



Shire of Pingelly

Minutes

Special Council Meeting
7 June 2017

SHIRE OF PINGELLY

Minutes of the Special Council Meeting of the Shire of Pingelly held in the Council Chambers,
17 Queen Street, Pingelly on 7 June 2017 at 1.30pm.

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MEMBERS PRESENT

Cr SJ Lange	President
Cr WV Mulroney	Deputy President
Cr EJ Hodges	
Cr PJ Wood	
Cr LN Steel	
Cr JM Walton-Hassell	

STAFF IN ATTENDANCE

Mr G Pollock	Chief Executive Officer
Mr B Gibbs	Director Technical Services
Mr S Billingham	Director Corporate & Community Services
Mrs L Boddy	Executive Assistant

APOLOGIES

Cr DI Freebairn
Cr RJ Marshall

OBSERVERS & VISITORS

Nil

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman, Cr Shirley Lange, declared the meeting open at 1.30pm.

2. Acknowledgement of Country

I respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Noongar people. It is a privilege to be standing on Noongar country. I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the security and wellbeing of all the people of this country where we live and that we share together – Australia.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

Nil

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Nil

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

There were no members of the public present.

7. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8. DISCLOSURES OF INTEREST

Nil

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Nil

10. OFFICE OF THE CHIEF EXECUTIVE OFFICER

Nil

11. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

Nil

12. DIRECTORATE OF TECHNICAL SERVICES

12.1 Plant Replacement Program

File Reference: ADM0076 - Review
Location: Shire of Pingelly
Applicant: Shire of Pingelly
Author: Barry Gibbs, Director Technical Services
Authorising Officer: Barry Gibbs, Director Technical Services
Date: 7 June 2017
Disclosure of Interest: Nil
Attachments: Quotation from Vehicle Dealership

Summary:

Council to consider the following:

1. Replacement of the Local Pingelly Doctors vehicle supplied by the Shire of Pingelly before the 1 July 2017;
2. Replacement of the Chief Executive Officers (CEO) vehicle before the 1 July 2017.

Background:

The Shire of Pingelly currently supplies the local Doctor with a vehicle as part of the agreement for medical services for the Shire of Pingelly.

The State Government has recently advised that vehicle stamp duty concession for Local Governments will be removed as from 1 July 2017. This will mean an increase in cost of \$1,700 for the doctor's vehicle if we purchase the vehicle as programmed in the 2017/2018 financial year.

Based on the additional cost that will be imposed by the removal of the concession of stamp duty for Local Government of \$5,600. It would be prudent to also replace the current Chief Executive Officer's vehicle before 1 July 2017.

Both vehicles will also need to pay full registration fees if purchased after 1 July 2017. If both are purchased before 30 June 2017 it is estimated to be an additional \$1,500 savings to the Shire.

Consultation:

Gavin Pollock – Chief Executive Officer
Stuart Billingham – Director Corporate and Community Services

Statutory Environment:

Local Government Act 1995
Part 4 – Provision of Goods and Services
Division 1 – Purchasing Policies

11A. Purchasing policies for Local Governments

- (1) *A local government is to prepare or adopt, and is to implement, a purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less or worth \$150,000 or less.*
- (2) *A purchasing policy is to make provision for and in respect of the policy to be followed by the local government for, and in respect of, entering into contracts referred to in subregulation (1).*

- (3) *A purchasing policy must make provision in respect of –*
- (a) *the form of quotations acceptable: and*
 - (ba) *the minimum number of oral quotations and written quotations that must be obtained; and*
 - (b) *the recording and retention of written information, or documents, in respect of*
 - (i) *all quotations received: and*
 - (ii) *all purchases made*

Policy Implications:

Policy Manual part 5.11 Purchasing Policy

Financial Implications:

If the Shire purchases a replacement vehicle for the doctor before 1 July 2017 the Shire of Pingelly will save \$1,700 for the Doctors vehicle and \$5,600 for the Chief Executive Officer's vehicle.

The current Plant Reserve account balance is \$165,646. Estimated change over cost for the doctor's car is \$22,000 and for the Chief Executive Officer's car \$6,000.

Strategic Implications:

Strategy 1.5.1: Advocate for sustainable medical and primary health care services for Pingelly.

Voting Requirements:

Absolute Majority

12203 Moved: Cr Walton-Hassell

Seconded: Cr Mulroney

Recommendation and Council Decision:

That Council authorise the Chief Executive Officer to proceed with the following actions:

- 1. Trade the existing 2013 Holden Captive – PN270;**
- 2. Purchase a replacement vehicle for the Pingelly Doctor within the 2016/17 financial year;**
- 3. Trade the existing 2016 Toyota Prado Kakadu – PN0;**
- 4. Purchase a replacement vehicle for the Chief Executive Officer within the 2016/17 financial year; and**
- 5. Net changeover for both vehicles to be funded from the Plant Reserve Account.**

Carried 6:0

13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

14. NEW BUSINESS OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

15. CLOSURE OF MEETING

The Chairman declared the meeting closed at 1.32pm.

These minutes were confirmed by Council at the Ordinary Meeting held on 21 June 2017.

Signed.....
Presiding Person at the meeting at which the minutes were confirmed.