



Shire of Pingelly

Attachments

Ordinary Council Meeting
18 March 2020

DEED OF VARIATION

LOCAL GOVERNMENT HOUSE TRUST



LAW

PERTH

11 Mounts Bay Road, Perth WA 6000

Telephone (08) 9429 2222 Facsimile: (08) 9429 2434

eylawperth@au.ey.com www.ey.com

Our Ref: 4WAL / 2004 7043

THIS DEED dated the _____ day of _____ 2019

BY

WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION of Level 1, 170 Railway Parade, West Leederville in the State of Western Australia (the 'Trustee')

RECITALS

- A. By Deed of Trust undated but stamped 12 February 1980 ('Original Trust Deed') made between CHARLES WILSON TUCKEY, LYAL GORDON RICHARDSON, GORDON LAWRENCE KILPATRICK, HARRY STICKLAND and MAXWELL RAY FINLAYSON (the 'Original Trustees') and THE LOCAL GOVERNMENT ASSOCIATION OF WESTERN AUSTRALIA and the COUNTRY SHIRE COUNCILS ASSOCIATION (the 'Retired Trustees') the Original Trustees declared that they would hold the property therein referred to as the Headquarters and the monies therein referred to as the Trust Fund upon trust for the beneficiaries specified in the second schedule to the Original Deed upon the terms and conditions therein contained (the 'Original Trust').
- B. By Deed dated 2 October 1981 made between the Original Trustees and the Retired Trustees the Original Trustees retired and appointed the Retired Trustees as the trustees of the Original Trust in their place.
- C. By Deed dated 4 May 1994 (the 'New Deed') the Retired Trustees (in the New Deed referred to as THE LOCAL GOVERNMENT ASSOCIATION OF WESTERN AUSTRALIA (INC) and THE COUNTRY SHIRE COUNCILS' ASSOCIATION OF WESTERN AUSTRALIA (INC)) agreed that the proceeds from the sale of the Headquarters and the Trust Fund and the income thereof should be from 17 February 1993 held upon the terms and conditions set out in the New Deed (the 'Trust').
- D. By Deed of Variation dated 5 June 2002 the Retired Trustees varied the New Deed (collectively, the 'Trust Deed') to provide for a new Clause 22 which provides that any trustee of the Trust may retire as trustee of the Trust and appoint a new trustee to act as trustee of the Trust and that notwithstanding that the original number of trustees of the Trust was five where a corporation or incorporated association is appointed as trustee of the Trust then it shall not be obligatory to appoint more than one new trustee.
- E. By Deed dated 6 June 2002 made between the Retired Trustees and the Trustee, the Retired Trustees retired and appointed the Trustee as the trustee of the Trust.
- F. Clause 21.1 of the Trust Deed provides that the Trustees may at any time and from time to time (with the consent of not less than 75% of the Beneficiaries) by deed revoke add to or vary the trusts of the Trust Deed or declare (inter alia) any new or other powers, authorities or discretions concerning the management, control or investment of the Trust Fund upon the terms contained therein.
- G. The Trustee wishes to add to and vary the Trust Deed and declare (inter alia) new or other powers, authorities and discretions concerning the management, control or investment of the Trust Fund in accordance with the terms of this Deed.
- H. More than 75% of the Beneficiaries have consented in writing to the variations to the New Deed and the records relating to this consent will be placed with the original of this Deed.

NOW THIS DEED WITNESSES**1. DEFINITIONS AND INTERPRETATION**

In this Deed, unless the context otherwise requires:

- 1.1 a word importing the singular includes the plural and vice versa, and a word of any gender includes other genders;
- 1.2 another grammatical form of a defined word or expression has a corresponding meaning;
- 1.3 a reference to a clause, paragraph, recital, schedule or annexure is to a clause, paragraph or recital of, or schedule or annexure to, this Deed, and a reference to this Deed includes any schedule or annexure;
- 1.4 a reference to a document or instrument includes the document or instrument as varied, novated, altered, supplemented or replaced from time to time;
- 1.5 a reference to a person includes a natural person, the estate of an individual, a partnership, body corporate, the trustee of a trust (in the trustee's capacity as trustee of the trust), association, governmental or local authority or agency or other entity;
- 1.6 a reference to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
- 1.7 the meaning of general words is not limited by specific examples introduced by 'including, for example' or similar expressions;
- 1.8 Recitals A to H inclusive form part of and are included in this Deed;
- 1.9 headings are for ease of reference and do not affect interpretation;
- 1.10 'Deed' means this deed;
- 1.11 unless specified otherwise, terms which are defined in the Trust Deed and used in this Deed bear the same meanings in this Deed which are ascribed to them in the Trust Deed; and
- 1.12 in the event of any inconsistency between the provisions of the Trust Deed and the provisions of this Deed, the provisions of this Deed will prevail.

2. OPERATIVE PART

The Trustee in exercise of the power given to the Trustee by clause 21.1 of the Trust Deed and with the consent of more than 75% of the Beneficiaries hereby adds to and varies the Trust Deed and declares (inter alia) the following new or other powers authorities and discretions concerning the management, control or investment of the Trust Fund as follows:

- 2.1 delete the word "The" appearing after the words "Any trustee of the Trust may retire as trustee of the Trust." in the existing clause 22.1 and replace it with the words "Subject to clause 22.3, the";

2.2 insert after clause 22.2 the following:

“22.3 The retiring or continuing trustee shall only be entitled to appoint any new or additional trustee of the Trust with the consent of not less than 75% of the Beneficiaries.

22.4 The Beneficiaries may at any time by Special Resolution:

- (a) remove a Trustee from the office as trustee of the Trust; and
- (b) appoint such new or additional Trustee.

For the purposes of this clause 22.4, “Special Resolution” means a resolution passed or decision made by not less than 75% of the Beneficiaries.”

2.3 insert a new clause 13A as follows:

“13A **DELEGATION TO THE BOARD OF MANAGEMENT**

Unless the Beneficiaries otherwise direct (such direction to be given by not less than 75% of the Beneficiaries), the Trustees shall delegate all of the powers authorities and discretions contained in subclauses (a) to (x) of clause 12 to the Board of Management. The Trustees shall, at the direction of the Board of Management, do such things as may be necessary to give effect to the exercise of a power, authority or discretion by the Board of Management.”

3. **SEVERABILITY**

3.1 If any provision of this Deed is found by a competent authority (including without limitation a Court) to be void or unenforceable, then such finding shall not affect the other provisions of this Deed.

3.2 If making a subsequent amendment to this Deed avoids any invalidity or unenforceability of any provision of this Deed, the parties may elect to make that amendment, which shall be deemed for all purposes to be effective immediately prior to the occurrence of that invalidity or unenforceability.

4. **FURTHER ASSURANCES**

All parties shall make, execute and do all acts, deeds, documents and things and sign all documents which may reasonably be required to give full effect to this Deed, and the Trustee shall bear the costs of observing, performing and complying with this clause.

5. **COSTS**

The Trustee shall bear and pay the costs of and incidental to the preparation, execution and stamping of this Deed.

6. **RATIFICATION AND CONFIRMATION**

In all other respects the terms of the Trust Deed are hereby ratified and confirmed.

7. **PROPER LAW**

This Deed shall be governed by the laws of the State of Western Australia and the parties submit to the jurisdiction of the Courts of the State of Western Australia.

EXECUTED as a Deed

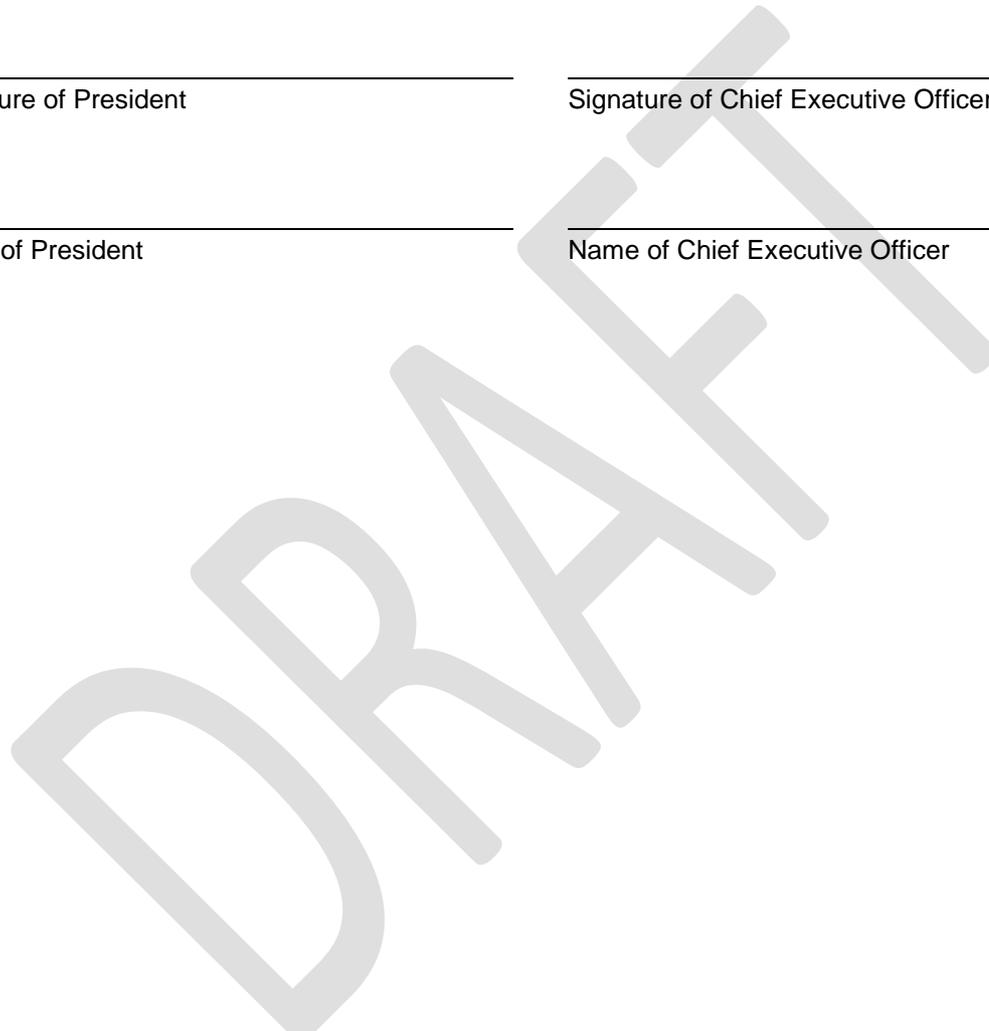
THE COMMON SEAL of **WESTERN**)
AUSTRALIAN LOCAL GOVERNMENT)
ASSOCIATION is hereunto affixed in the)
presence of:)

Signature of President

Signature of Chief Executive Officer

Name of President

Name of Chief Executive Officer



demands outgoings debts and liabilities incurred in respect of the Trust Fund.

10.2 The Trustees may subject to any law in force at the time in relation to this Deed so permitting accumulate all or any part of the income arisen or arising during an accounting period and such accumulation shall be dealt with as an accretion to the Trust Fund but so that the Trustees may at any time or times resort to all such accumulations and pay or apply the whole or any part or parts thereof as if they were income of the Trust Fund for the then current accounting period.

10.3 Subject to Clause 10.2 the Trustees may at any time at their discretion pay the whole or part of the income of the Trust Fund for any accounting period to the beneficiaries in proportion to the number of units of which they are respectively registered as holders at the last day of such accounting period.

11.0 **ADVANCEMENT OF CAPITAL**

The Trustees may at any time and from time to time set aside from the capital of the Trust Fund or raise therefrom any sum or sums of money and pay the same to the beneficiaries in proportion to the number of units in respect of which they are respectively registered at the date of each such payment for their own use and benefit. The payment of any such sum or sums of capital may be made in the same manner and subject to the same provisions as contained in Clause 10.3 in relation to the payment application or setting aside of any income of the Trust Fund.

12.0 **POWERS OF INVESTMENT AND MANAGEMENT**

The Trustees shall apply and invest the Trust Fund in any of the investments from time to time authorised by law for the investment of trust funds by trustees and in addition to and without limiting the powers authorities and discretions vested in the Trustees by law and notwithstanding the trusts hereinbefore declared shall have the following powers authorities and discretions which may be exercised by the Trustees at any time and from time to time in the

Attachment 2 Clause 12 of Trust Deed (Excerpt)

absolute and uncontrolled discretion of the Trustees in carrying out the trusts hereof:

- (a) to invest the Trust Fund and deal with manage transpose and realise the Trust Fund or any part thereof whether real or personal property with such powers in all respects as if the Trustees were the absolute owner thereof;
- (b) to purchase or otherwise acquire any investments for cash or otherwise and upon any terms and conditions and to make any such purchase or acquisition for a sum greater than the amount of the Trust Fund for the time being and to agree to pay for any such investments wholly or in part from any future moneys which may come into the Trustees' hands including dividends profits interest or other income payable in respect of any such investments;
- (c) to sell or otherwise dispose of any real or personal property or interest therein for the time being forming the whole or part of the Trust Fund by public auction tender or private treaty at such price or prices and whether for cash or on terms and generally upon any terms and conditions and to grant options for such sale or disposition as aforesaid;
- (d) (i) to borrow and raise moneys from; or
(ii) to secure by mortgage or otherwise howsoever the payment of or obligation to pay money to,

any person (including a beneficiary) upon any terms with or without security or interest;
- (e) to vary or transpose any investments and to vary the terms of or property comprised in any security;
- (f) to hold use purchase construct demolish maintain repair renovate reconstruct develop improve sell transfer convey surrender let lease exchange take and grant options or rights in alienate mortgage charge pledge reconvey release or discharge or otherwise deal with any real or personal

property PROVIDED THAT in the improvement or development of any part of the Trust Fund the Trustees shall not be bound by the limitation contained in Section 30(1)(c) of the Trustees Act and the Trustees shall not be bound to apply to any Court to exceed such limitation;

- (g) to pay out of the Trust Fund or the income thereof all costs charges and expenses of and incidental to the management of the Trust Fund or to the exercise of any power authority or discretion hereby or by law conferred on the Trustees or in carrying out or performing the trusts hereof which the Trustees may at any time incur including all taxes of whatever kind payable in respect of the Trust Fund and costs in any way connected with the preparation and execution of these presents;
- (h) to act as manager or to employ any persons (including a Trustee hereof or a unit holder) contractors managers solicitors accountants clerks workmen employees servants or agents to transact all or any business of whatever nature including the receipt and payment of money and to decide the remuneration to be allowed and paid and to pay all charges and expenses so incurred and to create or arrange any scheme or superannuation retirement benefit or pension for the benefit of any person so employed;
- (i) to partition or agree to the partition of or to subdivide or agree to the subdivision or strata title or agree to the strata-titling of any land or other property which or any interest in which may for the time being be subject to the trusts hereof and to pay any moneys by way of equality of partition;
- (j) to determine whether any real or personal property or any increase or decrease in amount number or value of any property or holdings of property or any profit loss receipt or payments from for or in connection with any real or personal property shall be treated as and credited or debited to capital or to income and generally to determine all matters as to which any doubt difficulty or question

may arise under or in relation to the execution of the trusts and powers of this Deed and every determination of the Trustees in relation to any of the matters aforesaid whether made upon a question formally or actually raised or implied in any of the acts or proceedings of the Trustees in relation to the Trust Fund shall bind all parties interested therein and shall not be objected to or questioned on any ground whatsoever;

- (k) to open accounts with any bank or building society and to operate by and in all usual ways any such accounts;
- (l) to give effectual receipts and discharges for any moneys received by or on behalf of the Trustees or otherwise relating to any of the acts matters and things provided for in these presents;
- (m) to provide and set aside out of the Trust Fund or the income thereof such sum of money as the Trustees shall consider is available or necessary for and to pay or apply the same in or towards the discharge or reduction of any encumbrance debt or other liability for the time being affecting the Trust Fund or any part thereof;
- (n) to let sub-let lease or sub-lease for any period (and including to any beneficiary) and at any rental any real or personal property comprised in the Trust Fund upon any terms conditions or covenants;
- (o) to purchase take on lease sub-lease assignment hire or otherwise acquire any estate or interest in any real or personal property for any price premium rental charge payment fee or other consideration and subject to any terms conditions and covenants;
- (p) to take such action as the Trustees shall think fit for the adequate protection of any part of the Trust Fund and to do all such other things as may be incidental to the exercise of any of the powers authorities and discretions hereby or by law conferred on the Trustees;

- (q) to take and act upon the opinion (given in writing) of a solicitor an attorney at law or counsel practising in any country where the Trust Fund or any part thereof may for the time being be or be proposed to be invested in relation to the interpretation or effect of these presents or any other document or statute or as to the administration of the trusts hereof without being liable to any of the beneficiaries in respect of any act done by the Trustees in accordance with such opinion PROVIDED THAT nothing in this provision shall prohibit or impede the Trustees from applying to any Court if it shall think fit or prohibit any unit holder from so doing;
- (r) to allow any beneficiary to occupy have custody of or use any part of the Trust Fund on any terms or conditions as to inventories repair replacement insurance outgoings or otherwise but the Trustees shall not be liable for any loss or damage which may occur to any such part of the Trust Fund during or by reason of any such occupation custody or use except insofar as such loss or damage shall be occasioned by the conscious and wilful default or neglect of the Trustees;
- (s) to permit any part of the Trust Fund to be held or registered in the name of any nominee of the Trustees and to deposit securities deeds and other documents belonging or related to the Trust Fund with any bank or solicitor;
- (t) in the event of any gift stamp or other duties fees or taxes becoming payable in any part of the world in respect of these presents or the Trust Fund or any part thereof in any circumstances to pay all or any part of such duties fees and taxes out of the Trust Fund notwithstanding that such duties fees or taxes or some part thereof are not or may not be recoverable from the Trust Fund by legal process;
- (u) to receive and accept any real or personal property by gift inter vivos or by Will or under the provisions of any other trust or otherwise from any other person as additions to the Trust Fund and to hold the same upon the trusts herein

set forth and to administer such additions under the provisions hereof;

- (v) at any time and from time to time to ascertain and fix the value of the Trust Fund in accordance with the provisions herein contained and for that purpose to engage such competent valuers or experts as the Trustees may select and the Trustees may cause the value so ascertained and fixed to be entered from time to time in a book kept for that purpose;
- (w) to appoint any date earlier than the Vesting Date to be the Vesting Date;
- (x) during an accounting period to nominate any date not more than 18 months after the date of commencement of the then current accounting period as the last day of that accounting period and thereafter the accounting period shall mean each succeeding 12 month period commencing on the day following such nominated date until the anniversary of such nominated date immediately preceding the Vesting Date and the period thereafter until the Vesting Date.

13.0 DELEGATION OF TRUSTEE POWERS

The Trustees if at any time they are more than one shall act jointly and may delegate the exercise of all or any of the powers authorities or discretions hereby or by law conferred on the Trustees:-

- (a) to the Board of Management constituted by clause 14.0 of this Deed, or
- (b) to any other person or persons,

and execute any power of attorney or other instrument necessary to effectuate such purpose.

From: [Communications](#)
To: [Julie Burton](#)
Subject: Local Government House Trust- Deed of Variation
Date: Wednesday, 19 February 2020 9:03:39 AM
Attachments: [Attachment 1 Deed of Variation.pdf](#)
[Attachment 2 Clause 12 of Trust Deed 1994.pdf](#)

Sent on behalf of WALGA CEO Nick Sloan

19 February 2020

Our Ref: NS/RM

Ms Julie Burton
Chief Executive Officer
Shire of Pingelly

Dear Ms Burton,

Re: Local Government House Trust – Deed of Variation

I am writing to seek your Council's consent by formal resolution to a variation to the Trust Deed for the Local Government House Trust (The Trust).

Shire of Pingelly is a unit holder and beneficiary to the Local Government House Trust, holding 3 unit/s as advised in WALGA's recent Quarterly Report Q4 2019.

The Trust's Board of Management is seeking to vary the Trust Deed in order to assist the Trust's income tax exempt status. As stipulated by the Deed, the Trust requires consent of at least 75 per cent of all beneficiaries in order to execute this variation.

As a beneficiary, the Shire of Pingelly is requested to consent to the enclosed Deed of Variation supported by a resolution of Council; and to communicate this consent to us in writing. Please note, we are requesting consent for the Trustee to formally execute the attached Deed of Variation – your Local Government is not required to sign the enclosed document.

Further details on the particular Deed Variations and objectives to be achieved by this variation are outlined below.

Background on the Local Government House Trust

The Local Government House Trust ("The Trust") exists primarily to provide building accommodation for the Western Australian Local Government Association. Since January 2014, the Trust has provided WALGA with accommodation at 170 Railway Parade West Leederville.

The current trust deed commenced in 1993 and was amended in 2002 to reflect the merger of the metropolitan and country associations into WALGA. The current Trust Deed pronounces WALGA as Trustee and unit holders as Beneficiaries, with the Trustee holding property and associated monies "upon Trust" and in proportion to the units provided.

Commencement date of the current deed is 17 February 1993, with a vesting date 79 years from commencement - which means that the Trust ends in 2072.

The Trust is exempt from income tax on the basis of being a State / Territory Body (STB) pursuant to *Division 1AB of the Income Tax Assessment Act 1936*.

Trust Deed Variation

Trust Deed amendments set out in the Deed of Variation are based on legal advice and are intended to assist the Trust's income tax exempt status by strengthening the position that the Trust is a State / Territory Body (STB).

Legal advice identified that the Trustee's ability to retire and appoint a new Trustee might affect the Trust's classification as a State or Territory Body (STB). This view, while based upon highly technical grounds, is a risk nonetheless.

Subsequently the Deed of Variation aims to strengthen the position that the Trust is a STB through the following amendments:

1. removing the existing Trustee's power to retire and appoint a new Trustee (Clause 2.1 and 2.2 (22.3) of the Deed of Variation)
2. enabling the beneficiaries to appoint and remove a Trustee (Clause 2.2 (22.4) of the Deed of Variation), and
3. ensuring that the Board of Management is the 'governing body' of the Trust (Clause 2.3 of the Deed of Variation)

The three proposed amendments when applied to the relevant clauses inserted by the Deed of Variation dated 5 June 2002 will subsequently read as follows (proposed amendments shown in red text):

1. Variation 2.1 amends clause 22.1 to point to additional clause:

22.1 Any Trustee of the Trust may retire as Trustee of the Trust: **The Subject to clause 22.3, the** right to appoint any new or additional trustee or trustees of the Trust is hereby vested in the retiring or continuing trustee. A corporation or incorporated association may be appointed as Trustee of the Trust.

2. Variation 2.2 inserts two new clauses:

22.3 The retiring or continuing trustee shall only be entitled to appoint any new or additional trustee of the Trust with the consent of not less than 75% of the Beneficiaries.

22.4 The Beneficiaries may at any time by Special Resolution:

- (a) remove a Trustee from the office as Trustee of the Trust;
- and
- (b) appoint such new or additional Trustee.

3. Variation 2.3 insert a new clause 13A

13A Delegation to the Board of Management

Unless the Beneficiaries otherwise direct (such direction to be given by not less than 75% of the Beneficiaries), the Trustees shall delegate all of the powers authorities and discretions contained in subclauses (a) to (x) of clause 12 to the Board of Management. The Trustees shall, at the direction of the Board of Management, do such things as may be necessary to give effect to the exercise of a power, authority or discretion by the Board of Management.

Comment

The first two amendments outlined above remove powers granted to the Trustee in the 2002 Deed Variation resulting from the merger to a single Association representing WA Local Governments. These amendments which previously facilitated the transfer of trusteeship to the then new Western Australian Local Government Association are removed, but with the clarification that any appointment must be with the consent of the beneficiaries.

The final amendment intends to confirm that power rests with the Board of Management. As the Board of Management comprises Local Governments, this satisfies the requirements of a STB for tax purposes. This amendment reflects the actual operation of the Trustee in implementing the decisions of the Board of Management whilst retaining sufficient operational discretion to place and renew investments and pay suppliers.

These amendments provide greater power to beneficiaries through the Board of Management, and as such it is anticipated they will be considered acceptable.

Thank you for your consideration of the above amendments we look forward to receiving formal consent to execute these changes via resolution of Council.

If you have any questions regarding the variations, please email Financial Controller Rick Murray at rmurray@walga.asn.au.

Yours sincerely,
Nick

Nick Sloan | Chief Executive Officer | WALGA

(p) (08) 9213 2025 | (m) 0408 941 792 | (e) nsloan@walga.asn.au

Our work regularly takes us across the State and as such WALGA would like to acknowledge the many traditional owners of the land on which we work throughout Western Australia. We pay our respects to their Elders, past, present and emerging.

This email is private and confidential. If you are not the intended recipient, please advise us by return email immediately, and delete the email and any attachments without using or disclosing the contents in any way. The views expressed in this email are those of the author, and do not represent those of the Association unless this is clearly indicated. You should scan this email and any attachments for viruses. The WA Local Government Association accepts no liability for any direct or indirect damage or loss resulting from the use of any attachments to this email.

Attachments

1. Deed of Variation – Copy for information only, this document does not require signing.
2. Clause 12 of Trust Deed 1994. (Excerpt)

Proposal | Free RV Parking Area



Introduction

The purpose of this discussion paper is to determine the level of support from the community and other stakeholders for a 72 hour free Recreational Vehicle (RV) parking area to be integrated into a parcel of land within the Pingelly townsite.

At the conclusion of the consultation, a report will be prepared for Council, presenting the feedback received, as well as any further matters that have arisen from additional research.

All views are welcome and encouraged, to consider this important opportunity to increase visitation and accommodation options within the townsite, and the benefits it may bring.

Background

Self-contained recreational vehicles are those that can contain, within the vehicle, fixed shower and toilet, sullage (grey) and black water waste (sewerage) storage, and have capacity for carrying multiple days' worth of drinking water.

In Australia, the popularity of RVs continues to grow. Where travellers were once heavily reliant on services provided by caravan parks, a shift has occurred toward larger self-contained vans, and a desire to stay in cheaper sites with less services. The drive tourism market plays a significant role in the Wheatbelt visitation numbers, and is an important contributor to local businesses.

There is currently no free RV parking within the Pingelly townsite, however, free parking areas exist in townsites to the north and south. This is likely to increase the "drive-through" status of Pingelly, in favour of other locations with free accommodation that encourage visitors to stop and explore their town and surrounding areas.

Proposal

The trial proposes allowing fully self-contained RVs to stay for up to 72 hours. Tents and vehicles that are not fully self-contained, will not be permitted to use the location. These visitors will be required to make use of the existing caravan park. Two areas within the Pingelly townsite have been identified as potentially suitable sites.

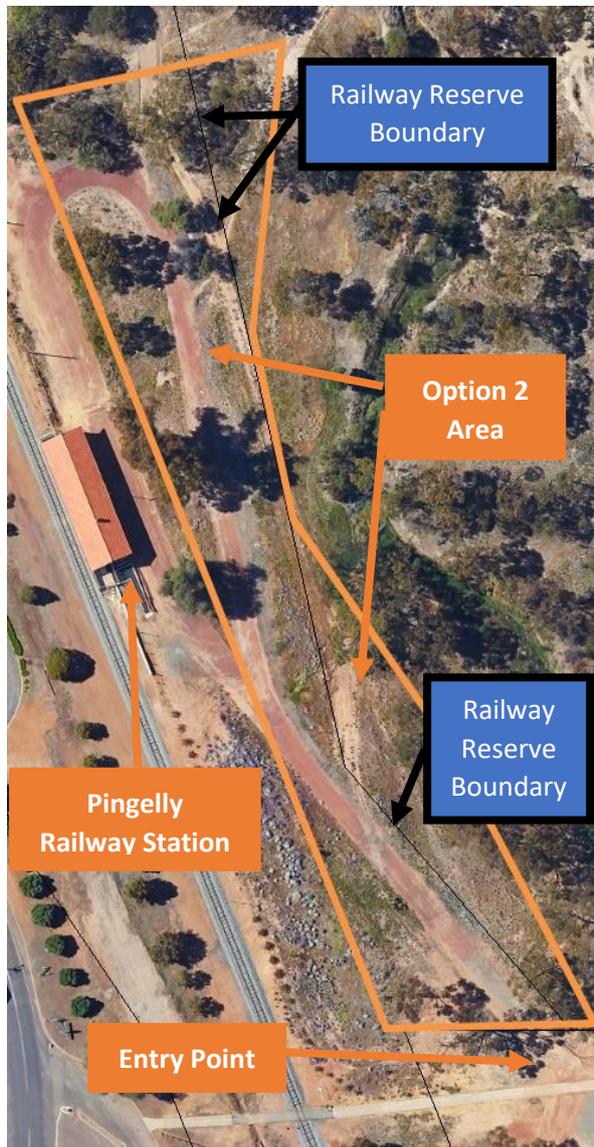
Option 1 – South of Pioneer Park



Proposal | Free RV Parking Area



Option 2 – Adjacent to Pingelly Railway Station



Analysis of options:

- Both sites are in relatively close proximity to the town centre, with Option 1 being closer to the existing dump point at the caravan park.
- Option 2 would require negotiations to occur with the Public Transport Authority (PTA) due to a portion of the area identified being within Railway Reserve. This may be a lengthy negotiation process, delaying the RV site indefinitely.

- Option 2 provides for an expanded area, with land available further to the north of this site, noting this becomes increasingly further from the town centre.

What will it cost?

- To offer this facility, approximately \$1,500 is required to erect specially designed signage to define the rules and type of vehicle permitted.
- The grounds are currently maintained by the Shire of Pingelly, and this would continue. Options for waste disposal may to be required within the site to preserve amenity. This requirement will be monitored on an ongoing basis.

Other considerations:

- There is expected to be negligible, if any, lost revenue from the Caravan Park, as travellers utilising free camping self-contained sites typically plan their itinerary around the availability of free sites.
- A review can be undertaken at any time if concerns arise.
- There is the potential for refuse to be left at the site. This would be monitored by staff. Generally, visitors are respectful of the terms and conditions of free camping sites.
- Compliance with the maximum length of stay will be in general self regulating, and as a minimum, this will be monitored by the Shire ranger service.

Feedback

The closing date for submissions regarding this proposal is Tuesday 3 March 2020.

Questions

For further information regarding this proposal, please contact:

Julie Burton
Chief Executive Officer
Email: ceo@pingelly.wa.gov.au
Phone: 9887 1066

Submission | Free RV Parking Area



Questions

Do you support a RV site in the townsite of Pingelly?

Yes No

If no, please provide the reasons for your response:

.....
.....
.....
.....

If yes, please indicate which option you think would be most suitable:

Option A – south of Pioneer Park
 Option B – adjacent to the Pingelly Railway Station

If your preference is Option B, would you support an interim RV parking area at Option A, to allow a timely implementation of an RV parking area in Pingelly?

Yes No

Is there anything else that you wish the Council to consider when making a decision on this proposal?

.....
.....
.....
.....
.....

Thankyou for your input.

Optional

Name

Address

Email

Submit your feedback

In Person:
Shire of Pingelly Administration
17 Queen Street Pingelly

Email: admin@pingelly.wa.gov.au

Online: www.pingelly.wa.gov.au

Post: 17 Queen Street Pingelly 6308



Council Policy Name:	Community Grant Scheme
Responsible Directorate	Corporate Community Services

1. PURPOSE

To provide financial assistance to community groups to build an engaged and vibrant community that delivers benefits to the local community and or the local economy.

2. SCOPE

Funding is for incorporated bodies undertaking projects and programs within the Shire of Pingelly or that provide benefit to residents and visitors of the Shire of Pingelly. Projects will be expected to meet priority areas identified within the Shire's Community Strategic Plan. These will be the priority areas for funding, and include, but are not limited to the following areas:

- building capacity within local community groups, volunteers and residents;
- supporting our young people;
- supporting our older people;
- providing opportunity to be healthy and promote wellbeing;
- supporting and encouraging cultural diversity and inclusion;
- developing and attracting art projects and increasing participation; and
- generally building the strength, engagement and cohesion of the community.

3. DEFINITIONS

- Community – refers to the people that live, work or recreate within the Shire of Pingelly;
- Eligible Organisations – Incorporated associations (or auspiced through an incorporated association with written acknowledgement) and that do not have outstanding grant acquittals;
- Application Form – refers to the Community Grant Scheme Application form and all of its attachments. It also includes the option to provide a separate Income and Expenditure statement relevant to the project.

4. POLICY STATEMENT

Applications will be accepted twice per year with the funding pool being determined in the annual Shire budget. Applications must be from an eligible organisation and be for no more than \$3,000 in any single financial year. The funding will support up to 75% of total project costs. In-kind services and volunteer labour are eligible components of the total project costs. Successful projects will meet at least one priority area identified within the above scope or have clearly identified and evidenced the need for the project.

For applications to proceed to assessment they must:

- Be lodged on time;
- Be submitted on the appropriate form;
- Include the required information, including insurance and financial details;
- Include agreement from the applicant to acknowledge the Shire if funding is successful;
- Ensure the applicant demonstrates its ability to manage the project;
- Not be due to commence until after the notification date.

Assessment

This will be undertaken by a panel, and shall consist of two nominated Councillors and one member of staff. The Panel will be presented with an objective assessment for each funding application and Panel members will be required to declare any potential conflicts of interest. The reason for the decision will be recorded and unsuccessful applicants will have the reasons communicated. Decisions of the Panel will be communicated to full Council.

Applications will be assessed according to:

- The level of community benefit;
- The level to which it addresses an evidenced need;
- Long term sustainability;
- Appropriateness of the project financial statement;
- Partnerships, collaborations, community engagement and involvement or other funding sources that have been secured;
- Capacity to deliver the project.

Where projects are evidenced to support additional outcomes identified within the Shire's Strategic Community Plan, the project will be highly regarded. This could include, but not limited to projects that:

- Encourage tourism and increase visitation
- Activate local businesses and main streets
- Improve, conserve and promote heritage

Some projects, either in their entirety or elements of the project may not be eligible for funding. They are:

- Projects that have already commenced;
- Recurrent maintenance or operating costs;
- Projects that are considered to be private, commercial, individual or state government core responsibility;
- Elements that may be considered offensive;
- Fundraising, political or loan repayments.

Additional Information

- Applicants will be able to seek assistance prior to finalising their application, but the assessment process will occur based on the information provided and must therefore be sufficient and concise;
- Council reserves the right to request copies of quotes or audited financial information;
- It may be appropriate to redirect applicants to more appropriate sources of funding prior to considering the project funding application;
- Successful applications will be required to sign a grant agreement which will detail any relevant conditions necessary to minimise risk, meet Shire protocols or maximise and safe guard the project outcomes. Conditions will also include the need to acknowledge the Shire's funding and submit an acquittal form as agreed with photographic and promotional evidence.

5. RELATED DOCUMENTATION / LEGISLATION

Nil

6. REVIEW DETAILS

Review Frequency	3 yearly		
Council Adoption Date	<insert date>	Resolution #	

Item 14.4

SHIRE OF PINGELLY	
FILE	Adm0527
DATE	05 MAR 2020
Copy to	ICR 203961



Pingelly Community Wellbeing Plan ^{EA} Committee

Via the Pingelly CRC, 18 Parade Street Pingelly 98871409

Julie Burton CEO
Shire of Pingelly
Queen St
Pingelly 6308

Dear Julie

On behalf of the PCWPC I am writing to advise that at our recent meeting the group re considered membership, committee numbers and skills required to ensure the group could function well.

As such it was agreed that we would write to shire and apologies for the change in direction as we had written previously and requested council representation to the group and ask instead if it would be deemed appropriate to have the CDO as the representative and that he report back to council with updates.

The rationale around this decision was that the CDO was better placed to be across alcohol and other drug / Mental Health concerns and shires potential to partner with projects for delivery to the community. The CDO is also possibly more readily available to attend scheduled meeting and keep abreast of the current project delivery and evaluations.

We therefore request that the CDO be considered as the representative to the group and that any delegation of councillors be reversed.

Kind regards



L Steel
On behalf of the PCWPC
18.2.2020



Item 14.5

Shire of Pingelly
Mrs Julie Burton - CEO
Mr Bill Mulroney - Shire President

RE: GIG WANL STATE LEAGUE NETBALL GAMES IN PINGELLY @ PRACC
SUNDAY 12th July 2020

Dear Mr Mulroney, Councillors and Mrs Burton,

The Pingelly Panthers Netball Club is very excited to announce that we have secured hosting rights to 3 matches of the GIG WANL State League this coming season, to be held at Pingelly Recreation & Cultural Centre (PRACC). The matches are scheduled to be held on Sunday 12th July. The day will consist of the following fixtures, Men's Open, U20's and Women's Open. The matches will also coincide with the indigenous round for netball, so we will be working with Netball WA to ensure the Indigenous Round is well represented in Pingelly.

To ensure these games are held in Pingelly, our club needs to fund the transport costs of all players, coaches, officials and umpires as Netball WA has no allocation of funds for regional travel, due to our request being submitted after their 2020 financial budget being finalised.

Pingelly Panthers Netball Club has been successful in securing a grant from Bendigo Bank for \$2000 and so we are requesting an additional \$700, to be funded by the Shire of Pingelly.

We have received bus quotes from each club totalling \$2300 (these quotes are attached), and have been told verbally the cost of the Netball WA officials, umpires will be \$500.

The club would invite the Shire of Pingelly to be involved in the day, and display any banners. We are expecting up to 200 people to attend this event, from across the region and create many opportunities for our community to showcase what Pingelly is all about.

Attached with this letter, is a copy of the Bendigo Bank grant application, which outlines the whole event; the confirmation of grant approval and a letter from Netball WA.

Should you have any further queries please do not hesitate to contact me on 0427 873 895.

We look forward to hearing from you in regards to our request.

Kind Regards,

Rheannon Turton
President
Pingelly Panthers Netball Club



Rheannon Turton
President
Pingelly Panthers Netball Club

25 February 2020

Dear Rheannon,

I am writing to confirm that Netball WA supports the proposed GIG WANL match at Pingelly Recreation and Cultural Centre.

The match is tentatively scheduled for Sunday 12 July between Southside Demons and Curtin Hamersley Comets and will involve Open, 20 & Under and Mens fixtures between the two clubs. The match will be part of a GIG WANL Indigenous Round, celebrating the contribution Indigenous athletes have made to the game of netball in Western Australia.

As there is no budget for this game a grant to cover costs such as meals and travel for the clubs, match officials and Netball WA staff will be beneficial. Without financial support it is highly unlikely that the match will go ahead as planned in Pingelly.

Netball WA looks forward to working with Pingelly Panthers Netball Club to plan and present the event.

Kind regards,

David Lindsay
Netball Operations Manager
Netball WA





Pingelly and Brookton
Community Bank[®] branches

Community Grant Application Form.



[bendigobank.com.au](https://www.bendigobank.com.au)

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Proudly supporting our community

The Pingelly and Brookton **Community Bank**[®] branches are proud to be able to provide financial support for our communities, helping make connections and providing opportunities to partner with organisations that fit our business ideals.

The **Community Bank**[®] model is different from the 'big banks'. Bendigo Bank's **Community Bank**[®] model is set up to direct profits from its customers banking business directly back into the local community that supports it.

Your home loan, credit card, term deposit, insurance premiums, business banking or financial planning business can all generate profit to be directed back into local community groups and organisations – just like yours.

Our branch staff and board of volunteer directors make decisions locally on where this money is directed to support projects.

We provide sponsorships that support worthwhile causes in order to create awareness and drive new business so that we can continue to contribute to the success of our community.

We welcome the opportunity to meet with any of your members, family, supporters or friends to have a chat about how we can assist with your banking needs – whatever they may be.

Tips for success

Ensure your application is completed in full and submitted prior to the closing date. Provide as much information as possible. If more information is required before your application can be properly assessed, this may extend the application timeline.

In most cases, applications are expected to seek support from other organisations (either in cash or in kind) and/or contribute to the project through fundraising efforts. Our application form is designed to help us assess each proposal on its merits, but please do not hesitate to contact us if you think you cannot satisfy the application requirements.

We welcome new and innovative ideas if they will have broad community benefit.

Who can apply

Applications for funding are only accepted from local organisations and community groups that are currently banking with Pingelly and Brookton **Community Bank**[®] branches.

Community Grants Annual Program Timeline

Round one – sponsorship period March to September

Applications close February 25 each year

Round two – sponsorship period September to February

Applications close August 25 each year

Who/projects we can't support

- We will not support events or programs that
- Support political or religious organisations
 - Denigrate, exclude or offend minority groups
 - Encourage violence
 - Create environmental hazards
 - Present a danger to public health or safety

Community Grant Application Form



Your organisation details

Organisation name	Pingelly Panthers Netball Club Inc
Residential address **We will not accept applications for events or programs outside of Brookton and Pingelly	Somerset Street, Pingelly
Postal address	PO Box 522, Pingelly WA 6308

Contact person 1	Alex Hodges
Position held	Secretary
Daytime phone	
Mobile	0439 908 667
Email	pingellypanthersnetball@gmail.com

Contact person 2	Rhea Turton
Position held	President
Daytime phone	
Mobile	0427 873 895
Email	rheaturton@outlook.com.au

Number of staff	Number of volunteers	Founding date
0	30-40	March 2017 – please note this club has merged with Pingelly Junior Netball Club which has existed since March 2012.

Is your organisation incorporated?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Australian Business Number*	56 698 724 540

Community Grant Application Form



Are you registered for GST?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Australian Taxation Office endorsements	Deductible Gift Recipient?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
	Tax Concession Charity?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

What does your organisation do?

Mission statement, major programs and distinctive organisational attributes

Pingelly Panthers Netball Club (PPNC) is affiliated with the Narrogin and Districts Netball Association (NDNA) in the Great Southern Netball Region. The club was officially formed in March 2017 when the Pingelly Junior Netball Club combined with the new club to enable seniors (players aged 18 years and over) to play in the NDNA competition for Pingelly.

The merger with the new Pingelly Panthers Club meant the Junior Netball Club had access to additional development and support provided by senior players. It offered juniors a playing pathway through Pingelly Netball Club as they could continue playing in NDNA throughout juniors and into seniors without having to change clubs. The club caters to junior and senior players in Pingelly and Brookton, as Brookton currently does not have an active netball club.

Since the club's inception the PPNC has strived to create a club with a positive club culture. PPNC provides the opportunity to participate in netball and offers developmental opportunities for coaches, players and umpires interested in learning. Although still a fairly new club, PPNC have consistently been able to field 2-3 senior teams and 5-6 junior teams each season which we attribute to the strong club culture we have developed.

The Pingelly Panthers Netball Club's Objects of Association, as per our club constitution, are:

- 1) To promote interest in and develop the sport of netball within the Pingelly Community;
- 2) To educate, train, coach and manage team members of the club;
- 3) To encourage participation in netball activities for juniors and seniors within the Pingelly community; and
- 4) To encourage and promote strong fellowship and sportsmanship within the club.

The proposed event supports the objects of our association by providing the opportunity to see high level netball played in Pingelly, promote the game of netball within the community and offers an opportunity for the club and community to connect, further strengthening our club culture and links to the wider community.

PPNC is an incorporated association governed by a committee made up President (Rhea Turton), Vice President (Frankie Lange), Secretary (Alex Hodges), Treasurer (Sheree Blechynden), Junior Coordinator (Amy Eva) and two general committee members (Jane Davis and Mel Tinker). All of our committee members are actively involved in numerous clubs and organisations across the community and are experienced in project and grant management.

Pingelly Panthers Netball Club will host this event in collaboration with PRACC. The building is leased from the Shire of Pingelly and managed by a board of local volunteers who employ an experienced Centre Manager to oversee the day to day operations.

The PPNC President, Rhea Turton will act as the Project Coordinator for the event. The Project Coordinator will be responsible for communicating with all Stakeholders including Netball WA, Great

Community Grant Application Form



Southern Netball Region and the PRACC Manager and Board and ensuring all game and facility specifications made by Netball WA are met. Rhea will report directly to the PPNC Committee who will be kept updated of the progress on a weekly basis via email and face-to-face meetings.

We would be happy to provide you with a copy of relevant resumes and an outline of project and grant management experience if requested.

You and your organisation's banking business

We can only support our community as much as the community supports us – through the use of our banking and financial services.

Does your organisation bank with us?

YES

NO

SOME, NOT ALL

Most appropriate person to discuss your organisation's banking needs

Name

Sheree Blechynden

Phone

0402 745 401

Is there any other individual, business or organisation that would like to see how we can assist with their banking and financial services?

Hint: Ask at your next committee meeting or group event if any of your compatriots would appreciate a call from our staff. Provide names and contact details, **only** if they have given their consent. **Most committee members already bank with Bendigo**

Name

Phone

Name

Phone

Name

Phone

Name

Phone

Organisation's banking details

Please provide banking details for direct credit should your application be successful.

Name of account

Pingelly Panthers Netball

BSB

633-000

Account number

161524889

Community Grant Application Form



Your project details

Project title	WANL Game – Curtin Hamersley Vs Demons
Grant amount requested	\$2,500
Total cost of project	\$5,060

*Amounts must match your project budget and must be stated excluding GST.

What would you like the grant for?

Describe the project, the need it aims to meet and who it will benefit

Pingelly Panthers Netball Club (PPNC) have been successful in their request to Netball WA to host a Western Australian Netball League (WANL) game in 2020. WANL is Western Australia's premier netball competition and offers the best opportunities for players, coaches, umpires and officials across eight clubs in the state to develop and maximise their abilities.

Netball WA has confirmed that PPNC will host clubs Curtin Hamersley Comets and Southside Demons on Sunday 12 July 2020 at the Pingelly Recreation and Cultural Centre (PRACC). The players, coaches, officials and umpires for three high level WANL games will travel to Pingelly to exhibit Men's, Under 20's and Open division matches.

The aim of this event is to:

- 1) Provide the community with local access to high level sport;
- 2) Promote WANL and high-level netball within regional areas, in particular, Pingelly and the Southern Wheatbelt;
- 3) Utilise the knowledge and expertise of WANL players, coaches, umpires and officials to engage and provide development to local netballers.
- 4) Utilise and promote PRACC as a regional venue;
- 5) Promote an inclusive environment for all to participate and enjoy netball;
- 6) Encourage more visitors and tourists to visit Pingelly; and
- 7) To strengthen partnerships between our club, regional associations and our affiliated State Sporting Body, Netball WA;

We are expecting between 100 and 200 people from across the region to attend this event. Due to the use of the netball court, we are required to limit the number of people that the Sports Hall can hold based on seating configurations. PPNC are currently exploring seating options that will maximise the number of spectators whilst keeping in line with Netball WA specifications and capacity limits.

Community Grant Application Form



To ensure capacity of the venue is not exceeded this will be a ticketed event. The cost of tickets will be \$15 per adult with kids under 12 being free. All profits from tickets will go directly to the PPNC to cover the cost of the event. The ticket fee will cover the expenses the club will be putting forward to cover food for the players and officials of visiting teams, marketing and other game specifications. Although this event does have a limit of attendees, additional programs to engage the remainder of the community on the day of the event will be delivered (please see below). A canteen will also be offered to spectators and visitors for food and beverages purchases.

PPNC and Netball WA are able to cover the costs required to effectively run the event. Netball WA will contribute the budget they usually supply for every WANL game which includes marketing and equipment. However, as the request for the game in Pingelly was submitted after Netball WA had adopted their 2020 budget there is no funding available to cover the cost of transporting 72 players, coaches, managers and officials to Pingelly and back to Perth on 2 buses (one for each club. The club has also approached the Shire of Pingelly to part-fund the WANL club's transport of \$500 but has not been confirmed as yet. If successful in receiving \$500 funding from the Shire, PPNC will notify Bendigo Bank immediately.

PPNC is working closely with Netball WA, the Great Southern Netball Region (GSNR) and the NDNA to offer a number of free, complementary programs to enhance and promote the development of local netballers in Pingelly and surrounding areas. People will not be required to hold a ticket to participate in the complimentary programs. These programs are not usually readily available in the regions and will be funded through the donation of WANL player's and official's time and expertise. They include:

- Net Set Go exhibition game (modified netball for ages 5 to 10) prior to the commencement of games.
- Skills sessions for junior players run by WANL players.
- An Umpiring clinic to provide local umpires from across the region the opportunity to gain knowledge and development with high level umpires (National A and AA badged)
- Coaching Q&A with high level WANL coaches.

The Pingelly WANL game will also fall into the WANL Indigenous round. During this round emphasis will be placed on celebrating different cultures within Netball and promoting an inclusive environment for all to participate and enjoy netball. Although PPNC are still working through the details of this with Netball WA it is expected that at a minimum it will be celebrated by:

- Demons wearing a specially designed playing uniform, Curtin Hamersley as a new club does not have an Indigenous designed dress at this time.
- PPNC Engaging with local Nyoongars and supporting agencies such as Moorditj Youth Foundation to run activities to raise culture awareness.
- Inviting a local Nyoongar to complete the Welcome to Country.
- Promotion of the Shooting Stars program (a local indigenous netball program).

PPNC was only notified of the tentative date of this event last Tuesday 18 February and it is still in its initial planning stages. Although the event is confirmed and will go ahead provided appropriate funding is sought, the date will be confirmed once WANL's final fixtures are released which we expect to be in mid-March. The PPNC will continue to work closely with stakeholders to further develop the event to meet all desired outcomes. PPNC would happily amend or cater the event to further meet the needs of Bendigo Bank should it be required.

Community Grant Application Form



Once the details of the event are confirmed PPNC will conduct an in-depth marketing program to ensure it is promoted across the region. We are currently working with Netball WA to explore the possibility of the matches being broadcasted through CentrePass which streams video and commentary live through social media. This stream can be accessed by anyone who has access to Facebook.

The benefits of holding an event such as this in Pingelly are extensive. It will contribute to the sustainability of the PRACC by increasing its capacity to gain income and revenue through attracting additional business, events and visitors to Pingelly. It will also ensure that PRACC is utilised to its full capacity as was an aim of its initial purpose, to host large regional and state sporting events.

The town of Pingelly and local businesses are expected to benefit from the influx of visitors from Perth and other regional centres. This event will be advertised in the WANL fixtures which will put PRACC and Pingelly on the map as a regional town with state-of-the-art sporting facilities and other fantastic services. It is not very often a large sporting event like this is offered and as such community members who are not typically interested in netball may be encouraged to attend creating community connectedness and increased participation or interest in netball.

PPNC along with NDNA will be able to promote the game of netball and offer our members and the community access to high level netball locally which meet the objects of our association. With most of us regional netball enthusiasts having to travel to Perth up to 3-4 times a year to access this level of netball, it is a huge bonus that we have the opportunity to bring this to our club and to Pingelly. Promotion of netball to our community can potentially increase the interest young boys and girls potentially being interested in playing netball. This could also ensure the sustainability of the PPNC club into the future with additional players becoming members of our club.

This event will benefit a number of regional centres as a whole. WANL games are typically played in Perth or larger regional cities such as Bunbury where they have a representative team within the competition. Our request has prompted Netball WA to look into a regional round next season where WANL games are played in regional locations around the state. This event is the start of a new process within Netball WA centred around regional netball.

Priority area your application supports

- Sustainability and the environment
- Vibrant and sustainable community
- Facilities, services and support
- Community capacity building
- People and social impacts

How does your application support this priority area?

Describe the priority area your project best supports.

The ability to host a WANL game will contribute to building a vibrant and sustainable community through access to sport and community engagement.

This event offers wide-spread benefit to Pingelly-based businesses and the community by encouraging people to visit Pingelly. Visitors will need food, fuel, may require accommodation along with a range of other services that may be required. The more visitors Pingelly have through town, the more vibrant the

Community Grant Application Form



town seems. Tourists and visitors to town will also contribute to the sustainability of local businesses through increased income and a wider reach of customers.

The ability to host larger events at PRACC will assist PRACC in becoming sustainable through economic wellbeing. Larger events are important in ensuring the ongoing operation of PRACC and the sustainability of the Centre. The success of PRACC is will contribute to the vibrancy and sustainability of the community through ongoing access to events, activities and services. Therefore, the capacity to appeal to and attract larger regional events is fundamental. PRACC has become a “Community Hub” where people go to gather and socialise. The correlation between the sustainability and vibrancy of our community and the availability of PRACC and its services go hand in hand.

Pingelly is notably a sporting town and it is one of the main reasons that the community comes together. This event will create the opportunity for social interaction across generations and bring the community together. A vibrant community is one that has a lot going on, it is thriving and buzzing, there is plenty for the community to do, it is a happy place within a connected community. An opportunity for additional socialisation within the Pingelly community, as this event will demonstrate will contribute to the vibrancy of our community .

The WANL game will assist in building a vibrant and sustainable community by promoting the game of netball and encouraging sport participation. Numerous studies have found the benefits of participating in sport and being active include promoting positive mental health, improving social skills and developing good physical health. Participating in sports develops good healthy living habits which reduces the reliance on health services and creating healthier and happier community members.

On behalf of PPNC, it would be such a pleasure to be able to deliver a high level sports game in Pingelly, the first of its kind to be held at PRACC. This may be a one off event now, however may inspire other sports to offer similar events in the future. With 76 Netball WA players, coaches and officials plus up to 200 spectators at the event, the place will be buzzing and will demonstrate how vibrant Pingelly can be. A vibrant community with plenty of social events that generate additional income will support Pingelly, its services and facilities in being a sustainable community.

(E.g. The project helps build a vibrant and sustainable community by encouraging participation in arts and culture.)

Project budget

Outline your proposal’s total income and expenses in the table below or by attaching a similar table of your own. Please note the total income and project cost must match and the amount requested in this application must match the figure quoted above. Justification and/or a copy of quotations for significant expenses should be attached to your application.

Income	Amount (ex. GST)	Expenses	Amount (ex. GST)
In-kind support from PPNC (10 volunteers x 8 hours x \$15 per hour)	\$1,200	Travel – Bus x 2 (\$1100 per bus + \$300 umpire travelling fee)	\$2,500
Amount requested from Bendigo Bank	\$2,500	Umpires fee (\$50 per game x 2 umpires)	\$300
Tickets (\$15 for adults, free for 12/u - approx. 64 adults and 86 children)	\$960	Promotional material and marketing	\$180
In-kind support from Netball WA (coaches and umpires’ clinic)	\$100	Umpire course (2 presenters x 1.5 hour)	\$50

Community Grant Application Form



Amount contributed by Netball WA	\$300	Coach presentation (2 presenters x 1.5 hour)	\$50
		Food and beverages for players and officials (76 players and club officials at \$5 per head)	\$380
		Event organisation and administration	\$1,200
		Venue hire contribution	\$400
Total income	\$5,060	Total project cost	\$5,060

Please note: Venue hire is included in the \$3,000 MoU fee that PPNC pay annually to PRACC. The \$400 is what would have been paid by the club should we have hired the venue and is a contribution to partially cover our annual fee, PPNC will cover the remaining \$2,600.

Other support for your project

Provide a breakdown of other corporate or government organisations you have or will approach.

Organisation	Amount (ex. GST)	Confirmed?
Shire of Pingelly	\$500	N

Existing government funding

Outline any existing government funding provided to your organisation

No existing Government funding is provided to the Pingelly Panther Netball Club.

We have approached Department of Local Government, Sport and Cultural Industries to fund the travel component of this event however it is an ineligible item under their funding model.

When will your project take place?

Expected timeline for your project

Development of marketing material - once 2020 WANL fixtures are finalised and released (expected mid-March)

Confirmation of coach/umpires/skills clinics – 31 March 2020

Advertisement of event commences and tickets open – 31 May 2020 (6 weeks prior to event)

Contact Narrogin Observer and Triple M Radio to promote event – 14 June 2020 (4 weeks)

Community Grant Application Form



Food for players and coaches purchased – 8 July 2020

Food preparation, volunteer briefing and Sports Hall set-up – 11 July 2020

Event held – 12 July 2020

How will you measure your project's success?

Outline how the funded activity will be monitored and evaluated

The Project will be evaluated through:

- The number of attendees at the WANL game.
 - Attendance recorded through the number of tickets sold and registered at the door.
 - Photos
- Number of local coaches, players and umpires participating in additional developmental opportunities offered as a result of the WANL game
 - Attendance lists
- The flow on effect for other local businesses as a result of having large regional events hosted at PRACC.
 - Feedback will be sought from other businesses whether there was an increase in their income on that day as a result of the event.
- Verbal feedback received from WANL players, coaches and officials and Netball WA executives regarding success of the event.
- Where do attendees reside / how far have they travelled for the event.
 - Ask attendees for their postcode when purchasing their ticket.

How will you recognise our contribution?

Provide details of all marketing and promotional opportunities available.

What you will do	Where	Who will see it	When
Display the Bendigo Bank logo on match day	PRACC Sports Hall	All attendees (including players, coaches, officials, spectators and visitors at PRACC.	For the duration of the event.
The Bendigo Bank logo to be displayed on all promotional material	PRACC, Pingelly Times, other local community and regional newspapers in the Wheatbelt and Great	All Netball Associations in the Great Southern and Wheatbelt will be emailed the promotional material.	Six weeks prior to the event.

Community Grant Application Form



including posters and flyers.	Southern, Social Media for PRACC,		
Display the Bendigo Bank logo as a major sponsor of the event.	On PPNC social media, promotional posters, newsletters.	PPNC members, NDNA members, Netball WA members, community members in the Wheatbelt and Great Southern.	Six weeks prior to the event.
Verbally recognise Bendigo Bank as a sponsor on match day	At PRACC during the event and the broadcasted program (CentrePass) which is streamed Live through social media and during presentations.	The almost 2,500 followers on the CentrePass Facebook page. All match attendees.	At the event and during the broadcasted program (CentrePass) which is streamed Live through social media.

How will you document your project?

We love to see the impact our contribution has in our community. Please provide details on any photographic opportunities available, with or without members of our staff and board.

Please email copies of relevant photographs taken during the implementation of your project.

Where	When	Staff or board involvement
PRACC	12 July 2020	Yes

Supporting documentation

Please ensure you have attached or completed, if your application is for \$500 and above

Financial statements (audited if available)

Financials are unaudited, as this is not a requirement of our association.

Any other relevant information (e.g. annual reports, promotional materials, letters of support)

Quotations, plans and other relevant documents – **Netball WA have received verbal quotes for the cost of bus transport from both WANL clubs. We are awaiting receipt of this in writing which we will provide as soon as we do.**

*If your organisation does not have an Australian Business Number, an intermediary organisation, which is prepared to administer your sponsorship is necessary.

Please provide a signed letter of support and a copy of the organisation's endorsements.

Community Grant Application Form



Declaration

I am the authorised officer able to make this application on behalf of the applicant organisation.

In making this application for community investment from the Pingelly and Brookton **Community Bank**[®] Branch I agree, as or on behalf of the applicant, that if the application is successful the funds requested will be used only for the purpose described and if the funds are not so used they will be returned immediately to the Pingelly and Brookton **Community Bank**[®] Branch.

I further agree that, as or on behalf of the applicant, I accept responsibility for ensuring that the recognition elements forming part of this agreement are achieved and that the Pingelly and Brookton **Community Bank**[®] Branch Acquittal Form will be completed and returned.

I agree to submit the Acquittal Form and photos (*if applicable*) within six weeks of the event / project completion.

Signed	<i>Alex Hodges</i>
Name	Alex Hodges
Organisational title	Secretary
Date	25 February 2020

Internal Use Only

Date application received:	
Application received via	Email <input type="checkbox"/> Mail <input type="checkbox"/> Fax <input type="checkbox"/> Counter <input type="checkbox"/> Other <input type="checkbox"/>
In what round of funding will the application be processed?	March Meeting <input type="checkbox"/> September Meeting <input type="checkbox"/>
Recommendations:	

Community Grant Application Form



Board decision:	Approved <input type="checkbox"/> Not Approved <input type="checkbox"/> Reason:
Date applicant advised: By whom?	
Date invoice received:	
Date Payment made to applicant:	
Notes:	

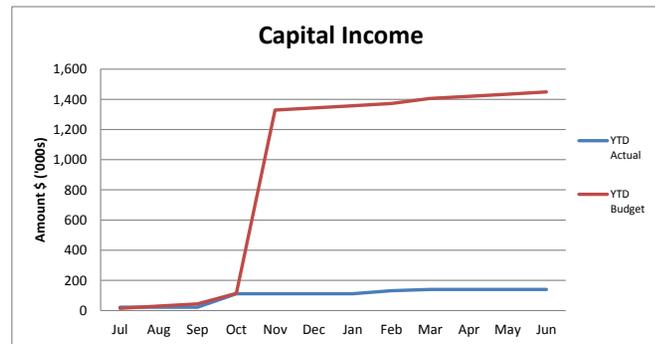
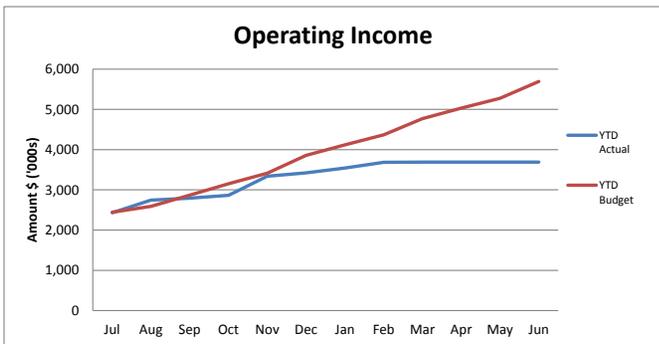
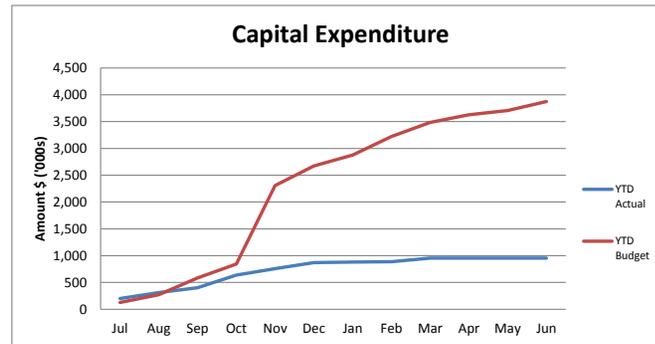
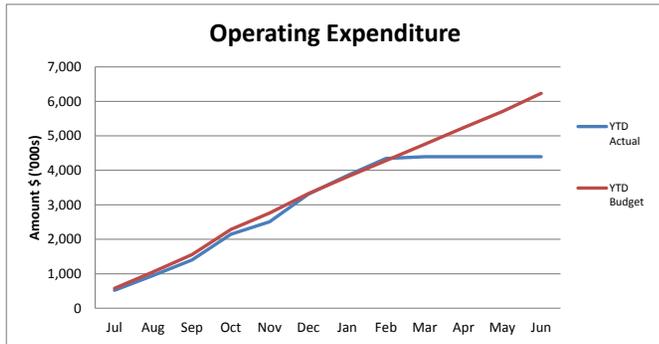


SHIRE OF PINGELLY
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 29 FEBRUARY 2020

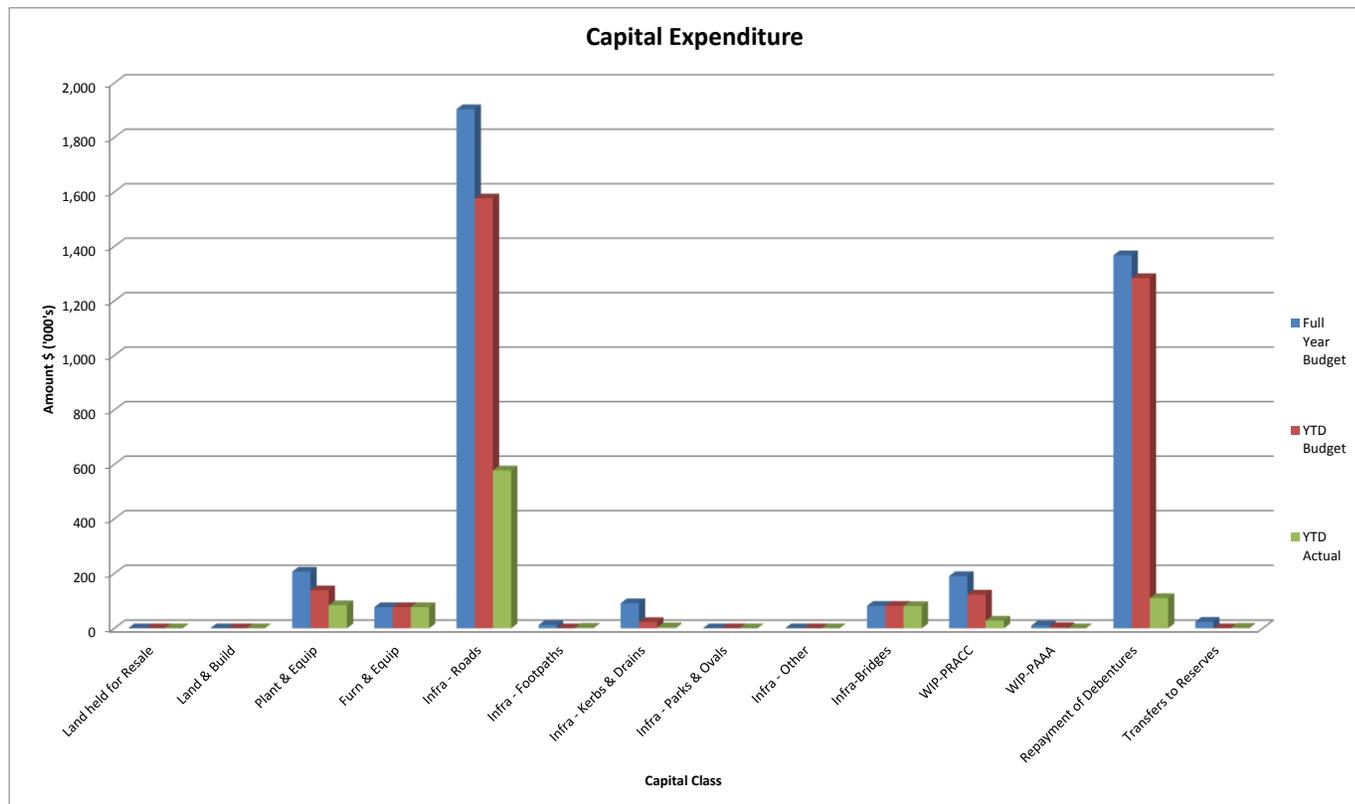
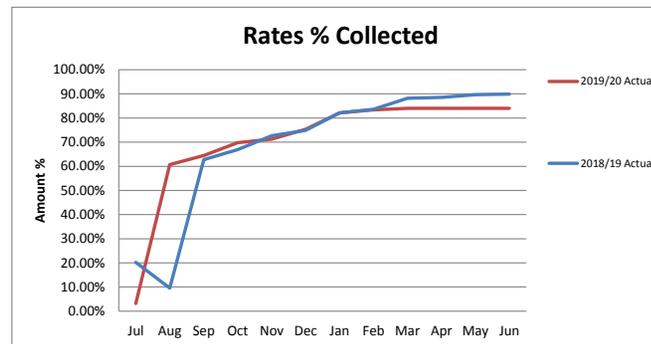
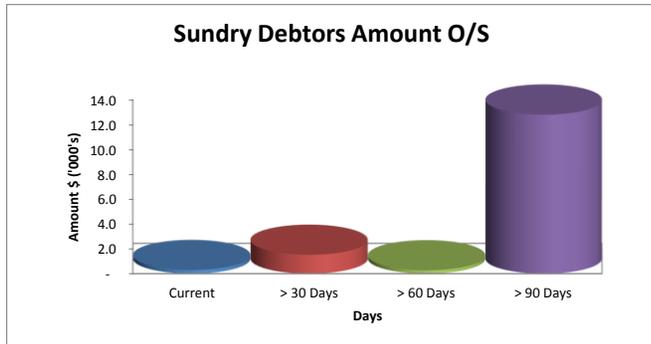
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Income and Expenditure Graphs to 29 February 2020



Other Graphs to 29 February 2020



SHIRE OF PINGELLY

Summary of Balancing Contained Within The Monthly Reports

	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	February 2020 Y-T-D Budget \$	February 2020 Actual \$
Finance Statement				
<u>Balancing to Rating Note</u>				
Rates Balance per Finance Statement	2,084,538	2,084,538	2,084,714	2,093,101
Balance per Note 6 (Rating Information)	2,084,538	2,084,538	2,084,714	2,093,101
Variance	0	0	0	(1)
<u>Balancing of Closing Position</u>				
Closing Balance per Finance Statement	0	120,677	351,411	982,684
Closing Balance per General Fund Summary	0	120,677	351,403	982,684
Variance	0	0	8	(0)
<u>Balancing of Operating Income</u>				
Operating Income per Finance Statement	5,584,572	5,694,024	4,365,044	3,682,939
Operating Income per General Fund Summary	5,584,572	5,694,024	4,365,044	3,682,939
Variance	0	0	0	(0.06)
<u>Balancing of Operating Expenditure</u>				
Operating Expense per Finance Statement	(6,325,500)	(6,233,965)	(4,283,407)	(4,342,749)
Operating Expense per General Fund Summary	(6,325,500)	(6,233,965)	(4,283,407)	(4,342,750)
Variance	0	0	0	0.84
<u>Balancing of Capital Income</u>				
Capital Income per Finance Statement	1,409,380	1,473,380	1,361,916	147,716
Capital Income per General Fund Summary	1,409,380	1,473,380	1,361,908	147,716
Variance	0	0	8	0
<u>Balancing of Capital Expenditure</u>				
Capital Expense per Finance Statement	(3,808,527)	(3,985,818)	(3,322,474)	(980,356)
Capital Expense per General Fund Summary	(3,808,527)	(3,985,818)	(3,322,474)	(980,355)
Variance	0	0	0	(0.53)

SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 29 FEBRUARY 2020

	NOTE	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	February 2020 Y-T-D Budget \$	February 2020 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating								
Revenues/Sources								
General Purpose Funding		657,707	675,504	354,620	488,869	134,249	37.86%	▲
Governance		38,385	68,683	55,730	57,440	1,710	3.07%	
Law, Order, Public Safety		70,802	71,264	35,234	40,237	5,003	14.20%	▲
Health		1,636	1,636	1,080	1,073	(7)	(0.65%)	
Education and Welfare		28,425	28,425	18,728	14,016	(4,712)	(25.16%)	
Community Amenities		211,850	199,640	187,240	185,361	(1,879)	(1.00%)	
Recreation and Culture		57,285	70,487	51,230	31,020	(20,210)	(39.45%)	▼
Transport		2,336,897	2,396,800	1,511,812	700,873	(810,939)	(53.64%)	▼
Economic Services		45,820	45,820	30,528	38,470	7,942	26.02%	▲
Other Property and Services		51,227	51,227	34,128	32,479	(1,649)	(4.83%)	
		3,500,034	3,609,486	2,280,330	1,589,838	(690,492)	(30.28%)	
(Expenses)/(Applications)								
General Purpose Funding		(198,531)	(198,531)	(130,360)	(139,433)	(9,073)	(6.96%)	
Governance		(669,607)	(634,768)	(450,942)	(484,097)	(33,155)	(7.35%)	
Law, Order, Public Safety		(236,557)	(236,557)	(163,822)	(174,380)	(10,558)	(6.44%)	
Health		(140,955)	(145,955)	(97,716)	(101,621)	(3,905)	(4.00%)	
Education and Welfare		(119,363)	(128,363)	(87,102)	(110,421)	(23,319)	(26.77%)	▲
Community Amenities		(417,533)	(416,833)	(279,604)	(260,028)	19,576	7.00%	
Recreation & Culture		(1,383,936)	(1,366,116)	(964,784)	(1,015,708)	(50,924)	(5.28%)	
Transport		(2,817,866)	(2,829,541)	(1,895,958)	(1,739,473)	156,485	8.25%	
Economic Services		(314,988)	(314,988)	(210,218)	(196,538)	13,680	6.51%	
Other Property and Services		(26,164)	37,687	(2,901)	(121,050)	(118,149)	(4073%)	▲
		(6,325,500)	(6,233,965)	(4,283,407)	(4,342,749)	(59,342)	1.39%	
Net Operating Result Excluding Rates		(2,825,466)	(2,624,479)	(2,003,077)	(2,752,911)	(749,834)	37.43%	
Adjustments for Non-Cash								
(Revenue) and Expenditure								
(Profit)/Loss on Asset Disposals	2	385,719	397,219	264,808	370,311	105,503	(39.84%)	▲
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		0	0	0	0	0	0.00%	
Changes in Accounting Policy - Lease Liability		0	77,269	0	77,269	0	0.00%	
Adjustments in Fixed Assets		0	0	0	0	0	0.00%	
Rounding		0	0	0	0	0	0.00%	
Depreciation on Assets		2,472,000	2,472,000	1,647,976	1,710,006	62,030	(3.76%)	
Capital Revenue and (Expenditure)								
Purchase Land Held for Resale	1	0	0	0	0	0	0.00%	
Purchase of Land and Buildings	1	0	0	0	0	0	0.00%	
Purchase of Furniture & Equipment	1	0	(77,269)	(77,269)	(77,269)	0	0.00%	
Purchase of Plant & Equipment	1	(126,900)	(206,900)	(138,764)	(84,189)	54,575	39.33%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Roads	1	(1,903,851)	(1,903,851)	(1,576,263)	(577,822)	998,441	63.34%	▼
Purchase of Infrastructure Assets - Footpaths	1	(12,000)	(12,000)	0	(2,300)	(2,300)	0.00%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	(91,588)	(91,588)	(22,898)	(3,737)	19,161	83.68%	▼
Purchase of Infrastructure Assets - Parks & Ovals	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Bridges	1	(101,888)	(82,186)	(82,186)	(81,280)	906	1.10%	
Purchase of Infrastructure Assets - Other	1	0	0	0	0	0	0.00%	
Purchase of WIP Recreation and Culture	1	(148,464)	(190,605)	(123,464)	(28,007)	95,457	77.32%	▼
Purchase of WIP Aged Accommodation	1	(10,000)	(10,000)	(4,606)	0	4,606	100.00%	
Proceeds from Disposal of Assets	2	120,430	166,430	88,452	78,312	(10,140)	(11.46%)	▼
Repayment of Debentures	3	(1,389,880)	(1,367,697)	(1,283,848)	(1,110,540)	1,173,308	91.39%	▼
Proceeds from New Debentures	3	1,200,000	1,200,000	1,200,000	0	(1,200,000)	(100.00%)	▼
Repayment of Leases	3	0	(19,766)	(13,176)	(13,112)	64	(0.49%)	
Advances to Community Groups		0	0	0	0	0	0.00%	
Self-Supporting Loan Principal Income		24,300	24,300	12,150	15,941	3,791	31.20%	
Transfer from Restricted Asset - Unspent Loans		0	0	0	0	0	0.00%	
Transfers to Restricted Assets (Reserves)	4	(23,956)	(23,956)	0	(2,100)	(2,100)	0.00%	
Transfers from Restricted Asset (Reserves)	4	64,650	82,650	61,314	53,463	(7,851)	(12.80%)	▼
Transfers to Restricted Assets (Other)		0	0	0	0	0	0.00%	
Transfers from Restricted Asset (Other)		0	0	0	0	0	0.00%	
ADD Net Current Assets July 1 B/Fwd	5	282,356	226,568	317,548	317,548	35,192	0.00%	
Net Current Assets - Unspent Grants		0	0	0	0	0	0.00%	
LESS Net Current Assets Year to Date	5	0	120,677	351,411	982,684	631,273	(179.64%)	▼
Amount Raised from Rates		<u>(2,084,538)</u>	<u>(2,084,538)</u>	<u>(2,084,714)</u>	<u>(2,093,101)</u>	<u>(8,387)</u>	<u>0.40%</u>	

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations

Below Budget Expectations

Greater than 10% and \$5,000

Less than 10% and \$5,000

▲

▼

SHIRE OF PINGELLY
FOR THE PERIOD 1 JULY 2019 TO 29 FEBRUARY 2020
Report on Significant variances Greater than 10% and \$5,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

REPORTABLE OPERATING REVENUE VARIATIONS

Recreation and Culture - variance below budget expectations		(20,210)
Community Event Program Income YTD Actuals less than YTD Budget - Fervor event postponed	(6,928)	
Dept of Sport and Rec Cricket practice nets Grant YTD Actual less than YTD Budget (Timing Difference)	(10,584)	
Transport - variance below budget expectations		(810,939)
Regional Road Group funding Actual YTD received less than budget YTD (Timing Difference)	(79,798)	
Main Roads Grants funding Actual YTD less than YTD Budget (Timing Difference)	(350,839)	
Roads to Recovery funding Actual YTD less than budget YTD (Timing Difference)	(40,853)	
State Blackspot Funding Actual YTD less than YTD Budget (Timing Difference)	(105,723)	
Road Projects Other Grants Actual YTD less than Budget YTD (Timing Difference)	(56,711)	
WANDRAA Funding Storm Damage - Actual YTD less than YTD Budget (Timing Difference)	(175,416)	
Economic Services - variance above budget expectations		7,942
Reimbursement for Community Car changeover YTD Actual more than YTD Budget (Timing Difference)	10,040	

REPORTABLE OPERATING EXPENSE VARIATIONS

Education and Welfare - variances above budget expectations		(23,319)
Education - Depreciation YTD Actual more than Budget YTD (Timing difference)	(16,505)	
Other Property and Services - variance above budget expectations		(118,149)
Public Works O/heads - Allocated to Works & Svcs - YTD Actuals less than YTD Budget under allocated YTD (Timing Difference) Manual allocation required.	(90,856)	
Plant Op Costs - Allocated to Works & Services - YTD Actual less than YTD Budget under allocated (Timing Difference) Manual Allocation required.	(13,846)	

REPORTABLE NON-CASH VARIATIONS

(Profit)/Loss on Asset Disposals - above budget expectations		105,503
Handover of CRC finalised (Timing Difference)	(237,029)	
Handover Joint Venture Housing occurred October 2019 (Timing Difference)	120,957	

REPORTABLE CAPITAL EXPENDITURE VARIATIONS

Purchase of Plant & Equipment - below budget expectations		54,575
Purchase of Plant & Equipment YTD Actuals less than YTD Budget (Timing difference)	84,189	
Purchase of Road Infrastructure Assets - below budget expectations		998,441
Road Infrastructure YTD Actuals less than YTD Budget (Timing Difference)		
SBS01 Capex - Sbs Bodey Street And Harper Street	53,706	
R2R21 Capex - 157 Bullaring Road - R2R over budget Wages and O/H's and POC, Mat & Cont \$1,540 over budget	-	
RRG05 Wickepin Pingelly Slk 7.9-9.0 YTD Actuals less than YTD Budget (Timing Difference)	164,204	
RRGA7 Capex - Rrg York Williams Rd Reseal & Regravel	-	
RRG09 Yenellin Road Upgrade Rrg (Timing Difference)	(3,690)	
RRG11 Capex - Rrg Review Street	-	
RRG12 Capex - Rrg Bullaring Road	64,500	
CRSF5 Capex - Wickepin Pingelly Road - Crsf Funding	711,240	
CRSF6 Budget (Timing Difference)	8,481	
Purchase of Infrastructure Assets Other - Variance below budget expectations.		
Purchase of Works in Progress Assets - PRACC - below budget expectations		(95,457)
PRACC Project Expenditure YTD Actuals less than YTD Budget - (Timing Difference)	(95,457)	
Repayment of Debentures - Variance below budget expectations.		(1,173,308)
Repayment of Loans Actuals YTD less than YTD Budget (Timing Difference)	110,540	
Conversion of Short Term Borrowings postponed 5 months by WATC (Timing Difference)	(1,200,000)	

REPORTABLE CAPITAL REVENUE VARIATIONS

Proceeds from Disposal of Assets - below budget expectations		
Proceeds from Disposal of assets Actuals YTD less than YTD Budget - (Timing Difference)	78,312	(10,140)
Proceeds from New Loans below budget expectations		(1,200,000)
S/T Loan conversion to Debenture for PRACC programmed to be raised in November 2019 with WATC Postponed 5 months (Timing Difference)	(1,200,000)	
Transfers from Restricted Assets below budget expectations		
Actuals YTD less than Budget YTD (Timing Difference) usually transfer funds in June period 12		(7,851)

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 29 FEBRUARY 2020

1. ACQUISITION OF ASSETS	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	2019/20 YTD Budget \$	February 2020 YTD Actual \$
The following assets have been acquired during the period under review:				
<u>By Program</u>				
Governance				
<i>Other Governance</i>				
Capex-Right Of Use Asset Photocopier	0	77,269	77,269	77,269.09
Capex - Admin Plant Purchases	80,000	160,000	106,664	36,867.91
Education & Welfare				
<i>Other Aged & Disabled Services</i>				
Capex - Paaa Construction Community	9,000	9,000	4,006	0.00
Capex - Paaa Landscaping Sensory	1,000	1,000	600	0.00
Recreation and Culture				
<i>Works in Progress - Recreation Centre</i>				
Capex - Pracc Architects & Consultants	4,000	15,600	10,400	600.00
Capex - Praac Building Construction	15,192	15,192	9,114	4,863.64
Capex - Pracc Quantity Surveyor	0	0	0	0.00
Capex - Pracc Demolition	0	0	0	0.00
Capex - Pracc Utility Services	0	7,952	7,952	0.00
Capex - Pracc Earth Works	15,772	15,772	10,400	0.00
Capex - Pracc Carpark And Drainage	25,000	25,000	10,710	13,648.81
Capex - Pracc Landscaping Soft & Hard	30,000	30,000	16,832	2,745.50
Capex - Pracc Playground	0	12,000	12,000	0.00
Capex - Pracc Opening & Promotion	0	0	0	344.00
Capex - Pracc Fit Out Furniture	0	0	0	0.00
Capex - Pracc Bowling Green	23,500	29,500	19,664	5,804.67
Capex - Pracc Gym Equipment	0	0	0	0.00
Capex - Pracc Footpaths	35,000	39,589	26,392	0.00

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 29 FEBRUARY 2020

	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	2019/20 YTD Budget \$	February 2020 Actual \$
1. ACQUISITION OF ASSETS (Continued)				
Transport				
<i>Construction - Roads, Bridges, Depots</i>				
Bridges Purchase - Schedule 12				
Capex - Bridge - Replace Box Culverts	101,888	82,186	82,186	81,279.60
Roads Construction				
Capex - Sbs Bodey Street And Harper	167,000	167,000	55,666	1,960.00
Capex - Rrg Yenellin Road Upgrade	126,235	126,235	0	3,690.00
Capex - Rrg Bullaring Road	64,500	64,500	64,500	0.00
Capex - Aldersyde Pingelly Road - Roads	96,016	96,016	96,016	96,016.00
Capex - Milton Road	198,000	198,000	198,000	198,000.00
Capex - Rrg Wickepin Pingelly Slk 7.9-9.0	270,000	270,000	179,984	15,780.00
Crsf Jingaring Road Gravel Resheeting	0	0	0	0.00
Capex - Wickepin Pingelly Road - Crsf	738,100	738,100	738,098	26,858.28
Capex - Zig Zag Road - Crsf Funding	244,000	244,000	243,999	235,517.93
Footpaths - Construction	12,000	12,000	0	2,300.00
Rennet Street Drainage Flume	91,588	91,588	22,898	3,737.07
<i>Road Plant Purchases</i>				
Capex - Fuel Pods	2,500	2,500	2,500	2,495.44
Economic Services				
<i>Other Economic Services</i>				
Plant Purchase - Schedule 13	44,400	44,400	29,600	44,826.05
	<u>2,394,691</u>	<u>2,574,399</u>	<u>2,025,450</u>	<u>854,603.99</u>
By Class				
Land Held for Resale - Current	0	0	0	0.00
Land Held for Resale - Non Current	0	0	0	0.00
Lease Repayments	0	0	0	0.00
Land	0	0	0	0.00
Buildings	0	0	0	0.00
Furniture & Equipment	0	77,269	77,269	77,269.09
Plant & Equipment	126,900	206,900	138,764	84,189.40
Work in Progress - PPE	0	0	0	0.00
Infrastructure - Roads	1,903,851	1,903,851	1,576,263	577,822.21
Infrastructure - Footpaths	12,000	12,000	0	2,300.00
Infrastructure - Kerbs & Drains	91,588	91,588	22,898	3,737.07
Infrastructure - Parks & Ovals	0	0	0	0.00
Infrastructure - Bridges	101,888	82,186	82,186	81,279.60
Infrastructure - Other	0	0	0	0.00
Works in Progress - Recreation Centre	148,464	190,605	123,464	28,006.62
Works in Progress - Aged Care Accommodation	10,000	10,000	4,606	0.00
	<u>2,394,691</u>	<u>2,574,399</u>	<u>2,025,450</u>	<u>854,603.99</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 29 FEBRUARY 2020

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

Asset No	By Program	Written Down Value			Sale Proceeds			Profit(Loss)		
		2019/20		February 2020 Actual \$	2019/20		February 2020 Actual \$	2019/20		February 2020 Actual \$
		Budget \$	Revised Budget		Budget \$	Revised Budget		Budget \$	Revised Budget	
	Governance									
1037	5 Webb St (Land)	23,000	23,000	23,000.00	20,000	20,000	20,000.00	(3,000)	(3,000)	(3,000.00)
PCEO18	PCEO18 - CEO Vehicle	40,000	40,000	34,895.42	39,000	39,000	35,958.82	(1,000)	(1,000)	1,063.40
PCEO19	PCEO19 - CEO Vehicle	40,000	40,000	0.00	39,000	39,000	0.00	(1,000)	(1,000)	0.00
PCEO20	PCEO20 - CEO Vehicle	0	40,000	0.00	0	39,000	0.00	0	(1,000)	0.00
DCCS01	DCCS01 - DCCS Vehicle	0	17,500	0.00	0	7,000	0.00	0	(10,500)	0.00
10180	CRC Lot 2 (18) Parade Street-Spec Building	230,600.00	230,600	221,028.69	0	0	0.00	(230,600)	(230,600)	(221,028.69)
10191	CRC Lot 2 (18) Parade Street-Land	16,000.00	16,000	16,000.00	0	0	0.00	(16,000)	(16,000)	(16,000.00)
10173	Lot 602 (38) Sharow St Land	4,753	4,753	4,752.80	0	0	0.00	(4,753)	(4,753)	(4,752.80)
10174	Lot 603(36) Sharow St Land	4,753	4,753	4,752.80	0	0	0.00	(4,753)	(4,753)	(4,752.80)
10289A	Lot 602 (38) and Lot 603 (4 Units only)	115,043	115,043	111,451.72	0	0	0.00	(115,043)	(115,043)	(111,451.72)
	Economic Services									
PCOM1	Community Car	32,000	32,000	32,740.77	22,430	22,430	22,352.73	(9,570)	(9,570)	(10,388.04)
		506,149	563,649	448,622.20	120,430	166,430	78,311.55	(385,719)	(397,218)	(370,310.65)

Asset No	By Class of Asset	Written Down Value			Sale Proceeds			Profit(Loss)		
		2019/20		February 2020 Actual \$	2019/20		February 2020 Actual \$	2019/20		February 2020 Actual \$
		Budget \$	Revised Budget		Budget \$	Revised Budget		Budget \$	Revised Budget	
	Plant & Equipment									
PCEO18	PCEO18 - CEO Vehicle	40,000	40,000	34,895.42	39,000	39,000	35,959	(1,000)	(1,000)	1,063.40
PCEO19	PCEO19 - CEO Vehicle	40,000	40,000	0.00	39,000	39,000	0	(1,000)	(1,000)	0.00
PCEO20	PCEO20 - CEO Vehicle	0	40,000	0.00	0	39,000	0	0	(1,000)	0.00
DCCS01	DCCS01 - DCCS Vehicle	0	17,500	0.00	0	7,000	0	0	(10,500)	0.00
PCOM1	Community Car	32,000	32,000	32,740.77	22,430	22,430	22,353	(9,570)	(9,570)	(10,388.04)
	Land & Buildings									
10180	CRC Lot 2 (18) Parade Street-Spec Building	230,600	230,600	221,028.69	0	0	0	(230,600)	(230,600)	(221,028.69)
10191	CRC Lot 2 (18) Parade Street-Land	16,000	16,000	16,000.00	0	0	0	(16,000)	(16,000)	(16,000.00)
10173	Lot 602 (38) Sharow St Land	4,753	4,753	4,752.80	0	0	0	(4,753)	(4,753)	(4,752.80)
10174	Lot 603(36) Sharow St Land	4,753	4,753	4,752.80	0	0	0	(4,753)	(4,753)	(4,752.80)
10289A	Lot 602 (38) and Lot 603 (4 Units only)	115,043	115,043	111,451.72	0	0	0	(115,043)	(115,043)	(111,451.72)
1037	5 Webb St (Land)	23,000	23,000	23,000.00	20,000	20,000	20,000.00	(3,000)	(3,000)	(3,000.00)
		506,149	563,649	448,622.20	120,430	166,430	78,311.55	(385,719)	(397,218)	(370,310.65)

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2019/20		February 2020 Actual \$
Adopted Budget \$	Revised Budget \$	
0	0	1,063.40
(385,719)	(397,219)	(371,374.05)
(385,719)	(397,219)	(370,310.65)

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 29 FEBRUARY 2020

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-19	New Loans		Principal Repayments			Principal Outstanding			Interest Repayments		
		2019/20 Budget \$	2019/20 Actual \$	2019/20 Budget \$	2019/20 Revised Budget	2019/20 Actual \$	2019/20 Budget \$	2019/20 Revised Budget	2019/20 Actual \$	2019/20 Budget \$	2019/20 Revised Budget	2019/20 Actual \$
Education & Welfare												
Loan 120 - SSL Pingelly Cottage Homes *	174,120	0	0	24,300	24,300	15,941	149,820	149,820	158,179	16,129	16,129	5,320
Recreation & Culture												
Loan 123 - Recreation and Cultural Centre	2,198,286			143,397	143,397	94,599	2,054,889	2,054,889	2,103,687	135,845	135,845	47,862
Loan 124 - Recreation and Cultural Centre		1,200,000	0	22,183	0	0	1,177,817	1,200,000	0	17,820	0	0
WATC Short Term Facility	1,200,000		0	1,200,000	1,200,000	0	0	0	1,200,000	29,440	29,440	10,746
	3,572,406	1,200,000	0	1,389,880	1,367,697	110,540	3,382,526	3,404,709	3,461,866	199,234	181,414	63,928

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-19	New Lease		Principal Repayments			Principal Outstanding			Interest Repayments		
		2019/20 Budget \$	2019/20 Actual \$	2019/20 Budget \$	2019/20 Revised Budget	2019/20 Actual \$	2019/20 Budget \$	2019/20 Revised Budget	2019/20 Actual \$	2019/20 Budget \$	2019/20 Revised Budget	2019/20 Actual \$
Administration												
Photocopier Lease	77,269	0	0	0	19,766	13,112	0	57,503	64,157	0	2,041	1,460
	77,269	0	0	0	19,766	13,112	0	57,503	64,157	0	2,041	1,460

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 29 FEBRUARY 2020

	2019/20 Adopted Budget \$	February 2020 Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	35,203	35,203
Amount Set Aside / Transfer to Reserve	515	590
Amount Used / Transfer from Reserve	(10,000)	0
	25,718	35,793
(b) Plant Reserve		
Opening Balance	65,722	65,722
Amount Set Aside / Transfer to Reserve	961	756
Amount Used / Transfer from Reserve	0	0
	66,683	66,478
(c) Building and Recreation Reserve		
Opening Balance	3,747	3,747
Amount Set Aside / Transfer to Reserve	20,006	33
Amount Used / Transfer from Reserve	0	0
	23,753	3,780
(d) Electronic Equipment Reserve		
Opening Balance	3,190	3,190
Amount Set Aside / Transfer to Reserve	4	28
Amount Used / Transfer from Reserve	0	0
	3,194	3,218
(e) Community Bus Reserve		
Opening Balance	11,618	11,618
Amount Set Aside / Transfer to Reserve	56	101
Amount Used / Transfer from Reserve	0	0
	11,674	11,719
(f) Swimming Pool Reserve		
Opening Balance	51,988	51,988
Amount Set Aside / Transfer to Reserve	1,123	453
Amount Used / Transfer from Reserve	0	0
	53,111	52,441
(g) Joint Venture Housing Reserve		
Opening Balance	53,463	53,463
Amount Set Aside / Transfer to Reserve	1,187	0
Amount Used / Transfer from Reserve	(54,650)	(53,463)
	0	0
(h) Refuse Site Rehab/Closure Reserve		
Opening Balance	15,829	15,829
Amount Set Aside / Transfer to Reserve	104	138
Amount Used / Transfer from Reserve	0	0
	15,933	15,967
Total Cash Backed Reserves	200,066	189,396

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 29 FEBRUARY 2020

	2019/20 Adopted Budget \$	February 2020 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	515	590
Plant Reserve	961	756
Building and Recreation Reserve	20,006	33
Electronic Equipment Reserve	4	28
Community Bus Reserve	56	101
Swimming Pool Reserve	1,123	453
Joint Venture Housing Reserve	1,187	0
Refuse Site Rehab/Closure Reserve	104	138
	<u>23,956</u>	<u>2,099</u>
Transfers from Reserves		
Leave Reserve	(10,000)	0
Plant Reserve	0	0
Building Reserve	0	0
Electronic Equipment Reserve	0	0
Community Bus Reserve	0	0
Swimming Pool Reserve	0	0
Joint Venture Housing Reserve	(54,650)	(53,463)
Refuse Site Rehab/Closure Reserve	0	0
	<u>(64,650)</u>	<u>(53,463)</u>
Total Transfer to/(from) Reserves	<u>(40,694)</u>	<u>(51,364)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 29 FEBRUARY 2020

	2018/19 B/Fwd Per 2019/20 Budget \$	2018/19 B/Fwd Per Financial Report \$	February 2020 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	191,736	191,736	487,951
Cash - Restricted Unspent Grants	99,356	99,356	451,674
Cash - Restricted Unspent Loans	0	0	(0)
Cash - Restricted Reserves	240,760	240,760	189,396
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	180,395	180,395	352,760
Sundry Debtors	24,386	24,386	30,829
Provision for Doubtful Debts	0	0	0
Gst Receivable	21,955	21,955	12,578
Contract Asset	0	0	0
Loans - clubs/institutions	24,300	24,300	8,359
Accrued Income/Payments In Advance	0	0	0
Investments	0	0	0
Inventories	8,744	8,744	8,217
	<u>791,631</u>	<u>791,631</u>	<u>1,541,766</u>
LESS: CURRENT LIABILITIES			
Payables and Provisions (Budget Purposes Only)	0	0	-
Sundry Creditors	127	127	(3,128)
Accrued Interest On Loans	(74,614)	(74,614)	-
Accrued Salaries & Wages	(23,698)	(23,698)	-
Income In Advance	(90,981)	0	(75,519)
Gst Payable	(9,832)	(9,832)	(1,250)
Payroll Creditors	0	0	-
Contract Liabilities	0	0	-
Performance Obligation Liability	0	0	(380,153)
Prepaid Rates Liability	0	0	(17,811)
Current Lease Liability	0	0	(6,655)
Accrued Expenses	(12,406)	(68,195)	55,789
PAYG Liability	(27,512)	(27,512)	(26,620)
Other Payables	(5,299)	(5,299)	(3,615)
Current Employee Benefits Provision	(282,570)	(329,149)	(329,149)
Current Loan Liability	(1,367,697)	(1,367,697)	(1,257,157)
	<u>(1,894,482)</u>	<u>(1,905,869)</u>	<u>(2,045,268)</u>
NET CURRENT ASSET POSITION	(1,102,851)	(1,114,238)	(503,502)
Less: Cash - Reserves - Restricted	(240,760)	(240,760)	(189,396)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0	0
Less: Current Loans - Clubs / Institutions	(24,300)	(24,300)	(8,359)
Less: Investments	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	282,570	329,149	329,149
Add Back : Current Loan Liability	1,367,697	1,367,697	1,257,157
Add Back : Current Lease Liability	0	0	6,655
Adjustment in Accounting policies	0	0	90,981
Adjustment for Trust Transactions Within Muni	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>282,356</u>	<u>317,548</u>	<u>982,684</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 29 FEBRUARY 2020

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2019/20 Rate Revenue \$	2019/20 Interim Rates \$	2019/20 Back Rates \$	2019/20 Total Revenue \$	2019/20 Budget \$
General Rate								
GRV - Residential	0.120060	322	3,678,844	441,682	388	(117)	441,953	439,884
GRV - Rural Residential	0.120060	66	816,816	98,067	94	14	98,175	98,067
GRV - Commercial/Industrial	0.120060	29	412,252	49,495	0	0	49,495	39,744
GRV - Townsites	0.120060	12	144,560	17,356	0	0	17,356	17,356
UV - Broadacre Rural	0.010340	247	130,804,500	1,352,519	(497)	0	1,352,022	1,352,447
Sub-Totals		676	135,856,972	1,959,119	(15)	(103)	1,959,001	1,947,498
Minimum Rates	Minimum \$							
GRV - Residential	900	62	96,900	55,800	0	0	55,800	55,800
GRV - Rural Residential	900	23	52,909	20,700	0	0	20,700	20,700
GRV - Commercial/Industrial	900	11	36,200	9,900	0	0	9,900	12,600
GRV - Townsites	900	8	44,160	7,200	0	0	7,200	7,200
UV - Broadacre Rural	900	45	2,753,000	40,500	0	0	40,500	40,500
Sub-Totals		149	2,983,169	134,100	0	0	134,100	136,800
Ex Gratia Rates							2,093,101	2,084,298
Movement in Excess Rates							214	240
							(26,037)	0
Total Amount of General Rates							2,067,279	2,084,538
Specified Area Rates							0	0
Total Rates							2,067,278	2,084,538

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2018/19 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 29 FEBRUARY 2020

Municipal Funds Restricted Cash - Bonds and Deposits

Detail	Balance 01-Jul-19 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Transport Licensing	0	251,922	(251,922)	0
BCITF Levy	0	0	0	0
Rates	0	0	0	0
Funds Held on Behalf of Groups	40	0	0	40
Unclaimed Monies	1,052	0	0	1,052
Builders Registration Board	0	0	0	0
Social Club	0	0	0	0
Nomination Deposits	0	160	(160)	0
Bond Monies (Including Key Deposits)	7,150	1,020	(2,316)	5,854
	<u>8,242</u>	<u>253,102</u>	<u>(254,398)</u>	<u>6,946</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 29 FEBRUARY 2020

8. OPERATING STATEMENT

	February 2020 Actual \$	2019/20 Revised Budget \$	2019/20 Adopted Budget \$	2018/19 Actual \$
OPERATING REVENUES				
Governance	57,440	68,683	38,385	80,098
General Purpose Funding	2,581,970	2,760,042	2,742,245	3,307,592
Law, Order, Public Safety	40,237	71,264	70,802	94,360
Health	1,073	1,636	1,636	1,526
Education and Welfare	14,016	28,425	28,425	12,737
Housing	0	0	0	0
Community Amenities	185,361	199,640	211,850	210,008
Recreation and Culture	31,020	70,487	57,285	735,338
Transport	700,873	2,396,800	2,336,897	938,651
Economic Services	38,470	45,820	45,820	25,394
Other Property and Services	32,479	51,227	51,227	48,273
TOTAL OPERATING REVENUE	3,682,939	5,694,024	5,584,572	5,453,978
OPERATING EXPENSES				
Governance	484,097	634,768	669,607	544,118
General Purpose Funding	139,433	198,531	198,531	174,790
Law, Order, Public Safety	174,380	236,557	236,557	232,566
Health	101,621	145,955	140,955	112,673
Education and Welfare	110,421	128,363	119,363	67,615
Housing	0	0	0	0
Community Amenities	260,028	416,833	417,533	380,608
Recreation & Culture	1,015,708	1,366,116	1,383,936	1,310,318
Transport	1,739,473	2,829,541	2,817,866	2,916,697
Economic Services	196,538	314,988	314,988	237,135
Other Property and Services	121,050	(37,687)	26,164	114,281
TOTAL OPERATING EXPENSE	4,342,749	6,233,965	6,325,500	6,090,801
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	(659,810)	(539,941)	(740,928)	(636,823)

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 29 FEBRUARY 2020

9. STATEMENT OF FINANCIAL POSITION

	February 2020 Actual \$	2018/19 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	1,129,022	531,852
Investments Current	5,000	5,000
Trade and Other Receivables	404,527	251,036
Inventories	8,217	8,744
Trust at Bank	6,946	8,242
TOTAL CURRENT ASSETS	1,553,712	804,874
NON-CURRENT ASSETS		
Other Receivables	219,278	219,278
Inventories	0	0
Property, Plant and Equipment	19,482,370	20,141,783
Infrastructure	66,807,100	67,451,711
Investments Non Current	52,551	52,551
TOTAL NON-CURRENT ASSETS	86,561,299	87,865,323
TOTAL ASSETS	88,115,011	88,670,197
CURRENT LIABILITIES		
Trade and Other Payables	458,962	209,023
Long Term Borrowings	1,257,157	1,367,697
Provisions	329,149	329,149
Trust Liability	6,946	8,242
TOTAL CURRENT LIABILITIES	2,052,214	1,914,111
NON-CURRENT LIABILITIES		
Trade and Other Payables	57,503	0
Long Term Borrowings	2,204,709	2,204,709
Provisions	96,091	96,091
TOTAL NON-CURRENT LIABILITIES	2,358,303	2,300,800
TOTAL LIABILITIES	4,410,517	4,214,911
NET ASSETS	83,704,494	84,455,286
EQUITY		
Retained Surplus	31,891,292	32,590,720
Reserves - Cash Backed	189,396	240,760
Revaluation Surplus	51,623,806	51,623,806
TOTAL EQUITY	83,704,494	84,455,286

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 29 FEBRUARY 2020

10. FINANCIAL RATIOS

	2019 YTD	2018	2017	2016
Current Ratio	0.53	0.51	2.03	1.05
Operating Surplus Ratio	(0.52)	(0.74)	(0.60)	(0.72)

The above ratios are calculated as follows:

Current Ratio
$$\frac{(\text{Current Assets MINUS Restricted Assets})}{(\text{Current Liabilities MINUS Liabilities Associated with Restricted Assets})}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

Below Std

The standard is met if the ratio is greater than 1:1 (100% or greater)

Std met

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments.

This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

NB: Ratio is currently affected by \$1.2M Short Term Borrowing recorded as a current liability.

Adjusted Current Ratio adjusting for this figure is: ** 1.96

Operating Surplus Ratio
$$\frac{(\text{Operating Revenue MINUS Operating Expense})}{(\text{Own Source Operating Revenue})}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Below Std

Basic Standard between 1% and 15% (0.01 and 0.15)

Basic Std

Advanced Standard greater than > 15% (>0.15).

Adv Std

SHIRE OF PINGELLY
RESTRICTED CASH RECONCILIATION
29 February 2020

Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Actual Expenditure previous year 2016/17	Actual Expenditure current year 2017/18	Actual Expenditure current year 2018/19	Actual Expenditure current year 2019/20	Restricted Funds Remaining
Harper St Bodey St State Blackspot SBS01	Transport	1235	20,533.20	0.00	0.00	1,960.00	1,960.00	16,613.20
Wickepin Pingelly Road 0156 - RRG05 and R2R	Transport	1230	74,800.00	0.00	0.00	0.00	15,780.00	59,020.00
Yenellin Road Upgrade RRG09	Transport	1230	69,386.00	0.00	0.00	14,400.00	3,690.00	51,296.00
Bullaring Road 0157 - RRG12	Transport	1230	57,850.40	0.00	0.00	45,000.00	0.00	12,850.40
Milton Road RRG14 and R2R	Transport	1230	198,000.00	0.00	0.00	0.00	198,000.00	0.00
Aldersyde Pingelly Road R2R	Transport	1230	15,791.00	0.00	0.00	0.00	15,791.00	0.00
Wickepin Pingelly Road CRSF5	Transport	1231	295,240.00	0.00	0.00	0.00	26,858.28	268,381.72
Zig Zag Road CRSF6 and R2R	Transport	1231	211,466.60	0.00	0.00	0.00	211,466.60	0.00
Rennet Street Drainage Flume-Water Corporation	Transport	1250	40,000.00	0.00	0.00	0.00	3,737.07	36,262.93
Lighthouse Project Grant	Administration	0469	9,000.00	0.00	0.00	0.00	1,849.86	7,150.14
WA Bicycle Network Grant	Transport	1262	2,400.00	0.00	0.00	0.00	2,300.00	100.00
Main Roads Bullaring rd Bridge Funding 18/19 c/fwd	Transport	1250	252,000.00	0.00	0.00	170,720.40	81,279.60	0.00
Sub Total								451,674.38
Total Restricted Grant Funds								451,674.38
Available Cash		GL/Job Account	Interest Rate	Maturing				Balance
Municipal Bank	Muni Fund Bank	0111	Variable	N.A.				938,875.42
Municipal Bank	Till Float SES	0112						50.00
Municipal Bank	Till Float	0113						200.00
Municipal Bank	Petty Cash on hand	0114						500.00
Total Cash								939,625.42
Less Restricted Cash								(451,674.38)
Total Unrestricted Cash								487,951.04



Council Policy

Council Policy Name: Communications and Social Media

Responsible Directorate: Corporate Services

1. PURPOSE

This Policy establishes protocols for the Shire of Pingelly's official communications with community to ensure the Shire of Pingelly is professionally and accurately represented and to maximise a positive public perception of the Shire.

2. SCOPE

2.1. This Policy applies to:

1. Communications initiated or responded to by the Shire of Pingelly; and
2. Elected Members when making comment in either their Shire of Pingelly role or in a personal capacity.

3. DEFINITIONS

Term	Meaning
Policy	This Shire of Pingelly Council Policy entitled "Communications and Social Media".

4. POLICY STATEMENT

4.1. Official Communications

The purposes of the Shire of Pingelly's official communications include:

- Sharing information required by law to be publicly available.
- Sharing information that is of interest and benefit to the Community.
- Promoting Shire of Pingelly events and services.
- Promoting Public Notices and community consultation / engagement opportunities.
- Answering questions and responding to requests for information relevant to the role of the Shire of Pingelly.
- Receiving and responding to community feedback, ideas, comments, compliments and complaints.

The Shire of Pingelly's official communications will be consistent with relevant legislation, policies, standards and the positions adopted by the Council.

The Shire of Pingelly will use a combination of different communication modes to suit the type of information to be communicated and the requirements of the community or specific audience, including:

- Website;
- Advertising and promotional materials;
- Media releases prepared for the Shire President, to promote specific Shire of Pingelly positions;
- Social media; and
- Community newsletters, letter drops and other modes of communications undertaken by the Shire's Administration at the discretion of the CEO.

4.2. Speaking on behalf of the Shire of Pingelly

The Shire President and the Chief Executive Officer are authorised as the official spokespersons for the Shire of Pingelly and may represent the Shire in official communications, including; speeches, print, electronic and social media. In general, the Shire President will communicate in relation to strategic matters, and the Chief Executive Officer will communicate in relation to high level operational matters.

Where the Shire President is unavailable, the Deputy Shire President may act as the spokesperson.

Communications by Elected Members, whether undertaken in an authorised official capacity or as a personal communication, must not:

- bring the Shire of Pingelly into disrepute,
- compromise the person's effectiveness in their role with the Shire,
- imply the Shire's endorsement of personal views, or
- disclose, without authorisation, confidential information.

Social media accounts or unsecured website forums must not be used to transact meetings which relate to the official business of the Shire of Pingelly.

Elected member communications must comply with the Code of Conduct and the *Local Government (Rules of Conduct) Regulations 2007*.

4.3. Responding to Media Enquiries

All enquiries from the Media for an official Shire of Pingelly comment, whether made to an individual Elected Member or Employee, must be directed to the CEO or a person authorised by the CEO. Information will be coordinated to support the Shire President or CEO to make an official response on behalf of the Shire of Pingelly.

Elected members may make comments to the media in a personal capacity – refer to clause 4.6 below.

4.4. Website

The Shire of Pingelly will maintain an official website, as our community's on-line resource to access to the Shire's official communications.

4.5. Social Media

The Shire of Pingelly uses Social Media to facilitate interactive information sharing and to provide responsive feedback to the community. The use of Shire of Pingelly social media accounts is to specifically authorised by the CEO, or by persons authorised by the CEO.

The Shire of Pingelly may post and contribute to Social Media hosted by others, so as to ensure that the Shire's strategic objectives are appropriately represented and promoted.

When using social media, Elected Members should:

- avoid making personal comments about other Elected Members, staff or members of the community;
- encourage direct contact with the Shire where requests for service or official feedback has been posted, to enable the matter to be dealt with;
- encourage the original poster to make contact with the Shire for clarification, where misinformation or factually incorrect information is posted;
- remember that liking, sharing or reacting to a post on Social Media is generally taken to be an endorsement of that material, as if you had created it yourself, and may be seen by a wider audience than intended

4.6. Elected Member Statements on Shire Matters

An Elected Member may choose to make a personal statement publicly on a matter related to the business of the Shire of Pingelly.

Any public statement made by an Elected Member, whether made in a personal capacity or in their Local Government representative capacity, must:

1. Clearly state that the comment or content is a personal view only, which does not necessarily represent the views of Shire of Pingelly.
2. Be made with reasonable care and diligence;
3. Be lawful, including avoiding contravention of; copyright, defamation, discrimination or harassment laws;
4. Be factually correct;
5. Avoid damage to the reputation of the local government;
6. Not reflect adversely on a decision of the Council;
7. Not reflect adversely on the character or actions of another Elected Member or Employee;
8. Maintain a respectful and positive tone and not use offensive or objectionable expressions in reference to any Elected Member, Employee or community member;
9. observe confidentiality;
10. remember Council decision making is by majority, and while there may be decisions that are disagreed with, alternative points of view should be made respectfully and constructively;
11. not make public statements expressing their opinion on matters before the Council that would indicate a predetermined voting position.

Comments which become public and which breach this Policy, the Code of Conduct or the *Local Government (Rules of Conduct) Regulations 2007*, may constitute a serious breach of the *Local Government Act 1995* and may be referred for investigation.

5. RELATED DOCUMENTATION / LEGISLATION

5.1. *Local Government Act 1995*

5.2. *Local Government (Rules of Conduct) Regulations 2007*

6. REVIEW DETAILS

Review Frequency	3 yearly		
Council Adoption Date	<insert date>	Resolution #	<insert resolution#>

DRAFT