

Notice of Meeting



Dear Councillor

The next Ordinary meeting of Council will be held on Wednesday, 16th February 2011 in the Council Chambers, 17 Queen Street, Pingelly commencing at 1.00pm.

17 Queen Street, Pingelly
Western Australia 6308
Telephone: 9887 1066
Facsimile: 9887 1453
admin@pingelly.wa.gov.au

Community Craft Centre will be providing dinner.

Schedule

12.00 noon	Lunch / Corporate Discussion
1.00pm	Council Meeting
6.30pm	Dinner

A handwritten signature in black ink, appearing to read 'M.G. Oliver', is positioned above the typed name.

-M.G. (Mick) Oliver
Chief Executive Officer

9 February 2011

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Pingelly for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Pingelly disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Pingelly during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Pingelly. The Shire of Pingelly warns that anyone who has an application lodged with the Shire of Pingelly must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Pingelly in respect of the application.

MISSION STATEMENT

To grow, develop and improve while maintaining our caring rural community

Evaluation Thought Starters

- What do we want to do?
- Why do we want to do it?
- Is there are clear justifications for the project:
 - Is there a need
 - Is there an expectation
 - Is there a long term goal
- When do we want to do it?
- How will we cover the cost of doing it?
 - Is there funding?
 - Do we have cash to pay for it?
 - Who can we ask for assistance?
- Will there be any internal and external impacts on the centre? Risk assessment – is there a need for a risk management plan?
- If we decide to go ahead with the project:
 - Who will oversee it - manage it?
 - Will we delegate it to anyone or a group to do to do?
 - Who will do the budget?
 - Are there stakeholders to consider? If so how will we communicate with them?
- Step by step - time line
 - When
 - Where
 - How
 - Who
- Completion of the project.
 - How will we know we have achieved our goal?
 - How will we measure success of the project?
 - Will it need acquitting?

SHIRE OF PINGELLY

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, 17 Queen Street, Pingelly on Wednesday, 16 February 2011 – commencing at 1.00pm.

Table of Contents

1. Opening & Announcements	2
2. Apologies and Approved Leave of Absence	2
3. Disclosures of Interest	2
4. Public Question Time	2
5. Applications for Leave of Absence	2
6. Confirmation of Minutes and Reports	2
6.1 Audit Committee – 17 November 2010	2
6.2 General Electors Meeting – 13 December 2010	2
6.3 Regional Transition Group Meeting – 14 December 2010	3
6.4 Ordinary Meeting – 15 December 2010	3
6.5 Roller Selection Committee – 12 January 2011	3
6.6 Duplex Building Committee – 12 January 2011	4
6.7 Roller Selection Committee – 27 January 2011	4
7. Technical Services	5
7.1 Roadworks Program	5
8. Community Services	8
9. Financial Services	9
9.1 Monthly Statement of Financial Activity	9
9.2 Accounts Paid by Authority	22
9.3 Trust Fund Balances	32
10. Administration Services	33
10.1 Common Seal	33
10.2 CEO Salary Review	34
10.3 Memorial Park – Clock Tower	36
10.4 Swimming Pool Safety Report	37
10.5 Parker Street / Review Street Truncation Closure	39
10.6 Industrial Shed Lease	41
10.8 Community Water Supply	44
11. Members Motions	45
12. New Business	45
13. Members Reports	45
14. Notices of Motion	46
15. Closure	46

1. OPENING & ANNOUNCEMENTS

The Chairman to declare the meeting open.

2. APOLOGIES AND APPROVED LEAVE OF ABSENCE

3. DISCLOSURES OF INTEREST

The *Local Government Act* (Section 5.60 – 5.62) provides that it is the Councillor's obligation to declare an interest if they believe that they have a financial interest, proximity interest, closely associated persons interest or an interest affecting impartiality in a matter being discussed by Council.

The Act provides that the interest may be declared in writing to the CEO prior to the meeting or declared prior to discussion of the agenda item at the meeting. Forms for this purpose are available to Councillors.

The Act further provides that the extent of the interest needs to be declared if the Councillor seeks to remain in the Chamber during the discussion, debate or voting on the item.

A Councillor declaring a financial or proximity interest must leave the meeting prior to the matter being discussed or voted on (including the question as to whether they are permitted to remain in the Chamber). Councillors remaining in the Chamber may resolve to allow the member to return to the meeting to participate in the proceedings.

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. CONFIRMATION OF MINUTES AND REPORTS

6.1 Audit Committee – 17 November 2010

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements: Simple Majority

Recommendation:

That the Minutes of the Audit Committee Meeting of the Shire of Pingelly held in the Council Chambers on 17 November 2010 be received.

6.2 General Electors Meeting – 13 December 2010

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Section 5.33(2) of the *Local Government Act* (Decisions made at electors' meetings) provides that

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —
 - (a) At the first ordinary council meeting after that meeting;
 - or
 - (b) At a special meeting called for that purpose, whichever happens first.

- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

Voting Requirements: Simple Majority

Recommendation:

That the Minutes of the General Electors Meeting of the Shire of Pingelly held in the Council Chambers on 13 December 2010 be received.

6.3 Regional Transition Group Meeting – 14 December 2010

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements: Simple Majority

Recommendation:

That the Minutes of the Regional Transition Group Board Meeting held in the Shire of Pingelly Council Chambers on 14 December 2010 be received.

6.4 Ordinary Meeting – 15 December 2010

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements: Simple Majority

Recommendation:

That the Minutes of the Ordinary Meeting of the Shire of Pingelly held in the Council Chambers on 15 December 2010 be confirmed.

6.5 Roller Selection Committee – 12 January 2011

Background:

At this meeting, the Committee shortlisted rollers to be inspected on 27 January 2011.

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements: Simple Majority

Recommendation:

That the Minutes of the Roller Selection Committee Meeting of the Shire of Pingelly held in the Council Chambers on 12 January 2011 be received.

6.6 Duplex Building Committee – 12 January 2011

Background:

At this meeting, the Committee recommended to Council that:

- negotiations continue with WA Country Builders for the construction of two 2x2 units on Lot 604 Webb Street; and
- the Duplex Building Committee be delegated the responsibility to determine the final design and fit-out.

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements: Simple Majority

Recommendation:

That the Minutes of the Duplex Building Committee Meeting of the Shire of Pingelly held in the Council Chambers on 12 January 2011 be received and the recommendation adopted.

6.7 Roller Selection Committee – 27 January 2011

Background:

At this meeting, the Committee resolved to purchase a BW 211D-4 (Bomag) roller tendered by BT Equipment at a price of \$159,500 (Inc).

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements: Simple Majority

Recommendation:

That the Minutes of the Roller Selection Committee Meeting of the Shire of Pingelly held in the Council Chambers on 27 January 2011 be received.

7. TECHNICAL SERVICES

7.1 Roadworks Program

File Reference: 05.03.16
Location:
Applicant:
Date: 18 January 2011
Author: M.G. Oliver, Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Nil

Summary:

Council to consider the Grain Freight Network works and consequential adjustments to the Regional Road Group Projects for the next 3 years.

Background:

On 1 December 2010 Main Roads WA advised that included in the \$178.8m package to improve WA's grain freight network (together with other funds amounting to \$352m over 4 years) was provision for the Yealering to Bulyee route to be upgraded.

On 8 December 2010 the CEO met with Main Roads WA together with the CEO from Corrigin and Wickepin to be advised of the details.

On 12 January 2011 the CEO and MOW drove the route with the Shire of Corrigin and the Shire of Wickepin. This was followed up with a further inspection with Main Roads WA on 18 January 2011 to resolve questions which arose.

The work proposal, for the Shire of Pingelly, is to upgrade the existing alignment of the Bulyee Rd (7.11km at \$300,000/km) and the existing alignment of the Bullaring Pingelly Rd (3.97km at \$150,000/km) to full road train (36m) standard over a period of 3 years.

Consideration is being given by the Main Roads WA for additional funding to widen the bridge on the Bullaring Pingelly Rd across Woodebulling Creek at SLK 35.72 (Bridge 4078 where \$477,000 ex GST is to be spent later this year – currently 6.75m wide) and to realign the Bulyee Rd either side of the floodway at SLK 6.35.

Comment:

The intent is for this route to be used by full road train (36m). Currently, no local roads (Shire of Pingelly roads) have road train access. Council's Policy will require amendment to accommodate this change.

For the Shire of Pingelly to achieve these works, the entire construction capacity of the Shire of Pingelly Staff, together with limited outside assistance will be required. As such, the existing construction works proposed for the next 3 years will need to be changed.

Additionally, the section of the Bullaring Pingelly Rd is currently programmed to be upgraded from Regional Road Group funding. It is proposed that the funding for these works be changed to Grain Freight and that the Regional Road Group funding be utilised on other works.

The current Regional Road Group Projects are:

		2011/12	2012/13	2013/14
Bullaring Pingelly Rd	Reconstruct & prime	\$214,962	\$220,777	\$90,798
Wickepin Pingelly Rd	Reconstruct & prime	\$88,495	\$85,230	\$92,044
Aldersyde Pingelly Rd	Reconstruct & prime	\$88,636	\$89,456	\$81,744

It is proposed that these works be changed to “Seal/Reseal” – which can be completed entirely by external contractors (for the following SLKs):

		2011/12	2012/13	2013/14
Bullaring Pingelly Rd	Seal/Reseal SLK	0.12-0.78 3.95-11.70	11.70-20.20	20.20-23.00
Wickepin Pingelly Rd	Seal/Reseal	26.20-29.70	24.32-26.20 22.36-23.48	18.80-22.36
Aldersyde Pingelly Rd	Seal/Reseal SLK	0.00-1.65 6.19-7.54	1.65-5.15	5.15-8.15

It is likely that the rail will close during this year and as such CBH will be seeking to truck the grain from the Yealering bin via this route in early 2012. Ultimately, Main Roads WA will determine whether to issue a Permit to use the route. To achieve the route upgrade and accommodate CBH, it is proposed that in Year 1 (2011/12) or earlier, vegetation clearing be carried out (to maximise sight distances) and the gravel formation be constructed for the full section of the Bulyee Rd. In Year 2 (2012/13) the full section of the Bulyee Rd be paved and metal primed with bitumen. In Year 3 (2013/14) the remaining 3.95km of the Bullaring Pingelly Rd be reconstructed and metal primed with bitumen and both roads be sealed.

It is also noted that the existing Policy of 200mm thick gravel sheeting will be exceeded – 250mm thickness will be sought.

A proposal has been submitted to Main Roads WA for funding of \$3,238,288 for these works – which includes the hire of some additional plant and the acquisition of water tanks and pumps.

Consultation:

Main Roads WA, Shire of Corrigin, Shire of Wickepin.

Statutory Environment: Nil

Policy Implications:

Policy 12.1 – Road Design Standards, provides that Roads within the Farming areas of the Shire of Pingelly are to be constructed according to MRWA type 3 cross section standard, with a 11m wide Formation compacted; back slope cleared to 1.5m; Drainage and Pavement with seal 9m wide; gravel sheeted to 200mm thick; minimum CBR of 60; compacted to a relative density of 100%.

Policy 7.10 – Permit Vehicle Movement Approval, provides that Main Roads WA is authorised to permit oversize vehicles up to 27.5m in length on all roads outside the Pingelly town site and within the Shire of Pingelly except:

- Walwalling Road SLK 2.00 to 6.18
- Tutanning Road SLK 0 to 4.29 and 4.94 to 15.37
- Dwarlaking Road SLK 2.0 to 6.0 and 10.12 to 12.90

Financial Implications:

There are no financial implications as it is anticipated that the additional works will be 100% funded (as opposed to the 2:1 funding for Regional Road Group projects) and the funding for existing projects will be utilised on other works.

Strategic Implications: Nil

Voting Requirements: Simple Majority

Recommendation:

That:

- the Grain Freight funding be accepted and the works progress;
- application be made to the Regional Road Group to amend the projects for 2011/12, 2012/13 and 2013/14; and
- Policy 7.10 be amended to allow 36m road trains on the Yealering-Bulyee route, subject to Main Roads WA permit.

8. COMMUNITY SERVICES – Nil

9. FINANCIAL SERVICES

9.1 Monthly Statement of Financial Activity

File Reference: 06.15.01
Location: N/A
Applicant: N/A
Date: 8 February 2011
Author: Simon Marshall, Deputy Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Statements

Summary:

Council to consider accepting the Monthly Statement of Financial Activity.

Background:

The Monthly Statement of Financial Activity is attached for Council consideration.

Comment:

The Monthly Statement of Financial Activity represents Council's financial activities and status for the period ending 31 December 2010 and 31 January 2011.

Consultation:N/A

Statutory Environment:

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) Annual budget estimates;
- (b) Budget estimates to the end of the month;
- (c) Actual amount of expenditure and revenue;
- (d) Material variances between comparable amounts in (b) and (c) above; and
- (e) The net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) Explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) Explanation of the material variances; and
- (c) Such other information considered relevant by the local government.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Voting Requirements: Simple Majority

Recommendation:

That the Monthly Statement of Financial Activity for the periods ending 31 December 2010 and 31 January 2011 be accepted and material variances be noted.

SHIRE OF PINGELLY				
NET CURRENT FUNDING POSITION				
FOR THE PERIOD ENDING				
31 December 2010				
	NOTE	ACTUAL 2010/11	BUDGET 2010/11	ACTUAL 2009/10
CURRENT ASSETS				
Cash - Unrestricted				
- Municipal Fund Bank		1,021,537.79	175,361	639,710.64
- Petty Cash & Till Floats		450.00	450	450.00
Cash - Restricted				
- Restricted Municipal Fund Bank		0.00	0	317,640.00
- Restricted Reserves		742,297.26	1,120,508	720,675.99
Receivables		0.00	115,269	0.00
Sundry Debtor Rates		188,739.38	0	47,134.55
Sundry Debtor Other		35,351.93	0	68,134.50
Investments		5,000.00	5,000	5,000.00
Inventories		4,120.29	1,891	1,891.18
TOTAL CURRENT ASSETS		1,997,496.65	1,418,479	1,800,636.86
LESS CURRENT LIABILITIES				
Creditors		323.61	(207,846)	(207,846.81)
Borrowings		(13,398.73)	13,399	(13,398.60)
Provisions		0.00	(179,040)	(118,979.22)
NET CURRENT POSITION		1,984,421.53	1,044,992	1,460,412.23
Less Cash Restricted		(742,297.26)	(1,120,508)	(1,038,315.99)
SURPLUS/(DEFICIT)		1,242,124.27	(75,516)	422,096.24

SHIRE OF PINGELLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 December 2010							
	SCHED#	YTD ACTUAL 2010-11	YTD BUDGET 2010-11	VARIANCE		BUDGET 2010-11	NOTE#
				>10%	>\$5000		
OPERATING REVENUE							
Governance	4	116,998.15	147,328	79%	(30,330)	1,132,700	1
General Purpose Funding	3	1,598,382.96	1,594,336			1,972,130	
Law, Order, Public Safety	5	197,329.83	195,409			1,022,690	
Health	7	1,087.26	1,470	74%		2,950	
Welfare & Education	8	10,424.57	9,679			19,359	
Community Amenities	10	136,268.61	135,348			145,150	
Recreation & Culture	11	46,720.22	15,012	311%	31,708	32,714	2
Transport	12	146,226.36	145,110			1,101,510	
Economic Services	13	44,524.68	39,252	113%	5,273	59,110	3
Other Property & Services	14	25,665.44	12,250	210%	13,415	25,510	4
Sub Total		2,323,628.08	2,295,194			5,513,823	
OPERATING EXPENDITURE							
Governance	4	(273,941.37)	(320,988)	85%	47,047	(952,535)	5
General Purpose Funding	3	(36,645.27)	(32,290)	113%		(60,740)	
Law, Order, Public Safety	5	(81,462.83)	(69,348)	117%	(12,115)	(993,013)	6
Health	7	(73,831.14)	(69,457)			(135,565)	
Welfare & Education	8	(14,675.33)	(16,009)			(32,057)	
Community Amenities	10	(123,778.34)	(122,740)			(269,787)	
Recreation & Culture	11	(272,246.41)	(257,266)		(14,980)	(517,142)	7
Transport	12	(461,223.83)	(457,385)			(1,326,771)	
Economic Services	13	(82,559.66)	(81,858)			(138,858)	
Other Property & Services	14	89,793.02	(22,528)	-399%	112,321	(22,320)	8
Sub Total		(1,330,571.16)	(1,449,869)			(4,448,788)	
NET OPERATING		993,056.92	845,325			1,065,035	
CAPITAL REVENUE							
Governance	4	0.00	0			400,000	
General Purpose Funding	3	0.00	0			0	
Law, Order, Public Safety	5	0.00	0			800,000	
Health	7	0.00	0			0	
Education & Welfare	8	3,964.11	0			9,278	
Community Amenities	10	0.00	0			0	
Recreation & Culture	11	1,338.17	1,338			1,338	
Transport	12	0.00	0			0	
Economic Services	13	0.00	0			0	
Other Property & Services	14	0.00	0			0	
Sub Total		5,302.28	1,338			1,210,616	

CAPITAL EXPENDITURE							
Governance	4	(220,347.80)	(216,976)			(1,039,855)	
General Purpose Funding	3	0.00	0			0	
Law, Order, Public Safety	5	(165,534.59)	(166,000)			(966,000)	
Health	7	(32,989.77)	(30,000)			(30,000)	
Education & Welfare	8	(4,565.14)	0			(4,048)	
Community Amenities	10	0.00	0			0	
Recreation & Culture	11	(5,375.32)	(6,621)	81%		(6,621)	
Transport	12	(281,048.99)	(277,361)			(1,536,806)	
Economic Services	13	(15,108.01)	(2,000)	755%	(13,108)	(2,000)	9
Other Property & Services	14	0.00	0			0	
Sub Total		(724,969.62)	(698,958)			(3,585,330)	
TOTAL CAPITAL		(719,667.34)	(697,620)			(2,374,714)	
TOTAL Net Operating & Capital		273,389.58	147,705			(1,309,679)	
ADJUSTMENT FOR NON-CASH ITEMS							
Add Book Value of Assets Sold		163,395.70	59,780			298,900	
Add Depreciation		150,483.66	52,821			633,850	
Non Current to Current Adjustment		759.82					
Asset Disposal (Profit)/Loss		(64,019.46)	0			0	
Total Adjustment for Non-Cash Items		250,619.72	112,601			932,750	
Opening Surplus/(Deficit)		1,460,412.23	1,087,770			1,421,921	
Closing Surplus/(Deficit)		1,984,421.53	1,348,076			1,044,992	

SHIRE OF PINGELLY NOTES TO MATERIAL VARIANCE FOR THE PERIOD ENDING 31 December 2010			
Note #			Variation
OPERATING REVENUE			
1	Governance		Under (30,300)
	Primary Reason	FCWP funding (\$35,000) received in 2009/10 Financial year.	
	Budget Impact	Revenue under Budget	
2	Recreation and Culture		Over 31,708
	Primary Reason	Rural Business Development Grant (\$20,000) - Dry Season Assistance Scheme	
	Budget Impact	Nil - Funds will be expended on Community projects	
3	Economic Services		Over 5,273
	Primary Reason	Unbudgeted Small Grants income for Keep Australia Beautiful and Crime Prevention.	
	Budget Impact	Nil - Funds will be expended.	
4	Other Property and Services		Over 11,693
	Primary Reason	Insurance reimbursement for Worker's Compensation claim in 2009/10 Financial year.	
	Budget Impact	Revenue over Budget	
OPERATING EXPENDITURE			
*5	Governance		Under 47,047
	Primary Reason	LSL and Accrued Expense current year adjustments -This is a book entry that has Nil affect on the budget.	
	Budget Impact	Nil - Book Entry	
6	Law, Order and Public Safety		Over (12,115)
	Primary Reason	Unbudgeted loss on disposal of East Pingelly Fire Truck.	
	Budget Impact	Nil - Book Entry	
7	Recreation and Culture		Over (14,980)
	Primary Reason	Repainting of Town Hall entrance and window frames.	
	Budget Impact	Expenditure over Budget	
8	Other Property and Services		Under 112,132
	Primary Reason	LSL and Accrued Expense current year adjustments (~\$100K) - This is a book entry that has Nil affect on the budget. Long Service Leave payouts -recoup to be drawn from Leave Reserve (~\$12K). Works Crew job training over expenditure (~\$6K).	
	Budget Impact	Expenditure over Budget (\$6K Works Training)	
* Denotes item not previously reported.			

CAPITAL REVENUE

Nil

CAPITAL EXPENDITURE

9	Economic Services		Over (13,108)
		Primary Reason	Industrial Shed construction completion over Budget. Expenditure included site works, plumbing/water connection and electricity/lighting installation.
		Budget Impact	Expenditure over Budget

* Denotes item not previously reported.

SHIRE OF PINGELLY INVESTMENT SUMMARY FOR THE PERIOD ENDING 31 December 2010				
Investment Description	Balance @ 31 December 2010	Investment Term	Investment Maturation	Interest Rate PA
Municipal Bank	\$70,922.30	Rolling	Rolling	Varying
Municipal Term Deposit 1	\$647,958.23	4 Months	24-Mar-11	5.70%
Municipal Term Deposit 2	\$302,657.26	2 Months	02-Jan-11	5.25%
Reserves Term Deposit	\$742,297.26	6 Months	27-Jan-11	6.00%
<i>All Investments are held with the Bendigo Bank.</i>				

SHIRE OF PINGELLY				
NET CURRENT FUNDING POSITION				
FOR THE PERIOD ENDING				
31 January 2011				
	NOTE	ACTUAL 2010/11	BUDGET 2010/11	ACTUAL 2009/10
CURRENT ASSETS				
Cash - Unrestricted				
- Municipal Fund Bank		970,319.01	175,361	639,710.64
- Petty Cash & Till Floats		450.00	450	450.00
Cash - Restricted				
- Restricted Municipal Fund Bank		0.00	0	317,640.00
- Restricted Reserves		787,842.58	1,120,508	720,675.99
Receivables		0.00	115,269	0.00
Sundry Debtor Rates		174,721.38	0	47,134.55
Sundry Debtor Other		22,861.75	0	68,134.50
Investments		5,000.00	5,000	5,000.00
Inventories		2,502.38	1,891	1,891.18
TOTAL CURRENT ASSETS		1,963,697.10	1,418,479	1,800,636.86
LESS CURRENT LIABILITIES				
Creditors				
		(712.50)	(207,846)	(207,846.81)
Borrowings				
		(13,398.73)	13,399	(13,398.60)
Provisions				
		0.00	(179,040)	(118,979.22)
NET CURRENT POSITION		1,949,585.87	1,044,992	1,460,412.23
Less Cash Restricted		(787,842.58)	(1,120,508)	(1,038,315.99)
SURPLUS/(DEFICIT)		1,161,743.29	(75,516)	422,096.24

SHIRE OF PINGELLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 January 2011							
	# SCHED	YTD	YTD	VARIANCE		BUDGET	NOTE#
		ACTUAL 2010-11	BUDGET 2010-11	>10%	>\$5000	2010-11	
OPERATING REVENUE							
Governance	4	125,165.43	152,016	82%	(26,851)	1,132,700	1
General Purpose Funding	3	1,630,944.58	1,614,869		16,076	1,972,130	2
Law, Order, Public Safety	5	211,604.60	208,907			1,022,690	
Health	7	1,437.86	1,715	84%		2,950	
Welfare & Education	8	10,424.57	9,804			19,359	
Community Amenities	10	137,974.34	136,981			145,150	
Recreation & Culture	11	48,924.30	17,934	273%	30,990	32,714	3
Transport	12	246,225.36	242,110			1,101,510	
Economic Services	13	46,825.81	42,359	111%		59,110	
Other Property & Services	14	41,237.19	12,625	327%	28,612	25,510	4
Sub Total		2,500,764.04	2,439,320			5,513,823	
OPERATING EXPENDITURE							
Governance	4	(311,073.37)	(356,521)	87%	45,448	(952,535)	5
General Purpose Funding	3	(40,170.85)	(37,030)			(60,740)	
Law, Order, Public Safety	5	(88,402.61)	(78,476)	113%	(9,927)	(993,013)	6
Health	7	(91,045.57)	(86,238)			(135,565)	
Welfare & Education	8	(15,246.03)	(17,189)	89%		(32,057)	
Community Amenities	10	(137,512.40)	(141,903)			(269,787)	
Recreation & Culture	11	(312,335.98)	(315,580)			(517,142)	
Transport	12	(506,976.92)	(510,019)			(1,326,771)	
Economic Services	13	(101,545.20)	(94,164)		(7,381)	(138,858)	7
Other Property & Services	14	74,539.50	(37,266)	-200%	111,806	(22,320)	8
Sub Total		(1,529,769.43)	(1,674,386)			(4,448,788)	
NET OPERATING		970,994.61	764,934			1,065,035	
CAPITAL REVENUE							
Governance	4	0.00	0			400,000	
General Purpose Funding	3	0.00	0			0	
Law, Order, Public Safety	5	0.00	0			800,000	
Health	7	0.00	0			0	
Education & Welfare	8	3,964.11	0			9,278	
Community Amenities	10	0.00	0			0	
Recreation & Culture	11	1,338.17	1,338			1,338	
Transport	12	0.00	0			0	
Economic Services	13	0.00	0			0	
Other Property & Services	14	0.00	0			0	
Sub Total		5,302.28	1,338			1,210,616	

CAPITAL EXPENDITURE							
Governance	4	(225,696.71)	(225,961)			(1,039,855)	
General Purpose Funding	3	0.00	0			0	
Law, Order, Public Safety	5	(165,534.59)	(166,000)			(966,000)	
Health	7	(32,989.77)	(30,000)			(30,000)	
Education & Welfare	8	(4,565.14)	0			(4,048)	
Community Amenities	10	0.00	0			0	
Recreation & Culture	11	(5,375.32)	(6,621)	81%		(6,621)	
Transport	12	(314,797.22)	(315,042)			(1,536,806)	
Economic Services	13	(15,108.01)	(2,000)	755%	13,108	(2,000)	8
Other Property & Services	14	0.00	0			0	
Sub Total		(764,066.76)	(745,624)			(3,585,330)	
TOTAL CAPITAL		(758,764.48)	(744,286)			(2,374,714)	
TOTAL Net Operating & Capital		212,230.13	20,648			(1,309,679)	
ADJUSTMENT FOR NON-CASH ITEMS							
Add Book Value of Assets Sold		163,395.70	59,780			298,900	
Add Depreciation		176,807.45	52,821			633,850	
Non Current to Current Adjustment		759.82	0			0	
Asset Disposal (Profit)/Loss		(64,019.46)	0			0	
Total Adjustment for Non-Cash Items		276,943.51	112,601			932,750	
Opening Surplus/(Deficit)		1,460,412.23	1,087,770			1,421,921	
Closing Surplus/(Deficit)		1,949,585.87	1,221,019			1,044,992	

SHIRE OF PINGELLY NOTES TO MATERIAL VARIANCE FOR THE PERIOD ENDING 31 January 2011				
Note #				Variation
OPERATING REVENUE				
1	Governance		Under	(30,300)
		Primary Reason	FCWP funding (\$35,000) received in 2009/10 Financial year.	
		Budget Impact	Revenue under Budget	
*2	General Purpose Funding		Over	16,076
		Primary Reason	Interest on Reserve funds greater than anticipated.	
		Budget Impact	Revenue over Budget	
3	Recreation and Culture		Over	30,990
		Primary Reason	Rural Business Development Grant (\$20,000) - Dry Season Assistance Scheme	
		Budget Impact	Nil - Funds will be expended on Community projects	
4	Other Property and Services		Over	28,612
		Primary Reason	Insurance reimbursement for Worker's Compensation claim in 2009/10 Financial year and funds received for transfer to Pingelly Men's Shed.	
		Budget Impact	Revenue over Budget - Men's Shed funds to be transferred in February 2011.	
OPERATING EXPENDITURE				
5	Governance		Under	45,448
		Primary Reason	LSL and Accrued Expense current year adjustments.	
		Budget Impact	Nil - Book Entry	
6	Law, Order and Public Safety		Over	(9,927)
		Primary Reason	Unbudgeted loss on disposal of East Pingelly Fire Truck.	
		Budget Impact	Nil - Book Entry	
*7	Economic Services		Over	(7,435)
		Primary Reason	Industrial Shed maintenance expenses greater than anticipated.	
		Budget Impact	Expenditure over Budget	
8	Other Property and Services		Under	110,761
		Primary Reason	LSL and Accrued Expense current year adjustments (~\$100K) - This is a book entry that has Nil affect on the budget. Long Service Leave payouts -recoup to be drawn from Leave Reserve (~\$12K). Works Crew job training over expenditure (~\$6K).	
		Budget Impact	Expenditure over Budget (\$6K Works Training)	
* Denotes item not previously reported.				

CAPITAL REVENUE			
Nil			
CAPITAL EXPENDITURE			
9	Economic Services		Over (13,108)
		Primary Reason	Industrial Shed construction completion over budget. Expenditure included site works, plumbing/water connection and electricity/lighting installation.
		Budget Impact	Expenditure over Budget
*	Denotes item not previously reported.		

SHIRE OF PINGELLY INVESTMENT SUMMARY FOR THE PERIOD ENDING 31 January 2011				
Investment Description	Balance @ 31 January 2011	Investment Term	Investment Maturation	Interest Rate PA
Municipal Bank	\$267,048.01	Rolling	Rolling	Varying
Municipal Term Deposit 1	\$647,958.23	4 Months	24-Mar-11	5.70%
Municipal Term Deposit 2	\$55,312.77	2 Months	02-Mar-11	5.40%
Reserves Term Deposit	\$787,842.58	6 Months	27-Jul-11	6.00%
<i>All Investments are held with the Bendigo Bank.</i>				

9.2 Accounts Paid by Authority

File Reference: 06.15.03
Location: N/A
Applicant: N/A
Date: 3 February 2011
Author: Simon Marshall, Deputy Chief Executive Officer
Disclosure of Interest: Nil
Attachments: List of Accounts

Summary:

Council to consider authorising the payment of accounts.

Background:

The following list represents accounts paid by authority for the month of December 2010 and January 2011.

Comment:

Unless otherwise identified, all payments have been made in accordance with Council's 2010/11 Budget.

Consultation:N/A

Statutory Environment:

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) If the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) Otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) The payee's name;
 - (b) The amount of the payment;
 - (c) The date of the payment; and
 - (d) Sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) For each account which requires council authorisation in that month —
 - (i) The payee's name;
 - (ii) The amount of the payment; and
 - (iii) Sufficient information to identify the transaction;and
 - (b) The date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) Presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) Recorded in the minutes of that meeting.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Voting Requirements: Simple Majority

Recommendation:

That the List of Accounts as presented and totalling for December 2010:

- (1) Municipal Fund – Account 117984856
18594 – 18714, 18744 inclusive total \$264,562.81- previously paid.
- (2) Trust Fund – Account 117984872
1544 – 1553 inclusive total \$1,458.00- previously paid.
- (3) Trust Fund Department of Transport – 123395691
Totalling\$44,298.75; and
- (4) Direct Debit Payments
Totalling \$1,559.81 – previously paid
be authorised.

That the List of Accounts as presented and totalling for January 2011:

- (1) Municipal Fund – Account 117984856
18715 –18743, 18745 – 18803, 18810- inclusive total \$219,676.07- previously paid.
- (2) Trust Fund – Account 117984872
1554 – 1556 inclusive total \$711.47-previously paid.
- (3) Trust Fund Department of Transport – 123395691
Totalling\$31,740.05; and
- (4) Direct Debit Payments
totalling \$1,369.51 – previously paid
be authorised.

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT: DECEMBER 2010

18594	02/12/2010	Mandurah Holden	Purchase of Holden Captiva less trade in of Holden Berlina (Doctors car)	11,288.75
18595	03/12/2010	Telstra	Various phone accounts	89.23
18596	03/12/2010	Narrogin Carpets & Curtains	Binding of carpet into six mats	110.00
18597	03/12/2010	Sheridan's for Badges	Fran Ibbott name badge	43.79
18598	03/12/2010	WesTrac Equipment Pty Ltd	Grease hose	46.22
18599	03/12/2010	Pingelly Volunteer SES Unit	October 2010 reimbursement	1,311.50
18600	03/12/2010	Jason Signmakers	Various safety signs for the depot	201.30
18601	03/12/2010	Trophy Specialists	Trophies for Pingelly Primary School awards 2010	62.00
18602	03/12/2010	Lisa Kirk	Sitting fee for October - December 2010	750.00
18603	03/12/2010	Courier Australia	Freight charges 25 November 2010	7.23
18604	03/12/2010	Raymond John Marshall	Sitting fee for October - December 2010	750.00
18605	03/12/2010	Lee Steel	Sitting fee for October - December 2010	750.00
18606	03/12/2010	Flinn Health & Fitness	Low impact fitness class 22 November, aqua fitness 23 November and Boxing 24 November 2010	240.00
18607	03/12/2010	Noel Cowcher	Sitting fee for October - December 2010	750.00
18608	03/12/2010	Barking Gecko Theatre Company	Workshop at Pingelly Primary School 19 November 2010	1,532.70
18609	03/12/2010	WA Country Health Service - Wheatbelt Region	Doctor surgery rent October 2010	476.66
18610	03/12/2010	Corporate Express	Stationary and Laminator	538.50
18611	03/12/2010	Opus International Consultants (PCS) Pty Ltd	Professional services 23 October 2010 to 19 November 2010 for FCWP Development.	5,698.00
18612	03/12/2010	Helen Greenwood	Yoga classes, 29 November 2010 and 2 December 2010	180.00
18613	03/12/2010	Please Pay Cash - Pingelly Shire	Petty cash recoup November 2010	167.75
18614	03/12/2010	Denise Watts	Sitting fee for October - December 2010	750.00
18615	03/12/2010	Merv Beard	Sitting fee for October - December 2010	1,500.00
18616	03/12/2010	Shirley Lange	Sitting fee for October - December 2010 and Deputy President allowance	825.00
18617	03/12/2010	Pingelly Volunteer Fire & Rescue	Block burning 2010/11	800.00
18618	03/12/2010	William Vincent Mulroney	Sitting fee for October - December 2010	750.00
18619	03/12/2010	Perfect Computer Solutions Pty Ltd	Netgear for EHO office and MS Office for EHO and MOW computer	915.00
18620	30/11/2010	Australian Taxation Office	GST for the Month of November 2010	2,952.00
18621	06/12/2010	Shire of Pingelly	Registration 10 months and 26 days Doctors vehicle	310.55
18622	07/12/2010	Shire of Pingelly	Ordinary pay run for week ending 7 December 2010	34,806.96
18623	07/12/2010	Shire of Pingelly	Payroll deductions	40.00
18624	07/12/2010	Prime Super	Superannuation contributions	140.33
18625	07/12/2010	Australian Ethical Superannuation Pty Ltd	Superannuation contributions	81.75
18626	07/12/2010	WA Local Government Superannuation Plan	Superannuation contributions	6,950.66
18627	07/12/2010	LGRCEU	Payroll deductions	104.40
18628	13/12/2010	Telstra	Harvest ban SMS	251.75
18629	13/12/2010	Sunny Sign Company Pty Ltd	Various signs	125.06
18630	13/12/2010	Pingelly Trading Co	Goods for RGB Disco and Council	795.62
18631	13/12/2010	Pingelly Plumbing Contractors	Install Eye wash at the swimming pool	380.00
18632	13/12/2010	Pingelly Engineering	Repair grader revolving light fixture	693.00

18633	13/12/2010	Great Southern Ranger Services	Ranger services 24 November 2010, speedometer 252,913 to 253,025	1,196.43
18634	13/12/2010	Sullivan Logistics Pty Ltd	Freight charges November 2010	299.44
18635	13/12/2010	WesTrac Equipment Pty Ltd	Hose, brake hose and seals	165.90
18636	13/12/2010	Austral Mercantile Collections Pty Ltd	Legal fees rates	412.40
18637	13/12/2010	The Churches' Commission On Education (Inc)	Catering for November 2010 council meeting 10 people	242.00
18638	13/12/2010	J J Blackwood & Son Ltd	Emergency Eye wash combo for Swimming Pool	1,422.96
18639	13/12/2010	Bunnings Building Supplies	Various goods for houses	106.85
18640	13/12/2010	Australia Post	Postage rates instalments and normal postage	337.78
18641	13/12/2010	Great Southern Fuels Supplies	Fuel purchases November 2010	3,183.06
18642	13/12/2010	UHY Haines Norton	Nuts and Bolts workshop, Simon Marshall two days and Sue Heazlewood one day	1,606.00
18643	13/12/2010	Gill Rural Traders	Various goods	64.98
18644	13/12/2010	Greenline Ag Pty Ltd	Solenoid valve – Retic Stratford St	110.55
18645	13/12/2010	Coalcliff Plant Hire	Hire of roller 11, 12, 16, 17, 19, 22, 23-26 and 30 November 2010	3,146.00
18646	13/12/2010	Shedworld	Final payment of shed for 17 Eliot Street	2,993.66
18647	13/12/2010	Lawrence & Hanson	Various goods for buildings	38.39
18648	13/12/2010	Bron's Kitchen	Various meals	388.70
18649	13/12/2010	Synergy	Light charges 25 Sept to 24 Nov 2010 less \$1,752.60 previously paid	2,065.40
18650	13/12/2010	Corporate Express	Various stationary goods	90.07
18651	13/12/2010	Pingelly Community Resource Centre	Contribution to the community shirts project	1,145.00
18652	13/12/2010	Shire of Brookton	Peter Ibbott services 3, 10, 17 and 24 November 2010	2,368.00
18653	13/12/2010	Brookton Telegraph	Advertising for Jay Weston concert	30.00
18654	13/12/2010	Ben Bamess	Lay pavers in Parade Street walk ways	682.00
18655	13/12/2010	Avon Waste	Recycling bin 17 November 2010 to 30 November 2010	100.00
18656	13/12/2010	Helen Greenwood	Yoga classes 6 December 2010 and 9 December 2010	180.00
18657	13/12/2010	Narrogin Packaging and Narrogin Motorcycles & Accessories	Plastic table clothes	50.00
18658	13/12/2010	Paceway Mitsubishi	Purchase of Great Wall Ute and Trade in of Mitsubishi Triton spray ute	16,600.00
18659	13/12/2010	Wildlife & Animal Capture	Night guard lights/Bird Scarers for Swimming Pool	120.00
18660	13/12/2010	GTS Industrial Supplies	GPS tripmeter	842.60
18661	13/12/2010	Richard Jas	Traffic light trailer inspection	61.00
18662	13/12/2010	Ian Hastings Ag Repairs	Repair John Deere backhoe	467.50
18663	13/12/2010	Morrison Law Consultants Pty Ltd	Fees for Business Plan – waste transfer stations	1,375.00
18664	13/12/2010	Landmark	Cement and 1 x elbow fitting	323.86
18665	13/12/2010	Orica Australia Pty Ltd	Chlorine Gas Service fee x 2	75.24
18666	13/12/2010	Skipper Truck Parts	Various parts	203.20
18667	13/12/2010	Pingelly Trading Co Hardware	Hills hoist and other repair supplies	783.24
18668	13/12/2010	Susan Heazlewood	Travel and parking reimbursement 6 December 2010	308.66
18669	13/12/2010	Pingelly General Practice	Pre-employment medical Abdeslam Mourad and Thomas Jeffrey	242.00
18670	15/12/2010	Western Australian Treasury Corporation	Loan No. 120 Interest payment - Provision of Aged Care Accommodation	13,568.68
18671	15/12/2010	Fuel Distributors of WA Pty Ltd	8,000 litres bulk fuel December 2010	10,247.00

18672	16/12/2010	Pingelly-Noonebin Cricket Club	Donation for services at 2010 Christmas Party	150.00
18673	16/12/2010	Pingelly Swimming Club	Donation for swimming club carnival	200.00
18674	17/12/2010	Total Farming Services	Junior rural 1" joiner	22.38
18675	17/12/2010	Sheridan's for Badges	Name badge Alysha Jolly	43.79
18676	17/12/2010	Courier Australia	Freight charges 2 December 2010	10.49
18677	17/12/2010	St John Ambulance Australia (WA) Inc.	Various first aid kits, vehicles and swimming pool	1,127.94
18678	17/12/2010	Watershed News	Advertising Jay Weston 16 November 2010	24.00
18679	17/12/2010	Pingelly Quality Meats	Sausage and bacon for Depot BBQ	40.60
18680	17/12/2010	Flinn Health & Fitness	Low impact class 29 November, aqua fitness 30 November and boxing 1 December 2010	240.00
18681	17/12/2010	Maxivan	Truck and car wash 20 litres	93.50
18682	17/12/2010	Zacks Commercial Artists	500 Thank a volunteer stubby holders	1,700.00
18683	17/12/2010	CDA Air Conditioning & Refrigeration	Install air conditioner in records room	2,100.00
18684	17/12/2010	Mobile Mouse	Publisher 2007 training Donna Cochrane and Excel 2007 training Sue Heazlewood	510.00
18685	17/12/2010	WA Country Health Service - Wheatbelt Region	Doctor surgery rent November 2010	476.66
18686	17/12/2010	Corporate Express	Stationary	97.96
18687	17/12/2010	Pingelly Tyres	Various tyre repairs	202.40
18688	17/12/2010	Helen Greenwood	Yoga classes 13 December and 16 December 2010	180.00
18689	17/12/2010	Narrogin Nursery, Cafe & Gallery	Lawn for 59 Stratford Street and caravan park	6,075.45
18690	17/12/2010	Digital Document Solutions	Meter reading in advance black 345,000 to 360,000	300.30
18691	17/12/2010	Orica Australia Pty Ltd	2 x Chlorine gas bottles	666.60
18692	20/12/2010	Shire of Pingelly	Licensing of new Foreman ute PN 172, 10 months and 12 days	259.45
18693	20/12/2010	Contract Aquatic Services	Contract management fees instalment no 4 (1 January 2011)	10,340.00
18694	22/12/2010	Telstra	Various phone charges	731.26
18695	22/12/2010	Shire of Pingelly	Ordinary pay run for week ending 21 December 2010	36,348.81
18696	22/12/2010	Shire of Pingelly	Payroll deductions	90.00
18697	22/12/2010	Prime Super	Superannuation contributions	140.33
18698	22/12/2010	Australian Ethical Superannuation Pty Ltd	Superannuation contributions	40.02
18699	22/12/2010	WA Local Government Superannuation Plan	Superannuation contributions	7,127.90
18700	22/12/2010	LGRCEU	Payroll deductions	104.40
18701	22/12/2010	CWAPumphreys	Serving December meal 15 December 2010	220.00
18702	22/12/2010	Telstra	Mobile internet	39.00
18703	22/12/2010	Exchange Tavern	Refreshments	112.50
18704	22/12/2010	Great Southern Ranger Services	Ranger services 8,17 and 21 December 2010	1,196.43
18705	22/12/2010	Courier Australia	Freight charges 2 December, 8 December and 9 December 2010	36.68
18706	22/12/2010	Water Dynamics Welshpool (Quinti & Co)	2 x 2 solenoid valves	189.53
18707	22/12/2010	Pingelly Quality Meats	Cooked meat for December meal	179.00
18708	22/12/2010	Flinn Health & Fitness	Low impact fitness class 6 December, aqua fitness 7 and 14 December and boxing 8 December 2010	320.00
18709	22/12/2010	B.W. James Transport	Freight for chlorine gas bottles delivery full and return empty	119.73
18710	22/12/2010	Great Southern Waste Disposal	Rubbish service 26 October 2010 to 30 November 2010	7,673.49

18711	22/12/2010	Avon Waste	Fortnightly bulk bin collection 1 December 2010 to 14 December 2010	100.00
18712	22/12/2010	Ingrey's	New foreman's ute Ford Ranger XL	24,213.00
18713	22/12/2010	M & V Ranieri	Supply and install fence at 17 Eliot Street	9,641.50
18714	22/12/2010	Landgate	Service fee for extraction of Crown Reserve data	153.45
18744	31/12/2010	Australian Taxation Office	GST for the month of December 2010	5,115.00
Total Municipal Fund				264,562.81
1544	02/12/2010	Local Drug Action Groups Inc	Refund of cleaning and key bond	280.00
1545	02/12/2010	Hazel Meeres	Refund of cleaning and key bond	140.01
1546	08/12/2010	Lisa Tamara Kulasalu	Refund key bond for standpipe key	40.00
1547	16/12/2010	Shire of Pingelly	Retaining of Helen Greenwood's (yoga) key bond due to lost town hall key	40.00
1548	16/12/2010	Flinn Health & Fitness	Refund of cleaning and key bond	140.00
1549	16/12/2010	Helen Greenwood	Refund of cleaning bond	100.00
1550	16/12/2010	Jenice Collard	Refund of cleaning and key bond	140.00
1551	22/12/2010	Exchange Tavern	Payment for refreshments staff club function 11 December 2010	198.00
1552	30/12/2010	Malcolm Jetta	Refund of cleaning, liquor and key bond	240.00
1553	30/12/2010	Kathleen Hooper	Refund of cleaning and key bond	140.00
Total Trust Fund				1,458.00
7122010	07/12/2010	Department of Transport	Reconciliation of Transport Licensing - 01/12/2010 to 06/12/2010	5,142.15
13122010	13/12/2010	Department of Transport	Reconciliation of Transport Licensing 06/12/2010 to 12/12/2010	9,216.70
20122010	20/12/2010	Department of Transport	Reconciliation of Transport Licensing 09/12/2010 to 15/12/2010	13,684.40
30122010	31/12/2010	Department of Transport	Reconciliation of Transport Licensing 16/12/2010 to 29/12/2010	16,255.50
Total Trust Licensing				44,298.75
		Bendigo Bank	EFT fee	8.03
		Bendigo Bank	Bank fees	50.00
		Bendigo Bank	Merchant bank fees	166.69
		Westnet	Internet fees	134.89
		Westnet	Internet fees governance	39.95
		Gecca	Photocopier rental agreement	781.00
		Centrelink	Processing fees	15.84
C/Card	30/11/2010	Officeworks	Various office supplies	76.26
C/Card	30/11/2010	Harvey Norman Avit Superstore Cannington	Norton AV 2011 & Adobe Acrobat 9	239.90
C/Card	30/11/2010	Barandiem Marketing	LGMA Diaries	43.25
C/Card	06/12/2010	Bendigo Bank Credit Cards	Card Fee	4.00
Total Direct Debit Payments				1,559.81

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT: JANUARY 2011

18715	05/01/2011	Shire of Pingelly	Payroll deductions	299.35
18716	05/01/2011	Prime Super	Superannuation contributions	125.56
18717	05/01/2011	WA Local Government Superannuation Plan	Superannuation contributions	6,744.49
18718	05/01/2011	LGRCEU	Payroll deductions	104.40
18719	05/01/2011	Shire of Pingelly	Ordinary payroll for week ending 4 January 2011	31,907.11
18720	06/01/2011	Arvidale Garden Centre	Various plants for Doctors house and Caravan Park commission December 2010	1,912.38
18721	06/01/2011	Telstra	Various phone charges MOW, CEO, EHO	95.44
18722	06/01/2011	Sullivan Logistics Pty Ltd	Freight charges December 2010	199.75
18723	06/01/2011	Westrac Equipment Pty Ltd	Cylinder and 8x seals for Cat 12H grader	416.73
18724	06/01/2011	Courier Australia	Freight charges 16 December 2010	15.94
18725	06/01/2011	Cardile International Fireworks Pty Ltd	Party on Oval - Fireworks 16 December 2010	3,850.00
18726	06/01/2011	Gill Rural Traders	3 x brushwood screening, 3 x sheets of form, bolts, 20 litres of wetter soil and PVC caps and connectors	640.72
18727	06/01/2011	Stihl Shop Redcliffe	Pump for water truck	579.00
18728	06/01/2011	RAC	Renewal Roadside Assist for community bus	82.00
18729	06/01/2011	Bron's Kitchen	Various food meals	237.60
18730	06/01/2011	Water Corporation	Various water charges 23 August 2010 to 23 December 2010	13,878.00
18731	06/01/2011	Synergy	Various electricity charges 26 October 2010 to 22 December 2010	9,335.00
18732	06/01/2011	OPUS International Consultants (PCS) Pty Ltd	Opus services 20 November 2010 to 31 December 2010 for FCWP Development	7,348.00
18733	06/01/2011	Avon Waste	Fortnightly bulk bin service 15 December 2010 to 28 December 2010	100.00
18734	06/01/2011	Morrison Low Consultants Pty Ltd	Fee for Business case - waste transfer station	1,197.90
18735	06/01/2011	Janders Industrial	Seat covers for PC12	344.30
18736	06/01/2011	Digital Document Solutions	Colour meter reading in advance 63,000 to 70,000	1,118.04
18737	06/01/2011	Please Pay Cash - Pingelly Shire	Petty cash recoup December 2010	175.30
18738	06/01/2011	Orica Australia Pty Ltd	Service fee for 91 billable days, 4 bottles from 1 December 2010 to 31 December 2010	114.11
18739	06/01/2011	Landgate	Gross rental valuations, schedule no. G2010/5 and M2010/1	55.00
18740	06/01/2011	Perfect Computer Solutions Pty Ltd	Labour charges 17 August, 6 - 8 September 2010	658.75
18741	10/01/2011	Pingelly Trading Co	Various goods for the month of December 2010	236.63
18742	10/01/2011	Australia Post	Postage for December 2010	164.15
18743	10/01/2011	Landmark	Mesh for RSL walk way, various nuts and bolts, 45kg gas	603.55
18745	12/01/2011	Arvidale Garden Centre	Caravan park commission October and November 2010	956.62
18746	12/01/2011	Telstra	SMS harvest ban	38.50
18747	12/01/2011	Department of Regional Development and Lands	Lease rent six months January 2011 to June 2011 industrial shed	3,300.00
18748	12/01/2011	Great Southern Fuels Supplies	Fuel purchases December 2010	1,971.59
18749	12/01/2011	UHY Haines Norton	Preparation, assistance and liaison provided to AMD Chartered Accountants, to assist with review of closing balances for year end 30 June 2009	880.00

18750	12/01/2011	MG & JS Oliver	Reimbursement for Officeworks and Bunnings goods	186.22
18751	12/01/2011	Water Corporation	Water use charges 18 August 2010 to 21 December 2010	262.65
18752	12/01/2011	Great Southern Waste Disposal	Rubbish service 30 November 2010 to 28 December 2010	5,617.66
18753	12/01/2011	Corporate Express	Various goods, stationary, toilet paper and bin	286.56
18754	12/01/2011	Pingelly Tyres	Various battery purchases	375.00
18755	12/01/2011	Narrogin Toyota	Seatbelt catch and hand brake shoe	212.75
18756	12/01/2011	Eric Wayne Jolly	Reimbursement of fifty percent relocation costs from Three Springs to Pingelly	1,450.00
18757	12/01/2011	Pingelly Trading Co Hardware	Fasteners for swimming pool benches – Men's Shed, drill bit, adhesive hooks and various nuts and bolts for signage	125.60
18758	12/01/2011	Burgess Rawason (WA) Pty Ltd	Water usage 18 August 2010 to 20 December 2010	189.42
18759	18/01/2011	Fuel Distributors of WA Pty Ltd	Bulk fuel purchase 6,030 litres	7,917.99
18760	19/01/2011	Shire of Pingelly	Payroll deductions	90.00
18761	19/01/2011	Prime Super	Superannuation contributions	140.33
18762	19/01/2011	WA Local Government Superannuation Plan	Superannuation contributions	6,922.44
18763	19/01/2011	LGRCEU	Payroll deductions	104.40
18764	19/01/2011	Shire of Pingelly	Ordinary Payrun for Week Ending 18 January 2011	33,170.43
18765	19/01/2011	Pingelly Volunteer SES Unit	Jay Weston Dinner for forty eight people on 20 November 2010 - previous cheque has been cancelled.	960.00
18766	20/01/2011	Telstra	Various phone charges and mobile internet	650.57
18767	20/01/2011	Total Farming Services	Rubbish bins, 3" camlock, grate gutter x 5, chalk gun and sealant	219.85
18768	20/01/2011	Pingelly Plumbing Contractors	Install tap in rear yard 17 Eliot Street and repair sewer pump at swimming pool	591.85
18769	20/01/2011	Sheridan's for Badges	Australia Day plates for awards	166.39
18770	20/01/2011	Pingelly Transport	Cartage of blue metal for Bullaring Road and North Wandering Road	7,506.59
18771	20/01/2011	Westrac Equipment Pty Ltd	Oil and fuel filter	41.65
18772	20/01/2011	Yakka Pty Ltd	Uniform Simon Marshall	98.39
18773	20/01/2011	Sigma Chemicals	Pool Chem - 20 x sodium bicarbonate 25kg, 20 x soda ash 25kg, 2 x aluminium sulphate 20 kg	1,062.80
18774	20/01/2011	Courier Australia	Freight charges 6 January 2011	303.63
18775	20/01/2011	Metrocount	Metro counter batteries x 2	81.40
18776	20/01/2011	Narrogin Hire Service and Reticulation	Various reticulation goods for the caravan park	308.86
18777	20/01/2011	LGIS Property Scheme	Property insurance 12 January 2011 to 30 June 2011, increase to SES schedule	1,651.47
18778	20/01/2011	Greenline Ag Pty Ltd	Jic female straight, Jic tube 90 degree and 3/8 hydraulic hose	71.52
18779	20/01/2011	Stihl Shop Redcliffe	Fuel filter, fuel cap and oil fitter	171.60
18780	20/01/2011	LGIS Insurance Broking Services of WA	Vehicle insurance 30 June 2010 to 30 June 2011 additions	334.47
18781	20/01/2011	Coalcliff Plant Hire	Hire of roller, 1-3 December 2010, 6-9 December 2010 and 14-15 December 2010	2,574.00
18782	20/01/2011	Lawrence & Hanson	3 x lightbulbs	13.53
18783	20/01/2011	Simon Kristoffer Marshall	Final 50% reimbursement of moving costs after one year service	1,277.50
18784	20/01/2011	Digga West & Earthparts WA	Forward/reverse bucket broom	5,384.50
18785	20/01/2011	McIntosh & Son WA	Various filters, oil, element and hydraulic oil	152.46
18786	20/01/2011	Gemini Medical Services	Management fees 1 January 2011 to 31	11,880.28

March 2011				
18787	20/01/2011	Shire of Brookton	Peter Ibbott services 8, 15 and 22 December 2010	1,776.00
18788	20/01/2011	Avon Waste	Fortnightly bulk recycling service 29 December 2010 to 11 January 2011	100.00
18789	20/01/2011	Combined Property Settlements Agency Pty Ltd	Road widening fees lot 1 Brown Street (cnr Parker Street)	437.25
18790	20/01/2011	Fuel Distributors of WA Pty Ltd	Delvac mix engine oil	874.50
18791	20/01/2011	Perfect Computer Solutions Pty Ltd	Labour 5 September 2010 setup Synergy post server upgrade	387.50
18792	25/01/2011	Contract Aquatic Services	Contract management fee as per CAS.ACOC.SOP.001 instalment no. 5 (1 February 2011)	10340.00
18793	28/01/2011	Great Southern Ranger Services	Ranger services 21 January 2011, 5.5 hours & 114 km	1198.96
18794	28/01/2011	Claw Environmental	Processing removal costs of drums in compound at depot	1089.33
18795	28/01/2011	Sigma Chemicals	Leaf Rake and Spa Vacuum Wand for the Swimming Pool	154.95
18796	28/01/2011	Courier Australia	Freight services 10 January and 12 January 2011	22.57
18797	28/01/2011	Department of Sport and Recreation	Sports dimension guide - as ordered by CEO	22.00
18798	28/01/2011	WALGA	Advertising costs industrial shed (West Australian & Narrogin Observer)	881.83
18799	28/01/2011	Security & Key Pty Ltd	Bilock keys for swimming pool & town hall replacing damaged keys.	99.36
18800	28/01/2011	CDA Air Conditioning & Refrigeration	Vent clips for administration office airconditioning unit	6.00
18801	28/01/2011	M & V Ranieri	Supply and lay concrete floor pad to 17 Eliot Street Pingelly	5265.15
18802	31/01/2011	Builders Registration Board of WA	BRB collections for the month of January 2011	70.00
18803	31/01/2011	Shire of Pingelly	Commission for collections January 2011	11.00
18810	31/01/2011	Australian Taxation Office	GST for the Month of January 2011	14699.00
Total Municipal Fund				<u>219,676.07</u>
1554	10/01/2011	Pingelly Trading Co	Goods for staff club function 11 December 2010	13.77
1555	18/01/2011	Shire of Pingelly	Money transferred to muni account as it was old outstanding trust money	557.70
1556	18/01/2011	C Y O'Connor College of TAFEWA	Refund of cleaning and key bond	140.00
Total Trust Fund				<u>711.47</u>
10012011	10/01/2011	Department of Transport	Reconciliation of Transport Licencing 30 December 2010 to 5 January 2011	6,025.85
17012011	17/01/2011	Department of Transport	Reconciliation of Transport Licencing 6 January 2011 to 12 January 2011	10,765.00
24012011	24/01/2011	Department of Transport	Reconciliation of Transport Licencing 13 January 2011 to 19 January 2011	8997.70
31012011	31/01/2011	Department of Transport	Reconciliation of Transport Licencing 20 January 2011 to 27 January 2011	5951.50
Total Trust Licencing				<u>31,740.05</u>

		Bendigo Bank	EFT fee	7.92
		Bendigo Bank	Bank fees	50.00
		Bendigo Bank	Merchant bank fees	274.42
		Westnet	Internet fees	195.39
		Westnet	Internet fees governance	39.95
		Gecca	Photocopier rental agreement	781.00
		Centrelink	Processing fees	16.83
C/Card	06/01/2011	Bendigo Bank Credit Cards	Card Fee	4.00
		Total Direct Debit Payments		<u>1,369.51</u>

9.3 Trust Fund Balances

File Reference: 06.32
Location:
Applicant:
Date: 7 January 2011
Author: M.G. Oliver, Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: Item 9.5 – 16 June 2010

Summary:

Council to consider determining Trust Fund deposits and holdings.

Background:

In June 2010 Council was advised that a reconciliation of the Trust Fund had revealed a number of long standing issues that require attention. It was noted that the common date 1 July 2002 existed for the deposits and it was assumed that these balances extend back to a previous accounting system.

At the time Council addressed these issues and disbursed the funds.

A further deposit of the same date (1 July 2002) for the Pingelly Tourist Committee of \$963.38 also exists and should be resolved.

Comment:

Given the current unfunded proposal to reprint the Shire of Pingelly brochure, it would seem that this purpose would provide an appropriate use for these funds.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Voting Requirements: Simple Majority

Recommendation:

That the funds held in Trust from the Pingelly Tourist Committee dated 1 July 2002 be committed to the reprint of the Pingelly tourist brochure.

10. ADMINISTRATION SERVICES

10.1 Common Seal

File Reference: 01.00.23 06.16.01B
Location: Shire of Pingelly
Applicant: N/A
Date: 15 December 2010
Author: M.G. Oliver, Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Nil

Summary:

Council to note the use of the Common Seal.

Background:

During the months of December and January the Common Seal has been affixed to Local Government Scholarship Program – Round 8 2010 Grant Agreement – Alysha Jolly (15/12/2010 - File: 06.16.01B).

Comment: Nil

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: N/A

Strategic Implications: Nil

Voting Requirements: Simple Majority

Recommendation:

That Council notes the use of the Common Seal.

10.2 CEO Salary Review

File Reference: 10.07.00A (002)
Location:
Applicant:
Date: 16 December 2010
Author: M.G. Oliver, Chief Executive Officer
Disclosure of Interest: M.G. Oliver – as CEO
Attachments: Nil
Previous Reference: Item 10.3 – 15 December 2010

Summary:

Council to review the salary of the CEO.

Background:

Mr Oliver commenced employment on 30 November 2009. Mr Oliver's employment contract provides for the Annual Review of the remuneration package.

The salary freeze, imposed by the Salaries and Allowances Tribunal in 2009 was lifted in 2010.

The Local Government Act required Council to consider the Report by the Salaries and Allowances Tribunal when it entered into contract with Mr Oliver and set the salary. Council is only required to consider the Report when entering into or renewing contracts – not annual reviews.

Council resolved in December 2010 to conduct an annual review of the salary of Mr Oliver in accordance with the employment contract at the February 2011 Ordinary Meeting of Council.

Comment: Nil

Consultation: Nil

Statutory Environment:

Clause 12.8 (Annual review) of Mr Oliver's employment contract provides:

- (1) The Remuneration Package shall be reviewed annually by the Council.
- (2) In a review under sub-clause (1):
 - (a) there is no obligation on the Local Government to increase the salary or amount of the Remuneration Package; and
 - (b) the Local Government shall not reduce the salary or the Remuneration Package.

Section 5.39(7) of the *Local Government Act* (Contracts for CEO's and senior employees) provides that a report made by the Salaries and Allowances Tribunal, under section 7A of the *Salaries and Allowances Act 1975*, containing recommendations as to the remuneration to be paid or provided to a CEO is to be taken into account by the local government before entering into, or renewing, a contract of employment with a CEO.

Policy Implications: Nil

Financial Implications: Unknown

Strategic Implications: Nil

Voting Requirements: Simple Majority

Recommendation:

That Council conduct an annual review of the salary of Mr Oliver in accordance with the employment contract.

10.3 Memorial Park – Clock Tower

File Reference: A8882
Location: Corner of Parade Street & Pasture Street
Applicant:
Date: 26 July 2010
Author: M.G. Oliver, Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: 10.2 – 20 October 2010

Summary:

Council to consider idea/ideas proposed by the Pingelly RSL for a replacement structure to the clock at the entrance to Memorial Park.

Background:

At Corporate discussion in June 2010 Cr Watts indicated she would like to see a significant feature erected at the old town clock site and suggested a big numbat. Cr Mulroneu suggested a war memorial, perhaps the gun which was relocated to the Northam Army Barracks. CEO asked Councillors inspect the site and generate ideas and that public suggestions might be invited and assessed.

Input from the public has been received from:

- Peter Narducci – who noted that the original structure was a water fountain which was built by Giuseppe Smargiassi to commemorate the arrival of the Comprehensive Water Supply Scheme to Pingelly. Over the years the galvanised water pipe that supplied the fountain scaled and the water flow diminished. An attempt was made to fix the problem. As a result the fountain structure was damaged and consequently replaced by the clock tower. Mr Narducci would like to promote the idea that the reason for the original fountain and Memorial Park be incorporated into a feature to be used as an entrance statement for the Walk of Remembrance to the Rotunda. Well designed lighting would enhance the area and allow locals and tourists to visit the feature by night or day.
- Pingelly RSL – who indicated that the RSL had been trying to come up with an appropriate idea for the entry into the Memorial Walk in Memorial Park for the past few months. Ideas that have been thrown around have been Servicemen in a standing position or on a reared horse or some type of water feature.

Comment:

The Pingelly RSL has been invited to address Council at 1.15pm.

Consultation:

General public via Pingelly Times.

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications:

Strategic Implications: Nil

Voting Requirements: Simple Majority

Recommendation:

That Council consider the issue further.

10.4 Swimming Pool Safety Report

File Reference: 03.03.05
Location:
Applicant:
Date:
Author: S.K. Marshall, Deputy Chief Executive Officer
Disclosure of Interest: Nil
Attachments: LGIS Swimming Pool OSH Report
Previous Reference:

Summary:

Council to consider recommendations made in the LGIS Swimming Pool Occupational Safety and Health Report.

Background:

Through LGIS, the Shire of Pingelly subscribes to the services of a Regional Risk Coordinator annually who can be utilised to provide advice on Health and Safety issues.

Following a WorksafeWA inspection of the Swimming Pool site, Worksafe WA recommended that a safety analysis of the pool be conducted.

Subsequently, the Regional Risk Coordinator was asked to produce a safety risk and compliance report and to provide recommendations to rectify any issues identified.

A summary of the report is as follows:

Process Issues

- No accident, hazard or incident events have been recorded/reported - Recommendation that all actual injury and near misses are reported to Contract Aquatic Services and the Shire.
- Job Safety Analysis or hazard risk assessments need to be conducted.
- No Material Safety Data Sheets available.
- Procedure for changing chlorine bottles requires improvement.
- No dedicated flammable goods storage area.
- Fitted Chlorine cylinder storage strap observed as not being utilized.
- GPOs installed around the pool for power equipment should not be used while people are in the water and equipment should only be used on dry surfaces.
- Vacuuming should not occur while patrons are in the pool.
- Recommend operator conducts risk assessment on inflatable rides.
- Contract Aquatic Service policies are unsigned.

Building Issues

- No electrical testing (RCD Test) completed or tags present on electrical plant, equipment, cords and extension leads.
- Lead across walk way in kiosk.
- Power cord too short for fridge.
- First aid room requires cleaning and de-cluttering.
- Chlorine mixing pipe work needs to ensure that it is of sufficient structural integrity to prevent uncontrolled release of chlorine.
- Sumps would benefit from steel ladder in each, in case access is required or if someone falls in.
- Pipe work cause trip hazards in plant room.

- No Gas Leak Detector/Alarm – if installed would need to be checked weekly to ensure it is working and procedures implemented to ensure it is maintained.
- Poor ventilation in chlorine storage room needs to be provided in two opposite walls.
- First Aid room should be altered to meet minimum first aid facility requirements and equipment.
- Dangerous goods signage around Chlorine gas storage requires upgrading
- Asbestos signage needs to be installed on dry chemical storage shed.

Pool Issues

- Toddler pool has trip hazard/sharp edge adjacent to the step
- Large pool has broken tiles with sharp edges adjacent to gutter
- PPE signage needed in plant room, storage shed and chlorine storage area
- Review of site perimeter fencing for security purposes
- Replace depth markers - Depth markers should not exceed a distance of 7.5m apart and are required on all four sides of the pool
- Existing concourse signage be removed immediately as they can cause slip hazards, burn and cut hazards - Signs should be painted on or moved from concourse to adjacent highly visible area; or new signs of a better material to prevent hazards

Comment:

A copy of the report has been provided to the Pool Manager and Contract Aquatic Services.

As highlighted above, those items in blue will be discussed and rectified with the Pool Manager, those in green will be put forward in the 2011/12 Budget for Council's consideration and those highlighted in red will be addressed this financial year.

Consultation:

Mark Southgate – LGIS Regional Risk Coordinator.

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications:

Approximately \$500 unbudgeted expenditure, being \$300 for signage and \$200 for electrical testing and replacement tiles.

Strategic Implications: Nil

Voting Requirements: Simple Majority

Recommendation:

That Council receive the LGIS Swimming Pool Occupational Safety and Health Report and note the proposed actions.

10.5 Parker Street / Review Street Truncation Closure

File Reference: 14.00.05
Location: N/A
Applicant: Shire of Pingelly
Date: 2 February 2011
Author: M.G. Oliver, Chief Executive Officer
Disclosure of Interest: Mr Oliver is a Member of the Pingelly Golf Club (Inc)
Attachments: Nil

Summary:

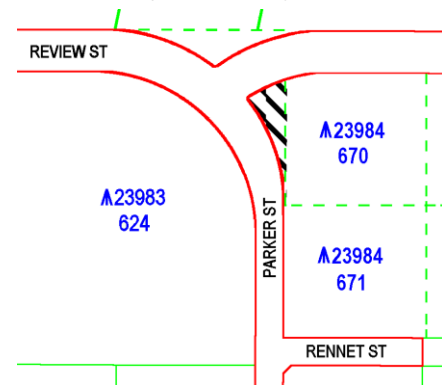
Council to consider the partial closure of Parker Street / Review Street(truncation).

Background:

The Pingelly Golf Club (Inc.) has requested a portion of the truncation created by the eastern by-pass in 2001 be amalgamated with Lot 670 Reserve 23984.

The Club has incorporated this land into its course and the practice putting T is also situated on the land.

In accordance with Section 58 of the *Land Administration Act*, the proposal was advertised in the *Narrogin Observer* on 19 January 2011 together with the Shire of Pingelly Notice Board. There are no adjoining property owners. Service utilities were advised of the proposal on 12 January 2011.



Telstra has responded indicating no objections provided the owner to locate Telstra plant in advance of any construction activities.

Western Power has indicated no objections providing all work complies with *Guidelines for Work in the Vicinity of Overhead Power Lines*.

The Water Corporation has indicated no objection.

Comment:

There seems no reason not to support this truncation being added to Reserve 23984 – giving the Club control over the parcel of land it has been using for many years.

Consultation:

Department of Regional Development and Lands.

Statutory Environment:

Section 58 of the *Land Administration Act* provides:

- (1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.
- (2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.
- (3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.

- (4) On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —
 - (a) by order grant the request;
 - (b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or
 - (c) refuse the request.
- (5) If the Minister grants a request under subsection (4) —
 - (a) the road concerned is closed on and from the day on which the relevant order is registered; and
 - (b) any rights suspended under section 55(3)(a) cease to be so suspended.
- (6) When a road is closed under this section, the land comprising the former road —
 - (a) becomes unallocated Crown land; or
 - (b) if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.

Regulation 8 of the *Land Administration Regulations* provides that for the purposes of preparing and delivering under section 56(2)(a) of the Act a request to the Minister to dedicate land as a road, a local government must include with the request —

- (a) written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require;
- (b) if an application has been made to the local government under section 56(1)(b)(ii) of the Act, a copy of the application and details of the rateable value of all the rateable land relevant to the application;
- (c) if the request is made in respect of a private road referred to in section 56(1)(c) of the Act —
 - (i) written confirmation that the public has had uninterrupted use of the private road for a period of not less than 10 years;
 - (ii) a description of the section or sections of the public who have had that use; and
 - (iii) a description of how the private road is constructed;
- (d) copies of any submissions relating to the request that the local government has received, and the local government's comments on those submissions;
- (e) any other information the local government considers relevant to the Minister's consideration of the request;
and
- (f) written confirmation that the local government has complied with section 56(2) of the Act.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Voting Requirements: Simple Majority

Recommendation:

That it be noted that there are no objections to the proposed partial closure of Parker Street / Review Street truncation (as per the sketch) and that the Minister for Lands be requested, pursuant to Section 58 of the *Land Administration Act* to close that section of Realm Street.

10.6 Industrial Shed Lease

File Reference: A7634
Location:
Applicant:
Date:
Author: M.G. Oliver, Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: 10.9 – 20 October 2010

Summary:

Council to consider the rental rate of the industrial sheds.

Background:

Council resolved in October 2010 to advertise the industrial sheds outside of Pingelly and for the CEO to report back to this meeting.

The availability of the sheds was advertised in surrounding papers together with the West Australian. No contacts were received.

Comment:

Each shed is 12m x 18m. The monthly rent set by Council is \$1,145 (ex GST) – equating to \$63.60/m²/year (ex GST).

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications:

Strategic Implications: Nil

Voting Requirements: Simple Majority

Recommendation:

That the rent level for the industrial sheds be reviewed.

10.7 Compliance Audit Return

File Reference:	01.03.05
Location:	N/A
Applicant:	Department of Local Government
Date:	1 February 2011
Disclosure of Interest:	Nil
Author:	M.G. Oliver, Chief Executive Officer
Attachments:	Nil

Summary:

Council to consider the adoption of the annual Compliance Audit Return.

Background:

Each local government is required to carry out a compliance audit for the period 1 January to 31 December against the requirements of the Compliance Audit Return provided by the Department of Local Government. The return is completed online.

The Compliance Audit Return is to be presented to Council for adoption. In cases of non-compliance, additional information explaining or qualifying the issues together with remedial action taken or proposed is to be included in the Agenda. Each Councillor is to be provided the opportunity to review the completed Return and make comment.

The adoption of the Return is to be recorded in minutes of the meeting.

After the Compliance Audit Return has been presented to Council, a certified copy of the return along with the relevant section of the minutes and any additional information explaining or qualifying the compliance audit is to be submitted to the Department of Local Government.

The Return must be submitted to the Department of Local Government by 31 March 2011.

Comment:

A copy of the completed Return has been provided to all Councillors.

Executive Functions 10

No plans have been kept for the levels and alignments of public thoroughfares – a situation that is normal for rural local governments and which was reported last year.

Finance 37& 38

The progress on actions taken in response to the matters raised in the auditor's report was reported to the Audit Committee meeting on 17 November 2010.

Consultation: Nil

Statutory Environment:

Regulation 14 of the Local Government (Audit) Regulations 1996 provides:

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3) A compliance audit return is to be —
 - (a) presented to the council at a meeting of the council;
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

Regulation 15 provides that:

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
 - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - (b) any additional information explaining or qualifying the compliance audit, is to be submitted to the Executive Director by 31 March next following the period to which the return relates.
- (2) In this regulation —
 - certified in relation to a compliance audit return means signed by —
 - (a) the mayor or president; and
 - (b) the CEO.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: N/A

Voting Requirements: Simple Majority

Recommendation:

That the Compliance Audit Return be adopted and submitted to the Department of Local Government.

10.8 Community Water Supply

File Reference: 12.06.00
Location:
Applicant: Kim Packer
Date: 2 February 2011
Author: M.G. Oliver, Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Nil

Summary:

Background:

Mr Packer has indicated that he has watched for years water being wasted down the creek line through his property and has asked for the Shire of Pingelly's support to apply through the Department of Waters for a grant to build a very large dam to accumulate water for the use by the Shire of Pingelly, rate payers and community in general with equal access to all.

He has been advised as a first step to negotiations, following an approach to the Department of Water, to firstly establish if the Shire of Pingelly would support the proposal.

Mr Packer notes that as it is now February, time is critical in readiness for what will hopefully be a winter.

Mr Packer has also indicated in discussions that his idea is for an off water course storage dam that will fill from heavy flows without interfering with normal flows.

Comment:

Mr Packer's property is adjacent to Bridge 4078 across Woodebulling Creek (upper reaches of the Avon River) on the Bullaring Pingelly Rd. It is assumed that the dam would be constructed on private land.

It is difficult to see why the Shire of Pingelly would oppose the idea in principal however the level of support needs to be considered.

If the Shire of Pingelly was to undertake any works being on private land they would need to be deemed for the betterment of the district.

Consultation: Nil

Statutory Environment:

Unknown – full details need to be researched.

Policy Implications: Nil

Financial Implications:

Unknown – full details need to be researched.

Strategic Implications: Nil

Voting Requirements: Simple Majority

Recommendation:

That Council determine its support or otherwise for the community dam proposal of Mr Packer.

11. MEMBERS MOTIONS**12. NEW BUSINESS**

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

13. MEMBERS REPORTS**CrMT Beard**

- 13/12/2010 General Electors Meeting
- 15/12/2010 Council Christmas Dinner
- 12/01/2011 Roller Selection Committee
- 12/01/2011 Duplex Building Committee
- 26/01/2011 Australia Day Breakfast
- 27/01/2011 Roller Selection Committee

Cr SJ Lange

- 13/12/2010 General Electors Meeting
- 14/12/2010 RTG Meeting
- 15/12/2010 Council Christmas Dinner

Cr NP Cowcher

- 15/12/2010 Council Christmas Dinner
- 12/01/2011 Duplex Building Committee
- 26/01/2011 Australia Day Breakfast

Cr LN Kirk

- 15/12/2010 Council Christmas Dinner

Cr RJ Marshall

- 13/12/2010 General Electors Meeting
- 15/12/2010 Council Christmas Dinner
- 12/01/2011 Roller Selection Committee
- 12/01/2011 Duplex Building Committee
- 26/01/2011 Australia Day Breakfast
- 27/01/2011 Roller Selection Committee

CrWV Mulroney

- 13/12/2010 General Electors Meeting
- 15/12/2010 Council Christmas Dinner
- 16/12/2010 Party on the Oval
- 12/01/2011 Roller Selection Committee
- 12/01/2011 Duplex Building Committee
- 26/01/2011 Australia Day Breakfast
- 27/01/2011 Roller Selection Committee

Cr LN Steel

- 13/12/2010 General Electors Meeting
- 15/12/2010 Council Christmas Dinner
- 26/01/2011 Australia Day Breakfast

Cr D Watts

- 13/12/2010 General Electors Meeting

- 15/12/2010 Council Christmas Dinner
- 26/01/2011 Australia Day Breakfast

14. NOTICES OF MOTION – Nil

15. CLOSURE

The Chairman to declare the meeting closed.