



Shire of Pingelly

Minutes

Special Council Meeting
6 July 2016

SHIRE OF PINGELLY

Minutes of the Ordinary Council Meeting of the Shire of Pingelly held in the Council Chambers, 17 Queen Street, Pingelly on 6 July 2016.

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MEMBERS PRESENT

Cr SJ Lange President
Cr WV Mulroney Deputy President
Cr R Marshall
Cr DI Freebairn
Cr LN Steel
Cr EJ Hodges

STAFF IN ATTENDANCE

Mr G Pollock Chief Executive Officer
Mrs L Boddy Executive Assistant

APOLOGIES

Cr JM Walton-Hassell

OBSERVERS & VISITORS

Nil

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman, Cr Shirley Lange, declared the meeting open at 9.35am.

1.1 Acknowledgement of Country

I respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Noongar people. It is a privilege to be standing on Noongar country. I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the security and wellbeing of all the people of this country where we live and that we share together – Australia.

1.2 Reminder

Agreements:

- No talking over each other
- No “side bar” conversations
- Return from breaks punctually
- Mobile phones on silent / no vibrate

As a Councillor we are required to listen:

There are people who, instead of listening to what is being said to them, are already listening to what they are going to say themselves. **Albert Guinon (1863 - 1923)**

Make sure you have finished speaking before your audience has finished listening. **Dorothy Sarnoff**

2. RECORD OF APOLOGIES / APPROVED LEAVE OF ABSENCE

At the Ordinary Council Meeting 15 June 2016 it was approved for Cr Walton-Hassell to take leave from Wednesday the 29th of June to Thursday the 7th July 2016.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

Lisa Boddy left the room at 9.37am and returned at 9.38am.

4. PUBLIC QUESTION TIME

No members of the public present.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DISCLOSURES OF INTEREST

Nil

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9. REPORTS OF OFFICERS

9.1 OFFICE OF THE CEO

9.1.1 Pingelly Recreation & Cultural Centre – Dedication of Roads

File Reference:	00025
Location:	Shire of Pingelly
Applicant:	Shire of Pingelly
Author:	Jacky Jurmann – Consultant Planner
Authorising Officer	Craig McLennan – Project Manager
Date:	1 July 2016
Disclosure of Interest:	Nil
Attachments:	Plan (Attachment 1 behind blue sheet in separate attachments book)

Summary:

The purpose of this report is for Council to consider the options available to expedite the dedication of roads within the Pingelly Recreation and Cultural Centre Precinct.

After preliminary consultation with the Department of Lands and consideration of the objectives of the project, it is recommended that Council resolve to commence the processes to dedicate internal roads and realign lot boundaries with the precinct under the provisions of the *Land Administration Act 1997*, Section 27.

Background:

In the Ordinary Meeting of Council Minutes, 9 December 2015, it is recorded:

14.3 Gazetting New Road Reserves

11918 - Moved: Cr Mulroney

Seconded: Cr Morton

Recommendation and Council Decision:

That Council

- 1. endorse the creation of three (3) new road reserves within the recreation ground as shown in the attached site plan as road A, B & C.**
- 2. endorse an allowance being made in the 2015/16 budget review for additional funds to undertake the required survey and lodgement of documents.**

Carried 8:0

There are a number of ways that local government can dedicate roads using the provisions of the *Planning and Development Act 2005* and the *Land Administration Act 1997*. Depending on the circumstances of the case, there are advantages and disadvantages associated with each way.

Some processes have been commenced under the provisions of section 56 of the *Land Administration Act 1997* to dedicate three (3) roads within Reserve 23983 to facilitate the Crown subdivision for the Recreation and Cultural Centre, Primary Health Centre and future aged units. However, this process requires extensive specific consultation with the community and service agencies, which is considered unnecessary due to the proposed development being wholly within the Reserve.

The Department of Health has also commenced subdivision processes to excise the required portion of land from the Reserve for the purposes of the Primary Health Centre, which is now nearing completion.

A review of the layout and development of the precinct has been carried out and it is now proposed to dedicate only one road to establish a main central access to all facilities and to provide a corridor for services for the Primary Health Centre and future aged units. The proposed road is highlighted on the plan attached to this report.

Comment:

The dedication of one road will enable the internal access roads to be constructed to Shire standards to meet the needs of the precinct. It will also enable the roads to be named through a Corporate Sponsorship Program if considered applicable by Council.

A further report will need to be considered by Council regarding naming of the subject road. Refer to the Statutory Environment section of this report for further information on the processes associated with road naming.

Consultation:

- Preliminary consultation with the Department of Lands regarding the Shire's options to progress this matter has resulted in the advice that section 27 of the LAA will be the most appropriate option.
- Preliminary consultation has also occurred with an officer from the Geographic Names Committee regarding road naming.
- Discussions with the Department of Health will continue regarding the Primary Health Centre and future aged care units.
- Extensive consultation has been carried out with the community during the development of this project.

Statutory Environment:

Land Administration Act 1997

The Minister for Lands is empowered, under section 27 of the LAA, to subdivide and develop Crown land into lots. Where a plan of survey subdividing Crown land is approved by an authorised land officer (defined in section 3 of the LAA), any roads shown on such plan of survey are automatically dedicated as a road and placed under the care, control and management of Local Government (section 28(1) of the LAA).

Policies and Standards for Geographical Naming in Western Australia

The Policies and Standards for Geographical Naming in Western Australia includes a number of fundamental requirements for the naming of roads, administrative boundaries, cultural and topographical features.

Applications for road names must be submitted by the LGA, not developers and cannot be commercial names. For origin purposes the Committee requires a spreadsheet detailing the proposed road name, details about the name and the source of the name.

Policy Implications:

There are no policy implications associated with this proposal.

Financial Implications:

The expenses associated with this process have been considered in the overall budget for the PRACC development.

Strategic Implications:

The goals of the Pingelly Strategic Community Plan are:

- A Healthy and Cohesive Community
- Enhanced Natural and Built Environment
- Prosperous and Sustainable Local Economy
- Effective Governance and Organisation

There are no strategic implications associated with this proposal.

Voting Requirements:

Simple Majority

12030 Moved: Cr Mulroney

Seconded: Cr Marshall

Recommendation and Council Decision:

That Council:

1. **Request the Minister for Lands to utilise the provisions of section 27 of the *Land Administration Act 1997* to subdivide Reserve 23983, including dedication of the road in accordance with the plan attached to this report.**
2. **Receive a further report to consider a road name for recommendation to the Geographic Names Committee.**

Carried 6:0

9.1.2 Major Technical Upgrades of audio visual equipment grant for the Pingelly Recreation and Cultural Centre (PRACC)

File Reference: 00661
Location: Shire of Pingelly
Applicant: Shire of Pingelly
Author: Gavin Pollock, Chief Executive Officer
Date: 1 July 2016
Disclosure of Interest: Nil
Attachments: Equipment Quotation, Grant Application Plan (Attachment 2 behind green sheet in separate attachments book)

Summary:

Council to consider the attached grant application to apply for a grant through the Regional Venues Improvement Fund (RVIF) under the Department of Culture and Arts / Department of Regional Development and Royalties for Regions.

Total cost of the project will be \$63,637 of which \$50,000 will be from RVIF and a Shire contribution of \$13, 367.

Background:

In September 2015 the Shire was informally contacted by a member of the inactive Pingelly Repertory Club inquiring as to the situation at the PRACC for performances. At that stage, the PRACC design had not been developed to include audio visual equipment to that standard. In addition, there was no monies allocated for audio visual.

On becoming aware of the funding available, the Shire engaged Tammy King of Grants Empire to prepare an application.

Comment:

This equipment will enhance the Community aspects of the PRACC project by enabling quality presentations and performances. The Town Hall is the current venue for such events and suffers badly from poor acoustics and a meagre sound system.

Being able to tune the building to the audio visual equipment in the design stage of the project, the end result will be better than trying to retrofit the facility. In addition, it will mean that visiting entertainers, a revitalised Repertory Club, conferences, and school events will have an appropriate audio visual system.

Andrew Sproul of “Surrounds” has made the following suggestion based on the proposed use of the facility:

“...a Projection system with a 645cm x403 cm screen- as well as a robust good quality PA system - capable of community service - but also capable of high sound pressure levels required for live performance- if required.

Speakers / Projector and screen are either roof or wall mounted.

At this stage this is a broad conceptual document - more specifics (cable runs and labour) will be made available once we have direction on electronics locations and our specific scope of works.

Consultation:

Noel Mustchin member Pingelly Repertory Club
Andrew Sproul of Surrounds at 102 Stirling Highway, Nedlands

Statutory Environment:

Local Government Act 1995

*Local Government (Functions and General) Regulations 1996, Provision of goods and services
Part 4. Regulation 11A*

Regulation 11. Purchasing policies for local governments

(1) *“A local government is to prepare... a purchasing policy... where the consideration is expected to be... less than \$150,000...”*

Policy Implications:

Policy Manual part 5.11 Purchasing Policy.

Financial Implications:

The Shire will need to allocate \$13,367 of its project funding towards supporting this grant application.

Strategic Implications:

Compliments the Community Strategic Plan with colocation of community infrastructure as per the Recreation and Cultural plan for the reserve.

Voting Requirements:

Simple Majority

12031 Moved: Cr Steel Seconded: Cr Hodges

Recommendation and Council Decision:

That the Council endorse the Chief Executive Officer signing and submitting the application for this grant from the Regional Venues Improvement Fund for \$50,000 and \$13,367 from Council monies allocated to the PRACC project.

Carried 6:0

9.2 DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

Nil

9.3 DIRECTORATE OF TECHNICAL SERVICES

Nil

10. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

12. CLOSURE OF MEETING

The Chairman declared the meeting closed at 9.59am.

<p>These minutes were confirmed by Council at the Ordinary Meeting held on 20 July 2016.</p> <p>Signed..... Presiding Person at the meeting at which the minutes were confirmed.</p>
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