

# Notice of Meeting



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Western Australia 6308  
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Dear Elected Member

The next Ordinary meeting of the Shire of Pingelly will be held on 15 April 2015 in the Council Chambers, 17 Queen Street, Pingelly commencing at 2.00pm.

Youthcare will be providing dinner.

## Schedule

12.00 noon	Lunch / Information Session / Corporate Discussion
2.00pm	Council Meeting
6.00pm	Dinner

A handwritten signature in black ink, appearing to be 'G. Pollock'.

Gavin Pollock  
Chief Executive Officer

10 April 2015

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Pingelly for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Pingelly disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Pingelly during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Pingelly. The Shire of Pingelly warns that anyone who has an application lodged with the Shire of Pingelly must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Pingelly in respect of the application.

## **AGENDA**

Shire of Pingelly  
Ordinary Council Meeting  
15 April 2015

## **MISSION STATEMENT**

*To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.*

## **DISCLAIMER**

### **INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS**

#### **PLEASE NOTE:**

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

A handwritten signature in blue ink, appearing to be 'G. Pollock', written in a cursive style.

**GAVIN POLLOCK  
CHIEF EXECUTIVE OFFICER**

## **COUNCIL MEETING INFORMATION NOTES**

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available in the Shire of Pingelly Office, on the website and the Pingelly Library seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).

## Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Pingelly Office and the Shire of Pingelly website within ten (10) working days after the Meeting.

### NOTE:

#### Unopposed Business

Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.

If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.

A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.

If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

## **Question Time**

This Policy provides guidance to the Presiding Member (noting the provisions of the *Local Government (Administration) Regulation 7*).

Question time is for the asking of questions. General comments, issues for debate etc. are to be progressed through the normal procedure for submitting Agenda items for Council's consideration. Tabled correspondence will not be accepted.

Unless the person is known to all other persons in the Chamber, the Questioner is to state their name and address prior to asking the question.

The Questioner is to stand to address the Presiding Member, unless illness or a physical or other disability prevents him/her from doing so. All questions are to be addressed to the Presiding Member.

The question must be immediately put and may be followed by a brief statement related to the question.

The Presiding Member may respond to the question or may nominate a Councillor or an Officer to respond.

Debate between the Questioner or public and a Councillor or Officer is not permitted.

Questions may not be put by Councillors to the Questioner or other members of the public except for the purpose of clarification.

If the Presiding Member determines that a full and complete answer is unable to be given at that time, the question may be taken on notice. In that case, an answer will be given in writing to the Questioner within 7 days and the response tabled at the next Ordinary Council meeting.

A summary of the question and the response only is to be recorded in the minutes of the meeting.

## QUESTION TIME FOR THE PUBLIC

*(Please write clearly)*

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

TELEPHONE : \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

QUESTIONS TO THE PRESIDENT:

GENERAL QUESTION / QUESTION RELATED TO THE AGENDA *(strike out which is not applicable)*

ITEM NO	PAGE NO	QUESTION

PLEASE PASS TO THE CHIEF EXECUTIVE OFFICER FOR REFERRAL TO THE PRESIDENT BY 2.00 PM AT THE MEETING, OR BY 1.45PM ON THE DAY OF THE MEETING AT THE SHIRE OF PINGELLY OFFICE, 17 QUEEN STREET, PINGELLY.

## **Public Question Time – Statutory Provisions – Local Government Act 1995**

Time is to be allocated for questions to be raised by members of the public and responded to at every ordinary meeting of a council; and

Such other meetings of councils or committees as may be prescribed.

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b) Local Government (Administration) Regulations 1996.

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

every special meeting of a council; and

every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.

(2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:

by the person presiding at the meeting; or

in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members, having regard to the requirements of sub regulations (2) and (3).

The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.

Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.

Nothing in sub regulation (3) requires:

A council to answer a question that does not relate to a matter affecting the local government;

A council at a special meeting to answer a question that does not relate to the purpose of the meeting;

or

A committee to answer a question that does not relate to a function of the committee.

SHIRE OF PINGELLY

DISCLOSURE OF INTERESTS

TO THE CHIEF EXECUTIVE OFFICER:

Under the Provisions of Division 6 of Part 5 of the Local Government Act 1995, I hereby disclose a Financial Interest/s in the matter/s listed on this form, which is/are scheduled for consideration at the meeting of Council to be held on:

15 April 2015
---------------

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

NOTE: Members of Council are asked to deliver this completed form to the Chief Executive Officer on the day of the Council Meeting as required by the Act. Where this is not practicable the Disclosure/s may be telephoned to the Council Office on 9887 1066 and/or the form subsequently passed to the Chief Executive Officer prior to the meeting.

ITEM NO	PAGE NO	TYPE	REASON

## **DISCLOSURE OF FINANCIAL INTEREST, PROXIMITY INTEREST AND/OR INTEREST AFFECTING IMPARTIALITY**

Chief Executive Officer, Shire of Pingelly

In accordance with Section 5.60-5.65 of the *Local Government Act* and Regulation 34(B) and 34(C) of the *Local Government (Administration) Regulations* and Regulation 11 of the *Local Government (Rules of Conduct) Regulations*, I advise you that I declare a  appropriate box):

financial interest (Section 5.60A)

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

proximity interest (Section 5.60B)

A person has a proximity interest in a matter if the matter concerns a proposed —  
(a) change to a planning scheme affecting land that adjoins the person's land;  
(b) change to the zoning or use of land that adjoins the person's land; or  
(c) development (as defined in section 5.63(5)) of land that adjoins the person's land.

interest affecting impartiality (Regulation 11). I disclose that I have an association with the applicant. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

An interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association but does not include a financial or proximity interest as referred to in section 5.60.



## SHIRE OF PINGELLY

*Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, 17 Queen Street, Pingelly on Wednesday 15 April 2015 – commencing at 2.00pm.*

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## **1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Chairman to declare the meeting open.

### **1.1 Welcome to Country**

I respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Noongar people. It is a privilege to be standing on Noongar country. I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the security and wellbeing of all the people of this country where we live and that we share together - Australia

### **1.2 Reminder**

#### *Agreements:*

- No talking over each other
- No “side bar” conversations
- Return from breaks punctually
- Mobile phones off the table / desk

#### *Personal Commitments:*

- Be positive and open-minded
- Don't judge
- Disagree in a civil manner
- Speak up – be open and honest (but tactful)
- Listen generously – pause to interpret positively (assume everyone means well)

## **2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

Nil

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **4. PUBLIC QUESTION TIME**

## **5. APPLICATIONS FOR LEAVE OF ABSENCE**

## **6. DISCLOSURES OF INTEREST**

Nil

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**7.1 Ordinary Meeting – 18 March 2015**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

**Voting Requirements: Simple Majority**

**Recommendation:**

**That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 18 March 2015 be confirmed.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

**9. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

**10. REPORTS OF COMMITTEES**

Central Country Zone of WALGA	Cr Lange Cr Marshall Cr Freebairn (Deputy)
Hotham Dale Regional Road Sub-Group	Cr Lange Cr Mulroney (Deputy)
Pingelly Development Association Inc	Cr Morton Cr Jetta
Pingelly Cottage Homes Committee	Cr Freebairn Cr Lange
Pingelly Community Resource Centre Inc	Cr Mulroney Cr Freebairn
Development Assessment Panel	Cr Mulroney Cr Lange Cr Freebairn (Deputy) Cr Morton (Deputy)
Dryandra Country Visitors Centre	Cr Lange Cr Marshall (Deputy)
Regional Waste Group	Cr Mulroney Cr Marshall (Deputy)
Shires of Pingelly and Wandering Joint Local Emergency Management Committee (LEMC)	Cr Morton Cr Freebairn
Aged Care Planning Regional Sub-Group (BBP)	Cr Lange Members of Aged Care Committee
Small Business Advisory Group	Cr Steel Cr Marshall
Central Country Zone of WALGA – Great Southern Emergency Management Committee	Cr Mulroney Members of CCZ of WALGA
Health MOU	Cr Lange
Youth Working Group	Cr Jetta Cr Morton

### **10.1 Cr Shirley Lange**

Meetings attended March 2015:

10<sup>th</sup> Cottage Homes  
12<sup>th</sup> Early Childhood Seminar – Kellerberrin  
12<sup>th</sup> Agenda Meeting  
16<sup>th</sup> Emma Birch – PHCDS  
17<sup>th</sup> CEO and Deputy President  
18<sup>th</sup> Council  
19<sup>th</sup> Cottage Homes  
20<sup>th</sup> Opening of Multi-Purpose Courts  
24<sup>th</sup> CEO  
25<sup>th</sup> Team Building Workshop  
26<sup>th</sup> PUG PHCDS  
30<sup>th</sup> BBP - Aged Care – Brookton  
31<sup>st</sup> LEMC – Wandering

Meetings attended April 2015:

1<sup>st</sup> Town Planning Scheme – Trevor Moran  
7<sup>th</sup> Health MOU – Northam

### **10.2 Cr Bill Mulroney**

Meetings attended March 2015:

25<sup>th</sup> - Councillors Team Development Day (Follow Up)

Meetings attended April 2015:

1<sup>st</sup> - Review of Town Planning Scheme - Trevor Moran

## **11. REPORTS OF OFFICERS**

### **11.1 ADMINISTRATION SERVICES**

#### **11.1.1 Request to Waive Payment of Rates on the Pingelly Church Rectory**

**File Reference:** A9509  
**Location:** Shire of Pingelly  
**Applicant:** Mrs Joyce Lyon, Treasurer  
**Author:** Samantha Appleton, Executive Manager Corporate Community Services  
**Date:** 24 March 2015  
**Disclosure of Interest:** Nil  
**Attachments:** Letter from Mrs Lyon

**Summary:**

Request to Council to waive payment of rates on the Pingelly Church Rectory.

**Background:**

Council received a request in August 2014 to waive or delay payment of rates on the Pingelly Church Rectory belonging to the Anglican Church.

At the ordinary meeting of Council held 17 September 2014 at the Shire of Pingelly Council Chambers, the following resolution was passed with regard the request:

***Moved: Cr Morton Seconded: Cr Mulroney***

***Recommendation and Council Decision:***

***That Council allow the Pingelly Anglican Church to defer the payment of the 2014/15 rates to 30 June 2015 on assessment A9509.***

***Carried 8:0***

The property concerned is currently vacant due to being in a state of disrepair and is unable to be rented out. A further letter has been received requesting that Council waive all rates until renovations are complete and the group are able to derive an income from the property. The applicant has indicated that it is the intent of the group to use funds from renting the property to pay for the upkeep of the church and the rectory.

**Comment:**

To be exempt from rates under the Local Government Act 1995 Section 6.26 one of the following two possible exemptions would need to apply. These are:

- (d) land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood; and
- (g) land used exclusively for charitable purposes;

When these premises are rented privately these exemptions do not apply. Council may also need to consider while not currently rented out, the intention is to prepare the premises to do so.

Council had chosen to defer collection of rates for 1 year to enable the work to be completed and the premises to be rented out. Total rates and charges payable at the time of writing are \$1156.13.

This amount is comprised of;

- refuse charges       \$ 271.00
- ESL                     \$ 64.00
- rates                   \$ 821.13

It should be noticed that ESL billed to the property is reimbursable to the Department of Fire and Emergency Services (DFES) and the refuse charge is a charge for a service provided for which the Shire of Pingelly pays a third party.

The recommendation to Council is not to waive the rates for the year, and for the Church, to enter a payment arrangement with the Shire of Pingelly once the property is occupied. This will allow some of the income stream from the rent to be directed toward the church maintenance and to recover outstanding charges.

**Consultation:**

Mrs Joyce Lyon, Applicant

**Statutory Environment:**

Local Government Act 1995

6.26 . Rateable land

- (1) Except as provided in this section all land within a district is rateable land.
- (2) The following land is not rateable land —
  - (a) land which is the property of the Crown and —
    - (i) is being used or held for a public purpose; or
    - (ii) is unoccupied, except —
      - (I) where any person is, under paragraph (e) of the definition of **owner** in section 1.4, the owner of the land other than by reason of that person being the holder of a prospecting licence held under the *Mining Act 1978* in respect of land the area of which does not exceed 10 ha or a miscellaneous licence held under that Act; or
      - (II) where and to the extent and manner in which a person mentioned in paragraph (f) of the definition of **owner** in section 1.4 occupies or makes use of the land; and
  - (b) land in the district of a local government while it is owned by the local government and is used for the purposes of that local government other than for purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the local government; and
  - (c) land in a district while it is owned by a regional local government and is used for the purposes of that regional local government other than for the purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the regional local government; and
  - (d) land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood; and
  - (e) land used exclusively by a religious body as a school for the religious instruction of children; and
  - (f) land used exclusively as a non-government school within the meaning of the *School Education Act 1999*; and
  - (g) land used exclusively for charitable purposes; and
  - (h) land vested in trustees for agricultural or horticultural show purposes; and
  - (i) land owned by Co-operative Bulk Handling Limited or leased from the Crown or a statutory authority (within the meaning of that term in the *Financial Management Act 2006*) by that co-operative and used solely for the storage of grain where that co-operative has agreed in writing to make a contribution to the local government; and
  - (j) land which is exempt from rates under any other written law; and

- (k) land which is declared by the Minister to be exempt from rates.
- (3) If Co-operative Bulk Handling Limited and the relevant local government cannot reach an agreement under subsection (2)(i) either that co-operative or the local government may refer the matter to the Minister for determination of the terms of the agreement and the decision of the Minister is final.
- (4) The Minister may from time to time, under subsection (2)(k), declare that any land or part of any land is exempt from rates and by subsequent declaration cancel or vary the declaration.
- (5) Notice of any declaration made under subsection (4) is to be published in the *Gazette* .
- (6) Land does not cease to be used exclusively for a purpose mentioned in subsection (2) merely because it is used occasionally for another purpose which is of a charitable, benevolent, religious or public nature.

[Section 6.26 amended by No. 36 of 1999 s. 247; No. 77 of 2006 Sch. 1 cl. 102; No. 24 of 2009 s. 506 (correction to reprint in Gazette 7 Sep 2012 p. 4329).]

### **Policy Implications:**

Shire of Pingelly Policy Manual – No 5.7 shown below:

#### **5.7 Rates Recovery**

Recovery of rate debtor is to follow the procedure:

1. Raising of the Rates is to occur as soon as practical, but no later than 5 working days after the adoption of the budget.
2. Rate are due 35 days after the date of issue of the rate notice.
3. Instalment options are available, if the first instalment is made within the 35 day payment period.
4. If a discount is available on rates, payment in full is to be received at the Shire Office within the 35 day payment period as indicated on the rate notice.
5. A letter of demand for payment of rates in full within 21 days is to be issued 7 days after the end of the 35 day payment period.
6. At the end of the 21 days, the Chief Executive Officer may authorise a Notice of Intent to Summons if rates are not paid in full within 14 days.
7. At the end of 14 days the Chief Executive Office may authorise the issue of a summons.
8. The Chief Executive Officer is authorised to negotiate with ratepayers unable to pay rates, an extension of time or a repayment plan. Where conditions of the extension are not complied with, the Chief Executive Officer is authorised to give 14 days notice of intent to commence legal action and institute recovery proceedings.
9. Properties with rates outstanding for more than 3 years (other than eligible pensioner properties) are to be reported to Council for consideration of sale for non-payment of rates.

Council will not approve refunds of rubbish charges unless the building served is demolished or special circumstances warranting a refund are demonstrated.

Adopted: 19 January 2005  
Reviewed/Amended: 21 April 2010

### **Financial Implications:**

2014/15 Rates Revenue

### **Strategic Implications:**

Shire of Pingelly Strategic Community Plan



Strategy 1.1.4 Actively promote and assist community groups and clubs

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That;**

- **the Shire of Pingelly reject the request to waive 2014/15 rates for assessment A9509,**
- **that should the outstanding rates remain unpaid at 30 June 2015, the Shire of Pingelly staff are to enter into a negotiation with representatives of the Pingelly Anglican Church to set up payment plan to collect all rates due including 2015/16 rates and charges by 30 June 2016.**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

### **11.1.2 Changing the Speed Limit in Parade Street**

<b>File Reference:</b>	<b>00619</b>
<b>Location:</b>	<b>Parade Street Pingelly (Town Centre)</b>
<b>Applicant:</b>	<b>Gavin Pollock, Chief Executive Officer</b>
<b>Author:</b>	<b>Gavin Pollock, Chief Executive Officer</b>
<b>Date:</b>	<b>2 April 2015</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Letters of support from the Pingelly Community – Attachment 1 in the Councillor Information Booklet</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary:**

Council to request the Commissioner of Main Roads WA reduce the existing speed limit of Parade Street from 50km per hour to 40km per hour. The section of Parade Street in question is located between Quartz and Pitt Street.

#### **Background:**

The Minister for Transport visited the Shire of Pingelly mid last year and discussions were held regarding the growing number of Heavy Vehicles using our Main Street (Parade Street). Member of Council asked for direction on how to reduce the current speed limit and it was recommended by the Minister to seek public comment on the proposal and if supported then the Minister would also support the request.

In February 2014 an advertisement was placed in the Pingelly Times under the section of the Shire News seeking public comment on reducing the speed limit of Parade Street from 50km per hour to 40km per hour. This advertisement was run for 4 weeks and the Shire received 35 submissions supporting the proposed speed deduction with No submissions received objection the proposal.

#### **Comment:**

Parade Street is the section of Great Southern Hwy that runs thru our Town Centre and subject to a number of Heavy Vehicles. As part of the submissions received a request and comments were also made asking for signage to be erected indicating “Noise Reduction Area Please Limit Compression Braking”. All submissions received have been acknowledged with a written letter.

#### **Consultation:**

Requested of Public Submissions over 4 weeks, Shire Councillors and Executive Manager Engineering & Development Services – Barry Gibbs.

#### **Statutory Environment:**

Road and Traffic Act.

#### **Policy Implications:**

Nil

#### **Financial Implications:**

Nil

#### **Strategic Implications:**

Nil

#### **Voting Requirements:**

Simple Majority

**Recommendation:**

**That Council endorse**

**the Chief Executive Officer to request the Commissioner of Main Roads WA to review the current 50km per hour speed limit of Parade Street with the objective to reduce the speed limit to 40km per hour. The 40km per hour speed limit is to be applied to the section of Parade Street located between Quartz and Pitt Street.**

**the Chief Executive Officer to request the Commissioner of Main Roads WA to erect signage indicating “Noise Reduction Area Please Limit Compression Braking” on the Great Southern Hwy before entering Parade Street in the town centre.**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

### **11.1.3 Major Plant Replacement Program**

**File Reference:** 00231  
**Location:** Shire Depot, Pingelly  
**Applicant:** N/A  
**Author:** Barry Gibbs, Executive Manager Engineering Development Services  
**Date:** 07 April 2015  
**Disclosure of Interest:** Nil  
**Attachments:** Major Plant Replacement Program  
**Previous Reference:** Nil

#### **Summary:**

Council to consider the requirements for capital expenditure of major plant and equipment for the next 10 – 15 years.

#### **Background:**

The Shire has been reviewing its current Plant and Equipment Replacement Program in preparing for the 2015/16 financial budget (see attachments). The Shire currently has a number of trucks and earthmoving equipment close to or overdue for replacement, based on the current increase in breakdowns and major renewal of machinery parts over the past 12 months. During the past 6 months the Shire external work force has been reviewed and restructured for improved efficiencies and better service delivery outcomes for the Shire of Pingelly.

#### **Comment:**

Based on the above background information, the following major Plant and Equipment Program has been recommended:

1. New 8 tonne rear tipper for the Asset Crew so as to reduce reliance on tip trucks from the Civil Crew;
2. replacement of the Dyna II 4500 s/cab maintenance truck;
3. replacement of the current 10 tonne rear tip truck with a 14 tonne side tipper truck with capacity to pull a Pig Trailer;
4. new Pig Trailer for construction crew so as to reduce tramming of backhoes and loaders or the hire of a low loader to move Vibe and Rubber Road Rollers;
5. sell both the Pacific Rubber Roller (not currently in use) and Ammann AP240 Rubber Roller, and purchase a new tow behind Broons Rubber Roller for the maintenance grader;
6. replacement mower trailer for Parks Crew; and
7. replacement of the existing backhoe in 2016/17.

The purchase of an excavator was considered for vegetation control along road verges.

After consultation, the Shire of Wandering confirmed their running costs without an operator is around \$90.00 per hour plus the normal shire costs to operate the excavator, this includes operator cost, traffic control and mobilisation which would set the cost per one km of road at \$2247.00 compared to the current contractors cost of \$1868.00 per km. Based on this information it was decided to continue utilising contractors for vegetation control along road verges.

#### **Consultation:**

CEO – Mr Gavin Pollock  
Works Supervisor – Russell Dyer  
EMEDS – Samantha Appleton

#### **Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

The current plant reserve is around \$310,000. To allow for depreciation and CPI increases for the renewal of current plant and equipment and purchase of additional plant to meet community expectations to maintain and improve existing assets, Council will need to allocate around \$270,000 a year to the Plant Reserve Account.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the Shire of Pingelly endorses the following proposals:**

- 1. Approve the proposed Major Plant and Equipment Replacement Program in conjunction with the finance constraints of the annual financial budgets;**
- 2. allocate \$270,000 per year, for the next three years to the Plant Reserve Account;**
- 3. that the Major Plant and Equipment Replacement Program be reviewed every three years based on the future capital works program; and**
- 4. local contractors to be encouraged to supplement the Shire plant and equipment requirements, so to achieve the best utilisation of Council equipment for improved efficiencies during construction and maintenance work.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

## **11.2. FINANCIAL SERVICES**

### **11.2.1 Monthly Statement of Financial Activity**

**File Reference:** 00271  
**Location:** N/A  
**Applicant:** N/A  
**Author:** Samantha Appleton, Executive Manager Corporate Community Services  
**Date:** 8 April 2015  
**Disclosure of Interest:** Nil  
**Attachments:** Statements  
**Previous Reference:** N/A

#### **Summary:**

Council to consider accepting the Monthly Statement of Financial Activity for March 2015.

#### **Background:**

The Monthly Statement of Financial Activity for March 2015 is attached for Council consideration.

#### **Comment:**

The Monthly Statement of Financial Activity represents Council's financial activities and status for the period ending 31 March 2015. The style of the report has changed with proportional expenditure amounts used in the YTD expenditure column. Only specific reportable variances will be reported individually, with the notation "timing variance" used where expenditure is not evenly spread through the year.

A reportable variance to the opening position is noted in the July report, as well as unbudgeted expenditure on an item carried forward from 2013/14 in the August report. Further variances related to accrual adjustments have been made in the preparation of the annual financial report and have changed the opening position at 1 July 2014. These accruals are not expected to affect the end of year position for 30 June 2015 as they are movements between the two years and offset each other. At the present time it should be noted that processes and procedures have been implemented so this should not occur in future years. .

#### **Consultation:**

CEO

#### **Statutory Environment:**

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the Monthly Statement of Financial Activity for the period ending 31 March 2015 be accepted and material variances be noted.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<b>SHIRE OF PINGELLY NET CURRENT FUNDING POSITION FOR THE PERIOD ENDING 31 March 2015</b>			
	<b>ACTUAL 2014/15</b>	<b>BUDGET 2014/15</b>	<b>ACTUAL 2013/14</b>
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	919,261	13,279	1,380,967
Cash - Restricted	0	2,500,000	0
- Restricted Reserves	1,317,217	1,395,657	1,418,062
Receivables			
Rates Outstanding	231,540	98,770	60,347
Sundry Debtors	254,998	145,865	165,958
Accrued Income	0	0	0
Prepayments	0	0	0
GST Receivable	(17,189)	78,680	93,680
Investments	0	5,000	0
Inventories	10,092	8,159	10,209
<b>TOTAL CURRENT ASSETS</b>	<b>2,715,918</b>	<b>4,245,410</b>	<b>3,129,223</b>
<b>LESS CURRENT LIABILITIES</b>			
Sundry Creditors	18,542	(235,383)	(167,073)
Accrued Expenses	(68,281)	(67,039)	(68,424)
Income Received in Advance	0	0	0
GST Payable	(532)	(47,214)	(14,221)
Other Payables	(1,819)	(81)	(81)
Current Loan Liability	(40,365)	(75,961)	(79,757)
Current Employee Benefits Provision	(162,892)	(162,892)	(162,892)
<b>NET CURRENT ASSET POSITION</b>	<b>2,460,570</b>	<b>3,656,840</b>	<b>2,636,775</b>
Less: Cash - Reserves - Restricted	(1,317,217)	(1,395,657)	(1,418,062)
Less: Cash - Unspent Grants - Restricted	0	(2,500,000)	0
Add Back : Component of Leave Liability not Required to be Funded	162,892	162,892	162,892
Add Back : Current Loan Liability	40,365	75,961	79,757
Adjustment for Trust Transactions Within Muni	0	(36)	
<b>SURPLUS/(DEFICIT)</b>	<b>1,346,610</b>	<b>0</b>	<b>1,461,362</b>



<b>STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 March 2015</b>							
	SCHED#	YTD ACTUAL 2014/15	YTD BUDGET 2014/15	VARIANCE		BUDGET 2014/15	NOTE#
				>10%	>\$5000		
<b>OPERATING REVENUE</b>							
Governance	4	75,515	81,310		(5,794)	108,413	1
General Purpose Funding	3	2,513,766	2,134,927	118%	378,839	2,846,569	2
Law, Order & Public Safety	5	67,799	57,530	118%	10,269	76,706	3
Health	7	19,738	6,525	302%	13,213	8,700	4
Welfare & Education	8	9,134	12,771	72%		17,028	5
Community Amenities	10	181,079	122,608	148%	58,471	163,477	6
Recreation & Culture	11	47,182	69,525	68%	(22,343)	92,700	7
Transport	12	438,076	584,316	75%	(146,240)	779,088	8
Economic Services	13	68,446	61,815	111%	6,631	82,420	9
Other Property & Services	14	107,751	94,688	114%	13,064	126,250	10
<b>Sub Total</b>		<b>3,528,486</b>	<b>3,226,013</b>			<b>4,301,351</b>	
<b>OPERATING EXPENDITURE</b>							
Governance	4	(666,453)	(637,922)		(28,530)	(850,563)	1
General Purpose Funding	3	(65,731)	(81,353)	81%	15,621	(108,470)	12
Law, Order & Public Safety	5	(160,112)	(154,775)		(5,337)	(206,367)	13
Health	7	(103,709)	(120,910)	86%	17,201	(161,213)	14
Welfare & Education	8	(33,086)	(36,482)			(48,643)	15
Community Amenities	10	(235,456)	(285,999)	82%	50,543	(381,332)	16
Recreation & Culture	11	(594,009)	(614,967)		20,958	(819,956)	17
Transport	12	(593,920)	(1,300,693)	46%	706,773	(1,734,257)	18
Economic Services	13	(171,931)	(177,070)		5,139	(236,093)	19
Other Property & Services	14	(265,638.84)	(15,376)	1728%	(250,263)	(20,501)	20
<b>Sub Total</b>		<b>(2,890,045)</b>	<b>(3,425,546)</b>			<b>(4,567,395)</b>	
<b>NET OPERATING</b>		<b>638,442</b>	<b>(199,533)</b>			<b>(266,044)</b>	
<b>CAPITAL REVENUE</b>							
Governance	4	42,274	247,500	17%	(205,226)	330,000	21
General Purpose Funding	3	0	0				22
Law, Order & Public Safety	5	33,503	50,841	66%	(17,338)	67,788	23
Health	7	0	0				24
Education & Welfare	8	5,889	8,977	66%		11,969	25
Community Amenities	10	0	0				26
Recreation & Culture	11	2,548	1,884,000	0%	(1,881,452)	2,512,000	27
Transport	12	6,818	42,750	16%	(35,932)	57,000	28
Economic Services	13	0	0				29
Other Property & Services	14	0	0				30
<b>Sub Total</b>		<b>91,032</b>	<b>2,234,068</b>			<b>2,978,757</b>	

<b>STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 March 2015</b>							
	SCHED#	YTD	YTD	VARIANCE		BUDGET	NOTE#
		ACTUAL 2014/15	BUDGET 2014/15	>10%	>\$5000	2014/15	
<b>CAPITAL EXPENDITURE</b>							
Governance	4	(166,089)	(278,089)	60%	112,000	(370,785)	31
General Purpose Funding	3	0	0			0	32
Law, Order & Public Safety	5	(33,503)	(50,841)	66%	17,338	(67,788)	33
Health	7	0	0				34
Education & Welfare	8	(5,889)	(8,977)	66%		(11,969)	35
Community Amenities	10	(53,571)	(81,750)	66%	28,179	(109,000)	36
Recreation & Culture	11	(405,113)	(618,000)	66%	212,887	(824,000)	37
Transport	12	(684,128)	(1,095,828)	62%	411,700	(1,461,104)	38
Economic Services	13	0	(60,000)	0%	60,000	(80,000)	39
Other Property & Services	14	0	0			0	40
<b>Sub Total</b>		<b>(1,348,294)</b>	<b>(2,193,485)</b>			<b>(2,924,646)</b>	
<b>TOTAL CAPITAL</b>		<b>(1,257,261)</b>	<b>40,583</b>			<b>54,111</b>	
<b>TOTAL Net Operating &amp; Capital</b>		<b>(618,820)</b>	<b>(158,950)</b>			<b>(211,933)</b>	
<b>ADJUSTMENT FOR NON-CASH ITEMS</b>							
Add Depreciation		362,033	845,738			1,127,650	
Rounding Adjustment		0	0			0	
Transfer from/(to) Restricted Municipal		0	(1,875,000)			(2,500,000)	
Transfer from/(to) Reserves		100,846	16,804			22,405	
Movement in Deferred Pensioner Rates/ESL		40,428	0			0	
Movement in Employee Benefit Provisions		0	0			0	
Asset Disposal (Profit)/Loss		761	(19,800)			(26,400)	
<b>Total Adjustment for Non-Cash</b>		<b>504,068</b>	<b>(1,032,259)</b>			<b>(1,376,345)</b>	
Opening Surplus/(Deficit)		1,461,362	1,588,278		(126,916)	1,588,278	41
<b>Closing Surplus/(Deficit)</b>		<b>1,346,610</b>	<b>397,070</b>			<b>0</b>	

<b>SHIRE OF PINGELLY NOTES TO MATERIAL VARIANCE FOR THE PERIOD ENDING 31 March 2015</b>			
<b>Note #</b>			<b>Variation</b>
	<b>OPERATING REVENUE</b>		
1	Governance Primary Reason		Under (5,794)
	Budget Impact	Increase to reimbursements received Revenue under Budget	
2	General Purpose Funding Primary Reason	Interest on investments reduced Additional rate revenue raised	Over 378,839
	Budget Impact	Revenue over Budget	
3	Law, Order & Public Safety Primary Reason		Over 10,269
	Budget Impact	Revenue over Budget	
4	Health Primary Reason	Additional income health report reimbursement	Over 13,213
	Budget Impact	Revenue over Budget	
5	Welfare & Education Primary Reason	Additional grant income - CCTV grant	Over
	Budget Impact	Revenue over Budget	
6	Community Amenities Primary Reason	Resue site income over budget	Over 58,471
	Budget Impact	Revenue over Budget	
7	Recreation & Culture Primary Reason	Timing variance	Under (22,343)
	Budget Impact	Revenue under Budget	
8	Transport Primary Reason	Timing variance	Under (146,240)
	Budget Impact	Revenue under Budget	
9	Economic Services Primary Reason	Housing bonds forfeited transferred to Muni	Over 6,631
	Budget Impact	Revenue over Budget	
10	Other Property and Services Primary Reason	Timing variance Workers comp and insurance reimbursement over budget	Over 13,064
	Budget Impact	Revenue over Budget	

<b>SHIRE OF PINGELLY</b> <b>NOTES TO MATERIAL VARIANCE</b> <b>FOR THE PERIOD ENDING</b> <b>31 March 2015</b>				
<b>OPERATING EXPENDITURE</b>				
11	Governance			Over (28,530)
	Primary Reason	Timing variance		
	Budget Impact	Expenditure over Budget		
12	General Purpose Funding			Under 15,621
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
13	Law, Order & Public Safety			Over (5,337)
	Primary Reason	Fire brigade expenses over budget		
	Budget Impact	Expenditure over Budget		
14	Health			Under 17,201
	Primary Reason	Doctors surgery rental waived from Nov 15 Additional expense for health report (offset by grant income)		
	Budget Impact	Expenditure under Budget		
15	Welfare & Education			Under
	Primary Reason			
	Budget Impact	Expenditure under Budget		
16	Community Amenities			Under 50,543
	Primary Reason	Refuse site rehab over budget (\$12,868)		
	Budget Impact	Expenditure under Budget		
17	Recreation & Culture			Under 20,958
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
18	Transport			Under 706,773
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
19	Economic Services			Under 5,139
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
20	Other Property & Services			Over (250,263)
	Primary Reason	Timing variance Increase to workers compensation expense offset by income (\$36,751) Allocation rates for plant and labour require adjustment		
	Budget Impact	Expenditure over Budget		

<b>SHIRE OF PINGELLY</b> <b>NOTES TO MATERIAL VARIANCE</b> <b>FOR THE PERIOD ENDING</b> <b>31 March 2015</b>				
<b>CAPITAL REVENUE</b>				
21	Governance			Under (205,226)
	Primary Reason	Timing variance		
	Budget Impact	Revenue under Budget		
22	General Purpose Funding			Under
	Primary Reason			
	Budget Impact	Revenue over Budget		
23	Law, Order & Public Safety			Under (17,338)
	Primary Reason	Timing Variance		
	Budget Impact	Revenue under Budget		
24	Health			Over
	Primary Reason			
	Budget Impact	Revenue over Budget		
25	Welfare & Education			Under
	Primary Reason			
	Budget Impact	Revenue over Budget		
26	Community Amenities			Under
	Primary Reason			
	Budget Impact	Revenue over Budget		
27	Recreation & Culture			Under (1,881,452)
	Primary Reason	Timing variance		
		Trade of lawn mowers under budget amount (\$9,452)		
	Budget Impact	Revenue under Budget		
28	Transport			Under (35,932)
	Primary Reason	Timing variance		
		Trade of Dyna under budget (\$7,273)		
	Budget Impact	Revenue under Budget		
29	Economic Services			Under
	Primary Reason			
	Budget Impact	Revenue over Budget		
30	Other Property & Services			Under
	Primary Reason			
	Budget Impact	Revenue over Budget		

<b>SHIRE OF PINGELLY</b> <b>NOTES TO MATERIAL VARIANCE</b> <b>FOR THE PERIOD ENDING</b> <b>31 March 2015</b>				
<b>CAPITAL EXPENDITURE</b>				
31	Governance		Under	112,000
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
32	General Purpose Funding		Under	
	Primary Reason			
	Budget Impact	Expenditure under Budget		
33	Law, Order & Public Safety		Under	17,338
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
34	Health		Under	
	Primary Reason			
	Budget Impact	Expenditure under Budget		
35	Welfare & Education		Under	
	Primary Reason			
	Budget Impact	Expenditure under Budget		
36	Community Amenities		Under	28,179
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
37	Recreation & Culture		Under	212,887
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
38	Transport		Under	411,700
	Primary Reason	Timing variance		
		Footpath work carried over not budgeted \$52,425		
	Budget Impact	Expenditure under Budget		
39	Economic Services		Under	60,000
	Primary Reason	Timing variance		
	Budget Impact	Expenditure under Budget		
40	Other Property & Services		Under	
	Primary Reason			
	Budget Impact	Expenditure under Budget		
41	Opening Surplus/Deficit	Start of year position reduced with finalisation of accounts	Under	(126,916)

SHIRE OF PINGELLY RESTRICTED CASH RECONCILIATION 31 March 2015						
Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Actual Expenditure Previous Years	Actual Expenditure 2014/15	Restricted Funds Remaining
Royalties for Regions 2011/12 (Individual)	Netball/Basketball	CT01	150,000.00	182.10	149,817.90	0.00
	Footpaths	1202	56,000.00	56,000.00	3,755.91	0.00
	Paragon St - Footpath	FPPG	25,000.00	12,957.48	12,957.48	0.00
	Hotel - Footpaths	FPHO	60,000.00	42,481.33	42,481.33	0.00
Royalties for Regions 2011/12 (Regional)	Duplex Construction	N/A	624,063.00	581,497.88	41,776.17	788.95
Royalties for Regions 2012/13 (Individual)	40ML Dam	DAM01	150,000.00	0.00	509.12	149,490.88
	Netball/Basketball	CT01	91,530.00	0.00	91,530.00	0.00
	Footpaths	1202	80,000.00	24,381.10	10,832.78	44,786.12
<b>Sub Total</b>						<b>195,065.95</b>
<b>Total Restricted Grant Funds</b>						<b>195,065.95</b>
<b>Available Cash</b>			<b>Interest Rate</b>	<b>Term</b>	<b>Maturing</b>	
Municipal Bank		0111	Variable	Ongoing	N.A.	479,681.77
Municipal Term Deposit 1		0108			N.A.	0.00
Municipal Term Deposit 2		0109	3.10%	3 Months	30-Jun-15	438,814.19
Municipal Term Deposit CLGFR		0812			N.A.	0.00
Municipal On Call Account		0811	Variable	Ongoing	N.A.	14.56
Total Cash						918,510.52
Less Restricted Cash						(195,065.95)
<b>Total Unrestricted Cash</b>						<b>723,444.57</b>

<b>SHIRE OF PINGELLY</b>					
<b>CAPITAL EXPENDITURE &amp; MATCHING INCOME</b>					
<b>FOR THE PERIOD ENDING</b>					
<b>31 March 2015</b>					
		<b>EXPENDITURE</b>		<b>INCOME</b>	
		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>
		<b>2014/15</b>	<b>2014/15</b>	<b>2014/15</b>	<b>2014/15</b>
<b>Land &amp; Buildings</b>					
AB01	Admin Building Improvements - Kitchen	6,054	13,500		
0461	Land/Building Disposals - 16 Eliot				160,000
0461	Land/Building Disposals - 5 Webb				60,000
SH04	Lot 604 Webb Street - Improvements	0	70,000		
SH05	Lot 605 Webb Street - Completion	41,776	44,685		
RWS01	Regional Waste Site - Land Purchase	53,571	80,000		
CT01	Netball Basketball Court	287,325	285,000		
DAM01	40ML Dam Construction	509	150,000		
DAM02	2ML Sewerage Sump Upgrade	20,190	25,000		
POOL1	Pool Upgrade	42,500	41,000	30,000	30,000
RCC01	Recreation & Cultural Centre Develop	18,636	250,000		
DF01	Depot Fencing	201	20,000		
DO01	Depot Office - Air conditioning	3,893	6,500		
DO02	Depot Office - Patio	15,191	7,211		
DW01	Depot Wash Down Bay	3,897	58,000		
DS01	Gardner's Shed Shelving	269	833		
DT01	Storage Water Tank	7,397	14,500		
LAND	Purchase Industrial Shed Land	0	80,000		
	<b>Sub Total</b>	<b>501,410</b>	<b>1,146,229</b>	<b>30,000</b>	<b>250,000</b>
<b>Plant &amp; Machinery</b>					
0490	CEO Vehicle (x2)	44,710	90,000	42,274	
0490	EMCCS Vehicle	0	35,000		
0461	Plant Disposals - CEO Vehicle				80,000
0461	Plant Disposals - EMCCS Vehicle				30,000
1090	Grave Shoring Equipment	0	29,000		
1190	Spray Tank & Equipment	0	28,000		
1190	Ride on Mowers	35,952	45,000		
1198	Sale of Grasshopper Mower			1,000	6,000
1198	Sale of New Holland Mower			1,048	6,000
1198	Sale of John Deere ROM			500	
1290	EMEDS Car		35,000		
1261	Sale of EMEDS Vehicle				30,000
1290	Building Maint Utility	33,320	40,000		
1290	Mechanic Utility	33,999	45,000		
1290	Loader Attachments	6,975	42,000		
1290	125S Press Pump	1,462			
1261	Sale of Great Wall Utility			4,091	7,000
1261	Sale of Toyota Dyna			2,727	10,000
1261	Sale of Pacific Roller				10,000
1290	High Pressure Cleaner	6,129	9,500		
	<b>Sub Total</b>	<b>162,547</b>	<b>398,500</b>	<b>51,640</b>	<b>179,000</b>



<b>SHIRE OF PINGELLY</b>					
<b>CAPITAL EXPENDITURE &amp; MATCHING INCOME</b>					
<b>FOR THE PERIOD ENDING</b>					
<b>31 March 2015</b>					
		<b>EXPENDITURE</b>		<b>INCOME</b>	
		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>
	<b>Furniture &amp; Equipment</b>				
0491	Computer Equipment	73,548	117,600		
	<b>Sub Total</b>	<b>73,548</b>	<b>117,600</b>	<b>0</b>	<b>0</b>
	<b>Infrastructure</b>				
BR001	Bridge - Bullaring Road	133,345	140,737		
CA156	Pingelly-Wickepin Road	5,680	246,304	65,681	164,203
CA4	North Wandering Road	156,162	220,035	58,676	146,690
CBS01	Black Spot - North Wandering/Bannister	0	41,650		41,650
CA5	North Wandering Road	6,247	10,200		4,043
CA152	North Bannister Road	0	6,800		4,533
CB4	North Wandering Road	34,443	36,140	9,636	24,093
CC1	Various road resheeting	86,477	156,000	69,411	106,000
GFRC	Grain Freight Route Construction - Bulyee Rd	67,788	100,000		162,976
CC155	Brown Street - Council	600	23,420		
CC87	Paragon Street - Council	0	37,800		37,800
CT3	Johnson Street	10,628	68,501		
CT7	Quadrant St Construction	0	65,000		
FPC1	Footpaths - Construction	17,603	29,973		
FPPA	Footpath - Parade St	52,425	0		
		<b>571,396</b>	<b>1,182,560</b>	<b>203,404</b>	<b>691,988</b>
	<b>Debt Service</b>				
1720	Loan 120 - Cottage Homes	5,889	11,969	5,889	11,969
1721	Loan 122 - SES	33,503	67,788	33,503	67,788
	<b>Sub Total</b>	<b>39,392</b>	<b>79,757</b>	<b>39,392</b>	<b>79,757</b>
	<b>GRAND TOTAL</b>	<b>1,348,294</b>	<b>2,924,646</b>	<b>324,436</b>	<b>1,200,745</b>

<b>SHIRE OF PINGELLY</b>				
<b>GRANT FUNDING &amp; SUPPLEMENTARY INFORMATION</b>				
<b>FOR THE PERIOD ENDING</b>				
<b>31 March 2015</b>				
<b>Grants Income</b>				
<b>COA</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	
0320	Financial Assistance Grant	812,187	609,140	Second of 4 payments
0321	Roads Grants	345,269	258,952	Second of 4 payments
0520	ESL Grant - BFB	11,790	10,150	
0521	ESL Grant - SES	30,620	15,310	
0522	CCTV Grant	0	20,065	Expansion of CCTV network
1155	Pool Grant R4R	30,000	30,000	
1180	Small Grants Income Sch 11	30,130	0	
1236	MRWA Direct Grant	69,100	69,100	
1234	Blackspot Funding - Federal	41,650	0	
1230	Regional Road Group Funding	343,562	135,770	Includes payment from 13-14 Project
1232	Roads to Recovery	143,800	69,411	
		<b>1,858,108</b>	<b>1,217,898</b>	

<b>Rates Collection</b>			
2013/14	Outstanding Balance Carried Forward		104,973
	Add	Raised	
	2014/15		
2014/15	0300	Rates Levied	1,571,461
2014/15	0310	Rates Administration Fee	4,300
2014/15	0301	Back Rates	322
2014/15	0311	Instalment Interest	5,727
2014/15	0312	Penalty interest	7,601
2014/15	0313	Pensioner Deferred Interest	56
2014/15	0318	Reimbursement of Legal Costs	98
2014/15	1060/1062	Refuse Charges Raised	141,191
2014/15	0118	ESL Raised	53,929
		<b>Total Raised &amp; Carried Forward</b>	<b>1,889,659</b>
		<b>Less Paid</b>	<b>1,648,410</b>
		<b>Rates Outstanding</b>	<b>241,249</b>

### **11.2.2 Accounts Paid by Authority**

**File Reference:** 00271  
**Location:** N/A  
**Applicant:** N/A  
**Author:** Samantha Appleton, Executive Manager Corporate Community Services  
**Date:** 8 April 2015  
**Disclosure of Interest:** Nil  
**Attachments:** List of Accounts  
**Previous Reference:** N/A

#### **Summary:**

Council to consider authorising the payment of accounts.

#### **Background:**

The following list represents accounts paid by authority for the month of March 2015.

#### **Comment:**

Unless otherwise identified, all payments have been made in accordance with Council's 2014/15 Budget.

#### **Consultation:**

N/A

#### **Statutory Environment:**

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
    - (a) the payee's name;
    - (b) the amount of the payment;
    - (c) the date of the payment; and
    - (d) sufficient information to identify the transaction.
  - (2) A list of accounts for approval to be paid is to be prepared each month showing —
    - (a) for each account which requires council authorisation in that month —
      - (i) the payee's name;
      - (ii) the amount of the payment; and
      - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the List of Accounts as presented:**

- (1) Municipal Fund – Account 117984856**  
Vouchers EFT918 – 1011, Cheques 23810 – 23852 inclusive totalling \$315,167.12 - previously paid.
- (2) Trust Fund – Account 117984872**  
Voucher 1774 - 1778 total \$1595.00.
- (3) Trust Fund Department of Transport – 123395691**  
Totalling \$61,174.60; and
- (4) Direct Debit Payments**  
Totalling \$15,520.88 – previously paid
- (5) Credit Card Payments**  
Totalling \$500.08 – previously paid

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

## ACCOUNTS PAID PRESENTED FOR ENDORSEMENT MARCH 2015

Chq/EFT	Date	Name	Description	Amount
EFT918	04/03/2015	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	\$174.60
EFT919	04/03/2015	RUSSELL DYER	REIMBURSEMENT 50% FLIGHT COST FOR RELOCATION	\$406.00
EFT920	05/03/2015	TOLL IPEC PTY LTD	FREIGHT CHARGES - WESTRAC	\$290.32
EFT921	05/03/2015	WALGA	POLICY AND PROCEDURE WORKSHOP 10 MARCH 2015	\$4,845.50
EFT922	05/03/2015	GREAT SOUTHERN FUEL SUPPLIES	10,000LITRES DIESEL DELIVERED TO SHIRE DEPOT	\$11,650.49
EFT923	05/03/2015	BEST OFFICE SYSTEMS	PHOTOCOPIING CHARGES FOR MPC5503 2014/15 COLOUR	\$1,467.25
EFT924	05/03/2015	B.W. JAMES TRANSPORT	FREIGHT 8 X 375MM DIAD CONCRETE PIPES AND 8 HEADWALLS FROM REINFORCED CONCRETE PIPES AUST. IN BIBRA LAKES WA TO INTERSECTION OF NORTH WANDERING ROAD AND YORK WILLIAMS ROAD	\$127.49
EFT925	05/03/2015	STEVE DAVIS BUILDER	POSITION NEW PORCH AREA OUTSIDE FRONT DOOR, POSITION NEW JOISTS AND FLOOR BOARDS & OIL BOARDS	\$2,145.00
EFT926	05/03/2015	WALLIS COMPUTER SOLUTIONS	NETWORK SUPPORT 3RD QUARTER 2014/15 IT & BACKUPS	\$155.98
EFT927	05/03/2015	ORICA AUSTRALIA PTY LTD	CHLORINE BOTTLE SERVICE FEE	\$114.58
EFT928	05/03/2015	PAGE TRUCK HIRE	UPGRADE TO RETAINING WALL AT EFFLUENT POND AS SHOWN ON SITE	\$22,000.00
EFT929	05/03/2015	AVROLANDSCAPING	LAYING LIMESTONE BLOCKS 4 SHIRE STREET PINGELLY - LABOUR AND EQUIPMENT	\$792.00
EFT930	05/03/2015	PN & AM WATTS (PHIL WATTS BULLDOZING)	PUSH 3500M3 OF GRAVEL FOR TUTANNING ROAD RESHEETING	\$16,637.50
EFT931	05/03/2015	ENVIROPLUS GARBEX	E-ZYME CRYSTALS - LONG DROP TREATMENT FOR OPEN & CLOSED COMMERCIAL 2.5KG	\$251.63

## ACCOUNTS PAID PRESENTED FOR ENDORSEMENT MARCH 2015

Chq/EFT	Date	Name	Description	Amount
EFT932	06/03/2015	WESTRAC EQUIPMENT PTY LTD	BEARING	\$1,655.32
EFT933	06/03/2015	GREENLINE AG PTY LTD	CHAINSAW BAR	\$499.16
EFT934	06/03/2015	COATES HIRE OPERATIONS PTY LTD	LUNCH ROOM PACKAGE 6.0M X 3.0M FROM THE 19 MARCH 2015 FOR 6 WEEKS	\$1,609.80
EFT935	06/03/2015	LANDMARK	RATCHET STRAPS PN5975	\$158.40
EFT936	06/03/2015	FORTUS	GRADER BLADES, CARBON	\$1,343.42
EFT937	06/03/2015	SOUTH WEST INSTITUTE OF TECHNOLOGY MANJIMUP CAMPUS	CERT I IN CONSERVATION & LAND MANAGEMENT - CHEMICAL TRAINING	\$3,346.85
EFT938	06/03/2015	PINGELLY SHEARS	REFUND OF KEY AND CLEANING BONDS FOR HIRE OF PAVILION SHOWERS & TOILETS	\$190.00
EFT939	09/03/2015	MALCOLM JETTA	SITTING FEES FOR JANUARY - MARCH 2015	\$875.00
EFT940	09/03/2015	RAYMOND JOHN MARSHALL	SITTING FEES FOR JANUARY - MARCH 2015	\$950.00
EFT941	09/03/2015	LEE NORA STEEL	SITTING FEES FOR JANUARY - MARCH 2015	\$875.00
EFT942	09/03/2015	AARON JAMES MORTON	SITTING FEES FOR JANUARY - MARCH 2015	\$875.00
EFT943	09/03/2015	SHIRLEY LANGE	SITTING FEES FOR JANUARY - MARCH 2015	\$2,050.00
EFT944	09/03/2015	WILLIAM VINCENT MULRONEY	SITTING FEES FOR JANUARY - MARCH 2015	\$875.00
EFT945	11/03/2015	ABCO PRODUCTS PTY LTD	1 X HAND WASH DISPENSER, 1 BOX OF HAND WASH REFILLS	\$467.48
EFT946	11/03/2015	AVON PAPER SHRED	BEING SHREDDING OF RECORDS DUE FOR DISPOSAL	\$277.20
EFT947	11/03/2015	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE; SCHEDULE NO. G2015/1; DATED: 06/12/14 TO 30/01/15	\$156.25
EFT948	12/03/2015	D & J WINDSOR	CARPET CLEANING IN COMMUNITY CENTRE	\$521.40
EFT949	12/03/2015	J R & A HERSEY	30MM SPUD BAR 3 LITTER PICKERS 2 RAKES	\$513.70
EFT950	12/03/2015	WESTRAC EQUIPMENT PTY LTD	190-0627 SHIM	\$47.04
EFT951	12/03/2015	JASON SIGNMAKERS	DOUBLED SIDED STREET SIGNS WITH SHIRE OF PINGELLY LOGO - STONE STREET	\$255.20

## ACCOUNTS PAID PRESENTED FOR ENDORSEMENT MARCH 2015

Chq/EFT	Date	Name	Description	Amount
EFT952	12/03/2015	WALGA	WALGA LOCAL GOVERNMENT DIRECTORIES X 6	\$284.10
EFT953	12/03/2015	GREAT SOUTHERN WASTE DISPOSAL	606 HOUSEHOLD BINS 3 FEBRUARY 2015 & 17 FEBRUARY 2015	\$6,557.55
EFT954	12/03/2015	ROBERT APPLETON	REPAIR BRICK WORK AND RENDER WEST WALL AS PER SITE MEETING	\$2,420.00
EFT955	12/03/2015	CANCELLED EFT	CANCELLED EFT PAYMENT	\$0.00
EFT956	12/03/2015	JIM 'S PEST CONTROL PTY LTD	TO SPRAY LARGE ANT NEST 24 PARK ST AND CHECK FOR ANY OTHER NESTS NEAR SHIRE OFFICE FLAG POLE/GARDEN	\$165.00
EFT957	12/03/2015	GATEWAY CABINETMAKERS BROOKTON	MANUFACTURE AND INSTALL 12 LINEAL METRES HERITAGE WALL PANELLING	\$1,650.00
EFT958	12/03/2015	CANCELLED EFT	CANCELLED EFT PAYMENT	\$0.00
EFT959	16/03/2015	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPALE ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	\$174.60
EFT960	16/03/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$4,979.01
EFT961	16/03/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$240.29
EFT962	16/03/2015	CANCELLED EFT	CANCELLED EFT PAYMENT	\$0.00
EFT963	17/03/2015	TOTAL FARMING SERVICES	3 TRANSFER PUMP	\$973.65
EFT964	17/03/2015	AUSTRALIA POST	POSTAGE FOR FEBRUARY 2015	\$205.79
EFT965	17/03/2015	BEST OFFICE SYSTEMS	POSTAGE FOR 3 X RICOH MPC4503/5503 CYAN, MAGENTA, YELLOW TONER	\$15.00
EFT966	17/03/2015	B.W. JAMES TRANSPORT	FREIGHT FOR DRAINAGE GULLY LID FOR PARADE STREET	\$266.10
EFT967	17/03/2015	NARROGIN AUTO ELECTRICS	REPAIR AIRCON AND RADIO	\$1,199.40
EFT968	17/03/2015	WHEATBELT ELECTRICS	TO REPLACE MISSING AND BROKEN FLURO LIGHTS IN SPORTS PAVILION	\$2,256.28
EFT969	17/03/2015	SPORTPOWER NARROGIN	ENGRAVING OF 4 MEDALLIONS FOR PINGELLY BOWLING CLUB 2015	\$20.00
EFT970	17/03/2015	PINGELLY TRADING CO HARDWARE	45KG GAS BOTTLE	\$372.00

## ACCOUNTS PAID PRESENTED FOR ENDORSEMENT MARCH 2015

Chq/EFT	Date	Name	Description	Amount
EFT971	17/03/2015	DIRECT COMMUNICATIONS	INSTALLATION OF TWO WAY RADIO IN NEW VEHICLE - HOLDEN COLORADO PN810	\$1,203.62
EFT972	17/03/2015	LUBRIMAXX MKTG PTY LTD	HAND CLEANER	\$48.84
EFT973	17/03/2015	TITAN AUSTRALIA PTY LTD	SECOND HAND LOADER TYRE	\$968.00
EFT974	17/03/2015	SOUTH WEST INSTITUTE OF TECHNOLOGY MANJIMUP CAMPUS	CHEMICAL TRAINING CERT 1 - GEORGE TURVEY	\$176.15
EFT975	17/03/2015	DDAGROUP CORPORATE COMMUNICATIONS PTY LTD	50% DEPOSIT FOR VISITOR INFORMATION BAY SIGNAGE ARTWORK	\$3,300.00
EFT976	17/03/2015	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK COMMISSION FOR MONTH OF FEBRUARY 2015	\$540.56
EFT977	18/03/2015	CANCELLED EFT	CANCELLED EFT PAYMENT	\$0.00
EFT978	18/03/2015	HIMAC ATTACHMENTS	FORK SLIPPERS PN568	\$561.00
EFT979	18/03/2015	GREENLINE AG PTY LTD	AUGER TIP	\$70.40
EFT980	18/03/2015	PINGELLY TYRES PTY LTD	REPAIR TYRE	\$619.00
EFT981	18/03/2015	BT EQUIPMENT PTY LTD	FILTERS FOR SERVICE	\$570.11
EFT982	18/03/2015	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	FILTERS FOR SERVICE PN797	\$333.78
EFT983	18/03/2015	E & H STAPHORST	4 TYRES WHEEL ALIGNMENT	\$1,236.40
EFT984	19/03/2015	PINGELLY HOTEL	CATERING FOR 2015 THANK A VOLUNTEER DAY	\$1,612.00
EFT985	19/03/2015	PINGELLY COMMUNITY RESOURCE CENTRE	LIBRARY SERVICES JULY, AUGUST, SEPTEMBER 2014 2.9% CPI INCREASE	\$19,100.07
EFT986	19/03/2015	WHEATBELT ELECTRICS	POWER POINT FOR COMPUTER IN MUSEUM OFFICE	\$619.97
EFT987	19/03/2015	FAST FINISHING SERVICES	BINDING OF COUNCIL MINUTES FOR 2013/14 FINANCIAL YEAR	\$74.80
EFT988	19/03/2015	AVROLANDSCAPING	CONSTRUCTION OF RETAINING WALL	\$2,816.00
EFT989	19/03/2015	WHEATBELT ELECTRICS	INSTALL SPLIT SYSTEM AIR CONDITIONER IN LUNCH ROOM	\$4,975.78
EFT990	19/03/2015	REINFORCED CONCRETE PIPES AUSTRALIA (WA) PTY LTD	300DIA RRJ CLASS 2 CONCRETE PIPES	\$8,390.80
EFT991	25/03/2015	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPALE	PAYROLL DEDUCTIONS	\$155.20



## ACCOUNTS PAID PRESENTED FOR ENDORSEMENT MARCH 2015

Chq/EFT	Date	Name	Description	Amount
		ROAD BOARDS AND PARKS LGRCEU		
EFT992	27/03/2015	SHERIDAN'S FOR BADGES	PLAQUE FOR OPENING OF MULTIPURPOSE COURTS	\$975.70
EFT993	27/03/2015	JASON SIGNMAKERS	75 X 50 X 2.5 YELLOW RHS POST WITH POST CAPS	\$2,652.10
EFT994	27/03/2015	WALGA	TENDER FOR SWIMMING POOL MANAGEMENT - WEST AUSTRALIAN SATURDAY 14 AND SATURDAY 21 FEBRUARY 2015	\$1,438.87
EFT995	27/03/2015	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD PURCHASES FOR FEBRUARY 2015	\$1,727.67
EFT996	27/03/2015	GREENLINE AG PTY LTD	BELT FOR MOWER	\$57.75
EFT997	27/03/2015	GELDENS	UNIFORMS FOR ADMIN STAFF	\$2,441.00
EFT998	27/03/2015	LOCAL GOVERNMENT MANAGERS AUSTRALIA	2014 - 2015 MEMBERSHIP - MIGMA - BARRY GIBBS	\$240.00
EFT999	27/03/2015	SHIRLEY LANGE	REIMBURSEMENT OF INTERNET CHARGES FEBRUARY 2015	\$49.95
EFT1000	27/03/2015	1 STOP RECORD CONSULTING	BEING RECORD MANAGEMENT SERVICE BEING PROVIDED 19 MARCH 2015	\$350.65
EFT1001	27/03/2015	MARY'S FACE PAINTING	CHRISTMAS PARTY FACE PAINTING	\$160.00
EFT1002	27/03/2015	ROCKOLA MUSIC	BEGGARS SING CONCERT - PINGELLY	\$3,300.00
EFT1003	27/03/2015	WESTRAC EQUIPMENT PTY LTD	190-0627 SHIM	\$568.17
EFT1004	27/03/2015	GREENLINE AG PTY LTD	TO HAVE A HOSE MADE	\$209.90
EFT1005	27/03/2015	PINGELLY COMMUNITY RESOURCE CENTRE	BUSHFIRE NEWSLETTER PRODUCTION	\$850.00
EFT1006	27/03/2015	CTI SECURITY SERVICES PTY LTD	ALARM MONITORING CHARGES FROM 01 APRIL 2015 TO 30 JUNE 2015	\$103.61
EFT1007	27/03/2015	BOB WADDELL	SITE VISIT 16 MARCH 2015 P/O 960 REVISION OF GENERAL LEDGER SET UP, SET UP OF NEW MONTHLY AND BUDGET REPORTING	\$1,343.76
EFT1008	27/03/2015	RURAL PC	NEW PC FOR FINANCE OFFICER	\$1,292.00
EFT1009	27/03/2015	LUBRIMAXX MKTG PTY LTD	20KLG GREASE	\$301.18
EFT1010	27/03/2015	EDWARDS MOTORS PTY LTD	FILTERS FOR SERVICE	\$233.45

## ACCOUNTS PAID PRESENTED FOR ENDORSEMENT MARCH 2015

Chq/EFT	Date	Name	Description	Amount
EFT1011	27/03/2015	PINGELLY COMMUNITY CRAFT CENTRE	11 DINNERS FOR COUNCIL MEETING ON 18/03/2015 IN SHIRE CHAMBERS	\$275.00
			<b>TOTAL EFT FROM MUNICIPAL FUND</b>	<b>\$166,321.57</b>
23810	03/03/2015	PINGELLY MENS SHED	REFUNDING THE EX GST PORTION OF 2013 & 2014 DRUM MUSTER INCOME	\$1,753.40
23811	03/03/2015	PETER WATTS	REFUND ON RATES	\$232.59
23812	04/03/2015	PINGELLY TRADING CO (IGA)	PAYROLL DEDUCTIONS	\$60.90
23813	05/03/2015	TELSTRA	VARIOUS PHONE ACCOUNTS CEO, EMCCS, EMEDS, WS - NEW MOBILE, DEPOT	\$2,639.35
23814	05/03/2015	BUNNINGS BUILDING SUPPLIES	NEW TOILET CISTERN FOR GYM	\$656.31
23815	05/03/2015	KNIGHTLINE COMPUTERS	ITB EXTERNAL HDD 2.5 USB3	\$99.00
23816	06/03/2015	M.A HUGHES	YELLOW SAND	\$880.00
23817	06/03/2015	MIDALIA STEEL (WAGIN)	8008 STEEL FOR WASH DOWN BAY SHED	\$624.58
23818	06/03/2015	ANDREW MARSHALL	GRAVEL ROYALTIES FOR TUTANNING ROAD WORKS	\$2,926.00
23819	09/03/2015	DAVID INNES FREEBAIRN	SITTING FEES FOR JANUARY - MARCH 2015	\$875.00
23820	11/03/2015	SHIRE OF PINGELLY	ORDINARY PAY RUN FOR WEEK ENDING 10 MARCH 2015	\$48,847.15
23821	11/03/2015	SYNERGY	ELECTRICITY CHARGES 25/12/14 TO 26/02/15	\$8,216.50
23822	12/03/2015	PLEASE PAY CASH - PINGELLY SHIRE	RECOUP PETTY CASH	\$208.55
23823	12/03/2015	LANDVISION	TOWN PLANNING SERVICES	\$550.00
23824	16/03/2015	PINGELLY TRADING CO (IGA)	PAYROLL DEDUCTIONS	\$60.90
23825	16/03/2015	SHIRE OF PINGELLY	PAYROLL DEDUCTIONS	\$400.00
23826	17/03/2015	TELSTRA	SMS EMERGENCY HOTLINE 02 MARCH 2015 - 01 APRIL 2015	\$545.50
23827	17/03/2015	SHIRE OF PINGELLY	BUILDING SERVICES LEVY FOR NEW PATIO AT DEPOT	\$40.50
23828	17/03/2015	WATER CORPORATION	WATER SUPPLY AND SERVICE CHARGES 01 MARCH 2015 - 30 APRIL 2015	\$62.41

## ACCOUNTS PAID PRESENTED FOR ENDORSEMENT MARCH 2015

Chq/EFT	Date	Name	Description	Amount
23829	17/03/2015	SYNERGY	ELECTRICITY CHARGES 03 JANUARY 2015 - 06 MARCH 2015	\$7,077.00
23830	17/03/2015	DUTARNING PTY LTD	FLOAT TWO ROLLERS FROM TUTANNING RD TO NORTH WANDERING RD	\$660.00
23831	17/03/2015	SKIPPER TRUCK PARTS	STEP FOR PT18	\$582.56
23832	17/03/2015	ROCLA PIPELINE PRODUCTS	UNIVERSAL SIDE ENTRY PIT COVER STANDARD - PART NO CPIS1050SPX	\$1,276.00
23833	18/03/2015	PINGELLY TRADING CO (IGA)	NEWSPAPERS FOR FEBRUARY 2015	\$62.04
23834	18/03/2015	SKIPPER TRUCK PARTS	MIRROR SWITCH PN133	\$201.40
23835	19/03/2015	BUNNINGS BUILDING SUPPLIES	4061736 LOCKWOOD 002 DIGITAL DX LOCKSET WITH INTERIOR KNOB	\$236.55
23836	19/03/2015	WATER CORPORATION	WATER SUPPLY AND SERVICE CHARGES 01 MARCH 2015 - 30 APRIL 2015	\$16,314.64
23837	19/03/2015	PLEASE PAY CASH - PINGELLY SHIRE	RECOUP PETTY CASH	\$505.65
23838	20/03/2015	DARLING RANGE PTY LTD	RATES REFUND FOR ASSESSMENT A23131 NORTH WANDERING ROAD WEST PINGELLY WA 6308	\$295.28
23839	25/03/2015	SHIRE OF PINGELLY	ORDINARY PAY RUN FOR WEEK ENDING 24 MARCH 2015	\$47,630.31
23840	25/03/2015	PINGELLY TRADING CO (IGA)	PAYROLL DEDUCTIONS	\$60.90
23841	25/03/2015	CANCELLED CHEQUE	CANCELLED CHEQUE	\$0.00
23842	26/03/2015	SHIRE OF PINGELLY	PAYROLL DEDUCTIONS	\$400.00
23843	26/03/2015	SHIRE OF PINGELLY	COMMISSION OF COLLECTIONS FOR MONTH OF MARCH 2015	\$10.01
23844	26/03/2015	BUILDING COMMISSION	COLLECTIONS OF THE MONTH OF MARCH 2015	\$70.99
23845	27/03/2015	PLEASE PAY CASH - PINGELLY SHIRE	RECOUP PETTY CASH	\$238.65
23846	27/03/2015	PINGELLY TIMES	PINGELLY TIMES ANNUAL ADVERTISING FEE	\$3,220.00
23847	27/03/2015	SHIRE OF PINGELLY	VEHICLE REGISTRATION 6 MONTHS	\$36.90
23848	27/03/2015	SKIPPER TRUCKS BELMONT	SEAT BELT	\$657.40
23849	27/03/2015	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	SMALL FIRST AID KIT	\$60.00

## ACCOUNTS PAID PRESENTED FOR ENDORSEMENT MARCH 2015

Chq/EFT	Date	Name	Description	Amount
23850	27/03/2015	WA CONTRACT RANGER SERVICES	RANGER SERVICES TO 30 JUNE 2015	\$748.00
23851	27/03/2015	E & MJ ROSHER PTY LTD	BLADES	\$214.50
23852	30/03/2015	SHIRE OF PINGELLY	ONE OFF PAYROLL FOR EMPLOYEE	\$361.53
			<b>TOTAL CHEQUE FROM MUNICIPAL FUND</b>	<b>\$148,845.55</b>
			<b>TOTAL ALL MUNICIPAL PAYMENTS</b>	<b>\$315,167.12</b>
1774	06/03/2015	REBECCA UGLE	REFUND OF KEY X 2 & CLEANING BONDS FOR HIRE OF COMMUNITY CENTRE & PAVILION	\$280.00
1775	06/03/2015	UNIGRAIN PTY LTD	REFUND OF KEY X 2, CLEANING & CROCKERY BONDS FOR HIRE OF COMMUNITY CENTRE	\$430.00
1776	18/03/2015	JEAN OVERINGTON	REFUND OF KEY X 2, CLEANING & CROCKERY BONDS FOR HIRE OF COMMUNITY CENTRE	\$430.00
1777	18/03/2015	WA CONTRACT RANGER SERVICES	REIMBURSE MICROCHIP PAYMENT FROM BRETT WENDALL	\$55.00
1778	26/03/2015	RUSSELL DYER	REIMBURSEMENT FOR SHIRE HOUSING BOND PAID TWICE	\$400.00
			<b>TOTAL TRUST PAYMENTS</b>	<b>\$1,595.00</b>
90315	09/03/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 01/03/15 TO 07/03/15	\$11,746.15
160315	16/03/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 08/03/15 TO 14/03/15	\$26,278.15
230315	23/03/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 15/03/15 TO 21/03/15	\$6,965.15
310315	31/03/2015	DEPARTMENT OF TRANSPORT	RECONCILING TRANSPORT LICENSING 22/03/15 TO 31/03/15	\$16,185.15
			<b>TOTAL TRANSPORT LICENSING</b>	<b>\$61,174.60</b>
DD7062.1	10/03/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	\$4,729.38

## ACCOUNTS PAID PRESENTED FOR ENDORSEMENT MARCH 2015

Chq/EFT	Date	Name	Description	Amount
DD7062.10	10/03/2015	FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	\$87.97
DD7062.2	10/03/2015	THE TRUSTEE FOR THE DYER SUPER FUND	PAYROLL DEDUCTIONS	\$152.31
DD7062.3	10/03/2015	MEAT INDUSTRY EMPLOYEES SUPERANNUATION FUND PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$152.54
DD7062.4	10/03/2015	LUCRF SUPER	SUPERANNUATION CONTRIBUTIONS	\$190.00
DD7062.5	10/03/2015	AUSTRALIAN SUPER ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	\$628.46
DD7062.6	10/03/2015	NGS SUPER	SUPERANNUATION CONTRIBUTIONS	\$73.56
DD7062.7	10/03/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$365.38
DD7062.8	10/03/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	\$182.69
DD7062.9	10/03/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$703.54
DD7106.1	24/03/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	\$4,424.59
DD7106.10	24/03/2015	FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	\$71.38
DD7106.2	24/03/2015	THE TRUSTEE FOR THE DYER SUPER FUND	PAYROLL DEDUCTIONS	\$152.31
DD7106.3	24/03/2015	MEAT INDUSTRY EMPLOYEES SUPERANNUATION FUND PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$152.54
DD7106.4	24/03/2015	LUCRF SUPER	SUPERANNUATION CONTRIBUTIONS	\$190.00
DD7106.5	24/03/2015	AUSTRALIAN SUPER ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	\$641.02
DD7106.6	24/03/2015	NGS SUPER	SUPERANNUATION CONTRIBUTIONS	\$36.78
DD7106.7	24/03/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$365.38
DD7106.8	24/03/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	\$182.69
DD7106.9	24/03/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$326.77
DD7124.1	24/03/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$29.74
DD7124.2	30/03/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	\$6.26

## ACCOUNTS PAID PRESENTED FOR ENDORSEMENT MARCH 2015

Chq/EFT	Date	Name	Description	Amount
150331	24/03/2015	FINANCED EQUIPMENT	PHOTOCOPIER LEASE	\$902.00
	31/03/2015	BANK FEES	BANK FEES	\$428.88
	31/03/2015	CENTRELINK FEES	CENTRELINK FEES	\$25.74
	31/03/2015	MERCHANT BANK FEES	MERCHANT BANK FEES	\$318.97
			<b>TOTAL DIRECT DEBIT PAYMENTS</b>	<b>\$15,520.88</b>
DD7057.1	14/03/2015	BENDIGO BANK CREDIT CARDS	CARD FEE	\$4.00
DD7057.1	30/01/2015	TOTAL FARMING	BIRD NETTING	\$21.95
DD7057.1	26/02/2015	PINGELLY QUALITY MEATS	SAUSAGES	\$20.00
DD7057.1	27/02/2015	PINGELLY IGA	GROCERIES FOOD, POWERADE, ROLLS	\$45.83
DD7057.1	27/02/2015	PINGELLY IGA	WATER, FRUIT, PARTY PIES - MORNING TEA FOR TRAINING	\$46.89
DD7057.1	04/02/2015	CAPS AUSTRALIA	DIAPHRAGM-SPEED REGULATOR	\$46.51
DD7057.1	07/02/2015	PINGELLY HOTEL	STAFF GIFT	\$45.00
DD7057.1	10/02/2015	SAFETY CULTURE P/L	FEE FOR SAFETY CULTURE AUDIT TOOL	\$5.50
DD7057.1	12/02/2015	ADOBE SYSTEMS	ADOBE EXPORTPDF SUBSCRIPTION	\$23.88
DD7057.1	13/02/2015	DAN MURPHYS	REFRESHMENTS	\$89.40
DD7057.1	22/02/2015	PINGELLY HOTEL	REFRESHMENTS	\$56.00
DD7057.1	24/02/2015	MCDONALDS	MEAL	\$18.75
DD7057.1	24/02/2015	AMPOL NORTHAM	FUEL	\$76.37
			<b>TOTAL CREDIT CARD PAYMENTS</b>	<b>\$500.08</b>

## **11.3 TECHNICAL SERVICES**

### **11.3.1 Proposed Subdivision**

**File Reference:** A21466/A23159  
**Location:** Lots 155, 100, 12251 & 1791 Moorumbine Road, East Pingelly  
**Applicant:** PH & KE Gow  
**Author:** Sheryl Squiers, Administration Officer Technical  
**Date:** 17 March 2015  
**Disclosure of Interest:** Nil  
**Attachments:** Nil  
**Previous Reference:** Nil

#### **Summary:**

Council to consider an application for a proposed subdivision of Lots 155, 100, 12251 & 1791 Moorumbine Road, East Pingelly.

#### **Background:**

An application for a subdivision of Lots 155, 100, 12251 & 1791 Moorumbine Road, East Pingelly, has been submitted to the WAPC by PH & KE Gow (Licensed Surveyors), on behalf of Mourumbine Nominees Pty Ltd who have recently purchased the land.

The proposal is to create three lots out of the original four, by way of a boundary realignment. The proposed Lot A will be 2.5ha and retain the existing buildings, Lots B & C will be created to remain as arable farming land.

#### **Comment:**

The lots are in the General Agriculture Zone of the Shire of Pingelly. The current existing lot sizes are: Lot 155 is 77.96ha, Lot 100 is 19.25ha with existing dwelling and shed, Lot 12251 is 0.23ha and Lot 1791 is 20.3ha.

The proposed lots would consist of proposed Lot A would be 2.51ha and retain existing dwelling and shed, thus creating a homestead lot. Proposed Lot B would be 96.12ha and proposed Lot C would be 21.86ha and retained as farming land.

In regard to proposed Lot A, WAPC policy DC 3.4 provides the following criteria for the creation of homestead lots:

- (a) the land is in the Wheatbelt agricultural policy area (refer to appendix 3);
- (b) the population in the locality is declining or relatively static;
- (c) the homestead lot has an area between 1 and 4 ha, or up to 20 ha where it is desirable to respond to the landform or to include existing outbuildings or water sources;
- (d) there is an adequate water supply for domestic, land management and fire management purposes;
- (e) the homestead lot fronts a constructed public road;
- (f) the homestead lot contains an existing residence; and
- (g) a homestead lot has not been excised from the farm in the past.

The proposal appears to comply with Criteria (a) – (c) and (e) and (f). The existing building appears to comply with the necessary setbacks. The adequacy of water supply (Criteria d) needs to be demonstrated.

It is assumed (but cannot be confirmed that criteria (g) is complied with. If this is the case then there is no objection to the creation of proposed lot A.

PH and KE GOW (Licensed Surveyors)  
PO Box 580 Narrogin WA 6312  
98815140 0428250962 fax 98815575

The Secretary  
Western Australian Planning Commission  
140 William St  
PERTH WA 6000

27/02/15

RE: Proposed Boundary Realignment Lots 155, 100, 12251 and 1791  
Moorumbine Rd, East Pingelly, Shire of Pingelly.

Dear Sir,  
I am writing on behalf of the land owners to request that the boundaries be relocated to have 3 lots resulting from the original 4 lots.

The reason for the subdivision is to create a 2.5ha lot around the existing house (proposed lot A) and to place all the arable land into proposed lots B and C.

Proposed Lot C is only included so as to “tidy up” the lots. Western Power rules start for all lots less than 50ha. Power is not required for Lot C, so if Western Power require power to be installed we will withdraw lot 1791 from the subdivision and leave the Southern portion of Lot 100 to be included in proposed lot B.

On behalf of our clients I request that the commission grant preliminary approval for the subdivision as submitted.

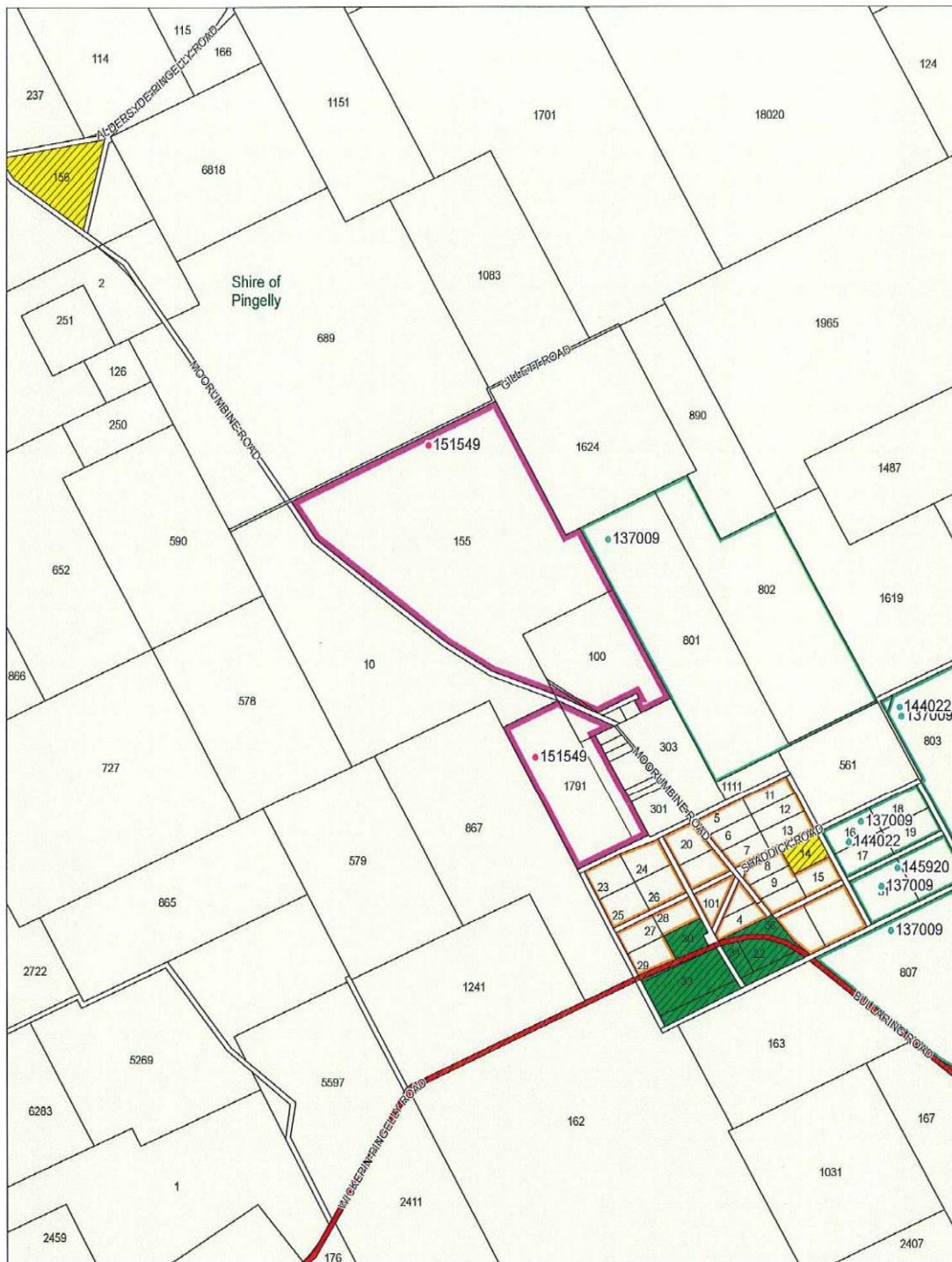
Any questions do not hesitate to contact me.

Regards

Peter Gow





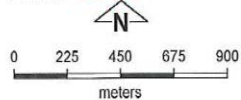


**LOCATION PLAN**

**Subdivision Application 151549**

Decision: **Outstanding**

Printed: 6/03/2015



Department of Planning



Western Australian Planning Commission

Produced by GeoSpatial Planning Support, Department of Planning, Perth WA  
 Base information supplied by Western Australian Land Information Authority LI 646-2014-3

This data is to be used only for the processing of Subdivision Application

**Legend**

**Subdivision Applications**

Conditional Approval

Outstanding

Local government boundary

**Existing Zones and Reserves**

General agriculture

Local road

Major regional road

Public purposes

Recreation and open space

Rural residential

**Referrals and Easements**

WESTERN



AUSTRALIA

REGISTER NUMBER	
N/A	
INSTRUMENT VERSION	DATE DUPLICATE ISSUED
1	17/3/2014

RECORD OF CERTIFICATE OF TITLE  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME 449 FOLIO 34A

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule



REGISTRAR OF TITLES

**THIS IS A MULTI-LOT TITLE**

**LAND DESCRIPTION:**

LOT 155 ON DEPOSITED PLAN 224658  
LOT 100 ON DEPOSITED PLAN 300060  
LOT 1791 ON DEPOSITED PLAN 245319  
LOT 12251 ON DEPOSITED PLAN 130311

**REGISTERED PROPRIETOR:  
(FIRST SCHEDULE)**

MOORANBINI NOMINEES PTY LTD OF 86 PERRY ROAD, PINGELLY  
(T M514994) REGISTERED 8 JANUARY 2014

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:  
(SECOND SCHEDULE)**

- 1 THE LAND THE SUBJECT OF THIS CERTIFICATE OF TITLE EXCLUDES ALL PORTIONS OF THE LOT DESCRIBED ABOVE EXCEPT THAT PORTION SHOWN IN THE SKETCH OF THE SUPERSEDED PAPER VERSION OF THIS TITLE. SEE VOLUME 449 FOLIO 34A AS TO LOT 12251 ON DP 130311 ONLY

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
† as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as a substitute for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 449-34A (12251/DP130311), 449-34A (155/DP224658), 449-34A (1791/DP245319), 449-34A (100/DP300060).  
PREVIOUS TITLE: 681-91, 431-44.  
PROPERTY STREET ADDRESS: 104 MOORUMBINE RD, EAST PINGELLY (100/DP300060).  
LOCAL GOVERNMENT AREA: SHIRE OF PINGELLY.

NOTE 1: M570872 LAND PARCEL IDENTIFIER OF AVON LOCATIONS 1791 AND 12251 AND MOORUMBINE AGRICULTURAL AREA LOT 155 (OR PART THEREOF) ON

END OF PAGE 1 - CONTINUED OVER

Scanned Copy for Skatco Only

REGISTER BOOK  
ORIGINAL AUSTRALIA

Application A352530  
Volume 431 Folio 44  
681 91

WESTERN AUSTRALIA  
VOL 449 FOL 34A

Includes Closed Road  
Land Act 1933-1969

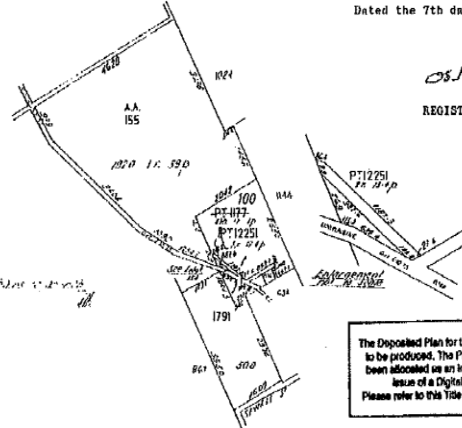
CT 0449 0034A 7

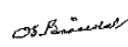
## Certificate of Title

UNDER THE 'TRANSFER OF LAND ACT, 1993' AS AMENDED

Norman Frederic Gillett of Moorumbine, Pingolly, Farmer and Eric William Gillett of 42 St. George's Terrace, Perth, Solicitor, the Executors of the Will of Ada Mary Gillett, deceased, are now the proprietors of an estate in fee simple subject to the easements and encumbrances notified hereunder in all those pieces of land delineated and coloured green on the map hereon containing in the aggregate two hundred and ninety acres one rood thirteen and four-tenths perches or thereabouts, being (firstly) Avon Location 1791 and portion of each of Avon Locations 1177 and 12251 and (secondly) Moorumbine Agricultural Area Lot 155, limited however to the natural surface and therefrom to a depth of two thousand feet. and being Lot 100 on DP 349060

Dated the 7th day of December 1970



  
**REGISTRAR OF TITLES**

Land Parcel Identifier amended -  
Regulations of Transfer of Land  
(Surveys) (Regulations 1965  
Corr. 1778-2000-01  
Date: 23/11/94

The Deposited Plan for this Certificate of Title is yet to be produced. The Plan and Lot number have been allocated on an interim measure to enable issue of a Digital Certificate of Title. Please refer to this Title for the sketch of the land.

Transfer 1987194 to Eric William Gillett, of 77 Parry Street, Claremont, Solicitor. Registered 17th March, 1980 at 11.26 a.m.

Application 449127 The registered proprietors are John Frederic Martin Gillett of 24 Leon Road, Dalkeith and Margaret Anne Gillett of Unit 1, 9 Bindaring Parade, Claremont, as Executors of the Will of Eric William Gillett, who died on 10-10-1987. (Probate granted 2-11-1987).  
16th March 1989

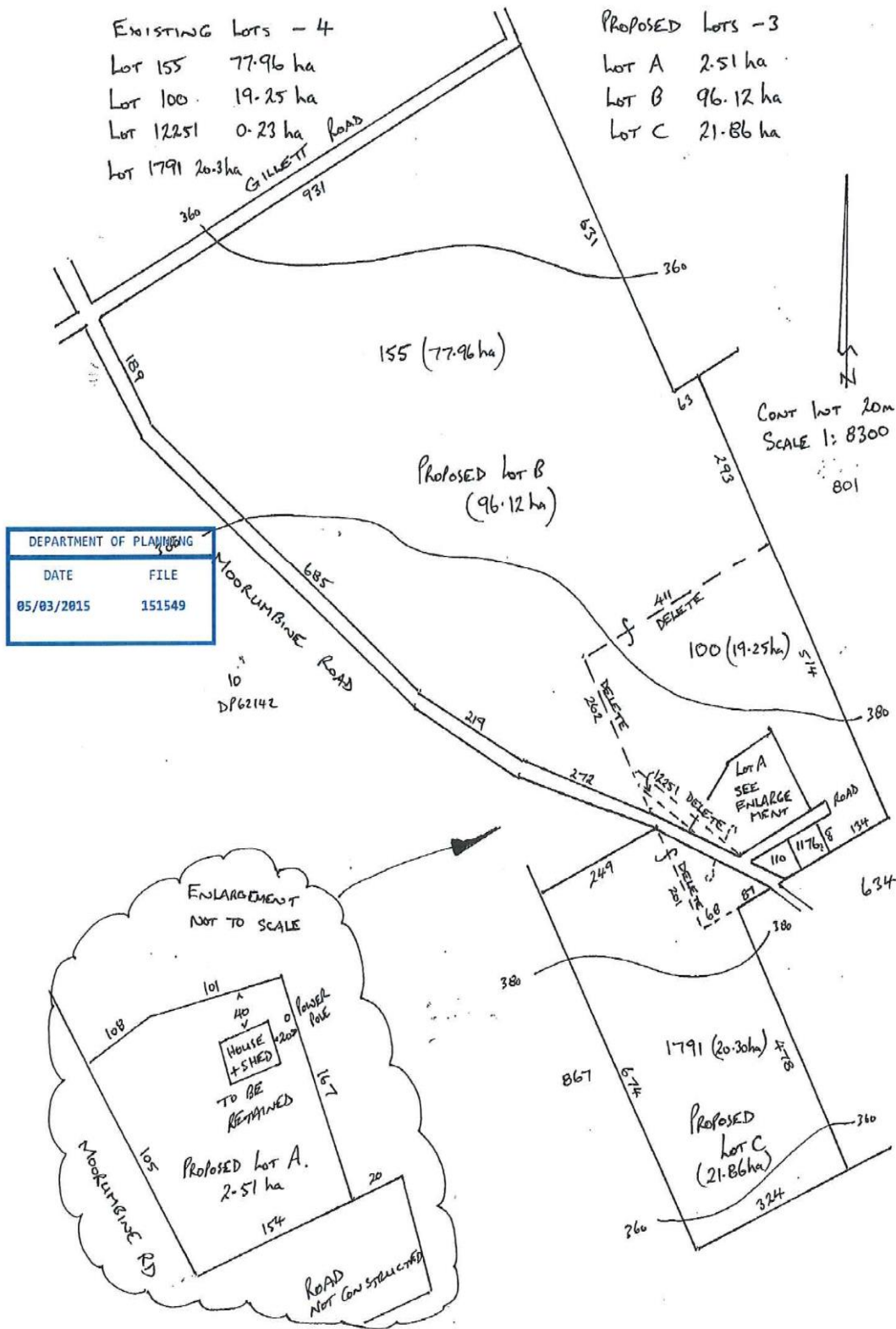
Transfer 1595248 to John Frederic Martin Gillett of 24 Leon Road, Dalkeith and Margaret Anne Gillett of 33 Tarcena Street, Nedlands, as tenants in common in equal shares. Registered 28th June 1994 at 15.16 hrs.

For encumbrances and other matters affecting the land see back

PROPOSED SUBDIVISION OF LOTS 155, 100, 1791 AND 12251  
 104 MOORUMBINE ROAD EAST PINGELLY

EXISTING LOTS - 4  
 Lot 155 77.96 ha  
 Lot 100 19.25 ha  
 Lot 12251 0.23 ha  
 Lot 1791 20.3 ha

PROPOSED LOTS - 3  
 Lot A 2.51 ha  
 Lot B 96.12 ha  
 Lot C 21.86 ha



**Consultation:**

Nil

**Statutory Environment:**

*Shire of Pingelly Local Planning Scheme No.3.*

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That Council support the proposed amalgamation of the existing four Lots 100, 155, 12251 & 1791 to three Lots consisting of Lot A retaining existing dwelling and shed and Lots B & C to remain arable farming land.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

**12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

**14. CLOSURE OF MEETING**

The Chairman to declare the meeting closed.