



Shire of Pingelly

Minutes

Special Council Meeting
6 February 2019

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman, Cr Bill Mulroney declared the meeting open at 10.32am.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people and past and present.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

3.1 Council Agenda Reports

Please note that all elected members have been provided with the relevant information pertaining to each Officers reports within today's Agenda and the Officer Recommendations are based on Council Policy and or State Acts and Legislation.

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

MEMBERS PRESENT

Cr WV Mulroney
Cr DI Freebairn
Cr JM Walton-Hassell
Cr BW Hotham
Cr EJ Hodges
Cr K Hastings

STAFF IN ATTENDANCE

Mr Mark Dacombe, Acting Chief Executive Officer
Mr Stuart Billingham, Director Corporate and Community Services
Mr Barry Gibbs, Director Technical Services
Mrs Lisa Boddy, Executive Assistant

APOLOGIES

Cr PJ Wood
Cr J McBurney

VISITORS

Nil

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Question time opened at 10.34am. As there were no members of the public present question time closed at 10.34am.

7. APPLICATIONS FOR LEAVE OF ABSENCE

12617 Moved: Cr Hastings Seconded: Cr Hotham

**That Cr Mulroney be granted leave from Sunday 10th to Sunday 17th February 2019 inclusive.
That Cr Walton Hassell be granted leave from Tuesday 12th to Monday 18th February 2019 inclusive.**

Carried 6:0

8. DISCLOSURES OF INTEREST

Item 10.1 – Mr Mark Dacombe.

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

N/A

12618 Moved: Cr Hodges Seconded: Cr Freebairn

Recommendation and Council Decision:

THAT pursuant to Section 5.23 of the Local Government Act 1995 this item be dealt with, with the public excluded as the items deal with a matter affecting an employee or employees.

Carried 6:0

Prior to discussing item 10.1 Mr Mark Dacombe declared an interest and left the room at 10.34am.

10. OFFICE OF THE CHIEF EXECUTIVE OFFICER

10.1 Confidential Item – Appointment of Acting Chief Executive Officer

File Reference: ADM0574
Location: Shire of Pingelly
Applicant: Director Corporate & Community Services
Author: Stuart Billingham
Date: 5 February 2019
Disclosure of Interest: Nil
Attachments: Draft Contract of Employment – Attachment 1 following green cover sheet at the end of this document

10.2 Recruitment of Chief Executive Officer

File Reference: 00475
Location: Shire of Pingelly
Applicant: Council
Author: Mark Dacombe, Acting Chief Executive Officer
Date: 5 February 2019
Disclosure of Interest: Nil
Attachments: Consultant Proposals
Local Government Operational Guidelines on Appointing a CEO
Current Chief Executive Officer Position Description
Attachment 2 following yellow cover sheet at the end of this

12621 Moved: Cr Freebairn Seconded: Cr Hotham

Council Decision:

That the meeting be re-opened to the public.

Carried 6:0

12622 Moved: Cr Hodges Seconded: Cr Walton-Hassell

Recommendation and Council Decision:

That Council:

- 1. Confirm the appointment of Mr Mark Dacombe to the position of Acting Chief Executive Officer for the period until a new Chief Executive Officer is appointed and is able to commence in the position.**
- 2. Approve the provisions of the proposed contract, including the remuneration package, as negotiated in accordance with the resolution of the Council passed on 29 January 2019 and detailed in the draft contract attached.**
- 3. Authorise the President to sign and affix the Shire of Pingelly common seal to the approved Acting Chief Executive Officer employment contract on behalf of the Shire of Pingelly.**

Carried 6:0

12623 Moved: Cr Hastings Seconded: Cr Walton-Hassell

- 1. The selection of the new Chief Executive Officer be undertaken by full Council.**
- 2. The Council appoint Workplace Solutions to assist the process for the recruitment of a new Chief Executive Officer.**

Carried 6:0

11. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

Nil

12. DIRECTORATE OF TECHNICAL SERVICES

Nil

13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. NEW BUSINESS OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

15. CLOSURE OF MEETING

The Chairman declared the meeting closed at 11.03am.

<p>These minutes were confirmed by Council at the Ordinary Council Meeting held on 20 March 2019.</p> <p>Signed..... Presiding Person at the meeting at which the minutes were confirmed.</p>
