



Shire of Pingelly

Minutes

Audit Committee Meeting
17 February 2016

SHIRE OF PINGELLY

Minutes of the Audit Committee Meeting of the Shire of Pingelly held in the Council Chambers, 17 Queen Street, Pingelly on 17 February 2016 at 11am.

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MEMBERS PRESENT

Cr SJ Lange President
Cr WV Mulroney Deputy President
Cr RJ Marshall
Cr DI Freebairn
Cr LN Steel
Cr AJ Morton (from 11.06am)
Cr M Walton-Hassell
Cr E Hodges

STAFF IN ATTENDANCE

Mr G Pollock Chief Executive Officer
Mr B Gibbs Director Technical Services
Ms G French Director Corporate & Community Services
Mrs L Boddy Executive Assistant

APOLOGIES

Nil

OBSERVERS & VISITORS

Nil

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman, Cr Shirley Lange, declared the meeting open at 11.02am.

1.1. ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Noongar people. It is a privilege to be standing on Noongar country. I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the security and wellbeing of all the people of this country where we live and that we share together – Australia.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

The Presiding Person opened question time at 11.03am. As there were no members of the public present the Presiding Person closed question time at 11.03am.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DISCLOSURES OF INTEREST

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Audit Committee Meeting – 9 December 2015

Statutory Environment:

Section 5.22 of the Local Government Act provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Voting Requirements:

Absolute Majority

11935 - Moved: Cr Steel

Seconded: Cr Marshall

Recommendation:

That the Minutes of the Audit Committee of the Shire of Pingelly held in the Council Chambers on 9 December 2015 be confirmed.

Carried 7:0

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

9. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

10. BUSINESS

10.1 Compliance Audit Return 2015

File Reference: 00023
Location: Shire of Pingelly
Applicant: N/A
Author: Grace French, Director Corporate & Community Services
Date: 9 February 2016
Disclosure of Interest: Nil
Attachments: Compliance Audit Return

Summary:

Submission of the Compliance Audit Return 2015 to Council for adoption.

Background:

Under the Local Government Audit Regulations 1996, Local Government is required to carry out a Compliance Audit for the period 1 January 2015 to 31 December 2015. The certified return must be submitted to the to the Director General, Department of Local Government and Communities by 31 March 2016.

Consultation:

Shire of Pingelly Audit Committee
Chief Executive Officer

Statutory Environment:

Regulation 14 of the Local Government (Audit) Regulations 1996 provides:

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

Regulation 15 provides that:

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
 - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - (b) any additional information explaining or qualifying the compliance audit,
 - (c) is to be submitted to the Executive Director by 31 March next following the period to which the return relates.
- (2) In this regulation —

certified in relation to a compliance audit return means signed by —

 - (a) the mayor or president; and
 - (b) the CEO.

Policy Implications:

There are no policy implications arising from this report.

Financial Implications:

There are no known financial implications upon either the Council’s current budget or long term financial plan.

Strategic Implications:

There are no known significant strategic implications relating to the report or the committee recommendation.

Voting Requirements:

Absolute Majority

11936 Moved: Cr Mulroney Seconded: Cr Hodges

Recommendation:

That:

- 1. Council adopt the Compliance Audit Return 2015, as presented;**
- 2. The Chief Executive Officer and the Shire President be authorised to sign the Compliance Audit Return 2015;**
- 3. The Compliance Audit Return be submitted to the Department of Local Government.**

Cr Morton entered the meeting at 11.06am.

Carried: 8:0

11. CLOSURE OF MEETING

The Chairman declared the meeting closed at 11.07am.

<p>These minutes were confirmed by Council at the Audit Committee Meeting held on</p> <p>Signed..... Presiding Person at the meeting at which the minutes were confirmed.</p>
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