

Notice of Meeting



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Dear Elected Member

The next Ordinary meeting of the Shire of Pingelly will be held on 17 February 2016 in the Council Chambers, 17 Queen Street, Pingelly commencing at 2.00pm.

The Community Craft Centre will be providing dinner.

Schedule

11.15am (approx – after Audit Committee Meeting)

Information Session / Lunch /
Corporate Discussion
Council Meeting
Dinner

2.00pm

6.00pm

A handwritten signature in black ink, appearing to be 'G. Pollock'.

Gavin Pollock
Chief Executive Officer

12 February 2016

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Pingelly for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Pingelly disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Pingelly during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Pingelly. The Shire of Pingelly warns that anyone who has an application lodged with the Shire of Pingelly must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Pingelly in respect of the application.

AGENDA

Shire of Pingelly
Ordinary Council Meeting
17 February 2016

MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.

DISCLAIMER


INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

PLEASE NOTE:

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

A handwritten signature in blue ink, appearing to be 'G. Pollock', written in a cursive style.

**GAVIN POLLOCK
CHIEF EXECUTIVE OFFICER**

COUNCIL MEETING INFORMATION NOTES

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available in the Shire of Pingelly Office, on the website and the Pingelly Library seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).

Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Pingelly Office and the Shire of Pingelly website within ten (10) working days after the Meeting.

NOTE:

Unopposed Business

Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.

If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.

A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.

If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

Question Time

This Policy provides guidance to the Presiding Member (noting the provisions of the *Local Government (Administration) Regulation 7*).

Question time is for the asking of questions. General comments, issues for debate etc. are to be progressed through the normal procedure for submitting Agenda items for Council's consideration. Tabled correspondence will not be accepted.

Unless the person is known to all other persons in the Chamber, the Questioner is to state their name and address prior to asking the question.

The Questioner is to stand to address the Presiding Member, unless illness or a physical or other disability prevents him/her from doing so. All questions are to be addressed to the Presiding Member.

The question must be immediately put and may be followed by a brief statement related to the question.

The Presiding Member may respond to the question or may nominate a Councillor or an Officer to respond.

Debate between the Questioner or public and a Councillor or Officer is not permitted.

Questions may not be put by Councillors to the Questioner or other members of the public except for the purpose of clarification.

If the Presiding Member determines that a full and complete answer is unable to be given at that time, the question may be taken on notice. In that case, an answer will be given in writing to the Questioner within 7 days and the response tabled at the next Ordinary Council meeting.

A summary of the question and the response only is to be recorded in the minutes of the meeting.

QUESTION TIME FOR THE PUBLIC

(Please write clearly)

DATE: _____

NAME: _____

TELEPHONE : _____

ADDRESS: _____

QUESTIONS TO THE PRESIDENT:

GENERAL QUESTION / QUESTION RELATED TO THE AGENDA *(strike out which is not applicable)*

ITEM NO	PAGE NO	QUESTION

PLEASE PASS TO THE CHIEF EXECUTIVE OFFICER FOR REFERRAL TO THE PRESIDENT BY 2.00 PM AT THE MEETING, OR BY 1.45PM ON THE DAY OF THE MEETING AT THE SHIRE OF PINGELLY OFFICE, 17 QUEEN STREET, PINGELLY.

Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at every ordinary meeting of a council; and

Such other meetings of councils or committees as may be prescribed.

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b) Local Government (Administration) Regulations 1996.

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

every special meeting of a council; and

every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.

(2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:

by the person presiding at the meeting; or

in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members, having regard to the requirements of sub regulations (2) and (3).

The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.

Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.

Nothing in sub regulation (3) requires:

A council to answer a question that does not relate to a matter affecting the local government;

A council at a special meeting to answer a question that does not relate to the purpose of the meeting;

or

A committee to answer a question that does not relate to a function of the committee.

SHIRE OF PINGELLY

DISCLOSURE OF INTERESTS

TO THE CHIEF EXECUTIVE OFFICER:

Under the Provisions of Division 6 of Part 5 of the Local Government Act 1995, I hereby disclose a Financial Interest/s in the matter/s listed on this form, which is/are scheduled for consideration at the meeting of Council to be held on:

17 February 2016

(Print Name)

(Signature)

(Date)

NOTE: Members of Council are asked to deliver this completed form to the Chief Executive Officer on the day of the Council Meeting as required by the Act. Where this is not practicable the Disclosure/s may be telephoned to the Council Office on 9887 1066 and/or the form subsequently passed to the Chief Executive Officer prior to the meeting.

ITEM NO	PAGE NO	TYPE	REASON

DISCLOSURE OF FINANCIAL INTEREST, PROXIMITY INTEREST AND/OR INTEREST AFFECTING IMPARTIALITY

Chief Executive Officer, Shire of Pingelly

In accordance with Section 5.60-5.65 of the *Local Government Act* and Regulation 34(B) and 34(C) of the *Local Government (Administration) Regulations* and Regulation 11 of the *Local Government (Rules of Conduct) Regulations*, I advise you that I declare a appropriate box):

financial interest (Section 5.60A)

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

proximity interest (Section 5.60B)

A person has a proximity interest in a matter if the matter concerns a proposed —
(a) change to a planning scheme affecting land that adjoins the person's land;
(b) change to the zoning or use of land that adjoins the person's land; or
(c) development (as defined in section 5.63(5)) of land that adjoins the person's land.

interest affecting impartiality (Regulation 11). I disclose that I have an association with the applicant. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

An interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association but does not include a financial or proximity interest as referred to in section 5.60.

SHIRE OF PINGELLY

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, 17 Queen Street, Pingelly on Wednesday 17 February 2016 – commencing at 2.00pm.

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

2. ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Noongar people. It is a privilege to be standing on Noongar country. I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the security and wellbeing of all the people of this country where we live and that we share together - Australia

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

3.1 Reminder

“It takes a team to make the dream work” Dr John Maxwell.

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

7. APPLICATIONS FOR LEAVE OF ABSENCE

8. DISCLOSURES OF INTEREST

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 9 December 2015

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Absolute Majority

Recommendation:

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 9 December 2015 be confirmed.

Moved: _____ Seconded: _____

10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Announce and acknowledge successful funding applications:

• Lotterywest	\$1,000,000
• Bridges Renewal Programme	\$ 81,000
• Commodity Route Supplementary Fund	\$ 225,000
• National Stronger Regions Fund	\$3,888,595
• Bendigo Bank	\$ 150,000
• Pingelly Times	\$ 10,000
• Pingelly Development Association	\$ 5,000
• CBH Grain Donations	\$ 1,405

11. REPORTS OF COMMITTEES OF COUNCIL

Audit Committee

Full Council

Meeting held 11am on Wednesday 17 February 2016.

Recreation & Cultural Committee

*Member – Cr Lange
Member – Cr Walton-Hassell
Member – Cr Morton
Member – Cr Marshall*

Meeting held Friday 12 February 2016.

Bushfire Advisory Committee

*Member – Cr Freebairn
Deputy – Cr Morton*

Medical and Aged Care Services Committee

*Member – Cr Freebairn
Member – Cr Hodges
Member – Cr Lange
Member – Cr Mulrone
Member – Cr Steel*

CEO Performance Review Committee

*Member – President
Member – Deputy President
Member – Councillor to be
determined*

Councillors met with John Phillips on 27 January 2016.

12. REPORTS OF COUNCIL DELEGATES ON EXTERNAL COMMITTEES

- | | |
|--|---|
| • <i>Central Country Zone of WALGA</i> | <i>Delegate – President
Delegate – Deputy President
Deputy – Cr Walton-Hassell</i> |
| • <i>Hotham-Dale Regional Road Sub-Group</i> | <i>Delegate – Cr Lange
Deputy - Cr Marshall</i> |
| • <i>Pingelly Cottage Homes Committee</i> | <i>Delegate – Cr Freebairn
Deputy – Cr Mulroney</i> |
| • <i>Development Assessment Panel</i> | <i>Delegate – Cr Lange
Delegate – Cr Mulroney

Deputy – Cr Freebairn
Deputy – Cr Morton</i> |
| • <i>Dryandra Country Visitors Centre</i> | <i>Delegate – Cr Marshall
Deputy – Cr Freebairn</i> |

Dryandra Country Visitors Centre Report – By Cr Ray Marshall:

On 4th Feb 2016, I attended the general meeting of D.C.V.C. Please note following dot points as to outcomes as it concerns Pingelly.

1. You have received a copy of the D.C.V.C. Manager's Feb report.
2. Proposed trip by the DCVC committee (arranged by Carol Mahony) to view Pingelly's Tourists sites. Proposed date Mon 11th April 2016. Will require the Community Bus at Pingelly Tourism Group Inc. cost.
3. DCVC & Town of Narrogin intend to apply for R for R grant funding (audio devices & signage) to promote Narrogin. Potential to include the Region. Request only a letter of support from the Pingelly Shire. (See Manager's Report.)
4. Letter from Pingelly Shire was tabled, outlining Pingelly's planned financial contribution to the DCVC.
5. Susan Guy (C.D.O. TofN) tabled a report on key findings of "The Future of Visitors Centres in W.A." (Haebering Consultants 2014). Interesting reading!!!
6. The finances of the DCVC are in the positive but tight budgeting as always, is required.
7. The issue of "dump points" was raised. The question of whether they should be locked and only used on request and/or fee ???
8. DCVC. Manager (Giere Kami) is willing to address Pingelly Council at a convenient time.

9. The issue of the huge cost of producing tourist magazines, pamphlets, brochures etc many relaying the same message. Pingelly's "Tear Offs" has created interest within the committee as to a cheap and efficient method of portraying local tourist information. I have left another sheet there, as the initial one is nearly used.

10. I tabled the Boodjin Story Book, Balladong Calendar and a fresh book of "Tear Offs" to be placed in the DCVC.

Their next meeting is scheduled for the 25th Feb. which will clash with the Councillor Forum at Beverley. I would request the possibility to arrange for a delegate from the Tourism Group Inc. to attend.

- *Regional Waste Group* Delegate – Cr Mulroney
Deputy – Cr Marshall

- *Shires of Pingelly and Wandering Joint Local Emergency Management Committee* Delegate – Cr Lange
Deputy – Cr Hodges

- *Youth Working Group* Delegate – Cr Morton
Delegate – Cr Walton-Hassell
Deputy – Recreation & Cultural Committee

- *Project User Group (PUG)* Delegate – Cr Lange
Deputy – Members of Medical & Aged Services Committee

- *Sport and Recreation Focus Group* Delegate – Cr Lange
Delegate – Cr Walton-Hassell
Deputy – Cr Marshall

- *Aged Care Planning Regional Sub-Group (BBP)* Delegate – Cr Lange
Delegate – Cr Steel
Deputy – Members of Medical & Aged Care Committee

Report over the page.

15 January 2016 Meeting to discuss BBP aged Housing Opportunity

Meeting with Brookton, Beverley, Pingelly representatives and WDC – Wendy Newman, Lauren Clarke and Dannelle Foley from Heartlands WA.

The meeting was convened by WDC to discuss the urgent nature of preparing to apply for aged care housing, it was originally thought there would be considerable lead time to prepare but the timeframes have changed and there is now need to have a business case ready for the end of March 2016. There is limited time and limited opportunities as the funding is open to all Development Commissions with many South west groups already working to apply.

RforR funding has changed in that projects must be fundamental to the future growth of WA. Successful funding applications will be locked in for expenditure in 17/18 and 18/19. WDC advised the following criteria would need to be considered to support the business case.

Items already addressed are:

- Alliance between Shires
 - Completed and already a working group
- MOU signed
 - completed
- Identified land possibilities
 - All indicated they have land in mind for project
- Verso Aged Care report prepared
 - Needs some more research before use (ie Brookton long term population stats)

Items that will need to be addressed are:

- Creation of primary contacts
- Collection of data
- Collation of individual shire data ie. strategic plans
- Aged Care Housing Needs Analysis
- Cost Benefit Analysis
- Site choices
- Housing design

- All of the above will culminate in the creation of Development of Business Case
 - Management Plan
 - Priority list of where and what happens
 - Time frame for project
 - Key Milestones
 - Model of management long term
 - Maintenance management
 - Long term finance plan
 - Risk Analysis

- In kind contribution will include:
 - Land
 - Site works
 - Site design (pre and post - landscaping etc)
 - Look at what's been committed to date for leverage consideration

- Financial contribution
 - If Shires contribute cash this will be for their own Shire not across all three
 - Cash contribution could translate to additional housing for payee

Where to next

Each Shire will have to agree to the PES contract that WDC will provide for consideration and urgent attention. This will then trigger the ability for WDC to assist us in a number of areas.

13. REPORTS FROM THE SHIRE PRESIDENT

Meetings attended December 2015:

9th Audit Meeting

9th CEO meeting with Council and John Phillips

9th Council Meeting

17th Melbourne - all day visiting manufacture and wooden buildings.

Long lasting exterior timber clad Mental Health Wing Dandenong Hospital.

Highlight was the actual manufacturer and demonstration of their work.

Meetings Attended January 2016

28th Tasmania – Launceston/St Leonards – new timber 50mx50m building

25m roof beams. Great acoustics. Outside clad was corrugated iron.

29th Tasmania – Sheffield Aged facility

Was made up of residential in old hospital; independent or supported duplex housing, were gifted the old Primary school and \$2m to upgrade for the GP and Allied Health.

8th Wrote report on the SIHI projects

8th BBP at Beverley – Attended by WDC – re the supported Aged Housing and Jo Drayton PHN (we need to invite her to a Council meeting)

9th Cottage Homes – CRC

13.1 Reports from Meetings from the Acting Shire President Cr Bill Mulrone

On 22 December 2015 in company of Director of Community and Corporate Services Ms Grace French attended a meeting with the following in Brookton. Brookton Shire, representative of DPAW and Boyagin (Boogin) Rock Redevelopment Project Committee. The purpose of the meeting to outline the project outcomes.

There was much discussion in regards to these aspects and the following dot points were established.

1. Beautification of the existing picnic grounds at Boogin.
2. A walk trail around the rock structure but away from the rock
3. Interpretation of the cultural significance of Boogin to the Noongar people
4. Interpretation of the flora and fauna that inhabit the rock and surrounds
5. Identification of joint management potential for the reserve
6. Identification of employment opportunities as a result of any redeployment

Aspects of consideration were:

- a. What constitutes an agreement by the traditional owners to proceed in whole or part?
- b. How will any appointed working group function? Where to meet and how often? How will communication between the groups be achieved.?
- c. How will the group communicate with the wider community?
- d. How will the work be funded to necessitate and build the implemented plan suitable for submission to the Shires initially and then to potential funding bodies.

Overall the meeting presentation by the group was well received with both Shires verbally by the representatives giving support, this has to confirmed with a letter from the group seeking Councils confirmation of this approval.

On Tuesday 19th January a meeting was conducted with representatives from SIHI and WACHS Project Manager with representatives of the Pingelly PUG (Cr Steel and Cr Hodges) myself and A/CEO Mr Barry Gibbs. The purpose of the meeting was to create a positive conversation with regards to the allocation of monies for the establishment of Aged Appropriate Housing. An over view of the meeting is as follows:

The Minister of Health has agreed to put together a proposal to put in age appropriate housing. This will be a contribution to the project with the Shire of Pingelly's contribution being the land the housing will be built on. It is hoped this funding will allow for six units to be built.

WACHS advised this is a grant restricted tender and a grant funding agreement is to be negotiated. There will be some conditions – ie business case from SIHI around supporting older people to age in communities.

The World Health Organisation recognises that people are able to remain independent and engage in communities if they can age in place / in their community.

Their aim is to sit aged housing in aged friendly communities. They must be integrated in a community that supports aging in a positive way which is a new concept in rural WA.

The minimum requirements seem to be met in Pingelly which are
1-aged friendly area
2-design

The design within the accommodation must also meet minimum requirements. Some are:

- To support people functionally in their homes – elderly and people with disabilities
- Wide doorways and passageways for wheelchair access / walking frame
- Smooth and open design to facilitate movement
- Door handles universal design (easy to use)
- Taps, oven height, etc
- Natural light important, big windows, skylight helps people with dementia

The Shire of Pingelly would be landlord and administrator of the buildings and have a committee to do the assessment process to see who will go in to units.

It would be approximately a two year process after the funding is granted. Can negotiate extension if time is running short and not quite finished. A realistic timeline is to be developed for the project to be completed by December 2017. Milestones to be agreed.

Next Steps:

A letter of offer to come from WACHS. This will be signed off and a letter sent back by the Shire of Pingelly then negotiations towards the grant funding agreement will commence.

A negotiation group from the Shire's side and from WACHS side will be formed.

Six week period to finish negotiations, goes to CEO for review then contract gets awarded.

14. OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Construction Material for the New Recreation and Cultural Centre

File Reference: 00661
Location: Somerset Street Pingelly
Applicant: Gavin Pollock, Chief Executive Officer
Author: Gavin Pollock, Chief Executive Officer
Date: 12 February 2016
Disclosure of Interest: Nil
Attachments: ATC Studio: Vittino Ashe Architects Why Timer Report (Attachment 1 after yellow sheet in attachments book)

Summary:

Council to consider the recommendation on construction material for the new Recreation and Cultural Centre.

Background:

At the Ordinary Meeting of Council held on 18 November 2015 Council endorsed the following:

11902 - Moved: Cr Mulroney

Seconded: Cr Walton-Hassell

Recommendation and Council Decision:

That Council Endorse;

- **the Pingelly Recreation and Cultural Centre Building Floor Plan DWG – S03 Dated 12-11-2015 provided by the University of Western Australia (UWA) on behalf of the Sport and Recreation Focus Group.**
- **the Chief Executive Officer further develop the Pingelly Recreation and Cultural Centre Building Floor Plan DWG – S03 Dated 12-11-2015 with the required specifications and documentation ready for calling the construction tenders.**
-

Carried 8:0

Cr Mulroney left the meeting at 2.52pm and did not return.

11908 Cr Steel moved to introduce new business of an urgent nature, this was seconded by Cr Marshall.

Carried 7:0

11909 Moved: Cr Steel

Seconded: Cr Walton-Hassell

That Council approve:

- **Sending a working group to Melbourne consisting of the Chief Executive Officer and two members of the Sport and Recreation Focus Group to inspect buildings constructed of the material being suggested for use in the new Pingelly Recreation and Cultural Centre.**
- **The group are to present a report back to Council and the Sport and Recreation Focus Group on their findings.**
- **The expenditure of approximately \$4000 towards this trip.**

Note: The Shire President will be in Melbourne and will meet up with the group to attend a meeting with Bruce Hutchings who is the manufacturer of the timber. Patrick Beale from UWA will also be attending the meeting at his own cost.

Carried 7:0

On 12 February 2016 the working group that travelled to Melbourne in December 2015 presented its view and findings on inspected buildings constructed from timber. Patrick Beale from the University of Western Australia (UWA) also presented on why timber versus conventional bricks and mortar construction.

Following both presentations the Councillors, Executive Staff, Sport and Recreation Focus Group members asked questions of both the presentations to obtain information and clarification before entering a consolidated discussion on the construction materials. Following a robust discussion a recommendation was prepared for the Ordinary Meeting of Council to be held on 17 February 2016.

Comment:

To date the Shire of Pingelly has received confirmation of the following funding for the Recreation and Cultural Centre:

- National Stronger Regions Funding (NSRF) - \$3,888,595
- Shire of Pingelly Loan - \$2,500,000
- Lotterywest - \$1,000,000
- Shire of Pingelly Reserve Cash Funds \$500,000
- Bendigo Bank - \$150,000
- Pingelly Times - \$10,000
- Pingelly Development Association Inc - \$5,000
- Recreation and Cultural Centre Grain Donations - \$1,405

In Kind Support

- Tianco Pty Ltd - \$5,100
- Wheatbelt Electrics - \$5,000

Total \$8,065,100

Please note the application for the National Stronger Regions Funding (NSRF) - \$3,888,595 was based on the Recreation and Cultural Centre being a timber constructed building.

The Shire of Pingelly has made grant submission to the following;

- Department of Sport and Recreation for \$1,000,000 with results being announced in early March 2016.
- Wheatbelt Development Commission for \$240,000 with results being announced late 2016.
- CBH for \$20,000 the announcement time frame is unknown at this stage.

Please note if any of the unannounced funding is successful it will reduce the Shire of Pingelly's contribution to the construction of the building and be redirected in to car park, landscaping, footpaths and bowling green etc to complete the project.

Consultation:

Melbourne Working Group, Sport and Recreation Focus Group, Shire Councillors, Chief Executive Officer, Shire Executive Staff and Patrick Beale UWA.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

A maintenance budget will have to be included in future budgets for the Recreation and Cultural Centre based on the construction material used.

Strategic Implications:

The Shire asset management plans will need to be reviewed and reflect the new Recreation and Cultural Centre building.

Voting Requirements:

Absolute Majority

Recommendation:

That Council Endorse;

- the New Recreation and Cultural Centre being constructed primarily from timber.

14.2 Park and Playground Focus Group

File Reference: 00662
Location: Shire of Pingelly
Applicant: Shire of Pingelly
Author: Craig McLennan, Project Manager
Date: 4 February, 2016
Disclosure of Interest: Nil
Attachments: NA

Summary:

The various groups associated with under primary school age children in Pingelly have requested a united and co-ordinated approach to the delivery of infrastructure in Pingelly.

The Council is requested to endorse the Park and Playground Focus Group to develop ideas for implementation.

Background:

The various groups associated with under primary school age children in Pingelly have contacted the Shire of Pingelly with an expressed desire to have a co-ordinated approach to the provision of a best outcome and delivery of infrastructure while acknowledging limited funds.

Following a meeting on 12 August between Kylie Turton, Gavin Pollock - Chief Executive Officer, and Craig McLennan - Project Manager it was decided to determine whether there was sufficient interest to create a Park and Playground Focus Group.

A follow up meeting was held 12 October 2015, it was decided the Shire would ask for Expressions of Interest from those people from the Community who were interested in participating.

To elicit members, an Expression of Interest was placed in the Pingelly Times on 18 and 24 November, and 1 December 2015. As a consequence, in addition to the three original members, two further suitable applicants expressed an interest in being part of such a group.

The Expression of Interest read:

“The Shire of Pingelly is looking at developing a strategy on how to best redevelop, replace, relocate or even purchase new playground equipment and improve our current park facilities. The Shire sought Expressions of Interest from the community to join the focus group via meetings with two of the Group and advertising in the Pingelly Times on that is due to commence meeting in February 2016.

If you are interested please contact Craig McLennan at the Shire Office for more information or to obtain a nomination form with all nomination having to be received by 4:00pm on Friday 4 December 2015.”

Comment:

The Shire of Pingelly supports community engagement and is willing to work with this Group.

Consultation:

Kylie Turton

Pingelly Times: 18th and 24th November, 1st December 2015. Request for “Expressions of Interest”

Gavin Pollock - Chief Executive Officer, and Craig McLennan- Project Manager

Statutory Environment:

N/A

Policy Implications:

N/A

Financial Implications:

None without further investigation and discussion

Strategic Implications:

Strategic Community Plan

p14 (Abridged comment.)

“LOCAL GOVERNMENT’S ROLES”

[The] ...primary roles the Shire of Pingelly has in contributing to the community vision are:

Leadership, services and infrastructure

Council has a role as civic leader in the community. With strong leadership and community support, the Council can achieve much more than just through its own direct service delivery. For example... facilitating better outcomes through “joined up” strategy and action.

[Also]... influencing the decisions of others who do or can contribute to positive community outcomes...

This includes services like parks and gardens ... recreation and cultural facilities... Some... [of which]... are based on infrastructure like parks and playgrounds...”

Pingelly 2023

Voting Requirements:

Absolute Majority

Recommendation:

That the Council support the establishment of a Park and Playground Focus Group.

Moved: _____ Seconded: _____

14.3 Beverley, Brookton & Pingelly (BBP) Aged Housing Alliance

File Reference: 00565
Location: The Shires of Beverley, Brookton & Pingelly
Applicant: BBP Alliance
Author: Gavin Pollock, Shire of Pingelly Chief Executive Officer
Date: 10 February 2016
Disclosure of Interest: Nil
Attachments: Project Execution Strategy
(Attachment 2 after green sheet in attachments book)

Summary:

Council to consider the Project Execution Strategy (PES) relating to the Age Friendly Cluster Housing Model for the Shires of Beverley, Brookton and Pingelly (BBP). If the PES is supported by Council, the Councillors delegated to the Aged Care Planning Regional Sub-Group (BBP) by Council will be granted delegated authority to work with the Wheatbelt Development Commission (WDC) to progress the project to the final business case stage.

Background:

The Shires of Beverley, Brookton and Pingelly have met and discussed working together in progressing and the development of Aged Support and Care Solutions within the three Shires. The PES is to formalise a strategy for a business case to seek funding for the delivery of Age Friendly Cluster Housing units across the three Shires.

Comment:

The BBP met with WDC on the 15th January 2016 and the 8th February 2016 to discuss the PES.

Consultation:

Cr Lange and Cr Steel
Wheatbelt Development Commission
The Shires of Beverley and Brookton

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

The Shire of Pingelly will be required to make a financial contribution to the BBP project and the final cost will need to be reported back the Council by the delegated Councillors for Council to endorse and allocate any unbudgeted expenditure.

Strategic Implications:

Strategic Community Plan

Outcome 4.4: A financially sustainable Shire

Strategy 4.4.1: Explore resource sharing opportunities with neighbouring Shires through the Region)

Outcome 1.6: Quality of life for the aged and disabled

Strategy 1.6.1: Support and advocate for services and facilities that meet the needs of the aged and disabled

Strategy 1.6.2: Support the provision of active ageing activities for seniors

Strategy 1.6.3: Advocate for an improved Senior Citizens Centre

Strategy 1.6.4: Assist the expansion of Pingelly Cottage Homes with more independent living units

Strategy 1.6.5: Support independent life-style choices and advocate for improved ageing in place services

Voting Requirements:

Majority

Recommendation:

That Council

- 1. continue to support a regional approach for the construction of dedicated aged persons independent living units;**
- 2. endorses the Project Execution Strategy (PES) and two delegated Councillors to develop a comprehensive business case with assistance from the Wheatbelt Development Commission for the purpose of attracting State and/or Federal funding to construct aged person independent living units in the Beverley, Brookton and Pingelly (BBP) participating communities as a part of the regional initiative and alliance;**
- 3. agrees to contribute in-kind support by allocating land, contributing to earthworks and landscaping for the construction of aged persons independent living units located in the Shire of Pingelly; and**
- 4. agrees to a cash contribution for the construction of aged persons independent living units in Pingelly with the contribution amount being allocated either on the completion of the business case or a detailed project costings report.**

Moved: _____ Seconded: _____

15. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

15.1 Monthly Statement of Financial Activity

File Reference: 00271
Location: N/A
Applicant: Grace French, Director Corporate & Community Services
Author: Grace French, Director Corporate & Community Services
Date: 09 February 2016
Disclosure of Interest: Nil
Attachments: Monthly Statements of Financial Activity for the period 1 July 2015 to 31 December 2015 (Attachment 3 after blue sheet under separate cover).
Previous Reference: N/A

Summary:

Council to consider accepting the Monthly Statements of Financial Activity for December 2015.

Background:

The Monthly Statements of Financial Activity for December 2015 are attached for Council consideration.

Comment:

The Monthly Statement of Financial Activity represents Council's financial activities and status for the period ending 31 December 2015.

Consultation:

CEO

Statutory Environment:

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

Policy Implications:

Nil

Financial Implications:
Nil

Strategic Implications:
Nil

Voting Requirements:
Absolute Majority

Recommendation:
That the Monthly Statements of Financial Activity for the period ending 31 December 2015 be accepted and material variances be noted.

Moved: _____ Seconded: _____

15.2 Accounts Paid by Authority

Applicant: Grace French, Director Corporate & Community Services
Author: Raewyn Street, Senior Finance Officer
Date: 3 February 2016
Disclosure of Interest: Nil
Attachments: List of Accounts Following
Previous Reference: N/A

Summary:

Council to consider authorising the payment of accounts.

Background:

The following list represents accounts paid by authority for the month of December 2015.

Comment:

Unless otherwise identified, all payments have been made in accordance with Council's 2015/16 Budget.

Consultation:

N/A

Statutory Environment:

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
- (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Recommendation:

That the List of Accounts as presented:

- (1) Municipal Fund – Account 117984856**
Vouchers EFT1813 – 1945, Cheques 24128 – 24183 inclusive totalling \$473,278.22 - previously paid.
- (2) Trust Fund – Account 117984872**
Cheques 1819 – 1820 Totalling \$180.00.
- (3) Trust Fund Department of Transport – 123395691**
Totalling \$61,167.15; and
- (4) Direct Debit Payments**
Totalling \$123,578.17 – previously paid
- (5) Credit Card Payments**
Totalling \$4,283.64 – previously paid

Moved: _____ Seconded: _____

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
EFT1813	02/12/2015	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPLE ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	\$205.00
EFT1814	04/12/2015	RAYMOND JOHN MARSHALL	SITTING FEES OCTOBER - DECEMBER 2015	\$875.00
EFT1815	04/12/2015	LEE NORA STEEL	SITTING FEES OCTOBER - DECEMBER 2015	\$875.00
EFT1816	04/12/2015	AARON JAMES MORTON	SITTING FEES OCTOBER - DECEMBER 2015	\$875.00
EFT1817	04/12/2015	SHIRLEY LANGE	SITTING FEES OCTOBER - DECEMBER 2015	\$2,300.00
EFT1818	04/12/2015	WILLIAM VINCENT MULRONEY	SITTING FEES OCTOBER - DECEMBER 2015	\$950.00
EFT1819	07/12/2015	J R & A HERSEY	SIGN PRODUCT RED/WHITE N/R S/SD ALUM SIMILAR TO ATTACH; SIGN SPRAYING IN PROGRESS 300MMX420MM MAGNETIC, SIGN SPRAYING IN PROGRESS SPRAYING IN PROGRESS 900X600 ALUM	\$207.90
EFT1820	07/12/2015	ARROW BRONZE	MEMORIAL ROSE GARDEN BRONZE PLAQUES 381MM X 216MM	\$650.98
EFT1821	07/12/2015	PINGELLY TRANSPORT	100 - 250MM ROCK FROM NARROGIN QUARRY FOR DELIVERY TO BULLARING ROAD INTERSECTION	\$1,486.63
EFT1822	07/12/2015	WESTRAC EQUIPMENT PTY LTD	COIL AND ORIFICE	\$1,160.36
EFT1823	07/12/2015	JASON SIGNMAKERS	CROSSROADS 750 X 750 2MM ALUM CLASS 1 W2-1B-AL20CL1, STOP AHEAD 750 X 750 2MM ALUM CLASS 1 W3-1B-AL20CL1, CHILDREN CROSSING SYMBOLIC FLUORO 750 X 750 2MM ALUM DIAMOND GRADE W6-38BF-AL20CL0, BUS TURNAROUND TAG 750 X 750 2MM CUSSIGN, STREETNAME PLATE 150MM RICKARD ST, STREETNAME PLATE 200MM GILES RD, NO PARKING; STENCILS 700MM X 700MM BLACK ON WHITE OVERLAY WITH BORDER AS PER QUOTATION	\$833.58
EFT1824	07/12/2015	METROCOUNT	MC5600 6V WELDED BATTERY PACK	\$63.80
EFT1825	07/12/2015	BEST OFFICE SYSTEMS	PHOTOCOPY CHARGES	\$945.60
EFT1826	07/12/2015	B.W. JAMES TRANSPORT	FREIGHT - LENIP PTY LTD, ASPHALT IN A BAG, CARLISLE	\$146.60
EFT1827	07/12/2015	GREENLINE AG PTY LTD	CHAIN SAW	\$184.13
EFT1828	07/12/2015	NARROGIN QUARRY OPERATIONS	40 TON CRACKER DUST	\$617.85

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
EFT1829	07/12/2015	GREAT SOUTHERN WASTE DISPOSAL	609 HOUSEHOLDS 27 OCTOBER 2015 - 24 NOVEMBER 2015. 1X NEW SERVICE. BULK RECYCLING PICK UP NOVEMBER 2015, BULK CARDBOARD RECYCLING PICK UP NOVEMBER 2015	\$6,946.51
EFT1830	07/12/2015	PINGELLY COMMUNITY RESOURCE CENTRE	WAGE SUPPORT PAYMENT FOR K STEEL FROM 1/9/2015 TO 30/11/2015	\$2,591.60
EFT1831	07/12/2015	WHEATBELT ELECTRICS	INVOICE #1506 PREPARE SITE FOR LIGHTING TOWERS. INVOICE #1507 INSTALLATION OF PITS AND CONDUITS. INVOICE #1508 INSTALLATION OF PITS AND CONDUITS FOR CCTV PARK STREET. INVOICE #1512 POWER OUT FOR DISHWASHER	\$6,931.92
EFT1832	07/12/2015	SJR CIVIL CONSULTING PTY LTD	DESIGN WORK FOR NORTH BANNISTER/WANDERING NORTH ROAD	\$440.00
EFT1833	07/12/2015	LANDMARK	48 X PINE LOGS 100 - 125 DIA 2.1M. CHEMICALS FOR USE ON TOWN AND RURAL ROADS. CHEMICALS FOR USE ON TOWN AND RURAL ROADS	\$1,448.37
EFT1834	07/12/2015	CANCELLED EFT	CANCELLED EFT	\$0.00
EFT1835	07/12/2015	CANCELLED EFT	CANCELLED EFT	\$0.00
EFT1836	07/12/2015	FUEL DISTRIBUTORS OF WA PTY LTD	DIESEL 10,000L TO BE DELIVERED TO SHIRE DEPOT	\$11,073.00
EFT1837	07/12/2015	UNIVERSITY OF WESTERN AUSTRALIA	SITE DESIGN AND CONSULTATION PRACC. REIMBURSABLE EXPENSES	\$11,228.18
EFT1838	07/12/2015	FRIENDS OF PINGELLY RAILWAY STATION	COUNCIL DINNER 18 NOVEMBER 2015	\$225.00
EFT1839	07/12/2015	LANDGATE	GROSS RENTAL VALUATIONS SCHEDULE NO. G2015-8 26/09/2015 TO 23/10/2015	\$64.00
EFT1840	07/12/2015	TELFORD INDUSTRIES	HYPOCHLOR	\$32.45
EFT1841	07/12/2015	LANDMARK	1 PALLET CREME CEMENT	\$641.26
EFT1842	07/12/2015	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING	\$2,926.70
EFT1843	07/12/2015	PINGELLY TRADING CO HARDWARE	2 PALLETS OF GREY CEMENT. 25MM BARREL UNION JOINT. 20KG BAGS OF RAPID SET CONCRETE. 2X 20L JERRY CANS. 10 X FLY NETS. 150MM PVC STORM WATER PIPE 6 METRES. 150MM PVC STORM WATER PIPE 90 DEG ELBOW, 150MM PVC STORM WATER PIPE 45 DEG BEND, FRIEGHT FROM PERTH	\$1,897.43
EFT1844	08/12/2015	AUSTRALIA POST	STATIONERY. POSTAGE FOR OCTOBER & NOVEMBER 2015	\$1,173.35

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
EFT1845	08/12/2015	LGIS WORKCARE SCHEME	ACTUAL WAGES ADJUSTMENT FOR PERIOD 30/06/14 TO 30/06/15	\$4,219.80
EFT1846	08/12/2015	COVS PARTS PTY LTD	205 DRUM PUMP + FREIGHT, 1X PLASTIC KEY + FREIGHT. ROCKER BOX BUSHERS AND PINS PT1 BROOKTON SHIRE	\$210.09
EFT1847	08/12/2015	WALLIS COMPUTER SOLUTIONS	MONTHLY BILLING FOR JANUARY 2016	\$2,135.84
EFT1848	08/12/2015	DIRECT COMMUNICATIONS	INSTALLATION OF TWO WAYS IN TO SHIRE VEHICLES	\$3,272.50
EFT1849	08/12/2015	BROOKTON SAND	70 TONNE OF CLEAN YELLOW SAND FOR DAM CLEANING	\$231.00
EFT1850	08/12/2015	MULTIFILE PTY LTD	FIRE RESISTANT MF3 DRAWER FILING CABINET FOR PERSONNEL FILES	\$2,579.50
EFT1851	08/12/2015	LANDGATE	LAND ENQUIRY	\$24.60
EFT1852	08/12/2015	EDWARDS MOTORS PTY LTD	PURCHASE NEW 2016 HOLDEN CAPRICE V8 P/O 1716, TRADE OF 2015 HOLDEN SSV COMMODORE	\$10,655.00
EFT1853	08/12/2015	COMBINED PROPERTY SETTLEMENTS AGENCY PTY LTD	PURCHASE OF 2 PARAGON ST FROM STATE GOVT	\$67,224.82
EFT1854	16/12/2015	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPLE ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	\$205.00
EFT1855	22/12/2015	PINGELLY HOTEL	BEVERAGES (\$166.00) SUPPLY MEALS (LUNCH AND DINNER) FOR 2 LANDSCAPING CONTRACTORS WORKING FOR THE SHIRE. LUNCH FOR SPECIAL COUNCIL MEETING 10 PEOPLE WEDNESDAY 4 NOVEMBER 2015. SANDWICHES THURSDAY 12 NOVEMBER. CATERING FOR 23 NOVEMBER 2015, 15 PEOPLE. LUNCH AND DINNER MEALS ONLY FOR 3 CONTRACTORS FOR THE 9 - 12 NOVEMBER 2015. CATERING FOR OUTSIDE STAFF TRAINING LOADER AND BOBCAT TICKETS 26 & 27 NOVEMBER. LUNCH FOR COUNCIL MEETING 18/11/2015 FOR 12 PEOPLE.	\$2,513.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
EFT1856	22/12/2015	EXCHANGE TAVERN	3 ROOMS WITH BREAKFAST FOR 3 CONTRACTORS WORKING FOR THE SHIRE - PIONEER PARK FOOTPATH UPGRADE. ACCOMMODATION - 25 & 26 NOVEMBER 2015 - DIRECT COMMUNICATIONS ASSESSMENTS FOR SHIRE WORKERS. ACCOMMODATION FOR 2 PEOPLE FOR 1 NIGHT INCLUDING CONTINENTAL BREAKFAST. LUNCH FOR COUNCIL MEETING 09/12/2015 FOR 13 PEOPLE	\$1,108.00
EFT1857	22/12/2015	J R & A HERSEY	3 X EYE PROTECTION 300 X 450MM METAL SIGNAGE (AS PER QUOTE), 3 X HEARING PROTECTION 300 X 450MM METAL SIGNAGE (AS PER QUOTE), 1 X DANGER HAZARDOUS CHEMICALS 300 X 450MM METAL SIGNAGE (AS PER QUOTE), 1 X SITE OFFICE 300 X 450MM METAL SIGNAGE (AS PER QUOTE), 1 X BOX 12 - 6300 CLEAR SAFETY GLASSES, 1 X BOX 12 - 6302 TINTED SAFTEY GLASSES. 4 X SOFT SHELL RAIN PANTS HIGH VIS	\$519.20
EFT1858	22/12/2015	PINGELLY TRANSPORT	CARTAGE OF 70 TONNE OD YELLOW SAND FROM BROOKTTON SAND TO PINGELLY SHIRE OVAL FOR NEW STORMWATER TANK PAD	\$1,522.40
EFT1859	22/12/2015	WESTRAC EQUIPMENT PTY LTD	COIL AS 328/3316. FILTERS FOR SERIVCE	\$1,326.58
EFT1860	22/12/2015	PINGELLY VOLUNTEER SES UNIT	REIMBURSE SES EXPENSES - AUSTRALIA POST, TELSTRA 10/08/2015, GREAT SOUTHERN FUELS, BEST OFFICE SYSTEMS, FRSA - DUST MASKS, SYNERGY, PINGELLY CRC, GREENLINE, REDFISH, TELSTRA 10/09/2015, PINGELLY IGA, GREAT SOUTHERN FUELS, TOTAL FARMING, DEPT OF TRANSPORT, D & N TESTING & TAGGING, JIM'S PEST CONTROL, PINGELLY QUALITY MEATS, JOHNNY APPLESEED, SES ALBANY, AGR MACHINERY, TELSTRA 10/10/2015, BUNNINGS, GILL RURAL, PINGELLY RURAL, LOGICAL DEVELOPMENTS, TELSTRA 10/11/2015, PINGELLY GARAGE.	\$8,662.36
EFT1861	22/12/2015	OUTBACK ELECTRONICS	TO INSTAL SECURITY ALARM - 38B SHAROW STREET UNIT	\$60.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
EFT1862	22/12/2015	WESTERN POWER	RELOCATION OF WESTERN POWER ASSET AS PER INVOICE CORPB0358960 - SP041777 QUADRANT & PITT STREET PINGELLY	\$9,440.00
EFT1863	22/12/2015	WALGA	COURSE BOOKING FOR SHIRLEY LANGE LAND USE PLANNING - CLGF (31 MARCH 2016)	\$50.00
EFT1864	22/12/2015	WATER DYNAMICS PTY LTD	6X I25 STAINLESS STEEL SPRINKLERS - REC GROUND, 50M ROLL FLEXI 5MM LINE 1X 1 STATION CONTROLLER 1X2 STATION CONTROLLER. 6 X SINGLE TAP TIMERS	\$1,148.28
EFT1865	22/12/2015	GREAT SOUTHERN FUEL SUPPLIES	200L KEROSENE	\$523.90
EFT1866	22/12/2015	GALVINS PLUMBING PLUS	360305 BRASS DR BALL VALVE WM/AGA SS LEVER 15MM - 4 SHIRE STREET. 69914 BS C/T TEE 15CX15CX15C, 64378 BS NIPPLE HEX 15, 129411 UNISSET CISTERN #247001W - SWIMMING POOL. 396209 CAROMA UNISSET SUITE & SEAT PNV WHITE - REFUSE SITE BUILDINGS, 13623 CP RA M&F MINI CISTERN STOP 15	\$476.04
EFT1867	22/12/2015	GREENLINE AG PTY LTD	6X BOLTS AND NUTS. 2X R CLIPS PN3256	\$32.91
EFT1868	22/12/2015	KEITH THE MAINTENANCE MAN PTY LTD	CONSTRUCTION OF GATE HOUSE WITH SEPERATE TOILET AREA AT PINGELLY REFUSE SITE AS PER QUOTATION. TO SECURE DOOR AT YOUTH CENTRE. TO ERECT SIGN - GYM, TO BOARD UP BROKEN WINDOW - CROQUET CLUB. REPLACE UNSERVICABLE DOWNPIPE & BROKEN EAVE CEILING TO SOUTH OF THIS DOWNPIPE - COMMUNITY CENTRE, SECURE ROADSIDE END OF GULLY PIT COVER.	\$10,893.30
EFT1869	22/12/2015	CONTRACT SERVICES	AQUATIC CONTRACT MANAGEMENT FEE SWIMMING POOL - DECEMBER 2015	\$12,980.00
EFT1870	22/12/2015	NARROGIN OPERATIONS	QUARRY 70 TON ROAD BASE	\$730.42
EFT1871	22/12/2015	NARROGIN ELECTRICS	AUTO FIX WIRING ON SPRAY UNIT	\$403.75
EFT1872	22/12/2015	PINGELLY RESOURCE CENTRE	COMMUNITY SENIORS MORNING TEA EVENT 2015. SHIRE OF PINGELLY CHRISTMAS CARDS 2015	\$1,311.40
EFT1873	22/12/2015	PINGELLY MENS SHED	CONSTRUCTION OF SIGNS FOR TOURISM GROUP	\$400.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
EFT1874	22/12/2015	WHEATBELT ELECTRICS	SWIMMING POOL PUMP REPAIRS. CALL OUT FOR LOSS OF POWER AT TOWN HALL	\$253.00
EFT1875	22/12/2015	COVS PARTS PTY LTD	SET LED LIGHTS. 1X VALVE TOOL 4X ORINGS. 2X BOW SHACKLES.	\$110.59
EFT1876	22/12/2015	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA	MEMBERSHIP - WA DIVISION MR GAVIN POLLOCK & BARRY GIBBS	\$572.00
EFT1877	22/12/2015	J MAC ENGINEERING PINGELLY	MODIFICATIONS TO TENNIS HIT UP BOARD	\$751.74
EFT1878	22/12/2015	COATES HIRE OPERATIONS PTY LTD	HIRE OF HEAVY DUTY HANDHELD ROCK BREAKER FOR 5 DAYS.	\$477.80
EFT1879	22/12/2015	CTI SECURITY SERVICES PTY LTD	ALARM MONITORING CHARGES 1 JANUARY 2016 TO 31 MARCH 2016	\$103.61
EFT1880	22/12/2015	BITUTEK PTY LTD	OPTION B -14/10 MM TWO COAT PRIMERSEAL - 1ST COAT WITH 14MM AGGREGATE, OPTION B -14/10 MM TWO COAT PRIMERSEAL - 2ND COAT WITH 10MM AGGREGATE. PINGELLY WICKEPIN ROAD FAILURE AT CHOPPING ROAD INTERSECTION, PINGELLY WICKEPIN ROAD FAILURE 1 KM SOUTH OF CHOPPING ROAD INTERSECTION, BULLARING ROAD FAILURE 2.7 KM WEST OF SOUTH KWEDA ROAD	\$70,105.53
EFT1881	22/12/2015	WALLIS COMPUTER SOLUTIONS	MONTHLY IT & BKP GOLD BILLING FOR SEPTEMBER, OCTOBER, NOVEMBER & DECEMBER 2015. (DELAYED INVOICES DUE TO PENDING NEGOTIATION/CONTRACT)	\$8,335.48
EFT1882	22/12/2015	SHIRLEY LANGE	REIMBURSEMENT FOR INTERNET NOVEMBER 2015	\$49.95
EFT1883	22/12/2015	NARROGIN SMASH REPAIRS	TOWING OF WHITE HOLDEN COMMODORE SEDAN REGISTRATION NUMBER 1DHA590	\$302.50
EFT1884	22/12/2015	STEWART & HEATON CLOTHING CO PTY LTD	J115-WHT JACKET, WABFS, GOLD	\$256.03
EFT1885	22/12/2015	RADIOWEST BROADCASTERS PTY LTD	FIRE SAFETY MESSAGES ON RADIOWEST	\$264.00
EFT1886	22/12/2015	EVKON PTY LTD - EVERY FAMILY TRUST	INSTALL STRIP EDGE BEAM FOR DRAIN - TENNIS COURTS. CONSTRUCTION OF NEW FOOTPATH	\$23,149.50

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
EFT1887	22/12/2015	AVROLANDSCAPING	SUPPLY LABOUR AND EQUIPMENT FOR EARTHWORKS PIONEER PARK FOOTPATH. SUPPLY LABOUR AND EQUIPMENT FOR PAVING REPAIRS ON PASTURE STREET NEXT TO EXCHANGE HOTEL. SUPPLY LABOUR AND EQUIPMENT FOR PAVING REPAIR AROUND POWER POLE FOR WESTERN POWER.	\$2,288.00
EFT1888	22/12/2015	FLEET FITNESS	SERVICE FOR PINGELLY COMMUNITY GYM	\$379.50
EFT1889	22/12/2015	ABCO PRODUCTS PTY LTD	CLEANING SUPPLIES	\$460.18
EFT1890	22/12/2015	DIRECT COMMUNICATIONS	PURCHASE OF A SEA CONTAINER FOR NEW TWO-WAY RADIO BUILDING FOR LOCATION AT MT SHADDICK WITH SOLAR PANELS AND BATTERIES	\$8,030.00
EFT1891	22/12/2015	LUBRIMAXX MKTG PTY LTD	85/140 OIL, 2X BOXES OF GREASE, 20L SUPER TWO STROKE OIL FOR CHAINSAWS	\$468.16
EFT1892	22/12/2015	MYSTICAL PRESENTS	1 X WREATH FOR REMEMBRANCE DAY	\$50.00
EFT1893	22/12/2015	GRANTS EMPIRE	DEVELOPMENT OF AGE FRIENDLY COMMUNITIES GRANT APPLICATION PAYMENT 2 OF 2. DEVELOPMENT OF STATE CCTV STRATEGY INFRASTRUCTURE FUND EXPRESSION OF INTEREST - PAYMENT 2 OF 2	\$1,452.00
EFT1894	22/12/2015	DEWS EXCAVATIONS	EARTHWORK FOR NEW POSTS AND TRENCHING - BROWN STREET	\$726.00
EFT1895	22/12/2015	AUSPOLE PRODUCTS PTY LTD	5M TAPPED OCTAGONAL MID - HINGED POLE AS PER QUOTATION PC150922, CAMERA MOUNTING BRACKET AS PER QUOTATION PC150922, POWER COAT ABOVE POLE & BRACKET (BLUE COLOURING TO BE CONFIRMED) AS PER QUOTATION PC150922, CREDIT - CHARGED OUT REINFORCING CAGE INCORRECTLY ON INVOICE WA2171-C	\$621.50
EFT1896	22/12/2015	PINGELLY RURAL SUPPLIES	RETICULATION FITTINGS DR'S HOUSE. TWIN PACKS 9V ALKALINE BATTERIES. 50MM WASTE FITTINGS - ADMIN BUILDING. PVC BARRELL UNION 25MM, ANT KILLA RICHGRO 2.5KG. TAP FITTING. 1 BOX OF CLOUTS.	\$106.90
EFT1897	22/12/2015	MATILDA AUTO PARTS	FILTERS FOR SERVICE	\$142.60
EFT1898	22/12/2015	HENDERSON'S EARTHMOVING	UNDERTAKE EARTHWORKS AS PER QUOTATION BASED ON SITE MEETING FOR DAM AT REALM STREET, PINGELLY	\$13,904.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
EFT1899	22/12/2015	CAI FENCES	SUPPLY & INSTALL 183M OF 1.8M + 3 BARB GALVANISED CHAINWIRE FENCING INCLUDING 1 PAIR OF DOUBLE GATES & CRANKED EXTENSIONS FOR BARB - DEPOT FENCE. INSTALLATION OF 90 M OF CHAINWIRE FENCE AS PER QUOTATION.	\$15,411.00
EFT1900	22/12/2015	FILTREX INNOVATIVE WASTEWATER SOLUTIONS	SEP2200 SEPTIC TANK WITH BAFFLE - REFUSE SITE	\$1,100.00
EFT1901	22/12/2015	PINGELLY COMMUNITY CRAFT CENTRE	COMMISSON FOR THE MONTH OF NOVEMBER 2015	\$415.91
EFT1902	22/12/2015	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	\$225.50
			TOTAL EFT FROM MUNICIPAL FUND	\$355,369.87
24128	02/12/2015	SHIRE OF PINGELLY	PAYROLL DEDUCTIONS	\$93.71
24129	02/12/2015	PINGELLY IGA SUPERMARKET	PAYROLL DEDUCTIONS	\$60.90
24130	03/12/2015	PLEASE PAY CASH - PINGELLY SHIRE	PINGELLY IGA - CAKES - MORNING TEA FOR LEMC MEETING, DEPT OF TRANSPORT - REGISTRATION OF 0-PN, CITY OF SOUTH PERTH - PARKING FOR STAFF, OFFICEWORKS - STATIONERY	\$411.15
24131	04/12/2015	DAVID INNES FREEBAIRN	SITTING FEES OCTOBER - DECEMBER 2015	\$875.00
24132	04/12/2015	EVAN HODGES	SITTING FEES OCTOBER - DECEMBER 2015	\$875.00
24133	04/12/2015	JACQUELINE MICHELLE WALTON-HASSELL	SITTING FEES OCTOBER - DECEMBER 2015	\$875.00
24134	07/12/2015	BUNNINGS BUILDING SUPPLIES	BASIN, VARIOUS PLUMBING SUPPLIES, TOILET SUITE & FITTINGS, VARIOUS PLUMBING SUPPLIES, VALVE EXPANSION CONTROL, VARIOUS PLUMBING SUPPLIES, PLUMBING SUPPLIES, PAINT, PRUNER	\$538.10
24135	07/12/2015	GILL RURAL TRADERS	3 X 150 DIA 6M PVC STORMWATER PIPE	\$297.00
24136	08/12/2015	SHIRE OF PINGELLY	COMMISSION OF COLLECTIONS FOR MONTH OF NOVEMBER 2015	\$26.51
24137	08/12/2015	CONSTRUCTION TRAINING FUND	COLLECTIONS FOR THE MONTH OF NOVEMBER 2015	\$107.50
24138	08/12/2015	BUILDING COMMISSION	COLLECTIONS FOR THE MONTH OF NOVEMBER 2015	\$113.29
24139	08/12/2015	TELSTRA	VARIOUS PHONE CHARGES	\$243.13
24140	08/12/2015	SYNERGY	STREETLIGHT CHARGES 25 OCTOBER 2015 - 24 NOVEMBER 2015	\$2,955.90

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
24141	08/12/2015	SHIRE OF BEVERLEY	ENVIRONMENTAL HEALTH ALERT ONLINE FOOD SAFETY TRAINING PROGRAMME - TIM JURMANN	\$266.67
24142	08/12/2015	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
24143	15/12/2015	PLEASE PAY CASH - PINGELLY SHIRE	BP - FUEL, PINGELLY IGA - AAA BATTERIES, MYER - CERTIFICATE FRAMES, PINGELLY QUALITY MEATS - SAUSAGES FOR TOOLBOX MEETING, PINGELLY IGA - BREAD, BACON, COFFEE, MILK, EGGS FOR TOOLBOX MEETING, PINGELLY IGA - ORANGE JUICE FOR TOOLBOX MEETING, PINGELLY IGA - AA BATTERIES, PINGELLY IGA - MILK, PINGELLY IGA - NUTS, LOLLIES, OIL, CHOCOLATES, BISCUITS FOR COUNCIL, PINGELLY IGA - MILK, CHEESE FOR COUNCIL	\$352.70
24144	16/12/2015	SHIRE OF PINGELLY	PAYROLL DEDUCTIONS	\$93.71
24145	16/12/2015	PINGELLY IGA SUPERMARKET	PAYROLL DEDUCTIONS	\$60.90
24146	22/12/2015	PLEASE PAY CASH - PINGELLY SHIRE	PINGELLY IGA - MILK, PINGELLY IGA - MILK, PINGELLY IGA - FLYSPRAY, GETAWAY OUTDOORS - STEP EZI FOLD, AIRFLEX - TWO PAIRS STEEL CAPS	\$194.95
24147	22/12/2015	TELSTRA	SMS EMERGENCY HOTLINE 02 DECEMBER 2015 - 01 JANUARY 2016	\$736.25
24148	22/12/2015	H RUSHTON & CO	4 X 11R 22.5 TYRES PN133.	\$1,012.00
24149	22/12/2015	SHIRE OF PINGELLY	VEHICLE REGISTRATION 12 MONTHS	\$25.20
24150	22/12/2015	NARROGIN HIRE SERVICE AND RETICULATION	2 DAYS PLATE COMPACTOR HIRE	\$374.00
24151	22/12/2015	SECURITY & KEY DISTRIBUTORS	SA6232SA BILOCK SMALL BRASS PADLOCK - 25 MM SHACKLE GMK, DWS & DPT-2, SA6232SA BILOCK SMALL BRASS PADLOCK - 25 MM SHACKLE GMK, DWS & DPT-2, SA6232SAA BILOCK SMALL BRASS PADLOCK - 38MM SHACKLE GMK, DWS & DPT-2, POSTAGE. SA6232SA 25MM SMALL BRASS PADLOCKS KEYED TO GMK & TH-1, POSTAGE	\$944.67
24152	22/12/2015	INITIAL HYGIENE	SANITARY DISPOSAL SERVICES	\$4,246.77
24153	22/12/2015	STATE LAW PUBLISHER	GAZETTING OF DELEGATED OFFICERS - STATE LAW PUBLISHER	\$148.20
24154	22/12/2015	DIGGA WEST	PARTS FOR DIGGERON PT8	\$434.50
24155	22/12/2015	SHIRE OF WANDERING	BLUE BALLOT BALLS - ELECTIONS	\$120.00
24156	22/12/2015	SHIRE OF CUBALLING	BUILDING APPLICATION FEES FOR RADIO HUT	\$156.65

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
24157	22/12/2015	SHIRE OF PINGELLY	PAYROLL DEDUCTIONS	\$93.71
24158	22/12/2015	PINGELLY IGA SUPERMARKET	PAYROLL DEDUCTIONS	\$60.90
24159	23/12/2015	PLEASE PAY CASH - PINGELLY SHIRE	BUDGET - CAR HIRE MELBOURNE (PRACC), BP - FUEL FOR HIRE CAR MELBOURNE (PRACC), COUNCIL HOUSE - PARKING MELBOURNE (PRACC), PINGELLY IGA - DISPOSABLE BOWLS FOR XMAS PARTY	\$278.00
			TOTAL CHEQUE FROM MUNICIPAL FUND	\$17,071.97
			TOTAL ALL MUNICIPAL	\$372,441.84
1819	21/12/2015	LINDSAY & DANIELLE DRAPER	REFUND ON BOND FOR HIRE OF ANIMAL TRAP	\$80.00
1820	21/12/2015	SILVERCHAIN	REFUND OF BOND FOR HIRE OF COMMUNITY BUS	\$100.00
			TOTAL TRUST PAYMENTS	\$180.00
71215	07/12/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 01/12/15 TO 05/12/15	\$9,332.70
141215	14/12/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 06/12/15 TO 12/12/15	\$4,691.00
211215	21/12/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 13/12/15 TO 19/12/15	\$8,329.15
311215	31/12/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 20/12/15 TO 31/12/15	\$11,965.30
			TOTAL TRANSPORT LICENSING	\$34,318.15
DD7797.1	01/12/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS & SUPERANNUATION CONTRIBUTIONS	\$5,335.19
DD7797.2	01/12/2015	THE TRUSTEE FOR THE DYER SUPER FUND	PAYROLL DEDUCTIONS & SUPERANNUATION CONTRIBUTIONS	\$615.00
DD7797.3	01/12/2015	AMP FLEXIBLE SUPER	PAYROLL DEDUCTIONS & SUPERANNUATION CONTRIBUTIONS	\$347.53
DD7797.4	01/12/2015	LUCRF SUPER	SUPERANNUATION CONTRIBUTIONS	\$269.88
DD7797.5	01/12/2015	AUSTRALIAN SUPER ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	\$647.32
DD7797.6	01/12/2015	CBUS	SUPERANNUATION CONTRIBUTIONS	\$443.94
DD7797.7	01/12/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$376.34
DD7797.8	01/12/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	\$188.17
DD7797.9	01/12/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$342.32
DD7833.1	15/12/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS & SUPERANNUATION CONTRIBUTIONS	\$5,480.65

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
DD7833.2	15/12/2015	THE TRUSTEE FOR THE DYER SUPER FUND	PAYROLL DEDUCTIONS & SUPERANNUATION CONTRIBUTIONS	\$615.00
DD7833.3	15/12/2015	AMP FLEXIBLE SUPER	PAYROLL DEDUCTIONS & SUPERANNUATION CONTRIBUTIONS	\$347.53
DD7833.4	15/12/2015	LUCRF SUPER	SUPERANNUATION CONTRIBUTIONS	\$269.88
DD7833.5	15/12/2015	AUSTRALIAN SUPER ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	\$647.32
DD7833.6	15/12/2015	CBUS	SUPERANNUATION CONTRIBUTIONS	\$390.96
DD7833.7	15/12/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$376.34
DD7833.8	15/12/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	\$188.17
DD7833.9	15/12/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$346.20
	31/12/2015	BANK FEES	BANK FEES	\$70.57
	31/12/2015	CENTRELINK FEES	CENTRELINK FEES	\$40.59
	31/12/2015	MERCHANT BANK FEES	MERCHANT BANK FEES	\$407.73
151231	24/12/2015	14 - FINANCED EQUIPMENT - PHOTOCOPIER LEASE	FINANCED EQUIPMENT - PHOTOCOPIER LEASE	\$902.00
151231	29/12/2015	Loan120PRI - PRINCIPAL FOR LOAN 120	PRINCIPAL FOR LOAN 120	\$6,276.59
151231	29/12/2015	Loan120Int - INTEREST & FEES LOAN 120	INTEREST & FEES LOAN 120	\$7,199.72
151231	31/12/2015	Int L123 - INTEREST LOAN 123	INTEREST LOAN 123	\$52,625.00
			TOTAL DIRECT DEBIT PAYMENTS	\$84,749.94
DD7825.1	03/12/2015	BENDIGO BANK CREDIT CARDS	BROOKTON HOTEL - BEER & WINE	\$107.00
DD7825.2	03/12/2015	BENDIGO BANK CREDIT CARDS	PINGELLY QUALITY MEATS - BBQ MEAT FOR YOUTH CLUB	\$91.55
DD7825.3	06/12/2015	BENDIGO BANK CREDIT CARDS	PINGELLY HOTEL - MEALS/CATERING	\$97.50
DD7825.4	09/12/2015	BENDIGO BANK CREDIT CARDS	ONYESHA SPA PINELAKE - THANK YOU & APPRECIATION GIFT FOR TAMMY	\$209.00
DD7825.5	11/12/2015	BENDIGO BANK CREDIT CARDS	BREATHALYSER SALES - ON-LINE STAFF TRAINING (R DYER)	\$163.90
DD7825.6	11/12/2015	BENDIGO BANK CREDIT CARDS	WEBJET - CR MICHELLE WALTON-HASSELL - FLIGHTS	\$685.59
DD7844.1	10/12/2015	BENDIGO BANK CREDIT CARDS	JETSTAR - FLIGHT TO MELBOURNE FOR MICHELLE WALTON-HASSELL	\$315.00
DD7844.2	17/12/2015	BENDIGO BANK CREDIT CARDS	GM CABS - TAXI (PRACC)	\$64.26
DD7844.3	20/12/2015	BENDIGO BANK CREDIT CARDS	PERTH AIRPORT - PARKING (PRACC)	\$71.00
DD7844.4	18/12/2015	BENDIGO BANK CREDIT CARDS	7-ELEVEN - 6 BOTTLES 3 LITRES WATER (PRACC)	\$30.00

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
DD7844.5	19/12/2015	BENDIGO BANK CREDIT CARDS	DU NORD - REFRESHMENTS (PRACC)	\$96.00
DD7844.6	19/12/2015	BENDIGO BANK CREDIT CARDS	MERCURE - DINNER (PRACC)	\$180.16
DD7844.7	12/12/2015	BENDIGO BANK CREDIT CARDS	WEBJET - TRAVEL INSURANCE FOR MICHELLE WALTON-HASSELL	\$55.34
DD7844.8	10/12/2015	BENDIGO BANK CREDIT CARDS	MEETING MASTERS - ACWAS CONFERENCE - GAVIN POLLOCK	\$399.00
DD7844.9	10/12/2015	BENDIGO BANK CREDIT CARDS	DISTINCTIVE TROPHIES - 2 SPORTS STAR 2015 SILVER/BLUE CUPS	\$65.00
DD7844.10	12/12/2015	BENDIGO BANK CREDIT CARDS	CUBY ROADHOUSE - PETROL	\$77.17
DD7844.11	16/12/2015	BENDIGO BANK CREDIT CARDS	SAI GLOBAL LTD - PURCHASE OF AUSTRALIAN STANDARD AS4122 GENERAL CONDITIONS OF CONTRACT FOR ENGAGEMENT OF CONTRACTORS - FOR ENGAGEMENT OF ARCHITECT	\$60.29
DD7844.12	14/12/2015	BENDIGO BANK CREDIT CARDS	HANCOCK & SONS, NARROGIN - LAWN MOWER OIL, BBQ SPATULA & TONGS	\$33.50
DD7844.13	18/12/2015	BENDIGO BANK CREDIT CARDS	QANTAS - FLIGHT FOR GAVIN POLLOCK	\$707.01
DD7844.14	18/12/2015	BENDIGO BANK CREDIT CARDS	COLIN'S PLACE, ELTHAM - LUNCH FOR 6 PEOPLE (PRACC)	\$79.80
			TOTAL CREDIT CARD PAYMENTS	\$3,588.07

15.3 Adoption of 2015/2016 Budget Review

File Reference: 00098
Location: Shire of Pingelly
Applicant: N/A
Author: Grace French, Director Corporate & Community Service
Authorising Officer: Gavin Pollock, Chief Executive Officer
Date: 09 February 2016
Disclosure of Interest: Nil
Attachments: 2015/16 Budget Amendment3 Summary
(Attachment 4 after purple sheet in attachments book)

Summary:

To consider and adopt the budget review for the period 1 July 2015 to 31 December 2015, as presented in the Budget Amendments Summary.

Background:

Council adopted its 2015/2016 Municipal Budget at its meeting held 19 August 2015. It is now appropriate that a review of the Budget be put before Council for consideration and indeed this is required by Legislation.

Comment:

A summary of the recommended changes is included within this report.

Consultation:

Direct consultation has occurred with the Chief Executive Officer, Directors and input from the Project Manager.

Statutory Environment:

Local Government Act 1995 Section 6.2 Municipal Budget
Local Government (Financial Management) Regulations 1996 Regulation 33A

Regulation 33A Review of Budget

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Policy Implications:

There are no policy implications

Financial Implications:

Variances in revenue and expenditure from adopted 2015/16 Budget.

Assuming Council accepts the officer's recommendation to amend the budget as per attached summary, the net impact on the end of year position would result in the end of year estimated Loss in Revenue of **\$37,386.60** and Surplus in Expenditure of **\$22,318.09**. Therefore, is seen that the proposed budget is prudent given that we have a number of large unfinished capital expenditure items in the remaining five months of the financial year.

Strategic Implications:

There are no known significant implications relating to the report or the Officer recommendation

Voting Requirements:

Absolute Majority

Recommendation:

That Council:

That Council adopt the 2015/16 Budget Review, including endorsement of proposed amendments to the 2015/16 Municipal Budget as detailed in the Budget Amendments Summary.

Moved: _____ **Seconded:** _____

15.4 Compliance Audit Return 2015

File Reference: 00023
Location: Shire of Pingelly
Applicant: N/A
Author: Grace French, Director Corporate & Community Services
Date: 9 February 2016
Disclosure of Interest: Nil
Attachments: Compliance Audit Return
(Attachment 5 after pink sheet in attachments book)

Summary:

Council to endorse recommendation from the Audit Advisory Committee of the Compliance Audit Return 2015.

Background:

Under the Local Government Audit Regulations 1996, Local Government is required to carry out a Compliance Audit for the period 1 January 2015 to 31 December 2015. The certified return must be submitted to the Director General, Department of Local Government and Communities by 31 March 2016.

Consultation:

Shire of Pingelly Audit Committee
Chief Executive Officer

Statutory Environment:

Regulation 14 of the Local Government (Audit) Regulations 1996 provides:

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

Regulation 15 provides that:

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
 - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - (b) any additional information explaining or qualifying the compliance audit,
 - (c) is to be submitted to the Executive Director by 31 March next following the period to which the return relates.
- (2) In this regulation —

certified in relation to a compliance audit return means signed by —

 - (a) the mayor or president; and
 - (b) the CEO.

Policy Implications:

There are no policy implications arising from this report.

Financial Implications:

There are no known financial implications upon either the Council's current budget or long term financial plan.

Strategic Implications:

There are no known significant strategic implications relating to the report or the committee recommendation.

Voting Requirements:

Absolute Majority

Recommendation:

That:

Council to endorse recommendation from the Audit Advisory Committee of the Compliance Audit Return 2015.

- 1. Council adopt the Compliance Audit Return 2015;**
- 2. The Chief Executive Officer and the Shire President be authorised to sign the 2015 Compliance Audit Return;**
- 3. The Compliance Audit Return be submitted to the Department of Local Government.**

Moved: _____ Seconded: _____

16 DIRECTORATE OF TECHNICAL SERVICES

16.1 Application to Keep Two Horses on Residential Zoned Property

File Reference: A7432
Location: Lot 519 – 19 Shire Street
Applicant: W Taylor & B Bryant
Author: Sheryl Squiers, Administration Officer Technical
Date: 7 December 2015
Disclosure of Interest: Nil
Attachments: Nil

Summary:

Council to consider an application for planning approval to keep two horses on a Residential Zoned property.

Background:

An application for planning consent has been received from Wade Taylor & Bianca Bryant to keep two horses on their property at Lot 519 -19 Shire Street.

Comment:

The applicants are requesting permission to keep two horses on their property at Lot 519 – 19 Shire Street.

The property is zoned “*Residential*” with an area of 0.4274ha (approximately 1 acre).

Public comment from the nearby residents was sought by way of letter on 3 December 2015, with submissions requested by 23 December 2015.

Response was received from six nearby residents (three households) to the request for comment on the keeping of two horses at Lot 519 – 19 Shire Street. Two responses were against the application and one for the application. Responses inserted below.

Council has previously granted approval for the keeping of a horse at 8 Parker St, provide a suitable stable was erected and the Local Law Keeping of Large Animals was adhered to. The property at 8 Parker St is 6,697m² (1.5 acres) in area.

A map showing the location of Lot 519 – 19 Shire Street and surrounding residences, vacant land and a property which had previous approval to keep a horse is inserted over the page:

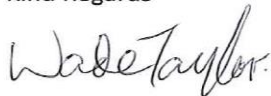
Wade Taylor & Bianca Bryant
19 Shire St, Pingelly, W.A.

SHIRE OF PINGELLY	
FILE	A7432
DATE	02 DEC 2015
Officer	AOT
Copy to	

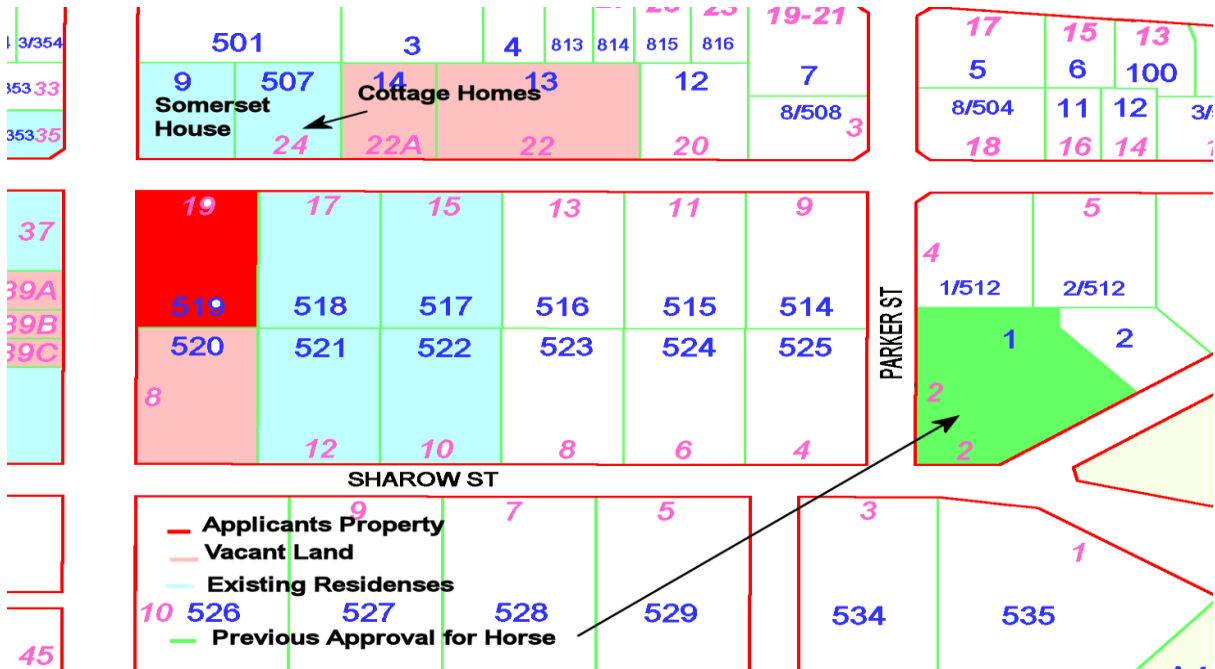
To whom it may concern

I (Wade Taylor & Bianca Bryant) wish to ask permission to keep two ponies at my current address of 19 Shire Street in Pingelly. I have discussed this with the surrounding property owners with their approval. I believe I have adequate space available for the animals, as there was adequate distance between the property and dwellings. The manure will be placed into a receivable point and then disposed of appropriately.

Kind Regards



Wade Taylor



In the Shire of Pingelly’s Health Local Law Division 3 – Keeping of Large Animals within a gazetted Townsite is not permitted without the written approval of the Local Government, extract from the Local Law inserted below:

Division 3—Keeping of Large Animals

5.15. Interpretation

In this Division, unless the context otherwise requires—

- “**approved animal**” means a horse, cow or large animal the subject of an approval by Local Government under Section 5.16;
- “**cow**” includes an ox, calf or bull;
- “**horse**” includes an ass, mule, donkey or pony; and “large animal” includes a pig, sheep or goat.

5.16. Stables

- (1) An owner or occupier of premises within any gazetted Townsite, shall not keep a horse, cow or large animal on those premises without the written approval of the Local Government.
- (2) An owner or occupier of premises who has approval to keep a horse, cow or large animal shall provide for its use a stable which shall—
 - (a) not be situated within 15 metres of a house or other premises;
 - (b) have a proper separate stall—
 - (i) for each horse or cow; and
 - (ii) the floor area of which shall be a minimum of 6 square metres;
 - (c) have each wall and roof constructed of an impervious material;
 - (d) have on all sides of the building between the wall and the roof, a clear opening of at least 150 millimetres in height;

- (e) subject to subsection (3), have a floor, the upper surface of which shall—
 - (i) be raised at least 75 millimetres above the surface of the ground;
 - (ii) be constructed of cement, concrete or other similar impervious material; and
 - (iii) have a fall of 1 in 100 to a drain, which shall empty, into a trapped gully situated outside the stable and shall discharge in a manner approved by the Principal Environmental Health Officer.
- (3) A stable constructed with a sand floor may be permitted by the Local Government, subject to the following—
 - (a) the site must be well drained with the highest known water table at least 1.5 metres below the sand floor level, which may be achieved artificially;
 - (b) sand, whether natural or imported, must be clean, coarse and free from dust;
 - (c) footings to each stable shall be a minimum of 450mm below ground level;
 - (d) the stable design must allow for the access of small earth moving machinery, such as a skid steer loader, into each individual stall, to maintain the correct floor height;
 - (e) the minimum floor area of each stall shall not be less than 28 square metres and walls shall not be less than 3 metres vertically or 4 metres horizontally;
 - (f) the roofed area of each stall shall not be less than 50 percent of the floor area of the stall.
- (4) The owner or occupier of premises on which a stable is located shall—
 - (a) maintain the stable in a clean condition and clean, wash and disinfect it when so directed by an Environmental Health Officer;
 - (b) keep all parts of the stable so far as possible free from flies or other vectors of disease by spraying with a residual insecticide or other effective means; and
 - (c) when so ordered by the Principal Environmental Health Officer, spray the stable, or such parts as may be directed, with a residual insecticide.

5.17. Proximity of Animals to a Dwelling House

The owner or occupier of premises shall not permit an approved animal to approach within 15 metres of a dwelling house.

5.18. Manure Receptacle

An owner or occupier of premises on which an approved animal is kept shall—

- (a) provide in a position convenient to the stable, a receptacle for manure, constructed of smooth, impervious and durable materials, provided with a tight-fitting hinged cover, and with no part of the floor lower than the surface of the adjoining ground;
- (b) keep the lid of the receptacle closed except when manure is being deposited or removed;
- (c) cause the receptacle to be emptied at least once a week and as often as may be necessary to prevent it becoming offensive or a breeding place for flies or other vectors of disease;
- (d) keep the receptacle so far as possible free from flies or other vectors of disease by spraying with a residual insecticide or other effective means; and
- (e) cause all manure produced on the premises to be collected daily and placed in the receptacle.

The Shire of Pingelly
Re Sheryl Squires.

SHIRE OF PINGELLY	
FILE	A7432
DATE	08 DEC 2015
Officer	AOT
Copy to	

17 Shire Street
Pingelly

R. Request of keep horses at 19 Shire Street.

As 19 Shire Street is zoned as "Residential"
our vote is a very "DEFENDANT NO."

If you as a shire allow this law to be changed
for one person. The next people, may want cows
sheep, goats or pigs in a Residential area?

If 19 Shire is allowed 2 horses, will they be
allowed to also, have they 3 dogs "who wander into
other people's yards, or have the rooster, that starts
crowing about 3.3 AM.

This is the reason why, we don't want the
law changed.

Yours Sincerely
Mrs Joan Tollard

P.O.Box 96
Pingelly...W.A. 6308
8th December 2015

Mr Gavin Pollock
17 Queen Street
Pingelly

SHIRE OF PINGELLY	
FILE	A7432
DATE	09 DEC 2015
Officer	AOT
Copy to	

Dear Mr Pollock,
Re your ref. A7432 regarding horses at 19 Shire Street.

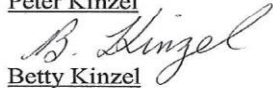
We have no objection to the two horses being kept at 19 Shire Street, providing all the regulations comply with the Health Local Law of the Pingelly Shire.

Wishing all the Staff at the Shire a Happy Christmas and New year.

Yours sincerely



Peter Kinzel



Betty Kinzel

22-12-15

CEO GAVIN POLLOCK

15 Shire St. SHIRE OF PINGELLY	
FILE	A7432
DATE	23 DEC 2015
Officer	AOT
Copy to	

Dear sir

We the undersigned wish to express our opposition to the keeping of horses at lot 519 19 Shire St.

- ① Somerset house adjacent - now used by Silver Chain
- ② Cottage homes residents adjacent to Silver Chain
- ③ The area is zoned residential and as such the keeping of horses would spoil the amenity of the area

Yours faithfully
Ron O'Brien
Pat O'Brien

Consultation:

Shire of Pingelly Health Local Law Division 3 – Keeping of Large Animals
Neighbours to Lot 519 – 19 Shire Street.
Ranger Services

Statutory Environment:

Shire of Pingelly Local Planning Scheme No3

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Recommendation and Council Decision:

That approval be granted to W Taylor & B Bryant to keep two horses on their property at Lot 519 – 19 Shire Street, Pingelly subject to compliance with the provisions of laws 5.16, 5.17 & 5.18 of the Shire of Pingelly Health Local Laws 2003 and the following extra conditions to apply:

- **That within one month of planning consent for this application a building application seeking a permit for two stables be submitted to the Shire of Pingelly,**
- **That the stables are constructed within three months of building approval being granted,**
- **No other large stock to be kept on the property, and**
- **If there is non-compliance to the above conditions, this approval will be withdrawn and the horses will be required to be relocated to another property for suitable agistment.**

Moved: _____ Seconded: _____

16.2 Application for Proposed Shed in Rural Residential Zone

File Reference: A11538
Location: Lot 19 – 102 Pingelly Heights
Applicant: W Moulton & Z Hayward
Author: Sheryl Squiers, Administration Officer Technical
Date: 13 January 2016
Disclosure of Interest: Nil
Attachments: Nil

Summary:

Council to consider an application for planning consent for a shed at Lot 19 – 102 Pingelly Heights.

Background:

An application for planning consent has been received from William Moulton & Zoe Hayward for a proposed shed at Lot 19 – 102 Pingelly Heights.

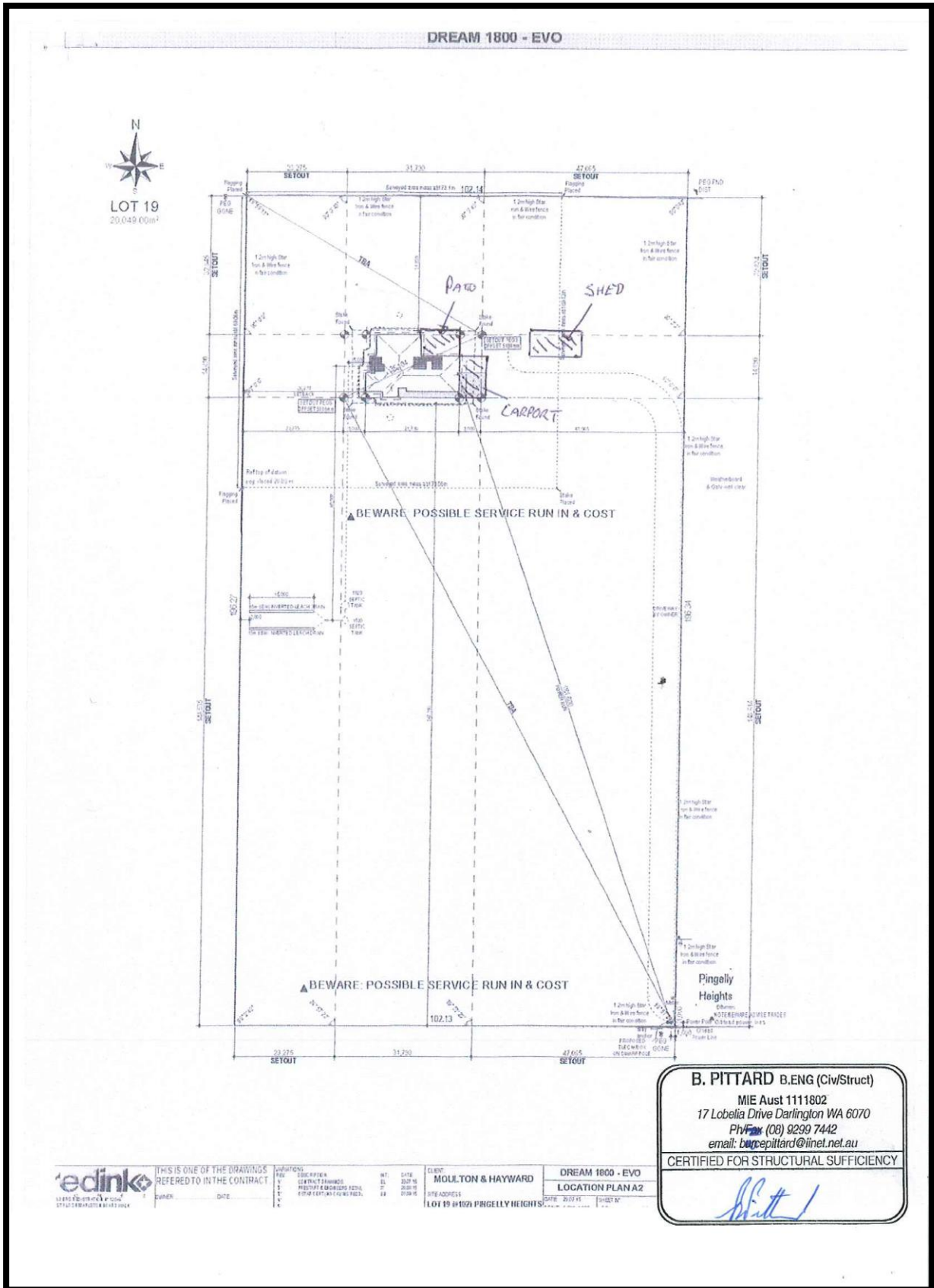
Comment:

The applicants are requesting planning consent to build a shed on their property at Lot 19 – 102 Pingelly Heights.

Lot 19 -102 Pingelly Heights is zoned Rural Residential and the area of the lot is 2.0049ha.

The applicants are currently having a new dwelling built on the property and are proposing to erect a shed that is 84m² in area and will be constructed in colorbond. The area of the proposed shed is over the maximum area size set out in the Residential Design Codes of 60m².

The proposed shed will be situated to the east of the new dwelling which is setback to the north western corner of the lot.





Consultation:

Residential Design Codes 2015

Statutory Environment:

Shire of Pingelly Local Planning Scheme No3

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Recommendation and Council Decision:

Council grant planning consent for the proposed shed at Lot 19 – 102 Pingelly Heights with an area in excess of 60m² to an area of 84m².

Moved: _____ Seconded: _____

16.3 Appointment of Dual Fire Control Officers

File Reference: 00194
Location: Shire of Wandering
Applicant: Shire of Wandering
Author: Sheryl Squiers, Administration Officer Technical
Date: 14 January 2016
Disclosure of Interest: Nil
Attachments: Nil

Summary:

Council to consider the appointment of dual fire control officers with the Shire of Wandering.

Background:

The Shire of Wandering has requested the appointment of:

- Mr R Bostock
- Mr P Monk

as a dual fire control officers for the 2015/16 fire season.

Comment:

The Shire of Wandering has requested the appointment of the above fire control officer to Dual Fire Control Officers for the Shire of Wandering and the Shire of Pingelly.

Once approval has been given the appointment of the Dual Fire Control Officers will need to be advertised locally, through a local newspaper.

Consultation:

Nil

Statutory Environment:

Section 40 of the *Bush Fire Act* provides that two or more local governments may by agreement join in the appointment of bush fire control officers and that officers so appointed may exercise their power and authorities in each of the districts so appointed.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Recommendation:

That pursuant to Section 40 of the *Bush Fires Act*, the following Shire of Wandering fire control officers be appointed as a dual fire control officer in the Shire of Pingelly:

- Mr R Bostock
- Mr P Monk

Moved: _____ Seconded: _____

16.4 Gravel Road Maintenance

File Reference:	00124
Location:	Shire of Pingelly
Applicant:	Technical Services
Author:	Barry Gibbs, Director Technical Services
Date:	25 January 2016
Disclosure of Interest:	Nil
Attachments:	Gravel Road Maintenance Grading Level of Service Chart (Attachment 6 after grey sheet in attachments book)

Summary:

Council to consider the required service levels for the maintenance grading of Gravel Roads within the Shire of Pingelly.

Background:

The Shire of Pingelly has approximately 341 km of gravel and natural surface roads that the shire currently maintains through regular and reactionary maintenance. The road surfaces and conditions can vary greatly from wide formed roads with a good depth of compacted gravel to narrow unformed roads with sandy surface material and poor drainage.

This has caused ongoing complaints to Shire Staff and Councillors regarding the level of service that some roads receive compared to other roads within the Shire.

During the consultation period the Shire received six (6) submissions at the recent Community Market Day and five (5) written submission until the 20 December 2015. Based on these submissions, shire data and evaluation of the gravel road network within the Shire, a program has been developed to set service levels for maintenance grading within the Shire (see attachment). The program has been based on several factors including traffic volume on the road if known, where the road has residential housing accessing the road, type of vehicles using the road and if it is part of a school bus route.

Comment:

During the community 6 week consultation period and from information received over the past 14 months from community members, councillors and staff it has been noted that certain gravel roads need extensive maintenance and gravel resheeting to improve driver comfort and safety. These roads include: Napping Pool Road, Zig Zag Road, Kew Road, Milton Road, Neamutin Road, Yenellin Road, Shaddick Road, Dwarlaking Road and Jingaring Road. Based on this information, future funding application for gravel road resheeting will be based on renewing these roads as a priority over the next 5 years.

Consultation:

Gavin Pollock – Chief Executive Officer
Local residents via Community Market Day and advertising in the Local paper, Facebook and Shire Web Site

Statutory Environment:

Nil

Policy Implications:

A new policy will be formulated for inclusion during the next review of the Shire Policy Manual.

Financial Implications:

The estimated cost to implement the proposed gravel road maintenance program commencing 2016/17 will be \$127,474.00 which will be allocated from the existing road maintenance accounts for rural and town roads. This will be subject to Councils other funding commitments, State and Federal funding programs.

Strategic Implications:

2013-2023 Strategic Community Plan

Strategy 2.6.1: Maintain and improve roads and footpaths at appropriate standards, including aged appropriate standards.

Voting Requirements:

Absolute Majority

Recommendation:

That Council adopt the service level delivery for programmed maintenance grading of gravel roads within the Shire of Pingelly.

Moved: _____ Seconded: _____

16.5 Bridge 1191 Replacement with Box Culverts

File Reference: 00564
Location: Shire of Pingelly
Applicant: Technical Services
Author: Barry Gibbs, Director Technical Services
Date: 20 January 2016
Disclosure of Interest: Nil
Attachments: Letter from Hon Warren Truss MP, Email from Bridges Renewal Team
(Attachment 7 after second blue sheet in attachments book)

Summary:

Council to consider the inclusion in the 2016/17 financial budget funding for the replacement of bridge 1191 on Bullaring Road.

Background:

The Shire of Pingelly has a number of small bridges constructed of local stone, cement and timber which are nearing the end of their working life.

The Shire of Pingelly has submitted an application to the Australian Governments Department of Infrastructure and Regional Development. This application related to the Bridge Renewal Programme - Round Two, and sought funding from the department to the value of \$81,000.00 for a \$163 000.00 project, for the replacement of the current bridge number 1191 on Bullaring Road with box culverts.

Our applications have been successful (see attached letter from The Hon. Warren Truss MP, Deputy Minister and Minister for Infrastructure and Regional Development).

To accept this funding the Shire needs Council to agree to include the project in our capital improvement projects for 2016/17 financial budget.

Comment:

This project will involve the construction of a bypass road, removal of the existing bridge structure, placement of 3 rows of 1200 x 1200 box culverts with wing walls, construction of a sealed road over the new culverts and placement of safety railing along both sides of the culverts. Work will be programmed for January-February 2017.

Consultation:

Gavin Pollock – Chief Executive Officer
Anthony Humphreys – Asset Manager Structures Main Roads WA

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

The total estimated cost for this project is \$163,000.00.

- \$81,000.00 from the Australian Governments Department of Infrastructure and Regional Development;
- \$54,000.00 from Roads to Recovery; and
- \$28,000 from the Shire of Pingelly.

Strategic Implications:

2013-2023 Strategic Community Plan

Strategy 2.6.3: Improve drainage facilities to safeguard water and wastewater infrastructure assets in the region.

Voting Requirements:

Absolute Majority

Recommendation:

That the Shire of Pingelly replace Bridge 1191 Bullaring Rd with culverts as part of the 2016/17 Financial Budget Capital Renewal Program for the total cost of \$163,000.00 ex GST.

Moved: _____ Seconded: _____

17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

18. NEW BUSINESS OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

Biosecurity Management Local Government Discussion Paper (Cr Walton-Hassell).
(Attachment 8 after cream sheet in attachments book)

19. CLOSURE OF MEETING

The Chairman to declare the meeting closed.