



Shire of Pingelly

Attachments

Ordinary Council Meeting
19 September 2018

Attachment 1

14.1 Public Question Time – Procedural Guidelines

Draft Shire of Pingelly Public Question Time - Guidelines



PUBLIC QUESTION TIME AND INFORMATION

QUESTIONS FROM THE PUBLIC (PUBLIC QUESTION TIME)

The Shire of Pingelly welcomes community participation during public question time and this document is to be read in conjunction with the *Shire of Pingelly Standing Orders Local Law 2017* and the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

1. A member of the public who raises a question during question time must:
 - a. be in attendance at the meeting;
 - b. first state their name and address;
 - c. direct the question to the Presiding Member;
 - d. ask the question briefly and concisely;
 - e. limit any preamble to matters directly relevant to the question; and
 - f. ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question;
 - g. each member of the public with a question is entitled to ask up to 3 questions before other members of the public will be invited to ask their questions;
 - h. where a member of the public seeks a written response to their questions to be tabled at a meeting, the member of the public must submit their questions to Council by no later than 12 noon on the day prior to the meeting date of which the response is to be tabled;
 - i. where a member of the public submits their questions after 12 noon on the day prior to the meeting date of which the response is to be tabled, a written response may be provided at the discretion of the presiding member;
 - j. where a member of the public submits a written question after 12 noon the day prior to the meeting at which they are to be tabled, a verbal response may be provided at the meeting;
 - k. A member of the public may ask questions without notice at a meeting, provided they present a written copy of their questions to Council prior to the commencement of the meeting.

The following is a guide to assist you on the process of Public Question Time. You can submit questions using the form attached, or by e-mail to admin@pingelly.wa.gov.au.

1. **Please Note:** Members of the public must be in attendance at the Council Meeting to which they have submitted a question(s) for response. If this is not the case, the question(s) will be treated as 'normal business correspondence' and the question / response will not appear in the Council Minutes.
2. This is a "question" time only. Orations, explanations or statements of belief will not be accepted or allowed.
3. Questions must relate to a matter affecting the Shire of Pingelly.
4. Questions must be appropriate and made in good faith. Those containing defamatory remarks, offensive language or question the competency or personal affairs of council members or employees may be ruled inappropriate by the Shire President or Presiding Member and therefore not considered.
5. Frame your question so that it is both precise and yet fully understood. Long questions covering a multitude of subjects are easily misunderstood and can result in poor replies being given.
6. Write your question down on the attached form, it helps you to express the question clearly and provides staff with an accurate record of exactly what you want to know.
7. When the Shire President calls for any questions from the public, stand up and wait until you are acknowledged and invited to speak. Please start by giving your name and address first, and then ask the question.
8. Questions to be put to the presiding member and answered by the Council. No questions can be put to individual Councillors.
9. The question time will be very early in the meeting. **There is only 15 minutes available for Question Time.** The extension of public question time beyond 15 minutes would require a Council resolution. Questions not asked may still be submitted to the meeting and will be responded to by mail.
10. When you have put your question, await the reply. If possible, the Shire President will answer directly or invite a staff member with special knowledge to answer in his place. Complex questions that require research, may be Taken on Notice by the Shire President and an answer will be forwarded to you in writing. Please note in NO circumstances, will the question be debated or discussed by Council at that meeting.
11. To maximise public participation only three questions per person with a time limit of 2 minutes per person unless extra time is granted by the presiding person.
12. To fill out the form, just enter your name and address in the appropriate areas together with details of any group you are representing, then write out your question.
13. Please ensure your form is submitted to the meeting secretary by 1.45pm.

If you have difficulty in writing the question, Shire staff are available on request to assist in this task.

We hope this note assists you in the asking of your question and thank you for your interest and participation in the affairs of our Shire.

SHIRE OF PINGELLY QUESTIONS FROM THE PUBLIC

Name: _____

Residential Address: _____

Phone Number: _____ Meeting Date: _____

Signature: _____

Council Agenda Item Number: _____

If applicable-see below*

Name of Organisation Representing: _____

If applicable

QUESTION

Each member of the public is entitled to ask up to three (3) questions before other members of the public will be invited to ask their question/s. 15 minutes is allotted to Public Question Time at Council Meetings. If submitting questions to the Agenda Forum, they are to relate to the Agenda Item tabled at that meeting.

Please Note: Members of the public must be in attendance at the Council Meeting to which they have submitted a question(s) for response. If this is not the case, the questions(s) will be treated as 'normal business correspondence' and the question / response will not appear in the Council Minutes.

Please see Notes on Public Question Time overleaf

* **Agenda Forums:** Questions can only be addressed where they relate to an Agenda Item.

* **Council Meetings:** Questions are to relate to a matter affecting the Shire of Pingelly.

Attachment 2

15.1 Monthly Statement of Financial Activity - July 2018

Monthly Statements of Financial Activity for the period 1 July 2018 to 31 July 2018

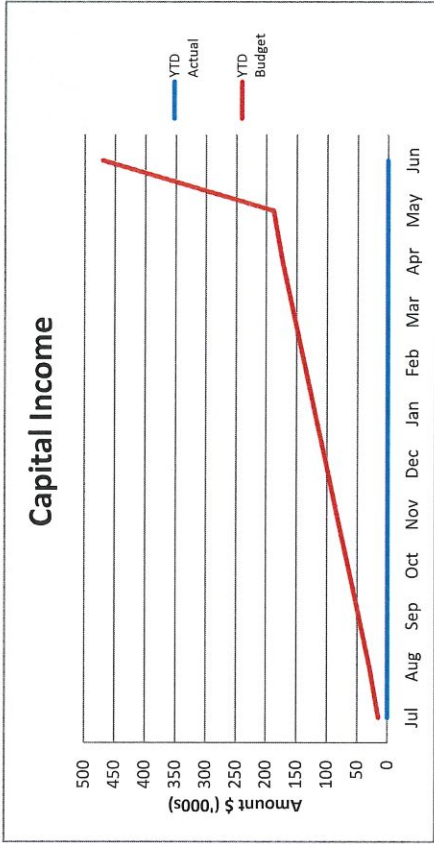
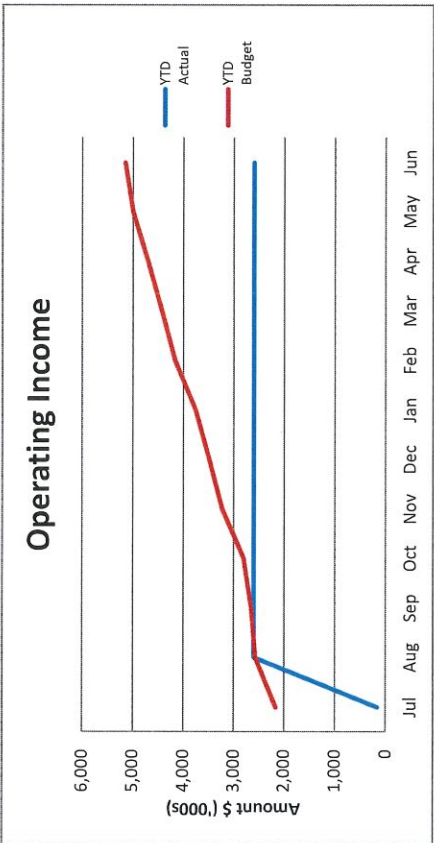
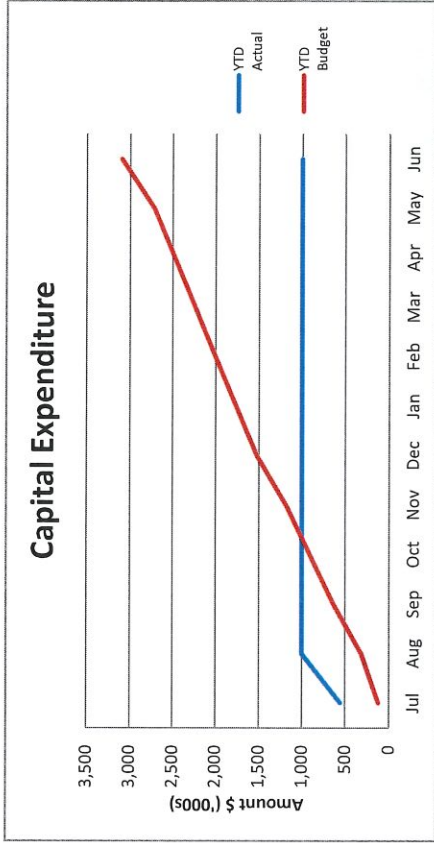
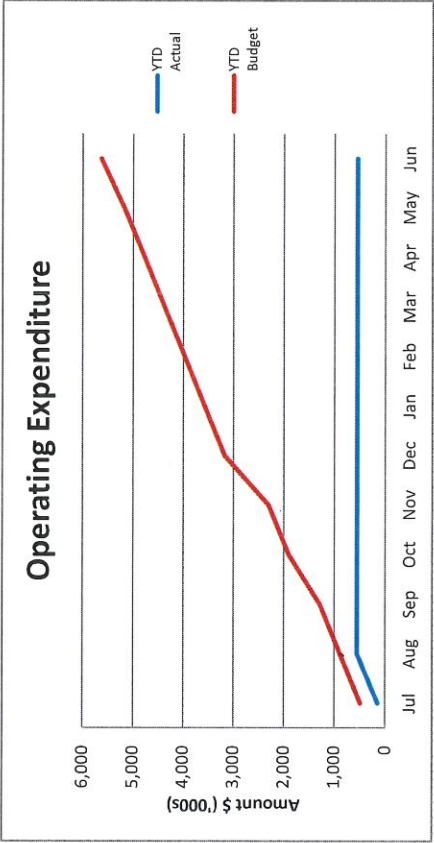


SHIRE OF PINGELLY
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018

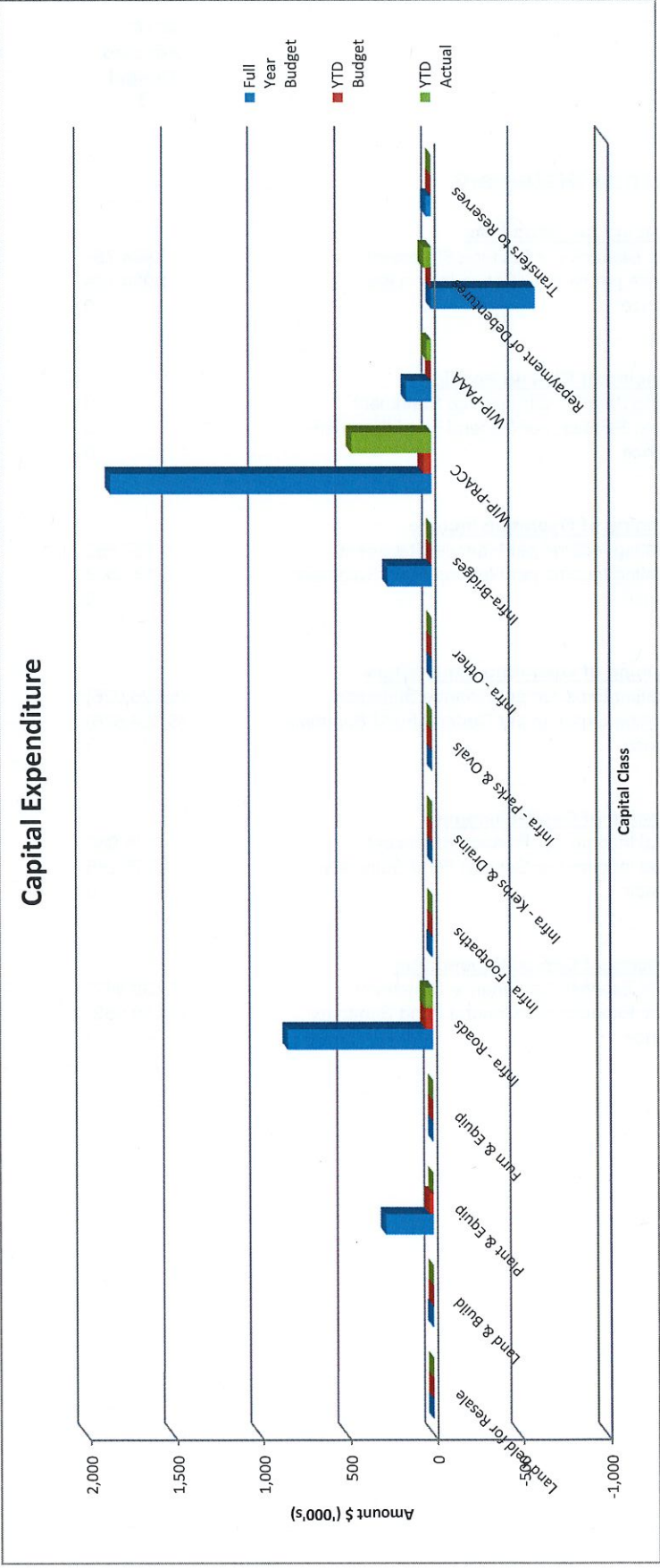
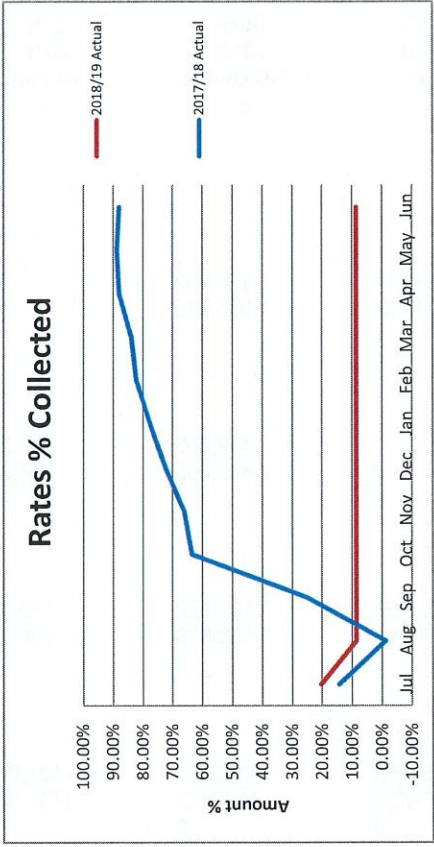
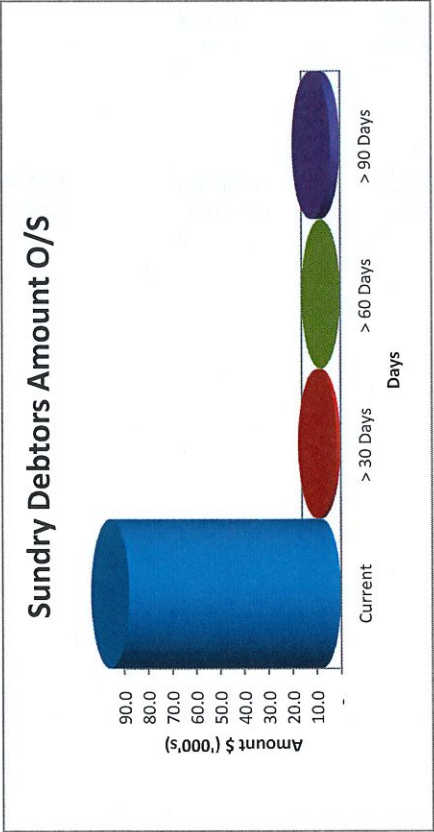
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Income and Expenditure Graphs to 31 July 2018



Other Graphs to 31 July 2018



SHIRE OF PINGELLY

Summary of Balancing Contained Within The Monthly Reports

	2018/19 Adopted Budget \$	2018/19 Revised Budget \$	July 2018 Y-T-D Budget \$	July 2018 Actual \$
Finance Statement				
<u>Balancing to Rating Note</u>				
Rates Balance per Finance Statement	1,994,784	1,994,784	1,995,062	(0)
Balance per Note 6 (Rating Information)	1,994,784	1,994,784	1,995,062	(0)
Variance	0	0	0	0
<u>Balancing of Closing Position</u>				
Closing Balance per Finance Statement	0	0	2,442,603	894,242
Closing Balance per General Fund Summary	0	0	2,442,603	894,243
Variance	0	0	0	(1)
<u>Balancing of Operating Income</u>				
Operating Income per Finance Statement	5,137,563	5,137,563	2,150,679	159,136
Operating Income per General Fund Summary	5,137,563	5,137,563	2,150,679	159,136
Variance	0	0	0	(0)
<u>Balancing of Operating Expenditure</u>				
Operating Expense per Finance Statement	(5,626,626)	(5,626,626)	(486,263)	(137,609)
Operating Expense per General Fund Summary	(5,626,626)	(5,626,626)	(486,263)	(137,609)
Variance	0	0	0	0
<u>Balancing of Capital Income</u>				
Capital Income per Finance Statement	1,176,966	1,176,966	14,514	0
Capital Income per General Fund Summary	1,176,966	1,176,966	14,514	0
Variance	0	0	0	0
<u>Balancing of Capital Expenditure</u>				
Capital Expense per Finance Statement	(3,490,962)	(3,490,962)	(116,084)	(579,180)
Capital Expense per General Fund Summary	(3,490,962)	(3,490,962)	(116,084)	(579,179)
Variance	0	0	0	(1)

SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018

	NOTE	2018/19 Adopted Budget \$	2018/19 Revised Budget \$	July 2018 Y-T-D Budget \$	July 2018 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating								
Revenues/Sources								
Governance		85,669	85,669	7,113	9,170	2,057	28.92%	
General Purpose Funding		696,301	696,301	8,401	(44,234)	(52,635)	(626.53%)	▼
Law, Order, Public Safety		65,902	65,902	448	17,743	17,295	3860.49%	▲
Health		6,936	6,936	576	388	(188)	(32.64%)	
Education and Welfare		11,175	11,175	822	1,000	178	21.65%	
Community Amenities		343,650	343,650	15,511	3,263	(12,248)	(78.96%)	▼
Recreation and Culture		712,454	712,454	778	51,538	50,760	6524.42%	▲
Transport		1,118,892	1,118,892	113,491	118,857	5,366	4.73%	
Economic Services		24,050	24,050	2,002	637	(1,365)	(68.18%)	
Other Property and Services		77,750	77,750	6,475	774	(5,701)	(88.05%)	▼
		3,142,779	3,142,779	155,617	159,136	3,519	2.26%	
(Expenses)/(Applications)								
Governance		(677,507)	(677,507)	(41,502)	(30,097)	11,405	27.48%	▼
General Purpose Funding		(225,373)	(225,373)	(18,115)	(10,938)	7,177	39.62%	▼
Law, Order, Public Safety		(207,056)	(207,056)	(23,009)	(5,998)	17,011	73.93%	▼
Health		(121,072)	(121,072)	(10,521)	(2,085)	8,436	80.18%	▼
Education and Welfare		(119,003)	(119,003)	(11,364)	(1,304)	10,060	88.53%	▼
Community Amenities		(408,119)	(408,119)	(29,287)	(17,134)	12,153	41.50%	▼
Recreation & Culture		(1,338,540)	(1,338,540)	(101,091)	(19,870)	81,221	80.34%	▼
Transport		(2,225,141)	(2,225,141)	(188,891)	(52,232)	146,659	73.74%	▼
Economic Services		(264,077)	(264,077)	(20,217)	(10,555)	9,662	47.79%	▼
Other Property and Services		(40,738)	(40,738)	(32,266)	12,604	44,870	139%	▼
		(5,626,626)	(5,626,626)	(486,263)	(137,609)	348,654	(71.70%)	
Net Operating Result Excluding Rates		(2,483,847)	(2,483,847)	(330,646)	21,527	352,173	(106.51%)	
Adjustments for Non-Cash								
(Revenue) and Expenditure								
(Profit)/Loss on Asset Disposals	2	308,049	308,049	(6,500)	0	6,500	100.00%	▼
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		0	0	0	0	0	0.00%	
Adjustments in Fixed Assets		0	0	0	0	0	0.00%	
Rounding		0	0	0	1	1	0.00%	
Depreciation on Assets		1,755,000	1,755,000	146,247	0	(146,247)	100.00%	▼
Capital Revenue and (Expenditure)								
Purchase Land Held for Resale	1	0	0	0	0	0	0.00%	
Purchase of Land and Buildings	1	(5,000)	(5,000)	(416)	0	416	100.00%	
Purchase of Furniture & Equipment	1	0	0	0	0	0	0.00%	
Purchase of Plant & Equipment	1	(273,000)	(273,000)	(22,750)	0	22,750	100.00%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Roads	1	(833,572)	(833,572)	(43,364)	(45,137)	(1,773)	(4.09%)	
Purchase of Infrastructure Assets - Footpaths	1	(6,000)	(6,000)	(499)	0	499	100.00%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Parks & Ovals	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Bridges	1	(252,000)	(252,000)	0	0	0	0.00%	
Purchase of Infrastructure Assets - Other	1	0	0	0	0	0	0.00%	
Purchase of WIP Recreation and Culture	1	(1,849,533)	(1,849,533)	(46,519)	(461,854)	(415,335)	(892.83%)	▲
Purchase of WIP Aged Accommodation	1	(144,525)	(144,525)	(2,536)	(27,292)	(24,756)	(976.18%)	▲
Proceeds from Disposal of Assets	2	113,600	113,600	7,166	0	(7,166)	(100.00%)	▼
Repayment of Debentures	3	(98,336)	(98,336)	0	(44,897)	(44,897)	0.00%	
Proceeds from New Debentures	3	700,000	700,000	0	0	0	0.00%	
Self-Supporting Loan Principal Income		7,598	7,598	0	0	0	0.00%	
Transfer from Restricted Asset - Unspent Loans		0	0	0	711,884	711,884	0.00%	
Transfers to Restricted Assets (Reserves)	4	(28,996)	(28,996)	0	0	0	0.00%	
Transfers from Restricted Asset (Reserves)	4	355,768	355,768	7,348	0	(7,348)	(100.00%)	▼
ADD Net Current Assets July 1 B/Fwd	5	740,010	740,010	740,010	740,010	(0)	0.00%	
LESS Net Current Assets Year to Date	5	0	0	2,442,603	894,242	(1,548,361)	63.39%	▲
Amount Raised from Rates		(1,994,784)	(1,994,784)	(1,995,062)	0	1,995,062	(100.00%)	

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations Greater than 10% and \$5,000 ▲

Below Budget Expectations Less than 10% and \$5,000 ▼

SHIRE OF PINGELLY
FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018
Report on Significant variances Greater than 10% and \$5,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

REPORTABLE OPERATING REVENUE VARIATIONS

General Purpose Funding		(52,635)
Penalty Interest - YTD Budget more than YTD Actual (Timing Difference)	(3,349)	
Rates Admin Fee - YTD Budget more than YTD Actual (Timing Difference)	(940)	
Movement in Excess Rates - YTD Budget nil compared to YTD Actual (Permanent Difference) 17/18 EOY adj	(44,826)	
Law Order and Public Safety - variance below budget expectations		17,295
ESL SES grants - YTD Higher than budgeted (Timing difference) received early Q1 18/19 Instal in June 17/18	8,060	
ESL BFB grants - YTD Higher than budgeted (Timing difference) received early Q1 18/19 Instal in June 17/18	9,220	
Community Amenities		(12,248)
Charges Tip Site YTD Actuals less than YTD Budget	(14,037)	
Recreation and Culture - variance above budget expectations		50,760
PRACC Grants YTD Actual more than YTD Budget - Bendigo Bank (Timing Difference)	50,000	
Other Property and Services - variance below budget expectations		(5,701)
Private Works - more than anticipated - Income based on previous year (Timing Difference)	(3,881)	
Fuel Tax Credits Actual YTD less than Budget YTD	(1,666)	

REPORTABLE OPERATING EXPENSE VARIATIONS

Governance - variance below budget expectations		11,405
Admin Salaries and Wages Actual YTD less than budget YTD (Timing difference)	10,452	
General Purpose Funding - variance below budget expectations		7,177
Administration Allocated less YTD actual than YTD budget (Timing Difference)	3,528	
Law, Order, Public Safety - variance below budget expectations		17,011
Fire Fighting Expenditure - Less than anticipated (Timing Difference)	7,057	
Building Maintenance YTD Actual less than YTD Budget (Timing Difference)	0	
Depreciation not run until Audit signoff on revaluation of Assets (Timing Difference)	1,833	
SES Expenses Actual YTD less than Budget YTD (Timing Difference)	3,584	
auditor's final audit in November 2018 (Timing difference)	1,833	
Health - variance below budget expectations		8,436
Other Health - Contract Health Services YTD actual less than YTD Budget (Timing difference).	5,000	
Education and Welfare - variances below budget expectations		10,060
Education - Depreciation Actual YTD less than Budget YTD Depreciation will be run/calculated and assets	3,250	
Community Amenities - variance below budget expectations		12,153
Domestic Refuse collection charges YTD less than YTD Budget (Timing difference)	3,416	
Recycle Domestic Refuse collection charges YTD less than YTD Budget (Timing difference)	3,333	
Other Community Amenities - Depreciation YTD less than Budget YTD Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)	1,666	
Town Cemetery YTD Actual higher than YTD Budget due to grave digging.	(7,318)	
Other Community Amenities - Depreciation YTD less than Budget YTD Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)	1,666	
Recreation and Culture - variance above budget expectations		81,221
Swimming Pool Building Ops YTD Actual less than YTD Budget (Timing Difference) Pool opens 1 Nov 18	6,901	
Recreation Grounds Mtce YTD Actuals less than YTD Budget (Timing difference)	6,035	
Other town parks and Grounds Mtce YTD Actuals less than YTD Budget (Timing Difference)	3,471	
Other Culture - Depreciation YTD less than Budget YTD Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)	31,250	
Transport - variance below budget expectations		146,659
Road Maintenance YTD Actual less than YTD Budget (Timing Difference)	15,209	
Townsite Maintenance YTD Actual less than YTD Budget (Timing Difference)	5,528	
Storm Damage repairs YTD Actual less than YTD Budget	16,144	
Depreciation YTD Actual less than Budget YTD, Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)	85,916	
Economic Services - variance below budget expectations		9,662
Tourism and Area Promotion - YTD Actual less than YTD Budget (Timing Difference)	3,581	
OES Depreciation YTD Actuals less than YTD Budget Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)	3,333	
Other Property and Services - variance below budget expectations		44,870
Private Works - YTD Actual higher than YTD Budget (Timing Difference)	2,226	
Public Works O/heads - Allocated to Works & Svcs - YTD Actuals less than YTD Budget under allocated YTD (Timing Difference) Manual allocation required.	(5,989)	
Plant Op Costs - Allocated to Works & Services - YTD Actual less than YTD Budget under allocated (Timing Difference) Manual Allocation required.	19,580	
Plant Op Costs - Fuel and Oil YTD Actuals less than YTD Budget (Timing Difference)	8,750	
Plant Op Costs - Parts and Repairs YTD Actual more than YTD Budget-Grader Major repair early in year	7,469	
Plant Op Costs - Depreciation YTD Actual more than YTD Budget (Timing difference)	10,416	
Salaries & Wages - Gross Salaries and Wages - YTD Actual less than YTD Budget (Timing Difference)	7,901	

REPORTABLE NON-CASH VARIATIONS

(Profit)/Loss on Asset Disposals		
Webb St Block not sold/disposed YTD (Timing Difference)	-	6,500
Handover of CRC and Joint Venture Housing not occurred yet (Timing Difference)	-	
CAT Front end loader not changed over yet (Timing Difference) September 2018	-	
Holden Captiva not disposed of yet PN 725 (Timing Difference) Auction August 2018	-	
Depreciation on Assets		
Depreciation - Lower than anticipated for this reporting period - Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)		(146,247)

REPORTABLE CAPITAL EXPENDITURE VARIATIONS

Purchase of Plant & Equipment		
Plant & Equipment YTD Actuals less than YTD Budget - (Timing difference)		22,750
Purchase of Works in Progress Assets - PRACC		
PRACC Project Expenditure YTD Actuals more than YTD Budget - (Timing Difference)		(415,335)
Purchase of Works in Progress Assets - PAAA		
PAAA Project Expenditure YTD Actual more than YTD Budget - (Timing Difference)		(24,756)

REPORTABLE CAPITAL REVENUE VARIATIONS

Proceeds from Disposal of Assets		
Proceeds from Disposal of assets YTD Actual less than YTD Budget - (Timing Difference)		(7,166)

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018

	2018/19 Adopted Budget \$	2018/19 Revised Budget \$	2018/19 YTD Budget \$	July 2018 YTD Actual \$
1. ACQUISITION OF ASSETS				
The following assets have been acquired during the period under review:				
<u>By Program</u>				
Education & Welfare				
<u>Other Aged & Disabled Services</u>				
Capex - Paaa Architects & Consultants	9,745	9,745	0	0.00
Capex - Paaa Building Construction	19,580	19,580	0	0.00
Capex - Paaa Utility Services	18,000	18,000	0	20,058.24
Capex - Paaa Construction Community	19,000	19,000	1,121	6,498.90
Capex - Paaa Landscaping Soft & Hard	7,000	7,000	165	0.00
Capex - Paaa Landscaping Sensory	71,200	71,200	1,250	734.58
Recreation and Culture				
<u>Swimming Areas & Beaches</u>				
Swimming Pool Buildings Capital	5,000	5,000	416	0.00
<u>Works in Progress - Recreation Centre</u>				
Capex - Pracc Project Manager	76,900	76,900	3,015	8,078.64
Capex - Pracc Architects & Consultants	41,906	41,906	0	2,475.00
Capex - Praac Building Construction	1,079,802	1,079,802	0	406,598.02
Capex - Pracc Utility Services	4,300	4,300	0	0.00
Capex - Pracc Carpark And Drainage	56,025	56,025	0	11,732.51
Capex - Pracc Landscaping Soft & Hard	19,000	19,000	247	479.55
Capex - Pracc Playground	35,000	35,000	0	32,490.00
Capex - Pracc Opening & Promotion	2,500	2,500	0	0.00
Capex - Pracc Fit Out Furniture	15,000	15,000	0	0.00
Capex - Pracc Bowling Green	503,100	503,100	41,924	0.00
Capex - Pracc Footpaths	16,000	16,000	1,333	0.00

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018

	2018/19 Adopted Budget \$	2018/19 Revised Budget \$	2018/19 YTD Budget \$	July 2018 Actual \$
1. ACQUISITION OF ASSETS (Continued)				
Transport				
<i>Construction - Roads, Bridges, Depots</i>				
Bridges Purchase - Schedule 12				
Capex - Bridge - Replace Box Culverts	252,000	252,000	0	0.00
Roads Construction				
Capex - Sbs Bodey Street And Harper	77,000	77,000	6,416	0.00
Capex - Rrg York Williams Rd Reseal &	172,500	172,500	0	0.00
Capex - Rrg Yenellin Road Upgrade	140,635	140,635	0	0.00
Capex - Rrg Review Street	273,500	273,500	22,791	0.00
Capex - Rrg Bullaring Road	67,000	67,000	5,581	0.00
10 Shaddick Rd Realine & Regravell - Crsf	102,937	102,937	8,576	45,137.04
Footpath - Upgrade Apex Hill	6,000	6,000	499	0.00
<i>Road Plant Purchases</i>				
Capex - Front End Loader	243,000	243,000	20,250	0.00
Capex - Flail Mower	30,000	30,000	2,500	0.00
	<u>3,363,630</u>	<u>3,363,630</u>	<u>116,084</u>	<u>534,282.48</u>
By Class				
Land	0	0	0	0.00
Buildings	5,000	5,000	416	0.00
Furniture & Equipment	0	0	0	0.00
Plant & Equipment	273,000	273,000	22,750	0.00
Work in Progress - PPE	0	0	0	0.00
Infrastructure - Roads	833,572	833,572	43,364	45,137.04
Infrastructure - Footpaths	6,000	6,000	499	0.00
Infrastructure - Kerbs & Drains	0	0	0	0.00
Infrastructure - Parks & Ovals	0	0	0	0.00
Infrastructure - Bridges	252,000	252,000	0	0.00
Infrastructure - Other	0	0	0	0.00
Works in Progress - Recreation Centre	1,849,533	1,849,533	46,519	461,853.72
Works in Progress - Aged Care Accommodation	144,525	144,525	2,536	27,291.72
	<u>3,363,630</u>	<u>3,363,630</u>	<u>116,084</u>	<u>534,282.48</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

Asset No	By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
		2018/19 Budget \$	July 2018 Actual \$	2018/19 Budget \$	July 2018 Actual \$	2018/19 Budget \$	July 2018 Actual \$
	Governance						
1037	5 Webb St (Land)	32,000	0.00	20,000	0.00	(12,000)	0.00
EMCCS02	EMEDS02 - DTS Vehicle PN725	10,500	0.00	7,600	0.00	(2,900)	0.00
10180	CRC Lot 2 (18) Parade Street-Spec Building	230,600.00	0.00	0	0.00	(230,600)	0.00
10191	CRC Lot 2 (18) Parade Street-Land	16,000.00	0.00	0	0.00	(16,000)	0.00
10173	Lot 602 (38) Sharow St Land	4,753	0.00	0	0.00	(4,753)	0.00
10174	Lot 603(36) Sharow St Land	4,753	0.00	0	0.00	(4,753)	0.00
10289A	Lot 602 (38) and Lot 603 (4 Units only)	115,043	0.00	0	0.00	(115,043)	0.00
	Transport						
PL5	2003 CAT Front End Loader-PN430	8,000		86,000		78,000	0.00
		421,649	0.00	113,600	0.00	(308,049)	0.00

Asset No	By Class of Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2018/19 Budget \$	July 2018 Actual \$	2018/19 Budget \$	July 2018 Actual \$	2018/19 Budget \$	July 2018 Actual \$
	Plant & Equipment						
EMCCS02	EMEDS02 - DTS Vehicle PN725	10,500	0.00	7,600	0	(2,900)	0.00
PL5	2003 CAT Front End Loader-PN430	8,000	0.00	86,000	0.00	78,000	0.00
	Land & Buildings						
10180	CRC Lot 2 (18) Parade Street-Spec Building	230,600	0.00	0	0	(230,600)	0.00
10191	CRC Lot 2 (18) Parade Street-Land	16,000	0.00	0	0	(16,000)	0.00
10173	Lot 602 (38) Sharow St Land	4,753	0.00	0	0	(4,753)	0.00
10174	Lot 603(36) Sharow St Land	4,753	0.00	0	0	(4,753)	0.00
10289A	Lot 602 (38) and Lot 603 (4 Units only)	115,043	0.00	0	0	(115,043)	0.00
1037	5 Webb St (Land)	32,000	0.00	20,000	0.00	(12,000)	0.00
		421,649	0.00	113,600	0.00	(308,049)	0.00

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2018/19 Adopted Budget \$	July 2018 Actual \$
78,000	0.00
(386,049)	0.00
(308,049)	0.00

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018

3. INFORMATION ON BORROWINGS

(a) Debiture Repayments

Particulars	Principal 1-Jul-18	New Loans		Principal Repayments			Principal Outstanding			Interest Repayments		
		2018/19 Budget \$	2018/19 Actual \$	2018/19 Budget \$	2017/18 Revised Budget	2018/19 Actual \$	2018/19 Budget \$	2017/18 Revised Budget	2018/19 Actual \$	2018/19 Budget \$	2017/18 Revised Budget	2018/19 Actual \$
Education & Welfare												
Loan 120 - SSL Pingelly Cottage Homes	181,717	0	0	7,598	7,598	0	174,119	174,119	181,717	5,879	5,879	(64)
Recreation & Culture												
Loan 123 - Recreation and Cultural Centre	2,289,025		0	90,738	90,738	44,897	2,198,287	2,198,287	2,244,128	95,423	95,423	(257)
Loan 124 - Recreation and Cultural Centre		700,000		0	0	0	1,200,000	1,200,000	500,000	28,320	28,320	(1,002)
WATC Short Term Facility	500,000			0	0	0	0	0	0	0	0	0
Loan 125 - Recreation and Cultural Centre	0			0	0	0	0	0	0	0	0	0
	2,970,742	700,000	0	98,336	98,336	44,897	3,572,406	3,572,406	2,925,845	129,622	129,622	(1,323)

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018

	2018/19 Adopted Budget \$	July 2018 Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	113,223	113,223
Amount Set Aside / Transfer to Reserve	2,430	0
Amount Used / Transfer from Reserve	(80,000)	0
	<u>35,653</u>	<u>113,223</u>
(b) Plant Reserve		
Opening Balance	246,256	246,256
Amount Set Aside / Transfer to Reserve	5,285	0
Amount Used / Transfer from Reserve	(186,500)	0
	<u>65,041</u>	<u>246,256</u>
(c) Building and Recreation Reserve		
Opening Balance	31,202	31,202
Amount Set Aside / Transfer to Reserve	20,185	0
Amount Used / Transfer from Reserve	(28,000)	0
	<u>23,387</u>	<u>31,202</u>
(d) Electronic Equipment Reserve		
Opening Balance	6,280	6,280
Amount Set Aside / Transfer to Reserve	7	0
Amount Used / Transfer from Reserve	(3,200)	0
	<u>3,087</u>	<u>6,280</u>
(e) Community Bus Reserve		
Opening Balance	11,419	11,419
Amount Set Aside / Transfer to Reserve	25	0
Amount Used / Transfer from Reserve	0	0
	<u>11,444</u>	<u>11,419</u>
(f) Swimming Pool Reserve		
Opening Balance	51,095	51,095
Amount Set Aside / Transfer to Reserve	495	0
Amount Used / Transfer from Reserve	(5,000)	0
	<u>46,590</u>	<u>51,095</u>
(g) Joint Venture Housing Reserve		
Opening Balance	52,544	52,544
Amount Set Aside / Transfer to Reserve	523	0
Amount Used / Transfer from Reserve	(53,068)	0
	<u>(1)</u>	<u>52,544</u>
(h) Refuse Site Rehab/Closure Reserve		
Opening Balance	15,556	15,556
Amount Set Aside / Transfer to Reserve	46	0
Amount Used / Transfer from Reserve	0	0
	<u>15,602</u>	<u>15,556</u>
Total Cash Backed Reserves	<u>200,803</u>	<u>527,575</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018

	2018/19 Adopted Budget \$	July 2018 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	2,430	0
Plant Reserve	5,285	0
Building and Recreation Reserve	20,185	0
Electronic Equipment Reserve	7	0
Community Bus Reserve	25	0
Swimming Pool Reserve	495	0
Joint Venture Housing Reserve	523	0
Refuse Site Rehab/Closure Reserve	46	0
	<u>28,996</u>	<u>0</u>
Transfers from Reserves		
Leave Reserve	(80,000)	0
Plant Reserve	(186,500)	0
Building Reserve	(28,000)	0
Electronic Equipment Reserve	(3,200)	0
Community Bus Reserve	0	0
Swimming Pool Reserve	(5,000)	0
Joint Venture Housing Reserve	(53,068)	0
Refuse Site Rehab/Closure Reserve	0	0
	<u>(355,768)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u>(326,772)</u>	<u>0</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018

	2017/18 B/Fwd Per 2018/19 Budget \$	2017/18 B/Fwd Per Financial Report \$	July 2018 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	627,273	627,272	401,340
Cash - Restricted Unspent Grants	229,139	229,139	218,404
Cash - Restricted Unspent Loans	(310,030)	(310,030)	(711,884)
Cash - Restricted Reserves	527,575	527,575	527,575
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	220,559	220,559	164,423
Sundry Debtors	100,719	100,719	93,440
Provision for Doubtful Debts	(3,519)	(3,519)	(3,519)
Gst Receivable	151,014	151,014	59,401
Loans - clubs/institutions	7,598	7,598	7,598
Accrued Income/Payments In Advance	1,958	1,958	0
Investments	0	0	0
Inventories	8,380	8,380	20,759
	<u>1,560,666</u>	<u>1,560,666</u>	<u>777,537</u>
LESS: CURRENT LIABILITIES			
Payables and Provisions (Budget Purposes Only)	0	0	0
Sundry Creditors	(113,407)	(113,407)	(13,692)
Accrued Interest On Loans	(49,507)	(49,507)	0
Accrued Salaries & Wages	(19,658)	(19,658)	0
Income In Advance	0	0	0
Gst Payable	(50,973)	(50,973)	(8,189)
Payroll Creditors	0	0	0
Accrued Expenses	(15,733)	(15,733)	0
PAYG Liability	(32,720)	(32,720)	(34,475)
Other Payables	(3,487)	(3,487)	(3,650)
Current Employee Benefits Provision	(303,871)	(303,871)	(303,871)
Current Loan Liability	(598,336)	(598,336)	(553,439)
	<u>(1,187,692)</u>	<u>(1,187,691)</u>	<u>(917,317)</u>
NET CURRENT ASSET POSITION	372,974	372,976	(139,780)
Less: Cash - Reserves - Restricted	(527,575)	(527,575)	(527,575)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0	711,884
Less: Current Loans - Clubs / Institutions	(7,598)	(7,598)	(7,598)
Less: Investments	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	303,871	303,871	303,871
Add Back : Current Loan Liability	598,336	598,336	553,439
Adjustment for Trust Transactions Within Muni	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>740,010</u>	<u>740,010</u>	<u>894,242</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2018/19 Rate Revenue \$	2018/19 Interim Rates \$	2018/19 Back Rates \$	2018/19 Total Revenue \$	2018/19 Budget \$
General Rate								
GRV - Residential	0.130220	320	3,135,172	408,262	0	0	408,262	407,247
GRV - Rural Residential	0.130220	69	719,124	93,644	0	0	93,644	93,644
GRV - Commercial/Industrial	0.130220	33	463,424	60,249	0	0	60,249	60,249
GRV - Townsites	0.130220	12	128,440	16,725	0	0	16,725	16,725
UV - Broadacre Rural	0.010469	252	123,477,000	1,292,681		0	1,292,681	1,292,478
Sub-Totals		686	127,923,160	1,871,562	0	0	1,871,562	1,870,343
Minimum Rates	Minimum \$							
GRV - Residential	900	58	121,945	52,200	0	0	52,200	52,200
GRV - Rural Residential	900	20	69,600	18,000	0	0	18,000	18,000
GRV - Commercial/Industrial	900	8	28,385	7,200	0	0	7,200	7,200
GRV - Townsites	900	7	20,270	6,300	0	0	6,300	6,300
UV - Broadacre Rural	900	45	2,709,500	40,500	0	0	40,500	40,500
Sub-Totals		138	2,949,700	124,200	0	0	124,200	124,200
Ex Gratia Rates							(0)	1,994,543
Movement in Excess Rates							0	241
Total Amount of General Rates Specified Area Rates							(44,826)	0
Total Rates							(44,827)	1,994,784
							(44,827)	1,994,784

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2017/18 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-18 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Transport Licensing	0	23,363	(23,363)	0
BCITF Levy	0	0	0	0
Rates	0	0	0	0
Funds Held on Behalf of Groups	40	0	0	40
Unclaimed Monies	100	0	0	100
Builders Registration Board	0	0	0	0
Social Club	0	0	0	0
Nomination Deposits	80	0	0	80
Bond Monies (Including Key Deposits)	4,040	4,400	(400)	8,040
	<u>4,260</u>	<u>27,763</u>	<u>(23,763)</u>	<u>8,260</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018

8. OPERATING STATEMENT

	July 2018 Actual	2018/19 Revised Budget	2018/19 Adopted Budget	2017/18 Actual
	\$	\$	\$	\$
OPERATING REVENUES				
Governance	9,170	85,669	85,669	59,216
General Purpose Funding	(44,234)	2,691,085	2,691,085	3,174,924
Law, Order, Public Safety	17,743	65,902	65,902	454,910
Health	388	6,936	6,936	8,283
Education and Welfare	1,000	11,175	11,175	635,719
Housing	0	0	0	0
Community Amenities	3,263	343,650	343,650	174,268
Recreation and Culture	51,538	712,454	712,454	4,055,949
Transport	118,857	1,118,892	1,118,892	1,188,399
Economic Services	637	24,050	24,050	43,885
Other Property and Services	774	77,750	77,750	108,329
TOTAL OPERATING REVENUE	159,136	5,137,563	5,137,563	9,903,883
OPERATING EXPENSES				
Governance	30,097	677,507	677,507	556,517
General Purpose Funding	10,938	225,373	225,373	176,753
Law, Order, Public Safety	5,998	207,056	207,056	200,344
Health	2,085	121,072	121,072	109,345
Education and Welfare	1,304	119,003	119,003	42,882
Housing	0	0	0	0
Community Amenities	17,134	408,119	408,119	370,813
Recreation & Culture	19,870	1,338,540	1,338,540	949,218
Transport	52,232	2,225,141	2,225,141	2,324,409
Economic Services	10,555	264,077	264,077	231,661
Other Property and Services	(12,604)	40,738	40,738	87,172
TOTAL OPERATING EXPENSE	137,609	5,626,626	5,626,626	5,049,115
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	21,527	(489,063)	(489,063)	4,854,768

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018

9. STATEMENT OF FINANCIAL POSITION

	July 2018 Actual \$	2017/18 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	435,435	1,073,956
Investments	5,000	5,000
Trade and Other Receivables	321,343	478,330
Inventories	20,759	8,380
Trust at Bank	8,260	4,260
TOTAL CURRENT ASSETS	<u>790,797</u>	<u>1,569,926</u>
NON-CURRENT ASSETS		
Other Receivables	231,478	231,478
Inventories	0	0
Property, Plant and Equipment	18,925,516	18,436,371
Infrastructure	71,704,443	71,659,307
TOTAL NON-CURRENT ASSETS	<u>90,861,436</u>	<u>90,327,156</u>
TOTAL ASSETS	<u>91,652,233</u>	<u>91,897,082</u>
CURRENT LIABILITIES		
Trade and Other Payables	60,006	285,484
Long Term Borrowings	553,439	598,336
Provisions	303,871	303,871
Trust Liability	8,260	4,260
TOTAL CURRENT LIABILITIES	<u>925,576</u>	<u>1,191,951</u>
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	2,372,406	2,372,406
Provisions	53,186	53,186
TOTAL NON-CURRENT LIABILITIES	<u>2,425,592</u>	<u>2,425,592</u>
TOTAL LIABILITIES	<u>3,351,168</u>	<u>3,617,543</u>
NET ASSETS	<u>88,301,065</u>	<u>88,279,539</u>
EQUITY		
Retained Surplus	32,387,991	32,366,465
Reserves - Cash Backed	527,575	527,575
Revaluation Surplus	55,385,499	55,385,499
TOTAL EQUITY	<u>88,301,065</u>	<u>88,279,539</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018

10. FINANCIAL RATIOS

	2019 YTD	2018	2017	2016
Current Ratio	1.22	1.77	2.03	1.05
Operating Surplus Ratio	1.51	(0.49)	(0.60)	(0.72)

The above ratios are calculated as follows:

Current Ratio
$$\frac{(\text{Current Assets MINUS Restricted Assets})}{(\text{Current Liabilities MINUS Liabilities Associated with Restricted Assets})}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

Below Std

The standard is met if the ratio is greater than 1:1 (100% or greater)

Std met

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments. This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

Operating Surplus Ratio
$$\frac{(\text{Operating Revenue MINUS Operating Expense})}{(\text{Own Source Operating Revenue})}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Below Std

Basic Standard between 1% and 15% (0.01 and 0.15)

Basic Std

Advanced Standard greater than > 15% (>0.15).

Adv Std

SHIRE OF PINGELLY RESTRICTED CASH RECONCILIATION 31 July 2018								
Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Actual Expenditure previous year 2015/16	Actual Expenditure previous year 2016/17	Actual Expenditure current year 2017/18	Actual Expenditure current year 2018/19	Restricted Funds Remaining
Health Department (WACHS)-claim 1	Aged Approp Accom Units	0860	272,727.27	5,456.91	197,609.67	69,660.69	0.00	0.00
Health Department (WACHS)-claim 2	Aged Approp Accom Units	PAA01	181,818.18	0.00	0.00	181,818.18	0.00	0.00
Health Department (WACHS)-claim 3	Aged Approp Accom Units	PAA01	272,727.27	0.00	0.00	272,727.27	0.00	0.00
Health Department (WACHS)-claim 4	Aged Approp Accom Units	PAA01	272,727.27	0.00	0.00	272,727.27	0.00	0.00
Health Department (WACHS)-claim 5	Aged Approp Accom Units	PAA01	272,727.27	0.00	0.00	272,727.27	0.00	0.00
Health Department (WACHS)-final claim 6	Aged Approp Accom Units	PAA01	318,181.82	0.00	0.00	318,181.82	0.00	0.00
WDC Community Chest Funding-Sensory Garden	Aged Approp Accom Units	0861	20,000.00	0.00	0.00	20,000.00	0.00	0.00
WDC Community Chest Funding-Sensory Garden	Aged Approp Accom Units	0861	10,000.00	0.00	0.00	0.00	0.00	10,000.00
Lotterywest Grant-Aged Sensory Space	Aged Approp Accom Units	PAA02	50,000.00	0.00	0.00	8,861.32	734.58	40,404.10
National Stronger Regions Funds claim 1	Recreation & Cultural Centre	11PR/PR01	777,719.00	0.00	777,719.00	0.00	0.00	0.00
National Stronger Regions Funds claim 2+Interest	Recreation & Cultural Centre	11PR/PR01	1,472,140.88	0.00	0.00	1,472,140.88	0.00	0.00
National Stronger Regions Funds claim 3	Recreation & Cultural Centre	11PR/PR01	1,291,008.00	0.00	0.00	1,291,008.00	0.00	0.00
Lotterywest Grant \$1,000,000 claim 1	Recreation & Cultural Centre	11PR/PR02	70,111.00	0.00	0.00	70,111.00	0.00	0.00
Lotterywest Grant \$1,000,000 claim 2	Recreation & Cultural Centre	11PR/PR02	513,788.11	0.00	0.00	513,788.11	0.00	0.00
Lotterywest Grant \$1,000,000 claim 3	Recreation & Cultural Centre	11PR/PR02	225,203.89	0.00	0.00	225,203.89	0.00	0.00
Lotterywest Grant \$1,000,000 - final claim 4	Recreation & Cultural Centre	11PR/PR03	190,897.00	0.00	0.00	190,897.00	0.00	0.00
Dept of Sport & Rec \$350,000 claim 1 25%	Recreation & Cultural Centre	11PR/PR03	87,500.00	0.00	87,500.00	0.00	0.00	0.00
Dept of Sport & Rec \$350,000 claim 2 50%	Recreation & Cultural Centre	11PR/PR04	175,000.00	0.00	0.00	175,000.00	0.00	0.00
Bendigo Bank-Pingelly Community Financial Services	Recreation & Cultural Centre	11PR/PR04	150,000.00	0.00	0.00	100,000.00	50,000.00	0.00
Pingelly Times	Recreation & Cultural Centre	11PR/PR05	10,000.00	0.00	0.00	10,000.00	0.00	0.00
Pingelly Development Association	Recreation & Cultural Centre	11PR/PR06	5,000.00	0.00	0.00	5,000.00	0.00	0.00
Focus Group Grain contribution to PRACC	Recreation & Cultural Centre	11PR/PR07	4,323.00	0.00	0.00	0.00	4,323.00	0.00
Contributions Other	Recreation & Cultural Centre	11PR/PR10	1,408.63	0.00	1,408.63	0.00	0.00	0.00
CBH Contribution Grass Roots Fund -playground	Recreation & Cultural Centre	11PR/PR11	10,000.00	0.00	0.00	0.00	10,000.00	0.00
Forestry Products Commission	Recreation & Cultural Centre	11PR/PR12	20,000.00	0.00	0.00	20,000.00	0.00	0.00
Unspent Loan 123 - TD01	Recreation & Cultural Centre	1703	1,008,446.32	0.00	0.00	1,008,446.32	0.00	0.00
Unspent Loan 123 - TD01 Funds in Muni Funds	Recreation & Cultural Centre	1703	500,000.00	0.00	161,980.70	338,019.30	0.00	(0.00)
Unspent Loan 123 - interest TD01 in Muni	Recreation & Cultural Centre	1703	110,359.46	0.00	45,169.26	65,190.20	0.00	0.00
Unspent Loan 123 in Muni Fund -TD02	Recreation & Cultural Centre	1703	500,000.00	0.00	500,000.00	0.00	0.00	0.00
Unspent Loan 123 in Muni Fund interest TD02	Recreation & Cultural Centre	1703	20,509.36	0.00	20,509.36	0.00	0.00	0.00
Unspent Loan 123 - TD03	Recreation & Cultural Centre	1703	504,432.90	0.00	0.00	504,432.90	0.00	0.00
WATC Short Loan Term Facility PRACC claim 1	Recreation & Cultural Centre	1703	500,000.00	0.00	0.00	500,000.00	0.00	0.00
WATC Short Loan Term Facility PRACC claim 2	Recreation & Cultural Centre	1703	0.00	0.00	0.00	314,353.36	397,530.72	(711,884.08)
WATC Short Loan Term Facility PRACC claim 3	Recreation & Cultural Centre	1703	0.00	0.00	0.00	0.00	0.00	0.00
Main Roads Bullaring rd Bridge Funding 18/19 cfwd	Transport	1250	168,000.00	0.00	0.00	0.00	0.00	168,000.00
CRSF4 RRG unspent funds	Transport	1230	100,000.00	0.00	0.00	100,000.00	0.00	0.00
Aware Grant LEMC emergency exercise funds	Law Order Public Safety	0522/0555	10,000.00	0.00	0.00	10,000.00	0.00	0.00
DLGC PRACC Comm Dev Grant	Economic Services	1333/1398	18,000.00	0.00	0.00	18,000.00	0.00	0.00
Sub Total				1,840,970.62	8,348,294.77	462,588.30		(493,479.97)
Total Restricted Grant Funds								
Available Cash								Balance
Municipal Bank	Muni Fund Bank	0111	Variable	Ongoing	N.A.			(92,890.09)
Municipal Bank	Till Float SES	0112						50.00
Municipal Bank	Till Float	0113						200.00
Municipal Bank	Petty Cash on hand	0114						500.00
Total Cash								(92,140.09)
Less Restricted Cash								493,479.97
Total Unrestricted Cash								401,339.88

Attachment 3

15.2 Monthly Statement of Financial Activity – August 2018

Monthly Statements of Financial Activity for the period 1 July 2018 to 31 August 2018

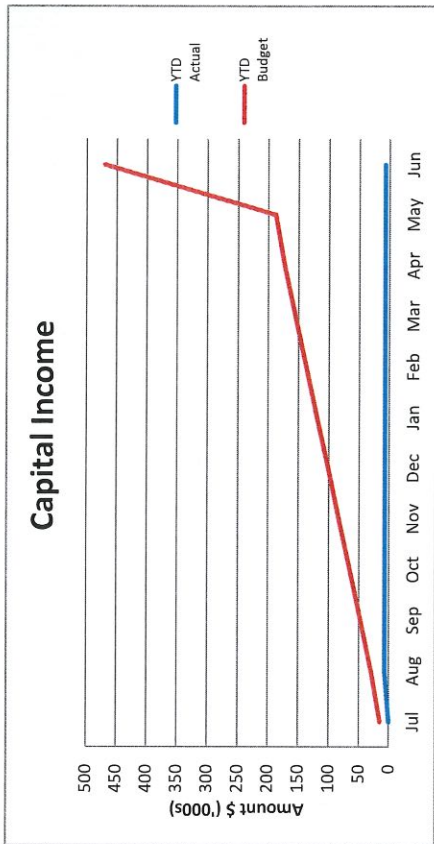
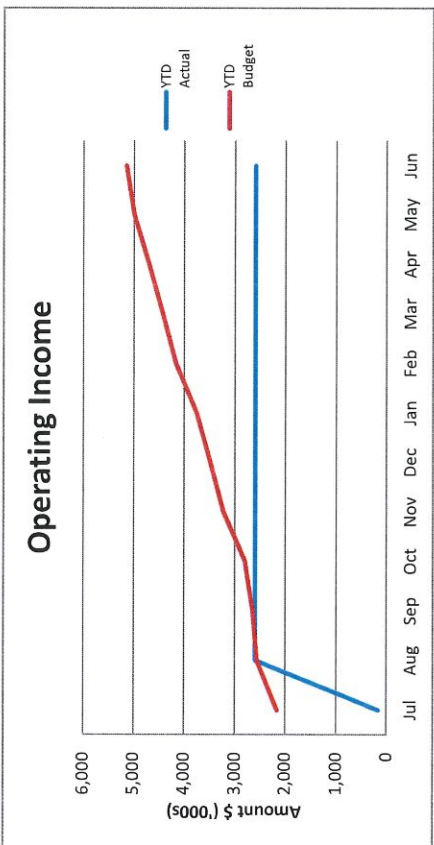
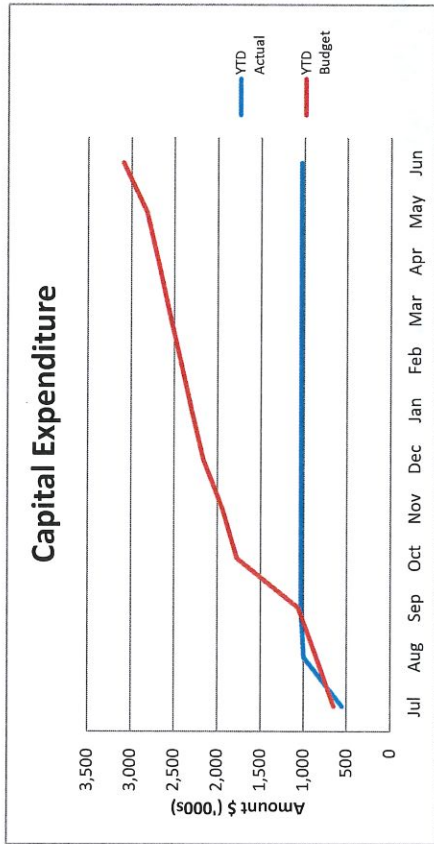
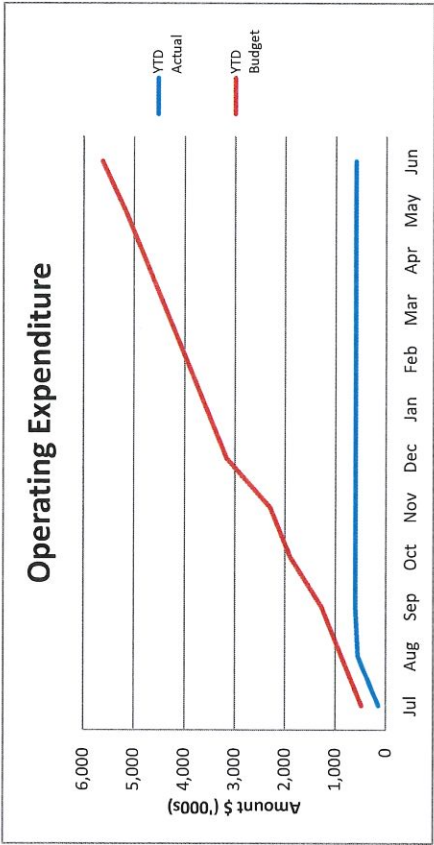


SHIRE OF PINGELLY
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2018 TO 31 AUGUST 2018

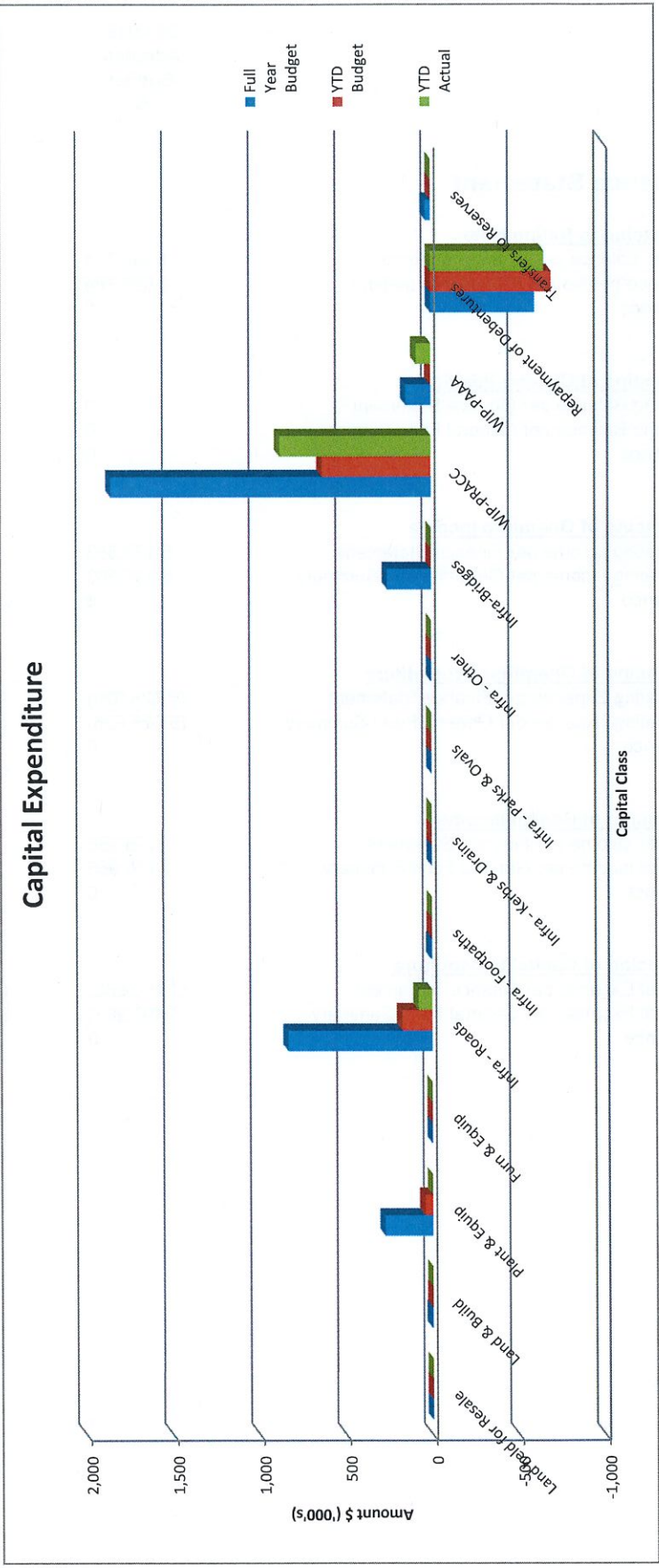
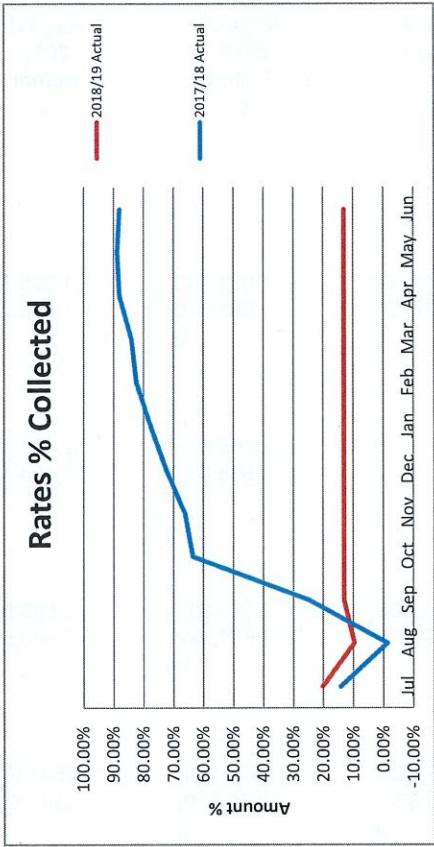
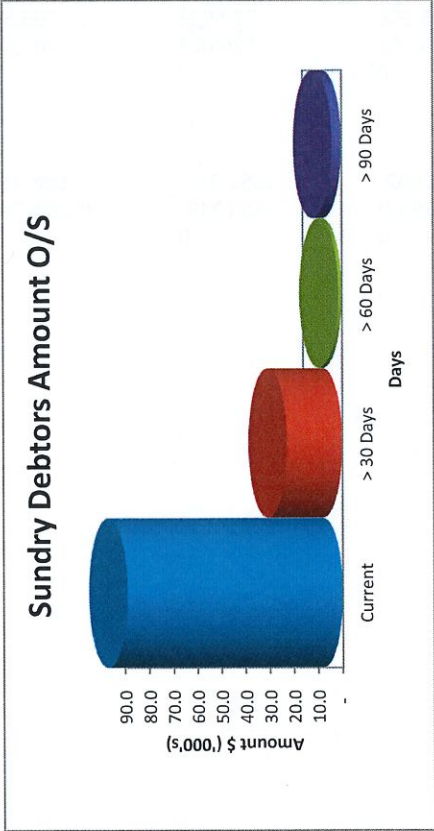
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Income and Expenditure Graphs to 31 August 2018



Other Graphs to 31 August 2018



SHIRE OF PINGELLY

Summary of Balancing Contained Within The Monthly Reports

	2018/19 Adopted Budget \$	2018/19 Revised Budget \$	August 2018 Y-T-D Budget \$	August 2018 Actual \$
Finance Statement				
<u>Balancing to Rating Note</u>				
Rates Balance per Finance Statement	1,994,784	1,994,784	1,995,140	1,995,761
Balance per Note 6 (Rating Information)	1,994,784	1,994,784	1,995,140	1,995,762
Variance	0	0	0	(1)
<u>Balancing of Closing Position</u>				
Closing Balance per Finance Statement	0	0	2,568,106	2,404,451
Closing Balance per General Fund Summary	0	0	2,568,106	2,404,451
Variance	0	0	0	0
<u>Balancing of Operating Income</u>				
Operating Income per Finance Statement	5,137,563	5,137,563	2,557,082	2,588,526
Operating Income per General Fund Summary	5,137,563	5,137,563	2,557,082	2,588,526
Variance	0	0	0	0
<u>Balancing of Operating Expenditure</u>				
Operating Expense per Finance Statement	(5,626,626)	(5,626,626)	(879,189)	(547,671)
Operating Expense per General Fund Summary	(5,626,626)	(5,626,626)	(879,189)	(547,672)
Variance	0	0	0	1
<u>Balancing of Capital Income</u>				
Capital Income per Finance Statement	1,176,966	1,176,966	729,028	706,669
Capital Income per General Fund Summary	1,176,966	1,176,966	729,028	706,669
Variance	0	0	0	(0)
<u>Balancing of Capital Expenditure</u>				
Capital Expense per Finance Statement	(3,490,962)	(3,490,962)	(858,319)	(1,086,748)
Capital Expense per General Fund Summary	(3,490,962)	(3,490,962)	(858,319)	(1,086,747)
Variance	0	0	0	(1)

SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 AUGUST 2018

	NOTE	2018/19 Adopted Budget \$	2018/19 Revised Budget \$	August 2018 Y-T-D Budget \$	August 2018 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating								
Revenues/Sources								
Governance		85,669	85,669	14,226	13,948	(278)	(1.95%)	
General Purpose Funding		696,301	696,301	179,280	111,389	(67,891)	(37.87%)	▼
Law, Order, Public Safety		65,902	65,902	896	18,426	17,530	1956.47%	▲
Health		6,936	6,936	1,152	388	(764)	(66.32%)	
Education and Welfare		11,175	11,175	1,644	1,000	(644)	(39.17%)	
Community Amenities		343,650	343,650	188,522	162,930	(25,592)	(13.58%)	▼
Recreation and Culture		712,454	712,454	1,556	53,432	51,876	3333.93%	▲
Transport		1,118,892	1,118,892	157,712	217,068	59,356	37.64%	▲
Economic Services		24,050	24,050	4,004	2,939	(1,065)	(26.60%)	
Other Property and Services		77,750	77,750	12,950	11,244	(1,706)	(13.17%)	
		3,142,779	3,142,779	561,942	592,764	30,822	5.48%	
(Expenses)/(Applications)								
Governance		(677,507)	(677,507)	(69,366)	(106,805)	(37,439)	(53.97%)	▲
General Purpose Funding		(225,373)	(225,373)	(36,230)	(24,670)	11,560	31.91%	▼
Law, Order, Public Safety		(207,056)	(207,056)	(38,712)	(34,222)	4,490	11.60%	
Health		(121,072)	(121,072)	(20,480)	(22,833)	(2,353)	(11.49%)	
Education and Welfare		(119,003)	(119,003)	(20,376)	(9,307)	11,069	54.32%	▼
Community Amenities		(408,119)	(408,119)	(57,798)	(48,675)	9,123	15.78%	▼
Recreation & Culture		(1,338,540)	(1,338,540)	(182,686)	(81,415)	101,271	55.43%	▼
Transport		(2,225,141)	(2,225,141)	(381,596)	(159,920)	221,676	58.09%	▼
Economic Services		(264,077)	(264,077)	(40,434)	(27,578)	12,856	31.80%	▼
Other Property and Services		(40,738)	(40,738)	(31,511)	(32,246)	(735)	(2%)	
		(5,626,626)	(5,626,626)	(879,189)	(547,671)	331,518	(37.71%)	
Net Operating Result Excluding Rates		(2,483,847)	(2,483,847)	(317,247)	45,093	362,340	(114.21%)	
Adjustments for Non-Cash								
(Revenue) and Expenditure								
(Profit)/Loss on Asset Disposals	2	308,049	308,049	(13,000)	3,666	16,666	128.20%	▼
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		0	0	0	0	0	0.00%	
Adjustments in Fixed Assets		0	0	0	0	0	0.00%	
Rounding		0	0	0	0	0	0.00%	
Depreciation on Assets		1,755,000	1,755,000	292,494	0	(292,494)	100.00%	▼
Capital Revenue and (Expenditure)								
Purchase Land Held for Resale	1	0	0	0	0	0	0.00%	
Purchase of Land and Buildings	1	(5,000)	(5,000)	(832)	0	832	100.00%	
Purchase of Furniture & Equipment	1	0	0	0	0	0	0.00%	
Purchase of Plant & Equipment	1	(273,000)	(273,000)	(45,500)	0	45,500	100.00%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Roads	1	(833,572)	(833,572)	(172,978)	(79,239)	93,739	54.19%	▼
Purchase of Infrastructure Assets - Footpaths	1	(6,000)	(6,000)	(998)	0	998	100.00%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Parks & Ovals	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Bridges	1	(252,000)	(252,000)	0	0	0	0.00%	
Purchase of Infrastructure Assets - Other	1	0	0	0	0	0	0.00%	
Purchase of WIP Recreation and Culture	1	(1,849,533)	(1,849,533)	(632,939)	(877,114)	(244,175)	(38.58%)	▲
Purchase of WIP Aged Accommodation	1	(144,525)	(144,525)	(5,072)	(85,498)	(80,426)	(1585.69%)	▲
Proceeds from Disposal of Assets	2	113,600	113,600	14,332	6,669	(7,663)	(53.47%)	▼
Repayment of Debentures	3	(98,336)	(98,336)	0	(44,897)	(44,897)	0.00%	
Proceeds from New Debentures	3	700,000	700,000	700,000	700,000	0	0.00%	
Self-Supporting Loan Principal Income		7,598	7,598	0	0	0	0.00%	
Transfer from Restricted Asset - Unspent Loans		0	0	0	(0)	(0)	0.00%	
Transfers to Restricted Assets (Reserves)	4	(28,996)	(28,996)	0	0	0	0.00%	
Transfers from Restricted Asset (Reserves)	4	355,768	355,768	14,696	0	(14,696)	(100.00%)	▼
ADD Net Current Assets July 1 B/Fwd	5	740,010	740,010	740,010	740,010	(0)	0.00%	
LESS Net Current Assets Year to Date	5	0	0	2,566,106	2,404,451	(163,655)	6.37%	
Amount Raised from Rates		(1,994,784)	(1,994,784)	(1,995,140)	(1,995,761)	(621)	0.03%	

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations Greater than 10% and \$5,000 ▲
Below Budget Expectations Less than 10% and \$5,000 ▼

SHIRE OF PINGELLY
FOR THE PERIOD 1 JULY 2018 TO 31 AUGUST 2018
Report on Significant variances Greater than 10% and \$5,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

REPORTABLE OPERATING REVENUE VARIATIONS

General Purpose Funding - variance below budget expectations		(67,891)
Penalty Interest - YTD Budget more than YTD Actual (Timing Difference)	(10,226)	
Movement in Excess Rates - YTD Budget nil compared to YTD Actual (Permanent Difference) EOY adj	(44,826)	
Law Order and Public Safety - variance above budget expectations		17,530
ESL SES grants - YTD Higher than budgeted (Timing difference) received early Q1 Instal in June 16/17	8,060	
ESL BFB grants - YTD Higher than budgeted (Timing difference) received early Q1 Instal in June 16/17	9,220	
Recreation and Culture - variance above budget expectations		51,876
PRACC Grants YTD Actual more than YTD Budget - Bendigo Bank (Timing Difference)	50,000	
Transport - variance above budget expectations		59,356
Regional Road Group funding Actual YTD received less than budget YTD (Timing Difference)	(5,830)	
State Blackspot Funding Actual YTD more than YTD Budget (Timing Difference)	11,979	
MRWA Direct Road Grant Actual YTD less than YTD Budget (Timing Difference) State Govt Agreement delay	5,125	
WANDRAA Funding Storm Damage - YTD Actual more than YTD Budget (Timing Difference)	61,164	

REPORTABLE OPERATING EXPENSE VARIATIONS

Governance - variance above budget expectations		(37,439)
Audit fees YTD less than YTD Budget (Timing Difference)	5,623	
Administration Allocated more YTD actual than YTD budget (Timing Difference)	(64,496)	
Members subscriptions Actual YTD lower than YTD budget (Timing Difference)	7,484	
Admin Salaries and Wages Actual YTD less than budget YTD (Timing Difference)	14,387	
Depreciation YTD Actual less than YTD Budget Depn not run until Audit sign off in Nov 2018 (Timing Difference)	(16,166)	
General Purpose Funding - variance below budget expectations		11,560
Administration Allocated less YTD actual than YTD budget (Timing Difference)	5,158	
Law, Order, Public Safety - variance below budget expectations		4,490
Fire Fighting Expenditure - Less than anticipated (Timing Difference)	(7,104)	
Education and Welfare - variances below budget expectations		11,069
Education - Depreciation YTD less than Budget YTD - Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)	6,500	
Community Amenities - variance below budget expectations		9,123
Refuse site maintenance YTD Actual more than YTD Budget (Timing difference)	(6,633)	
Admin Allocation - Town planning YTD Actuals less than YTD Budget (Timing Difference)	2,578	
Other Community Amenities Admin Allocated YTD Actual less than YTD Budget	1,934	
Other Community Amenities - Depreciation YTD less than Budget YTD - Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)	3,332	
Recreation and Culture - variance below budget expectations		101,271
Halls - Admin Allocated YTD Actual less than YTD Budget	1,934	
Other Town Parks and Gardens Mtce YTD Actuals less than YTD Budget (Timing Difference)	3,589	
Other Rec and Sport Admin Allocated YTD Actuals less than YTD Budget (Timing Difference)	2,578	
Other Culture - Depreciation YTD less than Budget YTD - Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)	62,500	
Transport - variance below budget expectations		221,676
Road Maintenance YTD Actual more than YTD Budget (Timing Difference)	(2,139)	
Townsite Maintenance YTD Actual more than YTD Budget (Timing Difference)	11,923	
Depreciation YTD Actual less than Budget YTD - Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)	171,832	
Economic Services - variance below budget expectations		12,856
Tourism and Area Promotion - YTD Actual more than YTD Budget (Timing Difference)	5,043	
OES Depreciation YTD Actuals less than YTD Budget - Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)	6,666	

REPORTABLE NON-CASH VARIATIONS

(Profit)/Loss on Asset Disposals - below budget expectations		
Webb St Block not sold/disposed YTD (Timing Difference)	-	16,666
Handover of CRC and Joint Venture Housing not occurred yet (Timing Difference)	-	
CAT Front end loader not changed over yet with new CASE loader (Timing Difference)	-	
Depreciation on Assets - below budget expectations		(292,494)
Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)		

REPORTABLE CAPITAL EXPENDITURE VARIATIONS

Purchase of Plant & Equipment - below budget expectations		45,500
Plant & Equipment YTD Actuals under YTD Budget (Timing difference)		
Purchase of Road Infrastructure Assets - below budget expectations		93,739
Road Infrastructure YTD Actuals less than YTD Budget (Timing Difference)		
SBS01 Capex - Sbs Bodey Street And Harper Street	12,832	
RRGA7 Capex - Rrg York Williams Rd Reseal & Regravel	86,250	
RRG11 Capex - Rrg Review Street	45,582	
RRG12 Capex - Rrg Bullaring Road	11,162	
CRSF4 10 Shaddick Rd Realine & Regravel - Crsf Funding 2017/18 carry over funding - (Timing Difference)	(62,087)	
Purchase of Works in Progress Assets - PRACC - above budget expectations		(244,175)
PRACC Project Expenditure YTD Actuals more than YTD Budget - (Timing Difference)		
Purchase of Works in Progress Assets - PAAA - above budget expectations		(80,426)
PAAA Project Expenditure YTD Actuals more than YTD Budget - (Timing Difference)		

REPORTABLE CAPITAL REVENUE VARIATIONS

Proceeds from Disposal of Assets - below budget expectations		(7,663)
Proceeds from Disposal of assets YTD Actual less than YTD Budget - (Timing Difference)		

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2018 TO 31 AUGUST 2018

	2018/19 Adopted Budget \$	2018/19 Revised Budget \$	2018/19 YTD Budget \$	August 2018 YTD Actual \$
1. ACQUISITION OF ASSETS				
The following assets have been acquired during the period under review:				
<u>By Program</u>				
Education & Welfare				
<u>Other Aged & Disabled Services</u>				
Capex - Paaa Architects & Consultants	9,745	9,745	0	337.50
Capex - Paaa Building Construction	19,580	19,580	0	0.00
Capex - Paaa Utility Services	18,000	18,000	0	20,827.81
Capex - Paaa Construction Community	19,000	19,000	2,242	13,538.87
Capex - Paaa Landscaping Soft & Hard	7,000	7,000	330	18,173.99
Capex - Paaa Landscaping Sensory	71,200	71,200	2,500	32,619.54
Recreation and Culture				
<u>Swimming Areas & Beaches</u>				
Swimming Pool Buildings Capital	5,000	5,000	832	0.00
<u>Works in Progress - Recreation Centre</u>				
Capex - Pracc Project Manager	76,900	76,900	6,030	22,429.73
Capex - Pracc Architects & Consultants	41,906	41,906	0	2,480.51
Capex - Praac Building Construction	1,079,802	1,079,802	539,901	761,727.27
Capex - Pracc Utility Services	4,300	4,300	0	1,259.22
Capex - Pracc Carpark And Drainage	56,025	56,025	0	35,971.49
Capex - Pracc Landscaping Soft & Hard	19,000	19,000	494	1,406.12
Capex - Pracc Playground	35,000	35,000	0	37,168.00
Capex - Pracc Opening & Promotion	2,500	2,500	0	0.00
Capex - Pracc Fit Out Furniture	15,000	15,000	0	9,190.00
Capex - Pracc Bowling Green	503,100	503,100	83,848	0.00
Capex - Pracc Footpaths	16,000	16,000	2,666	0.00

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 AUGUST 2018

1. ACQUISITION OF ASSETS (Continued)	2018/19 Adopted Budget \$	2018/19 Revised Budget \$	2018/19 YTD Budget \$	August 2018 Actual \$
Transport				
<i>Construction - Roads, Bridges, Depots</i>				
Bridges Purchase - Schedule 12				
Capex - Bridge - Replace Box Culverts	252,000	252,000	0	0.00
Roads Construction				
Capex - Sbs Bodey Street And Harper	77,000	77,000	12,832	0.00
Capex - Rrg York Williams Rd Reseal &	172,500	172,500	86,250	0.00
Capex - Rrg Yenellin Road Upgrade	140,635	140,635	0	0.00
Capex - Rrg Review Street	273,500	273,500	45,582	0.00
Capex - Rrg Bullaring Road	67,000	67,000	11,162	0.00
10 Shaddick Rd Realine & Regravel - Crsf	102,937	102,937	17,152	79,238.85
Footpath - Upgrade Apex Hill	6,000	6,000	998	0.00
<i>Road Plant Purchases</i>				
Capex - Front End Loader	243,000	243,000	40,500	0.00
Capex - Flail Mower	30,000	30,000	5,000	0.00
	<u>3,363,630</u>	<u>3,363,630</u>	<u>858,319</u>	<u>1,041,850.84</u>
By Class				
Land	0	0	0	0.00
Buildings	5,000	5,000	832	0.00
Furniture & Equipment	0	0	0	0.00
Plant & Equipment	273,000	273,000	45,500	0.00
Work in Progress - PPE	0	0	0	0.00
Infrastructure - Roads	833,572	833,572	172,978	79,238.85
Infrastructure - Footpaths	6,000	6,000	998	0.00
Infrastructure - Kerbs & Drains	0	0	0	0.00
Infrastructure - Parks & Ovals	0	0	0	0.00
Infrastructure - Bridges	252,000	252,000	0	0.00
Infrastructure - Other	0	0	0	0.00
Works in Progress - Recreation Centre	1,849,533	1,849,533	632,939	877,114.28
Works in Progress - Aged Care Accommodation	144,525	144,525	5,072	85,497.71
	<u>3,363,630</u>	<u>3,363,630</u>	<u>858,319</u>	<u>1,041,850.84</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 AUGUST 2018

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program		Written Down Value		Sale Proceeds		Profit(Loss)	
Asset No		2018/19 Budget \$	August 2018 Actual \$	2018/19 Budget \$	August 2018 Actual \$	2018/19 Budget \$	August 2018 Actual \$
	Governance						
1037	5 Webb St (Land)	32,000	0.00	20,000	0.00	(12,000)	0.00
EMCCS02	EMEDS02 - DTS Vehicle PN725	10,500	10,335.22	7,600	6,669.09	(2,900)	(3,666.13)
10180	CRC Lot 2 (18) Parade Street-Spec Building	230,600.00	0.00	0	0.00	(230,600)	0.00
10191	CRC Lot 2 (18) Parade Street-Land	16,000.00	0.00	0	0.00	(16,000)	0.00
10173	Lot 602 (38) Sharow St Land	4,753	0.00	0	0.00	(4,753)	0.00
10174	Lot 603(36) Sharow St Land	4,753	0.00	0	0.00	(4,753)	0.00
10289A	Lot 602 (38) and Lot 603 (4 Units only)	115,043	0.00	0	0.00	(115,043)	0.00
	Transport						
PL5	2003 CAT Front End Loader-PN430	8,000		86,000		78,000	0.00
		421,649	10,335.22	113,600	6,669.09	(308,049)	(3,666.13)

By Class of Asset		Written Down Value		Sale Proceeds		Profit(Loss)	
Asset No		2018/19 Budget \$	August 2018 Actual \$	2018/19 Budget \$	August 2018 Actual \$	2018/19 Budget \$	August 2018 Actual \$
	Plant & Equipment						
EMCCS02	EMEDS02 - DTS Vehicle PN725	10,500	10,335.22	7,600	6,669	(2,900)	(3,666.13)
PL5	2003 CAT Front End Loader-PN430	8,000	0.00	86,000	0.00	78,000	0.00
	Land & Buildings						
10180	CRC Lot 2 (18) Parade Street-Spec Building	230,600	0.00	0	0	(230,600)	0.00
10191	CRC Lot 2 (18) Parade Street-Land	16,000	0.00	0	0	(16,000)	0.00
10173	Lot 602 (38) Sharow St Land	4,753	0.00	0	0	(4,753)	0.00
10174	Lot 603(36) Sharow St Land	4,753	0.00	0	0	(4,753)	0.00
10289A	Lot 602 (38) and Lot 603 (4 Units only)	115,043	0.00	0	0	(115,043)	0.00
1037	5 Webb St (Land)	32,000	0.00	20,000	0.00	(12,000)	0.00
		421,649	10,335.22	113,600	6,669.09	(308,049)	(3,666.13)

Summary

	2018/19 Adopted Budget \$	August 2018 Actual \$
Profit on Asset Disposals	78,000	0.00
Loss on Asset Disposals	(386,049)	(3,666.13)
	(308,049)	(3,666.13)

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 AUGUST 2018

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-18	New Loans		Principal Repayments			Principal Outstanding			Interest Repayments		
		2018/19 Budget \$	2018/19 Actual \$	2018/19 Budget \$	2017/18 Revised Budget	2018/19 Actual \$	2018/19 Budget \$	2017/18 Revised Budget	2018/19 Actual \$	2018/19 Budget \$	2017/18 Revised Budget	2018/19 Actual \$
Education & Welfare												
Loan 120 - SSL Pingelly Cottage Homes	181,717	0	0	7,598	7,598	0	174,119	174,119	181,717	5,879	5,879	(64)
Recreation & Culture												
Loan 123 - Recreation and Cultural Centre	2,289,025			90,738	90,738	44,897	2,198,287	2,198,287	2,244,128	95,423	95,423	(257)
Loan 124 - Recreation and Cultural Centre			0	0	0	0	0	0	0	0	0	0
WATC Short Term Facility	500,000	700,000	700,000	0	0	0	1,200,000	1,200,000	1,200,000	28,320	28,320	(1,002)
	2,970,742	700,000	700,000	98,336	98,336	44,897	3,572,406	3,572,406	3,625,845	129,622	129,622	(1,323)

(*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 AUGUST 2018

	2018/19 Adopted Budget \$	August 2018 Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	113,223	113,223
Amount Set Aside / Transfer to Reserve	2,430	0
Amount Used / Transfer from Reserve	(80,000)	0
	<u>35,653</u>	<u>113,223</u>
(b) Plant Reserve		
Opening Balance	246,256	246,256
Amount Set Aside / Transfer to Reserve	5,285	0
Amount Used / Transfer from Reserve	(186,500)	0
	<u>65,041</u>	<u>246,256</u>
(c) Building and Recreation Reserve		
Opening Balance	31,202	31,202
Amount Set Aside / Transfer to Reserve	20,185	0
Amount Used / Transfer from Reserve	(28,000)	0
	<u>23,387</u>	<u>31,202</u>
(d) Electronic Equipment Reserve		
Opening Balance	6,280	6,280
Amount Set Aside / Transfer to Reserve	7	0
Amount Used / Transfer from Reserve	(3,200)	0
	<u>3,087</u>	<u>6,280</u>
(e) Community Bus Reserve		
Opening Balance	11,419	11,419
Amount Set Aside / Transfer to Reserve	25	0
Amount Used / Transfer from Reserve	0	0
	<u>11,444</u>	<u>11,419</u>
(f) Swimming Pool Reserve		
Opening Balance	51,095	51,095
Amount Set Aside / Transfer to Reserve	495	0
Amount Used / Transfer from Reserve	(5,000)	0
	<u>46,590</u>	<u>51,095</u>
(g) Joint Venture Housing Reserve		
Opening Balance	52,544	52,544
Amount Set Aside / Transfer to Reserve	523	0
Amount Used / Transfer from Reserve	(53,068)	0
	<u>(1)</u>	<u>52,544</u>
(h) Refuse Site Rehab/Closure Reserve		
Opening Balance	15,556	15,556
Amount Set Aside / Transfer to Reserve	46	0
Amount Used / Transfer from Reserve	0	0
	<u>15,602</u>	<u>15,556</u>
Total Cash Backed Reserves	<u><u>200,803</u></u>	<u><u>527,575</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 AUGUST 2018

	2018/19 Adopted Budget \$	August 2018 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	2,430	0
Plant Reserve	5,285	0
Building and Recreation Reserve	20,185	0
Electronic Equipment Reserve	7	0
Community Bus Reserve	25	0
Swimming Pool Reserve	495	0
Joint Venture Housing Reserve	523	0
Refuse Site Rehab/Closure Reserve	46	0
	<u>28,996</u>	<u>0</u>
Transfers from Reserves		
Leave Reserve	(80,000)	0
Plant Reserve	(186,500)	0
Building Reserve	(28,000)	0
Electronic Equipment Reserve	(3,200)	0
Community Bus Reserve	0	0
Swimming Pool Reserve	(5,000)	0
Joint Venture Housing Reserve	(53,068)	0
Refuse Site Rehab/Closure Reserve	0	0
	<u>(355,768)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u>(326,772)</u>	<u>0</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 AUGUST 2018

	2017/18 B/Fwd Per 2018/19 Budget \$	2017/18 B/Fwd Per Financial Report \$	August 2018 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	631,596	(66,200)	384,781
Cash - Restricted Unspent Grants	229,139	926,934	(240,625)
Cash - Restricted Unspent Loans	(314,353)	(314,353)	0
Cash - Restricted Reserves	527,575	527,575	527,575
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	220,559	220,559	2,144,285
Sundry Debtors	100,719	100,719	146,623
Provision for Doubtful Debts	(3,519)	(3,519)	(3,519)
Gst Receivable	151,014	151,014	69,781
Loans - clubs/institutions	7,598	7,598	7,598
Accrued Income/Payments In Advance	1,958	1,958	0
Investments	0	0	0
Inventories	8,380	8,380	11,145
	<u>1,560,666</u>	<u>1,560,666</u>	<u>3,047,644</u>
LESS: CURRENT LIABILITIES			
Payables and Provisions (Budget Purposes Only)	0	0	0
Sundry Creditors	(113,407)	(113,407)	(69,711)
Accrued Interest On Loans	(49,507)	(49,507)	0
Accrued Salaries & Wages	(19,658)	(19,658)	0
Income In Advance	0	0	0
Gst Payable	(50,973)	(50,973)	(1,896)
Payroll Creditors	0	0	0
Accrued Expenses	(15,733)	(15,733)	0
PAYG Liability	(32,720)	(32,720)	(32,613)
Other Payables	(3,487)	(3,487)	(3,799)
Current Employee Benefits Provision	(303,871)	(303,871)	(303,871)
Current Loan Liability	(598,336)	(598,336)	(1,253,439)
	<u>(1,187,692)</u>	<u>(1,187,691)</u>	<u>(1,665,331)</u>
NET CURRENT ASSET POSITION	372,974	372,976	1,382,313
Less: Cash - Reserves - Restricted	(527,575)	(527,575)	(527,575)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0	(0)
Less: Current Loans - Clubs / Institutions	(7,598)	(7,598)	(7,598)
Less: Investments	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	303,871	303,871	303,871
Add Back : Current Loan Liability	598,336	598,336	1,253,439
Adjustment for Trust Transactions Within Muni	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>740,010</u>	<u>740,010</u>	<u>2,404,451</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 AUGUST 2018

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2018/19 Rate Revenue \$	2018/19 Interim Rates \$	2018/19 Back Rates \$	2018/19 Total Revenue \$	2018/19 Budget \$
General Rate								
GRV - Residential	0.130220	321	3,135,172	408,262	0	0	408,262	407,247
GRV - Rural Residential	0.130220	69	719,124	93,644	0	0	93,644	93,644
GRV - Commercial/Industrial	0.130220	33	463,424	60,249	0	0	60,249	60,249
GRV - Townsites	0.130220	12	128,440	16,725	0	0	16,725	16,725
UV - Broadacre Rural	0.010469	250	123,477,000	1,292,681	0	0	1,292,681	1,292,478
Sub-Totals		685	127,923,160	1,871,562	0	0	1,871,562	1,870,343
Minimum Rates	Minimum \$							
GRV - Residential	900	58	121,945	52,200	0	0	52,200	52,200
GRV - Rural Residential	900	20	69,600	18,000	0	0	18,000	18,000
GRV - Commercial/Industrial	900	8	28,385	7,200	0	0	7,200	7,200
GRV - Townsites	900	7	20,270	6,300	0	0	6,300	6,300
UV - Broadacre Rural	900	45	2,709,500	40,500	0	0	40,500	40,500
Sub-Totals		138	2,949,700	124,200	0	0	124,200	124,200
Ex Gratia Rates								
Movement in Excess Rates							1,995,762	1,994,543
							0	241
							(44,826)	0
Total Amount of General Rates Specified Area Rates							1,950,935	1,994,784
							0	0
Total Rates							1,950,935	1,994,784

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2018/19 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 AUGUST 2018

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-18 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Transport Licensing	0	65,816	(65,816)	0
BCITF Levy	0	0	0	0
Rates	0	0	0	0
Funds Held on Behalf of Groups	40	0	0	40
Unclaimed Monies	100	0	0	100
Builders Registration Board	0	0	0	0
Social Club	0	0	0	0
Nomination Deposits	80	0	(80)	0
Bond Monies (Including Key Deposits)	4,040	4,480	(500)	8,020
	4,260	70,296	(66,396)	8,160

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 AUGUST 2018

8. OPERATING STATEMENT

	August 2018 Actual \$	2018/19 Revised Budget \$	2018/19 Adopted Budget \$	2017/18 Actual \$
OPERATING REVENUES				
Governance	13,948	85,669	85,669	59,216
General Purpose Funding	2,107,151	2,691,085	2,691,085	3,174,924
Law, Order, Public Safety	18,426	65,902	65,902	454,910
Health	388	6,936	6,936	8,283
Education and Welfare	1,000	11,175	11,175	635,719
Housing	0	0	0	0
Community Amenities	162,930	343,650	343,650	174,268
Recreation and Culture	53,432	712,454	712,454	4,055,949
Transport	217,068	1,118,892	1,118,892	1,188,399
Economic Services	2,939	24,050	24,050	43,885
Other Property and Services	11,244	77,750	77,750	108,329
TOTAL OPERATING REVENUE	2,588,526	5,137,563	5,137,563	9,903,883
OPERATING EXPENSES				
Governance	106,805	677,507	677,507	556,517
General Purpose Funding	24,670	225,373	225,373	176,753
Law, Order, Public Safety	34,222	207,056	207,056	200,344
Health	22,833	121,072	121,072	109,345
Education and Welfare	9,307	119,003	119,003	42,882
Housing	0	0	0	0
Community Amenities	48,675	408,119	408,119	370,813
Recreation & Culture	81,415	1,338,540	1,338,540	949,218
Transport	159,920	2,225,141	2,225,141	2,324,409
Economic Services	27,578	264,077	264,077	231,661
Other Property and Services	32,246	40,738	40,738	87,172
TOTAL OPERATING EXPENSE	547,671	5,626,626	5,626,626	5,049,115
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>2,040,855</u>	<u>(489,063)</u>	<u>(489,063)</u>	<u>4,854,768</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 AUGUST 2018

9. STATEMENT OF FINANCIAL POSITION

	August 2018 Actual \$	2017/18 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	671,730	1,073,956
Investments	5,000	5,000
Trade and Other Receivables	2,364,768	478,330
Inventories	11,145	8,380
Trust at Bank	8,160	4,260
TOTAL CURRENT ASSETS	<u>3,060,803</u>	<u>1,569,926</u>
NON-CURRENT ASSETS		
Other Receivables	231,478	231,478
Inventories	0	0
Property, Plant and Equipment	19,388,647	18,436,371
Infrastructure	71,738,547	71,659,307
TOTAL NON-CURRENT ASSETS	<u>91,358,671</u>	<u>90,327,156</u>
TOTAL ASSETS	<u>94,419,474</u>	<u>91,897,082</u>
CURRENT LIABILITIES		
Trade and Other Payables	108,021	285,484
Long Term Borrowings	1,253,439	598,336
Provisions	303,871	303,871
Trust Liability	8,160	4,260
TOTAL CURRENT LIABILITIES	<u>1,673,491</u>	<u>1,191,951</u>
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	2,372,406	2,372,406
Provisions	53,186	53,186
TOTAL NON-CURRENT LIABILITIES	<u>2,425,592</u>	<u>2,425,592</u>
TOTAL LIABILITIES	<u>4,099,083</u>	<u>3,617,543</u>
NET ASSETS	<u>90,320,391</u>	<u>88,279,539</u>
EQUITY		
Retained Surplus	34,407,317	32,366,465
Reserves - Cash Backed	527,575	527,575
Revaluation Surplus	55,385,499	55,385,499
TOTAL EQUITY	<u>90,320,391</u>	<u>88,279,539</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 AUGUST 2018

10. FINANCIAL RATIOS

	2019 YTD	2018	2017	2016
Current Ratio	2.03	1.77	2.03	1.05
Operating Surplus Ratio	0.92	(0.49)	(0.60)	(0.72)

The above ratios are calculated as follows:

Current Ratio
$$\frac{(\text{Current Assets MINUS Restricted Assets})}{(\text{Current Liabilities MINUS Liabilities Associated with Restricted Assets})}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

The standard is met if the ratio is greater than 1:1 (100% or greater)

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments. This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

Below Std
Std met

Operating Surplus Ratio
$$\frac{(\text{Operating Revenue MINUS Operating Expense})}{(\text{Own Source Operating Revenue})}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Basic Standard between 1% and 15% (0.01 and 0.15)

Advanced Standard greater than > 15% (>0.15).

Below Std
Basic Std
Adv Std

SHIRE OF PINGELLY RESTRICTED CASH RECONCILIATION 31 August 2018								
Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Actual Expenditure previous year 2015/16	Actual Expenditure previous year 2016/17	Actual Expenditure current year 2017/18	Actual Expenditure current year 2018/19	Restricted Funds Remaining
Health Department (WACHS)-claim 1	Aged Approp Accom Units	0860	272,727.27	5,456.91	197,609.67	69,660.69	0.00	0.00
Health Department (WACHS)-claim 2	Aged Approp Accom Units	PAA01	181,818.18	0.00	0.00	181,818.18	0.00	0.00
Health Department (WACHS)-claim 3	Aged Approp Accom Units	PAA01	272,727.27	0.00	0.00	272,727.27	0.00	0.00
Health Department (WACHS)-claim 4	Aged Approp Accom Units	PAA01	272,727.27	0.00	0.00	272,727.27	0.00	0.00
Health Department (WACHS)-claim 5	Aged Approp Accom Units	PAA01	272,727.27	0.00	0.00	272,727.27	0.00	0.00
Health Department (WACHS)-final claim 6	Aged Approp Accom Units	PAA01	318,181.82	0.00	0.00	318,181.82	0.00	0.00
WDC Community Chest Funding-Sensory Garden	Aged Approp Accom Units	0861	20,000.00	0.00	0.00	20,000.00	0.00	0.00
WDC Community Chest Funding-Sensory Garden	Aged Approp Accom Units	0861	10,000.00	0.00	0.00	0.00	10,000.00	0.00
Lotterywest Grant-Aged Sensory Space	Aged Approp Accom Units	PAA02	50,000.00	0.00	0.00	8,861.32	22,619.54	18,519.14
National Stronger Regions Funds claim 1	Recreation & Cultural Centre	11PR/PR01	777,719.00	0.00	777,719.00	0.00	0.00	0.00
National Stronger Regions Funds claim 2+Interest	Recreation & Cultural Centre	11PR/PR01	1,472,140.88	0.00	0.00	1,472,140.88	0.00	0.00
National Stronger Regions Funds claim 3	Recreation & Cultural Centre	11PR/PR01	1,291,008.00	0.00	0.00	1,291,008.00	0.00	0.00
National Stronger Regions Funds - final claim 4	Recreation & Cultural Centre	11PR/PR01	0.00	0.00	0.00	0.00	339,644.64	(339,644.64)
Lotterywest Grant \$1,000,000 claim 1	Recreation & Cultural Centre	11PR/PR02	70,111.00	0.00	0.00	70,111.00	0.00	0.00
Lotterywest Grant \$1,000,000 claim 2	Recreation & Cultural Centre	11PR/PR02	513,788.11	0.00	0.00	513,788.11	0.00	0.00
Lotterywest Grant \$1,000,000 claim 3	Recreation & Cultural Centre	11PR/PR02	225,203.89	0.00	0.00	225,203.89	0.00	0.00
Lotterywest Grant \$1,000,000 - final claim 4	Recreation & Cultural Centre	11PR/PR02	190,897.00	0.00	0.00	190,897.00	0.00	0.00
Dept of Sport & Rec \$350,000 claim 1 25%	Recreation & Cultural Centre	11PR/PR03	87,500.00	0.00	87,500.00	0.00	0.00	0.00
Dept of Sport & Rec \$350,000 claim 2 50%	Recreation & Cultural Centre	11PR/PR03	175,000.00	0.00	0.00	175,000.00	0.00	0.00
Dept of Sport & Rec \$350,000 - final claim 3 25%	Recreation & Cultural Centre	11PR/PR03	0.00	0.00	0.00	0.00	87,500.00	(87,500.00)
Bendigo Bank-Pingelly Community Financial Services	Recreation & Cultural Centre	11PR/PR04	150,000.00	0.00	0.00	100,000.00	50,000.00	0.00
Pingelly Times	Recreation & Cultural Centre	11PR/PR05	10,000.00	0.00	0.00	10,000.00	0.00	0.00
Pingelly Development Association	Recreation & Cultural Centre	11PR/PR06	5,000.00	0.00	0.00	5,000.00	0.00	0.00
Focus Group Grain contribution to PRACC	Recreation & Cultural Centre	11PR/PR07	4,323.00	0.00	0.00	0.00	4,323.00	0.00
Contributions Other	Recreation & Cultural Centre	11PR/PR10	1,408.63	0.00	1,408.63	0.00	0.00	0.00
CBH Contribution Grass Roots Fund -playground	Recreation & Cultural Centre	11PR/PR11	10,000.00	0.00	0.00	0.00	10,000.00	0.00
Forestry Products Commission	Recreation & Cultural Centre	11PR/PR12	20,000.00	0.00	0.00	20,000.00	0.00	0.00
Unspent Loan 123 - TD01	Recreation & Cultural Centre	1703	1,008,446.32	0.00	0.00	1,008,446.32	0.00	0.00
Unspent Loan 123 - TD01 Funds in Muni Funds	Recreation & Cultural Centre	1703	500,000.00	0.00	161,980.70	338,019.30	0.00	0.00
Unspent Loan 123 - interest TD01 in Muni	Recreation & Cultural Centre	1703	110,359.46	0.00	45,169.26	65,190.20	0.00	0.00
Unspent Loan 123 in Muni Fund -TD02	Recreation & Cultural Centre	1703	500,000.00	0.00	500,000.00	0.00	0.00	0.00
Unspent Loan 123 in Muni Fund interest TD02	Recreation & Cultural Centre	1703	20,509.36	0.00	20,509.36	0.00	0.00	0.00
Unspent Loan 123 - TD03	Recreation & Cultural Centre	1703	504,432.90	0.00	0.00	504,432.90	0.00	0.00
WATC Short Loan Term Facility PRACC claim 1	Recreation & Cultural Centre	1704	500,000.00	0.00	0.00	500,000.00	0.00	0.00
WATC Short Loan Term Facility PRACC claim 2	Recreation & Cultural Centre	1704	700,000.00	0.00	0.00	314,353.36	385,646.64	0.00
Main Roads Bullaring rd Bridge Funding 18/19 c/fwd	Transport	1250	168,000.00	0.00	0.00	0.00	0.00	168,000.00
Sub Total					1,840,970.62	8,348,294.77	909,733.82	(240,625.49)
Total Restricted Grant Funds								
Available Cash								Balance
Municipal Bank	Muni Fund Bank	0111	Variable	Ongoing	N.A.			143,405.44
Municipal Bank	Till Float SES	0112						50.00
Municipal Bank	Till Float	0113						200.00
Municipal Bank	Petty Cash on hand	0114						500.00
Total Cash								144,155.44
Less Restricted Cash								240,625.49
Total Unrestricted Cash								384,780.93

Attachment 4

15.3 Accounts Paid by Authority – August 2018

List of Accounts

Background

There is a growing body of evidence that the use of a patient decision aid (PDA) can improve patient understanding of their condition and treatment options, and can lead to more informed decisions [1-4].

However, the use of a PDA can also be associated with increased patient anxiety, and this has been a concern for some clinicians [5, 6]. The purpose of this study was to evaluate the impact of a PDA on patient anxiety.

The study was conducted in a primary care setting, and the results suggest that the use of a PDA can lead to increased patient anxiety. This finding is consistent with previous research, which has shown that the use of a PDA can lead to increased patient anxiety in some cases [5, 6].

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Attachment 5

16.1 Proposed Worker's Accommodation – 34 Pitt Street, Pingelly

1 – Site Plan

2 – Application

3 - Public Notice Advertisement

4 – Confidential Schedule of Submissions (in confidential items booklet)

Attachment B

Attachment B: Project Description and Objectives

The purpose of this project is to develop a comprehensive plan for the future of the organization. The plan will outline the organization's vision, mission, and goals, and will provide a roadmap for achieving these goals.

The project will be completed in three phases. The first phase will involve conducting a thorough analysis of the organization's current state. The second phase will involve developing a detailed plan for the future. The third phase will involve implementing the plan and monitoring progress.

Pingelly Shearing
4 Narducci St
Pingelly WA 6308

01/08/2018

Shire of Pingelly
17 Queen St
Pingelly WA 6308

SHIRE OF PINGELLY	
FILE	A5430.
DATE	- 3 AUG 2018
Officer	AOT
Copy to	ICR182623

RE: APPLICATION FOR SHORT TERM ACCOMMODATION

To Whom It May Concern

I hereby wish to apply to the Pingelly Shire Council for the approval of new short stay accommodation located at 34 Pitt Street Pingelly.

As employers of 2/3 shearing teams in Pingelly, shortage of skilled local labour, lack of suitable accommodation and available housing, we find it extremely necessary for this short term accommodation for consideration.

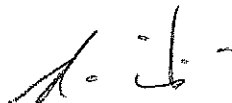
These skilled employees are a necessary part of our business here in Pingelly to service the shearing requirement of our local farmers. We envisage the maximum amount of workers staying at any given time will be between 4 / 6 on a seasonal basis.

All parking will be within the grounds of 34 Pitt Street.

Onsite workers are transported to work on Employer supplied buses so no traffic movement will be necessary.

I hereby wish you to take a favourable outlook on our application as all intent is just for the smooth running of an important service to the woolgrowers and the town of Pingelly.

Sincerely
Rob Cristinelli





Town Planning and Development Act 1928
Shire of Pingelly Town Planning Scheme No. 3

NOTICE OF PUBLIC ADVERTISEMENT OF PLANNING PROPOSAL

PROPOSED SHORT TERM WORKERS ACCOMMODATION

The Shire of Pingelly has received an application to use and/or develop land for the following purpose and public comments are invited.

Lot No: 204 **House No:** 34 **Street:** Pitt **Suburb:** Pingelly

Proposal: To establish short-term worker's accommodation for shearing teams, including the installation of 2 x 4 bedroom units.

Details of the proposal are available for inspection at the Shire Office or by visiting the Shire of Pingelly Website.

Comments on the proposal may be submitted to the Shire of Pingelly in writing on or before Monday the 3rd of September 2018.

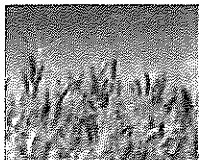
Gavin Pollock
Chief Executive Officer

10 August 2018

Attachment 6

16.4 Secondary Freight Route Project

Wheatbelt Secondary Freight Route Briefing Note



WHEATBELT NORTH REGIONAL ROAD GROUP
Comprising Avon, Kellerberrin, North East and Moora Sub Groups

WHEATBELT SOUTH REGIONAL ROAD GROUP
Comprising Hotham-Dale, Lakes, Narrogin and Roe Sub Groups
correspondence to RRG Secretariat, Main Roads WA PO Box 333 NORTHAM WA 6401

Briefing Note:

Wheatbelt Secondary Freight Route

August 2018

OVERVIEW

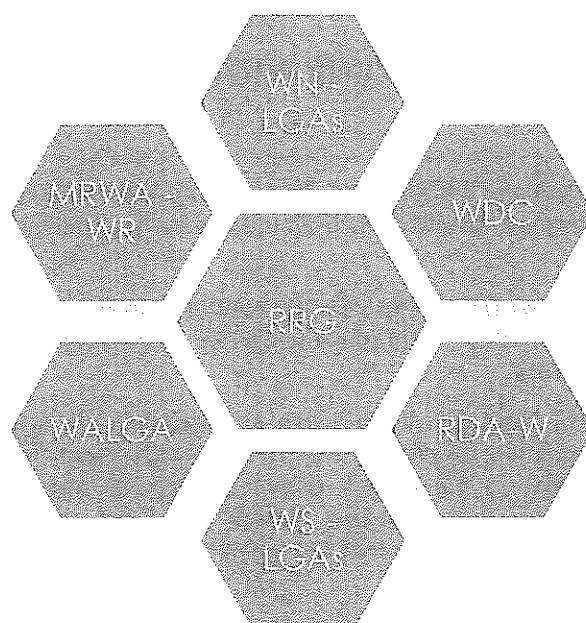
The Wheatbelt Secondary Freight Route (WSFR) network in the Main Roads WA Wheatbelt region comprises some 4,400km of Local Government managed roads that connect with State and National highways to provide access for heavy vehicles into the region. These roads are intended to enable large, high productivity trucks safe and cost effective access to business. The WSFR project is developing a business case, with the supporting evidence and documentation required, to seek the addition of a program of road improvements across the network be added to the Infrastructure Australia Priority List.

WSFR WORKING GROUP

The project is being driven by local government authorities associated with the Regional Road Groups of the Wheatbelt Region. The project is intended to support and contribute to other work being undertaken by Main Roads WA, the Department of Transport and the Department of Primary Industries and Regional Development that is considering strategic transport investments across the agricultural regions through the Revitalising Agricultural Regional Freight (RARF) project.

A project Working Group has been established consisting of representatives from the following organisations:

- Wheatbelt North Regional Road Group (WN RRG)
- Wheatbelt South Regional Road Group (WS RRG)
- WA Local Government Association (WALGA)
- Regional Development Australia - Wheatbelt (RDA-W)
- Main Roads WA-Wheatbelt Region (MRWA-WR)
- Wheatbelt Development Commission (WDC)



The project has been encouraged by indications from the Federal Government that they are keen to receive well developed business cases for investment in nationally significant supply chains, with the Working Group

developing the Wheatbelt Secondary Freight Routes project. Secondary Freight Routes connect with State and National highways, providing access for heavy vehicles into the region, allowing trucks safe, cost effective access to businesses.

GOAL - INFRASTRUCTURE AUSTRALIA INFRASTRUCTURE PRIORITY LIST

The immediate goal is the inclusion of the WSFR project on the Infrastructure Australia Infrastructure Priority List (IPL), which is a prioritised list of nationally significant investments. It provides decision makers with advice and guidance on specific infrastructure investments that will underpin Australia's continued prosperity. Infrastructure Australia is seeking submissions for the next update of the Infrastructure Priority List, which will be published in February 2019.

The long term goal is to obtain funding support from the Federal Government for a broadly estimated, \$500 million capital works program over 10 - 20 year timeframe to bring the network up to a fit for purpose standard for current and anticipated future needs. In order to be considered for this list Infrastructure Australia require a Stage 4 Business Case submission.

Led by the Wheatbelt North and Wheatbelt South Regional Road Groups, work is underway to secure the funds needed to do the work required to formally submit the Wheatbelt Secondary Freight Routes proposal for consideration by Infrastructure Australia. RDA Wheatbelt (RDAW) have provided seed funding of approximately \$80k to support project scoping with the aim of securing the \$2 million to \$5 million (depending on the findings) needed to development an investment ready business case. The project development costs are likely to be of the order of 1% of the final investment.

To be confident that sufficient funds are available before starting the detailed planning, engineering and costing, preliminary data has been collected from Local Governments concerning roads that have been identified as part of the network. These works constitute components associated with the development of Stages 1 and 2 of Infrastructure Australia's IPL submission process.

The WSFR Working Group proponents are currently investigating funding options for funding the Stage 4 IPL submission of up to \$5M. This has primarily sought State Government support of \$1.25 million cash through the Leverage Fund, administered by the Department of Primary Industries and Regional Development, *conditional upon* Federal cash support of \$3.5 million through an application to the Building Better Regions Fund and Local Government cash and in-kind support of \$350,000. These funds will be utilised to prepare complete and compliant Stage 1 to Stage 4 submissions to Infrastructure Australia. If successful, this will result in the project being added to the Infrastructure Priority List, facilitating conversations with the Federal Government for capital funding contributions.

AUSTRALIAN FEDERAL GOVERNMENT – INQUIRY INTO NATIONAL FREIGHT AND SUPPLY CHAIN PRIORITIES

The Federal Government has announced the Roads of Strategic Importance (ROSI) initiative. The aim of this initiative is to implement actions that address findings from the Inquiry into National Freight and Supply Chain Priorities.

The Federal Government has allocated \$3.5 billion over the next decade through the new Roads of Strategic Importance (ROSI) initiative, to ensure key freight roads efficiently connect agricultural and mining regions to ports, airports and other transport hubs.

The Major Project Business Case Fund will also provide an Australian Government contribution towards planning and business case development on projects with clear strategic merit. The Fund will facilitate earlier Australian Government engagement in the project planning stage to ensure broader Commonwealth objectives are considered as projects are developed. \$250M has been allocated towards planning and business cases development works on projects across the country, as priorities are identified through ongoing consultation with state and territory governments.

In July 2017 RDA Wheatbelt of behalf the Wheatbelt RRG submitted a full paper to the National Freight and Supply Chain Priorities Inquiry (*July 2017 RDA Wheatbelt Inc Submission to the **Inquiry into National***

Freight and Supply Chain Priorities), which discusses the various issues in relation to the need for the WSFR project to receive priority.

This paper outlined the fundamental issues that will be addressed by this project are the growing and changing freight task, consolidation of grain receival facilities, increasing use of larger vehicles, pressure to increase supply chain productivity, poor road safety outcomes and the lack of available capital to meet requirements.

The efficiency of supply chains serving industries in the Wheatbelt region is determined by the performance of the weakest link. Failure to maintain and improve productivity of the secondary freight network will reduce the international competitiveness of the Wheatbelt agricultural sector, which underpins employment and economic activity in the region. Transport links need to be addressed if the production of this sector is to be supported.

WA STATE GOVERNMENT – DEPARTMENT OF TRANSPORT: REVITALISING AGRICULTURAL REGIONAL FREIGHT PROJECT

Separately Western Australian Department of Transport (DoT) in association with Department of Industry and Regional Development (DPIRD) and Main Roads WA are developing a strategy and investment proposals to support improvements to freight related infrastructure in the agricultural regions. The project team is working to ensure that the need for investment in Local Government roads (secondary freight routes) is reflected in the analysis to ensure these don't remain the weakest link in the supply chain.

The WSFR Working Group has submitted a draft submission to the RARF project which outlines the process undertaken so far as part of the WSFR project, route identification, data collection, project scoping and costing, business case development and initial route prioritisation. This submission is on behalf of all local governments associated with the Wheatbelt RRG. It focuses on the priorities of local government roads within the region.

WSFR Working group will continue to work with MRWA WR and WDC as part of the RARF project consultation, and see this consultation as ongoing throughout the course of 2018 and beyond. The WSFR is representative of the views of all Wheatbelt local governments through the RRG, will be the key local government consultation point for the RARF Project. The Committee through its membership is in regular consultation with both MRWA WR and WDC, as part of our project development.

PROPOSED BUDGET AND FUNDING OPTIONS

The draft budget and potential funding options are summarised as follows:

Capital Cost	\$500M	Details
Planning Cost	\$5M	~1% of capital cost
Federal Govt	\$3.5M	BBRF - requires co-contribution; or Major Project Business Case Fund
WA State Govt	\$1.25M	DPIRD Leverage Fund DoT – RARF
Local Govt	\$250K	Approx. - \$6K each from 42 LGAs

Feedback from DPIRD regarding the Leverage Fund application of \$1.2M by RDA-Wheatbelt on behalf of WSFR, was that the application was considered better suited for MRWA consideration and to link into with the current RARF project work given the significant alignment between the two sets of work. It was recommended that the WSFR Working Group continue to pursue their relationship with DoT and MRWA to ensure the requirements of the WSFR are adequately included in the RARF activities. The WSFR Working Group has

continued on-going discussions and consultation with RARF via Main Roads WA-WR and WDC as directed by DPIRD.

ADVOCACY AND CONSULTATION

The working group is continuing to use every opportunity to promote and seek support for the proposal with stakeholders, the community and political leaders at Federal and State level. It will be helpful if Local Governments can support this effort. The way in which this is done will depend on the audience and the key issues in your area. However, the common messages are:

1. Industry and jobs depend on an efficient supply chain in order to remain internationally competitive;
2. The supply chain is only as strong as the weakest link, which are typically the connections to the major highways;
3. The size, weight and productivity of trucks has increased and is expected to continue to do so;
4. The road freight task has increased and is expected to continue to do so;
5. Local Governments in the Wheatbelt Regions are spending more than \$100m per year maintaining roads. To make this expenditure more efficient, some roads need to be upgraded to a higher standard as they were not designed for the purposes for which they are now used;
6. This proposed project is a step change for a defined network. Once delivered it will contribute to lower freight costs, lower road network operating costs and a safer road network.

At the Federal level Ministers Corman and Porter as well as Members Melissa Price and Rick Wilson have received a briefing. At the State level, Ministerial advisers and senior department staff have been briefed and discussions held with local members Darren West and Mia Davies.

State support for an application to Infrastructure Australia will be critical. The project team is seeking to ensure that this work supports and is supported by other project work being undertaken by the Department of Transport in conjunction with Main Roads WA and the Department of Primary Industries and Regional Development analysing strategic freight issues. It also builds on work completed in 2017 looking specifically at the agricultural lime freight task.

A summary of consultation undertaken is as follows:

Organisation	Personnel	Details
Local Govt	42 LGAs RRG WN and WS	Project scoping Data collection Technical Representatives
Federal Govt	McCormack and McVeigh Ministers Corman and Porter Members Melissa Price and Rick Wilson RDA Wheatbelt	Advisor Briefing Teleconference Summary Documentation
State Govt	DPIRD - Minister MacTiernan DoT – Minister Saffioti RAFT MRWA WR WDC	State Leverage Fund – requested \$1.25M RARF Submission In-principle support Communication conduit
Industry	CBH Ag Lime WA	Match priority routes Lime Strategy
Infrastructure Australia	Nicole Lockwood (Director)	Advice on IA Stage 3 – 4 submission Assistance at each step
Freight and Logistics Council	Kellie Houlahan (Policy Adviser)	Conduit to State Govt

AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS

In November 2017 Cr Ricky Storer, President of the Shire of Koorda and Chair of the WN RRG, delivered a presentation outlining the proactive, collective approach of Wheatbelt Councils to the regional freight challenges and the outcomes that would result from investment in secondary freight routes in the Wheatbelt at the Australian Local Government Association National Local Roads and Transport Congress. The Hon Darren Chester, Minister for Infrastructure and Transport as well as Acting Minister for Regional Development and Local Government delivered a presentation during the same session which was attended by a number of senior Federal Government officers and more than 200 Local Government delegates from around Australia.

PROJECT METHODOLOGY

Over the last 2 years 42 Local Government authorities across the Wheatbelt region have collaborated to identify priority routes across the Secondary Freight Network and have also participated in a technical data collection process led by the Shire of Dandaragan to estimate costs, preparation of a business case and a cost benefit analysis of the work to be undertaken. The in-kind investment by Local Government to date, facilitated through the RRG, is estimated to be well in excess of \$750,000.

The work flow is currently nearing the end of Phase 2 and seeking resources to support Phase 3. No capital funding request can occur without Phase 3 being completed (a requirement of the Federal funding processes for capital projects over \$100m).

Two workshops were undertaken in March 2018 that reviewed the road and traffic data available. The Technical Representatives from each of the Regional Road Group Sub-groups were invited to participate in these workshops, along with Main Roads WA staff and other stakeholders. The workshops provided direction to the consultants that have been commissioned by RDA Wheatbelt to prepare the funding submission for Building Better Regions Fund.



Phase 1: Scoping

1. Assessment of the condition of the existing road network (based on available data supplemented with consultation and field investigations) covering the identified secondary freight network.
2. Development of transport modelling to inform scope and design criteria.
3. Development and agreement as to the scope and standards required across the 80+ routes.
4. Development of concept design to facilitate a P50 cost estimate for the 80+ routes (including methodology to determine costings across a large road network with limited data).
5. Assessment and prioritisation of routes for a program of delivery including supporting justification for costs and benefits within a business case framework.

The cost estimating process for this phase will require input from a number of disciplines including the following consultants;

- geotechnical
- environmental
- consultation
- transport and traffic engineering
- civil engineering

Phase 2: Preparation of Business Case and BBRF application

This phase is used to undertake the work required to compile the evidence and complete the business case to support the submission for the required funding amount (determined from Phase 1). Completion of this Phase is subject to finalisation of the required co-contributions based on the figure calculated in Phase 1.

RDA Wheatbelt is providing seed funding for this Phase to be completed subject to the agreement of RRG North and South in relation to meeting the required minimum co-contribution level. The required co-contributions are set by the Federal Government based on the physical location of the benefit of the project. For areas classified as Remote or Very Remote the required co-contribution is 25% of the project amount (i.e. \$1 for every \$3 of grant funding). For other classifications it is \$1 for \$1.

Tasks to complete Phase 2 include the following:

1. Undertake problem definition and needs assessment
2. Develop opportunity statement based on potential benefits of the project
3. Quantify benefits of undertaking the work against the following areas:
 - a. Criteria 1: Economic Benefit
 - b. Criteria 2: Social Benefit
4. Provide Input as necessary into the following areas
 - a. Criteria 3: Value for Money
 - b. Criteria 4: Project Delivery
5. Collation of business case and supporting evidence for inclusion in BBRF application.

PROJECT SCOPING

This process has been an excellent example of a large number of local governments (42) working together on a common strategic regional priority. To date, local government staff has provided a large amount of information and data in an in-kind capacity. The key undertakings of the project so far are:

1. Identification of nominated WSFR roads based upon a simple criteria developed by RRG with routes that:
 - i. Listed on Roads 2030.
 - ii. Regional Distributor that connects Regional Centres or major freight generating locations.
 - iii. Parallel routes not to be closer than 20km apart.
 - iv. Route not to duplicate or replace existing freight routes on State or National Highways.
 - v. Routes serving significant recent increases in regional freight that is anticipated to be sustained.
2. Determination of basic project framework and minimum design standards.
3. Road condition assessment of all identified roads across 42 local governments against minimum design standards.
4. High level scope of works and order of magnitude costs for upgrades required.
5. A summary of data collection and assessment across the 42 local of governments for both Wheatbelt north and south is:

	Route Length (km)	Proposed Works (km)	Proposed Length (%)	Indicative Costs (\$)
Wheatbelt North	1,608	1,134	71	\$ 197,000,000
Wheatbelt South	2,729	1,717	63	\$ 296,000,000
TOTAL	4,337	2,851	66	\$ 493,000,000

BUSINESS CASE

The WSFR engaged economic consultant, Pracsys, to develop a BBRF business case for the planning and staging prioritisation of the secondary freight routes. This planning work will inform the strategic allocation of road capital works funding provided to LGAs in the region, identifying the economically optimal sequence for developing the network and ensuring that roads are designed and constructed to an optimal standard from a 'whole-of-life' asset management perspective. If successful, BBRF funding will allow for the development of a detailed scope of works that will form the basis for a subsequent submission for Infrastructure Australia funding. It will therefore be important to consider the benefits associated with both the initial planning stage, and broader project, within the BBRF Business Case.

The methodology was divided into two components:

1. Phase 1: Estimating Benefits High Level at an IA IPL submission level and for the BBRF proposal
It is recommended that a Benefit Cost Ratio (BCR) of at least 1.2 be targeted as lower levels are unlikely to attract funding under the BBRF. In addition, a \$30 million impact threshold applies to IA funding applications. This phase will be used to understand and produce high level estimates of project benefits, informing a 'go/no go' decision for phase 2.
2. Phase 2: Developing a BBRF CBA and Business Case
Based on the outcomes of Phase 1, document a concise Cost-Benefit Analysis and Business Case in support of the BBRF submission.

Estimating Planning Benefits

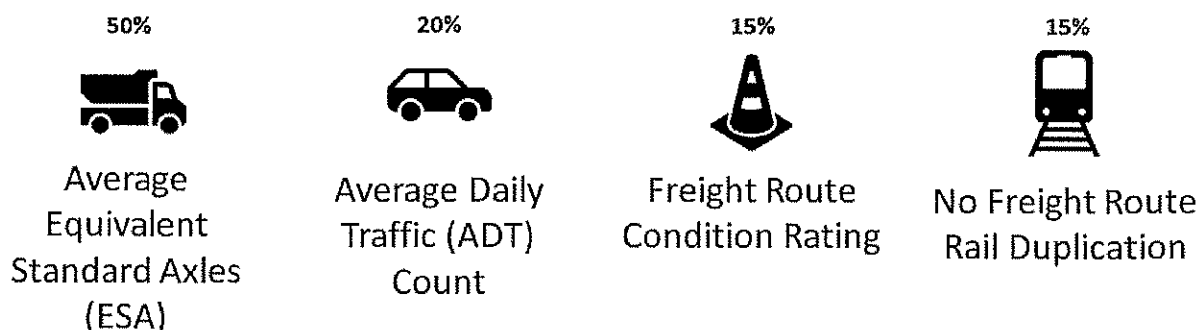
The benefits attributable to the Wheatbelt secondary freight routes prioritisation planning process were outlined and in turn used to provide a preliminary prioritisation of works for internal review. Benefits were calculated where possible, however some benefits are unquantifiable, and other benefits are best left for in-depth quantification in the detailed planning phase. The methodology included:

- Investigate plausible project benefits and compare to typical costs
- Apply assumed BCRs to hypothetical 100km works segments (over 5 to 10 years)
- Conduct comparison of net benefit using scenarios
Scenario A: Conduct works without strategic planning – using randomised project sequence
Scenario B: Conduct works based on strategic planning - using an optimised project sequence

The detailed planning exercise is expected to achieve a benefit in the order of \$20 million based solely on the benefits gained from freight route prioritisation.

Initial Prioritisation System

The WSFR were evaluated on a route-by-route basis to give an early indication of their relative upgrade priorities. The evaluation conducted was a Multiple Criteria Analysis (MCA) assessing the following criteria weightings – this may be added to in future:



Attachment 1 shows a the initial first draft of the staging plan and prioritisation process. This will evolve as further planning is undertaken and additional data collected.

PROPOSED DELIVERY METHODOLOGY

The Working Group is currently investigating a number of delivery methods for the development of the IA Stage 4 submission. These will largely be dependent upon the level of funding available. The options considered include complete outsourcing of the project, or a collaborative delivery method undertaken by the RRG and its associated LGA staff with various levels of support from consultants and/or Main Roads WA staff. The more collaborative model provides the opportunity to utilise the technical skills of staff within the region that have the greatest understanding and knowledge of the road network and its associated issues. It also allows for collaboration amongst all stakeholders and working party members, as well the opportunity for information sharing, capacity building and upskilling. The latter approach would entail local government and state government agency staff working together to deliver a project with regional benefits.

The proposed delivery options are:

Option A - Fully Funded – Consultant Delivery

- \$5M
- Technical Consultant
 - Full project delivery
 - Target greater number of routes
 - Wider scale technical input
- Local Government
 - Project Management
 - Input from Technical Working Group
- MRWA
 - Technical Support
 - Review

Option B - Partially Funded – RRG Delivery

- \$1M - \$5M depending upon funding levels
 - LGA project team could be funded or In-kind.
 - MRWA FTE
 - WDC FTE
- LGA – Project Delivery Team
 - LGA Driven
 - Technical Working Group
 - Project Delivery Team
 - Technical Consultant
- Technical Consultant
 - Funding used for specific technical purposes
 - Targeted technical input
 - Prioritised routes
 - Economic assessment and business case development

IMPLICATIONS FOR LOCAL GOVERNMENT

The in-kind support from staff and Councillors at 42 Local Governments who have provided data so far is greatly appreciated.

1. Road Group Sub Groups have undertaken ongoing consultation via the Sub-groups and Technical Representative regarding outcomes being requested through this project to ensure they properly reflects the needs of LGAs in progressing the WSFR network. It would be of value if each Shire could ensure their representative receives these monthly updates (you can add them to the mailing list through admin@rdawheatbelt.com.au)
2. Cash Co-contributions are requested from LGA with a contribution of \$6,000 per local government being requested to provide an overall contribution of \$250,000 across the 42 LGA. It is requested that these funds come from 2018/19 budgets and request each LGA to draft an Agenda Item – August or September Council Meetings
3. Shire of Dandaragan will be undertaking the project management role for this application (should it proceed) on behalf of all 42 local governments (thankyou Dandaragan).
4. It is still the intention to seek other forms of co-contribution for this project as outlined.
5. The Working Group will continue to work towards the development of a Technical Working Group and Project Delivery Team. It will seek to identify potential resources for these roles through the RRG and nominations via Sub-groups and their respective LGAs. Positions within these groups may be either funded or in-kind depending upon funding available or the ultimate delivery methodology.