receivables	137,555	137,555
Inventories	0	0
Property, Plant and Equipment	23,804,101	23,960,962
Infrastructure	86,524,880	88,204,630
Investments Non Current	61,117	61,117
TOTAL NON-CURRENT ASSETS	110,527,653	112,364,264
TOTAL ASSETS	113,809,728	116,062,844
CURRENT LIABILITIES		
Trade and Other Payables	1,080,183	967,462
Long Term Borrowings	68,431	135,336
Provisions	352,434	352,434
Bonds & Deposits Liability	12,673	14,787
TOTAL CURRENT LIABILITIES	1,513,721	1,470,019
NON-CURRENT LIABILITIES		
Trade and Other Payables	198,421	198,421
Long Term Borrowings	1,698,091	1,698,091
Provisions	35,785	35,785
TOTAL NON-CURRENT LIABILITIES	1,932,296	1,932,296
TOTAL LIABILITIES	3,446,017	3,402,315
NET ASSETS	110,363,711	112,660,528
EQUITY		
Retained Surplus	31,217,820	33,574,403
Reserves - Cash Backed	975,948	916,182
Revaluation Surplus	78,169,943	78,169,943
TOTAL EQUITY	110,363,711	112,660,528

SHIRE OF PINGELLY RESTRICTED CASH RECONCILIATION 31 May 2024						
9. Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Year to date expenditure year to 30 June 2022	Actual Expenditure current year 2023/24	Restricted Funds Remaining
PRACC Lighting, Drainage & Landscaping (LRCI 3)	Recreation & Culture	LP001	67,500	67,500		-
Sulkies and Buggies (LRCI 3)	Recreation & Culture	11ES	54,000	54,000		-
Road Safety Program Safe road home 24/25	Community Amenities	PL059	25,300	-		25,300
Signage Streetscape Upgrades (LRCI 3)	Tourism	SS001	36,000	5,707		30,293
Caravan Park Improvements (LRCI 3)	Tourism	BU046	45,000		32,682	12,318
Wickepin Pingelly Seal (LRCI 3)	Transport	RRG05	117,000	117,000		-
Somerset Street upgrade (LRCI 3)	Transport	CC89	57,030	-	32,527	24,502
CCTV Upgrade (LRCI 3 variation)	Governance	OF001	18,750			18,750
Admin Upgrade (LRCI 3 variation)	Governance	AD01	41,396			41,396
Youth Precinct, Memorial Park & Pump Track (LRCI 4)	Recreation & Culture	IP008	160,557			160,557
Yenellin Road (LRCI 4)	Transport	CB42	92,615		92,615	0
Roads to Recovery Cfwd plus 22/23 receipt	Transport	RRG05	166,461	166,461		-
DFES East Pingelly Fireshed	Law Order & Public Safety	BFB03	370,966	-		370,966
DFES West Pingelly Fireshed	Law Order & Public Safety	BFB02	231,707		41,356	190,351
Heritage Survey & Listing (Dept Planning)	Recreation & Culture	135C	20,000	4,559	15,441	-
Regional Childcare attraction and retention grant	Other Economic Services	CG027	18,250			18,250
Pingelly Youth Strategy	Other Economic Services	CG009	10,000	4,766	5,234	-
Live & Local Music	Recreation & Culture	CG022	13,000	13,000		-
Seniors Weeks	Other Communitites	0805	1,000		1,000	-
Tutanning Walk Trails	Department of Communities	113440.03	5,000		5,000	-
Community Garden	Department of Communities	PL061	10,000		-	10,000
Australia Day	National Australia Day Council	EV001	15,000		15,000	-
Naidoc Week	National Indigenous Australians					
Agency		EV006	1,000		1,000	-
Sub Total						902,682
Total Restricted Grant Funds						902,682
Available Cash		GL/Job Account	Interest Rate			Balance
Municipal Bank	Muni Fund Bank	0111	0			49,894.49
Municipal Bank	Muni Fund Interest Bearing A/C	0111	1.45%			540,391.69
Municipal Bank - TDA (One month)	Muni Fund Bank TDA	0111	1.50%			1,020,886.32
Municipal Bank	Till Float SES	0112				50.00
Municipal Bank	Till Float	0113				200.00
Municipal Bank	Petty Cash on hand	0114				300.00
Total Cash						1,611,722.50
Less Restricted Cash						(902,682.35)
Total Unrestricted Cash						709,040.15

15.2 Accounts Paid by Authority – May 2024

File Reference:	ADM0066
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Finance Officer
Disclosure of Interest:	Nil
Attachments:	List of Accounts
Previous Reference:	Nil

Summary

Council is requested to receive the list of accounts paid by authority for the month of May 2024.

Background

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13*

(1) schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

Comment

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2023/2024 Budget.

Consultation

Nil

Statutory Environment

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications

There are no policy implications arising from this amendment.

Financial Implications

There are no known financial implications upon either the Council's current budget or long-term financial plan.

Strategic Implications

Compliance with statutory obligations.

Risk Framework

Risk:	Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.		
Consequence Theme:	Reputational / Compliance	Impact:	Minor
Consequence:	Low impact, a small number of complaints. Some temporary non-compliance		
Likelihood Rating:	Unlikely	Risk Matrix:	Low (4)
Action Plan:	Risk is acceptable with adequate controls, managed by routine procedures and subject to annual monitoring.		

Voting Requirements:

Simple Majority

Officer's Recommendation:

That Council receive the Accounts for Payments for May 2024 as authorised under delegated authority and in accordance with the Local Government (Financial Management) Regulations 1996:

To 31 May 2024:

Municipal Account	\$424,006.75
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Moved: _____ Seconded: _____

SHIRE OF PINGELLY

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT MAY 2024

EFT NUMBER	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT11107	08/05/2024	TELSTRA	TELEPHONE & INTERNET CHARGES	1		774.98
INV K303151331-8	18/04/2024	TELSTRA	11/04/2024 TO 10/05/2024		774.98	
EFT11108	08/05/2024	UNITED FASTENERS WA P/L	CONSUMABLES	1		80.84
INV 667769	04/04/2024	UNITED FASTENERS WA P/L	ASSORTMENT OF NUTS AND BOLTS - DEPOT WORKSHOP		80.84	
EFT11109	08/05/2024	BEST OFFICE SYSTEMS	ADMIN PRINTING CHARGES	1		128.55
INV 630529	26/04/2024	BEST OFFICE SYSTEMS	20/03/2024 TO 20/04/2024, BLACK - 4,648, COLOUR - 501		128.55	
EFT11110	08/05/2024	OFFICEWORKS LTD	VARIOUS STATIONERY ITEMS	1		285.71
INV 613633647	04/04/2024	OFFICEWORKS LTD	A4 10 TAB DIVIDERS X 10, ARTLINE 70 PERMANENT MARKERS, BIC BALLPOINT PENS X 1, A4 REPORT COVER SPINE X 20, BLU TACK X 4, A4 COPY PAPER X 4, RULER X 2, J BURROWS ERGONOMIC MOUSE, DELIVERY CHARGE		285.71	
EFT11111	08/05/2024	KEITH THE MAINTENANCE MAN PTY LTD	BUILDING SUPPLIES PLUS LABOUR	1		1,892.00
INV B0946	10/04/2024	KEITH THE MAINTENANCE MAN PTY LTD	REPAIRS TO STORM DAMAGED FENCE - 59 STRATFORD ST INSURANCE CLAIM		1,562.00	
INV B0987	21/04/2024	KEITH THE MAINTENANCE MAN PTY LTD	CLEAN UP DUMPED ASBESTOS - NEAR RIFLE RANGE ACCESS		330.00	
EFT11112	08/05/2024	NARROGIN PLANT HIRE	HIRE OF PLANT	1		2,475.00
INV 3578	12/04/2024	NARROGIN PLANT HIRE	HIRE OF 15 TON-TAG PLANT TRAILER - YENELLIN ROAD WORKS CB42		2,475.00	
EFT11113	08/05/2024	NARROGIN PACKAGING & MOTORCYCLES, NARROGIN HIRE & RETIC	EQUIPMENT HIRE	1		1,785.00
INV 87100	09/04/2024	NARROGIN PACKAGING & MOTORCYCLES, NARROGIN HIRE & RETIC	HIRE OF BRICK CUTTER - CARAVAN PARK IMPROVEMENTS		1,785.00	
EFT11114	08/05/2024	BRIAN WILLIAMS CARTAGE CONTRACTOR	PLANT HIRE	1		3,503.50
INV 557	15/04/2024	BRIAN WILLIAMS CARTAGE CONTRACTOR	DRY HIRE OF WATERTRUCK - YENELLIN ROAD CB42		3,503.50	
EFT11115	08/05/2024	DC & SF SQUIERS	TRAVEL EXPENSE REIMBURSEMENT	1		372.14
INV 23042024	23/04/2024	DC & SF SQUIERS	STAFF TRAINING - 18 & 19 APRIL 2024		372.14	
EFT11116	08/05/2024	WA CONTRACT RANGER SERVICES	RANGER SERVICES	1		627.00

INV 5452	21/04/2024	WA CONTRACT RANGER SERVICES	8 & 19 APRIL 2024		627.00	
EFT11117	08/05/2024	MOORE AUSTRALIA (WA) PTY LTD	WORKSHOP REGISTRATION	1		2,200.00
INV 4269	18/04/2024	MOORE AUSTRALIA (WA) PTY LTD	FINANCIAL REPORTING WORKSHOP 17/05/2024 - EMCS		2,200.00	
EFT11118	08/05/2024	OFFICE OF REGIONAL ARCHITECTURE	ARCHITECTURAL SERVICES	1		1,100.00
INV 426	31/03/2024	OFFICE OF REGIONAL ARCHITECTURE	PRELIMINARIES AND CONCEPT DESIGN - SHIRE OFFICE FACADE UPGRADE		1,100.00	
EFT11119	08/05/2024	WANDERING HVAC	ELECTRICAL SERVICES	1		3,597.87
INV 04207	17/04/2024	WANDERING HVAC	POWER CONNECTIONS - MEMORIAL PARK		3,597.87	
EFT11120	08/05/2024	KYLIES CLEANING AND VACATE SERVICES	CLEANING SERVICES	1		495.00
INV 120	25/04/2024	KYLIES CLEANING AND VACATE SERVICES	CARAVAN PARK, PIONEER PARK, TOWN HALL 25-27 APRIL 2024		495.00	
EFT11121	08/05/2024	NARROGIN PUMPS SOLAR & SPRAYING	PURCHASE OF SMALL PLANT	1		2,586.07
INV 55240	15/01/2024	NARROGIN PUMPS SOLAR & SPRAYING	GRINDER PUMP - COMMUNITY WATER SUPPLY GRANT FUNDED		2,586.07	
EFT11122	16/05/2024	TELSTRA	TELSTRA MOBILE CHARGES - 11/03/2024 TO 10/04/2024	1		534.14
INV 9900000053974	12/04/2024	TELSTRA	WORKS MOBILE CHARGES, WORKS NEW DEVICE CHARGES - 2 OF 24, ADMIN MOBILE CHARGES, ADMIN NEW DEVICE CHARGES - 21 OF 24		534.14	
EFT11123	16/05/2024	HERSEY'S SAFETY PTY LTD	VARIOUS CONSUMABLES	1		4,009.06
INV 48943	23/04/2024	HERSEY'S SAFETY PTY LTD	RED & WHITE DELINIATORS, GUIDE POSTS, SPRAY MARK, CLOUDS - WICKEPIN PINGELLY ROAD, ADJUSTABLE SPANNERS - D-MAX CREW CAB PC26, WIPES FOR CLEANING BBQ - MEMORIAL PARK, GLOVES - EFFLUENT POND MAINTENANCE		4,009.06	
EFT11124	16/05/2024	BUNNINGS BUILDING SUPPLIES	CONSUMABLES	1		91.69
INV 2182/0039037	15/04/2024	BUNNINGS BUILDING SUPPLIES	LOCK CYLINDER AND PADBOLT - TOWN STREET MAINTENANCE, BRASS PLUGS		32.65	
INV 2016/01324179	22/04/2024	BUNNINGS BUILDING SUPPLIES	BLIND - ADMIN BUILDING, FASTENER DRIVE IMPACT IRWIN 57MM SQ2 10PK - CARAVAN PARK IMPROVEMENTS, FASTENER DRIVE IMPACT FULL BR 3PC MAG NUT SETTER SET - CARAVAN PARK IMPROVEMENTS, KEYS CUT, FASTENER DRIVE CREDIT		59.04	
EFT11125	16/05/2024	CONSTRUCTION TRAINING FUND	BCITF COLLECTION	1		432.25
INV 219317-Z2D3W1	18/03/2024	CONSTRUCTION TRAINING FUND	COLLECTIONS FOR PROJECT NUMBER: 16.23/24, ORIGINAL INVOICE - 219317-Z2D3W1 INCORRECT		0.50	
INV 224947-G1V7H6	30/04/2024	CONSTRUCTION TRAINING FUND	COLLECTIONS FOR PROJECT 24.23/24		431.75	
EFT11126	16/05/2024	WESTERN AUSTRALIA LOCAL GOVERNMENT	COUNCILLOR TRAINING	1		484.00
INV SI-009632	20/03/2024	WESTERN AUSTRALIA LOCAL GOVERNMENT	UNDERSTANDING LOCAL GOVERNMENT 15/04/2024 - CR NARDUCCI		264.00	
INV SI-010159	23/04/2024	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION - WALGA	COUNCILLOR NARDUCCI ONLINE TRAINING - WALGA ESSENTIALS TRAINING - UNDERSTANDING LOCAL GOVERNMENT, COUNCILLOR NARDUCCI ONLINE TRAINING - WALGA ESSENTIALS TRAINING - CONFLICTS OF INTEREST		484.00	

INV CS-00664	23/04/2024	WESTERN AUSTRALIA LOCAL GOVERNMENT	COUNCILLOR TRAINING - CONFLICTS OF INTEREST - PRACC 15/04/2024 - CR NARDUCCI		-264.00	
EFT11127	16/05/2024	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD CHARGES	1		1,022.28
INV 30042024	30/04/2024	GREAT SOUTHERN FUEL SUPPLIES	CEO FUEL CARD CHARGES - APRIL 2024, 06/04/2024 63.35L, 13/04/2024 66.79L, 19/04/2024 66.69L, EMCS FUEL CARD CHARGES - APRIL 2024, 20/04/2024 64.39L, BUSH FIRE TRUCK FUEL CARD CHARGES - APRIL 2024, 14/04/2024 21.75L, EMW FUEL CARD CHARGES - APRIL 2024, 04/04/2024 43.27L, 18/04/2024 40.14L, 21/04/2024 38.33L, 26/04/2024 45.36L, DEPOT FUEL CARD CHARGES - APRIL 2024, 16/04/2024 70.08L		1,022.28	
EFT11128	16/05/2024	BEST OFFICE SYSTEMS	PRINTING CHARGES	1		49.50
INV 630794	30/04/2024	BEST OFFICE SYSTEMS	DFES PRINTING CHARGES 20/03/2024 - 20/04/2024, MINIMUM CHARGE		49.50	
EFT11129	16/05/2024	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	LICENCE RENEWAL	1		161.00
INV 503760913	22/04/2024	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	LICENCE RENEWAL - 01/06/2024 - 30/05/2025, 9822303/1 - LAND MOBILE / LAND MOBILE SYSTEM - > 30MHZ - MT SHADDICK, LICENCE RENEWAL - 01/06/2024 - 30/05/2025, 9822304/1 - LAND MOBILE / AMBULATORY SYSTEM - LOW & REMOTE DENSITY AREAS		161.00	
EFT11130	16/05/2024	AMD CHARTERED ACCOUNTANTS	AUDIT SERVICES	1		3,025.00
INV 3101	29/02/2024	AMD CHARTERED ACCOUNTANTS	2023 LRCI ACQUITTAL AUDIT		3,025.00	
EFT11131	16/05/2024	GREAT SOUTHERN WASTE DISPOSAL	WASTE & RECYCLING COLLECTION INCLUDING SITE MANAGEMENT	1		15,653.10
INV 2931	11/04/2024	GREAT SOUTHERN WASTE DISPOSAL	DOMESTIC REFUSE COLLECTION 25 FEBRUARY - 27 MARCH 2024, DOMESTIC RECYCLE COLLECTION 12 & 26 FEBRUARY, REFUSE SITE LABOUR 26 FEBRUARY - 25 MARCH 2024, REFUSE SITE MACHINE HOURS 26 FEBRUARY - 25 MARCH 2024, BULK WASTE & RECYCLING CHARGES 4 & 25 MARCH 2024		15,653.10	
EFT11132	16/05/2024	SHIRE OF BROOKTON	TRAINING ATTENDANCE	1		462.50
INV 10654	26/04/2024	SHIRE OF BROOKTON	CHAINSAW TRAINING DEPOT STAFF X 2		462.50	
EFT11133	16/05/2024	COATES HIRE OPERATIONS PTY LTD	HIRE OF TRAFFIC LIGHTS	1		3,006.73
INV 23197558	22/04/2024	COATES HIRE OPERATIONS PTY LTD	25/03/2024 TO 22/04/2024 - WICKEPIN PINGELLY JOB		3,006.73	
EFT11134	16/05/2024	WA CONTRACT RANGER SERVICES	RANGER SERVICES	1		679.25
INV 5474	02/05/2024	WA CONTRACT RANGER SERVICES	22 & 30 APRIL 2024		679.25	
EFT11135	16/05/2024	MIDALIA STEEL (INFRABUILD)	VARIOUS MATERIALS	1		2,210.80
INV 67133959	22/04/2024	MIDALIA STEEL (INFRABUILD)	0.42 BMT COLORBOND MINI ORB 38.250 M 127 26.00 M 994.50 820MM COVER OUR MATERIAL ID: 999839, COLOUR PAPERBARK QUANTITY 15.000 LENGTH 2,300 MM QUANTITY 5.000 LENGTH 750 MM, , M5X25MM ZIP PAPERBARK NO SEAL BX100 3.0 EA 1 24.00 EA 72.00, OUR MATERIAL ID: 999979, , PAPERBARK 30X30MM 2500MM 7.0 EA 10 12.35 EA 86.45, OUR MATERIAL ID: 999922, PAPERBARK 30X30MM 3600MM 2.0 EA 5 17.79 EA 35.58, OUR MATERIAL ID: 999922, FREIGHT		1,450.38	

INV 67133960	22/04/2024	MIDALIA STEEL (INFRABUILD)	FLAT TOP POOL FENCING 1200MM X 2400MM, BLACK POST WITH CAP 2100MM, 50 X 50MM, MATERIAL TYPE POOL FENCE BRACKET 30 X 30MM		760.42	
EFT11136	16/05/2024	FULTON HOGAN INDUSTRIES PTY LTD	ROAD SEALING INCLUDING TRAFFIC CONTROL	1		183,447.90
INV 18949407	24/04/2024	FULTON HOGAN INDUSTRIES PTY LTD	2 COAT PRIMER SEAL - QUANTITY 16666 M2, MOBILISATION/DEMOBILISATION & TRAFFIC CONTROL - WICKEPIN PINGELLY ROAD RRG05		183,447.90	
EFT11137	16/05/2024	ABCO PRODUCTS	ASSORTED CLEANING SUPPLIES	1		1,914.48
INV 942546	19/04/2024	ABCO PRODUCTS	SPRAY BOTTLES X 6, DISH SPARK, RUBBISH BAGS, JUMBO TOILET ROLLS, PUREGIENE SOVEREIGN HAND TOWEL, PUREGINE SOVERIGN TOILET PAPER, SPRAY BOTTLES X 6, RUBBISH BAGS, LABELS, PUREGIENE SELECT ULTRA SLIM HANDTOWEL, PUREGIENE SUPERIOR QUALITY INTERLEAVED TOILET TISSUE, PUREGIENE SUPERIOR QUALITY INTERLEAVED TOILET TISSUE, PUREGIENE SUPERIOR QUALITY INTERLEAVED TOILET TISSUE, PUREGIENE SELECT ULTRASLIM HAND TOWEL, PUREGIENE SELECT ULTRASLIM HAND TOWEL. DISHSPARK		1,898.95	
INV 943243	24/04/2024	ABCO PRODUCTS	CLEANING SUPPLIES LABELS		15.53	
EFT11138	16/05/2024	PATH WEST LABORATORY MEDICINE WA	SCREENING	1		49.50
INV LF911003296	11/03/2024	PATH WEST LABORATORY MEDICINE WA	SCREENING FOR EMPLOYEE		49.50	
EFT11139	16/05/2024	MATILDA AUTO PARTS	PARTS FOR PLANT	1		110.00
INV 273523	29/04/2024	MATILDA AUTO PARTS	1 X SET OF FILTERS - MITSUBISHI TRITON PC23, 1 X SET OF FILTERS - MITSUBISHI TRITON PC25		110.00	
EFT11140	16/05/2024	PINGELLY TYRE SERVICE	PARTS FOR PLANT	1		452.00
INV 10875	29/04/2024	PINGELLY TYRE SERVICE	2 X SMT 31-1000 BATTERIES - ISUZU FIRE TRUCK PBF8		452.00	
EFT11141	16/05/2024	PINGELLY IGA EXPRESS	SUPPLIES FOR TOOLBOX MEETING	1		83.31
INV 03/5757	01/05/2024	PINGELLY IGA EXPRESS	SAUSAGES, BREAD, SUGAR, ORANGE JUICE, EGGS		48.89	
INV 03/5950	01/05/2024	PINGELLY IGA EXPRESS	TOMATO SAUCE, BUTTER, BACON		34.42	
EFT11142	16/05/2024	JH COMPUTER SERVICES PTY LTD	TECHNICAL IT SERVICES - MAY 2024	1		6,232.60
INV 002696- D01	29/02/2024	JH COMPUTER SERVICES PTY LTD	MAY 2024 , CONTRACT COMPUTER CHARGES - \$5962.00, DEPOT STARLINK, RESIDENTIAL INTERNET, MONITORING PROBE INTERNET SERVICE, NETVAULT PUBLIC STATIC IP - \$440.00,		6,232.60	
EFT11143	16/05/2024	EDGE PLANNING & PROPERTY	PLANNING SERVICES	1		1,328.25
INV 2589	17/04/2024	EDGE PLANNING & PROPERTY	TOWN PLANNING COSTS MARCH 2024		1,328.25	
EFT11144	16/05/2024	AUTOPRO NORTHAM	VARIOUS PARTS AND MATERIALS	1		554.50
INV 1128485	25/03/2024	AUTOPRO NORTHAM	1 X TOGGLE SWITCH - MITSUBISHI TRITON PC25, 1 X 10M X 3MM TWIN CORE WIRE - MITSUBISHI TRITON PC25		28.39	
INV 1128618	26/03/2024	AUTOPRO NORTHAM	1 X RCCTL01 TRAILER LOCK - SKIP TRAILER		25.42	
INV 1131458	10/04/2024	AUTOPRO NORTHAM	WIPPER BLADES - HOLDEN COLORADO PSM01		36.89	

INV 1133054	17/04/2024	AUTOPRO NORTHAM	HEATSHRINK - EFFLUENT POND MAINTENANCE		3.37	
INV 1133174	18/04/2024	AUTOPRO NORTHAM	CABLE TRAILER 5 CORE 2.5MM 5AMP - EFFLUENT POND MAINTENANCE		121.80	
INV 1135943	01/05/2024	AUTOPRO NORTHAM	2 X T600 TRAILER WHEEL BEARING KITS - SMALL PLANT, YDA 3350 SPILT PINS 4MMX50MM		43.90	
INV 1136182	02/05/2024	AUTOPRO NORTHAM	2 X T600 TRAILER WHEEL BEARING KITS, YDA 3350 SPILT PINS 4MMX50MM - SMALL PLANT		16.80	
INV 1137509	08/05/2024	AUTOPRO NORTHAM	1 X GLOBE H4 12V 100/55W HALOGEN, GLOBE 12V 5W BA155 BL PK 2 - MITSUBISHI TRITON PC23		18.29	
INV 1137692	09/05/2024	AUTOPRO NORTHAM	CTF-2103LHQ HEAD LAMP LH - MITSUBISHI TRITON PC23		259.64	
EFT11145	16/05/2024	SAPIO PTY LTD	CCTV MONITORING	1		187.00
INV SP265481	19/04/2024	SAPIO PTY LTD	CCTV MONITORINGS ON SERVERS & MONTHLY SUBSCRIPTION - MARCH 2023, MONTHLY SUBSCRIPTION FEE - \$35.00, LABOUR - MONITORING ON SERVERS - \$135.00		187.00	
EFT11146	16/05/2024	DOUGLAS EDWIN GOLDSMITH	LIVE ENTERTAINMENT	1		300.00
INV 27042024	27/04/2024	DOUGLAS EDWIN GOLDSMITH	2 HOURS MUSICAL ENTERTAINMENT AT HERITAGE FESTIVAL/MOTHER'S DAY MARKETS ON 27 APRIL 2024		300.00	
EFT11147	16/05/2024	STATEWIDE TRAFFIC WA	TRAFFIC MANAGEMENT PLAN	1		990.00
INV 607	30/04/2024	STATEWIDE TRAFFIC WA	REVISION OF TRAFFIC MANAGEMENT PLAN ANZAC DAY 2024		990.00	
EFT11148	16/05/2024	JELCOBINE FARMS	FLORAL ARRANGEMENT	1		200.00
INV 576	24/04/2024	JELCOBINE FARMS	4X WREATHS - ANZAC DAY 2024		200.00	
EFT11149	16/05/2024	GENELITE WEST PTY LTD	FREIGHT CHARGES	1		107.25
INV SO0014277	06/03/2024	GENELITE WEST PTY LTD	FOR GENERATOR		107.25	
EFT11151	16/05/2024	PINGELLY COMMUNITY CRAFT CENTRE	CATERING SERVICES	1		315.00
INV 14	24/04/2024	PINGELLY COMMUNITY CRAFT CENTRE	COUNCIL MEETING DINNER - APRIL 2024		315.00	
EFT11152	24/05/2024	TELSTRA	TELSTRA MOBILE CHARGES - 11/04/2024 TO 10/05/2024	1		534.14
INV 9900000055968	12/05/2024	TELSTRA	WORKS MOBILE CHARGES, WORKS NEW DEVICE CHARGES 3 OF 24 - EMW, ADMIN MOBILE CHARGES, ADMIN NEW DEVICE CHARGES 22 OF 24 - CEO		534.14	
EFT11153	24/05/2024	H RUSHTON & CO	PARTS FOR SMALL PLANT	1		159.52
INV 118006	04/04/2024	H RUSHTON & CO	FITTINGS - FUEL TANK		129.85	
INV 118070	09/04/2024	H RUSHTON & CO	1 X TUBE OF SILICON GASKET MAKER - UHI LOADER PL10		21.65	
INV 118194	17/04/2024	H RUSHTON & CO	2 X 3/8 BSP PLUGS - SMALL PLANT		8.02	
EFT11154	24/05/2024	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	1		38.30
INV 100761	05/04/2024	SULLIVAN LOGISTICS PTY LTD	04/04/2024 FROM UNITED FASTENERS		38.30	

EFT11156	24/05/2024	GALVINS PLUMBING PLUS	PLUMBING PARTS	1		325.77
INV 1203475	22/04/2024	GALVINS PLUMBING PLUS	SINK & FLICK MIXER TAP - CARAVAN PARK IMPROVEMENTS		325.77	
EFT11157	24/05/2024	FRED HOPKINS WA	PARTS FOR PLANT	1		2,420.00
INV 104888	24/04/2024	FRED HOPKINS WA	CHOPPER BLADES AND BOLTS - FORESTRY MULCHER		2,420.00	
EFT11158	24/05/2024	NUTRIEN AG SOLUTIONS	VARIOUS PARTS AND MATERIALS	1		8,519.67
INV 910575294	03/04/2024	NUTRIEN AG SOLUTIONS	1 X AR 30 SPRAY PUMP AND MOTOR - RURAL ROADS MAINTENANCE		3,608.00	
INV 910655123	17/04/2024	NUTRIEN AG SOLUTIONS	EPIP CORRUGATED PIPE - YENELLIN ROAD, VINI DRAINCOIL 100MM - REEDS ROAD		3,151.50	
INV 910662244	18/04/2024	NUTRIEN AG SOLUTIONS	1 X BOX OF RUBBER GLOVES - DEPOT PPE		44.55	
INV 910680180	22/04/2024	NUTRIEN AG SOLUTIONS	POLY FITTINGS FOR PUMP - PIONEER PARK MAINTENANCE		60.28	
INV 910683355	23/04/2024	NUTRIEN AG SOLUTIONS	PALLET BUILDERS CEMENT - WICKEPIN PINGELLY ROAD		708.40	
INV 910681510	23/04/2024	NUTRIEN AG SOLUTIONS	PALLET BUILDERS CEMENT - WICKEPIN PINGELLY ROAD		-708.40	
INV 910683356	23/04/2024	NUTRIEN AG SOLUTIONS	RAPID SET CEMENT - YENELLIN ROAD		660.94	
INV 910683357	23/04/2024	NUTRIEN AG SOLUTIONS	FENCE DROPPERS - WICKEPIN PINGELLY ROAD		181.50	
INV 910681504	23/04/2024	NUTRIEN AG SOLUTIONS	PALLET BUILDERS CEMENT - WICKEPIN PINGELLY ROAD JOB		708.40	
INV 910726547	30/04/2024	NUTRIEN AG SOLUTIONS	PHIL CLAMP WORMDRIVE X2, MALE BARB CONNECTOR, POLY ELBOW - PIONEER PARK		63.91	
INV 910726548	30/04/2024	NUTRIEN AG SOLUTIONS	POLY SOCKET, RISER & BUSH - PIONEER PARK		19.69	
INV 910726549	30/04/2024	NUTRIEN AG SOLUTIONS	PHIL ELBOW M&F 90D POLY 11/2IN - PIONEER PARK		20.90	
EFT11159	24/05/2024	PINGELLY TYRE SERVICE	PARTS FOR PLANT	1		1,088.12
INV 10833	01/05/2024	PINGELLY TYRE SERVICE	HYDRAULIC HOSE - KOMATSU BACKHOE PBH3, HYDRAULIC HOSE MULCHER		372.25	
INV 10834	01/05/2024	PINGELLY TYRE SERVICE	HYDRAULIC HOSE BACKHOE, HYDRAULIC HOSE - FORESTRY MULCHER PMUL2		143.87	
INV 10893	03/05/2024	PINGELLY TYRE SERVICE	TYRES 2 X 265/75R16 G056 HT YOKOHAMA - TOYOTA FORTUNER PEMT1		572.00	
EFT11160	24/05/2024	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL ASSISTANCE	1		330.00
INV 3896	13/05/2024	BOB WADDELL & ASSOCIATES PTY LTD	APRIL 2024 MONTHLY FINANCIALS		330.00	
EFT11161	24/05/2024	CARRINGTON'S WA	TRAFFIC CONTROL SERVICES	1		6,083.00
INV 47717	30/04/2024	CARRINGTON'S WA	ANZAC DAY 2024		6,083.00	
EFT11162	24/05/2024	AUTOPRO NORTHAM	PART FOR PLANT	1		23.62

INV 1135316	29/04/2024	AUTOPRO NORTHAM	1 X DIGITAL MULTIMETER - HOLDEN COLORADO PSM01		23.62	
EFT11163	24/05/2024	SAPIO PTY LTD	CCTV MONITORING - APRIL 2024	1		187.00
INV SP266658	01/05/2024	SAPIO PTY LTD	CCTV MONITORINGS ON SERVERS & MONTHLY SUBSCRIPTION - APRIL 2023, MONTHLY SUBSCRIPTION FEE - \$35.00, LABOUR - MONITORING ON SERVERS - \$135.00		187.00	
EFT11164	24/05/2024	HARBOUR SOFTWARE PTY LTD	SOFTWARE INSTALLATION & TRAINING	1		10,824.00
INV 2459	30/04/2024	HARBOUR SOFTWARE PTY LTD	HARBOUR SOFTWARE - DOC ASSEMBLER INSTALLATION & TRAINING FOR COUNCIL MEETINGS		10,824.00	
EFT11165	24/05/2024	DENIS MICHAEL CRONIN	RATES REFUND	1		687.66
INV A6602	22/05/2024	DENIS MICHAEL CRONIN	ASSESSMENT A6602		687.66	
EFT11167	31/05/2024	CWA PUMPHREYS BRIDGE	CATERING SERVICES	1		342.00
INV 71	15/05/2024	CWA PUMPHREYS BRIDGE	COUNCIL MEETING DINNER - MAY 2024		342.00	
EFT11168	31/05/2024	TELSTRA	TELEPHONE & INTERNET CHARGES	1		805.99
INV K488727931-9	18/05/2024	TELSTRA	11/05/2024 TO 10/06/2024		805.99	
EFT11169	31/05/2024	UNITED FASTENERS WA P/L	CONSUMABLES	1		119.04
INV 671773	01/05/2024	UNITED FASTENERS WA P/L	50 1MM/125/22 CUTTING BLADES - SMALL PLANT		119.04	
EFT11170	31/05/2024	PINGELLY VOLUNTEER SES UNIT	SES REIMBURSEMENT	1		5,002.88
INV 358	21/05/2024	PINGELLY VOLUNTEER SES UNIT	03/01/2024 FIRE RESCUE SAFETY AUSTRALIA - PELICAN 9430 EXTENSION CORD \$157.30, 16/01/2024 SHIRE OF PINGELLY/DEPARTMENT OF TRANSPORT - PLATE CHANGE FROM 1T2M778 TO PN3483 \$31.10, 26/12/2023 LOGICAL DEVELOPMENTS - ONSITE SUPPORT DIAGNOSE/FIX NETWORK AFTER LIGHTNING STRIKE \$231.00, 12/12/2023 KERRY KEYS - 10 NOTE PADS \$10.00, 03/5471 PINGELLY IGA - OLIVE OIL \$18.58, 24/12/2023 - GREAT SOUTHERN FUELS - 70501538059776472 FUEL CARD CHARGES 147.02L \$279.19, 24/12/2023 - GREAT SOUTHERN FUELS - 70501538059776472 FUEL CARD CHARGES 73.15L \$138.91, 15/12/2023 - GREAT SOUTHERN FUELS - 70501538059776472 FUEL CARD CHARGES 778.20L \$150.07		1,016.15	
INV 359	21/05/2024	PINGELLY VOLUNTEER SES UNIT	08/03/2024 THE PAINT PLACE - METH SPIRIT, T-REX POWER FAST GMAB JET BLACK, HEAVY DUTY QUALITY DRIP LESS CAULKING GUN, BAG OF RAGS, IQ TURBO KNIFE W BONUS BLADES \$81.75, 29/02/2024 LOGICAL DEVELOPMENTS - UPS BATTERY \$49.00, FEB 2024 KERRY KEYS - 2X DYMO REFILLS \$31.00, 19/03/2024 SYNERGY - POWER ACCOUNT CHARGES \$398.67, 18/03/2024 TELSTRA - ACCOUNT CHARGES \$134.99, 06/02/2024 AUSTRALIA POST - POST OFFICE BOX SERVICES \$174.00		869.41	
INV 360	22/05/2024	PINGELLY VOLUNTEER SES UNIT	31/01/2024 ALLIANCE FIRE PROTECTION - SERVICE OF FIRE EXTINGUISHERS \$269.50, 01/01/2024 PR POWER - TYRE ASSEMBLY FOR NEW LIGHTING TOWER \$918.50, 18/01/2024 TELSTRA - ACCOUNT CHARGES UP TO 10/01/2024 \$134.99, 17/01/2024 SYNERGY - POWER CHARGES 15/11/2023 TO 15/01/2024 \$411.35, 24/02/2024 THE KIT BAG - POUCHES FOR NEW GPS UNITS \$134.80, 29/01/2024 NARROGIN AUTO ELECTRICS - CONNECT CHARGER FOR NEW LIGHTING TOWER \$343.39, 01/02/2024 LOGICAL DEVELOPMENTS - ANNUAL SOFTWARE FEE \$198.00, 18/02/2024 TELSTRA - ACCOUNT CHARGES UP TO 10/02/2024 \$134.99		2,545.52	

INV 361	22/05/2024	PINGELLY VOLUNTEER SES UNIT	06/04/2024 THE EXCHANGE TAVERN - LUNCH FOR TRAINING \$122.50, 17/04/2024 6 SEASONS CAFE - LUNCH FOR TRAINING \$240.00, 23/04/2024 HOME HARDWARE - STAPLE GUN & STAPLES \$83.30, 24/04/2024 SPOTLIGHT - VINYL TO REPAIR EQUIPMENT \$126.00		571.80	
EFT11171	31/05/2024	BUNNINGS BUILDING SUPPLIES	ASSORTED CONSUMABLES	1		207.52
INV 2438/0015715	10/05/2024	BUNNINGS BUILDING SUPPLIES	ELECTRICAL COMPONENTS - CARAVAN PARK CAMP KITCHEN BU046		395.62	
INV 2182/0032234	21/05/2024	BUNNINGS BUILDING SUPPLIES	ADJUSTMENT FOR CEILING FAN - CARAVAN PARK CAMP KITCHEN		-188.10	
EFT11172	31/05/2024	AUSTRALIA POST	GENERAL POSTAGE	1		157.99
INV 1013221447	03/05/2024	AUSTRALIA POST	APRIL 2024		157.99	
EFT11173	31/05/2024	DEPARTMENT OF PREMIER AND CABINET	PLANNING SCHEME AMENDMENT	1		171.60
INV 1007736	02/05/2024	DEPARTMENT OF PREMIER AND CABINET	LOCAL PLANNING SCHEME NO. 3 AMENDMENT NO. 7 - GAZETTE FEE - WESTERN AUSTRALIAN PLANNING COMMISSION		171.60	
EFT11174	31/05/2024	OFFICEWORKS LTD	ASSORTED STATIONERY ITEMS	1		200.57
INV 614215104	09/05/2024	OFFICEWORKS LTD	A4 SPIRAL NOTEBOOK X 4, A5 SPIRAL NOTEBOOK 10 PACK, MASKING TAPE X 5, A4 REPORT COVER SPINE X 20, A4 SHEET PROTECTORS, STICK IT NOTES, SLIDE CLIP REFILLS X 4, ARTLINE FINELINER 0.4MM X 2 BLUE, ARTLINE FINELINER 0.4MM X 2 BLACK, DELIVERY CHARGE		200.57	
EFT11175	31/05/2024	SHIRE OF BROOKTON	REIMBURSEMENT OF CESM WAGES & ON COSTS - JAN TO MAR 2024	1		4,510.54
INV 10675	08/05/2024	SHIRE OF BROOKTON	SALARY - JAN TO MAR 2024, OVERTIME - LOCAL INCIDENTS NOV 2023 (NOT PREVIOUSLY INVOICED), ON COSTS - JAN TO MAR 2024, ICT COSTS - JAN TO MAR 2024, VEHICLE COSTS - JAN TO MAR 2024		4,510.54	
EFT11176	31/05/2024	PINGELLY GP UNITY TRUST	MEDICAL SERVICE CHARGES	1		28,764.71
INV 78945	15/05/2024	PINGELLY GP UNITY TRUST	APRIL TO JUNE 2024		28,764.71	
EFT11177	31/05/2024	AMPAC DEBT RECOVERY PTY LTD	DEBT COLLECTION	1		631.20
INV 106398	30/04/2024	AMPAC DEBT RECOVERY PTY LTD	APRIL 2024		631.20	
EFT11178	31/05/2024	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES & CREDITS FOR NO POD	1		395.65
INV 0519	24/12/2021	TOLL TRANSPORT PTY LTD	01/12/2023 FROM METROCOUNT, 11/12/2023 FROM INTERFIRE, 12/12/2023 TO WATER EXAMINERS, 18/12/2023 FROM INTERFIRE, 20/12/2023 FROM INTERFIRE, 20/12/2023 FROM INTERFIRE, 20/12/2023 FROM INTERFIRE		277.79	
INV 0524	18/02/2024	TOLL TRANSPORT PTY LTD	01/02/2024 FROM EASTERN HILLS, 14/02/2024 TO WATER EXAMINERS, 14/02/2024 TO WATER EXAMINERS		97.71	
INV 0529	14/04/2024	TOLL TRANSPORT PTY LTD	14/03/2024 FROM EASTERN HILLS, 03/04/2024 FROM EASTERN HILLS		180.63	
INV 0530	05/05/2024	TOLL TRANSPORT PTY LTD	12/04/2024 TO STATE LIBRARY, 01/05/2024 FROM HERSEY'S SAFETY, 01/05/2024 FROM HERSEY'S SAFETY		93.89	
INV 914069	10/05/2024	TOLL TRANSPORT PTY LTD	CREDIT FOR UNDELIVERED FREIGHT ON INVOICE 0524		-57.80	
INV 914047	10/05/2024	TOLL TRANSPORT PTY LTD	CREDIT FOR UNDELIVERED FREIGHT ON INVOICE 0529		-83.26	
INV 914068	10/05/2024	TOLL TRANSPORT PTY LTD	CREDIT FOR UNDELIVERED FREIGHT ON INVOICE 0530		-54.67	

INV 2085638	15/05/2024	TOLL TRANSPORT PTY LTD	CREDIT FOR UNDELIVERED FREIGHT ON INVOICE 0519		-58.64	
EFT11179	31/05/2024	JH COMPUTER SERVICES PTY LTD	ELECTRONIC DEVICES	1		2,970.00
INV 002732-D01	30/04/2024	JH COMPUTER SERVICES PTY LTD	ACER TRAVELMATE P214-53 INTEL I5 LAPTOP - AOT, ACER VERITON N4690GT MICRO CORE DESKTOP COMPUTER - MECHANIC		2,970.00	
EFT11180	31/05/2024	PINGELLY SOMERSET ALLIANCE INC	WATER USAGE	1		12.00
INV 2076	15/05/2024	PINGELLY SOMERSET ALLIANCE INC	SENSORY GARDENS WATER USAGE - 12/03/2024 TO 13/05/2024		12.00	
EFT11181	31/05/2024	EDGE PLANNING & PROPERTY	PLANNING SERVICES	1		1,707.75
INV 2615	20/05/2024	EDGE PLANNING & PROPERTY	TOWN PLANNING SERVICES APRIL 2024		1,707.75	
EFT11182	31/05/2024	MK & TN MOULTON	RATES REFUND	1		943.30
INV A4888	24/05/2024	MK & TN MOULTON	ASSESSMENT A4888		943.30	
EFT11183	31/05/2024	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSION	1		1,235.89
INV 147	03/05/2024	PINGELLY COMMUNITY CRAFT CENTRE	APRIL 2024		1,235.89	
TOTAL EFT						329,396.18

CHEQUE NUMBER	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
24972	16/05/2024	SHIRE OF PINGELLY - PETTY CASH	PETTY CASH RECOUP - APRIL 2024	1		19.30
INV 30042024	30/04/2024	SHIRE OF PINGELLY - PETTY CASH	23/04/2024 PINGELLY IGA - 5X BOXES OF TISSUES \$15.00, 29/04/2024 PINGELLY IGA - 2L MILK \$4.30		19.30	
24973	31/05/2024	WATER CORPORATION	WATER ACCOUNT CHARGES - MARCH TO MAY 2024	1		21,856.12
INV WAT - MAR 24 TO	10/05/2024	WATER CORPORATION	VARIOUS SHIRE PROPERTIES		20,623.43	
INV WAT - MAR 24 TO	10/05/2024	WATER CORPORATION	VARIOUS SHIRE PROPERTIES		1,232.69	
24974	31/05/2024	SYNERGY	SYNERGY ACCOUNT CHARGES - MARCH TO MAY 2024, SHIRE STREETLIGHT CHARGES - 25/03/2024 TO 24/04/2024	1		17,043.86
INV 2018139955	16/05/2024	SYNERGY	198 LIGHTS - STREETLIGHT CHARGES - 25/03/2024 TO 24/04/2024		3,248.64	
INV SYN - MAR 24 TO	21/05/2024	SYNERGY	VARIOUS SHIRE PROPERTIES		12,453.72	
INV SYN - MAR 24 TO	21/05/2024	SYNERGY	VARIOUS SHIRE PROPERTIES		1,341.50	
TOTAL CHEQUE						38,919.28

PAYROLL	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
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DD13977.1	07/05/2024	AWARE SUPER	PAYROLL DEDUCTIONS	1		7,525.61
DD13977.2	07/05/2024	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		525.50
DD13977.3	07/05/2024	MLC	SUPERANNUATION CONTRIBUTIONS	1		826.62
DD13977.4	07/05/2024	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		261.49
DD13977.5	07/05/2024	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		395.41
DD13977.6	07/05/2024	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		527.80
DD13977.7	07/05/2024	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		77.67
DD13977.8	07/05/2024	MERCER	SUPERANNUATION CONTRIBUTIONS	1		261.49
EFT11150	16/05/2024	LOCAL GOVERNMENT, RACING AND CEMETERIES EMPLOYEES UNION (WA) LGRCEU	PAYROLL DEDUCTIONS	1		132.00
DD13991.1	21/05/2024	AWARE SUPER	PAYROLL DEDUCTIONS	1		19,056.27
DD13991.2	21/05/2024	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		842.46
DD13991.3	21/05/2024	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		2,756.89
DD13991.4	21/05/2024	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		3,868.98
DD13991.5	21/05/2024	MLC	SUPERANNUATION CONTRIBUTIONS	1		1,074.81
DD13991.6	21/05/2024	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		610.07
DD13991.7	21/05/2024	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		271.95
DD13991.8	21/05/2024	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		1,009.28
DD13991.9	21/05/2024	MERCER	SUPERANNUATION CONTRIBUTIONS	1		461.63
EFT11166	24/05/2024	LOCAL GOVERNMENT, RACING AND CEMETERIES EMPLOYEES UNION (WA) LGRCEU	PAYROLL DEDUCTIONS	1		132.00
EFT11155	24/05/2024	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		334.61
TOTAL PAYROLL						40,952.54

DIRECT DEBIT	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD13984.1	14/05/2024	BENDIGO BANK CREDIT CARDS	CEO CREDIT CARD RECONCILIATION APRIL 2024	1		8,429.13
INV 30042024	30/04/2024	BENDIGO BANK CREDIT CARDS	03/04/2024 PETRO FUELS - FUEL, CEO CAR \$107.35, 04/04/2024 REX SYDNEY - 2X RETURN AIR FARES TO ATTEND TIDY TOWNS AWARDS, CDO & EMCS \$1448.10, 05/04/2024 HUMANITIX BELROSE - 6X TICKETS TO ATTEND TIDY TOWNS AWARDS \$4615.50, 06/04/2024 FACEBOOK - ADVERTISING, INDEPENDENT SCHOOL SURVEY, HERITAGE FESTIVAL, MOTHERS DAY MARKETS, NATIONAL LG AWARDS \$825.00, 06/04/2024 INTERNATIONAL TRANSACTION - FEE \$24.75, 09/04/2024 LIQUOR BARON NARROGIN - REFRESHMENTS, HERITAGE FESTIVAL SUNDOWNER \$57.00, 09/04/2024 COLES - SUPPLIES, HERITAGE FESTIVAL SUNDOWNER \$121.95, 09/04/2024 COLES - SUPPLIES, HERITAGE FESTIVAL SUNDOWNER \$330.07, 09/04/2024 COLES - LAUNDRY POWDER, COUNCIL TABLE CLOTHS \$7.80, 09/04/2024 BILL & BENS HOT BREAD SHOP - SUPPLIES, HERITAGE FESTIVAL SUNDOWNER \$15.00, 10/04/2024 THE REJECT SHOP - SERVING TRAYS, HERITAGE FESTIVAL SUNDOWNER \$25.00, 14/04/2024 FACEBOOK - ADVERTISING, HERITAGE FESTIVAL, MOTHERS DAY MARKETS \$173.80, 14/04/2024 INTERNATIONAL TRANSACTION - FEE \$5.21, 17/04/2024 WAYAA - 1X FINALIST TICKET & 3X GUEST TICKETS TO ATTEND 2024 WAYAA GALA PRESENTATION DINNER \$542.50, 25/04/2024 PETRO FUELS - FUEL FOR CEO CAR \$126.10, 29/04/2024 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	8,429.13	
DD13986.1	14/05/2024	BENDIGO BANK CREDIT CARDS	EMCS CREDIT CARD RECONCILIATION APRIL 2024	1		3,556.25
INV 30042024	30/04/2024	BENDIGO BANK CREDIT CARDS	09/04/2024 PETRO FUELS - FUEL FOR EMCS CAR \$103.57, 12/04/2024 SMS BROADCAST - TOP UP CREDITS FOR SMS SYSTEM \$666.60, 16/04/2024 E KITCHENS - CAMP KITCHEN BENCHTOPS & SPLASHBACK, CARAVAN PARK UPGRADE \$2738.00, 18/04/2024 FOXIT SOFTWARE - PDF SUITE PRO FOR TEAMS, 16/04/2024 TO 16/05/2024 \$42.80, 18/04/2024 INTERNATIONAL TRANSACTION - FEE \$1.28, 29/04/2024 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	3,556.25	
DD13988.1	14/05/2024	BENDIGO BANK CREDIT CARDS	EMW CREDIT CARD RECONCILIATION APRIL 2024	1		2,753.37
INV 30042024	30/04/2024	BENDIGO BANK CREDIT CARDS	05/04/2024 STRATCO WA - FENCE SCREEN KIT & POSTS, CARAVAN PARK UPGRADE \$1838.57, 05/04/2024 EBAY - DIGITAL FLOW METER, FUEL POD \$132.26, 05/04/2024 INTERNATIONAL TRANSACTION - FEE \$3.97, 05/04/2024 TAMAR MARINE - LOWRANCE HOOKS 4X GPS WITH BULLET TRANSDUCER \$218.90, 23/04/2024 THE SEBEL MANDURAH - 2X NIGHTS ACCOMMODATION, WHILE ATTENDING CCAWA SEMINAR 18 & 19 APRIL 2024 \$555.67, 29/04/2024 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	2,753.37	
TOTAL DD						14,738.75
GRAND TOTAL						424,006.75
			76			

FUEL CARDS		MAY 2024				
CARD NUMBER	70501633528518800		VEHICLE		TOTAL	
DATE	AMOUNT	LITRES				
4/05/2024	103.35	53.97	0PN		103.35	
10/05/2024	86.75	45.78	0PN		86.75	
13/05/2024	155.81	73.15	0PN		155.81	
13/05/2024	0.38		0PN		0.38	
21/05/2024	147.93	69.45	0PN		147.93	
21/05/2024	0.38		0PN		0.38	
25/05/2024	42.74	23.04	0PN		42.74	
CARD TOTAL					537.34	
CARD NUMBER	70501633528520000		VEHICLE		TOTAL	
DATE	AMOUNT	LITRES				
9/05/2024	75.86	40.03	PN322		75.86	
15/05/2024	77.18	40.73	PN322		77.18	
16/05/2024	94.88	50.07	PN322		94.88	
20/05/2024	127.07	67.77	PN322		127.07	
23/05/2024	146.27	78.01	PN322		146.27	
24/05/2024	61.72	33.27	PN322		61.72	
CARD TOTAL					582.98	
CARD NUMBER	70501653242851600		VEHICLE		TOTAL	
DATE	AMOUNT	LITRES				
3/05/2024	52.88	27.19	PN523		52.88	
10/05/2024	66.92	35.13	PN523		66.92	
17/05/2024	77.48	40.67	PN523		77.48	
24/05/2024	70.63	37.67	PN523		70.63	

29/05/2024	67.39	35.94	PN523	67.39	
CARD TOTAL				335.30	
CARD NUMBER	70501653242851600	VEHICLE		TOTAL	
DATE	AMOUNT	LITRES			
30/05/2024	189.56	101.1	P100	189.56	
CARD TOTAL				189.56	
INVOICE TOTAL				1645.18	
ACCOUNT NUMBER	702306549	OFFICER		TOTAL	
DATE	CREDITOR				
13/05/2024	HARVEY NORMAN	CEO		1300.00	
30/05/2024	BENDIGO BANK	CEO		4.00	
CARD TOTAL				1304.00	
ACCOUNT NUMBER	701680381	OFFICER		TOTAL	
DATE	CREDITOR				
9/05/2024	PERTH AIRPORT	EMCS		116.65	
16/05/2024	SHIRE OF PINGELLY	EMCS		20.40	
18/05/2024	FOXIT SOFTWARE	EMCS		42.80	
18/05/2024	INTERNATIONAL TRANSACTION	EMCS		1.28	
30/05/2024	BENDIGO BANK	EMCS		4.00	
CARD TOTAL				185.13	
ACCOUNT NUMBER	703337410	OFFICER		TOTAL	
DATE	CREDITOR				
25/05/2024	WALGA EVENTS	EMW		125.00	
30/05/2024	BENDIGO BANK	EMW		4.00	
CARD TOTAL				129.00	

15.3 Accounts Paid by Authority – January 2024

File Reference:	ADM0066
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Finance Officer
Disclosure of Interest:	Nil
Attachments:	List of Accounts
Previous Reference:	Nil

Summary

Council is requested to receive the list of accounts paid by authority for the month of January 2024.

Background

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13*

(1) schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

Comment

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2023/2024 Budget. Accounts Paid by Authority – January 2024 was presented to Council in February 2024, however the January 2023 list of accounts was attached. This report is to correct that error.

Consultation

Nil

Statutory Environment

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

A payment may only be made from the municipal fund or the trust fund —

if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

otherwise, if the payment is authorised in advance by a resolution of the council.

The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

(4) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(5) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the Council to which the list is to be presented.

(6) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

Policy Implications

There are no policy implications arising from this amendment.

Financial Implications

There are no known financial implications upon either the Council's current budget or long-term financial plan.

Strategic Implications

Compliance with statutory obligations.

Risk Framework

Risk:	Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.		
Consequence Theme:	Reputational Compliance	Impact:	Minor
Consequence:	Low impact, a small number of complaints. Some temporary non-compliance		
Likelihood Rating:	Unlikely	Risk Matrix:	Low (4)
Action Plan:	Risk is acceptable with adequate controls, managed by routine procedures and subject to annual monitoring.		

Voting Requirements:

Simple Majority

Officer's Recommendation:

That Council receive the Accounts for Payments for January 2024 as authorised under delegated authority and in accordance with the Local Government (Financial Management) Regulations 1996:

To 31 January 2024:

Municipal Account	\$277,643.49
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Moved: _____ Seconded: _____

SHIRE OF PINGELLY						
ACCOUNTS PAID PRESENTED FOR ENDORSEMENT JANUARY 2024						
EFT NUMBER	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT10748	12/01/2024	H RUSHTON & CO	PARTS FOR PLANT	1		97.21
INV 116787	10/11/2023	H RUSHTON & CO	BOLTS & NUTS - EFFLUENT POND MAINTENANCE		26.04	
INV 116799	14/11/2023	H RUSHTON & CO	BOLTS & NUTS - CASE SKID STEER PL9		71.17	
EFT10749	12/01/2024	THE WEST AUSTRALIAN	ADVERTISING	1		273.00
INV 102803512	30/11/2023	THE WEST AUSTRALIAN	NARROGIN OBSERVER - 23/11/23 - RFT03/23 - EAST PINGELLY BUSH FIRE BRIGADE BUILDING REQUEST FOR TENDER		273.00	
EFT10750	12/01/2024	SHERIDAN'S FOR BADGES	CONSUMABLES	1		505.86
INV 3981	08/11/2023	SHERIDAN'S FOR BADGES	6X COUNCILLOR NAME BADGES, CR CHENEY DESK PLATE		269.51	
INV 3992	08/11/2023	SHERIDAN'S FOR BADGES	6X ENGRAVED PLASTIC PLATES BRUSHED GOLD - HONOUR BOARD COUNCILLOR DATES		236.35	
EFT10751	12/01/2024	HERSEY'S SAFETY PTY LTD	ASSORTED CONSUMABLES	1		1,650.42
INV S47986/87	01/11/2023	HERSEY'S SAFETY PTY LTD	RAKES, LITTER PICKERS & TAPE - TOWN PARKS INCLUDING DELIVERY FEE, SPRAY MARKING PAINT - WICKEPIN PINGELLY ROAD INCLUDING DELIVERY FEE, WIRE BRUSH, HOSE CLAMPS,		785.73	
INV 2593	23/11/2023	HERSEY'S SAFETY PTY LTD	BISLEY CLOSED FRONT SHIRT BSC6267 LARGE, BISLEY COOL LIGHTWEIGHT HIVIS DRILL SHIRT BS6895 LARGE, DNC CARGO 3316 92S, HIVIS TWO TONE 1/2 ZIP COTTON FLEECE		734.54	
INV 2599	24/11/2023	HERSEY'S SAFETY PTY LTD	SSSFMIX THORTZ 50 SACHETS - STAFF PPE		64.15	
INV 2649	05/12/2023	HERSEY'S SAFETY PTY LTD	RT1207 1/2" DR FLEX HANDLE 600MM - CAT GRADER PG7		66.00	
EFT10752	12/01/2024	ROYAL LIFE SAVING SOCIETY WESTERN	PINGELLY POOL AUDIT	1		376.75
INV 707	30/11/2023	ROYAL LIFE SAVING SOCIETY WESTERN	ASSOCIATED TRAVEL COSTS TO PINGELLY SWIMMING POOL		376.75	
EFT10753	12/01/2024	UNITED FASTENERS WA P/L	CONSUMABLES	1		188.74
INV 650764	29/11/2023	UNITED FASTENERS WA P/L	1 BOX FLAT DISCS & 1 BOX SPRAY PAINT - CHRISTMAS VILLAGE 2023		160.60	
INV 652178	07/12/2023	UNITED FASTENERS WA P/L	24 X 16MM X 50MM BOLTS - UHI LOADER PL10		28.14	
EFT10755	12/01/2024	METROCOUNT	TRAFFIC COUNTER CHARGES	1		10,879.00
INV 032376	01/12/2023	METROCOUNT	ROADPOD VT 5900 PUS INC RC, TRADE-IN METROCOUNT TRAFFIC COUNTERS		10,879.00	
EFT10756	12/01/2024	HANCOCKS HOME HARDWARE	CONSUMABLES	1		83.55
INV 458589	10/11/2023	HANCOCKS HOME HARDWARE	TOILET BRUSH - CARAVAN PARK, TOWN HALL, PIONEER PARK, CEMETERY		58.00	

INV 458976	14/11/2023	HANCOCKS HOME HARDWARE	STEEL & CORK SANDER PLATES - CHILDCARE BUILDING		25.55	
EFT10757	12/01/2024	PINGELLY QUALITY MEATS	MEAT FOR EVENT	1		804.00
INV 85	22/11/2023	PINGELLY QUALITY MEATS	BBQ SAUSAGES AND BURGER PATTIES - NOVEMBER 2023 BUSINESS BBQ - 22/11/2023		156.00	
INV 96	19/12/2023	PINGELLY QUALITY MEATS	SAUSAGES - PARTY ON THE OVAL 2023		648.00	
EFT10758	12/01/2024	B.W. JAMES TRANSPORT PTY LTD	FREIGHT CHARGES	1		55.55
INV J201642	16/11/2023	B.W. JAMES TRANSPORT PTY LTD	FROM TELFORD INDUSTRIES		55.55	
EFT10759	12/01/2024	MCINTOSH & SON WA	PART FOR PLANT	1		26.42
INV 1869384	30/11/2023	MCINTOSH & SON WA	2 X ORINGS - CASE LOADER PL8 PLUS FREIGHT		26.42	
EFT10760	12/01/2024	NARROGIN AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	1		725.50
INV 266585	13/11/2023	NARROGIN AUTO ELECTRICS	WORK ON AIR CONDITIONER ISSUES - MITSUBISHI FUSO PT13, CAT GRADER PG7		725.50	
EFT10761	12/01/2024	BROOKTON PLUMBING	PLUMBING SERVICES	1		1,322.50
INV 7091	20/11/2023	BROOKTON PLUMBING	PUMP ISSUES AT SEWERAGE POND INSTALL NEW PUMP - EFFLUENT POND MAINTENANCE		1,072.50	
INV 7085	04/12/2023	BROOKTON PLUMBING	ANNUAL BACKFLOW TEST - KULYALLING STANDPIPE		250.00	
EFT10762	12/01/2024	GREAT SOUTHERN WASTE DISPOSAL	WASTE & RECYCLING COLLECTION INCLUDING SITE MANAGEMENT	1		15,332.18
INV 2742	30/11/2023	GREAT SOUTHERN WASTE DISPOSAL	DOMESTIC KERBSIDE REFUSE COLLECTION 25/10/2023 - 29/11/2023, DOMESTIC KERBSIDE REFUSE COLLECTION 7 & 21 NOVEMBER 2023, REFUSE SITE MAINTENANCE LABOUR HOURS		15,332.18	
EFT10763	12/01/2024	THE PRINT SHOP BUNBURY	DRIVER OPERATOR BOOKS	1		506.00
INV 1618027	21/11/2023	THE PRINT SHOP BUNBURY	A5 DUPLICATE NCR BOOKS 50'S		506.00	
EFT10764	12/01/2024	JMAC ENGINEERING PTY LTD	CONSUMABLES	1		86.79
INV 5125	24/11/2023	JMAC ENGINEERING PTY LTD	FLAT BAR 50MM X 5MM X 6M & CUTTING FEE - PARAGON STREET MAINTENANCE		86.79	
EFT10765	12/01/2024	STEVE DAVIS	BUILDING SERVICES	1		26,075.00
INV 2299	05/12/2023	STEVE DAVIS	RENOVATIONS TO BATHROOM, INSTALL DOORS & GYPROCK SHEET WALLS IN MAIN PLAYGROUP AREA AS PER QUOTE SUPPLIED		26,075.00	
EFT10766	12/01/2024	E & MJ ROSHER PTY LTD	PARTS FOR PLANT	1		69.84
INV 1466247	14/11/2023	E & MJ ROSHER PTY LTD	6 THRUST WASHERS - KUBOTA MOWER PROM7		69.84	
EFT10767	12/01/2024	COUNTRY PAINT SUPPLIES	ASSORTED CONSUMABLES	1		2,377.80
INV 489900136	10/11/2023	COUNTRY PAINT SUPPLIES	LOW SHEEN WALL PAINT 10L - CHILDCARE BUILDING		166.84	
INV 480200024	24/11/2023	COUNTRY PAINT SUPPLIES	10L CEILING WHITE & 4L UNDERCOAT		226.45	
INV 480101563	29/11/2023	COUNTRY PAINT SUPPLIES	PAINT & BRUSHES - CHRISTMAS VILLAGE 2023, TUNG OIL - CHILDCARE BUILDING		1,984.51	

EFT10768	12/01/2024	NUTRIEN AG SOLUTIONS	MATERIALS FOR WORKS	1		2,462.65
INV 909834194	02/11/2023	NUTRIEN AG SOLUTIONS	PROPANE GAS - FORKLIFT P104		82.17	
INV 909834485	02/11/2023	NUTRIEN AG SOLUTIONS	RETICULATION PARTS - REC GROUND MAINTENANCE		79.75	
INV 909850747	06/11/2023	NUTRIEN AG SOLUTIONS	PHIL JOINER - SENSORY GARDEN MAINTENANCE		50.60	
INV 909850748	06/11/2023	NUTRIEN AG SOLUTIONS	PHILMAC POLY SOCKET - REC GROUNDS MAINTENANCE		52.03	
INV 909870132	09/11/2023	NUTRIEN AG SOLUTIONS	BGCC BUILDERS CHOICE FAST SET CONCRETE PALLET - CHILDCARE BUILDING		776.16	
INV 909870133	09/11/2023	NUTRIEN AG SOLUTIONS	FITTINGS FOR PIPE - EFFLUENT POND MAINTENANCE		88.00	
INV 909870134	09/11/2023	NUTRIEN AG SOLUTIONS	WATER RETICULATION PIPE - CHILDCARE BUILDING		550.00	
INV 909877764	10/11/2023	NUTRIEN AG SOLUTIONS	FITTINGS - CHILDCARE BUILDING		280.50	
INV 909905384	16/11/2023	NUTRIEN AG SOLUTIONS	LLAN SUPASOAK 20L - REC GROUNDS MAINTENANCE		396.00	
INV 909925580	21/11/2023	NUTRIEN AG SOLUTIONS	TIE WIRE - CHRISTMAS VILLAGE 2023		41.80	
INV 909971666	29/11/2023	NUTRIEN AG SOLUTIONS	8KG GAS BOTTLE - DEPOT BUILDING MAINTNENANCE		44.06	
INV 909971667	29/11/2023	NUTRIEN AG SOLUTIONS	WINCH SNAPS - CHRISTMAS VILLAGE 2023		21.58	
EFT10769	12/01/2024	RF & PL O'BRIEN	PUSH UP GRAVEL	1		5,790.00
INV 45	15/12/2023	RF & PL O'BRIEN	PUSH UP 3000 CUBIC METRES GRAVEL FROM O'BRIENS PIT - WICKEPIN PINGELLY ROAD RRG05		5,790.00	
EFT10770	12/01/2024	MARKETFORCE	ADVERTISING	1		409.56
INV 1685303	30/11/2023	MARKETFORCE	THE WEST AUSTRALIAN WEDNESDAY 22/11/23 - TENDER RFT03/23 - EAST PINGELLY BUSH FIRE BRIGADE BUILDING		409.56	
EFT10771	12/01/2024	MATILDA AUTO PARTS	CONSUMABLES	1		1,207.80
INV 270094	17/11/2023	MATILDA AUTO PARTS	1 X 205 OF 50/50/ COOLANT - DEPOT WORKSHOP		825.00	
INV 270170	22/11/2023	MATILDA AUTO PARTS	20L DEGREASER - DEPOT WORKSHOP		132.00	
INV 270276	24/11/2023	MATILDA AUTO PARTS	1 X SET OF FILTERS - MITSUBISHI FUSO PT16		193.60	
INV 270417	30/11/2023	MATILDA AUTO PARTS	2 X 5L SUPER 2-STROKE OIL - DEPOT WORKSHOP		57.20	
EFT10772	12/01/2024	C & D CUTRI	BRIDGE INSPECTIONS - VARIOUS SHIRE BRIDGES	1		3,388.00
INV 361	20/11/2023	C & D CUTRI	LEVEL ONE BRIDGE INSPECTION 3098 WICKEPIN-PINGELLY RD, LEVEL ONE BRIDGE INSPECTION 3100 ALDERSYDE-PINGELLY RD, LEVEL ONE BRIDGE INSPECTION 3101		3,388.00	
EFT10773	12/01/2024	PINGELLY TYRE SERVICE	PART FOR PLANT	1		4,404.00
INV 10076	24/11/2023	PINGELLY TYRE SERVICE	REPAIR TYRE - JOHN DEERE TRACTOR PTC4, 2 X 16-9-30 TYRES, TYRE REPAIR - UHI LOADER PL10		594.00	
INV 10117	04/12/2023	PINGELLY TYRE SERVICE	2 X 245/R 70-16 TYRES - MITSUBISHI TRITON PC22, 1 X L BRAKE FLUID		480.00	

INV 10129	06/12/2023	PINGELLY TYRE SERVICE	1 X L BRAKE FUILD - UHI LOADER PL10		10.00	
INV 10141	06/12/2023	PINGELLY TYRE SERVICE	REPAIR TYRE, 2 X 16-9-30 TYRES - JOHN DEERE TRACTOR PTC4		3,320.00	
EFT10774	12/01/2024	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON	CONSUMABLES	1		460.33
INV DI2502585	30/11/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON	SHACKLES & CABLE TIES - CHRISTMAS VILLAGE 2023, WATER FITTINGS - CHILDCARE BUILDING, FIBRE GLASS KIT - CASE LOADER PL8		69.63	
INV DI2502588	01/12/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON	PAINT - CHRISTMAS VILLAGE		196.70	
INV DI2502595	04/12/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON	CABLE TIES - CHRISTMAS VILLAGE 2023		98.00	
INV DI2502595	04/12/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON	FAIRY LIGHTS - CHRISTMAS VILLAGE		96.00	
EFT10775	12/01/2024	TOCOJEP PTY LIMITED T/AS T-QUIP	PARTS FOR PLANT	1		1,355.05
INV 124939#34	24/11/2023	TOCOJEP PTY LIMITED T/AS T-QUIP	BLADES - PERUZZO MOWER PROM9		1,306.75	
INV 125232#34	05/12/2023	TOCOJEP PTY LIMITED T/AS T-QUIP	2 X HEIGHT ADJUSTING BOLTS - PERUZZO MOWER PROM9		48.30	
EFT10776	12/01/2024	AUTOPRO NORTHAM	PARTS FOR PLANT	1		99.96
INV 1104872	22/11/2023	AUTOPRO NORTHAM	2 X TRAILER LIGHT COMBO, 2 X GLOBES - CASE LOADER PL8		99.96	
EFT10777	12/01/2024	TROPHY CHOICE	AWARDS	1		58.30
INV 44099	08/12/2023	TROPHY CHOICE	2 X SPORT PERSON OF THE YEAR AWARDS - PINGELLY PRIMARY SCHOOL		58.30	
EFT10778	12/01/2024	MAXIPARTS OPERATIONS P/L	PART FOR PLANT	1		165.00
INV 5500728	28/11/2023	MAXIPARTS OPERATIONS P/L	1 X DRIVERS SEAT - MITSUBISHI FUSO PT13		165.00	
EFT10779	12/01/2024	HC CONSTRUCTION SERVICES PTY LTD	CONCEPT PLANS	1		7,425.00
INV 1129	19/12/2023	HC CONSTRUCTION SERVICES PTY LTD	CONCEPT PLANS & BUDGETS FOR THE PINGELLY CULTURAL AND ART PRECINCT - PROPOSAL 230706		7,425.00	
EFT10780	12/01/2024	BOYADINE ENTERPRISES PTY LTD	HAZARD REDUCTION WORKS	1		2,895.02
INV 14	09/01/2024	BOYADINE ENTERPRISES PTY LTD	7 SOMERSET STREET, 19 SHAROW STREET, 4 BARRON STREET, 5 BARRON STREET, 4 TAYLOR STREET, 6 TAYLOR STREET, 41 QUEEN STREET, 9 PASTURE STREET, 4 QUADRANT		2,895.02	
EFT10781	12/01/2024	NARDUCCI CABINETS	MANUFACTURE AND INSTALL CABINETRY	1		10,780.00
INV 8	05/12/2023	NARDUCCI CABINETS	CHILDCARE BUILDING UPGRADE		10,780.00	
EFT10782	12/01/2024	WANDERING HVAC	ELECTRICAL SERVICES	1		3,703.70
INV 04124	11/12/2023	WANDERING HVAC	INSTALL NEW SEWERAGE PUMP TO REPLACE FAILED PUMP - PRACC		453.75	
INV 04125	11/12/2023	WANDERING HVAC	ANNUAL AIR CONDITIONER SERVICE - 4 SHIRE ST, 59 STRATFORD ST, 17 ELIOT ST, OLD ROADS BOARD, 9A WEBB ST, 9B WEBB ST, 7B WEBB ST, RSL HALL, OLD COURTHOUSE,		3,249.95	
EFT10783	12/01/2024	ORIGO PTY LTD	INSTALLATION AND TRAVEL COSTS	1		1,209.34
INV OAS-2406-	11/12/2023	ORIGO PTY LTD	WEATHER STATIONS		1,209.34	

EFT10784	12/01/2024	GREENWAY TURF SOLUTIONS PTY LTD	TURF CARE SUPPLIES	1		2,563.00
INV SI00071644	01/12/2023	GREENWAY TURF SOLUTIONS PTY LTD	5LTR RUMBLER 100 INSECTICIDE @ \$140.00 EX GST PER 5LTR UNIT, 5LTR RECRUIT 200 INSECTICIDE @ \$190.00 EX GST PER 5LTR UNIT, 10LTR SYRINGE ULTRA SOIL PENETRANT @		1,738.00	
INV SI-0007220	06/12/2023	GREENWAY TURF SOLUTIONS PTY LTD	ANALYTICAL TESTING OF TOWN OVAL - REC GROUNDS		825.00	
EFT10786	19/01/2024	TELSTRA	TELEPHONE & INTERNET CHARGES - 11/12/2023 TO 10/01/2024	1		1,239.97
INV K76816272	18/12/2023	TELSTRA	ADMIN CHARGES INCLUDING INTERNET SERVICE FOR 4 SHIRE & 17 ELIOT STREETS,		791.20	
INV 990000004	12/01/2024	TELSTRA	WORKS CHARGES, ADMIN CHARGES, NEW DEVICE CHARGES - CEO		448.77	
EFT10787	19/01/2024	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	1		163.05
INV 54302	07/12/2023	SULLIVAN LOGISTICS PTY LTD	27/11/2023 FROM MATILDA AUTO, 27/11/2023 FROM T-QUIP, 27/11/2023 FROM MATILDA AUTO		163.05	
EFT10789	19/01/2024	KOMATSU PTY LTD	PARTS FOR PLANT	1		6,000.34
INV 003455180	09/11/2023	KOMATSU PTY LTD	FILTER, VALVE & PRESSURE SWITCH INCLUDING FREIGHT - BACKHOE LOADER PBH3		863.67	
INV 3455559	10/11/2023	KOMATSU PTY LTD	AIR CONDITIONING UNIT - BACKHOE LOADER PBH3		5,136.67	
EFT10790	19/01/2024	WETDECK POOLS	URGENT PUMP REPAIRS	1		14,744.20
INV 0975	09/11/2023	WETDECK POOLS	REQUIRED MATERIALS AND LABOUR TO FIX LEAKE IN OLYMPIC POOL SUPPLY LINE - SWIMMING POOL		6,050.00	
INV 0976	12/12/2023	WETDECK POOLS	URGENT PUMP REPAIRS - MATERIALS AND LABOUR COSTS, PUMP, NO FLOW SWITCH, TAPPING BAND, GASKETS, PATCH & ANCHOR, PAVING SLAB, BURNT OUT EQUIPMENT,		7,194.20	
INV 0977	19/12/2023	WETDECK POOLS	ATTEND SITE TO REPAIR PVC PIPE LEAK ON TOP OF THE PRESSURE PUMP TO REPAIR LEAK AT PINGELLY POOL		1,500.00	
EFT10791	19/01/2024	CARDILE INTERNATIONAL FIREWORKS PTY LTD	FIREWORKS & PERMITS	1		8,253.00
INV 3022	15/12/2023	CARDILE INTERNATIONAL FIREWORKS PTY LTD	PARTY ON THE OVAL 2023		8,253.00	
EFT10792	19/01/2024	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	CONSUMABLES	1		199.55
INV FAINV0114	04/12/2023	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	#1360 PHILLIP HS1 & FRX DEFIRILLATOR BATTERY		199.55	
EFT10793	19/01/2024	SECURITY & KEY DISTRIBUTORS	ASSORTED LOCKS & KEYS	1		945.45
INV 95474	08/12/2023	SECURITY & KEY DISTRIBUTORS	2 X BILOCK PADLOCK 45MM BODY WITH A 25MM SHACKLE KEYED TO BEH349-D72 & POSTAGE - REFUSE SITE. 1 X BILOCK PADLOCK 45MM BODY WITH A 25MM SHACKLE KEYED		945.45	
EFT10794	19/01/2024	BEST OFFICE SYSTEMS	ADMIN PRINTING CHARGES	1		386.32
INV 625815	20/12/2023	BEST OFFICE SYSTEMS	20/11/2023 TO 20/12/2023, BLACK - 2,605, COLOUR - 2,642		386.32	
EFT10795	19/01/2024	HIMAC ATTACHMENTS	PURCHASE OF MINOR PLANT	1		12,804.00
INV SI-43064	13/12/2023	HIMAC ATTACHMENTS	SLF18UNIVL160, SLASHER OPEN FRONT 6FT UN & FREIGHT		12,804.00	
EFT10796	19/01/2024	AUSTRALIAN TAXATION OFFICE	BAS	1		24,830.00
INV 18/01/2024	18/01/2024	AUSTRALIAN TAXATION OFFICE	Dec-23		24,830.00	

EFT10797	19/01/2024	RAC	BUSINESS WISE ASSIST	1		115.00
INV PHH20060	28/12/2023	RAC	TOYOTA COASTER BUS PN359		115.00	
EFT10798	19/01/2024	CONTRACT AQUATIC SERVICES	VARIOUS SUPPLIES AND SERVICES - PINGELLY SWIMMING POOL 2023/2024	1		13,106.00
INV SOPI001	01/10/2023	CONTRACT AQUATIC SERVICES	SWIMMING POOL START UP AND PRE SEASON VISITS AND HEALTH SAMPLING, DOLPHIN AUTOMACTIC POOL CLEANER WITH 30M CABLE UPGRADE AT TRADE COST, START UP		13,106.00	
EFT10799	19/01/2024	MCINTOSH & SON WA	PARTS FOR PLANT	1		6,825.18
INV 1870633	04/12/2023	MCINTOSH & SON WA	SUPPLY PARTS FOR HYDRAULIC KIT - FORESTRY MULCHING HEAD		6,825.18	
EFT10800	19/01/2024	PINGELLY COMMUNITY RESOURCE CENTRE	LIBRARY SERVICES	1		11,256.78
INV 111	29/11/2023	PINGELLY COMMUNITY RESOURCE CENTRE	JULY TO SEPTEMBER 2023		5,628.39	
INV 112	29/11/2023	PINGELLY COMMUNITY RESOURCE CENTRE	OCTOBER TO DECEMBER 2023		5,628.39	
EFT10801	19/01/2024	SHIRE OF BROOKTON	REIMBURSEMENT OF CESM WAGES & ON COSTS	1		4,240.86
INV 10274	28/11/2023	SHIRE OF BROOKTON	JULY TO SEPTEMBER 2023, SALARY, MOBILE PHONE USAGE, LEASE FUEL SERVICING, APRIL TO JUNE 2023, AMENDED INVOICE CHARGED 9863, SALARY, ICT COST,VEHICLE, INVOICE 9782 PAID, SALARY		4,240.86	
EFT10802	19/01/2024	KLEENHEAT GAS	ANNUAL EQUIPMENT SERVICE CHARGES	1		141.90
INV 4553664	01/12/2023	KLEENHEAT GAS	ANNUAL EQUIPMENT SERVICE CHARGES, 24C 18KG FL LS CYL - DEPOT WORKSHOP, 6C 45KG VAP CYL - SHIRE DEPOT		141.90	
EFT10803	19/01/2024	JMAC ENGINEERING PTY LTD	LATE FEE DUE	1		11.00
INV 5125.1	24/11/2023	JMAC ENGINEERING PTY LTD	INVOICE 5125		11.00	
EFT10804	19/01/2024	CTI SECURITY SERVICES PTY LTD	ALARM MONITORING CHARGES - ADMIN BUILDING	1		164.59
INV CINS31556	08/12/2023	CTI SECURITY SERVICES PTY LTD	01/01/2024 TO 31/03/2024, ADMIN BUILDING - 17 QUEEN STREET		164.59	
EFT10805	19/01/2024	WA CONTRACT RANGER SERVICES	RANGER SERVICES	1		313.50
INV 5238	23/12/2023	WA CONTRACT RANGER SERVICES	18/12/2023		313.50	
EFT10806	19/01/2024	I SWEEP TOWN & COUNTRY	STREET SWEEPING	1		2,002.00
INV 2724	18/12/2023	I SWEEP TOWN & COUNTRY	SWEEPING OF TOWN STREETS		2,002.00	
EFT10807	19/01/2024	MYSTICAL PRESENTS	WREATHS	1		150.00
INV 3	10/11/2023	MYSTICAL PRESENTS	REMEMBRANCE DAY WREATHS - 2X MEDIUM WREATHS PLUS FREIGHT		150.00	
EFT10808	19/01/2024	CRAIG A THOMAS - T/A AROLAS PIES	CATERING SERVICES	1		2,000.00
INV 124	12/01/2024	CRAIG A THOMAS - T/A AROLAS PIES	CATERING FOR 200 PEOPLE ON AUSTRALIA DAY BREAKFAST ON 26.01.24, AT \$20.00 PER HEAD , ½ PAYMENT OF \$2000.00 AS DEPOSIT AND BALANCE DUE AFTER EVENT		2,000.00	
EFT10809	19/01/2024	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON	PURCHASE OF MINOR PLANT	1		965.80
INV DI2502615	12/12/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON	HUSQVARNA LC LAWN MOWER 86		680.00	

INV DI2502617	13/12/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON	GARDEN SPRAYERS - CHILDCARE BUILDING		102.00	
INV DI2502621	14/12/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON	PAINTING EQUIPMENT - CHILDCARE BUILDING		183.80	
EFT10810	19/01/2024	PINGELLY IGA EXPRESS	ASSORTED SUPPLIES & REFRESHMENTS - NOVEMBER 2023	1		456.16
INV 03/4651	01/11/2023	PINGELLY IGA EXPRESS	03/4651 16/11/2023 - NARROGIN OBSERVER, 03/4910 16/11/2023 - MILK, 03/4910 16/11/2023 - TISSUES, 03/6568 21/11/2023 - ASSORTED SUPPLIES FOR BUSINESS BBO, 03/6568 21/11/2023 -		324.24	
INV 03/2500	01/12/2023	PINGELLY IGA EXPRESS	03/2500 06/12/2023 - MILK, 03/2555 07/12/2023 - NARROGIN OBSERVER, 03/2635 07/12/2023 - MILK, SUGAR, 03/4218 11/12/2023 - SUPPLIES FOR COUNCIL KITCHEN, 03/4218 11/12/2023 -		131.92	
EFT10811	19/01/2024	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	1		109.72
INV 0520	31/12/2023	TOLL TRANSPORT PTY LTD	06/12/2023 TO STATE LIBRARY		54.86	
INV 0521	07/01/2024	TOLL TRANSPORT PTY LTD	14/12/2023 TO STATE LIBRARY		54.86	
EFT10812	19/01/2024	JH COMPUTER SERVICES PTY LTD	TECHNICAL IT SERVICES - DECEMBER 2023	1		12,307.90
INV 001555-D0	30/11/2023	JH COMPUTER SERVICES PTY LTD	DECEMBER 2023 , CONTRACT COMPUTER CHARGES - \$5962.00, DEPOT STARLINK, RESIDENTIAL INTERNET, MONITORING PROBE INTERNET SERVICE, NETVAULT PUBLIC		6,225.45	
INV 001805-D0	27/12/2023	JH COMPUTER SERVICES PTY LTD	DECEMBER 2023 , CONTRACT COMPUTER CHARGES - \$5962.00, DEPOT STARLINK, RESIDENTIAL INTERNET, MONITORING PROBE INTERNET SERVICE, NETVAULT PUBLIC		6,082.45	
EFT10813	19/01/2024	INTERFIRE AGENCIES	BUSHFIRE BRIGADE UNIFORM	1		2,587.60
INV 17028	11/12/2023	INTERFIRE AGENCIES	FWPJ107 - LGE BUSH FIRE WILDWANDER FIREFIGHTING JACKET WITH FR REFLECTIVE TAPE GOLD LARGE, FWPJ107 - 2X-LGE BUSH FIRE WILDWANDER FIREFIGHTING JACKET WITH FR		1,235.97	
INV 17106	18/12/2023	INTERFIRE AGENCIES	70071510831 - FULL FACE RESPIRATOR - LARGE, 66-460-6 - FIRE BOOT, 66-460-8 - FIRE BOOT, 66-460-10 - FIRE BOOT		262.96	
INV 17161	20/12/2023	INTERFIRE AGENCIES	66-460-12 OLIVER 66-460 WILDLAND FIRE BOOT, 180MM, LACE UP, UK12 US 13, ZIP460-15CM-11-15 OLIVER ZIP KIT, LACE IN QUICK RELEASE ZIPPER ATTACHMENT, SUIT 66-460 BOOTS		299.79	
INV 17168	20/12/2023	INTERFIRE AGENCIES	70071510831 - FULL FACE RESPIRATOR - LARGE, 66-460-6 - FIRE BOOT, 66-460-8 - FIRE BOOT, 66-460-10 - FIRE BOOT		525.92	
INV 17170	20/12/2023	INTERFIRE AGENCIES	FWPJ107 - LGE BUSH FIRE WILDWANDER FIREFIGHTING JACKET WITH FR REFLECTIVE TAPE GOLD LARGE, FWPJ107 - 2X-LGE BUSH FIRE WILDWANDER FIREFIGHTING JACKET WITH FR		262.96	
EFT10814	19/01/2024	SAPIO PTY LTD	CCTV MONITORING	1		231.00
INV SP246211	11/09/2023	SAPIO PTY LTD	ACCOUNT ADJUSTMENT FOR INVOICE SP242632		-143.00	
INV SP252636	21/11/2023	SAPIO PTY LTD	CCTV MONITORINGS ON SERVERS & MONTHLY SUBSCRIPTION - OCTOBER 2023, MONTHLY SUBSCRIPTION FEE - \$35.00, LABOUR - MONITORING ON SERVERS - \$135.00, CCTV		187.00	
INV SP255763	21/12/2023	SAPIO PTY LTD	CCTV MONITORINGS ON SERVERS & MONTHLY SUBSCRIPTION - OCTOBER 2023, MONTHLY SUBSCRIPTION FEE - \$35.00, LABOUR - MONITORING ON SERVERS - \$135.00, CCTV		187.00	
EFT10815	19/01/2024	SOMERSET CATERING COMPANY	CATERING SERVICES	1		2,557.50
INV 32	17/01/2024	SOMERSET CATERING COMPANY	PROVIDE, COOK & PREPARE 150 KANGAROO BURGERS FROM SOMERSET CATERING COMPANY FOR PINGELLY AUSTRALIA DAY CELEBRATIONS AT THE PINGELLY SWIMMING		2,557.50	
EFT10816	19/01/2024	WANDERING HVAC	SUPPLY & INSTALL NEW AIR CONDITIONER	1		3,868.23
INV 04130	12/12/2023	WANDERING HVAC	INCLUDING LABOUR - TOWN HALL, INSURANCE CLAIM EXCESS, SUPPLY & INSTALL NEW AIR CONDITIONER INCLUDING LABOUR - TOWN HALL, INSURANCE EXPENSE REIMBURSABLE		3,868.23	
EFT10817	19/01/2024	INTERNATIONAL QUADRATICS PTY LTD	SWIMMING POOL LANE ROPES	1		1,233.38
INV SINV-1454	27/11/2023	INTERNATIONAL QUADRATICS PTY LTD	5 X ORANGE POLY ROPE & FLOAT PLUS FREIGHT		1,233.38	

EFT10819	19/01/2024	LANDGATE	GROSS RENTAL VALUATIONS	1		119.95
INV 389974	19/12/2023	LANDGATE	CHARGEABLE, SCHEDULE NO: G2023/7, DATED 28/10/2023 TO 24/11/2023		74.15	
INV 390037	21/12/2023	LANDGATE	RURAL UV'S CHARGEABLE, SCHEDULE: R2023/05, DATED: 11/11/2023 TO 24/11/2023		45.80	
EFT10820	19/01/2024	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSIONS	1		616.30
INV 143	01/01/2024	PINGELLY COMMUNITY CRAFT CENTRE	SCHEDULE 143		616.30	
TOTAL EFT						244,759.05
PAYROLL	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT10785	12/01/2024	LOCAL GOVERNMENT, RACING AND CEMETERIES	Payroll deductions	1		154.00
EFT10754	12/01/2024	CHILD SUPPORT AGENCY	Payroll deductions	1		330.15
EFT10788	19/01/2024	CHILD SUPPORT AGENCY	Payroll deductions	1		324.24
EFT10818	19/01/2024	LOCAL GOVERNMENT, RACING AND CEMETERIES	Payroll deductions	1		154.00
DD13844.1	02/01/2024	AWARE SUPER	Payroll deductions	1		7,488.73
DD13844.2	02/01/2024	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL	Superannuation contributions	1		538.24
DD13844.3	02/01/2024	AUSTRALIAN SUPER	Superannuation contributions	1		271.43
DD13844.4	02/01/2024	PRIME SUPER	Superannuation contributions	1		261.49
DD13844.5	02/01/2024	HOSTPLUS	Superannuation contributions	1		381.47
DD13844.6	02/01/2024	AMP SUPER FUND	Superannuation contributions	1		532.92
DD13844.7	02/01/2024	MLC	Superannuation contributions	1		290.16
DD13844.8	02/01/2024	AUSTRALIAN RETIREMENT TRUST	Superannuation contributions	1		70.24
DD13844.9	02/01/2024	MERCER	Superannuation contributions	1		271.43
DD13855.1	16/01/2024	AWARE SUPER	Payroll deductions	1		7,538.13
DD13855.2	16/01/2024	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL	Superannuation contributions	1		538.24
DD13855.3	16/01/2024	MLC	Superannuation contributions	1		422.03
DD13855.4	16/01/2024	AUSTRALIAN SUPER	Superannuation contributions	1		307.25
DD13855.5	16/01/2024	PRIME SUPER	Superannuation contributions	1		294.49
DD13855.6	16/01/2024	HOSTPLUS	Superannuation contributions	1		388.23

DD13855.7	16/01/2024	AMP SUPER FUND	Superannuation contributions	1		571.03
DD13855.8	16/01/2024	AUSTRALIAN RETIREMENT TRUST	Superannuation contributions	1		99.28
DD13855.9	16/01/2024	MERCER	Superannuation contributions	1		271.73
DD13874.1	30/01/2024	AWARE SUPER	Payroll deductions	1		7,722.14
DD13874.2	30/01/2024	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL	Superannuation contributions	1		525.50
DD13874.3	30/01/2024	MLC	Superannuation contributions	1		791.28
DD13874.4	30/01/2024	AUSTRALIAN SUPER	Superannuation contributions	1		276.54
DD13874.5	30/01/2024	PRIME SUPER	Superannuation contributions	1		244.99
DD13874.6	30/01/2024	HOSTPLUS	Superannuation contributions	1		395.84
DD13874.7	30/01/2024	AMP SUPER FUND	Superannuation contributions	1		522.98
DD13874.8	30/01/2024	AUSTRALIAN RETIREMENT TRUST	Superannuation contributions	1		105.36
DD13874.9	30/01/2024	MERCER	Superannuation contributions	1		261.49
TOTAL PAYROLL						32,345.03
DIRECT DEBIT	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD13850.1	14/01/2024	BENDIGO BANK CREDIT CARDS	CEO CREDIT CARD RECONCILIATION - DECEMBER 2023	1		491.33
INV 31122023	31/12/2023	BENDIGO BANK CREDIT CARDS	02/12/2023 COLES - SUPPLIES & REFRESHMENTS INTERNATIONAL DAY OF PEOPLE WITH DISABILITY \$90.80 14/12/2023 FACEBOOK - ADVERTISING, CHRISTMAS VILLAGE \$384.98 14/12/2023 INTERNATIONAL TRANSACTION - FEE \$11.55 30/12/2023 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	491.33	
DD13851.1	14/01/2024	BENDIGO BANK CREDIT CARDS	EMCS CREDIT CARD RECONCILIATION - DECEMBER 2023	1		48.08
INV 31122023	21/12/2023	BENDIGO BANK CREDIT CARDS	18/12/2023 FOXIT SOFTWARE - PDF SUITE PRO FOR TEAMS 01/10/2023 TO 01/11/2023 \$42.80 18/12/2023 INTERNATIONAL TRANSACTION - FEE \$1.28 30/12/2023 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	48.08	
TOTAL DD						539.41
GRAND TOTAL						277,643.49

16. DIRECTORATE OF WORKS

16.1 Proposed Shed

File Reference: A6688/A6708
Location: Lots 87&88 22-24 Stratford Street
Applicant: Glen & Melissa Bremmell
Author: Administration Officer Technical
Disclosure of Interest: Nil
Attachments: Attachment Number
Previous Reference: Nil

Summary

Council to consider an application for a shed at Lots 87 & 88 – 22-24 Stratford Street, Pingelly.

Background

The applicants have submitted an application for development consent for a proposed shed to be erected prior to the dwelling for the purpose of storing the materials and equipment needed to build the dwelling.

This application is required to be referred to Council as the applicants wish to erect the shed first before erecting a dwelling. The proposed shed will be 216m² in total outbuilding area which is over the required 75m² for the outbuilding area for the residential zoning of R10/R20, as referenced in the Shire of Pingelly's Policy 13.2 Outbuilding.

Comment

The applicants have purchased two adjacent lots of vacant land at 22 & 24 Stratford Street and wish to build a dwelling and a shed. The applicants have submitted an application to the Western Australian Planning Commission to have the lots amalgamated into one lot as you cannot build a shed on a lot not pertaining to a dwelling.

The amalgamation of the two lots will give a total lot area of 2428m².

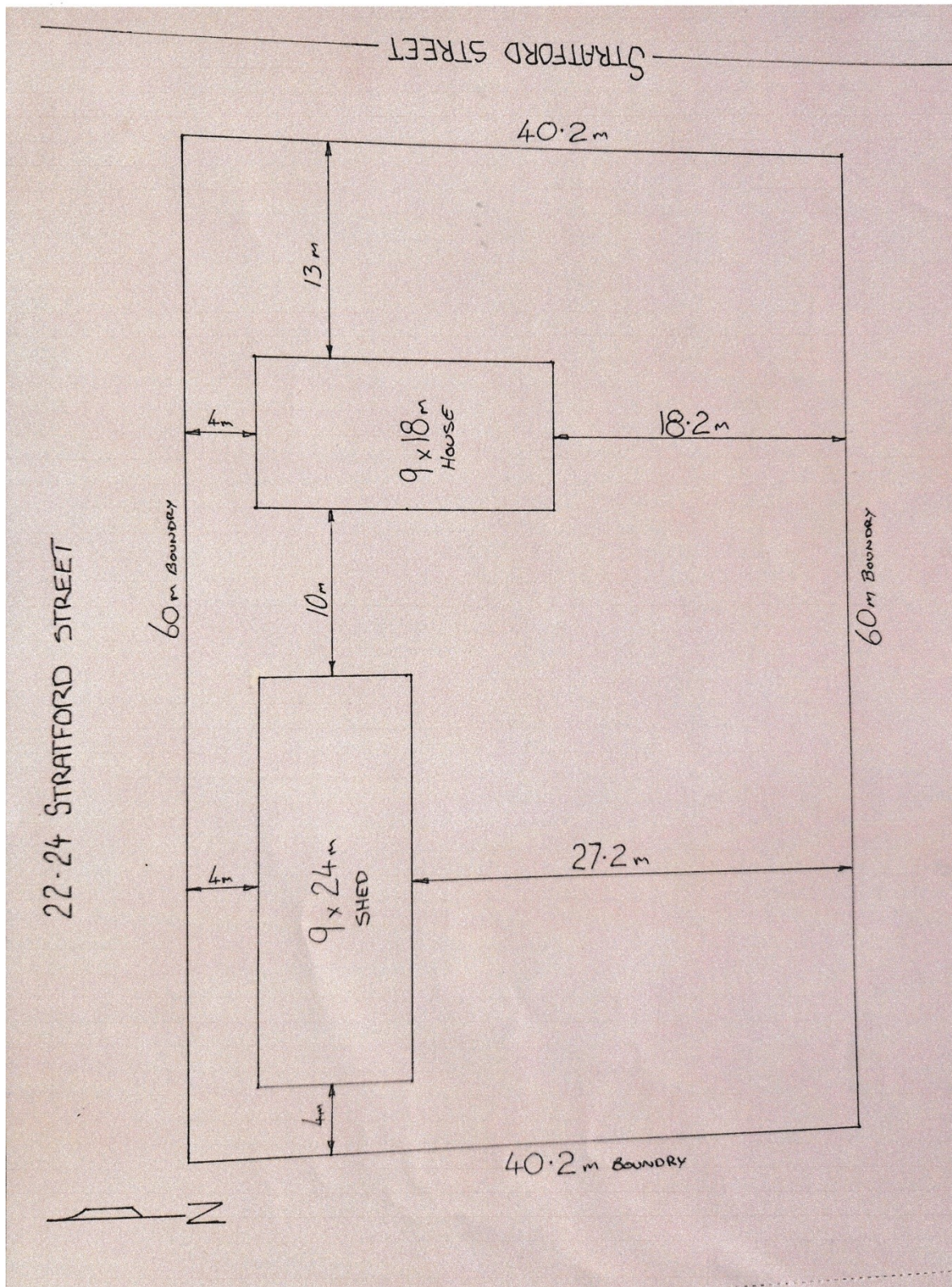
The applicants wish to build the shed prior to the dwelling to be able to store the materials and equipment for the dwelling while they are building.

The proposed dwelling will be located in the north east corner of the lot with a 13m front setback and 4m side setback on northern boundary and 18.2m from southern boundary. The proposed shed to be located 10m from the rear of the proposed dwelling location 4m from the northern boundary, 27.2m from the southern boundary and 4m from the western boundary which accesses onto Realm Street.

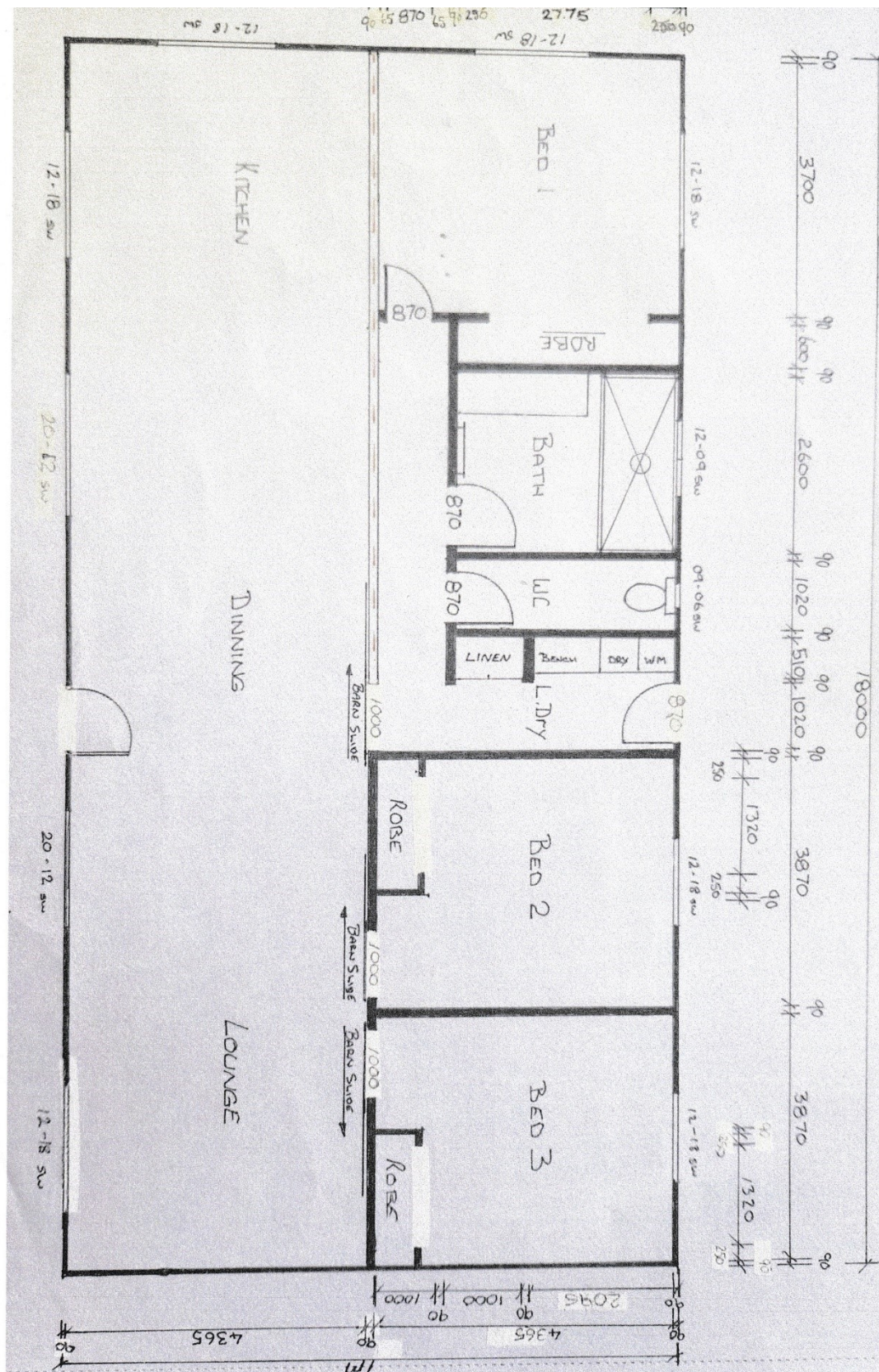
The proposed shed is 24m x 9m a total 216m² in area with a gable height of 4.475m.



Si



Site plan



Proposed dwelling

Consultation

Nil

Statutory Environment

Shire of Pingelly's Local Planning Scheme No.3

Policy Implications

“Outbuildings that do not detract from the streetscape or the visual amenity of the residents or neighbouring properties.”

Buildings are to comply with any local planning policy made under the Scheme in respect of the design of carports and garages, including the colour, scale, materials, and roof pitch of buildings. This policy provides design requirements for carports and garages; however, it does not interfere with any other requirement of the Residential Design Codes relating to carports and garages.

This policy does not alter or change in any way the acceptable development criteria of the Residential Design Codes currently in force.

Within all “Residential” and “Rural Residential” zoned areas of the Shire and on Farming zoned lots with an area of 2ha or less except as otherwise stated, planning consent for all outbuildings is required. If planning consent is granted, building approval will be issued for outbuildings which are appurtenant to a dwelling, provided all boundary setbacks and building separation requirements have been complied with, the building is of single storey construction, located behind any residence on-site and provided the proposed development complies with the following:

1. In any residential zone with an R10 code or above in the Shire:
 - a. Non-masonry construction, where the total non-masonry outbuilding area does not exceed 60m² and the total outbuilding area does not exceed 75m²;
 - b. Masonry or other approved construction, where the total outbuilding area has walls constructed of the same materials and appearance as the house and does not exceed 75m² and no parapet wall is greater in length than 8m;
 - c. Wall height of any outbuildings not to exceed 3m. This height limitation also applies to parapet walls. In the case of gable roof construction, the maximum building height is not to exceed 4.2m;
 - d. Prior to considering a parapet wall construction over 8m in length, the applicant will present Council with written agreement to the same by any affected adjoining landowner;
 - e. No planning consent or building licence approval will be granted or issued for any outbuildings, on any Residential zoned lot, which does not contain a residence;
 - f. The applicant providing the Shire with a written undertaking that the outbuilding constructed, will only be used for the purpose permitted within the zone in which it is located, under the provisions of the Shire’s operative Local Planning Scheme;
 - g. Any development application which does not comply with the above, shall be referred to Council for consideration.

Financial Implications

There are no known financial implications.

Strategic Implications

Development approvals are a regulatory requirement and responsibility for the Shire of Pingelly.

Risk Framework

Risk:	The key risk arises from the failure to consult with neighbouring properties resulting in complaints.		
Consequence Theme:	Reputational Compliance /	Impact:	Minor
Consequence:	Low impact, a small number of complaints. Some temporary non-compliance		
Likelihood Rating:	Unlikely	Risk Matrix:	Low (4)
Action Plan:	Nil		

Voting Requirements:

Simple majority

Officer's Recommendation:

That Council grant planning approval for the proposed oversized shed to be used for storage of building materials and equipment for construction of a dwelling at Lots 87 & 88 – 22-24 Stratford Street, Pingelly. This shed to be used ancillary to proposed dwelling and not for commercial or habitable purposes.

Moved: _____ Seconded: _____

17. ELECTED MEMBERS MOTIONS WITH PREVIOUS NOTICE

Nil

18. NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

19. CONFIDENTIAL ITEMS

Nil

20. CLOSURE OF MEETING

The Chairman to declare the meeting closed.