

Shire of Pingelly

Attachments

Ordinary Council Meeting
20 November 2019

Attachment 1

Council Policy



10.3 Senior Staff Designation and Appointment of Acting Chief Executive Officer

1. Purpose

- 1.1 To designate Senior Employees in accordance with Section 5.37 (1) of the Local Government Act 1995.
- 1.2 To provide for the appointment of a Senior Employee as Acting Chief Executive Officer during periods of leave, such that the continuous and efficient execution of the Shire's functions are maintained.

2 Scope

- 2.1 This policy applies to the role of Chief Executive Officer and those employees designated as Senior Employees.

3 Definitions

<u>Term</u>	<u>Meaning</u>
<u>Act</u>	<u>Local Government Act 1995</u>
<u>Council</u>	<u>The Council of the Shire of Pingelly</u>
<u>Leave</u>	<u>Annual, long service or personal leave</u>

4 Policy Statement

- 4.1 In accordance with Section 5.37(1) of the Act, a local government may designate employees or persons belonging to a class of employees to be Senior Employees.
- 4.2 In accordance with Section 5.37(2) of the Act, the Chief Executive Officer is to inform the Council of each proposal to employ or dismiss a Senior Employee.
- 4.3 The Senior Employees of the Shire are designated as:
 - a. Director Corporate and Community Services; and
 - b. Director Technical Services.
- 4.4 Council recognises that the appointment of Senior Employees to the role of Acting Chief Executive Officer is an effective succession planning strategy, providing Senior Employees with valuable exposure to and experience in the functions of a Chief Executive Officer.
- 4.5 In accordance with the requirements of the Local Government Act 1995, section 5.36(2)(a), the Council has determined that the persons appointed as the permanent incumbent to the position of a Director are suitably qualified to perform the role of Acting Chief Executive Officer.
- 4.6 The Chief Executive Officer may take leave during periods that are approved by the Shire President. Senior Employees will be appointed to the role of Acting Chief Executive Officer at the discretion of the Chief Executive Officer subject to performance and dependent on availability and operational requirements.

4.7 Appointment of a Senior Employee to the role of Acting Chief Executive Officer will be determined by Council resolution:

- a. for any period exceeding four continuous weeks; or
- b. in the event that the Chief Executive Officer is incapacitated or otherwise unable to make an appointment under paragraph 2.4.

~~The following positions are designated as senior staff for the purposes of Section 5.37(1) of the Local Government Act 1995:~~

- ~~• Director Corporate and Community Services~~
- ~~• Director Technical Services~~

Adopted	19 January 2005	
Reviewed / Amended	21 April 2010 17 June 2015 16 September 2015	17 May 2017 18 July 2018

Attachment 2



SHIRE OF PINGELLY

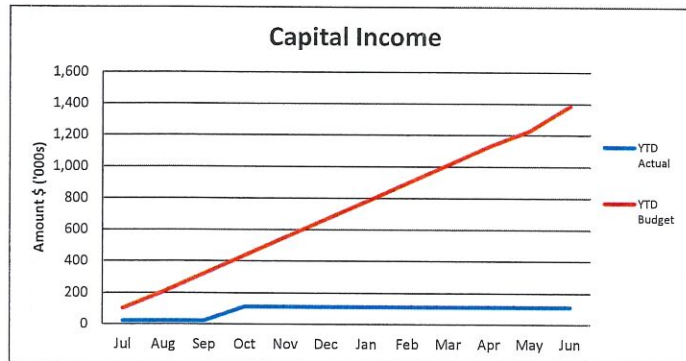
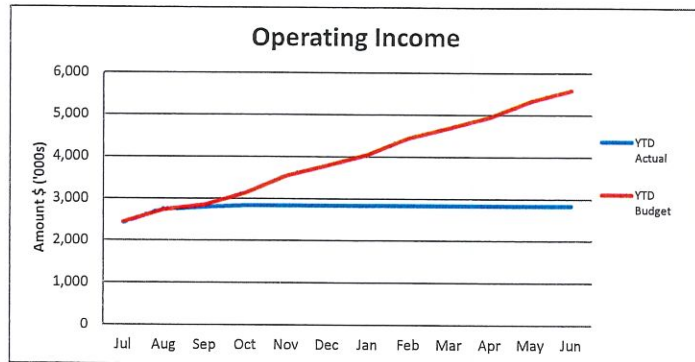
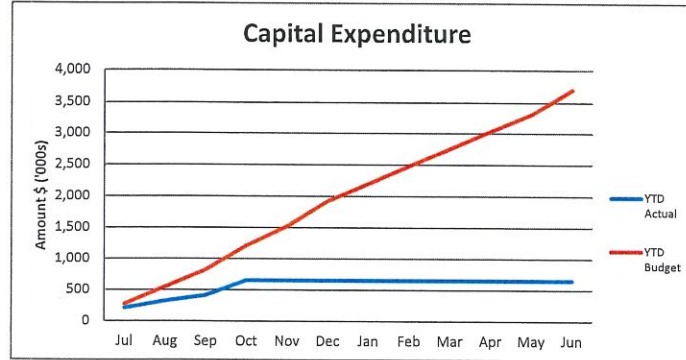
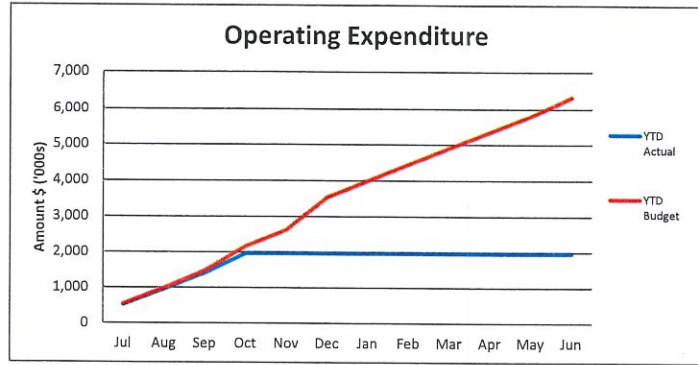
MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019

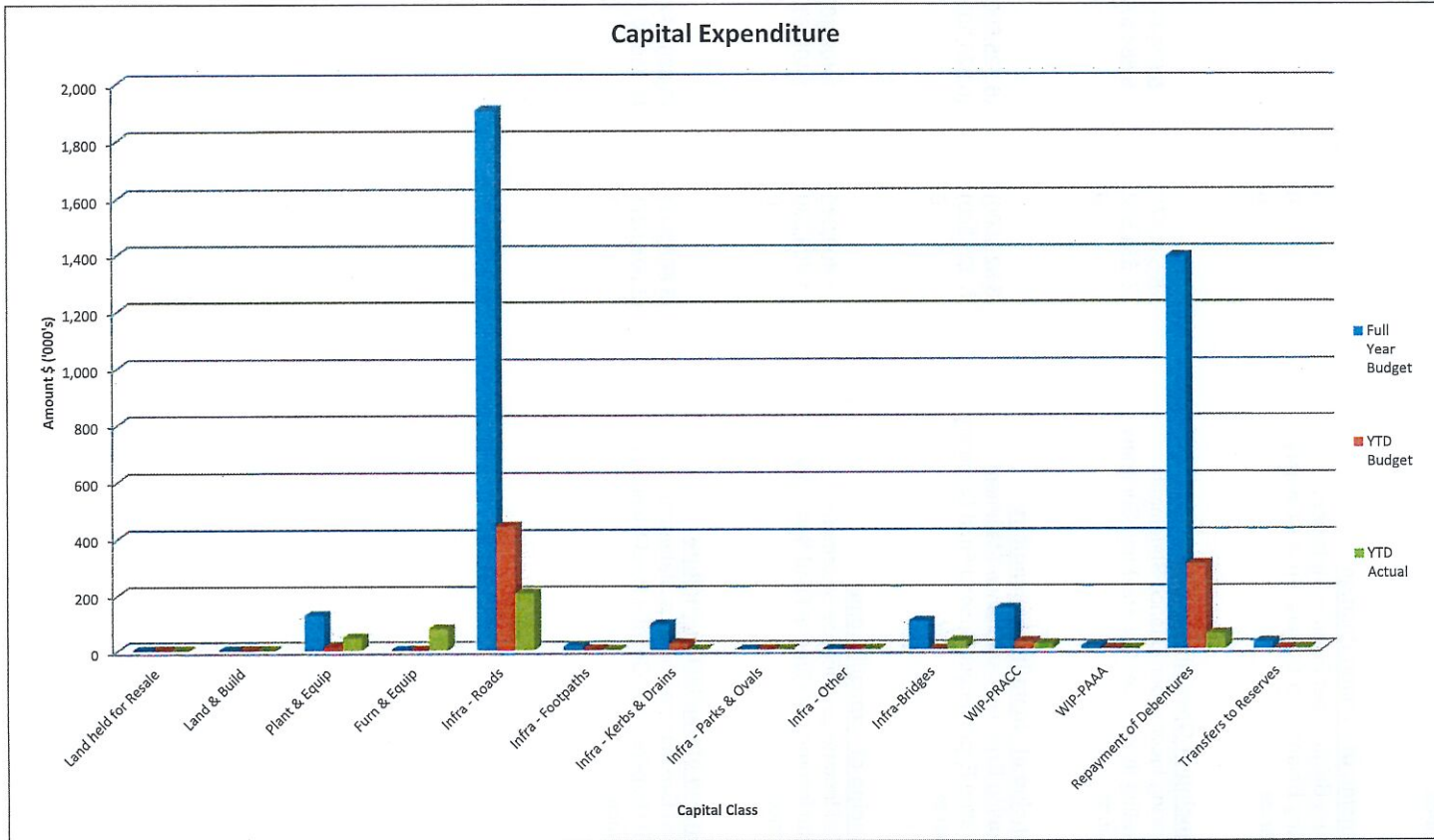
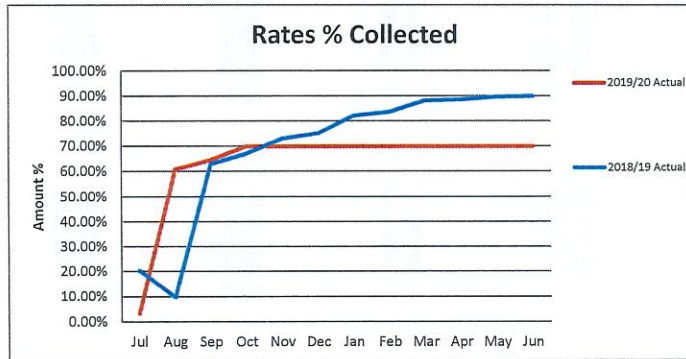
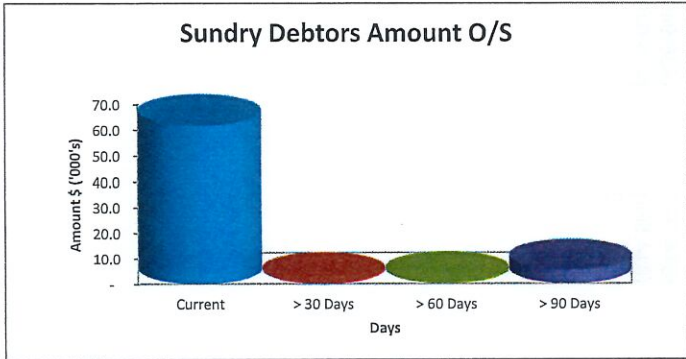
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Income and Expenditure Graphs to 30 September 2019



Other Graphs to 30 September 2019



SHIRE OF PINGELLY

Summary of Balancing Contained Within The Monthly Reports

	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	September 2019 Y-T-D Budget \$	September 2019 Actual \$
Finance Statement				
<u>Balancing to Rating Note</u>				
Rates Balance per Finance Statement	2,084,538	2,084,538	2,084,924	2,092,613
Balance per Note 6 (Rating Information)	2,084,538	2,084,538	2,084,924	2,092,614
Variance	0	0	0	(1)
<u>Balancing of Closing Position</u>				
Closing Balance per Finance Statement	0	0	1,827,690	2,034,078
Closing Balance per General Fund Summary	0	0	1,827,690	2,034,078
Variance	0	0	0	0
<u>Balancing of Operating Income</u>				
Operating Income per Finance Statement	5,584,572	5,584,572	2,849,450	2,791,889
Operating Income per General Fund Summary	5,584,572	5,584,572	2,849,450	2,791,890
Variance	0	0	0	(1)
<u>Balancing of Operating Expenditure</u>				
Operating Expense per Finance Statement	(6,325,500)	(6,325,500)	(1,465,479)	(1,398,932)
Operating Expense per General Fund Summary	(6,325,500)	(6,325,500)	(1,465,479)	(1,398,934)
Variance	0	0	0	2
<u>Balancing of Capital Income</u>				
Capital Income per Finance Statement	1,409,380	1,409,380	320,356	30,197
Capital Income per General Fund Summary	1,409,380	1,409,380	320,356	30,196
Variance	0	0	0	0
<u>Balancing of Capital Expenditure</u>				
Capital Expense per Finance Statement	(3,808,527)	(3,808,527)	(814,567)	(436,946)
Capital Expense per General Fund Summary	(3,808,527)	(3,808,527)	(814,567)	(436,946)
Variance	0	0	0	0

SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019

	NOTE	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	September 2019 Y-T-D Budget \$	September 2019 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating								
Revenues/Sources								
Governance		38,385	38,385	9,537	21,155	11,618	121.82%	▲
General Purpose Funding		657,707	657,707	179,279	150,781	(28,498)	(15.90%)	▼
Law, Order, Public Safety		70,802	70,802	912	(937)	(1,849)	(202.74%)	
Health		1,636	1,636	405	345	(60)	(14.81%)	
Education and Welfare		28,425	28,425	6,780	7,042	262	3.86%	
Housing		0	0	0	0	0	0.00%	
Community Amenities		211,850	211,850	175,020	170,099	(4,921)	(2.81%)	
Recreation and Culture		57,285	57,285	7,950	1,279	(6,671)	(83.91%)	▼
Transport		2,336,897	2,336,897	360,397	303,864	(56,533)	(15.69%)	▼
Economic Services		45,820	45,820	11,448	29,070	17,622	153.93%	▲
Other Property and Services		51,227	51,227	12,798	16,577	3,779	29.53%	▲
		<u>3,500,034</u>	<u>3,500,034</u>	<u>764,526</u>	<u>699,275</u>	<u>(65,251)</u>	<u>(8.53%)</u>	
(Expenses)/(Applications)								
Governance		(669,607)	(669,607)	(92,774)	(166,424)	(73,650)	(79.39%)	▲
General Purpose Funding		(198,531)	(198,531)	(48,885)	(38,103)	10,782	22.06%	▼
Law, Order, Public Safety		(236,557)	(236,557)	(63,747)	(70,396)	(6,649)	(10.43%)	▲
Health		(140,955)	(140,955)	(35,363)	(33,365)	1,998	5.65%	
Education and Welfare		(119,363)	(119,363)	(26,633)	(18,116)	8,517	31.98%	▼
Community Amenities		(417,533)	(417,533)	(87,054)	(76,527)	10,527	12.09%	▼
Recreation & Culture		(1,383,936)	(1,383,936)	(286,971)	(290,925)	(3,954)	(1.38%)	
Transport		(2,817,866)	(2,817,866)	(711,657)	(596,013)	115,644	16.25%	▼
Economic Services		(314,988)	(314,988)	(73,722)	(71,604)	2,118	2.87%	
Other Property and Services		(26,164)	(26,164)	(38,673)	(37,459)	1,214	3%	
		<u>(6,325,500)</u>	<u>(6,325,500)</u>	<u>(1,465,479)</u>	<u>(1,398,932)</u>	<u>66,547</u>	<u>(4.54%)</u>	
Net Operating Result Excluding Rates		(2,825,466)	(2,825,466)	(700,953)	(699,657)	1,296	(0.18%)	
Adjustments for Non-Cash								
(Revenue) and Expenditure								
(Profit)/Loss on Asset Disposals	2	385,719	385,719	2,391	10,388	7,997	(334.46%)	▲
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		0	0	0	0	0	0.00%	
Changes in Accounting Policy - Lease Liability		0	0	0	77,269	0	0.00%	
Adjustments in Fixed Assets		0	0	0	0	0	0.00%	
Rounding		0	0	0	0	0	0.00%	
Depreciation on Assets		2,472,000	2,472,000	617,991	642,666	24,675	(3.99%)	
Capital Revenue and (Expenditure)								
Purchase Land Held for Resale	1	0	0	0	0	0	0.00%	
Purchase of Land and Buildings	1	0	0	0	0	0	0.00%	
Purchase of Furniture & Equipment	1	0	0	0	(77,269)	(77,269)	0.00%	
Purchase of Plant & Equipment	1	(126,900)	(126,900)	(11,724)	(44,826)	(33,102)	(282.34%)	▲
Purchase of WIP - PP & E	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Roads	1	(1,903,851)	(1,903,851)	(444,369)	(206,581)	237,788	53.51%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,000)	(12,000)	(3,000)	0	3,000	100.00%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	(91,588)	(91,588)	(22,890)	0	22,890	100.00%	▼
Purchase of Infrastructure Assets - Parks & Ovals	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Bridges	1	(101,888)	(101,888)	0	(29,563)	(29,563)	0.00%	
Purchase of Infrastructure Assets - Other	1	0	0	0	0	0	0.00%	
Purchase of WIP Recreation and Culture	1	(148,464)	(148,464)	(26,553)	(17,895)	8,658	32.61%	▼
Purchase of WIP Aged Accommodation	1	(10,000)	(10,000)	(487)	0	487	100.00%	
Proceeds from Disposal of Assets	2	120,430	120,430	17,857	22,353	4,496	25.18%	
Repayment of Debentures	3	(1,389,880)	(1,389,880)	(305,544)	(54,651)	250,893	82.11%	▼
Proceeds from New Debentures	3	1,200,000	1,200,000	300,000	0	(300,000)	(100.00%)	▼
Repayment of Leases	3	0	0	0	(4,886)	(4,886)	0.00%	
Advances to Community Groups		0	0	0	0	0	0.00%	
Self-Supporting Loan Principal Income		24,300	24,300	0	7,844	7,844	0.00%	
Transfer from Restricted Asset - Unspent Loans		0	0	0	0	0	0.00%	
Transfers to Restricted Assets (Reserves)	4	(23,956)	(23,956)	0	(1,274)	(1,274)	0.00%	
Transfers from Restricted Asset (Reserves)	4	64,650	64,650	2,499	0	(2,499)	(100.00%)	
Transfers to Restricted Assets (Other)		0	0	0	0	0	0.00%	
Transfers from Restricted Asset (Other)		0	0	0	0	0	0.00%	
ADD Net Current Assets July 1 B/Fwd	5	282,356	282,356	317,548	317,548	35,192	0.00%	
LESS Net Current Assets - Unspent Grants		0	0	0	0	0		
LESS Net Current Assets Year to Date	5	0	0	1,827,690	2,034,078	206,388	(11.29%)	▼
Amount Raised from Rates		(2,084,538)	(2,084,538)	(2,084,924)	(2,092,613)	(7,689)	0.37%	

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations ▲
Below Budget Expectations ▼

SHIRE OF PINGELLY
FOR THE PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019
Report on Significant variances Greater than 10% and \$5,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

REPORTABLE OPERATING REVENUE VARIATIONS

Governance - variance below budget expectations		11,618
Lighthouse Project Grant not budgeted for YTD Actual higher than YTD Budget.(Permanent Difference)	9,000	
General Purpose Funding - variance below budget expectations		(28,498)
Movement in Excess Rates - YTD Budget nil compared to YTD Actual (Permanent Difference) EOY adj	(26,037)	
Interest on investment done quarterly and yet to be raised		
Recreation and Culture - variance above budget expectations		(6,671)
PRACC Grants YTD Actual less than YTD Budget - Dept of Sport & Rec (Timing Difference)	(11,667)	
Transport - variance above budget expectations		(56,533)
Regional Road Group funding Actual YTD received less than budget YTD (Timing Difference) Accounting Std changes Performance Obligation in Balance Sheet.	70,475	
State Blackspot Funding Actual YTD more than YTD Budget (Timing Difference)	(29,983)	
Road Projects Other Grants Actual YTD less than Budget YTD (Timing Difference)	(30,224)	
WANDRAA Funding Storm Damage - YTD Actual less than YTD Budget (Timing Difference)	(67,002)	
Economic Services - variance below budget expectations		17,622
Other Income YTD Budget Higher than YTD Actual (Timing Difference)	19,190	

REPORTABLE OPERATING EXPENSE VARIATIONS

Governance - variance above budget expectations		(73,650)
Audit fees YTD less then YTD Budget (Timing Difference) 2019 Final Audit October 2019.	21,741	
Administration Allocated more YTD Actual than YTD Budget (Timing Difference)	(91,642)	
Admin Salaries and Wages Actual YTD less than Budget YTD (Timing Difference)	16,173	
Admin Membership Actual YTD less than budget YTD (Timing Difference)	5,206	
General Purpose Funding - variance below budget expectations		10,782
Administration Allocated less YTD actual than YTD budget (Timing Difference)	7,330	
Law, Order, Public Safety - variance below budget expectations		(6,649)
Fire Fighting Expenditure - YTD Actual more than YTD Budget (Timing Difference)	(18,479)	
Education and Welfare - variances below budget expectations		8,517
Education - Depreciation YTD Actual less than Budget YTD (Timing difference)	(6,904)	
Community Amenities - variance below budget expectations		10,527
Domestic Refuse collection charges YTD Actual less than YTD Budget (Timing difference)	3,825	
Recycle Domestic Refuse collection charges YTD Actual less than YTD Budget (Timing difference)	3,537	
Refuse site maintenance YTD Actual more than YTD Budget (Timing difference)	(10,840)	
Admin Allocation - Town planning YTD Actuals less than YTD Budget (Timing Difference)	3,665	
Transport - variance below budget expectations		115,644
Road Maintenance YTD Actual more than YTD Budget (Timing Difference)	(38,204)	
Depreciation YTD Actual less than Budget YTD (Timing difference)	27,914	

REPORTABLE NON-CASH VARIATIONS

(Profit)/Loss on Asset Disposals - below budget expectations		
Webb St Block not sold/disposed YTD (Timing Difference)	-	7,997
Handover of CRC and Joint Venture Housing not occurred yet (Timing Difference)	-	

REPORTABLE CAPITAL EXPENDITURE VARIATIONS

Purchase of Plant & Equipment - below budget expectations		
Purchase of Plant & Equipment YTD Actuals above YTD Budget (Timing difference)	44,826	(33,102)
Purchase of Road Infrastructure Assets - below budget expectations		237,788
Road Infrastructure YTD Actuals less than YTD Budget (Timing Difference)		
SBS01 Capex - Sbs Bodey Street And Harper Street	41,742	
R2R21 Capex - 157 Bullaring Road Slk 26.618 Tree Roots Failure - Roads To Recovery	(3,811)	
RRG05 Wickepin Pingelly Slk 7.9-9.0	64,694	
RRG12 Capex - Rrg Bullaring Road	16,122	
RRG14 North Wandering Road	(114,476)	
Capex - 10 Shaddick Rd Realine & Regravel Slk 14.0-17.5 - Crsf Funding Project YTD Actuals higher than YTD Budget (Timing Difference)	48,996	
Repayment of Debentures - Variance below budget expectations.		250,893
Repayment of Loans YTD Actual less than YTD Budget (Timing Difference)		

REPORTABLE CAPITAL REVENUE VARIATIONS

Proceeds from New Loans		(300,000)
S/T Loan conversion to Debenture for PRACC programmed to be raised in November 2019 with WATC (Timing Difference)	(300,000)	

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019

1. ACQUISITION OF ASSETS	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	2019/20 YTD Budget \$	September 2019 YTD Actual \$
The following assets have been acquired during the period under review:				
<u>By Program</u>				
Governance				
<i>Other Governance</i>				
Capex-Right Of Use Asset Photocopier	0	0	0	77,269.09
Capex - Admin Plant Purchases	80,000	80,000	0	0.00
Education & Welfare				
<i>Other Aged & Disabled Services</i>				
Capex - Paaa Construction Community	9,000	9,000	387	0.00
Capex - Paaa Landscaping Sensory Garden	1,000	1,000	100	0.00
Recreation and Culture				
<i>Works in Progress - Recreation Centre</i>				
Capex - Pracc Architects & Consultants	4,000	4,000	400	0.00
Capex - Praac Building Construction	15,192	15,192	1,519	113.64
Capex - Pracc Carpark And Drainage	25,000	25,000	0	13,648.81
Capex - Pracc Landscaping Soft & Hard	30,000	30,000	6,312	0.00
Capex - Pracc Bowling Green	23,500	23,500	5,874	3,788.55
Capex - Pracc Footpaths	35,000	35,000	8,748	0.00

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019

	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	2019/20 YTD Budget \$	September 2019 Actual \$
1. ACQUISITION OF ASSETS (Continued)				
Transport				
<i>Construction - Roads, Bridges, Depots</i>				
Bridges Purchase - Schedule 12				
Capex - Bridge - Replace Box Culverts	101,888	101,888	0	29,563.30
Roads Construction				
Capex - Sbs Bodey Street And Harper Street	167,000	167,000	41,742	0.00
Capex - Rrg Yenellin Road Upgrade	126,235	126,235	0	0.00
Capex - Rrg Bullaring Road	64,500	64,500	16,122	0.00
Capex - Aldersyde Pingelly Road - Roads	96,016	96,016	24,000	27,811.06
Capex - Milton Road	198,000	198,000	49,494	163,970.27
Capex - Rrg Wickepin Pingelly Slk 7.9-9.0	270,000	270,000	67,494	2,800.00
Capex - Wickepin Pingelly Road - Crsf	738,100	738,100	184,521	0.00
Capex - Zig Zag Road - Crsf Funding	244,000	244,000	60,996	12,000.00
Footpaths - Construction	12,000	12,000	3,000	0.00
Rennet Street Drainage Flume	91,588	91,588	22,890	0.00
<i>Road Plant Purchases</i>				
Capex - Fuel Pods	2,500	2,500	624	0.00
Economic Services				
<i>Other Economic Services</i>				
Plant Purchase - Schedule 13	44,400	44,400	11,100	44,826.05
	<u>2,394,691</u>	<u>2,394,691</u>	<u>509,023</u>	<u>376,134.77</u>
By Class				
Land Held for Resale - Current	0	0	0	0.00
Land Held for Resale - Non Current	0	0	0	0.00
Land	0	0	0	0.00
Buildings	0	0	0	0.00
Furniture & Equipment	0	0	0	77,269.09
Plant & Equipment	126,900	126,900	11,724	44,826.05
Work in Progress - PPE	0	0	0	0.00
Infrastructure - Roads	1,903,851	1,903,851	444,369	206,581.33
Infrastructure - Footpaths	12,000	12,000	3,000	0.00
Infrastructure - Kerbs & Drains	91,588	91,588	22,890	0.00
Infrastructure - Parks & Ovals	0	0	0	0.00
Infrastructure - Bridges	101,888	101,888	0	29,563.30
Infrastructure - Other	0	0	0	0.00
Works in Progress - Recreation Centre	148,464	148,464	26,553	17,895.00
Works in Progress - Aged Care Accommodation	10,000	10,000	487	0.00
	<u>2,394,691</u>	<u>2,394,691</u>	<u>509,023</u>	<u>376,134.77</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

Asset No	By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
		2019/20 Budget	September 2019 Actual	2019/20 Budget	September 2019 Actual	2019/20 Budget	September 2019 Actual
		\$	\$	\$	\$	\$	\$
	Governance						
1037	5 Webb St (Land)	23,000	0.00	20,000	0.00	(3,000)	0.00
PCEO18	PCEO18 - CEO Vehicle	40,000	0.00	39,000	0.00	(1,000)	0.00
PCEO19	PCEO19 - CEO Vehicle	40,000	0.00	39,000	0.00	(1,000)	0.00
PCOM1	Community Car	32,000	32,740.77	22,430	22,352.73	(9,570)	(10,388.04)
10180	CRC Lot 2 (18) Parade Street-Spec Building	230,600.00	0.00	0	0.00	(230,600)	0.00
10191	CRC Lot 2 (18) Parade Street-Land	16,000.00	0.00	0	0.00	(16,000)	0.00
10173	Lot 602 (38) Sharow St Land	4,753	0.00	0	0.00	(4,753)	0.00
10174	Lot 603(36) Sharow St Land	4,753	0.00	0	0.00	(4,753)	0.00
10289A	Lot 602 (38) and Lot 603 (4 Units only)	115,043	0.00	0	0.00	(115,043)	0.00
		506,149	32,740.77	120,430	22,352.73	(385,719)	(10,388.04)

Asset No	By Class of Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2019/20 Budget	September 2019 Actual	2019/20 Budget	September 2019 Actual	2019/20 Budget	September 2019 Actual
		\$	\$	\$	\$	\$	\$
	Plant & Equipment						
PCEO18	PCEO18 - CEO Vehicle	40,000	0.00	39,000	0	(1,000)	0.00
PCEO19	PCEO19 - CEO Vehicle	40,000	0.00	39,000	0	(1,000)	0.00
PCOM1	Community Car	32,000	32,740.77	22,430	22,353	(9,570)	(10,388.04)
	Land & Buildings						
10180	CRC Lot 2 (18) Parade Street-Spec Building	230,600	0.00	0	0	(230,600)	0.00
10191	CRC Lot 2 (18) Parade Street-Land	16,000	0.00	0	0	(16,000)	0.00
10173	Lot 602 (38) Sharow St Land	4,753	0.00	0	0	(4,753)	0.00
10174	Lot 603(36) Sharow St Land	4,753	0.00	0	0	(4,753)	0.00
10289A	Lot 602 (38) and Lot 603 (4 Units only)	115,043	0.00	0	0	(115,043)	0.00
1037	5 Webb St (Land)	23,000	0.00	20,000	0.00	(3,000)	0.00
		506,149	32,740.77	120,430	22,352.73	(385,719)	(10,388.04)

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2019/20 Adopted Budget	September 2019 Actual
\$	\$
0	0.00
(385,719)	(10,388.04)
<u>(385,719)</u>	<u>(10,388.04)</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-19	New Loans		Principal Repayments			Principal Outstanding			Interest Repayments		
		2019/20 Budget \$	2019/20 Actual \$	2019/20 Budget \$	2018/19 Revised Budget	2019/20 Actual \$	2019/20 Budget \$	2019/20 Revised Budget	2019/20 Actual \$	2019/20 Budget \$	2017/18 Revised Budget	2019/20 Actual \$
Education & Welfare Loan 120 - SSL Pingelly Cottage Homes *	174,120	0	0	24,300	24,300	7,844	149,820	149,820	166,276	16,129	16,129	(59)
Recreation & Culture Loan 123 - Recreation and Cultural Centre	2,198,286			143,397	143,397	46,807	2,054,889	2,054,889	2,151,479	135,845	135,845	(246)
Loan 124 - Recreation and Cultural Centre		1,200,000	0	22,183	22,183	0	1,177,817	1,177,817	0	17,820	17,820	0
WATC Short Term Facility	1,200,000		0	1,200,000	1,200,000	0	0	0	1,200,000	29,440	29,440	7,036
	3,572,406	1,200,000	0	1,369,880	1,389,880	54,651	3,382,526	3,382,526	3,517,755	199,234	199,234	6,731

(*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-19	New Lease		Principal Repayments			Principal Outstanding			Interest Repayments		
		2019/20 Budget \$	2019/20 Actual \$	2019/20 Budget \$	2018/19 Revised Budget	2019/20 Actual \$	2019/20 Budget \$	2019/20 Revised Budget	2019/20 Actual \$	2019/20 Budget \$	2017/18 Revised Budget	2019/20 Actual \$
Administration Photocopier Lease	77,269	0	0	0	0	4,886	0	0	72,383	0	0	565

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019

	2019/20 Adopted Budget \$	September 2019 Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	35,203	35,203
Amount Set Aside / Transfer to Reserve	515	469
Amount Used / Transfer from Reserve	<u>(10,000)</u>	<u>0</u>
	<u>25,718</u>	<u>35,672</u>
(b) Plant Reserve		
Opening Balance	65,722	65,722
Amount Set Aside / Transfer to Reserve	961	348
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>66,683</u>	<u>66,070</u>
(c) Building and Recreation Reserve		
Opening Balance	3,747	3,747
Amount Set Aside / Transfer to Reserve	20,006	20
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>23,753</u>	<u>3,767</u>
(d) Electronic Equipment Reserve		
Opening Balance	3,190	3,190
Amount Set Aside / Transfer to Reserve	4	17
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>3,194</u>	<u>3,207</u>
(e) Community Bus Reserve		
Opening Balance	11,618	11,618
Amount Set Aside / Transfer to Reserve	56	62
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>11,674</u>	<u>11,680</u>
(f) Swimming Pool Reserve		
Opening Balance	51,988	51,988
Amount Set Aside / Transfer to Reserve	1,123	275
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>53,111</u>	<u>52,263</u>
(g) Joint Venture Housing Reserve		
Opening Balance	53,463	53,463
Amount Set Aside / Transfer to Reserve	1,187	0
Amount Used / Transfer from Reserve	<u>(54,650)</u>	<u>0</u>
	<u>0</u>	<u>53,463</u>
(h) Refuse Site Rehab/Closure Reserve		
Opening Balance	15,829	15,829
Amount Set Aside / Transfer to Reserve	104	84
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>15,933</u>	<u>15,913</u>
Total Cash Backed Reserves	<u><u>200,066</u></u>	<u><u>242,035</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019

	2019/20 Adopted Budget \$	September 2019 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	515	469
Plant Reserve	961	348
Building and Recreation Reserve	20,006	20
Electronic Equipment Reserve	4	17
Community Bus Reserve	56	62
Swimming Pool Reserve	1,123	275
Joint Venture Housing Reserve	1,187	0
Refuse Site Rehab/Closure Reserve	104	84
	<u>23,956</u>	<u>1,275</u>
Transfers from Reserves		
Leave Reserve	(10,000)	0
Plant Reserve	0	0
Building Reserve	0	0
Electronic Equipment Reserve	0	0
Community Bus Reserve	0	0
Swimming Pool Reserve	0	0
Joint Venture Housing Reserve	(54,650)	0
Refuse Site Rehab/Closure Reserve	0	0
	<u>(64,650)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u>(40,694)</u>	<u>1,275</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019

	2018/19 B/Fwd Per 2019/20 Budget \$	2018/19 B/Fwd Per Financial Report \$	September 2019 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	191,736	191,736	946,727
Cash - Restricted Unspent Grants	99,356	99,356	575,775
Cash - Restricted Unspent Loans	0	0	(0)
Cash - Restricted Reserves	240,760	240,760	242,034
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	180,395	180,395	827,677
Sundry Debtors	24,386	24,386	68,332
Provision for Doubtful Debts	0	0	0
Gst Receivable	21,955	21,955	12,559
Contract Asset	0	0	0
Loans - clubs/institutions	24,300	24,300	16,457
Accrued Income/Payments In Advance	0	0	0
Investments	0	0	0
Inventories	8,744	8,744	9,034
	<u>791,631</u>	<u>791,631</u>	<u>2,698,593</u>
LESS: CURRENT LIABILITIES			
Payables and Provisions (Budget Purposes Only)	0	0	-
Sundry Creditors	127	127	127
Accrued Interest On Loans	(74,614)	(74,614)	-
Accrued Salaries & Wages	(23,698)	(23,698)	-
Income In Advance	(90,981)	0	(75,519)
Gst Payable	(9,832)	(9,832)	(3,620)
Payroll Creditors	0	0	-
Contract Liabilities	0	0	-
Performance Obligation Liability	0	0	(436,579)
Prepaid Rates Liability	0	0	(7,397)
Current Lease Liability	0	0	(14,880)
Accrued Expenses	(12,406)	(68,195)	55,789
PAYG Liability	(27,512)	(27,512)	(24,966)
Other Payables	(5,299)	(5,299)	(4,840)
Current Employee Benefits Provision	(282,570)	(282,570)	(282,570)
Current Loan Liability	(1,367,697)	(1,367,697)	(1,313,046)
	<u>(1,894,482)</u>	<u>(1,859,290)</u>	<u>(2,107,502)</u>
NET CURRENT ASSET POSITION	(1,102,851)	(1,067,659)	591,091
Less: Cash - Reserves - Restricted	(240,760)	(240,760)	(242,034)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0	0
Less: Current Loans - Clubs / Institutions	(24,300)	(24,300)	(16,457)
Less: Investments	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	282,570	282,570	282,570
Add Back : Current Loan Liability	1,367,697	1,367,697	1,313,046
Add Back : Current Lease Liability	0	0	14,880
Adjustment in Accounting policies	0	0	90,981
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>282,356</u>	<u>317,548</u>	<u>2,034,078</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2019/20 Rate Revenue \$	2019/20 Interim Rates \$	2019/20 Back Rates \$	2019/20 Total Revenue \$	2019/20 Budget \$
General Rate								
GRV - Residential	0.120060	322	3,678,844	441,682	(99)	-117	441,466	439,884
GRV - Rural Residential	0.120060	66	816,816	98,067	94	14	98,175	98,067
GRV - Commercial/Industrial	0.120060	29	412,252	49,495	0	0	49,495	39,744
GRV - Townsites	0.120060	12	144,560	17,356	0	0	17,356	17,356
UV - Broadacre Rural	0.010340	247	130,804,500	1,352,519	(497)	0	1,352,022	1,352,447
Sub-Totals		676	135,856,972	1,959,119	(502)	(103)	1,958,514	1,947,498
Minimum Rates								
	Minimum \$							
GRV - Residential	900	62	96,900	55,800	0	0	55,800	55,800
GRV - Rural Residential	900	23	52,909	20,700	0	0	20,700	20,700
GRV - Commercial/Industrial	900	11	36,200	9,900	0	0	9,900	12,600
GRV - Townsites	900	8	44,160	7,200	0	0	7,200	7,200
UV - Broadacre Rural	900	45	2,753,000	40,500	0	0	40,500	40,500
Sub-Totals		149	2,983,169	134,100	0	0	134,100	136,800
Ex Gratia Rates							2,092,614	2,084,298
Movement in Excess Rates							214	240
							(26,037)	0
Total Amount of General Rates							2,066,791	2,084,538
Specified Area Rates							0	0
Total Rates							2,066,791	2,084,538

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2018/19 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019

Municipal Funds Restricted Cash - Bonds and Deposits

Detail	Balance 01-Jul-19 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Transport Licensing	0	99,611	(99,611)	0
BCITF Levy	0	0	0	0
Rates	0	0	0	0
Funds Held on Behalf of Groups	40	0	0	40
Unclaimed Monies	1,052	0	0	1,052
Builders Registration Board	0	0	0	0
Social Club	0	0	0	0
Nomination Deposits	0	160	0	160
Bond Monies (Including Key Deposits)	7,150	410	(760)	6,800
	<u>8,242</u>	<u>100,181</u>	<u>(100,371)</u>	<u>8,052</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019

8. OPERATING STATEMENT

	September 2019 Actual \$	2019/20 Revised Budget \$	2019/20 Adopted Budget \$	2018/19 Actual \$
OPERATING REVENUES				
Governance	21,155	38,385	38,385	80,098
General Purpose Funding	2,243,395	2,742,245	2,742,245	3,307,592
Law, Order, Public Safety	(937)	70,802	70,802	94,360
Health	345	1,636	1,636	1,526
Education and Welfare	7,042	28,425	28,425	12,737
Housing	0	0	0	0
Community Amenities	170,099	211,850	211,850	210,008
Recreation and Culture	1,279	57,285	57,285	735,338
Transport	303,864	2,336,897	2,336,897	938,651
Economic Services	29,070	45,820	45,820	25,394
Other Property and Services	16,577	51,227	51,227	48,273
TOTAL OPERATING REVENUE	2,791,889	5,584,572	5,584,572	5,453,978
OPERATING EXPENSES				
Governance	166,424	669,607	669,607	544,118
General Purpose Funding	38,103	198,531	198,531	174,790
Law, Order, Public Safety	70,396	236,557	236,557	232,566
Health	33,365	140,955	140,955	112,673
Education and Welfare	18,116	119,363	119,363	67,615
Housing	0	0	0	0
Community Amenities	76,527	417,533	417,533	380,608
Recreation & Culture	290,925	1,383,936	1,383,936	1,310,318
Transport	596,013	2,817,866	2,817,866	2,916,697
Economic Services	71,604	314,988	314,988	237,135
Other Property and Services	37,459	26,164	26,164	114,281
TOTAL OPERATING EXPENSE	1,398,932	6,325,500	6,325,500	6,090,801
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>1,392,957</u>	<u>(740,928)</u>	<u>(740,928)</u>	<u>(636,823)</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019

9. STATEMENT OF FINANCIAL POSITION

	September 2019 Actual \$	2018/19 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	1,764,536	531,852
Investments Current	5,000	5,000
Trade and Other Receivables	925,023	251,036
Inventories	9,034	8,744
Trust at Bank	8,052	8,242
TOTAL CURRENT ASSETS	<u>2,711,645</u>	<u>804,874</u>
NON-CURRENT ASSETS		
Other Receivables	219,278	219,278
Inventories	0	0
Property, Plant and Equipment	20,102,206	20,141,783
Infrastructure	67,192,016	67,451,711
Investments Non Current	52,551	52,551
TOTAL NON-CURRENT ASSETS	<u>87,566,051</u>	<u>87,865,323</u>
TOTAL ASSETS	<u>90,277,696</u>	<u>88,670,197</u>
CURRENT LIABILITIES		
Trade and Other Payables	511,885	209,023
Long Term Borrowings	1,313,046	1,367,697
Provisions	329,149	329,149
Trust Liability	8,052	8,242
TOTAL CURRENT LIABILITIES	<u>2,162,132</u>	<u>1,914,111</u>
NON-CURRENT LIABILITIES		
Trade and Other Payables	57,503	0
Long Term Borrowings	2,204,709	2,204,709
Provisions	96,091	96,091
TOTAL NON-CURRENT LIABILITIES	<u>2,358,303</u>	<u>2,300,800</u>
TOTAL LIABILITIES	<u>4,520,435</u>	<u>4,214,911</u>
NET ASSETS	<u>85,757,261</u>	<u>84,455,286</u>
EQUITY		
Retained Surplus	33,891,421	32,590,720
Reserves - Cash Backed	242,034	240,760
Revaluation Surplus	51,623,806	51,623,806
TOTAL EQUITY	<u>85,757,261</u>	<u>84,455,286</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019

10. FINANCIAL RATIOS

	2019 YTD	2018	2017	2016
Current Ratio	1.03	0.51	2.03	1.05
Operating Surplus Ratio	0.51	(0.74)	(0.60)	(0.72)

The above ratios are calculated as follows:

Current Ratio

$$\frac{\text{(Current Assets MINUS Restricted Assets)}}{\text{(Current Liabilities MINUS Liabilities Associated with Restricted Assets)}}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

The standard is met if the ratio is greater than 1:1 (100% or greater)

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments. This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

Below Std
Std met

NB: Ratio is currently affected by \$1.2M Short Term Borrowing recorded as a current liability.

Adjusted Current Ratio adjusting for this figure is:

** 3.64

Operating Surplus Ratio

$$\frac{\text{(Operating Revenue MINUS Operating Expense)}}{\text{(Own Source Operating Revenue)}}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Basic Standard between 1% and 15% (0.01 and 0.15)

Advanced Standard greater than > 15% (>0.15).

Below Std
Basic Std
Adv Std

SHIRE OF PINGELLY
RESTRICTED CASH RECONCILIATION
30 September 2019

Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Actual Expenditure current year 2017/18	Actual Expenditure current year 2018/19	Actual Expenditure current year 2019/20	Restricted Funds Remaining
Harper St Bodey St State Blackspot SBS01	Transport	1235	20,533.20	0.00	0.00	0.00	20,533.20
Wickepin Pingelly Road RRG05	Transport	1230	72,000.00	0.00	0.00	2,800.00	69,200.00
Yenellin Road Upgrade RRG09	Transport	1230	69,386.00	0.00	14,400.00	0.00	54,986.00
Bullaring Road RRG12	Transport	1230	57,850.40	0.00	45,000.00	0.00	12,850.40
Milton Road RRG14	Transport	1230	105,600.00	0.00	0.00	105,600.00	0.00
Aldersyde Pingelly Road	Transport	1230	0.00	0.00	0.00	0.00	0.00
Wickepin Pingelly Road CRSF5	Transport	1231	295,240.00	0.00	0.00	0.00	295,240.00
Zig Zag Road CRSF6	Transport	1231	65,066.80	0.00	0.00	12,000.00	53,066.80
Main Roads Bullaring rd Bridge Funding 18/19 c/fwd	Transport	1250	252,000.00	0.00	152,538.58	29,563.30	69,898.12
Sub Total							575,774.52
Total Restricted Grant Funds							575,774.52
Available Cash		GL/Job Account	Interest Rate				Balance
Municipal Bank	Muni Fund Bank	0111	Variable				1,521,751.61
Municipal Bank	Till Float SES	0112					50.00
Municipal Bank	Till Float	0113					200.00
Municipal Bank	Petty Cash on hand	0114					500.00
Total Cash							1,522,501.61
Less Restricted Cash							(575,774.52)
Total Unrestricted Cash							946,727.09

Attachment 3

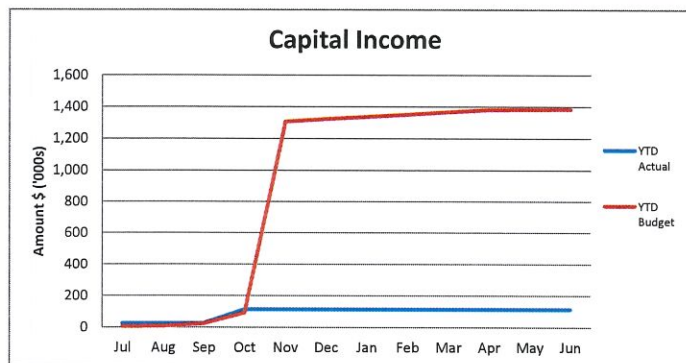
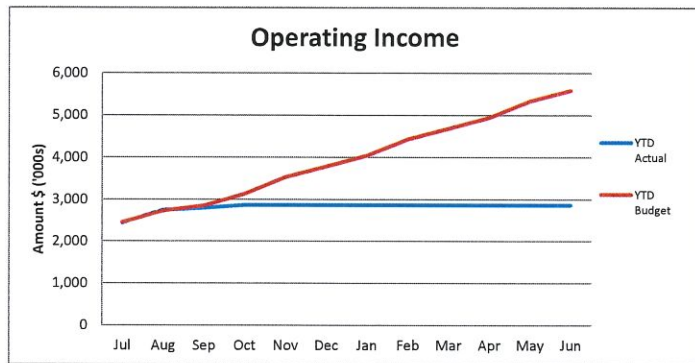
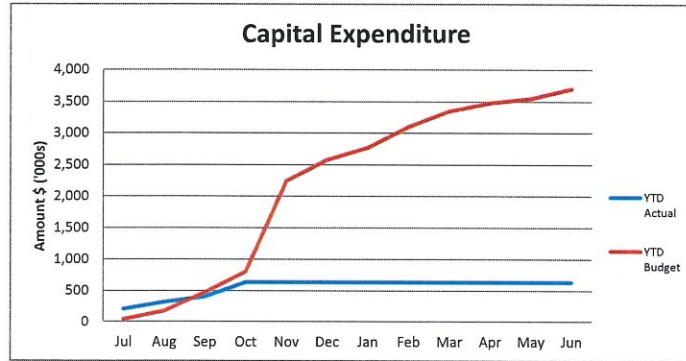
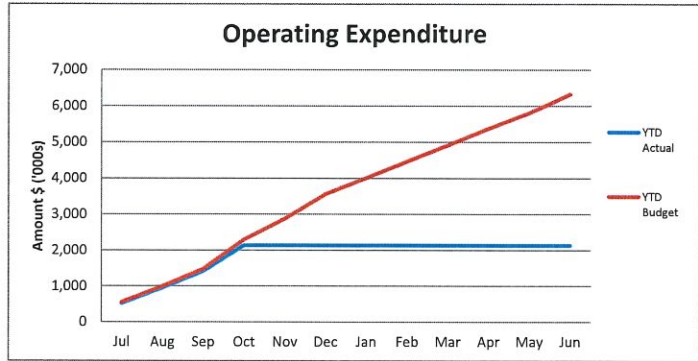


SHIRE OF PINGELLY
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

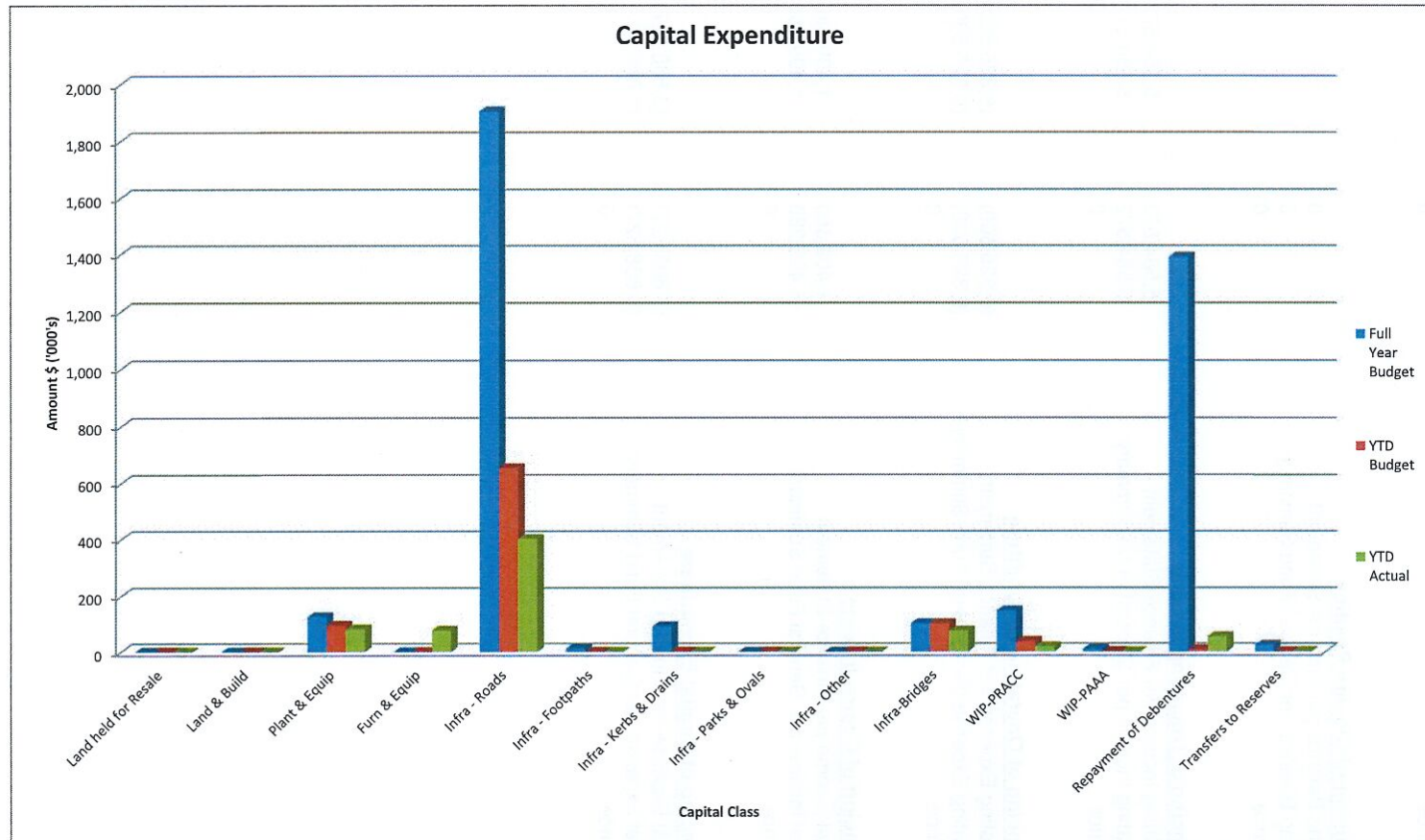
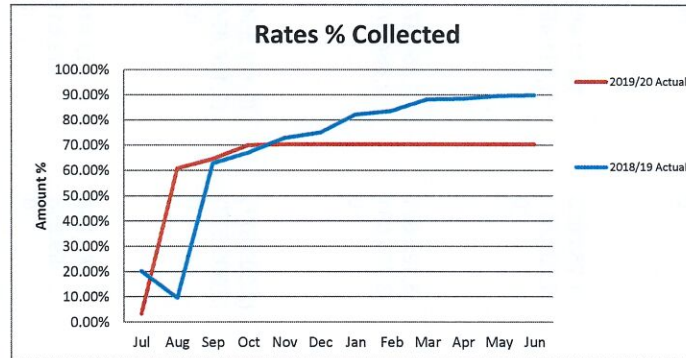
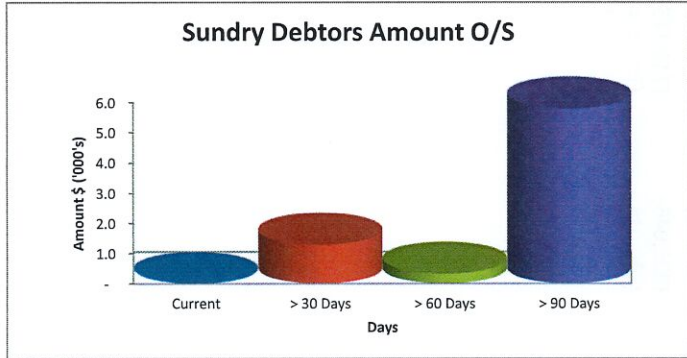
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Income and Expenditure Graphs to 31 October 2019



Other Graphs to 31 October 2019



SHIRE OF PINGELLY

Summary of Balancing Contained Within The Monthly Reports

	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	October 2019 Y-T-D Budget \$	October 2019 Actual \$
Finance Statement				
<u>Balancing to Rating Note</u>				
Rates Balance per Finance Statement	2,084,538	2,084,538	2,084,882	2,092,613
Balance per Note 6 (Rating Information)	2,084,538	2,084,538	2,084,882	2,092,614
Variance	0	0	0	(1)
<u>Balancing of Closing Position</u>				
Closing Balance per Finance Statement	0	0	1,288,833	1,511,453
Closing Balance per General Fund Summary	0	0	1,288,833	1,511,453
Variance	0	0	0	0
<u>Balancing of Operating Income</u>				
Operating Income per Finance Statement	5,584,572	5,584,572	3,125,691	2,864,372
Operating Income per General Fund Summary	5,584,572	5,584,572	3,125,691	2,864,370
Variance	0	0	0	2
<u>Balancing of Operating Expenditure</u>				
Operating Expense per Finance Statement	(6,325,500)	(6,325,500)	(2,300,877)	(2,136,854)
Operating Expense per General Fund Summary	(6,325,500)	(6,325,500)	(2,300,877)	(2,136,854)
Variance	0	0	0	(0)
<u>Balancing of Capital Income</u>				
Capital Income per Finance Statement	1,409,380	1,409,380	89,958	119,619
Capital Income per General Fund Summary	1,409,380	1,409,380	89,958	119,618
Variance	0	0	0	0
<u>Balancing of Capital Expenditure</u>				
Capital Expense per Finance Statement	(3,808,527)	(3,808,527)	(896,046)	(719,175)
Capital Expense per General Fund Summary	(3,808,527)	(3,808,527)	(896,046)	(719,174)
Variance	0	0	0	(1)

SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

	NOTE	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	October 2019 Y-T-D Budget \$	October 2019 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating								
Revenues/Sources								
Governance		38,385	38,385	12,716	24,017	11,301	88.87%	▲
General Purpose Funding		657,707	657,707	185,529	157,623	(27,906)	(15.04%)	▼
Law, Order, Public Safety		70,802	70,802	17,086	20,029	2,943	17.22%	
Health		1,636	1,636	540	345	(195)	(36.11%)	
Education and Welfare		28,425	28,425	9,040	8,042	(998)	(11.04%)	
Housing		0	0	0	0	0	0.00%	
Community Amenities		211,850	211,850	179,110	170,738	(8,372)	(4.67%)	
Recreation and Culture		57,285	57,285	12,700	1,434	(11,266)	(88.71%)	▼
Transport		2,336,897	2,336,897	591,760	339,364	(252,396)	(42.65%)	▼
Economic Services		45,820	45,820	15,264	32,305	17,041	111.64%	▲
Other Property and Services		51,227	51,227	17,064	17,861	797	4.67%	
		3,500,034	3,500,034	1,040,809	771,758	(269,051)	(25.85%)	
(Expenses)/(Applications)								
Governance		(669,607)	(669,607)	(273,059)	(257,002)	16,057	5.88%	
General Purpose Funding		(198,531)	(198,531)	(65,180)	(68,237)	(3,057)	(4.69%)	
Law, Order, Public Safety		(236,557)	(236,557)	(91,166)	(96,266)	(5,100)	(5.59%)	
Health		(140,955)	(140,955)	(47,860)	(40,679)	7,181	15.00%	▼
Education and Welfare		(119,363)	(119,363)	(36,758)	(79,279)	(42,521)	(115.68%)	▲
Community Amenities		(417,533)	(417,533)	(125,324)	(120,938)	4,386	3.50%	
Recreation & Culture		(1,383,936)	(1,383,936)	(531,407)	(505,898)	25,509	4.80%	
Transport		(2,817,866)	(2,817,866)	(958,630)	(859,201)	99,429	10.37%	▼
Economic Services		(314,988)	(314,988)	(98,722)	(101,771)	(3,049)	(3.09%)	
Other Property and Services		(26,164)	(26,164)	(72,771)	(7,563)	65,188	90%	▼
		(6,325,500)	(6,325,500)	(2,300,877)	(2,136,854)	164,023	(7.13%)	
Net Operating Result Excluding Rates		(2,825,466)	(2,825,466)	(1,260,068)	(1,365,096)	(105,028)	8.34%	
Adjustments for Non-Cash (Revenue) and Expenditure								
(Profit)/Loss on Asset Disposals	2	385,719	385,719	128,571	130,282	1,711	(1.33%)	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		0	0	0	0	0	0.00%	
Changes in Accounting Policy - Lease Liability		0	0	0	77,269	0	0.00%	
Adjustments in Fixed Assets		0	0	0	0	0	0.00%	
Rounding		0	0	0	0	0	0.00%	
Depreciation on Assets		2,472,000	2,472,000	823,988	858,393	34,405	(4.18%)	
Capital Revenue and (Expenditure)								
Purchase Land Held for Resale	1	0	0	0	0	0	0.00%	
Purchase of Land and Buildings	1	0	0	0	0	0	0.00%	
Purchase of Furniture & Equipment	1	0	0	0	(77,269)	(77,269)	0.00%	
Purchase of Plant & Equipment	1	(126,900)	(126,900)	(95,632)	(81,694)	13,938	14.57%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Roads	1	(1,903,851)	(1,903,851)	(653,628)	(403,325)	250,303	38.29%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,000)	(12,000)	0	0	0	0.00%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	(91,588)	(91,588)	0	0	0	0.00%	
Purchase of Infrastructure Assets - Parks & Ovals	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Bridges	1	(101,888)	(101,888)	(101,888)	(75,673)	26,215	25.73%	▼
Purchase of Infrastructure Assets - Other	1	0	0	0	0	0	0.00%	
Purchase of WIP Recreation and Culture	1	(148,464)	(148,464)	(36,790)	(18,765)	18,025	48.99%	▼
Purchase of WIP Aged Accommodation	1	(10,000)	(10,000)	(716)	0	716	100.00%	
Proceeds from Disposal of Assets	2	120,430	120,430	31,976	58,312	26,336	82.36%	▲
Repayment of Debentures	3	(1,389,880)	(1,389,880)	(7,392)	(54,651)	(47,259)	(639.33%)	▲
Proceeds from New Debentures	3	1,200,000	1,200,000	0	0	0	0.00%	
Repayment of Leases	3	0	0	0	(6,523)	(6,523)	0.00%	
Advances to Community Groups		0	0	0	0	0	0.00%	
Self-Supporting Loan Principal Income		24,300	24,300	0	7,844	7,844	0.00%	
Transfer from Restricted Asset - Unspent Loans		0	0	0	0	0	0.00%	
Transfers to Restricted Assets (Reserves)	4	(23,956)	(23,956)	0	(1,274)	(1,274)	0.00%	
Transfers from Restricted Asset (Reserves)	4	64,650	64,650	57,982	53,463	(4,519)	(7.79%)	
Transfers to Restricted Assets (Other)		0	0	0	0	0	0.00%	
Transfers from Restricted Asset (Other)		0	0	0	0	0	0.00%	
ADD Net Current Assets July 1 B/Fwd	5	282,356	282,356	317,548	317,548	35,192	0.00%	
Net Current Assets - Unspent Grants		0	0	0	0	0		
LESS Net Current Assets Year to Date	5	0	0	1,288,833	1,511,453	222,620	(17.27%)	▼
Amount Raised from Rates		(2,084,538)	(2,084,538)	(2,084,882)	(2,092,613)	(7,731)	0.37%	

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations

Greater than 10% and \$5,000

▲

Below Budget Expectations

Less than 10% and \$5,000

▼

SHIRE OF PINGELLY
FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019
Report on Significant variances Greater than 10% and \$5,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

REPORTABLE OPERATING REVENUE VARIATIONS		
Governance - variance below budget expectations		11,301
Lighthouse Project Grant not budgetd for YTD Actual higher than YTD Budget.(Permanent Difference)	9,000	
General Purpose Funding - variance below budget expectations		(27,906)
Penalty Interest - YTD Budget less than YTD Actual (Timing Difference)	(9,494)	
Movement in Excess Rates - YTD Budget nil compared to YTD Actual (Permanent Difference) EOY adj	(26,037)	
Recreation and Culture - variance above budget expectations		(11,266)
PRACC Grants YTD Actual less than YTD Budget - Dept of Sport & Rec (Timing Difference)	(11,667)	
Transport - variance above budget expectations		(252,396)
Regional Road Group funding Actual YTD received less than budget YTD (Timing Difference)	14,339	
Main Roads Grants funding Actual YTD less than YTD Budget (Timing Difference)	(43,024)	
Roads to Recovery funding Actual YTD received less than budget YTD (Timing Difference)	(44,309)	
State Blackspot Funding Actual YTD less than YTD Budget (Timing Difference)	(45,131)	
Road Projects Other Grants Actual YTD less than Budget YTD (Timing Difference)	(45,336)	
WANDRAA Funding Storm Damage - YTD Actual less than YTD Budget (Timing Difference)	(89,336)	
Economic Services - variance below budget expectations		17,041
Other Income Actuals YTD more than YTD Budget (Timing Difference)	17,360	
REPORTABLE OPERATING EXPENSE VARIATIONS		
Health - variance below budget expectations		7,181
Other Health - Contract Health Services YTD Actual less than YTD Budget (Timing difference).	11,664	
Education and Welfare - variances below budget expectations		(42,521)
Education - Depreciation YTD Actual less than Budget YTD (Timing difference)	(9,248)	
Transport - variance below budget expectations		99,429
Road Maintenance YTD Actual more than YTD Budget (Timing Difference)	(53,922)	
Townsite Maintenance YTD Actual more than YTD Budget (Timing Difference)	(15,133)	
Depreciation YTD Actual less than Budget YTD (Timing difference)	35,668	
Other Property and Services - variance below budget expectations		65,188
Private Works - YTD Actual higher than YTD Budget (Timing Difference)	4,648	
Salaries & Wages - Gross Salaries and Wages - YTD Actual less than YTD Budget (Timing Difference)	12,544	
REPORTABLE NON-CASH VARIATIONS		
(Profit)/Loss on Asset Disposals - below budget expectations		1,711
Handover Joint Venture Housing occurred October 2019 (Timing Difference)	120,957	
Handover of CRC Building waiting on State Revenue Stamp Duty (Timing Difference)		
REPORTABLE CAPITAL EXPENDITURE VARIATIONS		
Purchase of Plant & Equipment - below budget expectations		13,938
Purchase of Plant & Equipment YTD Actuals less than YTD Budget (Timing difference)	81,694	
Purchase of Road Infrastructure Assets - below budget expectations		250,303
Road Infrastructure YTD Actuals less than YTD Budget (Timing Difference)		
R2R21 Capex - 157 Bullaring Road - R2R over budget Wages and O/H's and POC, Mat & Cont \$1,540 over budget	(23,541)	
RRG05 Wickepin Pingelly Slk 7.9-9.0 YTD Actuals less than YTD Budget (Timing Difference)	87,192	
Capex - 10 Shaddick Rd Realine & Regravel Slk 14.0-17.5 - Crsf Funding Project YTD Actuals less than YTD Budget (Timing Difference)	42,502	
CRSF6		
Purchase of Works in Progress Assets - PRACC - above budget expectations		(18,025)
PRACC Project Expenditure YTD Actuals less than YTD Budget - (Timing Difference)	18,765	
Repayment of Debentures - Variance below budget expectations.		47,259
Repayment of Loans YTD Actual more than YTD Budget (Timing Difference)	54,651	
REPORTABLE CAPITAL REVENUE VARIATIONS		
Proceeds from Disposal of Assets - below budget expectations		26,336
Proceeds from Disposal of assets YTD Actual above YTD Budget - (Timing Difference)	58,312	

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

1. ACQUISITION OF ASSETS	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	2019/20 YTD Budget \$	October 2019 YTD Actual \$
The following assets have been acquired during the period under review:				
<u>By Program</u>				
Governance				
<i>Other Governance</i>				
Capex-Right Of Use Asset Photocopier	0	0	0	77,269.09
Capex - Admin Plant Purchases	80,000	80,000	80,000	36,867.91
Education & Welfare				
<i>Other Aged & Disabled Services</i>				
Capex - Paaa Construction Community	9,000	9,000	516	0.00
Capex - Paaa Landscaping Sensory Garden	1,000	1,000	200	0.00
Recreation and Culture				
<i>Works in Progress - Recreation Centre</i>				
Capex - Pracc Architects & Consultants	4,000	4,000	800	0.00
Capex - Praac Building Construction	15,192	15,192	3,038	113.64
Capex - Pracc Carpark And Drainage	25,000	25,000	0	13,648.81
Capex - Pracc Landscaping Soft & Hard	30,000	30,000	8,416	0.00
Capex - Pracc Bowling Green	23,500	23,500	7,832	4,658.75
Capex - Pracc Footpaths	35,000	35,000	11,664	0.00

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

1. ACQUISITION OF ASSETS (Continued)	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	2019/20 YTD Budget \$	October 2019 Actual \$
Transport				
<i>Construction - Roads, Bridges, Depots</i>				
Bridges Purchase - Schedule 12				
Capex - Bridge - Replace Box Culverts	101,888	101,888	101,888	75,672.77
Roads Construction				
Capex - Sbs Bodey Street And Harper Street	167,000	167,000	0	0.00
Capex - Rrg Yenellin Road Upgrade	126,235	126,235	0	0.00
Capex - Rrg Bullaring Road	64,500	64,500	0	0.00
Capex - Aldersyde Pingelly Road - Roads	96,016	96,016	96,016	119,556.70
Capex - Milton Road	198,000	198,000	198,000	201,470.27
Capex - Rrg Wickepin Pingelly Slk 7.9-9.0	270,000	270,000	89,992	2,800.00
Capex - Wickepin Pingelly Road - Crsf	738,100	738,100	147,620	0.00
Capex - Zig Zag Road - Crsf Funding	244,000	244,000	122,000	79,497.96
Footpaths - Construction	12,000	12,000	0	0.00
Rennet Street Drainage Flume	91,588	91,588	0	0.00
<i>Road Plant Purchases</i>				
Capex - Fuel Pods	2,500	2,500	832	0.00
Economic Services				
<i>Other Economic Services</i>				
Plant Purchase - Schedule 13	44,400	44,400	14,800	44,826.05
	<u>2,394,691</u>	<u>2,394,691</u>	<u>888,654</u>	<u>656,725.95</u>
By Class				
Land Held for Resale - Current	0	0	0	0.00
Land Held for Resale - Non Current	0	0	0	0.00
Land	0	0	0	0.00
Buildings	0	0	0	0.00
Furniture & Equipment	0	0	0	77,269.09
Plant & Equipment	126,900	126,900	95,632	81,693.96
Work in Progress - PPE	0	0	0	0.00
Infrastructure - Roads	1,903,851	1,903,851	653,628	403,324.93
Infrastructure - Footpaths	12,000	12,000	0	0.00
Infrastructure - Kerbs & Drains	91,588	91,588	0	0.00
Infrastructure - Parks & Ovals	0	0	0	0.00
Infrastructure - Bridges	101,888	101,888	101,888	75,672.77
Infrastructure - Other	0	0	0	0.00
Works in Progress - Recreation Centre	148,464	148,464	36,790	18,765.20
Works in Progress - Aged Care Accommodation	10,000	10,000	716	0.00
	<u>2,394,691</u>	<u>2,394,691</u>	<u>888,654</u>	<u>656,725.95</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

Asset No	By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
		2019/20 Budget \$	October 2019 Actual \$	2019/20 Budget \$	October 2019 Actual \$	2019/20 Budget \$	October 2019 Actual \$
	Governance						
1037	5 Webb St (Land)	23,000	0.00	20,000	0.00	(3,000)	0.00
PCEO18	PCEO18 - CEO Vehicle	40,000	34,895.42	39,000	35,958.82	(1,000)	1,063.40
PCEO19	PCEO19 - CEO Vehicle	40,000	0.00	39,000	0.00	(1,000)	0.00
PCOM1	Community Car	32,000	32,740.77	22,430	22,352.73	(9,570)	(10,388.04)
10180	CRC Lot 2 (18) Parade Street-Spec Building	230,600.00	0.00	0	0.00	(230,600)	0.00
10191	CRC Lot 2 (18) Parade Street-Land	16,000.00	0.00	0	0.00	(16,000)	0.00
10173	Lot 602 (38) Sharow St Land	4,753	4,752.80	0	0.00	(4,753)	(4,752.80)
10174	Lot 603(36) Sharow St Land	4,753	4,752.80	0	0.00	(4,753)	(4,752.80)
10289A	Lot 602 (38) and Lot 603 (4 Units only)	115,043	111,451.72	0	0.00	(115,043)	(111,451.72)
		506,149	188,593.51	120,430	58,311.55	(385,719)	(130,281.96)

Asset No	By Class of Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2019/20 Budget \$	October 2019 Actual \$	2019/20 Budget \$	October 2019 Actual \$	2019/20 Budget \$	October 2019 Actual \$
	Plant & Equipment						
PCEO18	PCEO18 - CEO Vehicle	40,000	34,895.42	39,000	35,959	(1,000)	1,063.40
PCEO19	PCEO19 - CEO Vehicle	40,000	0.00	39,000	0	(1,000)	0.00
PCOM1	Community Car	32,000	32,740.77	22,430	22,353	(9,570)	(10,388.04)
	Land & Buildings						
10180	CRC Lot 2 (18) Parade Street-Spec Building	230,600	0.00	0	0	(230,600)	0.00
10191	CRC Lot 2 (18) Parade Street-Land	16,000	0.00	0	0	(16,000)	0.00
10173	Lot 602 (38) Sharow St Land	4,753	4,752.80	0	0	(4,753)	0.00
10174	Lot 603(36) Sharow St Land	4,753	4,752.80	0	0	(4,753)	0.00
10289A	Lot 602 (38) and Lot 603 (4 Units only)	115,043	111,451.72	0	0	(115,043)	(111,451.72)
1037	5 Webb St (Land)	23,000	0.00	20,000	0.00	(3,000)	0.00
		506,149	188,593.51	120,430	58,311.55	(385,719)	(120,776.36)

Summary

Profit on Asset Disposals	0	1,063.40
Loss on Asset Disposals	(385,719)	(131,345.36)
	<u>(385,719)</u>	<u>(130,281.96)</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-19	New Loans		Principal Repayments			Principal Outstanding			Interest Repayments		
		2019/20 Budget \$	2019/20 Actual \$	2019/20 Budget \$	2018/19 Revised Budget	2019/20 Actual \$	2019/20 Budget \$	2019/20 Revised Budget	2019/20 Actual \$	2019/20 Budget \$	2017/18 Revised Budget	2019/20 Actual \$
Education & Welfare												
Loan 120 - SSL Pingelly Cottage Homes *	174,120	0	0	24,300	24,300	7,844	149,820	149,820	166,276	16,129	16,129	(59)
Recreation & Culture												
Loan 123 - Recreation and Cultural Centre	2,198,286			143,397	143,397	46,807	2,054,889	2,054,889	2,151,479	135,845	135,845	(246)
Loan 124 - Recreation and Cultural Centre		1,200,000	0	22,183	22,183	0	1,177,817	1,177,817	0	17,820	17,820	0
WATC Short Term Facility	1,200,000		0	1,200,000	1,200,000	0	0	0	1,200,000	29,440	29,440	7,036
	3,572,406	1,200,000	0	1,389,880	1,389,880	54,651	3,382,526	3,382,526	3,517,755	199,234	199,234	6,731

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-19	New Lease		Principal Repayments			Principal Outstanding			Interest Repayments		
		2019/20 Budget \$	2019/20 Actual \$	2019/20 Budget \$	2018/19 Revised Budget	2019/20 Actual \$	2019/20 Budget \$	2019/20 Revised Budget	2019/20 Actual \$	2019/20 Budget \$	2017/18 Revised Budget	2019/20 Actual \$
Administration												
Photocopier Lease	77,269	0	0	0	0	6,523	0	0	70,746	0	0	746

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

	2019/20 Adopted Budget \$	October 2019 Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	35,203	35,203
Amount Set Aside / Transfer to Reserve	515	469
Amount Used / Transfer from Reserve	(10,000)	0
	<u>25,718</u>	<u>35,672</u>
(b) Plant Reserve		
Opening Balance	65,722	65,722
Amount Set Aside / Transfer to Reserve	961	348
Amount Used / Transfer from Reserve	0	0
	<u>66,683</u>	<u>66,070</u>
(c) Building and Recreation Reserve		
Opening Balance	3,747	3,747
Amount Set Aside / Transfer to Reserve	20,006	20
Amount Used / Transfer from Reserve	0	0
	<u>23,753</u>	<u>3,767</u>
(d) Electronic Equipment Reserve		
Opening Balance	3,190	3,190
Amount Set Aside / Transfer to Reserve	4	17
Amount Used / Transfer from Reserve	0	0
	<u>3,194</u>	<u>3,207</u>
(e) Community Bus Reserve		
Opening Balance	11,618	11,618
Amount Set Aside / Transfer to Reserve	56	62
Amount Used / Transfer from Reserve	0	0
	<u>11,674</u>	<u>11,680</u>
(f) Swimming Pool Reserve		
Opening Balance	51,988	51,988
Amount Set Aside / Transfer to Reserve	1,123	275
Amount Used / Transfer from Reserve	0	0
	<u>53,111</u>	<u>52,263</u>
(g) Joint Venture Housing Reserve		
Opening Balance	53,463	53,463
Amount Set Aside / Transfer to Reserve	1,187	0
Amount Used / Transfer from Reserve	(54,650)	(53,463)
	<u>0</u>	<u>0</u>
(h) Refuse Site Rehab/Closure Reserve		
Opening Balance	15,829	15,829
Amount Set Aside / Transfer to Reserve	104	84
Amount Used / Transfer from Reserve	0	0
	<u>15,933</u>	<u>15,913</u>
Total Cash Backed Reserves	<u>200,066</u>	<u>188,572</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

	2019/20 Adopted Budget \$	October 2019 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	515	469
Plant Reserve	961	348
Building and Recreation Reserve	20,006	20
Electronic Equipment Reserve	4	17
Community Bus Reserve	56	62
Swimming Pool Reserve	1,123	275
Joint Venture Housing Reserve	1,187	0
Refuse Site Rehab/Closure Reserve	104	84
	<u>23,956</u>	<u>1,275</u>
Transfers from Reserves		
Leave Reserve	(10,000)	0
Plant Reserve	0	0
Building Reserve	0	0
Electronic Equipment Reserve	0	0
Community Bus Reserve	0	0
Swimming Pool Reserve	0	0
Joint Venture Housing Reserve	(54,650)	(53,463)
Refuse Site Rehab/Closure Reserve	0	0
	<u>(64,650)</u>	<u>(53,463)</u>
Total Transfer to/(from) Reserves	<u>(40,694)</u>	<u>(52,188)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

	2018/19 B/Fwd Per 2019/20 Budget \$	2018/19 B/Fwd Per Financial Report \$	October 2019 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	191,736	191,736	676,515
Cash - Restricted Unspent Grants	99,356	99,356	476,598
Cash - Restricted Unspent Loans	0	0	(0)
Cash - Restricted Reserves	240,760	240,760	188,571
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	180,395	180,395	693,534
Sundry Debtors	24,386	24,386	7,417
Provision for Doubtful Debts	0	0	0
Gst Receivable	21,955	21,955	39,092
Contract Asset	0	0	0
Loans - clubs/institutions	24,300	24,300	16,457
Accrued Income/Payments In Advance	0	0	0
Investments	0	0	0
Inventories	8,744	8,744	9,034
	<u>791,631</u>	<u>791,631</u>	<u>2,107,218</u>
LESS: CURRENT LIABILITIES			
Payables and Provisions (Budget Purposes Only)	0	0	-
Sundry Creditors	127	127	127
Accrued Interest On Loans	(74,614)	(74,614)	-
Accrued Salaries & Wages	(23,698)	(23,698)	-
Income In Advance	(90,981)	0	(75,519)
Gst Payable	(9,832)	(9,832)	(4,113)
Payroll Creditors	0	0	-
Contract Liabilities	0	0	-
Performance Obligation Liability	0	0	(401,079)
Prepaid Rates Liability	0	0	(9,428)
Current Lease Liability	0	0	(13,243)
Accrued Expenses	(12,406)	(68,195)	55,789
PAYG Liability	(27,512)	(27,512)	(42,778)
Other Payables	(5,299)	(5,299)	(4,717)
Current Employee Benefits Provision	(282,570)	(282,570)	(282,570)
Current Loan Liability	(1,367,697)	(1,367,697)	(1,313,046)
	<u>(1,894,482)</u>	<u>(1,859,290)</u>	<u>(2,090,578)</u>
NET CURRENT ASSET POSITION	(1,102,851)	(1,067,659)	16,640
Less: Cash - Reserves - Restricted	(240,760)	(240,760)	(188,571)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0	0
Less: Current Loans - Clubs / Institutions	(24,300)	(24,300)	(16,457)
Less: Investments	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	282,570	282,570	282,570
Add Back : Current Loan Liability	1,367,697	1,367,697	1,313,046
Add Back : Current Lease Liability	0	0	13,243
Adjustment in Accounting policies	0	0	90,981
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>282,356</u>	<u>317,548</u>	<u>1,511,453</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2019/20 Rate Revenue \$	2019/20 Interim Rates \$	2019/20 Back Rates \$	2019/20 Total Revenue \$	2019/20 Budget \$
General Rate								
GRV - Residential	0.120060	322	3,678,844	441,682	(99)	(117)	441,466	439,884
GRV - Rural Residential	0.120060	66	816,816	98,067	94	14	98,175	98,067
GRV - Commercial/Industrial	0.120060	29	412,252	49,495	0	0	49,495	39,744
GRV - Townsites	0.120060	12	144,560	17,356	0	0	17,356	17,356
UV - Broadacre Rural	0.010340	247	130,804,500	1,352,519	(497)	0	1,352,022	1,352,447
Sub-Totals		676	135,856,972	1,959,119	(502)	(103)	1,958,514	1,947,498
Minimum Rates	Minimum \$							
GRV - Residential	900	62	96,900	55,800	0	0	55,800	55,800
GRV - Rural Residential	900	23	52,909	20,700	0	0	20,700	20,700
GRV - Commercial/Industrial	900	11	36,200	9,900	0	0	9,900	12,600
GRV - Townsites	900	8	44,160	7,200	0	0	7,200	7,200
UV - Broadacre Rural	900	45	2,753,000	40,500	0	0	40,500	40,500
Sub-Totals		149	2,983,169	134,100	0	0	134,100	136,800
Ex Gratia Rates							2,092,614	2,084,298
Movement in Excess Rates							214	240
							(26,037)	0
Total Amount of General Rates							2,066,791	2,084,538
Specified Area Rates							0	0
Total Rates							2,066,791	2,084,538

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2018/19 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

Municipal Funds Restricted Cash - Bonds and Deposits

Detail	Balance 01-Jul-19 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Transport Licensing	0	131,235	(131,235)	0
BCITF Levy	0	0	0	0
Rates	0	0	0	0
Funds Held on Behalf of Groups	40	0	0	40
Unclaimed Monies	1,052	0	0	1,052
Builders Registration Board	0	0	0	0
Social Club	0	0	0	0
Nomination Deposits	0	160	0	160
Bond Monies (Including Key Deposits)	7,150	560	(760)	6,950
	<u>8,242</u>	<u>131,955</u>	<u>(131,995)</u>	<u>8,202</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

8. OPERATING STATEMENT

	October 2019 Actual \$	2019/20 Revised Budget \$	2019/20 Adopted Budget \$	2018/19 Actual \$
OPERATING REVENUES				
Governance	24,017	38,385	38,385	80,098
General Purpose Funding	2,250,237	2,742,245	2,742,245	3,307,592
Law, Order, Public Safety	20,029	70,802	70,802	94,360
Health	345	1,636	1,636	1,526
Education and Welfare	8,042	28,425	28,425	12,737
Housing	0	0	0	0
Community Amenities	170,738	211,850	211,850	210,008
Recreation and Culture	1,434	57,285	57,285	735,338
Transport	339,364	2,336,897	2,336,897	938,651
Economic Services	32,305	45,820	45,820	25,394
Other Property and Services	17,861	51,227	51,227	48,273
TOTAL OPERATING REVENUE	2,864,372	5,584,572	5,584,572	5,453,978
OPERATING EXPENSES				
Governance	257,002	669,607	669,607	544,118
General Purpose Funding	68,237	198,531	198,531	174,790
Law, Order, Public Safety	96,266	236,557	236,557	232,566
Health	40,679	140,955	140,955	112,673
Education and Welfare	79,279	119,363	119,363	67,615
Housing	0	0	0	0
Community Amenities	120,938	417,533	417,533	380,608
Recreation & Culture	505,898	1,383,936	1,383,936	1,310,318
Transport	859,201	2,817,866	2,817,866	2,916,697
Economic Services	101,771	314,988	314,988	237,135
Other Property and Services	7,583	26,164	26,164	114,281
TOTAL OPERATING EXPENSE	2,136,854	6,325,500	6,325,500	6,090,801
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	727,518	(740,928)	(740,928)	(636,823)

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

9. STATEMENT OF FINANCIAL POSITION

	October 2019 Actual \$	2018/19 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	1,341,684	531,852
Investments Current	5,000	5,000
Trade and Other Receivables	756,500	251,036
Inventories	9,034	8,744
Trust at Bank	8,202	8,242
TOTAL CURRENT ASSETS	2,120,420	804,874
NON-CURRENT ASSETS		
Other Receivables	219,278	219,278
Inventories	0	0
Property, Plant and Equipment	19,935,459	20,141,783
Infrastructure	67,267,774	67,451,711
Investments Non Current	52,551	52,551
TOTAL NON-CURRENT ASSETS	87,475,062	87,865,323
TOTAL ASSETS	89,595,482	88,670,197
CURRENT LIABILITIES		
Trade and Other Payables	494,961	209,023
Long Term Borrowings	1,313,046	1,367,697
Provisions	329,149	329,149
Trust Liability	8,202	8,242
TOTAL CURRENT LIABILITIES	2,145,358	1,914,111
NON-CURRENT LIABILITIES		
Trade and Other Payables	57,503	0
Long Term Borrowings	2,204,709	2,204,709
Provisions	96,091	96,091
TOTAL NON-CURRENT LIABILITIES	2,358,303	2,300,800
TOTAL LIABILITIES	4,503,661	4,214,911
NET ASSETS	85,091,821	84,455,286
EQUITY		
Retained Surplus	33,279,444	32,590,720
Reserves - Cash Backed	188,571	240,760
Revaluation Surplus	51,623,806	51,623,806
TOTAL EQUITY	85,091,821	84,455,286

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

10. FINANCIAL RATIOS

	2019 YTD	2018	2017	2016
Current Ratio	0.80	0.51	2.03	1.05
Operating Surplus Ratio	0.21	(0.74)	(0.60)	(0.72)

The above ratios are calculated as follows:

Current Ratio
$$\frac{(\text{Current Assets MINUS Restricted Assets})}{(\text{Current Liabilities MINUS Liabilities Associated with Restricted Assets})}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

Below Std

The standard is met if the ratio is greater than 1:1 (100% or greater)

Std met

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments. This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

NB: Ratio is currently affected by \$1.2M Short Term Borrowing recorded as a current liability.

Adjusted Current Ratio adjusting for this figure is: ** 2.89

Operating Surplus Ratio
$$\frac{(\text{Operating Revenue MINUS Operating Expense})}{(\text{Own Source Operating Revenue})}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Below Std

Basic Standard between 1% and 15% (0.01 and 0.15)

Basic Std

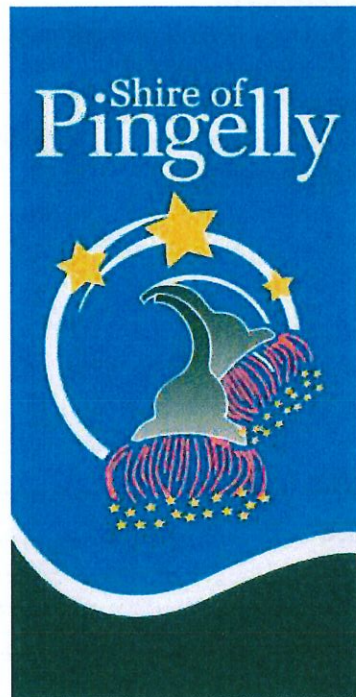
Advanced Standard greater than > 15% (>0.15).

Adv Std

SHIRE OF PINGELLY
RESTRICTED CASH RECONCILIATION
31 October 2019

Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Actual Expenditure current year 2017/18	Actual Expenditure current year 2018/19	Actual Expenditure current year 2019/20	Restricted Funds Remaining
Harper St Bodey St State Blackspot SBS01	Transport	1235	20,533.20	0.00	0.00	0.00	20,533.20
Wickepin Pingelly Road RRG05	Transport	1230	72,000.00	0.00	0.00	2,800.00	69,200.00
Yenellin Road Upgrade RRG09	Transport	1230	69,386.00	0.00	14,400.00	0.00	54,986.00
Bullaring Road RRG12	Transport	1230	57,850.40	0.00	45,000.00	0.00	12,850.40
Milton Road RRG14	Transport	1230	105,600.00	0.00	0.00	105,600.00	0.00
Aldersyde Pingelly Road	Transport	1230	0.00	0.00	0.00	0.00	0.00
Wickepin Pingelly Road CRSF5	Transport	1231	295,240.00	0.00	0.00	0.00	295,240.00
Zig Zag Road CRSF6	Transport	1231	65,066.80	0.00	0.00	65,066.80	0.00
Main Roads Bullaring rd Bridge Funding 18/19 c/fwd	Transport	1250	252,000.00	0.00	152,538.58	75,672.77	23,788.65
Sub Total							476,598.25
Total Restricted Grant Funds							476,598.25
Available Cash		GL/Job Account	Interest Rate				Balance
Municipal Bank	Muni Fund Bank	0111	Variable				1,152,362.93
Municipal Bank	Till Float SES	0112					50.00
Municipal Bank	Till Float	0113					200.00
Municipal Bank	Petty Cash on hand	0114					500.00
Total Cash							1,153,112.93
Less Restricted Cash							(476,598.25)
Total Unrestricted Cash							676,514.68

Attachment 5



Shire of Pingelly

Minutes

Bushfire Advisory Committee Meeting
8 October 2019

Minutes of the Bushfire Advisory Committee Meeting of the Shire of Pingelly held in the Council Chambers, 17 Queen Street, Pingelly on 9 October 2018.

Charter (Item 10.6 – 17 March 2010):

Is to advise Council on all matters relating to:

- the prevention, controlling and extinguishing of bush fires;
- prosecutions for breaches of the Bush Fires Act;
- the formation and de-formation of bush fire brigades;
- the co-ordination of the efforts and activities of the bush fire brigades; and
- any other matter relating to bush fire control.

Membership

- Cr D Freebairn - Member
- Cr B Hotham - Deputy
- Brigade representatives
- FCOs

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1. OPENING & ANNOUNCEMENTS

The CBFCO, Mr Rod Shaddick, declared the meeting open at 7.01 pm.

2. ATTENDANCE & APOLOGIES

2.1 Attendance

Membership	Cr D Freebairn
Deputy	Cr B Hotham
Shire of Pingelly	Mrs Julie Burton (CEO) Mrs Sheryl Squiers (AOT)
West Pingelly	Mr Adam Watts Mr Anthony Turton
Moorumbine-Noonebin	Mr Rodney Shaddick (CBFCO) Mr Brodie Cunningham
East Brigade	Mr Andrew Marshall
Pingelly Central	Mr Robert Kirk (DCBFCO) Mr Peter Narducci
DFES	Mr Paul Blechynden

2.2 Observers & Visitors

Nil

2.3. Apologies

Mr Stuart Billingham (DCCS)
Mr Darryn Watkins (DTS)
Mr M Davies (DBCA)
Mr Greg Durrell (DBCA)
Mr Andy Marshall (Acting Works Supervisor)

3. DECLARATIONS OF INTEREST

Nil

4. CONFIRMATION OF MINUTES

Minutes of the Shire of Pingelly Bushfire Advisory Committee meeting held on 9 April 2019 have been circulated.

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Recommendation:

That the Minutes of the Shire of Pingelly Bushfire Advisory Meeting held in the Council Chamber on 9 April 2019 be confirmed subject to correction of dates on items 5 and item 6.

11353 – Moved Peter Narducci,

Seconded Adam Watts

That the Minutes of the Shire of Pingelly Bushfire Advisory Committee Meeting held in the Council chamber on the 9 April 2019 be confirmed.

CARRIED 12/0

Business Arising:

Nil

5. AGENDA ITEMS

5.1 Amendments to the Bush Fires Regulations 1954 – Total Fire Ban Exemptions



Government of Western Australia
Department of Fire & Emergency Services

SHIRE OF PINGELLY	
FILE	AMM0014
DATE	01 AUG 2019
Officer	AJT
Copy to	KR193445
Our Ref: 19/110284 Your Ref: LG TFB Update	



Shire of Pingelly
Attn: Chief Executive Officer
17 Queen St
PINGELLY WA 6308

Dear Chief Executive Officer

AMENDMENTS TO THE BUSH FIRES REGULATIONS 1954 – TOTAL FIRE BAN EXEMPTIONS

On 30 August 2018, the Minister for Emergency Services approved the drafting of amendments to the *Bush Fires Regulations 1954* (BF Regulations). In essence some of the activities which required a total fire ban (TFB) exemption will be moved into regulations, so that they can be undertaken on a TFB day as long as prescribed conditions are followed. This means that the applicant will not have to formally complete an application form as previously required. The process will mirror that of other states and will reduce red tape.

Importantly the proposed amendments will not affect the existing local government functions and powers, and existing notification requirements, under the *Bush Fires Act 1954* and the BF Regulations.

It is anticipated that amendments to the *Bush Fire Regulations 1954* (BF Regulations) will come into effect before the coming bush fire season to prescribe activities to which an automatic exception will apply.

The Department of Fire and Emergency Services is finalising the BF Regulations with Parliamentary Counsel and would like to take the opportunity to ensure that we have considered any implications, or unintended consequences that these changes may have on local government.

To that effect a process document outlining the anticipated changes is attached. I encourage you to review this information and to contact Michelle Marchese, Senior Regulation and Compliance Officer on 9395 9553 or email regulation.compliance@dfes.wa.gov.au to discuss any concerns or issues you may have.

Yours sincerely

TERRI KURTIS
DIRECTOR, LEGAL POLICY AND COMPLIANCE

26 July 2019



Government of Western Australia
Department of Fire & Emergency Services



DFES
Department of Fire &
Emergency Services

AMENDMENTS TO THE *BUSH FIRES REGULATIONS 1954* – TOTAL FIRE BAN EXEMPTIONS

Total Fire Ban Exemptions not required

Currently, an application for an exemption to carry out an activity on a total fire ban (TFB) day must be made to the Department of Fire and Emergency Services (DFES) at least one month prior to commencing the activity. Once an exemption is granted, the applicant must advise both DFES and the relevant local government before carrying out the activity.

It is anticipated that amendments to the *Bush Fire Regulations 1954* (BF Regulations) will come into effect before the coming bush fire season to prescribe activities to which an automatic exception will apply.

The amendments mean that organisations that would normally have applied for a TFB exemption to carry out most activities will be allowed to carry out those activities without applying for an exemption, providing they comply with the conditions set out for each activity in the BF Regulations.

The activities **not requiring an exemption** application are listed below:

- Activities to prevent risks to the health and safety of a person or livestock
- Hot work
- Blasting
- Fireworks
- Gas flaring
- Grading and bituminising activity
- Off-road activity
- Essential services activity
- Catering activity

The mandatory conditions specified in the BF Regulations for each excepted activity must be met. These conditions will be similar to the conditions currently attached to approved exemptions.

Notification remains as follows:

- DFES must be advised of the excepted activity to be carried out between 24 hours and 30 minutes before the activity commences. Such notification will be given via an online portal on the DFES website
- The relevant local government must be advised of the excepted activity to be carried out between 24 hours and 30 minutes before the activity commences. Such notification will automatically be provided to local government upon DFES being notified
- The Department for Biodiversity, Conservation and Attractions (DBCA) must be advised between 24 hours and 30 minutes before the activity commences if the excepted activity is within 3km of any land managed by the Parks and Wildlife Service. It will be incumbent on the organisation carrying out the activity to notify DBCA

Failure of an organisation to make the required notifications will result in a breach of the *Bush Fires Act 1954* and compliance action may be taken.



Government of Western Australia
Department of Fire & Emergency Services



Total Fire Ban Exemptions required

An application for an exemption from a TFB is still required for the following activities due to the nature and risk associated:

- Programmed Hot Fire Training
- Rail Grinding
- Religious and/or Cultural Ceremonies

Any organisation that intends to conduct the above activities during a TFB day will need to apply for a TFB Exemption via the DFES website. The application will be processed and considered as per DFES TFB guidelines.

Exemptions under 25A of the *Bush Fires Act 1954*

There will be no change to the existing provisions relating to applying to DFES for an exemption under section 25A of the BF Act in relation to restricted and prohibited burning times declared by local governments.

Organisations holding current TFB exemptions that are due to expire prior to the coming fire season will be contacted and granted extensions to enable them to continue currently exempted activities until the BF Regulations amendments take effect.

DFES will deliver an extensive Education program to the community and stakeholders and undertake a compliance regime to manage the changes.

Recommended:

Information be received and discussion.

Information discussed and noted.

Paul Blechynden gave a brief report on the changes. It was asked if the public should be notified and Paul said DFES would be doing this. Rod Shaddick asked if there were many applications for exemptions previously, Paul said he would generally get 3 – 4 each season usually for road works and mine sites.

5.2 Pingelly Central Brigade Minutes 12 September 2019

Minutes of the Pingelly Central Bushfire Brigade.

Minutes of the meeting of the Pingelly Central Bushfire Brigade held at the Pingelly Fire Station on 12th September 2019.

Meeting commenced at 1930 hours.

Present:

Captain - R.A KIRK

1st Lieutenant - Karl BEARD

2nd Lieutenant - Barry KEYS.

Secretary - Peter NARDUCCI.

Fire-fighters. As recorded in the Roll Call.

Apologies. As recorded in the Roll Call.

1. Minutes.

The minutes of the previous meeting were emailed to all members and the minutes were accepted to be true and correct.

Move: Shannon Diamond

Seconded: L. Johns. Carried

2. Business Arising. Nil.

3. Correspondence

There was no inward correspondence received or outward correspondence to be endorsed.

Moved: A Narducci

Seconded: S Spencer. Carried.

4. General Business.

4.1 Appointment of Officers for the 2019/2020 year.

Members present agreed that the current officer positions remain as is for the 2019/2020 year.

Robert KIRK - Captain and DCFCO.

Karl BEARD - 1st Lieutenant.

Barry KEYS - 2nd Lieutenant.

Peter NARDUCCI - Secretary and FCO.

General Business

4.2 Station Road Fire.

A fire that commenced in a property adjoining the bushland in Station Road, Pingelly South jumped a firebreak and spread into the bushland. The fire commenced around 10.15 pm and burned through a large area of timber and nearby farm land. It was controlled by containment lines and kept under observation for several days before it was deemed to be under control. A good roll up of nearby farm fire units, Volunteer Bushfire brigades, Volunteer Fire and Rescue Services and SES provided valuable assistance in managing the blaze.

4.3 High Fire Season Light Tanker.

The High Fire Season Light Tanker which normally is stationed on a West Pingelly property was housed in the Pingelly Fire Station. The re-location of the Light Tanker worked well as crews were readily available and as a consequence, the Light Tanker attended 4 incidents and also played a big part in the Station Road fire. The Light Tanker, although housed in the Pingelly Fire Station is readily available to West Pingelly Bushfire members if the need arises.

4.4. David Gossage and ARC Rail

DCBCO Rob Kirk and FCO Peter Narducci met up with David Gossage from the Bushfire Brigades Association. David has been contracted by ARC Rail to conduct a survey of the amount of ground litter on the railway reserves, in close proximity to town areas. David explained that ARC Rail was planning to collate the information recorded from the surveys and then plan to clear existing firebreaks along the railway reserves and commence a spraying programme to reduce the amount of weed growth between the firebreaks and the railway tracks.

4.5. DFES Noxious Plant Programme.

Area Officer Paul Blechynden from Narrogin DFES office has been able to obtain the services of a contractor to carry out noxious plant removal and also the spraying of an area that was cleared last year. The contractor has cleared a large area of Tagasaste trees along the west side of Vinicombe Street and also on the north side of the Fuel Depot compound. Tagasaste trees were also removed from an area near the storage dam in Realm Street near the Aldersyde Road bushland. Weed spraying was also carried out on the Park Street blocks which were cleared of fallen timber, last year.

4.6. Advanced Bush Firefighting Course.

The Advanced Bush Firefighting Course was held at the Pingelly Fire Station with a good attendance. Rob Kirk, Karl Beard, Peter Narducci, Barry Keys, Lindsay Johns attended the course. There were also 2 fire fighters from Narrogin and 1 from the Metro area. The course was very informative and was beneficial in understanding fire behaviours, weather conditions, map reading and weather observation reports from BOM.

As there was no further business, the meeting was closed at 2115 hours.

Recommended:

Information be received.

Information received and Peter Narducci gave a brief outline on the minutes and other items.

There is a problem with the Rural 4.4 engine light staying on since new batteries installed.

New Urban tanker arrived on Friday 4 October 2019.

Fire Mitigation Services from Toodyay have carried out a noxious weed clearing program around the fuel depot site in Vinicombe Street with a 20m break.

Clearing has also been carried out in the reserve off Realm Street and the old night cart dump area creating a 20-40m buffer between this area and the properties on the northern side of Review Street. There is also a long term plan to carry out under story mulching in this area to try and create more of a parkland.

Advanced firefighting attended by VFRS members was well worth attending.

Recommended:

Information be received.

Committee noted and information received.

5.3 DFES Report

Pingelly Bush Fire Advisory Committee Meeting 2019

8 October

DFES Report, Paul Blechynden

Training

The winter training program has been busy, with new courses delivered to Bush Fire Brigades across the region including:

- AllMS Awareness (1.5-2 hrs)
- Sector Commander (2 day)
- Advance Bush Firefighting (1.5 days)
- Introduction to Structural Firefighting (1 day)

Several local governments have asked about running an awareness session (about 2 – 2.5 hours – e.g. in an evening) focusing on structural and vehicle fires.

I would like to build into this awareness session a focus on road hazards that BFB members may be exposed to when they attend bushfires & vehicle fires. This will be supported by a locally produced fact-sheet that looks at these hazards.

Please let me know if you would like to run any of these sessions.

Post-season

The conditions leading into winter 2019 were similar to those experienced in the previous year. Although the risk of fires was similar overall, the Upper Great Southern Region experienced significantly fewer burn escapes and problem bushfires. This was in part due to shires more effectively communicating their decisions and actions under Section 46 of the *Bush Fires Act 1954* to not light fires or contain existing fires.

Pre-season

Please let me know if you want to arrange a pre-bushfire season refresher, topics covered in the past include:

- Radios
- DFES support available
- Community Warnings
- Structuring up for larger fires
- Incident Weather Forecasts (previously known as spot forecasts)

Seasonal outlook

Australian Seasonal Bushfire Outlook: August 2019 has been released (attached). Although we are still quite early in the season, the report refers to the coming season:

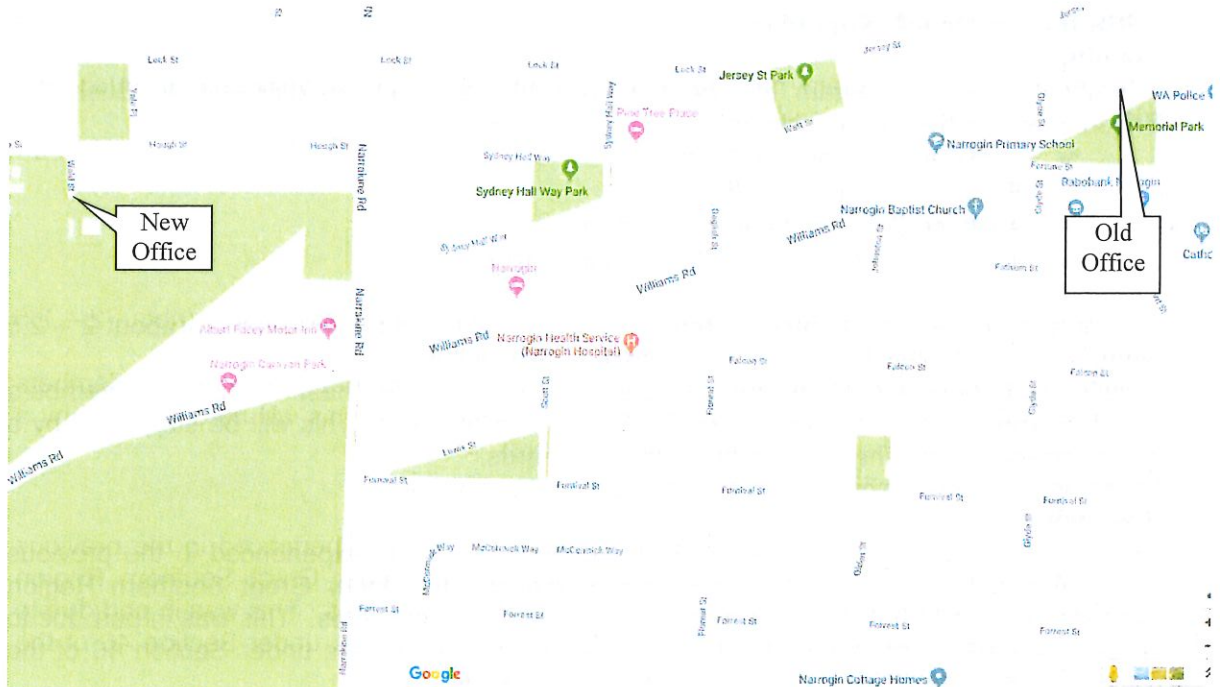
- Having the potential of being active due to the very warm & dry start to 2019.
- January – July rainfall has been very much below average for much of Australia
- Spring rainfall outlook shows a much drier than average spring for much of mainland Aust.
- The outlook for spring is for above-average maximum daytime temps for nearly all of Aust.
- Regionally the recent rain has been welcomed, however the eastern parts remain very dry for this time of year.

Regional outlook

As mentioned at the end of last bushfire season, later this year I would like to develop an Upper Great Southern Region Seasonal outlook using the advice from shires / Chief Bush Fire Control Officers with their thoughts about the coming fire season (e.g. availability of water in dams, fuel concerns and so on). This will be put together as a ground-up seasonal outlook and shared with others to improve their awareness as we come into the next fire season.

Office move.

The Narrogin DFES office has moved into the old Parks and Wildlife Regional Office at 7 Wald Street Narrogin. The old office at 10 Williams Road will be retained for training and incident management



Report received and Paul Blechynden discussed items in his report.

Paul discussed the Seasonal Outlook and the current dryness of the soil and this area is 4 weeks ahead of a normal season. Fuel loads are lighter due to the shortness of the winter and lower rainfall.

There is a BOM site for the dryness index and there is also options for the spot weather forecast and fire danger forecast.

Paul reminded FCO's to be more cautious when issuing permits for burning from now on and suggested that any permits for fire pits stipulate that a fire unit needs to be in close proximity.

Also attached to this report was a draft Road Hazards document of the risks on roads during an emergency and the procedures required to manage these risks.

5.4 DBCA Report

Report for Pingelly Shire BFAC Meeting October 2019

Prescribed Fire

Parks and Wildlife Service completed 6 of its 13 planned burns last Autumn. This included the 2 buffers in Boyagin and a burn at Tutanning Nature Reserve. In Autumn 2020 there is no burning planned at Tutanning however there is a burn planned for Boyagin. We are also looking at undertaking a prescribed burn in Weam Nature Reserve in Brookton Shire, just north of the Pingelly Shire boundary.

Reporting Bushfires to Parks and Wildlife Service

All fires effecting or threatening Parks and Wildlife Service managed lands can be reported to the Duty Officer on **9881 9200**. This number is available 7 days a week.

6 General Business

Rod Shaddick

Welcomed Julie to the Shire and the BFAC meeting wishing her all the best for her time in Pingelly.

All Brigades need to make sure PPE is up standard.

Asked all FCO's to check firebreaks in their areas to make sure they comply and report any non-compliance to AOT.

Weather stations two are operating fine but Sam's is not, this has been reported by AOT and Aquamonix are looking into it.

East Pingelly truck in Shire workshop getting serviced at present.

Suggested that initially the FCO's, Shire Staff and Brigades could look into using Whatsapp as a contact point during emergencies. This is a free messaging app.

Rob Kirk

Asked about the high season light tanker – Paul has enquired about it last week and also renewed the application 6 months ago.

Paul Blechynden

Has been sitting down with Shires and going through what can be spent through the ESL budgets and what cannot.

Paul can make himself available to do a pre-season refresher with Shire staff.

Adam Watts

Asked for his fast fill trailer to be serviced.

Asked how many water carts the Shire has and if these could be kept filled up and on standby in case of a fire emergency.

Andrew Marshall

Suggested that a water audit should be carried out on what water sources are available in case of a fire emergency. Rob suggested this should be initiated at Brigade level.

Rod asked if Andy would be able to check the Sandalwood farms fast fill trailer and tank.

Andrew commented on the lack of spraying on the road reserves and how this issue could be resolved.

Julie Burton

Asked how the volunteer numbers were holding up.

Also Julie would like to have a catch up with Rod & Rob in the next few weeks.

Sheryl Squiers

Approximately 85 reminder notices have been sent to property owners within the townsite, Pingelly Heights, Moorumbine and a few small holdings in the agriculture zone.

7. CLOSURE

The Chairman declared the meeting closed at 8.50 pm.

Next meeting will be on Tuesday 7 April 2020 at 7.00pm in the Council Chambers.

These minutes were received by Council at an Ordinary Meeting held on 20 November 2019.....

Signed

Presiding Person at the meeting at which the minutes were confirmed.