

Notice of Meeting



17 Queen Street, Pingelly
Western Australia 6308
Telephone: 9887 1066
Facsimile: 9887 1453
admin@pingelly.wa.gov.au

Dear Elected Member

The next Ordinary meeting of the Shire of Pingelly will be held on 18 November 2015 in the Council Chambers, 17 Queen Street, Pingelly commencing at 2.00pm.

Dinner will be held at the Exchange Hotel commencing at 6pm, partners are invited.

Schedule

11.00am	Information Session / Lunch / Corporate Discussion
2.00pm	Council Meeting
6.00pm	Dinner

A handwritten signature in blue ink, appearing to read 'G. Pollock'.

Gavin Pollock
Chief Executive Officer

13 November 2015

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Pingelly for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Pingelly disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Pingelly during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Pingelly. The Shire of Pingelly warns that anyone who has an application lodged with the Shire of Pingelly must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Pingelly in respect of the application.

AGENDA

Shire of Pingelly
Ordinary Council Meeting
18 November 2015

MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.

DISCLAIMER

INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

PLEASE NOTE:

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

A handwritten signature in blue ink, appearing to be 'G. Pollock', written in a cursive style.

**GAVIN POLLOCK
CHIEF EXECUTIVE OFFICER**

COUNCIL MEETING INFORMATION NOTES

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available in the Shire of Pingelly Office, on the website and the Pingelly Library seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).

Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Pingelly Office and the Shire of Pingelly website within ten (10) working days after the Meeting.

NOTE:

Unopposed Business

Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.

If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.

A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.

If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

Question Time

This Policy provides guidance to the Presiding Member (noting the provisions of the *Local Government (Administration) Regulation 7*).

Question time is for the asking of questions. General comments, issues for debate etc. are to be progressed through the normal procedure for submitting Agenda items for Council's consideration. Tabled correspondence will not be accepted.

Unless the person is known to all other persons in the Chamber, the Questioner is to state their name and address prior to asking the question.

The Questioner is to stand to address the Presiding Member, unless illness or a physical or other disability prevents him/her from doing so. All questions are to be addressed to the Presiding Member.

The question must be immediately put and may be followed by a brief statement related to the question.

The Presiding Member may respond to the question or may nominate a Councillor or an Officer to respond.

Debate between the Questioner or public and a Councillor or Officer is not permitted.

Questions may not be put by Councillors to the Questioner or other members of the public except for the purpose of clarification.

If the Presiding Member determines that a full and complete answer is unable to be given at that time, the question may be taken on notice. In that case, an answer will be given in writing to the Questioner within 7 days and the response tabled at the next Ordinary Council meeting.

A summary of the question and the response only is to be recorded in the minutes of the meeting.

QUESTION TIME FOR THE PUBLIC

(Please write clearly)

DATE: _____

NAME: _____

TELEPHONE : _____

ADDRESS: _____

QUESTIONS TO THE PRESIDENT:

GENERAL QUESTION / QUESTION RELATED TO THE AGENDA *(strike out which is not applicable)*

ITEM NO	PAGE NO	QUESTION

PLEASE PASS TO THE CHIEF EXECUTIVE OFFICER FOR REFERRAL TO THE PRESIDENT BY 2.00 PM AT THE MEETING, OR BY 1.45PM ON THE DAY OF THE MEETING AT THE SHIRE OF PINGELLY OFFICE, 17 QUEEN STREET, PINGELLY.

Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at every ordinary meeting of a council; and

Such other meetings of councils or committees as may be prescribed.

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b) Local Government (Administration) Regulations 1996.

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

every special meeting of a council; and

every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.

(2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:

by the person presiding at the meeting; or

in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members, having regard to the requirements of sub regulations (2) and (3).

The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.

Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.

Nothing in sub regulation (3) requires:

A council to answer a question that does not relate to a matter affecting the local government;

A council at a special meeting to answer a question that does not relate to the purpose of the meeting;

or

A committee to answer a question that does not relate to a function of the committee.

SHIRE OF PINGELLY

DISCLOSURE OF INTERESTS

TO THE CHIEF EXECUTIVE OFFICER:

Under the Provisions of Division 6 of Part 5 of the Local Government Act 1995, I hereby disclose a Financial Interest/s in the matter/s listed on this form, which is/are scheduled for consideration at the meeting of Council to be held on:

18 November 2015

(Print Name)

(Signature)

(Date)

NOTE: Members of Council are asked to deliver this completed form to the Chief Executive Officer on the day of the Council Meeting as required by the Act. Where this is not practicable the Disclosure/s may be telephoned to the Council Office on 9887 1066 and/or the form subsequently passed to the Chief Executive Officer prior to the meeting.

ITEM NO	PAGE NO	TYPE	REASON

DISCLOSURE OF FINANCIAL INTEREST, PROXIMITY INTEREST AND/OR INTEREST AFFECTING IMPARTIALITY

Chief Executive Officer, Shire of Pingelly

In accordance with Section 5.60-5.65 of the *Local Government Act* and Regulation 34(B) and 34(C) of the *Local Government (Administration) Regulations* and Regulation 11 of the *Local Government (Rules of Conduct) Regulations*, I advise you that I declare a (appropriate box):

financial interest (Section 5.60A)

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

proximity interest (Section 5.60B)

A person has a proximity interest in a matter if the matter concerns a proposed —
(a) change to a planning scheme affecting land that adjoins the person's land;
(b) change to the zoning or use of land that adjoins the person's land; or
(c) development (as defined in section 5.63(5)) of land that adjoins the person's land.

interest affecting impartiality (Regulation 11). I disclose that I have an association with the applicant. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

An interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association but does not include a financial or proximity interest as referred to in section 5.60.

SHIRE OF PINGELLY

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, 17 Queen Street, Pingelly on Wednesday 18 November 2015 – commencing at 2.00pm.

Contents

1.	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	10
1.1	Acknowledgement of Country	10
1.2	Reminder.....	10
2.	RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE	10
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	10
4.	PUBLIC QUESTION TIME	10
5.	APPLICATIONS FOR LEAVE OF ABSENCE.....	10
6.	DISCLOSURES OF INTEREST	10
7.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	11
7.1	Special Meeting – 21 October 2015.....	11
7.2	Ordinary Meeting – 21 October 2015.....	11
7.3	Special Meeting – 4 November 2015.....	11
8.	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION	12
9.	PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS	12
10.	REPORTS OF COUNCIL COMMITTEES.....	12
10.1	Reports of Committees.....	12
10.2	Reports of Council Delegates on External Committees.....	12
10.3	Cr Shirley Lange.....	14
11.	REPORTS OF OFFICERS	15
11.1	OFFICE OF THE CEO.....	15
11.1.1	Chief Executive Officer Annual Leave and Appointment of Acting CEO	15
11.1.2	Dental Services.....	17
11.1.3	Endorsement of the Pingelly Recreation and Cultural Centre Floor Plan.....	19
11.2.	CORPORATE AND COMMUNITY SERVICES.....	21
11.2.1	Monthly Statement of Financial Activity.....	21
11.2.2	Accounts Paid by Authority	23
11.2.3	Early Payment Rate Incentive Draw	38
11.2.4	Ranger Authorisation	40
11.3	TECHNICAL SERVICES	42
11.3.1	Bush Fire Advisory Committee Minutes.....	42
12.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	43
13.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING..	43
14.	CLOSURE OF MEETING	43

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

1.1 Acknowledgement of Country

I respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Noongar people. It is a privilege to be standing on Noongar country. I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the security and wellbeing of all the people of this country where we live and that we share together - Australia

1.2 Reminder

“It takes a team to make the dream work” Dr John Maxwell. What is our dream for our Community?

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

The Shire President, Cr S Lange has requested to take leave from the 14th December 2015 to the 5th February 2016.

6. DISCLOSURES OF INTEREST

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Special Meeting – 21 October 2015

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Special Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 21 October 2015 be confirmed.

Moved: _____ Seconded: _____

7.2 Ordinary Meeting – 21 October 2015

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 21 October 2015 be confirmed.

Moved: _____ Seconded: _____

7.3 Special Meeting – 4 November 2015

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Special Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 4 November 2015 be confirmed.

Moved: _____ Seconded: _____

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

9. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

10. REPORTS OF COUNCIL COMMITTEES

10.1 Reports of Committees

•	Audit Committee	Full Council
•	Recreation & Cultural Committee	Member – Cr Lange Member – Cr Walton-Hassell Member – Cr Morton Member – Cr Marshall
•	Bushfire Advisory Committee	Member – Cr Freebairn Deputy – Cr Morton
•	Medical and Aged Care Services Committee	Member – Cr Freebairn Member – Cr Hodges Member – Cr Lange Member – Cr Mulroney Member – Cr Steel
•	CEO Performance Review Committee	Member – President Member – Deputy President Member – Councillor to be determined

10.2 Reports of Council Delegates on External Committees

•	Central Country Zone of WALGA	Delegate – President Delegate – Deputy President Deputy – Cr Walton-Hassell
•	Hotham-Dale Regional Road Sub-Group	Delegate – Cr Lange Deputy - Cr Marshall
•	Pingelly Cottage Homes Committee	Delegate – Cr Freebairn Deputy – Cr Mulroney
•	Development Assessment Panel	Delegate – Cr Lange Delegate – Cr Mulroney Deputy – Cr Freebairn Deputy – Cr Morton
•	Dryandra Country Visitors Centre	Delegate – Cr Marshall Deputy – Cr Freebairn
•	Regional Waste Group	Delegate – Cr Mulroney Deputy – Cr Marshall

- Shires of Pingelly and Wandering Joint Local Emergency Management Committee
Delegate – Cr Lange
Deputy – Cr Hodges
- Aged Care Planning Regional Sub-Group (BBP)
Delegate – Cr Lange
Delegate – Cr Steel
Deputy – Members of Medical & Aged Care Committee
- Youth Working Group
Delegate – Cr Morton
Delegate – Cr Walton-Hassell
Deputy – Recreation & Cultural Committee
- Project User Group (PUG)
Delegate – Cr Lange
Deputy – Members of Medical & Aged Services Committee
- Sport and Recreation Focus Group
Delegate – Cr Lange
Delegate – Cr Walton-Hassell
Deputy – Cr Marshall

10.3 Cr Shirley Lange

Meetings attended October 2015:

14th Hotham Dale Regional Roads sub group - see Information Bulletin 13 November 2015

15th Agenda Briefing CEO

16th BBP meeting in Williams-Heidi Cowcher.

1. 4WDL 7 Shires working towards aged housing as regional project
2. Last year 15/16 for final build
3. Funding over \$15M

17th Elections

21st Swearing-in and election of President and Deputy President – sent thank you to P Narducci JP

21st Council Meeting

22nd Hon. Mia Davies – Minister Sport and Forestry

1. Support for the funding for the PRACC
2. Impressed with idea of using timber
3. She indicated her concern over the aged Housing project for Pingelly

28th Carol Langston WACHS, CEO and Cr Steel

1. Raised concerns over the funding for the aged housing.
2. I acted on her advice to follow-up and emailed MP's Davies and Waldron
3. Spoke with MP Aldridge and he is following up the Issue.
4. Spoke with Wendy Newman CEO WDC and she is following up the Issue also.

29th PUG

1. Preliminary plans were tabled.
2. Concern was expressed over the ugly red brick and black roof and this is being followed up.
3. Plans are tabled for those interested.

Meetings attended November 2015:

2nd CEO and President

1. Minutes are sent to all Councillors by email.

2nd CEO, Councillor Steel

2. Concerns over Parade Street.

4th Special Council Meeting – as per the minutes sent by email

5th Bendigo Bank AGM – Thanked the Board for their generous support of the community and the Shire.

11. REPORTS OF OFFICERS

11.1 OFFICE OF THE CEO

11.1.1 Chief Executive Officer Annual Leave and Appointment of Acting CEO

File Reference: 00000 002
Location: Shire of Pingelly
Applicant: Gavin Pollock, Chief Executive Officer
Author: Gavin Pollock, Chief Executive Officer
Date: 6 November 2015
Disclosure of Interest: Nil
Attachments: Nil

Summary:

Council to consider the Chief Executive Officer's request for Annual leave from the 24th December 2015 to the 26th January 2016 and the appointment of Mr Barry Gibbs as Acting Chief Executive Officer for the period.

Background:

The Chief Executive Officer has discussed the appointment of an Acting Chief Executive Officer with Mr Barry Gibbs and the Executive Team. Mr Barry Gibbs is happy to undertake the position of Acting Chief Executive Officer while the Chief Executive Officer is on leave.

Comment:

A remuneration salary will be offered to Mr Barry Gibbs within the Band 4 reward package range prescribed by the Salaries and Allowances Tribunal under Section 7A of the Salaries and Allowances Act 1975.

Consultation:

Shire President - Cr Lange, Director Corporate Community Services – Grace French and Director Technical Services – Barry Gibbs.

Statutory Environment:

Section 5.36 of the *Local Government Act 1995* provides that:

- (1) A local government is to employ —
 - (a) a person to be the CEO of the local government; and
 - (b) such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.
- (2) A person is not to be employed in the position of CEO unless the council —
 - (a) believes that the person is suitably qualified for the position; and
 - (b) is satisfied with the provisions of the proposed employment contract.
- (3) A person is not to be employed by a local government in any other position unless the CEO —
 - (a) Believes that the person is suitably qualified for the position; and
 - (b) is satisfied with the proposed arrangements relating to the person's employment.
- (4) Unless subsection (5A) applies, if the position of CEO of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement into contain such information with respect to the position as is prescribed.
- (5A) Subsection (4) does not require a position to be advertised if it is proposed that the position be filled by a person in a prescribed class.
- (5) For the avoidance of doubt, subsection (4) does not impose requirement to advertise a position before the renewal of contract referred to in section 5.39.

Regulation 18 of the Local Government (Administration) Regulations provides that:

- (1) If a position of CEO, or of senior employee, of a local government becomes vacant, the local government is to advertise the position —
 - (a) on a notice board exhibited to the public at the local government’s offices, if the position is —
 - (i) to be filled on a part time basis by a person who is also employed by another local government; or
 - (ii) an acting position for a term not exceeding one year;
 - or
 - (b) otherwise, in a newspaper circulating generally throughout the State.
- (2) An advertisement referred to in sub regulation (1) is to contain —
 - (a) the details of the remuneration and benefits offered;
 - (b) details of the place where applications for the position are to be submitted;
 - (c) the date and time for the closing of applications for the position;
 - (d) the duration of the proposed contract;
 - (e) contact details for a person who can provide further information about the position; and
 - (f) any other information that the local government considers is relevant.

Policy Implications:

Nil

Financial Implications:

Minor effect on the 2015/16 budget but will be reviewed as part of the midyear budget review process.

Strategic Implications:

The appointment of an Acting Chief Executive Officer will meet the requirements of the Local Government Act.

Voting Requirements:

Majority

Recommendation:

That Council Approve

1. **The Chief Executive Officer’s request for leave from the 24th December 2015 to the 26th January 2016 and the appointment of Mr Barry Gibbs as Acting Chief Executive Officer for the stated period of leave.**
2. **The Chief Executive Officer offering Mr Barry Gibbs a remuneration salary for the period of stated leave within the Band 4 prescribed range of the Salaries and Allowances Tribunal under Section 7A of the Salaries and Allowances Act 1975.**

Moved: _____ Seconded: _____

11.1.2 Dental Services

File Reference: 00116
Location: Shire of Pingelly
Applicant: Dr John Morgan
Author: Gavin Pollock - Chief Executive Officer
Date: 12 November 2015
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: N/A

Summary:

Council to endorse Dr John Morgan providing dental services from the Pingelly Hospital and using the Shire of Pingelly dental equipment.

Background:

The Shire of Pingelly has dental equipment currently located in one of the consultation rooms at the Pingelly Hospital. Within the consultation room the previous Dentist has also left some minor equipment. The Shire President has contacted the previous Dentist who has advised the equipment is no longer required and has donated the equipment to the Shire of Pingelly.

The Shire President and Chief Executive Officer have meet with Dr Morgan who has inspected the equipment and advised its suitable for use upon the replacement of an Autoclave unit being purchased.

The Chief Executive Officer is currently liaising with Western Australian Country Health Services (WACHS) to obtain information on the air supply required to operate the dental equipment.

Comment:

Dr Morgan will be commencing early in 2016 and will be providing consultations half a day per fortnight and has agreed to pay the \$50 per half day fee set by WACHS to access the consulting room.

The Chief Executive Officer is still awaiting confirmation from WACHS on the air supply required to operate the dental equipment. Depending on the findings the Shire may need to contribute financial to upgrade, renew or replace the unit required to provide the air supply.

The Shire is required to purchase a new Autoclave with an estimated value of \$6,800. The Chief Executive Officer has written to the Ladies Axillary seeking a financial contribution towards purchase the required Autoclave.

An Autoclave is used to sterilise dental equipment.

Consultation:

Dr John Morgan, Shirley Lange - Shire President and Gavin Pollock -Chief Executive Officer.

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Financial Implications:

An allowance to be made in the 2015/16 budget review for additional funds to purchase the Autoclave and upgrade, renew or replace the unit required to provide the needed air supply.

Strategic Implications:

In the Vision and Strategic Direction of the Strategic Plan there is a statement to ensure funding is available to maintain the standard of health, education and recreation services.

Voting Requirements:

Simple Majority

Recommendation:

That Council

1. endorse Dr John Morgan providing dental services from the Pingelly Hospital and using the Shire of Pingelly dental equipment at no charge.
2. endorse an allowance being made in the 2015/16 budget review for additional funds to purchase the Autoclave and upgrade, renew or replace the unit required to provide the needed air supply.
3. Endorse the contract document being signed by the Shire President and Chief Executive Officer with the Shire of Pingelly common seal being executed as required.

Moved: _____ Seconded: _____

11.1.3 Endorsement of the Pingelly Recreation and Cultural Centre Floor Plan

File Reference: 00025
Location: Somerset Street Pingelly
Applicant: Gavin Pollock, Chief Executive Officer
Author: Gavin Pollock, Chief Executive Officer
Date: 12 November 2015
Disclosure of Interest: Nil
Attachments: Pingelly Recreation and Cultural Centre Building Floor Plan DWG – S03 Dated 12-11-2015 (Attachment 3 after yellow sheet under separate cover).

Summary:

Council to consider and endorse the Pingelly Recreation and Cultural Centre Building Floor Plan provided by Patrick Beal from the University of Western Australia (UWA) on behalf of the Sport and Recreation Focus Group.

Background:

In May 2015 at the Ordinary Meeting of Council the concept plans for the draft Sport and Recreation Plan were endorsed by Council as follows;

11781 - Moved: Cr Mulroney

Seconded: Cr Jetta

Recommendation and Council Decision:

That Council Endorse;

- ***the Concept Drawings for the New Recreation and Cultural Centre provided by the University of Western Australia (UWA) on behalf of the Sport and Recreation Focus Group.***
- ***the Shire President and Chief Executive Officer to actively seek and enter into grant funding arrangements including the development of partnership opportunities for funding contributions for the New Recreation and Cultural Centre.***
- ***All public comment received before the 26 June 2015 to be considered when developing the building concept drawing to final construction plans with costing for council's endorsement.***
- ***the Chief Executive Officer to advise the Pingelly Tennis and Bowling Clubs that the existing Tennis and Bowling Club rooms will not be decommissioned before the New Recreation and Cultural Centre is constructed and commissioned for each club's use.***
- ***the Chief Executive Officer is to gain Council endorsement before commencing any demolition of the existing Pavilion, Community Centre, Tennis or Bowling Club Rooms.***
- ***the Chief Executive Officer is to gain Council endorsement before commencing the construction of the New Recreation and Cultural Centre.***

Carried: 7:0

Following Council's support of the Pingelly Recreation and Cultural Centre Concept it was release to the community for comment via the Sport and Recreation Focus Group prior to Council's consideration endorsement of the Concept Drawings.

Over the past months the Shire's Chief Executive Officer (CEO) has been working with the Sport and Recreation Focus Group to develop a final building floor plan so the design can be progressed ready for construction once endorsed by Council.

Comment:

The work of the Sport and Recreation Focus Group has been extensive and in depth to ensure that all issues have now been addressed or included in the final floor plan. The only drawings changes that may be required from now will be based on regulation or minor adjustments to ensure the building can be built to deliver the floor plan as the plan is developed to construction documentation.

The material that the building is to be constructed of is still to be confirmed as the Sport and Recreation Focus Group are researching the current option of timber and these finding will be provided to Council as soon as available along with a recommendation.

Consultation:

Community Groups via the Sport and Recreation Focus Group, Shire Councillors, Chief Executive Officer, Shire Executive Managers, Patrick Beal UWA, Lotterywest, Department of Sport and Recreation.

Public comment was invited at the Pingelly Market Day held on the 9th May 2015 and positive feedback was received and further comment was also been call for in the Shire News in the Pingelly Times.

Statutory Environment:

Building Regulations and Health Acts. Due to the project cost the project may need to be advertised as per the Tender Regulation or undertaken as per the WALGA Preferred Suppliers.

Policy Implications:

Administered as per Shire Purchasing Policy.

Financial Implications:

Nil

Strategic Implications:

Compliments the Community Strategic Plan with colocation of sporting infrastructure as per the Recreation and Cultural plan for the reserve.

Voting Requirements:

Majority

Recommendation:

That Council Endorse;

- **the Pingelly Recreation and Cultural Centre Building Floor Plan DWG – S03 Dated 12-11-2015 provided by the University of Western Australia (UWA) on behalf of the Sport and Recreation Focus Group.**
- **the Chief Executive Officer further develop the Pingelly Recreation and Cultural Centre Building Floor Plan DWG – S03 Dated 12-11-2015 with the required specifications and documentation ready for calling the construction tenders.**

Moved: _____ Seconded: _____

11.2. CORPORATE AND COMMUNITY SERVICES

11.2.1 Monthly Statement of Financial Activity

File Reference: 00271
Location: N/A
Applicant: N/A
Author: Grace French Director Corporate & Community Services
Date: 10 October 2015
Disclosure of Interest: Nil
Attachments: Monthly Statements of Financial Activity for the period 1 July 2015 to 31 October 2015 (Attachment 1 after green sheet under separate cover).
Previous Reference: N/A

Summary:

Council to consider accepting the Monthly Statements of Financial Activity for October 2015.

Background:

The Monthly Statements of Financial Activity for October 2015 are attached for Council consideration.

Comment:

The Monthly Statement of Financial Activity represents Council's financial activities and status for the period ending 31 October 2015.

Consultation:

CEO

Statutory Environment:

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

That the Monthly Statements of Financial Activity for the period ending 31 October 2015 be accepted and material variances be noted.

Moved: _____ Seconded: _____

11.2.2 Accounts Paid by Authority

Applicant: N/A
Author: Raewyn Street, Senior Finance Officer
Date: 5 November 2015
Disclosure of Interest: Nil
Attachments: List of Accounts Following
Previous Reference: N/A

Summary:

Council to consider authorising the payment of accounts.

Background:

The following list represents accounts paid by authority for the month of October 2015.

Comment:

Unless otherwise identified, all payments have been made in accordance with Council's 2015/16 Budget.

Consultation:

N/A

Statutory Environment:

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
- (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.

- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

That the List of Accounts as presented:

- (1) Municipal Fund – Account 117984856**
Vouchers EFT1606 – 1704, Cheques 24057 – 24092 inclusive totalling \$428,708.49 - previously paid.
- (2) Trust Fund – Account 117984872**
Cheques 1796 – 1801 Totalling \$950.00.
- (3) Trust Fund Department of Transport – 123395691**
Totalling \$44,654.30; and
- (4) Direct Debit Payments**
Totalling \$22,651.65 – previously paid
- (5) Credit Card Payments**
Totalling \$12,401.73 – previously paid

Moved: _____ Seconded: _____

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT1606	02/10/2015	TOTAL FARMING SERVICES	RETICULATION SUPPLIES FOR MEMORIAL PARK; SADDLE NYLON COAT; PRESSURE SPRAYER	\$219.76
EFT1607	02/10/2015	WESTRAC EQUIPMENT PTY LTD	PINS AND BUSHERS; HYDRAULIC PIPE; TUBE, SEAL & GASKET	\$511.13
EFT1608	02/10/2015	JASON SIGNMAKERS	LOCALITY OF MOORUMBINE AS PER ART WORK - W6-3F-B WARNING SIGN, W1-1- B (L) & (R), MR - HM - 2 HAZARD MARKER SIGN, W2-3-B SIGN, G9-9 A SIGN	\$1,524.60
EFT1609	02/10/2015	MAJOR MOTORS PTY LTD	VALVE FOR AIR CON	\$490.14
EFT1610	02/10/2015	GALVINS PLUMBING PLUS	TOILET CISTERN	\$286.25
EFT1611	02/10/2015	BORAL CONSTRUCTION MATERIALS GROUP LTD	20MM ROAD BASE MATERIAL AS PER MAIN ROADS SPECIFICATIONS	\$831.60
EFT1612	02/10/2015	B.W. JAMES TRANSPORT	TRANSPORT 3 ROLLS OF GEOFABRIC FROM PERTH TO PINGELLY WORKS DEPOT	\$130.64
EFT1613	02/10/2015	GREENLINE AG PTY LTD	HAVE HOSES MADE, PARTS FOR ELECTRICAL SYSTEM; FILTERS; PARTS FOR PTC4; BELTS	\$355.05
EFT1614	02/10/2015	STIHL SHOP REDCLIFFE	KOMBI BLOWER ATTACHMENT - HS45 450MM HEDGE TRIMMER, MS231 40CM BAR CHAINSAW	\$1,337.83
EFT1615	02/10/2015	WHEATBELT ELECTRICS	ELECTRICAL MTCE WORK IN RECEPTION AREA	\$285.63
EFT1616	02/10/2015	COVS PARTS PTY LTD	WELDING HELMENT AND LENS; ROLL OF 3MM WIRE	\$169.95
EFT1617	02/10/2015	JIRIKI MANAGEMENT	ADMINISTRATION SERVICES 95 HOURS @ \$88 PER HOUR INCL. GST	\$3,344.00
EFT1618	02/10/2015	LUBRIMAXX MKTG PTY LTD	20L CHAIN BAR LUBE 5L GLASS CLEANER	\$89.21
EFT1619	02/10/2015	BEVERLEY GAS & PLUMBING SERVICES	TESTING OF BACK FLOW DEVICES	\$550.00
EFT1620	07/10/2015	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPLE ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	\$225.50
EFT1621	08/10/2015	TOLL IPEC PTY LTD	FREIGHT CHARGES	\$186.43

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT1622	08/10/2015	CUTTING EDGES PTY LTD	25 GRADER BLADES 25 SCARIFIER TIPS 50 BOLTS AND NUTS; SHARP EDGES FOR MAINTENANCE GRADER, CUTTING EDGE	\$4,453.61
EFT1623	08/10/2015	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	\$279.57
EFT1624	08/10/2015	JASON SIGNMAKERS	SWBA - HEX 8 QUANTITY 100 UNIT PRICE \$3.00	\$495.00
EFT1625	08/10/2015	GREAT SOUTHERN FUEL SUPPLIES	10,000L DIESEL DELIVERED TO SHIRE DEPOT	\$11,756.80
EFT1626	08/10/2015	PINGELLY QUALITY MEATS	SAUSAGES - NOONGAR SPORTS & SKATEBOARDING EVENT; SUPPLIES FOR JOHN CURTIN WEEKEND; SAUSAGES FOR COUNCILLOR INFORMATION SESSION	\$207.00
EFT1627	08/10/2015	BEST OFFICE SYSTEMS	PHOTOCOPY CHARGES	\$1,317.25
EFT1628	08/10/2015	BORAL CONSTRUCTION MATERIALS GROUP LTD	ROAD BASE MATERIAL AS PER MAIN ROADS SPECIFICATIONS	\$20,642.77
EFT1629	08/10/2015	B.W. JAMES TRANSPORT	FREIGHT CHARGES	\$112.31
EFT1630	08/10/2015	GREENLINE AG PTY LTD	BATTERY CABLE 1M BATTERY TERMINAL X1	\$18.67
EFT1631	08/10/2015	AUSTRALIAN TAXATION OFFICE	BAS SEPTEMBER 2015	\$11,044.00
EFT1632	08/10/2015	AMPAC DEBT RECOVERY PTY LTD	LEGAL CHARGES	\$436.66
EFT1633	08/10/2015	WA CONTRACT RANGER SERVICES	RANGER SERVICES TO 30 JUNE 2016	\$2,215.95
EFT1634	08/10/2015	SJR CIVIL CONSULTING PTY LTD	DESIGN PLANS	\$770.00
EFT1635	08/10/2015	LOCAL GOVERNMENT MANAGERS AUSTRALIA	IGNITE PROGRAM - 3 STAFF MEMBERS ATTENDED	\$6,900.00
EFT1636	08/10/2015	LANDMARK	SURVEY PEGS, FENCE DROPPERS; STAR PICKET CAPS; FILM WRAP; BALL VALVE, REDUCER;	\$362.20
EFT1637	08/10/2015	IXOM OPERATIONS PTY LTD	CHLORINE SERVICE CHARGE FOR POOL	\$122.76
EFT1638	08/10/2015	AUSTRALIAN SKATEBOARDING COMMUNITY INITIATIVE	PINGELLY SKATE PARK EVENT 02/10/2015 EXCLUDING COST OF PRIZES	\$970.00
EFT1639	08/10/2015	LANDGATE	RURAL UV'S SCHEDULE R2015/3 30/05/15 TO 21/08/15 SCHEDULE R2015/4 22/08/15 TO 04/09/15; GRV SCHEDULE NO. G2015/6 01/08/15 TO 28/08/15; LAND ENQUIRY	\$167.60

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT1640	14/10/2015	TOTAL FARMING SERVICES	BALL VALVE, RETIC FITTINGS, BATTERIES, KNIFE, MEASURING TAPE, ARALDITE, DYNA BOLT, PVC COUPLING SLIP, END PLUG	\$289.95
EFT1641	14/10/2015	IT VISION	ANNUAL LICENSE FEE - IT VISION SOFTWARE SYSTEM, 3 SYNERGY USER LICENSES; TRAINING FOR STAFF MEMBER	\$28,304.10
EFT1642	14/10/2015	PINGELLY TRANSPORT	CARTAGE OF SAND FROM BROOKTON TO PINGELLY, CARTAGE OF ROAD BASE FROM BORAL QUARRIES	\$49,743.14
EFT1643	14/10/2015	MAJOR MOTORS PTY LTD	FAN SWITCH P/O 1694	\$153.79
EFT1644	14/10/2015	NARROGIN AUTO ELECTRICS	REPAIRS TO PBF6 MILTON FIRE TRUCK; REPAIR & CHECK TO AIR CONDITIONING	\$2,498.43
EFT1645	14/10/2015	GREAT SOUTHERN WASTE DISPOSAL	BULK RECYCLE PICK UP SEPTEMBER 2015	\$100.00
EFT1646	14/10/2015	WHEATBELT ELECTRICS	FLOOD LIGHTS FOR DEPOT TOILETS, REWIRE 3 PHASE FOR NEW DRILL PRESS IN DEPOT WORKSHOP	\$1,043.35
EFT1647	14/10/2015	AMPAC DEBT RECOVERY PTY LTD	LEGAL CHARGES	\$213.40
EFT1648	14/10/2015	THE TANGLED VINE	ACCOMMODATION FOR 2 NIGHTS ON 7 & 8 OCTOBER 2015	\$240.00
EFT1649	14/10/2015	JIM 'S PEST CONTROL PTY LTD	CHECK ANTS NEST IN ROTUNDA POST; SPIDER SPRAYING	\$3,324.00
EFT1650	16/10/2015	GREAT SOUTHERN WASTE DISPOSAL	608 HOUSEHOLD REFUSE COLLECTION CHARGES FOR 25 AUGUST TO 29 SEPTEMBER 2015, 458 RECYCLING COLLECTION CHARGES 01, 15, 29 SEPTEMBER 2015	\$8,876.64
EFT1651	16/10/2015	STEVE DAVIS BUILDER	REPAIR INTERNAL CRACKS IN BUILDING STARTING THE 29 SEPTEMBER	\$880.00
EFT1652	16/10/2015	WA CONTRACT RANGER SERVICES	RANGER SERVICES PERFORMED 23/9/15 AND 01/10/15	\$561.00
EFT1653	16/10/2015	GREAT SOUTHERN TOWING	REMOVE CAR FROM LANE WAY OF PARAGON ST TO SHIRE DEPOT	\$242.00
EFT1654	16/10/2015	JIRIKI MANAGEMENT	ADMINISTRATION SERVICES	\$4,664.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT1655	16/10/2015	AVROLANDSCAPING	CONSTRUCTION OF LIMESTONE RETAINING WALL AT NEW TENNIS COURTS START DATE THE 5 OCTOBER 2015	\$9,702.00
EFT1656	16/10/2015	DIRECT COMMUNICATIONS	SUPPLY AND INSTALL NEW DIGITAL TWO WAY SYSTEM	\$36,084.40
EFT1657	19/10/2015	TOTAL FARMING SERVICES	SUPPLY OF NEW SPRAY UNIT AS PER QUOTATION DATED 21/09/2015	\$18,190.00
EFT1658	19/10/2015	GALVINS PLUMBING PLUS	CONNECTIONS FOR WATER TANK, CISTERN TANK FOR URINAL	\$1,225.49
EFT1659	19/10/2015	MOBILE MOUSE	OUTLOOK/TIME MANAGEMENT TRAINING FOR 10 STAFF ONSITE THURSDAY 26 FEBRUARY	\$2,341.50
EFT1660	19/10/2015	SUEZ	SHARP CONTAINERS AND LOCKABLE BRACKET	\$187.29
EFT1661	19/10/2015	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPLE ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	\$61.50
EFT1662	21/10/2015	CANCELLED EFT PAYMENT	CANCELLED EFT PAYMENT	\$0.00
EFT1663	21/10/2015	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPLE ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	\$205.00
EFT1664	22/10/2015	DEPARTMENT OF LANDS	PURCHASE OF LOT 853 - 2 PARAGON STREET 10% DEPOSIT	\$7,150.00
EFT1665	22/10/2015	CANCELLED EFT PAYMENT	CANCELLED EFT PAYMENT	\$0.00
EFT1666	23/10/2015	PINGELLY HOTEL	DINNER FOR 15 PEOPLE (EST) - JOHN CURTIN WEEKEND VOLUNTEERS 19/09/2015	\$400.00
EFT1667	23/10/2015	D & J WINDSOR	CARPET CLEANING	\$658.20
EFT1668	23/10/2015	ECHELON AUSTRALIA PTY LTD	REGIONAL RISK COORDINATION PROGRAMME RRC PROGRAM 2015/15 FIRST INSTALLMENT	\$3,168.00
EFT1669	23/10/2015	JASON SIGNMAKERS	ROAD SIGNS	\$578.71
EFT1670	23/10/2015	MAJOR MOTORS PTY LTD	PULLIES	\$323.12
EFT1671	23/10/2015	BEST OFFICE SYSTEMS	POSTAGE - 1 X WASTE TONER & 1 X CYAN	\$15.00
EFT1672	23/10/2015	GALVINS PLUMBING PLUS	CONNECTIONS FOR WATER TANK	\$225.47
EFT1673	23/10/2015	GARPEN PTY LTD	1X 3 INCH PUMP GWP3P	\$360.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT1674	23/10/2015	BOB WADDELL	ASSISTANCE WITH THE AUGUST STATEMENT OF FINANCIAL ACTIVITY & YEAR END SALARIES ACCURALS	\$231.00
EFT1675	23/10/2015	NARROGIN PUMPS SOLAR & SPRAYING	HOSE FOR DEPOT STAND PIPE	\$234.14
EFT1676	23/10/2015	PINGELLY COMMUNITY CRAFT CENTRE	COMMISSION FOR THE MONTH OF SEPTEMBER 2015	\$1,050.31
EFT1677	26/10/2015	PINGELLY HOTEL	LUNCH FOR 3 PEOPLE 7/9/15	\$45.00
EFT1678	26/10/2015	JASON SIGNMAKERS	GALVANISED POSTS WITH CAPS; BARRIER BOARDS; SIGN FOR TENNIS/NETBALL COURTS; STREET SIGN; ORANGE CONES; SMOKE HAZARD SIGN	\$4,004.28
EFT1679	26/10/2015	WALGA	JOINT ADVERTISING FOR 2015 ELECTION; WALGA LOCAL GOVERNMENT CONVENTION REGISTRATIONS	\$10,685.05
EFT1680	26/10/2015	WATER DYNAMICS PTY LTD	RICHDEL COILS - HUNTER POPUP SRM, POLY RISER ARTIC, POLY ELB MF 15MM, HUNTER POP UP I2004SS	\$1,654.13
EFT1681	26/10/2015	COVS PARTS PTY LTD	FREIGHT CHARGE	\$22.00
EFT1682	26/10/2015	MCLERNONS EVERYTHING BUSINESS	PURCHASE OF FURNITURE ITEMS	\$3,240.10
EFT1683	26/10/2015	WA CONTRACT RANGER SERVICES	FIRE BREAK INSPECTIONS AND FOLLOW UP SERVICES 11 OCTOBER 2015, RANGER SERVICES/DUTIES 1, 7, 13 OCTOBER 2015	\$1,332.37
EFT1684	26/10/2015	BOB WADDELL	ASSISTANCE WITH THE AUGUST STATEMENT OF FINANCIAL ACTIVITY & YEAR END SALARIES ACCURALS	\$66.00
EFT1685	26/10/2015	JIRIKI MANAGEMENT	ADMINISTRATION SERVICES	\$7,920.00
EFT1686	26/10/2015	SHIRLEY LANGE	REIMBURSEMENT FOR INTERNET SEPTEMBER 2015	\$49.95
EFT1687	26/10/2015	LIGHTBASE PTY LTD	SUPPLY AND INSTALL LIGHT BASES	\$24,310.00
EFT1688	26/10/2015	GATEWAY CABINETMAKERS BROOKTON	MODIFICATIONS TO COUNCIL CHAMBER BOARDROOM TABLE	\$775.50
EFT1689	26/10/2015	BROOKTON SAND	YELLOW SAND	\$8,712.00
EFT1690	26/10/2015	PH & KE GOW	SURVEY SETOUT OF PINGELLY OVAL	\$1,793.00
EFT1691	29/10/2015	TOLL IPEC PTY LTD	FREIGHT CHARGES	\$166.63

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT1692	29/10/2015	EXCHANGE TAVERN	BEVERAGES	\$216.00
EFT1693	29/10/2015	J R & A HERSEY	12X CANS OF DRY LUBE, FIRST AID AND FIRE EXTINGUISHER STICKERS	\$254.10
EFT1694	29/10/2015	WESTRAC EQUIPMENT PTY LTD	STEP RUBBER AND STEP	\$250.67
EFT1695	29/10/2015	LGIS PROPERTY SCHEME	PROPERTY INSURANCE 30/06/2015 TO 30/06/2016 - SECOND	\$40,451.24
EFT1696	29/10/2015	GALVINS PLUMBING PLUS	61994 BS ELBOW F&F 50; 62190 BS ELBOW M&F 50	\$77.15
EFT1697	29/10/2015	GREENLINE AG PTY LTD	CHAINSAW PARTS, SPARG PLUGS, SUPPER SEAL; CAP SCREWS	\$64.93
EFT1698	29/10/2015	LGIS WORKCARE SCHEME	WORKCARE INSURANCE 30/06/2015 TO 30/06/2016 - SECOND	\$27,992.25
EFT1699	29/10/2015	LGIS LIABILITY SCHEME	LIABILITY INSURANCE 30/06/2015 TO 30/06/2016 - SECOND	\$8,897.46
EFT1700	29/10/2015	COVS PARTS PTY LTD	EXHAUST TAIL PIPE; TYRE REPAIR KIT; 6 WHITE HARD HATS	\$443.03
EFT1701	29/10/2015	J MAC ENGINEERING PINGELLY	4X LENGTH OF 25X25 RHS STEEL	\$108.02
EFT1702	29/10/2015	ABCO PRODUCTS PTY LTD	CLEANING SUPPLIES	\$130.41
EFT1703	29/10/2015	LUBRIMAXX MKTG PTY LTD	205L GLOBALMAX PLUS	\$957.00
EFT1704	29/10/2015	URBANSTONE PTY LTD	LIMESTONE BLOCKS 1000 X 350 X350	\$2,729.76
			TOTAL EFT FROM MUNICIPAL FUND	\$403,682.83
24057	01/10/2015	PLEASE PAY CASH - PINGELLY SHIRE	PINGELLY IGA - GLAD ROASTING PAN, WATERMELON, PINGELLY IGA - FRUIT, SAUCES, MARGARINE, WATER, PINGELLY IGA - HANDY TOWELS, BANDAIDES, SOFT DRINKS FOR COUNCIL KITCHEN, PINGELLY IGA - WATER, MILK, PINGELLY IGA - COFFEE, SUGAR, MILK, RETRAVISION - IPHONE CASE, NARROGIN BETTA ELECTRICAL - PHONE CHARGER, BUNNINGS - PICTURE HOOKS, KEYHOLE PLATES, CHAIN, THE BYRNELEIGH - MEALS FOR	\$499.60

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
			STAFF TRAINING, TIAMO CAFE - MEAL FOR STAFF TRAINING, TIAMO CAFE - MEAL FOR STAFF TRAINING	
24058	02/10/2015	TELSTRA	VARIOUS PHONE ACCOUNTS	\$977.91
24059	02/10/2015	EXCHANGE TAVERN	CATERING FOR 12 PEOPLE - JOHN CURTIN UNI VOLUNTEER WEEKEND	\$312.00
24060	02/10/2015	DYNAMIC PRINT PTY LTD	PRE START BOOKS	\$549.00
24061	02/10/2015	HARE & FORBES	GHD/22 GEAR HEAD DRILL	\$2,365.00
24062	07/10/2015	PINGELLY TRADING CO (IGA)	PAYROLL DEDUCTIONS	\$60.90
24063	07/10/2015	SHIRE OF PINGELLY	PAYROLL DEDUCTIONS	\$93.71
24064	08/10/2015	TELSTRA	VARIOUS PHONE CHARGES CEO, DTS, WS, PM, DEPOT	\$265.32
24065	08/10/2015	SHIRE OF BEVERLEY	RECOUP OF INFORMED DECISIONS ANNUAL SUBSCRIPTION FROM JULY 2015	\$1,833.34
24066	08/10/2015	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
24067	08/10/2015	SKIPPER TRUCKS - DO NOT USE	SCREW-TAPPING 5X10MM	\$3.26
24068	09/10/2015	SHIRE OF PINGELLY	VEHICLE REGISTRATIONS 12 MONTHS	\$5,947.55
24069	09/10/2015	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
24070	14/10/2015	SHIRE OF PINGELLY	VEHICLE REGISTRATION 12 MONTHS	\$305.10
24071	16/10/2015	EXCHANGE TAVERN	LUNCH FOR 4 PEOPLE 1/10/15	\$66.00
24072	16/10/2015	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING BY PINGELLY ST JOHN UNIT FOR OUTSIDE STAFF ON THE 20 AUG 2015	\$1,690.00
24073	16/10/2015	WACKER NEUSON	4XENGINE MOUNTS	\$124.52
24074	19/10/2015	BUNNINGS BUILDING SUPPLIES	EMPIRE LEVEL, TAPE MEASURE, SUPATOOL SOCKET SET, ENTRY LOCK, CABLE TIES, IRRIGATION DRIP TUBE, STORAGE CONTAINER	\$487.78
24075	19/10/2015	RAELENE MAY STEVENS	RE-IMBURSEMENT FOR BUZ TREASURES CAMP DEPOSIT	\$205.00
24076	19/10/2015	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2015/16 ESL PAYMENT	\$2,289.49

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
24077	20/10/2015	PLEASE PAY CASH - PINGELLY SHIRE	BUNNINGS - PAINT & PAINT ROLLER KITS, TOTAL FARMING SERVICES - PAINT, FARMWORKS RURAL - BOLT & NUT HEX, PINGELLY IGA SUPERMARKET - BREAD, PINGELLY IGA SUPERMARKET - BISCUITS, CONFECTIONARY FOR COUNCIL, PINGELLY IGA SUPERMARKET - COFFEE, CHEESE, S/DRD TOM, OLIVES FOR COUNCIL, PINGELLY IGA SUPERMARKET - MILK FOR COUNCIL, PINGELLY IGA SUPERMARKET - BISCUITS FOR COUNCIL, COLES - CLEANING PRODUCTS, AUSTRALIA POST - TAPE, AUSTRALIA POST - PACKING TAPE & DISPENSER, BATTERIES, PINGELLY IGA SUPERMARKET - CONFECTIONARY FOR COUNCIL, PINGELLY IGA SUPERMARKET - MILK, CHEESE FOR COUNCIL, PINGELLY IGA SUPERMARKET - MILK FOR COUNCIL, PINGELLY IGA SUPERMARKET - CAKES FOR COUNCIL, PINGELLY IGA SUPERMARKET - MILK	\$417.60
24078	22/10/2015	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
24079	21/10/2015	SHIRE OF PINGELLY	PAYROLL DEDUCTIONS	\$493.71
24080	22/10/2015	PINGELLY IGA SUPERMARKET	PAYROLL DEDUCTIONS	\$60.90
24081	23/10/2015	NICHOLLS BUS AND COACH SERVICE	BUS INSPECTION	\$147.85
24082	23/10/2015	MIDALIA STEEL (WAGIN)	50 X 50 X 2.5 PAINTED RHS AS1163 C350L0 HOT PINK END QUANTITY 7 UNIT PRICE \$ 53.92 EXC GST MATERIAL ID: 102160 G224 WELDMESH 3000 X 2400 4.00MM WIRE 50MM X 50MM GALVANISED QUANTITY 3 PRICE \$89.54 MATERIAL ID: 101468	\$771.17
24083	26/10/2015	EXCHANGE TAVERN	BOOKING 2 ROOMS FOR 2 PEOPLE FOR 4 NIGHTS INCLUDING CONTINENTAL BREAKFAST 5 OCTOBER	\$600.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
24084	26/10/2015	BUNNINGS BUILDING SUPPLIES	LOCKWOOD LOCK -FOR NEW GYM	\$252.70
24085	26/10/2015	NARROGIN BETTA ELECTRICAL	MISCELLANEOUS KITCHEN - POTS AND PANS FOR COUNCIL CHAMBERS KITCHEN.	\$413.87
24086	26/10/2015	SYNERGY	STREETLIGHT CHARGES 25 AUGUST 2015 TO 24 SEPTEMBER 2015	\$2,928.15
24087	26/10/2015	ASSOCIATED INSTRUMENTATION PTY LTD	SECOND HAND CHARGE	\$110.00
24088	29/10/2015	BUNNINGS BUILDING SUPPLIES	CLOTH TAPE, VELCRO AND STORAGE TOTES	\$47.27
24089	30/10/2015	PLEASE PAY CASH - PINGELLY SHIRE	PARRY'S NARROGIN - TROUSERS FOR CEO UNIFORM, CITY OF SUBIACO - PARKING, PINGELLY IGA - MILK, CHEESE, PINGELLY IGA - GINGER BEER, PEPPER, OIL, PINGELLY PHARMACY - AQUIUM, PINGELLY IGA - CLEANING PRODUCTS, PINGELLY IGA - ANTI BACTERIA SOAP, PINGELLY IGA - MILK, PINGELLY IGA - BEVERAGES, WONDER WIPES, PINGELLY IGA - MILK, KMART - CHRISTMAS DECORATIONS, PINGELLY IGA - BISCUITS, CAKES, PINGELLY IGA - CHEESE	\$355.35
24090	30/10/2015	SHIRE OF PINGELLY	COMMISSION OF COLLECTIONS FOR MONTH OF OCTOBER 2015	\$23.27
24091	30/10/2015	CONSTRUCTION TRAINING FUND	COLLECTIONS FOR THE MONTH OF OCTOBER 2015	\$79.25
24092	30/10/2015	BUILDING COMMISSION	COLLECTIONS FOR THE MONTH OF OCTOBER 20154	\$249.09
			TOTAL CHEQUE FROM MUNICIPAL FUND	\$25,025.66
			TOTAL ALL MUNICIPAL	\$428,708.49
1796	06/10/2015	CATHERINE HUGHES	REFUND OF BOND FOR HIRE OF COMMUNITY BUS	\$300.00
1797	06/10/2015	BROOKTON-PINGELLY FOOTBALL CLUB	REFUND OF BOND FOR HIRE OF COMMUNITY BUS INV. 5061	\$300.00
1798	22/10/2015	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
1799	22/10/2015	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
1800	22/10/2015	HELEN PRICE	REFUND OF BOND FOR HIRE OF COMMUNITY CENTRE	\$310.00
1801	22/10/2015	SOUTHWEST CARAVAN & CAMPING CLUB	REFUND OF KEY BOND FOR HIRE OF PAVILION SHOWERS AND TOILETS	\$40.00
			TOTAL TRUST PAYMENTS	\$950.00
121015	12/10/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 01/10/15 TO 10/10/15	\$11,130.65
191015	19/10/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 11/10/15 TO 17/10/15	\$14,014.65
261015	26/10/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 18/10/15 TO 24/10/15	\$12,237.35
311015	31/10/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 25/10/15 TO 31/10/15	\$7,271.65
			TOTAL TRANSPORT LICENSING	\$44,654.30
DD7651.1	06/10/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS & SUPERANNUATION DEDUCTIONS	\$5,109.14
DD7651.2	06/10/2015	AMP FLEXIBLE SUPER	PAYROLL DEDUCTIONS & SUPERANNUATION DEDUCTIONS	\$288.99
DD7651.3	06/10/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$274.73
DD7651.4	06/10/2015	THE TRUSTEE FOR THE DYER SUPER FUND	PAYROLL DEDUCTIONS & SUPERANNUATION DEDUCTIONS	\$657.09
DD7651.5	06/10/2015	MEAT INDUSTRY EMPLOYEES SUPERANNUATION FUND PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$157.11
DD7651.6	06/10/2015	LUCRF SUPER	SUPERANNUATION CONTRIBUTIONS	\$257.50
DD7651.7	06/10/2015	AUSTRALIAN SUPER ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	\$647.32
DD7651.8	06/10/2015	NGS SUPER	SUPERANNUATION CONTRIBUTIONS	\$19.99
DD7651.9	06/10/2015	CBUS	SUPERANNUATION CONTRIBUTIONS	\$372.69
DD7651.10	06/10/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$376.34
DD7651.11	06/10/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	\$188.17

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD7668.1	06/10/2015	MEAT INDUSTRY EMPLOYEES SUPERANNUATION FUND PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$1,025.83
DD7678.1	06/10/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$164.72
DD7679.1	16/10/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$773.84
DD7679.2	16/10/2015	LUCRF SUPER	SUPERANNUATION CONTRIBUTIONS	\$86.66
DD7679.3	16/10/2015	AMP FLEXIBLE SUPER	PAYROLL DEDUCTIONS & SUPERANNUATION DEDUCTIONS	\$1,041.19
DD7693.1	20/10/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS & SUPERANNUATION DEDUCTIONS	\$5,587.29
DD7693.2	20/10/2015	THE TRUSTEE FOR THE DYER SUPER FUND	PAYROLL DEDUCTIONS & SUPERANNUATION DEDUCTIONS	\$615.00
DD7693.3	20/10/2015	LUCRF SUPER	SUPERANNUATION CONTRIBUTIONS	\$269.88
DD7693.4	20/10/2015	AMP FLEXIBLE SUPER	PAYROLL DEDUCTIONS & SUPERANNUATION DEDUCTIONS	\$340.66
DD7693.5	20/10/2015	AUSTRALIAN SUPER ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	\$647.32
DD7693.6	20/10/2015	CBUS	SUPERANNUATION CONTRIBUTIONS	\$372.69
DD7693.7	20/10/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$376.34
DD7693.8	20/10/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	\$188.17
DD7693.9	20/10/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$274.73
	31/10/2015	BANK FEES	BANK FEES	\$68.69
	31/10/2015	CENTRELINK FEES	CENTRELINK FEES	\$32.67
	31/10/2015	MERCHANT BANK FEES	MERCHANT BANK FEES	\$1,534.90
151031	26/10/2015	14 - FINANCED EQUIPMENT - PHOTOCOPIER LEASE	FINANCED EQUIPMENT - PHOTOCOPIER LEASE	\$902.00
			TOTAL DIRECT DEBIT PAYMENTS	\$22,651.65
DD7655.1	28/08/2015	BENDIGO BANK CREDIT CARDS	THE WEST AUSTRALIAN - DISPLAY ADVERTISING	\$440.00
DD7655.2	30/08/2015	BENDIGO BANK CREDIT CARDS	HOT TONER - INK CARTRIDGE SET	\$105.59

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD7655.3	02/09/2015	BENDIGO BANK CREDIT CARDS	KEYNOTE CONFERENCES - REGISTRATION & ACCOMMODATION WASTE & RECYCLE CONFERENCE FOR GAVIN POLLOCK	\$1,375.00
DD7655.4	02/09/2015	BENDIGO BANK CREDIT CARDS	KEYNOTE CONFERENCES - REGISTRATION & ACCOMMODATION WASTE & RECYCLE CONFERENCE FOR DAVID FREEBAIRN	\$1,375.00
DD7655.5	01/09/2015	BENDIGO BANK CREDIT CARDS	TRINITY ON HAMPDEN - ACCOMMODATION FOR STAFF FOR 3 NIGHTS - TRAINING, TRINITY ON HAMPDEN - ACCOMMODATION FOR STAFF FOR 3 NIGHTS - TRAINING	\$1,305.00
DD7655.6	04/09/2015	BENDIGO BANK CREDIT CARDS	STATE EMERGENCY MANAGEMENT COMMITTEE - REGISTRATION FOR GAVIN POLLOCK & BARRY GIBBS TO ATTEND AUST NATURAL HAZARDS MANAGEMENT CONFERENCE	\$900.00
DD7655.7	08/09/2015	BENDIGO BANK CREDIT CARDS	RETRAVISION NARROGIN - STOVE FOR COUNCIL KITCHEN	\$2,760.00
DD7655.8	26/09/2015	BENDIGO BANK CREDIT CARDS	PARRYS NARROGIN - TROUSERS FOR CEO UNIFORM	\$259.90
DD7655.9	29/09/2015	BENDIGO BANK CREDIT CARDS	BENDIGO CREDIT CARD FEE	\$4.00
DD7689.1	19/10/2015	BENDIGO BANK CREDIT CARDS	PINGELLY IGA SUPERMARKET - SOFTDRINKS, ICE CREAM CHIPS, SAUCE, SERVIETTES,, PINGELLY IGA SUPERMARKET - MILK, SUGAR, WATER, TEABAGS, OIL, MILO	\$300.00
DD7689.2	04/10/2015	BENDIGO BANK CREDIT CARDS	PINGELLY HOTEL - BEVERAGES	\$71.00
DD7689.3	02/10/2015	BENDIGO BANK CREDIT CARDS	CLARK RUBBER - RUBBER SQUARES FOR THE GYM	\$1,050.00
DD7689.4	10/10/2015	BENDIGO BANK CREDIT CARDS	DEPT OF ENVIRONMENT - APPLICATION FEE FOR CLEARING PERMIT - SECTION OF KELVIN STREET, PINGELLY	\$50.00
DD7689.5	16/10/2015	BENDIGO BANK CREDIT CARDS	PINGELLY QUALITY MEATS - BBQ SAUSAGES	\$90.00
DD7689.6	16/10/2015	BENDIGO BANK CREDIT CARDS	RUSTIC RAINBOW - MEALS	\$118.95
DD7689.7	10/10/2015	BENDIGO BANK CREDIT CARDS	PINGELLY RURAL SUPPLIES - POTTING MIX, WHITE OIL SEEDS, SEEDLINGS	\$262.25

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2015

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD7689.8	11/10/2015	BENDIGO BANK CREDIT CARDS	MEALS	\$100.00
DD7689.9	10/10/2015	BENDIGO BANK CREDIT CARDS	PINGELLY HOTEL - MEALS	\$130.00
DD7689.10	10/10/2015	BENDIGO BANK CREDIT CARDS	SPORTS POWER NARROGIN - BIKE HELMETS, ALLIANCE 4 PLAYER SET, DOUBLE SHOT REBOUND PRO, TABLE TENNIS TABLE	\$768.92
DD7689.11	09/10/2015	BENDIGO BANK CREDIT CARDS	PINGELLY IGA SUPERMARKET - LEAN CUISINE MEALS, WATER, ORANGE JUICE, CHIPS, PINGELLY TIMES, PINGELLY IGA SUPERMARKET - COFFEE, MILO, JAM, TEABAGS, SUGAR, BREAD, MARGARINE, MILK	\$74.74
DD7689.12	04/10/2015	BENDIGO BANK CREDIT CARDS	CALTEX - FUEL	\$82.58
DD7719.1	26/10/2015	BENDIGO BANK CREDIT CARDS	CORFIELD FAMILY CHEMIST - CHRISTMAS DECORATION	\$134.00
DD7719.2	23/10/2015	BENDIGO BANK CREDIT CARDS	HARVEST TERRACE - PARKING TICKET	\$10.00
DD7719.3	21/10/2015	BENDIGO BANK CREDIT CARDS	PINGELLY RURAL SUPPLIES - GARDEN STAKES, ANTI BIRD WIRE	\$136.80
DD7719.4	20/10/2015	BENDIGO BANK CREDIT CARDS	THE GOOD GUYS - FARWELL GIFT FOR GEORGE TURVEY. HP LAPTOP COMPUTER. STAFF PAID \$148.00 TOWARDS PURCHASE	\$498.00
			TOTAL CREDIT CARD PAYMENTS	\$12,401.73

11.2.3 Early Payment Rate Incentive Draw

File Reference: 00551
Location: N/A
Applicant: N/A
Author: Grace French, Director Corporate Community Services
Date: 04 November 2015
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: N/A

Summary:

To ratify the early payment rate incentive draw process.

Background:

As part of the rate collection process the Shire of Pingelly makes available to property owners who pay their rates in full by the due date for full payment the opportunity to win prizes provided by sponsoring organisations.

Comment:

In the last few years sponsors of the prize have been Bendigo Bank and Matthews Real Estate. As part of the sponsorship agreement material from the sponsors is enclosed with the rate notice. Staff have confirmed with the Department of Local Government that there is no legislation that prevents this happening and it is common practice in most local governments.

Providing an incentive for early payment of rates can increase the cash flow that comes in in the early part of the year prior to other revenue streams coming in.

It is proposed that rules be set for the prize process, so that there is clarity about eligibility and promotion of sponsors. Rules are detailed below:

1. That ineligible ratepayers are:
Owners of property that is not fully rated (subject to exemptions)
Shire of Pingelly Councillors or Staff (or partners of)
2. That sponsors materials be included in the envelope sent to ratepayers with the rate notices.
3. That mention of the sponsors is made in the newsletter accompanying the rate notices.
4. Entry into the Early Payment of Rates competition be offered to eligible ratepayers who have paid in full all rates and charges (including arrears) within 35 days of issue and that the draw be conducted at the Ordinary Council meeting following the close of the competition.
5. That the Presiding Person at the meeting conducts the draw.
6. The program Random Prize Draw be used to draw the winners.
7. Staff to confirm the eligibility of the winners prior to the announcement of the winners.
8. Should the assessment drawn be ineligible, then another draw will be done until eligible winners have been selected.
9. When a winner is determined the name of the winners will be published in the Shire News as well as an acknowledgement of the provision of prizes by the sponsors.

Consultation:

CEO
Department of Local Government

Statutory Environment:

N/A

Policy Implications:

Nil

Financial Implications:

Nil – The prizes are supplied by sponsors.

Strategic Implications:

N/A

Voting Requirements:

Simple Majority

Recommendation:

That Council adopt the rules for the Early Payment Rate Incentive Draw:

1. **That ineligible ratepayers are:
Owners of property that is not fully rated (subject to exemptions)
Shire of Pingelly Councillors or Staff (or partners of)**
2. **That sponsors materials be included in the envelope sent to ratepayers with the rate notices.**
3. **That mention of the sponsors is made in the newsletter accompanying the rate notices.**
4. **Entry into the Early Payment of Rates competition be offered to eligible ratepayers who have paid in full all rates and charges (including arrears) within 35 days of issue and that the draw be conducted at the Ordinary Council meeting following the close of the competition.**
5. **That the Presiding Person at the meeting conducts the draw.**
6. **The program Random Prize Draw be used to draw the winners.**
7. **Staff to confirm the eligibility of the winners prior to the announcement of the winners.**
8. **Should the assessment drawn be ineligible, then another draw will be done until eligible winners have been selected.**
9. **When a winner is determined the name of the winners will be published in the Shire News as well as an acknowledgement of the provision of prizes by the sponsors.**

Moved: _____ Seconded: _____

11.2.4 Ranger Authorisation

File Reference: 00043 / 00141
Location: N/A
Applicant: Mr Matthew Sharpe - WA Contract Ranger Services
Author: Grace French, Director Corporate Community Services
Date: 5 November 2015
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: N/A

Summary:

Council to appoint Mr Derek Christopher Powell & Ms Carmody Glass of WA Contract Ranger Services to be authorised to act under the following legislation.

Background:

Local Government is bound to enforce certain legislation and as a result is required that officers be authorised to undertake various roles and responsibilities in relation to the legislation. As existing officers roles change and new officers are employed, it is essential that these officers are properly authorised under the appropriate legislation to undertake their duties.

Comment:

Ms Powell has been employed by WA Contract Ranger Services to provide support for Council's ranger Mr Matthew Sharpe who has been conducting ranger services on behalf of the Shire of Pingelly since January 2014. Mr Powell has several training and certificates in Municipal Laws and from beginning of 2015 has been certified on diverse courses associated with animal and fire control.

Ms Glass has been employed by WA Contract Ranger Services to provide support to Mr Sharpe and Mr Powell. Ms Glass has experience working as a ranger and worked in the farming industry, animal health, training domestic pets and managing livestock. Further to her abilities, she will be enrolled to attend Law enforcement A & B courses in the next 12 months.

Providing delegations to Mr Powell & Ms Glass will enable Mr Sharpe to carry out his role under the relevant legislation on behalf of the Shire of Pingelly. Council will need to appoint both Mr Powell and Ms Glass to enforce the following legislation:

- Dog Act 1976
- Cat Act 2011
- Bush Fire Act 1954
- Litter Act 1979
- Caravan and Camping Act 1995
- Control of Vehicles (Off Road Areas) Act 1978
- Local Government Act 1995
- Local Government (Miscellaneous Provisions) Act 1960
- Animal Welfare Act 2002

Consultation:

Chief Executive Officer

Statutory Environment:

Dog Act 1976
Cat Act 2011
Bush Fire Act 1954
Litter Act 1979
Caravan and Camping Act 1995
Control of Vehicles (Off Road Areas) Act 1978
Local Government Act 1995
Local Government (Miscellaneous Provisions) Act 1960
Animal Welfare Act 2002

Policy Implications:

Nil

Financial Implications:

Cost of service provision – 2015/16 budget

Strategic Implications:

Shire of Pingelly Workforce Plan

Voting Requirements:

Simple Majority

Recommendation:

That:

Council endorse Mr Powell & Ms Glass as an Authorised Officer for the Shire of Pingelly pursuant to the following Acts :

- **Dog Act 1976**
- **Cat Act 2011**
- **Bush Fire Act 1954**
- **Litter Act 1979**
- **Caravan and Camping Act 1995**
- **Control of Vehicles (Off Road Areas) Act 1978**
- **Local Government Act 1995**
- **Local Government (Miscellaneous Provisions) Act 1960**
- **Animal Welfare Act 2002**

Moved: _____ Seconded: _____

11.3 TECHNICAL SERVICES

11.3.1 Bush Fire Advisory Committee Minutes

File Reference: 00064
Location: Shire of Pingelly
Applicant: Chief Bush Fire Control Officer Rodney Shaddick
Author: Sheryl Squiers, Administration Officer Technical
Date: 9 November 2015
Disclosure of Interest: Nil
Attachments: Bush Fire Advisory Committee Minutes (Attachment 2 after pink sheet under separate cover).

Summary:

Council is requested to adopt the recommendations from the Bush Fire Advisory Committee Meeting held on 27 October 2015.

Background:

A meeting of the Bush Fire Advisory Committee was held on Monday 27 October 2015 in the Council Chambers.

Comment:

The purpose of the meeting was to discuss the up and coming bush fire season and to go over any issues that may need to be dealt with.

Consultation:

Chief Bush Fire Control Officer Rodney Shaddick

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Bushfire Advisory Committee Meeting of the Shire of Pingelly held in the Council Chambers on 27 October 2015 be received.

Moved: _____ Seconded: _____

12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

14. CLOSURE OF MEETING

The Chairman to declare the meeting closed.