

Notice of Meeting



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Western Australia 6308
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Dear Elected Member

The next Ordinary meeting of the Shire of Pingelly will be held on 19 October 2016 in the Council Chambers, 17 Queen Street, Pingelly commencing at 2.00pm.

Community Craft Centre will be providing dinner.

Schedule

2pm Council Meeting

A handwritten signature in black ink, appearing to be 'G. Pollock'.

Gavin Pollock
Chief Executive Officer

14 October 2016

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Pingelly for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Pingelly disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Pingelly during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Pingelly. The Shire of Pingelly warns that anyone who has an application lodged with the Shire of Pingelly must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Pingelly in respect of the application.

AGENDA

Shire of Pingelly
Ordinary Council Meeting
19 October 2016

MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.

DISCLAIMER

INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

PLEASE NOTE:

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

A handwritten signature in blue ink, appearing to be 'G. Pollock', written in a cursive style.

**GAVIN POLLOCK
CHIEF EXECUTIVE OFFICER**

COUNCIL MEETING INFORMATION NOTES

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available in the Shire of Pingelly Office, on the website and the Pingelly Library seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).

Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Pingelly Office and the Shire of Pingelly website within ten (10) working days after the Meeting.

NOTE:

Unopposed Business

Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.

If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.

A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.

If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

Question Time

This Policy provides guidance to the Presiding Member (noting the provisions of the *Local Government (Administration) Regulation 7*).

Question time is for the asking of questions. General comments, issues for debate etc. are to be progressed through the normal procedure for submitting Agenda items for Council's consideration. Tabled correspondence will not be accepted.

Unless the person is known to all other persons in the Chamber, the Questioner is to state their name and address prior to asking the question.

The Questioner is to stand to address the Presiding Member, unless illness or a physical or other disability prevents him/her from doing so. All questions are to be addressed to the Presiding Member.

The question must be immediately put and may be followed by a brief statement related to the question.

The Presiding Member may respond to the question or may nominate a Councillor or an Officer to respond.

Debate between the Questioner or public and a Councillor or Officer is not permitted.

Questions may not be put by Councillors to the Questioner or other members of the public except for the purpose of clarification.

If the Presiding Member determines that a full and complete answer is unable to be given at that time, the question may be taken on notice. In that case, an answer will be given in writing to the Questioner within 7 days and the response tabled at the next Ordinary Council meeting.

A summary of the question and the response only is to be recorded in the minutes of the meeting.

QUESTION TIME FOR THE PUBLIC

(Please write clearly)

DATE: _____

NAME: _____

TELEPHONE : _____

ADDRESS: _____

QUESTIONS TO THE PRESIDENT:

GENERAL QUESTION / QUESTION RELATED TO THE AGENDA *(strike out which is not applicable)*

ITEM NO	PAGE NO	QUESTION

PLEASE PASS TO THE CHIEF EXECUTIVE OFFICER FOR REFERRAL TO THE PRESIDENT BY 2.00 PM AT THE MEETING, OR BY 1.45PM ON THE DAY OF THE MEETING AT THE SHIRE OF PINGELLY OFFICE, 17 QUEEN STREET, PINGELLY.

Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at every ordinary meeting of a council; and

Such other meetings of councils or committees as may be prescribed.

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b) Local Government (Administration) Regulations 1996.

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

every special meeting of a council; and

every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.

(2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:

by the person presiding at the meeting; or

in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members, having regard to the requirements of sub regulations (2) and (3).

The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.

Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.

Nothing in sub regulation (3) requires:

A council to answer a question that does not relate to a matter affecting the local government;

A council at a special meeting to answer a question that does not relate to the purpose of the meeting;

or

A committee to answer a question that does not relate to a function of the committee.

SHIRE OF PINGELLY

DISCLOSURE OF INTERESTS

TO THE CHIEF EXECUTIVE OFFICER:

Under the Provisions of Division 6 of Part 5 of the Local Government Act 1995, I hereby disclose a Financial Interest/s in the matter/s listed on this form, which is/are scheduled for consideration at the meeting of Council to be held on:

19 October 2016

(Print Name)

(Signature)

(Date)

NOTE: Members of Council are asked to deliver this completed form to the Chief Executive Officer on the day of the Council Meeting as required by the Act. Where this is not practicable the Disclosure/s may be telephoned to the Council Office on 9887 1066 and/or the form subsequently passed to the Chief Executive Officer prior to the meeting.

ITEM NO	PAGE NO	TYPE	REASON

DISCLOSURE OF FINANCIAL INTEREST, PROXIMITY INTEREST AND/OR INTEREST AFFECTING IMPARTIALITY

Chief Executive Officer, Shire of Pingelly

In accordance with Section 5.60-5.65 of the *Local Government Act* and Regulation 34(B) and 34(C) of the *Local Government (Administration) Regulations* and Regulation 11 of the *Local Government (Rules of Conduct) Regulations*, I advise you that I declare a appropriate box):

financial interest (Section 5.60A)

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

proximity interest (Section 5.60B)

A person has a proximity interest in a matter if the matter concerns a proposed —
(a) change to a planning scheme affecting land that adjoins the person's land;
(b) change to the zoning or use of land that adjoins the person's land; or
(c) development (as defined in section 5.63(5)) of land that adjoins the person's land.

interest affecting impartiality (Regulation 11). I disclose that I have an association with the applicant. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

An interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association but does not include a financial or proximity interest as referred to in section 5.60.

SHIRE OF PINGELLY

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, 17 Queen Street, Pingelly on Wednesday 19 October 2016 – commencing at 2.00pm.

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

2. ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Noongar people. It is a privilege to be standing on Noongar country. I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the security and wellbeing of all the people of this country where we live and that we share together - Australia

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

3.1 Reminder

“Leadership is not about titles, positions or flowcharts. It is about one life influencing another.”
“A man must be big enough to admit his mistakes, smart enough to profit from them, and strong enough to correct them.”
— John C. Maxwell

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

7. APPLICATIONS FOR LEAVE OF ABSENCE

8. DISCLOSURES OF INTEREST

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 21 September 2016

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 21 September 2016 be confirmed.

Moved: _____ Seconded: _____

9.2 Special Meeting – 5 October 2016

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Special Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 5 October 2016 be confirmed.

Moved: _____ Seconded: _____

10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Cr Lange

For council to receive and note the following motion presented at the Community Meeting held on Thursday 22 September 2016.

Proposed Motion From The Floor.

We would urge the Pingelly Shire to consider the following proposal:

1. The Pingelly Shire to negotiate with all ratepayers, who may wish to vary their shire rate payment assessments on a personal case by case basis to develop a shire rate repayments plan i.e. half yearly, one third or quarterly payments.
2. The Pingelly Shire wave all service fees, interest charges and any other fees which may apply to 2016-17 rate assessments. We believe the extra revenue raised would offset these fees and charges. We acknowledge this will be in accordance with the negotiated terms and conditions of the agreed necessary considerations in budget planning. Please note the September to December period is farmers critical cash flow period and most rural rate assessments are now in the vicinity of \$10,000 to \$40,000.
3. That any further rate increases by the Pingelly Shire are kept in line with the inflation rate.

Moved Andrew Marshall

Seconded Steve Kolb

Put to the Vote : Carried

Moved: _____ Seconded: _____

11. REPORTS OF COMMITTEES OF COUNCIL

- Audit Committee Full Council
- Recreation & Cultural Committee Member – Cr Lange
Member – Cr Walton-Hassell
Member – Cr Wood
Member – Cr Marshall
- Bushfire Advisory Committee Member – Cr Freebairn
Deputy – Cr Marshall
- Medical and Aged Care Services Committee Member – Cr Freebairn
Member – Cr Hodges
Member – Cr Lange
Member – Cr Mulroney
Member – Cr Steel
- CEO Performance Review Committee Member – President
Member – Deputy President
Member – Cr Hodges

12. REPORTS OF COUNCIL DELEGATES ON EXTERNAL COMMITTEES

- Central Country Zone of WALGA
Delegate – President
Delegate – Deputy President
Deputy – Cr Walton-Hassell
- Hotham-Dale Regional Road Sub-Group
Delegate – Cr Lange
Deputy – Cr Marshall
- Pingelly Cottage Homes Committee
Delegate – Cr Freebairn
Deputy – Cr Mulroney
- Development Assessment Panel
Delegate – Cr Lange
Delegate – Cr Mulroney

Deputy – Cr Freebairn
- Pingelly Tourism Group
Delegate – Cr Freebairn
Deputy – Cr Lange
- Regional Waste Group
Delegate – Cr Mulroney
Deputy – Cr Wood
- Shires of Pingelly and Wandering Joint
Local Emergency Management Committee
Delegate – Cr Lange
Deputy – Cr Hodges
- Aged Care Planning Regional Sub-Group (BBP)
Delegate – Cr Lange
Delegate – Cr Steel
Deputy – Members of Medical &
Aged Care Committee
- Youth Working Group
Delegate – Cr Steel
Delegate – Cr Walton-Hassell
Deputy – Recreation & Cultural
Committee
- Project User Group (PUG)
Delegate– Cr Lange
Deputy – Cr Hodges
- Sport and Recreation Focus Group
Delegate – Cr Lange
Delegate – Cr Walton-Hassell
Deputy – Cr Hodges

13. REPORTS FROM COUNCILLORS

Cr Shirley Lange (President)

Meetings attended September

- 16th Agenda briefing
- 19th Somerset House AGM
- 19th BBP – Pingelly
- 19th Cottage Homes Committee
- 20th President and CEO
- 20th Pingelly Tourism Group
- 20th Somerset Alliance
- 21st Corporate Discussion and Council Meeting
- 22nd Project Manager and President – WACHS; Alzheimer’s Australia; Milestones; Architects Perth
This was to discuss the Sensory garden for the new AAA units – it was also to look at the dementia facility needs.
- 22nd Community meeting
- 29th PUG – Hospital
- 30th Silent Auction – at the Pavilion
- 30th Opening of the Yealering Bowling Green

Meetings attended October

- 3rd PDA – CRC
- 4th Acting CEO and President
- 5th Special Meeting to sign off on the Schematic design PRACC
- 5th Corporate Discussion
- 10th CEO and President

Cr William Mulroney (Deputy President)

Nil

Cr David Freebairn

Nil

Cr Evan Hodges

Nil

Cr Ray Marshall

Nil

Cr Lee Steel

Nil

Cr Michelle Walton-Hassell

Nil

Cr Peter Wood

Nil

14. OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Early Payment Rate Incentive Draw 2016

File Reference: 00551
Location: Shire of Pingelly
Applicant: Gavin Pollock, Chief Executive Officer
Author: Gavin Pollock, Chief Executive Officer
Date: 12 October 2016
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: N/A

Summary:

To ratify the early rate payment incentive draw process for 2016.

Background:

As part of the rate collection process the Shire of Pingelly makes available to property owners who pay their rates in full by the due date for full payment the opportunity to win prizes provided by sponsoring organisations.

Comment:

In the last few years sponsors of the prize have been Bendigo Bank and Matthews Real Estate. As part of the sponsorship agreement material from the sponsors is enclosed with the rate notice. Staff have confirmed with the Department of Local Government that there is no legislation that prevents this happening and it is common practice in most local governments.

Providing an incentive for early payment of rates can increase the cash flow that comes in during the early part of the year prior to other revenue streams coming in.

It is proposed that rules be set for the prize process, so that there is clarity about eligibility and promotion of sponsors. Rules are detailed below:

- That ineligible ratepayers are:
- Owners of property that is not fully rated (subject to exemptions), Shire of Pingelly Councillors or Staff (or partners of).
- That sponsors materials be included in the envelope sent to ratepayers with the rate notices.
- That mention of the sponsors is made in the newsletter accompanying the rate notices.
- Entry into the Early Payment of Rates competition be offered to eligible ratepayers who have paid in full all rates and charges (including arrears) within 35 days of issue and that the draw be conducted at the Ordinary Council meeting following the close of the competition.
- That the Presiding Person at the meeting conducts the draw.
- The program Random Prize Draw be used to draw the winners.
- Staff to confirm the eligibility of the winners prior to the announcement of the winners.
- Should the assessment drawn be ineligible, then another draw will be done until eligible winners have been selected.
- When a winner is determined the name of the winners will be published in the Shire News via the Pingelly Times as well as an acknowledgement of the provision of prizes by the sponsors.

Consultation:

Director Corporate and Community Services – Stuart Billingham
Department of Local Government

Statutory Environment:

N/A

Policy Implications:

Nil

Financial Implications:

Nil – The prizes are supplied by sponsors and included in the 2016/17 adopted budget.

Strategic Implications:

N/A

Voting Requirements:

Simple Majority

Recommendation:

That Council

1. adopt the rules for the Early Payment Rate Incentive Draw:

- That ineligible ratepayers are:
- Owners of property that is not fully rated (subject to exemptions), Shire of Pingelly Councillors or Staff (or partners of)
- That sponsors materials be included in the envelope sent to ratepayers with the rate notices.
- That mention of the sponsors is made in the newsletter accompanying the rate notices.
- Entry into the Early Payment of Rates competition be offered to eligible ratepayers who have paid in full all rates and charges (including arrears) within 35 days of issue and that the draw be conducted at the Ordinary Council meeting following the close of the competition.
- That the Presiding Person at the meeting conducts the draw.
- The program Random Prize Draw be used to draw the winners.
- Staff to confirm the eligibility of the winners prior to the announcement of the winners.
- Should the assessment drawn be ineligible, then another draw will be done until eligible winners have been selected.
- When a winner is determined the name of the winners will be published in the Shire News via the Pingelly Times as well as an acknowledgement of the provision of prizes by the sponsors.

Moved: _____ Seconded: _____

2. endorse the Presiding Person at the meeting to conduct the early rate payment incentive draw.

Moved: _____ Seconded: _____

3. endorse _____ as the first drawn eligible winner and _____ as the second drawn eligible winner.

Moved: _____ Seconded: _____

14.2 Youth Development Strategy 2016

File Reference: 00000 002
Location: Shire of Pingelly
Applicant: Gavin Pollock, Chief Executive Officer
Author: Gavin Pollock, Chief Executive Officer
Date: 12 October 2016
Disclosure of Interest: Nil
Attachments: Youth Development Strategy 2016 (Attachment 1 after green sheet in separate attachments book)

Summary:

Council to receive and adopt the 2016 Youth Development Strategy.

Background:

This Youth Development Strategy was conducted in early 2016 and developed with the input from the Pingelly community with a specific focus on collecting input from young people aged 25 and under. The Strategy was developed in conjunction with consultants from Localise as a grant funded project with the Pingelly Community Resource Centre.

Comment:

The Shire of Pingelly believes the role of the Local Government is critical to shaping a community that is responsive to young people but also understand that there are a range of stakeholders required to make a real difference in the implantation of this strategy.

The Shire will take an active leadership role and facilitate strong relationships with key agencies and groups to ensure that the strategy is effective and contributes to meaningful change. The Shire will work with the local and district schools and the Youth Group collaboratively.

Consultation:

Pingelly community with a specific focus on collecting input from young people aged 25 and under, Pingelly Youth Club, Director Corporate Community Services, Pingelly Community Resource Centre and consultants from Localise.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Minor effect on the 2015/16 budget as most of the project was granted funded with the Shire providing in-kind support. Future budget will be impacted as project are implemented but can be offset with grand funding and joint agencies working together..

Strategic Implications:

This Youth Development Strategy will complement our current community strategic plan and will be include as part of the Shire future current community strategic plan in the area of youth development.

Voting Requirements:

Simple Majority

Recommendation:

That Council receive and adopt the 2016 Youth Development Strategy.

Moved: _____ Seconded: _____

15. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

15.1 Monthly Statement of Financial Activity-August 2016

File Reference: 00271
Location: N/A
Applicant: Stuart Billingham, Director Corporate & Community Services
Author: Stuart Billingham, Director Corporate & Community Services
Date: 11 October 2016
Disclosure of Interest: Nil
Attachments: Monthly Statements of Financial Activity for the period 1 July 2016 to 31 August 2016 (Attachment 2 after blue sheet in separate attachments book)
Previous Reference: N/A

Summary:

In Accordance with the Local Government Act 1995 Section 5.25 (1) and Local Government (Financial Management) Regulations 1996, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of August 2016 is attached for Council consideration and adoption.

Background:

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all shire's bank accounts, including term deposits;
- Reconciliation of Rates, including outstanding debtors;
- Reconciliation of Sundry Creditors and Debtors;

Consultation:

Chief Executive Officer

Statutory Environment:

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing -

- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
- (c) Such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown -

- (a) According to nature and type classification;
- (b) By program; or
- (c) By business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -

- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
- (b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications:

There are no policy implications.

Financial Implications:

There are no significant trends or issues to be reported. The report and officer recommendation is consistent with Council's adopted Budget 2015/2016.

Strategic Implications:

There are no known significant strategic implications.

Voting Requirements:

Absolute Majority

Recommendation:

That with respect to the Monthly Statements of Financial Activity for the month ending 31 August 2016 be accepted and material variances be noted.

Moved: _____ Seconded: _____

15.2 Monthly Statement of Financial Activity-September 2016

File Reference: 00271
Location: N/A
Applicant: Stuart Billingham, Director Corporate & Community Services
Author: Stuart Billingham, Director Corporate & Community Services
Date: 11 October 2016
Disclosure of Interest: Nil
Attachments: Monthly Statements of Financial Activity for the period 1 July 2016 to 30 September 2016 (Attachment 3 after yellow sheet in separate attachments book)
Previous Reference: N/A

Summary:

In Accordance with the Local Government Act 1995 Section 5.25 (1) and Local Government (Financial Management) Regulations 1996, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of September 2016 is attached for Council consideration and adoption.

Background:

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all shire's bank accounts, including term deposits;
- Reconciliation of Rates, including outstanding debtors;
- Reconciliation of Sundry Creditors and Debtors;

Consultation:

Chief Executive Officer

Statutory Environment:

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing -

- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
- (c) Such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown -

- (a) According to nature and type classification;
- (b) By program; or
- (c) By business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -

- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
- (b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications:

There are no policy implications.

Financial Implications:

There are no significant trends or issues to be reported. The report and officer recommendation is consistent with Council's adopted Budget 2015/2016.

Strategic Implications:

There are no known significant strategic implications.

Voting Requirements:

Absolute Majority

Recommendation:

That with respect to the Monthly Statements of Financial Activity for the month ending 30 September 2016 be accepted and material variances be noted.

Moved: _____ Seconded: _____

15.3 Accounts Paid by Authority

Applicant: Stuart Billingham, Director Corporate & Community Services
Author: Lisa Dyer, Finance Officer
Date: 11 October 2016
Disclosure of Interest: Nil
Attachments: List of Accounts Following
Previous Reference: N/A

Summary:

Council endorsement is required for accounts made by authority for the month of September 2016.

Comment:

Unless otherwise identified, all payments have been made in accordance with Council's 2016/17 Budget.

Consultation:

Nil

Statutory Environment:

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications:

There are no policy implications arising from this amendment.

Financial Implications:

There are no known financial implications upon either the Council’s current budget or long term financial plan.

Strategic Implications:

There are no known significant strategic implications relating to the report.

Voting Requirements:

Simple Majority

Recommendation:

That Council endorse the Accounts for Payments for September 2016 as presented:

SEPTEMBER 2016	
MUNI - 117984856	
EFT 2633 - 2740	\$ 282,367.61
CHEQUE 24333 - 24347	\$ 29,959.73
TRUST ACCOUNTS	
DEPT OF TRANSPORT – 123395691	\$ 0.00
TRUST FUND – 1851-1852	\$ 240.00
DIRECT DEBIT -	
DD8315.1 – DD8336.9	\$ 19,674.90
CREDIT CARD	
DD	\$ 0.00
GRAND TOTAL	\$ 332,242.24

Notification	Explanation

Moved: _____ Seconded: _____

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT SEPTEMBER 2016

Chq/EFT	Date	Name	Description	Amount
EFT2633	13/09/2016	PINGELLY HOTEL	Catering and Refreshments	\$1,158.00
EFT2634	13/09/2016	TOLL IPEC PTY LTD	Freight; JR Hersey - Shire of Pingelly, CN8952183918, 22/08/16	\$109.41
EFT2635	13/09/2016	THE WEST AUSTRALIAN	Advertisement - Vacant Senior Finance Officer Narrogin Observer 4/8 and 11/8/2016	\$854.40
EFT2636	13/09/2016	SHERIDAN'S FOR BADGES	Name Badge and Council name plate - DCCS	\$86.71
EFT2637	13/09/2016	CHILD SUPPORT AGENCY	Payroll deductions	\$839.95
EFT2638	13/09/2016	BUNNINGS BUILDING SUPPLIES	Trade Power board	\$111.02
EFT2639	13/09/2016	HOST DIRECT	Glassware Storage Boxes & Lids 7 of Each	\$298.76
EFT2640	13/09/2016	GREAT SOUTHERN FUEL SUPPLIES	Deliver 10,000L Diesel to Shire Depot at Quoted Price of 1.0728 Per Litre	\$10,728.30
EFT2642	13/09/2016	BEST OFFICE SYSTEMS	Photocopy Charges MPC5503 2016-17 Colour	\$3,589.51
EFT2643	13/09/2016	STIHL SHOP REDCLIFFE	2 X SET OF BLADES PART NO 43105	\$34.20
EFT2644	13/09/2016	KEITH THE MAINTENANCE MAN PTY LTD	Removal of asbestos at Rec Ground	\$500.01
EFT2645	13/09/2016	PINGELLY MENS SHED	Lectern	\$500.00
EFT2646	13/09/2016	WHEATBELT ELECTRICS	<i>Time to move electricity from Community Centre onto a pole for the Construction stage of the PRACC. Engagement with Western Power. Provide 1x 20amp 3 Phase Power outlet & 3x 15amp Power outlets.</i>	\$3,850.00
EFT2647	13/09/2016	COVS PARTS PTY LTD	FILTERS FOR SERVICE	\$80.20
EFT2648	13/09/2016	GAINSBOROUGH GRAPHICS	TRIPPLICATE LANDFILL INVOICE BOOKS 5 X BOOKS OF 50 SHEETS WHITE, PINK & BLUE PAGES STARTING AT NUMBER 1	\$435.00
EFT2649	13/09/2016	AGAPE VENTURES PTY LTD	Pre-Employment medical for Hayden Dawes	\$121.00
EFT2650	13/09/2016	BT EQUIPMENT PTY LTD	TURBO GASKET AND NUTS	\$73.55
EFT2651	13/09/2016	GREAT SOUTHERN TOWING	TOW PC13 TO INGREY FORD IN NARROGIN	\$242.00
EFT2652	13/09/2016	LOCALISE PTY LIMITED	Community Survey and Review with Council 2016	\$9,042.00
EFT2653	13/09/2016	SJR CIVIL CONSULTING PTY LTD	Safety Audit on Review Street and Gt Southern Highway intersection	\$4,551.80
EFT2655	13/09/2016	IXOM OPERATIONS PTY LTD	Standing order for Chlorine Gas bottles service fee until June 2017	\$126.85

Chq/EFT	Date	Name	Description	Amount
EFT2656	13/09/2016	GRANTS EMPIRE	Additional hours for Regional Grants Scheme Application (WDC) for Age Friendly Garden within new units	\$660.00
EFT2657	13/09/2016	AAA ASPHALT SURFACES	50 x BAGS COLDMIX	\$990.00
EFT2658	13/09/2016	J & E MOBILE WHEEL ALIGNMENT	1 WHEEL ALIGNMENT PCB4	\$400.00
EFT2659	13/09/2016	PINGELLY TYRE SERVICE	1 X BATTERY	\$180.00
EFT2660	13/09/2016	BEST CONSULTANTS PTY LTD	PRACC Electronic Consulting Services - including, Schematic Design, Design Development, Contract Development, Tender Period and Assessment, Construction Period and Defect Liability Period.	\$6,952.00
EFT2661	13/09/2016	SAFETY & RESCUE EQUIPMENT	inspection of roof anchor points	\$220.00
EFT2662	13/09/2016	AFGRI EQUIPMENT AUSTRALIA PTY LTD	IN LINE FILTER	\$6.41
EFT2663	13/09/2016	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPALE ROAD BOARDS AND PARKS LGRCEU	Payroll deductions	\$164.00
EFT2664	14/09/2016	BENDIGO BANK CREDIT CARDS	Local Government Week Meals and Refreshments with Shires of Brookton, Beverley and Wandering	\$7,419.98
EFT2665	16/09/2016	BOC LIMITED	Annual Container Service Charge for period 1/09/16 to 31/08/16 - Argosshield Universal G Size	\$142.05
EFT2666	16/09/2016	IT VISION	1. Carry out processes of SynergySoft Rates Billing in order to "Raise Rates/Services and Area Rate income" to 30.6.2017. Total Hours Quoted: 15 Hours Charged at the rate of \$250.00 (+ GST) = \$3750.00 2. Rate Consultant Services: A. 3 x Pensioner-Senior Application 1hr @ \$250.00 (+ GST) B. 1 x Revaluation/Subdivision 2.5hrs @ \$250.00 (+ GST) C. Rates Notice front page changes 1hr @ \$250.00 (+ GST) Total: 4.5 hrs = \$1,125.00 (+ GST)	\$5,362.50
EFT2667	16/09/2016	EXCHANGE TAVERN	Catering for 11 people on Friday 9th September 2016 Sandwiches / wraps	\$110.00
EFT2669	16/09/2016	GREAT SOUTHERN FUEL SUPPLIES	Fuel card purchases for AUGUST 2016	\$1,941.45

Chq/EFT	Date	Name	Description	Amount
EFT2671	16/09/2016	AUSTRALIAN TAXATION OFFICE	FBT return - Fringe Benefits Tax for the period from 1/04/15 to 31/03/16	\$6,805.16
EFT2671	16/09/2016	AUSTRALIAN TAXATION OFFICE	FBT return - Fringe Benefits Tax for the period from 1/04/15 to 31/03/16	\$6,805.16
EFT2673	16/09/2016	ALLIANCE FIRE PROTECTION	Fire Extinguisher Service	\$2,140.05
EFT2674	16/09/2016	GREAT SOUTHERN TOWING	PICK UP PC13 IN NARROGIN TAKE TO RANGE FORD MADDINGTON	\$620.00
EFT2675	16/09/2016	WALLIS COMPUTER SOLUTIONS	Monthly ITS GOLD billing for September 2016	\$2,627.54
EFT2676	16/09/2016	JIRIKI MANAGEMENT - BEVERLEY WEBB	Contract Financial Services	\$792.00
EFT2677	16/09/2016	LANDMARK	2M X 3/4 HOSE	\$11.00
EFT2678	16/09/2016	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2016/17 ESL Income - Local Government Opt B	\$60,249.00
EFT2679	16/09/2016	PINGELLY TRADING CO HARDWARE	1 M X 10 MM CHAIN	\$5.00
EFT2680	16/09/2016	ABCO PRODUCTS PTY LTD	3x CTNS Puregiene Hand Towels for Caravan Park	\$120.05
EFT2681	16/09/2016	DDAGROUP CORPORATE COMMUNICATIONS PTY LTD T/A TANGELO CREATIVE	Option 2 - produce and supply 2 x 2400x1800mm printed vinyl suitable for HI UV outdoor exposure with anti graffiti laminate affixed to 3mm ACM	\$3,234.00
EFT2682	16/09/2016	C&B SOUTHERN RUN TRANSPORT	Freight; Lubrimaxx - Shire of Pingelly, CN204548, 5/08/16	\$41.11
EFT2683	16/09/2016	SUEZ	55L Waste Box at Pioneer Park Toilets	\$28.60
EFT2684	16/09/2016	AFGRI EQUIPMENT AUSTRALIA PTY LTD	1 X N120 BATTERY	\$526.56
EFT2685	16/09/2016	LANDGATE	Rural UV's Chargeable; Schedule: R2016/6; Date: 28/05/16 to 5/08/16	\$79.90
EFT2686	16/09/2016	PINGELLY COMMUNITY CRAFT CENTRE	Commission for the month of August 2016	\$350.91
EFT2687	22/09/2016	TOLL IPEC PTY LTD	Freight: Roshers - Shire of Pingelly, CN8952256070, 14/09/16	\$104.84
EFT2688	22/09/2016	CHILD SUPPORT AGENCY	Staff Payroll deductions	\$568.00
EFT2689	22/09/2016	OZLITE	T8 4FT 18 W LED Tubes 6500K	\$599.45
EFT2690	22/09/2016	BUNNINGS BUILDING SUPPLIES	Various Wallmate Studs & Anchor Systems	\$56.30
EFT2691	22/09/2016	RAYMOND JOHN MARSHALL	Sitting Fees July - September 2016	\$1,000.00
EFT2692	22/09/2016	AUSTRALIA POST	Postage for August 2016	\$801.91

Chq/EFT	Date	Name	Description	Amount
EFT2694	22/09/2016	SECURITY & KEY DISTRIBUTORS	Bilock Cut K Bilock Key Cut to Code BEH349-DPT4	\$294.85
EFT2695	22/09/2016	LEE NORA STEEL	Sitting Fees July - September 2016	\$1,000.00
EFT2696	22/09/2016	TRUCKLINE	1X FILTER KIT	\$126.63
EFT2697	22/09/2016	B.W. JAMES TRANSPORT	Transport 1 Pallet Coldmix Asphalt Surfaces to Pingelly	\$164.34
EFT2698	22/09/2016	CHEFMASTER AUSTRALIA	2 x Boxes of Plain 18L Rubbish Bags & 1 x Box of 36L Rubbish Bags	\$198.10
EFT2699	22/09/2016	EVAN HODGES	Sitting Fees July - September 2016	\$1,000.00
EFT2700	22/09/2016	NARROGIN AUTO ELECTRICS	1 X STARTER MOTOR	\$2,258.27
EFT2701	22/09/2016	GREAT SOUTHERN WASTE DISPOSAL	Pingelly Landfill Site Maintenance - Labour from 25 July to 29 August 2016 - Labour	\$18,083.02
EFT2702	22/09/2016	AGAPE VENTURES PTY LTD	Management Fee - August 2016 - October 2016	\$15,000.00
EFT2703	22/09/2016	COATES HIRE OPERATIONS PTY LTD	4 DAYS MIN EXCAVATOR HIRE	\$973.50
EFT2704	22/09/2016	CTI SECURITY SERVICES PTY LTD	Alarm Monitoring Charges from 1/10/16 to 31/12/16	\$103.61
EFT2705	22/09/2016	GARPEN PTY LTD	13HP Electric Start Petrol Pressure Washer GPW13PE With Added Turbo Nozzle as Part of Newdegate Show Special.	\$1,050.00
EFT2706	22/09/2016	WALLIS COMPUTER SOLUTIONS	Monthly ITS GOLD billing for October 2016	\$2,627.54
EFT2707	22/09/2016	SHIRLEY LANGE	President Sitting Fees July - September 2016	\$2,800.00
EFT2708	22/09/2016	WILLIAM VINCENT MULRONEY	Deputy President Sitting Fees July - September 2016	\$1,175.00
EFT2709	22/09/2016	GLENWARRA DEVELOPMENT SERVICES	Department of Lands	\$550.00
EFT2710	22/09/2016	KERRY R KEYS	Toner for FO Printer	\$99.95
EFT2711	22/09/2016	PINGELLY RURAL SUPPLIES	Standing Purchase Order for Amounts up to \$50 Per Purchase for August 2016 - October 2016	\$49.41
EFT2712	22/09/2016	ALLSTAMPS	Self-Inking Stamp for Stuart Billingham as per Proof	\$37.80
EFT2713	22/09/2016	RED STAMP PTY LTD T/AS MILESTONE CERTIFIERS	Milestone - Code Consultant	\$2,090.00
EFT2714	22/09/2016	DB MECHANICAL CONSULTING	Mechanical Fee - inc. Brief Finalisation, Schematic Design, Design Development, Contract Documentation and Contract Administration	\$5,373.50
EFT2715	22/09/2016	FLINT ENGINEERING PTY LTD	Fire Engineering - Schematic Design, Design Development, Contract Documentation and Administration.	\$1,650.00
EFT2716	22/09/2016	PH & KE GOW	Survey of Rennet Street for sewage.	\$1,760.00

Chq/EFT	Date	Name	Description	Amount
EFT2718	22/09/2016	LANDGATE	Land Enquiry/Other DLI Invoices	\$74.55
EFT2719	29/09/2016	TOLL IPEC PTY LTD	Freight; E & MJ Rosher - Shire of Pingelly, CN8936497321, 21/09/16	\$63.65
EFT2720	29/09/2016	H RUSHTON & CO	REPAIR TYRE	\$69.20
EFT2721	29/09/2016	J R & A HERSEY	30/ m 5 CORE WIRE	\$46.20
EFT2722	29/09/2016	KOMATSU PTY LTD	FILTERS FOR SERVICE	\$407.85
EFT2723	29/09/2016	WATER DYNAMICS PTY LTD	Fittings for Reticulation	\$220.63
EFT2724	29/09/2016	PARMELIA HILTON PERTH	Local Government Week Accommodation G Pollock, S Lange, W Mulroney Tue 2 August to Fri 5 August 2016 plus breakfasts	\$3,889.90
EFT2725	29/09/2016	BEST OFFICE SYSTEMS	Photocopy Charges MPC5503 2016-17 Black	\$55.00
EFT2726	29/09/2016	TRUCKLINE	FILTERS FOR SERVICE	\$103.33
EFT2727	29/09/2016	BROOKTON PLUMBING	To Pump Out Septic Tanks Southern End of Pavilion	\$1,500.00
EFT2728	29/09/2016	WA CONTRACT RANGER SERVICES	Ranger services for August 2016 to June 2017	\$2,501.12
EFT2729	29/09/2016	BOB WADDELL	Assistance with the 2015/16 Financial Report - 1.25hrs Assistance with the July Monthly Financial Statements - 27hrs @ \$120 per hour	\$7,095.00
EFT2730	29/09/2016	E & MJ ROSHER PTY LTD	1 X TYRE	\$209.00
EFT2731	29/09/2016	PATH WEST LABORATORY MEDICINE WA	Drug and Alcohol Test for Hayden Dawes	\$35.00
EFT2732	29/09/2016	FORTUS	10 X GRADER BLADES 10 BOLTS AND NUTS	\$1,800.81
EFT2733	29/09/2016	GRANTS EMPIRE	Additional hours for Regional Grants Scheme Application (WDC) for Age Friendly Garden within new units	\$990.00
EFT2734	29/09/2016	PINGELLY IGA SUPERMARKET	Newspapers for August 2016	\$41.80
EFT2735	29/09/2016	IREDALE PEDERSEN HOOK ARCHITECTS	Detailed Design - including 2 visits	\$31,795.69
EFT2736	29/09/2016	LLOYD GEORGE ACOUSTICS PTY LTD	Acoustic Fee	\$2,640.00
EFT2737	29/09/2016	BMB HAULAGE	Purchase of 4 x 40ft Sea Containers plus delivery	\$11,660.00
EFT2738	29/09/2016	REBECCA BILLINGHAM	Employment Reimbursement - Pathwest \$54.97, Medical \$70, Police Clearance \$52.60	\$177.57
EFT2739	29/09/2016	STUART BILLINGHAM	Employment Reimbursement 50% relocation costs	\$2,400.50
EFT2740	29/09/2016	CAVALIER PORTABLES & PARK HOMES	Disposal of Hire Transportable Building to Shire of Pingelly	\$10,890.00
			Total EFT from Municipal Fund	\$282,367.61

Chq/EFT	Date	Name	Description	Amount
24334	13/09/2016	TELSTRA	Various telephone charges CEO, DTS, DCCS, PM , PAO and Depot	\$435.13
24335	13/09/2016	SHIRE OF PINGELLY	Vehicle Registration 14/09/16 to 31/10/16	\$57.20
24336	16/09/2016	TELSTRA	SMS Emergency hotline 2/09/16 to 1/10/16	\$3.75
24337	16/09/2016	SYNERGY	Electricity charges 25/07/16 to 24/08/16, Streetlights	\$10,799.60
24338	22/09/2016	DAVID INNES FREEBAIRN	Sitting Fees July - September 2016	\$1,000.00
24339	22/09/2016	SYNERGY	Electricity charges 12/07/16 to 5/09/16, Lot 482 Somerset St	\$3,282.80
24340	22/09/2016	JACQUELINE MICHELLE WALTON-HASSELL	Sitting Fees July - September 2016	\$1,000.00
24341	22/09/2016	PETER WOOD	Sitting Fees 1 August - September 2016	\$666.66
24342	29/09/2016	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
24343	29/09/2016	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
24344	29/09/2016	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
24345	29/09/2016	TELSTRA	Various telephone charges for the month of September 2016	\$1,074.62
24346	29/09/2016	SHIRE OF PINGELLY	Rates for 38A Sharow St - A22616	\$6,744.78
24347	29/09/2016	WATER CORPORATION	Service charges 1/09/16 to 31/10/16, House at 16 Eliot St	\$4,443.61
			Total Cheque from Municipal Fund	\$29,959.73
			Total All Municipal	\$312,327.34
1851	13/09/2016	THE UNIVERSITY OF WESTERN AUSTRALIA	REFUND OF BOND FOR HIRE OF COMMUNITY BUS ON 15/06/16	\$100.00
1852	13/09/2016	PINGELLY AMATEUR BASKETBALL ASSOC	RETURN OF FACILITY BOND	\$140.00
			Total Trust Payments	\$240.00
DD8315.1	06/09/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll deductions	\$5,399.24
DD8315.10	06/09/2016	BT SUPER FOR LIFE	Superannuation contributions	\$182.69
DD8315.11	06/09/2016	AMP LIFE LIMITED	Superannuation contributions	\$332.24
DD8315.2	06/09/2016	AMP FLEXIBLE SUPER	Payroll deductions	\$377.91
DD8315.3	06/09/2016	BT SUPER FOR LIFE	Superannuation contributions	\$33.75
DD8315.4	06/09/2016	THE TRUSTEE FOR THE DYER SUPER FUND	Superannuation contributions	\$939.70

Chq/EFT	Date	Name	Description	Amount
DD8315.6	06/09/2016	AUSTRALIAN SUPER ADMINISTRATION	Superannuation contributions	\$556.68
DD8315.7	06/09/2016	REST INDUSTRY SUPER	Superannuation contributions	\$328.87
DD8315.8	06/09/2016	PRIME SUPER	Superannuation contributions	\$469.24
DD8315.9	06/09/2016	NGS SUPER	Superannuation contributions	\$13.00
DD8336.1	20/09/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll deductions	\$6,109.37
DD8336.10	20/09/2016	AMP FLEXIBLE SUPER	Superannuation contributions	\$184.11
DD8336.2	20/09/2016	BENDIGO SMART START SUPER	Superannuation contributions	\$116.24
DD8336.3	20/09/2016	THE TRUSTEE FOR THE DYER SUPER FUND	Superannuation contributions	\$939.70
DD8336.4	20/09/2016	CBUS	Superannuation contributions	\$965.31
DD8336.5	20/09/2016	REST INDUSTRY SUPER	Superannuation contributions	\$328.87
DD8336.6	20/09/2016	AUSTRALIAN SUPER ADMINISTRATION	Superannuation contributions	\$448.50
DD8336.7	20/09/2016	PRIME SUPER	Superannuation contributions	\$469.24
DD8336.8	20/09/2016	BT SUPER FOR LIFE	Superannuation contributions	\$182.69
DD8336.9	20/09/2016	AMP LIFE LIMITED	Superannuation contributions	\$332.24
			Total Direct Debit Payments	\$19,674.90

16 DIRECTORATE OF TECHNICAL SERVICES

Nil

17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

18. NEW BUSINESS OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

19. CLOSURE OF MEETING

The Chairman to declare the meeting closed.