

Shire News

Pingelly: People and Progress



WEBINAR for Prospective Elected Members

Ever thought about nominating to become a Councillor, but you aren't sure if the role is for you? Then be sure to register for this free webinar to have all your questions answered.

This Webinar focuses on the following key areas:

- Parliament's role in creating legislation for Local Government;
- how to read the Local Government Act 1995 and Regulations;
- who does what at a Local Government;
- a Councillor's personal responsibilities; and
- consequences of improper conduct.

WALGA'S Communications webinar will be presented by James McGovern, Manager, Governance. Joining James for the Q&A session will be Lyn Fogg, WALGA's Governance Advisor and Tony Brown, Executive Director, Governance and Organisational Services.

As with all of our webinars, you will have the opportunity to ask questions during the Q&A Session at the end of the presentation. This webinar will be recorded and made available to the public within a few days of the event.

Date: Thursday, 15 August

Time: 5:00pm – 6:00pm (including presentation and Q&A session)
Be quick to register as places will fill fast.

To register for this free webinar please go to this website:
<https://register.gotowebinar.com/register/1398457144312875277>

Rates Notices

The rates for the 2019/20 financial year are being finalised and will be posted out this week. For any enquires regarding rates please contact Rebecca Billingham on 9887 1066 or by sfo@pingelly.wa.gov.au.

Shire Councillor Contact Information

Bill Mulroney: 0427 871 191
Bryan Hotham: 0477 004 157
Jackie McBurney: 0427 944 456
Evan Hodges: 9887 1170

David Freebairn: 0427 877 011
Peter Wood: 0427 968 452
Michelle Walton-Hassell: 0427 875 073
Kacey Hastings : 0410 666 056

17 Queen Street, Pingelly WA 6308 Phone: 9887 1066 Facsimile: 9887 1453
Email: admin@pingelly.wa.gov.au Website: www.pingelly.wa.gov.au

Shire Operating Hours

Monday to Friday
8.30am to 4.30pm
(Closed Public Holidays)

Receipting closes 4:30pm
Licensing closes 4:00pm

Council Meetings

Wednesday 21 August 2019
Commences 2:00pm

Upcoming Events

Nil

Recycling Collection Dates

Tuesday 30 July
Tuesday 13 & 27 August

Waste Collection

Every Tuesday - Please ensure
your bin is out on the verge for
collection by 6:00am.

Tip Opening Hours

7.30am - 4.00pm
Friday, Saturday,
Sunday and Monday

Pool Opening Hours

Currently closed.
Opens again in Summer.

Ranger Services

24 hours a day, 7 days a week
Ph: 0459 678 154

Shire News



Weed Spraying in Progress

The Parks & Gardens Team have commenced weed spraying of laneways. The spraying of verges has commenced. Residents who do not want their verge sprayed need to contact the Shire on 9887 1066.

Shredded Paper

The Shire of Pingelly has surplus bags of shredded paper available for collection at the Administration Office. If you would like to take advantage of this opportunity please call in to the Shire Administration to make collection. This is offered on a first in first served basis.

Works Update

- The Parks & Gardens Team have commenced weed spraying of laneways and verges. Residents who do not want their verge sprayed need to contact the Shire on 9887 1066.
- Gravel sheeting commenced on Milton Road between Bullaring Road and Woyerling Road on Tuesday the 16th of July. Motorists are advised this section of road will be closed during work hours except for local traffic.
- An asphalt overlay has been laid at some sections of the PRACC car park.
- Work to replace the timber bridge structure at Bridge No 3097 on Bullaring Road with concrete box culverts is almost finished with asphalt being laid on Thursday the 18th of July. Erections WA will confirm this week when the safety barrier will be installed. The project will be completed in July. Motorists are advised the gravel side track is open and to follow signage and speed limits set. A lighting tower is being used to illuminate the site at night. This work is fully funded by Main Roads WA for Shires that have a compliant bridge maintenance program.
- Traffic hazard signage is in place on Aldersyde Road east of Powell Road to warn motorists of a road failure.
- Winter maintenance grading work has been carried out on Leon, Gaskin, Ryan, James and Kerr Roads.
- Storm damage repair work on Jingaring Road has been completed. Five roads on the western side of Pingelly still need drainage repair work done to finalise the WANDRRA claim.



Mark Dacombe
Acting Chief Executive Officer

Shire News and Social Media



Want to stay in the know with all things related to the Shire of Pingelly? You can find us, like us and follow us on Facebook, check us out on our website at www.pingelly.wa.gov.au or get access to our Shire Newsletter via the Pingelly Times or delivered straight to your inbox by calling the Shire on (08) 9887 1066 or emailing Lisa Boddy at ea@pingelly.wa.gov.au and having your details added to the email list.

17 Queen Street, Pingelly WA 6308 Phone: 9887 1066 Facsimile: 9887 1453

Email: admin@pingelly.wa.gov.au Website: www.pingelly.wa.gov.au

Licensing Phone: 9887 1106 Library Phone: 9887 1409



TENDER 02-2019/20 CARTAGE OF MATERIALS FOR EARTHWORKS

Cartage of Selective Road Construction Materials Including Gravel, Sand and Rock Using a Prime Mover with a Side Tipper Trailer

The Shire is seeking tenders from suitably qualified contractors to cart road construction materials for construction work on selective roads within the Shire of Pingelly.

Tenders are to be marked "Private and Confidential" displaying the tender number and lodged with the undersigned at 17 Queen Street, Pingelly WA 6038 no later than 4:00pm WST Wednesday 7 August 2019. Tenders submitted by electronic mail or facsimile will be accepted.

Canvassing of Councillors will result in disqualification of the submitted tender and the lowest or any tender may not necessarily be accepted.

Tender documents are available on request to Sheryl Squiers, Administration Officer Technical by emailing aot@pingelly.wa.gov.au or by phoning (08) 9887 1066.

If you have any queries, please contact the Shire's Works Supervisor, Russell Dyer, by emailing ws@pingelly.wa.gov.au or by phoning (08) 9887 1066.

Mark Dacombe
Acting Chief Executive Officer

FROM THE CHAMBERS

In the last edition (June) of "From the Chambers" I provided an update on progress with the Shire budget. The budget process required a number of workshops to enable the Councillors to scrutinise all budget proposals. Councillors and Staff have worked very hard to prepare a budget that strikes the right balance of consolidation of the Shire finances with a sufficient level of expenditure on key infrastructure. It is with pleasure I announce that at the July meeting a balanced budget was put forward for a Council decision. After a lengthy discussion the budget was passed in its entirety and this means that the rate notices for the 2019/20 financial year will be mailed out in the coming weeks.

It has been heard through community comments regarding the use of the Town Hall. Council in its wisdom suggested that Community consultation should be undertaken after certain approaches were made for the use of the facility by a couple of interested parties within the community. The Council has been inviting ideas for an extended period now and is happy to receive submissions right up until a decision is made as it wishes to take the time necessary to make a good decision on the long-term use of the Town Hall. But I wish to be very clear, it is utterly incorrect that the Council will demolish the building. Council has never entertained the idea of demolition of a building that is an icon of the central business area. The Council does want ideas on how it could be better utilised now that the PRACC is in operation.

I am aware of talk within the community that the PRACC is too expensive to hire for weddings and funerals. There have been very few requests for quotes to hire the PRACC received so if you are planning a function please speak with the Manager of the PRACC, Aaron and request information and a quote. You will be most suitably surprised at how reasonable the cost actually is.

It has also been heard that since the Council embarked on the PRACC Project and Pingelly Age Appropriate Accommodation the assets of the Shire namely roads, bridges and town area have been neglected and lack the necessary works that are required to keep them up to standard. During the 2018/19 financial year the Shire was three works crew members down and these positions were not filled. In the 2019/20 budget, allocation has been made to fill these positions to bring the workforce back to its normal strength. The Council has approved an ambitious program of reconstruction of roads and bridges funded substantially with grants totalling around \$1.8m.

The Yenellin Road project and Black spot project Harper - Bodey Streets intersection has been put on hold awaiting a decision regarding Native Title. It has been decided that the Yenellin Road project and the Black Spot project would be more efficient to complete both as one whilst the machinery and crew are on site.

A replacement for the Community Club Development Officer will be made in the near future. A Director of Technical Services has been appointed. Mr Darryn Watkins will commence duties on 1st October, 2019 replacing Mr Barry Gibbs.

I would like to advise that Council Elections are coming up in October 2019. There are 4 positions vacant at this year's council elections. People within the community who are interested in nominating please start thinking about it. You are welcome to contact myself or one of the current councillors if you require more information. Also watch the Council page for important notices.

W.V. (Bill) Mulroney ESM
Shire President



SHIRE OF PINGELLY

Great things have been happening in Pingelly. The last five years has seen massive investments in community infrastructure in this cool, small Wheatbelt town led by a progressive Council and a committed CEO and staff team.

The next phase in Pingelly's development will be led by a new CEO who will start at the beginning of August and a new Director of Technical Services who will start at the beginning of October. We are looking for some highly motivated and skilled people to join the team.

COMMUNITY DEVELOPMENT OFFICER

Are you a "people person" with excellent communication and organisational skills? Do you have a background in running large community projects and events? Do you have a track record in developing programs that involve young people, seniors, clubs and the wider community? Do you have skills in marketing and promotion?

If so, we would like to hear from you for this full-time position.

WORKS SUPERVISOR

Have you made your career in the provision of essential services to the community? Do you have engineering qualifications or at least five years' experience in an engineering environment? Are you a team player? Do you get your job satisfaction from leading a team of men and women who deliver quality public services including roads and bridges, parks and gardens, waste collection and disposal, fleet services, capital works and asset management?

We have the job for you!

CASUAL RELIEF CLEANER

Our cleaning team takes great pride in ensuring our public facilities are spotless for the enjoyment of locals and tourists alike. This position in our small team would suit someone who is looking for something to supplement their income from time to time. No guaranteed hours but have a chat to us about what you could expect.

MORE INFORMATION

Application packages for these positions which close at 4.00 pm Wednesday, 24 July 2019 are available on our website or by calling Lisa Boddy, Executive Assistant, on 9887 1066.

www.pingelly.wa.gov.au

Mark Dacombe
Acting Chief Executive Officer

Council Meeting Minutes



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Extract of Minutes from the Ordinary Council Meeting held Wednesday 17 July 2019 at 2pm in the Shire of Pingelly Council Chambers. The full version of 31 pages can be downloaded from the Shire of Pingelly website at www.pingelly.wa.gov.au.



14 OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Adoption of 2019/20 Budget and Fees and Charges

Summary:

To adopt the 2019/20 Budget in accordance with the requirements of the *Local Government Act 1995* and other relevant legislation.

12710 Moved: Cr Hodges Seconded: Cr McBurney

Recommendation and Council Decision::

That:

Part A – Municipal Fund Budget for 2019/20

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996* the council adopt the Municipal Fund Budget as contained in the attachment to this agenda and the minutes for the Shire of Pingelly for the 2019/20 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type on page 2 showing a net result for that year of – (\$740,928).
- Statement of Comprehensive Income by Program on page 3 showing a net result for that year of – (\$740,928).
- Statement of Cash Flows on Page 4.
- Rate Setting Statement on page 5 showing an amount required to be raised from rates of \$2,084,538.
- Notes to and Forming Part of the Budget on pages 6 to 33.

Carried 7:0

12711 Moved: Cr Hodges Seconded: Cr Walton-Hassell

Part B – General and Minimum Rates, Instalment Payment Arrangements

For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following general rates and minimum rates on Gross Rental and Unimproved Values.

General Rates

| | |
|----------------------|-----------------------------|
| Residential (GRV) | 12.0060 cents in the dollar |
| Commercial (GRV) | 12.0060 cents in the dollar |
| Industrial (GRV) | 12.0060 cents in the dollar |
| Townsite (GRV) | 12.0060 cents in the dollar |
| Broadacre Rural (UV) | 1.0340 cents in the dollar |

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Council Meeting Minutes



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Minimum Payments

| | |
|----------------------|-------|
| Residential (GRV) | \$900 |
| Commercial (GRV) | \$900 |
| Industrial (GRV) | \$900 |
| Townsite (GRV) | \$900 |
| Broadacre Rural (UV) | \$900 |

Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, council nominates the following due dates for the payment in full by instalments:

Full payment and 1st instalment due date 27 August 2019
2nd half instalment due date 6 January 2020

1st quarterly instalment due date 27 August 2019
2nd quarterly instalment due date 28 October 2019
3rd quarterly instalment due date 6 January 2020
4th quarterly instalment due date 9 March 2020

- Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) regulations 1996*, council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10 for each instalment after the initial instalment is paid.
- Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.
- Pursuant to section 6.51 (1) and subject to section 6.51 (4) of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*, council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

Carried 7:0

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Council Meeting Minutes



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12712 Moved: Cr Hotham

Seconded: Cr McBurney

Part C – General Fees and Charges for 2019/20

Pursuant to section 6.16 of the *Local Government Act 1995*, council adopts the Fees and charges included with the 2019/20 budget.

Amendment:

That the fee for applying for a third dog be reduced to \$100

Carried 7:0

12713 Moved: Cr Hodges

Seconded: Cr Hastings

Part D – Other Statutory Fees for 2019/20

- Pursuant to section 53 of the *Cemeteries Act 1986* council adopts the fees and charges for the Pingelly and Moorumbine cemeteries the 2019/20 budget.
- Pursuant to section 245A (8) of the *Local Government (Miscellaneous Provisions) Act 1960* the council adopts a swimming pool inspection fee of \$58.45.
- Pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, council adopt the following charges for the removal of domestic and commercial waste:
- Residential Premises including recycling 240L Refuse Bin Collected Weekly and 240L Recycling Bin Collected Fortnightly \$310 pa
- Commercial and Industrial Premises including recycling 240L Refuse Bin Collected Weekly and
- 240L Recycling Bin Collected Fortnightly \$310 pa

Carried 7:0

12714 Moved: Cr Hodges

Seconded: Cr McBurney

Pursuant to section 67 of the *Waste avoidance and Resources Recovery Act 2007*, and section 6.16 of the *Local Government Act 1995* council adopt the following charges for the deposit of domestic and commercial waste (inclusive of GST where applicable):

- | | |
|--|----------|
| • Refuse Site after Hours Access Fee (unsupervised) | \$120.00 |
| • Refuse Site after Hours Access Fee (supervised) | \$108.00 |
| • Burial of Hazardous Waste (per m ³) | \$154.00 |
| • Building Rubble (per m ³) | \$ 53.00 |
| • Green Waste – Non Residents (per m ³) | \$ 12.50 |
| • Septic Waste (per m ³) as per licence | \$ 24.00 |
| • Contaminated or unsorted mixed loads (per m ³) | \$ 83.00 |
| • Oil Disposal – Non-residential or commercial (per litre) | \$ 3.00 |

Carried 7:0

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Council Meeting Minutes



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12715 Moved: Cr Freebairn

Seconded: Cr Hastings

Part E – Elected Members Fees and Charges

- Pursuant to section 5.99 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administration) Regulations 1996*, council adopts the following annual fees for payment of elected members in lieu of individual meeting fees:
 - President \$10,000
 - Deputy President \$4,400
 - Councillors \$4,000
- Pursuant to section 5.99A of the *Local Government Act 1995* and regulations 34A and 34AA of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual allowances for elected members:
 - Phone, Fax, IT & Telecommunications \$1,000
 - Childcare actual cost of \$25 per hour or whichever is the lesser
- Pursuant to section 5.98(5) of the *Local Government Act 1995* and regulation 33 of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:
 - President \$1,200
- Pursuant to section 5.98A of the *Local Government Act 1995* and regulations 33A of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:
 - Deputy President \$300

Carried 6:1

12716 Moved: Cr McBurney

Seconded: Cr Hotham

Part F – Material Variance Reporting for 2019/20

In accordance with regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2018/19 for reporting material variances shall be 10% and \$5,000, whichever is the greater.

Carried 7:0

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Council Meeting Minutes



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12717 Moved: Cr Hotham

Seconded: Cr Walton-Hassell

Part G – Rates Exemption

That pursuant to section 6.47 of the *Local Government Act*, and in keeping with past years, the 2019/20 rates on the following properties be waived to encourage these community organisations:

- Assessment A10364 – 13 Queen Street – Apex Club of Pingelly
- Assessment A8015 – Moorumbine Rd – Church of England
- Assessment A987 – 54 Shire Street – Pingelly Aged Persons Hostel
- Assessment A11033 – 6 Somerset Street – Somerset House
- Assessment A20103 – 34 Parade Street – Pingelly CRC
- Assessment A20450 – Lot 14 Shire Street – Pingelly Cottage Homes
- Assessment A6051 – 33 Somerset Street – Pingelly Cottage Homes
- Assessment A1049 – 37-39 Brown Street – Pingelly Cottage Homes
- Assessment A9390 – 24 Shire Street – Pingelly Cottage Homes
- Assessment A6171 – 29 Review Street – Pingelly Golf Club
- Assessment A22422 – 47 Stratford Street – Pingelly Masonic Lodge Inc
- Assessment A8988 – 51-53 Stratford Street – St John Ambulance Association

Subject to eligibility of exemption being reviewed.

Carried 7:0

12718 Moved: Cr Hodges

Seconded: Cr Hotham

Part H – Early Payment Incentive Prize

That entry into the Early Payment of Rates competition be offered to ratepayers who have paid in full all rates and charges within 35 days of issue (27 August 2019) and that the draw be conducted at the 18 September 2019 Ordinary Council meeting following the close of the competition.

12719 Moved: Cr Walton-Hassell

Seconded: Cr Hastings

That entry into the Early Payment of Rates competition prizes offered be made up of:

First Prize

A \$350 Savings Account from the Pingelly Brookton Community Bank

Second Prize

\$200 cash from Matthews Realty Pty Ltd

Carried 7:0

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Council Meeting Minutes



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14.2 Major Strategic Review – Draft Strategic Community Plan, Corporate Business Plan and Long Term Financial Plan for Adoption

Summary:

This item presents the draft 2020 - 2030 Strategic Community Plan for consideration and approval for release for a four-week period of consultation.

12720 Moved: Cr Hotham

Seconded: Cr McBurney

Council Decision:

That Council:

- **Adopt the Strategic Community Plan 2019/20 to 2029/30 together with the associated Forecast Statement of Funding and Capital Works Schedules for community consultation.**
- **Approves the community consultation on the draft Strategic Community Plan to take place for a period of approximately four weeks from 19 July 2019 until Noon on 15 August 2019.**
- **Authorises the Acting Chief Executive Officer in consultation with the Shire President to make any necessary minor editorial changes or additions before publication for consultation.**

Carried 7:0

15 DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

15.2 Accounts Paid by Authority – June 2019

Summary:

Council endorsement is required for accounts made by authority for the month of June 2019.

12721 Moved: Cr Hodges

Seconded: Cr Hastings

Recommendation and Council Decision::

That Council endorse the Accounts for Payments for June 2019 as presented:

| JUNE 2019 | |
|---|--------------|
| MUNI - 117984856 | |
| EFT 6070 - 6153 | \$291,824.11 |
| CHEQUE 24673 - 24682 | \$24,621.49 |
| TRUST ACCOUNTS | |
| DEPT OF TRANSPORT - DD10602.1 - DD10652.1 | \$41,174.40 |
| TRUST FUND - 1955 - 1955 | \$200.00 |
| DIRECT DEBIT - | |
| DD10610.1 - DD10624.5 & EFT6084 - EFT6151 - Pay and Super | \$17,653.15 |
| CREDIT CARDS | |
| DD10622.1 - DD10622.1 | \$831.36 |
| GRAND TOTAL | \$376,304.51 |
| Notification | Explanation |
| Nil | N/A |

Carried 7:0

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Council Meeting Minutes



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16 DIRECTORATE OF TECHNICAL SERVICES

16.1 Sale of Surplus Equipment EOI Tender

Summary:

Council to approve the sale and disposal of surplus items through a notice of expression of interest.

12722 Moved: Cr Walton-Hassell

Seconded: Cr McBurney

Recommendation and Council Decision::

Thant Council:

- endorse the sale of surplus items by expression of interest from the Depot and Pingelly Recreation and Cultural Centre as listed in attached papers.
- accepts EOI from LR & BJ Shaddick and Son for two 40ft Sea containers of item 001 \$2,750 including GST and item 002 \$2,450 including GST, total \$5,200.00 incl GST.

Carried 7:0

16.2 Application for an Exemption for Three Dogs

Summary:

Council to consider an application for an exemption to keep three dogs at Lot 12-824 – 19 Railway Street, Pingelly.

12723 Moved: Cr McBurney

Seconded: Cr Hotham

12724

Council Decision:

That Council grant an exemption for the keeping of three dogs at 19 Railway Street subject to the following conditions:

- That the exemption be reviewed in twelve months' time to ensure that no adverse problems have been experienced as a result of the exemption.
- That Council reserve the right to withdraw the exemption at any time if any major or substantial problems are experienced prior to the review period.
- The exemption applies only to the dogs nominated by the applicant.
- Each dog must be microchipped and registered with the Shire of Pingelly within one month of Council approval.
- Upon the death or permanent removal of the nominated dogs a maximum of two dogs only will be permitted to be kept on this property.
- That the property has adequate fencing to ensure it is suitable for keeping three dogs.
- That the fee for this application be \$100.

Carried 7:0



IMPORTANT NOTICE FOR RESIDENTS TO BE FIRE READY

FIRE BREAKS/HAZARD REDUCTION WITHIN THE SHIRE OF PINGELLY MUST BE INSTALLED/COMPLETED BY 1 NOVEMBER 2019 and MAINTAINED THROUGH TO THE 29 MARCH 2020 (DEPENDING ON SEASONAL CONDITIONS)

| BLOCK SIZE | TIMEFRAME | HAZARD REDUCTION/FIREBREAK TYPE | | | HAZARD REDUCTION |
|--|---|--|---------------------------------------|---|--|
| | | MOWING | TILLAGE | CHEMICAL | |
| RESIDENTIAL under 2024m ² | First Week in August start fire hazard reduction | Mow whole block to a height of 10cm or less | N/A | Check for weed type, and spray whole block | Clear around all buildings & remove or burn any tree branches and other garden refuse. |
| | End of August | Maintain mowing of your property | N/A | Check for fresh weed growth and re-spray | Remove or burn any tree branches and other garden refuse. |
| RESIDENTIAL over 2024m ² | First Week in August start fire hazard reduction | Mowing entire block to height of 10cm or less | Install mineral earth fire breaks | Chemically spray fire breaks | Clear around all buildings & remove or burn any tree branches and other garden refuse. |
| | End of August | Maintain mowing of property | Re-work firebreaks if required | Check for fresh weed growth and re-spray | Remove or burn any tree branches and other garden refuse. |
| RURAL RESIDENTIAL under 2024m ² | First Week in August start fire hazard reduction | Mow whole block to a height of 10cm or less | N/A | Check for weed type, re-spray if needed | Clear around all buildings & remove or burn any tree branches and other garden refuse. |
| | End of August | Maintain mowing of property | N/A | Check for fresh weed growth and re-spray | Maintain clearance around all buildings & remove or burn any tree branches and other garden refuse. |
| RURAL RESIDENTIAL over 2024m ² up to 10000m ² | First Week in August start fire hazard reduction | Reduce height of weed growth/vegetation on property | Install mineral earth fire breaks | Chemically spray firebreak | Clear around all buildings & remove or burn any tree branches and other garden refuse. |
| | End of August | Reduce height of weed growth/vegetation on property | Re-work fire breaks if required | Check for fresh weed growth and re-spray | Maintain clearance around all buildings & remove or burn any tree branches and other garden refuse. |
| FARMING LAND | First Week in August | N/A | | | Refer to Fire Control Order Farming Land |
| ALL BLOCKS WITHIN SHIRE | 19 September – 31 October Restricted Burning Period | Restricted Burning Period all fire hazard reduction must be completed in this period (Burning Permits Required). | | | |
| | 1 November | Prohibited Burning Period all hazard reduction must be completed no extension given. | | | |