

Notice of Meeting



17 Queen Street, Pingelly
Western Australia 6308
Telephone: 9887 1066
Facsimile: 9887 1453
admin@pingelly.wa.gov.au

Dear Elected Member

The next Ordinary meeting of the Shire of Pingelly will be held on 14 December 2016 in the Council Chambers, 17 Queen Street, Pingelly commencing at 2.00pm.

Friends of Pingelly Railway will be providing dinner.

Schedule

2pm Council Meeting

A handwritten signature in black ink, appearing to be 'G. Pollock'.

Gavin Pollock
Chief Executive Officer

9 December 2016

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Pingelly for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Pingelly disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Pingelly during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Pingelly. The Shire of Pingelly warns that anyone who has an application lodged with the Shire of Pingelly must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Pingelly in respect of the application.

AGENDA

Shire of Pingelly
Ordinary Council Meeting
14 December 2016

MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.

DISCLAIMER


INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

PLEASE NOTE:

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

A handwritten signature in blue ink, appearing to be 'G. Pollock', written in a cursive style.

**GAVIN POLLOCK
CHIEF EXECUTIVE OFFICER**

COUNCIL MEETING INFORMATION NOTES

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available in the Shire of Pingelly Office, on the website and the Pingelly Library seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).

Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Pingelly Office and the Shire of Pingelly website within ten (10) working days after the Meeting.

NOTE:

Unopposed Business

Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.

If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.

A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.

If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

Question Time

This Policy provides guidance to the Presiding Member (noting the provisions of the *Local Government (Administration) Regulation 7*).

Question time is for the asking of questions. General comments, issues for debate etc. are to be progressed through the normal procedure for submitting Agenda items for Council's consideration. Tabled correspondence will not be accepted.

Unless the person is known to all other persons in the Chamber, the Questioner is to state their name and address prior to asking the question.

The Questioner is to stand to address the Presiding Member, unless illness or a physical or other disability prevents him/her from doing so. All questions are to be addressed to the Presiding Member.

The question must be immediately put and may be followed by a brief statement related to the question.

The Presiding Member may respond to the question or may nominate a Councillor or an Officer to respond.

Debate between the Questioner or public and a Councillor or Officer is not permitted.

Questions may not be put by Councillors to the Questioner or other members of the public except for the purpose of clarification.

If the Presiding Member determines that a full and complete answer is unable to be given at that time, the question may be taken on notice. In that case, an answer will be given in writing to the Questioner within 7 days and the response tabled at the next Ordinary Council meeting.

A summary of the question and the response only is to be recorded in the minutes of the meeting.

QUESTION TIME FOR THE PUBLIC

(Please write clearly)

DATE: _____

NAME: _____

TELEPHONE : _____

ADDRESS: _____

QUESTIONS TO THE PRESIDENT:

GENERAL QUESTION / QUESTION RELATED TO THE AGENDA *(strike out which is not applicable)*

ITEM NO	PAGE NO	QUESTION

PLEASE PASS TO THE CHIEF EXECUTIVE OFFICER FOR REFERRAL TO THE PRESIDENT BY 2.00 PM AT THE MEETING, OR BY 1.45PM ON THE DAY OF THE MEETING AT THE SHIRE OF PINGELLY OFFICE, 17 QUEEN STREET, PINGELLY.

Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at every ordinary meeting of a council; and

Such other meetings of councils or committees as may be prescribed.

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b) Local Government (Administration) Regulations 1996.

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

every special meeting of a council; and

every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.

(2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:

by the person presiding at the meeting; or

in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members, having regard to the requirements of sub regulations (2) and (3).

The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.

Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.

Nothing in sub regulation (3) requires:

A council to answer a question that does not relate to a matter affecting the local government;

A council at a special meeting to answer a question that does not relate to the purpose of the meeting;

or

A committee to answer a question that does not relate to a function of the committee.

SHIRE OF PINGELLY

DISCLOSURE OF INTERESTS

TO THE CHIEF EXECUTIVE OFFICER:

Under the Provisions of Division 6 of Part 5 of the Local Government Act 1995, I hereby disclose a Financial Interest/s in the matter/s listed on this form, which is/are scheduled for consideration at the meeting of Council to be held on:

14 December 2016

(Print Name)

(Signature)

(Date)

NOTE: Members of Council are asked to deliver this completed form to the Chief Executive Officer on the day of the Council Meeting as required by the Act. Where this is not practicable the Disclosure/s may be telephoned to the Council Office on 9887 1066 and/or the form subsequently passed to the Chief Executive Officer prior to the meeting.

ITEM NO	PAGE NO	TYPE	REASON

DISCLOSURE OF FINANCIAL INTEREST, PROXIMITY INTEREST AND/OR INTEREST AFFECTING IMPARTIALITY

Chief Executive Officer, Shire of Pingelly

In accordance with Section 5.60-5.65 of the *Local Government Act* and Regulation 34(B) and 34(C) of the *Local Government (Administration) Regulations* and Regulation 11 of the *Local Government (Rules of Conduct) Regulations*, I advise you that I declare a appropriate box):

financial interest (Section 5.60A)

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

proximity interest (Section 5.60B)

A person has a proximity interest in a matter if the matter concerns a proposed —
(a) change to a planning scheme affecting land that adjoins the person's land;
(b) change to the zoning or use of land that adjoins the person's land; or
(c) development (as defined in section 5.63(5)) of land that adjoins the person's land.

interest affecting impartiality (Regulation 11). I disclose that I have an association with the applicant. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

An interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association but does not include a financial or proximity interest as referred to in section 5.60.

SHIRE OF PINGELLY

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, 17 Queen Street, Pingelly on Wednesday 14 December 2016 – commencing at 2.00pm.

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

2. ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Noongar people. It is a privilege to be standing on Noongar country. I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the security and wellbeing of all the people of this country where we live and that we share together - Australia

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

3.1 Reminder

“Leadership is not about titles, positions or flowcharts. It is about one life influencing another.”

“A man must be big enough to admit his mistakes, smart enough to profit from them, and strong enough to correct them.”

— John C. Maxwell

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

7. APPLICATIONS FOR LEAVE OF ABSENCE

8. DISCLOSURES OF INTEREST

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 16 November 2016

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 16 November 2016 be confirmed with the following amendments:

Item 14.1 Ordinary Council Meeting held 16 November 2016 – Lease Agreement Pingelly Arts & Crafts Group – RSL Hall

Recommendation 3 be altered from:

the additional options of two (2) plus two (2) year lease extensions up to 2023 and 2025 to be actioned under delegation of the Chief Executive Officer on the receipt of a letter of request from the Lessee.

to

the additional options of two (2) plus two (2) year lease extensions up to 2024 and 2026 to be actioned under delegation of the Chief Executive Officer on the receipt of a letter of request from the Lessee.

Due to the years being calculated from 2016 instead of 2017.

The attachment is also to be updated to reflect the above change along with the commencement date being listed as 1 January 2017 instead of 1 January 2016 at item 6 in the Schedule.

Moved: _____ Seconded: _____

10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

11. REPORTS OF COMMITTEES OF COUNCIL

10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

11. REPORTS OF COMMITTEES OF COUNCIL

- Audit Committee Full Council
- Recreation & Cultural Committee Member – Cr Lange
Member – Cr Walton-Hassell
Member – Cr Wood
Member – Cr Marshall
- Bushfire Advisory Committee Member – Cr Freebairn
Deputy – Cr Marshall
- Medical and Aged Care Services Committee Member – Cr Freebairn
Member – Cr Hodges
Member – Cr Lange
Member – Cr Mulroney
Member – Cr Steel
- CEO Performance Review Committee Member – President
Member – Deputy President
Member – Cr Hodges

12. REPORTS OF COUNCIL DELEGATES ON EXTERNAL COMMITTEES

- Central Country Zone of WALGA
Delegate – President
Delegate – Deputy President
Deputy – Cr Walton-Hassell
- Hotham-Dale Regional Road Sub-Group
Delegate – Cr Lange
Deputy – Cr Marshall
- Pingelly Cottage Homes Committee
Delegate – Cr Freebairn
Deputy – Cr Mulroney
- Development Assessment Panel
Delegate – Cr Lange
Delegate – Cr Mulroney

Deputy – Cr Freebairn
- Pingelly Tourism Group
Delegate – Cr Freebairn
Deputy – Cr Lange
- Regional Waste Group
Delegate – Cr Mulroney
Deputy – Cr Wood
- Shires of Pingelly and Wandering Joint
Local Emergency Management Committee
Delegate – Cr Lange
Deputy – Cr Hodges
- Aged Care Planning Regional Sub-Group (BBP)
Delegate – Cr Lange
Delegate – Cr Steel
Deputy – Members of Medical &
Aged Care Committee
- Youth Working Group
Delegate – Cr Steel
Delegate – Cr Walton-Hassell
Deputy – Recreation & Cultural
Committee
- Project User Group (PUG)
Delegate– Cr Lange
Deputy – Cr Hodges
- Sport and Recreation Focus Group
Delegate – Cr Lange
Delegate – Cr Walton-Hassell
Deputy – Cr Hodges

13. REPORTS FROM COUNCILLORS

Cr Shirley Lange (President)

Meetings attended November:

10th Agenda Briefing
11th Remembrance Day and morning Tea.
12th Market Day – Council Information Stall
15th CEO
16th CEO Review Information by Councillors
16th Council Meeting
17th Patrick Beale, CEO and FPC re the timber
17th Inglewood Timbers - Patrick Beale, CEO and Carlo
21st Somerset House wind-up meeting
23rd PRACC – Kitchen fitout
23rd Grants Commissioners meeting
24th PUG
24th Pingelly Somerset Alliance
29th Healthy Wheatbelt - Northam

Meetings attended December:

2nd CCZ – Lake Grace
5th Pingelly Development Association
6th CEO
6th Seniors Morning Tea and Survey
6th Providers Survey – on aged care
7th Corporate Discussion
8th Agenda Briefing

Cr William Mulroney (Deputy President)

Meetings attended November:

23rd Grant Commission Hearing – Pingelly Shire Chambers

Meetings attended December:

2nd Country Zone Meeting- Lake Grace
6th Seniors Morning Tea and Presentation by guest speakers- Pingelly Town Hall
6th Meeting with Providers for Senior- Pingelly CRC
7th Council Corporate Discussion- Shire Chambers

Cr David Freebairn

Nil

Cr Evan Hodges

Nil

Cr Ray Marshall

Nil

Cr Lee Steel

Nil

Cr Michelle Walton-Hassell

Nil

Cr Peter Wood

Nil

14 DIRECTORATE OF TECHNICAL SERVICES

14.1 Dual Fire Control Officers Appointment

File Reference: 00194
Location: Shire of Pingelly
Applicant: Shire of Wandering
Author: Sheryl Squiers, Administration Officer Technical
Date: 1 December 2016
Disclosure of Interest: Nil
Attachments: Nil

Summary:

Council to consider the appointment of dual fire control officers with the Shire of Wandering.

Background:

The Shire of Wandering has requested the appointment of:

- Mr R Bostock
- Mr P Monk

as a dual fire control officers for the 2016/17 fire season.

Comment:

The Shire of Wandering has requested the appointment of the above fire control officer to Dual Fire Control Officers for the Shire of Wandering and the Shire of Pingelly.

Once approval has been given the appointment of the Dual Fire Control Officers will need to be advertised locally, through a local newspaper.

Consultation:

Nil

Statutory Environment:

Section 40 of the *Bush Fire Act* provides that two or more local governments may by agreement join in the appointment of bush fire control officers and that officers so appointed may exercise their power and authorities in each of the districts so appointed.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

That pursuant to Section 40 of the *Bush Fires Act*, the following Shire of Wandering fire control officers be appointed as a dual fire control officer in the Shire of Pingelly:

- Mr R Bostock
- Mr P Monk

Moved: _____ Seconded: _____

14.2 Dual Fire Control Officers Appointment

File Reference: 00194
Location: Shire of Pingelly
Applicant: Shire of Corrigin
Author: Sheryl Squiers, Administration Officer Technical
Date: 1 December 2016
Disclosure of Interest: Nil
Attachments: Nil

Summary:

Council to consider the appointment of dual fire control officers with the Shire of Corrigin.

Background:

The Shire of Corrigin has requested the appointment of:

- Mr Wes Baker
 - Mr Greg Evans
- as a dual fire control officers for the 2016/17 fire season.

Comment:

The Shire of Corrigin has requested the appointment of the above fire control officer to Dual Fire Control Officers for the Shire of Corrigin and the Shire of Pingelly.

Once approval has been given the appointment of the Dual Fire Control Officers will need to be advertised locally, through a local newspaper.

Consultation:

Nil

Statutory Environment:

Section 40 of the *Bush Fire Act* provides that two or more local governments may by agreement join in the appointment of bush fire control officers and that officers so appointed may exercise their power and authorities in each of the districts so appointed.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

That pursuant to Section 40 of the *Bush Fires Act*, the following Shire of Corrigin fire control officers be appointed as a dual fire control officer in the Shire of Pingelly:

- Mr Wes Baker
- Mr Greg Evans

Moved: _____ Seconded: _____

14.3 Dual Fire Control Officers Appointment

File Reference: 00194
Location: Shire of Pingelly
Applicant: Shire of Brookton
Author: Barry Gibbs, Director Technical Services
Date: 7 December 2016
Disclosure of Interest: Nil
Attachments: Nil

Summary:

Council to consider the appointment of dual fire control officers with the Shire of Brookton.

Background:

The Shire of Brookton has requested the appointment of:

- Mr Bevan Walters
- Mr Murray Hall
- Mr Ross Evans
- Mr Denise Wilkinson
- Mr Tim Evans

as a dual fire control officers for the 2016/17 fire season.

Comment:

The Shire of Brookton has requested the appointment of the above fire control officer to Dual Fire Control Officers for the Shire of Brookton and the Shire of Pingelly.

Once approval has been given the appointment of the Dual Fire Control Officers will need to be advertised locally, through a local newspaper.

Consultation:

Nil

Statutory Environment:

Section 40 of the *Bush Fire Act* provides that two or more local governments may by agreement join in the appointment of bush fire control officers and that officers so appointed may exercise their power and authorities in each of the districts so appointed.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

That pursuant to Section 40 of the *Bush Fires Act*, the following Shire of Brookton fire control officers be appointed as a dual fire control officer in the Shire of Pingelly:

- Mr Bevan Walters**
- Mr Murray Hall**
- Mr Ross Evans**
- Mr Denise Wilkinson**
- Mr Tim Evans**

Moved: _____ Seconded: _____

SHIRE OF PINGELLY	
FILE	00194
DATE	06 DEC 2016
Officer	AOT
Copy to	



**Shire of
Brookton**

ABN 74 164 408 055

14 White Street Brookton
Western Australia 6306

Phone: (08) 9642 1106

Facsimile: (08) 9642 1173

Email: mail@brookton.wa.gov.au

OUR REF: DOC ID 4588
YOUR REF: DOC ID 4588
ENQUIRIES/CONTACT: ELEESHA COOTE – PLANNING AND PROJECT OFFICER
ppo@brookton.wa.gov.au

Mr Gavin Pollock
Chief Executive Officer
Shire of Pingelly
17 Queen Street
PINGELLY WA 6308

Dear Gavin

APPOINTMENT OF DUAL FIRE CONTROL OFFICERS 2016 - 2017

Council is seeking the appointment of the following Dual Fire Control Officers with the Shire of Pingelly:

Bevan Walters	Shires of Corrigin, Pingelly and Beverley
Murray Hall	Shire of Pingelly
Ross Evans	Shires of Pingelly and Wandering
Denise Wilkinson	Shire of Pingelly
Tim Evans	Shire of Pingelly and Wandering

If Council's request is approved, please arrange the necessary local advertising.

Should you require any further information, please contact Eleesha Coote on 08 9642 1106 or Email ppo@brookton.wa.gov.au

Yours sincerely

Dale Stewart
Acting Chief Executive Officer

2/12/16

*"A leading community with a strong local government, vibrant economy,
healthy natural environment and unique sense of place".*

15. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

15.1 Monthly Statement of Financial Activity

File Reference: 00271
Location: N/A
Applicant: Stuart Billingham, Director Corporate & Community Services
Author: Stuart Billingham, Director Corporate & Community Services
Date: 06 December 2016
Disclosure of Interest: Nil
Attachments: Monthly Statements of Financial Activity for the period 1 July 2016 to 30 November 2016 (Attachment 1 after blue sheet under separate cover)
Previous Reference: N/A

Summary:

In Accordance with the Local Government Act 1995 Section 5.25 (1) and Local Government (Financial Management) Regulations 1996, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of November 2016 is attached for Council consideration and adoption.

Background:

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all shire's bank accounts, including term deposits;
- Reconciliation of Rates, including outstanding debtors;
- Reconciliation of Sundry Creditors and Debtors;

Consultation:

Chief Executive Officer

Statutory Environment:

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications:

There are no policy implications.

Financial Implications:

There are no significant trends or issues to be reported. The report and officer recommendation is consistent with Council's adopted Budget 2016/2017.

Strategic Implications:

There are no known significant strategic implications.

Voting Requirements:

Simple Majority

Recommendation:

That with respect to the Monthly Statements of Financial Activity for the month ending 30 November 2016 be accepted and material variances be noted.

Moved: _____ Seconded: _____

15.2 Accounts Paid by Authority

Applicant: Stuart Billingham, Director Corporate & Community Services
Author: Rebecca Billingham, Finance Officer
Date: 6 December 2016
Disclosure of Interest: Nil
Attachments: List of Accounts Following
Previous Reference: N/A

Summary:

Council endorsement is required for accounts made by authority for the month of November 2016.

Comment:

Unless otherwise identified, all payments have been made in accordance with Council's 2016/17 Budget.

Consultation:

Nil

Statutory Environment:

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications:

There are no policy implications arising from this amendment.

Financial Implications:

There are no known financial implications upon either the Council’s current budget or long term financial plan.

Strategic Implications:

There are no known significant strategic implications relating to the report.

Voting Requirements:

Simple Majority

Recommendation:

That Council endorse the Accounts for Payments for November 2016 as presented:

NOVEMBER 2016	
MUNI - 117984856	
EFT 2849 - 2977	\$ 432,924.50
CHEQUE 24358 - 24368	\$ 24,534.34
TRUST ACCOUNTS	
DEPT OF TRANSPORT – 123395691	\$ 40,919.85
TRUST FUND – 1860 - 1866	\$ 1,159.00
DIRECT DEBIT -	
DD8410.1 – DD8454.1 – Pay and Super	\$ 29,834.21
CREDIT CARD	
DD8455.1	\$ 327.46
GRAND TOTAL	\$ 529,699.36

Notification	Explanation
Nil	

Moved: _____ Seconded: _____

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT NOVEMBER 2016				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT2849	03/11/2016	PINGELLY PRIMARY SCHOOL	REIMBURSEMENT FOR VARIOUS PURCHASES UNDER THE COMMUNITY GRANT PROGRAM	727.93
EFT2850	03/11/2016	WESTRAC EQUIPMENT PTY LTD	REMOVE AND REPAIR COOLANT LEAK FROM FRONT COVER TEMP SENDER UNIT	4,388.63
EFT2851	03/11/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	568.00
EFT2852	03/11/2016	METROCOUNT	KBATPACK MC5600 6V WELDED BATTERY PACK, KTUBE30 ROAD TUBE 30 METRE ROLL, KFIG8L 10 PACK LARGE FIGURE-8 ROAD CLEATS, KFLAP 10 CENTRE LANE FLAPS, KNAIL 50 PACK STANDARD ROAD NAILS (70MM), KSPIKE 10 PACK DECK SPIKES (200MM)	674.30
EFT2853	03/11/2016	HOST DIRECT	2551 BIRKO URN 30L	284.90
EFT2854	03/11/2016	SECURITY & KEY DISTRIBUTORS	SKD8345SS25 ABUS P/LOCK KEYED TO BILOCK 25MM STAINLESS STEEL SHANK TO FIT 349 - GMK, SPM, CLA & CLB, BILOCK CUT K BILOCK KEY CUT TO CODE 349-SPM, BILOCK CUT K BILOCK KEY CUT TO CODE 349-CLA, BILOCK CUT K BILOCK KEY CUT TO CODE 349-CLB, POSTAGE	643.57
EFT2855	03/11/2016	BEST OFFICE SYSTEMS	PHOTOCOPY CHARGES - MP.C5503 BLACK 23/09/16 TO 23/10/16, PHOTOCOPY CHARGES - MP.C5503 COLOUR 23/09/16 TO 23/10/16	1,553.87
EFT2856	03/11/2016	B.W. JAMES TRANSPORT	FREIGHT 2 PALLETS COLD MIX	267.63

EFT2857	03/11/2016	LGISWA	WORKCARE ADMINISTRATION 30/06/16 TO 30/06/17 - SECOND INSTALMENT, WORKCARE HEALTH 30/06/16 TO 30/06/17 - SECOND INSTALMENT, WORKCARE BUILDING 30/06/16 TO 30/06/17 - SECOND INSTALMENT, WORKCARE REC AND CULTURE 30/06/16 TO 30/06/17 - SECOND INSTALMENT, WORKCARE EDUCATION & WELFARE 30/06/16 TO 30/06/17 - SECOND INSTALMENT, WORKCARE WORKS 30/06/16 TO 30/06/17 - SECOND INSTALMENT LGIS LIABILITY 30/06/06 TO 30/06/17 - SECOND INSTALMENT	99,208.58
EFT2858	03/11/2016	KEITH THE MAINTENANCE MAN PTY LTD	REMOVE INTERNAL WALL SHEETING & INSULATION	154.00
EFT2859	03/11/2016	DIESELS PLUS	FULE SOLENOID	499.84
EFT2860	03/11/2016	J MAC ENGINEERING PINGELLY	STEEL FOR WATER TANK BRACKETS	256.46
EFT2861	03/11/2016	FL COSTELLO & CO.	SWNSX1SP3 SPEED QUEEN COIN OPERATED 6.5KG CS REAR CONTROL TOP LOAD WASHER	2,475.00
EFT2862	03/11/2016	BOB WADDELL	ASSISTANCE WITH THE 2015/16 FINANCIAL REPORT - 20.50 HRS @ \$120 PER HOUR	2,706.00
EFT2863	03/11/2016	BARRY GIBBS	REIMBURSEMENT OF MEALS AT IBIS STYLES ALBANY 20 & 21/10/16 REIMBURSEMENT FOR PURCHASE OF PLANTS & POP UP SPRINKLER	70.73
EFT2864	03/11/2016	RK ROACH	LAND RESUMPTION ALIGNMENT WICKEPING PINGELLY ROAD, SURVEY PICK UP FOR DESIGN - BROWN STREET, SURVEY PICK - QUADRANT STREET	1,540.00
EFT2865	03/11/2016	PN & AM WATTS (PHIL WATTS BULLDOZING)	PUSH UP 8000M3 OF GRAVEL FOR SHADDICK ROAD WORKS, MOB AND DEMOB TO SITE	11,440.00

EFT2866	03/11/2016	SHIRE OF PINGELLY SOCIAL CLUB	PAYROLL DEDUCTIONS	95.00
EFT2867	03/11/2016	PINGELLY IGA SUPERMARKET	NEWSPAPERS FOR SEPTEMBER 2016	43.30
EFT2868	03/11/2016	AAA ASPHALT SURFACES	7MM COLDMIX 50 X 20KG BAGS, , PALLET, 7MM COLDMIX 50 X 20KG BAGS, , PALLET,	2,024.00
EFT2869	03/11/2016	PJ WRIGHT & ASSOCIATES PTY LTD	HYDRAULIC FEES - INC. BUILDING SERVICES, FIRE PUMPS AND SEWER MAIN EXTENSION TO WATER CORP. REQUIREMENTS	4,752.00
EFT2870	03/11/2016	PINGELLY TYRE SERVICE	SUPPLY AND FIT 4 X 245/R/16 TYRES WHEEL ALIGNMENT AND ROTATION	905.00
EFT2871	03/11/2016	SOUTH METROPOLITAN TAFE	TAFE STUDIES FOR WADE TAYLOR - , MONDAY 3 OCTOBER - FRIDAY 7 OCTOBER 2016 , , AURTTTF3004 WF413 REPAIR DIESEL FUEL INJECTION SYSTEMS, TAFE STUDIES FOR WADE TAYLOR - , MONDAY 10 OCTOBER - FRIDAY 14 OCTOBER 2016 , AURTTTR3024 WF106 DIAGNOSE AND REPAIR ELECTRONIC COMPRESSION IGNITION ENGINE MANAGEMENT SYSTEMS, TAFE STUDIES FOR WADE TAYLOR - , MONDAY 17 OCTOBER - TUESDAY 18 OCTOBER 2016 , AURKTR3001 WF213 DIAGNOSE AND REPAIR ELECTRIC OVER HYDRAULIC CONTROL SYSTEMS, TAFE STUDIES FOR WADE TAYLOR - , WEDNESDAY 19 OCTOBER - THURSDAY 20 OCTOBER 2016 , AURTTTF3005 WF414 INSPECT & REPAIR ENGINE FORCED INDUCTION SYSTEMS, TAFE STUDIES FOR WADE TAYLOR - , FRIDAY 21 OCTOBER - FRIDAY 21 OCTOBER 2016 , AURHTZ3001 WF173 DIAGNOSE AND REPAIR HEAVY VEHICLE EMISSION CONTROL SYSTEMS	678.76
EFT2872	03/11/2016	CUNDALL JOHNSTON & PARTNERS PTY LTD	SCHEMATIC DESIGN	1,650.00

EFT2873	03/11/2016	KEYNOTE CONFERENCES	WASTE AND RECYCLE CONFERENCE CR HODGES AND BARRY GIBBS SEPTEMBER 2016	2,556.00
EFT2874	03/11/2016	REBECCA BILLINGHAM	TRAVEL EXPENSES REIMBURSEMENT 19/10/16 - 26/10/16 REIMBURSEMENT FOR MEALS WHILE ON RATES COURSE	611.33
EFT2875	03/11/2016	KRISTEL STEEL	REIMBURSEMENT FOR ITEMS PURCHASED FOR STAFF MELBOURNE CUP LUNCH - 1 NOVEMBER 2016	162.74
EFT2876	03/11/2016	LEVI BARKER	REIMBURSEMENT FOR PURCHASE OF WORK BOOTS	121.00
EFT2877	03/11/2016	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPALE ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	148.62
EFT2878	08/11/2016	AUSTRALIAN TAXATION OFFICE	FBT INSTALMENT SEPTEMBER 2016	8,374.00
EFT2879	08/11/2016	AUSTRALIAN TAXATION OFFICE	BAS FOR SEPTEMBER 2016 - GST INPUT DEBITS, BAS FOR SEPTEMBER 2016 - PAYROLL GROUP TAX, , BAS FOR SEPTEMBER 2016 - GST CREDITS, BAS FOR SEPTEMBER 2016 - DIESEL FUEL REBATE, BAS FOR SEPTEMBER 2016 - ROUNDING OF RECEIPTS	16,687.00

EFT2880	11/11/2016	TOLL IPEC PTY LTD	<p>FREIGHT; DIESELS - SHIRE OF PINGELLY, CN8949175858, 31/10/16, FREIGHT; MIRACLE REC - SHIRE OF PINGELLY, CN8540144142, 1/11/16, FREIGHT; WESTRAC - SHIRE OF PINGELLY, CN8769210182973, 1/11/16, FREIGHT; MIRACLE REC - SHIRE OF PINGELLY, CN8540144143, 2/11/16, FREIGHT; TRUCKLINE - SHIRE OF PINGELLY, CN8950011824, 2/11/16, FREIGHT; ABCO PRODUCTS - SHIRE OF PINGELLY, CN7374900004477, 3/11/16, FREIGHT; ABCO PRODUCTS - SHIRE OF PINGELLY, CN7374900004477, 3/11/16, FREIGHT; ABCO PRODUCTS - SHIRE OF PINGELLY, CN7374900004477, 3/11/16, FREIGHT; ABCO PRODUCTS - SHIRE OF PINGELLY, CN7374900004477, 3/11/16, FREIGHT; WESTRAC - SHIRE OF PINGELLY, CN8769210183499, 3/11/16, FREIGHT; LUB RIMA - SHIRE OF PINGELLY, CN8938648783, 3/11/16, FREIGHT; HERSEY - SHIRE OF PINGELLY, CN8956400172, 3/11/16 FREIGHT; SHIRE OF PINGELLY - STATE LIBRARY, CN8450925751, 17/10/16, FREIGHT; ROSHER - SHIRE OF PINGELLY , CN8936497383, 24/10/16, FREIGHT; KOMATSU - SHIRE OF PINGELLY , CN7565220147988, 25/10/16, FREIGHT; ACOT 500 - SHIRE OF PINGELLY , CN8944149359, 25/10/16, FREIGHT; QUALITY PRESS - SHIRE OF PINGELLY , CN8945117128, 27/10/16 FREIGHT; HOST DIRECT - SHIRE OF PINGELLY, CN8939230512, 14/10/16, FREIGHT; JR & A HERSEY - SHIRE OF PINGELLY, CN8952183765, 17/10/16, FREIGHT; SHIRE OF PINGELLY - WATER EXAM, CN8450925768, 19/10/16, FREIGHT; PATHWEST - SHIRE OF PINGELLY , CN1336150017078, 21/10/16</p>	538.42
EFT2881	11/11/2016	IT VISION	<p>SYNERGYSOFT RECORD MANAGEMENT ,RECORDS OFFICE INTEGRATION, R BILLINGHAM RATES AND PROPERTY ESSENTIALS COURSE - 20TH AND 21ST OCT 2016, R BILLINGHAM PENSIONERS AND SENIORS COURSE - 24TH OCT</p>	16,374.27

			2016, R BILLINGHAM AT INTERIM RATING, SUBDIVISION AND AMALGAMATIONS - 25TH AND 26TH OCT 2016	
EFT2882	11/11/2016	J R & A HERSEY	3 X PRO DUST MASK NO VALVE, 3 X PRO 8KG BARRIER MESH, 2 X WHITE HARD HATS	389.40
EFT2883	11/11/2016	SULLIVAN LOGISTICS PTY LTD	FREIGHT; JASON SIGNMAKERS - SHIRE OF PINGELLY, CN690627, 13/09/16 FREIGHT; JASON SIGNMAKERS - SHIRE OF PINGELLY, CN696051, 6/10/16, FREIGHT; JASON SIGNMAKERS - SHIRE OF PINGELLY, CN698277, 14/10/16, FREIGHT; JASON SIGNMAKERS - SHIRE OF PINGELLY, CN700009, 21/10/16, FREIGHT; JASON SIGNMAKERS - SHIRE OF PINGELLY, CN700699, 25/10/16, FREIGHT; STAPLES - SHIRE OF PINGELLY, CN597278, 26/10/16	435.93
EFT2884	11/11/2016	WHITFORD FERTILISERS - NARROGIN	ONE TON OF FERTILISER, HALF A TON OF FERTILISER	1,017.50
EFT2885	11/11/2016	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	STANDARD FIRST AID KIT	20.50
EFT2886	11/11/2016	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD PURCHASES FOR OCTOBER 2016	2,226.47
EFT2887	11/11/2016	TRUCKLINE	FILTER KIT	96.04
EFT2888	11/11/2016	B.W. JAMES TRANSPORT	FREIGHT 15 PIPES 9 HEADWALLS, TRANSPORT OF 4 X 450 PIPES AND 2 X 450 HEADWALLS FROM RCPA PERTH TO PINGELLY, PICK UP 100 X GUIDE POSTS APPROX 200 KG , FROM JS ROADSIDE PRODUCTS WAREHOUSE - 28 CROCKER DRIVE MALAGA, AND DELIVER TO THE SHIRE OF PINGELLY DEPOT CORNER OF QUADRANT & REVIEW ST PINGELLY	1,853.61
EFT2889	11/11/2016	LGISWA	ACTUAL WAGES ADJUSTMENT FOR PERIOD 30/06/15 TO 30/06/16	4,763.06

EFT2890	11/11/2016	LES KICKETT	TO PAINT ALL INTERNAL WALLS WITH ONE COAT OF ABSTRACT COLOUR. REMOVE SCREWS & PATCH, ABSTRACT PAINT L/SHEEN 10LT TIN & ABSTRACT PAINT SATIN ACRYLIC 4LT TIN	2,994.31
EFT2891	11/11/2016	AMD CHARTERED ACCOUNTANTS	ROADS TO RECOVERY ACQUITTAL AUDIT FOR THE YEAR ENDED 30 JUNE 2016	704.00
EFT2892	11/11/2016	STAPLES AUSTRALIA PTY LIMITED	2X 100 PK CLEAR BINDING COVERS, 2X 100PK BLACK BINDING COVERS, 4X 210MM SCISSORS, 1X 100 PK TUBECLIP, 3X 25 PK U PIECES, 3X 25 PK COMPRESSOR BARS, 4X 5000 BOX 26/6 STAPLES, 1X 25 PK POST IT NOTES, 10X A4 NOTEBOOK, 1X BOX RUBBER BANDS, 3X 12 BOX BLUE PENS, 3X 12 BOX BLACK PENS, 1X 100 PK SHEET PROTECTORS, 5X SET COLOURED A4 10 TAB DIVIDERS, 5X SET MANILLA A4 A-Z DIVIDERS, 10X SET COLOURED A4 A-Z DIVIDERS, 1X 100 PK A4 LAMINATING SHEETS, 10X 50 BOX EASY CLIPS, 10X CLIP DISPENSERS, 1X 20 PK MANILLA A4 10 TAB DIVIDERS, 1X EASEL STYLE COPY HOLDER, 30X A4 LEVER ARCH FOLDERS, 2X 5 PK HIGHLIGHTERS, 1X TAPE DISPENSER, 3X PK BLU TACK, 20X CORRECTION TAPE.	550.83
EFT2893	11/11/2016	PINGELLY COMMUNITY RESOURCE CENTRE	3RD QUARTER WAGES FOR K STEEL TRAINEESHIP 23/06/16 TO 28/09/16, \$600 (PLUS GST) TOWARDS RSL BRONZE PLAQUE PROJECT COMPLETED OCTOBER 2016 (COPY OF INVOICE ATTACHED)	8,162.51
EFT2894	11/11/2016	WHEATBELT ELECTRICS	REPLACEMENT PUMP FOR FOUNTAIN IN PIONEER PARK TO CHECK FAULTY OVEN TIMER SWITCH & SWITHC IN WALK-IN-ROBE, TO CHECK FAULTY SWITCH ON STOVE, TO CHECK FAULTY SENSOR LIGHTS, TO CHECK WHY WASHING MACHINE IS TRIPPING RCD,	2,055.96
EFT2895	11/11/2016	COVS PARTS PTY LTD	TRAILER LIGHT STOP TAIL INDICATOR	133.47

EFT2896	11/11/2016	FL COSTELLO & CO.	DUPLICATE KEY FOR WASHING MACHINE CASH BOX & FREIGHT	55.00
EFT2897	11/11/2016	WA CONTRACT RANGER SERVICES	RANGER SERVICES FOR AUGUST 2016 TO JUNE 2017 - ESTIMATED COST ONLY FOR 46 WEEKS	2,430.99
	07/11/2016	WA CONTRACT RANGER SERVICES	FIREBREAK INSPECTIONS 21/10/2016, FIREBREAK INSPECTIONS 2/11/2016	
EFT2898	11/11/2016	RK ROACH	FEATURE SURVEY OF PROPOSED AGE APPROPRIATE ACCOMMODATION UNITS, SURVEY PICK - QUADRANT STREET, FEATURE SURVEY OF PROPOSED AGE APPROPRIATE ACCOMMODATION UNITS	1,867.80
EFT2899	11/11/2016	E & MJ ROSHER PTY LTD	DRIVE BELT AND SET OF BLADES, FILTERS FOR SERVICE AND FAN BELT	705.65
EFT2900	11/11/2016	LANDMARK	PHILMAC FITTINGS, BAIN HOSE REEL NOZZLE 19MM, NPAC APEX FLOAT VALVE 1 IN SLE LN THREAD, NPAC APEX FLOAT PLASTIC BLACK 150MM	190.11
EFT2901	11/11/2016	PINGELLY TRADING CO HARDWARE	2 X PK GALV FENCE DROPPERS, 6 BAGS OF RAPID SET CEMENT, 6 BAGS OF RAPIDSET, 6 BAGS OF RAPIDSET, CHUCK KEY, FLOOR JACK, 1 DRILL BIT, NUMBER PLATE LIGHT, 12X CUTTING DISCS	669.68
EFT2902	11/11/2016	LUBRIMAXX MKTG PTY LTD	205L GLOBALMAX OIL 1L CUTTING OIL	885.50
EFT2903	11/11/2016	C&B SOUTHERN RUN TRANSPORT	FREIGHT; LUBRIMAXX - SHIRE OF PINGELLY, CN205503, 7/10/16	41.11
EFT2904	11/11/2016	WANDERING SMASH REPAIRS	\$300 INSURANCE EXCESS FOR REPAIRS TO FORD RANGER PN5975, \$300 EXCESS TO BE PAID FOR REPAIRS ON PN725	600.00
EFT2905	11/11/2016	ACOT500 PTY LTD	2X L1200AB BEACON	141.90
EFT2906	11/11/2016	PINGELLY TYRE SERVICE	SUPPLY AND FIT 1100X 20 COMPACTOR TYRE, SUPPLY AND FIT TUBE	948.63

EFT2907	11/11/2016	BEST CONSULTANTS PTY LTD	ELECTRONIC CONSULTING SERVICES - INCLUDING, SCHEMATIC DESIGN, DESIGN DEVELOPMENT, CONTRACT DEVELOPMENT, TENDER PERIOD AND ASSESSMENT, CONSTRUCTION PERIOD AND DEFECT LIABILITY PERIOD. AGE APPROPRIATE ACCOMMODATION - ELECTRICAL CONSULTANT	13,244.00
EFT2908	11/11/2016	HW & ASSOCIATES	AGE APPROPRIATE ACCOMMODATION - QUANTITY SURVEYOR	2,420.00
EFT2909	11/11/2016	AFGRI EQUIPMENT AUSTRALIA PTY LTD	4 BOLTS 4 NUTS 4 SPRING WASHERS	12.72
EFT2910	11/11/2016	KWIK TRANSPORT & CRANE HIRE PTY LTD	TRANSPORT SITE OFFICE TO SHIRE DEPOT - 3 PARAGON STREET, PINGELLY FROM CAVALIER PORTABLE HOMES - 1777 ALBANY HWY, KENWICK ROSS GRAFTON - PH 9459600	935.00
EFT2911	11/11/2016	QUALITY PRESS	DFES 95 FIRS FORM BUSHFIRE PACK 5	121.00
EFT2912	11/11/2016	WA SOIL IMPROVERS	BROOM EZY X 1	869.00
EFT2913	11/11/2016	HAMERSLEY REFRIGERATION	TO SUPPLY & INSTALL DAIKON FTXZ50N AIR CONDITIONER	5,198.60
EFT2914	11/11/2016	P.W. JOHNSTON & ASSOC.	VALUATION OF COUNCIL PLANT & VEHICLES	715.00
EFT2915	11/11/2016	LANDGATE	CADASTRE SHAPE FILE\EXTRACTION - \$134.20, ROAD CENTRELINE SHAPE FILE DATA\EXTRACTION - \$134.20, ECW IMAGERY DATA\EXTRACTION - \$536.80	805.20
EFT2916	11/11/2016	EDWARDS MOTORS PTY LTD	NEW 2016 HOLDEN LS CAPITIVA 7 SEAT V- 2.2 TURBO DIESEL, AUTO= \$26,787.10, EXTRAS: TOWBAR=\$850, WINDOW TINT=\$400, FLOOR MATS=\$180, NUDGE BAR \$760, LED LIGHT BAR=\$330 AND SON OF A GUN GREY PAINT=\$434.5, TRADE 2015 HOLDEN LS CAPTIVA 5 SEATER - PN725	18,254.50
EFT2917	17/11/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	568.00

EFT2918	17/11/2016	JASON SIGNMAKERS	6 - 900 X 600 TRAFFIC HAZARD SIGNS ON QUADRAPED STANDS, STENCILS FOR BINS AS PER QUOTE, 1 X 1600 X 60MM , 1 X 1600 X 240MM, 1 X 900 X 400 LOGO, 6 X 225 X 450 NO SWIMMING SIGNS, 2 X STREETNAME PLATES - MADILL RD AS PER SPEC , 850MM X 250MM WHITE ON BLUE CLASS 1, 1XRIGHT, 1XLEFT, 1.6MM ALUMINIUM WITH 2 X OFFSET STRUTS FOR BACK TO BACK FITTING @ \$53.90EA INCL AS PER DRAWING SENT, TD-2 BRACKETS, 450X450 WHITE ON BLUE CLASS1, 2MM ALUMINIUM 1 X FEMALE, 1 X MALE @ \$32.45EA INL, AS PER DRAWINGS SENT	1,600.94
EFT2919	17/11/2016	AUSTRALIAN TAXATION OFFICE	ATO FEES	938.54
EFT2920	17/11/2016	PINGELLY COMMUNITY RESOURCE CENTRE	LIBRARY SERVICES OCT, NOV, DEC 2016 QUARTERLY PAYMENT, LAMINATING OF PRACC DISPLAY POSTERS FOR WINDOW DISPLAY AT THE CRC, AS PER QUOTE 2 METERS AT \$16.00	5,414.03
EFT2921	17/11/2016	INGREY'S	SERVICE	349.60
EFT2922	17/11/2016	PINGELLY MENS SHED	REFUND DRUMMUSTER WAGES 19.06.14 TO 10.03.15 EXC GST. PAID BY DRUMMUSTER TO SHIRE 13.05.16	394.63
EFT2923	17/11/2016	PUBLIC LIBRARIES WA INC	PLWA MEMBERSHIP 2016/2017	165.00
EFT2924	17/11/2016	BOB WADDELL	ASSISTANCE WITH THE 2015/16 FINANCIAL REPORT AND THE FAIR VALUE VALUATION OF ASSETS FOR 2015/16 - 54.75HRS @ \$120 PER HOUR	7,227.00
EFT2925	17/11/2016	SJR CIVIL CONSULTING PTY LTD	SURVEY DESIGN FOR BROWN STREET RENEWAL WITH SEALED PARKING BAYS, TURNING MOVEMENT FOR 27.5 M VEHICLE AS PER MAIN ROADS REPORT	1,452.00
EFT2926	17/11/2016	IXOM OPERATIONS PTY LTD	STANDING ORDER FOR CHLORINE GAS BOTTLES SERVICE FEE UNTIL JUNE 2017	126.85

EFT2927	17/11/2016	SHIRE OF PINGELLY SOCIAL CLUB	PAYROLL DEDUCTIONS	95.00
EFT2928	17/11/2016	TWINKARRI PTY LTD	CLEARING REGROWTH VEGETATION ALONG NEAMUTIN ROAD FROM THE WICKEPIN PINGELLY ROAD INTERSECTION, MOBILISATION TO NEAMUTIN ROAD, CLEAR REGROWTH VEGETATION ALONG SOUTH KWEDA ROAD, MOBILISATION TOS OUTH KWEDA ROAD	34,738.00
EFT2929	17/11/2016	IREDALE PEDERSEN HOOK ARCHITECTS	AGE APPROPRIATE ACCOMMODATION - DETAILED DESIGN, AGE APPROPRIATE ACCOMMODATION - SITE PLANNING	2,0742.50
EFT2930	17/11/2016	RED STAMP PTY LTD T/AS MILESTONE CERTIFIERS	AGE APPROPRIATE ACCOMMODATION - CODE CONSULTANT	2,200.00
EFT2931	17/11/2016	PJ WRIGHT & ASSOCIATES PTY LTD	AGE APPROPRIATE ACCOMMODATION - HYDRAULIC & FIRE DESIGN CONSULTANT, HYDRAULIC FEES - INC. BUILDING SERVICES, FIRE PUMPS AND SEWER MAIN EXTENSION TO WATER CORP. REQUIREMENTS	10,598.50
EFT2932	17/11/2016	DB MECHANICAL CONSULTING	MECHANICAL FEE - INC. BRIEF FINALISATION, SCHEMATIC DESIGN, DESIGN DEVELOPMENT, CONTRACT DOCUMENTATION AND CONTRACT ADMINISTRATION	7,700.00
EFT2933	17/11/2016	AFGRI EQUIPMENT AUSTRALIA PTY LTD	2X BOLTS 2X NYLOCK NUTS 8X 24 MM NUTS, 1 X BOLT AND NUT, 2 X EX HAUST CLAMPS	75.00
EFT2934	17/11/2016	ALBANY HOTEL MANAGEMENT T/AS IBIS STYLES ALBANY	ACCOMMODATION BARRY GIBBS 19 - 21 OCTOBER 2016 - CITY OF ALBANY RECOVERY WORKSHOP	258.00

EFT2935	17/11/2016	STUART BILLINGHAM	REIMBURSEMENT FOR PURCHASE OF PHONE CHARGER, REIMBURSEMENT FOR PURCHASE OF EAGLE BIRD SCARER & OWL DECOY FOR POOL	91.34
EFT2936	17/11/2016	CAPITAL ENGINEERING	AGE APPROPRIATE ACCOMMODATION - STRUCTURAL & CIVIL ENGINEERING SERVICES	1,897.50
EFT2937	17/11/2016	KRISTEL STEEL	REIMBURSEMENT FOR ITEMS PURCHASED FOR THE RSL REMEMBRANCE DAY MORNING TEA	38.85
EFT2938	17/11/2016	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPALE ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	148.62
EFT2939	17/11/2016	LANDGATE	SERVICE FEE FOR ITEMS REQUESTED, COPY OF CERTIFICATE OF TITLE	61.50
EFT2940	17/11/2016	PINGELLY COMMUNITY CRAFT CENTRE	COMMISSION FOR THE MONTH OF OCTOBER 2016	540.00
EFT2941	24/11/2016	PINGELLY HOTEL	REFRESHMENTS, ACCOMMODATION AND MEALS ONLY FOR ONE CONTRACTOR WORKING FOR THE SHIRE OF PINGELLY FOR THE 4 OCTOBER 2016, LUNCH FOR TWO - MEETING WITH RECORDS CONSULTANT, LUNCH FOR COUNCIL MEETING 19/10/2016 - MIXED SANDWICHES/WRAPPS & FRUIT PLATTER FOR 12 PEOPLE AT \$15.00 PER PERSON, DINNER FOR JASON BODY 12TH & 13TH OCTOBER 2016	943.00
EFT2942	24/11/2016	TOLL IPEC PTY LTD	FREIGHT; PLANET STREET - SHIRE OF PINGELLY, CN5733843337, 3/11/16, FREIGHT; EVERS SAFE - SHIRE OF PINGELLY, CN8945130899, 7/11/16, FREIGHT; HERSEY SAFETY - SHIRE OF PINGELLY, CN8956400219, 7/11/16, FREIGHT; HERSEY SAFETY - SHIRE OF PINGELLY, CN8956400400, 9/11/16	55.12
EFT2943	24/11/2016	THE WEST AUSTRALIAN	NARROGIN OBSERVER 13 OCTOBER 2016. PUBLIC NOTICES - 16 ELIOT STREET DISPOSAL, ADVERTISING 19/10/2016	696.00

			NARROGIN OBSERVER FOR BUILDING SERVICES PRACC, ADVERTISING NARROGIN OBSERVER 19/10/2016 - DEMOLITION OF PAVILION AND COMMUNITY CENTRE, NARROGIN OBSERVER BUSHFIRE DIRECTORY 2016/17	
EFT2944	24/11/2016	J R & A HERSEY	PARTS FOR FIRE BUG	176.00
EFT2945	24/11/2016	SITA - MEDICOLLECT AUSTRALIA P/L	LOCKABLE METAL SHARPS CONTAINERS	696.70
EFT2946	24/11/2016	WESTRAC EQUIPMENT PTY LTD	4X WEAR STRIPS, TOOTH ADAPTOR	612.14
EFT2947	24/11/2016	AUSTRALIA POST	POSTAGE FOR OCTOBER 2016	354.58
EFT2948	24/11/2016	WALGA	CONFLICTS OF INTEREST E LEARNING - CR M WALTON-HASSELL, CR S LANGE, CR P WOOD	643.50
EFT2949	24/11/2016	SECURITY & KEY DISTRIBUTORS	SA2201QSC BILOCK NIGHTLATCH RIM CYLINDER - QCC BEH 349-FC GMK, DWS, DPT1, DPT2, DPT3, DPT4 & FREIGHT, SKD8345SS25 ABUS P/LOCK KEYED TO BILOCK 25MM STAINLESS STEEL SHACKLE D18 349-GMK,DWS & DPT2 & FREIGHT	234.43
EFT2950	24/11/2016	MIRACLE RECREATION EQUIPMENT	POLY STRAIGHT SLIDES, 1500MM POLY STRAIGHT SLIDE, TRACKING CARRIAGE COMPLETE	3,657.50
EFT2951	24/11/2016	B.W. JAMES TRANSPORT	TRANSPORT OF BOX CULVERTS TO PINGELLY 16.86 TONS FROM RCPA AS PER REQUESTED BY BARRY GIBBS, FREIGHT 1 X BLADE 2 X CARTONS	1,756.70
EFT2952	24/11/2016	HIMAC ATTACHMENTS	1500 KG PALLET FORKS UN \$1090.00 1 \$1090.00 UNIVERSAL MOUNT TESTED AND CERTIFIED TO COMPLY WITH AS2359 SLIDING LATCH LOCKED TYNES TYNE WIDTH: 80 MM TYNE THICKNESS: 40 MM 360°	1,248.50

EFT2953	24/11/2016	KEITH THE MAINTENANCE MAN PTY LTD	CONCRETE FOOTINGS FOR NEW DIESEL TANK SET UP - AS DISCUSSED	1,232.00
EFT2954	24/11/2016	GREAT SOUTHERN WASTE DISPOSAL	KERSIDE DOMESTIC REFUSE COLLECTION FROM 31 AUGUST TO 27 DECEMBER 2016, KERBSIDE RECYCLE COLLECTION FROM 31 AUGUST TO 27 DECEMBER 2016, PINGELLY LANDFILL SITE MAINTENANCE FROM 2 SEPTEMBER TO 26 DECEMBER 2016 - LABOUR, PINGELLY LANDFILL SITE MAINTENANCE FROM 2 SEPTEMBER TO 26 DECEMBER 2016 - MACHINE HOURS, ESTIMATED BULK RUBBISH AND RECYCLE PICK UP FOR SEPTEMBER TO DECEMBER 2016	16,192.72
EFT2955	24/11/2016	WHEATBELT ELECTRICS	TO CONNECT AIR CONDITIONER IN MUSEUM	431.58
EFT2956	24/11/2016	REINFORCED CONCRETE PIPES AUSTRALIA (WA) PTY LTD	4 X 450 (4) RRJ PIPE, 2 X RCPA HEADWALL 450 TO SUIT PIPE,	1,986.60
EFT2957	24/11/2016	MORNINGSIDE PRINTERS & GRAPHICS	5000 DL WINDOW FACE 1 COLOUR 2 SIDE PRESS SEAL (INCLUDING FREIGHT)	579.30
EFT2958	24/11/2016	AGAPE VENTURES PTY LTD	MANAGEMENT FEE - NOVEMBER 2016 - JANUARY 2017	15,000.00
EFT2959	24/11/2016	BOB WADDELL	ASSISTANCE WITH THE 2015/16 FINANCIAL REPORT AND THE FAIR VALUE VALUATION OF ASSETS FOR 2015/16 - 23 HOURS @ \$120 PER HOUR, ASSISTANCE WITH THE 2015/16 FINANCIAL REPORT AND DRUM MUSTER QUERY - 1 HR @ \$120 PER HOUR	3,168.00
EFT2960	24/11/2016	MIDALIA STEEL / ONE STEEL (WAGIN)	STEEL FOR WINDOW GUARDS	337.88
EFT2961	24/11/2016	E & MJ ROSHER PTY LTD	1 X BLOWER CASE, 1 X FAN	641.80

EFT2962	24/11/2016	ASB MARKETING PTY LTD	<p>MARIANNE CARLUCCI, 3338 LADIES STRETCH JEANS, SIZE - 18, HIVIS TWO TONED COOL BREATHE POLO S/S 3811, SIZE - L, INCLUDES SHIRE OF PINGELLY LOGO EMBROIDERED ONTO THE LEFT CHEST AND INDIVIDUAL NAME EMBROIDERED ONTO THE RIGHT CHEST, BISLEY HIVIS FLEECE HOODIE 6819, SIZE - XL, INCLUDES SHIRE OF PINGELLY LOGO EMBROIDERED ONTO THE LEFT CHEST AND INDIVIDUAL NAME EMBROIDERED ONTO THE RIGHT CHEST,HELLEN CLIMO, LADIES COTTON DRILL PANTS 3321, SIZE - 14, HI VIS TWO TONED COLL BREATHE POLO S/S 3811, SIZE - L, INCLUDES SHIRE OF PINGELLY LOGO EMBROIDERED ONTO THE LEFT CHEST AND INDIVIDUAL NAME EMBROIDERED ONTO THE RIGHT CHEST, HI VIS TWO TONED 1/2 ZIP COTTON 3923, SIZE - L, INCLUDES SHIRE OF PINGELLY LOGO EMBROIDERED ONTO THE LEFT CHEST AND INDIVIDUAL NAME EMBROIDERED ONTO THE RIGHT CHEST, SHEILA SMITH, POLYESTER COTTON 3 IN 1 CARGO PANTS 1504, SIZE - L, HIVIS TWO TONED COOL BREATHE POLO S/S 3811, SIZE - M, INCLUDES SHIRE OF PINGELLY LOGO EMBROIDERED ONTO THE LEFT CHEST AND INDIVIDUAL NAME EMBROIDERED ONTO THE RIGHT CHEST, HIVIS TWO TONED FULL ZIP POLAR FLEECE 3827, SIZE - L, INCLUDES SHIRE OF PINGELLY LOGO EMBROIDERED ONTO THE LEFT CHEST AND INDIVIDUAL NAME EMBROIDERED ONTO THE RIGHT CHEST, JOANNE BOOTH, LADIES COTTON DRILL PANT 3322, SIZE - 20</p>	414.26
EFT2963	24/11/2016	SHIRLEY LANGE	<p>REIMBURSEMENT OF INTERNET CHARGES FOR THE MONTH OF OCTOBER 2016, REIMBURSEMENT FOR BUNDABERG DRINKS BROUGHT FOR COUNCIL KITCHEN</p>	93.95
EFT2964	24/11/2016	ABCO PRODUCTS PTY LTD	<p>6X CTN PAPER HAND TOWELS, 6X CTN INTERLEAVED TOILET TISSUE, 1X CTN PAPER HAND TOWELS, 2X CTN TOILET TISSUE, 1X 5L TOILET BOWL CLEANER, 2X CTN TOILET TISSUE, 1X 5L TOILET BOWL CLEANER</p>	759.63

EFT2965	24/11/2016	LUBRIMAXX MKTG PTY LTD	1X BOX OF GREASE	117.48
EFT2966	24/11/2016	FORTUS	CUTTING BLADE, SBF, TOOTH, HD, PIN, GET, RETAINER, GET	921.76
EFT2967	24/11/2016	JS ROADSIDE PRODUCTS	STEEL FLEX GUIDE POSTS	3261.50
EFT2968	24/11/2016	MARKETFORCE PTY LTD	ADVERTISING FOR EOI - DEMOLITION OF COMMUNITY CENTRE AND PAVILION. WEST AUSTRALIAN NEWSPAPER SATURDAY 15/10/2016 AND WEDNESDAY 19/10/2016. ADVERTISING FOR EOI - BUILDING OF PRACC. WEST AUSTRALIAN NEWSPAPER SATURDAY 15/10/2016 AND WEDNESDAY 19/10/2016. MARKETFORCE - PUBLIC NOTICE ADVERTISEMENT FOR PROPOSED STANDING ORDERS LOCAL LAW 2016, (AS PER ATTACHED QUOTE)	2,415.37
EFT2969	24/11/2016	PINGELLY RURAL SUPPLIES	6 X REDBACK BOOTS LACEUP	494.42
			6 X REDBACK BOOTS SLIP ON	
			4 X DUSTPANS & BRUSHES	
			BRUSH SCRUBBING 14X8.5CM	
			FILLER TIMBERMATE PINE 250G	
			SWIMMING POOL DOORS - WASHER 5/16 ZINC	
			ROLLER COVER TWIN PACK	
			PVC ADAPTOR VALVE 40MM X 1-1/2, PVC BARREL UNION 40MM (2) FEMALE	
			ELBOW 1-1/2 BSP FXF GUY	
			BUSH BSP 2 X 1 1/4"	
EFT2970	24/11/2016	HW & ASSOCIATES	AGE APPROPRIATE ACCOMMODATION - QUANTITY SURVEYOR	2,200.00
EFT2971	24/11/2016	CUNDALL JOHNSTON & PARTNERS PTY LTD	AGE APPROPRIATE ACCOMMODATION - NATHERS COMPLIANCE MODELLING, DETAILED DESIGN	3,267.00

EFT2972	24/11/2016	PLANET SMART PTY LTD	TOTEM SIGN LENGTH 465MM	45.32
EFT2973	24/11/2016	OZOWNED SUPPLIES & SERVICES	TO CLEAN VINYL TILES IN LIVING/DINING AREA & CLEAN CARPETS IN TWO BEDROOMS	149.50
EFT2974	24/11/2016	ESPLANADE HOTEL FREMANTLE - BY RIDGES	RYDGES ESPLANADE HOTEL FREMANTLE BOOKING FOR 4 NIGHTS ACCOMODATION FOR GAVIN POLLOCK AND STUART BILLINGHAM FOR LGMA ANNUAL STATE CONFERENCE 9-11 NOVEMBER 2016 AS PER ATTACHED BOOKING CONFIRMATION FORMS	1,912.00
EFT2975	24/11/2016	CENTRAL PARTS PERTH	SUPPLY 2012 RANGER TRANS/GEARBOX MANUAL AS PER QUOTATION	2,750.00
EFT2976	24/11/2016	EDWARDS MOTORS PTY LTD	1,500KM SERVICE AND SUPPLY REAR CARGO ROLLER BLIND-PN761 DCCS	370.00
EFT2977	28/11/2016	AUSTRALIAN TAXATION OFFICE	BAS OCTOBER 2016 - GST INPUT DEBITS, BAS OCTOBER 2016 - PAYROLL, BAS OCTOBER 2016 - CREDITS GEN, BAS OCTOBER 2016 - DIESEL FUEL REBATE, BAS OCTOBER 2016 - ROUNDING	5,991.00
			TOTAL EFT PAYMENTS	\$432,924.50
24358	03/11/2016	CANNING BRIDGE AUTO LODGE	ACCOMMODATION FOR REBECCA BILLINGHAM OCTOBER 19TH AND 20TH AND OCTOBER 23RD,24TH AND 25TH, CONTINENTAL BREAKFAST X 5 FOR REBECCA BILLINGHAM	288.00
24359	03/11/2016	RAELENE MAY STEVENS	REIMBURSEMENT FOR BUZ TOGETHER FACILITATOR TRAINING - 29/09/16	125.00

24360	08/11/2016	PLEASE PAY CASH - PINGELLY SHIRE	PINGELLY IGA - SYMPATHY CARD - DFES, PINGELLY IGA - 2 X LARGE CHICKENS, PINGELLY IGA - 3L MASTERS MILK, PINGELLY IGA - SOY SAUCE, PINGELLY IGA - 6 X 2L UHT, 100 PACK OF TEA BAGS, COFFEE, SUGAR, 4 X SAUCE, PINGELLY IGA - 6 X PACKETS OF BISCUITS, PINGELLY IGA - 3L MASTERS MILK, PINGELLY IGA - 6 X PACKETS OF CHOCOLATE BARS, PINGELLY IGA - 10 PACK OF AA BATTERIES, PINGELLY IGA - 3L MASTERS MILK, MINI CUP CAKE'S, PINGELLY IGA - 3L MASTERS MILK, MINI CUP CAKE'S, PINGELLY IGA - 2 LOAVES OF BREAD, 3 X PACKETS OF BACON, 3L ORANGE JUICE, 2 X DOZEN EGGS, PINGELLY IGA - 2 LOAVES OF BREAD, 3 X PACKETS OF BACON, 3L ORANGE JUICE, 2 X DOZEN EGGS, PINGELLY QUALITY MEATS - SAUSAGES, PINGELLY IGA - 2 X PACKS OF CRACKERS, 2 X CHEESE, PINGELLY IGA - 2 X PACKS OF CRACKERS, 2 X CHEESE, PINGELLY IGA - 10 X 24 PACKS OF WATER, 6 X PACKETS OF CHOCOLATE, 4 X PACKETS OF BISCUITS, HAZELNUT COFFEE, PLASTERS, PINGELLY IGA - 10 X 24 PACKS OF WATER, 6 X PACKETS OF CHOCOLATE, 4 X PACKETS OF BISCUITS, HAZELNUT COFFEE, PLASTERS, BRADLEY KELVIN OLIVE (EFTPOS RECEIPT) - CEO LUNCH, MARKET DAY - STALL FOR MARKET DAY	444.75
24361	11/11/2016	TELSTRA	VARIOUS TELEPHONE CHARGES CEO, DCCS, DTS, WS, PM, PAO AND DEPOT	540.40
24362	11/11/2016	CANNING BRIDGE AUTO LODGE	ACCOMMODATION FOR REBECCA BILLINGHAM OCTOBER 19TH AND 20TH AND OCTOBER 23RD,24TH AND 25TH, CONTINENTAL BREAKFAST X 5 FOR REBECCA BILLINGHAM	444.00
24363	17/11/2016	TELSTRA	SMS EMERGENCY HOTLINE 02/11/16 TO 01/12/2016	104.50

24364	17/11/2016	SHIRE OF PINGELLY	BSL FOR REC CENTRE DEMOLITION PERMIT, BCITF FOR REC CENTRE DEMOLITION PERMIT	105.61
24365	17/11/2016	SYNERGY	ELECTRICITY CHARGES 25/09/16 TO 24/10/16, STREETLIGHTS	9,173.45
			ELECTRICITY CHARGES 02/09/16 TO 28/10/16, 9B WEBB ST	
			ELECTRICITY CHARGES 02/09/16 TO 28/10/16, 9A WEBB ST	
			ELECTRICITY CHARGES 01/09/16 TO 28/10/16, 29 PARADE ST	
			ELECTRICITY CHARGES 02/09/16 TO 31/10/16, 1 PARAGON ST	
			ELECTRICITY CHARGES 01/09/16 TO 28/10/16, LOT 135 PASTURE ST	
			ELECTRICITY CHARGES 01/09/16 TO 28/10/16, 20 QUEEN ST	
			ELECTRICITY CHARGES 02/09/16 TO 31/10/16, QUADRANT ST	
			ELECTRICITY CHARGES 02/09/16 TO 28/10/16, 7B WEBB ST	
			ELECTRICITY CHARGES 02/09/16 TO 31/10/16, 16 ELIOT ST	
			ELECTRICITY CHARGES 02/09/16 TO 31/10/16, 17 ELIOT ST	
			ELECTRICITY CHARGES 02/09/16 TO 28/10/16, 7A WEBB ST	
			ELECTRICITY CHARGES 02/09/16 TO 03/11/16, 17 QUEEN ST	
			ELECTRICITY CHARGES 02/09/16 TO 02/11/16, 20 PARADE ST	
			ELECTRICITY CHARGES 02/09/16 TO 02/11/16, 15 PARADE ST	
			ELECTRICITY CHARGES 02/09/16 TO 03/11/16, 3 PARAGON ST	
			ELECTRICITY CHARGES 02/09/16 TO 03/11/16, LOT 835 PASTURE ST	
			ELECTRICITY CHARGES 02/09/16 TO 31/10/16, 24 SHARROW ST	
24366	24/11/2016	SHIRE OF PINGELLY	VEHICLE REGISTRATION 1/12/16 TO 28/02/17	109.55
24367	24/11/2016	WATER CORPORATION	WATER USE CHARGES 13/09/16 TP 14/11/16, LA STANDPIPE AT 822L PARAGON ST, SERVICE CHARGES 1/11/16 TO 31/12/16, LA STANDPIPE AT 822L PARAGON ST	9,818.23

			WATER USE CHARGES 13/09/16 TO 14/11/16, DEPOT AT PARAGON ST LOT 822 RES 26413, SERVICE CHARGES 1/11/16 TO 31/12/16, DEPOT AT PARAGON ST LOT 822 RES 26413	
			WATER USE CHARGES 13/09/16 TO 14/11/16, DEPOT AT PARAGON ST	
			WATER USE CHARGES 13/09/16 TO 14/11/16, SHED AT 853L PARAGON ST, SERVICE CHARGES 1/11/16 TO 31/12/16, SHED AT 853L PARAGON ST	
			SERVICE CHARGES 1/11/16 TO 31/12/16, CLUB AT 1 PEMBERTON ST	
			SERVICE CHARGES 1/11/16 TO 31/12/16, LA STANDPIPE AT GREAT SOUTHERN HWY NARROGIN FL LOT KULYALLING SIDING	
			SERVICE CHARGES 1/11/16 TO 31/12/16, 16 ELIOT ST, SPECIAL READING CHARGES, 16 ELIOT ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, 17 ELIOT ST, SERVICE CHARGES 1/11/16 TO 31/12/16, 17 ELIOT ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, OFFICE AT 80L QUEEN ST, SERVICE CHARGES 1/11/16 TO 31/12/16, OFFICE AT 80L QUEEN ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, CROQUET CLUB AT PARK ST, SERVICE CHARGES 1/11/16 TO 31/12/16, CROQUET CLUB AT PARK ST	
			SERVICE CHARGES 1/11/16 TO 31/12/16, TOILETS AT 94L PASTURE ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, KINDERGARTEN AT 810L QUEEN ST, SERVICE CHARGES 1/11/16 TO 31/12/16, KINDERGARTEN AT 810L QUEEN ST	
			WATER USE CHARGES 13/09/16 TO 14/11/16, CEMETERY AT REVIEW ST LOT 870 RES 1835	

			WATER USE CHARGES 14/09/16 TO 15/11/16, HALL AT 141L PARADE ST, SERVICE CHARGES 1/11/16 TO 31/12/16, HALL AT 141L PARADE ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, 38B SHAROW ST, SERVICE CHARGES 1/11/16 TO 31/12/16, 38B SHAROW ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, 36A SHAROW ST, SERVICE CHARGES 1/11/16 TO 31/12/16, 36A SHAROW ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, 36B SHAROW ST, SERVICE CHARGES 1/11/16 TO 31/12/16, 36B SHAROW ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, 9A WEBB ST, SERVICE CHARGES 1/11/16 TO 31/12/16, 9A WEBB ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, 9B WEBB ST, SERVICE CHARGES 1/11/16 TO 31/12/16, 9B WEBB ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, 7B WEBB ST, SERVICE CHARGES 1/11/16 TO 31/12/16, 7B WEBB ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, 7A WEBB ST, SERVICE CHARGES 1/11/16 TO 31/12/16, 7A WEBB ST	
			WATER USE CHARGES 14/09/16 TO 16/11/16, 4 SHIRE ST, SERVICE CHARGES 1/12/16 TO 31/12/16, 4 SHIRE ST	
			WATER USE CHARGES 15/09/16 TO 16/11/16, 59 STATFORD ST, SERVICE CHARGES 1/11/16 TO 31/12/16, 59 STATFORD ST	
			WATER USE CHARGES 15/09/16 TO 16/11/16, SWIMMING POOL AT PARKER ST LOT 491	
			WATER USE CHARGES 14/09/16 TO 15/11/16, MUSEUM AT 13 PARADE ST	
			WATER USE CHARGES 15/09/16 TO 16/11/16, TENNIS COURTS AT SOMERSET ST	

			WATER USE CHARGES 14/09/16 TO 16/11/16, PARK AT SHAROW ST LOT 835, SERVICE CHARGES 1/11/16 TO 31/12/16, PARK AT SHAROW ST LOT 835	
			WATER USE CHARGES 15/09/16 TO 16/11/16, PARK AT 659L REVIEW ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, HALL AT 20 PARADE ST, SERVICE CHARGES 1/12/16 TO 31/12/16, HALL AT 20 PARADE ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, SHOP AT PARADE ST LOT 2, PT147, SERVICE CHARGES 1/11/16 TO 31/12/16, SHOP AT PARADE ST LOT 2, PT147	
			WATER USE CHARGES 14/09/16 TO 15/11/16, PARK AT 135L PARADE ST, WATER USE CHARGES 21/07/16 TO 14/09/16, PARK AT 135L PARADE ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, PARK AT 153L QUADRANT ST, SERVICE CHARGES 1/11/16 TO 31/12/16, PARK AT 153L QUADRANT ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, LA STANDPIPE AT OPP #6 SHAROW ST, SERVICE CHARGES 1/11/16 TO 31/12/16, LA STANDPIPE AT OPP #6 SHAROW ST	
			WATER USE CHARGES 14/09/16 TO 15/11/16, RESERVE AT QUADRANT ST LOT 832, WATER USE CHARGES 15/03/16 TO 20/05/16, RESERVE AT QUADRANT ST LOT 832, WATER USE CHARGES 20/05/16 TO 21/07/16, RESERVE AT QUADRANT ST LOT 832	
			WATER USE CHARGES 14/09/16 TO 15/11/16, 38A SHAROW ST, SERVICE CHARGES 1/11/16 TO 31/12/16, 38A SHAROW ST	
24368	24/11/2016	SYNERGY	ELECTRICITY CHARGES 8/09/16 TO 3/11/16, LOT 491 SOMERSET ST	3,380.85
			ELECTRICITY CHARGES 28/09/16 TO 31/10/16, 38A SHAROW	

			ELECTRICITY CHARGES 31/08/16 TO 14/11/16, LOT 202 PEMBERTON ST	
			ELECTRICITY CHARGES 8/09/16 TO 3/11/16, 26 STRATFORD ST	
			ELECTRICITY CHARGES 8/09/16 TO 3/11/16, 4 SHIRE ST	
			ELECTRICITY CHARGES 8/09/16 TO 9/11/16, LOT 524 SOMERSET ST	
			ELECTRICITY CHARGES 8/09/16 TO 8/11/16, LOC 3033 MARCONI ST	
			ELECTRICITY CHARGES 8/09/16 TO 8/11/16, LOC 35011 REALM ST	
			TOTAL CHEQUE PAYMENTS	\$24,534.34
			TOTAL ALL MUNICIPAL	\$457,458.84
1860	08/11/2016	REBECCA LOUISE COUSINS	CAT TRAP BOND - LESS 1 WEEK EXTRA HIRE	69.00
1861	08/11/2016	CRAIG MCLENNAN	CAT TRAP BOND	80.00
1862	09/11/2016	GEORGE & DAVINA ORD	\$200 RATES EARLY INCENTIVE PRIZE SPONSORED BY MATTHEWS REALTY	200.00
1863	24/11/2016	PINGELLY HOCKEY CLUB	KEY BOND FOR MULTI PURPOSE COURT HIRE	40.00
1864	24/11/2016	STEVEN WILLIAMS	KEY BOND	190.00
1865	24/11/2016	KEN GREER	CLEANING BOND \$150, KEY BOND \$40	190.00
1866	24/11/2016	CAITLIN WINMAR	CROCKERY BOND	390.00
			TOTAL TRUST PAYMENTS	\$1,159.00
DD8410.1	01/11/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	5,927.39
DD8410.2	01/11/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	6.87

DD8410.3	01/11/2016	BENDIGO SMART START SUPER	SUPERANNUATION CONTRIBUTIONS	116.24
DD8410.4	01/11/2016	THE TRUSTEE FOR THE DYER SUPER FUND	SUPERANNUATION CONTRIBUTIONS	991.62
DD8410.5	01/11/2016	CBUS	SUPERANNUATION CONTRIBUTIONS	965.31
DD8410.6	01/11/2016	AUSTRALIAN SUPER ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	448.50
DD8410.7	01/11/2016	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	328.87
DD8410.8	01/11/2016	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	469.24
DD8410.9	01/11/2016	NGS SUPER	SUPERANNUATION CONTRIBUTIONS	22.76
DD8437.1	15/11/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	6,196.33
DD8437.2	15/11/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	49.37
DD8437.3	15/11/2016	BENDIGO SMART START SUPER	SUPERANNUATION CONTRIBUTIONS	116.24
DD8437.4	15/11/2016	THE TRUSTEE FOR THE DYER SUPER FUND	SUPERANNUATION CONTRIBUTIONS	991.62
DD8437.5	15/11/2016	CBUS	SUPERANNUATION CONTRIBUTIONS	975.00
DD8437.6	15/11/2016	AUSTRALIAN SUPER ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	448.50
DD8437.7	15/11/2016	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	328.87
DD8437.8	15/11/2016	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	469.24

DD8437.9	15/11/2016	NGS SUPER	SUPERANNUATION CONTRIBUTIONS	73.68
DD8454.1	29/11/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	5,918.82
DD8454.2	29/11/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	25.62
DD8454.3	29/11/2016	BENDIGO SMART START SUPER	SUPERANNUATION CONTRIBUTIONS	116.24
DD8454.4	29/11/2016	THE TRUSTEE FOR THE DYER SUPER FUND	SUPERANNUATION CONTRIBUTIONS	991.62
DD8454.5	29/11/2016	CBUS	SUPERANNUATION CONTRIBUTIONS	975.00
DD8454.6	29/11/2016	AUSTRALIAN SUPER ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	448.50
DD8454.7	29/11/2016	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	328.87
DD8454.8	29/11/2016	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	469.24
DD8454.9	29/11/2016	NGS SUPER	SUPERANNUATION CONTRIBUTIONS	85.60
DD8410.10	01/11/2016	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	332.24
DD8410.11	01/11/2016	AMP FLEXIBLE SUPER	SUPERANNUATION CONTRIBUTIONS	184.11
DD8437.10	15/11/2016	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	332.24
DD8437.11	15/11/2016	AMP FLEXIBLE SUPER	SUPERANNUATION CONTRIBUTIONS	184.11
DD8454.10	29/11/2016	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	332.24

DD8454.1 1	29/11/2016	AMP FLEXIBLE SUPER	SUPERANNUATION CONTRIBUTIONS	184.11
			TOTAL DIRECT DEBIT PAYMENTS	\$29,834.21
DD8455.1	14/11/2016	BENDIGO BANK CREDIT CARDS	29.10.2016 - GREAT SOUTHERN FUEL - FUEL FOR COMMUNITY BUS PN359, 22.10.2016 - GREAT SOUTHERN FUEL - FUEL FOR COMMUNITY BUS PN359, 21.10.2016 - CLEARING PERMIT, CREDIT CARD FEE	327.46
			TOTAL CREDIT CARD PAYMENTS	327.46
11116	01/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 28.10.2016	650.50
21116	02/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 31.10.2016	364.95
31116	03/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 01.11.2016	55.45
41116	04/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 02.11.2016	1,560.40
71116	07/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 03.11.2016	2,752.20
81116	08/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 04.11.2016	2,315.70
91116	09/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 09.11.2016	3,154.25
101116	10/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 10.11.2016	1,072.90
111116	11/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 09.11.2016	12,928.30
141116	14/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 14.11.2016	533.25
151116	15/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 15.11.2016	1,545.05

151116	15/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 15.11.2016	1,102.90
171116	17/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 15.11.2016	558.10
181116	18/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 16.11.2016	1,247.05
211116	21/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 17.11.2016	2,701.55
91116	09/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 09.11.2016	3,154.25
221116	22/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 18.11.2016	1,773.20
231116	23/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 21.11.2016	222.80
241116	24/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 22.11.2016	418.90
251116	25/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 23.11.2016	1,246.55
281116	28/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 24.11.2016	1,085.20
291116	29/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 25.11.2016	1,227.70
301116	30/11/2016	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 28.11.2016	2,402.95
			TOTAL TRUST LICENSING	40,919.85
			GRAND TOTAL	529,699.36

16. OFFICE OF THE CHIEF EXECUTIVE OFFICER

16.1 Chief Executive Officer Leave and Appointment of Acting Chief Executive Officer

File Reference: 00000 002
Location: Shire of Pingelly
Applicant: Gavin Pollock, Chief Executive Officer
Author: Gavin Pollock, Chief Executive Officer
Date: 2 December 2016
Disclosure of Interest: Nil
Attachments: Nil

Summary:

Council to consider the Chief Executive Officer's request for leave from 7 January 2017 to the 29 January 2017 and the appointment of Mr Stuart Billingham as Acting Chief Executive Officer for this period of leave.

Background:

The Chief Executive Officer has discussed the appointment of an Acting Chief Executive Officer with Mr Stuart Billingham and the Executive Team. Mr Stuart Billingham has agreed to undertake the position of Acting Chief Executive Officer while the Chief Executive Officer is on leave.

Comment:

A remuneration salary will be offered to Mr Stuart Billingham within the Band 4 reward package range prescribed by the Salaries and Allowances Tribunal under Section 7A of the Salaries and Allowances Act.

Consultation:

Shire President - Cr Lange, Director Corporate Community Services – Stuart Billingham and Director Technical Services – Barry Gibbs

Statutory Environment:

Section 5.36 of the *Local Government Act 1995* provides that:

- (1) A local government is to employ —
 - (a) a person to be the CEO of the local government; and
 - (b) such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.
- (2) A person is not to be employed in the position of CEO unless the council —
 - (a) believes that the person is suitably qualified for the position; and
 - (b) is satisfied with the provisions of the proposed employment contract.
- (3) A person is not to be employed by a local government in any other position unless the CEO —
 - (a) Believes that the person is suitably qualified for the position; and
 - (b) is satisfied with the proposed arrangements relating to the person's employment.
- (4) Unless subsection (5A) applies, if the position of CEO of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement into contain such information with respect to the position as is prescribed.
- (5A) Subsection (4) does not require a position to be advertised if it is proposed that the position be filled by a person in a prescribed class.
- (5) For the avoidance of doubt, subsection (4) does not impose requirement to advertise a position before the renewal of contract referred to in section 5.39.

Regulation 18 of the Local Government (Administration) Regulations provides that:

- (1) If a position of CEO, or of senior employee, of a local government becomes vacant, the local government is to advertise the position —

- (a) on a notice board exhibited to the public at the local government's offices, if the position is —
 - (i) to be filled on a part time basis by a person who is also employed by another local government; or
 - (ii) an acting position for a term not exceeding one year;
- or
- (b) otherwise, in a newspaper circulating generally throughout the State.
- (2) An advertisement referred to in sub regulation (1) is to contain —
 - (a) the details of the remuneration and benefits offered;
 - (b) details of the place where applications for the position are to be submitted;
 - (c) the date and time for the closing of applications for the position;
 - (d) the duration of the proposed contract;
 - (e) contact details for a person who can provide further information about the position; and
 - (f) any other information that the local government considers is relevant.

Policy Implications:

Nil

Financial Implications:

Nil effect on the 2016/17 budget as a provision for high duties has been allowed for in the budget process.

Strategic Implications:

The appointment of an Acting Chief Executive Officer will meet the requirements of the Local Government Act.

Voting Requirements:

Majority

Recommendation:

That Council Approve

1. **The Chief Executive Officer's request for leave from 7 January 2017 to 29 January 2017 and the appointment of Mr Stuart Billingham as Acting Chief Executive Officer for this period of leave.**
2. **The Chief Executive Officer offering Mr Stuart Billingham a remuneration salary for the period of stated leave within the Band 4 prescribed range of the Salaries and Allowances Tribunal under Section 7A of the Salaries and Allowances Act.**

Moved: _____ Seconded: _____

16.2 Proposed Scheme Amendment No. 5 – Pingelly Recreation & Cultural Centre (PRACC)

File Reference: 00661
Location: Shire of Pingelly
Applicant: Shire of Pingelly
Author: J Jurmann – Consultant Planner
Authorising Officer: C McLennan – Project Manager
Date: 23 November 2016
Disclosure of Interest: Nil
Attachments: 1 – Scheme Amendment document (Attachment 2 after green sheet under separate cover)

Summary:

It is proposed to rezone the Pingelly Recreation and Cultural Centre reserve (known as Reserve No. 23983) from Reserve – Recreation and Open Space to Reserve – Recreation and Open Space and Civic and Community. It is also proposed to enable holiday and workers' accommodation to be approved on the site in the future as incidental uses.

Background:

Refer to the Scheme Amendment document.

Comment:

An amendment to the planning scheme is required to ensure consistency.

Consultation:

The amendment is a 'standard' amendment and is in accordance with Division 4 of the Regulations will require advertising.

Statutory Environment:

The amendment is a standard amendment and is in accordance with part (b) of the standard amendment definition contained in Regulation 34.

Policy Implications:

There are no policy implications associated with this proposal. The proposal is consistent with the Master Plan for the PRACC.

Financial Implications:

There are minor costs associated with the advertising requirements.

Strategic Implications:

The initiation of the amendment will ensure that the planning scheme is consistent with relevant Shire documents.

Voting Requirements:

Simple Majority

Recommendation:

“That Council:

1. RESOLVE, in pursuance of Section 75 of the Planning and Development Act 2005, to initiate a Standard amendment to the Shire of Pingelly’s Local Planning Scheme No. 3 to amend the planning scheme by:

a. Rezoning Reserve 23983 consisting of Lots 350, 482-484, 492-491 and 524 on Plan 223046 from Reserve – Recreation and Open Space to Reserve – Recreation and Open Space and Civic and Community.

b. Inserting Clause 3.5 into the Scheme as follows:

- **3.5 Additional uses for local reserves**
- (1) **The Table sets out —**
 - (a) **classes of use for specified land located in local reserves that are additional to classes of use determined in accordance with the objectives of the reserve; and**
 - (b) **the conditions that apply to that additional use.**
- **Table**
- **Specified additional uses for land in local reserves in Scheme area**

No.	Description of land	Additional use	Conditions
1.	Reserve 23983, Somerset Street, Pingelly	1. Holiday accommodation 2. Workers’ accommodation	1. Additional uses are incidental uses. 2. Accommodation is for short-term only. 3. Additional uses require prior development approval.

- (2) **Despite anything contained in clause 3.4, land that is specified in the Table to subclause (1) may be used for the additional class of use set out in respect of that land subject to the conditions that apply to that use.**

c. Amending the Scheme maps accordingly.

- 2. Refer Amendment No. 5 to the Shire of Pingelly’s Local Planning Scheme No. 3 to the Environmental Protection Authority in accordance with the provisions of Section 81 of the *Planning and Development Act 2005*.**
- 3. Advise the Western Australian Planning Commission of Council’s decision to initiate Amendment No. 5 to the Shire of Pingelly’s Local Planning Scheme No. 3.**
- 4. Advertise Amendment No. 5 to the Shire of Pingelly’s Local Planning Scheme No. 3 in accordance with the provisions of the *Planning and Development (Local Planning Scheme) Regulations 2014*.”**

Moved: _____ Seconded: _____

16.3 Minutes of Audit Committee and Annual Report 2016 & Annual Electors Meeting

File Reference: 00091
Location: Shire of Pingelly
Applicant: Gavin Pollock, Chief Executive Officer
Author: Gavin Pollock
Date: 7 December 2016
Disclosure of Interest: Nil
Attachments: Annual Report 2015/16 (Attachment 3 after red sheet under separate cover)
Previous Reference: Nil

Summary:

Council to receive the Auditors Report and accept the Annual Report 2016 which contains the Annual Financial Report for the 2015/16 financial year. Also, to set the date of the Annual Electors meeting.

Background:

Section 7.9 of the *Local Government Act 1995* requires an audit to be undertaken and, on its completion, submitted to the Shire President and Chief Executive Officer of the Local Government, and to the Minister for Local Government.

It is a requirement that the Annual Audit be completed by 31 December following the close of the financial year. The audit was commenced on-site by AMD Chartered Accountants on 14th November to 16th November 2016. The Statutory Report and Management letter has been completed by AMD Chartered Accountants and received by the Shire President, Chief Executive Officer and Director Corporate & Community Services. The Auditor's Management Report was submitted to the Shire of Pingelly Audit Committee.

Comment:

Local Government Act 1995, section 5.54 requires that this report be adopted by Council by 31st December – or within 2 months of the Auditor's report being received. Under section 5.27 Council is also required to hold the electors meeting within 56 days of the acceptance of the Annual Report for the previous year.

The Annual Report for 2015/2016 has now been completed and is included as an attachment to this document. This Report will be available to the Public and Electors prior to the Annual Electors Meeting, subject to its acceptance by Council.

No statutory non-compliance matters were raised in the Auditor's Management Report to the Executive team of the Shire of Pingelly. AMD's auditors indicated that procedures and controls in respect to the Shire of Pingelly internal processes, procedures and financial reporting framework are adequately designed and have been maintained to adequate standards throughout the audit period subject to the comments and recommendations within the Management Review Report.

Consultation:

AMD Chartered Accountants
Chief Executive Officer
Beverley Webb – Jiriki Management
Bob Waddell – Local Government Consultant

Statutory Environment:

Section 7.9(1) of the *Local Government Act* provides that an auditor is required to examine the accounts and annual financial report submitted for audit and, by the 31 December next following the financial year to which the accounts and report relate or such later date as may be prescribed, to prepare a report thereon and forward a copy of that report to —

- (a) the mayor or president;
- (b) the CEO of the local government; and
- (c) the Minister.

Section 5.27 of the *Local Government Act* provides that:

- (1) a general meeting of the electors of a district is to be held once every financial year.
- (2) a general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) the matters to be discussed at general electors' meetings are to be those prescribed.

Section 5.29 provides that the CEO is to convene an electors' meeting by giving —

- (a) at least 14 days' local public notice; and
- (b) each council member at least 14 days' notice, of the date, time, place and purpose of the meeting.

The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.

Section 5.53 requires a local government to prepare an annual report containing:

- (a) a report from the mayor or president;
- (b) a report from the CEO;
- (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year;
- (f) the financial report for the financial year;
- (g) such information as may be prescribed in relation to the payments made to employees;
- (h) the auditor's report for the financial year;
- (ha) a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*; and
- (i) such other information as may be prescribed.

Section 5.55 requires the CEO to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Section 1.7 (local public notice) provides that:

- (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —
 - (a) published in a newspaper circulating generally throughout the district;
 - (b) exhibited to the public on a notice board at the local government's offices; and
 - (c) exhibited to the public on a notice board at every local government library in the district.
- (2) Unless expressly stated otherwise it is sufficient if the notice is —
 - (a) published under subsection (1)(a) on at least one occasion; and
 - (b) exhibited under subsection (1)(b) and (c) for a reasonable time, being not less than —
 - (i) the time prescribed for the purposes of this paragraph; or
 - (ii) if no time is prescribed, 7 days.

Policy Implications:

1.4 Audit Management and Specifications

Financial Implications:

Nil

Strategic Implications:

While there are no direct strategic implications in receiving the Shire of Pingelly Annual Report, the Auditors Management Report raises comment regarding the Shire's financial ratios and financial sustainability.

These concerns need to be taken into account when reviewing the Shire's Integrated Planning Documents including Asset Management Plans, Corporate Business Plan and Long Term Financial Plan.

Voting Requirements:

Absolute Majority

Recommendations:

That Council:

1. receives the minutes of the Audit Committee dated 14 December 2016.
2. accepts the Shire of Pingelly Annual Report for the Financial Year ended 30th June 2016;
3. receives the Audit Report for 2015/16 from AMD Chartered Accountants;
4. holds its Annual Electors Meeting in the Council Chambers, 17 Queen Street, Pingelly to be held on Wednesday 8 February 2017 at 7:00pm;
5. submits a copy of the Shire of Pingelly Statutory Annual Financial Report to the Executive Director of the Department of Local Government and Communities as required by Local Government (Financial Management) Regulations clause 51(2).
6. notes the comments on the Audit Management Letter by management with no further actions required to be undertaken by the Chief Executive Officer.

Moved: _____ Seconded: _____

16.4 Report on Expression of Interest (EOI) 01 – 2016/17 Building Services. Construction of Pingelly’s Recreation and Cultural Centre (PRACC).

File Reference: 00661
Location: Shire of Pingelly
Applicant: Shire of Pingelly
Author: Craig McLennan, Project Manager
Date: 1 December 2016
Disclosure of Interest: Nil
Attachments: Spreadsheet (Attachment 4 after yellow sheet under separate cover)

Summary:

Council to consider the short list of submissions for the delivery of building services for the procurement of the PRACC.

Background:

In order to transition from the completion of the Tender Documentation to the signing of the Contract for the builder, an Expression of Interest was issued.

Comment:

As of the Deadline, the Shire received ten (10) submissions. These submissions were reviewed and a shortlist of five (5) was determined. (See attached spreadsheet for further detail.)

They are:

- Acorp
- Moore Constructions
- Park City Constructions
- Sime Buildings
- BGC Construction

Referee checks were carried out on these companies. All were found to be suitable.

Once the Tender Documentation is ready, it is proposed that it be sent to these four. Their subsequent submissions will be reviewed further to determine their ability under the tenets of time, cost, and quality to determine their best value to the Shire.

Timeline:

- Tender Documentation is due end of December 2016,
- Delivery to the prospective Contractors 9 January, 2017,
- Submission deadline to be Wednesday 25 January 2017, and
- Report to Council Monday 6 February 2017.

Consultation:

IPH Architects: Adrian Iredale, Finn Pedersen, Tom See Hoo

Shire of Pingelly:

Gavin Pollock. Chief Executive Officer,
Craig McLennan, Project Manager.

Statutory Environment:

Local Government Act 1995

Local Government (Functions and General) Regulations 1996, Provision of goods and services Part 4. Tenders for providing goods or services (s. 3.57) Division 2

Regulation 11. When tenders have to be publicly invited

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150 000...

Policy Implications:

Policy Manual part 5.11 Purchasing Policy

Financial Implications:

2016/17 Budget under GL11PW Job Number RCC04.

Strategic Implications:

Compliments the Community Strategic Plan with co-location of sporting infrastructure as per the Recreation and Cultural plan for the reserve.

Voting Requirements:

Absolute Majority

Recommendation:

That the Council:

- 1. Endorse the process of using the EOI to determine a short list of suitable prospective Contractors as satisfactory, and**
- 2. Agree to the delivery of the Tender Documents to the prospective Contractors for their submission, primarily, a lump sum to procure the Works to construct the PRACC.**

Moved: _____ Seconded: _____

16.5 Swimming Pool Fees for Christmas School Holidays 2016

File Reference: 00514
Location: Shire of Pingelly
Applicant: Gavin Pollock – Chief Executive Officer
Author: Gavin Pollock – Chief Executive Officer
Date: 7 December 2016
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: Nil

Summary:

Council to consider waving all Swimming Pool entry fees for the 2016 Christmas School Holidays.

Background:

Last season the pool entry fees were waved for the Christmas School Holidays.

Comment:

By allowing free entry to the swimming pool over the Christmas school holidays this may provide a more attractive activity for families and community members to partake in.

Consultation:

Shire Councillors and Executive Staff.

Statutory Environment:

Local Government Act 1995.

Policy Implications:

Nil

Financial Implications:

Will result in a small loss of revenue that is estimated to be around \$500.00.

Strategic Implications:

Shire of Pingelly Strategic Community Plan to develop community engagement and activity.

Voting Requirements:

Simple Majority

Recommendation:

That Council endorse waving all Swimming Pool entry fees for only the 2016 Christmas School Holiday period.

Moved: _____

Seconded: _____

16.6 New Lease Agreement 21 Park Street

File Reference: A1210
Location: Shire of Pingelly
Applicant: Kate McMillan – Muscle Ease
Author: Chief Executive Officer
Date: 7 December 2016
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: Item 11.1.5 Lease Agreement 21 Park Street at the Ordinary Meeting of Council held on the 15 July 2015

Summary:

Council to consider endorsing a new three (3) year lease of a portion of 21 Park Street Pingelly (21A Park Street) to Kate McMillan to operate the business Muscle Ease.

Background:

The Old Roads Board Building and Toilet Block has been leased in the past for a three (3) year term that expired in August 2015 and was renewed until August 2016.

11815 - Moved: Cr Mulroney

Seconded: Cr Morton

Council Decision:

That Council endorse

- *a one year lease agreement with additional one year extension options up to three times for the portion of 21 Park Street Pingelly (21A Park Street) be entered into with Kate McMillan to operate the business Muscle Ease effective from 1 August 2015;*
- *the lease document be signed by the Shire President and the Chief Executive Officer with the Shire of Pingelly common seal being executed.*

Carried 6:0

The current lease agreement is on a one (1) year lease agreement with additional one (1) year extension options up to three (3) time. The current lease agreement states the Lessee is to advise the Lessor with written notification if they wish to extend the current agreement. The Shire has asked the Lessee if they would be interested in a new lease agreement for a three (3) year term and the Lessee has expressed interested if supported by Council.

Comment:

The new lease agreement gives the Lessee more security and helps standardise the Shire's lease agreements.

Consultation:

Chief Executive Officer
Director Technical Services
Administration Technical Officer

Statutory Environment:

Local Government Act 1995

3.58 . Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

(5) This section does not apply to —

(a) a disposition of an interest in land under the [Land Administration Act 1997](#) section 189 or 190; or

(b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or

(c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or

(d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended by No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

Policy Implications:

Nil

Financial Implications:

The current annual rental is \$5,500 plus GST per annum and will remain unchanged.

Strategic Implications:

Shire of Pingelly Strategic Community Plan

Strategy 1.3.2 Promote sporting, recreation and leisure facilities and programs to encourage increased patronage

Voting Requirements:

Absolute Majority

Recommendation:

That Council endorse

- entering a three (3) year lease agreement with additional one (1) plus one (1) year extension options with Kate McMillan to operate the business Muscle Ease at 21A Park Street Pingelly (Portion of 21 Park Street);
- the lease term to be effective from the 1st January 2017 and the lease document to be signed by the Shire President and the Chief Executive Officer with the Shire of Pingelly common seal being executed;
- the additional options of one (1) plus one (1) year lease extensions up to 2021 and 2022 to be actioned under delegation of the Chief Executive Officer on the receipt of a letter of request from the Lessee.

That the meeting be closed to members of the public to allow council to discuss three confidential items.

Moved: _____ Seconded: _____

16.7 CONFIDENTIAL ITEM - New Contract – Director Technical Services

File Reference: 000563
Location: Shire of Pingelly
Applicant: Barry Gibbs, Director Technical Services
Author: Gavin Pollock, Chief Executive Officer
Date: 2 December 2016
Disclosure of Interest: Nil
Attachments: Under separate cover
Previous Reference: Nil

Recommendation:

That Council:

- 1. endorse the Chief Executive Officer to negotiate a new (3) three year contract of employment with Mr Barry Gibbs, Director Technical Services.**
- 2. endorse the Chief Executive Officer to sign the new (3) three year employment contract and affix the common seal.**

Moved: _____ Seconded: _____

16.8 CONFIDENTIAL ITEM - Australia Day Awards 2016

File Reference: 000050
Location: Shire of Pingelly
Applicant: Community
Author: Gavin Pollock, Chief Executive Officer
Date: 2 December 2016
Disclosure of Interest: Nil
Attachments: Under separate cover

Recommendation:

That Council endorse;

- 1. That the Community Service Award be presented to ??????**
- 2. That the Sportsperson of the Year Award be presented to ???????**

Moved: _____ Seconded: _____

16.9 CONFIDENTIAL ITEM - CEO Review Performance Review

File Reference: 00475
Location: Shire of Pingelly
Applicant: Cr Shirley Lange, Shire President
Author: Cr Shirley Lange, Shire President
Date: 14 December 2016
Disclosure of Interest: Nil
Attachments: Under separate cover
Chief Executive Officers Performance Review Document
Previous References: Item 14.2 “Council Delegates to Committees” at the Ordinary Meeting of Council held on the 16 August 2016

Recommendation:

That Council

1. receive and endorse the Chief Executive Officer Performance Review and note that an 86% approval was achieved showing a very high consistent average across all performance areas.

2. endorse the Chief Executive Officer amended remuneration package, 2017 KRA's and vehicle requirements as outlined in section 1, 2 and 3 of the Performance Review Committee's report.

Moved: _____ Seconded: _____

That the meeting be again open to the public

Moved: _____ Seconded: _____

17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

18. NEW BUSINESS OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

19. CLOSURE OF MEETING

The Chairman to declare the meeting closed.